



Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Tuesday, October 28, 2025 - 5:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83198282604?pwd=cDdLWjUvTTRqRUQ4UVcwQWcrcW1BUT09>

Telephone: +1 (312) 626-6799 US (Chicago) (Houston)

Webinar ID: 831 9828 2604

Passcode: 137945

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

The meeting was called to order by Brian Schanen at 5 p.m.

ROLL CALL

Present: Brian Schanen, Patrick Singer and Mike Smith.

Absent: None.

Additional Attendees: Rachelle Blitch, Director of Finance; Steven Chesebro, City Attorney; Jeremiah Thomas, Comptroller.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

1. Update on Health Insurance
2. Final Review of Draft 2026-2027 Budget

The following was provided to the committee but was not discussed.

Vendor	Description	Comments	2027	Bal Chec	2026
Deer Creek Training	Training	Dispatch/Equal split by department		100.00%	Percent
Deer Creek Training	Training	Going away after 2026.			150.00
Mactek Systems/Higher Ground	911 Recording	Dispatch 100%		100.00%	Percent
Mactek Systems/Higher Ground	911 Recording	*Waiting on confirmation from Sabrina/Averaging 4%	6,674.00		6,617.00
WI Dept Justice	Time Access	Dispatch		100.00%	Percent
WI Dept Justice	Time Access	No increase in 2026	9,922.50		9,922.50
AFR Engine	Facial Recognition	Investigation		100.00%	
AFR Engine	Facial Recognition	No cost for 2026	1,440.00		
Prophenix	Prophenix	Dispatch		100.00%	Percent
Prophenix	Prophenix	Confirming rate for 2026/Averaging 2% increases	14,680.00		14,392.00
Flock	Cameras	Divide by sworn officers and Dispatch		100.00%	
Flock	Cameras	\$39,000 per year	39,000.00		39,000.00
Gencom	Eaton UPS System Maint	Dispatch		100.00%	Percent
Gencom	Eaton UPS System Maint	Paid through 12/31/2026. \$11,500 in 2027 for a 3 year co	11,500.00		
Gencom	Radio Service Contract/L3 Harris Syst	2% increase/2024 includes a \$4,495 hardware refresh	11,500.00		11,500.00
Gencom	Back room/RF equipment	Dispatch		100.00%	Percent
Gencom	Back room/RF equipment	Prepaid through 12/17/25. Need to follow up with mainte	1,000.00		1,000.00
911/Solacom	Solacom-Phone	Dispatch		100.00%	Percent
911/Solacom	Solacom-Phone	Paid through 2026/\$42,000 for 3 year contract \$14k in 2028	13,000.00		
Walworth County	JURIS Cost Sharing	Dispatch		100.00%	Percent
Walworth County	JURIS Cost Sharing	No changes/Verify with Tim	750.00		750.00
Atlas	Schedule Anywhere	PD & Dispatch		100.00%	Percent
Atlas	Schedule Anywhere	If PD goes with Enforcer, this will be replaced. Averaging 10	1,957.00		1,729.00
Cardinal Ticket Trac	Dispatch 8/37	PD & Dispatch		100.00%	Percent
Cardinal Ticket Trac	Dispatch 8/37	Looking to upgrade to new version.	9,000.00		9,000.00
Axon Enterprises	Body Cameras	PD		100.00%	Percent
Axon Enterprises	Body Cameras	5 year contract thru 12/31/2028-\$10,464.00/yr 2-4	30,164.62		30,164.62
Onsolve/One Call Now	Mass Texting	PD & Dispatch		100.00%	Percent
Onsolve/One Call Now	Mass Texting	If PD goes with Enforcer, this will be replaced. Averaging 8%	964.00		892.00
CSI Policy Advising	Policy Review	PD		100.00%	Percent
CSI Policy Advising	Policy Review	Cost of of for 2026			
Idemia	Finger Print	PD		100.00%	Percent
Idemia	Finger Print	Averaging 5% increases each year	2,163.00		2,060.00
Porter Lee	Beast Evidence	PD		100.00%	Percent
Porter Lee	Beast Evidence	Av 5% increases/Going away when we have evidence gars	1,405.00		1,338.00
Enforcer	AI Report Writing, Scheduling	Divided between sworn staff		100.00%	
Enforcer	AI Report Writing, Scheduling	Testing out in October	10,796.00		10,796.00
