Plan & Architectural Review Meeting



Whitewater Municipal Building Community Room, 312 West Whitewater St., Whitewater, WI 53190 *In Person and Virtual

Monday, July 14, 2025 - 6:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Plan and Architectural Review Commission

Jul 14, 2025, 6:00 – 8:30 PM (America/Chicago)

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Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

HEARING OF CITIZEN COMMENTS

No formal Plan Commission action will be taken during this meeting although issues raised may become a part of a future agenda. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any commission member requests that an item be removed for individual consideration.

1. Approval of June 9, 2025 Minutes.

PUBLIC HEARING FOR REVIEW AND POSSIBLE APPROVAL

2. Discussion and possible approval of a Conditional Use Permit for more than 1 wall sign for Bleus Barber Shop located at 136 W Main Street, Whitewater, WI 53190. Parcel # /OT 00003.

CONSIDERATIONS / DISCUSSIONS / REPORTS

3. Review and possible approval of a Certified Survey Map for Parcel #/A444200003.

FUTURE AGENDA ITEMS

4. -Childcare Zoning Changes-August

-Rezone for all Whitewater Schools

-Update on Royal Hounds-Q3

NEXT MEETING DATE AUGUST 11, 2025.

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting. Those wishing to weigh in on any of the above-mentioned agenda items but unable to attend the meeting are asked to send their comments to:

c/o Neighborhood Services Director 312 W. Whitewater Street Whitewater, WI 53190 or Idostie@whitewater-wi.gov

A quorum of the Common Council might be present. This notice is given to inform the public that no formal action will be taken at this meeting by the Common Council.



Plan & Architectural Review Meeting

Whitewater Municipal Building Community Room, 312 West Whitewater St., Whitewater, WI 53190 *In Person and Virtual

Monday, June 09, 2025 - 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 6:00 p.m.

ROLL CALL

PRESENT

Chairman, Councilmember Neil Hicks Board Member Bruce Parker Board Member Tom Miller Board Member Carol McCormick Vice Chairman Lynn Binnie Board Member Lisa Dawsey Smith

ABSENT Board Member Marjorie Stoneman

STAFF

Llana Dostie, Neighborhood Services Administrative Assistant Allison Schwark, Zoning Administrator Attorney Timothy Brovold

APPROVAL OF AGENDA

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Motion made by Board Member Dawsey Smith, Seconded by Vice Chairperson Miller. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Board Member Miller, Board Member McCormick, Vice Chairman Binnie, Board Member Dawsey Smith

HEARING OF CITIZEN COMMENTS

No formal Plan Commission action will be taken during this meeting although issues raised may become a part of a future agenda. Specific items listed on the agenda may not be discussed at this time;

however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

None.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any commission member requests that an item be removed for individual consideration.

1. Approval of May 12, 2025 Minutes.

Motion made by Board Member McCormick, Seconded by Board Member Binnie. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Board Member Miller, Board Member McCormick, Vice Chairman Binnie, Board Member Dawsey Smith

PUBLIC HEARING FOR REVIEW AND POSSIBLE APPROVAL

 Discussion and possible approval of a Conditional Use permit for more than one wall sign for Solstice Health located at 1208 E Bluff Road, Whitewater WI, 53190. Parcel #: /A323600001.

Zoning Administrator Schwark explained this a conditional use permit application for a second wall sign. Solstice Health will be occupying that space. They are a corner unit, and they are looking for two wall signs, one on the front of the building and one on the side of the building.

Blair Benes was online from the sign company.

McCormick asked about the signs currently on building.

Benes stated the one on the front was the permanent sign. And if there is a side one that is a temporary sign.

Motion to approve the conditional use permit with the planner's recommendations.

Motion passed unanimously.

Motion made by Board Member Binnie, Seconded by Board Member Parker. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Board Member Miller, Board Member McCormick, Vice Chairman Binnie, Board Member Dawsey Smith

3. Discussion and possible approval of a Conditional Use Permit for Sale of Alcohol by the Drink located at 141 W Whitewater Street #B, Parcel Id # TR 00008 for Jessica Marks d/b/a Waypoint Bar and Games.

Zoning Administrator Schwark stated the applicant is requesting a conditional use permit for an arcade and lounge establishment and also a place that they would be selling alcoholic beverages by the drink. This property is in the B-2 zoning district. Previous, in February of 2024, a conditional use permit was issued for the same exact site and same exact use. It was under a different name and it was under Hawk's Arcade. I don't think that they ever opened and they are now looking to change the name and operate under Waypoint Bar and Arcade. There are specific conditions that are pointed out in our ordinance for conditional uses in the B-2 district. Hicks asked if this was the same CUP that we approved last year, just a different name and no other changes.

Zoning Administrator Schwark stated that is correct, I don't believe there are any other changes to their plan.

McCormick stated that when Mike Kachel was here that it was going to be open during the day for teens but the bar would be closed. Is this going to be solely a bar now 21 and older?

Jessica Marks, personal or business address? My address is 511 Sherman Avenue W in Fort Atkinson. It is a little bit different, we have a retail shop also included. My husband and myself own all the arcade games. Retroville Games has a retail store with retro games, game consoles and merchandise that you can purchase. The bar would be open later in the day. We don't intend to be open later than 10 p.m. Our target audience is not college kids, it is families. We want a more family orientated, family fun atmosphere.

McCormick asked if what Marks was saying is that the bar would only be open after a certain hour?

Marks stated that the bar not be open during the day. It would be open later in the day like after school hours. If that is an issue.

McCormick asked if it would 21 or older?

Marks confirmed yes.

McCormick asked if there would be a bartender on premises and someone covering the retail part.

Marks confirmed that all of them got their beverage operators license. There are four of them and they all got their license. And my understanding is that you have to have someone on the premises that has that license. Someone will be there for Retroville games to sell their items. And later in the day we will open the bar. We have vending machines for sodas and snacks.

Miller asked what the age was for people to enter, anytime. Are there certain ages for certain times?

Marks stated that obviously during school hours a parent would be needed. But we do have an age restriction, we won't have 10 year old kids running around. 21 plus if you are sitting at the bar.

Miller asked so when the bar is open, it will only be open to those 21 or older.

Marks stated that there is a curfew in place for certain ages but the bar will be open to anyone 21 plus. But we are aimed more as a family atmosphere. We have an idea to make a smaller kids area for smaller kids to play. We have the arcade for the older kids. And if the parents or guardians want a drink then that's an option too.

Parker asked if a 14 year old could come in to play the games without a parent to play games and wander around.

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Binnie stated those questions really belong with alcohol licensing. They will make sure those get addressed appropriately. Our role is to decide if this is an appropriate conditional use. Do I understand now that you are going to be the operator and licensee of this business? Marks confirmed that DLK would just be the landlord.

Binnie asked about the egress by the back door, would that be employees only?

Marks confirmed that egress point would be employees only.

Zoning Administrator Schwark wanted to clarify for the commission that a retail use is a permitted use and they would not be voting on this. The only reason they are seeking the conditional use is so that they can have the arcade use and the alcohol sales by the glass.

Sarah Downs, 755 N Tratt Street. I will be helping with the store. It is open to all ages, but the bar itself is only open to those 21 years and older. There will be someone there checking ID's. There will be no one underaged allowed in the bar. The arcade and the retail store will be all ages.

Binnie asked where the bar was located. He stated again the the matter of underaged will have to be addressed at alcohol licensing. Unless there is physical separation, I think there is going to be an issue.

Miller asked if the conditional use was just for the alcohol sales?

Zoning Administrator Schwark stated it is for the arcade use, as well as alcohol sales by the glass. Any business in the B-2 zoning district requires a conditional use permit if they are going to be selling alcohol by the glass. And then in the B-2 zoning district we also require a conditional use permit for an arcade use.

Dostie stated that it was waiting for conditional use approval prior to going back to Alcohol Licensing.

Zoning Administrator Schwark stated that the Plan Commission can't vote on whether they get an alcohol license or not. But I do want to point out that and remind the plan commission that in February of 2024, a conditional use permit was approved for that same use and in that conditional use there were no requirements or conditions placed upon that conditional use that discussed the age or timeframe in which certain aged individuals can utilize the premises. So if Hawk's Arcade wanted to open up they could do so.

Parker asked which floor plan are we approving tonight.

Dostie explained that when the applicant provided the hand drawn plans it was determined that the plans that the building permit had been issued for were incorrect. Instead of having a bathroom on each side they are now next to each other.

Parker stated so the Angus Young plans are what we are approving.

Dostie confirmed that those were the plans.

Attorney Tim wanted to echo what Zoning Administrator Schwark had stated that you are only reviewing this for the conditional use permit and nothing else.

Binnie stated that in the past when we have reviewed a conditional use permit for alcohol, we have routinely specified what portions of the building were approved for

Miller asked if you are going to be able to take alcohol anywhere in the building.

Marks stated that they have a segregated bar right at the front of the building. And someone else on a register toward the back that is also watching. We plan to have cameras up. We don't really plan to have people walk around.

Miller asked so someone could go up to the bar buy a drink and go back to playing video games with it.

Marks stated we would like people to stay at the bar with drinks. There is a segregated bar area.

