



## Plan & Architectural Review Meeting

Whitewater Municipal Building Community Room,  
312 West Whitewater St., Whitewater, WI 53190  
\*In Person and Virtual

**Monday, January 13, 2025 - 6:00 PM**

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### MINUTES

#### CALL TO ORDER AND ROLL CALL

Call to order at 6:00 p.m.

#### PRESENT

Chairman, Councilmember Neil Hicks  
Vice Chairperson Tom Miller  
Board Member Michael Smith  
Board Member Marjorie Stoneman  
Board Member Carol McCormick  
Board Member Lynn Binnie  
Board Member Brian Schanen

#### ABSENT

Board Member Bruce Parker

#### STAFF

Taylor Zeinert, EDD Director  
Attorney Jonathan McDonell  
Allison Schwark, Planner  
Llana Dostie, Neighborhood Services Administrative Assistant

#### APPROVAL OF AGENDA

*A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.*

Hicks made a motion to move item 4 before item #2. Second Stoneman

Motion made by Chairman, Councilmember Hicks, Seconded by Board Member Stoneman.  
Voting Yea: Chairman, Councilmember Hicks, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie, Board Member Schanen

#### HEARING OF CITIZEN COMMENTS

*No formal Plan Commission action will be taken during this meeting although issues raised may become a part of a future agenda. Specific items listed on the agenda may not be discussed at this time;*

*however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.*

None

### **CONSENT AGENDA**

*Items on the Consent Agenda will be approved together unless any commission member requests that an item be removed for individual consideration.*

1. Minutes for the December 9, 2024 meeting.

Motion made by Vice Chairperson Miller, Seconded by Board Member McCormick.

Voting Yea: Chairman, Councilmember Hicks, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie, Board Member Schanen

### **PUBLIC HEARING FOR REVIEW AND POSSIBLE APPROVAL**

2. Public Hearing for Consideration of a Change in the District Zoning Map to Rezone the Irvin L Young Library properties from R-2 (One and Two Family Residence District) to I (Institutional District) for Tax Parcel #'s /OT 00196 and /OT 00197.

Planner stated this is finally coming back to the board. We amended the Institutional District.

#### **Motion to Recommend to Council for approval of zoning change.**

Motion made by Board Member Binnie, Seconded by Board Member Schanen.

Voting Yea: Chairman, Councilmember Hicks, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie, Board Member Schanen

3. Public Hearing for Consideration of a Change in the District Zoning Map to Rezone the Municipal Building properties from B-2 (Central Business District) to I (institutional District) for Tax Parcel #'s /OT 00153, /OT 00153, /OT 00154, /OT 00155, /OT 00156, /OT 00158, /OT 00159 and /OT 00160.

Planner Schwark stated unsure why it has so many tax parcel numbers. It is consistent with the Institutional Zoning.

#### **Motion to Recommend to Common Council OT 152, OT 0153, OT 154, OT, 155, OT 156, , OT 158, OT 159, OT 160 for zoning Change**

Motion made by Board Member Schanen, Seconded by Chairman, Councilmember Hicks.

Voting Yea: Chairman, Councilmember Hicks, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie,

Board Member Schanen

## **DISCUSSION/CONSIDERATION**

4. Review and possible approval of an Extraterritorial Certified Survey Map for Parcel of land located in the Southeast 1/4 of the Southeast 1/4 of Section 9, Town 4 North, Range 15 East, Town of Whitewater.

Doug Olson presented the application. This is a 1 lot CSM. They divide the farm buildings off the main farming land.

Motion to approve made by Board Member Schanen, Seconded by Chairman, Councilmember Hicks.

Voting Yea: Chairman, Councilmember Hicks, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie, Board Member Schanen

## **FUTURE AGENDA ITEMS**

None

**NEXT MEETING DATE FEBRUARY 10, 2025**

## **ADJOURNMENT**

Meeting adjourned at 6:10 p.m.