Power DMS	Policy Management, Accreditation	Divide by bodies in all departments		100.00%	
Power DMS	Policy Management, Accreditation		6,888.00		6,888.00
Cell Hawk	Cell Phone Downloads	Investigation		100.00%	
Cell Hawk	Cell Phone Downloads		3,178.00		3,085.00
Absolute/Net Motion	VPN	Patrol/Invest/CSO by officer		100.00%	
Absolute/Net Motion	VPN	allocate per user, 50 licenses (\$150 per user)	7,725.00		7,500.00
Tornado Siren	Tornado Siren	Emergency Management		100.00%	
TIPPIS	Court	\$280 per siren - 9 total/Not allocated here. Direct to budge	2,520.00		2,520.00
TIPPIS	Court			100.00%	Percent
Prophenix	Prophenix	3% increase	7,533.45		7,314.03
Prophenix	Prophenix	Fire & EMS		100.00%	Percent
Prophenix	Prophenix	Av 5% increases	4,200.00		4,000.00
ESO	Reporting Software	Fire & EMS		100.00%	Percent
ESO	Reporting Software	5% Increase	6,930.00		6,600.00
ESO	Training Software	Fire & EMS		100.00%	Percent
ESO	Training Software	10% Increase	3,630.00		3,300.00
DEA	Registration	Fire & EMS		100.00%	Percent
DEA	Registration	10% increase	935.00		850.00
Knox	Box Safes (Drug Safes)	Fire & EMS		100.00%	Percent
Knox	Box Safes (Drug Safes)	10% Increase	522.50		475.00
Domain Renewals	CDA	CDA		100.00%	Percent
Domain Renewals	CDA		60.00		60.00
IG Whitewater.org	GIS Hosting/5 Year renewal	N/Svs		100.00%	Percent
IG Whitewater.org	GIS Hosting/5 Year renewal	5 year renewal paid on 01-03-2019/not due till 2024	1,200.00		1,000.00
ESRI	GIS	N/Svs		100.00%	Percent
ESRI	GIS	10% Increase	5,886.88		5,346.25
Domain Renewals	GIS	N/Svs		100.00%	Percent
Domain Renewals	GIS		36.00		36.05
WorQ	Permit software	N/Svs		100.00%	
WorQ	Permit software	\$22,000 first year/ \$13,000 annually. Clerks permit \$6.0k	19,570.00		19,000.00
Sprout Social	Social Media	Communications		100.00%	Percent
Sprout Social	Social Media	Cancelling. New website makes it obsolete			
Canva.com	Graphics & Visual Media	Communications		100.00%	Percent
Canva.com	Graphics & Visual Media	Parks, PD and Media Services	200.00		119.99
Domain Renewals	Cable	Communications		100.00%	Percent
Domain Renewals	Cable		21.00		20.60
Vimeo.com	Video Hosting	Communications		100.00%	Percent
Vimeo.com	Video Hosting		900.00		900.00
Youtube	Video Hosting	Communications		0.00%	
Youtube	Video Hosting	No cost			
Domain Renewals	WAFC	Aquatic Chr		100.00%	Percent
Domain Renewals	WAFC		21.00		20.60
Website	WIX	Aquatic Chr		100.00%	Percent
Website	WIX		250.00		250.00
Domain Renewals	Park & Rec	Park & Rec		100.00%	Percent
Domain Renewals	Park & Rec		62.00		61.80
Civic Rec	Park & Rec-programs/membership	Park & Rec		100.00%	Percent
Civic Rec	Park & Rec-programs/membership	10% increase	4,950.00		4,500.00
Schedule Plus	Seniors	Park & Rec		100.00%	Percent
Schedule Plus	Seniors	10% increase	1,016.40		924.00
Humanity	Timekeeping	Park & Rec		100.00%	Percent
Humanity	Timekeeping	Cancelling			
Transcendent Tech LLC	Tax Receipting	Finance		100.00%	Percent
Transcendent Tech LLC	Tax Receipting	4% increase	1,072.95		1,033.68
Jefferson County	Tax Receipting	Finance		100.00%	Percent
Jefferson County	Tax Receipting		500.00		500.00
Baker Tilly	Caselle UB/MiExcel UB	Utilities		100.00%	Percent
Baker Tilly	Caselle UB/MiExcel UB	3% increase	5,098.69		4,950.18
Baker Tilly	Caselle/Clarity	GL/JP/PA/CA/AM/MIEXCEL		100.00%	Percent
Baker Tilly	Caselle/Clarity	3% increase	13,804.43		13,402.36
Baker Tilly	MpayOnline/MiViewPoint	All Departments		99.99%	Percent
Baker Tilly	MpayOnline/MiViewPoint	3% increase	2,278.81	(0.00)	2,212.44
Adobe Creative/Premier	Creative Cloud	Media Services		100.00%	Percent