Binnie stated I guess that's different than I heard you saying before. If this is really your intention to have an area in which alcohol is to be confined, we need to know that area is so we can specify it. Unless legal counsel tells me we are not allowed to be getting into that but that is where we have done it before.

Attorney Tim stated you changed the question. Before you were asking about carding, are you taking care of that. Now you are asking about where alcohol is being served and you can make that a condition and where it is stored and that is indicated on the conditional use permit. Those are areas where you can make a conditional use permit about. Previously, you were asking about but you were asking questions about service and where people would sit. Those are questions that you would normally not address.

Zoning Administrator Schwark stated that from what she is hearing if the plan commission felt that it was necessary to place a condition upon this conditional use that something like a condition that would state alcohol sales and consumption should only only take place in the bar area and not the arcade area. What I'm hearing is that would be appropriate. Now do I think that would be a condition that would be difficult to enforce potentially, but it is an appropriate condition to have some separation between the uses. I have seen other uses like this not be a problem with alcohol being throughout the building. Yes the parents can grab a beer at the bar and supervise their kids on the arcade games there typically isn't a problem. But that is the plan commission decision to make tonight on how they want the conditions to be placed upon the property.

Binnie stated that what the issues is, what I was hearing was there wasn't going to be an age requirement at all times, nor was there going to be a restriction that an underaged person be accompanied by a parent. Under the law an underaged person can't be in a tavern where alcohol is served without a parent present.

Zoning Administrator Schwark stated that it is appropriate to place a condition on this conditional use stating that whenever alcohol is being served on the premises all underaged individuals need to be supervised by a parent or guardian.

Binnie stated that would be appropriate potentially, however I'm not hearing that is the operators intention to require underaged individuals to be accompanied by a parent.

Zoning Administrator Schwark stated that if it is not the operators intent, the plan commission can still decide to place that condition upon their conditional use. Whether it

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is their intent or not, if we want to see a more strict approach to the alcohol consumption, the hours of consumption, children or no children this is a discussion, we need to have now.

Miller stated that the issue with parent coming in with someone is the parent usually doesn't want to stay and goes home. Then you have the individual who is not twenty-one and the parents are gone.

McCormick stated, as you know we are a college town. The twenty-one gets real blurry. Unless you got someone strictly enforcing ID checks.

Hicks stated that hearing the opposition, this is identical to other venues of this kind of use. There is alcohol, there is food and games. I would look at this as essentially the same type of establishment as that. It already exists and being done elsewhere. Hicks stated that we could put the stipulation that alcohol has to stay at the bar.

Marks stated that that they could use wrist bands for those 21 +. Glass for alcohol only. Plastic for other drinks. We have vending machines during the day for soda. And we would like to do some food in the future.

Motion to approve the conditional use permit with planner's recommendations to also include all patrons who will be served alcohol will have wrist bands or other identifying means in place and one year from the date of opening return to Plan Commission where they may have the right to make changes to the CUP at the August 2026 Plan Commission meeting.

Motion passed with with three yeas, 1 nay and one abstain.

Marks stated that the remodel will be done July 1st. They are looking to open August 1st.

Motion made by Chairman, Councilmember Hicks, Seconded by Board Member Parker. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Board Member McCormick, Vice Chairman Binnie Voting Nay: Board Member Miller Voting Abstaining: Board Member Dawsey Smith

DISCUSSION AND CONSIDERATIONS

4. Discussion regarding Concept Plan for the Chief CG Hickey Fire Training Tower to be located at 1220 Innovation Drive. Parcel #: /A455500001.

Assistant Chief Dion state that this will be located across from the Innovation Center. The goal of this facility is live fire training. It will produce smoke and noise associated with firefighting. The items that we burn within the facility are bound by the NFPA requirements to only burn class A materials in it. Our class A load is essentially hay and pallets. The smoke that would be produced is nothing more than a backyard bonfire. The three things I know that will be on the site is concrete, the burn facility and a dumpster enclosure. The plan is to walk out the concrete as far out as we can afford. We want to have something on the aprons to secure the site since once the site is complete it will be a wide open parking area without island and lights.

This process has been taking a while. We will be coming up to having to pay tariff pricing. I don't want to sign a purchase order for a project of this magnitude without permission.

McCormick asked about bathroom facilities. Is there going to be a porta potty.

Dion explained that they are not going to be at the site for marathon sessions. It will be a few hours at a time. We will practice in the dark. Everything is battery and LED operated. The site was chosen due to its proximity to the Innovation Center and being a city building. If we need classroom instruction and bathrooms we can use the Innovation Center facilities.

McCormick asked do you plan on using this with other departments.

Dion confirmed yes with our mutual aid partners such as LaGrange. Keinbaum is currently very gracious in donating vehicles to us. They set them outside the gate we go and cut them up for vehicle extraction and in the morning they move them back in. You only get about a month out of the year there where you're not in the mud or swatting mosquitoes. Having an all open area will be a benefit to use. We are an all hazard fire department and this gives us a space to train to mitigate all hazards.

McCormick asked about what the height of the tower would be comparable to.

Dion stated that it would be 30 feet high. it would be comparable to the old Gus's fire that occurred on the roof. To meet the minimum for a permanent training facility it must be three stories tall and sit on at least 2 acres.

Hicks stated you mentioned you're an all hazards fire department. Would it interest the fire department to have electrical to train for electrical fire suppression?

Dion stated I think what you are saying is practicing on an energized electrical fire. This training building will have a prop simulating that.

Hicks asked if they were going to do live page outs from the municipal building.

Dion stated no. The most we would do is a staggered approach. One company would approach the building and start the fire attack. The second apparatus would be parked on the street somewhere on a time delay. To simulate we are arriving 5 minutes later.

Hicks asked if there would be social media reach outs before saying there may be smoke.

Dion stated that any training they do they put it on their Facebook and the city's Facebook. One thing is that we may attempt to do a wildland training burn on the lot. It is becoming more of chore to find a landowner to allow us to do this.

Dawsey-Smith stated conceptually this is what they look like. My only concern is that as you progress keeping in mind the zoning district requirements. That district has noise standards and odor standards.

Parker asked if the CDA sold the lot to him.

Dion confirmed that he had to buy it for \$1.00

Parker stated that lot is a prime location in the business park. Too bad we couldn't have it by the wastewater treatment site. That way you can go next door on their next fire. I'm hoping you go door to door to all the business since they have air intake.

Binnie thinks it is a much needed project. I'm hopeing that there will be a landscaping plan.

Hicks asked about what the dumpster enclosure needed to be.

Zoning Administrator Schwark did confirm there are requirements related to dumpster enclosures and screening. We typically allow what we allow for fencing material. Chain link would be acceptable in this area. This is a conceptual review to get all the feedback you have. He is doing this to get ahead in what may come in up later meetings. You will see them again with final project plans for a conditional use and site plan.

Dion stated it is a one year lead time for production. I need something on paper that I can buy this building.

Zoning Administrator Schwark stated that typically with concept reviews there is not normally a motion to approve the concept review. But in this circumstance I would say providing some direction for Chief Dion so that he can move forward, maybe not a motion to approve. A motion to prompt to the Fire Department to move forward or a prompt to staff to put something in writing that the plan commission is ok with this project moving forward to the next phase of development. Something of that nature so that he has some assurance when he comes back for a site plan review and conditional use that the use itself would be approved pending the engineering is final and approved. Pending the plan meeting all our other zoning ordinances.

Dion stated that once the building receives its wet stamp it is a kit it is that building. Being an engineering building I can't do brick attachments on the facade.

Motion to acknowledge the initial conceptual review plan for the fire department's training facility and ask that staff continue to work with the fire department to proceed with finalizing plans to install the building on this site that was purchased from the CDA.

Binnie stated that he is not entirely comfortable taking that action based on our agenda, which is pretty nebulous. My inclination was more on the lines of taking a straw poll of are you basically feeling comfortable with this and are there any potential objections that you have not expressed. But if the body wants to go with that.

Zoning Administrator Schwark stated that she feels it is an appropriate motion. It is not listed on the agenda that no formal action would be taken. I did note that in my Planner's report, but is under the discussion and consideration tab of your agenda so I don't have a a problem with how it was worded.

Attorney Brovold stated he also doesn't have an issue with how the last motion was worded. This is not an approval-just an direction to move forward with the plan.

Motion made by Board Member Dawsey Smith, Seconded by Board Member Miller. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Board Member Miller, Board Member McCormick, Vice Chairman Binnie, Board Member Dawsey Smith 5. Discussion and possible recommendation to Common Council the updated Landscaping Policy.

McCormick stated that she thinks it's done.

Dostie explained that at the last meeting Board member Binnie had asked for some changes. Those changes are in the redline copy. Urban Forestry does not want this back and are leaving it up to the commission.

Binnie we stated they they were suggesting not meeting the minimum number of points starting at \$1.00 and now is up to \$50.00

Motion to recommend to council the adoption of the landscape policy, with the change of the wording from length to width. Motion withdrawn.

Parker asked about the tree asked about the height, length and point. Is the length supposed to represent the width. I think it is talking about the canopy. I'm wondering if length is the right word.

McCormick asked if it should be width not length.

