



Common Council Meeting

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Tuesday, July 16, 2024 - 6:30 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

Please click the link below to
join: <https://us06web.zoom.us/j/81241037644?pwd=b5ZNKzbnXGurJoCnj4zl3tHaCbmNIQ.1>

Telephone: +1 (312) 626-6799 US (Chicago) (Houston)

Webinar ID: 812 4103 7644

Passcode: 215759

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

MINUTES

CALL TO ORDER

Request for authorization to waive the 72-hour notice required by the City of Whitewater Transparency Ordinance to amend the Agenda to

1. Add item number 16 Resolution authorizing the Whitewater Community Development Authority to sell lot A323600002 located on Bluff Road.

CALL TO ORDER

Council President Singer called the meeting to order at 6:30 pm.

Request for authorization to waive the 72-hour notice required by the City of Whitewater Transparency Ordinance to amend the Agenda to

1. Add item number 16 Resolution authorizing the Whitewater Community Development Authority to sell lot A323600002 located on Bluff Road.

Motion made to add the above item to the agenda by Councilmember Schanen, Seconded by Councilmember Hicks.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

ROLL CALL**PRESENT**

Council President Patrick Singer
Councilmember Neil Hicks
Councilmember Brienne Brown
Councilmember Lisa Dawsey Smith
Councilmember Greg Majkrzak
Councilmember Orin Smith
Councilmember Brian Schanen

City Manager John Weidl

City Attorney Jonathan McDonell

Public Works Director Brad Marquardt

Economic Development Director Taylor Zeinert

Chief of Staff Becky Magestro

PLEDGE OF ALLEGIANCE**APPROVAL OF AGENDA**

A councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motion made to approve the agenda by Councilmember Schanen, Seconded by Councilmember Smith.
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.

Motion made to approve the Consent Agenda by Councilmember Dawsey Smith, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

1. Approval of Common Council Minutes from May 28, 2024, June 4, 2024 and June 18, 2024.
2. Landmarks Commission Minutes April 8, 2024.

3. Finance Committee Meeting Minutes from May 28, 2024.
4. Police and Fire Commission Meeting Minutes from June 3, 2024
5. EOC Meeting Minutes from June 3, 2024.
6. Appointment of Penelope Alwin to the Landmarks Committee.
7. Public Works Committee Meeting Minutes from June 11, 2024.
8. Parks and Recreation Board Meeting Minutes from March 25, 2024 and April 17, 2024.
9. Approval of the Employee Handbook/Policies- **HR**
10. May 2024 Financial Statements
11. June 2024 Financials

CITY MANAGER REPORT

City Manager Weidl gave his bi-monthly update of City events and accomplishments, including reports from the following departments: Public Works, IT, Neighborhood Services, Library, Parks and Recreation, Police, and Human Resources.

STAFF REPORTS

12. Whitewater Middle School pick-up and drop-off. - **Public Works**
Public Works Director Marquardt gave an update on the Middle School pick up and drop off. The School District will explore further with their own Transportation Committee.
13. Core Services-**HR**
HR Director Marquardt gave an update on Core Services.

HEARING OF CITIZEN COMMENTS

No formal Council action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

RESOLUTION

14. Resolution Authorizing the Public Works Director to approve payments up to \$2,000 for the Walworth Ave Temporary Limited Easement purchases.- **Public Works**
Motion made to approve the Resolution to authorize the Public Works Director to approve payments up to \$2000 for the Walworth Ave Temporary Limited Easement purchases by Councilmember Dawsey Smith, Seconded by Councilmember Smith.
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown,

Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

15. Resolution authorizing the issuance and sale of up to \$2,169,225 waterworks and sewer system revenue bonds, series 2024c, and providing for other details and covenants with respect thereto, and approval of related \$4,269,225 financial assistance agreement-
Public Works

Motion made to approve the Resolution authorizing the issuance and sale of up to \$2,169,225 waterworks and sewer system revenue bonds, series 2024c, and providing for other details and covenants with respect thereto, and approval of related \$4,269,225 financial assistance agreement by Councilmember Majkrzak, Seconded by Councilmember Brown.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

16. Resolution authorizing the Whitewater Community Development Authority to sell lot A323600002 located on Bluff Road- **Economic Development Director**

Motion made approve the Resolution authorizing the Whitewater Community Development Authority to sell lot A323600002 located on Bluff Road by Councilmember Hicks, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

