



**SPECIAL PARKS AND RECREATION COMMITTEE MEETING**  
**LOCATION: PLEASE NOTE CHANGE IN LOCATION**  
**HAWLEY PARK PAVILION 7525 HIGHLAND ROAD WHITE LAKE, MI, 48383**  
**WEDNESDAY, JUNE 15, 2022 – 6:00 PM**

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*White Lake Township | 7525 Highland Rd | White Lake, MI 48383 | Phone: (248) 698-3300 | www.whitelaketwp.com*

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**AGENDA**

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**  
A. [A.](#) Minutes of May 11, 2022
5. **CALL TO PUBLIC**
6. **NEW/CONTINUING BUSINESS**
  - A. Ralph C. Wilson, Jr. Foundation – Triangle Trail Grant Application Discussion
  - B. Summer Event- Continuing Discussion
  - C. Site Walk
7. **OTHER BUSINESS**
8. **STAFF REPORT**
9. **MEMBER COMMUNICATIONS**
  - A. Member Communications
10. **ADJOURNMENT**
  - A. NEXT MEETING DATE: **Wednesday, July 13, 2022**

**Procedures for accommodations for persons with disabilities:** The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk's office at (248) 698-3300 X-164 at least two days in advance of the meeting.** An attempt will be made to make reasonable accommodations.

**WHITE LAKE TOWNSHIP  
PARKS AND RECREATION COMMITTEE**

Regular Meeting

White Lake Township Annex - 7527 Highland Road, White Lake, MI 48383

**May 11, 2022 @ 7:00 p.m.**

Ms. Aseltyne called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Roll was called.

ROLL CALL: Rhonda Grubb  
Andrea Voorheis, Township Board Liaison  
Kathleen Aseltyne

Absent: Merrie Carlock, Chairperson  
Deb Deren, Vice Chair

Also Present: Justin Quagliata, Staff Planner  
Sherri Barber, Recording Secretary

**APPROVAL OF AGENDA**

**Member Grubb moved to approve the agenda as presented. Trustee Voorheis supported and the MOTION CARRIED with a voice vote, 3 yes votes.**

**APPROVAL OF MINUTES:**

**Trustee Voorheis moved to approve the minutes of April 13, 2022 as presented. Member Grubb supported and the MOTION CARRIED with a voice vote, 3 yes votes.**

**PUBLIC COMMENT:**

No public comment.

**NEW BUSINESS:**

**A. Parks & Recreation Master Plan Proposal Presentations / Interviews**

1. Beckett and Raeder: 7:05 – 7:35 p.m.

Brian Barrick, Landscape Architect and Principal from Beckett and Raeder (BRI), was in attendance along with Michelle Bennett. They shared background on the firm and thanked the Committee for allowing BRI to present. BRI enjoyed assisting communities with Master Plans. The proposed scope of work was what BRI felt was appropriate, but they would modify as necessary to work with Township needs. They hoped to continue a working relationship with the Township.

Staff Planner Quagliata and the Committee members asked BRI several questions.

BRI thanked the Committee for the opportunity to interview and present.

2. L. Groya Consulting: 7:45 – 8:15 p.m.

Leah Groya and Jason McDonald introduced themselves and shared information about their background. They described the proposed scope of services and their approach to the project.

Staff Planner Quagliata and the Committee members asked the consultants several questions.

The consultants thanked the Committee for the opportunity to interview and present.

**B. Open Sealed Proposal Prices – Parks & Recreation Master Plan**

Staff Planner Quagliata opened the sealed bids. Results are below:

Beckett and Raeder - \$ 39,285 (plus \$468 mileage expense and printing at cost)  
Groya Consulting - \$ 29,375 (plus expenses not to exceed \$500)

**C. Parks & Recreation Master Plan Consultant Recommendation**

Staff Planner Quagliata stated the Committee was familiar with BRI and its work on Bloomer Park and Stanley Park (plans and grants). He had conversations with Groya and reviewed some of her work. The Commerce Township Parks and Recreation Director gave Groya a glowing recommendation. There was something to be said for not putting all your eggs in one basket. Groya's proposal and presentation were good. Staff Planner Quagliata recommended going in that direction with a cost not to exceed \$29,000 including expenses. Side-by-side, both consultants were equally qualified.

All of the Committee members favored Groya Consulting. The Committee polled the members of the audience and they all favored Groya as well.

**Member Grubb moved to recommend to the Township Board approval of the proposal from L. Groya Consulting for the Parks and Recreation Master Plan update with cost not to exceed \$29,000 including expenses. Trustee Voorheis supported and the MOTION CARRIED with a roll call vote: (Member Aseltyne – yes; Member Grubb – yes; Trustee Voorheis – yes). 3 yes votes.**

**D. Stanley Park Biological Assessment Contract Recommendation**

The Committee discussed the proposal. Staff Planner Quagliata stated the Stanley Park grant, which was tentatively approved by the Michigan Department of Natural Resources (MDNR), needed a biological assessment because of the potential presence of Eastern Massasauga Rattlesnakes (EMR). Before the National Park Service (NPS) would authorize funding, the Township was required to receive a formal consultation from the U.S. Fish and Wildlife Service (USFWS) to ascertain any potential impacts of the project on the EMR. The Township may not need the full scope of services outlined in the proposal, but would like to have the approval in place. Member Aseltyne said the consultant did similar work for Indian Springs Metropark.

**Trustee Voorheis moved to recommend to the Township Board approval of the proposal from Herpetological Resource and Management, LLC (HRM) for the Stanley Park Biological Assessment with cost not to exceed \$16,200. Member Grubb seconded and the MOTION CARRIED with a roll call vote: (Member Aseltyne – yes; Member Grubb – yes; Trustee Voorheis – yes). 3 yes votes.**

**E. Summer Event – Continuing Discussion**

The Committee decided to buy hot dogs, chips, and beverages for the event and give food and beverages away for free. Someone would grill hot dogs at the event.

**OTHER BUSINESS:**

None.

**COMMUNICATIONS:**

- a. Staff Report  
Staff Planner Quagliata provided his report to the Committee.
  
- b. Member Comments

Member Aseltyne asked the public in the audience what topics they would like to hear about from the Huron River Watershed Council. They responded information about the lakes and streams part of the watershed.

**The meeting was adjourned at 9:15 p.m.**

The next meeting is Wednesday, June 8, 2022 at 7:00 p.m.