



TOWNSHIP BOARD MEETING
LOCATION: 7527 HIGHLAND ROAD, WHITE LAKE - ANNEX BOARD ROOM
TUESDAY, NOVEMBER 22, 2022 – 7:00 PM

White Lake Township | 7525 Highland Rd | White Lake, MI 48383 | Phone: (248) 698-3300 | www.whitelaketwp.com

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **CONSENT AGENDA**
 - A. [REVENUE AND EXPENSES](#)
 - B. [CHECK DISBURSEMENTS](#)
 - C. [LIST OF BILLS](#)
 - D. [DEPARTMENT REPORT - POLICE](#)
 - E. [DEPARTMENT REPORT - FIRE](#)
 - F. [DEPARTMENT REPORT - COMMUNITY DEVELOPMENT](#)
 - G. [DEPARTMENT REPORT - TREASURER](#)
 - H. [UPDATED RICOH COPIER LEASE AGREEMENTS WITH APPLIED INNOVATIONS](#)
 - I. [CERTIFICATES OF LEVIES ON TAX BILLS FOR TAX YEAR 2022](#)
7. **MINUTES**
 - A. [APPROVAL OF MINUTES - REGULAR BOARD MEETING, OCTOBER 18, 2022](#)
8. **PUBLIC HEARING**
 - A. PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY 2023 APPLICATION
9. **NEW BUSINESS**
 - A. [RESOLUTION #22-035; APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT \(CDBG\) PY 2023 APPLICATION](#)
 - B. [RESOLUTION #22-039; TO APPROVE QUOTA CLASS C LIQUOR LICENSE BLACK ROCK, WHITE LAKE, INC., D/B/A BLACK ROCK BAR AND GRILL 9501 AND 9531 HIGHLAND ROAD, WHITE LAKE, MICHIGAN 48383](#)
 - C. [RESOLUTION #22-036; FOR 2023 POVERTY EXEMPTION GUIDELINES](#)
 - D. [RESOLUTION #22-038; CONFIRMING THE SPECIAL RE-ASSESSMENT ROLL FOR THE SPECIAL ASSESSMENT DISTRICT DESIGNATED; 2020-2025 RESIDENTIAL REFUSE COLLECTION PROJECT](#)
 - E. [REQUEST TO APPROVE ENGINEERING SERVICES PROPOSAL - CWSRF 5900-1 SANITARY SEWER RELINING AND MANHOLE REPAIR](#)



- F. DISCUSSION REGARDING REQUEST FOR PROPOSAL (RFP) FOR CONSTRUCTION MANAGER SERVICES
- G. [CONSIDER PROPOSAL FOR ARCHITECTURAL SERVICES FOR PUBLIC SAFETY BUILDING \(REDSTONE ARCHITECTS\)](#)
- H. [CONSIDER PROPOSAL FOR ARCHITECTURAL SERVICES FOR TOWNSHIP HALL BUILDING \(STRAUB PETTITT YASTE ARCHITECTS\)](#)
- I. [CONSIDER PROPOSAL FOR MASTER PLAN UPDATE](#)
- J. [RESOLUTION #22-037; TO ESTABLISH MEETING DATES OF THE CHARTER TOWNSHIP OF WHITE LAKE BOARD OF TRUSTEES FOR THE YEAR OF 2023](#)
- K. [REQUEST TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE IMPROVEMENT REVOLVING FUND](#)
- L. [RESOLUTION #22-040; APPROVING THE SUBMISSION OF THE STANLEY PARK SPARK GRANT APPLICATION](#)

10. TRUSTEE COMMENTS

11. ADJOURNMENT

Procedures for accommodations for persons with disabilities: The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk's office at (248) 698-3300 X-164 at least two days in advance of the meeting.** An attempt will be made to make reasonable accommodations.

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAX COLLECTIONS						
101-000-402.000	CURRENT PROPERTY TAX	0.00	1,186,401.74	1,183,595.00	(2,806.74)	100.24
101-000-403.001	SPECIAL ASSMT STREET LIGHTS	0.00	17,127.43	17,130.00	2.57	99.98
101-000-405.000	TRAILER PARK TAX	850.50	8,507.00	7,500.00	(1,007.00)	113.43
101-000-412.000	DELINQUENT PROPERTY TAX	0.00	4,654.65	0.00	(4,654.65)	100.00
101-000-445.000	PENALTIES	0.00	16,460.79	15,000.00	(1,460.79)	109.74
101-000-445.001	PRIN RESIDENCE DENIALS	269.88	1,215.07	2,000.00	784.93	60.75
TAX COLLECTIONS		1,120.38	1,234,366.68	1,225,225.00	(9,141.68)	100.75
OTHER LICENSE & PERMITS						
101-000-458.000	OTHER PERMITS	0.00	400.00	0.00	(400.00)	100.00
101-000-459.000	SOLICITOR PERMIT	50.00	270.00	500.00	230.00	54.00
101-000-481.000	DOG LICENSES	0.00	2,139.00	1,200.00	(939.00)	178.25
OTHER LICENSE & PERMITS		50.00	2,809.00	1,700.00	(1,109.00)	165.24
TRANSPORTATION						
101-000-542.000	OCPTA FUNDS	0.00	14,763.00	0.00	(14,763.00)	100.00
101-000-651.000	SENIOR ACTIVITIES	1,531.00	13,311.00	20,000.00	6,689.00	66.56
101-000-652.001	SENIOR CENTER REVENUE	0.00	2,242.84	1,500.00	(742.84)	149.52
TRANSPORTATION		1,531.00	30,316.84	21,500.00	(8,816.84)	141.01
PLANNING REVENUE						
101-000-608.000	ZONING BOARD OF APPEALS	1,155.00	9,475.00	6,500.00	(2,975.00)	145.77
101-000-609.000	PLANNING COMMISSION FEES	0.00	6,885.00	4,250.00	(2,635.00)	162.00
101-000-622.000	RE-ZONING APPLICATION FEES	0.00	0.00	4,500.00	4,500.00	0.00
101-000-622.002	PLANNING DEPARTMENT REVIEWS	250.00	6,162.00	2,500.00	(3,662.00)	246.48
101-000-622.003	LANDSCAPING INSPECTION FEES	0.00	2,063.00	750.00	(1,313.00)	275.07
101-000-622.004	PUNCH LIST ADMIN FEES	0.00	7,502.04	2,000.00	(5,502.04)	375.10
101-000-622.005	FINAL BACK CHECK FEES	0.00	0.00	500.00	500.00	0.00
101-000-625.000	SPECIAL MEETING FEES	0.00	0.00	500.00	500.00	0.00
PLANNING REVENUE		1,405.00	32,087.04	21,500.00	(10,587.04)	149.24
STATE SHARED						
101-000-576.000	STATE SHARED REV-CONSTITUTIONA	637,857.00	2,935,437.00	2,500,000.00	(435,437.00)	117.42
STATE SHARED		637,857.00	2,935,437.00	2,500,000.00	(435,437.00)	117.42
FEES FOR SERVICES						
101-000-621.000	PLATTING & LOT SPLIT FEES	55.00	770.00	2,000.00	1,230.00	38.50
101-000-623.000	N S F FEE	50.00	600.00	500.00	(100.00)	120.00
101-000-627.000	DUPLICATING & PHOTOSTAT	147.67	512.66	350.00	(162.66)	146.47
101-000-643.000	CEMETERY LOTS	600.00	7,400.00	15,000.00	7,600.00	49.33
101-000-644.000	GRAVESITE OPENINGS/CLOSINGS	650.00	13,550.00	20,000.00	6,450.00	67.75
101-000-644.001	MONUMENT FOUNDATIONS/BRICK PAVERS	906.00	7,165.00	10,000.00	2,835.00	71.65
101-000-650.000	OTHER MAPS, CODES, ETC	20.00	71.00	50.00	(21.00)	142.00
101-000-654.000	OC ENHANCED REVENUE	0.00	4,980.35	2,000.00	(2,980.35)	249.02
101-000-689.000	SUMMER TAX COLLECTION REIMB	35,566.13	35,566.13	75,000.00	39,433.87	47.42
101-000-695.001	OTHER CABLE TV	7,261.80	389,158.87	500,000.00	110,841.13	77.83
101-000-695.002	ADMINISTRATIVE FEES	0.00	32.00	1,200.00	1,168.00	2.67
101-000-695.003	ADMIN FEES - GARBAGE FUND	0.00	0.00	96,076.00	96,076.00	0.00
101-000-695.004	ADMIN FEES - TRUST & AGENCY	156.16	19,848.52	25,000.00	5,151.48	79.33
101-000-695.005	ADMIN FEES	0.00	843.90	0.00	(843.90)	100.00
101-000-695.007	ADMIN FEE SPECIAL ASSESSMENTS	0.00	368.00	5,000.00	4,632.00	7.36

REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP

Section 6, Item A.

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-695.008	ADMIN FEES	0.00	312.12	0.00	(312.12)	100.00
FEES FOR SERVICES		45,412.76	481,178.55	752,176.00	270,997.45	63.97
ORDINANCE FINES						
101-000-656.000	ORDINANCE FINES	0.00	1,795.00	0.00	(1,795.00)	100.00
ORDINANCE FINES		0.00	1,795.00	0.00	(1,795.00)	100.00
MISCELLANEOUS						
101-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	1,246,620.00	1,246,620.00	0.00
101-000-531.000	OTHER GRANTS	0.00	9,256.85	5,527.00	(3,729.85)	167.48
101-000-575.001	METRO ACT REVENUE	0.00	25,511.30	16,000.00	(9,511.30)	159.45
101-000-590.000	CASH BONDS CONTRIBUTIONS	0.00	0.00	600,000.00	600,000.00	0.00
101-000-590.001	GRINDERS-CONTRIBUTIONS	0.00	0.00	300,000.00	300,000.00	0.00
101-000-664.000	INTEREST INCOME	25,788.11	50,526.70	20,000.00	(30,526.70)	252.63
101-000-664.001	INTEREST - TRUST AND AGENCY	0.00	1,713.17	2,000.00	286.83	85.66
101-000-673.000	SALE OF FIXED ASSETS	0.00	61.00	0.00	(61.00)	100.00
101-000-676.000	ELECTION-REIMBURSEMENT	0.00	9,916.50	0.00	(9,916.50)	100.00
101-000-677.000	POSTAGE REVENUE	0.00	36.51	100.00	63.49	36.51
101-000-678.000	MISCELLANEOUS	6,105.24	28,600.29	2,000.00	(26,600.29)	1,430.01
101-000-695.000	OTHER SUNDRY	0.00	5,884.99	500.00	(5,384.99)	1,177.00
MISCELLANEOUS		31,893.35	131,507.31	2,192,747.00	2,061,239.69	6.00
REFUNDS & REBATES						
101-000-690.000	INSURANCE REBATES/CLAIMS	0.00	850.00	0.00	(850.00)	100.00
REFUNDS & REBATES		0.00	850.00	0.00	(850.00)	100.00
RENTS						
101-000-667.001	RENT COMMUNITY HALL	475.00	3,095.00	500.00	(2,595.00)	619.00
101-000-667.005	RENT-ORMOND RD TOWER	1,217.57	12,084.68	12,000.00	(84.68)	100.71
RENTS		1,692.57	15,179.68	12,500.00	(2,679.68)	121.44
TOTAL REVENUES		720,962.06	4,865,527.10	6,727,348.00	1,861,820.90	72.32
Expenditures						
TOWNSHIP BOARD						
101-101-703.000	SALARIES TRUSTEES	3,420.96	34,010.32	41,200.00	7,189.68	82.55
101-101-710.000	FEES & PER DIEM	529.99	6,774.90	17,000.00	10,225.10	39.85
101-101-715.000	SOCIAL SECURITY	275.46	2,632.54	3,160.00	527.46	83.31
101-101-716.000	HOSPITAL & OPTICAL INS	0.00	0.00	150.00	150.00	0.00
101-101-717.000	GROUP LIFE INSURANCE	31.40	314.00	500.00	186.00	62.80
101-101-719.000	WORKERS' COMP INSURANCE	0.00	54.48	120.00	65.52	45.40
101-101-801.000	PROFESSIONAL FEES - ACTUARIAL	0.00	5,250.00	8,000.00	2,750.00	65.63
101-101-801.001	PROFESSIONAL FEES	0.00	0.00	10,000.00	10,000.00	0.00
101-101-807.000	AUDIT FEES	0.00	41,875.00	35,000.00	(6,875.00)	119.64
101-101-860.000	CONFERENCES & MILEAGE	0.00	1,883.20	4,000.00	2,116.80	47.08
101-101-957.000	SUBSCRIPTIONS	0.00	0.00	500.00	500.00	0.00
101-101-958.000	MEMBERSHIPS & DUES	0.00	16,180.74	17,000.00	819.26	95.18
101-101-962.000	MISCELLANEOUS	0.00	130.00	13,000.00	12,870.00	1
TOWNSHIP BOARD		4,257.81	109,105.18	149,630.00	40,524.82	72

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BGDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
SUPERVISOR						
101-171-703.000	SALARIES SUPERVISOR	7,246.80	79,292.72	94,960.00	15,667.28	83.50
101-171-704.000	SALARIES, ADMIN ASSISTANT	5,158.65	60,654.37	67,815.00	7,160.63	89.44
101-171-706.000	SALARIES CLERICAL	3,852.15	39,934.40	51,630.00	11,695.60	77.35
101-171-708.000	SALARIES HR WAGES	6,415.64	75,602.25	88,430.00	12,827.75	85.49
101-171-709.000	OVERTIME	0.00	2,134.24	2,000.00	(134.24)	106.71
101-171-715.000	SOCIAL SECURITY	1,683.35	19,116.65	23,265.00	4,148.35	82.17
101-171-716.000	HOSP & OPTICAL INSURANCE	5,442.81	63,598.48	101,750.00	38,151.52	62.50
101-171-717.000	GROUP LIFE INSURANCE	31.40	314.00	435.00	121.00	72.18
101-171-718.000	PENSION	9,767.23	107,794.76	127,000.00	19,205.24	84.88
101-171-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	2,000.00	2,400.00	400.00	83.33
101-171-719.000	WORKERS COMP INSURANCE	0.00	421.34	1,085.00	663.66	38.83
101-171-722.000	UNEMPLOYMENT INSURANCE	0.00	575.83	810.00	234.17	71.09
101-171-724.000	DENTAL INSURANCE	315.54	3,018.28	4,625.00	1,606.72	65.26
101-171-853.000	CELLULAR PHONE	16.28	420.75	800.00	379.25	52.59
101-171-864.000	CONFERENCES & MEETINGS	0.00	1,142.64	1,400.00	257.36	81.62
101-171-931.000	HR SERVICES ALLOCATION	0.00	0.00	(120,360.00)	(120,360.00)	0.00
101-171-957.000	SUBSCRIPTIONS	0.00	0.00	100.00	100.00	0.00
101-171-958.000	MEMBERSHIPS & DUES	0.00	329.00	400.00	71.00	82.25
101-171-959.000	COMMUNITY COMMUNICATIONS	0.00	0.00	20,000.00	20,000.00	0.00
101-171-960.000	TRAINING	0.00	0.00	300.00	300.00	0.00
101-171-960.001	TRAINING-HR	0.00	0.00	2,000.00	2,000.00	0.00
101-171-962.000	MISCELLANEOUS	0.00	237.75	500.00	262.25	47.55
SUPERVISOR		40,129.85	456,587.46	471,345.00	14,757.54	96.87
ELECTIONS						
101-191-706.000	PART TIME ELECTIONS	1,875.00	7,773.25	18,000.00	10,226.75	43.18
101-191-709.001	OVERTIME ELECTIONS	2,933.88	13,726.92	18,000.00	4,273.08	76.26
101-191-710.000	FEES & PER DIEM	0.00	21,675.00	40,010.00	18,335.00	54.17
101-191-715.000	SOCIAL SECURITY	143.42	1,597.30	2,750.00	1,152.70	58.08
101-191-722.000	UNEMPLOYMENT INSURANCE	39.38	168.29	700.00	531.71	24.04
101-191-730.000	POSTAGE-ELECTIONS	4,319.75	17,674.30	14,300.00	(3,374.30)	123.60
101-191-740.000	OPERATING SUPPLIES	1,193.69	24,619.57	10,100.00	(14,519.57)	243.76
101-191-860.000	MILEAGE	0.00	106.25	800.00	693.75	13.28
101-191-903.000	LEGAL NOTICES	759.53	3,316.00	2,700.00	(616.00)	122.81
101-191-934.000	EQUIPMENT MAINTENANCE	0.00	16,686.20	20,630.00	3,943.80	80.88
101-191-962.000	MISCELLANEOUS	0.00	658.89	1,850.00	1,191.11	35.62
101-191-977.000	EQUIPMENT ACQUISITIONS	0.00	109,446.71	2,200.00	(107,246.71)	4,974.85
ELECTIONS		11,264.65	217,448.68	132,040.00	(85,408.68)	164.68
ACCOUNTING						
101-192-701.000	SALARIES SENIOR ACCOUNT MANAGER	7,606.20	86,068.52	102,330.00	16,261.48	84.11
101-192-702.000	SALARIES BOOKKEEPER	5,329.51	59,390.89	72,535.00	13,144.11	81.88
101-192-709.000	OVERTIME	0.00	756.89	1,000.00	243.11	75.69
101-192-715.000	SOCIAL SECURITY	981.93	10,093.16	13,460.00	3,366.84	74.99
101-192-716.000	HOSP & OPTICAL INSURANCE	1,217.75	14,027.61	17,600.00	3,572.39	79.70
101-192-717.000	GROUP LIFE INSURANCE	15.70	157.00	220.00	63.00	71.36
101-192-718.000	PENSION	5,262.17	44,617.70	47,300.00	2,682.30	94.33
101-192-719.000	WORKERS COMP INSURANCE	0.00	330.51	660.00	329.49	50.08
101-192-722.000	UNEMPLOYMENT INSURANCE	0.00	381.16	540.00	158.84	70.59
101-192-724.000	DENTAL INSURANCE	67.00	650.16	800.00	149.84	81.27
101-192-957.000	SUBSCRIPTIONS	0.00	33.00	75.00	42.00	44.00
101-192-958.000	MEMBERSHIPS & DUES	0.00	400.00	450.00	50.00	88.89
101-192-960.000	TRAINING	0.00	0.00	300.00	300.00	0.00
101-192-962.000	MISCELLANEOUS	0.00	0.00	200.00	200.00	0.00

