



TOWNSHIP BOARD MEETING
LOCATION: 7527 HIGHLAND ROAD, WHITE LAKE - ANNEX BOARD ROOM
TUESDAY, OCTOBER 15, 2024 – 6:30 PM

White Lake Township | 7525 Highland Rd | White Lake, MI 48383 | Phone: (248) 698-3300 | www.whitelaketwp.com

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **CONSENT AGENDA**
 - A. [REVENUE AND EXPENSES](#)
 - B. [CHECK DISBURSEMENTS](#)
 - C. [DEPARTMENT REPORT - POLICE](#)
 - D. [DEPARTMENT REPORT - FIRE](#)
 - E. [DEPARTMENT REPORT - COMMUNITY DEVELOPMENT](#)
 - F. [DEPARTMENT REPORT – TREASURER](#)
7. **MINUTES**
 - A. [APPROVAL OF MINUTES - SPECIAL BOARD MEETING, SEPTEMBER 10, 2024](#)
 - B. [APPROVAL OF MINUTES - REGULAR BOARD MEETING, SEPTEMBER 17, 2024](#)
8. **PUBLIC HEARINGS**
 - A. [TO HEAR PUBLIC COMMENTS REGARDING APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT \(CDBG\) APPLICATION - PROGRAM YEAR 2025](#)
 - B. [TO HEAR PUBLIC COMMENT REGARDING THE ISSUANCE OF BONDS BY THE ARIZONA INDUSTRIAL DEVELOPMENT AUTHORITY OF SEVERAL SERIES OF ITS REVENUE NOTES, BONDS, OR OTHER OBLIGATIONS](#)
 - C. [TO HEAR COMMENTS REGARDING THE CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL FOR THE COOLEY LAKE WEED CONTROL AND LAKE IMPROVEMENT SPECIAL ASSESSMENT DISTRICT - 2024-2028](#)
9. **NEW BUSINESS**
 - A. [REQUEST TO APPROVE 2ND AMENDMENT TO PLANNED DEVELOPMENT AGREEMENT - PRESERVE AT HIDDEN LAKE](#)
 - B. [RESOLUTION #24-052; APPROVING, SOLELY FOR THE PURPOSE OF SECTION 147\(F\) OF THE INTERNAL REVENUE CODE OF 1986, THE ISSUANCE BY THE ARIZONA INDUSTRIAL DEVELOPMENT AUTHORITY OF NOT TO EXCEED \\$355,000,000 SENIOR LIVING REVENUE BONDS \(GREAT LAKES SENIOR LIVING COMMUNITIES LLC\)](#)
 - C. [RESOLUTION #24-057; APPROVING PY2025 CDBG APPLICATIONS](#)



- D. [RESOLUTION #24-056; CONFIRMING SPECIAL ASSESSMENT ROLL FOR THE SPECIAL ASSESSMENT DISTRICT DESIGNATED COOLEY LAKE WEED CONTROL AND LAKE IMPROVEMENT 2024-2028](#)
- E. [REQUEST APPROVAL FOR PLANNED DEVELOPMENT AGREEMENT - CULVERS](#)
- F. [REQUEST TO APPROVE AGREEMENT AND CONTRACT WITH AQUA WEED FOR COOLEY LAKE WEED CONTROL AND LAKE IMPROVEMENT SAD 2025-2029](#)
- G. [REQUEST APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN WHITE LAKE TOWNSHIP AND COMMERCE TOWNSHIP - WEED CONTROL AND LAKE IMPROVEMENT FOR COOLEY LAKE 2024-2028](#)
- H. UPDATE BOARD ON MI WHITE LAKE APP
- I. [RESOLUTION #24-053; APPROVING THE GOOSE NEST/EGG DESTRUCTION ON CEDAR ISLAND LAKE - 2025-2029](#)
- J. [REQUEST TO APPROVE BECKETT & RAEDER, INC. PROPOSAL FOR ADDITIONAL SERVICES REQUEST RE-BID OF STANLEY PARK PHASE 1 DEVELOPMENT PROJECT](#)
- K. [REQUEST APPROVAL OF STANLEY PARK CONSTRUCTION MANAGER AS ADVISOR SERVICES PROPOSAL - MCCARTHY & SMITH](#)
- L. [REQUEST TO CONSIDER PROPOSAL FROM MD7/AMERICAN TOWER TO ADJUST FINANCIAL TERMS OF CONTRACT FOR TOWER SITE NO. 305629](#)
- M. [REQUEST TO APPROVE AN AMENDMENT OF THE ADMINISTRATIVE POLICIES AND PROCEDURES - 4.7 \(B\) GENERAL PURCHASING POLICIES](#)

10. FYI - CIVIC CENTER UPDATE

11. TRUSTEE COMMENTS

12. ADJOURNMENT

Procedures for accommodations for persons with disabilities: The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk's office at (248) 698-3300 X-7 at least five days in advance of the meeting.** An attempt will be made to provide reasonable accommodations.

PERIOD ENDING 09/30/2024

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Revenues						
TAX COLLECTIONS						
101-000-402.000	CURRENT PROPERTY TAX	0.00	1,342,234.69	1,337,320.00	(4,914.69)	100.37
101-000-403.001	SPECIAL ASSMT STREET LIGHTS	0.00	17,096.00	17,150.00	54.00	99.69
101-000-405.000	TRAILER PARK TAX	848.00	6,807.00	7,500.00	693.00	90.76
101-000-412.000	DELINQUENT PROPERTY TAX	0.00	1,668.56	0.00	(1,668.56)	100.00
101-000-445.000	PENALTIES	0.00	17,837.67	17,000.00	(837.67)	104.93
101-000-445.001	PRIN RESIDENCE DENIALS	0.00	966.45	2,000.00	1,033.55	48.32
TAX COLLECTIONS		848.00	1,386,610.37	1,380,970.00	(5,640.37)	100.41
OTHER LICENSE & PERMITS						
101-000-459.000	SOLICITOR PERMIT	0.00	530.00	500.00	(30.00)	106.00
101-000-481.000	DOG LICENSES	0.00	2,631.30	1,400.00	(1,231.30)	187.95
OTHER LICENSE & PERMITS		0.00	3,161.30	1,900.00	(1,261.30)	166.38
TRANSPORTATION						
101-000-651.000	SENIOR ACTIVITIES	1,720.00	17,637.00	20,000.00	2,363.00	88.19
101-000-652.001	SENIOR CENTER REVENUE	51.86	3,796.89	3,000.00	(796.89)	126.56
TRANSPORTATION		1,771.86	21,433.89	23,000.00	1,566.11	93.19
PLANNING REVENUE						
101-000-608.000	ZONING BOARD OF APPEALS	385.00	7,480.00	8,000.00	520.00	93.50
101-000-609.000	PLANNING COMMISSION FEES	310.00	4,670.00	4,500.00	(170.00)	103.78
101-000-622.000	RE-ZONING APPLICATION FEES	0.00	1,771.00	3,000.00	1,229.00	59.03
101-000-622.002	PLANNING DEPARTMENT REVIEWS	500.00	8,735.00	8,000.00	(735.00)	109.19
101-000-622.003	LANDSCAPING INSPECTION FEES	0.00	0.00	1,000.00	1,000.00	0.00
101-000-622.004	PUNCH LIST ADMIN FEES	0.00	6,916.69	2,500.00	(4,416.69)	276.67
101-000-622.005	FINAL BACK CHECK FEES	0.00	0.00	500.00	500.00	0.00
101-000-625.000	SPECIAL MEETING FEES	0.00	0.00	500.00	500.00	0.00
PLANNING REVENUE		1,195.00	29,572.69	28,000.00	(1,572.69)	105.62
STATE SHARED						
101-000-576.000	STATE SHARED REV-CONSTITUTIONA	0.00	2,243,103.00	3,000,000.00	756,897.00	74.77
STATE SHARED		0.00	2,243,103.00	3,000,000.00	756,897.00	74.77
FEES FOR SERVICES						
101-000-621.000	PLATTING & LOT SPLIT FEES	0.00	550.00	2,000.00	1,450.00	27.50
101-000-623.000	N S F FEE	150.00	275.00	200.00	(75.00)	137.50
101-000-627.000	DUPLICATING & PHOTOSTAT	0.00	4,179.04	500.00	(3,679.04)	835.81
101-000-643.000	CEMETERY LOTS	0.00	8,400.00	20,000.00	11,600.00	42.00
101-000-644.000	GRAVESITE OPENINGS/CLOSINGS	0.00	0.00	25,000.00	25,000.00	0.00
101-000-644.001	MONUMENT FOUNDATIONS/BRICK PAVERS	0.00	0.00	11,000.00	11,000.00	0.00
101-000-650.000	OTHER MAPS, CODES, ETC	30.00	50.00	50.00	0.00	100.00
101-000-654.000	OC ENHANCED REVENUE	0.00	8,942.05	4,000.00	(4,942.05)	223.55
101-000-689.000	SUMMER TAX COLLECTION REIMB	0.00	0.00	80,000.00	80,000.00	0.00
101-000-695.001	OTHER CABLE TV	0.00	347,371.58	500,000.00	152,628.42	69.47
101-000-695.003	ADMIN FEES - GARBAGE FUND	0.00	0.00	112,670.00	112,670.00	0.00
101-000-695.004	ADMIN FEES - TRUST & AGENCY	0.00	15,823.05	23,000.00	7,176.95	68.80
101-000-695.005	ADMIN FEES	216.00	2,907.28	5,000.00	2,092.72	58.15
101-000-695.007	ADMIN FEE SPECIAL ASSESSMENTS	0.00	0.00	5,000.00	5,000.00	0.00
FEES FOR SERVICES		396.00	388,498.00	788,420.00	399,922.00	49.28
ORDINANCE FINES						

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-656.000	ORDINANCE FINES	860.00	7,583.12	0.00	(7,583.12)	100.00
ORDINANCE FINES		860.00	7,583.12	0.00	(7,583.12)	100.00
MISCELLANEOUS						
101-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	431,876.00	431,876.00	0.00
101-000-441.000	INTERGOVERNMENTAL REVENUES	0.00	33,749.62	0.00	(33,749.62)	100.00
101-000-531.000	OTHER GRANTS	0.00	5,429.34	0.00	(5,429.34)	100.00
101-000-575.001	METRO ACT REVENUE	0.00	19,796.68	20,000.00	203.32	98.98
101-000-590.000	CASH BONDS CONTRIBUTIONS	0.00	0.00	600,000.00	600,000.00	0.00
101-000-590.001	GRINDERS-CONTRIBUTIONS	0.00	0.00	300,000.00	300,000.00	0.00
101-000-664.000	INTEREST INCOME	59,554.88	272,913.56	35,000.00	(237,913.56)	779.75
101-000-664.001	INTEREST - TRUST AND AGENCY	0.00	2,778.58	2,000.00	(778.58)	138.93
101-000-673.000	SALE OF FIXED ASSETS	57,913.00	383,303.00	385,000.00	1,697.00	99.56
101-000-676.000	ELECTION-REIMBURSEMENT	0.00	55,620.30	128,578.00	72,957.70	43.26
101-000-677.000	POSTAGE REVENUE	0.00	0.00	100.00	100.00	0.00
101-000-678.000	MISCELLANEOUS	21.04	3,008.40	10,000.00	6,991.60	30.08
101-000-685.000	OPIOID SETTLEMENT REVENUE	2,092.78	34,170.42	0.00	(34,170.42)	100.00
101-000-695.000	OTHER SUNDRY	(100.00)	1,652.12	1,200.00	(452.12)	137.68
MISCELLANEOUS		119,481.70	812,422.02	1,913,754.00	1,101,331.98	42.45
RENTS						
101-000-667.001	RENT COMMUNITY HALL	675.00	3,475.00	2,000.00	(1,475.00)	173.75
101-000-667.005	RENT-ORMOND RD TOWER	1,291.71	11,528.84	14,000.00	2,471.16	82.35
RENTS		1,966.71	15,003.84	16,000.00	996.16	93.77
TOTAL REVENUES						
		126,519.27	4,907,388.23	7,152,044.00	2,244,655.77	68.62
Expenditures						
TOWNSHIP BOARD						
101-101-703.000	SALARIES TRUSTEES	4,597.28	40,304.16	54,200.00	13,895.84	74.36
101-101-710.000	FEES & PER DIEM	880.00	5,785.00	14,000.00	8,215.00	41.32
101-101-715.000	SOCIAL SECURITY	372.38	3,172.76	3,760.00	587.24	84.38
101-101-717.000	GROUP LIFE INSURANCE	27.48	247.32	500.00	252.68	49.46
101-101-719.000	WORKERS' COMP INSURANCE	0.00	44.25	110.00	65.75	40.23
101-101-801.000	PROFESSIONAL FEES - ACTUARIAL	0.00	5,700.00	12,000.00	6,300.00	47.50
101-101-801.001	PROFESSIONAL FEES	0.00	0.00	10,000.00	10,000.00	0.00
101-101-807.000	AUDIT FEES	0.00	41,620.00	50,000.00	8,380.00	83.24
101-101-860.000	CONFERENCES & MILEAGE	0.00	2,623.19	4,000.00	1,376.81	65.58
101-101-957.000	SUBSCRIPTIONS	0.00	0.00	500.00	500.00	0.00
101-101-958.000	MEMBERSHIPS & DUES	200.00	17,068.33	18,000.00	931.67	94.82
101-101-962.000	MISCELLANEOUS	0.00	9,669.00	13,000.00	3,331.00	74.38
TOWNSHIP BOARD		6,077.14	126,234.01	180,070.00	53,835.99	70.10
SUPERVISOR						
101-171-703.000	SALARIES SUPERVISOR	8,441.48	83,168.49	109,115.00	25,946.51	76.22
101-171-704.000	SALARIES, DEPUTYY SUPERVISOR	6,816.01	67,157.79	88,110.00	20,952.21	76.22
101-171-706.000	SALARIES CLERICAL	4,600.95	45,942.51	59,820.00	13,877.49	76.80
101-171-708.000	SALARIES HR WAGES	6,874.96	72,252.46	93,390.00	21,137.54	77.37
101-171-709.000	OVERTIME	425.58	1,245.93	2,000.00	754.07	62.30
101-171-715.000	SOCIAL SECURITY	2,012.84	20,028.83	26,800.00	6,771.17	74.15
101-171-716.000	HOSP & OPTICAL INSURANCE	6,690.80	62,751.86	73,350.00	10,598.14	85.4

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Fund 101 - GENERAL FUND						
Expenditures						
101-171-717.000	GROUP LIFE INSURANCE	31.40	282.60	435.00	152.40	64.97
101-171-718.000	PENSION	15,101.85	145,505.70	170,500.00	24,994.30	85.34
101-171-718.001	HEALTH CARE SAVINGS PROGRAM	338.57	3,269.69	4,300.00	1,030.31	76.04
101-171-718.002	457-EMPLOYER PORTION	92.02	920.20	1,200.00	279.80	76.68
101-171-719.000	WORKERS COMP INSURANCE	0.00	494.50	715.00	220.50	69.16
101-171-722.000	UNEMPLOYMENT INSURANCE	0.00	495.44	810.00	314.56	61.17
101-171-724.000	DENTAL INSURANCE	293.28	2,809.12	4,600.00	1,790.88	61.07
101-171-853.000	CELLULAR PHONE	43.31	346.18	800.00	453.82	43.27
101-171-864.000	CONFERENCES & MEETINGS	0.00	989.55	1,500.00	510.45	65.97
101-171-931.000	HR SERVICES ALLOCATION	0.00	0.00	(130,000.00)	(130,000.00)	0.00
101-171-957.000	SUBSCRIPTIONS	0.00	0.00	100.00	100.00	0.00
101-171-958.000	MEMBERSHIPS & DUES	264.00	264.00	500.00	236.00	52.80
101-171-959.000	COMMUNITY COMMUNICATIONS	0.00	0.00	20,000.00	20,000.00	0.00
101-171-960.000	TRAINING	0.00	0.00	300.00	300.00	0.00
101-171-960.001	TRAINING-HR	0.00	0.00	2,000.00	2,000.00	0.00
101-171-962.000	MISCELLANEOUS	0.00	60.42	650.00	589.58	9.30
SUPERVISOR		52,027.05	507,985.27	530,995.00	23,009.73	95.67
ELECTIONS						
101-191-706.000	PART TIME ELECTIONS	1,407.63	15,566.38	16,600.00	1,033.62	93.77
101-191-709.001	OVERTIME ELECTIONS	414.99	41,330.31	33,000.00	(8,330.31)	125.24
101-191-710.000	FEES & PER DIEM	1,010.00	83,805.00	103,779.00	19,974.00	80.75
101-191-715.000	SOCIAL SECURITY	184.97	7,461.40	2,000.00	(5,461.40)	373.07
101-191-722.000	UNEMPLOYMENT INSURANCE	18.17	1,636.90	400.00	(1,236.90)	409.23
101-191-730.000	POSTAGE-ELECTIONS	0.00	22,589.99	64,030.00	41,440.01	35.28
101-191-740.000	OPERATING SUPPLIES	49.95	47,391.62	13,185.00	(34,206.62)	359.44
101-191-860.000	MILEAGE	0.00	0.00	600.00	600.00	0.00
101-191-903.000	LEGAL NOTICES	0.00	2,123.50	6,900.00	4,776.50	30.78
101-191-934.000	EQUIPMENT MAINTENANCE	0.00	19,786.20	29,925.00	10,138.80	66.12
101-191-962.000	MISCELLANEOUS	0.00	0.00	4,000.00	4,000.00	0.00
ELECTIONS		3,085.71	241,691.30	274,419.00	32,727.70	88.07
ACCOUNTING						
101-192-701.000	SALARIES FINANCE DIRECTOR	8,150.63	80,306.26	110,190.00	29,883.74	72.88
101-192-702.000	SALARIES ASST FINANCE DIRECTOR	6,528.60	65,190.91	88,790.00	23,599.09	73.42
101-192-709.000	OVERTIME	0.00	179.53	1,500.00	1,320.47	11.97
101-192-715.000	SOCIAL SECURITY	1,115.32	11,125.31	15,265.00	4,139.69	72.88
101-192-716.000	HOSP & OPTICAL INSURANCE	1,386.08	16,708.09	15,800.00	(908.09)	105.75
101-192-717.000	GROUP LIFE INSURANCE	15.70	141.30	220.00	78.70	64.23
101-192-718.000	PENSION	1,490.91	13,418.19	18,120.00	4,701.81	74.05
101-192-719.000	WORKERS COMP INSURANCE	0.00	335.50	660.00	324.50	50.83
101-192-722.000	UNEMPLOYMENT INSURANCE	0.00	327.87	540.00	212.13	60.72
101-192-724.000	DENTAL INSURANCE	74.00	755.30	1,000.00	244.70	75.53
101-192-957.000	SUBSCRIPTIONS	33.00	33.00	50.00	17.00	66.00
101-192-958.000	MEMBERSHIPS & DUES	0.00	290.00	550.00	260.00	52.73
101-192-960.000	TRAINING	0.00	0.00	300.00	300.00	0.00
101-192-962.000	MISCELLANEOUS	0.00	0.00	200.00	200.00	0.00
ACCOUNTING		18,794.24	188,811.26	253,185.00	64,373.74	74.57
ASSESSING						
101-209-706.001	SALARIES ASSESSOR	7,921.21	78,042.65	102,405.00	24,362.35	76.21
101-209-706.002	SALARIES PROPERTY APPRAISER	10,098.62	106,013.62	139,700.00	33,686.38	75.89
101-209-706.003	SALARIES CLERICAL	4,299.00	33,522.02	57,735.00	24,212.98	58.91
101-209-707.000	SALARIES PART TIME	1,189.85	16,930.18	30,000.00	13,069.82	56.89

PERIOD ENDING 09/30/2024

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-209-709.000	OVERTIME	0.00	408.29	1,500.00	1,091.71	27.22
101-209-715.000	SOCIAL SECURITY	1,773.15	17,656.15	25,300.00	7,643.85	69.79
101-209-716.000	HOSP & OPTICAL INSURANCE	10,197.76	66,166.38	93,280.00	27,113.62	70.93
101-209-717.000	GROUP LIFE INSURANCE	39.25	259.05	435.00	175.95	59.55
101-209-718.000	PENSION	3,671.96	33,793.06	50,500.00	16,706.94	66.92
101-209-718.001	HEALTH CARE SAVINGS PROGRAM	300.00	2,600.00	3,600.00	1,000.00	72.22
101-209-718.002	457-EMPLOYER PORTION	244.97	2,630.10	4,000.00	1,369.90	65.75
101-209-719.000	WORKERS COMP INSURANCE	0.00	1,059.50	2,455.00	1,395.50	43.16
101-209-722.000	UNEMPLOYMENT INSURANCE	77.38	986.59	1,350.00	363.41	73.08
101-209-724.000	DENTAL INSURANCE	605.80	4,583.12	6,400.00	1,816.88	71.61
101-209-801.000	PROFESSIONAL SERVICES	0.00	0.00	25,000.00	25,000.00	0.00
101-209-818.000	SOFTWARE SUPPORT FEES	0.00	1,858.10	4,500.00	2,641.90	41.29
101-209-820.000	LEGAL FEES	449.20	3,396.39	7,000.00	3,603.61	48.52
101-209-864.000	CONFERENCES & MEETINGS	491.97	773.85	3,200.00	2,426.15	24.18
101-209-903.000	LEGAL NOTICES	0.00	223.00	1,500.00	1,277.00	14.87
101-209-957.000	SUBSCRIPTIONS	0.00	0.00	200.00	200.00	0.00
101-209-958.000	MEMBERSHIPS & DUES	0.00	(185.00)	1,500.00	1,685.00	(12.33)
101-209-960.000	TRAINING	160.00	430.00	3,500.00	3,070.00	12.29
101-209-962.000	MISCELLANEOUS	63.00	507.00	2,000.00	1,493.00	25.35
ASSESSING		41,583.12	371,654.05	567,060.00	195,405.95	65.54
LEGAL FEES						
101-210-826.000	LEGAL FEES	4,588.00	37,995.72	80,000.00	42,004.28	47.49
101-210-826.001	TAX TRIBUNAL REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00
101-210-826.002	LEGAL FEES-ORDINANCE	0.00	0.00	15,000.00	15,000.00	0.00
LEGAL FEES		4,588.00	37,995.72	97,000.00	59,004.28	39.17
CLERK						
101-215-703.000	SALARIES CLERK	8,019.08	79,009.97	103,660.00	24,650.03	76.22
101-215-704.000	SALARIES DEPUTY CLERK	6,816.01	67,157.74	88,115.00	20,957.26	76.22
101-215-706.001	SALARIES CLERICAL	9,529.81	95,159.33	123,920.00	28,760.67	76.79
101-215-709.000	OVERTIME	0.00	134.31	5,000.00	4,865.69	2.69
101-215-715.000	SOCIAL SECURITY	1,836.56	20,922.33	24,400.00	3,477.67	85.75
101-215-716.000	HOSP & OPTICAL INSURANCE	5,008.42	43,225.56	57,440.00	14,214.44	75.25
101-215-717.000	GROUP LIFE INSURANCE	31.40	282.60	435.00	152.40	64.97
101-215-718.000	PENSION	10,236.11	108,769.71	111,855.00	3,085.29	97.24
101-215-718.001	HEALTH CARE SAVINGS PROGRAM	719.25	6,957.41	9,050.00	2,092.59	76.88
101-215-718.002	457-EMPLOYER PORTION	112.42	1,122.56	2,500.00	1,377.44	44.90
101-215-719.000	WORKERS COMP INSURANCE	0.00	477.00	700.00	223.00	68.14
101-215-722.000	UNEMPLOYMENT INSURANCE	0.00	494.85	810.00	315.15	61.09
101-215-724.000	DENTAL INSURANCE	346.88	3,548.80	4,600.00	1,051.20	77.15
101-215-853.000	CELLULAR PHONE	82.20	624.36	1,200.00	575.64	52.03
101-215-860.000	MILEAGE	0.00	0.00	400.00	400.00	0.00
101-215-864.000	CONFERENCES & MEETINGS	442.63	3,147.94	6,000.00	2,852.06	52.47
101-215-903.000	LEGAL NOTICES	296.00	4,233.25	12,000.00	7,766.75	35.28
101-215-957.000	SUBSCRIPTIONS	0.00	0.00	300.00	300.00	0.00
101-215-958.000	MEMBERSHIPS & DUES	0.00	185.00	500.00	315.00	37.00
101-215-960.000	TRAINING	0.00	105.75	3,000.00	2,894.25	3.53
101-215-962.000	MISCELLANEOUS	38.95	395.95	700.00	304.05	56.56
CLERK		43,515.72	435,954.42	556,585.00	120,630.58	78.33
BOARD OF REVIEW						
101-247-710.000	FEES & PER DIEM	0.00	2,000.00	2,600.00	600.00	76
101-247-864.000	CONFERENCES & MEETINGS	0.00	18.00	150.00	132.00	12

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Fund 101 - GENERAL FUND						
Expenditures						
101-247-903.000	LEGAL PUBLICATIONS	0.00	0.00	750.00	750.00	0.00
BOARD OF REVIEW		0.00	2,018.00	3,500.00	1,482.00	57.66
POSTAGE & MAILING						
101-248-730.000	POSTAGE	0.00	18,427.14	30,000.00	11,572.86	61.42
101-248-934.000	EQUIPMENT MAINTENANCE-POSTAGE METER	0.00	283.66	2,000.00	1,716.34	14.18
101-248-946.000	POSTAGE METER RENTAL	0.00	1,280.03	500.00	(780.03)	256.01
POSTAGE & MAILING		0.00	19,990.83	32,500.00	12,509.17	61.51
OFFICE SUPPLIES						
101-249-727.000	OFFICE SUPPLIES	2,030.76	24,132.47	41,000.00	16,867.53	58.86
OFFICE SUPPLIES		2,030.76	24,132.47	41,000.00	16,867.53	58.86
TREASURER						
101-253-703.000	SALARIES TREASURER	8,019.08	79,009.97	103,660.00	24,650.03	76.22
101-253-704.000	SALARIES DEPUTY TREASURER	6,816.01	67,157.79	88,115.00	20,957.21	76.22
101-253-706.001	SALARIES CLERICAL FT	10,623.60	104,676.77	140,470.00	35,793.23	74.52
101-253-709.000	OVERTIME	0.00	131.14	500.00	368.86	26.23
101-253-715.000	SOCIAL SECURITY	1,883.98	18,672.07	25,325.00	6,652.93	73.73
101-253-716.000	HOSP & OPTICAL INSURANCE	6,512.98	57,755.55	73,350.00	15,594.45	78.74
101-253-717.000	GROUP LIFE INSURANCE	31.40	282.60	435.00	152.40	64.97
101-253-718.000	PENSION	11,032.31	106,166.66	121,325.00	15,158.34	87.51
101-253-718.001	HEALTH CARE SAVINGS PROGRAM	438.57	4,169.73	5,500.00	1,330.27	75.81
101-253-718.002	457-EMPLOYER PORTION	112.30	1,112.20	2,800.00	1,687.80	39.72
101-253-719.000	WORKERS COMP INSURANCE	0.00	485.25	710.00	224.75	68.35
101-253-722.000	UNEMPLOYMENT INSURANCE	0.00	496.42	810.00	313.58	61.29
101-253-724.000	DENTAL INSURANCE	346.88	3,548.80	4,600.00	1,051.20	77.15
101-253-818.000	OC SOFTWARE SUPPORT FEES	0.00	2,326.36	2,500.00	173.64	93.05
101-253-860.000	MILEAGE	0.00	113.63	400.00	286.37	28.41
101-253-864.000	CONFERENCES & MEETINGS	0.00	2,536.96	2,500.00	(36.96)	101.48
101-253-903.000	LEGAL NOTICES	0.00	0.00	100.00	100.00	0.00
101-253-958.000	MEMBERSHIPS & DUES	0.00	350.00	900.00	550.00	38.89
101-253-960.000	TRAINING	0.00	0.00	400.00	400.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	1,100.00	1,100.00	0.00
TREASURER		45,817.11	448,991.90	575,500.00	126,508.10	78.02
TOWNSHIP HALL & GROUNDS						
101-265-706.000	SALARIES MAINTENANCE	4,258.66	42,524.55	55,375.00	12,850.45	76.79
101-265-708.000	PART TIME MAINTENANCE	4,073.06	32,248.69	35,000.00	2,751.31	92.14
101-265-709.000	OVERTIME	0.00	4,050.00	8,000.00	3,950.00	50.63
101-265-715.000	SOCIAL SECURITY	638.14	6,034.56	8,125.00	2,090.44	74.27
101-265-716.000	HOSP & OPTICAL INSURANCE	1,601.61	13,570.69	18,800.00	5,229.31	72.18
101-265-717.000	GROUP LIFE INSURANCE	7.85	70.65	110.00	39.35	64.23
101-265-718.000	PENSION	1,140.22	10,467.62	15,125.00	4,657.38	69.21
101-265-718.001	HEALTH CARE SAVINGS PROGRAM	100.00	1,020.00	1,200.00	180.00	85.00
101-265-718.002	457-EMPLOYER PORTION	85.18	690.36	1,100.00	409.64	62.76
101-265-719.000	WORKERS COMP INSURANCE	0.00	2,124.00	4,465.00	2,341.00	47.57
101-265-722.000	UNEMPLOYMENT INSURANCE	23.70	669.87	600.00	(69.87)	111.65
101-265-724.000	DENTAL INSURANCE	67.56	697.85	900.00	202.15	77.54
101-265-853.000	TELEPHONE	975.19	10,106.25	12,000.00	1,893.75	84.22
101-265-863.000	VEHICLE MAINTENANCE	0.00	7,919.38	8,000.00	80.62	98.99
101-265-867.000	GASOLINE	1,340.79	8,057.44	10,000.00	1,942.56	80.00
101-265-910.000	INSURANCE	0.00	64,114.32	65,000.00	885.68	98.00

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Fund 101 - GENERAL FUND						
Expenditures						
101-265-921.001	ELECTRIC TWP HALL	2,829.13	23,915.44	35,000.00	11,084.56	68.33
101-265-922.000	UTILITIES-TWP HALL	0.00	5,330.82	7,200.00	1,869.18	74.04
101-265-923.000	HEAT TWP HALL	148.11	3,418.76	7,200.00	3,781.24	47.48
101-265-931.001	BLDG MAINTENANCE & SUPPLIES	3,761.48	39,765.07	60,000.00	20,234.93	66.28
101-265-931.002	GROUNDS MAINTENANCE	423.82	13,341.27	20,000.00	6,658.73	66.71
101-265-931.003	BLDG EQUIP MAINTENANCE	0.00	3,355.40	9,000.00	5,644.60	37.28
101-265-933.000	GROUNDS EQUIP MAINTENANCE	112.96	3,548.03	5,000.00	1,451.97	70.96
101-265-934.000	OFFICE EQUIP MAINTENANCE	185.15	185.15	1,500.00	1,314.85	12.34
101-265-940.000	TOWNSHIP RECORD RETENTION COSTS	217.17	2,109.22	1,600.00	(509.22)	131.83
101-265-971.000	TECHNOLOGY EQUIPMENT	57,303.28	127,311.11	110,000.00	(17,311.11)	115.74
101-265-974.000	IMPROVEMENTS & BETTERMENTS	0.00	0.00	165,000.00	165,000.00	0.00
101-265-977.000	EQUIPMENT ACQUISITIONS	0.00	6,000.00	125,000.00	119,000.00	4.80
TOWNSHIP HALL & GROUNDS		79,293.06	432,646.50	790,300.00	357,653.50	54.74
CEMETERY						
101-276-910.000	INSURANCE	0.00	63.11	150.00	86.89	42.07
101-276-921.000	ELECTRIC OXBOW	29.58	138.13	200.00	61.87	69.07
101-276-921.001	ELECTRIC WHITE LAKE	36.36	367.29	380.00	12.71	96.66
101-276-932.000	CEMETERY MAINT	1,789.00	15,271.00	30,000.00	14,729.00	50.90
101-276-935.000	CEMETERY-GRAVESITE OPENING/CLOSINGS	0.00	3,668.80	21,000.00	17,331.20	17.47
101-276-936.000	CEMETERY FOUNDATIONS/MONUMENTS EXPENSE	0.00	268.80	8,000.00	7,731.20	3.36
101-276-962.000	MISCELLANEOUS	0.00	40.00	600.00	560.00	6.67
101-276-974.000	LAND IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	0.00
CEMETERY		1,854.94	19,817.13	65,330.00	45,512.87	30.33
OTHER TOWNSHIP PROPERTIES						
101-269-853.001	TELEPHONE FISK FARM	0.00	0.00	250.00	250.00	0.00
101-269-910.001	INSURANCE COMM HALL	0.00	575.65	800.00	224.35	71.96
101-269-910.004	INSURANCE FISK	0.00	1,932.86	3,000.00	1,067.14	64.43
101-269-910.008	INSURANCE-ANNEX	0.00	6,184.90	7,000.00	815.10	88.36
101-269-921.001	ELECTRIC COMM HALL	88.49	462.61	700.00	237.39	66.09
101-269-921.004	ELECTRIC FISK	257.86	1,533.08	1,800.00	266.92	85.17
101-269-921.006	M59/BOGIE PROP STREET LIGHT	190.18	1,340.17	2,100.00	759.83	63.82
101-269-921.011	ELECTRIC-TWP ANNEX	711.98	6,923.99	12,000.00	5,076.01	57.70
101-269-922.004	UTILITIES FISK	0.00	1,405.20	1,900.00	494.80	73.96
101-269-922.010	UTILITIES-TWP ANNEX	0.00	114.48	2,000.00	1,885.52	5.72
101-269-923.001	HEAT COMM HALL	19.12	975.99	2,000.00	1,024.01	48.80
101-269-923.004	HEAT FISK	16.03	890.28	2,000.00	1,109.72	44.51
101-269-923.011	GAS-TWP ANNEX	21.08	2,447.72	8,000.00	5,552.28	30.60
101-269-931.001	BLDG MAINT COMM HALL	54.94	1,209.10	3,000.00	1,790.90	40.30
101-269-931.004	BLDG EQUIPMENT MAINT COMM HALL	0.00	205.41	500.00	294.59	41.08
101-269-931.007	BLDG MAINT FISK	147.85	5,559.05	25,000.00	19,440.95	22.24
101-269-931.008	EQUIP MAINT FISK	164.85	3,650.60	1,100.00	(2,550.60)	331.87
101-269-931.013	BUILDING MAINTENANCE-TWP ANNEX	1,044.55	2,738.61	10,000.00	7,261.39	27.39
101-269-931.014	10895 ELIZABETH LK PROPERTY MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00
101-269-932.000	ANNEX GROUND MAINTENANCE	0.00	204.00	1,500.00	1,296.00	13.60
101-269-962.000	MISCELLANEOUS	0.00	0.00	750.00	750.00	0.00
101-269-971.000	PROPERTY ACQUISITIONS	0.00	0.00	271,330.00	271,330.00	0.00
OTHER TOWNSHIP PROPERTIES		2,716.93	38,353.70	361,730.00	323,376.30	10.60
HEALTH & WELFARE						
101-285-801.000	ENVIRONMENTAL PROFESSIONAL SERVICES	0.00	7,238.81	12,000.00	4,761.19	60
HEALTH & WELFARE		0.00	7,238.81	12,000.00	4,761.19	60

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Fund 101 - GENERAL FUND						
Expenditures						
PLANNING						
101-402-706.001	COMMUNITY DEVELOPMENT DIRECTOR	8,483.48	83,587.05	109,665.00	26,077.95	76.22
101-402-706.002	SALARIES CLERICAL	5,009.11	50,018.17	65,120.00	15,101.83	76.81
101-402-707.000	SALARIES STAFF PLANNER	5,952.00	58,394.58	84,450.00	26,055.42	69.15
101-402-709.000	OVERTIME	0.00	1,591.38	4,000.00	2,408.62	39.78
101-402-710.000	PLANNING/ZBA BOARD FEES	2,395.00	15,645.00	11,000.00	(4,645.00)	142.23
101-402-715.000	SOCIAL SECURITY	1,648.27	16,102.95	20,900.00	4,797.05	77.05
101-402-716.000	HOSP & OPTICAL INSURANCE	3,067.08	23,679.25	30,650.00	6,970.75	77.26
101-402-717.000	GROUP LIFE INSURANCE	23.55	196.25	325.00	128.75	60.38
101-402-718.000	PENSION	1,851.31	17,237.63	23,310.00	6,072.37	73.95
101-402-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	1,800.00	2,400.00	600.00	75.00
101-402-718.002	457-EMPLOYER PORTION	100.18	1,519.79	3,000.00	1,480.21	50.66
101-402-719.000	WORKERS COMP INSURANCE	0.00	780.25	1,320.00	539.75	59.11
101-402-722.000	UNEMPLOYMENT INSURANCE	3.24	676.67	810.00	133.33	83.54
101-402-724.000	DENTAL INSURANCE	279.32	2,776.95	3,000.00	223.05	92.57
101-402-729.000	PRINTING	0.00	0.00	1,500.00	1,500.00	0.00
101-402-757.000	OPERATING SUPPLIES	0.00	91.40	600.00	508.60	15.23
101-402-801.000	PROFESSIONAL FEES	1,874.75	12,018.76	44,000.00	31,981.24	27.32
101-402-853.000	CELLULAR PHONE	81.59	622.89	1,300.00	677.11	47.91
101-402-864.000	CONFERENCES & MEETINGS	0.00	880.00	3,900.00	3,020.00	22.56
101-402-903.000	LEGAL NOTICES	556.00	3,242.00	6,000.00	2,758.00	54.03
101-402-910.000	INSURANCE	0.00	3,738.27	5,700.00	1,961.73	65.58
101-402-957.000	SUBSCRIPTIONS	0.00	0.00	700.00	700.00	0.00
101-402-958.000	MEMBERSHIPS & DUES	0.00	1,453.00	2,200.00	747.00	66.05
101-402-960.000	TRAINING	0.00	339.00	4,100.00	3,761.00	8.27
101-402-962.000	MISCELLANEOUS	0.00	432.00	500.00	68.00	86.40
PLANNING		31,524.88	296,823.24	430,450.00	133,626.76	68.96
HIGHWAYS & STREETS						
101-446-930.000	TRAFFIC SIGNAL MAINTENANCE	114.14	507.15	1,000.00	492.85	50.72
101-448-926.000	STREET LIGHTING	4,663.84	37,536.11	52,000.00	14,463.89	72.18
101-451-970.000	ROAD CONSTRUCTION/TRI PARTY	(1,244.96)	91,626.64	180,000.00	88,373.36	50.90
HIGHWAYS & STREETS		3,533.02	129,669.90	233,000.00	103,330.10	55.65
SENIOR CENTER						
101-757-703.000	SALARIES SENIOR DIRECTOR	5,826.68	57,406.21	75,325.00	17,918.79	76.21
101-757-704.000	SALARIES PROGRAM DEVELOPER	4,674.00	45,267.85	58,650.00	13,382.15	77.18
101-757-707.000	PART-TIME CLERICAL	1,896.52	15,298.12	25,000.00	9,701.88	61.19
101-757-709.000	OVERTIME	0.00	111.46	500.00	388.54	22.29
101-757-715.000	SOCIAL SECURITY	938.80	8,937.70	12,150.00	3,212.30	73.56
101-757-716.000	HOSP & OPTICAL INSURANCE	2,288.68	19,959.99	37,400.00	17,440.01	53.37
101-757-717.000	GROUP LIFE INSURANCE	15.70	141.30	220.00	78.70	64.23
101-757-718.000	PENSION	964.37	8,836.21	9,655.00	818.79	91.52
101-757-718.001	HEALTH CARE SAVINGS PROGRAM	100.00	900.00	1,200.00	300.00	75.00
101-757-719.000	WORKERS COMP INSURANCE	0.00	332.50	600.00	267.50	55.42
101-757-722.000	UNEMPLOYMENT INSURANCE	0.00	501.45	810.00	308.55	61.91
101-757-724.000	DENTAL INSURANCE	104.56	1,075.50	1,800.00	724.50	59.75
101-757-751.000	SENIOR ACTIVITIES	1,280.26	21,207.77	30,000.00	8,792.23	70.69
101-757-757.000	OPERATING SUPPLIES	43.88	1,672.77	2,000.00	327.23	83.64
101-757-853.000	TELEPHONE	113.88	1,024.92	3,000.00	1,975.08	34.16
101-757-860.000	MILEAGE	0.00	356.18	1,200.00	843.82	29.68
101-757-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00
101-757-910.000	INSURANCE	0.00	2,549.67	3,350.00	800.33	76
101-757-921.000	ELECTRIC	538.31	4,904.48	4,800.00	(104.48)	102
101-757-922.000	UTILITIES	0.00	1,531.76	2,000.00	468.24	76

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Fund 101 - GENERAL FUND						
Expenditures						
101-757-923.000	HEAT	19.89	1,087.75	2,200.00	1,112.25	49.44
101-757-931.000	BUILDING MAINTENANCE	676.05	10,244.74	10,000.00	(244.74)	102.45
101-757-957.000	SUBSCRIPTIONS	0.00	0.00	150.00	150.00	0.00
101-757-958.000	MEMBERSHIPS & DUES	0.00	75.00	150.00	75.00	50.00
101-757-962.000	MISCELLANEOUS	0.00	0.00	2,000.00	2,000.00	0.00
101-757-976.000	ADD & IMPROVEMENTS	0.00	0.00	8,000.00	8,000.00	0.00
SENIOR CENTER		19,481.58	203,423.33	292,660.00	89,236.67	69.51
RETIREE BENEFITS						
101-863-730.000	RETIREE HEALTH INSURANCE	6,375.32	63,237.70	110,000.00	46,762.30	57.49
101-863-730.003	OPEB FUNDING	0.00	135,000.00	135,000.00	0.00	100.00
RETIREE BENEFITS		6,375.32	198,237.70	245,000.00	46,762.30	80.91
OTHER						
101-299-956.000	UNALLOCATED MISCELLANEOUS	369.72	12,046.74	15,000.00	2,953.26	80.31
101-863-801.000	PAYROLL SERVICE	0.00	15,350.67	20,000.00	4,649.33	76.75
101-965-999.003	TRANSFER TO IMPROV REVOLVING	59,138.00	526,608.00	535,000.00	8,392.00	98.43
OTHER		59,507.72	554,005.41	570,000.00	15,994.59	37.69
ORDINANCE						
101-372-706.001	SALARIES ORDINANCE OFFICER	5,180.86	51,733.07	67,355.00	15,621.93	76.81
101-372-706.002	PART-TIME ORDINANCE	0.00	0.00	1,250.00	1,250.00	0.00
101-372-709.000	OVERTIME	0.00	103.62	1,000.00	896.38	10.36
101-372-715.000	SOCIAL SECURITY	379.12	3,731.08	5,325.00	1,593.92	70.07
101-372-716.000	HOSP & OPTICAL INSURANCE	2,225.25	28,246.37	23,350.00	(4,896.37)	120.97
101-372-717.000	GROUP LIFE INSURANCE	7.85	70.65	110.00	39.35	64.23
101-372-718.000	PENSION	1,110.61	9,995.49	13,500.00	3,504.51	74.04
101-372-719.000	WORKERS COMP INSURANCE	0.00	268.25	450.00	181.75	59.61
101-372-722.000	UNEMPLOYMENT INSURANCE	0.00	237.83	270.00	32.17	88.09
101-372-724.000	DENTAL INSURANCE	121.16	1,236.65	1,600.00	363.35	77.29
101-372-744.000	UNIFORMS-ORDINANCE	0.00	0.00	500.00	500.00	0.00
101-372-757.000	OPERATING SUPPLIES	0.00	91.38	200.00	108.62	45.69
101-372-853.000	CELLULAR PHONE	41.10	273.00	700.00	427.00	39.00
101-372-863.000	VEHICLE MAINTENANCE	1,011.04	2,060.83	2,500.00	439.17	82.43
101-372-864.000	CONFERENCE & MEETINGS	0.00	0.00	750.00	750.00	0.00
101-372-867.000	GASOLINE	70.22	547.31	1,500.00	952.69	36.49
101-372-910.000	INSURANCE	0.00	2,380.96	950.00	(1,430.96)	250.63
101-372-955.000	ORDINANCE ENFORCEMENTS COSTS	1,221.00	15,395.50	7,500.00	(7,895.50)	205.27
101-372-958.000	MEMBERSHIPS & DUES	0.00	0.00	150.00	150.00	0.00
101-372-960.000	TRAINING	0.00	309.00	500.00	191.00	61.80
101-372-962.000	MISCELLANEOUS	0.00	0.00	300.00	300.00	0.00
101-372-963.000	DANGEROUS BLDG DEMOLITIONS	0.00	0.00	10,000.00	10,000.00	0.00
ORDINANCE		11,368.21	116,680.99	139,760.00	23,079.01	83.49
OTHER						
101-000-934.000	CASH BONDS DEDUCTIONS	0.00	0.00	600,000.00	600,000.00	0.00
101-000-934.001	GRINDERS-DEDUCTIONS	0.00	0.00	300,000.00	300,000.00	0.00
OTHER		0.00	0.00	900,000.00	900,000.00	37.69
TOTAL EXPENDITURES		433,174.51	4,402,355.94	7,152,044.00	2,749,688.06	61.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	126,519.27	4,907,388.23	7,152,044.00	2,244,655.77	68.62
	TOTAL EXPENDITURES	433,174.51	4,402,355.94	7,152,044.00	2,749,688.06	61.55
	NET OF REVENUES & EXPENDITURES	(306,655.24)	505,032.29	0.00	(505,032.29)	100.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2024	AVAILABLE	% BDGT
		MONTH	09/30/2024	AMENDED BUDGET	BALANCE	USED
		09/30/2024	09/30/2024			
Fund 206 - FIRE						
Revenues						
REVENUES						
206-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	646,765.00	646,765.00	0.00
206-000-402.000	TAX COLLECTIONS	0.00	4,311,098.30	4,295,285.00	(15,813.30)	100.37
206-000-534.000	MISC GRANT REVENUE	0.00	768.75	0.00	(768.75)	100.00
206-000-607.000	PERMIT AND INSPECTION FEES	594.00	1,960.00	1,000.00	(960.00)	196.00
206-000-626.000	COST RECOVERY REVENUE	0.00	8,164.41	0.00	(8,164.41)	100.00
206-000-630.000	AMBULANCE TRANSPORTATION REVENUE	2,619.28	19,094.44	0.00	(19,094.44)	100.00
206-000-665.000	INTEREST	0.00	260,642.19	25,000.00	(235,642.19)	1,042.57
206-000-695.000	MISC REVENUE	80.00	9,617.48	1,000.00	(8,617.48)	961.75
206-336-977.002	USE OF FUND BALANCE	0.00	0.00	94,400.00	94,400.00	0.00
REVENUES		3,293.28	4,611,345.57	5,063,450.00	452,104.43	91.07
TOTAL REVENUES						
		3,293.28	4,611,345.57	5,063,450.00	452,104.43	91.07
Expenditures						
OTHER						
206-336-801.001	HR SERVICES	0.00	0.00	43,500.00	43,500.00	0.00
OTHER		0.00	0.00	43,500.00	43,500.00	73.56
CIVIL SERVICE						
206-220-710.000	FEES & PER DIEM	0.00	450.00	1,000.00	550.00	45.00
206-220-727.000	SUPPLIES	0.00	895.00	500.00	(395.00)	179.00
206-220-903.000	LEGAL NOTICES	0.00	0.00	500.00	500.00	0.00
CIVIL SERVICE		0.00	1,345.00	2,000.00	655.00	67.25
SALARIES						
206-336-705.000	SALARIES CHIEF	8,723.92	85,954.08	112,775.00	26,820.92	76.22
206-336-705.001	SALARIES CAPTAIN	23,946.07	245,534.00	308,000.00	62,466.00	79.72
206-336-706.001	SALARIES FIRE SERGEANT	40,627.35	367,147.06	531,315.00	164,167.94	69.10
206-336-706.003	SALARIES CLERICAL	5,009.10	50,018.14	65,120.00	15,101.86	76.81
206-336-706.005	SALARIES FIREFIGHTERS	66,288.31	652,578.72	882,340.00	229,761.28	73.96
206-336-706.007	FIRE MARSHAL	7,880.55	77,862.52	101,500.00	23,637.48	76.71
206-336-709.000	OVERTIME	18,028.79	120,866.46	90,000.00	(30,866.46)	134.30
206-336-710.000	PART TIME STAFF	1,809.16	25,734.95	55,000.00	29,265.05	46.79
206-336-720.000	HOLIDAY/PERSONAL PAY	0.00	91,698.54	270,500.00	178,801.46	33.90
SALARIES		172,313.25	1,717,394.47	2,416,550.00	699,155.53	71.07
PAYROLL BENEFITS						
206-336-715.000	SOCIAL SECURITY	13,296.06	130,168.35	186,850.00	56,681.65	69.66
206-336-716.000	HOSP & OPTICAL INSURANCE	41,005.98	334,879.97	417,900.00	83,020.03	80.13
206-336-716.002	RETIREE HEALTH CARE PREMIUMS	8,308.57	77,135.45	60,000.00	(17,135.45)	128.56
206-336-717.000	GROUP LIFE INSURANCE	204.10	1,821.20	2,700.00	878.80	67.45
206-336-718.000	PENSION	33,887.37	317,174.54	436,200.00	119,025.46	72.71
206-336-718.002	HEALTH CARE SAVINGS PLAN	3,047.33	28,580.59	37,150.00	8,569.41	76.93
206-336-718.003	OPEB FUNDING	0.00	150,000.00	150,000.00	0.00	100.00
206-336-718.004	457 - EMPLOYER PORTION	1,765.98	12,855.05	16,200.00	3,344.95	79.35
206-336-719.000	WORKERS COMP INSURANCE	0.00	69,455.66	90,000.00	20,544.34	77.17
206-336-722.000	UNEMPLOYMENT INSURANCE	32.56	4,516.77	7,050.00	2,533.23	64.07
206-336-724.000	DENTAL INSURANCE	2,111.84	20,373.68	26,500.00	6,126.32	76.88
PAYROLL BENEFITS		103,659.79	1,146,961.26	1,430,550.00	283,588.74	80.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BGDG USED
Fund 206 - FIRE						
Expenditures						
OTHER						
206-336-727.000	OFFICE SUPPLIES	302.27	3,181.32	6,000.00	2,818.68	53.02
206-336-730.000	POSTAGE, SHIPPING	0.00	58.72	200.00	141.28	29.36
206-336-744.000	UNIFORMS	1,600.16	12,747.37	23,000.00	10,252.63	55.42
206-336-744.002	FOOD ALLOWANCE	4,179.16	12,218.70	19,600.00	7,381.30	62.34
206-336-757.000	OPERATING SUPPLIES	4,661.54	35,204.22	43,000.00	7,795.78	81.87
206-336-758.000	OXYGEN & AIR	203.50	1,918.50	2,600.00	681.50	73.79
206-336-767.000	MEDICAL SUPPLIES	1,286.46	21,940.21	40,000.00	18,059.79	54.85
206-336-801.000	CONSULTANT/PROFESSIONAL SERVICES	0.00	0.00	500.00	500.00	0.00
206-336-807.000	AUDIT FEES	0.00	6,000.00	6,000.00	0.00	100.00
206-336-826.000	LEGAL FEES	316.50	2,093.00	10,000.00	7,907.00	20.93
206-336-826.002	TAX TRIBUNAL REFUNDS	0.00	0.00	4,000.00	4,000.00	0.00
206-336-835.000	MEDICAL SERVICES	0.00	1,612.58	5,000.00	3,387.42	32.25
206-336-851.000	RADIO MAINTENANCE	0.00	0.00	2,000.00	2,000.00	0.00
206-336-853.000	CELL PHONES	397.28	2,315.84	4,500.00	2,184.16	51.46
206-336-853.001	TELEPHONE STATION 1	178.66	2,133.33	500.00	(1,633.33)	426.67
206-336-853.002	TELEPHONE STATION 2	67.34	606.06	500.00	(106.06)	121.21
206-336-853.003	TELEPHONE STATION 3	67.34	606.06	500.00	(106.06)	121.21
206-336-863.001	VEHICLE MAINTENANCE	2,674.39	41,048.41	62,000.00	20,951.59	66.21
206-336-863.002	TIRES	0.00	1,980.90	10,000.00	8,019.10	19.81
206-336-864.000	CONFERENCES & MEETINGS	1,832.88	7,058.29	14,500.00	7,441.71	48.68
206-336-867.000	GASOLINE	2,026.43	17,506.85	36,000.00	18,493.15	48.63
206-336-903.000	LEGAL NOTICES	0.00	0.00	200.00	200.00	0.00
206-336-910.000	INSURANCE	0.00	55,250.89	60,000.00	4,749.11	92.08
206-336-921.001	ELECTRIC STATION 1	1,236.43	10,623.11	15,750.00	5,126.89	67.45
206-336-921.002	ELECTRIC STATION 2	476.45	3,899.62	5,500.00	1,600.38	70.90
206-336-921.003	ELECTRIC STATION 3	419.84	3,320.66	5,500.00	2,179.34	60.38
206-336-922.001	UTILITIES - STATION 1	0.00	974.25	0.00	(974.25)	100.00
206-336-923.001	HEAT STATION 1	218.42	3,236.11	6,700.00	3,463.89	48.30
206-336-923.002	HEAT STATION 2	91.52	1,177.05	3,000.00	1,822.95	39.24
206-336-923.003	HEAT STATION 3	0.00	1,050.12	3,000.00	1,949.88	35.00
206-336-931.001	MAINTENANCE STATION 1	2,176.84	11,931.64	45,000.00	33,068.36	26.51
206-336-931.002	MAINTENANCE STATION 2	303.67	1,873.30	25,000.00	23,126.70	7.49
206-336-931.003	MAINTENANCE STATION 3	74.93	5,236.64	25,000.00	19,763.36	20.95
206-336-933.000	EQUIPMENT MAINTENANCE	3,702.00	15,696.41	21,900.00	6,203.59	71.67
206-336-957.000	SUBSCRIPTIONS	0.00	9,637.71	15,000.00	5,362.29	64.25
206-336-958.000	MEMBERSHIPS & DUES	230.00	1,312.62	5,000.00	3,687.38	26.25
206-336-960.000	TRAINING	880.66	19,932.08	44,500.00	24,567.92	44.79
206-336-962.000	MISCELLANEOUS	3,664.63	8,398.55	5,000.00	(3,398.55)	167.97
206-336-976.000	TRANSFER TO OTHER FUNDS	0.00	500,000.00	500,000.00	0.00	100.00
OTHER		33,269.30	823,781.12	1,076,450.00	252,668.88	73.56
AQUISTITIONS						
206-336-977.000	EQUIPMENT ACQUISITIONS 04M	0.00	25,011.35	51,900.00	26,888.65	48.19
206-336-977.001	SUPPLY ACQUISITIONS 04M	1,662.86	45,691.92	42,500.00	(3,191.92)	107.51
AQUISTITIONS		1,662.86	70,703.27	94,400.00	23,696.73	74.90
TOTAL EXPENDITURES						
		310,905.20	3,760,185.12	5,063,450.00	1,303,264.88	74.26
Fund 206 - FIRE:						
TOTAL REVENUES		3,293.28	4,611,345.57	5,063,450.00	452,104.43	91.13

