



Library Board of Trustees

Library Community Room 431 West Center,
Whitewater, WI, 53190 *In Person and Virtual

Monday, May 20, 2024 - 6:30 PM

Minutes

CALL TO ORDER at 6:32 pm.

ROLL CALL

Present: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Absent: Doug Anderson

Staff: Diane Jaroch, Rachel Clift

Guests: None

ELECTION OF OFFICERS

Jennifer Motszko - President

Jaime Weigel - Vice President

Kathy Retzke - Treasurer

Alyssa Orlowski - Secretary

MSC Diebolt-Brown/Berndt to approve officers for 2024-2025.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Nays: none

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the council to be implemented. the agenda shall be approved at reach meeting even if no changes are being made at that meeting.

MSC Diebolt-Brown/Retzke to approve Consent Agenda without April meeting minutes.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Nays: none

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of the minutes of the April 15, 2024 meeting

MSC Diebolt-Brown/Weigel to approve Consent Agenda April meeting minutes amended.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Nays: none

2. Approval of Payment of Invoices
3. Acknowledgement of Receipt of March 2024 Statistical report
4. Acknowledgement of Receipt of April 2024 Statistical report
5. Acknowledgement of Receipt of the Treasurer's report
6. Acknowledgement of Receipt of Financial reports

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HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

OLD BUSINESS

7. Review and approval of the revised Partnership Policy

MSC Diebolt-Brown/Weigel to approve revised Partnership Policy.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Nays: none

8. Library Building Project update.

- a. Bids open June 18th. Plans went to state for approval. Ground will be broken in late July.

NEW BUSINESS

9. Approval to close the library on June 19, 2024 from 11:00 a.m. until 1:00 p.m. for the City Staff Picnic.

MSC Diebolt-Brown/Orlowski to approve closing the library on June 19th for City Staff Picnic.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Nays: none

10. Review and approval of the Materials Replacement Policy.

MSC Weigel/Diebolt-Brown to approve Materials Replacement Policy as written.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jaime Weigel

Nays: none

11. Discussion of FLSA (Fair Labor Standards Act) changes to the exempt minimum wage starting January 1, 2025.

CONSIDERATIONS / DISCUSSIONS / REPORTS

12. Library Director's report

- a. Hoopla being discontinued at this library this year. Overdrive will be used.

13. Assistant Director's report

14. Youth Educational Services report

- a. Deana had a table at Dia de las Ninos!

15. Programming & Makerspace report

16. Board reports

FUTURE AGENDA ITEMS

CONFIRMATION OF NEXT MEETING

17. June 24, 2024 at 6:30 pm.

MSC Diebolt-Brown/Retzke to adjourn.

Ayes: Brienne Diebolt-Brown, Jennifer Motszko, Alyssa Orlowski, Kathy Retzke, Sallie Berndt, Jamie Weigel

Nays: none

ADJOURNMENT at 7:26 pm.

Next meeting is June 24, 2024 at 6:30 p.m.

Minutes respectfully submitted by Alyssa Orlowski on Monday, May 20, 2024.