PERIOD ENDING 10/31/2022

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Fund 101 - GENERAL FUND						
Expenditures						
ACCOUNTING		20,480.26	216,906.60	257,470.00	40,563.40	84.25
ASSESSING						
101-209-706.001	SALARIES ASSESSOR	7,391.84	126,474.00	149,830.00	23,356.00	84.41
101-209-706.002	SALARIES PROPERTY APPRAISER	9,424.80	104,442.72	124,055.00	19,612.28	84.19
101-209-706.003	SALARIES CLERICAL	3,729.91	35,803.53	55,600.00	19,796.47	64.39
101-209-707.000	SALARIES PART TIME	2,249.39	28,931.35	33,000.00	4,068.65	87.67
101-209-709.000	OVERTIME	0.00	3,849.88	5,000.00	1,150.12	77.00
101-209-715.000	SOCIAL SECURITY	1,700.21	22,517.98	28,110.00	5,592.02	80.11
101-209-716.000	HOSP & OPTICAL INSURANCE	6,901.67	79,591.50	96,250.00	16,658.50	82.69
101-209-717.000	GROUP LIFE INSURANCE	31.40	290.45	435.00	144.55	66.77
101-209-718.000	PENSION	741.42	31,107.03	55,000.00	23,892.97	56.56
101-209-718.001	HEALTH CARE SAVINGS PROGRAM	300.00	2,800.00	3,600.00	800.00	77.78
101-209-719.000	WORKERS COMP INSURANCE	0.00	949.22	2,950.00	2,000.78	32.18
101-209-722.000	UNEMPLOYMENT INSURANCE	0.00	1,540.82	2,000.00	459.18	77.04
101-209-724.000	DENTAL INSURANCE	438.84	3,779.18	3,475.00	(304.18)	108.75
101-209-801.000	PROFESSIONAL SERVICES	0.00	0.00	30,000.00	30,000.00	0.00
101-209-818.000	OC SOFTWARE SUPPORT FEES	0.00	1,832.34	2,000.00	167.66	91.62
101-209-820.000	LEGAL FEES	51.88	516.88	8,000.00	7,483.12	6.46
101-209-864.000	CONFERENCES & MEETINGS	0.00	50.00	200.00	150.00	25.00
101-209-903.000	LEGAL NOTICES	0.00	0.00	1,500.00	1,500.00	0.00
101-209-957.000	SUBSCRIPTIONS	0.00	0.00	200.00	200.00	0.00
101-209-958.000	MEMBERSHIPS & DUES	0.00	220.00	1,500.00	1,280.00	14.67
101-209-960.000	TRAINING	0.00	155.00	1,000.00	845.00	15.50
101-209-962.000	MISCELLANEOUS	0.00	545.73	1,000.00	454.27	54.57
ASSESSING		32,961.36	445,397.61	604,705.00	159,307.39	73.66
LEGAL FEES						
101-210-826.000	LEGAL FEES	8,136.00	55,078.00	80,000.00	24,922.00	68.85
101-210-826.001	TAX TRIBUNAL REFUNDS	1,240.64	2,843.92	2,000.00	(843.92)	142.20
101-210-826.002	LEGAL FEES-ORDINANCE	547.00	10,856.50	30,000.00	19,143.50	36.19
LEGAL FEES		9,923.64	68,778.42	112,000.00	43,221.58	61.41
CLERK						
101-215-703.000	SALARIES CLERK	6,731.86	73,658.34	87,520.00	13,861.66	84.16
101-215-704.000	SALARIES DEPUTY CLERK	5,611.06	62,023.84	73,699.00	11,675.16	84.16
101-215-706.001	SALARIES CLERICAL	8,362.65	96,040.13	110,273.00	14,232.87	87.09
101-215-709.000	OVERTIME	0.00	100.37	500.00	399.63	20.07
101-215-715.000	SOCIAL SECURITY	1,749.47	18,039.13	20,810.00	2,770.87	86.68
101-215-716.000	HOSP & OPTICAL INSURANCE	9,120.06	58,853.58	83,800.00	24,946.42	70.23
101-215-717.000	GROUP LIFE INSURANCE	31.40	314.00	435.00	121.00	72.18
101-215-718.000	PENSION	9,406.74	108,697.90	126,700.00	18,002.10	85.79
101-215-718.001	HEALTH CARE SAVINGS PROGRAM	632.02	6,322.76	7,560.00	1,237.24	83.63
101-215-719.000	WORKERS COMP INSURANCE	0.00	412.73	1,090.00	677.27	37.87
101-215-722.000	UNEMPLOYMENT INSURANCE	0.00	778.12	1,010.00	231.88	77.04
101-215-724.000	DENTAL INSURANCE	315.54	3,061.88	3,725.00	663.12	82.20
101-215-853.000	CELLULAR PHONE	33.78	852.54	0.00	(852.54)	100.00
101-215-860.000	MILEAGE	0.00	272.61	0.00	(272.61)	100.00
101-215-864.000	CONFERENCES & MEETINGS	0.00	5,548.94	6,000.00	451.06	92.48
101-215-903.000	LEGAL NOTICES	1,610.50	8,695.74	5,500.00	(3,195.74)	158.10
101-215-957.000	SUBSCRIPTIONS	0.00	0.00	630.00	630.00	0.00
101-215-958.000	MEMBERSHIPS & DUES	0.00	165.00	790.00	625.00	20.00
101-215-960.000	TRAINING	0.00	1,251.75	1,100.00	(151.75)	113.00
101-215-962.000	MISCELLANEOUS	0.00	316.52	400.00	83.48	79.15

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Expenditures						
CLERK		43,605.08	445,405.88	531,542.00	86,136.12	83.80
BOARD OF REVIEW						
101-247-710.000	FEES & PER DIEM	0.00	1,450.00	2,500.00	1,050.00	58.00
101-247-864.000	CONFERENCES & MEETINGS	0.00	0.00	150.00	150.00	0.00
101-247-903.000	LEGAL PUBLICATIONS	0.00	167.73	500.00	332.27	33.55
BOARD OF REVIEW		0.00	1,617.73	3,150.00	1,532.27	51.36
POSTAGE & MAILING						
101-248-730.000	POSTAGE	2,132.91	16,170.54	25,000.00	8,829.46	64.68
101-248-934.000	EQUIPMENT MAINTENANCE-POSTAGE METER	233.67	1,430.87	2,000.00	569.13	71.54
101-248-946.000	POSTAGE METER RENTAL	0.00	0.00	800.00	800.00	0.00
POSTAGE & MAILING		2,366.58	17,601.41	27,800.00	10,198.59	63.31
OFFICE SUPPLIES						
101-249-727.000	OFFICE SUPPLIES	3,117.06	33,820.38	40,000.00	6,179.62	84.55
OFFICE SUPPLIES		3,117.06	33,820.38	40,000.00	6,179.62	84.55
TREASURER						
101-253-703.000	SALARIES TREASURER	6,731.86	73,658.34	87,520.00	13,861.66	84.16
101-253-704.000	SALARIES DEPUTY TREASURER	5,611.04	60,989.89	73,695.00	12,705.11	82.76
101-253-706.001	SALARIES CLERICAL FT	8,950.20	96,621.04	117,075.00	20,453.96	82.53
101-253-709.000	OVERTIME	0.00	164.05	500.00	335.95	32.81
101-253-715.000	SOCIAL SECURITY	1,570.94	17,119.68	21,310.00	4,190.32	80.34
101-253-716.000	HOSP & OPTICAL INSURANCE	6,664.55	75,089.55	101,600.00	26,510.45	73.91
101-253-717.000	GROUP LIFE INSURANCE	31.40	314.00	435.00	121.00	72.18
101-253-718.000	PENSION	8,886.42	96,097.64	114,300.00	18,202.36	84.07
101-253-718.001	HEALTH CARE SAVINGS PROGRAM	396.40	4,108.46	3,800.00	(308.46)	108.12
101-253-719.000	WORKERS COMP INSURANCE	0.00	434.64	1,085.00	650.36	40.06
101-253-722.000	UNEMPLOYMENT INSURANCE	0.00	578.82	810.00	231.18	71.46
101-253-724.000	DENTAL INSURANCE	379.24	3,465.43	4,625.00	1,159.57	74.93
101-253-818.000	OC SOFTWARE SUPPORT FEES	0.00	2,254.78	2,500.00	245.22	90.19
101-253-860.000	MILEAGE	0.00	352.74	300.00	(52.74)	117.58
101-253-864.000	CONFERENCES & MEETINGS	479.27	1,840.61	2,500.00	659.39	73.62
101-253-903.000	LEGAL NOTICES	0.00	148.20	100.00	(48.20)	148.20
101-253-958.000	MEMBERSHIPS & DUES	238.00	553.00	1,000.00	447.00	55.30
101-253-960.000	TRAINING	0.00	0.00	500.00	500.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00	0.00
TREASURER		39,939.32	433,790.87	534,655.00	100,864.13	81.13
TOWNSHIP HALL & GROUNDS						
101-265-706.000	SALARIES MAINTENANCE	3,534.76	46,438.66	56,000.00	9,561.34	82.93
101-265-707.000	SALARIES CUSTODIAN	3,373.36	38,388.43	45,975.00	7,586.57	83.50
101-265-709.000	OVERTIME	35.35	4,377.52	8,000.00	3,622.48	54.72
101-265-715.000	SOCIAL SECURITY	501.73	6,618.08	8,300.00	1,681.92	79.74
101-265-716.000	HOSP & OPTICAL INSURANCE	1,980.56	25,870.61	35,300.00	9,429.39	73.29
101-265-717.000	GROUP LIFE INSURANCE	15.70	157.00	220.00	63.00	71.36
101-265-718.000	PENSION	1,525.31	15,415.75	18,500.00	3,084.25	83.33
101-265-718.001	HEALTH CARE SAVINGS PROGRAM	100.00	1,000.00	1,200.00	200.00	83.33
101-265-719.000	WORKERS COMP INSURANCE	0.00	2,358.93	5,400.00	3,041.07	43.54
101-265-722.000	UNEMPLOYMENT INSURANCE	0.00	522.77	640.00	117.23	81.13
101-265-724.000	DENTAL INSURANCE	29.12	1,133.72	1,125.00	(8.72)	100.00
101-265-853.000	TELEPHONE	4,644.02	11,823.55	12,000.00	176.45	98.53

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265-863.000	VEHICLE MAINTENANCE	248.76	3,518.24	8,000.00	4,481.76	43.98
101-265-867.000	GASOLINE	1,812.25	11,207.59	6,000.00	(5,207.59)	186.79
101-265-910.000	INSURANCE	0.00	58,197.72	58,000.00	(197.72)	100.34
101-265-921.001	ELECTRIC TWP HALL	2,469.16	26,114.65	40,000.00	13,885.35	65.29
101-265-922.000	UTILITIES-TWP HALL	133.06	4,952.44	6,000.00	1,047.56	82.54
101-265-923.000	HEAT TWP HALL	332.28	4,854.68	6,200.00	1,345.32	78.30
101-265-931.001	BLDG MAINTENANCE & SUPPLIES	6,963.64	41,100.79	42,000.00	899.21	97.86
101-265-931.002	GROUNDS MAINTENANCE	579.71	12,611.78	25,000.00	12,388.22	50.45
101-265-931.003	BLDG EQUIP MAINTENANCE	256.00	17,733.19	24,000.00	6,266.81	73.89
101-265-933.000	GROUNDS EQUIP MAINTENANCE	11.97	5,876.12	7,500.00	1,623.88	78.35
101-265-934.000	OFFICE EQUIP MAINTENANCE	0.00	492.39	3,000.00	2,507.61	16.41
101-265-940.000	TOWNSHIP RECORD RETENTION COSTS	120.45	1,265.70	3,000.00	1,734.30	42.19
101-265-971.000	TECHNOLOGY EQUIPMENT	1,893.09	56,419.62	110,000.00	53,580.38	51.29
101-265-974.000	IMPROVEMENTS & BETTERMENTS	16,297.00	33,587.42	165,000.00	131,412.58	20.36
101-265-977.000	EQUIPMENT ACQUISITIONS	0.00	44,817.29	110,000.00	65,182.71	40.74
TOWNSHIP HALL & GROUNDS		46,857.28	476,854.64	806,360.00	329,505.36	59.14
CEMETERY						
101-276-910.000	INSURANCE	0.00	62.41	200.00	137.59	31.21
101-276-921.000	ELECTRIC OXBOW	17.64	163.84	200.00	36.16	81.92
101-276-921.001	ELECTRIC WHITE LAKE	30.62	317.67	300.00	(17.67)	105.89
101-276-932.000	CEMETERY MAINT	1,925.00	24,167.26	30,000.00	5,832.74	80.56
101-276-935.000	CEMETERY-GRAVESITE OPENING/CLOSINGS	0.00	11,600.00	18,000.00	6,400.00	64.44
101-276-936.000	CEMETERY FOUNDATIONS/MONUMENTS EXPENSE	0.00	2,780.40	9,000.00	6,219.60	30.89
101-276-962.000	MISCELLANEOUS	0.00	0.00	400.00	400.00	0.00
101-276-974.000	LAND IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	0.00
CEMETERY		1,973.26	39,091.58	63,100.00	24,008.42	61.95
OTHER TOWNSHIP PROPERTIES						
101-269-853.001	TELEPHONE FISK FARM	0.00	209.70	360.00	150.30	58.25
101-269-910.001	INSURANCE COMM HALL	0.00	564.90	1,000.00	435.10	56.49
101-269-910.004	INSURANCE FISK	0.00	1,931.63	2,800.00	868.37	68.99
101-269-910.008	INSURANCE-ANNEX	0.00	6,080.56	7,500.00	1,419.44	81.07
101-269-921.001	ELECTRIC COMM HALL	48.47	700.21	700.00	(0.21)	100.03
101-269-921.004	ELECTRIC FISK	142.97	1,211.94	1,800.00	588.06	67.33
101-269-921.006	M59/BOGIE PROP STREET LIGHT	118.70	1,464.97	1,300.00	(164.97)	112.69
101-269-921.011	ELECTRIC-TWP ANNEX	556.22	6,044.19	10,000.00	3,955.81	60.44
101-269-922.004	UTILITIES FISK	51.92	1,315.56	1,800.00	484.44	73.09
101-269-922.010	UTILITIES-TWP ANNEX	121.03	870.15	4,000.00	3,129.85	21.75
101-269-923.001	HEAT COMM HALL	127.32	1,431.63	2,000.00	568.37	71.58
101-269-923.004	HEAT FISK	69.82	1,310.22	1,200.00	(110.22)	109.19
101-269-923.011	GAS-TWP ANNEX	366.69	4,303.82	5,000.00	696.18	86.08
101-269-931.001	BLDG MAINT COMM HALL	103.09	1,675.16	3,000.00	1,324.84	55.84
101-269-931.004	BLDG EQUIPMENT MAINT COMM HALL	0.00	315.00	500.00	185.00	63.00
101-269-931.007	BLDG MAINT FISK	0.00	635.00	7,000.00	6,365.00	9.07
101-269-931.008	EQUIP MAINT FISK	0.00	490.50	1,000.00	509.50	49.05
101-269-931.010	BLDG MAINTENANCE - 2444 PORTER RD	0.00	0.00	10,000.00	10,000.00	0.00
101-269-931.013	BUILDING MAINTENANCE-TWP ANNEX	364.38	8,164.84	8,000.00	(164.84)	102.06
101-269-931.014	10895 ELIZABETH LK PROPERTY MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00
101-269-932.000	ANNEX GROUND MAINTENANCE	0.00	0.00	2,500.00	2,500.00	0.00
101-269-962.000	MISCELLANEOUS	0.00	476.54	500.00	23.46	95.31
101-269-971.000	PROPERTY ACQUISITIONS	0.00	271,326.70	285,000.00	13,673.30	95.31
OTHER TOWNSHIP PROPERTIES		2,070.61	310,523.22	361,960.00	51,436.78	85