Binnie stated that he is really confused about that length column. White Oak 100 feet of width. That would be an awful massive tree. Maybe we should ask the arbortist the best way to define that.

Motion to recommend the landscaping policy to common council for approval with the redlined version being provided as well as staff input as to appropriate terminology for the length of the canopy.

Motion made by Board Member Dawsey Smith, Seconded by Board Member Binnie. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Board Member Miller, Board Member McCormick, Vice Chairman Binnie, Board Member Dawsey Smith

6. Discussion regarding Closed Session memo from City Clerk.

Dostie explained this was a memo that was requested by the City Clerk to be placed in all committee packets to explain the process for closed sessions.

UPDATES / REPORTS

7. Update on Cedar Court Rezone.

Dostie explained that the rezone had gone to council for approval on February 20, 2025 and was approved.

FUTURE AGENDA ITEMS

8. -Childcare Zoning Changes-July

-Rezone for all Whitewater Schools

-Update on Royal Hounds-Q3

None

NEXT MEETING DATE JULY 14, 2025

ADJOURNMENT

Meeting adjourned 7:25 p.m.

Business Plan The Waypoint

Retro Arcade Lounge & Community Entertainment Venue

> Presented to: City of Whitewater Whitewater Chamber of Commerce Community Stakeholders

> > Prepared by: Mike J Sersich

> > > Date: June 2025

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Executive Summary

The Waypoint is a one-of-a-kind entertainment venue and community hub located in downtown Whitewater. Designed to bring together gamers, families, students, and residents of all ages, The Waypoint will combine a retro arcade lounge, a dynamic event space, and a beverage-focused social environment under one roof.

Our mission is to provide a safe, welcoming space where nostalgia meets modern community life — a gathering place that supports local causes, fosters social connection, and enhances the vibrancy of downtown Whitewater.

The Waypoint will operate in partnership with two complementary in-house businesses:

- Retroville Games, a curated retail shop specializing in classic and modern video games, consoles, accessories, and gaming merchandise.
- An arcade experience **powered by Jonny Gamerson**, featuring a rotating lineup of arcade cabinets and attraction machines operated on a quarter-based play system.

While the revenues from Retroville Games and Powered by Jonny Gamerson will remain with their respective operators, The Waypoint's primary business model will center on:

- Lounge beverage and snack sales
- Community events, fundraisers, and private rentals

Our ownership team consists of **four co-owners**, each bringing expertise in retail, hospitality, gaming, event management, and community engagement.

Year 1 Goals:

- Launch The Waypoint and establish it as a key downtown attraction.
- Build partnerships with local schools, nonprofits, and community organizations.
- Host a robust calendar of tournaments, trivia nights, fundraisers, and educational events.
- Contribute to the economic vitality of downtown Whitewater by drawing new foot traffic and supporting downtown revitalization efforts.

We are seeking startup funding and local support to help bring this project to life. With the backing of city leaders, the Chamber of Commerce, and our community, The Waypoint will serve as both an entertainment venue and a lasting civic asset for Whitewater.

Business Description

The Waypoint is a retro arcade lounge and community entertainment venue located in downtown Whitewater, Wisconsin. Our business is designed to serve as a vibrant gathering place where families, gamers, students, and community members of all ages can come together to play, socialize, and support local causes.

The Waypoint will feature a multi-purpose space built around three core components:

- Retroville Games, an in-house retail shop offering a curated selection of classic and modern video games, consoles, accessories, and gaming-related merchandise.
- An arcade experience **powered by Jonny Gamerson**, featuring a rotating lineup of arcade cabinets and attraction machines operated on a quarter-based play system.
- A family-friendly lounge and event space, providing both non-alcoholic and alcoholic beverages, light snacks, and a comfortable environment for patrons to relax and engage in a wide variety of community-driven activities.

While revenues from Retroville Games and the arcade will remain with their respective operators, The Waypoint will focus its business model on **lounge sales** and **event-driven income** — including tournaments, private rentals, fundraisers, and community partnerships.

Ownership:

The Waypoint is owned and operated by a team of **four co-owners**, each bringing complementary skills and experience in retail, hospitality, gaming, business operations, and community engagement.

Vision:

To establish The Waypoint as a central hub for **gaming culture**, **social connection**, **family entertainment**, **and community enrichment** in Whitewater.

Mission:

To provide a safe, inclusive, and welcoming environment that celebrates gaming history and supports the growth and vitality of the downtown community through ongoing partnerships and creative programming.

Market Analysis

Industry Overview

The retro gaming and arcade entertainment sectors continue to experience strong growth, fueled by nostalgia, cross-generational appeal, and a growing demand for community-based social spaces. At the same time, there is a national trend toward **"third place" destinations** — venues outside the home and workplace where people gather, relax, and engage with others.

In the Whitewater region, there is currently no dedicated venue that combines a **retro arcade lounge**, **gaming-focused retail**, and **community event space**. The Waypoint is uniquely positioned to fill this gap and become a valued addition to the downtown district.

Target Market

Primary Audiences:

- Families with children seeking fun and safe entertainment options.
- College students from the University of Wisconsin–Whitewater looking for affordable off-campus activities and social spaces.
- Adult gamers and collectors drawn to retro games, arcade culture, and specialty merchandise.
- Local residents interested in unique events, trivia nights, and private gatherings.

Secondary Audiences:

- Tourists visiting Whitewater and the surrounding region.
- Event organizers, nonprofits, and local businesses seeking a creative venue for fundraising and private functions.

Market Need & Opportunity

Whitewater currently lacks an all-ages, gaming-focused entertainment space. Local bars and restaurants cater to adult audiences, while other venues lack the interactive and social appeal of a retro arcade and gaming lounge.

Key drivers of demand:

- The enduring popularity of retro gaming and nostalgia-based entertainment.
- A growing desire for safe, family-friendly community spaces.
- The presence of a large student population seeking diverse social outlets.
- Increased emphasis on supporting local businesses and downtown revitalization.

Competitive Landscape

Nearby communities (Fort Atkinson, Janesville, Madison) offer partial experiences such as arcade bars or game stores, but no single venue in Whitewater currently offers the **multi-generational, family-friendly**, and **community-focused model** The Waypoint will provide.

The combination of **lounge**, events, and **gaming culture** under one roof will create a unique value proposition unmatched in the local market.

Conclusion

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The Waypoint is positioned to become a **go-to destination** for Whitewater residents, families, students, and visitors. Through partnerships with local organizations and a dynamic calendar of events, The Waypoint will contribute meaningfully to the city's economic vitality and social fabric.

Organization & Management

Ownership Structure:

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The Waypoint will be structured as a partnership between four co-owners, each bringing unique expertise and skills to the business. The ownership team is committed to operating The Waypoint as a collaborative and community-driven venture.

Management Team:

Jessica Marks

Role: General Operations & Business Development Responsibilities include day-to-day operations, business planning, vendor relations, and strategic growth. Brings experience in retail management.

Mike Sersich

Role: Events, Community Engagement & Marketing

Responsible for developing and managing community programming, gaming tournaments, private event bookings, fundraisers, partnerships with local organizations and schools, and executing The Waypoint's marketing strategy across social media, digital channels, and community outreach.

Jon Marks

Role: Arcade Operations & Technical Management Manages relationships with Jonny Gamerson, oversees arcade machine maintenance and rotation, and ensures the gaming experience remains fresh and engaging.

Bronson Thatcher

Role: Retail & Merchandise Management Oversees Retroville Games retail space, manages inventory, curates retro and modern gaming products, and leads customer service initiatives.

Advisors & Partners:

Jonny Gamerson (Arcade Provider): Provides arcade machines and expertise on arcade operations.

Chamber of Commerce and Local Community Partners: The Waypoint will actively seek collaborations with the Chamber and other local organizations to align its offerings with community interests and city goals.

Management Philosophy:

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The Waypoint's leadership is built on shared vision, transparency, and a commitment to community-first values. The co-owners will operate with a consensus-driven decision-making model, ensuring that The Waypoint remains flexible and responsive to customer feedback and community needs.

Product and Service Line

The Waypoint will offer a unique combination of products and services designed to appeal to a wide range of customers in Whitewater and the surrounding area. Our offerings are structured to drive repeat visits, support community engagement, and enhance downtown Whitewater as a destination.

Retail: Retroville Games

Our in-house retail shop, Retroville Games, will feature:

- Classic and modern video games (NES, SNES, N64, GameCube, PlayStation, Xbox, Switch, and more)
- Retro consoles and accessories, refurbished and new
- Gaming merchandise and collectibles, including T-shirts, posters, pins, and more
- Custom gaming-related items, such as handcrafted keychains, buttons, and local art — many produced in-house

The retail section will be curated to attract both serious collectors and casual gamers.

Arcade: Powered by Jonny Gamerson

The Waypoint's arcade, **Powered by Jonny Gamerson**, will feature:

- A rotating lineup of arcade cabinets and attraction machines, with a focus on fun, nostalgic, and skill-based experiences
- A mix of classic arcade cabinets, redemption or prize-based machines, and other interactive attractions
- The arcade will operate on a quarter-based play system, evoking the feel of a traditional retro arcade
- Special programming will include high score contests, achievement challenges, and themed arcade events to encourage engagement and repeat visits

The arcade will be **family-friendly**, open to players of all ages, and designed to foster a sense of community fun.