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE						
TOTAL EXPENDITURES		310,905.20	3,760,185.12	5,063,450.00	1,303,264.88	74.26
NET OF REVENUES & EXPENDITURES		(307,611.92)	851,160.45	0.00	(851,160.45)	100.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2024	AVAILABLE	% BDGT
		MONTH	09/30/2024	AMENDED BUDGET	BALANCE	USED
		09/30/2024	09/30/2024			
Fund 207 - POLICE						
Revenues						
REVENUES						
207-000-393.000	DESIGNATED FUND BALANCE	0.00	0.00	714,115.00	714,115.00	0.00
207-000-402.000	TAX COLLECTIONS	0.00	6,960,230.19	6,934,565.00	(25,665.19)	100.37
207-000-530.000	FEDERAL GRANTS	0.00	1,050.00	0.00	(1,050.00)	100.00
207-000-530.001	GRANTS - OTHER	0.00	15,192.72	0.00	(15,192.72)	100.00
207-000-540.000	SNC (STATE 911) FUNDS	0.00	2,970.00	0.00	(2,970.00)	100.00
207-000-546.000	CRIMINAL JUSTICE TRNG 302 FUNDS	0.00	4,650.80	4,400.00	(250.80)	105.70
207-000-577.000	LIQUOR LICENSES	0.00	18,338.65	11,000.00	(7,338.65)	166.72
207-000-601.000	LIAISON OFFICER REIMBURSEMENT	0.00	60,150.00	45,000.00	(15,150.00)	133.67
207-000-607.000	SEX OFFENDERS REGISTRY FEE	0.00	1,400.00	1,500.00	100.00	93.33
207-000-608.000	PRELIMINARY BREATH TEST REV	10.00	20.00	0.00	(20.00)	100.00
207-000-608.001	WARRANT PROCESSING FEES	110.00	880.00	800.00	(80.00)	110.00
207-000-608.002	IMPOUND FEES	1,000.00	6,840.00	3,000.00	(3,840.00)	228.00
207-000-626.000	COST RECOVERY REVENUE	6,318.72	6,573.28	0.00	(6,573.28)	100.00
207-000-627.000	DUPLICATING & PHOTOSTAT	1,409.93	4,741.68	2,000.00	(2,741.68)	237.08
207-000-644.000	AUCTION PROCEEDS	1,500.00	1,500.00	0.00	(1,500.00)	100.00
207-000-656.000	ORDINANCE FINES & COSTS	13,459.27	126,795.25	120,000.00	(6,795.25)	105.66
207-000-665.000	INTEREST	0.00	271,007.06	25,000.00	(246,007.06)	1,084.03
207-000-665.002	INTEREST INCOME-TAX FUND	0.00	0.00	1,500.00	1,500.00	0.00
207-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	20,000.00	20,000.00	0.00
207-000-684.000	CROSSING GUARDS REIMBURSEMENT	0.00	6,906.13	35,000.00	28,093.87	19.73
207-000-690.000	INSURANCE REBATES	0.00	250.00	0.00	(250.00)	100.00
207-000-695.000	MISCELLANEOUS REVENUE	2,355.12	15,063.56	1,000.00	(14,063.56)	1,506.36
REVENUES		26,163.04	7,504,559.32	7,918,880.00	414,320.68	94.77
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TOTAL REVENUES		26,163.04	7,504,559.32	7,918,880.00	414,320.68	94.77
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Expenditures						
OTHER						
207-301-730.000	POSTAGE	0.00	409.09	800.00	390.91	51.14
207-301-801.001	HR SERVICES	0.00	0.00	70,000.00	70,000.00	0.00
207-301-960.004	STATE CPE TRAINING	0.00	2,050.00	0.00	(2,050.00)	100.00
OTHER		0.00	2,459.09	70,800.00	68,340.91	77.17
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CIVIL SERVICE		0.00	0.00	1,000.00	1,000.00	0.00
207-220-710.000	FEES & PER DIEM-CIVIL SVC	0.00	0.00	1,000.00	731.00	26.90
207-220-727.000	SUPPLIES-CIVIL SVC	0.00	269.00	1,000.00	731.00	26.90
207-220-903.000	LEGAL NOTICES-CIVIL SVC	0.00	0.00	1,000.00	1,000.00	0.00
CIVIL SERVICE		0.00	269.00	3,000.00	2,731.00	8.97
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SALARIES						
207-301-705.000	SALARIES CHIEF	8,723.90	85,953.44	112,775.00	26,821.56	76.22
207-301-706.001	SALARIES LIEUTENANTS	25,071.22	254,731.22	341,152.00	86,420.78	74.67
207-301-706.002	SALARIES SERGEANTS	23,230.30	265,384.62	415,623.00	150,238.38	63.85
207-301-706.003	SALARIES POLICE OFFICERS	145,696.03	1,427,224.86	1,854,100.00	426,875.14	76.98
207-301-706.004	SALARIES DISPATCHERS	27,708.08	275,636.52	351,770.00	76,133.48	78.36
207-301-706.005	SALARIES CLERICAL	13,115.53	130,421.47	159,025.00	28,603.53	82.01
207-301-706.006	SALARIES CADET	3,562.50	15,776.25	46,800.00	31,023.75	33.71
207-301-709.001	OVERTIME	13,526.55	100,084.98	180,000.00	79,915.02	55.60
207-301-709.002	COURT TIME	596.61	6,560.84	30,000.00	23,439.16	21.87
207-301-709.003	SHIFT PREMIUM	0.00	0.00	40,000.00	40,000.00	
207-301-720.000	HOLIDAY PAY	2,023.68	6,141.38	140,000.00	133,858.62	

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Expenditures						
SALARIES		263,254.40	2,567,915.58	3,671,245.00	1,103,329.42	69.95
PAYROLL BENEFITS						
207-301-715.000	SOCIAL SECURITY	19,779.47	195,049.99	280,165.00	85,115.01	69.62
207-301-716.000	HOSP & OPTICAL INSURANCE	56,702.87	549,143.00	700,000.00	150,857.00	78.45
207-301-716.001	RETIREE HOSP & OPTICAL INSURANCE	29,259.63	229,384.59	323,500.00	94,115.41	70.91
207-301-717.000	GROUP LIFE INSURANCE	235.50	2,590.50	4,320.00	1,729.50	59.97
207-301-718.000	PENSION	65,056.58	621,295.44	861,000.00	239,704.56	72.16
207-301-718.001	HEALTH CARE SAVINGS PROGRAM	5,679.39	57,730.22	78,000.00	20,269.78	74.01
207-301-718.002	457-EMPLOYER PORTION	4,057.85	31,868.29	45,000.00	13,131.71	70.82
207-301-718.003	OPEB FUNDING	0.00	250,000.00	250,000.00	0.00	100.00
207-301-719.000	WORKERS COMP INSURANCE	0.00	46,985.58	68,420.00	21,434.42	68.67
207-301-722.000	UNEMPLOYMENT INSURANCE	64.13	6,874.96	11,900.00	5,025.04	57.77
207-301-724.000	DENTAL INSURANCE	3,350.28	35,230.91	45,900.00	10,669.09	76.76
PAYROLL BENEFITS		184,185.70	2,026,153.48	2,668,205.00	642,051.52	75.94
OTHER						
207-301-727.000	OFFICE SUPPLIES	1,676.60	7,760.58	11,000.00	3,239.42	70.55
207-301-741.000	FIRE ARMS, TRNG & RANGE SUPPLIES	0.00	5,403.80	10,000.00	4,596.20	54.04
207-301-744.000	UNIFORMS	2,042.92	7,363.33	10,000.00	2,636.67	73.63
207-301-744.004	UNIFORM ALLOWANCE PAYOUT	0.00	31,313.73	35,000.00	3,686.27	89.47
207-301-757.000	OPERATING SUPPLIES	1,421.04	6,354.79	12,000.00	5,645.21	52.96
207-301-805.000	SEX OFFENDERS REGISTRY FEE	0.00	780.00	1,500.00	720.00	52.00
207-301-807.000	AUDIT FEES	0.00	6,000.00	6,000.00	0.00	100.00
207-301-818.000	COMPUTER SERVICES	2,148.00	25,345.29	12,000.00	(13,345.29)	211.21
207-301-826.000	LEGAL FEES-PROSECUTIONS	8,333.33	66,666.64	101,000.00	34,333.36	66.01
207-301-826.001	TAX TRIBUNAL REFUNDS	0.00	0.00	5,000.00	5,000.00	0.00
207-301-826.002	LEGAL FEES - LABOR RELATED	0.00	930.00	30,000.00	29,070.00	3.10
207-301-851.000	EQUIPMENT REPAIRS	0.00	0.00	3,000.00	3,000.00	0.00
207-301-853.000	TELEPHONE	642.22	6,558.11	15,000.00	8,441.89	43.72
207-301-860.000	MILEAGE	0.00	0.00	1,000.00	1,000.00	0.00
207-301-861.000	WITNESS FEES	8.50	141.20	1,000.00	858.80	14.12
207-301-863.001	VEHICLE MAINTENANCE	1,352.31	25,476.14	45,000.00	19,523.86	56.61
207-301-863.002	TIRES	636.00	3,343.96	5,000.00	1,656.04	66.88
207-301-864.000	CONFERENCES	1,573.22	6,929.29	7,000.00	70.71	98.99
207-301-867.000	GASOLINE	6,757.43	51,698.72	90,000.00	38,301.28	57.44
207-301-903.000	LEGAL NOTICES	0.00	341.25	500.00	158.75	68.25
207-301-910.000	INSURANCE	0.00	138,261.24	165,000.00	26,738.76	83.79
207-301-931.001	BLDG MAINTENANCE & SUPPLIES	5,589.24	14,878.50	15,000.00	121.50	99.19
207-301-933.000	EQUIP LEASE/ MAINT CONTRACTS	9,981.79	80,460.05	105,000.00	24,539.95	76.63
207-301-934.000	OFFICE EQUIP MAINTENANCE	0.00	1,108.99	6,000.00	4,891.01	18.48
207-301-958.000	MEMBERSHIPS & DUES	0.00	1,855.00	2,000.00	145.00	92.75
207-301-960.000	TRAINING	0.00	12,554.90	16,000.00	3,445.10	78.47
207-301-960.001	CRIMINAL JUSTICE TRNG 302 FUNDS	0.00	4,650.80	5,700.00	1,049.20	81.59
207-301-960.002	SNC (STATE 911) TRAINING FUNDS	200.00	2,268.26	5,400.00	3,131.74	42.00
207-301-960.003	TUITION REIMBURSEMENT	0.00	3,826.50	15,000.00	11,173.50	25.51
207-301-961.000	CERT EXPENDITURES	0.00	0.00	2,000.00	2,000.00	0.00
207-301-962.001	MISCELLANEOUS	75.00	3,008.18	8,000.00	4,991.82	37.60
207-301-962.003	EVIDENCE COLLECTION	300.00	1,556.43	4,000.00	2,443.57	38.91
207-301-976.000	TRANSFER TO OTHER FUNDS	0.00	500,000.00	500,000.00	0.00	100.00
OTHER		42,737.60	1,016,835.68	1,250,100.00	233,264.32	77.17
AQUISTITIONS						
207-301-977.000	EQUIPMENT ACQUISITIONS	46,291.50	210,268.02	225,000.00	14,731.98	9

PERIOD ENDING 09/30/2024

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2024	AVAILABLE	% BDGT
		MONTH 09/30/2024	09/30/2024	AMENDED BUDGET	BALANCE	USED
Fund 207 - POLICE						
Expenditures						
207-301-977.003	ACCREDITATION, SOFTWARE, MTCE	0.00	7,344.19	8,000.00	655.81	91.80
AQUISTITIONS		46,291.50	217,612.21	233,000.00	15,387.79	93.40
CROSSING GUARDS						
207-316-707.000	SALARIES PT - CROSSING GUARDS	2,037.00	13,752.00	20,000.00	6,248.00	68.76
207-316-715.000	SOCIAL SECURITY-CROSSING GUARDS	155.84	1,052.09	1,530.00	477.91	68.76
207-316-719.000	WORKERS COMP -CROSSING GUARDS	0.00	372.00	500.00	128.00	74.40
207-316-722.000	UNEMPLOYMENT INSUR CROSSING GUARDS	36.66	246.09	500.00	253.91	49.22
CROSSING GUARDS		2,229.50	15,422.18	22,530.00	7,107.82	68.45
TOTAL EXPENDITURES		538,698.70	5,846,667.22	7,918,880.00	2,072,212.78	73.83
Fund 207 - POLICE:						
TOTAL REVENUES		26,163.04	7,504,559.32	7,918,880.00	414,320.68	94.77
TOTAL EXPENDITURES		538,698.70	5,846,667.22	7,918,880.00	2,072,212.78	73.83
NET OF REVENUES & EXPENDITURES		(512,535.66)	1,657,892.10	0.00	(1,657,892.10)	100.00

PERIOD ENDING 09/30/2024

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2024	AVAILABLE	% BDGT
		MONTH	09/30/2024	AMENDED BUDGET	BALANCE	USED
		09/30/2024	09/30/2024			
Fund 208 - PARKS AND RECREATION FUND						
Revenues						
REVENUES						
208-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	869,082.00	869,082.00	0.00
208-000-402.000	PARKS AND RECREATION TAX COLLECTIONS	0.00	422,418.14	420,918.00	(1,500.14)	100.36
208-000-652.000	FIELD RENTAL	0.00	1,590.00	6,000.00	4,410.00	26.50
208-000-665.000	INTEREST	8,315.92	30,755.33	4,000.00	(26,755.33)	768.88
208-000-696.000	BOND PROCEEDS	0.00	2,812,881.90	0.00	(2,812,881.90)	100.00
REVENUES		8,315.92	3,267,645.37	1,300,000.00	(1,967,645.37)	251.36
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TOTAL REVENUES		8,315.92	3,267,645.37	1,300,000.00	(1,967,645.37)	251.36
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Expenditures						
EXPENSES						
208-000-710.000	FEE'S AND PER DIEM	150.00	525.00	3,400.00	2,875.00	15.44
208-000-715.000	SOC SEC & MEDICARE TAX	0.00	0.00	250.00	250.00	0.00
208-000-720.000	EVENT EXPENSES	0.00	4,016.50	10,000.00	5,983.50	40.17
208-000-722.000	MI UNEMPLOYMENT TAX	0.00	0.00	50.00	50.00	0.00
208-000-727.000	OFFICE SUPPLIES	10.98	10.98	0.00	(10.98)	100.00
208-000-801.000	PROFESSIONAL SERVICES	0.00	62,440.00	20,000.00	(42,440.00)	312.20
208-000-903.000	LEGAL PUBLICATIONS	0.00	1,938.00	300.00	(1,638.00)	646.00
208-000-910.000	INSURANCE	0.00	4,845.75	5,200.00	354.25	93.19
208-000-921.000	ELECTRIC JUDY HAWLEY PARK	73.30	334.43	900.00	565.57	37.16
208-000-921.001	ELECTRIC - VETTER PARK	55.16	455.25	900.00	444.75	50.58
208-000-922.000	UTILITIES- PARKS	400.00	3,595.00	4,000.00	405.00	89.88
208-000-931.001	GROUNDS MAINTENANCE	2,640.00	18,161.86	43,000.00	24,838.14	42.24
208-000-932.000	PARK EQUIPMENT	0.00	625.17	5,000.00	4,374.83	12.50
208-000-958.000	MEMBERSHIPS AND DUES	0.00	0.00	500.00	500.00	0.00
208-000-962.000	MISCELLANEOUS	0.00	0.00	1,500.00	1,500.00	0.00
208-000-972.000	PATHWAY PROJECTS	2,552.50	619,017.67	600,000.00	(19,017.67)	103.17
208-000-973.000	BLOOMER PARK IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	0.00
208-000-974.000	PARK IMPROVEMENTS	2,047.50	5,922.50	600,000.00	594,077.50	0.99
208-000-992.000	BOND INTEREST	0.00	500.00	0.00	(500.00)	100.00
EXPENSES		7,929.44	722,388.11	1,300,000.00	577,611.89	55.57
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TOTAL EXPENDITURES		7,929.44	722,388.11	1,300,000.00	577,611.89	55.57
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Fund 208 - PARKS AND RECREATION FUND:						
TOTAL REVENUES		8,315.92	3,267,645.37	1,300,000.00	(1,967,645.37)	251.36
TOTAL EXPENDITURES		7,929.44	722,388.11	1,300,000.00	577,611.89	55.57
NET OF REVENUES & EXPENDITURES		386.48	2,545,257.26	0.00	(2,545,257.26)	100.00

PERIOD ENDING 09/30/2024

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BGD USED
Fund 249 - BUILDING DEPARTMENT FUND						
Revenues						
REVENUES						
249-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	629,510.00	629,510.00	0.00
REVENUES		0.00	0.00	629,510.00	629,510.00	0.00
BUILDING REVENUE						
249-000-452.000	CONTRACTORS GENERAL LICENSES	320.00	3,660.00	4,500.00	840.00	81.33
249-000-453.000	ELECTRICAL LICENSES	80.00	2,240.00	2,500.00	260.00	89.60
249-000-454.000	HEATING LICENSES	45.00	1,000.00	1,400.00	400.00	71.43
249-000-455.000	PLUMBING LICENSES	2.00	59.00	250.00	191.00	23.60
249-000-477.000	BUILDING PERMITS	30,897.80	268,968.55	380,000.00	111,031.45	70.78
249-000-478.000	ELECTRICAL PERMITS	5,150.00	65,858.50	80,000.00	14,141.50	82.32
249-000-479.000	HEATING PERMITS	8,640.00	88,671.40	110,000.00	21,328.60	80.61
249-000-480.000	PLUMBING PERMITS	3,922.00	35,793.50	48,000.00	12,206.50	74.57
249-000-482.000	PLOT PLAN REVIEWS	0.00	0.00	12,000.00	12,000.00	0.00
249-000-484.000	BUILDING PLAN REVIEWS	0.00	0.00	18,000.00	18,000.00	0.00
249-000-484.001	FIRE SAFETY REVIEWS	213.00	1,917.00	5,000.00	3,083.00	38.34
249-000-622.000	RENTAL REGISTRATION FEE	400.00	12,050.00	20,000.00	7,950.00	60.25
249-000-665.000	INTEREST	0.00	52,387.41	18,000.00	(34,387.41)	291.04
249-000-695.000	MISCELLANEOUS REVENUE	1,400.00	24,275.00	5,000.00	(19,275.00)	485.50
BUILDING REVENUE		51,069.80	556,880.36	704,650.00	147,769.64	79.03
TOTAL REVENUES		51,069.80	556,880.36	1,334,160.00	777,279.64	41.74
Expenditures						
SALARIES						
249-000-706.001	SALARIES BLDG OFFICIAL	7,446.83	73,369.87	96,300.00	22,930.13	76.19
249-000-706.002	SALARIES CLERICAL	10,250.25	77,060.20	130,760.00	53,699.80	58.93
249-000-706.003	CONTRACT BLDG INSPECTORS	6,800.00	44,236.00	65,000.00	20,764.00	68.06
249-000-706.005	BUILDING INSPECTOR	0.00	0.00	60,000.00	60,000.00	0.00
249-000-707.000	ELECTRICAL INSPECTOR	4,510.90	34,121.70	75,000.00	40,878.30	45.50
249-000-707.001	PLUMBING/MECHANICAL INSPECTOR	5,813.20	60,690.20	125,000.00	64,309.80	48.55
249-000-709.000	OVERTIME	0.00	0.00	2,000.00	2,000.00	0.00
SALARIES		34,821.18	289,477.97	554,060.00	264,582.03	52.25
PAYROLL BENEFITS						
249-000-715.000	SOCIAL SECURITY	1,319.41	12,040.88	22,050.00	10,009.12	54.61
249-000-716.000	HOSP & OPTICAL INSURANCE	3,723.98	38,065.98	78,550.00	40,484.02	48.46
249-000-716.001	RETIREE MEDICAL	348.23	2,089.38	0.00	(2,089.38)	100.00
249-000-717.000	GROUP LIFE INSURANCE	23.55	211.95	435.00	223.05	48.72
249-000-718.000	PENSION	2,411.29	21,370.44	32,800.00	11,429.56	65.15
249-000-718.001	HEALTH CARE SAVINGS PROGRAM	300.00	2,700.00	4,800.00	2,100.00	56.25
249-000-718.002	OPEB FUNDING	258.08	51,995.86	50,000.00	(1,995.86)	103.99
249-000-718.003	457-EMPLOYER PORTION	95.86	1,076.04	1,700.00	623.96	63.30
249-000-719.000	WORKERS COMP INSURANCE	0.00	1,605.25	2,830.00	1,224.75	56.72
249-000-722.000	UNEMPLOYMENT INSURANCE	0.00	501.40	685.00	183.60	73.20
249-000-724.000	DENTAL INSURANCE	309.88	3,171.15	5,000.00	1,828.85	63.42
PAYROLL BENEFITS		8,790.28	134,828.33	198,850.00	64,021.67	67.80
EXPENSES						
249-000-727.000	OFFICE SUPPLIES	70.73	689.32	3,500.00	2,810.68	19.35
249-000-730.000	POSTAGE	0.00	558.96	750.00	191.04	74.74

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Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING DEPARTMENT FUND						
Expenditures						
249-000-757.000	OPERATING SUPPLIES	1,031.95	1,479.85	1,500.00	20.15	98.66
249-000-801.000	PROFESSIONAL FEES	2,200.00	26,775.28	30,000.00	3,224.72	89.25
249-000-801.001	HR SERVICES	0.00	0.00	4,000.00	4,000.00	0.00
249-000-801.002	RENTAL INSPECTIONS	40.00	7,364.00	6,000.00	(1,364.00)	122.73
249-000-807.000	AUDIT FEES	0.00	4,000.00	4,000.00	0.00	100.00
249-000-853.000	CELLULAR PHONE	289.48	2,382.91	2,500.00	117.09	95.32
249-000-863.000	VEHICLE MAINTENANCE	0.00	133.97	1,500.00	1,366.03	8.93
249-000-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,000.00	2,000.00	0.00
249-000-867.000	GASOLINE	61.28	623.40	1,000.00	376.60	62.34
249-000-910.000	INSURANCE	0.00	4,961.68	5,500.00	538.32	90.21
249-000-957.000	SUBSCRIPTIONS	0.00	0.00	500.00	500.00	0.00
249-000-958.000	MEMBERSHIPS & DUES	0.00	520.00	800.00	280.00	65.00
249-000-960.000	TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
249-000-962.000	MISCELLANEOUS	0.00	0.00	700.00	700.00	0.00
249-000-971.000	TECHNOLOGY EQUIPMENT	546.85	4,646.14	15,000.00	10,353.86	30.97
249-000-976.000	TRANSFER TO IMPROV REV	0.00	500,000.00	500,000.00	0.00	100.00
EXPENSES		4,240.29	554,135.51	581,250.00	27,114.49	95.34
TOTAL EXPENDITURES		47,851.75	978,441.81	1,334,160.00	355,718.19	73.34
Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		51,069.80	556,880.36	1,334,160.00	777,279.64	41.74
TOTAL EXPENDITURES		47,851.75	978,441.81	1,334,160.00	355,718.19	73.34
NET OF REVENUES & EXPENDITURES		3,218.05	(421,561.45)	0.00	421,561.45	100.00

PERIOD ENDING 09/30/2024

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Revenues						
REVENUES						
591-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	464,397.00	464,397.00	0.00
591-000-445.000	PENALTIES	0.00	7,654.68	10,412.00	2,757.32	73.52
591-000-530.000	GRANT REVENUE	0.00	0.00	15,000.00	15,000.00	0.00
591-000-626.000	METERS	1,581.08	23,581.43	20,500.00	(3,081.43)	115.03
591-000-627.000	METER INSTALLATIONS	400.00	4,600.00	5,000.00	400.00	92.00
591-000-642.000	WATER	970.64	938,627.58	1,103,297.00	164,669.42	85.07
591-000-650.000	MISC SERVICE CHARGES	300.00	4,700.00	6,751.00	2,051.00	69.62
591-000-650.001	SPRINKLER SYSTEM	200.00	2,900.00	2,080.00	(820.00)	139.42
591-000-665.000	INTEREST EARNED	23,583.99	71,663.64	10,000.00	(61,663.64)	716.64
591-000-665.004	INTEREST - CAPITAL FUND	7,462.98	54,319.33	10,000.00	(44,319.33)	543.19
591-000-665.011	INTEREST INCOME M59 EAST (7)	0.00	199.42	2,500.00	2,300.58	7.98
591-000-665.014	INTEREST INCOME NORDIC DRIVE WAT MAIN	0.00	0.00	2,000.00	2,000.00	0.00
591-000-665.015	INTEREST INCOME SIGNED AGREEMENTS	0.00	0.00	2,000.00	2,000.00	0.00
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	20,000.00	20,000.00	0.00
591-000-674.001	CONNECTION FEES	9,100.00	131,950.00	130,000.00	(1,950.00)	101.50
591-000-674.004	WATERMAIN RECOVERY COSTS	21,756.48	41,726.48	0.00	(41,726.48)	100.00
591-000-674.010	NEW RESIDENTIAL CONST WATER USE FEE	416.00	6,032.00	8,000.00	1,968.00	75.40
591-000-695.000	MISCELLANEOUS INCOME	100.00	7,793.57	6,569.00	(1,224.57)	118.64
591-000-699.000	SEWER ADMIN FEES	0.00	0.00	240,000.00	240,000.00	0.00
591-000-699.001	GEN TWP SERVICE FEES	0.00	0.00	25,000.00	25,000.00	0.00
REVENUES		65,871.17	1,295,748.13	2,083,506.00	787,757.87	62.19
TOTAL REVENUES		65,871.17	1,295,748.13	2,083,506.00	787,757.87	62.19
Expenditures						
OFFICE SUPPLIES						
591-000-727.000	OFFICE SUPPLIES	795.16	7,969.90	10,102.00	2,132.10	78.89
591-000-730.000	POSTAGE	0.00	5,710.18	5,115.00	(595.18)	111.64
OFFICE SUPPLIES		795.16	13,680.08	15,217.00	1,536.92	89.90
OTHER						
591-000-958.000	DUES & MISC	0.00	4,040.22	7,632.00	3,591.78	52.94
591-000-960.000	EDUCATION & TRAINING	198.90	1,137.90	4,500.00	3,362.10	25.29
591-000-962.000	MISCELLANEOUS	0.00	427.96	12,000.00	11,572.04	3.57
591-000-968.000	DEPRECIATION WATER SYSTEM	0.00	0.00	365,000.00	365,000.00	0.00
591-000-969.000	DEPRECIATION & AMORTIZATION	0.00	0.00	90,000.00	90,000.00	0.00
591-000-976.000	BOND INTEREST-DWRF	5,125.00	11,062.50	14,000.00	2,937.50	79.02
591-000-977.000	VEHICLES	0.00	0.00	10,000.00	10,000.00	0.00
591-000-991.001	PRINCIPAL COPIER LEASE	0.00	0.00	1,700.00	1,700.00	0.00
591-000-995.000	MISC SERVICE CHARGES	78.00	1,534.80	0.00	(1,534.80)	100.00
591-000-995.001	WELL HEAD PROTECTION PROGRAM	49.98	2,823.30	13,138.00	10,314.70	21.49
591-000-995.002	INTEREST COPIER LEASE	0.00	0.00	200.00	200.00	0.00
OTHER		5,451.88	21,026.68	518,170.00	497,143.32	26.89
SALARIES						
591-000-703.000	DPS DIRECTOR	8,481.90	83,571.46	109,645.00	26,073.54	76.22
591-000-706.000	WAGES CLERICAL	9,401.15	93,473.94	121,975.00	28,501.06	76.63
591-000-707.000	WAGES MAINTENANCE	11,820.78	119,195.37	210,345.00	91,149.63	56.67
591-000-707.001	WAGES PART TIME	0.00	5,761.70	15,000.00	9,238.30	31.18
591-000-707.002	WEEKEND ON CALL WATER OPERATOR	158.76	1,496.72	4,000.00	2,503.28	31.18
591-000-709.000	WAGES OVERTIME	1,529.71	13,321.57	8,000.00	(5,321.57)	166.25

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Expenditures						
SALARIES		31,392.30	316,820.76	468,965.00	152,144.24	67.56
PAYROLL BENEFITS						
591-000-715.000	SOCIAL SECURITY	2,367.65	23,889.98	35,800.00	11,910.02	66.73
591-000-716.000	HOSP & OPTICAL INSURANCE	9,091.27	76,890.32	118,170.00	41,279.68	65.07
591-000-717.000	GROUP LIFE INSURANCE	47.10	423.90	760.00	336.10	55.78
591-000-718.000	PENSION	4,138.45	38,959.36	52,050.00	13,090.64	74.85
591-000-718.001	HEALTH CARE SAVINGS PLAN	600.00	5,400.00	8,400.00	3,000.00	64.29
591-000-718.002	457-EMPLOYER PORTION	160.49	1,391.81	2,100.00	708.19	66.28
591-000-719.000	WORKERS COMP INSURANCE	0.00	5,615.51	9,300.00	3,684.49	60.38
591-000-720.000	OTHER POST RETIREMENT BENEFITS	0.00	70,000.00	70,000.00	0.00	100.00
591-000-722.000	UNEMPLOYMENT INSURANCE	0.00	1,099.33	2,160.00	1,060.67	50.89
591-000-724.000	DENTAL INSURANCE	474.48	4,881.43	7,200.00	2,318.57	67.80
PAYROLL BENEFITS		16,879.44	228,551.64	305,940.00	77,388.36	74.70
OTHER						
591-000-976.005	BOND INTEREST NORDIC DR MAIN	0.00	573.75	750.00	176.25	76.50
591-000-976.006	2022 DWRP BOND INTEREST	69,175.14	131,375.34	50,000.00	(81,375.34)	262.75
OTHER		69,175.14	131,949.09	50,750.00	(81,199.09)	26.89
OPERATING EXPENSES						
591-000-740.000	OPERATING SUPPLIES	695.66	7,012.45	10,368.00	3,355.55	67.64
591-000-744.000	SAFETY GEAR AND CLOTHING	220.50	2,551.22	10,424.00	7,872.78	24.47
591-000-745.000	SYSTEM CHEMICALS	4,996.00	32,741.00	58,751.00	26,010.00	55.73
591-000-748.000	TESTING WATER SYSTEMS	3,360.50	19,974.96	18,494.00	(1,480.96)	108.01
591-000-750.000	OPERATING SUPPLIES METERS	39.69	50,503.34	38,183.00	(12,320.34)	132.27
591-000-750.001	OPERATING SUPP METER TRANSMITT	609.05	10,209.05	22,878.00	12,668.95	44.62
591-000-755.000	OPERATING SUPPLIES TOOLS	31.94	946.10	10,000.00	9,053.90	9.46
591-000-801.000	FINANCIAL CONSULT FEES	0.00	0.00	5,500.00	5,500.00	0.00
591-000-801.001	HR SERVICES	0.00	0.00	10,500.00	10,500.00	0.00
591-000-802.000	ENG & ARCH FEES	505.00	2,260.00	50,000.00	47,740.00	4.52
591-000-803.000	IRON FILTRATION EXPENSES	0.00	13,876.43	40,377.00	26,500.57	34.37
591-000-807.000	ACCOUNTING & AUDITING	0.00	5,000.00	5,000.00	0.00	100.00
591-000-818.000	CONTRACTED SERVICES	4,256.52	48,516.23	50,000.00	1,483.77	97.03
591-000-826.000	ATTORNEY FEES	0.00	666.50	10,000.00	9,333.50	6.67
591-000-853.000	TELEPHONE/CELL PHONE SERVICES	483.21	3,951.32	8,000.00	4,048.68	49.39
591-000-867.000	GASOLINE/FUEL	881.77	7,982.60	6,926.00	(1,056.60)	115.26
591-000-903.000	LEGAL NOTICES	0.00	0.00	2,500.00	2,500.00	0.00
591-000-911.000	GENERAL LIAB INSURANCE	0.00	30,101.26	36,000.00	5,898.74	83.61
OPERATING EXPENSES		16,079.84	236,292.46	393,901.00	157,608.54	59.99
MAINTENANCE						
591-000-863.000	REPAIRS & MAINT VEHICLES	148.98	5,863.07	5,863.00	(0.07)	100.00
591-000-931.000	REPAIR & MAINT BLDG & EQUIP	1,526.81	49,637.69	100,000.00	50,362.31	49.64
591-000-931.001	GROUND MAINTENANCE	0.00	0.00	15,000.00	15,000.00	0.00
591-000-934.000	REPAIR & MAINT WATER SYSTEM	2,620.15	25,812.05	40,000.00	14,187.95	64.53
591-000-934.001	REPAIR & MAINT TOWER 1	0.00	810.98	5,500.00	4,689.02	14.75
591-000-934.002	REPAIR & MAINT TOWER 2	0.00	775.00	5,500.00	4,725.00	14.09
591-000-935.000	REPAIR METERS	0.00	0.00	1,200.00	1,200.00	0.00
MAINTENANCE		4,295.94	82,898.79	173,063.00	90,164.21	47.90
UTILITIES						

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2024	YTD BALANCE 09/30/2024	2024 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Expenditures						
591-000-921.000	ELECTRICITY TOWER	68.18	561.58	1,000.00	438.42	56.16
591-000-921.001	ELECTRICITY TL	1,169.47	9,362.34	16,000.00	6,637.66	58.51
591-000-921.002	ELECTRICITY HILLVIEW	3,997.64	13,548.88	18,000.00	4,451.12	75.27
591-000-921.004	ELECTRICITY VILLAGE ACRES	2,157.15	22,967.81	55,000.00	32,032.19	41.76
591-000-921.006	ELECTRICITY GRASS LAKE	4,407.87	27,618.69	52,000.00	24,381.31	53.11
591-000-921.007	ELECTRICITY TOWER #2	45.14	1,129.14	2,000.00	870.86	56.46
591-000-921.008	ELECTRICITY-HURONDALE	524.11	4,364.44	4,000.00	(364.44)	109.11
591-000-921.010	ELECTRICITY 933 WILLIAMS-HURONDALE	21.64	251.66	400.00	148.34	62.92
591-000-923.001	GAS TWIN LAKES	54.59	710.88	1,100.00	389.12	64.63
591-000-923.002	GAS HILLVIEW	32.00	553.08	1,000.00	446.92	55.31
591-000-923.004	GAS GRASS LAKE	34.34	524.38	1,200.00	675.62	43.70
591-000-923.005	GAS VILLAGE ACRES-SATELITE RD	398.68	1,681.88	5,800.00	4,118.12	29.00
UTILITIES		12,910.81	83,274.76	157,500.00	74,225.24	52.87
TOTAL EXPENDITURES		156,980.51	1,114,494.26	2,083,506.00	969,011.74	53.49
Fund 591 - WATER:						
TOTAL REVENUES		65,871.17	1,295,748.13	2,083,506.00	787,757.87	62.19
TOTAL EXPENDITURES		156,980.51	1,114,494.26	2,083,506.00	969,011.74	53.49
NET OF REVENUES & EXPENDITURES		(91,109.34)	181,253.87	0.00	(181,253.87)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		281,232.48	22,143,566.98	24,852,040.00	2,708,473.02	89.10
TOTAL EXPENDITURES - ALL FUNDS		1,495,540.11	16,824,532.46	24,852,040.00	8,027,507.54	67.70
NET OF REVENUES & EXPENDITURES		(1,214,307.63)	5,319,034.52	0.00	(5,319,034.52)	100.00

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Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
09/03/2024	FLEX	2724	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	384.09
09/04/2024	FLEX	2725	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	25.00
09/05/2024	FLEX	2726	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	756.45
09/06/2024	FLEX	2727	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	30.00
09/09/2024	FLEX	2728	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	1,110.79
09/10/2024	FLEX	2729	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	43.29
09/11/2024	FLEX	2730	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	38.15
09/12/2024	FLEX	2731	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	22.24
09/13/2024	FLEX	2732	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	10.00
09/16/2024	FLEX	2733	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	412.55
09/18/2024	FLEX	2734	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	24.99
09/19/2024	FLEX	2735	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	916.14
09/20/2024	FLEX	2736	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	75.00
09/23/2024	FLEX	2737	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	616.14
09/24/2024	FLEX	2738	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	145.74
09/24/2024	FLEX	2739	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	70.63
09/26/2024	FLEX	2740	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	84.11
09/27/2024	FLEX	2741	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	30.00
09/30/2024	FLEX	2742	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	1,742.56
FLEX Total							6,537.87
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-000-080.718	DUE FROM WATER PENSIOI	3,372.17
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	12,228.14
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-171-718.000	PENSION	14,892.44
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-192-718.000	PENSION	1,490.91
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-209-718.000	PENSION	3,275.91
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-215-718.000	PENSION	11,981.05
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-253-718.000	PENSION	10,903.02
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-265-718.000	PENSION	1,140.22
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-372-718.000	PENSION	1,110.61
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-402-718.000	PENSION	1,851.31
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	101-757-718.000	PENSION	959.43
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	7,711.75
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	206-336-718.000	PENSION	33,705.84
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	11,450.52
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	207-301-718.000	PENSION	64,202.12
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	879.36
09/10/2024	GEN	1230117(E)	MERS	08/01/24-08/31/24 CONTRIBUTIONS	249-000-718.000	PENSION	2,405.89
09/10/2024	GEN	1230118(E)	MERS	AUGUST EMPLOYER CONTRIBUTION FOR DRO	207-301-718.000	PENSION	825.12
09/05/2024	GEN	95216	1ST HEATING & COOLING CO	DUBLIN, REPAIRS TO A/C UNIT	101-757-931.000	BUILDING MAINTENANCE	351.00

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09/05/2024	GEN	95217	AMAZON	FILE CABINET REPLACEMENT KEYS	101-249-727.000	OFFICE SUPPLIES	13.87
09/05/2024	GEN	95217	AMAZON	EMPLOYEE MASTER FILES (15)	101-249-727.000	OFFICE SUPPLIES	49.78
09/05/2024	GEN	95217	AMAZON	BINDERS	101-249-727.000	OFFICE SUPPLIES	61.79
09/05/2024	GEN	95217	AMAZON	NOTARY STAMP	101-249-727.000	OFFICE SUPPLIES	16.82
09/05/2024	GEN	95217	AMAZON	PLANNING-SPACE HEATER	101-265-931.001	BLDG MAINTENANCE & SUF	29.99
09/05/2024	GEN	95217	AMAZON	CELL PHONE CHARGER/SZOLACH	101-265-971.000	TECHNOLOGY EQUIPMENT	24.98
09/05/2024	GEN	95217	AMAZON	REPLACE LAPTOP BATTERY/ACCT	101-265-971.000	TECHNOLOGY EQUIPMENT	42.74
09/05/2024	GEN	95217	AMAZON	VIEWSONIC 24", FIRE AND EMERG PRINCIPLE/	101-265-971.000	TECHNOLOGY EQUIPMENT	299.29
09/05/2024	GEN	95217	AMAZON	FOLDING STEP STOOL	101-757-757.000	OPERATING SUPPLIES	43.88
09/05/2024	GEN	95217	AMAZON	LAPTOP BATTERY	206-336-727.000	OFFICE SUPPLIES	42.99
09/05/2024	GEN	95217	AMAZON	HANIFEN, B-BOOTS, RUNNING SHOES	206-336-744.000	UNIFORMS	313.58
09/05/2024	GEN	95217	AMAZON	CUTLERY	206-336-931.001	MAINTENANCE STATION 1	62.11
09/05/2024	GEN	95217	AMAZON	CAN OPENERS	206-336-931.001	MAINTENANCE STATION 1	14.95
09/05/2024	GEN	95217	AMAZON	CAN OPENERS	206-336-931.002	MAINTENANCE STATION 2	14.95
09/05/2024	GEN	95217	AMAZON	CAN OPENERS	206-336-931.003	MAINTENANCE STATION 3	14.95
09/05/2024	GEN	95217	AMAZON	VIEWSONIC 24", FIRE AND EMERG PRINCIPLE/	206-336-960.000	TRAINING	74.68
09/05/2024	GEN	95217	AMAZON	OPEN HOUSE,TENT CARDS, BACKDROP, CERTI	206-336-962.000	MISCELLANEOUS	171.83
09/05/2024	GEN	95217	AMAZON	YOUTH FIRE ACADEMY-SPEAKERS, DUCT TAPE	206-336-962.000	MISCELLANEOUS	107.97
09/05/2024	GEN	95217	AMAZON	TONER	207-301-727.000	OFFICE SUPPLIES	41.99
09/05/2024	GEN	95217	AMAZON	PD, AIR PURIFIER	207-301-931.001	BLDG MAINTENANCE & SUF	49.99
09/05/2024	GEN	95218	AUTOZONE	MOLTAN OIL ABSORB	206-336-863.001	VEHICLE MAINTENANCE	29.74
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-000-080.962	DUE FROM WATER MISCELL	44.10
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-000-080.962	DUE FROM WATER MISCELL	44.10
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-000-080.962	DUE FROM WATER MISCELL	44.10
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-000-080.962	DUE FROM WATER MISCELL	44.10
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-000-080.962	DUE FROM WATER MISCELL	44.10
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	12.09
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	12.09
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	12.09
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	12.09
09/05/2024	GEN	95219	CINTAS	UNIFORM CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	12.09
09/05/2024	GEN	95220	COMCAST	09/06/24-10/05/24 STA #2 MONTHLY CHARGE	206-336-757.000	OPERATING SUPPLIES	369.49
09/05/2024	GEN	95221	COMCAST	08/24/24-09/23/24-STA #1 MONTHLY CHARGE	206-336-757.000	OPERATING SUPPLIES	219.72
09/05/2024	GEN	95222	DARWEL ENTERPRISES LLC	GEN, MONTHLY CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	192.19
09/05/2024	GEN	95222	DARWEL ENTERPRISES LLC	PD, MONTHLY CHARGES	207-301-931.001	BLDG MAINTENANCE & SUF	115.78
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-000-080.716	DUE FROM WATER HOSPIT/	94.60
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-171-716.000	HOSP & OPTICAL INSURAN	53.72
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-192-716.000	HOSP & OPTICAL INSURAN	14.14
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-209-716.000	HOSP & OPTICAL INSURAN	59.25

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09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-215-716.000	HOSP & OPTICAL INSURANCE	60.02
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-253-716.000	HOSP & OPTICAL INSURANCE	60.02
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-265-716.000	HOSP & OPTICAL INSURANCE	13.45
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-372-716.000	HOSP & OPTICAL INSURANCE	19.75
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-402-716.000	HOSP & OPTICAL INSURANCE	46.57
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-757-716.000	HOSP & OPTICAL INSURANCE	20.52
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	101-863-730.000	RETIREE HEALTH INSURANCE	119.50
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	206-336-716.000	HOSP & OPTICAL INSURANCE	360.89
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	206-336-716.002	RETIREE HEALTH CARE PRE	67.94
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	207-301-716.000	HOSP & OPTICAL INSURANCE	584.36
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICAL II	331.01
09/05/2024	GEN	95223	FIDELITY SECURITY LIFE INS/EYEMED	09/01/24-09/30/24 PREMIUMS	249-000-716.000	HOSP & OPTICAL INSURANCE	53.72
09/05/2024	GEN	95224	FIRST CHOICE COFFEE SERVICES	STA #1 & STA #2, WATER PURIFIER FILTERS	206-336-931.001	MAINTENANCE STATION 1	39.00
09/05/2024	GEN	95224	FIRST CHOICE COFFEE SERVICES	STA #1 & STA #2, WATER PURIFIER FILTERS	206-336-931.002	MAINTENANCE STATION 2	39.00
09/05/2024	GEN	95224	FIRST CHOICE COFFEE SERVICES	STA #3 MONTHLY CHARGES	206-336-931.003	MAINTENANCE STATION 3	39.00
09/05/2024	GEN	95225	FLINT WELDING SUPPLY COMPANY	OXYGEN AND AIR	206-336-758.000	OXYGEN & AIR	66.00
09/05/2024	GEN	95226	HALT FIRE INC.	E-1, MAC VALVE REPAIRS	206-336-863.001	VEHICLE MAINTENANCE	380.01
09/05/2024	GEN	95227	HOME DEPOT CREDIT SERVICES	AUGUST MONTHLY CHARGES	101-269-931.013	BUILDING MAINTENANCE-T	953.00
09/05/2024	GEN	95227	HOME DEPOT CREDIT SERVICES	AUGUST MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	211.77
09/05/2024	GEN	95227	HOME DEPOT CREDIT SERVICES	AUGUST MONTHLY CHARGES	206-336-931.001	MAINTENANCE STATION 1	258.22
09/05/2024	GEN	95227	HOME DEPOT CREDIT SERVICES	AUGUST MONTHLY CHARGES	206-336-931.002	MAINTENANCE STATION 2	72.20
09/05/2024	GEN	95227	HOME DEPOT CREDIT SERVICES	AUGUST MONTHLY CHARGES	206-336-931.003	MAINTENANCE STATION 3	20.98
09/05/2024	GEN	95227	HOME DEPOT CREDIT SERVICES	AUGUST MONTHLY CHARGES	206-336-962.000	MISCELLANEOUS	25.81
09/05/2024	GEN	95228	HOUSTON'S LAWN SERVICE	AUGUST CEMETERY MAINTENANCE	101-276-932.000	CEMETERY MAINT	1,789.00
09/05/2024	GEN	95229	HURON VALLEY FIRE PROTECTION	FIRE EXT, COLLARS VER, TAGS, SEALS	206-336-933.000	EQUIPMENT MAINTENANCE	164.60
09/05/2024	GEN	95230	HURON VALLEY GUNS	MISTRETTA, PANTS	207-301-744.000	UNIFORMS	31.49
09/05/2024	GEN	95231	IMPERIAL DADE	ROLL TOWELS, LINERS	101-265-931.001	BLDG MAINTENANCE & SUF	146.50
09/05/2024	GEN	95231	IMPERIAL DADE	ROLL TOWELS, LINERS	101-269-931.001	BLDG MAINT COMM HALL	54.94
09/05/2024	GEN	95231	IMPERIAL DADE	ROLL TOWELS, LINERS	101-269-931.013	BUILDING MAINTENANCE-T	91.55
09/05/2024	GEN	95231	IMPERIAL DADE	ROLL TOWELS, LINERS	101-757-931.000	BUILDING MAINTENANCE	73.25
09/05/2024	GEN	95232	MERGE LIVE	AUGUST 20, 2024 REGULAR BOARD MEETING	101-101-710.000	FEES & PER DIEM	265.00
09/05/2024	GEN	95233	NICHOLE SPRINKLE	ICE CREAM SANDWICHES/OPEN HOUSE	206-336-962.000	MISCELLANEOUS	200.00
09/05/2024	GEN	95234	OAKLAND COUNTY ROAD COMMISSION	JULY SIGNAL MAINTENANCE	101-446-930.000	TRAFFIC SIGNAL MAINTENA	5.02
09/05/2024	GEN	95235	PHOENIX SAFETY OUTFITTERS	LEATHER FIRE BOOTS, HABERL, AL-HUSSAIN, C	206-336-977.001	SUPPLY ACQUISITIONS 04M	1,500.00
09/05/2024	GEN	95236	PRESSURE VESSEL TESTING	HYDRO TEST (10) VALVE REPLACEMENT	206-336-933.000	EQUIPMENT MAINTENANCE	500.00
09/05/2024	GEN	95237	ROSATI, SCHULTZ, JOPPICH	STORM WATER, SERVICES THRU 07/31/24	101-210-826.000	LEGAL FEES	46.50
09/05/2024	GEN	95238	SAXON INCORPORATED	STOP WORK TAGS (250)	249-000-757.000	OPERATING SUPPLIES	775.00
09/05/2024	GEN	95239	STAR EMS	BLOOD DRAW-THOMAS MILSK	207-301-962.003	EVIDENCE COLLECTION	100.00
09/05/2024	GEN	95240	STRYKER SALES, LLC	STRAP, STABILIZATION, LUCAS	206-336-767.000	MEDICAL SUPPLIES	107.85