Adobe Creative/Premier	Creative Cloud		1,447.68		1,419.29
TelVue	Broadcasting	Media Services		100.00%	
TelVue	Broadcasting	\$24,169 first year, \$4,200 annually 5 year contract	4,200.00		24,169.00
Symtracks	Music subscription	Media Services		100.00%	
Symtracks	Music subscription	\$199 annually	199.00		199.00
Adobe Pro	PDF	Various Departments		100.00%	Percent
Adobe Pro	PDF	A Stoll, B Marquardt, J Weidl, K Anderberg, Deputy C	1,918.52		1,862.64
Backblaze/Wasbi	Cloud Storage	All Departments		99.99%	Percent
Backblaze/Wasbi	Cloud Storage	\$150/mo	1,980.00		1,800.00
Baracuda	Email Archiver	All Departments		99.99%	Percent
Baracuda	Email Archiver	10% Increase	2,200.00		2,000.00
Zoom	Virtual Meetings	All Departments		100.00%	Percent
Zoom	Virtual Meetings		2,880.00		2,880.00
Zoom Individual Act	Virtual Meetings	WAFC individual account		0.00%	Percent
Zoom Individual Act	Virtual Meetings	Cancelling. We have Teams			
Fortinet	Firewall	All Departments		100.00%	Percent
Fortinet	Firewall		3,550.00	(0.00)	3,550.00
Apptegy	Website	All Departments		99.99%	Percent
Apptegy	Website	Set up fee \$11,900/\$9,000 annually	9,180.00		9,000.00
DigiCorp	IT Support	All Departments		74.60%	Percent
DigiCorp	IT Support				
EasyCIP	CIP	All Departments		100.00%	Percent
EasyCIP	CIP		4,500.00	(0.00)	4,500.00
Esset	Antivirus/EDR Services	All Departments		99.99%	Percent
Esset	Antivirus/EDR Services	Being added out likely 20-25k per year for 3 years. Rec	25,000.00		
Fortigate	Firewall	All Departments		99.99%	Percent
Fortigate	Firewall		4,000.00		4,000.00
Laserfiche/CT Access Inc	Database	All Departments		99.99%	Percent
Laserfiche/CT Access Inc	Database	2025 5% increase	4,135.00		3,934.00
MuniCode	Council Packet Publishing	All Departments		100.00%	Percent
MuniCode	Council Packet Publishing		7,967.36		7,735.30
NeoGov	HR	All Departments		100.00%	Percent
NeoGov	HR	CVMC membership includes basic subscription			
Microsoft	Office	All Departments		100.00%	Percent
Microsoft	Office		61,500.00		61,500.00
Network	Network Monitoring	IT		100.00%	Percent
Network	Network Monitoring		1,535.00		1,535.00
PDQ	Network Monitoring	IT		0.00%	
PDQ	Network Monitoring				
KnowBe4	Cyber Security & Spam Tool	IT		0.00%	
KnowBe4	Cyber Security & Spam Tool	Contract good through June 2027			
Nordpass	Password Locker	IT		100.00%	Percent
Nordpass	Password Locker	Two years 550 (2026-2027)			50.00
Propio	Translation Service/Software	PD		100.00%	Percent
Propio	Translation Service/Software		9,000.00	(0.00)	8,760.00
Spam Hero	Spam Filter	All Departments		99.97%	Percent
Spam Hero	Spam Filter		96.00	(0.00)	96.00
LexisNexis	Legal research	Quotes for \$5k		100.00%	Percent
LexisNexis	Legal research		4,236.00		4,236.00
Legal Files Software/Onit	File Management	Quotes for \$3,400		100.00%	Percent
Legal Files Software/Onit	File Management		3,440.00		3,440.00
			419,864.78	(0.00)	383,095.33

3. Discussion on City Manager's authority to create positions
4. Discussion and possible action to recommend approval of the 2025 Salary Resolution Amendment to Common Council

Motion to recommend amendment to the 2025 Salary Resolution to Common Council made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Brian Schanen, Patrick Singer and Mike Smith.

Voting No: None.

5. Update on liability claim received and paid to Steve Sweeney for damages

FUTURE AGENDA ITEMS

ADJOURNMENT

A motion to adjourn was made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Patrick Singer, Brian Schanen and Mike Smith

Voting No: None.

The meeting adjourned at 6:10 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.