Lounge & Beverage Service

The lounge space will provide:

- Non-alcoholic beverages, including sodas, juices, themed mocktails, and specialty drinks
- Coffee and specialty hot beverages
- Light snacks (packaged items, candies, and small local food offerings)
- Alcoholic beverages (beer, wine, and select cocktails), served responsibly in accordance with local regulations and designed to create a welcoming atmosphere for adult patrons

The lounge will serve as a **social hub** and comfortable space for families, students, and community members to relax while enjoying the arcade and retail space.

Community Events & Private Rentals

The Waypoint will also offer:

- Gaming tournaments (both console-based and arcade-based competitions)
- Trivia nights and other social gaming events
- Workshops and educational programming (covering retro game history, gaming culture, basic game design, and more)
- Fundraising events and community benefits in collaboration with local nonprofits, schools, and organizations — providing an accessible, fun space for charitable causes and civic engagement
- Private event rentals for birthdays, corporate outings, student organization events, and other community gatherings

This programming will help position The Waypoint as a **central community entertainment venue** and a trusted partner for **local causes and community-building efforts**.

Marketing & Sales Strategy

Marketing Approach

The Waypoint's marketing strategy is designed to build awareness, drive foot traffic, and foster repeat customers by positioning the business as a **fun**, **inclusive**, **and community-driven entertainment venue** in the heart of downtown Whitewater.

Key Marketing Channels

Social Media & Digital Presence

- Active presence on Facebook, Instagram, and TikTok to showcase arcade attractions, retail finds, events, and community stories
- Regular posts featuring behind-the-scenes content, event promotions, high score leaderboards, and new product arrivals
- A dedicated website with event calendar, online store for Retroville Games products, and email newsletter signup

Community & Partnerships

- Partnerships with local schools, nonprofits, and the Chamber of Commerce to cross-promote events and fundraisers
- Collaboration with **University of Wisconsin–Whitewater** student organizations and clubs to host tournaments, themed nights, and student-focused events
- Sponsoring or participating in **local festivals, fairs, and civic events** to build community relationships and brand visibility

In-Store Experience & Loyalty

- Creating a welcoming, nostalgic in-store atmosphere that encourages repeat visits and word-of-mouth promotion
- Offering a loyalty program with rewards for frequent play and purchases (e.g., punch cards for arcade play, discounts for regular lounge customers)
- Hosting exclusive member nights or early access events for top customers and community partners

Targeted Advertising

- Local print advertising in community bulletins and Whitewater-area newspapers
- Occasional sponsored social media posts targeting parents, gamers, and university students within the region
- Collaborations with **retro gaming influencers** and content creators when launching key events or products

Sales Strategy

Revenue Generation Focus:

- Lounge beverage and snack sales providing consistent, daily revenue
- Event-driven income through private rentals, tournaments, fundraisers, and community partnerships
- Seasonal promotions tied to holidays, local events, and gaming anniversaries to drive traffic and sales

Customer Retention:

- Building an emotional connection through nostalgia, community involvement, and excellent service
- Developing a reputation as a safe, family-friendly, and fun destination that appeals across generations
- Encouraging return visits through dynamic arcade experiences, rotating merchandise, and ongoing programming

Summary

Through a combination of **targeted digital marketing**, **community partnerships**, **in-store experience**, and **event-based promotions**. The Waypoint will position itself as Whitewater's **go-to entertainment venue and gaming culture hub**, driving sustainable revenue and positive community impact.

Funding Request

The Waypoint is seeking startup capital and community support to successfully launch and operate its first year of business in downtown Whitewater.

Purpose of Funding

Funds will be used to support the following key areas:

- Leasehold improvements and build-out of the space to create an inviting lounge and community event environment
- Furniture, fixtures, and equipment (FFE), including seating, beverage service equipment, displays, and POS systems
- Lounge inventory, including initial stock of beverages and snacks
- Licensing, permits, and initial operating expenses
- Marketing and community outreach during pre-opening and grand opening phases
- Event infrastructure to support tournaments, fundraisers, and private rentals

Funding Request Amount

The Waypoint is seeking a combination of:

- Private investment and owner contributions (already committed by the four co-owners)
- Local economic development grants or incentives where available
- **Community partnership opportunities** through Whitewater's business support programs and Chamber of Commerce connections
- Potential small business loans or additional private funding to ensure full capitalization of the project

Estimated external funding need:

\$ \$50,000 – \$75,000 (depending on grant availability and final lease terms)

Community Value Proposition

The Waypoint is designed not only as a business but as a **contributor to the vibrancy and economic vitality of downtown Whitewater**. We are committed to:

- Driving new foot traffic downtown through a unique entertainment offering
- Providing family-friendly events and programming
- Supporting local fundraising efforts and community causes
- Contributing to downtown revitalization and the city's cultural landscape

Closing Statement

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We invite the **City of Whitewater, Chamber of Commerce, and local business development partners** to join us in bringing The Waypoint to life. With your support, we can create a lasting community asset that serves residents of all ages and attracts visitors to our growing downtown district.

Financial Projections

Revenue Projections (Year 1)

The Waypoint's direct revenue will be derived from two primary streams:

- Lounge Sales (beverages & snacks): Estimated monthly revenue: \$2,500 – \$4,500 Projected Year 1 revenue: \$30,000 – \$54,000
- Events & Private Rentals (including Fundraisers & Benefits): Estimated monthly revenue: \$1,000 – \$2,500 Projected Year 1 revenue: \$12,000 – \$30,000

Total Estimated Year 1 Gross Revenue: \$42,000 – \$84,000

Estimated Operating Expenses (Year 1)

Employee Wages: None in Year 1 — owners will staff the business during launch phase Bar Inventory & Supplies: \$8,000 – \$12,000 Marketing & Advertising: \$1,000 – \$2,000 (in-house marketing handled by ownership team) Insurance, Licenses, and Fees: \$3,000 – \$5,000 Miscellaneous & Contingency: \$4,000 – \$6,000

Total Estimated Operating Expenses: \$16,000 – \$25,000

(Rent & Utilities are covered by Retroville Games and Powered by Jonny Gamerson.)

Projected Net Income (Year 1)

Conservative projection: $42,000 \text{ revenue} - 25,000 \text{ expenses} \rightarrow \text{Net profit of } -217,000$

Optimistic projection:

\$84,000 revenue – \$16,000 expenses \rightarrow Net profit of ~\$68,000

Long-Term Financial Outlook

Year 2-3 Goals:

- Begin paying owners and/or part-time staff as profitability allows
- Scale marketing efforts gradually as revenue grows
- Increase Lounge Sales through menu expansion and special offerings
- Grow Events & Private Rentals through partnerships and repeat clients
- Maintain lean operations and low overhead model to drive sustainable profits

Summary

Thanks to a **collaborative partnership model** and an intentionally lean first-year operating plan, The Waypoint is positioned to achieve early profitability.

With key costs such as **Rent, Utilities, and Owner Wages deferred or covered**, the business can focus its resources on building community engagement, driving foot traffic, and delivering an excellent customer experience.

The presence of **Retroville Games** and **Powered by Jonny Gamerson's arcade** will amplify The Waypoint's appeal and contribute significantly to customer attraction, supporting a shared goal of revitalizing downtown Whitewater.

Community Impact Statement

The Waypoint is more than a business — it is a **community-centered entertainment space** designed to enrich downtown Whitewater and provide meaningful opportunities for engagement, connection, and local economic growth.

Our mission is to create an environment where **families**, **students**, **and residents of all ages** can come together in a safe, welcoming space that celebrates gaming culture and fosters community spirit.

Economic Impact

- Driving **new foot traffic** to downtown Whitewater, helping nearby businesses benefit from increased activity.
- Providing a unique entertainment option not currently available in the area, helping to attract both local residents and visitors.
- Creating opportunities for local artists and makers to sell gaming-themed merchandise through Retroville Games and special events.

Social & Cultural Impact

- Offering a family-friendly gathering space that is inclusive and welcoming to all ages.
- Serving as a social hub for the local gaming community and a positive alternative to traditional nightlife venues.
- Preserving and celebrating retro gaming history and gaming culture through curated experiences.

Community Partnerships

- Hosting fundraisers and benefit events for local schools, nonprofits, and civic groups.
- Partnering with educators and local organizations to provide workshops, gaming literacy events, and STEAM-based programming.
- Supporting the goals of the **Chamber of Commerce** and **downtown revitalization efforts** through active participation and collaboration.

Commitment to Whitewater

The Waypoint's ownership team is fully invested in contributing to the **long-term success and vitality** of Whitewater. We view this project as an opportunity to give back to the community, create lasting positive experiences, and help make downtown a **thriving, multi-generational destination**.

Appendix

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A. Letter of Support

Included is a Letter of Support from Chamber of Commerce, demonstrating strong encouragement for The Waypoint's role in enhancing downtown Whitewater and providing a family-friendly entertainment option.

B. Letter of Intent

Included is a **Letter of Intent** regarding space usage and operational partnerships for The Waypoint project.