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09/05/2024	GEN	95241	SZOTT M59 CHRYSLER JEEP	21-2 REMOVAL OF CENTER CONSOLE FOR UPF	207-301-977.000	EQUIPMENT ACQUISITIONS	1,042.50
09/05/2024	GEN	95242	TIMOTHY ROGERS	2420 WOODCROFT-CANCELED PERMIT	249-000-477.000	BUILDING PERMITS	156.60
09/05/2024	GEN	95243	TRANSUNION RISK AND ALTERNATIVE I	08/01/24-08/31/24 MONTHLY CHARGES	207-301-962.001	MISCELLANEOUS	75.00
09/05/2024	GEN	95244	TRI-COUNTY SUPPLY	MOPS, SWIFFER DUSTER, AJAX, BUCKET, PLUN	207-301-931.001	BLDG MAINTENANCE & SUF	164.50
09/05/2024	GEN	95244	TRI-COUNTY SUPPLY	ROLL TOWELS, FLOOR DIS, KITCHEN TOWELS,	207-301-931.001	BLDG MAINTENANCE & SUF	450.25
09/05/2024	GEN	95245	TRUSTMARK VOLUNTARY BENEFIT SOLI	08/01/24-08/31/24 MONTHLY CHARGES	101-000-232.002	PAY DEDUCT ACC/CRIT/STI	417.24
09/05/2024	GEN	95245	TRUSTMARK VOLUNTARY BENEFIT SOLI	08/01/24-08/31/24 MONTHLY CHARGES	206-000-232.002	PAY DEDUCT ACC/CRIT/STI	438.86
09/05/2024	GEN	95245	TRUSTMARK VOLUNTARY BENEFIT SOLI	08/01/24-08/31/24 MONTHLY CHARGES	207-000-232.002	PAY DEDUCT ACC/CRIT/STI	583.86
09/05/2024	GEN	95245	TRUSTMARK VOLUNTARY BENEFIT SOLI	08/01/24-08/31/24 MONTHLY CHARGES	249-000-232.008	PAY DEDUCT VOL INS	114.88
09/05/2024	GEN	95246	U.S. BANK EQUIPMENT FINANCE	DUBLIN, MONTHLY CHARGES	101-757-931.000	BUILDING MAINTENANCE	227.55
09/05/2024	GEN	95247	VC3 INC	NEW SONIC FIREWALL, FD/DUBLIN	101-265-971.000	TECHNOLOGY EQUIPMENT	6,710.30
09/05/2024	GEN	95247	VC3 INC	NEW SONIC FIREWALL, FD/DUBLIN	206-336-757.000	OPERATING SUPPLIES	3,140.34
09/05/2024	GEN	95247	VC3 INC	DELL OPTIPLEX, RECORDS	207-301-757.000	OPERATING SUPPLIES	1,173.00
09/05/2024	GEN	95248	WALMART - CAPITAL ONE	AUGUST MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	41.94
09/05/2024	GEN	95248	WALMART - CAPITAL ONE	AUGUST MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	97.54
09/05/2024	GEN	95248	WALMART - CAPITAL ONE	AUGUST MONTHLY CHARGES	206-336-931.001	MAINTENANCE STATION 1	315.58
09/05/2024	GEN	95249	WATER DEPOT	PD, MONTHLY CHARGES	207-301-931.001	BLDG MAINTENANCE & SUF	58.00
09/05/2024	GEN	95250	WEINGARTZ	BELT, CHAIN OIL	101-265-933.000	GROUNDS EQUIP MAINTEN	93.97
09/05/2024	GEN	95251	WEX BANK	AUGUST FUEL CHARGES	101-000-080.867	DUE FROM WATER GASOLIN	881.77
09/05/2024	GEN	95251	WEX BANK	AUGUST FUEL CHARGES	101-265-867.000	GASOLINE	1,340.79
09/05/2024	GEN	95251	WEX BANK	AUGUST FUEL CHARGES	101-372-867.000	GASOLINE	70.22
09/05/2024	GEN	95251	WEX BANK	AUGUST FUEL CHARGES	206-336-867.000	GASOLINE	2,026.43
09/05/2024	GEN	95251	WEX BANK	AUGUST FUEL CHARGES	207-301-867.000	GASOLINE	6,757.43
09/05/2024	GEN	95251	WEX BANK	AUGUST FUEL CHARGES	249-000-867.000	GASOLINE	61.28
09/05/2024	GEN	95252	WHITE LAKE TOWNSHIP HISTORICAL SI	PUBLICATION OF VETERANS CEMETERY RECOI	101-276-962.000	MISCELLANEOUS	40.00
09/05/2024	GEN	95253	WHITE LAKE TOWNSHIP POLICE COMM	REISSUE STALE CHECK FROM 2/28/24	207-000-232.001	PAY DEDUCT DUES	112.50
09/05/2024	GEN	95254	STEED'S LAWN & LANDSCAPE LLC	P/R-AUGUST HIDDEN PINES MOWING	208-000-931.001	GROUNDS MAINTENANCE	1,300.00
09/05/2024	GEN	95255	JEANNE EAGEN	INSTRUCTOR FEES	101-757-751.000	SENIOR ACTIVITIES	99.00
09/05/2024	GEN	95256	LEISURE UNLIMITED LLC	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	124.00
09/05/2024	GEN	95257	MARLENE TURNER	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	70.00
09/05/2024	GEN	95258	NICOLE GRUBBS	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	145.00
09/10/2024	GEN	95259	H.P. HOMES	REFUND WINGATE ESTATES PUNCH LIST BONI	101-000-283.001	DEPOSITS - CASH BONDS	** VOIDED **
09/10/2024	GEN	95260	P.H. HOMES	REFUND IRONS DEPOSIT FOR WINGATE ESTATI	101-000-283.001	DEPOSITS - CASH BONDS	2,135.00
09/10/2024	GEN	95261	P.H. HOMES	REFUND WINGATE ESTATES PUNCH LIST BONI	101-000-283.001	DEPOSITS - CASH BONDS	4,781.25
09/10/2024	GEN	95262	P.H. HOMES	REFUND WOODLAND SHORES IRONS DEPOSIT	101-000-283.001	DEPOSITS - CASH BONDS	1,125.00
09/12/2024	GEN	95263	CHARLES OTIS WILLIAMS	WITNESS FEES	207-301-861.000	WITNESS FEES	8.50
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	101-000-080.720	DUE FROM WATER 457 EMF	79.17
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	3,777.57
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	101-171-718.002	457-EMPLOYER PORTION	46.01

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09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	101-209-718.002	457-EMPLOYER PORTION	100.99
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	101-265-718.002	457-EMPLOYER PORTION	42.59
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	3,313.34
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	206-336-718.004	457 - EMPLOYER PORTION	595.31
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	2,255.26
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	207-301-718.002	457-EMPLOYER PORTION	1,905.84
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	350.00
09/12/2024	GEN	95264	ALERUS FINANCIAL	09/11/24 MERS 457 CONTRIBUTIONS	249-000-718.003	457-EMPLOYER PORTION	47.93
09/12/2024	GEN	95265	AMAZON	SITLER, TOILETRY BAGS, BACKPACK	206-336-744.000	UNIFORMS	51.96
09/12/2024	GEN	95265	AMAZON	VOS, FIRE PRO THERMAL CAMERA	206-336-744.000	UNIFORMS	699.00
09/12/2024	GEN	95265	AMAZON	COMBS, PANTS, SHORTS, SHOES, FLASHLIGHT	206-336-744.000	UNIFORMS	243.92
09/12/2024	GEN	95265	AMAZON	SD CARDS	207-301-727.000	OFFICE SUPPLIES	60.72
09/12/2024	GEN	95265	AMAZON	TONER CARTRIDGE	207-301-727.000	OFFICE SUPPLIES	114.87
09/12/2024	GEN	95266	ANTHONY SORGE INSPECTIONS, LLC	08/24/24-09/05/24 BUILDING INSPECTIONS	249-000-706.003	CONTRACT BLDG INSPECTO	2,400.00
09/12/2024	GEN	95267	APPLIED INNOVATION	FD, MONTHLY CHARGES	206-336-727.000	OFFICE SUPPLIES	47.84
09/12/2024	GEN	95268	AUDIO SENTRY CORPORATION	10/01/24-12/31/24 MONITORING SERVICES	101-269-931.008	EQUIP MAINT FISK	164.85
09/12/2024	GEN	95269	AUTOZONE	WINDSHIELD FLUID	206-336-863.001	VEHICLE MAINTENANCE	4.89
09/12/2024	GEN	95269	AUTOZONE	E-2, HEADLIGHTS	206-336-863.001	VEHICLE MAINTENANCE	51.98
09/12/2024	GEN	95270	BASIC	MONTHLY COBRA FEES 09/01/24-09/30/24 (9C	101-299-956.000	UNALLOCATED MISCELLAN	81.90
09/12/2024	GEN	95271	BELLE TIRE	21-61, TIRES	207-301-863.002	TIRES	636.00
09/12/2024	GEN	95272	BENCHMARK MANAGEMENT SYSTEM	08/01/24-07/31/25 SUBSCRIPTION SERVIC	207-301-933.000	EQUIP LEASE/ MAINT CONT	9,850.00
09/12/2024	GEN	95273	BOUND TREE MEDICAL LLC.	CURAVIEW LED LARYNG, IV KITS	206-336-767.000	MEDICAL SUPPLIES	1,141.52
09/12/2024	GEN	95274	BS&A SOFTWARE	CONVERSION TO THE CLOUD PAYMENT 1	101-265-971.000	TECHNOLOGY EQUIPMENT	24,513.33
09/12/2024	GEN	95275	CLYDE'S FRAME & WHEEL	E-1, REPLACE LEFT REAR AXLE GASKET	206-336-863.001	VEHICLE MAINTENANCE	174.51
09/12/2024	GEN	95276	COMCAST	09/15/24-10/14/24 -STA #3 MONTHLY CHARGE	206-336-757.000	OPERATING SUPPLIES	289.60
09/12/2024	GEN	95277	COMCAST	09/22/24-10/21/24 MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCELL	74.31
09/12/2024	GEN	95277	COMCAST	09/22/24-10/21/24 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	109.90
09/12/2024	GEN	95277	COMCAST	09/22/24-10/21/24 MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	145.49
09/12/2024	GEN	95277	COMCAST	09/22/24-10/21/24 MONTHLY CHARGES	207-301-757.000	OPERATING SUPPLIES	98.04
09/12/2024	GEN	95277	COMCAST	09/22/24-10/21/24 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	86.17
09/12/2024	GEN	95278	DIRECT PAPER SUPPLY	THERMAL TOP COATED CASH ROLL	207-301-727.000	OFFICE SUPPLIES	221.85
09/12/2024	GEN	95279	DIVERSE REAL ESTATE LLC	REFUND BLUFFS AT WILLIAMS LK BOND	101-000-283.001	DEPOSITS - CASH BONDS	4,672.00
09/12/2024	GEN	95280	DTE ENERGY	08/01/24-08/31/24 - MONTHLY CHARGES	101-448-926.000	STREET LIGHTING	4,663.84
09/12/2024	GEN	95281	EAGLE GRAPHICS & DESIGN	21-3/21-6 VINYL WRAPS	207-301-977.000	EQUIPMENT ACQUISITIONS	4,000.00
09/12/2024	GEN	95282	EDGE ONE	07/24/24 PREVENTATIVE MAINTENANCE	101-265-934.000	OFFICE EQUIP MAINTENAN	185.15
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	101-000-080.716	DUE FROM WATER HOSPITA	50.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-000-080.716	DUE FROM WATER HOSPITA	72.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	101-171-716.000	HOSP & OPTICAL INSURANI	778.73
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-171-716.000	HOSP & OPTICAL INSURANI	72.00

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09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-192-716.000	HOSP & OPTICAL INSURANCE	36.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	101-209-716.000	HOSP & OPTICAL INSURANCE	205.03
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-209-716.000	HOSP & OPTICAL INSURANCE	72.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-215-716.000	HOSP & OPTICAL INSURANCE	18.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	101-253-716.000	HOSP & OPTICAL INSURANCE	219.64
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-253-716.000	HOSP & OPTICAL INSURANCE	72.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-265-716.000	HOSP & OPTICAL INSURANCE	18.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	101-372-716.000	HOSP & OPTICAL INSURANCE	234.68
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-372-716.000	HOSP & OPTICAL INSURANCE	18.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	101-402-716.000	HOSP & OPTICAL INSURANCE	320.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-402-716.000	HOSP & OPTICAL INSURANCE	36.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-757-716.000	HOSP & OPTICAL INSURANCE	36.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	101-863-730.000	RETIREE HEALTH INSURANCE	36.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	206-336-716.000	HOSP & OPTICAL INSURANCE	2,489.98
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	206-336-716.000	HOSP & OPTICAL INSURANCE	216.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	206-336-716.002	RETIREE HEALTH CARE PRE	2,197.89
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	206-336-716.002	RETIREE HEALTH CARE PRE	54.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	207-301-716.000	HOSP & OPTICAL INSURANCE	2,388.26
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	207-301-716.000	HOSP & OPTICAL INSURANCE	522.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	207-301-716.001	RETIREE HOSP & OPTICAL II	640.53
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	207-301-716.001	RETIREE HOSP & OPTICAL II	306.00
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	AUGUST CLAIMS FUNDING	249-000-716.000	HOSP & OPTICAL INSURANCE	86.94
09/12/2024	GEN	95283	EMPLOYEE HEALTH INSURANCE MANA	OCT ADMIN FEES	249-000-716.000	HOSP & OPTICAL INSURANCE	36.00
09/12/2024	GEN	95284	FIRE SAVVY CONSULTANTS	SEAVICHE SPRINKLER SYSTEM PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	400.00
09/12/2024	GEN	95285	FLINT WELDING SUPPLY COMPANY	OXYGEN AND AIR	206-336-758.000	OXYGEN & AIR	137.50
09/12/2024	GEN	95286	GALLS, LLC	HANNEMAN, PANTS	206-336-744.000	UNIFORMS	288.81
09/12/2024	GEN	95287	GREGORY CLOVER	CANCELED PROJECT - 7525 HALEY	249-000-477.000	BUILDING PERMITS	178.20
09/12/2024	GEN	95288	HURON VALLEY GUNS	MCCLURE, RECRUIT PANTS	207-301-744.000	UNIFORMS	31.49
09/12/2024	GEN	95288	HURON VALLEY GUNS	LAWSON, RECRUIT PANTS, POLO	207-301-744.000	UNIFORMS	69.28
09/12/2024	GEN	95288	HURON VALLEY GUNS	RACISZ, POLO	207-301-744.000	UNIFORMS	37.79
09/12/2024	GEN	95288	HURON VALLEY GUNS	DEPT CLIP ON TIE	207-301-744.000	UNIFORMS	6.99
09/12/2024	GEN	95289	HURON VALLEY YOUTH ASSISTANCE	2022/2023 CDBG YOUTH SERVICES	101-000-087.274	DUE FROM CDBG	1,060.00
09/12/2024	GEN	95289	HURON VALLEY YOUTH ASSISTANCE	2022/2023 CDBG YOUTH SERVICES	274-000-080.000	DUE FROM COUNTY	1,060.00
09/12/2024	GEN	95289	HURON VALLEY YOUTH ASSISTANCE	2022/2023 CDBG YOUTH SERVICES	274-000-214.101	DUE TO GENERAL FUND	(1,060.00)
09/12/2024	GEN	95289	HURON VALLEY YOUTH ASSISTANCE	2022/2023 CDBG YOUTH SERVICES	274-000-683.000	CDBG REVENUE	(1,060.00)
09/12/2024	GEN	95289	HURON VALLEY YOUTH ASSISTANCE	2022/2023 CDBG YOUTH SERVICES	274-000-801.000	SENIOR SERVICES	1,060.00
09/12/2024	GEN	95290	INSPECTION SERVICES BY SAH	08/24/24-09/05/24 MECHANICAL INSPECTION	249-000-707.001	PLUMBING/MECHANICAL II	1,930.20
09/12/2024	GEN	95291	LOWES BUSINESS ACCOUNT	SPRAY BOTTLE, BLADE	206-336-931.001	MAINTENANCE STATION 1	9.46
09/12/2024	GEN	95292	MACQUEEN EMERGENCY	RATCHET STRAPS	206-336-757.000	OPERATING SUPPLIES	221.86

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09/12/2024	GEN	95292	MACQUEEN EMERGENCY	REPAIRS TO EXTRACTION "JAW"	206-336-933.000	EQUIPMENT MAINTENANCE	1,072.00
09/12/2024	GEN	95292	MACQUEEN EMERGENCY	SUSPENDERS	206-336-977.001	SUPPLY ACQUISITIONS 04M	162.86
09/12/2024	GEN	95293	MARK CARLSON	08/24/24-09/05/24 ELECTRICAL INSPECTIONS	249-000-707.000	ELECTRICAL INSPECTOR	2,223.00
09/12/2024	GEN	95294	MICHIGAN MUNICIPAL LEAGUE	MML LIMITED ASSOCIATE MEMBER DUES	101-101-958.000	MEMBERSHIPS & DUES	200.00
09/12/2024	GEN	95295	MICHIGAN TOWNSHIPS ASSOCIATION	MTA FOCUS SUBSCRIPTION	101-192-957.000	SUBSCRIPTIONS	33.00
09/12/2024	GEN	95296	MILLERS HIGHLAND TIRE AND AUTO RE	ORD, NEW TIRES	101-372-863.000	VEHICLE MAINTENANCE	780.06
09/12/2024	GEN	95297	OAKLAND COMMERCIAL CLEANING	SEPTEMBER CLEANING	101-265-931.001	BLDG MAINTENANCE & SUF	3,300.00
09/12/2024	GEN	95298	OAKLAND COUNTY	CROWN RIDGE EASEMENT RECORDING	101-402-801.000	PROFESSIONAL FEES	30.00
09/12/2024	GEN	95299	OAKLAND COUNTY LEGAL NEWS	TWP BOARD MEETING SYNOPSIS 8/27/24	101-215-903.000	LEGAL NOTICES	85.00
09/12/2024	GEN	95299	OAKLAND COUNTY LEGAL NEWS	TWP BOARD MEETING SYNOPSIS 8/20/24	101-215-903.000	LEGAL NOTICES	211.00
09/12/2024	GEN	95299	OAKLAND COUNTY LEGAL NEWS	NOXIOUS WEEDS 8/20/24	101-402-903.000	LEGAL NOTICES	175.00
09/12/2024	GEN	95299	OAKLAND COUNTY LEGAL NEWS	CIP PUBLIC HEARING 9/5/24	101-402-903.000	LEGAL NOTICES	163.00
09/12/2024	GEN	95299	OAKLAND COUNTY LEGAL NEWS	SLU 12-01-127-002 PUBLIC HEARING 9/5/24	101-402-903.000	LEGAL NOTICES	127.00
09/12/2024	GEN	95299	OAKLAND COUNTY LEGAL NEWS	ADOPTION TO ZONING MAP AG TO SUBFARM 8	101-402-903.000	LEGAL NOTICES	91.00
09/12/2024	GEN	95300	PREFERRED PARTY RENTALS	OPEN HOUSE RENTALS	206-336-962.000	MISCELLANEOUS	448.00
09/12/2024	GEN	95301	ROSATI, SCHULTZ, JOPPICH	MI TAX TRIBUNALS, SERVICES THRU 08/31/24	101-209-820.000	LEGAL FEES	170.20
09/12/2024	GEN	95301	ROSATI, SCHULTZ, JOPPICH	GENERAL TWP, SERVICES THRU 08/31/24	101-210-826.000	LEGAL FEES	4,541.50
09/12/2024	GEN	95301	ROSATI, SCHULTZ, JOPPICH	FIRE CODE AMENDMENTS	206-336-826.000	LEGAL FEES	46.50
09/12/2024	GEN	95301	ROSATI, SCHULTZ, JOPPICH	PROSECUTIONS SERVICES THRU 08/31/24	207-301-826.000	LEGAL FEES-PROSECUTION	8,333.33
09/12/2024	GEN	95302	S.E. MICHIGAN LAND HOLDINGS LLC	REFUND BLUFFS AT WILLIAMS LAKE IRONS DEI	101-000-283.001	DEPOSITS - CASH BONDS	2,300.00
09/12/2024	GEN	95303	SHIFMAN FOURNIER, PLC	FD, MONTHLY LABOR LEGAL	206-336-826.000	LEGAL FEES	270.00
09/12/2024	GEN	95304	LITHIA MOTORS	ORD, REPLACE LEAKING FLEX PIPE	101-372-863.000	VEHICLE MAINTENANCE	230.98
09/12/2024	GEN	95304	LITHIA MOTORS	M-1, 13 FORD F450 REPLACE NOX MODULE	206-336-863.001	VEHICLE MAINTENANCE	1,275.00
09/12/2024	GEN	95305	SZOTT M59 CHRYSLER JEEP	21-6, 22 DURANGO OIL, FILTER, INSPECT	207-301-863.001	VEHICLE MAINTENANCE	84.00
09/12/2024	GEN	95306	VC3 INC	(15) DELL OPTIPLEX	101-265-971.000	TECHNOLOGY EQUIPMENT	18,272.00
09/12/2024	GEN	95306	VC3 INC	(3) DELL LATITUDE/DOCKING STATION	101-265-971.000	TECHNOLOGY EQUIPMENT	3,614.00
09/12/2024	GEN	95306	VC3 INC	SPAM FILTER FOR APRIL	101-265-971.000	TECHNOLOGY EQUIPMENT	111.00
09/12/2024	GEN	95306	VC3 INC	AUGUST ADV EMAIL SECURITY BUNDLE	101-265-971.000	TECHNOLOGY EQUIPMENT	132.10
09/12/2024	GEN	95306	VC3 INC	STA #2,HDMI AND ADAPTER	206-336-757.000	OPERATING SUPPLIES	46.00
09/12/2024	GEN	95306	VC3 INC	PD, HDMI CABLE	207-301-727.000	OFFICE SUPPLIES	42.00
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	101-000-080.853	DUE FROM WATER PHONE I	394.28
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	101-171-853.000	CELLULAR PHONE	43.31
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	101-215-853.000	CELLULAR PHONE	82.20
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	101-265-853.000	TELEPHONE	46.64
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	101-372-853.000	CELLULAR PHONE	41.10
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	101-402-853.000	CELLULAR PHONE	81.59
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	206-336-853.000	CELL PHONES	397.28
09/12/2024	GEN	95307	VERIZON WIRELESS	08/02/24-09/01/24 MONTHLY CHARGES	249-000-853.000	CELLULAR PHONE	222.14
09/12/2024	GEN	95308	WEINGARTZ	SWITCH BAIL	101-265-933.000	GROUNDS EQUIP MAINTEN	18.99

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09/12/2024	GEN	95309	WITMER PUBLIC SAFETY GROUP	SETTECERRI, JOB SHIRTS	206-336-744.000	UNIFORMS	97.16
09/12/2024	GEN	95310	BRENDEL'S SEPTIC TANK SERVICE	P/R-VETTER PARK SEPT RENTAL	208-000-922.000	UTILITIES- PARKS	100.00
09/12/2024	GEN	95310	BRENDEL'S SEPTIC TANK SERVICE	P/R-HAWLEY PARK SEPT RENTAL	208-000-922.000	UTILITIES- PARKS	100.00
09/12/2024	GEN	95310	BRENDEL'S SEPTIC TANK SERVICE	P/R-HIDDEN PINES PARK SEPT RENTAL	208-000-922.000	UTILITIES- PARKS	100.00
09/12/2024	GEN	95310	BRENDEL'S SEPTIC TANK SERVICE	P/R-STANLEY PARK SEPT RENTAL	208-000-922.000	UTILITIES- PARKS	100.00
09/12/2024	GEN	95311	DLZ MICHIGAN, INC.	P/R-CIVIC CENTER LOOP PATHWAY	208-000-972.000	PATHWAY PROJECTS	1,510.00
09/12/2024	GEN	95312	STINE TURF & SNOW INC.	P/R-HAWLEY PARK LATE SUMMER APPLICATION	208-000-931.001	GROUNDS MAINTENANCE	1,004.00
09/12/2024	GEN	95312	STINE TURF & SNOW INC.	P/R-VETTER PARK LATE SUMMER APPLICATION	208-000-931.001	GROUNDS MAINTENANCE	336.00
09/12/2024	GEN	95313	U.S. BANK EQUIPMENT FINANCE	08/20/24-09/20/24 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	1,695.20
09/12/2024	GEN	95313	U.S. BANK EQUIPMENT FINANCE	08/20/24-09/20/24 MONTHLY CHARGES	206-336-727.000	OFFICE SUPPLIES	63.07
09/12/2024	GEN	95313	U.S. BANK EQUIPMENT FINANCE	08/20/24-09/20/24 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	310.68
09/19/2024	GEN	95314	ANYONE CAN PAINT LLC	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	160.00
09/19/2024	GEN	95315	JEANNE EAGEN	INSTRUCTOR FEES	101-757-751.000	SENIOR ACTIVITIES	129.00
09/19/2024	GEN	95316	LEISURE UNLIMITED LLC	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	129.00
09/19/2024	GEN	95317	MARLENE TURNER	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	105.00
09/19/2024	GEN	95318	TRAVEL TREASURES & TOURS LLC	TRIP TO WAYLAND MI	101-757-751.000	SENIOR ACTIVITIES	162.00
09/19/2024	GEN	95319	ABC PRINTING	BEUTLER, BUSINESS CARDS (500)	101-209-962.000	MISCELLANEOUS	63.00
09/19/2024	GEN	95319	ABC PRINTING	2500 ABSENCE REPORTS	101-249-727.000	OFFICE SUPPLIES	365.00
09/19/2024	GEN	95319	ABC PRINTING	APPRD/NOT APPRD STICKERS, BUSINESS CARDS	249-000-757.000	OPERATING SUPPLIES	256.95
09/19/2024	GEN	95320	AMAZON	SCREEN PROTECTOR, PENCIL SHARPENER	207-301-727.000	OFFICE SUPPLIES	73.20
09/19/2024	GEN	95320	AMAZON	RECEIPT BOOKS	207-301-727.000	OFFICE SUPPLIES	58.10
09/19/2024	GEN	95320	AMAZON	USB CHARGING CABLES, CASH BOX	207-301-727.000	OFFICE SUPPLIES	90.20
09/19/2024	GEN	95320	AMAZON	USB CHARGING CABLE	207-301-727.000	OFFICE SUPPLIES	39.87
09/19/2024	GEN	95321	AUTOZONE	FD, OIL ABS	206-336-863.001	VEHICLE MAINTENANCE	59.48
09/19/2024	GEN	95322	BASIC	09/01/24-09/30/24 FSA ADMIN FEES (39)	101-299-956.000	UNALLOCATED MISCELLANEOUS	205.92
09/19/2024	GEN	95323	BCBS OF MICHIGAN	10/01/24-10/31/24 MED ADV PREMIUMS	101-000-080.716	DUE FROM WATER HOSPITAL	696.46
09/19/2024	GEN	95323	BCBS OF MICHIGAN	10/01/24-10/31/24 MED ADV PREMIUMS	101-863-730.000	RETIREE HEALTH INSURANCE	4,875.22
09/19/2024	GEN	95323	BCBS OF MICHIGAN	10/01/24-10/31/24 MED ADV PREMIUMS	206-336-716.002	RETIREE HEALTH CARE PREMIUMS	2,089.38
09/19/2024	GEN	95323	BCBS OF MICHIGAN	10/01/24-10/31/24 MED ADV PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICAL INSURANCE	6,616.37
09/19/2024	GEN	95323	BCBS OF MICHIGAN	10/01/24-10/31/24 MED ADV PREMIUMS	249-000-716.001	RETIREE MEDICAL	348.23
09/19/2024	GEN	95324	BLUE CARE NETWORK	10/01/24-10/31/24 BCN HMO	101-000-080.716	DUE FROM WATER HOSPITAL	1,652.78
09/19/2024	GEN	95324	BLUE CARE NETWORK	10/01/24-10/31/24 BCN HMO	101-215-716.000	HOSP & OPTICAL INSURANCE	3,305.56
09/19/2024	GEN	95324	BLUE CARE NETWORK	10/01/24-10/31/24 BCN HMO	206-336-716.000	HOSP & OPTICAL INSURANCE	18,841.70
09/19/2024	GEN	95324	BLUE CARE NETWORK	10/01/24-10/31/24 BCN HMO	207-301-716.000	HOSP & OPTICAL INSURANCE	5,288.90
09/19/2024	GEN	95325	BLUE CROSS BLUE SHIELD OF MICHIGAN	10/01/24-10/31/24 FIRE	206-336-716.000	HOSP & OPTICAL INSURANCE	17,479.85
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIGAN	10/01/24-10/31/24 MAPE/NON UNION PREMIUMS	101-000-080.716	DUE FROM WATER HOSPITAL	6,723.00
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIGAN	10/01/24-10/31/24 MAPE/NON UNION PREMIUMS	101-171-716.000	HOSP & OPTICAL INSURANCE	5,916.26
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIGAN	10/01/24-10/31/24 MAPE/NON UNION PREMIUMS	101-192-716.000	HOSP & OPTICAL INSURANCE	1,344.60
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIGAN	10/01/24-10/31/24 MAPE/NON UNION PREMIUMS	101-209-716.000	HOSP & OPTICAL INSURANCE	10,084.50

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09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	101-215-716.000	HOSP & OPTICAL INSURAN	1,613.53
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	101-253-716.000	HOSP & OPTICAL INSURAN	6,319.63
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	101-265-716.000	HOSP & OPTICAL INSURAN	1,613.53
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	101-372-716.000	HOSP & OPTICAL INSURAN	2,016.90
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	101-402-716.000	HOSP & OPTICAL INSURAN	2,689.20
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	101-757-716.000	HOSP & OPTICAL INSURAN	2,285.83
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	206-336-716.000	HOSP & OPTICAL INSURAN	2,016.90
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	207-301-716.000	HOSP & OPTICAL INSURAN	4,033.80
09/19/2024	GEN	95326	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION PREMIL	249-000-716.000	HOSP & OPTICAL INSURAN	3,630.43
09/19/2024	GEN	95327	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 FIRE RETIREE	206-336-716.002	RETIREE HEALTH CARE PRE	3,899.36
09/19/2024	GEN	95328	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION RETIREI	101-863-730.000	RETIREE HEALTH INSURAN	1,344.60
09/19/2024	GEN	95328	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 MAPE/NON UNION RETIREI	207-301-716.000	HOSP & OPTICAL INSURAN	2,016.90
09/19/2024	GEN	95329	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 POLICE COMMAND	207-301-716.000	HOSP & OPTICAL INSURAN	10,756.80
09/19/2024	GEN	95330	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 COMMAND RETIREE	207-301-716.001	RETIREE HOSP & OPTICAL II	4,571.66
09/19/2024	GEN	95331	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 POLICE PATROL	207-301-716.000	HOSP & OPTICAL INSURAN	32,673.82
09/19/2024	GEN	95332	BLUE CROSS BLUE SHIELD OF MICHIG	10/01/24-10/31/24 PATROL RETIREE	207-301-716.001	RETIREE HOSP & OPTICAL II	** VOIDED **
09/19/2024	GEN	95333	BOUND TREE MEDICAL LLC.	COT SHEET, SHEERS	206-336-767.000	MEDICAL SUPPLIES	37.09
09/19/2024	GEN	95334	CORRIGAN RECORD STORAGE	AUGUST SERVICES	101-265-940.000	TOWNSHIP RECORD RETEN	217.17
09/19/2024	GEN	95335	DARWEL ENTERPRISES LLC	PD, MONTHLY CHARGES	207-301-931.001	BLDG MAINTENANCE & SUF	115.78
09/19/2024	GEN	95336	DTE ENERGY	7525 HIGHLAND 08/10/24-09/10/24 CHARGES	101-265-921.001	ELECTRIC TWP HALL	2,829.13
09/19/2024	GEN	95336	DTE ENERGY	9180 HIGHLAND 08/10/24-09/10/24 CHARGES	101-269-921.004	ELECTRIC FISK	233.04
09/19/2024	GEN	95336	DTE ENERGY	6355 HIGHLAND 08/10/24-09/10/24 CHARGES	101-269-921.006	M59/BOGIE PROP STREET L	190.18
09/19/2024	GEN	95336	DTE ENERGY	7527 HIGHLAND 08/10/24-09/10/24 CHARGES	101-269-921.011	ELECTRIC-TWP ANNEX	711.98
09/19/2024	GEN	95336	DTE ENERGY	9830 ELIZABETH 08/10/24-09/10/24 CHARGES	101-276-921.000	ELECTRIC OXBOW	29.58
09/19/2024	GEN	95336	DTE ENERGY	860 ROUND LK 08/09/24-09/09/24 CHARGES	206-336-921.002	ELECTRIC STATION 2	476.45
09/19/2024	GEN	95337	GIFFELS WEBSTER	CLEARZONING UPDATES	101-402-801.000	PROFESSIONAL FEES	1,471.00
09/19/2024	GEN	95338	HURON VALLEY GUNS	GREEN, BELT, POLOS, PANT	207-301-744.000	UNIFORMS	237.96
09/19/2024	GEN	95338	HURON VALLEY GUNS	THOMPSON, PANTS, POLOS	207-301-744.000	UNIFORMS	279.96
09/19/2024	GEN	95338	HURON VALLEY GUNS	RACISZ, PANT	207-301-744.000	UNIFORMS	31.49
09/19/2024	GEN	95338	HURON VALLEY GUNS	MUKAVETZ, PANT	207-301-744.000	UNIFORMS	31.49
09/19/2024	GEN	95339	MICHIGAN FIRE INSPECTORS SOCIETY	HANNEMAN, MEMBERSHIP RENEWAL/FALL CC	206-336-864.000	CONFERENCES & MEETING	237.50
09/19/2024	GEN	95339	MICHIGAN FIRE INSPECTORS SOCIETY	HANNEMAN, MEMBERSHIP RENEWAL/FALL CC	206-336-958.000	MEMBERSHIPS & DUES	40.00
09/19/2024	GEN	95340	MICHIGAN MUNICIPAL RISK MANAGEM	STOGDILL, PUBLIC SAFETY CLASS 09/25-09/27	207-301-960.002	SNC (STATE 911) TRAINING	200.00
09/19/2024	GEN	95341	MICHIGAN PROPERTY NETWORK	DUBLIN REMOVE 2 BRUSH PILES	101-265-931.002	GROUNDS MAINTENANCE	400.00
09/19/2024	GEN	95342	NOVARA LAW	REFUND FOIA OVERPAYMENT	207-000-627.000	DUPLICATING & PHOTOSTA	5.00
09/19/2024	GEN	95343	OAKLAND COUNTY	REMOVE AND REPLACE MODEMS/ANTS	207-301-863.001	VEHICLE MAINTENANCE	703.66
09/19/2024	GEN	95344	ON TIME PORTABLES, LLC	PORTA POTTY-OPEN HOUSE	206-336-962.000	MISCELLANEOUS	200.00
09/19/2024	GEN	95345	PREFERRED PARTY RENTALS	BALANCE DUE FOR ADD'L TABLES-OPEN HOU	206-336-962.000	MISCELLANEOUS	40.00
09/19/2024	GEN	95346	ROSATI, SCHULTZ, JOPPICH	STORM WATER ISSUES	101-209-820.000	LEGAL FEES	279.00

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09/19/2024	GEN	95346	ROSATI, SCHULTZ, JOPPICH	WLTWP VS RALPH & MARTHA BERG	101-372-955.000	ORDINANCE ENFORCEMEN	1,004.00
09/19/2024	GEN	95346	ROSATI, SCHULTZ, JOPPICH	ORD ENF SERVICES THRU 08/31/24	101-372-955.000	ORDINANCE ENFORCEMEN	217.00
09/19/2024	GEN	95347	SAFEWAY SHREDDING	MONTHLY SHREDDING	101-249-727.000	OFFICE SUPPLIES	79.95
09/19/2024	GEN	95347	SAFEWAY SHREDDING	MONTHLY SHREDDING	206-336-727.000	OFFICE SUPPLIES	20.00
09/19/2024	GEN	95347	SAFEWAY SHREDDING	PD, MONTHLY SHREDDING	207-301-727.000	OFFICE SUPPLIES	59.95
09/19/2024	GEN	95348	SHOP4TELE INC	HONEYWELL VOYAGERCF 9540	101-191-740.000	OPERATING SUPPLIES	49.95
09/19/2024	GEN	95349	SMART BUSINESS SOURCE	PENS, PAPER	101-249-727.000	OFFICE SUPPLIES	43.55
09/19/2024	GEN	95350	STATION AUTOMATION, INC./PS TRAX	YEARLY RENEWAL/VEHICLE, SCBA & PPE MOD	206-336-933.000	EQUIPMENT MAINTENANCE	2,130.00
09/19/2024	GEN	95351	STEED'S LAWN & LANDSCAPE LLC	GRADE DRIVEWAY, LAY ASPHALT MILLINGS	206-336-931.001	MAINTENANCE STATION 1	1,300.00
09/19/2024	GEN	95352	SZOTT M59 CHRYSLER JEEP	21-7. REPLACE BATTERIES	207-301-863.001	VEHICLE MAINTENANCE	254.93
09/19/2024	GEN	95352	SZOTT M59 CHRYSLER JEEP	21-4, OIL CHANGE, FILTER, INSPECT	207-301-863.001	VEHICLE MAINTENANCE	109.00
09/19/2024	GEN	95353	SZOTT M59 DODGE	24 DODGE DURANGO 245204	207-301-977.000	EQUIPMENT ACQUISITIONS	41,249.00
09/19/2024	GEN	95354	WEINGARTZ	SPACER	101-265-933.000	GROUPS EQUIP MAINTEN	47.96
09/19/2024	GEN	95355	RICOH	PD, MONTHLY CHARGES	207-301-933.000	EQUIP LEASE/ MAINT CONT	131.79
09/19/2024	GEN	95356	BECKETT & RAEDER	STANLEY PARK PHASE 1 SERVICES THRU 07/31	208-000-974.000	PARK IMPROVEMENTS	2,047.50
09/19/2024	GEN	95357	DTE ENERGY	P/R-7575 HIGHLAND 08/10/24-09/10/24 CHAF	208-000-921.000	ELECTRIC JUDY HAWLEY PA	73.30
09/19/2024	GEN	95357	DTE ENERGY	P/R-687 UNION 08/10/24-09/10/24 CHARGES	208-000-921.001	ELECTRIC - VETTER PARK	55.16
09/19/2024	GEN	95358	BLUE CROSS BLUE SHIELD OF MICHIG	10/1/24-10/31/24 PATROL RETIREE	207-301-716.001	RETIREE HOSP & OPTICAL II	18,152.15
09/19/2024	GEN	95359	PRIORITY WASTE LLC	09/01/24-09/30/24 COLLECTION SERVICES	226-528-801.000	RUBBISH EXPENDITURE	169,900.50
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-000-080.716	DUE FROM WATER HOSPITA	202.43
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-000-080.717	DUE FROM WATER GROUP I	47.10
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-000-080.724	DUE FROM WATER DENTAL	474.48
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-000-232.002	PAY DEDUCT ACC/CRIT/STI	752.56
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-101-717.000	GROUP LIFE INSURANCE	27.48
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-171-716.000	HOSP & OPTICAL INSURAN	170.09
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-171-717.000	GROUP LIFE INSURANCE	31.40
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-171-724.000	DENTAL INSURANCE	293.28
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-192-716.000	HOSP & OPTICAL INSURAN	91.34
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-192-717.000	GROUP LIFE INSURANCE	15.70
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-192-724.000	DENTAL INSURANCE	74.00
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-209-716.000	HOSP & OPTICAL INSURAN	176.98
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-209-717.000	GROUP LIFE INSURANCE	39.25
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-209-724.000	DENTAL INSURANCE	605.80
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-215-716.000	HOSP & OPTICAL INSURAN	161.31
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-215-717.000	GROUP LIFE INSURANCE	31.40
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-215-724.000	DENTAL INSURANCE	346.88
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-253-716.000	HOSP & OPTICAL INSURAN	166.69
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-253-717.000	GROUP LIFE INSURANCE	31.40
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-253-724.000	DENTAL INSURANCE	346.88

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09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-265-716.000	HOSP & OPTICAL INSURANCE	31.63
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-265-717.000	GROUP LIFE INSURANCE	7.85
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-265-724.000	DENTAL INSURANCE	67.56
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-372-716.000	HOSP & OPTICAL INSURANCE	35.92
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-372-717.000	GROUP LIFE INSURANCE	7.85
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-372-724.000	DENTAL INSURANCE	121.16
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-402-716.000	HOSP & OPTICAL INSURANCE	125.31
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-402-717.000	GROUP LIFE INSURANCE	23.55
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-402-724.000	DENTAL INSURANCE	279.32
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-757-716.000	HOSP & OPTICAL INSURANCE	71.33
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-757-717.000	GROUP LIFE INSURANCE	15.70
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	101-757-724.000	DENTAL INSURANCE	104.56
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	206-000-232.002	PAY DEDUCT ACC/CRIT/STI	244.26
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	206-336-716.000	HOSP & OPTICAL INSURANCE	975.66
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	206-336-717.000	GROUP LIFE INSURANCE	204.10
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	206-336-724.000	DENTAL INSURANCE	2,111.84
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	207-000-232.002	PAY DEDUCT ACC/CRIT/STI	604.96
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	207-301-716.000	HOSP & OPTICAL INSURANCE	1,150.53
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	207-301-717.000	GROUP LIFE INSURANCE	235.50
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	207-301-724.000	DENTAL INSURANCE	3,350.28
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	249-000-716.000	HOSP & OPTICAL INSURANCE	91.89
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	249-000-717.000	GROUP LIFE INSURANCE	23.55
09/20/2024	GEN	95360	EQUITABLE FINANCIAL LIFE INS COMP	10/01/24-10/31/24 LIFE, ST/LT DISABILITY, VO	249-000-724.000	DENTAL INSURANCE	309.88
09/23/2024	GEN	95361	MICHIGAN FIRE INSPECTORS SOCIETY	HOLLAND, FALL CONFERENCE	206-336-864.000	CONFERENCES & MEETING	237.50
09/26/2024	GEN	95362	DLZ MICHIGAN, INC.	CIVIC CENTER LOOP PATHWAY	208-000-972.000	PATHWAY PROJECTS	1,042.50
09/26/2024	GEN	95363	1ST HEATING & COOLING CO	PD, REPLACE EVAPORATOR COIL	207-301-931.001	BLDG MAINTENANCE & SUP	3,533.36
09/26/2024	GEN	95363	1ST HEATING & COOLING CO	PD, REPLACE BLOWER MOWER	207-301-931.001	BLDG MAINTENANCE & SUP	654.58
09/26/2024	GEN	95363	1ST HEATING & COOLING CO	PD, DX AND REPAIR COOLING UNIT	207-301-931.001	BLDG MAINTENANCE & SUP	505.00
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	101-000-080.720	DUE FROM WATER 457 EMF	81.32
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	4,145.34
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	101-171-718.002	457-EMPLOYER PORTION	46.01
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	101-209-718.002	457-EMPLOYER PORTION	143.98
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	101-265-718.002	457-EMPLOYER PORTION	42.59
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	3,986.61
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	206-336-718.004	457 - EMPLOYER PORTION	897.91
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	2,213.56
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	207-301-718.002	457-EMPLOYER PORTION	1,931.61
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	350.00
09/26/2024	GEN	95364	ALERUS FINANCIAL	09/25/24-MERS 457 CONTRIBUTIONS	249-000-718.003	457-EMPLOYER PORTION	47.93

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09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-000-080.962	DUE FROM WATER MISCELLI	600.00
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-000-232.005	PAY DEDUCT HOSP	854.05
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-171-718.001	HEALTH CARE SAVINGS PRI	338.57
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-209-718.001	HEALTH CARE SAVINGS PRI	300.00
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-215-718.001	HEALTH CARE SAVINGS PRI	719.25
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-253-718.001	HEALTH CARE SAVINGS PRI	438.57
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-265-718.001	HEALTH CARE SAVINGS PRI	100.00
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-402-718.001	HEALTH CARE SAVINGS PRI	200.00
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	101-757-718.001	HEALTH CARE SAVINGS PRI	100.00
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	206-000-232.005	PAY DEDUCT HOSP	2,612.00
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	206-336-718.002	HEALTH CARE SAVINGS PL	3,047.33
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	207-000-232.005	PAY DEDUCT HOSP	4,782.33
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	207-301-718.001	HEALTH CARE SAVINGS PRI	5,679.39
09/26/2024	GEN	95365	ALERUS FINANICAL	09/01/24-09/30/24 EE & ER HCSP CONTRIBUTI	249-000-718.001	HEALTH CARE SAVINGS PRI	300.00
09/26/2024	GEN	95366	AMAZON	WASTEBASKETS, TONER PADS	207-301-727.000	OFFICE SUPPLIES	226.46
09/26/2024	GEN	95366	AMAZON	PD, RETURN WASTEBASKETS	207-301-727.000	OFFICE SUPPLIES	(15.50)
09/26/2024	GEN	95367	ANTHONY SORGE INSPECTIONS, LLC	09/07/24-09/20/24 MECHANICAL INSPECTION	249-000-706.003	CONTRACT BLDG INSPECT	4,400.00
09/26/2024	GEN	95367	ANTHONY SORGE INSPECTIONS, LLC	09/07/24-09/20/24 MECHANICAL INSPECTION	249-000-801.002	RENTAL INSPECTIONS	40.00
09/26/2024	GEN	95368	AUTO-TECH COLLISION CENTER INC.	REPLACE CENTER CAPS	207-301-863.001	VEHICLE MAINTENANCE	200.00
09/26/2024	GEN	95369	BASIC	08/01/24-08/31/24 COBRA ADMIN	101-299-956.000	UNALLOCATED MISCELLAN	81.90
09/26/2024	GEN	95370	BROWNING SURVEILLANCE COMPANY	REINSTALL AXIS ON NEW SYSTEM	207-301-818.000	COMPUTER SERVICES	100.00
09/26/2024	GEN	95371	COMCAST	09/18/24-10/17/24 FISK FARM SERVICES	101-269-931.007	BLDG MAINT FISK	147.85
09/26/2024	GEN	95372	CONSUMERS ENERGY	7525 HIGHLAND RD 08/21/24-09/18/24 CHAR	101-265-923.000	HEAT TWP HALL	148.11
09/26/2024	GEN	95372	CONSUMERS ENERGY	7500 HIGHLAND RD 08/21/24-09/18/24 CHAR	101-269-923.001	HEAT COMM HALL	19.12
09/26/2024	GEN	95372	CONSUMERS ENERGY	9180 HIGHLAND RD 08/21/24-09/18/24 CHAR	101-269-923.004	HEAT FISK	16.03
09/26/2024	GEN	95372	CONSUMERS ENERGY	7527 HIGHLAND RD 08/21/24-09/18/24 CHAR	101-269-923.011	GAS-TWP ANNEX	21.08
09/26/2024	GEN	95372	CONSUMERS ENERGY	685 UNION LK RD 08/21/24-09/18/24 CHARGE	101-757-923.000	HEAT	19.89
09/26/2024	GEN	95372	CONSUMERS ENERGY	7420 HIGHLAND RD 08/21/24-09/18/24 CHAR	206-336-923.001	HEAT STATION 1	218.42
09/26/2024	GEN	95372	CONSUMERS ENERGY	860 ROUNDLK RD 08/21/24-09/18/24 CHARGI	206-336-923.002	HEAT STATION 2	91.52
09/26/2024	GEN	95373	DARWEL ENTERPRISES LLC	PD, MONTHLY CHARGES	207-301-931.001	BLDG MAINTENANCE & SUF	115.78
09/26/2024	GEN	95374	DLZ MICHIGAN, INC.	CROWN RIDGE DRAINAGE EASEMENT	101-402-801.000	PROFESSIONAL FEES	373.75
09/26/2024	GEN	95374	DLZ MICHIGAN, INC.	569 RUMSON CT PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
09/26/2024	GEN	95374	DLZ MICHIGAN, INC.	8303 CAPSTONE PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
09/26/2024	GEN	95374	DLZ MICHIGAN, INC.	621 SADDLEBACK CT PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
09/26/2024	GEN	95374	DLZ MICHIGAN, INC.	285 SADDLEBACK PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
09/26/2024	GEN	95375	DTE ENERGY	08/17/24-09/17/24 COMM HALL	101-269-921.001	ELECTRIC COMM HALL	88.49
09/26/2024	GEN	95375	DTE ENERGY	08/22/24-09/19/24 STRIGHT LIGHT	101-269-921.004	ELECTRIC FISK	24.82
09/26/2024	GEN	95375	DTE ENERGY	08/17/24-09/17/24 WHITE LAKE CEMETERY	101-276-921.001	ELECTRIC WHITE LAKE	36.36
09/26/2024	GEN	95375	DTE ENERGY	685 UNION LK RD 08/22/24-09/19/24 CHARGE	101-757-921.000	ELECTRIC	538.31

