



Library Board of Trustees

Whitewater Public Library, Meeting Room 2
431 West Center St., Whitewater, WI, 53190
*In Person and Virtual

Monday, August 17, 2026- 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

<https://teams.microsoft.com/meet/276832670448581?p=JKhTFZ3zwLISj1bbQH>

Meeting ID: 276 832 670 448 581

Passcode: La3bU7NJ

Telephone: +1 (929) 229-5663

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum.

MINUTES

CALL TO ORDER at 6:30pm

ROLL CALL

Present: Kelly Davis, Elizabeth Miller, Steven Sahyun, Kathy Retzke, Tara McKenzie-Peotter, Camden Harlan, Doug Anderson

Not Present: Kathy Retzke

Library Staff Present: Diane Jaroch (Director) and Sarah French (Assistant Director)

APPROVAL OF AGENDA

A Board member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Board to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Tara McKenzie-Peotter motioned to approve, Doug Anderson seconded, and the motion passed unanimously.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any Board member requests that an item be removed for individual consideration.

Camden Harlan motioned to approve, Tara McKenzie-Peotter seconded, and the motion passed unanimously.

1. Approval of the minutes of the July 20, 2026 meeting
2. Approval of Payment of Invoices for July 2026
3. Acknowledgement of Receipt of July 2026 Statistical report
4. Acknowledgement of Receipt of Financial reports
5. Acknowledgement of Receipt of July 2026 Treasurer's reports

HEARING OF CITIZEN COMMENTS

No formal Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Board discusses that particular item.

No citizens present for comment.

To make a comment during this period, or any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

OLD BUSINESS

6. Library Building general update

Replacement of roof delayed by architect, waiting for numbers from Miron.

Flooring in meeting rooms is getting marked up. Diane has noted that for the architect.

7. Assignment of Trustees to the Evaluation Committee

Kelly Davis nominated Tara McKenzie-Peotter to serve on the Evaluation Committee, Doug Anderson seconded, and the motion passed unanimously.

NEW BUSINESS

8. Board education trustee training video: Bylaws Organizing the Board for Effective Action

Doug will look at the Board Constitution and Bylaws between now and September's meeting and report back to the board on any he thinks need further review.

9. Board education: Summer Reading Program wrap up

The teen volunteers were immensely helpful to library staff. This is a program they plan to continue next summer!

10. Review and approval of the updated Staff Sick Leave Policy.

Camden motioned to approve the updated Staff Sick Leave Policy, and Tara McKenzie-Peotter seconded the motion. The motion passed unanimously.

CONSIDERATIONS / DISCUSSIONS / REPORTS

11. Library Director report and budget update

Last Friday, the City Gala was held at the library, great feedback from attendees on the size of the venue.

Budget: Diane Jaroch and Kelly Davis attended the City finance meeting on July 28.

12. Staff reports

13. Board reports

CONFIRMATION OF NEXT MEETING: Monday, September 21st at 6:30 pm at Whitewater Public Library

ADJOURNMENT at 7:00pm

Doug Anderson motioned to adjourn, and Elizabeth Miller seconded the motion. The motion passed unanimously.

Anyone requiring special arrangements is asked to call the library (262-473-0530) at least 72 hours prior.