Whitewater Area Chamber of Commerce

402 W. Main Street Whitewater, WI 53190 (262) 473-4005 www.whitewaterchamber.com

6/6/2025

To Whom It May Concern,

On behalf of the Whitewater Area Chamber of Commerce, I'm pleased to offer our support for the addition of Waypoint in the Downtown community.

The owners of Waypoint bring a fun and inclusive environment. The space brings an opportunity to hold small events, meetings, or celebrations. Retroville brings a new retail opportunity to the Whitewater community. I believe this business will be a great addition for young families, adults, and bring people in from the Whitewater Lake Community.

The Chamber is excited about the possibilities and ready to support this venture in any way we can.

Sincerely,

Karin Silvius Executive Director Whitewater Area Chamber of Commerce info@whitewaterchamber.com (262) 473-4005

Dear Members of the City Council and Licensing Committee,

I am writing to formally express my intent to apply for a liquor license for my business, *The Waypoint*, a bar arcade and video game retail establishment located at 141 B Whitewater Street. Our mission is to create a fun and inclusive environment where people of all ages can enjoy a wide range of classic and modern arcade games while relaxing with a selection of quality beverages.

At *The Waypoint*, we take pride in being a family-friendly establishment that welcomes patrons of all ages. We will offer designated family-friendly hours to ensure that parents can bring their children to enjoy arcade games and activities in a welcoming atmosphere. Our space will provide the perfect opportunity for families to bond over shared gaming experiences, while adults can also unwind with a curated selection of draft beers, cocktails, and non-alcoholic options.

To ensure the responsible sale and service of alcohol, we are committed to implementing comprehensive training for all staff members on best practices for alcohol service and promoting responsible drinking within the community. We will utilize a wristband system for guests over 21 to streamline age verification and ensure compliance with all applicable regulations. This approach will help foster a safe and enjoyable environment for all guests.

We believe that *The Waypoint* will make a positive contribution to the local economy by enhancing entertainment options and supporting community initiatives such as fundraising events and benefits. We aim to provide a space where families and individuals alike can create lasting memories.

We appreciate your consideration of our liquor license application and would be happy to provide any additional information or documentation necessary to support our request. Thank you for your time and attention. We look forward to the opportunity to enrich our community through our business.

Sincerely, The owners of the Waypoint





Jonny Gamerson Arcade Repair LLC

Repair/Buy/Sell

Fort Atkinson, WI

Jon and Jessica Marks (920)397-0660 (920) 728-0327 Jor

Call or Text Jonmarks1208@qmail.com

Item 1.

Family-friendly retro arcade featuring a curated collection of classic and modern games, provided by Jonny Gamerson's Arcade/Repair

Retail experience operated by Retroville Games, offering video games, collectibles, and educational opportunities that explore the rich history of gaming.

rich

Non-alcoholic beverage options and signature juices are available for all ages. Adult beverage service is managed responsibly, with clear age zoning and policies in place to ensure a safe environment.

Event space available for birthday parties, school field trips, and local tournaments, providing additional opportunities for community engagement.

Monthly community quests — an interactive loyalty and rewards program designed to encourage repeat visits and foster a sense of belonging.

Rotating programming to ensure fresh experiences that keep families and visitors returning throughout the year.

BR±NG±NG THE COMMUN±TY TOGETHER -ONE GAME AT A T±ME!

The Waypoint is an innovative family entertainment venue designed to enhance the vibrancy of downtown Whitewater. We will combine the best of classic arcade gaming, modern video game retail, and a safe, communityoriented gathering space for residents of all ages.

Our mission is to create a welcoming, inclusive environment where families, students, and visitors can come together to connect, play, and learn supporting Whitewater's growth as a destination for entertainment and culture.

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A COLLABORATION BETWEEN RETROVILLE GAMES & JONNY GAMERSON



Retroville will Games operate the video game retail portion of The Waypoint, bringing its established reputation for products quality and community engagement. Retroville has been a trusted source for games and collectibles and will expand its presence through this exciting new venture.

> @retrovillegames Retrovillegames@gmail.com www.retrovillegames.com

COMMUNATY BENEFATS

STEP.

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Safe, supervised entertainment option for families.

Support for local entrepreneurs through partnerships.

Unique attraction to help make downtown Whitewater a destination.

Opportunities for local students — event planning.

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A local provider and restorer of arcade machines, Jonny Gamerson brings a rotating collection of wellmaintained classic arcade cabinets, entertainment machines, and interactive crane machines. His involvement ensures a highquality, ever-changing experience for customers.

JONN

ARCADE AND REPAR

G 9 8

Item 1.

36
MEMORANDUM

To: City of Whitewater Plan and Architectural Review Commission

From: Allison Schwark, Zoning Administrator

Date: July 14, 2025

RE: Conditional Use Permit for Signage

	Summary of Request		
Requested Approvals:Conditional Use Permit for All uses with second wall sign and pylon signage (for which the conditions shal among other issues, maintain visual continuity and attractive pedestrian movement along the street fronts			
Location:	136 W Main Street (/OT 00003)		
Current Land Use:	Vacant/ Bleu's Barbershop		
Proposed Land Use:	Signage for Bleu's Barbershop		
Current Zoning:	B-2 Central Business District		
Proposed Zoning:	N/A		
Future Land Use, Comprehensive Plan:	Central Business		

Site Plan Review

The applicant is requesting a Conditional Use Permit for the overage of wall signage located on the building at 136 W Main Street. Signage includes:

- 1. 2, 64.5 x 50 window decal signs.
- 2. 1, 32 x 14.5 window decal sign.
- 3. 1, 24 x 20 window decal sign.

Please see enclosed in your packet precise measurements and the location of each sign as indicated on the site plan submitted by the applicant.

According to section 19.54.080 - Permanent business sign group, all businesses requesting more than one wall sign require a Conditional Use Permit.

Planner's Recommendations

1) Staff recommends that Plan Commission **APPROVE** the Conditional Use Permit with the following conditions:

- a) The project shall be developed in accordance with the approved site plan, architecture, and landscape plan. Any deviation from the approved plans shall require zoning administrator and/or Plan Commission approval.
- b) Signage shall not exceed 50% of windows.
- c) Any conditions stipulated by the PARC.



www.whitewater-wi.gov Telephone: 262-473-0144 Office of Neighborhood Services 312 W. Whitewater St. Whitewater, WI 53190

NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PARTIES:

A meeting of the PLAN AND ARCHITECTURAL REVIEW COMMISSION of the City of Whitewater will be held at the Municipal Building, Community Room, located at 312 W. Whitewater Street on the 14th, day of July, 2025 at 6:00 p.m. to hold a public hearing for consideration for a Conditional Use Permit for more than 1 wall sign for Bleus Barber Shop located at 136 W Main Street, Whitewater, WI 53190. Parcel #: /OT 00003.

The proposal is on file in the office of the Zoning Administrator at 312 W. Whitewater Street.

This meeting is open to the public. <u>COMMENTS FOR, OR AGAINST THE</u> <u>PROPOSED PROJECT MAY BE SUBMITTED IN PERSON OR IN WRITING.</u>

For information, call (262) 473-0540

Llana Dostie, Neighborhood Services Administrative Assistant



Print

Item 2.

Conditional Use Permit Application - Submission #1669

Date Submitted: 5/13/2025

City of Whitewater

312 W Whitewater Street PO Box 178 Whitewater, WI 53190 262-473-0540 www.whitewater-wi.gov Neighborhood Services Conditional Use Permit Application

Conditional Use Application Checklist

Applicant

1. Fill out Planning Request form, Conditional Use Application, Plan of Operation Form and Cost Recovery Certificate and Agreement. Twelve (12) copies 11 x 17, a digital copy of all submittal material:

- Application Forms
- Landscaping plan indicating location, type and size of materials (Please review Landscaping Guidelines)
- Stormwater and Erosion Control Applications (if necessary)
- Lighting (Photometric) Plan
- Add any other material you feel are pertinent
- 2. Application shall include the following Plan requirements:
 - All plans shall be drawn to scale and show all sides of the proposed building.
 - All plans will exhibit proposed/existing off-street parking stalls and driveway/loading docks.
 - Building elevations must include the lot on which the structure is to be built and the street (s) adjacent to the lot.
- 3. Submit fee to City of Whitewater

City Building Inspector/Zoning Administrator

- 1. Review application for accuracy and all required information
- 2. Staff will review information for conformance to Ordinances
- 3. Engineer will review Stormwater and Erosion Control Plans
- 4. Landscaping Plan will be reviewed by Urban Forestry Commission

5. When application is complete and approved by all Staff it will then be forwarded to Neighborhood Services Administrative Assistant

Neighborhood Services Administrative Assistant

1. Conditional Use notice will be published in the local newspaper for two-week period with a one week waiting period for a total of three weeks prior to scheduled public hearing

2. Conditional Use notice will be mailed to property owners that abut the property and those that are within 300 feet minimum/and or further distance at the discretion of the zoning administrator from the property

3. Public Hearing for Conditional Use will be scheduled for the next Plan Commission meeting after notice has appeared in the newspaper for two weeks

Process

1. Plan Commission considers applicant's request and staff review is presented by Zoning Administrator, at the first initial appearance. If Plan Commission recommends changes and/or revisions, then the applicant must revise site plan, otherwise the is forwarded as is for the second appearance for approval/denial of the final site plan.

whitewater-wi.gov/Admin/FormCenter/Submissions/Print/1669

NOTE: Plan Commission normally meets the second Monday or each month at 6:00 p.m. If a public hearing is required, it will be scheduled at the beginning of the Plan Commission meeting.