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
HEALTH & WELFARE						
101-285-801.000	ENVIRONMENTAL PROFESSIONAL SERVICES	0.00	8,450.70	12,000.00	3,549.30	70.42
HEALTH & WELFARE		0.00	8,450.70	12,000.00	3,549.30	70.42
PLANNING						
101-402-706.001	COMMUNITY DEVELOPMENT DIRECTOR	7,915.96	87,710.28	103,005.00	15,294.72	85.15
101-402-706.002	SALARIES CLERICAL	4,219.06	48,276.15	54,851.00	6,574.85	88.01
101-402-707.000	SALARIES STAFF PLANNER	5,432.10	62,989.26	74,325.00	11,335.74	84.75
101-402-709.000	OVERTIME	428.85	3,916.68	6,000.00	2,083.32	65.28
101-402-710.000	PLANNING/ZBA BOARD FEES	1,775.00	9,080.00	11,000.00	1,920.00	82.55
101-402-715.000	SOCIAL SECURITY	1,450.35	15,780.28	18,400.00	2,619.72	85.76
101-402-716.000	HOSP & OPTICAL INSURANCE	3,413.94	21,267.25	26,550.00	5,282.75	80.10
101-402-717.000	GROUP LIFE INSURANCE	23.55	235.50	325.00	89.50	72.46
101-402-718.000	PENSION	3,849.18	33,809.89	34,740.00	930.11	97.32
101-402-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	2,000.00	2,400.00	400.00	83.33
101-402-719.000	WORKERS COMP INSURANCE	0.00	733.07	2,110.00	1,376.93	34.74
101-402-722.000	UNEMPLOYMENT INSURANCE	0.00	573.04	810.00	236.96	70.75
101-402-724.000	DENTAL INSURANCE	205.83	1,873.22	725.00	(1,148.22)	258.38
101-402-729.000	PRINTING	0.00	0.00	1,500.00	1,500.00	0.00
101-402-757.000	OPERATING SUPPLIES	0.00	0.00	600.00	600.00	0.00
101-402-801.000	PROFESSIONAL FEES	15.00	16,543.00	46,000.00	29,457.00	35.96
101-402-853.000	CELLULAR PHONE	33.18	847.32	1,300.00	452.68	65.18
101-402-864.000	CONFERENCES & MEETINGS	0.00	1,155.00	3,900.00	2,745.00	29.62
101-402-903.000	LEGAL NOTICES	1,018.88	6,678.71	3,750.00	(2,928.71)	178.10
101-402-910.000	INSURANCE	0.00	5,611.03	4,200.00	(1,411.03)	133.60
101-402-957.000	SUBSCRIPTIONS	0.00	0.00	700.00	700.00	0.00
101-402-958.000	MEMBERSHIPS & DUES	609.00	1,854.00	2,200.00	346.00	84.27
101-402-960.000	TRAINING	0.00	0.00	4,100.00	4,100.00	0.00
101-402-962.000	MISCELLANEOUS	0.00	87.00	500.00	413.00	17.40
PLANNING		30,589.88	321,020.68	403,991.00	82,970.32	79.46
HIGHWAYS & STREETS						
101-446-930.000	TRAFFIC SIGNAL MAINTENANCE	0.00	92.82	1,000.00	907.18	9.28
101-448-926.000	STREET LIGHTING	3,412.66	29,639.54	65,000.00	35,360.46	45.60
101-451-970.000	ROAD CONSTRUCTION/TRI PARTY	0.00	183,001.80	212,500.00	29,498.20	86.12
HIGHWAYS & STREETS		3,412.66	212,734.16	278,500.00	65,765.84	76.39
TRANSPORTATION						
101-672-757.000	OPERATING SUPPLIES	0.00	128.36	0.00	(128.36)	100.00
101-672-880.000	WOTA PARTICIPATION	0.00	220,000.00	220,000.00	0.00	100.00
TRANSPORTATION		0.00	220,128.36	220,000.00	(128.36)	100.06
SENIOR CENTER						
101-757-703.000	SALARIES SENIOR DIRECTOR	4,459.20	49,801.16	58,735.00	8,933.84	84.79
101-757-704.000	SALARIES PROGRAM DEVELOPER	3,913.36	43,796.90	51,650.00	7,853.10	84.80
101-757-709.000	OVERTIME	0.00	0.00	500.00	500.00	0.00
101-757-715.000	SOCIAL SECURITY	629.04	7,034.16	8,525.00	1,490.84	82.51
101-757-716.000	HOSP & OPTICAL INSURANCE	2,878.74	34,672.17	43,000.00	8,327.83	80.63
101-757-717.000	GROUP LIFE INSURANCE	15.70	157.00	220.00	63.00	71.36
101-757-718.000	PENSION	1,983.42	17,264.76	19,040.00	1,775.24	90.68
101-757-718.001	HEALTH CARE SAVINGS PROGRAM	100.00	1,000.00	1,200.00	200.00	83.33
101-757-719.000	WORKERS COMP INSURANCE	0.00	211.40	680.00	468.60	31.73
101-757-722.000	UNEMPLOYMENT INSURANCE	0.00	386.80	540.00	153.20	71.07

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-757-724.000	DENTAL INSURANCE	125.24	1,215.28	1,450.00	234.72	83.81
101-757-751.000	SENIOR ACTIVITIES	2,261.30	16,502.47	33,000.00	16,497.53	50.01
101-757-757.000	OPERATING SUPPLIES	0.00	1,179.16	2,000.00	820.84	58.96
101-757-853.000	TELEPHONE	347.33	1,467.13	3,000.00	1,532.87	48.90
101-757-860.000	MILEAGE	0.00	33.13	0.00	(33.13)	100.00
101-757-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00
101-757-910.000	INSURANCE	0.00	2,498.53	3,350.00	851.47	74.58
101-757-921.000	ELECTRIC	431.51	4,784.68	5,000.00	215.32	95.69
101-757-922.000	UTILITIES	488.57	1,881.36	2,000.00	118.64	94.07
101-757-923.000	HEAT	135.39	1,798.36	2,300.00	501.64	78.19
101-757-931.000	BUILDING MAINTENANCE	957.54	7,876.45	10,000.00	2,123.55	78.76
101-757-957.000	SUBSCRIPTIONS	0.00	0.00	150.00	150.00	0.00
101-757-958.000	MEMBERSHIPS & DUES	0.00	75.00	150.00	75.00	50.00
101-757-962.000	MISCELLANEOUS	25.00	25.00	1,500.00	1,475.00	1.67
101-757-976.000	ADD & IMPROVEMENTS	2,099.00	2,099.00	7,000.00	4,901.00	29.99
SENIOR CENTER		20,850.34	195,759.90	255,490.00	59,730.10	76.62
RETIREE BENEFITS						
101-863-730.000	RETIREE HEALTH INSURANCE	8,016.65	84,305.25	100,000.00	15,694.75	84.31
101-863-730.003	OPEB FUNDING	0.00	270,000.00	270,000.00	0.00	100.00
RETIREE BENEFITS		8,016.65	354,305.25	370,000.00	15,694.75	95.76
OTHER						
101-299-956.000	UNALLOCATED MISCELLANEOUS	284.13	11,387.53	15,000.00	3,612.47	75.92
101-863-801.000	PAYROLL SERVICE	1,079.66	16,776.01	25,000.00	8,223.99	67.10
101-906-991.000	PRINCIPAL-CAPITAL LEASE	1,036.87	5,100.86	6,200.00	1,099.14	82.27
101-906-995.000	INTEREST-CAPITAL LEASE	69.13	429.14	750.00	320.86	57.22
OTHER		2,469.79	33,693.54	46,950.00	13,256.46	3.56
ORDINANCE						
101-372-706.001	SALARIES ORDINANCE OFFICER	4,764.45	53,158.72	62,690.00	9,531.28	84.80
101-372-706.002	PART-TIME ORDINANCE	240.00	2,040.00	3,000.00	960.00	68.00
101-372-709.000	OVERTIME	0.00	0.00	1,000.00	1,000.00	0.00
101-372-715.000	SOCIAL SECURITY	347.26	3,886.81	7,000.00	3,113.19	55.53
101-372-716.000	HOSP & OPTICAL INSURANCE	1,779.89	20,708.65	26,750.00	6,041.35	77.42
101-372-717.000	GROUP LIFE INSURANCE	7.85	78.50	110.00	31.50	71.36
101-372-718.000	PENSION	1,938.15	16,455.03	17,900.00	1,444.97	91.93
101-372-719.000	WORKERS COMP INSURANCE	0.00	222.57	890.00	667.43	25.01
101-372-722.000	UNEMPLOYMENT INSURANCE	0.00	192.57	270.00	77.43	71.32
101-372-724.000	DENTAL INSURANCE	109.71	1,064.58	1,300.00	235.42	81.89
101-372-744.000	UNIFORMS-ORDINANCE	0.00	0.00	500.00	500.00	0.00
101-372-757.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00
101-372-853.000	CELLULAR PHONE	16.89	426.24	800.00	373.76	53.28
101-372-863.000	VEHICLE MAINTENANCE	0.00	1,260.00	3,000.00	1,740.00	42.00
101-372-864.000	CONFERENCE & MEETINGS	0.00	0.00	750.00	750.00	0.00
101-372-867.000	GASOLINE	0.00	44.20	1,700.00	1,655.80	2.60
101-372-910.000	INSURANCE	0.00	868.17	900.00	31.83	96.46
101-372-955.000	ORDINANCE ENFORCEMENTS COSTS	126.00	1,023.00	5,000.00	3,977.00	20.46
101-372-958.000	MEMBERSHIPS & DUES	0.00	0.00	150.00	150.00	0.00
101-372-960.000	TRAINING	0.00	0.00	500.00	500.00	0.00
101-372-962.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00
101-372-963.000	DANGEROUS BLDG DEMOLITIONS	0.00	28.00	10,000.00	9,972.00	0.00
ORDINANCE		9,330.20	101,457.04	144,660.00	43,202.96	7

REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP
 PERIOD ENDING 10/31/2022

Section 6, Item A.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
OTHER						
101-000-934.000	CASH BONDS DEDUCTIONS	0.00	0.00	600,000.00	600,000.00	0.00
101-000-934.001	GRINDERS-DEDUCTIONS	0.00	0.00	300,000.00	300,000.00	0.00
OTHER		0.00	0.00	900,000.00	900,000.00	3.56
TOTAL EXPENDITURES		333,616.28	4,720,479.29	6,727,348.00	2,006,868.71	70.17
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		720,962.06	4,865,527.10	6,727,348.00	1,861,820.90	72.32
TOTAL EXPENDITURES		333,616.28	4,720,479.29	6,727,348.00	2,006,868.71	70.17
NET OF REVENUES & EXPENDITURES		387,345.78	145,047.81	0.00	(145,047.81)	100.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE						
Revenues						
REVENUES						
206-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	235,304.00	235,304.00	0.00
206-000-402.000	TAX COLLECTIONS	0.00	3,561,453.80	3,552,981.00	(8,472.80)	100.24
206-000-607.000	PERMIT AND INSPECTION FEES	0.00	1,110.00	1,000.00	(110.00)	111.00
206-000-626.000	COST RECOVERY REVENUE	0.00	2,215.00	0.00	(2,215.00)	100.00
206-000-630.000	AMBULANCE TRANSPORTATION REVENUE	(16.68)	3,859.07	0.00	(3,859.07)	100.00
206-000-665.000	INTEREST	0.00	30,523.10	17,000.00	(13,523.10)	179.55
206-000-673.000	SALE OF FIXED ASSETS	0.00	69,750.00	0.00	(69,750.00)	100.00
206-000-695.000	MISC REVENUE	330.00	2,496.63	2,000.00	(496.63)	124.83
206-336-977.002	USE OF FUND BALANCE	0.00	0.00	570,000.00	570,000.00	0.00
REVENUES		313.32	3,671,407.60	4,378,285.00	706,877.40	83.85
TOTAL REVENUES						
		313.32	3,671,407.60	4,378,285.00	706,877.40	83.85
Expenditures						
OTHER						
206-336-801.001	HR SERVICES	0.00	0.00	42,700.00	42,700.00	0.00
OTHER		0.00	0.00	42,700.00	42,700.00	74.19
CIVIL SERVICE						
206-220-710.000	FEES & PER DIEM	0.00	0.00	1,000.00	1,000.00	0.00
206-220-727.000	SUPPLIES	0.00	0.00	500.00	500.00	0.00
206-220-903.000	LEGAL NOTICES	0.00	0.00	500.00	500.00	0.00
CIVIL SERVICE		0.00	0.00	2,000.00	2,000.00	0.00
SALARIES						
206-336-705.000	SALARIES CHIEF	7,873.92	85,686.84	103,000.00	17,313.16	83.19
206-336-705.001	SALARIES CAPTAIN	20,611.85	237,088.72	269,200.00	32,111.28	88.07
206-336-706.001	SALARIES FIRE SERGEANT	29,373.67	360,887.37	433,420.00	72,532.63	83.27
206-336-706.003	SALARIES CLERICAL	4,219.06	23,204.81	32,000.00	8,795.19	72.52
206-336-706.005	SALARIES FIREFIGHTERS	44,358.80	451,848.85	813,200.00	361,351.15	55.56
206-336-706.007	FIRE MARSHAL/DEPUTY CHIEF	6,772.80	75,151.60	88,040.00	12,888.40	85.36
206-336-709.000	OVERTIME	2,957.34	65,053.88	72,100.00	7,046.12	90.23
206-336-710.000	PART TIME STAFF	1,707.96	28,310.84	50,000.00	21,689.16	56.62
206-336-720.000	HOLIDAY/PERSONAL PAY	88.33	74,646.29	212,600.00	137,953.71	35.11
SALARIES		117,963.73	1,401,879.20	2,073,560.00	671,680.80	67.61
PAYROLL BENEFITS						
206-336-715.000	SOCIAL SECURITY	8,805.45	105,513.06	159,000.00	53,486.94	66.36
206-336-716.000	HOSP & OPTICAL INSURANCE	46,336.79	287,191.16	459,725.00	172,533.84	62.47
206-336-716.002	RETIREE HEALTH CARE PREMIUMS	5,061.79	52,291.47	30,000.00	(22,291.47)	174.30
206-336-717.000	GROUP LIFE INSURANCE	164.85	1,507.20	2,500.00	992.80	60.29
206-336-718.000	PENSION	31,354.53	306,812.12	356,900.00	50,087.88	85.97
206-336-718.002	HEALTH CARE SAVINGS PLAN	1,765.66	17,187.46	22,500.00	5,312.54	76.39
206-336-718.003	OPEB FUNDING	0.00	150,000.00	150,000.00	0.00	100.00
206-336-719.000	WORKERS COMP INSURANCE	0.00	47,916.24	90,000.00	42,083.76	53.24
206-336-722.000	UNEMPLOYMENT INSURANCE	30.59	4,758.33	6,250.00	1,491.67	76.13
206-336-724.000	DENTAL INSURANCE	1,642.76	14,443.53	20,500.00	6,056.47	70.46
PAYROLL BENEFITS		95,162.42	987,620.57	1,297,375.00	309,754.43	7

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE						
Expenditures						
OTHER						
206-336-727.000	OFFICE SUPPLIES	446.67	4,115.29	4,000.00	(115.29)	102.88
206-336-730.000	POSTAGE, SHIPPING	16.47	70.53	200.00	129.47	35.27
206-336-744.000	UNIFORMS	959.13	17,766.48	20,000.00	2,233.52	88.83
206-336-744.002	FOOD ALLOWANCE	0.00	7,874.21	11,050.00	3,175.79	71.26
206-336-757.000	OPERATING SUPPLIES	2,295.44	36,064.11	29,000.00	(7,064.11)	124.36
206-336-758.000	OXYGEN & AIR	186.25	1,546.96	2,500.00	953.04	61.88
206-336-767.000	MEDICAL SUPPLIES	1,917.81	11,697.84	20,000.00	8,302.16	58.49
206-336-801.000	CONSULTANT/PROFESSIONAL SERVICES	0.00	680.41	1,500.00	819.59	45.36
206-336-807.000	AUDIT FEES	0.00	5,000.00	5,000.00	0.00	100.00
206-336-826.000	LEGAL FEES	1,513.00	5,790.50	10,000.00	4,209.50	57.91
206-336-826.002	TAX TRIBUNAL REFUNDS	0.00	0.00	4,000.00	4,000.00	0.00
206-336-835.000	MEDICAL SERVICES	500.00	5,736.54	6,000.00	263.46	95.61
206-336-851.000	RADIO MAINTENANCE	603.42	603.42	2,000.00	1,396.58	30.17
206-336-853.000	CELL PHONES	408.45	2,379.70	3,500.00	1,120.30	67.99
206-336-853.001	TELEPHONE STATION 1	674.81	1,606.63	2,000.00	393.37	80.33
206-336-853.002	TELEPHONE STATION 2	163.49	587.35	1,200.00	612.65	48.95
206-336-853.003	TELEPHONE STATION 3	163.49	523.65	1,000.00	476.35	52.37
206-336-863.001	VEHICLE MAINTENANCE	2,280.45	36,053.44	58,000.00	21,946.56	62.16
206-336-863.002	TIRES	0.00	0.00	10,000.00	10,000.00	0.00
206-336-864.000	CONFERENCES & MEETINGS	0.00	4,746.33	3,500.00	(1,246.33)	135.61
206-336-867.000	GASOLINE	5,988.32	28,385.12	25,000.00	(3,385.12)	113.54
206-336-903.000	LEGAL NOTICES	0.00	0.00	200.00	200.00	0.00
206-336-910.000	INSURANCE	0.00	48,868.89	60,000.00	11,131.11	81.45
206-336-921.001	ELECTRIC STATION 1	843.94	9,808.74	13,500.00	3,691.26	72.66
206-336-921.002	ELECTRIC STATION 2	370.75	3,863.93	5,500.00	1,636.07	70.25
206-336-921.003	ELECTRIC STATION 3	184.21	1,968.74	2,500.00	531.26	78.75
206-336-923.001	HEAT STATION 1	356.10	3,886.84	5,000.00	1,113.16	77.74
206-336-923.002	HEAT STATION 2	119.50	1,636.16	3,000.00	1,363.84	54.54
206-336-923.003	HEAT STATION 3	0.00	1,271.28	3,000.00	1,728.72	42.38
206-336-931.001	MAINTENANCE STATION 1	6,911.83	24,275.92	15,000.00	(9,275.92)	161.84
206-336-931.002	MAINTENANCE STATION 2	236.52	11,273.09	11,000.00	(273.09)	102.48
206-336-931.003	MAINTENANCE STATION 3	438.79	2,811.31	4,000.00	1,188.69	70.28
206-336-933.000	EQUIPMENT MAINTENANCE	5,457.55	15,560.57	17,000.00	1,439.43	91.53
206-336-957.000	SUBSCRIPTIONS	0.00	1,899.00	4,500.00	2,601.00	42.20
206-336-958.000	MEMBERSHIPS & DUES	4,632.75	8,879.80	8,000.00	(879.80)	111.00
206-336-960.000	TRAINING	317.19	15,000.81	18,000.00	2,999.19	83.34
206-336-962.000	MISCELLANEOUS	(2,822.01)	750.21	3,000.00	2,249.79	25.01
OTHER		35,164.32	322,983.80	392,650.00	69,666.20	74.19
AQUISTITIONS						
206-336-977.000	EQUIPMENT ACQUISITIONS 04M	1,846.08	60,754.91	545,000.00	484,245.09	11.15
206-336-977.001	SUPPLY ACQUISITIONS 04M	2,211.90	17,895.62	25,000.00	7,104.38	71.58
AQUISTITIONS		4,057.98	78,650.53	570,000.00	491,349.47	13.80
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TOTAL EXPENDITURES		252,348.45	2,791,134.10	4,378,285.00	1,587,150.90	63.75
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Fund 206 - FIRE:						
TOTAL REVENUES		313.32	3,671,407.60	4,378,285.00	706,877.40	8
TOTAL EXPENDITURES		252,348.45	2,791,134.10	4,378,285.00	1,587,150.90	6
NET OF REVENUES & EXPENDITURES		(252,035.13)	880,273.50	0.00	(880,273.50)	100.00

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REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP

Section 6, Item A.

