



## Common Council Meeting

Whitewater Municipal Building Community Room,  
312 West Whitewater St., Whitewater, WI 53190  
\*In Person and Virtual

**Tuesday, December 19, 2023 - 6:30 PM**

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**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.  
Citizen participation is welcome during topic discussion periods.**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88588059829?pwd=TMJLMvo-goL1KGC-l-pDIQUOG1ZlBA.-M7-Z7lf69r0H-L>

Or Telephone: +1 312 626 6799 US (Chicago)

Webinar ID: 885 8805 9829

Passcode: 153993

**Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.**

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## AGENDA

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### APPROVAL OF AGENDA

A Councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting

### CONSENT AGENDA

*Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.*

1. Expedited Approval of the Following Items, per City Staff Recommendation:
  15. Discussion and possible action regarding the cancellation of January 2, 2024 meeting.
  16. Discussion and possible action regarding appointment of 2024-2025 Election Inspectors (Poll Workers)
2. Approval of Common Council Meeting Minutes from November 7, 2023
3. Public Works Committee Meeting Minutes from November 14, 2023
4. Police and Fire Commission Meeting Minutes from May 10, 2023

5. Police and Fire Commission Meeting Minutes from August 22, 2023
6. Financial Report for November 2023

## CITY MANAGER REPORT

### STAFF REPORTS

7. Loss of MSP payments and MOU with UW Whitewater for reimbursement of dispatch services - **City Manager**
8. Update on Mill Rates - **Finance**
9. Code enforcement update - **Neighborhood Services**

### HEARING OF CITIZEN COMMENTS

*No formal Council action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

### RESOLUTIONS

10. Amendment of the 2024 Salary Resolution - **Finance**

### ORDINANCES

#### First Reading

11. **Ordinance 2080** an ordinance amending 19.51.180 Truck, Trailer, Mobile Home and Equipment Parking Restrictions - **Neighborhood Services**
12. **Ordinance 2081** an ordinance amendment of Chapter 5.20.030 Alcohol Beverages Licensee - Conditions - **Police/City Clerk**
13. Ordinance 2082 an ordinance amending Title 20 Property Maintenance - **Neighborhood Services**

#### Second Reading

14. **Ordinance 2078** an ordinance amending section 1.21.010 Schedule of Deposits to provide for a bond amount for violations of Title 20 Property Maintenance - **Neighborhood Services**

### CONSIDERATIONS

15. Discussion and possible action regarding the cancellation of January 2, 2024 meeting. - **Common Council**

16. Discussion and possible action regarding appointment of 2024-2025 Election Inspectors (Poll Workers)-**City Clerk**
17. Discussion and possible action regarding approval of a Junk Dealers License - Triple J Salvage, LLC DBA Kienbaum Iron & Metal - **City Clerk**
18. Discussion and possible action regarding Board of Zoning Appeals appointment - **City Manager**
19. Discussion and Possible Action regarding granting an easement to WE Energies across property owned by the Wastewater Utility. - **Public Works**
20. Discussion and Possible Action regarding Strand Task Order 23-10 to prepare a DNR Urban Non-Point Source and Stormwater Construction Grant application - **Public Works**
21. Discussion and Possible Action regarding Strand Task Order 23-11 to prepare 2024 Street Maintenance plans, specifications and bidding documents - **Public Works**
22. Discussion and possible action regarding possible retention of outside legal counsel for the ethics committee - **City Clerk/HR**
23. Discussion and possible action regarding employee bonuses - **Finance**
24. Discussion and possible action regarding Letter to Elected Officials Requesting Resources to Address Impacts of Immigration - **Police**
25. Discussion and possible action on Items A-Training and B-Documentation and Communication of the Council Action Plan - **HR**
26. Councilmember Requests for Future Agenda Items or Committee items. Questions

#### **FUTURE AGENDA ITEMS**

27. Staff update on Procurement Policy - **Gerber/Attorney - Q1 2024**
28. Hiring a temporary, hourly assistant to the city manager - **Allen -TBD**
29. Special Assessments for Mobile Home Parks - **City Manager/Hicks - Q2**
30. **Ordinance 2063** Ordinance amending Chapter 11.16.15, adding No Stopping, Standing or Parking on east side of Elizabeth Street at Court Street and Laurel Street. - **Public works**
31. Salary Compensation Survey - **Gerber/Hicks Q2 2024**
32. **Ordinance 2079** an ordinance regarding revisions to Chapter 12.22 Construction Standards Adopted - **Public Works March 2024**

#### **CLOSED SESSION**

- CS-33. Closed Session: Adjourn to closed session pursuant to Wis. Stat. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - **To Reconvene in Open Session.** Item to be discussed: 1) Discussion of which attorney from the law firm of VonBriesen to retain to advise the city council on personnel matters.

**CONSIDERATIONS**

34. Discussion and possible action regarding hiring an attorney from Von Briesen that the Common Council shall retain for personnel matters. - **Allen/HR**

**ADJOURNMENT**

**2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.**

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**