Urban Forestry Commission usually meets the fourth Monday of each month at 5:00 p.m.

Taylor Zeinert, Economic Director 262-473-0148 tzeinert@whitewater-wi.gov

Llana Dostie, Neighborhood Services Administrative Assistant 262-473-0144 <u>ldostie@whitewater-wi.gov</u>

Allison Schwark, Municipal Code Enforcement 262-249-6701 mcodeenforcement@gmail.com

Site Plan Upload*Landscaping Plan UploadLighting Plan UploadMSDS SheetsChoose FileNo fi...senChoose FileNo fi...senChoose FileNo fi...sen

Other Information

Choose File No fi...sen

PLANNING REQUEST

General Project Information

Project Tax Key #	Project Address*	
/OT 00003	136 main st	
		//

Project Title (if any)

Additional barbershop logo			

Applicant, Agent & Property Owner Information

Applicant's First Name*	Applicant's Last Name*
Levi	Schmitz

Address*

136 W Main St

whitewater-wi.gov/Admin/FormCenter/Submissions/Print/1669

City*	State*	Zip Code*	ltem 2.
Whitewater	WI	53190	

Phone Number*

9203505060

Email Address*

Agent Name	Agent Company	
		/_
Bleusbarbershop@gmail.com		

Address

City	State	Zip Code
Whitewater	WI	53190

Phone Number

Email Address

Owner First Name (if different from applicant)	Owner Last Name	

Address

City	State	Zip Code
Whitewater	WI	53190
Phone Number	Fax Number	

Email Address

-Planning Request (check all that apply)	
Site Plan and Architectural Review \$150.00 plus \$0.05 per sq. ft (Floor Area)	
Conditional Use Permit \$275.00	
Rezone/Land Use Amendment \$400.00	
Planned Unite Development \$500.00	
Preliminary Plat \$175.00	
Final Plat \$225.00	
Certified Survey Map \$200.00 plus \$10.00 per lot	
Project Concept Review \$150.00	
Joint Conditional Use & Certified Survey Map \$500.00 plus \$10.00 per lot	
Joint Rezoning & Certified Survey Map \$500.00 plus \$10.00 per lot	
Joint Site Plan & Conditional Use \$350.00 plus \$0.05 per sq. ft (Floor Area)	
Board of Zoning Appeals/Adjustment \$300.00	
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Translation Services

1	Will translation services be needed during the Plan
Board meeting?*	
	Yes
	No No

If Yes, please specify the language required.

Conditional	Use Permi	t Application
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I, (We) the undersigned owner(s)/agent do hereby petition the Plan Commission to grant a Zoning Amendment.

Address and legal description of the subject site*

Tax Parcel #* Zoning District* Ot 00014 B-2 central buisness

Requested Condtional Use*

Additional logo on window

Petitioner's interest in requested Conditional Use Permit*

Com

List type and number of structures, proposed operation or use of the structure(s) or site, number of employee, parking, etc.

Property Owner Signature*	Owner's Agent Signature*
Levi Schmitz	Levi Schmitz

Address*	Address*
136 w main st	Whitewater,Wi

Phone and Email*	Phone and Email*
2629203505060	9203505060

Zoning

Application Review by

Date				Item 2.
		<u>//</u>		
Date Filed	Dates Published		Date Notices Mailed	
Plan Commission Recommendation				
				//
Date Decision Made				
Plan of Operations				
Property Information		Tenant Information		
Property Tax Key #*		Previous Business N	ame*	
0T00014		Bleus Barbershop		
Property Address*		Years in Operation*		/_
162 W Main St		3		
				//
Property Owner*		New Business Name	^	
		//		11
Owner Mailing Address* 162 W Main St		Name of Operator*		
		//		11
City, State and Zip Code*		Operator Mailing A	ddress*	
53190		162 W Main St		
		//		

Owner's Phone #*	City, State and Zip Code*	Item 2.
9203505060	53190	
		11

Owner's Email*	Operator's Phoen # and Email *
Bleusbarbershop@gmail.com	Bleusbarbershop@gmail.com

New Business Use/Operation Information

Description of Business use or Operations*

Barbershop

Previous Use of Space*	Hours of Operation	s (Weekdays)*	Hours o	f Operations (Weekends)*
N/A	32		8	
Total Area Space in Square # 1 Feet* 2	foilet Fixtures*	# Full Time Emp	oyees*	# of Part Time Employees*
1091	//	5	//	0
-Customer Seating*	Seating Capacity*			nployee Hours Per Year yourself if self-employed)*
Ves Yes	35		6000	
No No				
—Sprinkler System*	Ī	Hazardous/Fla	mmable Che	micals used/stored*
Ves		Yes (must)	attach MSDS	S Sheets)

Specified Use of Property and Building(s)

Building A*

Barbershop

Building B

//

Building C

L	
	Will there be any problems resulting from this operation such as: (Check all that apply)*
	Odors
	Smoke
	Noise
	Light
	Vibrations
	None None

Parking

Dimension of parking lot*	Number of Spaces Available*	
No parking lot	0	
		/
Parking Lot Construction*	Type of Screening*	
Asphalt	Fencing	
Concrete	Plantings	
<u></u>		
Is employee parking included in "number of s	paces available"?*	
🗖 Yes		
🕅 No		

Signage(Separate Sign Permit Application Needed)

-Type (Check all that apply)*

- FreestandingMonument
- ProjectingAwning/Canopy
- Electronic Message
- Pylon
- Arm/Post
- Window

Mobile/Portable or Banner

None

Other

If other, what type

Location of Signs*

Front	right	wind	ow

Entertainment

Is there any type of music in this proposal?*
Yes (Separate License from Clerk's Office Required)
☑ No

-Live *

	Yes
--	-----

📝 No

-When will t	this be	offered t	to customers ³
--------------	---------	-----------	---------------------------

- Monday
- **V** Tuesday
- Wednesday
- 🔽 Thursday
- Friday
- Saturday
- Sunday
- None

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ne		~

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11/19

What time(s) will this be offered

Outdoor Lighting		
Гуре*		
Barber pole light		
Location*		
Top right		
Utilities		
Will you be connected to City	—Is there a private well on-site* –	Types of Refuse Disposal*
Water and Sewer*	Yes	Municipal
Ves	✓ No	 Private
No No		
]	
Approval Date by the Department of N	Natural Resources of the well for proposed use	2
Approval Date by the County Health I existing septic system)epartment for	
	/	
What types of sanitary facilities are to	be installed for the proposed operation*	
Sanitation handwashing area		
Surface Water Drainage Facilities (des	cribe or include in site plan)*	
N/a		
Licenses/Permits		
		_

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Is a highway access	Is a cigarette license	Is a liquor license	Did Wisconsin	ltem 2.
permit needed from the State, County or	required? (Separate license from Clerk's	required? (Separate license from Clerk's	Department of Safety	
local Municipality*	office)*	office)*	Services Division of Industry Services approve building	
		✓ No	plans*	
	ļ		Ves Yes	
			🔲 No	

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Permitted Property Use (Please check all that apply)*	lt	tem 2.
Single Family Dwelling		
Two Family Dwelling		
Modular Home		
Manufactured Home		
Second or greater wireless telecommunication facility		
Home occupations, professional home office for nonretail goods and services no customer access		
Multi-Family Dwellings		
Art, Music and School supple stores and galleries		
Antique, collectible and hobby craft stores		
Automotive and related parts store, without servicing		
Hotel and Motels		
Small appliance repair stores, computer or software sales and service		
Barbershops/Beauty Parlors		
Liquor stores without drive-thru facilities		
Resale Shops		
Professional and business offices		
Self-service laundries and dry-cleaning establishments		
Stationery stores, retail office supply stores		
Movie theaters		
Tourist homes and bed and breakfast		
Bakeries or candy stores with products for sale on premise only		
Appliance repair stores, including computer sales and service		
Caterers		
Post Offices		
Ice Cream and Cafes		
Toy stores		
Agricultural services		
Banks and other financial institutions without drive-thru faciliites		
Camera and photographic supply stores		
Clothing, shoe stores and repair shops		
Clinics medical and dental		
Department Stores		
Drug Stores		
Florist Shops		
Food and Convenience stores without gasoline pumps		
Furniture stores		
Hardware stores		
Insurance agencies		
Jewelry stores		
Meat markets		
Paint, wallpaper, interior decorating and floor covering stores		
Restaurants without drive-thru facilities		
Sporting goods stores		53