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDT USED
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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Revenues						
REVENUES						
207-000-393.000	DESIGNATED FUND BALANCE	0.00	0.00	792,682.00	792,682.00	0.00
207-000-402.000	TAX COLLECTIONS	0.00	5,803,692.87	5,789,808.00	(13,884.87)	100.24
207-000-530.000	FEDERAL GRANTS	0.00	2,385.00	0.00	(2,385.00)	100.00
207-000-530.001	GRANTS - OTHER	2,206.48	38,413.08	0.00	(38,413.08)	100.00
207-000-540.000	SNC (STATE 911) FUNDS	6,153.00	6,153.00	0.00	(6,153.00)	100.00
207-000-546.000	CRIMINAL JUSTICE TRNG 302 FUNDS	1,711.36	3,299.52	4,500.00	1,200.48	73.32
207-000-577.000	LIQUOR LICENSES	5,380.29	19,389.60	11,000.00	(8,389.60)	176.27
207-000-601.000	LIASON OFFICER REIMBURSEMENT	0.00	51,375.00	30,000.00	(21,375.00)	171.25
207-000-607.000	SEX OFFENDERS REGISTRY FEE	150.00	2,900.00	1,500.00	(1,400.00)	193.33
207-000-608.001	WARRANT PROCESSING FEES	50.00	780.00	1,000.00	220.00	78.00
207-000-626.000	COST RECOVERY REVENUE	0.00	2,147.38	0.00	(2,147.38)	100.00
207-000-627.000	DUPLICATING & PHOTOSTAT	0.00	2,247.81	2,500.00	252.19	89.91
207-000-656.000	ORDINANCE FINES & COSTS	13,689.59	127,070.02	110,000.00	(17,070.02)	115.52
207-000-665.000	INTEREST	0.00	26,380.72	14,000.00	(12,380.72)	188.43
207-000-665.002	INTEREST INCOME-TAX FUND	0.00	0.00	1,500.00	1,500.00	0.00
207-000-673.000	SALE OF FIXED ASSETS	0.00	58,483.00	20,000.00	(38,483.00)	292.42
207-000-684.000	CROSSING GUARDS REIMBURSEMENT	0.00	0.00	4,000.00	4,000.00	0.00
207-000-685.000	OAKLAND CTY 911 REIMBURSEMENT	(6,153.00)	0.00	5,500.00	5,500.00	0.00
207-000-690.000	INSURANCE REBATES	0.00	320.57	0.00	(320.57)	100.00
207-000-695.000	MISCELLANEOUS REVENUE	3,351.10	40,304.93	1,000.00	(39,304.93)	4,030.49
REVENUES		26,538.82	6,185,342.50	6,788,990.00	603,647.50	91.11
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TOTAL REVENUES		26,538.82	6,185,342.50	6,788,990.00	603,647.50	91.11
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Expenditures						
OTHER						
207-301-801.001	HR SERVICES	0.00	0.00	64,000.00	64,000.00	0.00
OTHER		0.00	0.00	64,000.00	64,000.00	68.88
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CIVIL SERVICE						
207-220-710.000	FEES & PER DIEM-CIVIL SVC	0.00	0.00	1,000.00	1,000.00	0.00
207-220-727.000	SUPPLIES-CIVIL SVC	0.00	117.50	1,000.00	882.50	11.75
207-220-903.000	LEGAL NOTICES-CIVIL SVC	0.00	0.00	1,000.00	1,000.00	0.00
CIVIL SERVICE		0.00	117.50	3,000.00	2,882.50	3.92
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SALARIES						
207-301-705.000	SALARIES CHIEF	8,141.12	90,302.32	106,605.00	16,302.68	84.71
207-301-706.001	SALARIES LIEUTENANTS	22,524.98	189,284.59	294,278.00	104,993.41	64.32
207-301-706.002	SALARIES SERGEANTS	28,767.37	311,579.14	363,900.00	52,320.86	85.62
207-301-706.003	SALARIES POLICE OFFICERS	111,571.89	1,287,436.93	1,621,893.00	334,456.07	79.38
207-301-706.004	SALARIES DISPATCHERS	24,239.99	270,439.18	327,100.00	56,660.82	82.68
207-301-706.005	SALARIES CLERICAL	11,575.22	161,150.82	206,704.00	45,553.18	77.96
207-301-706.006	SALARIES CADET	4,537.50	37,252.50	46,800.00	9,547.50	79.60
207-301-709.001	OVERTIME	11,622.41	118,681.11	170,000.00	51,318.89	69.81
207-301-709.002	COURT TIME	903.04	8,296.49	45,000.00	36,703.51	18.44
207-301-709.003	SHIFT PREMIUM	0.00	0.00	25,000.00	25,000.00	0.00
207-301-720.000	HOLIDAY PAY	0.00	0.00	126,000.00	126,000.00	0.00
SALARIES		223,883.52	2,474,423.08	3,333,280.00	858,856.92	7
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PAYROLL BENEFITS						

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Expenditures						
207-301-715.000	SOCIAL SECURITY	16,725.36	183,810.78	257,000.00	73,189.22	71.52
207-301-716.000	HOSP & OPTICAL INSURANCE	37,521.80	522,728.18	747,000.00	224,271.82	69.98
207-301-716.001	RETIREE HOSP & OPTICAL INSURANCE	24,148.82	264,217.91	359,750.00	95,532.09	73.44
207-301-717.000	GROUP LIFE INSURANCE	314.00	2,951.60	4,320.00	1,368.40	68.32
207-301-718.000	PENSION	64,167.85	605,018.55	734,350.00	129,331.45	82.39
207-301-718.001	HEALTH CARE SAVINGS PROGRAM	4,425.09	48,335.20	60,000.00	11,664.80	80.56
207-301-718.003	OPEB FUNDING	0.00	250,000.00	250,000.00	0.00	100.00
207-301-719.000	WORKERS COMP INSURANCE	0.00	36,809.05	87,300.00	50,490.95	42.16
207-301-722.000	UNEMPLOYMENT INSURANCE	44.88	8,141.64	11,340.00	3,198.36	71.80
207-301-724.000	DENTAL INSURANCE	3,079.19	28,158.18	34,000.00	5,841.82	82.82
PAYROLL BENEFITS		150,426.99	1,950,171.09	2,545,060.00	594,888.91	76.63
OTHER						
207-301-727.000	OFFICE SUPPLIES	717.62	7,068.41	11,000.00	3,931.59	64.26
207-301-729.000	PRINTING	0.00	0.00	500.00	500.00	0.00
207-301-741.000	FIRE ARMS, TRNG & RANGE SUPPLIES	128.90	6,444.12	7,000.00	555.88	92.06
207-301-744.000	UNIFORMS	672.95	8,545.92	6,000.00	(2,545.92)	142.43
207-301-744.004	UNIFORM ALLOWANCE PAYOUT	0.00	27,550.00	30,000.00	2,450.00	91.83
207-301-757.000	OPERATING SUPPLIES	538.43	4,199.86	12,000.00	7,800.14	35.00
207-301-805.000	SEX OFFENDERS REGISTRY FEE	90.00	1,740.00	1,500.00	(240.00)	116.00
207-301-807.000	AUDIT FEES	0.00	4,000.00	4,500.00	500.00	88.89
207-301-818.000	COMPUTER SERVICES	0.00	5,629.24	10,000.00	4,370.76	56.29
207-301-826.000	LEGAL FEES-PROSECUTIONS	7,500.00	67,500.00	91,000.00	23,500.00	74.18
207-301-826.001	TAX TRIBUNAL REFUNDS	0.00	0.00	8,000.00	8,000.00	0.00
207-301-826.002	LEGAL FEES - LABOR RELATED	570.00	7,170.50	30,000.00	22,829.50	23.90
207-301-851.000	EQUIPMENT REPAIRS	0.00	0.00	3,000.00	3,000.00	0.00
207-301-853.000	TELEPHONE	777.82	7,398.10	15,000.00	7,601.90	49.32
207-301-860.000	MILEAGE	237.50	237.50	1,000.00	762.50	23.75
207-301-861.000	WITNESS FEES	0.00	54.30	1,000.00	945.70	5.43
207-301-863.001	VEHICLE MAINTENANCE	1,758.07	23,842.12	45,000.00	21,157.88	52.98
207-301-863.002	TIRES	0.00	2,009.90	4,000.00	1,990.10	50.25
207-301-864.000	CONFERENCES	0.00	4,415.92	7,000.00	2,584.08	63.08
207-301-867.000	GASOLINE	14,982.95	71,912.80	60,000.00	(11,912.80)	119.85
207-301-903.000	LEGAL NOTICES	0.00	0.00	500.00	500.00	0.00
207-301-910.000	INSURANCE	0.00	131,169.71	155,000.00	23,830.29	84.63
207-301-931.001	BLDG MAINTENANCE & SUPPLIES	365.71	9,582.31	11,000.00	1,417.69	87.11
207-301-933.000	EQUIP LEASE/ MAINT CONTRACTS	6,629.42	42,847.61	55,000.00	12,152.39	77.90
207-301-934.000	OFFICE EQUIP MAINTENANCE	0.00	758.15	6,000.00	5,241.85	12.64
207-301-958.000	MEMBERSHIPS & DUES	105.00	2,180.00	2,000.00	(180.00)	109.00
207-301-960.000	TRAINING	1,445.16	26,634.66	16,000.00	(10,634.66)	166.47
207-301-960.001	CRIMINAL JUSTICE TRNG 302 FUNDS	0.00	0.00	5,700.00	5,700.00	0.00
207-301-960.002	SNC (STATE 911) TRAINING FUNDS	1,414.78	1,641.91	5,400.00	3,758.09	30.41
207-301-962.001	MISCELLANEOUS	182.50	2,528.75	8,000.00	5,471.25	31.61
207-301-962.003	EVIDENCE COLLECTION	100.00	1,393.54	4,000.00	2,606.46	34.84
OTHER		38,216.81	468,455.33	616,100.00	147,644.67	68.88
AQUISTITIONS						
207-301-977.000	EQUIPMENT ACQUISITIONS	12,356.83	144,929.53	200,000.00	55,070.47	72.46
207-301-977.001	EQUIPMENT ACQUISITIONS (GRANT)	0.00	1,900.00	0.00	(1,900.00)	100.00
207-301-977.003	ACCREDITATION, SOFTWARE, MTCE	0.00	5,876.37	8,000.00	2,123.63	73.45
AQUISTITIONS		12,356.83	152,705.90	208,000.00	55,294.10	73.42
CROSSING GUARDS						
207-316-707.000	SALARIES PT - CROSSING GUARDS	1,829.00	12,592.00	16,800.00	4,208.00	74.95

REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Expenditures						
207-316-715.000	SOCIAL SECURITY-CROSSING GUARDS	139.93	754.53	1,285.00	530.47	58.72
207-316-719.000	WORKERS COMP -CROSSING GUARDS	0.00	300.32	960.00	659.68	31.28
207-316-722.000	UNEMPLOYMENT INSUR CROSSING GUARDS	38.41	206.47	505.00	298.53	40.89
CROSSING GUARDS		2,007.34	13,853.32	19,550.00	5,696.68	70.86
TOTAL EXPENDITURES		426,891.49	5,059,726.22	6,788,990.00	1,729,263.78	74.53
Fund 207 - POLICE:						
TOTAL REVENUES		26,538.82	6,185,342.50	6,788,990.00	603,647.50	91.11
TOTAL EXPENDITURES		426,891.49	5,059,726.22	6,788,990.00	1,729,263.78	74.53
NET OF REVENUES & EXPENDITURES		(400,352.67)	1,125,616.28	0.00	(1,125,616.28)	100.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS AND RECREATION FUND						
Revenues						
REVENUES						
208-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	917,889.00	917,889.00	0.00
208-000-402.000	PARKS AND RECREATION TAX COLLECTIONS	0.00	373,452.45	372,611.00	(841.45)	100.23
208-000-530.000	GRANT REVENUES	0.00	20.00	0.00	(20.00)	100.00
208-000-652.000	FIELD RENTAL	0.00	7,165.00	6,000.00	(1,165.00)	119.42
208-000-665.000	INTEREST	1,315.89	4,752.19	3,500.00	(1,252.19)	135.78
208-000-695.000	MISCELLANEOUS REVENUE	0.00	500.00	0.00	(500.00)	100.00
REVENUES		1,315.89	385,889.64	1,300,000.00	914,110.36	29.68
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TOTAL REVENUES		1,315.89	385,889.64	1,300,000.00	914,110.36	29.68
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Expenditures						
EXPENSES						
208-000-710.000	FEE'S AND PER DIEM	610.90	1,514.77	2,250.00	735.23	67.32
208-000-715.000	SOC SEC & MEDICARE TAX	45.60	73.41	250.00	176.59	29.36
208-000-720.000	EVENT EXPENSES	0.00	3,129.95	3,000.00	(129.95)	104.33
208-000-722.000	MI UNEMPLOYMENT TAX	0.00	3.15	50.00	46.85	6.30
208-000-801.000	PROFESSIONAL SERVICES	8,820.37	27,238.77	35,000.00	7,761.23	77.83
208-000-903.000	LEGAL PUBLICATIONS	0.00	0.00	250.00	250.00	0.00
208-000-910.000	INSURANCE	0.00	4,614.61	5,000.00	385.39	92.29
208-000-921.000	ELECTRIC JUDY HAWLEY PARK	125.79	624.96	1,000.00	375.04	62.50
208-000-921.001	ELECTRIC - VETTER PARK	52.10	186.33	1,000.00	813.67	18.63
208-000-922.000	UTILITIES- PARKS	0.00	3,090.00	3,400.00	310.00	90.88
208-000-931.001	GROUNDS MAINTENANCE	3,902.85	39,587.81	60,000.00	20,412.19	65.98
208-000-932.000	PARK EQUIPMENT	0.00	0.00	25,000.00	25,000.00	0.00
208-000-958.000	MEMBERSHIPS AND DUES	0.00	0.00	800.00	800.00	0.00
208-000-962.000	MISCELLANEOUS	22.92	22.92	3,000.00	2,977.08	0.76
208-000-972.000	PATHWAY PROJECTS	0.00	30,107.50	600,000.00	569,892.50	5.02
208-000-973.000	BLOOMER PARK IMPROVEMENTS	0.00	0.00	10,000.00	10,000.00	0.00
208-000-974.000	PARK IMPROVEMENTS	0.00	16,860.00	550,000.00	533,140.00	3.07
EXPENSES		13,580.53	127,054.18	1,300,000.00	1,172,945.82	9.77
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TOTAL EXPENDITURES		13,580.53	127,054.18	1,300,000.00	1,172,945.82	9.77
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Fund 208 - PARKS AND RECREATION FUND:						
TOTAL REVENUES		1,315.89	385,889.64	1,300,000.00	914,110.36	29.68
TOTAL EXPENDITURES		13,580.53	127,054.18	1,300,000.00	1,172,945.82	9.77
NET OF REVENUES & EXPENDITURES		(12,264.64)	258,835.46	0.00	(258,835.46)	100.00

REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BGD USED
Fund 249 - BUILDING DEPARTMENT FUND						
Revenues						
REVENUES						
249-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	136,368.00	136,368.00	0.00
REVENUES		0.00	0.00	136,368.00	136,368.00	0.00
BUILDING REVENUE						
249-000-452.000	CONTRACTORS GENERAL LICENSES	260.00	3,555.00	4,000.00	445.00	88.88
249-000-453.000	ELECTRICAL LICENSES	120.00	2,180.00	2,200.00	20.00	99.09
249-000-454.000	HEATING LICENSES	120.00	1,145.00	1,200.00	55.00	95.42
249-000-455.000	PLUMBING LICENSES	4.00	169.97	100.00	(69.97)	169.97
249-000-477.000	BUILDING PERMITS	29,961.48	352,575.18	350,000.00	(2,575.18)	100.74
249-000-478.000	ELECTRICAL PERMITS	7,130.00	74,651.50	72,000.00	(2,651.50)	103.68
249-000-479.000	HEATING PERMITS	11,075.00	100,672.50	105,000.00	4,327.50	95.88
249-000-480.000	PLUMBING PERMITS	4,156.00	41,518.00	45,000.00	3,482.00	92.26
249-000-482.000	PLOT PLAN REVIEWS	0.00	0.00	15,000.00	15,000.00	0.00
249-000-484.000	BUILDING PLAN REVIEWS	0.00	0.00	20,000.00	20,000.00	0.00
249-000-484.001	FIRE SAFETY REVIEWS	178.50	1,785.00	4,000.00	2,215.00	44.63
249-000-665.000	INTEREST	0.00	7,933.19	0.00	(7,933.19)	100.00
249-000-695.000	MISCELLANEOUS REVENUE	1,050.00	23,600.00	5,000.00	(18,600.00)	472.00
BUILDING REVENUE		54,054.98	609,785.34	623,500.00	13,714.66	97.80
TOTAL REVENUES		54,054.98	609,785.34	759,868.00	150,082.66	80.25
Expenditures						
SALARIES						
249-000-706.001	SALARIES BLDG OFFICIAL	6,682.05	72,576.79	87,635.00	15,058.21	82.82
249-000-706.002	SALARIES CLERICAL	8,628.91	92,912.15	110,423.00	17,510.85	84.14
249-000-706.003	CONTRACT BLDG INSPECTORS	3,990.00	42,840.00	60,000.00	17,160.00	71.40
249-000-706.005	BUILDING INSPECTOR	0.00	2,550.00	60,000.00	57,450.00	4.25
249-000-707.000	ELECTRICAL INSPECTOR	4,891.80	44,294.10	50,000.00	5,705.90	88.59
249-000-707.001	PLUMBING/MECHANICAL INSPECTOR	11,790.40	88,016.60	100,000.00	11,983.40	88.02
249-000-709.000	OVERTIME	0.00	0.00	10,000.00	10,000.00	0.00
SALARIES		35,983.16	343,189.64	478,058.00	134,868.36	71.79
PAYROLL BENEFITS						
249-000-715.000	SOCIAL SECURITY	1,136.03	12,369.44	21,300.00	8,930.56	58.07
249-000-716.000	HOSP & OPTICAL INSURANCE	3,737.77	35,503.92	62,115.00	26,611.08	57.16
249-000-717.000	GROUP LIFE INSURANCE	23.55	235.50	435.00	199.50	54.14
249-000-718.000	PENSION	835.52	8,558.55	11,115.00	2,556.45	77.00
249-000-718.001	HEALTH CARE SAVINGS PROGRAM	300.00	3,000.00	4,800.00	1,800.00	62.50
249-000-718.002	OPEB FUNDING	0.00	50,000.00	50,000.00	0.00	100.00
249-000-719.000	WORKERS COMP INSURANCE	0.00	1,314.77	4,220.00	2,905.23	31.16
249-000-722.000	UNEMPLOYMENT INSURANCE	0.00	574.43	685.00	110.57	83.86
249-000-724.000	DENTAL INSURANCE	282.04	2,286.88	4,240.00	1,953.12	53.94
PAYROLL BENEFITS		6,314.91	113,843.49	158,910.00	45,066.51	71.64
EXPENSES						
249-000-727.000	OFFICE SUPPLIES	162.79	2,754.18	2,000.00	(754.18)	137.71
249-000-730.000	POSTAGE	68.25	673.41	100.00	(573.41)	673.41
249-000-757.000	OPERATING SUPPLIES	0.00	433.29	2,500.00	2,066.71	1
249-000-801.000	PROFESSIONAL FEES	3,725.00	27,895.62	35,000.00	7,104.38	7
249-000-801.001	HR SERVICES	0.00	0.00	4,600.00	4,600.00	0.00

REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING DEPARTMENT FUND						
Expenditures						
249-000-807.000	AUDIT FEES	0.00	3,500.00	3,500.00	0.00	100.00
249-000-853.000	CELLULAR PHONE	322.84	994.84	1,000.00	5.16	99.48
249-000-863.000	VEHICLE MAINTENANCE	0.00	224.00	1,500.00	1,276.00	14.93
249-000-864.000	CONFERENCES & MEETINGS	0.00	300.00	2,000.00	1,700.00	15.00
249-000-867.000	GASOLINE	133.77	739.29	1,500.00	760.71	49.29
249-000-910.000	INSURANCE	0.00	3,410.88	3,700.00	289.12	92.19
249-000-957.000	SUBSCRIPTIONS	0.00	0.00	1,000.00	1,000.00	0.00
249-000-958.000	MEMBERSHIPS & DUES	0.00	435.00	2,000.00	1,565.00	21.75
249-000-960.000	TRAINING	803.83	803.83	2,000.00	1,196.17	40.19
249-000-962.000	MISCELLANEOUS	0.00	622.94	500.00	(122.94)	124.59
249-000-971.000	TECHNOLOGY EQUIPMENT	6,631.12	10,632.22	15,000.00	4,367.78	70.88
249-000-977.000	EQUIPMENT ACQUISITIONS	0.00	0.00	45,000.00	45,000.00	0.00
EXPENSES		11,847.60	53,419.50	122,900.00	69,480.50	43.47
TOTAL EXPENDITURES		54,145.67	510,452.63	759,868.00	249,415.37	67.18
Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		54,054.98	609,785.34	759,868.00	150,082.66	80.25
TOTAL EXPENDITURES		54,145.67	510,452.63	759,868.00	249,415.37	67.18
NET OF REVENUES & EXPENDITURES		(90.69)	99,332.71	0.00	(99,332.71)	100.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Revenues						
REVENUES						
591-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	551,285.00	551,285.00	0.00
591-000-445.000	PENALTIES	0.00	8,391.34	10,314.00	1,922.66	81.36
591-000-530.000	GRANT REVENUE	1,592.67	13,392.30	13,524.00	131.70	99.03
591-000-626.000	METERS	1,234.89	27,706.60	16,910.00	(10,796.60)	163.85
591-000-627.000	METER INSTALLATIONS	225.00	4,800.00	4,000.00	(800.00)	120.00
591-000-642.000	WATER	504,401.82	1,357,343.08	1,008,401.00	(348,942.08)	134.60
591-000-650.000	MISC SERVICE CHARGES	225.00	6,232.86	5,591.00	(641.86)	111.48
591-000-650.001	SPRINKLER SYSTEM	7,091.08	49,628.16	1,710.00	(47,918.16)	2,902.23
591-000-665.000	INTEREST EARNED	181.96	4,666.06	2,000.00	(2,666.06)	233.30
591-000-665.004	INTEREST - CAPITAL FUND	2,990.72	12,075.34	8,000.00	(4,075.34)	150.94
591-000-665.011	INTEREST INCOME M59 EAST (7)	0.00	458.91	0.00	(458.91)	100.00
591-000-665.015	INTEREST INCOME SIGNED AGREEMENTS	0.00	44.75	0.00	(44.75)	100.00
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	25,000.00	25,000.00	0.00
591-000-674.001	CONNECTION FEES	9,432.00	104,982.00	107,432.00	2,450.00	97.72
591-000-695.000	MISCELLANEOUS INCOME	0.00	3,758.68	5,000.00	1,241.32	75.17
591-000-696.002	DWRF LOAN REIMBURSEMENTS	1,225,400.00	2,448,739.00	0.00	(2,448,739.00)	100.00
591-000-699.000	SEWER ADMIN FEES	0.00	0.00	155,000.00	155,000.00	0.00
REVENUES		1,752,775.14	4,042,219.08	1,914,167.00	(2,128,052.08)	211.17
TOTAL REVENUES		1,752,775.14	4,042,219.08	1,914,167.00	(2,128,052.08)	211.17
Expenditures						
OFFICE SUPPLIES						
591-000-727.000	OFFICE SUPPLIES	39.79	3,821.52	6,000.00	2,178.48	63.69
591-000-730.000	POSTAGE	33.60	3,173.53	3,000.00	(173.53)	105.78
OFFICE SUPPLIES		73.39	6,995.05	9,000.00	2,004.95	77.72
OTHER						
591-000-958.000	DUES & MISC	20.00	1,407.00	5,000.00	3,593.00	28.14
591-000-960.000	EDUCATION & TRAINING	1,280.00	8,600.50	5,000.00	(3,600.50)	172.01
591-000-962.000	MISCELLANEOUS	0.00	327.00	1,000.00	673.00	32.70
591-000-968.000	DEPRECIATION WATER SYSTEM	0.00	0.00	325,000.00	325,000.00	0.00
591-000-969.000	DEPRECIATION & AMORTIZATION	0.00	0.00	70,000.00	70,000.00	0.00
591-000-976.000	BOND INTEREST-DWRF	0.00	18,310.32	15,150.00	(3,160.32)	120.86
591-000-991.001	PRINCIPAL COPIER LEASE	145.01	1,402.19	1,650.00	247.81	84.98
591-000-995.000	MISC SERVICE CHARGES	322.70	1,928.40	0.00	(1,928.40)	100.00
591-000-995.001	WELL HEAD PROTECTION PROGRAM	1,140.00	29,585.83	33,000.00	3,414.17	89.65
591-000-995.002	INTEREST COPIER LEASE	2.99	77.81	135.00	57.19	57.64
OTHER		2,910.70	61,639.05	455,935.00	394,295.95	13.69
SALARIES						
591-000-703.000	MANAGER SALARIES	7,611.20	80,394.10	97,000.00	16,605.90	82.88
591-000-706.000	WAGES CLERICAL	7,826.70	85,881.76	98,600.00	12,718.24	87.10
591-000-707.000	WAGES MAINTENANCE	6,886.20	72,325.22	145,825.00	73,499.78	49.60
591-000-707.001	WAGES PART TIME	2,063.08	31,939.93	30,000.00	(1,939.93)	106.47
591-000-707.002	WEEKEND ON CALL WATER OPERATOR	137.72	1,408.84	4,000.00	2,591.16	35.22
591-000-709.000	WAGES OVERTIME	150.31	10,793.55	10,000.00	(793.55)	107.94
SALARIES		24,675.21	282,743.40	385,425.00	102,681.60	7
PAYROLL BENEFITS						

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BGD USED
Fund 591 - WATER						
Expenditures						
591-000-715.000	SOCIAL SECURITY	1,854.34	21,363.47	29,540.00	8,176.53	72.32
591-000-716.000	HOSP & OPTICAL INSURANCE	10,696.69	59,100.73	129,820.00	70,719.27	45.53
591-000-717.000	GROUP LIFE INSURANCE	39.25	368.95	650.00	281.05	56.76
591-000-718.000	PENSION	637.07	13,146.67	18,370.00	5,223.33	71.57
591-000-718.001	HEALTH CARE SAVINGS PLAN	400.00	4,800.00	7,200.00	2,400.00	66.67
591-000-719.000	WORKERS COMP INSURANCE	0.00	4,246.98	12,220.00	7,973.02	34.75
591-000-720.000	OTHER POST RETIREMENT BENEFITS	0.00	70,000.00	70,000.00	0.00	100.00
591-000-722.000	UNEMPLOYMENT INSURANCE	43.33	1,864.55	2,200.00	335.45	84.75
591-000-724.000	DENTAL INSURANCE	349.04	2,644.78	4,600.00	1,955.22	57.50
PAYROLL BENEFITS		14,019.72	177,536.13	274,600.00	97,063.87	64.65
OTHER						
591-000-976.005	BOND INTEREST NORDIC DR MAIN	0.00	910.35	950.00	39.65	95.83
OTHER		0.00	910.35	950.00	39.65	13.69
OPERATING EXPENSES						
591-000-740.000	OPERATING SUPPLIES	119.90	8,108.53	9,000.00	891.47	90.09
591-000-744.000	SAFETY GEAR AND CLOTHING	817.52	14,507.44	4,000.00	(10,507.44)	362.69
591-000-745.000	SYSTEM CHEMICALS	10,274.00	52,551.68	50,000.00	(2,551.68)	105.10
591-000-748.000	TESTING WATER SYSTEMS	1,492.00	10,834.37	13,800.00	2,965.63	78.51
591-000-748.004	TESTING VILL ACRES	0.00	892.00	0.00	(892.00)	100.00
591-000-750.000	OPERATING SUPPLIES METERS	9,706.32	25,679.08	100,000.00	74,320.92	25.68
591-000-750.001	OPERATING SUPP METER TRANSMITT	3,737.11	3,737.11	40,000.00	36,262.89	9.34
591-000-755.000	OPERATING SUPPLIES TOOLS	20.97	2,826.92	8,000.00	5,173.08	35.34
591-000-801.000	FINANCIAL CONSULT FEES	0.00	2,664.00	5,000.00	2,336.00	53.28
591-000-801.001	HR SERVICES	0.00	0.00	9,150.00	9,150.00	0.00
591-000-802.000	ENG & ARCH FEES	732.50	45,925.25	50,000.00	4,074.75	91.85
591-000-803.000	IRON FILTRATION EXPENSES	0.00	13,078.95	16,400.00	3,321.05	79.75
591-000-807.000	ACCOUNTING & AUDITING	0.00	4,000.00	4,000.00	0.00	100.00
591-000-818.000	CONTRACTED SERVICES	3,733.06	38,176.29	40,000.00	1,823.71	95.44
591-000-826.000	ATTORNEY FEES	0.00	1,458.00	6,000.00	4,542.00	24.30
591-000-853.000	TELEPHONE/CELL PHONE SERVICES	516.38	4,606.84	6,000.00	1,393.16	76.78
591-000-867.000	GASOLINE/FUEL	1,572.29	8,559.21	5,000.00	(3,559.21)	171.18
591-000-903.000	LEGAL NOTICES	0.00	370.50	2,000.00	1,629.50	18.53
591-000-911.000	GENERAL LIAB INSURANCE	0.00	31,572.63	35,000.00	3,427.37	90.21
OPERATING EXPENSES		32,722.05	269,548.80	403,350.00	133,801.20	66.83
MAINTENANCE						
591-000-863.000	REPAIRS & MAINT VEHICLES	3,267.72	7,243.48	3,200.00	(4,043.48)	226.36
591-000-931.000	REPAIR & MAINT BLDG & EQUIP	618.27	33,403.78	50,000.00	16,596.22	66.81
591-000-931.001	GROUND MAINTENANCE	0.00	775.00	15,000.00	14,225.00	5.17
591-000-934.000	REPAIR & MAINT WATER SYSTEM	8,711.76	40,475.65	50,000.00	9,524.35	80.95
591-000-934.001	REPAIR & MAINT TOWER 1	0.00	923.00	25,000.00	24,077.00	3.69
591-000-934.002	REPAIR & MAINT TOWER 2	0.00	0.00	140,000.00	140,000.00	0.00
591-000-935.000	REPAIR METERS	0.00	0.00	1,000.00	1,000.00	0.00
MAINTENANCE		12,597.75	82,820.91	284,200.00	201,379.09	29.14
UTILITIES						
591-000-921.000	ELECTRICITY TOWER	41.22	635.88	1,000.00	364.12	63.59
591-000-921.001	ELECTRICITY TL	385.84	11,815.69	4,000.00	(7,815.69)	295.39
591-000-921.002	ELECTRICITY HILLVIEW	710.03	7,929.63	18,107.00	10,177.37	4
591-000-921.004	ELECTRICITY VILLAGE ACRES	4,643.07	36,211.22	46,000.00	9,788.78	7
591-000-921.005	ELECTRICITY SUBURBAN KNOLLS	0.00	50.56	0.00	(50.56)	10

REVENUE AND EXPENDITURE REPORT FOR WHITE LAKE TOWNSHIP
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022	YTD BALANCE 10/31/2022	2022 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Expenditures						
591-000-921.006	ELECTRICITY GRASS LAKE	4,573.47	16,501.71	23,000.00	6,498.29	71.75
591-000-921.007	ELECTRICITY TOWER #2	41.60	1,046.30	1,300.00	253.70	80.48
591-000-921.008	ELECTRICITY-HURONDALE	47.49	1,083.61	2,500.00	1,416.39	43.34
591-000-921.010	ELECTRICITY 933 WILLIAMS-HURONDALE	22.77	242.95	300.00	57.05	80.98
591-000-923.001	GAS TWIN LAKES	26.39	949.21	1,000.00	50.79	94.92
591-000-923.002	GAS HILLVIEW	15.00	545.50	1,000.00	454.50	54.55
591-000-923.004	GAS GRASS LAKE	15.00	649.60	1,000.00	350.40	64.96
591-000-923.005	GAS VILLAGE ACRES-SATELITE RD	33.64	941.63	1,500.00	558.37	62.78
UTILITIES		10,555.52	78,603.49	100,707.00	22,103.51	78.05
TOTAL EXPENDITURES		97,554.34	960,797.18	1,914,167.00	953,369.82	50.19
Fund 591 - WATER:						
TOTAL REVENUES		1,752,775.14	4,042,219.08	1,914,167.00	(2,128,052.08)	211.17
TOTAL EXPENDITURES		97,554.34	960,797.18	1,914,167.00	953,369.82	50.19
NET OF REVENUES & EXPENDITURES		1,655,220.80	3,081,421.90	0.00	(3,081,421.90)	100.00
TOTAL REVENUES - ALL FUNDS		2,555,960.21	19,760,171.26	21,868,658.00	2,108,486.74	90.36
TOTAL EXPENDITURES - ALL FUNDS		1,178,136.76	14,169,643.60	21,868,658.00	7,699,014.40	64.79
NET OF REVENUES & EXPENDITURES		1,377,823.45	5,590,527.66	0.00	(5,590,527.66)	100.00

WHITE LAKE TWP.

OCTOBER 2022 CHECK DISBURSEMENTS

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Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/03/2022	FLEX	1925	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	539.71
10/04/2022	FLEX	1926	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	131.79
10/05/2022	FLEX	1927	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	119.73
10/06/2022	FLEX	1928	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	130.00
10/07/2022	FLEX	1929	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	270.41
10/10/2022	FLEX	1930	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	436.05
10/11/2022	FLEX	1931	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	61.08
10/12/2022	FLEX	1932	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	267.66
10/14/2022	FLEX	1933	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	198.33
10/17/2022	FLEX	1934	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	116.73
10/18/2022	FLEX	1935	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	30.00
10/20/2022	FLEX	1936	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	344.64
10/21/2022	FLEX	1937	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	702.49
10/24/2022	FLEX	1938	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	317.77
10/26/2022	FLEX	1939	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	45.00
10/27/2022	FLEX	1940	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	188.00
10/28/2022	FLEX	1941	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	254.49
10/31/2022	FLEX	1942	FLEXIBLE SPENDING ACCT	FLEXIBLE SPENDING ACCOUNT	101-000-282.000	FLEXIBLE SPENDING ACCO	621.49
FLEX Total							4,775.37
10/06/2022	GEN	90776	AMAZON	PARKS-PET WASTE BAGS	208-000-931.001	GROUNDS MAINTENANCE	47.85
10/06/2022	GEN	90777	1ST HEATING & COOLING CO	CDBG-214 SUZANNE BOULEVARD FURNACE	101-000-087.274	DUE FROM CDBG	4,170.00
10/06/2022	GEN	90778	ADVANCED MARKETING PARTNERS IN	TAX STMT + INFO/MTG STMT	101-249-727.000	OFFICE SUPPLIES	1,194.20
10/06/2022	GEN	90779	AMAZON	ELECTIONS POSTCARDS	101-191-740.000	OPERATING SUPPLIES	95.69
10/06/2022	GEN	90779	AMAZON	(4) HEPA AIR PURIFIER-PLANNING	101-265-931.001	BLDG MAINTENANCE & SU	135.97
10/06/2022	GEN	90779	AMAZON	CARBON MONOXIDED DETECTOR	101-265-931.001	BLDG MAINTENANCE & SU	68.55
10/06/2022	GEN	90779	AMAZON	FD-OFFICE SUPPLIES	206-336-727.000	OFFICE SUPPLIES	189.82
10/06/2022	GEN	90779	AMAZON	VOS, DANNER BOOTS	206-336-744.000	UNIFORMS	412.95
10/06/2022	GEN	90779	AMAZON	STA 3 TV WALL MOUNT	206-336-931.003	MAINTENANCE STATION 3	38.99
10/06/2022	GEN	90779	AMAZON	(25) FIRE RESISTAN FR COVERALL	206-336-977.001	SUPPLY ACQUISITIONS 04N	1,313.34
10/06/2022	GEN	90779	AMAZON	PD, RESPONDER BAG, STENO PADS	207-301-757.000	OPERATING SUPPLIES	124.07
10/06/2022	GEN	90780	ANNA CROSS	REIMBURSE LUNCH FOR LEADERSHIP TRNG (S	207-301-960.002	SNC (STATE 911) TRAINING	13.82
10/06/2022	GEN	90781	AXON ENTERPRISE, INC.	PD, (8) TASERS	207-301-977.000	EQUIPMENT ACQUISITION:	5,499.83
10/06/2022	GEN	90782	BLUE CARE NETWORK	10/01/22-10/31/22 BLUE CARE NETWORK	101-215-716.000	HOSP & OPTICAL INSURAN	667.37
10/06/2022	GEN	90782	BLUE CARE NETWORK	10/01/22-10/31/22 BLUE CARE NETWORK	101-402-716.000	HOSP & OPTICAL INSURAN	667.37
10/06/2022	GEN	90782	BLUE CARE NETWORK	10/01/22-10/31/22 BLUE CARE NETWORK	206-336-716.000	HOSP & OPTICAL INSURAN	8,942.80
10/06/2022	GEN	90783	CARS INC.	2013 F450 NEW RADIATOR	206-336-863.001	VEHICLE MAINTENANCE	2,004.29
10/06/2022	GEN	90784	COMCAST	10/06/22-11/05/22 STA 2	206-336-757.000	OPERATING SUPPLIES	258.75
10/06/2022	GEN	90785	DARWEL ENTERPRISES LLC	GEN TWP FLOOR MATS	101-265-931.001	BLDG MAINTENANCE & SU	178.59
10/06/2022	GEN	90785	DARWEL ENTERPRISES LLC	PD, FLOOR MATS, BLANKETS	207-301-931.001	BLDG MAINTENANCE & SU	104.82

WHITE LAKE TWP.