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09/26/2024	GEN	95375	DTE ENERGY	08/17/24-09/17/24 STA 1	206-336-921.001	ELECTRIC STATION 1	1,175.08
09/26/2024	GEN	95375	DTE ENERGY	08/20/24-09/18/24 STA 1 OUTDOOR LIGHTING	206-336-921.001	ELECTRIC STATION 1	28.21
09/26/2024	GEN	95375	DTE ENERGY	08/20/24-09/18/24 MOBILE OFC	206-336-921.001	ELECTRIC STATION 1	33.14
09/26/2024	GEN	95375	DTE ENERGY	08/17/24-09/17/24 STA 3	206-336-921.003	ELECTRIC STATION 3	419.84
09/26/2024	GEN	95376	FBINAA MICHIGAN CHAPTER	SEPT 3-6TH, PETRU/KELLER CONF	207-301-864.000	CONFERENCES	1,382.10
09/26/2024	GEN	95377	FIRE SAVVY CONSULTANTS	SEAVICHE, PLAN REVIEW/INSPECTIONS	249-000-801.000	PROFESSIONAL FEES	800.00
09/26/2024	GEN	95378	FIRST CHOICE COFFEE SERVICES	STA #1, WATER PURIFIER FILTERS/SANITIZE	206-336-931.001	MAINTENANCE STATION 1	177.52
09/26/2024	GEN	95378	FIRST CHOICE COFFEE SERVICES	STA #2, WATER PURIFIER FILTERS/SANITIZE	206-336-931.002	MAINTENANCE STATION 2	177.52
09/26/2024	GEN	95379	FNBO	08/13/24-09/12/24 MONTHLY CHARGES	101-000-080.727	DUE FROM WATER OFFICE :	576.00
09/26/2024	GEN	95379	FNBO	JIMENEZ, MONTHLY CHARGES	101-000-080.863	DUE FROM WATER VEHICLE	148.98
09/26/2024	GEN	95379	FNBO	JIMENEZ, MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCELL	115.30
09/26/2024	GEN	95379	FNBO	GROSS, MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCELL	39.69
09/26/2024	GEN	95379	FNBO	REMICK, MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCELL	59.97
09/26/2024	GEN	95379	FNBO	POTTER, MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCELL	497.05
09/26/2024	GEN	95379	FNBO	JIMENEZ, MONTHLY CHARGES	101-000-214.016	DUE TO OTHERS	16.38
09/26/2024	GEN	95379	FNBO	ROMAN, MONTHLY CHARGES	101-000-673.000	SALE OF FIXED ASSETS	1,225.00
09/26/2024	GEN	95379	FNBO	KOWALL, MONTHLY CHARGES	101-171-958.000	MEMBERSHIPS & DUES	264.00
09/26/2024	GEN	95379	FNBO	HIEBER, MONTHLY CHARGES	101-209-864.000	CONFERENCES & MEETING	491.97
09/26/2024	GEN	95379	FNBO	HIEBER, MONTHLY CHARGES	101-209-960.000	TRAINING	75.00
09/26/2024	GEN	95379	FNBO	NOBLE, MONTHLY CHARGES	101-215-864.000	CONFERENCES & MEETING	442.63
09/26/2024	GEN	95379	FNBO	NOBLE, MONTHLY CHARGES	101-215-962.000	MISCELLANEOUS	38.95
09/26/2024	GEN	95379	FNBO	KOWALL, MONTHLY CHARGES	101-249-727.000	OFFICE SUPPLIES	14.99
09/26/2024	GEN	95379	FNBO	SZOLACH, MONTHLY CHARGES	101-265-931.001	BLDG MAINTENANCE & SUF	32.35
09/26/2024	GEN	95379	FNBO	SZOLACH, MONTHLY CHARGES	101-265-931.002	GROUNDS MAINTENANCE	23.82
09/26/2024	GEN	95379	FNBO	08/13/24-09/12/24 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	864.00
09/26/2024	GEN	95379	FNBO	GORDINEAR, MONTHLY CHARGES	101-757-751.000	SENIOR ACTIVITIES	157.26
09/26/2024	GEN	95379	FNBO	GORDINEAR, MONTHLY CHARGES	101-757-931.000	BUILDING MAINTENANCE	24.25
09/26/2024	GEN	95379	FNBO	HANIFEN, MONTHLY CHARGES	206-336-727.000	OFFICE SUPPLIES	7.41
09/26/2024	GEN	95379	FNBO	CREAN, MONTHLY CHARGES	206-336-727.000	OFFICE SUPPLIES	14.83
09/26/2024	GEN	95379	FNBO	HANNEMAN, MONTHLY CHARGES	206-336-744.000	UNIFORMS	6.00
09/26/2024	GEN	95379	FNBO	HANIFEN, MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	23.00
09/26/2024	GEN	95379	FNBO	HANNEMAN, MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	91.22
09/26/2024	GEN	95379	FNBO	FISCHER, MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	25.00
09/26/2024	GEN	95379	FNBO	HOLLAND, MONTHLY CHARGES	206-336-863.001	VEHICLE MAINTENANCE	14.99
09/26/2024	GEN	95379	FNBO	HANIFEN, MONTHLY CHARGES	206-336-863.001	VEHICLE MAINTENANCE	33.82
09/26/2024	GEN	95379	FNBO	CREAN, MONTHLY CHARGES	206-336-864.000	CONFERENCES & MEETING	1,097.88
09/26/2024	GEN	95379	FNBO	FISCHER, MONTHLY CHARGES	206-336-864.000	CONFERENCES & MEETING	260.00
09/26/2024	GEN	95379	FNBO	CREAN, MONTHLY CHARGES	206-336-958.000	MEMBERSHIPS & DUES	150.00
09/26/2024	GEN	95379	FNBO	FISCHER, MONTHLY CHARGES	206-336-958.000	MEMBERSHIPS & DUES	40.00

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09/26/2024	GEN	95379	FNBO	HANIFEN, MONTHLY CHARGES	206-336-960.000	TRAINING	125.00
09/26/2024	GEN	95379	FNBO	CREAN, MONTHLY CHARGES	206-336-960.000	TRAINING	140.98
09/26/2024	GEN	95379	FNBO	HANNEMAN, MONTHLY CHARGES	206-336-960.000	TRAINING	540.00
09/26/2024	GEN	95379	FNBO	HOLLAND, MONTHLY CHARGES	206-336-962.000	MISCELLANEOUS	1,215.40
09/26/2024	GEN	95379	FNBO	HANIFEN, MONTHLY CHARGES	206-336-962.000	MISCELLANEOUS	1,481.88
09/26/2024	GEN	95379	FNBO	HANNEMAN, MONTHLY CHARGES	206-336-962.000	MISCELLANEOUS	247.93
09/26/2024	GEN	95379	FNBO	FISCHER, MONTHLY CHARGES	206-336-962.000	MISCELLANEOUS	75.81
09/26/2024	GEN	95379	FNBO	KELLER, MONTHLY CHARGES	207-301-727.000	OFFICE SUPPLIES	238.33
09/26/2024	GEN	95379	FNBO	SILVERTHORN, MONTHLY CHARGES	207-301-727.000	OFFICE SUPPLIES	274.84
09/26/2024	GEN	95379	FNBO	HANIFEN, MONTHLY CHARGES	207-301-727.000	OFFICE SUPPLIES	14.83
09/26/2024	GEN	95379	FNBO	SILVERTHORN, MONTHLY CHARGES	207-301-744.000	UNIFORMS	1,119.49
09/26/2024	GEN	95379	FNBO	SILVERTHORN, MONTHLY CHARGES	207-301-863.001	VEHICLE MAINTENANCE	13.27
09/26/2024	GEN	95379	FNBO	KELLER, MONTHLY CHARGES	207-301-864.000	CONFERENCES	80.57
09/26/2024	GEN	95379	FNBO	SILVERTHORN, MONTHLY CHARGES	207-301-864.000	CONFERENCES	110.55
09/26/2024	GEN	95379	FNBO	KOWALL, MONTHLY CHARGES	208-000-727.000	OFFICE SUPPLIES	10.98
09/26/2024	GEN	95380	GERD ROMETSCH	REFUND/AFFIDAVIT OF IDENTIDY.	101-000-695.000	OTHER SUNDRY	100.00
09/26/2024	GEN	95381	GREAT PROVIDER PLUMBING	REFUND PLUMBING PERMIT	249-000-480.000	PLUMBING PERMITS	249.00
09/26/2024	GEN	95382	HURON VALLEY GUNS	GREEN, PANT	207-301-744.000	UNIFORMS	81.99
09/26/2024	GEN	95382	HURON VALLEY GUNS	THOMPSON, BOOTS	207-301-744.000	UNIFORMS	114.99
09/26/2024	GEN	95383	INSPECTION SERVICES BY SAH	09/07/24-09/20/24 MECHANICAL INSPECTION	249-000-707.001	PLUMBING/MECHANICAL II	3,883.00
09/26/2024	GEN	95384	JOHN HANCOCK-70482-00-5	SEPT 2024 CONTRIBUTIONS	101-000-080.718	DUE FROM WATER PENSIOI	763.37
09/26/2024	GEN	95384	JOHN HANCOCK-70482-00-5	SEPT 2024 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	1,137.02
09/26/2024	GEN	95384	JOHN HANCOCK-70482-00-5	SEPT 2024 CONTRIBUTIONS	101-209-718.000	PENSION	396.05
09/26/2024	GEN	95384	JOHN HANCOCK-70482-00-5	SEPT 2024 CONTRIBUTIONS	206-336-718.000	PENSION	92.16
09/26/2024	GEN	95385	KONICA MINOLTA BUSINESS SOLUTION	PLOTTER INK	101-249-727.000	OFFICE SUPPLIES	1,133.66
09/26/2024	GEN	95386	MARK CARLSON	09/07/24-09/20/24 ELECTRICAL INSPECTIONS	249-000-707.000	ELECTRICAL INSPECTOR	2,287.90
09/26/2024	GEN	95387	MERGE LIVE	09/17/24 REGULAR BOARD MEETING	101-101-710.000	FEES & PER DIEM	265.00
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	101-000-080.853	DUE FROM WATER PHONE I	88.93
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCELL	150.00
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	101-265-853.000	TELEPHONE	928.55
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	150.00
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	101-757-853.000	TELEPHONE	113.88
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	150.00
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	206-336-853.001	TELEPHONE STATION 1	178.66
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	206-336-853.002	TELEPHONE STATION 2	67.34
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	206-336-853.003	TELEPHONE STATION 3	67.34
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	207-301-757.000	OPERATING SUPPLIES	150.00
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	207-301-853.000	TELEPHONE	144.75
09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	249-000-853.000	CELLULAR PHONE	67.34

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SEPTEMBER 2024 CASH DISBURSEMENTS

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09/26/2024	GEN	95388	NET EXPRESS VOIP	09/01/24-09/30/24 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	150.00
09/26/2024	GEN	95389	OAKLAND COUNTY ROAD COMMISSIOI	SERVICES THRU 08/31/24	101-446-930.000	TRAFFIC SIGNAL MAINTENA	109.12
09/26/2024	GEN	95390	S E C M A A	BEUTLER, TRANSFER OF OWNERSHIP	101-209-960.000	TRAINING	60.00
09/26/2024	GEN	95391	SHERR DEVELOPMENT CORPORATION	WHETHERSTONE IRONS DEPOSIT REFUND	101-000-283.001	DEPOSITS - CASH BONDS	450.00
09/26/2024	GEN	95392	SHILA KIANDER	10/08/24-HIEBER BASIC REVIEW OF APPEALS	101-209-960.000	TRAINING	25.00
09/26/2024	GEN	95393	SMART BUSINESS SOURCE	STAPLES, PAPER	101-000-080.727	DUE FROM WATER OFFICE :	106.13
09/26/2024	GEN	95393	SMART BUSINESS SOURCE	STAPLES, PAPER	101-249-727.000	OFFICE SUPPLIES	251.35
09/26/2024	GEN	95393	SMART BUSINESS SOURCE	STAPLES, PAPER	206-336-727.000	OFFICE SUPPLIES	106.13
09/26/2024	GEN	95393	SMART BUSINESS SOURCE	STAPLES, PAPER	207-301-727.000	OFFICE SUPPLIES	176.88
09/26/2024	GEN	95393	SMART BUSINESS SOURCE	STAPLES, PAPER	249-000-727.000	OFFICE SUPPLIES	70.73
09/26/2024	GEN	95394	STAR EMS	BLOOD DRAW-SCARLETT VIERS	207-301-962.003	EVIDENCE COLLECTION	100.00
09/26/2024	GEN	95394	STAR EMS	BLOOD DRAW-MARCUS HUNT	207-301-962.003	EVIDENCE COLLECTION	100.00
09/26/2024	GEN	95395	SZOTT M59 DODGE	21-5 OIL CHANGE, FILTER, INSPECT	207-301-863.001	VEHICLE MAINTENANCE	109.00
09/26/2024	GEN	95395	SZOTT M59 DODGE	21-1 OIL CHANGE, FILTER, INSPECT	207-301-863.001	VEHICLE MAINTENANCE	128.45
09/26/2024	GEN	95396	VC3 INC	VIDEO CABLES/CONVERTERS	101-265-971.000	TECHNOLOGY EQUIPMENT	610.00
09/26/2024	GEN	95396	VC3 INC	PROOF POINT SPAM FILTERING SEPTEMBER	101-265-971.000	TECHNOLOGY EQUIPMENT	112.50
09/26/2024	GEN	95396	VC3 INC	BARRACUDA ENERGIZE UPDATES SUBSCRIPTI	207-301-818.000	COMPUTER SERVICES	2,048.00
09/26/2024	GEN	95397	WALLSIDE WINDOWS	8515 TRENTON, CANCELED PERMIT	249-000-477.000	BUILDING PERMITS	135.00
09/26/2024	GEN	95398	AT&T MOBILITY	PD, MONTHLY CHARGES	207-301-853.000	TELEPHONE	497.47
09/26/2024	GEN	95399	BASIC	FSA MONTHLY ADMIN	101-299-956.000	UNALLOCATED MISCELLAN	205.92
GEN Total							883,684.63
09/19/2024	IMPR3	60072	BECKETT & RAEDER	CIVIC CENTER SERVICES THRU 07/31/24	246-000-970.005	CAPITAL OUTLAY-NEW TWP	3,150.00
09/19/2024	IMPR3	60072	BECKETT & RAEDER	CIVIC CENTER SERVICES THRU 07/31/24	246-000-970.007	NEW PUBLIC SAFETY BUILD	3,150.00
09/19/2024	IMPR3	60073	INTERNATIONAL MINUTE PRESS	SIGNS/ELIZABETH LK ROAD CONSTRUCTIONS	246-000-970.006	ELIZABETH LK RD RECONST	130.00
09/19/2024	IMPR3	60074	STRAUB PETTITT YASTE	WHITE LAKE TOWN HALL SERVICES THRU 08/3	246-000-970.005	CAPITAL OUTLAY-NEW TWP	4,851.50
09/26/2024	IMPR3	60075	CONSUMERS ENERGY	PD/FD NEW SERVICE SETUP	246-000-970.007	NEW PUBLIC SAFETY BUILD	3,619.60
09/26/2024	IMPR3	60076	DLZ MICHIGAN, INC.	ELIZABETH LAKE ROAD CONSTRUCTION	246-000-970.006	ELIZABETH LK RD RECONST	29,443.75
IMPR3 Total							44,344.85
09/05/2024	PA-CK	2068	DLZ MICHIGAN, INC.	2024 GRINDER PUMP 36 PARDIKE, SERVICES T	245-900-972.006	SAD SEWER CONNECTS	330.00
09/05/2024	PA-CK	2069	OAKLAND COUNTY	GRASS LAKE SEPT 2024 INTEREST DUE ON LOI	245-900-972.011	DEBT SERVICE GRASS LK AI	72.96
09/05/2024	PA-CK	2070	WHITE LAKE TOWNSHIP	36 PARKDRIVE AVE GRINDER STA & ADMIN FEE	245-900-972.006	SAD SEWER CONNECTS	4,536.03
09/19/2024	PA-CK	2071	OAKLAND COUNTY LEGAL NEWS	09/03, 09/10 EMERG SEWER PUBLIC HEARING	245-900-972.006	SAD SEWER CONNECTS	301.00
09/26/2024	PA-CK	2072	OAKLAND COUNTY	36 PARKDIKE, SANITARY SEWER AGREEMENT	245-900-972.006	SAD SEWER CONNECTS	30.00
PA-CK Total							5,269.99
09/05/2024	SEWFD	4131	COMMERCE TOWNSHIP	08/01/24-08/31/24-SEWER CONNECTIONS	590-000-969.000	CONNECTION EXPENSE-CC	53,856.00
09/05/2024	SEWFD	4132	DLZ MICHIGAN, INC.	CWSRF SEWER LINING SERVICES THRU 08/09/	590-000-158.000	CONSTRUCTION IN PROGR	6,230.00
09/05/2024	SEWFD	4132	DLZ MICHIGAN, INC.	ROUND LK SW SANITARY SEWER EXT, SERVICE	590-000-158.001	CONSTRUCTION IN PROGR	5,506.37
09/05/2024	SEWFD	4132	DLZ MICHIGAN, INC.	2024 GENERAL SEWER SERVICES THRU 08/09/	590-000-801.000	PROFESSIONAL FEES	147.50
09/19/2024	SEWFD	4133	ROSATI, SCHULTZ, JOPPICH	INTERGOV SEWER AGRMT W/COMMERCE TWP	590-000-801.000	PROFESSIONAL FEES	2,685.50

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09/26/2024	SEWFD	4134	DLZ MICHIGAN, INC.	CWSRF SEWER LINING DESIGN	590-000-158.000	CONSTRUCTION IN PROGR	8,475.00
09/26/2024	SEWFD	4134	DLZ MICHIGAN, INC.	ROUND LAKE SEWER EXTENSION	590-000-158.001	CONSTRUCTION IN PROGR	3,675.00
09/26/2024	SEWFD	4134	DLZ MICHIGAN, INC.	GENERAL SEWER SERVICES	590-000-801.000	PROFESSIONAL FEES	415.00
SEWFD Total							80,990.37
09/30/2024	TAX	6852	CORELOGIC TAX SERVICES	2024 SUMMER TAX REFUNDS	703-000-385.005	DUE TO OTHERS (REFUNDS	47,247.51
09/30/2024	TAX	6853	LERETA, LLC	2024 SUMMER TAX REFUNDS	703-000-385.005	DUE TO OTHERS (REFUNDS	24,440.37
09/30/2024	TAX	6854	JASON MEHLENBACHER	2024 SUMMER TAX REFUND 12-08-400-017 VE	703-000-385.005	DUE TO OTHERS (REFUNDS	3,435.37
09/30/2024	TAX	6855	M/I HOMES OF MICHIGAN, LLC	2024 SUMMER TAX REFUND 12-25-203-093 OF	703-000-385.005	DUE TO OTHERS (REFUNDS	127.06
09/30/2024	TAX	6856	CHET JABLONSKI	2024 SUMMER TAX REFUND 12-25-452-023 OF	703-000-385.005	DUE TO OTHERS (REFUNDS	344.53
09/30/2024	TAX	6857	CHRISTOPHER WATT	2024 SUMMER TAX REFUND 12-33-252-013 PR	703-000-385.005	DUE TO OTHERS (REFUNDS	2,043.00
09/30/2024	TAX	6858	RODNEY PICKETT	2024 SUMMER TAX REFUND 12-33-476-016 OF	703-000-385.005	DUE TO OTHERS (REFUNDS	30.00
09/30/2024	TAX	6859	PAUL TSURUI	2024 SUMMER TAX REFUND 12-25-282-017 OF	703-000-385.005	DUE TO OTHERS (REFUNDS	20.00
09/30/2024	TAX	6860	CAPITAL REAL ESTATE TAX SERVICES	2024 SUMMER TAX REFUND 12-35-451-001 OF	703-000-385.005	DUE TO OTHERS (REFUNDS	116.78
09/30/2024	TAX	6861	THOMAS BURKE	2024 SUMMER TAX REFUND 12-36-354-007 OF	703-000-385.005	DUE TO OTHERS (REFUNDS	207.00
TAX Total							78,011.62
09/05/2024	TNA	15562	DLZ MICHIGAN, INC.	HVS ONSITE WATERMAIN, SERVICES THRU 08/1	701-000-286.413	HVS-WATER MAIN EXTENSIO	8,545.00
09/05/2024	TNA	15563	DTE ENERGY	MANDON LK 07/12/24-08/09/24 CHARGES	701-000-250.013	MANDON LAKE	83.76
09/05/2024	TNA	15564	O.C.W.R.C.	08/01/24-08/31/24-SEWER PERMITS	701-000-287.005	DUE TO OAKLAND CO SEWI	2,400.00
09/09/2024	TNA	15565	LAKES HARVESTING, INC.	PONTIAC LK SMART WEED REMOVAL	701-000-250.008	PONTIAC LAKE WEED	2,197.36
09/09/2024	TNA	15565	LAKES HARVESTING, INC.	PONTIAC LK (127 ACRES) WEED HARVESTING	701-000-250.008	PONTIAC LAKE WEED	23,255.48
09/10/2024	TNA	15566	P.H. HOMES	REFUND WINGATE ESCROW BALANCE	701-000-286.224	WINGATE LAKE ESTATES-PH	12,716.35
09/11/2024	TNA	15567	50TH DISTRICT COURT	BOND-NISIA A ROMERO	701-000-287.002	DUE TO COURTS	264.00
09/11/2024	TNA	15568	74TH DISTRICT COURT	BOND-CHRISTOPHER MICHAEL MOST	701-000-287.002	DUE TO COURTS	269.00
09/12/2024	TNA	15569	AQUA -WEED CONTROL INC.	PONTIAC LK (39) ACREAS TREATED	701-000-250.008	PONTIAC LAKE WEED	7,897.50
09/12/2024	TNA	15570	AQUA -WEED CONTROL INC.	STOPKE BAY-PLANT REATMENT, EGLE PERMIT	701-000-250.009	STOPKE BAY	7,479.50
09/12/2024	TNA	15571	AUTO-OWNERS INSURANCE	LAKE NEVA 10/01/24-10/01/25 INSURANCE CC	701-000-250.011	LAKE NEVA IMPROVEMENT	1,910.00
09/12/2024	TNA	15572	CARLISLE WORTMAN ASSOCIATES INC	GATEWAY CROSSING, FSP	701-000-286.466	GATEWAY COMMONS (59 &	240.00
09/12/2024	TNA	15572	CARLISLE WORTMAN ASSOCIATES INC	GINKO SELF STORAGE, FSP	701-000-286.469	GINKO SELF STORAGE	240.00
09/12/2024	TNA	15572	CARLISLE WORTMAN ASSOCIATES INC	RIVER CADDIS, PSP REVIEW	701-000-286.475	RIVER CADDIS DEV	2,310.00
09/12/2024	TNA	15573	CRANSTON JONES	2541 TACKELS DR GRINDER STA/SEWER H/U E	701-000-284.006	GRINDER PUMP INSTALLS	4,260.00
09/12/2024	TNA	15574	DLZ MICHIGAN, INC.	NORTH SHORE CONDOS, SERVICES THRU 06/	701-000-286.464	NORTH SHORE CONDO WA	2,247.50
09/12/2024	TNA	15574	DLZ MICHIGAN, INC.	NORTH SHORE CONDOS WATERMAIN , SERVIC	701-000-286.464	NORTH SHORE CONDO WA	2,948.00
09/12/2024	TNA	15574	DLZ MICHIGAN, INC.	NORTHSHORE CONDOS, SERVICES THRU 08/0	701-000-286.464	NORTH SHORE CONDO WA	160.00
09/12/2024	TNA	15575	LAKESIDE LAWN & LANDSCAPE	07/31/24 LAWN MOWING	701-000-250.006	ROUND LAKE IMPROVEMEN	60.00
09/12/2024	TNA	15576	MADDELYN R HUSIC	HUSIC, RETURN DEPOSIT	701-000-283.000	DEPOSITS FOR HALLS	200.00
09/12/2024	TNA	15577	ROSATI, SCHULTZ, JOPPICH	PONTIAC LK, SPECIAL ASSESS APPEALS THRU	701-000-250.008	PONTIAC LAKE WEED	75.00
09/13/2024	TNA	15578	51ST DISTRICT COURT	BOND-JONATHAN KEVIN TAPCHOM ONDOBO	701-000-287.002	DUE TO COURTS	50.00
09/19/2024	TNA	15579	AQUA -WEED CONTROL INC.	LK ONA AUGUST TREATMENTS	701-000-250.010	LAKE ONA IMPROVEMENT	5,020.00
09/19/2024	TNA	15580	DTE ENERGY	LK ONA 3077 RIPPLEWAY 08/10/24-09/10/24 C	701-000-250.010	LAKE ONA IMPROVEMENT	92.33

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09/19/2024	TNA	15580	DTE ENERGY	LK ONA 2827 RIPPLEWAY 08/10/24-09/10/24 C	701-000-250.010	LAKE ONA IMPROVEMENT	108.59
09/19/2024	TNA	15580	DTE ENERGY	LK ONA 2533 RIPPLEWAY 08/10/24-09/10/24 C	701-000-250.010	LAKE ONA IMPROVEMENT	205.19
09/19/2024	TNA	15580	DTE ENERGY	LK ONA 5301 COOLEY 0810/24-09/10/24 CHAI	701-000-250.010	LAKE ONA IMPROVEMENT	205.23
09/19/2024	TNA	15581	DTE ENERGY	GRASS LK 2660 STEEPLE HILL 08/10/24-09/10/	701-000-250.005	GRASS LAKE SAD	17.62
09/19/2024	TNA	15582	DTE ENERGY	ROUND LK, 1287 GROVE PT 08/10/24-09/10/2	701-000-250.006	ROUND LAKE IMPROVEMEN	17.62
09/19/2024	TNA	15583	OAKLAND COUNTY LEGAL NEWS	09/03, 09/10 BURGESS BAY PUBLIC HEARING	701-000-250.003	BURGESS BAY	313.00
09/19/2024	TNA	15584	OAKLAND COUNTY LEGAL NEWS	09/03, 09/10 MEADOW LANE PUBLIC HEARING	701-000-250.012	MEADOW LANE	289.00
09/19/2024	TNA	15585	OAKLAND COUNTY LEGAL NEWS	09/03, 09/10 COOLEY LAKE PUBLIC HEARING	701-000-250.014	COOLEY LAKE WEED CONT	589.00
09/19/2024	TNA	15586	OAKLAND COUNTY TREASURER	AUGUST 2024 TRAILER TAX	701-000-287.003	DUE TO OAKLAND CO TR TA	4,240.00
09/19/2024	TNA	15587	ROSATI, SCHULTZ, JOPPICH	WALMART PDA SERVICES THRU 08/31/24	701-000-286.316	WAL-MART SUPERCENTER (139.50
09/19/2024	TNA	15587	ROSATI, SCHULTZ, JOPPICH	NEW HOPE SERVICES THRU 08/31/24	701-000-286.442	NEW HOPE WHITE LAKE	170.50
09/19/2024	TNA	15588	WHITE LAKE TOWNSHIP TREASURER	AUGUST 2024 TRAILER TAX	701-000-285.013	DUE TO G/F TRAILER PARK I	848.00
09/26/2024	TNA	15589	DLZ MICHIGAN, INC.	10760 BOGIE INSPECTION	701-000-284.006	GRINDER PUMP INSTALLS	330.00
09/26/2024	TNA	15589	DLZ MICHIGAN, INC.	9120 BUCKINGHAM DESIGN & EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
09/26/2024	TNA	15589	DLZ MICHIGAN, INC.	WALMART EXPANSION PLAN REVIEW	701-000-286.316	WAL-MART SUPERCENTER (257.50
09/26/2024	TNA	15589	DLZ MICHIGAN, INC.	NORTH SHORE CONDO	701-000-286.464	NORTH SHORE CONDO WA	507.50
09/26/2024	TNA	15589	DLZ MICHIGAN, INC.	GATEWAY CROSSING PLAN REVIEW	701-000-286.466	GATEWAY COMMONS (59 &	5,242.50
09/26/2024	TNA	15589	DLZ MICHIGAN, INC.	GINKO SELF STORAGE	701-000-286.469	GINKO SELF STORAGE	1,118.75
09/26/2024	TNA	15590	KYLENE HIGHT	HIGHT, RETURN DEPOSIT	701-000-283.000	DEPOSITS FOR HALLS	200.00
09/26/2024	TNA	15591	PLM LAKE & LAND MANAGEMENT CORI	ROUND LK, ALGAE TREATMENT	701-000-250.006	ROUND LAKE IMPROVEMEN	1,234.25
09/26/2024	TNA	15592	SHERR DEVELOPMENT CORPORATION	WHETHERSTONE ESCROW REFUND	701-000-286.208	WHETHERSTONE-PHASE II	39,329.25
09/30/2024	TNA	15593	52-1 DISTRICT COURT	BOND-BLAINE LEE DEGARMO	701-000-287.002	DUE TO COURTS	150.00
09/30/2024	TNA	15594	16TH DISTRICT COURT	BOND-JASON CHARLES SMITH	701-000-287.002	DUE TO COURTS	146.00
TNA Total							141,229.78
09/05/2024	WAT	8356	AIR CENTER INC.	8935 SATELITE EMERGENCY REPAIR	591-000-931.000	REPAIR & MAINT BLDG & EQ	1,438.85
09/05/2024	WAT	8357	CONSUMERS ENERGY	9164 STEEPHOLLOW 07/23/24-08/20/24 CHAF	591-000-923.001	GAS TWIN LAKES	23.80
09/05/2024	WAT	8357	CONSUMERS ENERGY	8208 FOX BAY 07/23/24-08/20/24 CHARGES	591-000-923.002	GAS HILLVIEW	16.00
09/05/2024	WAT	8357	CONSUMERS ENERGY	6260 GRASS LK 07/23/24-08/20/24 CHARGES	591-000-923.004	GAS GRASS LAKE	16.00
09/05/2024	WAT	8357	CONSUMERS ENERGY	8935 SATELITE 07/23/24-08/20/24 CHARGES	591-000-923.005	GAS VILLAGE ACRES-SATEL	26.13
09/05/2024	WAT	8358	DLZ MICHIGAN, INC.	ASPEN MEADOWS IRON FILTRATION, SERVICE:	591-000-160.000	CONST IN PROGRESS	773.75
09/05/2024	WAT	8359	FERGUSON WATERWORKS #3386	22/3 AWG SLD CM/CL2 1000/BX	591-000-750.001	OPERATING SUPP METER TI	609.05
09/05/2024	WAT	8360	HYDROCORP	CROSS CONNECTION SERVICES AUGUST 2024	591-000-818.000	CONTRACTED SERVICES	267.00
09/05/2024	WAT	8361	KNAPHEIDE TRUCK EQ CENTER	REPLACEMENT VENT PLUG	591-000-863.000	REPAIRS & MAINT VEHICLE:	10.18
09/05/2024	WAT	8362	SHERWIN-WILLIAMS	SHERCRYL SAF RED (12)	591-000-934.000	REPAIR & MAINT WATER SY:	576.99
09/05/2024	WAT	8363	WHITE LAKE TOWNSHIP	REIMBURSE FOR AUGUST 2024 SERVICES	591-000-214.101	DUE TO GENERAL FUND	57,042.18
09/12/2024	WAT	8364	APPLIED INNOVATION	DPS, MONTHLY CHARGES	591-000-727.000	OFFICE SUPPLIES	113.03
09/12/2024	WAT	8365	AQUATEST	WATER TESTING	591-000-748.000	TESTING WATER SYSTEMS	140.00
09/12/2024	WAT	8366	POLLARWATER	1000 FT SEAL WIRE	591-000-740.000	OPERATING SUPPLIES	624.80
09/12/2024	WAT	8367	PARAGON LABORATORIES INC	WATER TESTING	591-000-748.000	TESTING WATER SYSTEMS	1,740.00

WHITE LAKE TWP
 SEPTEMBER 2024 CASH DISBURSEMENTS

Section 6, Item B.

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
09/12/2024	WAT	8367	PARAGON LABORATORIES INC	WATER TESTING	591-000-748.000	TESTING WATER SYSTEMS	224.00
09/12/2024	WAT	8368	USIC LOCATING SERVICES, LLC	08/01/24-08/31/24 MONTHLY CHARGES	591-000-818.000	CONTRACTED SERVICES	3,545.03
09/19/2024	WAT	8369	D'ANGELO BROTHERS INC	102 GRANADA EMERGENCY REPAIR	591-000-934.000	REPAIR & MAINT WATER SY	2,043.16
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 TOWER 1	591-000-921.000	ELECTRICITY TOWER	68.18
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 TWIN LAKES	591-000-921.001	ELECTRICITY TL	527.58
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 TWIN LAKES	591-000-921.001	ELECTRICITY TL	641.89
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 FOX BAY	591-000-921.002	ELECTRICITY HILLVIEW	3,997.64
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 VILLAGE ACRES	591-000-921.004	ELECTRICITY VILLAGE ACRE	2,157.15
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 HURONDALE	591-000-921.008	ELECTRICITY-HURONDALE	524.11
09/19/2024	WAT	8370	DTE ENERGY	08/09/24-09/09/24 HURONDALE	591-000-921.010	ELECTRICITY 933 WILLIAMS	21.64
09/19/2024	WAT	8371	ELHORN ENGINEERING CO	SYSTEM CHEMICALS	591-000-745.000	SYSTEM CHEMICALS	1,120.00
09/19/2024	WAT	8372	STATE OF MICHIGAN	WATER TESTING	591-000-748.000	TESTING WATER SYSTEMS	1,244.00
09/26/2024	WAT	8373	DLZ MICHIGAN, INC.	GENERAL WATER SERVICES	591-000-802.000	ENG & ARCH FEES	505.00
09/26/2024	WAT	8374	DTE ENERGY	08/10/24-09/10/24 TOWER 2	591-000-921.007	ELECTRICITY TOWER #2	45.14
09/26/2024	WAT	8375	JCI JONES CHEMICALS, INC.	SYSTEM CHEMICALS	591-000-745.000	SYSTEM CHEMICALS	1,938.00
09/26/2024	WAT	8375	JCI JONES CHEMICALS, INC.	SYSTEM CHEMICALS	591-000-745.000	SYSTEM CHEMICALS	1,938.00
WAT Total							83,958.28
Grand Total							1,324,027.39

WHITE LAKE TOWNSHIP POLICE DEPARTMENT

SEPTEMBER 2024

DETECTIVE BUREAU SUMMARY						
	Sep-24	Sep-23	% CHG.	YTD 24	YTD 23	% CHG
ARRESTS	0	8	-800.0%	37	56	-33.9%
WARRANTS ISSUED	30	32	-6.3%	313	365	-14.2%
JUVENILE PETITIONS	1	3	-66.7%	14	26	-46.2%
COURT CASES	3	4	-25.0%	25	15	66.7%
PRISONERS ARRAIGNED	5	9	-44.4%	77	93	-17.2%
CASES ASSIGNED	51	50	2.0%	426	421	1.2%
CASES CLOSED BY ARREST	67	52	28.8%	503	479	5.0%
CASES CLOSED OTHER	28	23	21.7%	285	227	25.6%
UNIFORM DIVISION SUMMARY						
	Sep-24	Sep-23	% CHG.	YTD 24	YTD 23	% CHG
ARRESTS	87	74	17.6%	719	696	3.3%
TRAFFIC WARNINGS	305	264	15.5%	2,692	2,739	-1.7%
TICKETS ISSUED	353	300	17.7%	3,020	3,148	-4.1%
ACCIDENT - PROPERTY DAMAGE	44	24	83.3%	328	249	31.7%
ACCIDENT - PERSONAL INJURY	14	10	40.0%	69	74	-6.8%
ACCIDENT - FATAL	1	0	100.0%	3	2	50.0%
ACCIDENT - PRIVATE PROPERTY	8	5	60.0%	100	85	17.6%
CALLS FOR SERVICE	2,072	1,687	22.8%	18,836	18,094	4.1%
DISPATCH RUNS	849	644	31.8%	7,165	6,533	9.7%

Daniel T. Keller, Chief of Police

Monthly Summary of Offenses

All Offenses that were Attempted or Completed

CLASS	Description	Oct-24	Oct-23	YTD 2024	YTD 2023	YTD % CHG	ARRESTS			
							ADULT		JUV	
							Oct-24	YTD	Oct-24	YTD
100	Murder / Manslaughter	0	0	0	1	-100.0%	0	0	0	0
200	Forcible Sexual Offenses	0	0	1	4	-75.0%	0	0	0	0
300	Robbery	0	0	0	2	-100.0%	0	0	0	0
400	Assault Offenses	8	12	69	84	-17.9%	3	50	2	4
500	Burglary / Home Invasion	0	0	5	4	25.0%	0	0	0	0
600	Larceny Violations	3	3	34	28	21.4%	2	2	0	0
700	Motor Vehicle Theft	1	2	7	8	-12.5%	0	3	0	0
800	Arson	0	0	0	1	-100.0%	0	0	0	0
900	Kidnapping / Abduction	0	0	0	0	0.0%	0	0	0	0
GROUP A TOTALS		12	17	116	132	-12.1%	5	55	2	4



Fire Department
Charter Township of White Lake

September 2024 Incident / Activity Summary

Incident Response breakdown

Medical/Rescue.....	219
Hostile Fires (Structure, Vehicle, Brush, and Other)	10
Hazardous Conditions	12
Public Service / Other	36
Uncategorized	03
Mutual Aid –	
• Given	01
• Received.....	07

Activity Summary

EMS –	
Hospital Transports by the Fire Department.	18
Public Service Events / Standby	11
Home Fire Safety Inspections	02
Child seat inspection	01

Total Calls for Service: 280
YTD Total Run Volume: 2,507

Additional Comments:

John Holland
Fire Chief



Fire Department
Charter Township of White Lake

To: Board of Trustee Officials

From: John Holland, Fire Chief

Date: 10/04/24

Re: Adoption of the International Fire Code (IFC), 2021 Edition – First Reading

The Fire Department is requesting the adoption of the 2021 edition of the International Fire Code (IFC), Appendices B, C, D, E, F, G, H, and I, and all amendments. This edition is replacing the 2015 IFC that has been the scope of fire prevention inspection and enforcement since 2017.

John Holland
Fire Chief

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Section 6, Item E.

Scott Huggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

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Community Development Department Report

October 2024

Dear Township Board Members,

During the month of September, the department continued our work on several projects. The Civic Center project bidding process is complete, and the contracts were awarded. Site work has begun, and good progress is being made. Work continues on the Elizabeth Lake Road reconstruction project, and completion is expected in early November.

There are several active projects in process. The Comfort Care development (Union Lake Rd & Carpathian) is working on a revised Final Site Plan and Development Agreement. The Gateway Crossing project (SW corner of M-59 & Bogie Lake Rd) received Final Site Plan approval and a pre-construction meeting will likely occur this fall. The Panera Restaurant (Meijer out lot, east of the gas station) has been idle. The Ginko self-storage project (White Lake Rd. & Coastal Pkwy.) will have their Final Site Plan considered by the Planning Commission later this month. Culver's (Meijer out lot, east of the gas station) just received Final Site Plan approval and their Development Agreement is on your October agenda for consideration. The Avalon project (M-59 & Hill Rd) has submitted their Final Site Plan for review. The Lasting Impressions project (White Lake Rd. & Coastal Pkwy.) received Special Land Use and Preliminary Site Plan approval and will go to the ZBA for consideration this month. River Caddis has submitted a site plan for a multiple-family project on their site at Elizabeth Lake Rd. & M-59. Finally, Walmart (M-59 & Fisk Rd) has applied for an interior remodel that includes a small addition (adjacent to the garden center) on the west side of their building.

As for approved projects, the Preserve at Hidden Lake, Trailside Meadow, and Eagles Landing projects continue construction on their projects. The West Valley and Lakepointe projects (near Bocovina on either side of Union Lake Rd.) have not started construction yet but may do so to this fall. The Oakland Harvesters (White Lake Rd. & Coastal Pkwy.) project held their preconstruction meeting and will hopefully move ahead with site work this fall. Alpine Valley ski resort's small addition to their existing lodge and that was approved but construction is not yet underway.

Please find included in this monthly report the permit and inspection activity report for the Building Division. If you have any questions or require any additional information from the Community Development Department, please contact us.

Respectfully,

Sean O'Neil

Trustees
Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



WHITE LAKE TOWNSHIP

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Parks and Recreation October 2024

Dear Township Board,

Trunk or Treat is right around the corner! This free, family-friendly, event will take place on Saturday, October 19th from 6pm to 8pm at Fisk Farm. It will feature decorated cars distributing candy, kids' games in the barn, and donuts, cider, and hot dogs provided by Ruggles Ranch & Farm Market and the White Lake Historical Society.

We are thankful to have received especially strong Township support this year. At this point, 18 local businesses have committed to have a decorated car at the event. The White Lake Police and Fire Departments, along with the White Lake Police Foundation, have volunteered to hand out candy. Also, the White Lake Historical Society has graciously agreed to run the hotdog stand. Nevertheless, we are still looking for more business participation and volunteers. Please contact me if you know of others who would like to participate.

In other news, we are working to be able to get construction underway on Phase 1 of the Stanley Park improvements for the spring.

The Parks and Recreation Committee's next meeting will be on October 9th at 6:30pm, where we discuss final preparations for Trunk or Treat, as well as parks and recreation grants.

Of course, please contact me if you have any questions.

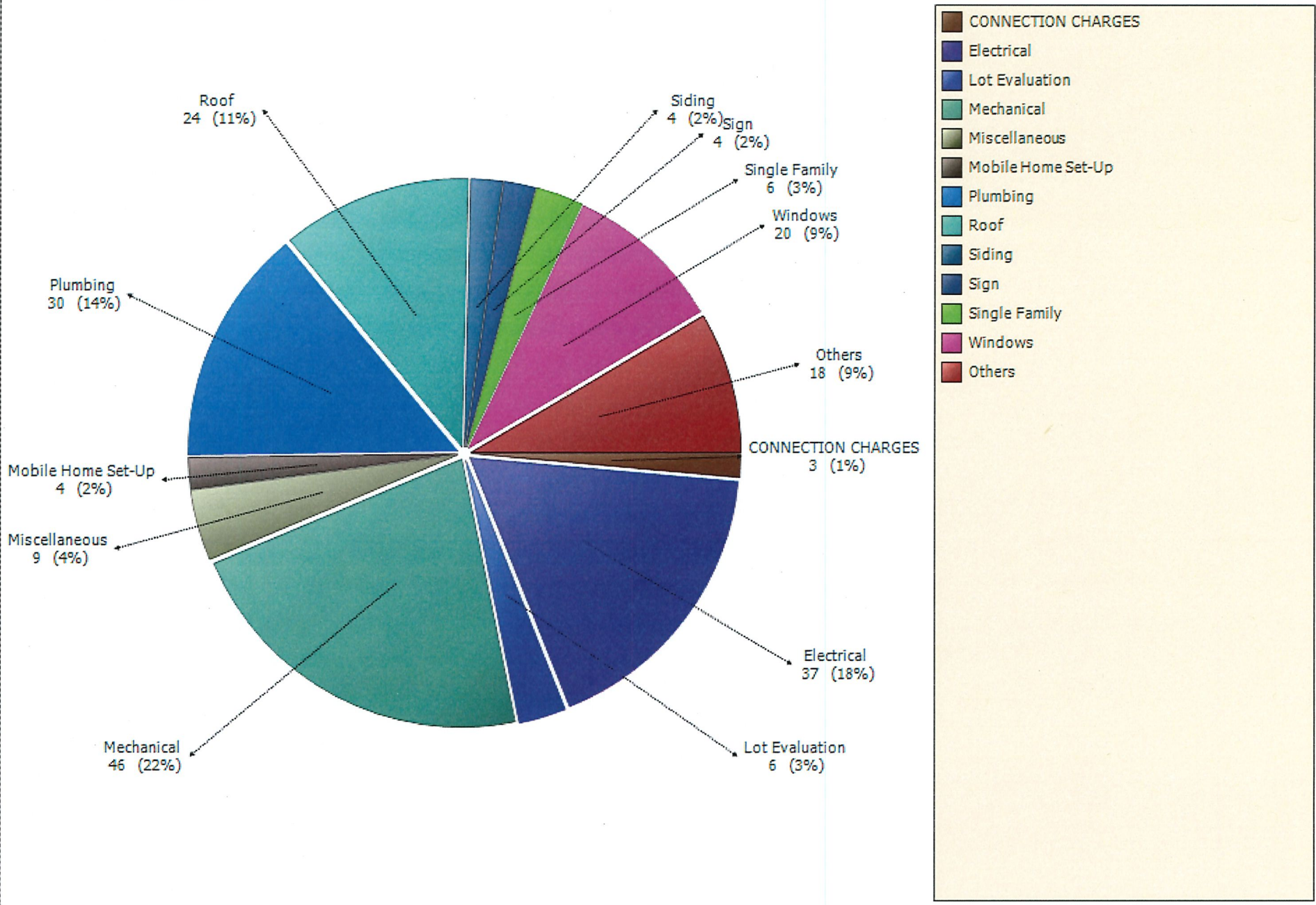
Andrew Littman
Staff Planner

Breakdown of Permits by Category

Section 6, Item E.

Current Chart Filter: All Records, Permit.DateIssued Between 9/1/2024 12:00:00 AM AND 9/30/2024 11:59:59 PM

Permits by Category



WHITE LAKE TOWNSHIP TREASURER'S REPORT
 GENERAL FUND
 ENDING SEPTEMBER 30, 2024

Section 6, Item F.

BALANCE AS OF AUGUST 31, 2024	<u>25,847,940.91</u>
White Lake Water	57,042.18
Building:	
Building Licenses	320.00
Building Permits	31,211.00
Electrical Licenses	80.00
Electrical Permits	5,150.00
Maintenance and Supplies	
Mechanical Licenses	45.00
Mechanical Permits	8,640.00
Rental Fee/Misc. Revenue	1,800.00
Plumbing Licenses	2.00
Plumbing Permits	4,171.00
Fire Safety Reviews	213.00
Accrued Salaries	
Admin Fees	216.00
Cash Bonds	
CDBG	
Cable TV/Franchise Fee	
Cemetery Lots	
Delinquent Property Tax	
Dog License	
Dental Ins / Optical Ins	
Due To Others	16.38
Duplicating & Photostat/Maps	
Deferred Inflows	
Election Reimbursement-Schools	
Fees & Per Diem	
Grinder Pump Inventory	4,320.03
Gravesite Openings/ Closings	
Intergovernmental Revenues	
Metro Act Revenue	
Miscellaneous	21.04
Monument Foundations/Brick Pav	
NSF Fees	150.00
Opioid Settlement Revenue	2,092.78
Ordinance Fines	860.00
Other Maps/Codes	30.00
Other Sundry/Permits	
Professional Fees	
Planning Department Reviews	810.00
Platting/Lot Split	
Legal Fees	
Payroll Service	
PRE Denials	
Road Construction/Tri-Party	1,244.96
Rent Community Hall & Fields	675.00
Rent- Ormond Tower	1,291.71
Reimbursements - Election	
Senior Activities	1,720.00
Senior Center Revenue	51.86
Solicitor Permits	
State Shared Revenue	
Telephone	
Trailer Park Tax	848.00
Unallocated Miscellaneous	
Zoning Board of Appeals	385.00
CASH RECEIPTS - Subtotal	<u>123,406.94</u>
Fire Cash Receipts	3,943.55
Police Cash Receipts	45,640.48
Due From Other Funds	
American Rescue Plan Act	
Voided Checks	205.92
September Interest	72,910.62
TOTAL RECEIPTS	<u>246,107.51</u>
	<u>246,107.51</u>
	26,094,048.42
Cash Disbursements	(1,527,897.34)
Transfers In	184,487.46
Transfers Out	(59,138.00)
NSF/Deposit Adjustment/Bank Service Chg	22,849.50
Balance as of September 30, 2024	<u>24,714,350.04</u>

WHITE LAKE TOWNSHIP TREASURER'S REPORT

OTHER FUNDS

September 30, 2024

Section 6, Item F.

CONSTRUCTION	Checking		\$	100.00
DRUG FORFEITURE	Savings		\$	151,103.28
	Interest	\$	2.07	
EMPLOYEE FLEXIBLE SPENDING	Checking		\$	15,033.20
IMPROVEMENT	Savings (3912)		\$	61,544.93
REVOLVING FUND	Interest	\$	141.14	
	OC Pool (77807)		\$	3,104,651.76
	Interest	\$	9,476.08	
	Checking (3306)		\$	1,441,684.18
	JPM Securities (05602)		\$	7,761,707.75
	Interest			
LIBRARY DEBT	Savings		\$	30,300.92
	Interest	\$	99.10	
PARKS & RECREATION	Savings		\$	857,229.85
	Interest	\$	14.46	
	OC Pool		\$	3,157,547.96
	Interest	\$	8,301.46	
PUBLIC ACT 188	Checking		\$	17,214.48
	Savings		\$	300,843.94
	Interest	\$	5.04	
	OC Pool		\$	253,024.75
	Interest	\$	665.22	
SEWER FUND	Checking		\$	442,679.99
SEWER MAINTENANCE	General Savings (3148)		\$	2,160,439.44
	Interest	\$	7,553.01	
SPECIAL ASSESSMENTS	Rubbish Savings (1134)		\$	830,675.94
	Interest	\$	15.65	
	SAD - Non sewer (8959)		\$	214,832.98
	Interest	\$	708.82	
T & A ESCROW	Checking		\$	11,690.49
	Savings		\$	681,271.91
	Interest	\$	11.89	
	OC Pool		\$	448,469.24
	Interest	\$	1,179.06	
WATER	Operating Checking-HVSB		\$	68,832.58
	Operating MM-HVSB (515)		\$	1,943,356.82
	Interest	\$	23,583.99	
	Water Capital OC Pool		\$	1,970,339.69
	Interest	\$	5,180.19	
	Water Capital-Flagstar (7744)		\$	21,917.66
	Interest	\$	71.69	
	Water Capital-HVSB (309)		\$	1,078,281.09
	Interest	\$	2,211.10	
			\$	27,024,774.83
CURRENT TAX	Checking		\$	345,432.66
	CDARS			

Respectfully submitted

\$ 59,219.97 \$ 27,370,207.49

Mike Roman - Treasurer

**CHARTER TOWNSHIP OF WHITE LAKE
DRAFT Minutes of the Special Board of Trustees Meeting
September 10, 2024**

CALL TO ORDER

Supervisor Kowall called the meeting to order at 5:30 P.M. He led the Pledge of Allegiance.

ROLL CALL

Clerk Noble called the Roll:

Present:

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer
Liz Smith, Trustee
Andrea Voorheis, Trustee
Michael Powell, Trustee

Absent:

Scott Ruggles, Trustee

Also Present:

Sean O’Neil, Community Development Director
Daniel T. Keller, Chief of Police
John Holland, Fire Chief
Aaron Phillips, McCarthy & Smith
Eric McGlothlin, Attorney-Dickinson-Wright
Bobby Bendzinski, Bendzinski & Co
Hannah Kennedy-Galley, Recording Secretary

APPROVAL OF AGENDA

It was **MOVED** by Clerk Noble, **seconded** by Trustee Voorheis to approve the agenda as presented. The motion carried with a voice vote: (6 yes votes).

PUBLIC COMMENT

None.

NEW BUSINESS

- A. REVIEW AND DISCUSSION OF THE WHITE LAKE TOWNSHIP - CIVIC CENTER DEVELOPMENT GUARANTEED MAXIMUM PRICE PACKAGE**

Aaron Phillips of McCarthy & Smith, reviewed the bid award summary with the Board. The total recommendation amount from each contractor, highest and lowest bids, and total bids are included in the summary. The Public Safety Building received 101 bids. The bids range from \$15.2 to \$55 million. The bids were vetted and reviewed by McCarthy & Smith and then post-bid interviews were held.

There were 54 post-bid interviews. The original hard construction budget for the Public Safety Building was \$15.9 million. The Public Safety building came in at \$1.7 million over budget. The window treatment and elevator pieces will be re-bid later because they did not receive qualified bids.

Mr. Phillips stated the Township Hall building received 105 total bids, ranging from \$13.3 to \$23.7 million. \$17.6 million was the established hard construction budget for the building. Township Hall came in under budget by \$3.3 million, and Straub Pettit Yaste made a great effort to value engineering the plans.

Mr. Phillips said the GMP contingency amount is 5% and will be used for remedying any unforeseen issues. All costs will be documented and discussed with the Board. Any unused contingency money will be credited back to the Township.

Trustee Powell said the contingency will ensure the construction will continue to move forward, and will not be held up if a decision needs to be made on the spot.

Mr. Phillips stated the total project GMP is \$43,946,248.06. Treasurer Roman added that the GMP did not include soft costs, and the total amount including the soft costs would be closer to \$49 million. Soft costs include furniture and technology.

Treasurer Roman congratulated Mr. Phillips on his work.

Treasurer Roman asked Mr. McGlothlin what the next steps are for the bonds. Mr. McGlothlin said the next step would be working with the Municipal Advisor, Bobby Bendzinski of Bendzinski & Co. He added, the time-frame for the bond sale is late October, with closing potentially in mid-November. Any potential amendment to the bond resolution will need to be reviewed and approved at the October Board meeting.