Variety stores
Charitable or nonprofit institution or facilities
Light assembly uses including electronics, pottery, printing, contractor shops (electrical, heating, plumbing and general contracting) provided there is no significant environmental emissions (odor or waste)
Catalog and e-commerce sales outlets
Day Spas
Coffee Shops
Gift Shops
Public parking lots
Tourist information and hospitality centers
Dance Studio
Lumberyards, building supply stores and green houses
Manufacturing, fabrication, packing, packaging and assembly of products from furs, glass, leather, metals, paper, plaster, plastic, textiles, clay, woods and similar material
Research facilities, development and testing laboratories, including testing facilities and equipment
Retail sales and services linked to manufacturing and warehousing
Production, or processing, cleaning, servicing, testing or remailer of materials, goods or products limited to the follow uses, products, components, or circumstances:
a) Electronic and electrical products instruments, such as transistors, semiconductors, small computers, scanners, monitors and compact communication devices
b) High technology products related to the fields of physics, oceanography, astrophysics, metallurgy, chemistry, biology or other scientific field offered for study by University of Whitewater
c) Laser technology, radiology, x-ray and ultra sound products, manufacturing and assembly
d) Medical and dental supplies
e) Optical, fiber optical and photographic products and equipment
f) Orthopedic and medial appliances such as artificial limbs, brace supports and stretchers
g) Products related to process design, process stimulation, computer hardware and software development, safety engineering
h) Scientific and precision instruments and components, including robotics
Telecommunication centers (not including wireless telecommunications facilities)
Private recreation facilities
Freight terminals, trucking servicing and parking, warehousing and inside storage
More than one principal structure on a lot when the additional building is a material and direct part of the primary business
Pilot Plans and other facilities for testing manufacturing, processing or fabrication methods or for testing of products or materials
Colleges and universities

:45	PM whitewater-wi.gov/Admin/FormCenter/Submissions/Print/1669	
Pe	rmitted Conditional Uses (Please check all that apply)	ltem 2.
	Planned Residential Development	·
	•	
	First Wireless telecommunications facility located on alternative structure only	
	Attached townhouse dwellings up to four units per building	
	Public and semipublic uses	
	Multifamily dwellings and attached dwellings, over four units (new construction only)	
	Any building over forty feet	
	Conversion of existing structures resulting in more dwelling units	
	Dwelling units with occupancy of six or more unrelated persons	
	All uses with a drive-in and drive-thru facilities	
	Automobile repair and service	
	Taverns and other places selling alcoholic beverages by the drink	
	Daycare centers, adult, child and doggie	
	Large Retail and Commercial Service Developments	
	Motor Freight Transportation	
	Light manufacturing and retail uses	
	Home Occupations/Professional Home offices requiring customer access	
	Bed and Breakfast establishments	
	Conversion of existing single-family dwellings to two-family attached dwellings	
	Professional business offices in a building where principal use is residential	
	Fraternity or sorority houses and group lodging facilities	
	Planned Development	
	Conversion of existing units with less than five bedrooms to five or more bedrooms	
	Entertainment establishments, including clubs but excluding adult entertainment	
	Automobile and small engine vehicles sales and rental facilities	
	Car washes	
	Gasoline service stations, including incidental repair and service	
	Funeral homes and crematory services	
	Liquor or tobacco stores	

- Wholesale trade of durable and nondurable goods
- Salvage Yards

Signatures

By signing below, I certify that the above information is true and accurate account of the information requested for my business site and its operation and use. Should an inspection be required, I agree to all the Inspector(s) reasonable access to the space to verify compliance with the Municipality's Ordinance. In addition, I fully understand that completion of this or its approval does not preclude me from complying with all applicable State Statues or Municipal Ordinances regarding my business and its lawful operations.

Applicant's Signature*	Date*	
Levi Schmitz	05/13/2025	
		//

Date

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Cost Recovery Certificate and Agreement

Inspector/Zoning Signature

Pursuant to Ordinance 19.74.010 and 16.04.270 of the City of Whitewater Municipal Code

The undersigned applicant hereby acknowledges and agrees to be bound by Ordinances 19.74.010 and 16.04.270 of he City of Whitewater Municipal Code, providing for city recovery of all city costs and disbursements incurred directly or indirectly related to the Applicant's request. All costs incurred by the city in the consideration of any requests by the Applicant related to the Applicant's request shall be recoverable, including by not limited to, all professional and technical consultant services and fees retained by the city and rendered in review of any application, including the engineer, planner, attorney, or any other professional or expert hired by the village for purposes of review of the application or pre-submission request. The Applicant agrees to reimburse the City for all costs recoverable pursuant to the terms of the above numbered ordinance within the time period set forth by the City of Whitewater Municipal Code. At no time shall any cost recoverable fees be waived, except through the process of a written request by the Applicant and the Common Council, review and evaluation by the Common Council, and official action taken by the Common Council.

PROJECT INFORMATION

PROJECT NAME*

Bleus barbershop window logo

PROJECT LOCATION*

136 w main st

APPLICANT INFORAMTION

NAME*

Levi Schmitz

MAILING (BILLING) ADDRESS*

162	W	M	ain	St
-----	---	---	-----	----

PHONE*

EMAIL ADDRESS*

9203505060	Bleusbarbershop@gmail.com

ATTORNEY INFORMATION

PHONE	EMAIL ADDRESS
SIGNATURE OF APPLICANT*	DATE*
Levi Schmitz	5/13/2025

Note to Applicant: The City Engineer, Attorney and other City professionals and staff, if requested by the City to review your request, will be billed for their time at an hourly rate which is adjusted from time to time by agreement with the City. Please inquire as to the current hourly rate you can expect from this work. In addition to these rates, you will be asked to reimburse the City for those additional costs set forth in 19.74.10 and 16.04.270 of the Municipal Code.

Item 2.

RATES City Administration Hourly Rate Shall Not Exceed Interim Director of Economic Development: Emily McFarland \$ Director of Public Works: Brad Marquardt \$72.33 Director of Finance: Rachelle Blitch \$65.94 Clerk: Heather Boehm \$43.33 Deputy Clerk: Tiffany Albright \$29.20 NS Administrative Assistant Llana Dostie \$ **Building Inspection Services** Building Inspector Commercial: Joe Mesler \$80.00 Building Inspector Residential: Jon Mesler \$80.00 City Attorney Russell Law Offices, LLc Attorney Timothy Brovold \$ City Engineer Strand and Associates \$247.63 Primary Contact: Mark Fischer City Planners and Zoning Administrator Primary Contact: Allison Schwark \$49.00 **Building Inspector Date** Review by Zoning Administrator Date

Building Inspector Date Received	Review by	Zoning Administrator Date Received	Reviewed by
Occupancy Classification	Occupancy Classification Surrounding Units	Zoning of Property	Use Permitted By Right By CUP PC Approval Required

whitewater-wi.gov/Admin/FormCenter/Submissions/Print/1669

Approval Approved Denied	Date	Approval Approved Denied	Date	Item 2
Public Works Approval Approved Denied	Date	City Engineer Approval	Date	
Police Department	Date	Fire Department Approval	Date	

City of Whitewater "Pump House" 312 W Whitewater Street Whitewater, WI 53190

Ilmi Shabani Trust Anife Shabani Trust MIQIS LLC 11337 County Road N Whitewater, WI 53190

Jose J Barajas Juana Barajas 409 Buckingham Blvd Whitewater, WI 53190

TAMMY APRAHAMIAN WHITEWATER RENTALS, LLC BOWERS HOUSE LLC STONEGATE MANAGEMENT LLC LAKE COUNTRY PARTNERSHIPS, LLC S107 W 30511 SANDY BEACH ROAD MUKWONAGO, WI 53149

Center Street Rentals, LLC W9597 Breidsan Drive Whitewater, WI 53190

VAS 117 S Second LLC VAS 135 W Center LLC S52W23080 Hunter Hollow Waukesha, WI 53190

DLK Enterprises, Inc PO Box 239 Whitewater, WI 53190

Aurel Bezat Daniella Bezat 751 Cambridge Drive Janesville, WI 53548-1903

Bulldog Investments, LLC 109 S First Street Whitewater, WI 53190

Marietta Rentals, LLC 123 W Center Street Whitewater, WI 53190 R & B Brass Rail Corporation 130 W Main Street Whitewater, WI 53190

Miknna LLC c/o Aropa Designs 144 W Main Street Whitewater, WI 53190

Mary Ketterhagen Ketterhagen Trust 1631 Pearson Ct Whitewater, WI 53190

Drilon LLC 168 W Main Street Whitewater, WI 53190

Stephan Fairchild 126 W Center Street Whitewater, WI 53190

Jorge Islas Martinez Mexsal LLC 565 S Franklin Street Whitewater, WI 53190

141 W Main Street Building LLCc/o Barbara Kramer1142 Lake Heron Drive 2 BAnnapolis, MD 21403

KD Wilcox Investments, LLC PO Box 440 Whitewater, WI 53190

GKC Rentals-Whitewater LLC W7723 Hackett Road Whitewater, WI 53190

Wisconsin Dairy Supply Co Tax Commission C.M.ST.P & P. RR Co PO Box 239 Whitewater, WI 53190 CBP Properties, LLC 417 N Fremont Street Whitewater, WI 53190