OCTOBER 2022 CHECK DISBURSEMENTS

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Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	360 VIEW DRIVE PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	8495 SANDHILL CT PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	281 QUARTZ WAY PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	261 QUARTZ WAY PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	8326 SANDHILL CT PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	8346 SANDHILL CT PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90786	DLZ MICHIGAN, INC.	223 QUARTZ WAY PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	250.00
10/06/2022	GEN	90787	DTE ENERGY	09/01/22-09/30/22 STREET LIGHTING	101-448-926.000	STREET LIGHTING	3,412.66
10/06/2022	GEN	90788	DTE ENERGY	08/20/22-09/21/22 STREET LIGHT	101-269-921.004	ELECTRIC FISK	22.66
10/06/2022	GEN	90788	DTE ENERGY	08/19/22-09/20/22 STA 1 TRAILER	206-336-921.001	ELECTRIC STATION 1	19.90
10/06/2022	GEN	90789	FIRST CHOICE COFFEE SERVICES	STA #1 & 2 WATER PURIFIER FILTERS	206-336-931.001	MAINTENANCE STATION 1	39.00
10/06/2022	GEN	90789	FIRST CHOICE COFFEE SERVICES	STA 2 SEP WATER COOLER/ICE SANITIZE, FILTI	206-336-931.002	MAINTENANCE STATION 2	177.52
10/06/2022	GEN	90789	FIRST CHOICE COFFEE SERVICES	STA #1 & 2 WATER PURIFIER FILTERS	206-336-931.002	MAINTENANCE STATION 2	39.00
10/06/2022	GEN	90789	FIRST CHOICE COFFEE SERVICES	STA #3, WATER PURIFIER FILTERS	206-336-931.003	MAINTENANCE STATION 3	39.00
10/06/2022	GEN	90790	FLINT WELDING SUPPLY COMPANY	OXYGEN AND AIR	206-336-758.000	OXYGEN & AIR	67.50
10/06/2022	GEN	90791	GALLS, LLC	HOLLAND, BATES LITES HIGH GLOSS CHUKKA	206-336-744.000	UNIFORMS	101.11
10/06/2022	GEN	90792	GLOBAL OFFICE SOLUTIONS	FD-BINDERS, CLIPS, MARKERS	206-336-727.000	OFFICE SUPPLIES	28.26
10/06/2022	GEN	90793	GREG GONDEK	REIMBURSE MEALS FOR INSTRUCTOR SCHOOL	207-301-960.000	TRAINING	57.66
10/06/2022	GEN	90794	HOUSTON'S LAWN SERVICE	SEPTEMBER CEMETERY MOWING	101-276-932.000	CEMETERY MAINT	1,645.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	JULY LEGAL SERVICES	101-210-826.000	LEGAL FEES	825.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	SEPTEMBER LEGAL FEES	101-210-826.000	LEGAL FEES	630.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	AUGUST LEGAL FEES	101-210-826.000	LEGAL FEES	150.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	SEPTEMBER LEGAL FEES	206-336-826.000	LEGAL FEES	1,455.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	AUGUST LEGAL FEES	206-336-826.000	LEGAL FEES	30.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	JULY LEGAL SERVICES	207-301-826.002	LEGAL FEES - LABOR RELAT	150.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	SEPTEMBER LEGAL FEES	207-301-826.002	LEGAL FEES - LABOR RELAT	150.00
10/06/2022	GEN	90795	HOWARD L. SHIFMAN P.C.	AUGUST LEGAL FEES	207-301-826.002	LEGAL FEES - LABOR RELAT	270.00
10/06/2022	GEN	90796	HURON VALLEY GUNS	HANIFEN, B FD T SHIRT	206-336-744.000	UNIFORMS	150.00
10/06/2022	GEN	90796	HURON VALLEY GUNS	LUDWIG, FD T-SHIRT	206-336-744.000	UNIFORMS	50.00
10/06/2022	GEN	90796	HURON VALLEY GUNS	HOLLAND ADD FLEX BADGE	206-336-744.000	UNIFORMS	5.00
10/06/2022	GEN	90796	HURON VALLEY GUNS	NEW HIRE POLO, BADGE, BOOT	207-301-744.000	UNIFORMS	189.98
10/06/2022	GEN	90796	HURON VALLEY GUNS	NEW HIRE TACT PANT	207-301-744.000	UNIFORMS	224.97
10/06/2022	GEN	90797	LENNY'S HOME SERVICE INC.	CDBG-259 ARLENE CT WINDOWS, FURNACE,	101-000-087.274	DUE FROM CDBG	4,125.00
10/06/2022	GEN	90798	MMTA	ROMAN, PATTON, MEMBERSHIP RENEWAL	101-253-958.000	MEMBERSHIPS & DUES	198.00
10/06/2022	GEN	90799	OAKLAND COUNTY ASSOCIATION OF C	01/23/23-12/31/23 OCAOP DUES	207-301-958.000	MEMBERSHIPS & DUES	30.00
10/06/2022	GEN	90800	PARAMOUNT SIGNS & GRAPHIX LLC	LOGOS FOR CARRYALLS	206-336-977.001	SUPPLY ACQUISITIONS 04M	200.00
10/06/2022	GEN	90801	PONTEM SOFTWARE	11/02/22-10/31/23 CEMETERY SOFTWARE M	101-265-971.000	TECHNOLOGY EQUIPMENT	885.00
10/06/2022	GEN	90802	ROSS WAGENMAKER	REIMBURSEMENT FOR HOTEL/MILEAGE MPEI	207-301-860.000	MILEAGE	237.50
10/06/2022	GEN	90802	ROSS WAGENMAKER	REIMBURSEMENT FOR HOTEL/MILEAGE MPEI	207-301-960.000	TRAINING	300.00

WHITE LAKE TWP.

OCTOBER 2022 CHECK DISBURSEMENTS

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Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/06/2022	GEN	90803	SPINAL COLUMN NEWSWEEKLY & LAK	09/21 BLACK ROCK SPECIAL LAND USE	101-402-903.000	LEGAL NOTICES	175.99
10/06/2022	GEN	90803	SPINAL COLUMN NEWSWEEKLY & LAK	10/06/22 PLANNING MEETING CAR WASH	101-402-903.000	LEGAL NOTICES	185.25
10/06/2022	GEN	90804	STATE OF MICHIGAN (FEDERAL ID #38	SOR REGISTRAION 09/30/22	207-301-805.000	SEX OFFENDERS REGISTRY	90.00
10/06/2022	GEN	90805	TRANSUNION RISK AND ALTERNATIVE	09/01/22-09/30/22 MTHLY BILLING	207-301-962.001	MISCELLANEOUS	75.00
10/06/2022	GEN	90806	TRUSTMARK VOLUNTARY BENEFIT SOI	09/01/22-09/30/22 MONTHLY PREMIUMS	101-000-232.002	PAY DEDUCT ACC/CRIT/STI	348.02
10/06/2022	GEN	90806	TRUSTMARK VOLUNTARY BENEFIT SOI	09/01/22-09/30/22 MONTHLY PREMIUMS	206-000-232.002	PAY DEDUCT ACC/CRIT/STI	275.74
10/06/2022	GEN	90806	TRUSTMARK VOLUNTARY BENEFIT SOI	09/01/22-09/30/22 MONTHLY PREMIUMS	207-000-232.002	PAY DEDUCT ACC/CRIT/STI	422.92
10/06/2022	GEN	90806	TRUSTMARK VOLUNTARY BENEFIT SOI	09/01/22-09/30/22 MONTHLY PREMIUMS	249-000-232.008	PAY DEDUCT VOL INS	86.88
10/06/2022	GEN	90807	U.S. BANK EQUIPMENT FINANCE	DUBLIN COPIER LEASE	101-757-931.000	BUILDING MAINTENANCE	129.00
10/06/2022	GEN	90807	U.S. BANK EQUIPMENT FINANCE	TOWNSHIP COPIER LEASE	101-906-991.000	PRINCIPAL-CAPITAL LEASE	520.20
10/06/2022	GEN	90807	U.S. BANK EQUIPMENT FINANCE	TOWNSHIP COPIER LEASE	101-906-995.000	INTEREST-CAPITAL LEASE	32.80
10/06/2022	GEN	90808	WALMART - CAPITAL ONE	FD CLEANING SUPPLIES/TV	206-336-757.000	OPERATING SUPPLIES	298.00
10/06/2022	GEN	90808	WALMART - CAPITAL ONE	FD CLEANING SUPPLIES/TV	206-336-931.001	MAINTENANCE STATION 1	145.14
10/06/2022	GEN	90809	WATKINS SEPTIC & DRAIN LLC	STA 1 SEPTIC TANK PUMP	206-336-931.001	MAINTENANCE STATION 1	510.00
10/06/2022	GEN	90810	WEX BANK	SEPTEMBER FUEL CHARGES	101-000-080.867	DUE FROM WATER GASOLI	905.49
10/06/2022	GEN	90810	WEX BANK	SEPTEMBER FUEL CHARGES	101-265-867.000	GASOLINE	896.27
10/06/2022	GEN	90810	WEX BANK	SEPTEMBER FUEL CHARGES	206-336-867.000	GASOLINE	2,593.67
10/06/2022	GEN	90810	WEX BANK	SEPTEMBER FUEL CHARGES	207-301-867.000	GASOLINE	7,116.40
10/06/2022	GEN	90810	WEX BANK	SEPTEMBER FUEL CHARGES	249-000-867.000	GASOLINE	79.33
10/06/2022	GEN	90811	JEANNE EAGEN	INSTRUCTOR FEES	101-757-751.000	SENIOR ACTIVITIES	196.00
10/06/2022	GEN	90812	LEISURE UNLIMITED LLC	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	174.00
10/06/2022	GEN	90813	MARLENE TURNER	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	60.00
10/07/2022	GEN	90814	AT & T	08/20/22 -09/19/22 MONTHLY CHARGES	101-265-853.000	TELEPHONE	1,720.00
10/07/2022	GEN	90814	AT & T	07/20/22 -08/19/22 MONTHLY CHARGE	101-265-853.000	TELEPHONE	1,720.00
10/07/2022	GEN	90814	AT & T	07/20/22 -08/19/22 MONTHLY CHARGE	101-265-853.000	TELEPHONE	102.00
10/07/2022	GEN	90814	AT & T	08/20/22 -09/19/22 MONTHLY CHARGE	101-265-853.000	TELEPHONE	102.00
10/12/2022	GEN	90815	WHITE LAKE TOWNSHIP	PURCHASE 90 DAY CD FROM FLAGSTAR BANK	101-000-199.000	DEPOSIT	2,500,000.00
10/13/2022	GEN	90816	TPC LAWN & LANDSCAPE INC	09/05/22-09/26/22 BASEBALL/PARK MOWING	208-000-931.001	GROUNDS MAINTENANCE	1,120.00
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	1,552.68
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	101-171-718.000	PENSION	38.52
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	101-209-718.000	PENSION	85.91
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	101-402-718.000	PENSION	57.18
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	2,024.90
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	206-336-718.000	PENSION	323.77
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	1,786.06
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	207-301-718.000	PENSION	732.99
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	350.00
10/13/2022	GEN	90817	ALERUS FINANCIAL	10/12/22 MERS 457 CONTRIBUTIONS	249-000-718.000	PENSION	39.13
10/13/2022	GEN	90818	AMAZON	ASSESSING CABLE	101-265-971.000	TECHNOLOGY EQUIPMENT	15.57

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10/13/2022	GEN	90818	AMAZON	PD, GUILLOTINE PAPER CUTTER	207-301-727.000	OFFICE SUPPLIES	91.11
10/13/2022	GEN	90818	AMAZON	PD, PRINTER CARTRIDGE	207-301-727.000	OFFICE SUPPLIES	72.99
10/13/2022	GEN	90818	AMAZON	PD, PINK RIBBON BREAST CANCER AWARENE	207-301-727.000	OFFICE SUPPLIES	175.34
10/13/2022	GEN	90818	AMAZON	PD, STACKABLE TRAYS	207-301-727.000	OFFICE SUPPLIES	23.06
10/13/2022	GEN	90818	AMAZON	PD, RETRUN STACKABLE TRAYS	207-301-727.000	OFFICE SUPPLIES	(23.06)
10/13/2022	GEN	90819	ANTHONY SORGE INSPECTIONS, LLC	09/24/22-10/07/22 BUILDING INSPECTIONS	249-000-706.003	CONTRACT BLDG INSPECTC	1,950.00
10/13/2022	GEN	90819	ANTHONY SORGE INSPECTIONS, LLC	09/24/22-10/07/22 BUILDING INSPECTIONS	249-000-801.002	RENTAL INSPECTIONS	60.00
10/13/2022	GEN	90820	APOLLO FIRE	GLOBE SUPREME BOOTS FISCHER	206-336-744.000	UNIFORMS	532.36
10/13/2022	GEN	90821	AUTOZONE	FD WINDSHIELD WASHER SOLUTION	206-336-863.001	VEHICLE MAINTENANCE	3.91
10/13/2022	GEN	90822	BASIC	10/01/22-10/31/22 MONTHLY FSA ADMIN	101-299-956.000	UNALLOCATED MISCELLAN	182.13
10/13/2022	GEN	90823	BETTER MAID SERVICES, LLC	09/07/22-10/07/22 CLEANING SERVICES	101-265-931.001	BLDG MAINTENANCE & SU	5,100.00
10/13/2022	GEN	90824	BLUE CARE NETWORK	11/01/22-11/30/22 HMO PREMIUMS	101-215-716.000	HOSP & OPTICAL INSURAN	2,669.49
10/13/2022	GEN	90824	BLUE CARE NETWORK	11/01/22-11/30/22 HMO PREMIUMS	101-402-716.000	HOSP & OPTICAL INSURAN	667.37
10/13/2022	GEN	90824	BLUE CARE NETWORK	11/01/22-11/30/22 HMO PREMIUMS	206-336-716.000	HOSP & OPTICAL INSURAN	10,944.92
10/13/2022	GEN	90824	BLUE CARE NETWORK	11/01/22-11/30/22 HMO PREMIUMS	207-301-716.000	HOSP & OPTICAL INSURAN	2,002.12
10/13/2022	GEN	90825	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 FIRE ACTIVE	206-336-716.000	HOSP & OPTICAL INSURAN	24,266.57
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-000-080.716	DUE FROM WATER HOSPIT	9,864.53
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-171-716.000	HOSP & OPTICAL INSURAN	5,458.84
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-192-716.000	HOSP & OPTICAL INSURAN	1,161.46
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-209-716.000	HOSP & OPTICAL INSURAN	6,968.72
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-215-716.000	HOSP & OPTICAL INSURAN	3,716.66
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-253-716.000	HOSP & OPTICAL INSURAN	6,271.86
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-265-716.000	HOSP & OPTICAL INSURAN	1,974.48
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-372-716.000	HOSP & OPTICAL INSURAN	1,742.18
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-402-716.000	HOSP & OPTICAL INSURAN	1,974.48
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	101-757-716.000	HOSP & OPTICAL INSURAN	2,787.50
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	206-336-716.000	HOSP & OPTICAL INSURAN	1,742.18
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	207-301-716.000	HOSP & OPTICAL INSURAN	3,484.37
10/13/2022	GEN	90826	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION ACTI	249-000-716.000	HOSP & OPTICAL INSURAN	3,135.93
10/13/2022	GEN	90827	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 FIRE RETIREE	206-336-716.002	RETIREE HEALTH CARE PRE	2,555.21
10/13/2022	GEN	90828	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION RETI	101-863-730.000	RETIREE HEALTH INSURAN	2,903.65
10/13/2022	GEN	90828	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION RETI	207-301-716.000	HOSP & OPTICAL INSURAN	1,742.18
10/13/2022	GEN	90828	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 MAPE & NONUNION RETI	249-000-716.000	HOSP & OPTICAL INSURAN	580.73
10/13/2022	GEN	90829	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 CMD ACTIVE	207-301-716.000	HOSP & OPTICAL INSURAN	10,336.95
10/13/2022	GEN	90830	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 CMD RETIRED	207-301-716.001	RETIREE HOSP & OPTICAL I	5,575.00
10/13/2022	GEN	90831	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 PATROL ACTIVE	207-301-716.000	HOSP & OPTICAL INSURAN	18,960.04
10/13/2022	GEN	90832	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 PATROL RETIREE	207-301-716.001	RETIREE HOSP & OPTICAL I	10,220.82
10/13/2022	GEN	90833	BLUE CROSS BLUE SHIELD OF MICHIG	11/01/22-11/30/22 PATROL RETIREE	207-301-716.001	RETIREE HOSP & OPTICAL I	1,655.35
10/13/2022	GEN	90834	BOUND TREE MEDICAL LLC.	COMBAT APPLICATION TOURNIQUET	206-336-767.000	MEDICAL SUPPLIES	318.84