Treasurer Roman asked if there are any advantages to waiting until 2025 to bond out. Mr. Bendzinski said the bond issue was over \$10 million, and there would not be a benefit to wait until 2025 to bond out. Mr. Bendzinski confirmed the interest rate will be 4%.

ADJOURNMENT

It was MOVED by Supervisor Kowall, seconded by Clerk Noble to adjourn at 6:12 P.M. The motion carried with a voice vote: (6 yes votes).

Rik Kowall, Supervisor
Charter Township of White Lake

Anthony L. Noble, Clerk MIPMC
Charter Township of White Lake

CHARTER TOWNSHIP OF WHITE LAKE
DRAFT Minutes of the Regular Board of Trustees Meeting
September 17, 2024

CALL TO ORDER

Supervisor Kowall called the meeting to order at 6:30 P.M. He led the Pledge of Allegiance.

ROLL CALL

Clerk Noble called the Roll:

Present:

- Rik Kowall, Supervisor
- Anthony L. Noble, Clerk
- Mike Roman, Treasurer
- Scott Ruggles, Trustee
- Liz Smith, Trustee
- Andrea Voorheis, Trustee
- Michael Powell, Trustee

Also Present:

- Sean O’Neil, Community Development Director
- Dave Hieber, Township Assessor

- Daniel T. Keller, Chief of Police
- Lisa Hamameh, Township Attorney
- Hannah Kennedy-Galley, Recording Secretary

APPROVAL OF AGENDA

Supervisor Kowall requested to add item O., Cooley Lake Weed Control to New Business.

It was MOVED by Clerk Noble, seconded by Trustee Powell, to approve the agenda as amended. The motion carried with a voice vote: (7 yes votes).

PUBLIC COMMENT

None.

CONSENT AGENDA

- A. REVENUE AND EXPENSES
- B. CHECK DISBURSEMENTS
- C. BUDGET AMENDMENTS
- D. DEPARTMENT REPORT - POLICE
- E. DEPARTMENT REPORT - FIRE
- F. DEPARTMENT REPORT - COMMUNITY DEVELOPMENT
- G. DEPARTMENT REPORT - TREASURER
- H. RESOLUTION #24-050; ACCEPTING GRANT FROM INSTITUTE FOR RESPONSIVE GOVERNMENT
- I. NOTIFICATION OF SPECIAL EVENT - ST. PATRICK’S PIEROGI RUN - SEPTEMBER 28, 2024

J. MEMO APPROVING EMERGENCY LITIGATION 9736 LOG CABIN

It was **MOVED** by Trustee Ruggles, seconded by Trustee Voorheis to approve the consent agenda as presented. The motion carried with a voice vote: (7 yes votes).

MINUTES

- A. APPROVAL OF MINUTES - SPECIAL BOARD MEETING, AUGUST 15, 2024
- B. APPROVAL OF MINUTES - REGULAR BOARD MEETING, AUGUST 20, 2024

It was **MOVED** by Trustee Powell, seconded by Clerk Noble to approve the minutes as presented and discussed. The motion carried with a voice vote: (7 yes votes).

PRESENTATION

- A. PROMOTION OF FIREFIGHTER/EMT JOSEPH SETTECERRI

Chief Holland recognized and promoted Firefighter/EMT Settecerra to Shift Sergeant. Sergeant Settecerra was sworn in by Clerk Noble and pinned by his wife, Katy.

- B. PROCLAMATION FOR NATIONAL RECOVERY MONTH - SEPTEMBER 2024

Supervisor Kowall proclaimed that the Township recognize September as National Recovery Month.

- C. PROCLAMATION FOR NATIONAL SUICIDE PREVENTION MONTH - SEPTEMBER 2024

Supervisor Kowall proclaimed that the Township recognize September as National Suicide Prevention Month.

PUBLIC HEARINGS

- A. PUBLIC HEARING TO HEAR COMMENTS ON THE CONFIRMATION OF SPECIAL ASSESSMENT DISTRICT FOR EMERGENCY SEWER CONNECTIONS 2024-02

It was **MOVED** by Supervisor Kowall, seconded by Clerk Noble to open the public hearing to Hear Comments on The Confirmation of The Special Assessment District for Emergency Sewer Connections 2024-02. The motion carried with a roll call vote: (7 yes votes)

(Kowall/yes, Voorheis/yes, Powell/yes, Smith/yes, Ruggles/yes, Noble/yes, Roman/yes).

Supervisor Kowall explained how for the last several years, the Board has set up a program to allow special assessment districts for sewers cost-efficiently.

Seeing none, it was **MOVED** by Supervisor Kowall to close the public hearing. Trustee Ruggles seconded and the motion carried with a voice vote: (7 yes votes)

- B. PUBLIC HEARING TO HEAR COMMENTS ON THE CONFIRMATION OF THE SPECIAL ASSESSMENT DISTRICT FOR MEADOW LANE ROAD MAINTENANCE 2024-2028

It was **MOVED** by Supervisor Kowall, seconded by Trustee Smith, to open the public hearing To Hear Comments on The Special Assessment District for Meadow Lane Road Maintenance 2024-2028. The motion carried with a roll call vote: (7 yes votes)

(Kowall/yes, Roman/yes, Noble/yes, Smith/yes, Ruggles/yes, Powell/yes, Voorheis/yes).

Seeing none, it was **MOVED** by Supervisor Kowall to close the public hearing. Trustee Voorheis seconded and the motion carried with a voice vote: **(7 yes votes)**.

C. PUBLIC HEARING TO HEAR COMMENTS ON THE CONFIRMATION OF THE SPECIAL ASSESSMENT DISTRICT KNOWN AS BURGESS BAY WEED CONTROL AND LAKE IMPROVEMENT 2024-2028

It was **MOVED** by Supervisor Kowall, seconded by Trustee Ruggles to open the public hearing To Hear Comments on the Confirmation of The Special Assessment District Known as Burgess Bay Weed Control and Lake Improvement 2024-2028. The motion carried with a roll call vote: **(7 yes votes)** **(Kowall/yes, Roman/yes, Noble/yes, Smith/yes, Ruggles/yes, Powell/yes, Voorheis/yes).**

Seeing none, it was moved by Supervisor Kowall to close the public hearing. Clerk Noble seconded and the motion carried with a voice vote: **(7 yes votes)**

D. PUBLIC HEARING TO HEAR COMMENTS ON THE ESTABLISHMENT OF THE SPECIAL ASSESSMENT DISTRICT KNOWN AS COOLEY LAKE WEED CONTROL AND LAKE IMPROVEMENT 2024-2028

It was **MOVED** by Supervisor Kowall, seconded by Clerk Noble to open the public hearing To Hear Comments on The Establishment of The Special Assessment District Known as Cooley Lake Weed Control and Lake Improvement 2024-2028. The motion carried with a roll call vote: **(7 yes votes)**. **(Kowall/yes, Smith/yes, Voorheis/yes, Powell/yes, Roman/yes, Ruggles/yes, Noble/yes).**

Seeing none, it was **MOVED** by Supervisor Kowall to close the public hearing. Trustee Powell seconded and the motion carried with a voice vote: **(7 yes votes)**.

It was **MOVED** by Supervisor Kowall, seconded by Trustee Voorheis to move New Business item O. up the agenda.

The motion carried with a voice vote: **(7 yes votes)**.

O. RESOLUTION #24-048; DETERMINING TO UNDERTAKE AN IMPROVEMENT PROJECT AND TO ESTABLISH AND MAINTAIN A SPECIAL ASSESSMENT DISTRICT TO PAY COSTS ASSOCIATED THEREWITH, APPROVING THE PLANS AND ESTIMATES OF COSTS THEREFORE TO BE KNOWN AS COOLEY LAKE WEED CONTROL AND LAKE IMPROVEMENT 2024-2028

Assessor Hieber stated the SAD is a renewal. The homeowners had a SAD in the past that lapsed for a couple of years. The homeowners re-petitioned for the SAD.

It was **MOVED** by Trustee Ruggles, seconded by Trustee Powell to approve Resolution #24-048; Determining to Undertake an Improvement Project and To Establish and Maintain a Special Assessment District to Pay Costs Associated Therewith, Approving the Plans and Estimates of Costs Therefore to Be Known as Cooley Lake Weed Control and Lake Improvement 2024-2028. The motion carried with a voice vote: **(7 yes votes)**.

NEW BUSINESS

- A. RESOLUTION #24-045; TO CONFIRM THE EMERGENCY SEWER CONNECTIONS SPECIAL ASSESSMENT DISTRICT - 2024-02

Assessor Hieber said there are three parcels included in the SAD.

It was **MOVED** by Treasurer Roman, seconded by Trustee Smith to approve Resolution #24-045; To Confirm the Emergency Sewer Connections Special Assessment District - 2024-02. The motion carried with a roll call vote: (7 yes votes).

- B. RESOLUTION #24-047; TO CONFIRM THE MEADOW LANE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT – 2024-2028

Assessor Hieber said the resolution establishes the 8 parcel SAD for road maintainance on Meadow Lane.

It was **MOVED** by Trustee Ruggles, seconded by Treasurer Roman to approve Resolution #24-047; To Confirm the Meadow Lane Road Maintenance Special Assessment District – 2024-2028. The motion carried with a voice vote: (7 yes votes).

- C. REQUEST TO APPROVE AGREEMENT WITH DUBAY'S PROPERTY MAINTENANCE, LLC FOR MEADOW LANE ROAD MAINTENANCE SAD 2025-2029

Assessor Hieber said the agreement authorizes the Township to enter an agreement with the contractor for the special assessment.

It was **MOVED** by Trustee Voorheis, seconded by Trustee Smith to approve the Agreement with Dubay's Property Maintenance, LLC, For Meadow Lane Road Maintenance SAD 2025-2029. The motion carried with a voice vote: (7 yes votes).

- D. RESOLUTION #24-046; TO CONFIRM THE BURGESS BAY WEED CONTROL AND LAKE IMPROVEMENT SPECIAL ASSESSMENT DISTRICT - 2024-2028

It was **MOVED** by Treasurer Roman, seconded by Trustee Powell, to approve Resolution #24-046; To Confirm the Burgess Bay Weed Control and Lake Improvement Special Assessment District - 2024-2028. The motion carried with a voice vote: (7 yes votes).

- E. REQUEST TO APPROVE AGREEMENT AND CONTRACT WITH AQUA WEED FOR BURGESS BAY WEED CONTROL AND LAKE IMPROVEMENT SAD 2025-2029

It was **MOVED** by Trustee Voorheis, seconded by Trustee Ruggles to approve the Agreement and Contract with Aqua Weed for Burgess Bay Weed Control and Lake Improvement SAD 2025-2029. The motion carried with a voice vote: (7 yes votes).

F. REQUEST TO APPROVE PRELIMINARY SITE PLAN - LASTING IMPRESSIONS LANDSCAPING

Director O'Neil briefly summarized the applicant's request. The Planning Commission recommended the Township approve the preliminary site plan subject to staff and consultant comments being addressed. The applicant received special land use approval for outdoor storage on the site. The applicant will be in front of the Zoning Board of Appeals next month for a variance to allow a gravel parking lot. There are no objections to the plan from staff and consultants. The property owner is a Township resident and business owner. The proposed building on the site will be multi-tenant. The property is served by a septic and well.

Supervisor Kowall said he is pleased the applicant pushed forward with their plans.

Trustee Ruggles said the plans were reviewed at the Planning Commission and it is nice to see a resident develop their business in the Township.

Trustee Powell stated he didn't know if additional easements were needed for stormwater drainage to the property to the north. Casey Leach, Kieft Engineering, said there is an easement in place that would allow drainage to come across to the retention basin directly north.

It was MOVED by Trustee Powell, seconded by Trustee Ruggles to approve the preliminary site plan for Lasting Impressions Landscaping, as submitted, and subject to all stormwater easements and drive easements being in place as represented. The motion carried with a voice vote: (7 yes votes).

G. REQUEST TO APPROVE LAKELAND HIGH SCHOOL FIREWORKS DISPLAY APPLICATION

Chief Holland said there are no objections from the Fire Department and the Fire Department will be on site to inspect the day of. There isn't a proposed rain date.

It was MOVED by Trustee Smith, seconded by Trustee Powell to approve the Lakeland High School Fireworks Display Application for the proposed date of September 20, 2024. The motion carried with a voice vote: (7 yes votes).

H. RESOLUTION #24-051; CALLING PUBLIC HEARING REGARDING THE PROPOSED ISSUANCE BY THE ARIZONA INDUSTRIAL DEVELOPMENT AUTHORITY OF TAX-EXEMPT BONDS (GREAT LAKES SENIOR LIVING COMMUNITIES LLC)

Supervisor Kowall said Independence Village is looking to refinance its facility and is required to disclose that to the community. There is no burden on the Township.

It was MOVED by Treasurer Roman, seconded by Clerk Noble to approve Resolution #24-051; Calling Public Hearing Regarding the Proposed Issuance by The Arizona Industrial Development Authority of Tax-Exempt Bonds (Great Lakes Senior Living Communities LLC). The motion carried with a voice vote (7 yes votes).

I. RESOLUTION #24-044; APPROVING FEE SCHEDULE UPDATES - FIRE DEPARTMENT

Chief Holland said there are revisions to the fee schedule, and a worksheet is provided with calculations. A few fees had been reduced.

Trustee Powell asked Chief Holland how Commerce Township would bill the Township if mutual aid is requested from them. Chief Holland explained Commerce wouldn't bill mutual aid unless it was arson or some type of reckless act.

It was MOVED by Trustee Powell, seconded by Clerk Noble to approve Resolution #24-044; Fee Schedule Updates – Fire Department. The motion carried with a voice vote (7 yes votes).

J. DISCUSSION - VACANT BUILDING ORDINANCE

Supervisor Kowall said the rental ordinance has made a difference in the Township, and the vacant building ordinance will be a subsection of the rental ordinance.

Chief Holland explained this ordinance was written with the aid of other departments. The ordinance allows knowing where the vacant buildings are in the Township, and to inspect them. Certain fire codes apply to vacant buildings. Vacant buildings will be registered at the Township. The vacant buildings will be placarded, and the placards will be aiding both Police and Fire. The ordinance is not meant to be heavy-handed, and other communities' vacant building ordinances were studied during the writing of the ordinance. Chief Holland said he wants to have a light discussion this evening, and if there are more questions, another meeting can be scheduled.

Trustee Ruggles asked what brings the ordinance in front of the Board. Supervisor Kowall stated he believed the ordinance was a benefit for the Township. The ordinance will give the Township a point of contact when issues arise with vacant buildings.

Supervisor Kowall added in the past, there had been issues with vacant buildings, listing examples of rodent and mold issues. This ordinance is for vacant buildings that are an attractive nuisance and allows all departments to reach someone accountable for the property.

Trustee Ruggles stated that just because there are a few issues with vacant buildings, it did not mean the Township should encumber the residents with the ordinance. the Township can address the vacant buildings as they come.

Supervisor Kowall explained the ordinance would not affect all residents, only those with problematic vacant buildings. First responders need to know what is inside vacant buildings to respond properly to complaints.

Chief Holland said there are different thresholds applied to the ordinance's definition of a vacant building.

Trustee Powell said he took offense by building a strong case for the vacant building ordinance with so few examples. He added it was reaching into people's pockets and putting the government in charge.

Supervisor Kowall said Chief Holland can take tonight's feedback to tweak the ordinance's language, and the ordinance will serve as an additional tool in the box for the Township. The Township has a responsibility to the residents to make sure the vacant properties in the Township are safe.

Chief Holland said he knew there would be revisions to the ordinance when he wrote it and suggested a committee to work on language revisions with him.

Treasurer Roman suggested removing residential homes from the ordinance. The ordinance could focus on commercial properties.

Trustee Smith said she felt the ordinance is overreaching, and can be toned down and brought back to the Board.

Trustee Voorheis stated she is in favor of the ordinance since she has dealt with a vacant home in her neighborhood that has caused issues.

K. BUDGET REVIEW – 2025

Supervisor Kowall said the budget was presented at the special Board meeting on September 10, 2024. The 2025 budget for the Township is as follows: General Fund, \$6,929,822; Fire Department, \$6,488,022; Police, \$8,211,430, Building, \$1,145,434; Parks and Recreation, \$2,508,322; Rubbish Fund, \$2,486,040; PA 188, \$365,300; Improvement Revolving Fund, \$8,500,000; Drug Forfeiture Fund, \$70,000; CDBG Fund, \$67,600; Sewer Enterprise Fund, \$3,547,000 and the Water Enterprise Fund, \$ 2,316,337.

Supervisor Kowall stated the Accounting department worked hard on the budget, and they are very good at what they do.

Treasurer Roman asked what is included in the last three line items of the Maintenance Department budget. Supervisor Kowall said those line items include maintenance improvement and betterments- for computers, technology, and tools. It is a standard line item that is included in most department's budgets.

L. RESOLUTION #24-049; TO ESTABLISH THE 2025 GENERAL APPROPRIATIONS ACT

It was MOVED by Treasurer Roman, seconded by Trustee Powell to approve Resolution #24-049; to establish the 2025 General Appropriations Act. The motion carried with a roll call vote: (7 yes votes). (Smith/yes, Ruggles/yes, Noble/yes, Kowall/yes, Roman/yes, Powell/yes, Voorheis/yes).

M. REQUEST APPROVAL OF CAPITAL IMPROVEMENT PLAN - 2025-2030

Director O'Neil said the Planning Commission approved the Capital Improvement Plan at their September 5, 2024 meeting. He acknowledged the Planning Commission, department heads, Staff Planner Littman, and the Earleys for their work and feedback on the document.

Supervisor Kowall stated he knows how much work goes into the CIP. Director O'Neil added that a project has to have a \$50,000.00 threshold to be considered a CIP project. Municipal buildings, pathways, and heavy machinery are considered CIP projects. The CIP acts as a tool for budgeting and project coordination.

Supervisor Kowall said he appreciates the hard work of Director O'Neil's department. Trustee Powell thanked the staff for the ability to produce the document in-house.

It was MOVED by Trustee Powell, seconded by Treasurer Roman to approve the 2025-2030 Capital Improvement Plan as presented. The motion carried with a voice vote: (7 yes votes).

N. REQUEST APPROVAL FOR BID AWARD OF CIVIC CENTER BUILDINGS

Aaron Phillips, McCarthy & Smith, said Bid Packages #1 and #2 came in \$15,000.00 under budget. In August, Township Hall, and the Public Safety building were bid out. There was a successful bid opening on August 8, 2024, for both buildings. The Public Safety building received 101 total bids and the Township Hall building received 105 bids. Following the bid openings, all of the low apparent bidders were interviewed through a thorough post-bid interview process. Mr. Phillips thanked the Building Committee members, architects, and engineers who participated in the interview process. After the interviews, the contractor bid awards were selected and the costs were rolled into the total GMP. The Public Safety building totaled approximately \$17,500,000 and Township Hall totaled approximately \$14,300,000.

Mr. Phillips shared that the project is 4% under the projected budget.

Supervisor Kowall complimented Mr. Phillips for all the work that was done. The Board has been monitoring the process since day one, with involvement from staff as well.

Mr. Phillips stated the project's total GMP is \$43,946,248.06.

Trustee Powell thanked Mr. Phillips and his staff for their efforts. He pointed out the Township is voting on a huge cost tonight, and the new buildings have been needed for a long time.

Supervisor Kowall said Treasurer Roman is instrumental in studying the finances and putting money away for the buildings. It has been a goal of the Board over the past couple of years to put away money for this project. There will be a bond sale of approximately \$29,000,000. The Township is in a position to service the debt but the Board has not made a decision yet on the length of the bond terms. He thanked the Board for all their efforts and attention to detail.

Treasurer Roman said the bond payments will be around \$1,700,000 to \$1,800,000 for about 30 years.

Trustee Smith added the Board previously received the information presented this evening at their special Board meeting last Tuesday, September 10, 2024. She commended Mr. Phillips for his work.

Clerk Noble thanked Mr. Phillips and Mr. Pettitt for their work on the project.

It was **MOVED** by Supervisor Kowall, seconded by Clerk Noble to approve the total project GMP Contract with McCarthy and Smith for the sum of \$43,946,248.06. The motion carried with a roll call vote: (7 yes votes). Voorheis/yes, Powell/yes, Roman/yes, Kowall/yes, Noble/yes, Ruggles/yes, Smith/yes).

OLD BUSINESS

A. SECOND READING; REZONING REQUEST FOR PARCEL 12-23-227-003 - 9101 HIGHLAND ROAD

Director O'Neil stated the Planning Commission recommended approval of the rezoning from R1-C Single Family to Restricted Business.

It was **MOVED** by Supervisor Kowall, seconded by Treasurer Roman to approve the rezoning request for parcel 12-23-227-003 – 9101 Highland Road. The motion carried with a roll call vote: (4 yes votes). (Voorheis/yes, Powell/yes, Roman/yes, Kowall/yes, Smith/no, Ruggles/no, Noble/no).

FYI - CIVIC CENTER UPDATE

Treasurer Roman said dirt is being moved at the Civic Center site. Elizabeth Lake Road is scheduled for completion on or about November 15, 2024. Trustee Powell said he is anxious to see the Civic Center projects through.

Supervisor Kowall said the Civic Center site is taking shape and will be great for future generations of White Lake residents to enjoy.

TRUSTEE COMMENTS

Trustee Voorheis said the Fisk Farm Festival was a success, and thanked the corporate sponsors that contributed. The Fire Department Open House had a great turnout. She asked her fellow Board members to wear light blue in honor of Prostate Cancer Month.

Trustee Powell said he is a prostate cancer survivor, and the screening test is easy. He urged his fellow men to get the test done.

Treasurer Roman had no comments.

Clerk Noble thanked the Board, staff, and everyone involved with moving the Civic Center project along.

Trustee Ruggles said the Fire Department did a tremendous job on the Open House. The next Planning

Commission meeting will be on Thursday, October 3, 2024.

Trustee Smith said working with the Board on the Civic Center project has been a pleasure. The friends of the library had a successful book sale. The Fire Department hosted the Walk for Red, and they did a great job. The Fire Department Open House was a great success. Today is National Voter Registration Day, and she encouraged everyone to register if they had not done so.

Supervisor Kowall said Trunk or Treat is Saturday, October 19, 2024, at Fisk Farm from 6 P.M.-8 P.M. He got a kick out of a grease fire demonstration at the Fire Department Open House. He thanked Stu Pettitt for his work and vision on the Township Hall Building.

ADJOURNMENT

It was MOVED by Supervisor Kowall, seconded by Clerk Noble, to adjourn at 8:03 P.M. The motion carried with a voice vote: (7 yes votes).

Rik Kowall, Supervisor
Charter Township of White Lake

Anthony L. Noble, Clerk, MiPMC
Charter Township of White Lake

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Section 8, Item A.

Scott Huggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

CHARTER TOWNSHIP OF WHITE LAKE PY 2025 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Township of White Lake will hold a public hearing on the use of Community Development Block Grant (CDBG) Funds. The hearing will be held on October 15, 2024, at the White Lake Township Annex building (located behind the Township office building) at 7527 Highland Road, White Lake, MI 48383, at 6:30 p.m. The purpose of this hearing is to receive public comments on the Community Development Block Grant (CDBG) Program Year 2025 application in the approximate amount of \$46,667.00 to fund eligible projects.

All interested citizens are requested to attend the hearing in person or to submit written comments to the attention of the Supervisor's Office @ 7525 Highland Road, White Lake, MI 48383 or via e-mail to the Deputy Supervisor @ PPerament@whitelaketwp.com. Comments will be received until Noon on October 15, 2024. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving a 72-hour advance notice. Contact the Clerk's office at 248-698-3300 x-7 for special services.

Rik Kowall, Supervisor

OAKLAND COUNTY, MICHIGAN

Section 8, Item B.

NOTICE IS HEREBY given that a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") will be held by the Board of Trustees of the Charter Township of White Lake, Michigan (the "Township") on October 15, 2024, at 6:30 p.m. at White Lake Township Hall, 7525 Highland Road, White Lake, Michigan 48383, regarding the issuance by the Arizona Industrial Development Authority (the "Issuer") of several series of its revenue notes, bonds or other obligations from time to time pursuant to a plan of financing (the "2024 Bonds"), in an aggregate principal amount not to exceed \$355,000,000.

The Issuer previously issued the following series of bonds which are currently outstanding (collectively, the "Prior Bonds"):

- (i) Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) First Tier Series 2019A in the original amount of \$205,790,000,
- (ii) Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Second Tier Series 2019B in the original amount of \$80,065,000,
- (iii) Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Third Tier Series 2019C in the original amount of \$37,530,000,
- (iv) Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Fourth Tier Series 2019D in the original amount of \$16,000,000,
- (v) Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Fifth Tier Series 2019E-1 in the original amount of \$26,635,000, and
- (vi) Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project), Fourth Tier Series 2021D-2 in the original principal amount of \$6,500,000.

The proceeds from the sale of the Prior Bonds were loaned to Great Lakes Senior Living Communities LLC, a Delaware single member limited liability company (the "Borrower") and used to finance or refinance all or a portion of the "Original Projects," which consisted of: (i) financing the costs of the acquisition, improvement, equipping, renovation or other expenditures with respect to qualified residential rental facilities constituting supportive living facilities comprised of (a) 126 units located at 505 S. Chillicothe Road, Aurora, Ohio 44202, (b) 189 units located at 345 Lear Road, Avon Lake, Ohio 44012, (c) 166 units located at 4775 Village Drive, Grand Ledge, Michigan 48837, (d) 115 units located at 2325 Rockwell Drive, Midland, Michigan 48642, (e) 119 units located at 965 Hager Drive, Petoskey, Michigan 49770, (f) 209 units located at 14707 Northville Road, Plymouth, Michigan 48170, (g) 145 units located at 701 Market Street, Oxford, Michigan 48371, and (h) 185 units located at 935 Union Lake Road, White Lake, Michigan 48386 (collectively, the "Facilities"), (ii) funding any required reserve funds; (iii) paying capitalized interest on the Prior Bonds, if any, (iv) funding working capital, if any, and (v) paying costs of issuance of the Prior Bonds.

The 2024 Bonds are expected to be issued pursuant to the Industrial Development Financing Act, Title 35, Chapter 5, Sections 35-701 *et seq.*, of the Arizona Revised Statutes, as amended (the "Act"), by the Issuer, an Arizona nonprofit corporation designated as a political subdivision of the State of Arizona (the "State"), incorporated with the approval of the Arizona Finance Authority (the "Arizona Finance Authority"), pursuant to the provisions of the Constitution and laws of the State and the Act. The 2024 Bonds are being issued for the following purposes, which are collectively referred to as the "2024 Purposes": (i) refinancing and refunding the Prior Bonds, (ii) financing or refinancing the costs of the improvement, equipping, renovation or other expenditures with respect to the Facilities, (iii) funding any required reserve funds, (iv) paying capitalized interest on the 2024 Bonds, if any, (v) funding working capital, if any, and (vi) paying costs of issuance of the 2024 Bonds. All or a substantial portion of the 2024 Bonds are expected to be issued as qualified "501(c)(3) bonds" pursuant to Section 145 of the Code. The Borrower owns and will continue to own the Projects and Senior Village Management LLC manages and will continue to manage the Projects. The single member of the Borrower is Provident Resources Group, Inc., a nonprofit corporation organized and existing under the laws of the State of Georgia.

\$67,257,650 of the 2024 Bond proceeds will be allocated to projects within the Township.

The principal of, premium (if any), and interest on the 2024 Bonds shall never constitute the debt or indebtedness, or a loan of credit or a pledge of the full faith and credit or taxing power of the Township, the Issuer, the Arizona Finance Authority or the State or any political subdivision of the State within the meaning of any provision of the Constitution of the State or statutory limitation and shall not constitute nor give rise to a pecuniary liability of the Township, Issuer, the Arizona Finance Authority or the State or any political subdivision of the State. The 2024 Bonds shall not constitute, directly or indirectly, or contingently obligate or otherwise constitute a general obligation of or a charge against the general credit of the Township, the Issuer, the Arizona Finance Authority, the State, or any political subdivision thereof, but shall be special limited obligations of the Issuer payable solely from the sources provided for in the proceedings for the issuance of the 2024 Bonds. The Issuer has no taxing power.

At the time and place set for the public hearing, interested persons will be given the opportunity to express their views, both orally and in writing, on the proposed issue of the 2024 Bonds, the 2024 Purposes, the location and nature of the Original Projects to be financed or refinanced, and the plan of financing or refinancing. Written comments may also be submitted to the Township at the following address: **7525 Highland Road, White Lake, Michigan, 48383**, Attention: **Anthony L. Noble, Township Clerk**, until the time and date of the hearing. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by calling **248-698-3300 X7**. Requests should be made as early as possible to allow time to arrange the accommodation.



**CHARTER TOWNSHIP OF WHITE LAKE
COUNTY OF OAKLAND, MICHIGAN**

NOTICE OF PUBLIC HEARING

As required by Public Act 188 of 1954, notice is hereby given that the Township Board of the Charter Township of White Lake, Oakland County, Michigan, will meet at a Regular Board meeting on the **15th day of October, 2024 at 6:30 p.m.**, at the Township Annex, located at 7527 Highland Road, White Lake Township, Michigan 48383, to hold a Public Hearing to confirm the Special Assessment Roll for ***Cooley Lake Weed Control and Lake Improvement 2024-2028*** and to receive public comments and hear any objections regarding the special assessment roll.

The total estimated cost of the project is \$110,140.00 which includes a 7% administration fee. This special assessment will be spread over five years and will be assessed on the Winter Tax Bill at \$118.00 per parcel per year, except those eleven vacant parcels on the island in the northwest corner of Cooley Lake located in White Lake which will be assessed on the Winter Tax Bill at \$29.50 per parcel per year.

The Special Assessment District involves the following property located in the Charter Township of White Lake, Oakland County, Michigan:

Y-12-35-426-068	Y-12-36-303-029	Y-12-36-327-014	Y-12-36-351-008	Y-12-36-452-007
Y-12-35-432-002	Y-12-36-303-030	Y-12-36-327-015	Y-12-36-351-009	Y-12-36-452-008
Y-12-35-432-003	Y-12-36-303-031	Y-12-36-327-016	Y-12-36-351-011	Y-12-36-452-009
Y-12-35-432-004	Y-12-36-303-033	Y-12-36-327-017	Y-12-36-351-012	Y-12-36-452-010
Y-12-35-432-006	Y-12-36-303-034	Y-12-36-327-018	Y-12-36-351-013	Y-12-36-452-013
Y-12-35-432-013	Y-12-36-304-001	Y-12-36-327-021	Y-12-36-351-014	Y-12-36-452-015
Y-12-35-432-014	Y-12-36-304-002	Y-12-36-327-022	Y-12-36-351-015	Y-12-36-452-016
Y-12-35-432-017	Y-12-36-304-005	Y-12-36-327-023	Y-12-36-351-016	Y-12-36-452-017
Y-12-35-432-018	Y-12-36-304-006	Y-12-36-327-026	Y-12-36-351-019	Y-12-36-452-018
Y-12-35-432-020	Y-12-36-304-011	Y-12-36-327-027	Y-12-36-351-020	Y-12-36-452-020
Y-12-35-432-021	Y-12-36-304-012	Y-12-36-327-028	Y-12-36-351-021	Y-12-36-452-021
Y-12-35-432-022	Y-12-36-304-013	Y-12-36-327-029	Y-12-36-351-022	Y-12-36-452-022
Y-12-35-432-023	Y-12-36-305-001	Y-12-36-327-030	Y-12-36-351-023	Y-12-36-452-023
Y-12-35-432-024	Y-12-36-305-004	Y-12-36-327-031	Y-12-36-351-027	Y-12-36-452-024
Y-12-35-432-025	Y-12-36-305-005	Y-12-36-327-032	Y-12-36-351-028	Y-12-36-452-025
Y-12-35-432-026	Y-12-36-305-006	Y-12-36-327-033	Y-12-36-351-030	Y-12-36-453-001
Y-12-35-477-001	Y-12-36-307-002	Y-12-36-327-034	Y-12-36-351-031	Y-12-36-453-002
Y-12-36-302-001	Y-12-36-307-003	Y-12-36-327-035	Y-12-36-351-036	Y-12-36-453-003
Y-12-36-302-002	Y-12-36-307-004	Y-12-36-327-036	Y-12-36-351-037	Y-12-36-453-004
Y-12-36-302-003	Y-12-36-307-005	Y-12-36-327-037	Y-12-36-376-004	Y-12-36-453-005
Y-12-36-302-004	Y-12-36-307-006	Y-12-36-327-038	Y-12-36-376-005	Y-12-36-453-009
Y-12-36-302-005	Y-12-36-307-007	Y-12-36-327-039	Y-12-36-376-006	Y-12-36-453-010
Y-12-36-302-006	Y-12-36-307-008	Y-12-36-327-044	Y-12-36-376-007	Y-12-36-453-011
Y-12-36-302-018	Y-12-36-307-009	Y-12-36-327-045	Y-12-36-376-008	Y-12-36-453-012
Y-12-36-302-019	Y-12-36-307-010	Y-12-36-327-047	Y-12-36-376-009	Y-12-36-453-013
Y-12-36-303-005	Y-12-36-307-011	Y-12-36-327-048	Y-12-36-376-010	Y-12-36-453-014
Y-12-36-303-006	Y-12-36-307-012	Y-12-36-327-050	Y-12-36-376-015	Y-12-36-453-015
Y-12-36-303-007	Y-12-36-307-013	Y-12-36-327-051	Y-12-36-376-017	Y-12-36-453-016

Y -12-36-303-008	Y -12-36-307-014	Y -12-36-327-052	Y -12-36-376-018	Y -12-36-453-011
Y -12-36-303-009	Y -12-36-327-002	Y -12-36-327-053	Y -12-36-376-019	Y -12-36-453-018
Y -12-36-303-011	Y -12-36-327-003	Y -12-36-327-055	Y -12-36-377-002	Y -12-36-453-019
Y -12-36-303-012	Y -12-36-327-004	Y -12-36-327-056	Y -12-36-377-003	Y -12-36-453-020
Y -12-36-303-016	Y -12-36-327-005	Y -12-36-327-057	Y -12-36-452-001	Y -12-36-453-022
Y -12-36-303-022	Y -12-36-327-006	Y -12-36-327-058	Y -12-36-452-002	Y -12-36-453-023
Y -12-36-303-025	Y -12-36-327-011	Y -12-36-351-002	Y -12-36-452-003	Y -12-36-454-001
Y -12-36-303-026	Y -12-36-327-012	Y -12-36-351-003	Y -12-36-452-006	Y -12-36-454-002
Y -12-36-303-028	Y -12-36-327-013	Y -12-36-351-007		

Persons needing assistance or aid to attend the meeting should contact the White Lake Clerk’s Office by writing or calling 248-698-3300 ext. 7 at least 5 days prior to the meeting.

Act 188 of the Public Acts of Michigan, 1954, as amended, provides that appearance and protest of the special assessment is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal. An owner of or party in interest in property to be assessed, or his or her agent, may appear in person to protest the special assessment by letter filed with the township clerk at or prior to the time of the hearing, in which case appearance is not required. If the special assessment is protested as provided above, the owner or any party having an interest in the real property may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the assessment roll. Please direct any questions you may have to the Assessor’s Office at (248) 698-3300, Ext. 3.

Anthony L Noble, Clerk
Charter Township of White Lake



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

September 12, 2024

Sean O’ Neil, Director
Community Development Department
Charter Township of White Lake
7525 Highland Road
White Lake, Michigan 48383

RE: Preserve at Hidden Lake – Planned Development Agreement –Second Amendment- 9th Review

DLZ Job No. 1845-0886-00

Dear Mr. O’ Neil,

The applicant is proposing a 68 unit detached single family and a 29 unit attached single family development on a 37.99 acre parcel located off Union Lake Road. This is the second review of the second amendment to the original PDA documents that were prepared for Preserve at Hidden Lake, LLC. and were submitted to this office on August 29, 2024 via Dropbox.

The following items were submitted as part of this review:

- Draft PDA Agreement- ~~First~~ **Second** Amendment -marked up copy-dated ~~July 16, 2022~~ **September 10, 2019**
- Draft PDA Agreement- ~~First~~ **Second** Amendment -clean copy-dated ~~July 18, 2022~~ **September 10, 2019**
- Final Site Plan- dated March 15, 2022- as Exhibit 1
- Overall Hidden Lake Unit Setback Clarification Plan dated ~~March 15, 2022~~ **June 14, 2024** as Exhibit 2 **1**
- ~~Exhibit 3–Development Schedule-~~ **updated as Exhibit 1**
- ~~Exhibit 4– Lake Irrigation Calculations and the Potential Emergency Overflow Route–dated April 4 and 13, 2022~~
- ~~Exhibit 5– Landscape Planting Plan–dated July 17, 2022~~
- ~~Undated Letter from Kieft Engineering, signed by William Norman~~

We offer the following comments for your consideration:

Please note that comments from our July 8, 2024 review letter are in *italics*. Responses to those comments are in **bold**. Previously addressed comments have been removed; new comments are in standard font.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

WLT- Preserve at Hidden Lake PDA – Review .09

September 12, 2024

Page 2 of 3

General

1. *The revised Final Site Plan is currently under review by our office. Since the approved revised Final Site Plan will be Exhibit 1 for the above PDA amendment, the PDA amendment approval will need to be conditioned on approval of the revised Final Site Plan. We have since reviewed and approved the Final Site Plan. Please refer to the FSP Review Letter #5 dated July 26, 2021 for comments and context regarding the Final Site Plan dated July 9, 2021. Comment outstanding. The Final Site Plan dated February 2, 2022 has been provided with this PDA submittal. However, comments from our FSP review letter dated February 16, 2022 will need to be addressed on the final site plan. Comment addressed. Comments from our February 16, 2022 review letter have been provided. Please refer to our Final Site Plan review letter dated March 30, 2022. Comment outstanding. There are still outstanding items with respect to the FSP that will need to be addressed. Please reference our FSP review letter dated March 30, 2022. We note that the Landscape Plan has been revised to address comment ‘FEP-General-1’ in our FSP letter dated March 30, 2022, by adding a note to the landscape plan sheets. Otherwise, the remaining FSP review comments are outstanding. Comments 1 and 3 from our Final Site Plan review letter dated March 30, 2022 continue to remain outstanding. Our office cannot recommend approval of the PDA until these two comments are addressed as the Final Site Plan is an exhibit to the PDA. **Comments 1 and 3 from our Final Site Plan review letter dated March 30, 2022 have been addressed. The applicant provided an undated letter from Kieft Engineering that indicates that “all engineering documents/exhibits for the PDA, final site plan and exhibit B’s match DLZ/WLT March 30, 2022 review.”. DLZ can find no records supporting review of revised Exhibit B drawings to the Master Deed subsequent to the March 30, 2022 review letter referenced above; additionally, the Township Planning Department has no records of conducting this review either. If the currently recorded exhibit B drawings to the Master Deed have been updated, they likely have not been reviewed. DLZ defers to the Planning Department for further comment and direction regarding this item.***
2. *PDA document-First paragraph, second line- The date is old (September 10, 2019). Please update. **Comment rescinded. The referenced date of September 10, 2019 is the original PD Agreement date.***
3. *PDA document-Recitals D.1. 1.4- second paragraph-We recommend removal of Unit 43 from this paragraph. The plot plan for this unit was approved with the 25’ required setback, from Hidden Lake 1’ freeboard elevation, by the Township Engineer on April 13, 2024 and as such no hardship regarding the requirement to adhere to the required rear yard setback has been demonstrated. We defer to the Township regarding this item. **Comment remains. In addition, the section where this language was previously in has been relabeled. Recitals E and Recitals F.1. 1.4 are now where references to Unit 43 are.***
4. *Although the setback clarification plan has a new revision date (06/14/2024) it is identical regarding all setbacks as the previously submitted (03/15/2022) clarification plan. No changes are shown.*



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

Please clarify. **Comment addressed. The narrative section on Sheet 1 of the setback clarification plan was updated to include Units 43 & 44. Please refer to our Comment 3 above regarding Unit 43.**

- 5. *Please remove all extraneous CAD markings on the setback clarification plan. Reference comment boxes that appear on all plan sheets.* **Comment addressed. All extraneous CAD markings have now been removed from the setback clarification plan.**

Recommendation-

We are recommending approval subject to Comments 1 and 3 as we have deferred to the Township regarding these two items.

If you have any questions, please feel free to contact us.

Sincerely,

DLZ Michigan

Michael Leuffgen, P.E.
Department Manager

Victoria Loemker, P.E.
Senior Engineer

- Cc: Andrew Littman, Community Development, *via email*
Aaron Potter, DPS Director, *via email*
Hannah Kennedy-Galley, Community Development, *via email*
Lisa Hamameh, RSJA Law, *via email*

X:\Projects\2018\1845\088600 White Lk Twp Prese\Acceptance and Closeout Documents\PDA Review\2nd Amendment to PDA-Review.09\Review.09.docx

**SECOND AMENDMENT TO
PRESERVE AT HIDDEN LAKE
PLANNED DISTRICT DEVELOPMENT AGREEMENT**

This is the Second Amendment to the Preserve at Hidden Lake Planned District Development Agreement dated September 10, 2019 (“PD Agreement”) by and between Preserve at Hidden Lake, LLC, a Michigan limited liability company (“Developer”) having its principal office at 8255 Cascade Ave., Suite 110, Commerce, MI 48382, and the Charter Township of White Lake, a Michigan municipal corporation (“Township”), having its principal office at 7525 Highland Rd., White Lake, MI 48383. This amendment is effective _____.

Recitals

A. Developer and Township entered into the PD Agreement in order to allow Developer to develop, or cause to be developed pursuant to and in accordance with the Township Zoning Ordinance, the property described on Exhibit A of the PD Agreement and as shown in the Final Site Plan on Exhibit B of the PD Agreement, according to the Development Schedule set forth on Exhibit C of the PD Agreement. The PD Agreement was recorded in the office of the Oakland County Register of Deeds on September 13, 2019 at Liber 53248, Page 511, ~~on September 13, 2019 at Liber 53248, Page 530~~ and on September 13, 2019 at Liber 53248, Page 549.

B. Developer and Township entered into a First Amendment to the PD Agreement on July ~~626~~, 2022, which was recorded in the office of the Oakland County Register of Deeds on August 3, 2022 at Liber 58008, Pages 851 through 879, inclusive: ~~(“First Amendment”).~~

~~C. The Final Site Plan dated March 15, 2022 (“Final Revised Site Plan”) which was approved by the Township Board of Trustees on April 13, 2022 remains unchanged and remains effective. The Overall Hidden Lake Unit Setback Clarification Plan dated June 14, 2024 remains unchanged and remains effective.~~

~~D. Developer has revised the Development Schedule, which revision is attached as Exhibit 1.~~

E. This Second Amendment to the PD Agreement ~~(“Second Amendment”)~~ is being entered into in order to add Units 43 and 44 to the list of Units receiving waivers and/or modifications of the setback for decks and/or patios. ~~The Overall Hidden Lake Unit Setback~~

~~Clarification Plan dated June 14, 2024 is attached as Exhibit 1.~~ The Second Amendment to the PDA Agreement was approved by the Township Board of Trustees on _____.

~~DF.~~ Developer and Township desire to amend the PD Agreement by amending Article 1.4 ~~of in both~~ the PD Agreement and the First Amendment as set forth below.

NOW, THEREFORE, Developer and Township agree as follows:

1. Article 1.4 of the PD Agreement and the First Amendment is hereby deleted and the following inserted in its place and stead:

1.4 Waivers/Modifications to Standard Zoning Requirements. The development requires a 25 foot front setback for all lots, instead of the 40 foot front setback required by the Township Ordinances. Except as otherwise provided herein, Developer shall adhere to all Township Ordinances. Waivers/modifications from the Township Zoning Ordinance which the Township shall be deemed to have granted, and hereby grants, as well as modifications to standard zoning requirements which will be requested, if any, are as set forth on the Final Site Plan and the Overall Hidden Lake Unit Setback Clarification Plan. The development requires the following setbacks, as set forth on the Final Site Plan and the Overall Hidden Lake Unit Setback Clarification Plan:

Rear Yard Setback from Arcadia Lane	
<u>Unit Number</u>	<u>Distance (feet)</u>
69	22.1
70	29.3
71	26.2
72	25.0
73	23.3
74	28.4
Rear Setback from Union Lake Road	
<u>Unit Number</u>	<u>Distance (feet)</u>
89	25.0
Portion of Rear Patios Located in Storm Sewer Easement	
<u>Unit Number</u>	<u>Distance (feet)</u>
70	0.9 and 2.7
71	6.1
72	7.1
73	8.6
74	4.9
89	5.0
90	5.0
91	5.0
92	5.0
93	5.0

94	5.0
----	-----

All building envelopes for the back of each residence that is located on Hidden Lake will be a minimum of 25 feet from the Retention Basin (Hidden Lake) 1-foot freeboard elevation of 942.30 feet. Waivers/modifications of the setback for decks and/or patios for Units 22, 23, 24, 25, 26, 27, 28, 29, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 43 and 44 are granted as set forth on The Final Revised Site Plan. All other Units are required to maintain a rear setback for decks and/or patios of 25 feet from the Retention Basin (Hidden Lake) 1-foot freeboard elevation of 942.30 feet. No deck or patio attached to any of the above-numbered Units may be longer than 12 feet as measured from the shortest distance from the structure on the Unit to the Retention Basin (Hidden Lake) 1-foot freeboard elevation of 942.30 feet. For Units located on Hidden Lake, an as-built drawing of each Unit shall be submitted to the Township after construction showing that the walkout elevations for these Units are within acceptable tolerances of the approved individual plot plans.

2. The ~~remainder of Development Schedule attached as Exhibit C to the PD Agreement and attached to the First Amendment as Exhibit 2~~ is hereby ~~reaffirmed~~ deleted, and the Development Schedule attached hereto as Exhibit 1 shall be substituted in its entirety place and stead as Exhibit C to the PD Agreement.

3. The remainder of the PD Agreement and the First Amendment are hereby reaffirmed in their entirety.

4. This Second Amendment to Preserve at Hidden Lake Planned District Development Agreement shall be executed by the Developer and the Township. Recording of the original executed Amendment shall be completed by the Township and all recording fees shall be paid by the Developer.

(SIGNATURES ON NEXT PAGE)

The undersigned have executed this Second Amendment to Preserve at Hidden Lake Planned District Development Agreement effective as of the day and year first written above.

DEVELOPER:

Preserve at Hidden Lake, LLC, Michigan limited liability company

By: _____
Craig Piasecki
Its: Member

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)

The foregoing Second Amendment to Preserve at Hidden Lake Planned District Development Agreement was acknowledged before me on _____ by Craig Piasecki, Member of Preserve at Hidden Lake, LLC, a Michigan limited liability company, on behalf of said limited liability company.

Notary Public,
Oakland County, Michigan
My Commission Expires:
Acting in _____ County

TOWNSHIP:

CHARTER TOWNSHIP OF WHITE LAKE, a Michigan municipal corporation

By: _____
Rik Kowall
Its: Supervisor

By: _____
Anthony L. Noble
Its: Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)

The foregoing Second Amendment to Preserve at Hidden Lake Planned District Development Agreement was acknowledged before me on _____ by Rik Kowall, Supervisor of the Charter Township of White Lake, a Michigan municipal corporation, on behalf of said municipal corporation.

Notary Public,
Oakland County, Michigan
My Commission Expires:
Acting in _____ County

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)

The foregoing Second Amendment to Preserve at Hidden Lake Planned District Development Agreement was acknowledged before me on _____ by Anthony L. Noble, Clerk of the Charter Township of White Lake, a Michigan municipal corporation, on behalf of said municipal corporation.

Notary Public,
Oakland County, Michigan
My Commission Expires:
Acting in _____ County

Prepared by:

Bruce M. Hug
Attorney and Counselor
PO Box 600
Union Lake, MI 48387

Return to:

Charter Township of White Lake
7525 Highland Rd.
White Lake, MI 48353

SECOND AMENDMENT TO
PRESERVE AT HIDDEN LAKE
PLANNED DISTRICT DEVELOPMENT AGREEMENT

EXHIBIT 1 – DEVELOPMENT SCHEDULE

<u>Date of Commencement</u> <u>(First Phase)</u>	<u>Activity</u>
<u>Complete</u>	<u>Clearing of Land</u>
<u>Complete</u>	<u>Grading of Land</u>
<u>Complete</u>	<u>Underground Work</u>
<u>Complete</u>	<u>Curbs and Paving</u>
<u>Complete</u>	<u>Final Grading and Seeding</u>
<u>Complete</u>	<u>Landscaping</u>
<u>Date of Commencement</u> <u>(Second and Third Phases)</u>	<u>Activity</u>
<u>Complete</u>	<u>Clearing of Land</u>
<u>Complete</u>	<u>Grading of Land</u>
<u>Complete</u>	<u>Underground Work</u>
<u>Complete</u>	<u>Curbs and Paving</u>
<u>Complete</u>	<u>Final Grading and Seeding</u>
<u>Complete</u>	<u>Landscaping</u>
<u>Date of Commencement</u> <u>(Phases 4 through 17)</u>	<u>Activity</u>
<u>Complete</u>	<u>Clearing of Land</u>
<u>Complete</u>	<u>Grading of Land</u>
<u>Complete</u>	<u>Underground Work</u>
<u>Complete</u>	<u>Curbs and Paving</u>
<u>Complete</u>	<u>Final Grading and Seeding</u>
<u>Complete</u>	<u>Landscaping</u>

**CHARTER TOWNSHIP OF WHITE LAKE
COUNTY OF OAKLAND, STATE OF MICHIGAN
RESOLUTION #24-052**

A RESOLUTION APPROVING, SOLELY FOR THE PURPOSE OF SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, THE ISSUANCE BY THE ARIZONA INDUSTRIAL DEVELOPMENT AUTHORITY OF NOT TO EXCEED \$355,000,000 SENIOR LIVING REVENUE BONDS (GREAT LAKES SENIOR LIVING COMMUNITIES LLC)

Minutes of a regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan, held on October 15, 2024, at 6:30 p.m. prevailing Eastern Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Trustee _____, who moved its adoption, and the motion was seconded by Trustee _____:

WHEREAS, the Arizona Industrial Development Authority, an Arizona nonprofit corporation designated as a political subdivision of the State of Arizona and incorporated with the approval of the Arizona Finance Authority under the laws of the State of Arizona (the “Issuer”) proposes to issue its Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) pursuant to the Industrial Development Financing Act, Title 35, Chapter 5, Articles 1 through 5 of the Arizona Revised Statutes, as amended (the “Act”) in one or more series in an aggregate principal amount of not to exceed Three Hundred Fifty-Five Million Dollars (\$355,000,000) (the “2024 Bonds”); and

WHEREAS, the Issuer previously issued its \$205,790,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) First Tier Series 2019A, \$80,065,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Second Tier Series 2019B, \$37,530,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Third Tier Series 2019C, \$16,000,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Fourth Tier Series 2019D, \$26,635,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) Fifth Tier Series 2019E-1, and \$6,500,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project), Fourth Tier Series 2021D-2 (collectively, the “Prior Bonds”); and

WHEREAS, the Issuer will loan the proceeds of the sale of the 2024 Bonds to Great Lakes Senior Living Communities, LLC, a Delaware single member limited liability company, an affiliate, subsidiary or a to-be-formed limited liability company related thereto (the “Borrower”) and the proceeds will be used to finance all or a portion of certain projects, consisting of: (i) refinancing and refunding the Prior Bonds; (ii) financing or refinancing the costs of improvement, equipping, renovation or other expenditures with respect to certain qualified residential rental

facilities constituting supportive living facilities, including, without limitation, the senior living community known as “Independence Village of White Lake” located at 935 Union Lake Road, White Lake, Michigan, which contains approximately 185 units (the “Independence Village of White Lake Project”); (iii) funding any required reserve funds; (iv) paying capitalized interest on the 2024 Bonds, if any; (iv) funding working capital, if any; and (v) paying costs of issuance of the 2024 Bonds; and

WHEREAS, it is anticipated that all or a substantial portion of the 2024 Bonds will be issued as “qualified 501(c)(3) bonds” pursuant to Section 145 of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, the Independence Village of White Lake Project is located within the Charter Township of White Lake, County of Oakland, Michigan (the “Township”) and not more than \$66,257,650 of the proceeds of the 2024 Bonds are expected to be allocated to the Independence Village of White Lake Project; and

WHEREAS, the 2024 Bonds will be special obligations of the Issuer and will not constitute a debt or pledge of the faith and credit or the taxing power of the Issuer or the Township, and the Board of Directors of the Issuer will adopt a resolution approving the issuance of the 2024 Bonds (the “Issuer Resolution”); and

WHEREAS, Section 147(f) of the Code requires, as a prerequisite to the issuance of the 2024 Bonds, that the Township Board of the Township (the “Board”) approve the issuance of the 2024 Bonds as the “applicable elected representative” of the Township and solely for the purpose of satisfying the host jurisdiction approval requirements of Section 147(f) of the Code; and

WHEREAS, on October 15, 2024, the Township Board held a public hearing on the issuance of the 2024 Bonds following the publication of notice of the public hearing as provided in, and in satisfaction of, the public hearing requirements of the Code and Treasury Regulations thereunder.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan that:

1. **Public Approval.** The Township Board, as the “applicable elected representative” with respect to the Township for purposes of Section 147(f) of the Code, and in reliance on the findings and determinations of the Issuer, as evidenced in the Issuer Resolution, hereby approves the issuance of the 2024 Bonds in an aggregate principal amount not to exceed \$355,000,000, for the purpose of assisting the Borrower in financing and refinancing, among other projects, the costs of the Independence Village of White Lake Project. The foregoing approval is given in accordance with and solely to satisfy the requirement of Section 147(f) of the Code and does not obligate the Township in any way with respect to the Bonds or the Independence Village of White Lake Project.