ORDINANCES

First Reading

17. **Ordinance 2024-O-11** an Ordinance to amend Title 20 Right to Entry language-
Neighborhood Services

Motion made to approve Ordinance 2024-O-11 an Ordinance to amend Title 20 Right to Entry language by Councilmember Hicks, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Motion made to waive second reading of Ordinance 2024-O-11 by Councilmember Dawsey Smith, Seconded by Councilmember Hicks.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

18. Ordinance 2024-O-08 Creating Section 5.30 Mobile Food Establishments (MFE's)-
Economic Development Director

Motion made to approve Ordinance 2024-O-08 Creating Section 5.30 Mobile Food Establishments (MFE's) by Councilmember Dawsey Smith, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Motion made waive second reading of Ordinance 2024-O 08 Creating Section 5.30 Mobile Food Establishments by Councilmember Dawsey Smith, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

CONSIDERATIONS

19. Discussion and Possible Action regarding Server Replacement RFP-IT

Motion made approve the RFP to Digicorp's Hyper-V option along with the additional equipment for a total of \$174,037.00 by Councilmember Dawsey Smith, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

20. Discussion and Possible Action regarding Alternate Policy- Round Robin- **City Manager**

Motion made to approve the Round Robin to the Alternate Policy for Committees by Councilmember Hicks, Seconded by Councilmember Brown.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

21. Discussion and Possible Action regarding reaffirming the Public Art Committee and appointing a Common Council Representative to sit on the committee- **Economic Development Director**

Motion made to reaffirm the Public Art Committee and appoint Brienne Brown by Councilmember Hicks, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Voting Abstaining: Councilmember Dawsey Smith

22. Discussion and Possible Action regarding the "Class B" Hawk Bowl Alcohol License held by DLK Enterprises, Inc.- **City Clerk**

Motion made approve the agreement between the City of Whitewater and DLK regarding their Hawk Bowl alcohol Class B license by Council President Singer, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

23. Discussion and Possible Action regarding approving an easement with WE Energies for underground distribution at Southwest Water Tower site. -**Public Works**

Motion made to approve an easement with WE Energies for underground distribution at Southwest Water Tower site by Councilmember Majkrzak, Seconded by Councilmember Hicks.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

24. Discussion and Possible Action regarding the City Manager review of Goals- **HR**

City Manager John Weidl gave the Council update on the 2023-2024 Budget Goals.

25. Discussion and Possible Action regarding Strategic Plan Modifications-**City Manager**

City Manager Weidl gave the Council an update on the Strategic Plan modifications.

26. Councilmember Requests for Future Agenda Items or Committee items. Questions

Councilmember Smith would like to see the Council meeting held on UWW Campus an annual meeting.

Councilmember Hicks would like to hear an update on the WAFC since the agreement has been signed and a financial update at the end of the year.

FUTURE AGENDA ITEMS

27. Brown Cab update-**Finance Q3**
28. Tentative date to hold Common Council meeting at UWW Campus 9/17/24-**City Manager/Singer Q3**
29. Review the reference to Chapter 10 in Ordinances 2024-O-05, 2024-O-06 Title 19 and 20.-**Dawsey Smith Q2**
30. Mobile Home Special Assessments-**Hicks Q3**
31. Part-time and Seasonal Salaries amendment-**Schanen-Q2**
32. Library Construction Costs and Financing-**Library**
33. Turning radius on Franklin and Main-**Dawsey Smith**
34. Comparison of Public Comments-**City Manager Q3**

CLOSED SESSION Adjourn to closed session, to Reconvene in Open Session, Chapter 19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Items to be discussed:

Did not go into Closed Session.

CS-35. Park Crest Development Agreement

CS-36. Developers Agreement for Royal Hounds Project (Lot /A323600002) located on Bluff Road.

CONSIDERATIONS

37. Discussion and Possible Action regarding the Park Crest Development Agreement-
Economic Development Director

Motion made approve the Park Crest Development Agreement by Councilmember Dawsey Smith, Seconded by Councilmember Majkrzak.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

38. Discussion and possible action regarding Developers Agreement for Royal Hounds Project (Lot /A323600002) located on Bluff Road.- **Economic Development Director**

Motion made approve the Developers Agreement for Royal Hounds Project (Lot A323600002) located on Bluff Road by Councilmember Dawsey Smith, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

ADJOURNMENT

Motion made to adjourn at 7:35 pm by Councilmember Dawsey Smith, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.

