



Common Council Meeting

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Tuesday, October 17, 2023 - 6:30 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smartphone, or telephone.
Citizen participation is welcome during topic discussion periods.**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81116772484?pwd=Ro9fjhHaRgRt8uAknylwyVHynNdgkw.MBXVHonVB6lBBWoL>

Telephone: +1 312 626 6799 US (Chicago)

Webinar ID: 811 1677 2484

Passcode: 451871

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A Councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any council members request that an item be removed for individual consideration.

1. Urban Forestry Commission Meeting minutes from August 28, 2023.
2. Approval of Common Council Meeting minutes from September 5, 2023
3. Approval of Common Council Meeting minutes from August 15, 2023
4. Approval of Common Council Meeting minutes from September 19, 2023

5. Finance Committee Meeting minutes from September 26, 2023
6. Planning and Architectural Review Meeting minutes from August 14, 2023
7. Landmarks Commission Meeting minutes from September 7, 2023
8. September 2023 Financials
9. Resolution deferring special assessments against benefited property on Wisconsin Street, City of Whitewater, Walworth, and Jefferson counties, Wisconsin - **Public Works**

CONSIDERATIONS

10. Discussion with the University of Wisconsin-Whitewater regarding the Innovation Center- **Economic Development**

CITY MANAGER REPORT

STAFF REPORTS

11. Update on Leaf Management -**Public Works**
12. Presentation and Overview of Draft 2024 Budget - **Finance**

HEARING OF CITIZEN COMMENTS

No formal Council action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

RESOLUTIONS

13. Resolution adopting and amending the 2022-2023 Budget - **Brown/Finance**

ORDINANCES

First Reading

14. **Ordinance 2073** an ordinance amending Chapter 5.36 Mobile Homes and Mobile Home Parks - **City Manager**
15. **Ordinance 2074** an ordinance amending Section 1.21.010 Schedule of Deposits to provide for a bond amount for violations of Chapter 11.45 Operation of All-Terrain Vehicles (ATV) and Utility Terrain Vehicles (UTV) - **Police**
16. **Ordinance 2065** an ordinance creating Chapter 5.39 Licensing of Short-Term Rentals **Dawsey Smith/Neighborhood Services**

Second Reading

17. **Ordinance 2071** an ordinance amending Chapter 2.08.010 Meetings-**City Clerk**

CONSIDERATIONS

18. Discussion and possible action regarding an RFP for legal services to retain an outside law firm to advise the Common Council on employee discipline and personnel matters not to exceed \$10,000 - **Brown/Finance**
19. Discussion and possible action to Award Vanderlip Pumping Station and Force Main Replacement Project, Contract 4-2023, to Fischer Excavating, Inc. of Freeport, Illinois - **Public Works**

FUTURE AGENDA ITEMS

20. Updates to the Mobile Home Ordinance - **Hicks - November 7**
21. R0 Zoning Discussion- **Neighborhood Services/Public Works - November 7**
22. City Manager Performance Evaluation - **HR - November 7**
23. Window Ordinance - **City Clerk/PD - December**
24. First-line surveys for staff to complete on management - **Gerber - Q3/Q4 2023**
25. Feedback survey for City Manager to distribute when you attend or present at meetings - **Gerber - Q3/Q4 2023**
26. Compensation survey - **Gerber - Q4 2023**
27. Training for newly elected and appointed officials - **Dawsey Smith - April/May 2024**
28. Hiring a temporary, hourly assistant to the city manager - **Allen -TBD**
29. Virtual Meeting Policy **Allen/HR-TBD**

CLOSED SESSION

30. Adjourn to closed session, to **reconvene in open session**, pursuant to Chapter 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." **Items to be discussed:** 1. MOU/MSP with UWW concerning the Innovation Center and Chapter 19.85(1)(f) "Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations." **Item to be discussed:** 1) Discussion regarding complaints received by the Human Resources Department.

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https://us06web.zoom.us/j/88581189176?pwd=5rPzHrk3EGefCMhJg0YXrqPw9rAT_A.51Y8m4GYM7XSHvAv

Telephone: +1 312 626 6799 US (Chicago)

Webinar ID: 885 8118 9176

Passcode: 173751

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CONSIDERATIONS

31. Discussion and possible action regarding MOU/MSP with the University of Wisconsin - Whitewater for the Innovation Center- **Economic Development**
32. Discussion and possible action regarding matters addressed in closed session involving complaints received by the Human Resources Department. - **HR/Employment Attorney**

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.