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10/13/2022	GEN	90834	BOUND TREE MEDICAL LLC.	MEDICAL SUPPLIES	206-336-767.000	MEDICAL SUPPLIES	337.95
10/13/2022	GEN	90835	BRETT ARTINIAN	NET PAYROLL 09/24/22-10/07/22	101-000-214.007	ACCRUED SALARIES	714.42
10/13/2022	GEN	90836	CDW GOVERNMENT	DYMO LABELER	206-336-727.000	OFFICE SUPPLIES	106.96
10/13/2022	GEN	90836	CDW GOVERNMENT	VIEWSONIC MONITORS	206-336-757.000	OPERATING SUPPLIES	270.18
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-000-080.962	DUE FROM WATER MISCEL	16.94
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-000-080.962	DUE FROM WATER MISCEL	16.94
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-000-080.962	DUE FROM WATER MISCEL	16.94
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-000-080.962	DUE FROM WATER MISCEL	16.94
10/13/2022	GEN	90837	CINTAS	CREDIT ON ACCOUNT	101-000-080.962	DUE FROM WATER MISCEL	(8.56)
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-265-931.001	BLDG MAINTENANCE & SU	15.37
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-265-931.001	BLDG MAINTENANCE & SU	15.37
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-265-931.001	BLDG MAINTENANCE & SU	15.37
10/13/2022	GEN	90837	CINTAS	WATER & GENERAL UNIFORM MTCE	101-265-931.001	BLDG MAINTENANCE & SU	15.37
10/13/2022	GEN	90838	COMCAST	STA #3 10/15/22-11/14/22 CHARGES	206-336-757.000	OPERATING SUPPLIES	197.05
10/13/2022	GEN	90839	DEWOLF AND ASSOCIATES	SKAGLIN, COMMUNICATIONS TRNG OFC	207-301-960.002	SNC (STATE 911) TRAINING	795.00
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	101-215-716.000	HOSP & OPTICAL INSURAN	1,950.00
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	101-253-716.000	HOSP & OPTICAL INSURAN	413.95
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	101-372-716.000	HOSP & OPTICAL INSURAN	58.70
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	101-757-716.000	HOSP & OPTICAL INSURAN	98.21
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	206-336-716.000	HOSP & OPTICAL INSURAN	228.67
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	206-336-716.002	RETIREE HEALTH CARE PRE	346.04
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	207-301-716.000	HOSP & OPTICAL INSURAN	521.76
10/13/2022	GEN	90840	EMPLOYEE HEALTH INSURANCE MAN/	09/01/22-09/30/22 CLAIMS FUNDING	207-301-716.001	RETIREE HOSP & OPTICAL I	597.08
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-000-080.716	DUE FROM WATER HOSPIT	59.63
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-171-716.000	HOSP & OPTICAL INSURAN	44.06
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-192-716.000	HOSP & OPTICAL INSURAN	10.38
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-209-716.000	HOSP & OPTICAL INSURAN	58.00
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-215-716.000	HOSP & OPTICAL INSURAN	44.06
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-253-716.000	HOSP & OPTICAL INSURAN	48.74
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-265-716.000	HOSP & OPTICAL INSURAN	15.06
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-372-716.000	HOSP & OPTICAL INSURAN	14.50
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-402-716.000	HOSP & OPTICAL INSURAN	29.56
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-757-716.000	HOSP & OPTICAL INSURAN	19.74
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	101-863-730.000	RETIREE HEALTH INSURAN	92.40
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	206-336-716.000	HOSP & OPTICAL INSURAN	234.75
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	206-336-716.002	RETIREE HEALTH CARE PRE	39.99
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	207-301-716.000	HOSP & OPTICAL INSURAN	474.33
10/13/2022	GEN	90841	FIDELITY SECURITY LIFE INS/EYEMED	OCTOBER 2022 PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICAL I	218.01
10/13/2022	GEN	90842	FIRE SAVVY CONSULTANTS	RUGGLES RANCH WET CHEMICAL SUPPRESSIC	249-000-801.000	PROFESSIONAL FEES	1,200.00

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10/13/2022	GEN	90842	FIRE SAVVY CONSULTANTS	9278 HIGHLAND SPRINKLER SYSTEM REVIEW	249-000-801.000	PROFESSIONAL FEES	400.00
10/13/2022	GEN	90843	FLINT WELDING SUPPLY COMPANY	OXYGEN AND AIR	206-336-758.000	OXYGEN & AIR	118.75
10/13/2022	GEN	90844	SCOTT HERZBERG	09/24/22-10/07/22 MECHANICAL INSPECTION	249-000-707.001	PLUMBING/MECHANICAL I	7,471.60
10/13/2022	GEN	90845	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	206-336-767.000	MEDICAL SUPPLIES	98.26
10/13/2022	GEN	90846	LISA MARIE KANE	10/06/22 PLANNING COMMISSION MTG	101-402-710.000	PLANNING/ZBA BOARD FEI	225.00
10/13/2022	GEN	90847	MARK CARLSON	09/24/22-10/07/22 ELECTRICAL PAYROLL	101-372-706.002	PART-TIME ORDINANCE	120.00
10/13/2022	GEN	90847	MARK CARLSON	09/24/22-10/07/22 ELECTRICAL PAYROLL	249-000-707.000	ELECTRICAL INSPECTOR	1,912.20
10/13/2022	GEN	90847	MARK CARLSON	09/24/22-10/07/22 ELECTRICAL PAYROLL	249-000-801.002	RENTAL INSPECTIONS	60.00
10/13/2022	GEN	90848	MEI TOTAL ELEVATOR SOLUTIONS	AUG-OCT QRTLQ SVC	101-269-931.013	BUILDING MAINTENANCE	364.38
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	101-000-080.962	DUE FROM WATER MISCEL	120.00
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	101-265-853.000	TELEPHONE	103.13
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	101-265-971.000	TECHNOLOGY EQUIPMENT	120.00
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	101-757-853.000	TELEPHONE	186.90
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	206-336-757.000	OPERATING SUPPLIES	120.00
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	206-336-853.001	TELEPHONE STATION 1	381.24
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	206-336-853.002	TELEPHONE STATION 2	97.17
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	206-336-853.003	TELEPHONE STATION 3	97.17
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	207-301-757.000	OPERATING SUPPLIES	120.00
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	207-301-853.000	TELEPHONE	74.85
10/13/2022	GEN	90849	NET EXPRESS VOIP	09/01/22-09/30/22 PHONE, FAX AND INTERN	249-000-971.000	TECHNOLOGY EQUIPMENT	120.00
10/13/2022	GEN	90850	OAKLAND COUNTY	FRMS JUL-SEPT 2022	206-336-958.000	MEMBERSHIPS & DUES	1,332.75
10/13/2022	GEN	90851	OAKLAND COUNTY	OAKLAND COUNTY TAX CHARGEBACKS	101-210-826.001	TAX TRIBUNAL REFUNDS	1,240.64
10/13/2022	GEN	90852	ORKIN	GEN TWP OCT SERVICES	101-265-931.001	BLDG MAINTENANCE & SU	60.80
10/13/2022	GEN	90852	ORKIN	DUBLIN OCTOBER SERVICES	101-757-931.000	BUILDING MAINTENANCE	59.76
10/13/2022	GEN	90853	PREMIER GARAGE DOOR	NEW OVERHEAD DOOR STATION 1	206-336-931.001	MAINTENANCE STATION 1	4,896.50
10/13/2022	GEN	90854	PURCHASE POWER	MONTHLY POSTAGE AND RENTAL	101-248-730.000	POSTAGE	6,600.00
10/13/2022	GEN	90854	PURCHASE POWER	MONTHLY POSTAGE AND RENTAL	101-248-934.000	EQUIPMENT MAINTENANC	233.67
10/13/2022	GEN	90855	RICK'S ELECTRIC INC.	REFUND DUPLICATE PERMIT	249-000-478.000	ELECTRICAL PERMITS	58.50
10/13/2022	GEN	90856	RICOH USA INC.	SEPT ADDITIONAL COPY CHARGES	207-301-933.000	EQUIP LEASE/ MAINT CON	1,273.67
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	09/28/22-VOTER REGISTRATION	101-191-903.000	LEGAL NOTICES	629.85
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	09/28/22-WHITE LAKE PUBLIC ACCURACY TES	101-191-903.000	LEGAL NOTICES	129.68
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	08/24/22-TOWNSHIP BOARD SYNOPSIS	101-215-903.000	LEGAL NOTICES	240.23
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	08/16/22-TOWNSHIP BOARD SYNOPSIS	101-215-903.000	LEGAL NOTICES	240.23
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	08/24/22-WHITE LAKE FIRE CODE	101-215-903.000	LEGAL NOTICES	194.51
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	08/24/22-TOWNSHIP BOARD BUDGET	101-215-903.000	LEGAL NOTICES	175.99
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	09/28/22-WHITE LAKE ORD 18	101-215-903.000	LEGAL NOTICES	389.03
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	09/28/22-WHITE LAKE SPECIAL MEETING SYN	101-215-903.000	LEGAL NOTICES	129.68
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	09/28/22-WHITE LAKE MEETING SYNOPSIS	101-215-903.000	LEGAL NOTICES	240.83
10/13/2022	GEN	90857	SPINAL COLUMN NEWSWEEKLY & LAK	09/28/22-WHITE LAKE RE-ZONING	101-402-903.000	LEGAL NOTICES	175.99

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10/13/2022	GEN	90858	TELEGRATION INC.	09/01/22-09/30/22 LONG DISTANCE CHARGE: 101-000-080.853		DUE FROM WATER PHONE	14.22
10/13/2022	GEN	90858	TELEGRATION INC.	09/01/22-09/30/22 LONG DISTANCE CHARGE: 101-265-853.000		TELEPHONE	44.91
10/13/2022	GEN	90858	TELEGRATION INC.	09/01/22-09/30/22 LONG DISTANCE CHARGE: 207-301-853.000		TELEPHONE	56.90
10/13/2022	GEN	90859	TRACTOR SUPPLY CO.	08/31/22-09/08/22 CHARGES	206-336-931.001	MAINTENANCE STATION 1	37.96
10/13/2022	GEN	90859	TRACTOR SUPPLY CO.	08/31/22-09/08/22 CHARGES	206-336-931.002	MAINTENANCE STATION 2	20.00
10/13/2022	GEN	90859	TRACTOR SUPPLY CO.	08/31/22-09/08/22 CHARGES	206-336-931.003	MAINTENANCE STATION 3	99.02
10/13/2022	GEN	90860	TRINITY HEALTH EPIC	PD-MCOLES/HUNT	207-301-962.001	MISCELLANEOUS	19.50
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-000-080.716	DUE FROM WATER HOSPIT	66.30
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-171-716.000	HOSP & OPTICAL INSURAN	33.15
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-192-716.000	HOSP & OPTICAL INSURAN	22.10
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-209-716.000	HOSP & OPTICAL INSURAN	55.25
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-215-716.000	HOSP & OPTICAL INSURAN	55.25
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-253-716.000	HOSP & OPTICAL INSURAN	44.20
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-265-716.000	HOSP & OPTICAL INSURAN	22.10
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-372-716.000	HOSP & OPTICAL INSURAN	11.05
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-402-716.000	HOSP & OPTICAL INSURAN	33.15
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	101-757-716.000	HOSP & OPTICAL INSURAN	22.10
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	206-336-716.000	HOSP & OPTICAL INSURAN	331.50
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	207-301-716.000	HOSP & OPTICAL INSURAN	408.85
10/13/2022	GEN	90861	ULLIANCE, INC	2022 4TH QTR LIFE ADVISOR EMP ASSISTANCI	249-000-716.000	HOSP & OPTICAL INSURAN	33.15
10/13/2022	GEN	90862	VC3 INC	SHIPPING FOR INV 82907	101-265-971.000	TECHNOLOGY EQUIPMENT	18.16
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-000-080.853	DUE FROM WATER PHONE	391.63
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-000-214.016	DUE TO OTHERS	6.36
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-171-853.000	CELLULAR PHONE	16.28
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-215-853.000	CELLULAR PHONE	33.78
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-265-853.000	TELEPHONE	6.89
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-372-853.000	CELLULAR PHONE	16.89
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	101-402-853.000	CELLULAR PHONE	33.18
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	206-336-853.000	CELL PHONES	408.45
10/13/2022	GEN	90863	VERIZON WIRELESS	09/02/22-10/01/22 MONTHLY CELL CHARGES	249-000-853.000	CELLULAR PHONE	256.52
10/13/2022	GEN	90864	WHITE LAKE TOWNSHIP	07/07/22-10/03/22 GENERAL TWP	101-265-922.000	UTILITIES-TWP HALL	133.06
10/13/2022	GEN	90864	WHITE LAKE TOWNSHIP	07/07/22-10/03/22 FISK FARM	101-269-922.004	UTILITIES FISK	51.92
10/13/2022	GEN	90864	WHITE LAKE TOWNSHIP	07/07/22-10/03/22 ANNEX	101-269-922.010	UTILITIES-TWP ANNEX	121.03
10/13/2022	GEN	90864	WHITE LAKE TOWNSHIP	07/07/22-10/03/22 DUBLIN	101-757-922.000	UTILITIES	488.57
10/13/2022	GEN	90864	WHITE LAKE TOWNSHIP	ANNUAL WATER CHARGE	206-336-931.001	MAINTENANCE STATION 1	300.00
10/13/2022	GEN	90865	WHITE LAKE TOWNSHIP	10/12/22 HANIFEN, B FSA CONTRIBUTIONS	101-000-282.000	FLEXIBLE SPENDING ACCOI	15.62
10/13/2022	GEN	90866	WHITE LAKE TOWNSHIP FIRE DEPT	GORDINEAR/CPR/AED CLASS 10/15/22	101-757-962.000	MISCELLANEOUS	25.00
10/13/2022	GEN	90867	WITMER PUBLIC SAFETY GROUP	MORELLI, REPLACEMENT FOR DAMAGED GEA	206-336-744.000	UNIFORMS	43.51
10/20/2022	GEN	90868	ABC PRINTING	SITLER, VOS BUSINESS CARDS	206-336-962.000	MISCELLANEOUS	106.00

WHITE LAKE TWP.

OCTOBER 2022 CHECK DISBURSEMENTS

Section 6, Item B.

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/20/2022	GEN	90869	AMAZON	STICKY NOTES, BATTERIES, NOTE PADS	207-301-727.000	OFFICE SUPPLIES	97.04
10/20/2022	GEN	90869	AMAZON	DESK CALENDARS, WALL CALENDARS	207-301-727.000	OFFICE SUPPLIES	60.82
10/20/2022	GEN	90870	ANNA CROSS	SNC MEAL REIMBURSEMENT	207-301-960.002	SNC (STATE 911) TRAINING	15.54
10/20/2022	GEN	90871	APPLIED INNOVATION	10/16/22-11/15/22 MONTHLY COPIER CHARG	101-000-080.727	DUE FROM WATER OFFICE	39.79
10/20/2022	GEN	90871	APPLIED INNOVATION	10/16/22-11/15/22 MONTHLY COPIER CHARG	101-249-727.000	OFFICE SUPPLIES	426.88
10/20/2022	GEN	90871	APPLIED INNOVATION	10/16/22-11/15/22 MONTHLY COPIER CHARG	101-757-931.000	BUILDING MAINTENANCE	156.81
10/20/2022	GEN	90871	APPLIED INNOVATION	10/16/22-11/15/22 MONTHLY COPIER CHARG	249-000-727.000	OFFICE SUPPLIES	162.79
10/20/2022	GEN	90872	AT&T MOBILITY	09/07/22-10/06/22 MONTHLY CHARGES	207-301-853.000	TELEPHONE	496.37
10/20/2022	GEN	90873	ATA NATIONAL TITLE GROUP, LLC	PINECREST MEADOWS SUB SEARCH	101-210-826.000	LEGAL FEES	375.00
10/20/2022	GEN	90873	ATA NATIONAL TITLE GROUP, LLC	PINECRESTSHORES SUB SEARCH	101-210-826.000	LEGAL FEES	375.00
10/20/2022	GEN	90874	AUTOZONE	SUPERVISOR CAR-REPLACE BATTERY	101-265-863.000	VEHICLE MAINTENANCE	167.34
10/20/2022	GEN	90874	AUTOZONE	CORE CREDIT	101-265-863.000	VEHICLE MAINTENANCE	(22.00)
10/20/2022	GEN	90874	AUTOZONE	CORE CREDIT	206-336-863.001	VEHICLE MAINTENANCE	(22.00)
10/20/2022	GEN	90874	AUTOZONE	PD, WATCH BATTERY	207-301-863.001	VEHICLE MAINTENANCE	6.85
10/20/2022	GEN	90875	BASIC	(90)FSA ADMIN 10/01/22-10/31/22	101-299-956.000	UNALLOCATED MISCELLAN	72.00
10/20/2022	GEN	90876	BCBS OF MICHIGAN	11/01/22-11/30/22 MEDICARE ADVANTAGE	101-000-080.716	DUE FROM WATER HOSPIT	826.62
10/20/2022	GEN	90876	BCBS OF MICHIGAN	11/01/22-11/30/22 MEDICARE ADVANTAGE	101-863-730.000	RETIREE HEALTH INSURAN	4,959.72
10/20/2022	GEN	90876	BCBS OF MICHIGAN	11/01/22-11/30/22 MEDICARE ADVANTAGE	206-336-716.002	RETIREE HEALTH CARE PRE	2,066.55
10/20/2022	GEN	90876	BCBS OF MICHIGAN	11/01/22-11/30/22 MEDICARE ADVANTAGE	207-301-716.001	RETIREE HOSP & OPTICAL I	6,612.96
10/20/2022	GEN	90877	BOUND TREE MEDICAL LLC.	PEDIATRIC DEFIB PADS	206-336-767.000	MEDICAL SUPPLIES	696.08
10/20/2022	GEN	90878	COMCAST	10/22/22-11/21/22 - MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCEL	54.36
10/20/2022	GEN	90878	COMCAST	10/22/22-11/21/22 - MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	54.36
10/20/2022	GEN	90878	COMCAST	10/22/22-11/21/22 - MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	54.36
10/20/2022	GEN	90878	COMCAST	10/22/22-11/21/22 - MONTHLY CHARGES	207-301-757.000	OPERATING SUPPLIES	54.36
10/20/2022	GEN	90878	COMCAST	10/22/22-11/21/22 - MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	54.35
10/20/2022	GEN	90879	CORRIGAN RECORD STORAGE	10/01/22-10/31/22 MONTHLY CHARGES	101-265-940.000	TOWNSHIP RECORD RETEN	120.45
10/20/2022	GEN	90880	DARWEL ENTERPRISES LLC	FLOOR MATS, BLANKETS	207-301-931.001	BLDG MAINTENANCE & SU	104.82
10/20/2022	GEN	90881	DLZ MICHIGAN, INC.	PLOT PLAN 338 QUARTZ WAY	249-000-801.000	PROFESSIONAL FEES	250.00
10/20/2022	GEN	90881	DLZ MICHIGAN, INC.	PLOT PLAN 4355 JACKSON BLVD3	249-000-801.000	PROFESSIONAL FEES	125.00
10/20/2022	GEN	90882	DTE ENERGY	09/09/22-10/10/22 7525 HIGHLAND RD	101-265-921.001	ELECTRIC TWP HALL	2,469.16
10/20/2022	GEN	90882	DTE ENERGY	09/09/22-10/10/22 9180 HIGHLAND RD	101-269-921.004	ELECTRIC FISK	97.71
10/20/2022	GEN	90882	DTE ENERGY	09/09/22-10/10/22 6355 HIGHLAND	101-269-921.006	M59/BOGIE PROP STREET I	118.70
10/20/2022	GEN	90882	DTE ENERGY	09/09/22-10/10/22 7527 HIGHLAND	101-269-921.011	ELECTRIC-TWP ANNEX	556.22
10/20/2022	GEN	90882	DTE ENERGY	09/09/22-10/10/22 9830 ELIZABETH LK	101-276-921.000	ELECTRIC OXBOW	17.64
10/20/2022	GEN	90882	DTE ENERGY	09/09/22-10/10/22 860 ROUND LK	206-336-921.002	ELECTRIC STATION 2	370.75
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-000-080.716	DUE FROM WATER HOSPIT	90.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-171-716.000	HOSP & OPTICAL INSURAN	72.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-192-716.000	HOSP & OPTICAL INSURAN	36.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-209-716.000	HOSP & OPTICAL INSURAN	72.00

