



**PARKS AND RECREATION COMMITTEE MEETING**  
**LOCATION: TOWNSHIP ANNEX, 7527 HIGHLAND ROAD, WHITE LAKE, MICHIGAN 48383**  
**WEDNESDAY, APRIL 10, 2024 – 6:30 PM**

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*White Lake Township | 7525 Highland Rd | White Lake, MI 48383 | Phone: (248) 698-3300 | [www.whitelaketwp.com](http://www.whitelaketwp.com)*

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**AGENDA**

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - A. [February 14, 2024](#)
5. **CALL TO PUBLIC**
6. **NEW/CONTINUING BUSINESS**
  - A. Summer Event Discussion
7. **OTHER BUSINESS**
8. **STAFF REPORT**
9. **COMMUNICATIONS**
  - A. Member Communications
10. **ADJOURNMENT**
  - A. NEXT MEETING DATE: Wednesday, May 8, 2024

**Procedures for accommodations for persons with disabilities:** The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk's office at (248) 698-3300 X-164 at least two days in advance of the meeting.** An attempt will be made to make reasonable accommodations.

**WHITE LAKE TOWNSHIP  
PARKS AND RECREATION  
FEBRUARY 14, 2024**

**CALL TO ORDER/ PLEDGE OF ALLEGIANCE.**

Chairperson Carlock called the regular meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Roll was called.

**ROLL CALL:**

Andrea Voorheis, Township Board Liaison  
Kathleen Aseltyne, Vice-Chair  
Rhonda Grubb  
Merrie Carlock, Chair

**Absent:**

Alexandra Schillack

**Also Present:**

Justin Quagliata, Staff Planner  
Mike Roman, Treasurer  
Hannah Kennedy-Galley, Recording Secretary

**APPROVAL OF AGENDA**

**MOTION by Member Aseltyne, seconded by Member Grubb, to approve the agenda as presented. The motion carried with a voice vote: (4 yes votes).**

**APPROVAL OF MINUTES**

A. December 13, 2023

**MOTION by Member Grubb, seconded by Member Aseltyne, to approve the minutes as presented. The motion carried with a voice vote: (4 yes votes).**

**CALL TO PUBLIC**

None.

**NEW/CONTINUING BUSINESS**

- A. Recommendation to the Township Board: Triangle Trail Construction Bid Award  
Staff Planner Quagliata said a grant was awarded in 2021 to cover 90% of the design cost of the Triangle Trail. DLZ designed the pathway. Only one bid was received for the project. The construction cost was unlikely to go down and waiting to re-bid to potentially get more bidders would be risky. Project funding would come from the Parks and Recreation millage funding. There was approximately \$1.8 million in the Parks Fund.

**MOTION by Member Grubb, seconded by Member Aseltyne, to recommend the Township Board award the Triangle Trail contract to Fonson Company Inc. for a base bid and alternate bid totaling \$605,415.50 plus an 8% contingency.**

**The motion carried with a roll call vote: (4 yes votes).  
(Grubb/yes, Aseltyne/yes, Carlock/yes, Voorheis/yes).**

B. Recommendation to Township Board: Triangle Trail Construction Administration Contract Award

Staff Planner Quagliata summarized the DLZ proposal.

**MOTION by Member Voorheis, seconded by Chairperson Carlock, to recommend the Township Board award DLZ the Triangle Trail construction administration contract not to exceed \$47,500.00.**

**The motion carried with a roll call vote: (4 yes votes).  
(Voorheis/yes, Carlock/yes, Grubb/yes, Aseltyne/yes).**

C. Recommendation to Township Board: Stanley Park Phase 1 Base Bid and Alternate Bids

Staff Planner Quagliata said four bids were received, and STE Construction was the apparent low bidder with a \$1.7 million base bid. There were five bid alternates as well: road paving, additional parking, timber traffic control bollards, an additional exercise station, and the sidewalk connection to Elizabeth Lake Road and the Civic Center property. The Committee was in support of the sidewalk connection, additional gravel parking, and bollards.

D. Discussion on Debt Service: Township Board Proposal to Issue Bonds to Fund Construction of Stanley Park Phase 1 and Triangle Trail

Staff Planner Quagliata said the Township Board was considering bonding as a way to pay for construction of Stanley Park Phase 1 and the Triangle Trail. Staff Planner Quagliata added bonding might be the only way to complete these projects without more grant money or a generous donation. He also said renewing and restoring the parks and recreational millage rate of 0.30 would allow for maintenance of the current facilities, but would not provide enough additional money for projects or to be able to match grant money. Treasurer Roman stated bonding for these projects would be great right now due to the interest rates, and the millage money could service the debt. He said one bond would cover Stanley Park and Triangle Trail and the estimated amount of the bond would be \$2.7 million.

**MOTION by Member Aseltyne, seconded by Member Grubb, to recommended the Township Board adopt Resolution #24-009: Intent to Issue Municipal Securities in the amount of \$2,700,000.**

**The motion carried with a roll call vote: (4 yes votes)  
(Aseltyne/yes, Grubb/yes, Carlock/yes, Voorheis/yes).**

WHITE LAKE TOWNSHIP  
PARKS & RECREATION  
FEBRUARY 14, 2024

### **OTHER BUSINESS**

Treasurer Roman said the Township was moving further into the design development phase for the new Township Hall and Public Safety Building. The construction manager was waiting on highly-detailed drawings to analyze before bidding began. Site work was anticipated to begin this May or June, and at that time land balancing would begin. The hope was to put the projects out to bid in June or July. Chairperson Carlock mentioned there were wetlands behind the current Fire Station #1 that should be preserved.

### **STAFF REPORT**

None.

### **COMMUNICATIONS**

#### A. Member Communications

Mary Earley, 5929 Pine Ridge Court, spoke in favor of a 0.50 Parks and Recreation millage.

Chairperson Carlock said there would be a sheep shearing event at Hess-Hathaway Park in April.

Member Voorheis mentioned on April 24 the Fire Department would be ALS certified. Rockin' the Farm would likely be held again this year on the third Saturday of July. She said Fisk Farm received electrical upgrades and WiFi.

### **ADJOURNMENT**

**MOTION by Member Grubb, seconded by Member Aseltyne, to adjourn at 7:26 P.M.**

**The motion carried with a voice vote: (4 yes votes).**

**NEXT MEETING DATE: Wednesday, April 10, 2024**