2. **Legal Requirements.** This resolution does not constitute a finding of the Township Board as to the compliance or noncompliance by the Issuer or the Borrower with respect to any legal requirements imposed upon them in connection with the issuance of the 2024 Bonds.

3. **Compliance with Open Meeting Requirements.** The Township Board finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Township Board, and that all deliberations of the Township Board and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

4. **Effective Date.** This Resolution will take effect and be in force immediately upon its adoption.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Anthony L. Noble, Clerk
White Lake Township

**CHARTER TOWNSHIP OF WHITE LAKE
RESOLUTION #24-057**

APPROVING THE PY2025 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

At a regular meeting of the Township Board of the Charter Township of White Lake, Oakland County, Michigan, held at the Township Annex at 7527 Highland Road on the 15Tth day of October 2024 at 6:30 p.m. with those present/absent being:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CDPP) Program, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participation communities for inclusion in the Action Plan, and

WHEREAS, the Township of White Lake has duly advertised and conducted a public hearing on October 15, 2024, for the purpose of receiving public comments regarding the proposed use of PY2025 Community Development Block Grant funds (CDBG) in the approximate amount of \$46,667.00, and

WHEREAS, at the present time, CDBG funding amounts for PY 2025 are approximate;

WHEREAS, the Township of White Lake found that the following projects meet the federal objective of the CDBG program and are prioritized by the community as high priority need.

Account	Project Name	Amount
731227	Minor Home Repair	\$39,667.00
731712	Public Service (Senior Services)	\$7,000.00

WHEREAS, Oakland County is only allowing 2 projects total for PY 2025 CDBG funds and this is a change from past program years;

WHEREAS, allocations for public service projects are specific (only 15% of the total PY funds can be used for a public service project);

WHEREAS, the Township wishes to prioritize its minor home repair program and senior services public service project (meals on wheels for the Dublin Senior Center);

THEREFORE, BE IT RESOLVED, that the Township’s CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County’s Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Supervisor is hereby authorized to execute all documents, agreements or contracts which result from the application to Oakland County.

VOTING YEA:
VOTING NAY:
ABSTAINING:
ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I, Anthony L. Noble, the duly elected Clerk of White Lake Township in Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a regular meeting held October 15, 2024, at which time a quorum was present.

Anthony L. Noble, Clerk
White Lake Township

**Assessing
Department**

Memo

To: Township Board
From: David Hieber, Assessor
Date: October 15, 2024
Re: Confirmation Resolution #24-056 for Cooley Lake Weed Control and Lake Improvement 2024-2028 SAD

Comments: As you are aware, the Confirmation of the Cooley Lake Weed Control and Lake Improvement 2024-2028 (SAD) requires a public hearing. The public hearing will allow residents the opportunity to express objections, concerns or support to the Township Board. The proposed special assessment district is for 5 years, includes 183 properties.

The special assessment district was established and public hearing scheduled by the Township Board on September 17, 2024. The attached notice of public hearing was mailed to the property owners on 10/03/2024 and published in the 10/01/2024 and 10/08/2024 editions of the Oakland County Legal News.

If you should have any questions or concerns regarding this information, please contact me at (248) 698-3300 ext. 117.

**CHARTER TOWNSHIP OF WHITE LAKE
OAKLAND COUNTY, MICHIGAN
RESOLUTION NO. 24-056**

**RESOLUTION OF THE TOWNSHIP BOARD OF THE
CHARTER TOWNSHIP OF WHITE LAKE
CONFIRMING SPECIAL ASSESSMENT ROLL FOR
THE SPECIAL ASSESSMENT DISTRICT DESIGNATED
*Cooley Lake Weed Control and Lake Improvement 2024-2028***

At the regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan, held in the Township Annex, 7527 Highland Road, in accordance with the Open Meetings Act, Public Act 267 of 1976 as amended, on the **15th day of October, 2024** at 6:30 p.m. with those present and absent being:

PRESENT:

ABSENT:

The following preamble and resolution were offered by **XXXXXX** and seconded by **XXXXXX**.

WHEREAS, the residents on Cooley Lake in White Lake Township desire to enter into a contractual relationship to maintain **Cooley Lake** and the Township Board of the Charter Township of White Lake, Oakland County, Michigan, being desirous to assist in such activity has investigated forming a Special Assessment District against which costs of the maintenance are to be assessed and has tentatively designated a Special Assessment District (“the Project”), and;

WHEREAS, the Special Assessment District for the Project has been determined by the Township and has been designated as **Cooley Lake Weed Control and Lake Improvement 2024-2028**, and;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll, and;

WHEREAS, the Township Supervisor has prepared the proposed Special Assessment Roll and has filed the proposed Special Assessment Roll with the Township Clerk, and;

WHEREAS, the Township Board has scheduled a public hearing on the proposed Special Assessment Roll, and notice of the hearing was properly provided, and;

WHEREAS, after due and legal notice, the Township Board of the Charter Township of White Lake held a public hearing on the **15th day of October, 2024** at 6:30 p.m. at the Township Annex.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the proposed Special Assessment Roll for the **Cooley Lake Weed Control and Lake Improvement 2024-2028** (the “Roll”) with the Township Clerk, and has certified that the Roll was prepared in accordance with the Township Board’s directions and in accordance with the laws of the State of Michigan.
2. In accordance with the provisions of Michigan Public Act 188 of 1954, as amended, and the laws of the State of Michigan, the Township Board of the Charter Township of White Lake hereby confirms the Roll and directs that the assessments made therein shall be collected.
3. The term of the Special Assessment District shall end on December 31, **2028**.
4. The Township Supervisor has hereby, in accordance with Michigan Public Act 188 of 1954, as amended, made a Special Assessment Roll to which has been entered and described all of the parcels of land to be assessed, with the names of the respective owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be that as shown on Exhibit A attached.
5. The first payment shall be due on or before December 1, **2024** as part of the regular Winter Tax Bill. Each subsequent installment shall be due at intervals 12 months from the due date of the second installment as part of the regular Winter Tax Bill.
6. The Township Board acknowledges that the Township Supervisor has filed the proposed Special Assessment Roll for the **Cooley Lake Weed Control and Lake Improvement 2024-2028** Special Assessment District (the “Roll”) with the Township Clerk, and has certified that the Roll was prepared in accordance with the laws of the State of Michigan.
7. In accordance with the provisions of Michigan Public Act 188 of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Roll and directs that the assessment made therein shall be collected.
8. The form and content of the notice published and mailed to property owners in the Special Assessment District by the Township Clerk with respect to the public hearing held on the **15th day of October, 2024** and all actions of Township officials in scheduling such hearing, are hereby approved, ratified and confirmed.
9. In order to appeal the amount of any special assessment, affected owners or parties with an interest must protest the proposed assessment. This may be done by appearing in person at the hearing, having an agent appear at the hearing on behalf of an owner or party in interest or by filing a protest by the hearing date, by letter addressed to the Township Clerk at 7525 Highland Road, White Lake, MI 48383. An owner or party having an interest in the real property affected by the special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the

EXHIBIT A

Cooley Lake Weed Control and Lake Improvement 2024-2028 SAD

Parcel Number	Street Address	2024	2025	2026	2027	2028
Y-12-35-426-068	9015 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-002	9047 OAKWOOD DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-003		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-004	9035 OAKWOOD DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-006		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-013		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-014	1337 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-017	1375 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-018	1345 COOLEY APPROACH	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-020	1335 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-021	1345 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-022	9021 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-023		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-024	9063 OAKWOOD DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-025		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-432-026	1245 PARK DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-35-477-001		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-001	9005 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-002	8997 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-003	8991 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-004	8985 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-005	8979 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-006	8973 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-018	8949 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-302-019	8967 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-005	1165 FAIRVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-006	1173 FAIRVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-007	1181 FAIRVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-008	1185 FAIRVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-009	8944 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-011		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-012		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-016		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-022	1102 HILLCREST DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-025	1174 HILLCREST DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-026	1180 HILLCREST DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00

Y-12-36-327-018	8719 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-021	8649 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-022	8635 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-023	8619 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-026	8593 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-027	8589 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-028	8581 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-029	8577 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-030	8571 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-031	8569 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-032	8565 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-033	8561 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-034	8557 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-035	8553 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-036	8549 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-037	8537 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-038	8533 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-039	8529 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-044	8705 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-045	8699 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-047	8665 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-048	8675 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-050	8693 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-051	8687 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-052	8599 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-053	8763 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-055	8501 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-056	8521 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-057	8511 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-327-058	8773 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-002	9024 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-003	9020 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-007	8966 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-008	8944 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-009	8940 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-011	8932 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-012		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-013	8916 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-014	8908 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-015	8900 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00

Y-12-36-351-016	8892 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-019	8868 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-020	8858 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-021	8856 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-022	8852 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-023	8848 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-027	8884 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-028	9018 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-030	9010 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-031	9000 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-004	8798 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-005	8794 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-006	8790 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-007	8786 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-008	8776 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-009	8758 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-010	8750 COOLEY LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-015	8822 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-017	8806 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-018	8816 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-376-019	8810 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-377-002	8518 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-377-003	8512 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-001	8495 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-002	8491 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-003	8481 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-006	8467 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-007	8453 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-008	8447 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-009	8441 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-010	8431 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-013	8395 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-015	8325 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-016	8315 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-017	8301 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-018	8281 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-020	8241 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-021	1386 UNION LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-022	8421 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-023	8479 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00

Y-12-36-452-024	8271 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-452-025	8261 COOLEY BEACH DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-001		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-002	8500 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-003	8492 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-004	8484 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-005	8476 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-009	8436 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-010	8428 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-011	8420 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-012	8414 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-013	8406 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-014	8400 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-015	8322 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-016	8316 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-017	8306 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-018	8298 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-019	8290 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-020	8282 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-022	8468 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-453-023	8454 CASCADE ST	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-454-001		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-454-002	1490 UNION LAKE RD	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-033		\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-303-034	1159 FAIRVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-036	8840 CHARBANE AVE	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00
Y-12-36-351-037	8807 LAKEVIEW DR	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00

EXHIBIT B

**WHITE LAKE TOWNSHIP
INTER-OFFICE MEMORANDUM
COMMUNITY DEVELOPMENT DEPARTMENT**

DATE: October 7, 2024
TO: Rik Kowall, Supervisor
Township Board of Trustees
FROM: Sean O’Neil, AICP
Community Development Director

**SUBJECT: Culver’s
Planned development agreement approval**
The property is described as parcel number 12-20-276-035, located on the north side of Highland Road (M-59) and west of Bogie Lake Road, with a project area on the parcel consisting of approximately 1.69 acres, currently zoned (PB) Planned Business District.

The above request is now ready for Township Board Consideration. The Planning Commission considered the matter at their regular meeting on October 3, 2024, when the **Planning Commission recommended approval** of the planned development agreement. The request is now ready to be considered by the Township Board.

- Please find enclosed the following related documents:
- Draft minutes from the Planning Commission meeting held on October 3, 2024.
 - Planned development agreement prepared by Lisa Hamameh, Township Attorney.

Please place this matter on the next available Township Board agenda. Do not hesitate to contact me should you require additional information.

**WHITE LAKE TOWNSHIP
PLANNING COMMISSION
OCTOBER 3, 2024**

CALL TO ORDER

Chairperson Seward called the meeting to order at 6:30 P.M. He then led the Pledge of Allegiance.

ROLL CALL

Present:

- T. Joseph Seward, Chairperson
- Merrie Carlock, Vice Chairperson
- Mona Sevic
- Pete Meagher
- Matt Slicker
- Steve Anderson

Absent:

- Debby Dehart
- Robert Seeley
- Scott Ruggles, Township Board Liaison

Others:

- Sean O’Neil, Community Development Director
- Lisa Hamameh, Township Attorney
- Michael Leuffgen, DLZ
- Hannah Kennedy-Galley, Recording Secretary

APPROVAL OF AGENDA

MOTION by Commissioner Carlock, seconded by Commissioner Meagher to approve the agenda as presented. The motion carried with a voice vote: (6 yes votes).

APPROVAL OF MINUTES

- A. September 5, 2024

MOTION by Commissioner Anderson, seconded by Commissioner Sevic to approve the minutes as presented. The motion carried with a voice vote: (6 yes votes).

CALL TO THE PUBLIC (FOR ITEMS NOT ON THE AGENDA)

Evan Whipple, 6450 Teluride, wanted to know when Elizabeth Lake Road would open. Director O’Neil said the road should be open by November.

PUBLIC HEARING

None.

CONTINUING BUSINESS

None.

NEW BUSINESS

A. Culver's

Property described as parcel number 12-20-276-035, located on the north side of Highland Road (M-59) and west of Bogie Lake Road, with a project area on the parcel consisting of approximately 1.69 acres, currently zoned (PB) Planned Business District.

Request: 1) **Final site plan approval**

2) **PDA approval recommendation**

Applicant: Katie Schmitt

Director O'Neil gave a brief review of the applicant's request. He noted that the Township Attorney, Ms. Hamameh, will draft the planned development agreements going forward. The site is shovel-ready, and staff is comfortable approving the site plan subject to the remaining outstanding comments being addressed.

Mr. Leuffgen summarized his review letter. His ultimate recommendation is approval of the final site plan contingent on the few remaining items being addressed. An on-site stormwater maintenance management agreement and easement will be requested by the Township.

Commissioner Meagher asked Mr. Leuffgen about the remaining outstanding comments. Mr. Leuffgen said a response letter from the applicant helps streamline the review, and the outstanding comments are minor.

Director O'Neil said building material samples were available this evening.

Raymond Embach, AMAG, architect, said the exterior building samples were brick, thin stone, and efface paint samples. He wanted to request a change to the building materials from thin brick to hardy board siding due to the costly price of the thin brick. He said the hardy board would be an equal exchange for the thin brick in terms of quality.

Commissioner Anderson asked if other Culver's that have the hardy board siding. Mr. Embach said the restaurants in Waterford and Fenton have the hardy board siding.

Commissioner Anderson expressed his desire to keep the brick over the hardy board. He said the Planning Commission valued the cost-saving effort, but the request was last minute.

Director O'Neil suggested mixing and matching materials so the brick would be front-facing, and the hardy board would be out of plain sight.

Commissioner Slicker added that the west and north sides of the building probably weren't visible.

Commissioner Seward was in favor of the brick, as was Commissioner Carlock.

Commissioner Anderson asked Director O'Neil about the signage. Director O'Neil said the proposed signage was compliant and would be included in the PDA's exhibit B. Meijer would not allow a monument sign.

Attorney Hamameh briefly went over the development agreement. She wanted to confirm a record of the community impact statement being waived. Commissioner Anderson said he remembered a discussion regarding a \$10,000.00 contribution toward the Corridor Improvement Authority instead of a sidewalk as a community benefit.

Director O'Neil added that the CIA plan includes sidewalk connection projects, and the funds could go toward a more meaningful pathway connection.

Bob Hoffman, 2521 Rose Center Road, said the hardy siding will look traditional and match more with Meijer's architecture.

MOTION by Commissioner Anderson, seconded by Commissioner Carlock, to approve the final site plan for Culver's, identified as parcel number 12-20-276-035, subject to addressing staff and consultant comments, and for the exterior thin brick to remain as shown in the plan.

(Slicker/yes, Sevic/yes, Anderson/yes, Seward/yes, Carlock/yes, Meagher/yes).

MOTION by Commissioner Meagher, seconded by Commissioner Anderson, to recommend the Township Board approve Culver's planned development agreement as amended based on the discussion this evening. The motion carried with a voice vote: (6 yes votes).

OTHER BUSINESS

None.

LIAISON'S REPORT

Commissioner Carlock stated Trunk or Treat is October 19, 2024, at Fisk Farm from 6-8 P.M. October 6, 2024, is the Harvest Happenings at Hess Hathaway Park in Waterford. The Phase 1 work at Stanley Park will be re-bid due to the contractor failing to perform.

PLANNING CONSULTANT'S REPORT

None.

DIRECTOR'S REPORT

There has been no activity from Panera or Black Rock. A site plan for River Caddis is under review. The property at the corner of Elizabeth Lake Road and M-59 will be applying for a rezoning request soon.

There is site work underway at the Civic Center property. The Township Board accepted the Capital Improvement Plan.

COMMUNICATIONS

None.

NEXT MEETING DATE: October 17, 2024

ADJOURNMENT

MOTION by Commissioner Anderson, seconded by Commissioner Carlock, to adjourn at 7:22 P.M. The motion carried with a voice vote: (6 yes votes).

DRAFT

PLANNED BUSINESS DEVELOPMENT AGREEMENT
CULVER'S

THIS PLANNED BUSINESS DEVELOPMENT AGREEMENT (the "Agreement"), dated _____, 2024, is made and entered into by and between the **CHARTER TOWNSHIP OF WHITE LAKE**, a Michigan municipal corporation, having the address of 7525 Highland Road, White Lake, Michigan 48383, hereinafter referred to as and called the "Township", and **BLUEPOINT MANAGEMENT, LLC**, a Michigan limited liability company, whose address is 7734 Somerhill Lane, Clarkston, Michigan 48348 ("Culver's").

RECITALS:

A. Culver's is the fee owner of the real property in White Lake Township, Michigan, which is more particularly described on **Exhibit A**, attached hereto and made a part hereof (hereinafter referred to as the "Property").

B. The Property is zoned PB, Planned Business District, and is currently master planned Commercial Corridor and is located within the White Lake Township Corridor Improvement Authority District.

C. This Planned Business Development consists of 1.69 acres of real property as described on Exhibit A. The Property is a vacant outlot located north of M-59, west of Bogie Lake Road, and southeast of Meijer.

D. Culver's has applied to the Township to develop the Property as a 4,085 sq. ft restaurant, including an outdoor seating area and a drive-through, using the Planned Business Development (PBD) process under the Township's Zoning Ordinance (the "Development").

E. The Planning Commission recommended approval with conditions of the Preliminary Site Plan dated March 18, 2024 at its May 2, 2024 Planning Commission Meeting, after having held a public hearing on that date.

F. On May 21, 2024, the Township Board considered and approved the Preliminary Site Plan dated March 18, 2024.

G. A revised Site Plan, dated September 5, 2024, was submitted consistent with Planning Commission's recommendation and Township Board's approval, which is attached hereto as **Exhibit B** and referred to as the "PBD Plan." All references in this Agreement to the PBD Plan shall be deemed to refer to the revised Site Plan attached hereto as **Exhibit B**.

H. The Township considered and relied upon the representations by Culver's of certain public benefits of the Culver's PBD, which benefits were summarized in Culver's Written Statement dated March 18, 2024.

I. Culver's has represented to the Township its objective to be achieved by the Development is to provide a desired service to the community at a convenient location.

J. Culver's has represented to the Township that it has no intention to sell or lease the Development (except for a related-party lease that may be entered into between Culver's and an affiliate that will operate the business on the Property).

K. The Township desires to ensure that the real property that is depicted on the PBD Plan is developed in accordance with, and used for the purposes permitted by the approved PBD Plan, the related documents and undertakings of Culver's, and all applicable laws, ordinances, regulations, and standards; and Culver's desires to proceed with obtaining engineering division approval of the proposed site plan and the issuance of permits required to develop the Property in accordance with the approved PBD Plan.

NOW, THEREFORE, it is hereby agreed as follows:

1. The Township has granted its approval of the PBD Plan and this Agreement under the Planned Development Approval Process of Section 6.7 of the Township's Zoning Ordinance, which approval is subject to the terms and conditions of this Agreement. The parties agree and acknowledge that the Property shall be developed only in accordance with:

- a. all applicable provisions of the White Lake Township Code of Ordinances, including (without limitation) Section 6.7 of the Zoning Ordinance relating to Planned Developments;
- b. the PBD Plan, as such PBD Plan was approved by the Planning Commission on , October 3, 2024, which PBD Plan shall also constitute the approved final site plan, landscape and tree preservation plan for the Development, because Culver's chose to submit the PBD Plan in sufficient detail so as to allow the PBD Plan to act as the final site plan, landscape plan and tree preservation plan for the Development;
- c. engineering construction plan review and approval by the Township's Engineering Consultant, which plans shall be submitted by Culver's in accordance with all applicable laws, ordinances, regulations and standards; and
- d. this Agreement.

The items listed in 1.a. through d. above are referred to in this Agreement as the "PBD Documents."

2. The permitted use of the Property shall be those permitted in the PB, Planned Business District.

3. The Township's approval of the PBD Documents, and the use of the Property and any development thereof, are subject to compliance with this Agreement and the following conditions:

- a. Submission by Culver's of engineering construction plans and approval by the Township's Engineering Consultant. Such plans shall comply with all applicable ordinances, standards, rules, regulations, and requirements of the Township as determined by the Engineering Consultant, including without limitation its comments in the September 24, 2024 correspondence to the Community Development Director relating to the PBD Plan.
- b. The requirements of the Township as determined by the Planning Consultant, including without limitation its comments in the September 19, 2024 letter report issued by Mr. Matteo Passalacqua, of Carlisle Wortman Associates, Inc., the Township's Planning Consultant, relating to the PBD Plan.
- c. Conditions imposed on the Development by the Planning Commission during site plan review, including the hours of operation for the outdoor seating area (limited to 10:00 a.m. to 11:00 p.m.), conditions recommended by the Township's Planning Consultant and Engineer and any other staff, and any other reasonable conditions, which may be subsequently imposed on the site plan, landscape plan, and engineering plans that are not contrary to this Agreement and the approved PBD Plan.
- d. All improvements shown on the PBD Plan and PBD Documents completed at Culver's sole cost and expense, in accordance with applicable ordinances, rules, standards and regulations.
- e. The only deviations from otherwise applicable Township ordinances ~~that shall be permitted are those deviations described below:~~ is a partial waiver of Section 6.7.C.i, which requires the sidewalk be extended along the entire Bogie Lake Road frontage. A _____ portion of the sidewalk extension along the Bogie Lake Road frontage, as depicted on the PBD Plan, is not required due to its significant grade change in that area.
- f. Culver's shall ensure that the proposed use on the Property shall not exceed the performance criteria found in the Township's Zoning Ordinance, Section 4.47.
- g. Prior to commencement of construction of the Development, Culver's will contribute the sum of \$10,000.00 to the Corridor Improvement Authority (CIA) to benefit its Development, which is located within the CIA District, and the community. The contribution is provided to the CIA in lieu of the sidewalk extension as described in Section 3.e., above. The CIA plan includes sidewalk and pathway construction.
- h. Architectural style, elevation features and materials must be consistent with Culver's representations to the Planning Commission at its Planning Commission Meeting on _____, October 3, 2024, and in accordance with the PBD Plan.

- i. The proposed development schedule for the development of the Property is attached as **Exhibit C**, which may be modified by Culver's as necessary or appropriate, with the Township's consent.
- j. The Traffic Impact Study was waived by the Community Development Director, in accordance with Section 6.3 of the Zoning Ordinance.
- k. ~~[unless waived]—The Community Impact Study Statement was waived by the Planning Commission at its October 3, 2024 meeting prepared by _____, dated _____, is incorporated by reference into this Agreement. Culver's acknowledges the reliance by the Township on this study in the approval of the PBD Plan.~~

4. The Zoning Board of Appeals shall have no jurisdiction over the Property or the application of this Agreement.

5. Except for deviations specifically approved by the Township under this Agreement, if any, and the approved PBD Plan, the Township Code of Ordinances, Zoning Ordinance and all applicable regulations of the Township shall apply to the Property, and any violation of such Codes, Ordinances and regulations by Culver's, its successors or assigns, or occupant of the Property shall be deemed a breach of this Agreement, as well as a violation of the Township Code or Ordinance.

6. (a) Any breach of this Agreement shall constitute a nuisance *per se* which shall be abated. The parties therefore agree that, in the event of a breach of this Agreement by Culver's, which is not cured in accordance with this Agreement, the Township, in addition to any other relief to which it may be entitled at law or in equity, shall be entitled under this Agreement to an order of a court of competent jurisdiction providing for relief in the form of injunctive relief or specific performance requiring abatement of the nuisance *per se*.

(b) In the event of a breach of this Agreement, the Township may notify Culver's of the occurrence of the breach and issue a written notice requiring the breach be cured within thirty (30) days; provided, however, that if the breach, by its nature, cannot be cured within thirty (30) days, Culver's shall not be in the breach hereunder if Culver's commences the cure within the thirty (30) day period and diligently pursues the cure to completion. Failure to comply with such notice shall, in addition to the remedy provided in subsection (c) below and any other relief to which the Township may be entitled in equity or at law, render Culver's liable to the Township in any suit for enforcement for actual costs incurred by the Township including, but not limited to, reasonable attorneys' fees, expert witness fees and the like.

(c) In addition to the above described remedies, in the event the breach is due to a failure to maintain the Property in a first class condition, using commercially reasonable standards consistent with the PBD plan and this Agreement, and the Township provided the notice described in subsection (b), above, which notice sets forth the date, time and place of a hearing before the Township Board for the purpose of allowing Culver's to be heard as to why the Township should not proceed to perform the maintenance which has not been undertaken. In that hearing, the time for curing such deficiencies and the hearing itself may be extended. If, following the hearing,

the Township Board shall determine that the deficiency has not been cured within the time specified at the hearing, then upon five (5) days written notice to Culver's, the Township shall thereupon have the power and authority, but not the obligation, to enter upon the Property or cause its agents or contractors to enter upon the Property to cure such deficiency as reasonably found by the Township to be appropriate and/or necessary, in a manner so as to reasonably minimize any interference with the business operations on the Property and the cost and expense of such curative action, including the cost of notices by the Township and reasonable legal, planning, and engineering fees and costs incurred by the Township, shall be paid by Culver's. Such amount shall constitute a lien on the Property and the Township may require such costs and expenses to be paid prior to the commencement of work. If such costs and expenses have not been paid within sixty (60) days of a billing to Culver's, all unpaid amounts may be a) placed on a delinquent tax roll of the Township as to the Property and shall accrue interest and penalties and shall be collected as and shall be deemed delinquent real property taxes according to the laws made and provided for the collection of delinquent real property taxes in the discretion of the Township; or b) assessed against Culver's and collected as a special assessment on the next annual Township tax roll; or c) collected by use of the applicable provisions of Michigan law providing for foreclosure by advertisement, Culver's having specifically granted the Township the required power of sale to do so; or d) collected by suit against the Owner. If suit is initiated, the Owner shall pay all the Township's legal fees and costs. The selection of remedy shall be at the sole option of the Township, and election of one remedy shall not waive the use of any other remedy

7. This Agreement may not be amended except in writing signed by the parties and recorded in the same manner as this Agreement.

8. The parties understand and agree that if any part, term, or provision of this Agreement is held by a court of competent jurisdiction, and as a final enforceable judgment, to be illegal or in conflict with any law of the State of Michigan or the United States, the validity of the remaining portions or provisions of this Agreement shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term, or provisions held to be invalid.

9. This Agreement shall be governed by the laws of the State of Michigan, both as to interpretation and performance. In the event of any litigation relating to this Agreement or the PBD, the parties consent to the venue in and to the exclusive jurisdiction of the courts of and in the State of Michigan, including the federal courts.

10. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. A delay in enforcement of any provision of this Agreement shall not be construed as a waiver or estoppel of the Township's right to eventually enforce, or take action to enforce, the terms of this Agreement. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, all remedies afforded in this Agreement are in addition to every other remedy provided by law.

11. The signers of this Agreement warrant and represent that they have the authority to sign this Agreement on behalf of their respective principals and the authority to bind each party to this Agreement according to its terms. Further, each of the parties represent that the execution of this Agreement has been duly authorized and is binding on such parties.

12. This Agreement shall run with the land described herein as the Property and bind the parties, their heirs, successors, and assigns. This Agreement shall be recorded in the Oakland County Register of Deeds by the Township. The parties acknowledge that the Property is subject to changes in ownership and/or control at any time, but that heirs, successors, and assigns shall take their interest subject to the terms of this Agreement. All references to "Culver's" in this Agreement shall also include its heirs, successors, and assigns.

13. (a) Culver's has negotiated with the Township the terms of the PBD Documents, including this Agreement, and such documentation represents the product of the joint efforts and mutual agreements of Culver's and the Township.

(b) The parties agree that this Agreement and its terms, conditions, and requirements are lawful and consistent with the intent and provisions of local ordinances, state and federal law, and the Constitutions of the State of Michigan and the United States of America. Culver's has offered and agreed to proceed with the undertakings and obligations as set forth in this Agreement in order to protect the public health, safety, and welfare and provide material advantages and development options for Culver's, all of which undertakings and obligations the parties agree are necessary in order to ensure public health, safety, and welfare, to ensure compatibility with adjacent uses of land, to promote use of the Property in a socially, environmentally, and economically desirable manner, and to achieve other reasonable and legitimate objectives of the parties, as authorized under applicable Township codes and ordinances and the Michigan Zoning Enabling Act, MCL 125.3101, *et seq.*, as amended. It is also agreed and acknowledged that the terms, conditions, obligations, and requirements of this Agreement are clearly and substantially related to the burdens to be created by the development and use of the Property under the approved PBD, and are, without exception, clearly and substantially related to the Township's legitimate interests in protecting the public health, safety and general welfare. Furthermore, Culver's fully accepts and agrees to the final terms, conditions, requirements and obligations of the PBD Documents, and Culver's shall not be permitted in the future to claim that the effect of the PBD Documents results in an unreasonable limitation upon uses of all or any portion of the property described in attached Exhibit A, or claim that enforcement of the PBD Documents causes an inverse condemnation, other condemnation or taking of all or any portion of the property described in attached Exhibit A.

14. Culver's acknowledges that, at the time of the execution of this Agreement, Culver's has not yet obtained engineering approvals for the development of the Property. Culver's acknowledges that the Township's Engineering Consultant may impose additional conditions other than those contained in this Agreement during their plan reviews and approvals as authorized by law; provided, however, that such conditions shall not be inconsistent with the PBD Plan or PBD Documents and shall not change or eliminate any development right authorized thereby. The plans approved by the Engineering Consultant and any conditions imposed thereby, shall be incorporated into and made a part of this Agreement automatically upon issuance of the Engineering Consultant's approval of same and without the necessity of amending this Agreement, and shall be enforceable against Culver's in the event it proceeds with the development of the Property.

15. It is understood that construction of some of the improvements included in the PBD Documents may require the approval of other governmental agencies.

16. None of the terms or provisions of this Agreement shall be deemed to create a partnership or joint venture between the Developer and the Township.

17. The recitals contained in this Agreement and all exhibits attached to this Agreement and referred to herein shall for all purposes be deemed to be incorporated in this Agreement by this reference and made a part of this Agreement.

18. This Agreement, together with the PBD Documents, are intended as the complete integration of all understandings between the parties related to the subject matter herein. No prior contemporaneous addition, deletion, or other amendment shall have any force or effect whatsoever, unless embodied herein in writing. No subsequent notation, renewal, addition, deletion or other amendment shall have any force or effect unless embodied in a written amendatory or other agreement executed by the parties required herein, other than additional conditions, which may be attached to site plan approvals as stated in Section 14 above.

19. The parties intend that this Agreement shall create no third-party beneficiary interest except for an assignment pursuant to this Agreement. The parties are not presently aware of any actions by them or any of their authorized representatives that would form the basis for interpretation construing a different intent and in any event expressly disclaim any such acts or actions, particularly in view of the integration of this Agreement.

20. Where there is a question with regard to applicable regulations for a particular aspect of the development, or with regard to clarification, interpretation, or definition of terms or regulations, and there are no apparent express provisions of the PBD Documents which apply, the Township Council, in the reasonable exercise of its discretion, shall determine the regulations of the Township's Zoning Ordinance, as that Ordinance may have been amended, or other Township Ordinances that shall be applicable, provided that such determination is not inconsistent with the nature and intent of this Agreement and the PBD Documents. In the event of a conflict or inconsistency between two or more provisions of the PBD Documents, the more restrictive provision, as determined in the reasonable discretion of the Township Council, shall apply. In the event there exists any conflict between this Agreement and the PBD Plans and current and future Township Zoning Ordinance provisions, this Agreement and the PBD Plan shall apply.

[Signatures on Next Page]

IN WITNESS WHEREOF, the parties hereto have set their hands on the day and year set forth with the notarization of their signatures.

CULVER’S:

BLUEPOINT MANAGEMENT, LLC, a Michigan limited liability company

By:
Its:

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

On this ____ day of _____, 2024, before me personally appeared _____, the _____ of Bluepoint Management, LLC, a Michigan limited liability company, who acknowledged that he/she signed this agreement on behalf of said company.

Notary Public
Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires: _____

TOWNSHIP:

CHARTER TOWNSHIP OF WHITE LAKE, a Michigan municipal corporation

By: Rik Kowall
Its: Township Supervisor

By: Anthony Noble
Its: Township Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

On this ____ day of _____, 2024, before me personally appeared Rik Kowall, the Township Supervisor, and Anthony Noble, the Township Clerk, who acknowledged that they signed and attested to this Agreement on behalf of the Township of White Lake.

Notary Public
Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires: _____

- Exhibits:
A –Property Legal Description
B – PBD Plans
C – Development Schedule

DRAFT

Drafted Jointly By:
Lisa J. Hamameh, Esq.
Rosati Schultz Joppich & Amtsbuechler, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331-3550

When Recorded, Return To:
Township Clerk
Township of White Lake
7525 Highland Road
White Lake, MI 48383

and

Brandon Muller, Esq.
Clark Hill
220 Park Street, Suite 200
Birmingham, MI 48009-3477

DRAFT

EXHIBIT A

PROPERTY LEGAL DESCRIPTION

DRAFT

EXHIBIT B

PBD PLANS

DRAFT

Exhibit C

Development Schedule

DRAFT

AGREEMENT FOR CHEMICAL TREATMENT FOR COOLEY LAKE

This is a Contract Agreement (the “AGREEMENT”), by and between the CHARTER TOWNSHIP OF WHITE LAKE, a Michigan Municipal Corporation, whose address is 7525 Highland Road, White Lake, Michigan 48386, hereinafter referred to as the “TOWNSHIP”, and AQUA-WEED CONTROL, INC, a corporation authorized to do business in the State of Michigan, whose address is 414 Hadley Street, Holly, Michigan 48442, hereinafter referred to as “CONTRACTOR”.

SCOPE OF WORK

1. CONTRACTOR shall be responsible for aquatic weed and algae control treatments on Cooley Lake, located in White Lake Township, Oakland County, State of Michigan. CONTRACTOR shall comply with the Scope of Work including the Treatment Plan as generally set forth in CONTRACTOR’s Contract for Treatment – 2025 – 2029, which shall hereinafter serve as CONTRACTOR’s proposal, attached hereto as Exhibit “A”, and in accordance with this Agreement.

CONSIDERATION

2. CONTRACTOR shall receive from TOWNSHIP as consideration for the services as contemplated in this Agreement, an amount not to exceed Twenty Thousand Dollars (\$20,000.00) for the first year; an amount not to exceed Twenty Thousand Dollars (\$20,000.00) for the second year; an amount not to exceed Twenty Thousand Five Hundred Dollars (\$20,500.00) for the third year; an amount not to exceed Twenty Thousand Five Hundred Dollars (\$20,500.00) for the fourth year; and an amount not to exceed Twenty One Thousand Dollars (\$21,000.00) for the fifth year, for the completion of the Scope of Work as set forth above. On an annual basis, once this Scope of Work has been satisfactorily completed, then payments shall be made.

TERM OF AGREEMENT

3. The term of this Agreement shall be for five (5) years commencing the treatment year of 2025. However, this Agreement may be terminated without cause, by any party hereto, at any time upon written notice to the other party. In the event this Agreement is terminated, pro-rated compensation will be paid to the CONTRACTOR for services performed to the date of termination.

CONTRACT DOCUMENTS

4. The documents which form the basis for this contractual understanding between TOWNSHIP and CONTRACTOR are as follows:

- A. This Agreement; and
- B. Contract for Treatment – 2025 – 2029, which shall hereinafter serve as CONTRACTOR’s proposal, attached hereto as Exhibit “A” and incorporated herein by reference; and
- C. Insurance Requirements, attached hereto as Exhibit “B” and incorporated herein by reference.

STANDARD OF PERFORMANCE

5. CONTRACTOR does hereby agree to engage in the work as described herein and perform same in a manner to be commonly expected of someone performing the services as generally described below and herein.

INSURANCE

6. Notwithstanding the insurance provision in the Proposal, attached as Exhibit A, CONTRACTOR is agreeing to assume the responsibility for the job as described above and herein, and shall maintain at a minimum the insurance coverages as described in attached Exhibit B, at no additional charge to the Township.

GENERAL TERMS AND CONDITIONS

7. Indemnification by the CONTRACTOR: The CONTRACTOR shall indemnify, protect and hold the TOWNSHIP, its employees and agents harmless from and against all liability, claims, demands, losses, damages, costs, or expenses (including attorney fees) or other liability or loss, including, accidents, injury, death, or damages to any person or property, related in any way to the performance of this Agreement that result from accidental acts, negligent acts, errors or omissions, or the willful misconduct of the CONTRACTOR’S personnel or equipment. This provision shall survive the termination of this Agreement.

8. Independent Contractor. The CONTRACTOR acknowledges and agrees that it is an independent contractor and is not an employee of the TOWNSHIP. As such, the CONTRACTOR shall not be entitled to participate in any fringe benefit programs adopted by the TOWNSHIP, nor

will the CONTRACTOR be reimbursed for any expenses incurred. The CONTRACTOR shall be responsible for paying all of its own taxes on monies received for providing services under this Agreement. The CONTRACTOR shall furnish all labor, materials, and equipment necessary to perform the Scope of Work as set forth above.

9. Modifications. Any modifications to this Agreement or additional obligations assumed by either party in connection with this Agreement, shall be binding only if evidenced in writing, and signed by each party or an authorized representative of each party.

10. Authority to Contract. Each party warrants and represents that it has authority to enter into this Agreement.

11. Survival. These conditions shall survive the completion of the CONTRACTOR'S services on this project and the termination of services for any cause.

12. Governing Law. The parties consent to the jurisdiction of Oakland County, State of Michigan.

13. Severability. If any provision of this Agreement is deemed to be invalid, it shall not affect the other remaining valid provisions hereof.

14. Notices. Any notices to be sent to either party are to be sent to those addresses as set forth below:

If notice is sent to Contractor:

Aqua-Weed Control, Inc.
Attn:
414 Hadley Street
Holly, MI 48442

If notice is sent to the Township:

White Lake Township
Attn: Rik Kowall, Supervisor
7525 Highland Road
White Lake, MI 48383

With a Copy To:

White Lake Township Assessor, Dave Hieber dhieber@whitelaketwp.com

15. Assignability. CONTRACTOR shall not subcontract or assign any portion of any right

or obligation under this Agreement without prior written consent of the TOWNSHIP.

16. Conflict of Documents. Any conflict between the terms of this Agreement and the CONTRACTOR's proposal, attached as Exhibit A, the terms of this Agreement shall prevail.

17. Anti-Discrimination. The CONTRACTOR shall comply with all state and federal Anti-discrimination laws and shall use the leased premises in a nondiscriminatory manner to the end that no person, on the ground of race, color, religion, sex, age, handicap, disability, or national origin, shall be excluded from using the facilities or obtaining the services provided thereon, or otherwise be subjected to discrimination under any program or activities provided thereon.

18. No Joint Venture. Nothing contained in the contract documents will make, or will be construed to make, the parties hereto partners or joint venturers with each other. Neither will anything in this Agreement render, or be construed to render, either of the parties hereto liable to any third party for the debts or obligations of the other party hereto.

19. Failure of TOWNSHIP to Insist on Compliance. The failure of TOWNSHIP to insist, in any one or more instances, upon strict performance of any of the terms, covenants, or conditions of the contract documents, shall not be construed as a waiver or relinquishment of the rights of TOWNSHIP to insist on the future performance of any such terms covenants, or conditions, but the obligations of the CONTRACTOR with respect to such future performance shall continue in full force and effect.

[Remainder of page intentionally left blank – signatures on following page.]

CHARTER TOWNSHIP OF WHITE LAKE

Dated:

By: Rik Kowall
Its: Supervisor

AQUA-WEED CONTROL, INC:

Dated:

By: _____
Its: _____

EXHIBIT A



• Aquatic Plant Control • Product Sales • Water Quality Testing • Fountains • Aeration
414 Hadley Street, Holly, MI 48442 (248) 634-8388 www.aquaweed.com

July 18, 2024

Cooley Lake
C/o Wendy Salow
8932 Cooley Lake Rd
White Lake, MI 48386

wendy.salow@nokia.com
248-425-9814

For: Cooley Lake

Thank you for contacting Aqua-Weed Control Inc. regarding control of the nuisance weeds and algae at Cooley Lake, Oakland County.

Aqua-Weed Control Inc. is one of the largest companies in Michigan specializing in aquatic weed and algae control in lakes and ponds. Aqua-Weed Control also offers water quality testing and "do it yourself" weed and algae control products including "Muck-Destroyer", our own private labeled easy to apply muck reduction product. Please see the enclosed brochure for additional information about the products and services we offer or visit www.aquaweed.com.

Please find enclosed the contract, an invoice for the required permit fee, and the permit authorization form.

We will apply for your permit with the Department of Environment, Great Lakes, and Energy (EGLE) as soon as the above listed items are returned to us. It is ideal to apply for permits as early as possible so that your initial treatment is not delayed waiting for permit processing. The EGLE may take up to 6 weeks to process your permit application so timely filing is important.

The purpose of the permit authorization form is to document your statement to the EGLE that you have obtained the proper permissions to authorize Aqua-Weed Control to treat your water body.

Details of the proposed treatments including pricing are listed on the contract. Treatments are conducted per your request.

Aqua-Weed Control guarantees at least 90% control of the target plants and will re-treat the area at no additional charge if that level of control is not achieved! Additionally, we do not charge for lake surveys related to treatment planning or to attend your lake group meetings when requested.

Posting of Treatment Areas:

To better inform the lake residents, we will pre-post, at least 24 hours, before each application requiring a water use restriction. Postings of shoreline treatment areas will be conducted according to EGLE regulations. Signs will be posted on bamboo lawn stakes. The removal of posting signs after the restrictions have expired is the responsibility of the homeowner.

Please find enclosed a copy of the "Lake Treatment Notice". This notice lists the products that we use and the water use restrictions associated with these products. Please copy and distribute this notice to each water body resident one time each spring as legally required, that is, at least 7 days before our first treatment yet not more than 45 days. This can be done via newsletter or e-mail. Please let us know if you require help with this distribution.

Also enclosed is a copy of the "Risk Benefit Statement" for your information and file and other information about Aqua-Weed Control Inc.

The herbicides and algaecides that we use are registered for use in Michigan waters by the EPA, Michigan Department of Agriculture, and then permitted by the Department of Environment, Great Lakes, and Energy.

Upon your request, we will have our insurance agent send you a Certificate of Insurance for both our general liability and workers compensation insurance.

Please call if you have any questions.

Sincerely,

Blake Cuthbert, MBA
Lake Manager



• Aquatic Plant Control • Product Sales • Water Quality Testing • Fountains • Aeration
 CONTROL INC. 414 Hadley Street, Holly, MI 48442 (248) 634-8388 www.aquaweed.com

CONTRACT FOR TREATMENT – 2025 - 2029

Cooley Lake, Oakland County, Lake = 88 s/a Treatment area = Up to 72 s/a

Cooley Lake
 C/o Wendy Salow
 8932 Cooley Lake Rd
 White Lake, MI 48386

wendy.salow@nokia.com
 248-425-9814

White Lake Township, defined as the water body property owners group (WBPOG) and as represented by the undersigned agrees to the following season treatment program and/or contract. The WBPOG is free to alter or change the treatment plan and/or contract because of the uncertainties of weather and weed growth. These changes will be discussed by the WBPOG and Aqua Weed Control and can result in a new agreement both in scope of service and cost. At any time the WBPOG may cancel this agreement by paying for all services provided to that date and informing Aqua-Weed Control of the cancellation.

Treatment Plan File for your EGLE permit during the Fall/Winter after receipt of the required paperwork and permit fee.

Treat as requested by WBPOG representative. *Please call to schedule treatment and or lake survey.* Treatments are conducted as agreed upon and approved by the authorized homeowner representative. Typically, treatment for nuisance vegetation is required 3 times per summer: Typical treatment schedule below:

- 1x late May for weed and algae control.
- 2x late June for weed and algae control.
- 3x late July for weed and algae control.

Primary target plants are exolic species such as Eurasian Water Milfoil and Curly-Leaf pondweed. Treat for targeted plants using current best management practices. Nuisance milfoils aggressively treated using systemic herbicides such as 2,4-D and/or Triclopyr or contact herbicides. Nuisance pondweeds and algae controlled as permitted by the EGLE using contact herbicides and algaecides. Treatment for lilies and other emergent plants as permitted, 40' x 40' near docks and beaches plus boat paths, using systemic herbicides and/or Clipper. Permit amendments may be required to treat native plants which EGLE may or may not approve. Targeted plant control effects expected 3 weeks post treatment.

Products are applied via surface and subsurface injection and/or granular application equipment. Aqua-Weed Control employs a large fleet of application boats, and other specially equipment to respond to any conceivable weed control project on any size lake. Water body is posted with yellow water use restrictions signs 1 day before each application. No charge for lake surveys required for treatment planning. No charge to attend your association meetings. Services are invoiced after work completion.

Price per acre / or test site	2025	2026	2027	2028	2029
Diquat Dibromide (1 gal) + 6 PDU ProcellaCOR	\$580	\$585	\$590	\$595	\$600
Contacts + Flumioxazin (Diquat)	\$340	\$342	\$344	\$346	\$348
Contacts + Flumioxazin Aquathol-K)	\$440	\$442	\$444	\$446	\$448
Diquat Dibromide	\$156	\$160	\$164	\$168	\$172
Aquathol-K	\$275	\$275	\$280	\$280	\$285
Copper Sulfate (surface algae)	\$94	\$94	\$96	\$96	\$98
Copper Sulfate (Chara/Starry)	\$122	\$124	\$126	\$128	\$130
Flumioxazin (Starry, Various)	\$275	\$275	\$280	\$280	\$285
Chelated Copper (Wild Celery)	\$460	\$465	\$470	\$475	\$480
Chelated Copper (surface algae)	\$132	\$134	\$136	\$138	\$140
Chelated Copper (Chara/Starry)	\$182	\$184	\$186	\$188	\$190
Non-Copper Based Algaecide	\$260	\$265	\$270	\$270	\$275
SeClear algaecide	\$405	\$405	\$410	\$410	\$415
ProCellaCOR (per PDU)	\$95	\$98	\$100	\$103	\$105
Additional Services					
*Water Quality Testing – Per Test Site	\$270	\$270	\$270	\$270	\$270
Permit Fee	\$892.50	\$892.50	\$892.50	\$892.50	\$892.50
Vegetation Survey No Charge (NC)	NC	NC	NC	NC	NC
Bio-Augmentation – Muck Biotics	\$495	\$495	\$500	\$500	\$505
Yearly Budget	\$20,000	\$20,000	\$20,500	\$20,500	\$21,000

*Includes: Secchl Disk Reading, pH, Dissolved Oxygen, Conductivity, Alkalinity, Phosphates, Nitrates, E. Coli, Total Dissolved Solids, Chlorophyll a, and Salinity.

Permit Fee: EGLE permit fee for your water body is \$892.50. payable to the "Aqua-Weed Control". WBPOG is responsible for all permit fees.

Insurance: Aqua-Weed Control is insured as required by law. We will supply a "Certificate of Insurance" at no charge if requested.

Additionally, you can choose to be added directly to our policy as an "Additional Insured"! Doing this adds White Lake Township to our policy and would require our insurance company to defend WhiteLake Township against a claim. Because of the additional cost incurred, we must charge \$75. for this additional coverage. Do you wish to be an "additional insured"? S [If yes, \$75. will be added to your first invoice of the summer

Cooley Lake Contract 2025-2029

- Page #2



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CONTROL INC. 414 Hadley Street, Holly, MI 48442 (248) 634-8388 www.aquaweed.com

Guarantee: Aqua-Weed Control guarantees at least 90% control of the targeted exotic plants or we will re-treat the area at no additional charge! Control of targeted plants expected 3 to 4 weeks after treatment.

Posting: Aqua-Weed Control will post the yellow water use restriction signs along the shoreline as legally required via stakes, stapling to larger trees or the best available alternative unless otherwise advised in writing by the WBPOG and then authorized by the EGLE. The WBPOG agrees to remove all posted water restriction signs after the longest restriction date has expired.

Cooperation: The WBPOG agrees to reasonably cooperate with Aqua-Weed Control regarding aquatic weed treatments and related matters. The WBPOG shall provide Aqua-Weed Control with a readily usable boat access to the water body.