Wokes, LLC 146 W Main Street Whitewater, WI 53190

City of Whitewater 312 W Whitewater St Whitewater, WI 53190

David E Saalsaa 184 W Main Street #3 Whitewater, WI 53190

Diane L Trampe 138 W Center Street Whitewater, WI 53190

HBCK LLC 2924 Candlewood Drive Janesville, WI 53546

Russell Walton Family Trust Kimberly Walton Family Trust 1005 W Main Street Whitewater, WI 53190

Jly 3 LLC PO Box 111 Mayville, WI 53090

Steve O's LLC 156 W Whitewater Street Whitewater, WI 53190

CC Property Development LLC 111 W Whitewater Street Whitewater, WI 53190 Ruth Walton Rentals LLC W3442 Vannoy Drive Whitewater, WI 53190

Stacy L Ropiak 127 N Jefferson Street Whitewater, WI 53190

Richard H Kraus Jr Trust Pamela T Kraus Trust N8039 Hwy 89 Whitewater, WI 53190

State of Wisconsin Dept of Transportation PO Box 7921 Madison, WI 53707-7921

Antonio Aranda PO Box 293 Whitewater, WI 53190

Michael J Ripley 138 N George Street Whitewater, WI 53190

Bruce B Brewer Joy R Brewer 141 N George Street Whitewater, WI 53190

David R Williams 220 N Jefferson Street Whitewater, WI 53190

Lyle Strooisma 234 N Jefferson Street Whitewater, WI 53190 Ruben Aranda 135 Jefferson Street Whitewater, WI 53190

Shirley Stone Hapka Trust 115 N Franklin Street Whitewater, WI 53190

Community Development Authority of Whitewater 312 W Whitewater Street Whitewater, WI 53190

Tanis Properties, LLC PO Box 538 Whitewater, WI 53190

Shyna Statdfield 132 N George Street Whitewater, WI 53190

Roy T Quickel 131 N George Street Whitewater, WI 53190

Alena Holmes 916 Symphony Isles Blvd Apollo Beach, FL 33572

Steve J Gonzalez Dakota L Burkhart 228 N Jefferson Street Whitewater, WI 53190

Bruce Lyon Shirley Lyon 203 N Jefferson Street Whitewater, WI 53190 James S Fero 131 N Jefferson Street Whitewater, WI 53190

EA Investments, Inc 1127 Prairie Drive, Suite 100 Racine WI 53406

Mark Myszkewicz Kimberly Myszkewicz 911 W Peck Street Whitewater, WI 53190

Brett Launderville 136 N Jefferson Street Whitewater, WI 53190

Steven Christopher Spear Trust Erin Marie Spear Trust 577 Ehlert Court Whitewater, WI 53190

JM Green Rentals, LLC W7296 US Hwy 12 Whitewater, WI 53190

Troy D Hansen 1600 James Way Fort Atkinson, WI 53538

Gregory T Wiedenhoeft Trust 240 N Jefferson Street Whitewater, WI 53190





Item 3.

MEMORANDUM

To: City of Whitewater Plan and Architectural Review Commission

From: Allison Schwark, Zoning Administrator

Date: July 14, 2025

Re: Certified Survey Map

Summary of Request		
	4 Lot Certified Survey Map (CSM)	
Requested Approvals:		
Location:	Greenway Court Lot 2 /A444200003	
Current Land Use:	Vacant	
Proposed Land Use:	Contractor Shops	
Current Zoning:	Technology Park	
Proposed Zoning:	N/A	
Future Land Use,		
Comprehensive Plan:	Technology Park	

Staff Review

The applicant is requesting a 4 lot Certified Survey Map for a vacant parcel on Greenway Court. The proposed CSM was prepared by a licensed surveyor with Kapur, Inc. A Conditional Use Permit for the construction of contractor shops/buildings for business or storage purposes located on a lot that is currently vacant within the technology park was approved in February of 2025. The applicant is proposing a CSM so each shop can be sold individually, versus rented. The proposed CSM appears to comply with all standards and minimum lot requirements of the Technology Park District.



Certified Survey Map Requirements

- (1) The certified survey map shall be prepared by a registered land surveyor and shall comply with the provisions of Section 236.34, Wisconsin Statues, and of this chapter.
- (2) The certified survey map shall comply with all design standards, required improvements, and general provisions of this chapter.
- (3) Where streets or other areas are dedicated to the public, the certified survey map shall contain an owner's and a mortgagee's certificate which are substantially the same form as required by Section 236.21(2)(a), Wisconsin Statutes.
- (4) The certificate of approval shall be placed on the face of the map.
- (5) When a dedication of land is required, the city council resolution accepting the dedication and approving the map shall be placed on the face of the map.
- (6) If the certified survey map contains private roads, the following note shall be added to the certified survey map:

NOTICE OF POSSIBLE LIMITATION OF PUBLIC SERVICES:

THIS CERTIFIED SURVEY MAP CONTAINS PRIVATE ROAD(S), AND, AS A RESULT, CERTAIN PUBLIC SERVICES MAY BE LIMITED. THE EXTENT OF THESE LIMITATIONS MAY BE SPELLED OUT IN A DOCUMENT CALLED A CITY/DEVELOPER AGREEMENT OR CONTRACT FOR IMPROVEMENTS; OR, IF THIS IS A CONDOMINIUM PLAT, IN A DOCUMENT CALLED A GENERAL DEVELOPMENT PLAN (GDP), WHICH DIRECTLY RELATES TO THIS CSM AND IS FILED AS A PUBLIC DOCUMENT IN THE OFFICES OF BOTH THE WHITEWATER CITY CLERK AND THE DIRECTOR OF PUBLIC WORKS FOR THE CITY OF WHITEWATER.

Planner's Recommendations

- 1) Staff recommend that Plan Commission **APPROVE** the Certified Survey Map for the parcel located on Greenway Court, tax key /A444200003 with the following conditions:
 - a. Recording of Certified Survey Map. The surveyor shall record a copy of the approved certified survey map with the appropriate register of deeds, but only after:
 - i. Certificates of the city council, surveyors, owner and those other certificates required by Section 236.21 of the Wisconsin Statutes are placed on the face of the certified survey map.
 - ii. Any accrued real estate taxes and special assessments owing on any land dedicated by the survey and to the appropriate county any delinquent taxes on the dedicated land are paid.
 - iii. All conditions of approval which are able to be satisfied prior to certified survey map recording have in fact been satisfied. Upon recordation by the developer, two copies of the recorded document shall be furnished to the city clerk.
 - b. Add a note on the CSM regarding the proposed private drive, and the limitation of public services.
 - c. Any other stipulations as indicated by the PARC.



CERTIFIED SURVEY MAP NO._

BEING A DIVISION OF LOT 3 CERTIFIED SURVEY MAP 4442 LOCATED IN THE NE1/4 OF THE SE1/4 OF SECTION 3, TOWNSHIP 4 NORTH, RANGE 15 EAST, IN THE CITY OF WHITEWATER, WALWORTH COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN))ss MILWAUKEE COUNTY)

I, Brian E. Sandberg, a Wisconsin Professional Land Surveyor, certify that I have surveyed, divided and mapped a division of Lot 3 of Certified Survey Map Number 4442, recorded at the Walworth County Register of Deeds office as Document Number 848249, being part of the Northeast 1/4 and the Southeast 1/4 of Section 3, Town 4 North, Range 15 East, in the City of Whitewater, Walworth County, Wisconsin, bounded and described as follows:

All of Lot 3 Certified Survey Map Number 4442 recorded at the Walworth County Register of Deeds office as Document Number 848249, containing 329,508 square feet or 7.56 acres of land.

THAT I have made such survey, land division and map by the direction of Tanis Construction, that such map is a correct representation of all exterior and boundaries and the land division thereof made.

THAT I have fully complied with Chapter 236 of the Wisconsin Statutes and Title 18 of the City of Whitewater Code in surveying, dividing and mapping the same.

Brian E. Sandberg, Professional Land Surveyor S-2500



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	OF LOT 3 CERTIFIED SURVEY MAP 4442
LOCATED IN THE NE1/4 OF	F THE SE1/4 OF SECTION 3, TOWNSHIP 4 NORTH, Y OF WHITEWATER, WALWORTH COUNTY, WISCONSIN
CITY OF WHITEWATER APPROVAL	
This Certified Survey Map has been submitted to and appr thisday of,20	
by: Heather Boehm	Date
City of whitewater - City Clerk	
OWNER'S CERTIFICATE	
	cribed heron to be surveyed, divided, mapped and dedicated represented on the urvey Map is required to be submitted to the City of Whitewater for approval. , Wisconsin, this
	Date
John Weidl, City Manager	
STATE OF WISCONSIN))SS	
WALWORTH COUNTY)	
TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE F	OF, 2019, THE ABOVE NAMED, FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH MANAGING MEMBER OF CUTED THE FOREGOING INSTRUMENT AS SUCH OFFICER AS THE DEED OF SAID
MY COMMISSION EXPIRES	NOTARY PUBLIC, STATE OF WISCONSIN
	BRIAN SANDEERG SADDEERG SADDEERG SOO PORT WASHINGTON Wisconsin 06/17/25 SURVE
THIS INSTRUMENT DRAFTED BY BRIAN E. SANDBERG	SHEET 3 of

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