Representative of Authority: The WBPOG represents and warrants that its representative has full authority to sign and bind the WBPOG to this contract and addendum documents such as the Authorization form .

Lake Treatment Notice: The WBPOG assumes responsibility for the distribution of the required lake treatment notice according to EGLE regulations (at least 7 days before the first application and not more than 45 days before). The lake treatment notice may be distributed electronically and/or by insertion/inclusion in your spring newsletter or by other means to comply with Michigan law.

Authority: The WBPOG authorizes Aqua-Weed Control to file documents with the EGLE to secure a permit and any permit amendments that may be required for chemical treatment of the water body. The WBPOG may be the permit applicant (permittee) and warrants that they have control of the lake bottom land where chemical treatment is requested to be performed and/or have obtained permission from all riparian owners for the pesticide applications proposed before treatment takes place and can satisfy State of Michigan law regarding such control requirements.


Using 2,4-D Granular Products: When using granular 2,4-D and/or granular endothall a drinking water well set back is required by the EGLE. They are: 75' from all wells; 250' from wells less than 30' deep (not very common). The EGLE may request well location information as part of the permit application. The WBPOG is responsible for locating the drinking water wells around the water body if requested.

Fish Kill Risk: By signing below, the WBPOG understands and accepts the risk of fish kills which are naturally and artificially inherent with any waterbody (road salt / sediment runoff, temperature fluctuations, rapid plant die off, etc...). Because of oxygen depletion concerns resulting in fish kills, particularly during the warmest months of the summer, herbicide and algacide applications must be limited. Even with limited treatments, the risk of a fish kill remains. Aqua-Weed Control Inc. will take steps to limit the possibility of a fish kill event.

Terms and Conditions for Cancellation: Invoice is paid up to date and a phone call or email notice of termination.

Accepted and agreed to by: _____ Title _____ Date _____.

We agree to perform the above services for the agreed upon price. Because of the EGLE requirements and restrictions with respect to the amount and types of aquatic vegetation that we can control in a given water body / area (i.e. arrowheads, cattails, etc.) and environmental conditions (i.e. weather, water flow, plant chemical resistance, etc.) treatments may be limited. We value and appreciate each customer and will strive to achieve results that will satisfy your expectations. If at the time of treatment the job circumstances and conditions are different than anticipated we will discuss the problem before we do the treatment. These statements do not represent any change from the policies that we have successfully worked with since we began in 1975.



Blake Cuthbert
Aqua-Weed Control, Inc.

July 18, 2024
Date



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CONTROL INC. 414 Hadley Street, Holly, MI 48442 (248) 634-8388 www.aquaweed.com

Authorization Form

Our signature below authorizes Aqua-Weed Control, Inc. to file for our aquatic nuisance control permit.

It is the intention of the riparian owner/s of White Lake Township, Oakland County to treat for nuisance aquatic vegetation and/or algae as permitted by the Environment, Great Lakes & Energy (EGLE). We authorize Aqua-Weed Control Inc. to file all the necessary documents to secure a permit from the EGLE and to amend the permit as may be required. We also authorize that all required notices may be sent via electronic media to address given below.

- As is required by Michigan Law, the person signing below must have the proper authority from the Township to properly authorize Aqua-Weed Control, Inc. to file for your permit.
- As required by Michigan Law, the person signing below must secured proper permission from the riparian owners in the proposed treatment area and those riparian within 100 feet of the proposed treatment area. **These permissions must be maintained year to year (accounting for new residents moving into the treatment area) and must be made available to the EGLE upon request.** Individual permission is not usually required in the case of Lake Boards, Special Assessment Districts, Condo Associations, Apartment Complex Ponds and certain deed binding associations where riparian rights have been "deeded" to the homeowners association.
- As is required by Michigan Law the person signing below must distribute a copy of the "lake treatment notice" to each lake front riparian within the proposed treatment area plus 100' no later than 7 days before our first treatment and no sooner than 45 days (EGLE rule). A copy of the "lake treatment notice" is enclosed. Aqua-Weed Control will help with this process. The signature below acknowledges receipt of the notice.

The customer signing below acknowledges and agrees to fully perform all tasks and undertakings listed above. Failure to do so may result in sanctions by the EGLE against the Township, its aquatic nuisance control permit, and/or Aqua-Weed Control. This authorization form is intended to allow Aqua-Weed Control, Inc. to file for your aquatic weed control permit early so that the EGLE has ample time to process your required permit application each season. This authorization is in effect in perpetuity, unless the home/property is sold whereby the new property owner is required to sign a new form. This authorization can be revoked in writing by the property owner at any time.

Name of the association or group: _____

Signed by: _____ Title: _____ Date: _____

Please print name: _____

Address on water body: _____ (P.O. numbers not accepted)

City and Zip on water body: _____ Phone: _____

E-Mail Address _____ @ _____



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414 Hadley Street, Holly, MI 48442 (248) 634-8388 www.aquaweed.com

July 18, 2024

INVOICE

EGLE Permit application fee

Cooley Lake
C/o Wendy Salow
8932 Cooley Lake Rd
White Lake, MI 48386

wendy.salow@nokia.com
248-425-9814

For: Cooley Lake, Oakland County

TERMS: Upon Receipt

EGLE permit fee..... \$892.50

Please make your permit fee check payable to "Aqua-Weed Control Inc."
and forward to us at your earliest convenience.

Please call if you have any questions. Thank you for your business.

Cordially,

Blake Cuthbert, MBA

Exhibit B
(Insurance Requirements)

Aqua-Weed Control, Inc. shall not commence work under this contract until they have obtained the insurance required under this paragraph and shall keep such insurance in force for the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to White Lake Township. The requirements below should not be interpreted to limit the liability of Aqua-Weed Control, Inc. All deductibles and SIR's are the responsibility of Aqua-Weed Control, Inc.

Aqua-Weed Control, Inc. shall procure and maintain the following insurance coverage:

Worker's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Limits may be obtained using primary and excess/umbrella liability policies.

Environmental/Pollution Liability: Coverage for all pollution and environmental risks, including, but not limited to, Contractor's Pollution Liability and Pollution Legal Liability coverage, where applicable, with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include, but not limited to, loading/unloading, transportation, storage, and removal of all hazardous waste/material. If this policy is claims made form, then the contractor shall be required to keep the policy in force, or purchase "tail" coverage, for a minimum of 3 years after the termination of this contract.

Additional Insured: Policy shall include an endorsement stating the following shall be Additional Insureds: White Lake Township, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the Client as additional insured, coverage afforded is considered to be primary and any other insurance the Client may have in effect shall be considered secondary and/or excess.

Cancellation Notice: All policies, as described above, shall include an endorsement stating that it is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation or Non-Renewal shall be sent to White Lake Township as directed in the agreement under Notices.

Proof of Insurance Coverage: Aqua-Weed Control, Inc. shall provide White Lake Township at the time that the contracts are returned for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable.

If any of the above coverages expire during the term of this contract, Aqua-Weed Control, Inc. shall deliver renewal certificates and endorsements to White Lake Township at least ten (10) days prior to the expiration date.

**INTERGOVERNMENTAL AGREEMENT
FOR THE CONTROL OF AQUATIC WEEDS IN COOLEY LAKE BETWEEN THE
CHARTER TOWNSHIPS OF WHITE LAKE AND COMMERCE**

This Agreement is made on the **XXth day of XXXXXX, 2024**, by and between THE CHARTER TOWNSHIP OF COMMERCE, a Michigan Municipal Corporation ("Commerce"), whose address is 2009 Township Drive, Commerce Township, Michigan 48386, and THE CHARTER TOWNSHIP OF WHITE LAKE, a Michigan Municipal Corporation ("White Lake"), whose address is 7525 Highland Road, White Lake, Michigan 48383 (collectively the "Parties").

RECITALS

WHEREAS, the majority of the properties surrounding the inland lake known as Cooley Lake are in White Lake, but twelve properties are in Commerce; and

WHEREAS, White Lake obtained a draft agreement for the treatment of aquatic weeds in Cooley Lake from Aqua-Weed Control Inc. ("Contractor") which included a description of the work to be performed ("Improvements") a copy of which is attached as Exhibit A; and

WHEREAS, the Urban Cooperation Act, 1967 PA 7, Ex. Sess., as amended, MCL 124.501 et seq. ("Public Act 7"), authorizes public agencies to enter into intergovernmental agreements in order to jointly exercise any power, privilege, or authority that the agencies share in common and that each might exercise separately; and

WHEREAS, Commerce and White Lake are public agencies as defined by Public Act 7. Each is authorized to make lake improvements including those associated with treating aquatic weeds, and to determine whether the whole or any part of the cost of an improvement shall be defrayed by special assessments against the properties benefitted by the improvement in accordance with the Public Improvements Act, Public Act 188 of 1954 ("Public Act 188"); and

WHEREAS, Section 8a of the Township and Village Public Improvement and Public Service Act, Public Act 116 of 1923, specifically authorizes townships to enter into agreements to control weeds in inland public lakes situated within more than one township; and

WHEREAS, the property owners abutting Cooley Lake in each of the Parties have petitioned the Parties to establish a special assessment district ("SAD") in accordance with Public Act 188 for the control of aquatic weeds and plants in Cooley Lake, a public improvement in accordance with MCL 41.722(1)(l); and

WHEREAS, the Parties intend to allocate the costs associated with treating Cooley Lake for aquatic weeds evenly among all lakefront property owners benefitted by the Improvement as one benefit unit regardless of the township in which they reside except those eleven vacant parcels on the island in the northwest corner of Cooley Lake ("Island Properties") located in White Lake which shall be assessed 25% of improved lakefront properties (0.25 benefit units); and

WHEREAS, the Parties have determined that the Improvement is in the best interest of their communities and have each determined the cost of the Improvement shall be defrayed by special assessments against the properties benefitted by the Improvement in accordance with Public Act 188, and as such, each Party has initiated the process of creating a SAD in their respective municipality.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. White Lake shall execute the agreement with the Contractor for the Improvement which shall benefit both Parties in the amount not to exceed One Hundred Two Thousand One Hundred and 00/100 (\$102,100.00) dollars, which shall be for a term of five (5) years.

2. The Parties agree that each property benefit unit shall be assessed One Hundred Eighteen and 00/100 (\$118.00) dollars per year which includes administrative fees. Each Party shall retain the administrative fees collected from properties within their jurisdiction.

3. Commerce shall remit One Thousand Three Hundred Eleven and 00/100 (\$1,311.00) dollars to White Lake annually for five (5) years, which amount shall represent One Hundred Nine and 25/100 (\$109.25) dollars per benefit unit, the proportionate share of the cost and expenses of the Improvement, excluding the administrative fee, for all twelve benefitted properties located within Commerce. Payment shall be made no later than April 15 of each year with the first payment due April 15, 2025.

4. White Lake shall process all invoices from the Contractor and shall ensure the annual payment to the Contractor for the Improvement is made in a timely manner.

5. This Agreement shall be effective thirty-one (31) days after the later of the two special assessment rolls are confirmed by the Parties. If either Party is unable to create a special assessment district sufficient to cover its payment requirements under this Agreement, then this Agreement shall be void and of no effect.

6. This Agreement shall terminate on December 31, 2029 following expiration of the special assessment districts.

7. The Parties acknowledge and agree that the recitals set forth in this Agreement are integral and shall be considered part of this Agreement as if fully set forth as numbered paragraphs in this Agreement.

8. The failure to exercise, or delay in exercising, any power or right under this Agreement shall not operate as a waiver, nor shall any single or partial exercise of any such right or power preclude any other or further exercise thereof or the exercise of remedies otherwise available in equity or at law.

9. This Agreement shall not be construed for or against either of the Parties and the Parties agree that it shall be deemed to have been drafted by both Parties.

10. Each provision in this Agreement is separate. If any provisions of this Agreement are ever held by a court to be unenforceable or invalid, the balance of this Agreement shall not be affected and shall remain enforceable.

11. This Agreement represents the entire understanding of the Parties to this matter.

12. This Agreement may be amended by mutual written agreement of the Parties.

CHARTER TOWNSHIP OF COMMERCE,
a Michigan municipal corporation

Larry Gray, Supervisor

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024,
by Larry Gray, Supervisor of Commerce Township.

Notary Public
_____ County, Michigan
Acting in _____ County
My Commission Expires: _____

CHARTER TOWNSHIP OF WHITE LAKE,
a Michigan municipal corporation

Rik Kowall, Supervisor

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024,
by Rik Kowall, Supervisor of White Lake Township.

Notary Public
_____ County, Michigan
Acting in _____ County
My Commission Expires: _____

EXHIBIT A

**CHARTER TOWNSHIP OF WHITE LAKE
OAKLAND COUNTY, MICHIGAN**

**CANADA GOOSE NEST/EGG DESTRUCTION
CEDAR ISLAND HOMEOWNER ASSOCIATION
2025 – 2029**

**RESOLUTION
#24-053**

At the regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan, held in the Township Annex, 7527 Highland Road, in accordance with the Open Meetings Act, Public Act 267 of 1976 as amended, on the 15th day of October, 2024 at 6:30 p.m. with those present and absent being:

PRESENT: Rik Kowall, Anthony L. Noble, Mike Roman, Scott Ruggles, Liz Smith, Andrea C. Voorheis and Michael Powell.

ABSENT: None.

The following preamble and resolution were offered by ___ and seconded by ___.

WHEREAS, Cedar Island Homeowners Association on behalf of the lake property owners is requesting authorization for Canada Goose Nest/Egg Destruction permit on Cedar Island Lake,

WHEREAS, there shall be no cost incurred to the Charter Township of White Lake for these programs.

WHEREAS, Cedar Island Homeowners Association will apply and secure all applicable permits from the Department of Natural Resources-Wildlife Division (DNR),

WHEREAS, Cedar Island Homeowners Association and its residents clearly understand that any birds removed and relocated during this program may be killed,

WHEREAS, Cedar Island Homeowners Association is solely responsible for all associated DNR application and permit fees,

WHEREAS, Cedar Island Homeowners Association is solely responsible for compliance with all associated DNR rules and regulations and record keeping thereof, and when applicable must ensure all lake front residents and tenants of this site, have been informed that this program is taking place at their lake/site.

WHEREAS, the site is located within more than one governmental unit, Cedar Island Homeowners Association, is responsible to receive resolutions from each township, and is responsible for adhering to the requirements under their permit,

WHEREAS, the DNR requires a representative attend a mandatory training session authorized by the DNR to destroy nests to reduce the nuisance wildlife population,

WHEREAS, Cedar Island Homeowners Association is responsible that all persons involved in the actual nest destruction have completed training as designated by the DNR,

WHEREAS, this is a five-year resolution for Canada Goose Nest/Egg Destruction permit on Cedar Island Lake.

NOW THEREFORE BE IT RESOLVED, that the White Lake Township Board has no objections to the 2025-2029 five-year permit for Cedar Island Homeowners Association’s Canada Goose Nest/Egg Destruction as requested by the Cedar Island Homeowners Association as represented by David Schoenegge of 708 Ranveen Drive, White Lake, Michigan.

A vote on the foregoing resolution was taken and was as follows:

Ayes:	0
Nays:	0
Absent:	0

THE RESOLUTION WAS ADOPTED

Clerk’s Certification

I, Anthony L. Noble, the duly elected and acting Clerk of White Lake Township, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board of the Charter Township of White Lake at a regular meeting held on October 15, 2024, the original of which resolution is on file in my office.

Anthony L. Noble, Clerk MiPMC
Charter Township of White Lake

October 4, 2024

Mr. Sean O’Neil
White Lake Township
7525 Highland Road
White Lake, MI 48383

Regarding: Re-Bid Additional Services Request
for
Stanley Park Phase 1 Development


initiative

Dear Mr. O’Neil,

Beckett & Raeder, Inc. (BRI) offers this Additional Services Request re-bid of the Stanley Park Phase 1 Development project. We are eager to continue our work with you on this exciting project.

We offer this ASR with the understanding that the Township will also be engaging McCarthy-Smith for Construction Management services that supplement, and are complementary to those within BRI’s current contract.

The scope of work represented in this ASR is as follows:

- Update of project drawings and specifications for re-bid
- Coordination with the Township Attorney for preferred contract and bond forms
- Coordination of “front-end” documents with McCarthy-Smith
- Attend pre-bid meeting
- Provide bid period assistance (RFIs, Bulletins, etc.)
- Attend public bid opening
- Collaborate with McCarthy-Smith for review and vetting of bids
- Provide submittals to MDNR for revised bid documents, approval to bid, and request to award.

ASSUMPTIONS

Assumptions remain as stated in the accepted project proposal dated February 11, 2022.

SCHEDULE

Re-Bid of the project is anticipated in early December 2024, with a bid opening in January, 2025. An exact schedule will be collaboratively determined by the Township, BRI, and McCarthy-Smith.

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

Petoskey Office
616 Petoskey St., Suite 100
Petoskey, MI 49770

Traverse City Office
921 West 11th St., Suite 2E
Traverse City, MI 49684

Toledo, Ohio
419.242.3428 ph

734 663.2622 ph
734 663.6759 fx

231.347.2523 ph
231.347.2524 fx

231.933.8400 ph
231.944.1709 fx

PROFESSIONAL FEE

For the work outlined above, BRI proposes a **basic services lump sum, fixed fee of \$5,000**. Services will be billed monthly as a percentage of completion according to executed contract provisions.

Reimbursable Expenses

Provided all communications, drawings, graphics and other materials are provided electronically, we do not anticipate a need for reimbursable expenses.

i
initiative

ADDITIONAL SERVICES

Tasks or services not specifically described in this proposal, including design changes, will be provided upon authorization as additional services. Additional services will be provided according to the attached hourly rates or a prepared additional services agreement.

We look forward to working with you on this project! Please feel free to contact us to discuss any components of our proposal.

Sincerely,



Brian D. Barrick, PLA, ASLA
Principal

Beckett & Raeder, Inc.

Schedule of Values

February 11, 2022

	Beckett & Raeder, Inc. Civil & Landscape	Structural Design, Inc. Structural	G2 Consultants Geotechnical	Kem-Tec Associates Topo & Wetland Surveys	Total
Task 1: Pre-Design Services					
Pre-Design Fee	\$ 1,750.00	\$ -	\$ 10,250.00	\$ 13,750.00	\$ 25,750.00
Task 2: Schematic Design					
Schematic Design Fee	\$ 14,600.00	\$ -	\$ -	\$ -	\$ 14,600.00
Task 3: Design Development Phase					
Design Development Fee	\$ 19,900.00	\$ 4,750.00	\$ -	\$ -	\$ 24,650.00
Task 4: Construction Document Phase					
Construction Document Fee	\$ 38,500.00		\$ -	\$ -	\$ 38,500.00
Task 5: Bidding and Award					
Bidding & Award Fee	\$ 5,000.00		\$ -	\$ -	\$ 5,000.00
Task 6: Construction Administration Phase					
Construction Administration Fee	\$ 16,500.00		\$ -	\$ -	\$ 16,500.00
Lump Sum Fee	\$ 96,250.00	\$ 4,750.00	\$ 10,250.00	\$ 13,750.00	\$ 125,000.00



October 11, 2024

Mr. Sean O’Neil
Community Development Director
White Lake Charter Township
7525 Highland Road
White Lake, MI 48383

RE: White Lake Charter Township
Stanley Park Improvements Project

SUBJ: Construction Management Proposal

Dear Mr. O’Neil,

McCarthy & Smith, Inc. is pleased to submit our Construction Management services proposal for the above-referenced project. We have prepared our CM Proposal based on the project scope and parameters discussed in past meetings with the Township.

Our Proposal has been calculated per the attached Preconstruction Fee, CM Reimbursables, and CMA Fee. It consists of the following components:

Preconstruction Fee:

Proposed Preconstruction Fee \$ 9,000.00

CM Reimbursables:

Proposed Reimbursables (Staffing) \$ 67,000.00

CM Personnel Fee:

CM Fee (based on assumed construction value) \$ 66,000.00

TOTAL PACKAGE: \$ 142,000.00

I trust the above recommendations meet the approval of the Administration and the Board of Trustees. McCarthy & Smith, Inc. representatives will attend the October 15, 2024 Township Board Meeting to address any concerns and answer questions.

Sincerely,

Aaron A. Phillips
Project Director
McCarthy & Smith, Inc.

White Lake Charter Township
Stanley Park Improvements Project
Preconstruction Fee Proposal
October 11, 2024



Team	Principal	Project Director	Project Manager	Assistant Project Manager	Office Manager	MEP Consultant (Lump Sum Budget)
Activities	Hrs	Hrs	Hrs	Hrs	Hrs	Budget \$
1 Project Kick Off (October 2024)						
Meet to Discuss Process/Develop Plan		2	2			
Board Meeting Discussions		5				
Subtotal	0	7	2	0	0	\$ -
2 Bid & Award (December 2024 - January 2025)						
Bid Package Creation		16				
Bid Solicitation		4				
Bid Opening		2	2			
Post Bid Interviews		4	4			
Award Recommendation Package Creation		8				
Award Recommendation Package Draft Review	2	2				
Award Recommendation Package Modifications		2				
Award Recommendation Package Board Presentation		2				
Letters of Intent Draft and Issuance		1		2		
Subtotal	2	41	6	2	0	\$ -
3 Summary						
Total	2	48	8	2	0	\$ -
Billing Rates	\$ 221	\$ 157.00	\$ 102.00	\$ 84.00	\$ 38.00	
Cost	\$ 442.00	\$ 7,536.00	\$ 816.00	\$ 168.00	\$ -	\$ -
Total	\$ 8,962.00					
Our Proposed Lump Sum Fee *	\$ 9,000.00					

* Preconstruction Fee Proposal is based on a \$2MM - \$3MM project.

A. Stanley Park Improvements Staffing Costs
(Construction Phase January 2025 - December 2025. Reference Milestone Schedule)

Position	Wks	Hrs/ Wk	Util	Hrs	Rate	Cost
Project Director	42	40	5%	84	\$ 162.00	\$ 13,608.00
Project Manager	42	40	10%	168	\$ 105.00	\$ 17,640.00
Assistant Project Manager	42	40	15%	252	\$ 87.00	\$ 21,924.00
Superintendent	30	40	10%	120	\$ 105.00	\$ 12,600.00
Closeout Coordinator	3	40	20%	24	\$ 39.00	\$ 936.00
Totals				648		\$ 66,708.00
Total Staffing Costs (Rounded)						\$ 67,000.00

B. Stanley Park Improvements Construction Phase Services Fee
(Construction Management Fee will be calculated based on the cost of the work following bid.)

1. Construction Phase CMA Fee		CM Fee (%)	CM Fee (\$)
	Assumed Construction Value		
Stanley Park Improvements	\$2,200,000.00	3%	\$ 66,000.00
2. Construction Manager Fees for project additions as a percentage of the change amount		0%	\$ -
3. Fee (or Credit) for project deletions as a percentage of the change amount		0%	\$ -

Charter Township of White Lake Stanley Park Improvements Project Personnel Reimbursable Rates

Year	2024	2025	2026
Escalator	Rounded	Rounded	Rounded
Position			
Principal	\$ 221.00	\$ 228.00	\$ 235.00
Project Director	\$ 157.00	\$ 162.00	\$ 167.00
Sr. Project Manager	\$ 127.00	\$ 131.00	\$ 135.00
Project Manager	\$ 102.00	\$ 105.00	\$ 108.00
Assistant Project Manager (1)	\$ 84.00	\$ 87.00	\$ 90.00
Project Engineer	\$ 74.00	\$ 76.00	\$ 78.00
Scheduler	\$ 95.00	\$ 98.00	\$ 101.00
Estimator-Arch	\$ 108.00	\$ 111.00	\$ 114.00
Estimator-Mech	\$ 133.00	\$ 137.00	\$ 141.00
Estimator-Elect	\$ 133.00	\$ 137.00	\$ 141.00
Cost Control	\$ 57.00	\$ 59.00	\$ 61.00
Clerical	\$ 38.00	\$ 39.00	\$ 40.00
Field Superintendent	\$ 102.00	\$ 105.00	\$ 108.00
Assistant Field Superintendent	\$ 71.00	\$ 74.00	\$ 76.00
Field Engineer	\$ 74.00	\$ 76.00	\$ 78.00
Field Coordinator	\$ 58.00	\$ 60.00	\$ 62.00

Notes:

Personnel rates include the salaries of personnel and the portion of the cost of their mandatory and customary contributions and benefits thereto, such as

- 1 employment taxes and other statutory employee benefits, insurance, sick*
- 2 The rates set forth are valid for the years represented and have been escalated Rates for Additional Services, to be performed on an hourly basis, must be multiplied by one and fifteen tenths (1.15) which represents the overhead and*
- 3 profit associated with performing such Additional Services.*



September 4, 2024

Trish Pergament
7525 Highland Rd
White Lake, MI 48383

RE: American Tower Site No. 305629 / White Lake MI 7 (“Tower Site”)

Dear Valued Landlord,

As the leading independent operator of wireless and broadcast communication sites, American Towers LLC (together with its affiliates and subsidiaries, “American Tower”) understands the importance of maintaining productive long-term relationships with its landlords. American Tower has therefore engaged MD7 to reach out to its landlords to review ways to grow and develop those relationships.

Based upon current market conditions, we need to adjust the financial terms of this Tower Site’s contract in order to ensure the long-term stability of the Tower Site and allow all parties to benefit. The proposal below outlines two options available for the tower on your property:

Option 1: Perpetual Easement

- One-time payment of \$281,000.00

Option 2: 50-Year Term Easement.

- One-time payment of \$260,500.00

I look forward to working with you to secure this mutually beneficial relationship for the years to come. After you review the options outlined above, please contact me to discuss further.

Respectfully,

Eric Van Valkenburg
EVValkenburg@md7.com
(858) 775-4369

MD7 | Lease Consultant
An authorized vendor of American Towers LLC and its subsidiaries and affiliates

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White Lake Charter Township

Administrative Policies and Procedures

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White Lake Charter Township

Administrative Policies and Procedures

1.0 - Introduction

1.1 - Purpose

This Administrative Policies and Procedures manual is adopted to provide for the efficient and uniform application of administrative policies and procedures in White Lake Charter Township, where such procedures have not been provided for under state law.

2.0 - Township Board Administration

2.1 - Township Board Powers

The Township Board of White Lake Charter Township retains the power to determine the administrative policies and procedures for White Lake Charter Township, except where the laws of the state of Michigan have assigned such power to a specific elected township official. The authority to adopt any administrative policy or determine appropriate procedures not provided for in this manual or provided for by State law shall be retained by the Township Board. The Township Board also reserves the right to alter, modify, amend or repeal any or all provisions of this administrative policies and procedures manual.

2.2 - Authority Delegated from the Board

In the interest of promoting the efficient operation of the township and pursuant to MCLA 41.96, as well as implied powers of the Township Board, the White Lake Charter Township Board assigns to various township elected and appointed officials the authority to exercise the following non-statutory administrative responsibilities, in accordance with the specific policies and procedures contained herein.

2.3 - Interpretation Authority

The Township Supervisor shall provide interpretations of the provisions of the administrative policies and procedures manual. These interpretations shall be considered authoritative and binding unless the interpretation is appealed to the Township Board. Any such appeal be made at the next regular meeting of the Township Board. The Township Board may uphold, overturn or alter all or a part of any interpretations made pursuant to this section.

2.4 - Board Meeting Administration

2.4 (a) - Posting Meetings

The Township Clerk shall be responsible for posting all regular and special meetings of the Township Board in conformance with the Michigan Open Meetings Act. The posting of all meetings of the various township boards and commissions that are required to conform to the Open Meetings Act and the Americans with Disabilities Act (ADA) shall be the responsibility of the Township Clerk.

The Township Clerk is responsible for accommodating requests to provide various forms of media to comply with the Americans with Disabilities Act (ADA) for the hearing and verbally impaired, and the blind. Request for special accommodations must be made no later than 5 days in advance of the scheduled board meeting.

2.4 (b) - Meeting Agenda

The Township Supervisor and Clerk shall prepare the proposed agenda at least five working days prior to every Township Board meeting. Any board member or department head who desires to have an item placed on the agenda will make a request to the Supervisor. That request must be in writing with explanatory memo, supporting documentation and must be received by the Supervisor's Office by 12:00 p.m. seven working days prior to the meeting (this will always fall on a Friday). When the need to place an item on the agenda arises after this deadline, the business item may be added to the agenda by a majority vote of the Board. A copy of the proposed agenda shall be posted and emailed to the Township Board at least four working days prior to the Board meeting.

The agenda shall be approved by majority vote following the roll call of the Board at each Board meeting. Subject to change by the Supervisor, the agenda should contain the following:

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of meeting agenda
5. Approval of consent agenda
6. Approval of prior meetings minutes
7. Presentations/Proclamations/Appointments (as needed)
8. Public comment (not to exceed 3 minutes)
9. Public hearings (as needed)
10. Resolutions (as needed)
11. Study session
12. Old business
13. New business
14. FYI (as needed)
15. Board member comments
16. Closed session (as needed)
17. Adjournment

2.4 (c) - Consent Agenda

The Supervisor and Clerk shall prepare a consent agenda for the Board, which shall be provided to each board member prior to the meeting. The consent agenda should contain all routine items of business such as, but not limited to, the following:

1. List of bills
2. Revenue and expense report
3. Check disbursement report
4. Budget amendments (as needed)
5. Acceptance of utility easements (as needed)
6. Acceptance of deeds (as needed)
7. Departmental reports
8. Notification of emergency expenditures if over \$10,000
9. Committee reports (as needed)

Approval of the consent agenda shall be accomplished by a single majority vote without discussion. Any board member may request that an item be removed from the consent agenda and be placed on the regular agenda under new business for discussion.

2.4 (d) - Board Rules

All Board meetings shall be conducted in accordance with Robert's Rules of Order, 9th edition, dated 1990, to the extent reasonably practical.

2.4 (e) - Public Participation

Members of the public shall have an opportunity, under Public Comment, to address the Board for no more than three minutes on any item that is not on the agenda.

Members of the public may also address a specific agenda item at the time that the item is taken up by the Board. The member of the public may speak only once for up to three minutes per agenda item. When all persons who wish to address that agenda item have been heard, the Supervisor shall announce that public comment on the agenda item is concluded. Board members shall then discuss the agenda item, and no further public comment shall be entertained.

There shall be no sharing of minutes during public comment. Neighborhood spokespersons may be allowed more time to speak on behalf of their community if the board decides more time is needed.

2.4 (f) - Consultants

The Township Board reserves to itself the authority to appoint the following consultants:

- 1. Attorney
- 2. Auditor
- 3. Engineer
- 4. Labor negotiator
- 5. Planner
- 6. Risk manager
- 7. Information technology

A letter of agreement shall be executed between the Board and each consultant that will address the following:

- 1. Term of the agreement
- 2. Description of services
- 3. Method of payment (retainer, hourly or by project)
- 4. Schedule of payment
- 5. Documentation of services provided
- 6. Method of resolving disputes
- 7. Which township officials are authorized to direct work or assign tasks to consultant

The term of the agreement with any consultant shall not exceed the end of the current Board's term of office.

The Board may establish a line item for consulting services within the cost center of each township official who is authorized to assign tasks to a consultant. The official may incur costs in utilizing a consultant up to the amount appropriated by the Board.

2.4 (g) - Litigation

The initiation of any lawsuit, litigation, claim for injunctive relief or writ of mandamus shall require a majority vote of the Township Board, except when there are extenuating circumstances, as defined below.

Extenuating circumstances are defined as an emergency situation or a situation in which a violation of any state, federal or local ordinance constitutes a public nuisance or otherwise endangers the public and in which the continued existence of such a condition, emergency or violation shall be detrimental to the health, safety and welfare of the township.

Extenuating circumstances also include any case where the continued existence of any condition, emergency or violation may jeopardize the legal position of the township in securing the intended remedy in any lawsuit, litigation, or other proceeding.

The initiation of a lawsuit, litigation or other proceeding for extenuating circumstances shall be allowed only upon the written directive of the Township Supervisor. In the event that such action is taken, the matter shall be brought to the Board's attention at its next meeting.

2.4 (h) - Control of Day-to-Day Administration

To promote efficient administration, the Township Board authorizes the Supervisor to provide day-to-day direction and control over all township activities that are not assigned by state law to another official, and to provide a liaison between the Board and the various township departments.

Board members should make all requests or complaints directed at department heads or employees to the township Supervisor. Any directives, complaints or requests made by a member of the Board directly to a department head or employee, other than from an elected official with statutory authority over the department head or employee, shall be brought to the attention of the Supervisor prior to initiating any response.

2.4 (i) – Communication to the Board of Trustees

The Supervisor’s office will notify the Township Board of all appropriate community invitations or communications in a timely manner.

2.4 (j) – Proclamations and Tributes by the Township Board

Board members will be given the opportunity to sign proclamations or tributes that will be presented on behalf of the Township Board. Board members will be notified of the deadline by which he/she must sign the document to ensure the proclamation or tribute is ready for timely presentation. A Board member who fails to meet the deadline waives his/her right to sign the document.

3.0 - Personnel Administration

3.1 - Personnel Officer

3.1 (a) - Designation of Personnel Officer

To provide for efficient and uniform administration of personnel matters, the Township Board appoints the Supervisor as the township personnel officer.

3.1 (b) - Personnel Officer's Duties

The personnel officer shall do all of the following:

1. Develop job descriptions for all township positions. The descriptions will comply with the requirements of the ADA.
2. Update job descriptions as needed and review the accuracy and currency of all job descriptions at least once every three years.
3. Recruit applicants for position vacancies in accordance with the Employee Selection Policy Section.
4. Provide all new employees with a current copy of the township Personnel Policies and Procedures Manual.
5. Monitor changes in state and federal law that have an impact on township personnel practices.
6. Recommend to the Township Board necessary changes in the Personnel Policies and Procedures Manual and provide all employees with copies of amendments to the policies.
7. Provide interpretations of the township personnel policies and procedures when requested by department heads or employees. The interpretation of the personnel officer shall be considered final unless an appeal of the interpretation is filed with the Township Board.
8. Determine appropriate pay grade or compensation for all employees, subject to Board policies and appropriations.
9. Authorize department heads to impose employee sanctions that exceed the severity of a verbal or written warning.
10. Develop and implement a standard employee evaluation form for use by department heads in periodically evaluating the performance of employees under their supervision.
11. Authorize the use of extended leave by employees pursuant to the township Personnel Policies and Procedures Manual.
12. Monitor township and union compliance with collective bargaining agreements.
13. Conduct exit interviews of all terminating employees following a voluntary separation from township employment.

3.2 - Employee Record keeping

3.2 (a) - Personnel Records

The Township Supervisor's Human Resource Manager shall maintain a permanent personnel record of each township employee. Each employee's personnel file shall contain the following:

1. Personal data, including full name, social security number, current address, education, training, skills profile, medical history and resume or application.
2. Performance evaluations
3. Use of authorized leaves
4. Commendations and/or disciplinary actions
5. Record of information receipt or coverage
6. Tax withholding information
7. Beneficiary information
8. Record of positions held and wage rates
9. Insurance and pension records

3.2 (b) - Confidentiality of Personnel Files

The contents of the employee personnel files shall be considered confidential. With reasonable advance notice, an employee may examine the contents of his or her personnel file under the direct supervision of the Human Resource Manager. Board members and the personnel officer shall be provided viewing of any personnel file. The contents of an employee's personnel file shall not be removed by anyone. Confidential information contained in a personnel file shall be released to others only with the written authorization of the employee. Personnel files will be kept for at least five years following an employee's termination.

3.2 (c) - Freedom of Information Act Requests

Requests for copies of documents contained in the personnel files that are made pursuant to the Freedom of Information Act will be released only after confidential information that may be contained on the document is deleted. The Human Resource Manager may contact the township attorney for advice in responding to a Freedom of Information Act request involving personnel records. Pursuant to the Michigan Freedom of Information Act, the Deputy Supervisor, after consulting with the Township Attorney, shall notify in writing any party requesting confidential information that the request is denied.

3.3 - Classification and Compensation

The Township Board shall establish an equitable compensation system for township employees. The Board shall determine a pay range for all township positions.

New employees shall be assigned to the first salary step of the position pay range. With the approval of the Township Board, a department head may authorize a new employee with prior years of comparable experience to be placed in an appropriate salary step.

Deputy Appointments will be subject to a two (2) step wage scale with a starting wage and 1 year step increase as approved by the board. These positions are at will appointees of the Township Supervisor, Township Clerk and Township Treasurer. (Amended June 29, 2021)

3.4 - Employee Safety

The Building Official is hereby appointed as the township safety officer. It shall be the duty of the safety officer to assess the general working conditions of the township on a continual basis. Any conditions that create a safety hazard shall be corrected immediately. The safety officer shall report to the Township Board any unsafe condition that will require a modification of any Board adopted policy or procedure or the expenditure of funds exceeding \$100.00 to eliminate that condition.

3.5 - Authorized Work Force

The Township Board shall determine the number of employees assigned to the various township offices. At its discretion, the Board may declare a moratorium on filling any vacancies.

3.6 - New Position Procedure

The following procedure shall be used to authorize new positions:

The department head shall discuss the need for the new position with the Supervisor.

If the Supervisor agrees that the proposed position should be recommended to the Board, the department head shall submit a draft job description along with pay scale, and written position justification to the Supervisor, who may approve, modify, or reject the draft job description and/or position justification. Following the approval of the Supervisor, the proposed job description, position justification and pay scale shall be submitted to the Township Board for final approval.

If the Supervisor does not agree to recommend creating the proposed position, the department head may appeal the decision to the Township Board. The Board may concur with the recommendation of the Supervisor or may approve creating the new position and direct the Supervisor to develop a job description for the position.

The Township Board may accept or reject the implementation of the new position. The Board shall not create any new position without prior adoption of any necessary budget amendments.

3.7 - Employee Selection

The Supervisor and/or their designee (s) shall utilize the following procedures in filling any vacant employment positions except the Deputy Clerk, Deputy Treasurer, and Administrative Assistant to the Supervisor:

3.7 (a) - Notice of Vacancy

A notice of position vacancy shall be developed, and posted in house so that existing employees have an opportunity to apply based on the current job description and discussions with the department head. The posting shall provide the title, brief position description, education and experience requirements, current pay grade, application deadline and the township's equal employment opportunity policy. **This shall be posted on the bulletin board for seven (7) days.**

3.7 (b) - Publication

The position vacancy notice shall be published in the local newspaper and/or other appropriate publications.

3.7 (c) – Screening

The applications or resumes submitted will be screened with the department head, and a list of qualified candidates will be developed.

3.7 (d) - Interviews and Tests

Interviews will be conducted with the department head's participation. Additional screening procedures, such as employment testing, routine physical examination and drug testing shall be included. At least three non-related references shall be contacted.

3.7 (e) - Selection

The Supervisor and/or their designee (s) shall select the candidate that best meets the job prerequisites for education, experience, personal traits and management style, if appropriate. The selected candidate may be submitted to the Township Board for concurrence of decision or for additional selection input.

3.8 - Employee Supervision

Department heads shall provide direction to employees in a manner that complies with the provisions of this Administrative Policies and Procedures Manual, as well as all federal and state laws, township ordinances and the township Personnel Policies and Procedures Manual.

3.9 - Employee Evaluation

All new employees shall be considered orientation employees for a period of at least six months following their initial date of employment. During the orientation period, employees will be evaluated on an on-going basis and shall receive a formal written evaluation at the end of three months and at the end of six months. An orientation employee may be discharged without recourse to the appeal process. All non-orientation employees will be evaluated by their department head at one-year intervals, within one month of the employee's anniversary date. Department heads shall be evaluated by the Supervisor.

3.10 - Employee Discipline

Department heads may administer verbal or written warnings pursuant to guidelines adopted in the township Personnel Policies and Procedures Manual.

3.10 (a) - Suspension or Discharge

The application of suspension or discharge shall be authorized by the personnel officer, pursuant to guidelines adopted in the township Personnel Policies and Procedures Manual.

3.10 (b) - Appeal

A suspension or discharge may be appealed pursuant to guidelines adopted in the township Personnel Policies and Procedures Manual.

3.11 - Grievance Committee

The Grievance Committee shall be composed of three persons serving concurrent two (2) year terms. Selection of the committee membership shall be made as follows:

1. The chairperson of the committee shall be a member of the Township Board, appointed by the Township Board.
2. A full-time employee selected by the full-time employees.
3. A citizen selected by the first two members.
4. Part-time employees and on-call firefighters will be represented by the above committee. (Added 02/03/98)

The Grievance Committee, when convened to consider a grievance, shall consist of all three members.

3.12 - Collective Bargaining

The Township Board delegates to the Supervisor and/or his HR designee, Clerk, Treasurer, and the Township Labor Attorney the authority to represent the Township Board in collective bargaining negotiating sessions. Prior to beginning negotiations, the Township Board shall meet in closed session to develop negotiation strategy regarding wages, hours, conditions of employment and any non-mandatory topic to which the Township Board agrees to negotiate. Any proposed agreement shall be brought to the Township Board for its ratification or rejection.

3.13 - Employee Recognition

Department heads shall bring any incidences of meritorious conduct by any township employee, volunteer or appointed official to the attention of the Supervisor. Upon recommendation by the Supervisor, the Township Board shall recognize meritorious actions that the Board deems worthy through the adoption of resolutions of tribute.

3.14 - Ethical Standards

All elected and appointed officials, employees and volunteers shall fulfill their duties with the utmost attention to serving the best interests of the township citizens, and no official, employee or volunteer shall participate in a decision or transaction on behalf of the township that would result in a direct financial benefit to the township official, employee or volunteer.

Any official, employee or volunteer who believes that he or she may be placed in a potential conflict of interest shall immediately notify the Township Supervisor, and any subsequent action shall be in conformance with state law.

No employee shall accept employment that conflicts with performing his or her township duties.

No officer or employee shall solicit, accept or receive, directly or indirectly, any gift or consideration, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form, under circumstances in which it can reasonably be inferred that the gift is intended to influence him or her in the performance of their official duties or is intended as a reward for any official action on their part.

Township of White Lake and sub grantees will maintain a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contracts. No employee, officer or agent of White Lake Township shall participate in selection, of in the award or administration of a contract supported by Federal Funds if a conflict of interest real or apparent is involved. Such a conflict would arise when:

- i. the employee, officer, or agent,
 - ii. any member of his immediate family,
 - iii. his or her partner, or,
 - iv. an organization which employs, or is about to employ any of the above, has a financial or other interest in the firm selected for award. The grantee’s or sub grantee’s officers, employees, or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. Grantee and sub grantees may set minimum rules where the financial interest is not substantial, or the gift is an unsolicited item of nominal intrinsic value. To the extent permitted by State or local law or regulations, such standards or conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the grantee’s and sub grantee’s officers, employees, or agents, or by contractors or their agents. The awarding agency may in regulation provide additional prohibitions relative to real apparent or potential conflicts of interest.
1. A public officer or employee shall not divulge to an unauthorized person, confidential information acquired in the course of employment in advance of the time prescribed for its authorized release to the public.

2. A public officer or employee shall not represent his or her personal opinion as that of an agency.
3. A public officer or employee shall use personnel resources, property, and funds under the officer or employee's official care and control judiciously and solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.
4. A public officer or employee shall not solicit or accept a gift or loan of money, goods, services, or other thing of value for the benefit of a person or organization other than White Lake Township which tends to influence the manner in which the public officer or employee or other public officer or employee performs official duties.
5. A public officer or employee shall not engage in a business transaction in which the public officer or employee may profit from his or her official position or authority or benefit financially from confidential information which the public officer or employee has obtained or may obtain by reason of that position or authority. Instruction, which is not done during regularly scheduled working hours, except for annual leave or vacation time, shall not be considered a business transaction pursuant to this subsection if the instructor does not have any direct dealing with or influence on the employing or contracting facility associated with his or her course of employment with White Lake Township.
6. Except as otherwise provided by State law, a public officer or employee shall not engage in or accept employment or render services for a private or public interest when that employment or service is incompatible or in conflict with the discharge or the officer or employee's official duties or when that employment may tend to impair his or her independence of judgment or action in the performance of official duties.
7. Except as otherwise provided by State law, a public officer or employee shall not participate in the negotiation or execution of contracts, making of loans, granting of sub sidles, fixing of rates, issuance of permits or certificates, or other regulation or supervision relating to a business entity in which the public officer or employee has a financial or personal interest.
8. No public servant shall be a party, directly or indirectly, to any contract between himself and the public entity of which he is an officer or employee, except as provided by State law.
9. No public servant shall directly or indirectly solicit any contract between the public entity of which he is an officer or employee, and
 - a. himself;
 - b. any firm (meaning a co-partnership or other unincorporated association) of which he is a partner, member, or employee;

- c. any private corporation in which he is a stockholder owning more than 1% of the total outstanding stock of any class where such stock is not listed on a stock exchange or stock with a present total market value in excess of \$25,000.00 where such stock is listed on a stock exchange or of which he is a director, officer, or employee, or
- d. any trust of which he is a beneficiary or trustee; nor shall he take any part in the negotiations for such a contract or the renegotiation thereof or amendment thereto or in the approval thereof, nor shall he represent either party in the transaction except as provided by State law.

4.0 - Financial Administration

4.1 - Accounts Payable

4.1 (a) - Department Head Authorization

All requests for payments, i.e., invoices or expense vouchers, shall be processed in accordance with the Processing of Claims section of this manual, and shall be approved by the department head responsible for the cost center to which the expense shall be posted. The department head shall indicate that the expense is authorized and correct by affixing the account number and his or her initials to the invoice. All approved bills must be submitted to the Clerk's office for processing.

4.1 (b) - Petty Cash

The Treasurer shall maintain petty cash for small emergency purchases, reimbursements to employees or to pay for a service where payment is demanded prior to delivery.

Petty cash will not be used for purchases that exceed the amount approved by the Township Board. A copy of each receipt and a receipt signed by the recipient of a petty cash disbursement shall accompany all disbursements.

The amount of petty cash to be retained shall be the amount approved by the Township Board.

4.2 - Payroll

The township payroll will be administered in accordance with the Personnel Policies and Procedures Manual.

4.3 - Cash Receipts

4.3 (a) - Authorization to Receive Cash

The Treasurer's office has exclusive authorization to receive cash.

4.3 (b) - Fiduciary Bonds

All employees of the Treasurer's office, authorized to receive cash, shall be bonded to the amount of \$10,000.00.

4.3 (c) - Receipts

A pre-numbered township receipt shall be issued for all cash, including checks, received by a township employee. The receipt shall include the amount received, name of the payer, and purpose.

4.3 (d) - Deposits

Total cash collected shall be reconciled to the sum of the pre-numbered receipts and shall be deposited at least weekly in the appropriate township bank account. The Treasurer and Deputy Treasurer are authorized to make bank deposits.

4.3 (e) - Bank Reconciliation

The cash balances of the various fund ledgers shall be reconciled to the bank statements monthly. The cash balances should be the result of the cash receipts and disbursement activities and shall be derived from the same accounting records used in preparing the financial reports discussed in the Financial Reporting section of this manual.

4.4 - Financial Reporting

4.4 (a) - Periodic Expenditure and Revenue Report

The Clerk shall prepare a monthly financial report for the Board. The report will be current through the last day of the previous month and shall be presented to the Board at its regularly scheduled Board meeting each month. The financial report for each fund will show the following information for revenues and expenditures:

- 1. Account number
- 2. Description
- 3. Amended budget
- 4. Current period
- 5. Year to date
- 6. Budget balance

4.4 (b) - Investment Performance Report

The Treasurer shall prepare a monthly report of all interest-bearing activities, including the name of the financial institution and type of investment.

4.4 (c) - Financial Reports Review

The Supervisor, Clerk and Treasurer shall review the financial reports prior to the Board meeting, and shall recommend to the Board any necessary budget amendments or fund transfers.

4.5 - Inventory of Fixed Assets

4.5 (a) - Responsibility

The Clerk shall maintain an inventory of the township's fixed assets that are tangible, have an expected useful life of at least one year and have a value of at least \$5,000.00 (Amended 12/30/03)

4.5 (b) - Updating

The Clerk shall add or remove fixed assets from the inventory at the time of acquisition or disposal. The inventory shall include the following information on each asset:

- 1. Acquisition date
- 2. Name and address of vendor
- 3. Description
- 4. Location
- 5. Acquisition cost (if gift, estimated fair value at time of donation)
- 6. Date and method of authorized disposition*
- 7. Permanent identification number

4.5 (c) - Inventory Responsibility

Department heads shall annually inventory all assets assigned to their department and submit the inventory to the Clerk's office.

4.5 (d) - Disposal of Fixed Assets

Department heads shall make note of the annual inventory, or shall notify the Clerk sooner if desired, of any equipment that would be appropriate for disposal. The Clerk shall prepare a list of all such equipment recommended for disposal and shall submit the list to the Supervisor. The Supervisor will submit the recommended disposal of fixed assets list to the Board for approval. The Board shall determine the method of disposal, which may include sealed bids, auction, negotiated sale, gift or disposal. Township officials and employees are not eligible to purchase township fixed assets by negotiated sale without the approval of the Board. An elected official shall refrain from voting, with the unanimous consent of the Board, on any negotiated sale involving the elected official.

4.6 - Budgeting

4.6 (a) - Designation of Budget Officer

The Supervisor shall be the township budget officer and shall be responsible for the development and administration of the township budget.

4.6 (b) - Timetable

The proposed budget shall be developed according to the following schedule

<u>Date</u>	<u>Activity</u>
Jul. 1	Budget policies developed by Township Board
Jul. 15	Informational meeting for department heads
Aug. 1	Department heads submit proposed revenue and expenditure plans to budget officer
Aug. 15	Budget officer meets with department heads
Sep. 1	Budget officer presents proposed budget to Township Board
Oct. 1	Township Board adopts tentative budget
Nov. 1	Budget public hearing held by Township Board
Nov. 1	General Appropriations Act adopted

(Note: Events which require Township Board action shall be completed at the first Board meeting of the month indicated.)

4.6 (c) - Adoption

Unless noted in the General Appropriations Act, all township funds are adopted on a cost center basis.

4.7- Procurement Policy

4.7 (a) – Purpose

1. The Procurement Policy establishes standards and guidelines for the procurement of supplies, equipment, vehicles, construction, and services for the Charter Township of White Lake. These policies have been developed within the limits set by the Charter Township Act and are furnished to ensure that supplies, equipment, and services are obtained efficiently and economically.
2. Under the Charter Township Act, the Township Supervisor is established as the Purchasing Agent for the Township. The Supervisor may delegate such duties to some other officer or employee.
3. Interpretation of the requirements contained herein shall be made by the Township Supervisor. Any revisions of these policy requirements shall be made by the Township Board. Any requests for revisions shall be made through the Township Supervisor.
4. The Supervisor’s Office shall be responsible for the administration of the procurement system of the Township. The functions of purchasing shall be managed by the Township Supervisor.

4.7 (b) - General Purchasing Policies

Notwithstanding any other provision in these policies, applicable State and Federal law/regulations shall prevail regarding procurement under regulated grants to the Township of public funds.

1. Procurement of all goods, services, and equipment shall be in accordance with the following schedule, except in the case of emergency expenditures:
 - a. Purchases up to \$1,000 may be made by any department head within their departmental budget, with notice to the Township Supervisor within seventy-two (72) hours.
 - b. Purchases from \$1,001 to \$5,000 must have prior approval of the Township Supervisor.
 - c. Purchases from \$5,001 to \$10,000 must have prior approval of the Township Supervisor and the Township Clerk or Township Treasurer.
 - d. Purchases over \$10,000 must have prior approval of the Township Board, with the exception of pass-thru expenditures which were pre-paid by the customer and approved by the Supervisor, i.e., grinder pumps or other items for a development or project.
2. Emergency Expenditures – when necessary to protect the health, safety and welfare of the community, the Township Supervisor may make or authorize expenditures higher

than \$10,000 after receiving consent of the Township Clerk or Township Treasurer. If neither is available, consent must be obtained by at least one Township Board member for a total of two.

3. Procurement of shared services, bulk purchases and commonly purchased items shall be standardized across departments when such standardization would be economical for the Township through the realization of economies of scale, administrative efficiency, group discounts or the consolidation of maintenance contracts.

In order to achieve standardization of procurement and greater internal and administrative control, the Township Supervisor shall consult using departments to determine their particular requirements and shall prescribe those standards which meet the needs of the majority of the departments and the minimum requirements of each. The Township Supervisor may initiate purchases of goods and services on behalf of Township departments necessary to standardize administrative processes and controls or achieve interoperability.

4. All procurement transactions within the Township, regardless of whether by: quote; sealed bid; negotiation or other format allowed under this policy, shall be conducted in a manner that provides maximum open and free competition.
5. Whenever possible, in keeping with free and open competitive procedures, Township businesses shall be considered for contracts.
 - a. In such cases where the lowest bid is received from a non-township business and the next lowest qualified bid is received from a township vendor, whose price is within five percent (5%) of that lowest qualified bid, the township vendor may be invited to match the lowest qualified bid when the township vendor meets all other bid requirements.
 - b. In the case of tie bids where all the items are equal, awards will be made to the vendor nearest to the requested delivery site. In situations where both vendors are the same distance and same price, consider the possibility of collusion.
 - c. If collusion is suspected, an alternative source should be investigated to fill the department's needs and a re-bid should be instituted.
 - d. In all cases of tie bids, local vendors will be awarded the order, if at all possible.
6. Goods determined to be of surplus nature, i.e., those items deemed of no further use to the Township and/or which are obsolete, worn out or scrapped, shall be subject to disposal in the following manner:
 - a. Prior to the sale or disposal of goods and equipment no longer of use to a department, the Department Head shall notify Township Supervisor and Clerk of the availability of the surplus item. The item shall be offered to other Township departments prior to sale or disposal.

- b. An item with a market value of less than \$500 shall be disposed of at the discretion of the Department Head and is subject to item 4.7 (b) 6. a. above.
 - c. An item with a fair market value of more than \$500 and less than \$5,000 at the time of disposal, as established by the Township Supervisor, shall be disposed of with the approval of the Township Supervisor.
 - d. An item with a fair market value in excess of \$5,000 at the time of disposal as established by the Township Supervisor shall be disposed of with the approval of the Township Board by the best and most efficient means, taking into account such factors as storage, handling costs and advertising.
- 7. The solicitation of offers and requests for proposals shall include a clear and accurate description of the requirements for the goods or services to be procured. The description should not contain features that unduly restrict competition. A “brand name or equal” description may be used as a means to define the performance or other solicitation requirements of the procurement.
 - 8. Procurement awards should only be made to qualified vendors who possess the potential ability to perform successfully under the terms and conditions of the proposed procurement. Contractor integrity, past performance, financial ability to perform the contract and references may be used as guides for determining contractor ability.
 - 9. No purchase shall be subdivided for the purpose of circumventing any dollar value limitations established by this policy.

4.7 (c) - Procurement Methods

In order to allow department and staff flexibility as to how procurement shall be made, the following types of procurement where specifically allowed, may be used to purchase goods, services and equipment as justified by both the requesting department and the Township Supervisor:

- 1. Purchase Order – through local vendors already pre-approved by the Township Supervisor, designated departmental employees may purchase products up to \$500. All designated employees are required to use due diligence in purchasing and all purchases are subject to the review of the Township Supervisor and department head.
- 2. Charge/Credit Card Purchases – departments with authorized charge cards may purchase necessary products up to \$500. All employees authorized to use department charge cards are subject to the review of the department head and the Township Supervisor. All purchases must go through the Township Supervisor’s Office. Including, but not limited to, travel arrangements, hotel stays, conventions, etc. An e-mail is to be sent the same day to the Township Supervisor stating the company/vendor name, amount of purchase and account number to be used for the purchase. No employee’s personal credit card shall be used unless in case of an emergency.

3. Telephone Quotes – the Township Supervisor or his/her designee may solicit bid quotations over the phone from selected vendors (3 or more) describing the product needed. Telephone quotes are limited to total purchases of up to \$5,000.
4. Written Quotes – the Township Supervisor or his/her designee may solicit written quotes from vendors (3 or more) by describing the product in writing and receiving written quotes via hand delivery, first-class mail, electronic mail or fax. Written quotes are limited to total purchases of up to \$25,000. In the event time is of the essence, this amount may be higher.
5. Open Sealed Bids – the Township Supervisor or his/her designee may advertise, through the newspaper or professional trade magazines, for sealed bids to be opened in a public forum. Bid specifications would be made available to potential vendors and the awarding of the bid would be by authorization of the Township Board. Open sealed bids are intended for total purchases over \$25,000.
6. Invited Sealed Bids – the Township Supervisor or his/her designee may seek bids from a restricted list of qualified vendors. Bid specifications would be made available to potential vendors and the awarding of the bid would be by authorization of the Township Board. Invited sealed bids are intended for total purchases over \$25,000 where the specifications or scope of work are limited to a small number of qualified firms.
7. Request for Qualification – the Township Supervisor or his/her designee, may solicit, either through open advertising or a restricted list of qualified vendors, statements of qualifications from vendors seeking to perform professional or technical services for the Township.

Contracts awarded by this method must be authorized by a majority roll call vote of the Township Board.

Types of services which may be procured under this method include architectural, engineering, legal, information technology, mechanical, electrical, and financial and municipal consulting. Competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to the negotiation of fair and reasonable compensation.

A committee of three (3) members shall be established by the Township Supervisor to review applicants and make a recommendation to the Township Board.

The reviewing committee shall consider the concerns expressed in Michigan House Concurrent Resolution No. 206, adopted in 1987, urging political jurisdictions of the State to select the services of a design professional based upon qualification.

4. Single Source Purchase – single source purchasing refers to purchases from one selected supplier. Awarding of contracts through single source purchasing is subject to the review of the Township Board and allowed only under any of the following situations:
 - a. The item is available from a single source only. The Department Head shall document in writing, after a good faith review of available sources, that there is only

one source of the required good or service. All documentation shall be reviewed by the Township Supervisor, or

- b. The purchase from a single source is approved by a majority vote of the Township Board, or
 - c. The procurement is for a product that is part of a system in which selection of an alternative brand would alter the ability of the using department to operate and/or maintain the system. Examples of this type of single source are the self-contained breathing apparatus used by the Fire Department, electrical equipment, pumps, fittings and meters used by the Water and Sewer Departments, safety equipment and firearms used by the Police Department, and computer and phone system equipment.
 - d. Due diligence is required in selecting a manufacturer and supplier for those types of products purchased under this provision of single source purchases. Purchases over \$10,000 must be approved by the Township Board.
9. Government Contract – whenever a product has had its price pre-determined at a government rate through the Federal, State or other local government or agency, this product may be purchased without going through the required bid process.
- Use of government contracts must be jointly agreed to by the department head and the Township Supervisor. *Contracts up to \$10,000* must be approved by the Township Supervisor. *Contracts over \$10,000* must be approved by the Township Board.
10. Emergency Procurement – in the case of an emergency, and subject to the review of the Township Supervisor, employees may make purchases without the constraints placed by the above methods. Subject to the following:
- a. Emergencies are procurement needs that could not have been anticipated under an effective departmental procurement plan and without such procurement the proper functions of the department or the health and safety of the public will be jeopardized.
 - b. In the event of an emergency procurement, the department is required to notify the Township Supervisor immediately, provide documentation of the purchase, along with an explanation of the emergency.
11. Lease and Lease Purchase – in purchases of products, departments shall consider the possibility of leasing equipment as an alternative to purchasing. Equipment obtained through a lease is subject to the same competitive procurement standards as a purchase.

- 12. Petty Cash – departments may use petty cash for purchases up to \$75.00. Reimbursement from the Treasurer’s Office will be made with documentation and receipt of purchase. Tax Exempt Certificate should be taken with employee when purchasing with Petty Cash so no tax is charged. Every effort should be made to avoid any such purchases when a check or credit card can be made available.

4.7 (d) – Purchasing Functions and Responsibilities of Township Supervisor

- 1. The Township Supervisor has the authority to obligate the Township to contracts for the purchase of supplies, services, material, and equipment.
- 2. The Township Supervisor or his/her designee shall:
 - a. Have the sole authority to issue Purchase Orders and shall do so within the directions set by this policy.
 - b. Coordinate the purchasing of all departments and shall, to the extent that it is practical, combine specifications for the purchases of equipment and supplies under single purchases where such consolidation is economical for the Township.
 - c. Monitor the compliance of Township department purchasers with the Township Purchasing Policy and Procedures, including the maintenance of economy, efficiency, and accountability.
 - d. Ensure that department orders and requisitions have been authorized by the using department.
 - e. Establish and maintain lists of qualified bidders.
 - f. Establish and maintain purchasing forms, issue, and execute purchase orders and maintain purchase records.
 - g. Provide for the gainful disposal of any surplus or scrap items, and in accordance with the provisions of Section 4.7 (b) 6.
 - h. Be responsible for locating and ordering goods and services that meet the legitimate needs and specifications of using departments in a timely, economical, efficient and ethical manner.
 - i. Procure for the Township goods and services of the highest quality and lowest price.

When these two objectives conflict, the Agent must judiciously determine the balance of the two that will be of the greatest benefit to the Township.

The criteria for judging quality may include the quality of the goods or service as well as the vendor’s reliability, delivery terms and record, quality of service, capacity to furnish required quantities, interoperability of components and experience.
 - j. Secure for the Township all federal tax exemptions to which it is entitled, whenever applicable.

- k. Decide choice of vendor and purchase terms.

In the event that such choices conflict with the preferences of using departments, the Township Supervisor shall choose those standards which meet the needs of the majority of departments while satisfying the legitimate minimum requirements of each.

- l. Document vendors who default on their quotations, misuse Township bid lists or specifications for purposes other than intended by the Township or fail to deliver specified goods and services.

The Township Supervisor may disqualify them from receiving future bid lists from the Township for a period of time set by the Township Board.

- m. Notify Township Departments of surplus equipment or goods that are available to them.
- n. Have the authority to make emergency expenditures.

4.7 I – Purchasing Functions and Responsibilities of Departments

Departments have the responsibility to effectively determine their purchase needs in accordance with their budgets.

1. Specifically, it is incumbent upon departments to:
 - a. Make no purchase without the appropriate authorization as provided in this Section 4.7.
 - b. Determine that prospective orders can be accommodated within the appropriate activity of the Township budget.
 - c. Ensure that all departmental orders have been signed by the authorized person.
 - d. Furnish the Township Supervisor with clear and complete specifications for required goods and services, as well as information on vendors’ terms of purchase, including any relevant information that would assist the Township Supervisor.

In cases of competitive bidding, using departments shall provide information on the amount of any security or performance bond required with the bids.
 - e. In procurement where the department is soliciting bids or quotes, provide the Township Supervisor with all necessary documentation of the process.
 - f. Upon receipt of proper approval, the department heads will be authorized to place the order. To that end, and in the interest of economy, departments must plan their procurement.
 - g. Department heads shall maintain detailed requisitions or estimates of their requirements in goods and contractual services.
 - h. Keep the Township Supervisor advised, as much in advance as possible, of unusually large or uncommon demands.

- i. Maintain adequate inventories of supplies and materials.
- j. Not unnecessarily encumber Township funds by paying in cash for purchases and seeking subsequent reimbursement for such purchases from the Treasurer’s Office.

The ability to purchase goods and services with cash and receive reimbursement should occur rarely and, if abused, may be revoked by the Township Supervisor.

- k. Inspect all goods and materials received to determine whether they conform to the order in terms of specifications, quantity, and quality.
- l. Notify the Township Supervisor prior to any deviations from the Purchase Order in the goods received, including specifications, quantity, and quality.

4.7 (f) – Sealed Bid Process

In soliciting, reviewing and awarding bids for either open or invited sealed bids the following procedures shall apply.

1. Public Notice – Adequate public notice of the invitation for bids shall be given a reasonable time before opening of bids. At a minimum, fourteen (14) calendar days, excluding Township recognized holidays, shall be allowed for the return of bids.

Public notice may include publication in a newspaper of general circulation at a reasonable time prior to bid opening. The public notice shall state the place, date, and time of bid opening. If open bids are not solicited by newspaper advertisement, notice thereof shall be posted at the Township Hall.

2. The sealed bids shall be received by the Clerk’s Office. Sealed bids shall be reviewed at the Clerk’s Office at a predetermined time as scheduled by the Township Clerk. Sealed bids shall be opened by the Township Supervisor and/or Clerk or their designee in the presence of a representative from the department that is soliciting the bids or the designing engineer if appropriate.
3. Bids shall be turned over to the using department for evaluation and recommendation to the Township Board. The using department’s recommendation shall include a synopsis and tabulation of all bids for Board review.
4. After tabulation, all bids may be inspected by the competing bidders.
5. Bid acceptance and Bid Evaluation – Bids shall be unconditionally accepted without alteration or correction, except as authorized by the Township Board.
6. Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose.

Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation costs, and total or life cycle costs.

The invitation for bids shall set forth the evaluation criteria to be used. No criteria may be used in bid evaluations that are not set forth in the invitation for bids.

7. Rejection of Bids – The Township Board shall have the right to reject any or all bids and may, by majority vote, waive irregularities in bidding.
8. Award – The contract shall be awarded by written notice generally to the lowest qualified and responsive bidders whose bid meets the requirements and criteria set forth in the invitation for bids. If the lowest bid is not selected, the department must submit written justification to the Township Board.
9. In the event the lowest responding and qualified bid for a construction project exceeds budgeted funds and such bid does not exceed such funds by more than five percent (5%), the Township Supervisor is authorized, when time or economic considerations preclude re-solicitation of work of a reduced scope, to negotiate an adjustment of the bid price with the low responsive and qualified bidder, in order to bring the bid within the amount of available funds. Any such negotiated adjustment shall be based only upon eliminating independent deductive items specified in the invitation for bids.
10. All bidding processes, including any using department’s request to depart from the lowest bid, shall be documented and forwarded to the Township Supervisor.
11. Bonding – If required, the contractor shall, at the time of the execution of the contract, file a bond executed by a surety company authorized to do business in the State of Michigan, to the Township, conditioned to pay all laborers, mechanics, subcontractors and suppliers as well as all just debts, dues and demands incurred in the performance of such work and shall file a performance bond when one is required.

The said contractor shall also file evidence of public liability insurance in an amount satisfactory to the using department and agree to hold the Township harmless from loss or damage caused to any person or property by reason of the contractor’s negligence.

12. All proposals and deposits of certified or cashier’s checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him within fifteen (15) calendar days after he has been notified, or to file any bond required within the same time, the deposit accompanying his proposal may be forfeited to the Township and the Township Board may, at its discretion, award the contract to the next qualified bidder. Exception: All deposits except for the top three bidders shall be returned within ten (10) days of bid opening.

4.7 (g) - Ethics and Standards of Conduct in Relations with Vendors

The relations between the Township and vendors are formed by mutual needs. The best efforts shall be invested to build working relationships of reciprocal confidence and benefit in the interests of the Township. In addition to Federal and State laws that govern business ethics, the following standards of conduct shall be observed:

1. All vendors shall be treated equitably. Procurement decisions shall be based on all pertinent business information only, including price, quality, specifications, and previous service record.
2. Board members, employees and agents of the Township shall be prohibited from furnishing, directly or indirectly, to any prospective bidder information that would give any vendor an unfair advantage over other prospective vendors.
3. Procurement records shall be retained by the Township Clerk for public review.
4. Employees shall promptly notify his/her supervisor in writing of any actual or possible conflict of interest pertaining to himself/herself and shall withdraw from further participation, on the Township's behalf, in the business transaction involved. Township Board members must disclose any actual or possible conflict to the Township Board.
5. Any potential conflict of interest shall be reported by the employee's supervisor to the Township Supervisor prior to bidding.
6. A Township employee or any member of a Township employee's immediate family who holds a financial interest in a disclosed blind trust shall not be deemed to have a conflict of interest with regard to matters pertaining to that financial interest.
7. No Township Board member or employee shall accept or solicit any gift, gratuity, or other benefit from vendors to the Township, current or prospective, extended for the purpose of influencing a favorable award.

It shall be unethical for any person to offer, give, or agree to give any Township employee a gratuity or an offer of employment for the purpose of obtaining a favorable award.

8. In cases where a sitting trustee, or any entity in which the trustee is an owner, stockholder, member, director, employee or has any other financial or management interests therein submits a bid on a proposed contract let for bid by the Township, the trustee shall also submit a notarized certification with the bid documents certifying the following:
 - a. The trustee, or trustee's entity, has no actual or potential conflict of interest arising out of the performance of the contract, if chosen as the lowest qualified bidder. In the event such a conflict should arise at any time, the trustee shall immediately disclose the full nature of the conflict to the Supervisor.
 - b. The trustee or trustee's entity certifies that no "insider" information has been provided to the trustee, or trustee's entity, or any other information not available to competing vendors in the request for bid which would give an unfair advantage.
 - c. The certification shall be submitted on forms provided by the Township. Submission of a false certification shall be deemed malfeasance in office.

- 9. Kickbacks – It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
- 10. Contemporaneous Employment – It shall be unethical for any Township employee who is participating directly in the procurement process to become or to be, while such a Township employee, the employee of any person contracting with the Township.
- 11. The Township Board may grant a waiver from the employee conflict of interest provision or the contemporaneous employment provision upon making a written determination that:
 - a. The contemporaneous employment or financial interest of the Township employee has been publicly disclosed; and
 - b. The Township employee will be able to perform the procurement or contract functions without actual or apparent bias or favoritism; and
 - c. The award will be in the best interests of the Township
- 12. It shall be unethical for any employee or former employee knowingly to use confidential information for actual or anticipated personal gain, or for the actual or anticipated personal gain of any other person.
- 13. Sanctions – In concert with Township bargaining agreements and employee policies, the Township Board may impose any one or more of the following sanctions for violations of the ethical standards in this Section:
 - a. Township Employees,
 - 1. oral or written warnings or reprimands; or
 - 2. suspension with or without pay for a specified period of time; or
 - 3. termination of employment
 - 4. legal sanctions
 - b. Contractors,
 - 1. written warnings or reprimands; or
 - 2. termination of contracts; or
 - 3. debarment or suspension
 - 4. legal sanctions

4.7 (h) - Ineligibility of Iran-Linked Businesses

- 1. In accordance with Act 517, Public Acts of 2012 (“Act 517”), an “Iran-linked business”, as defined by Act 517, is ineligible to submit a bid to the Township to provide any goods, services or for any other purpose.
- 2. Any bid submitted to the Township shall include a certification that the bidder is not an Iran-linked business.

3. This policy shall be effective so long as the provisions of Act 517 are effective.

4.8 - Expense Reimbursements

4.8 (a) - Request Form

The township shall reimburse all officials and employees for necessary expenses incurred in performing their duties. All requests for expense reimbursement shall be made on the proper expense reimbursement form.

4.8 (b) - Reimbursement Rates

Travel shall be reimbursed at the mileage rates authorized by resolution of the Township Board. Mileage Reimbursement: IRS standard mileage rate. (amended 8/19/08)

Meal Reimbursement: \$75 per day with gratuity included, \$40 for a half day with gratuity included, but alcohol is excluded. (amended 4/21/20) Individual meals shall not exceed the following amounts with tip: Breakfast \$20, lunch \$20, dinner \$35. Tips for any meal shall not exceed 20%.

Reasonable meals and lodging expenses will be reimbursed up to the amounts authorized by resolution of the Township Board.

Any reimbursement in excess of the amounts authorized shall be approved by the Township Board prior to incurring the expenses.

4.8 (c) - Personal Expenses

Receipts shall accompany any reimbursement requests. Commuting from residence to the township hall or the employee's official workstation shall not be eligible for reimbursement. Board and committee members shall not receive mileage to attend Board meetings that are a statutory duty of their office. Personal expenses that are unnecessary in conducting township business, such as entertainment and alcohol consumed, shall not be eligible for reimbursement.

4.8 (d) - Travel Advances

Travel advances may be requested from the Clerk's office fifteen days in advance of anticipated travel date. Receipts of all expenses incurred shall be submitted within five business days after concluding the trip, and any excess travel advance shall be reimbursed to the township.

4.9 – Investments

4.9 (a) - Authorized Institutions

The township Treasurer is authorized to invest surplus funds in Michigan banks, savings and loan associations, and credit unions that belong to the Federal Deposit Insurance Corporation or are insured by the National Credit Union Administration.

Lawful investment instruments that are not available from the above-named financial institutions may be purchased from brokerage firms that are licensed by the United States Securities and Exchange Commission.

Financial institutions shall be selected on the basis of their record of satisfactory performance, financial stability and anticipated yields.

4.9 (b) - Authorized Instruments

The Treasurer is authorized to invest in the following instruments:

1. Bonds, securities and other obligations of the United States or an instrumentality of the United States in which the principal and interest is fully guaranteed by the United States
2. Certificates of deposit
3. Savings accounts
4. High grade commercial paper, rated within the three highest grades by at least two national rating services; the term to maturity may not be more than 270 days, and no more than 50% of any fund may be invested in commercial paper at any time
5. Bankers acceptances of United States banks
6. United States government or federal agency obligation repurchase agreements
7. Money market mutual funds composed of investment vehicles which are permitted under state law for direct investments
8. Oakland County Investment Pool

The Treasurer shall select investment instruments that protect principal as the primary goal. While it is also highly desirable to optimize yield, the most important objectives are the safety of the investment and liquidity to meet the township's cash needs.

4.9 (c) - Notice of Investment Policy

The senior management of any firm, dealer, broker, or financial institution shall be given a copy of the township's investment policies prior to the Treasurer investing or depositing any township funds in such institution.

4.9 (d) - Performance Reports

The Treasurer shall report to the Board at least quarterly regarding the status of township investments, including the name of the financial institution, type of investment instrument, date of maturity and rate of return.

4.10 - Audits

The Township Board will engage a certified public accountant to annually audit the financial systems of the township. An audit contract shall not exceed the current Board's term of office. The request for proposals for audits shall require:

1. Proposal due date
2. Date award will be made
3. Date contract begins
4. Length of audit contract
5. Audit period covered
6. Earliest date that audit work may begin
7. Due date for audit report
8. Funds to be audited
9. Requirement of unqualified opinion or clear statement of reason for qualifications
10. Financial statements and other information to be provided by township
11. Other services to be performed by auditor if any
12. Procedures for determining adequacy of internal controls and accounting

13. Authorization to disclose any irregularities
14. Audit shall be performed in accordance with generally accepted auditing standards set forth by the American Institute of Certified Public Accountants
15. Audit shall be reviewed with the Township Board
16. Number of copies that will be provided
17. Auditor's qualifications
18. References for firm and individuals performing the audit
19. Estimated hours required, current rates and total anticipated amount

5.0 - Property Management

5.1 - Hours of Business

The township hall shall be open to the public at 8:00 a.m. and shall be closed at 5:00 p.m. on every normal business day.

5.2 - Building Access

The first person arriving each morning should make sure that all public access doors are unlocked.

Prior to leaving, each employee will make his or her workstation secure by checking that computers, typewriters, calculators and lights are turned off; filing cabinets and cash drawers are locked, and windows and doors are locked.

The last person in each department to leave their office at night shall check to see that the copier and other office machines are turned off; all doors and common area windows are locked; all lights are turned off, except for designated security lights.

Persons working after hours are responsible for turning off the lights and office machines used and checking that all doors and windows are secure.

Outside lights shall be turned on prior to any evening meeting and shall be turned off by the person responsible for the meeting.

5.3 - Security

5.3 (a) - Keys

The Clerk and Supervisor are authorized to have and distribute keys to the main door. If a key is lost, the appropriate department head shall be informed immediately. A replacement key shall be issued. If the Supervisor has reason to believe that a missing key may be used for unauthorized entry, new locks will be installed. Upon termination of employment, the employee shall return his or her office keys to the Department Head. No person shall duplicate a key without authorization from the township Supervisor. No person shall make a key available to any unauthorized person.

Each department head shall determine who shall be issued a key to the department's door or any secured facilities, such as a safe, cash drawer or filing cabinet, within the department.

5.3 (b) - Valuables

Employees shall not keep money or other valuables in their desks or at their workstations. The township shall not be responsible for the loss of any employee's personal property.

5.4 - Safety

No boxes, files or other items shall be stored in hallways, stairs, and landings of any Township building. Flammable liquids and power equipment shall not be stored in the township hall. Other flammable materials will not be stored in utility or furnace rooms.

In the event of a fire, all employees will immediately exit the building and follow the latest White Lake Township Emergency Action Plan.

5.5 - Use of Township Equipment, Labor or Premises

5.5 (a) - Lost or Damaged Equipment

Any lost or damaged equipment shall be reported immediately to the employee's department head.

5.5 (b) - Personal Use of Township Property

The personal use of the township premises, equipment, machines, tools, supplies and postage are not permitted.

5.5 (c) - Phone Calls

Employees are permitted to make brief personal local phone calls.

Employees are permitted to make brief personal long distance phone calls with the permission of the immediate supervisor, but the calls must be billed to their home phone or reported to the Clerk's office on the Long-Distance Phone Call Report for end of month billing.

5.5 (d) - Copier

Employees are permitted occasional use of the township copier for personal business with permission from their department head.

5.5 (e) - Bulletin Boards

Employees who wish to post notices on township bulletin boards must have the prior approval of the Supervisor, Clerk or Treasurer.

5.5 (f) - Computers

Employees are permitted use of the Township Networked Computers for familial messages as long as the nature of the message shall not consist of any message or material that may be discriminatory based on Race, Color, Religion, Sex, National Origin, or any disability covered by the Americans with Disabilities Act. Further, no message or material may be transmitted that may be offensive to others or be in violation of the Personnel Policies and Procedures Section 5.1 (Sexual Harassment) or Section 23.7 (Public Criticism). Employees are prohibited from installing any software on Township Computers without prior approval of the Township Supervisor. (Added 11/16/99)

5.6 – General Township Vehicle Use – Appendix A (Attachment)

6.0 - Public Information

6.1 - Public Contact

6.1 (a) - Courtesy

The primary goal of the township is to serve the residential and business citizens of White Lake Township. It is the policy of White Lake Charter Township that all officials and employees will respond to requests for township information from members of the public with courtesy and efficiency. All officials and employees shall communicate with the public in such a way that the image of the township government as friendly, courteous, and efficient is fostered and maintained.

All visitors to the township offices shall be greeted in a friendly, helpful manner.

Telephone calls to the township shall be handled in a polite business-like manner. The name of the township employee who handles the call should be provided to the caller for future reference.

Department heads shall make every effort to see visitors who need their assistance. When workload or other commitments do not allow for an immediate meeting, the visitor will be asked to make an appointment at a mutually convenient time.

6.1 (b) - Complaints and Problems

If a citizen has a problem that is outside the jurisdiction or responsibility of the official or employee, the citizen will be directed to the appropriate office or official.

Complaints or other concerns received from a citizen shall be received with courtesy. The official or employee will make every effort to resolve a complaint or problem, within the official's or employee's scope of authority. Department heads will be notified of all complaints.

The township Supervisor shall also be notified in writing of any citizen complaint arising from official or employee conduct or the administration of a department or Township Board policy or procedure. The notice shall include the name, address, and phone number of the citizen, the nature of the complaint and how the complaint was resolved. The Supervisor may make a subsequent inquiry with the citizen to ensure that the issue was resolved to the citizen's satisfaction.

6.2 - Public Information Officer

The Supervisor shall be the public information officer for the township and shall be responsible for supervising the township newsletter, preparing public service announcements and media releases on township government events, and responding to inquiries from the media or referring contact to other appropriate township officials. Department heads will notify the public information officer of all media contacts.

6.3 - Public Notices

6.3 (a) - Meeting Notices

The Township Clerk shall be responsible for posting all regular, special and rescheduled Board meetings in conformance with the Open Meetings Act, ADA and other state laws. The chairperson of each Township Board or commission will notify the Clerk of all special and rescheduled meetings.

6.3 (b) - Public Notice Responsibility

The associated department shall also be responsible for publishing and mailing all public notices required by state law, including:

<u>Meeting</u>	<u>Department</u>
1. Board of review meetings	Assessing
2. Budget public hearings	Clerk
3. Planning commission/zoning Board hearings	Planning
4. Zoning Board of appeals variance hearings	Planning
5. Special assessment district hearings	Supervisor
6. Election notices	Clerk
7. Master plan adoption and amendments	Planning
8. Truth-in-Taxation notice	Clerk
9. Board meeting minutes synopsis	Clerk

6.4 - Freedom of Information Act (FOIA) Requests

Individuals making FOIA requests shall follow the White Lake Township Freedom of Information Act Procedures and Guidelines posted on the Township website.

6.5 - Incoming Mail

The Clerk’s office shall receive all incoming mail. Correspondence shall be sorted and distributed to the various township offices. Mail addressed to the Township Board shall be forwarded to the Clerk, who shall provide a copy to each Board member. Correspondence addressed to the Board, but requiring action typically handled by a particular official, shall be immediately forwarded to that official as well.

6.6 - Outgoing Mail

The Township Board shall approve the design of all department letterhead stationery. Statements made on township stationery may be construed as the official position of White Lake Township, so all officials and employees should take every precaution that written statements are made within the scope of their authority. Township stationery shall only be used for official township business.

Department heads shall provide the Township Board, via the Supervisor, with a copy of all correspondence that addresses a citizen complaint or when the content may result in a lawsuit to the township or in the Board reviewing or implementing a township policy. Where a department head is unsure of the necessity to provide the Board with a copy of correspondence, department heads should err on the side of caution.

All department correspondence should be considered as a public document unless the contents are specifically excluded from disclosure by state law. Copies of correspondence will be provided to any Board member on request.

6.7 - Confidential Information

Officials and employees shall not release any information to the media or to members of the general public, which would be a violation of a citizen's right to privacy.

All information clearly marked "Confidential" should be held in strict confidence by each individual receiving same.

7.0 - Public Works

7.1 - Capital Improvement Plan

7.1 (a) - Responsibility

The township Supervisor shall be responsible for the development and updating of the township capital improvement plan. The capital improvement plan will be reviewed annually, with such review completed at least two months prior to initiating the development of the proposed township operating budget.

7.1 (b) - Scope

The capital improvement plan shall address the medium and long-range needs of the township regarding building, lands, major equipment, and infrastructure. The capital improvement plan shall prioritize such needs for the next five years beyond the current fiscal year.

7.1 (c) - Content

Department heads and elected officials shall submit any suggested projects to be included in the capital improvement plan to the Township Supervisor, who shall develop a capital improvement plan that includes the following information on each project:

1. Priority in order of need
2. Justification for priority ranking
3. Estimated year project will be commenced
4. Estimated year project will be completed
5. Total estimated acquisition or construction cost
6. Method of financing acquisition or construction
7. Annual debt service from project
8. Estimated annual operating expenses after completion
9. Method of financing operating expenses

7.1 (d) - Public Hearings

The Township Supervisor shall hold a public hearing on the capital improvement plan prior to submitting the capital improvement plan to the Township Board. The Township Board may hold additional hearings on the capital improvement plan. Prior to beginning the development of the proposed budget for the ensuing fiscal year, the Township Board shall adopt the capital improvement plan as recommended or following any alterations it deems advisable. All parties involved in the development of the proposed budget shall address any implications of the capital improvement plan to the proposed budget.

7.2 - Management of Public Works Projects

7.2 (a) - Responsibility

The township Supervisor shall manage all public works conducted by the township.

7.2 (b) - Needs Assessment

The Supervisor shall review the condition of existing township improvements to identify any necessary or desirable repairs or maintenance, identify the need for any new public improvements, and bring such matters to the attention of the Board, if such needs are to be addressed in the current fiscal year. Such items should be included in the township capital improvement plan, if proposed to be addressed in one or more future fiscal years.

7.2 (c) - Preliminary Study

On its own motion or by the presentation of a petition complying with state law, the Board may authorize a preliminary study of a proposed public works project. The Board shall retain one or more consultants as necessary to develop a feasibility study consisting of plans describing the improvement, the location of the improvement and an estimated cost of the improvement on a fixed or periodic basis, as appropriate. The feasibility study shall be received by the Board and filed with the township Clerk.

7.2 (d) - Financing

The Township Board shall determine the method by which the public improvement shall be financed. If the Township Board resolves to tentatively establish a special assessment district, the township Clerk shall give notice of the hearings as provided by law, and the Board shall proceed with creating the special assessment district as provided by law.

If the Township Board determines that borrowing shall be necessary to finance the project, the Treasurer shall contact the Municipal Financial Advisor to initiate approval. The Township Board shall appoint bond counsel to advise the township on all aspects of borrowing and to render a written opinion on the marketability of the bonds.

7.2 (e) - Requests for Proposals

The Township Board shall request proposals from firms interested in contracting to construct, alter, repair, or maintain the public improvement. The township shall utilize its competitive bidding procedures in awarding contracts for public improvements.

The Board shall require the posting of a performance bond by any contractor, as specified in the request for proposal, for all projects that anticipate a total contract cost exceeding \$10,000.00.

7.2 (f) - Project Manager

The township Supervisor shall act as liaison between the contractor, consultants and the Board, or may delegate this responsibility in writing to a department head. The Supervisor shall notify the Board of any significant problems or issues that may arise in the project.

The Supervisor is authorized to sign minor change orders that will result in a decrease in the project cost or that will increase the project cost no more than \$5000.00. The Board will be notified of all change orders. All major change orders shall be approved by the Board.

The Supervisor shall require waivers of liens and sworn statements prior to authorizing the payment for any work performed. The waivers and sworn statements shall be filed by the township Clerk.

The Supervisor is authorized to act as the Board's agent to resolve any problems or disputes arising from the project. The Board shall be notified of all problems or disputes, as well as the nature of the resolution. The Supervisor shall bring any major problems or disputes to the attention of the Board prior to acting, if the time required to notify the Board does not jeopardize the successful completion of the project.

7.2 (g) - Closing Out a Project

At least 10% of the total contract cost shall be retained by the township until final approval is given by the Board. Prior to closing out the project and issuing the contractor final payment, the Board shall authorize final payment based upon the recommendation of the project manager.

8.0 - Identity Theft Prevention Program

8.0 (a) - Purpose

To establish an Identity Theft Prevention Program designed to detect, prevent and mitigate identity theft in connection with the opening of a covered account or an existing covered account and to provide for continued administration of the Program in compliance with the Federal Trade Commission's Red Flags Rule (Part 681 of Title 16 of the Code of Federal Regulations) implementing Sections 114 and 315 of the Fair and Accurate Credit Transactions Act (FACTA) of 2003.

8.0 (b) - Definitions

1. *Identifying information* means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including; name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number, unique electronic identification number, computer's Internet Protocol address, or routing code.
2. *Identify theft* means fraud committed or attempted using the identifying information of another person without authority.
3. *A covered account* means:
 - a. An account that the Township offers or maintains, primarily for personal, family, or household purposes that involves or is designed to permit multiple payments or transactions, such as credit card accounts, mortgage loans, automobile loans, margin accounts, cell phone accounts, utility accounts, checking accounts and savings accounts; and
 - b. Any other account that the Township offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the Township from identity theft, including financial, operational, compliance, reputation or litigation risks.
4. *A red flag* means a pattern, practice or specific activity that indicates the possible existence of identity theft.

8.1 - Policy

8.1 (a) – Identification of Red Flags

The Township identifies the following red flags, in each of the listed categories:

1. Presentation of Suspicious Documents
 - a. Identification document or card that appears to be forged, altered or inauthentic;
 - b. Identification document or card on which a person's photograph or physical description is not consistent with the person presenting the document;

- c. Other document with information that is not consistent with existing customer information (such as if a person's signature on a check appears forged); and
 - d. Application for service that appears to have been altered or forged.
2. Presentation of Suspicious Personal Identifying Information
- a. Identifying information presented that is inconsistent with other information the customer provides (example: inconsistent birth dates);
 - b. Identifying information presented that is inconsistent with other sources of information (for instance, an address not matching an address on a credit report);
 - c. Identifying information presented that is the same as information shown on other applications that were found to be fraudulent;
 - d. Identifying information presented that is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address);
 - e. Social security number presented that is the same as one given by another customer;
 - f. An address or phone number presented that is the same as that of another person;
 - g. A person fails to provide complete personal identifying information on an application when reminded to do so (however, by law social security numbers must not be required); and
 - h. A person's identifying information is not consistent with the information that is on file for the customer.
3. Suspicious Account Activity or Unusual Use of Account
- a. Change of address for an account followed by a request to change the account holder's name;
 - b. Payments stop on an otherwise consistently up-to-date account;
 - c. Account used in a way that is not consistent with prior use (example: very high activity);
 - d. Mail sent to the account holder is repeatedly returned as undeliverable;
 - e. Notice to the Township that a customer is not receiving mail sent by the Township;
 - f. Notice to the Township that an account has unauthorized activity;
 - g. Breach in the Township's computer system security; and
 - h. Unauthorized access to or use of customer account information.
4. Alerts from Others
- a. Notice to the Township from a customer, identity theft victim, consumer reporting agency, law enforcement or other person regarding possible identity theft in connection with covered accounts held by the Township.

8.1 (b) – Detecting Red Flags

1. New Accounts

In order to detect any of the Red Flags identified above associated with the opening of a new account, Township personnel will take the following steps to obtain and verify the identity of the person opening the account:

- a. Require certain identifying information such as name, date of birth, residential or business address, principal place of business for an entity, driver's license or other identification;
- b. Verify the customer's identity (for instance, review a driver's license or other identification card);
- c. Review documentation showing the existence of a business entity; and/or independently contact the customer.

2. Existing Accounts

In order to detect any of the Red Flags identified above for an existing account, Township personnel will take the following steps to monitor transactions with an account:

- a. Verify the identification of customers if they request information (in person, via telephone, via facsimile, via email);
- b. Verify the validity of requests to change billing addresses; and
- c. Verify changes in banking information given for billing and payment purposes.

8.1 (c) - Preventing and Mitigating Identity Theft

In the event Township personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

1. Prevent and Mitigate

- a. Monitor an account for evidence of Identity Theft;
- b. Contact the customer;
- c. Change any passwords, security codes or other security devices that permit
- d. access to accounts;
- e. Not open a new account;
- f. Close an existing account;
- g. Reopen an account with a new number;
- h. Notify the Township Supervisor for determination of the appropriate step(s) to take;
- i. Notify law enforcement; and/or
- j. Determine that no response is warranted under the particular circumstances.

2. Protect customer identifying information

In order to further prevent the likelihood of identity theft occurring with respect to Township accounts, the Township will take the following steps with respect to its internal operating procedures to protect customer identifying information:

- a. Ensure that its website is secure or provide clear notice that the website is not secure;
- b. Ensure complete and secure destruction of paper documents and computer files containing customer information;
- c. Ensure that office computers are password protected and that computer screens lock after a set period of time;
- d. Keep offices clear of papers containing customer information;
- e. Request only the last 4 digits of social security numbers (if any);
- f. Ensure computer virus protection is up to date; and
- g. Require and keep only the kinds of customer information that are necessary for utility purposes.

8.1 (d) – Program Updates

This Program will be periodically reviewed and updated to reflect changes in risks to customers and the soundness of the Township from Identity Theft. The Township Supervisor’s Office will consider the Township’s experiences with Identity Theft situation, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, changes in types of accounts the Township maintains and changes in the Township’s business arrangements with other entities. After considering these factors, the Township Supervisor will determine whether changes to the Program, including the listing of Red Flags, are warranted. If warranted, the Township Supervisor will present the Township Board with his/her recommended changes and the Board will make a determination of whether to accept, modify or reject those changes to the Program.

8.1 (e) – Program Administration

1. Oversight

Responsibility for developing, implementing, and updating this Program lies the Township Supervisor’s Office. The Township Supervisor, or his designee, will be responsible for the Program administration, for ensuring appropriate training of Township staff on the Program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances and considering periodic changes to the Program.

2. Staff Training and Reports

Township staff responsible for implementing the Program shall be trained either by or under the direction of the Township Supervisor in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected. Township staff is required to

provide reports to the Supervisor's Office on incidents of Identity Theft, the Township's compliance with the Program and the effectiveness of the Program.

3. Specific Program Elements and Confidentiality

For the effectiveness of Identity Theft prevention Programs, the Red Flag Rule envisions a degree of confidentiality regarding the Township's specific practices relating to Identity Theft detection, prevention, and mitigation. Therefore, under this Program, knowledge of such specific practices shall be limited to the Supervisor's Office and those employees who need to know them for the purpose of preventing Identity Theft. Because this Program is to be adopted by a public body and thus publicly available, it would be counterproductive to list these specific practices here. Therefore, only the Program's general red flag detection, implementation and prevention practices are listed in this document.

APPENDIX A

5.6. GENERAL TOWNSHIP VEHICLE USE – WHITE LAKE TOWNSHIP

1.0 - Vehicles

The following Vehicle Use Policy ("Policy") covers the use of Township owned vehicles ("Township vehicle(s)"), other than Public Safety Vehicles. White Lake Township has the authority to determine who shall drive a Township vehicle, to establish Township vehicle operator standards and to revoke the right to drive for failure to meet the standards. These policies also apply to drivers using their personal vehicles while on Township business.

1.1 - General Provisions

- 1.1 (a) Authorized Drivers:** Township vehicles are only to be driven by authorized persons who are employees of the Township.
- 1.1 (b) Official Business:** Township vehicles are to be used only for official Township business and driven within the Detroit Metro Area.
- 1.1 (c) Trips Outside the Township or Detroit Metro Area:** Trips outside the Township must be approved by the Department Head. The Township Supervisor must be notified via email of all usage outside of the Detroit Metro area.
- 1.1 (d) Use of Personal Vehicle:** When a Township vehicle is not available, an employee's personal vehicle may be used. In this instance, mileage will be reimbursed per the reimbursement policy listed in the Township Administrative Policies and Procedures.
- 1.1 (e) Passengers:** Township Vehicle passengers are limited to other employees, Township officials or authorized Township guests when traveling for Township business.

- 1.1 (f) Lunch Use:** Use of Township vehicles for lunch is dependent upon circumstances. Lunch breaks will be taken at the closest available location and/or in route to an assignment. Use of a personal vehicle, where possible, should be given priority.
- 1.1 (g) Taking a Township Vehicle Home:** Employees as determined by the Department Head, may be allowed to take a Township vehicle to their residence due to the nature of their work, such as responding to emergency calls. Employees who do not respond to emergency calls may also on occasion be allowed to take a Township vehicle to their residence if the situation permits. Department Heads will be responsible for determining if the situation is justified. The use of a Township vehicle is not an employee fringe benefit and personal use is prohibited.

The Township Supervisor shall have the exclusive use of a Township vehicle at all times during his employment as Township Supervisor. The Township shall be responsible for the costs of insurance, operation, maintenance, and repair. (Amended 9/20/2005)

Designated employees may also be provided with the use of a Township vehicle for personal use. This includes employees who have vehicle use included in their employment agreement.

1.2 - Driving a Township Vehicle

Employees are only allowed to drive a Township vehicle or a personal vehicle for Township business if:

- 1.2 (a) Valid Driver’s License:** They have a valid driver’s license and the correct license/endorsement for the type(s) of Township vehicles driven and provide proof in the form of a copy to Human Resources. They must inform the Human Resources Department of the loss or modification of a valid driver’s license by suspension, revocation, expiration, modification, or any other vehicle-related violation. They must have their driver’s license with them while they are driving a Township vehicle.
- 1.2 (b) Proof of Personal Automobile Insurance:** They have provided the Human Resources Department with a copy of their personal automobile insurance to show they are eligible to drive their personal vehicle for Township business.
- 1.2 (c) Clean Driving Record:** They do not have any of the grounds for revocation/disqualification as provided in section 1.3 below.
- 1.2 (d) Follow this Policy:** They have read and are familiar with the provisions in this policy.

1.3 - Driver Screening Process

- 1.3 (a) Automatic Revocation/Disqualification:** The circumstances noted below will be cause for automatic revocation of Township vehicle driving privileges or in the event of a new hire, driving privilege disqualification:
 1. Conviction of a driving-related felony.
 2. Suspension or revocation of license due to an unsatisfactory driving record as defined by the Michigan Department of State.

- 3. An at-fault crash resulting in a fatality (an at-fault crash means the driver was fined, sued, and as a result received an adverse judgement, or the driver’s insurance company settled for damages to another party, or the driver settled out of court or otherwise was determined to be liable).
- 4. If a driver had any of the following circumstances in the **prior five years**:
 - Accumulated more than six points on their driving record.
 - Convicted of any alcohol/drug related offense.
 - Convicted of driving while license was suspended or revoked.
- 5. If driver had any of the following circumstances in the **prior year**:
 - Accumulated more than three points on their driving record.
 - Convicted of any alcohol/drug related offense.
 - Convicted of driving while license was suspended or revoked.

1.3 (b) Lack of Driver’s License/Insurance

Drivers that do not have a valid driver’s license and/or proof of insurance will be prohibited from driving a Township Vehicle and/or driving their personal vehicle on Township business, and may lose other reimbursement, compensation, and/or allowance related to vehicle expenses. If this prohibition prevents an employee from performing his/her assigned job responsibilities, employment action (temporary or permanent) could occur. Employment action could include, but not be limited to transfer, reassignment, demotion, suspension, or discharge.

1.3 (c) Monitoring

Employee driving records will be screened and routinely monitored by automatic subscription received through the Michigan Department of State. (See also, Township Authority and Responsibilities 1.6 (a).)

1.4 - Operating Standards

- 1.4 (a) Windows are Clean:** Before operating a Township vehicle the windows must be clean and free of mud, snow, or frost.
- 1.4 (b) Obey all Traffic Laws:** Employees and their passengers must obey all traffic safety laws and regulations and must wear seat belts. Use headlights, hazard lights (blinkers) or roof flasher when necessary. The driver is responsible for safe, courteous, and economical use of the Township vehicle.
- 1.4 (c) Handsfree Communication:** Only hands-free communications shall be allowed while operating a Township vehicle.
- 1.4 (d) Maintenance:**
 - 1. No employee will knowingly operate a vehicle found to be in violation of a state safety code or the law.
 - 2. Employees operating Township vehicles are responsible for routine up-keep and cleanliness including fuel and all other fluids as needed, checking tire pressure, washing, and vacuuming of the interior.

- 3. The employee shall report all mechanical problems or malfunctions to the Maintenance department who shall be responsible for maintenance of the Township vehicle.
 - 4. The Maintenance department shall maintain mechanical vehicle inspection records along with records for repairs (recall or otherwise) for the life of the vehicle. Records for repairs not conducted by the Maintenance department shall be forwarded to the Maintenance department upon receipt to be maintained. Once a vehicle has been decommissioned, the Maintenance department shall send the vehicle records to the Clerk’s office to be maintained per the appropriate record retention schedule.
 - 5. Vehicles, tools, and equipment (if applicable) will be inspected for cleanliness and general condition on a regular basis. Employees should see their Department Head for an inspection form. Employees who routinely fail inspection of vehicles and or equipment may be subject to disciplinary action.
- 1.4 (e) Vehicle Expenses:** Expenses shall be monitored by the accounting department by reviewing gas card statements.
 - 1.4 (f) Parking:** Township vehicles are to be parked in a Township authorized location during non-working hours. When parking a Township vehicle, remove the key from the ignition, lock the vehicle, and ensure the vehicle is parked in a safe location. Avoid double-parking, blocking entrances or parking in a manner that may result in fines. Vehicles shall not be left running and unattended.
 - 1.4 (g) Accidents:** Unless physically unable to do so, employees should contact the police to report all accidents and wait at the scene of the accident for the police to arrive. The employee shall request an accident report number from the officer. Employees should not accept responsibility for the accident or guarantee payment to another party without Township authorization.
 - 1.4 (h) Reporting Accidents:** Employees shall promptly report any accident, damage, or traffic violation resulting from the accident to their Department Head who will in turn notify the Supervisor, Human Resources, and the Clerk’s office. The Clerk’s office is responsible for filing the appropriate insurance claims for the incident.
 - 1.4 (i) Breakdowns:** Employees whose vehicle becomes inoperable while in use shall call for towing assistance. If available, warning devices such as flares or reflective triangles shall be placed to reduce the potential for another collision. The vehicle shall be towed to the Township parking lot unless otherwise directed by Maintenance or the employee’s Department Head. The employee shall move to a safe location but remain with the vehicle (in non-injury situations) while waiting for assistance to arrive.
 - 1.4 (j) Fines:** Employees are responsible for paying any fines they receive while driving a Township vehicle or personal vehicle on Township business.
 - 1.4 (k) Working on a Road Right Away:** Employees shall use traffic lights or flashers if a vehicle is parked in the public road right away or if the employee is working outside of a vehicle in the public road right away.

1.5 - Prohibited Conduct

- 1.5 (a) No Impairment or Extreme Fatigue:** Employees shall not be impaired by alcohol or drugs (legal or otherwise), or by extreme fatigue while driving or riding in a Township vehicle. Employees must immediately inform their Department Head if they have driving limitations due to health problems, are taking prescription medication that may impair their ability to drive or have any driving restrictions.
- 1.5 (b) Transporting Alcohol or Drugs:** No alcohol or drugs shall be transported in a Township vehicle.
- 1.5 (c) Vaping, Smoking, or Smokeless Tobacco:** No vaping, smoking, or smokeless tobacco shall be allowed in a Township vehicle.
- 1.5 (d) Distracted Driving:** Drivers may not read maps/documents, text, program GPS devices, use cell phones, laptops, or any other type of portable media device while operating a Township vehicle. Drivers must pull over to a safe location and park the vehicle if they need to use a portable device or read a document.
- 1.5 (e) Unauthorized Passengers or Drivers:** Employees shall not have an unauthorized passenger in a Township vehicle or allow someone else to drive unless they become unable to drive due to an emergency or unforeseen impairment.

1.6 - Township Authority and Responsibilities

- 1.6 (a)** The Township will continuously evaluate an employee’s eligibility to drive Township vehicles and as well, their eligibility to drive on behalf of the Township for business via the Michigan Department of State driving record subscription.
- 1.6 (b)** The Township may at their discretion revoke an Employee’s use of Township vehicles, and an employee’s ability to drive on behalf of the Township, either temporarily or permanently, based on an employee’s driving record or for other reasons, such as health concerns, disciplinary action, violations of Township vehicle operating standards, etc.
- 1.6 (c)** The Township may at their discretion require that an alcohol or drug test be taken immediately if an employee is involved in an accident and there is suspicion that the employee may be impaired. Human Resources will arrange a time and location for the test.

1.7 - Policy Compliance and Directives

- 1.7 (a)** Failure to comply with this policy may result in discipline, up to and including dismissal.
- 1.7 (b)** This policy may be supplemented by department directives after consultation with the Township Supervisor.

White Lake Charter Township

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