OCTOBER 2022 CHECK DISBURSEMENTS

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-215-716.000	HOSP & OPTICAL INSURAN	18.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-253-716.000	HOSP & OPTICAL INSURAN	72.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-265-716.000	HOSP & OPTICAL INSURAN	36.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-372-716.000	HOSP & OPTICAL INSURAN	18.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-402-716.000	HOSP & OPTICAL INSURAN	18.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-757-716.000	HOSP & OPTICAL INSURAN	36.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	101-863-730.000	RETIREE HEALTH INSURAN	90.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	206-336-716.000	HOSP & OPTICAL INSURAN	198.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	206-336-716.002	RETIREE HEALTH CARE PRE	54.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	207-301-716.000	HOSP & OPTICAL INSURAN	522.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	207-301-716.001	RETIREE HOSP & OPTICAL I	252.00
10/20/2022	GEN	90883	EMPLOYEE HEALTH INSURANCE MAN/	OCTOBER ADMIN FEES	249-000-716.000	HOSP & OPTICAL INSURAN	54.00
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-000-080.716	DUE FROM WATER HOSPIT	164.61
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-000-080.717	DUE FROM WATER GROUP	39.25
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-000-080.724	DUE FROM WATER DENTA	349.04
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-000-232.002	PAY DEDUCT ACC/CRIT/STI	560.70
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-101-717.000	GROUP LIFE INSURANCE	31.40
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-171-716.000	HOSP & OPTICAL INSURAN	159.76
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-171-717.000	GROUP LIFE INSURANCE	31.40
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-171-724.000	DENTAL INSURANCE	315.54
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-192-716.000	HOSP & OPTICAL INSURAN	87.81
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-192-717.000	GROUP LIFE INSURANCE	15.70
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-192-724.000	DENTAL INSURANCE	67.00
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-209-716.000	HOSP & OPTICAL INSURAN	147.70
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-209-717.000	GROUP LIFE INSURANCE	31.40
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-209-724.000	DENTAL INSURANCE	438.84
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-215-716.000	HOSP & OPTICAL INSURAN	149.23
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-215-717.000	GROUP LIFE INSURANCE	31.40
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-215-724.000	DENTAL INSURANCE	315.54
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-253-716.000	HOSP & OPTICAL INSURAN	151.30
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-253-717.000	GROUP LIFE INSURANCE	31.40
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-253-724.000	DENTAL INSURANCE	446.24
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-265-716.000	HOSP & OPTICAL INSURAN	57.92
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-265-717.000	GROUP LIFE INSURANCE	15.70
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-265-724.000	DENTAL INSURANCE	29.12
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-372-716.000	HOSP & OPTICAL INSURAN	35.46
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-372-717.000	GROUP LIFE INSURANCE	7.85
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-372-724.000	DENTAL INSURANCE	109.71
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF	101-402-716.000	HOSP & OPTICAL INSURAN	124.00

WHITE LAKE TWP.

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Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 101-402-717.000		GROUP LIFE INSURANCE	23.55
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 101-402-724.000		DENTAL INSURANCE	205.83
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 101-757-716.000		HOSP & OPTICAL INSURAN	65.19
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 101-757-717.000		GROUP LIFE INSURANCE	15.70
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 101-757-724.000		DENTAL INSURANCE	125.24
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 101-863-730.000		RETIREE HEALTH INSURAN	(29.12)
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 206-000-232.002		PAY DEDUCT ACC/CRIT/STI	238.37
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 206-336-716.000		HOSP & OPTICAL INSURAN	684.90
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 206-336-717.000		GROUP LIFE INSURANCE	164.85
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 206-336-724.000		DENTAL INSURANCE	1,768.00
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 207-000-232.002		PAY DEDUCT ACC/CRIT/STI	402.07
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 207-301-716.000		HOSP & OPTICAL INSURAN	1,444.20
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 207-301-717.000		GROUP LIFE INSURANCE	314.00
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 207-301-724.000		DENTAL INSURANCE	3,079.19
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 249-000-716.000		HOSP & OPTICAL INSURAN	108.96
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 249-000-717.000		GROUP LIFE INSURANCE	23.55
10/20/2022	GEN	90884	GIS BENEFITS	NOVEMBER 2022 LIFE, DENTAL, DISABILITY PF 249-000-724.000		DENTAL INSURANCE	282.04
10/20/2022	GEN	90885	HELEN SKAGLIN	REIMBURSE FOR SCHOOL LUNCH	207-301-960.002	SNC (STATE 911) TRAINING	39.03
10/20/2022	GEN	90886	IVY STOGDILL	SNC MEAL REIMBURSEMENT	207-301-960.002	SNC (STATE 911) TRAINING	16.39
10/20/2022	GEN	90887	JENNIFER EDENS	10/18/22-REGULAR TOWNSHIP BOARD MEET	101-101-710.000	FEES & PER DIEM	250.00
10/20/2022	GEN	90888	JUDITH M. MALINOWSKI LLP	DOULETTE-PRE EMPLOYMENT PSYCH	206-336-835.000	MEDICAL SERVICES	500.00
10/20/2022	GEN	90889	MILLERS HIGHLAND TIRE AND AUTO R	2008 FORD ESCAPE/X184-OIL CHANGE	101-265-863.000	VEHICLE MAINTENANCE	51.71
10/20/2022	GEN	90889	MILLERS HIGHLAND TIRE AND AUTO R	2008 FORD ESCAPE/X183-OIL CHANGE	101-265-863.000	VEHICLE MAINTENANCE	51.71
10/20/2022	GEN	90890	MUNICIPAL EMERGNCY SERVICES	FIRE - DEX GLOVES	206-336-977.001	SUPPLY ACQUISITIONS 04M	698.56
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	101-000-080.853	DUE FROM WATER PHONE	56.55
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCEL	120.00
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	101-265-853.000	TELEPHONE	377.12
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	680.00
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	101-757-853.000	TELEPHONE	81.50
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	120.00
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	206-336-853.001	TELEPHONE STATION 1	149.86
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	206-336-853.002	TELEPHONE STATION 2	33.93
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	206-336-853.003	TELEPHONE STATION 3	33.93
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	207-301-757.000	OPERATING SUPPLIES	120.00
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	207-301-853.000	TELEPHONE	74.85
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	249-000-853.000	CELLULAR PHONE	33.93
10/20/2022	GEN	90891	NET EXPRESS VOIP	10/01/22-10/31/22 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	120.00
10/20/2022	GEN	90892	NICHOLS PAPER & SUPPLY CO	TOWELS, SOFPULL, BATH TISSUE, LINERS	206-336-931.001	MAINTENANCE STATION 1	361.44
10/20/2022	GEN	90893	OAKLAND COMMUNITY COLLEGE	MESAROS, TRITONS AR15/M4 ARMORERS CO	207-301-960.000	TRAINING	400.00

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10/20/2022	GEN	90893	OAKLAND COMMUNITY COLLEGE	CROSS, DISPATCH LEADERSHIP	207-301-960.002	SNC (STATE 911) TRAINING	185.00
10/20/2022	GEN	90894	OAKLAND COUNTY	BALLOT FOLDING, ELECTION CODING	101-191-740.000	OPERATING SUPPLIES	1,098.00
10/20/2022	GEN	90894	OAKLAND COUNTY	CLEMIS MEMBERSHIP/USUAGE/MUG CAPTUF	207-301-933.000	EQUIP LEASE/ MAINT CON'	5,355.75
10/20/2022	GEN	90895	PARAMOUNT SIGNS & GRAPHIX LLC	LUDWIG - TSHIRTS, SWEATSHIRTS	206-336-744.000	UNIFORMS	66.00
10/20/2022	GEN	90895	PARAMOUNT SIGNS & GRAPHIX LLC	COFFEE MUGS (20)	206-336-962.000	MISCELLANEOUS	100.00
10/20/2022	GEN	90896	PROGRESSIVE IRRIGATION INC.	ANNEX, WINTERIZATION 7527 HIGHLAND	101-265-931.002	GROUNDS MAINTENANCE	140.00
10/20/2022	GEN	90896	PROGRESSIVE IRRIGATION INC.	OXBOW LK CEMETERY-WINTERIZATION	101-276-932.000	CEMETERY MAINT	140.00
10/20/2022	GEN	90896	PROGRESSIVE IRRIGATION INC.	WHITE LK CEMETERY-WINTERIZATION	101-276-932.000	CEMETERY MAINT	140.00
10/20/2022	GEN	90897	RICOH USA INC.	PD, IMC6000-RICOH COPIER	207-301-977.000	EQUIPMENT ACQUISITION:	6,857.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	MICHIGAN TAX TRIBUNAL CASES	101-209-820.000	LEGAL FEES	51.88
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	GEN, STORM WATER SERVICES THRU 09/30/2	101-210-826.000	LEGAL FEES	70.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	SEPTEMBER LEGAL GENERAL (LESS OXBOW)	101-210-826.000	LEGAL FEES	4,886.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	SQUIRES VS WHITE LAKE TWP	101-210-826.000	LEGAL FEES	825.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	WLT V KIM GRUBER & KENDRA DAVIS	101-210-826.002	LEGAL FEES-ORDINANCE	225.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	SEPTEMBER ORDINANCE ENFORCEMENT	101-210-826.002	LEGAL FEES-ORDINANCE	322.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	DANGEROUS BUILDINGS	101-372-955.000	ORDINANCE ENFORCEMEN	126.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	BRIAN MCNAMARA V WLT ZBA	101-402-801.000	PROFESSIONAL FEES	15.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	FD, MONTHLY CHARGES	206-336-826.000	LEGAL FEES	28.00
10/20/2022	GEN	90898	ROSATI, SCHULTZ, JOPPICH	SEPTEMBER PROSECUTIONS	207-301-826.000	LEGAL FEES-PROSECUTION	7,500.00
10/20/2022	GEN	90899	SAFEWAY SHREDDING	SHREDDING	101-249-727.000	OFFICE SUPPLIES	70.00
10/20/2022	GEN	90899	SAFEWAY SHREDDING	PD, SHREDDING	207-301-727.000	OFFICE SUPPLIES	54.95
10/20/2022	GEN	90900	SMART BUSINESS SOURCE	LTR OPENERS, CRTDG, GRIPPERS	101-249-727.000	OFFICE SUPPLIES	407.60
10/20/2022	GEN	90901	STAR EMS	ROSS, BERNARD BLOOD ALCOHOL DRAW	207-301-962.003	EVIDENCE COLLECTION	100.00
10/20/2022	GEN	90902	STAR EMS	SEPTEMBER 2022 CHARGES	206-000-630.000	AMBULANCE TRANSPORTA	16.68
10/20/2022	GEN	90903	STEVE'S LOCKSMITH	PUSH PADDLE FOR BACK DOOR/INSTALL	101-265-931.003	BLDG EQUIP MAINTENANC	256.00
10/20/2022	GEN	90904	STINE TURF & SNOW INC.	DUBLIN, FALL APPLICATION	101-265-931.002	GROUNDS MAINTENANCE	133.00
10/20/2022	GEN	90904	STINE TURF & SNOW INC.	TWP HALL, FALL APPLICATION	101-265-931.002	GROUNDS MAINTENANCE	140.00
10/20/2022	GEN	90904	STINE TURF & SNOW INC.	COM HALL, FALL APPLICATION	101-269-931.001	BLDG MAINT COMM HALL	93.00
10/20/2022	GEN	90905	SUBURBAN FORD	PD, 21-2, #44152 OIL CHANGE	207-301-863.001	VEHICLE MAINTENANCE	39.95
10/20/2022	GEN	90905	SUBURBAN FORD	21-7 OIL CHANGE, FILTER, INSPECT	207-301-863.001	VEHICLE MAINTENANCE	39.95
10/20/2022	GEN	90905	SUBURBAN FORD	21-9, BRAKES, OIL CHANGE, VALVE ASY	207-301-863.001	VEHICLE MAINTENANCE	1,584.75
10/20/2022	GEN	90906	WHITE LAKE TOWNSHIP	FD, SEWER CONNECTION OAK COUNTY PERM	101-265-974.000	IMPROVEMENTS & BETTER	200.00
10/20/2022	GEN	90906	WHITE LAKE TOWNSHIP	FD, SEWER CONNECTION FEES	101-265-974.000	IMPROVEMENTS & BETTER	9,096.00
10/20/2022	GEN	90907	WHITE LAKE TOWNSHIP	FD, PLUMBING PERMIT, SEWER CONN	101-265-974.000	IMPROVEMENTS & BETTER	50.00
10/20/2022	GEN	90908	WHITE LAKE TOWNSHIP	FD, ELECTRICAL PERMIT SEWER CONN	101-265-974.000	IMPROVEMENTS & BETTER	50.00
10/20/2022	GEN	90909	DTE ENERGY	P/R-09/09/22-10/10/22 7575 HIGHLAND	208-000-921.000	ELECTRIC JUDY HAWLEY PA	152.60
10/20/2022	GEN	90909	DTE ENERGY	P/R-09/09/22-10/10/22 687 UNION LK	208-000-921.001	ELECTRIC - VETTER PARK	25.29
10/20/2022	GEN	90910	PROGRESSIVE IRRIGATION INC.	P/R-WINTERIZATION 685 UNION	208-000-931.001	GROUNDS MAINTENANCE	140.00
10/20/2022	GEN	90911	STINE TURF & SNOW INC.	VETTER PARK, FALL APPLICATION	208-000-931.001	GROUNDS MAINTENANCE	336.00

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10/20/2022	GEN	90911	STINE TURF & SNOW INC.	HAWLEY PARK, FALL APPLICATION	208-000-931.001	GROUNDS MAINTENANCE	1,004.00
10/20/2022	GEN	90911	STINE TURF & SNOW INC.	HIDDEN PINES, FALL APPLICATION	208-000-931.001	GROUNDS MAINTENANCE	1,255.00
10/20/2022	GEN	90912	DLZ MICHIGAN, INC.	ENVIRONMENTAL REVIEW CPF GRANT	246-000-970.006	ELIZABETH LK RD RECONST	3,138.75
10/20/2022	GEN	90913	ANYONE CAN PAINT LLC	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	180.00
10/20/2022	GEN	90914	JEANNE EAGEN	INSTRUCTOR FEES	101-757-751.000	SENIOR ACTIVITIES	144.00
10/20/2022	GEN	90915	KEITZ REPAIR SERVICE LLC	RANGE-EXCHANGE GAS/ELEC	101-757-931.000	BUILDING MAINTENANCE	354.00
10/20/2022	GEN	90916	LEISURE UNLIMITED LLC	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	118.00
10/20/2022	GEN	90917	MARLENE TURNER	INSTRUCTOR'S FEE	101-757-751.000	SENIOR ACTIVITIES	105.00
10/20/2022	GEN	90918	ROOF ONE LLC	3890 SILVER BIRCH/REPLACE ROOF	101-000-087.274	DUE FROM CDBG	5,000.00
10/20/2022	GEN	90919	OAKLAND COUNTY	DONATED PROPERTY QUIT CLAIM DEED	101-299-956.000	UNALLOCATED MISCELLAN	30.00
10/27/2022	GEN	90920	KELLY O'BRIEN-LANG	P/R-REIMBURSE FOR SUPPLIES	208-000-962.000	MISCELLANEOUS	22.92
10/27/2022	GEN	90921	ABC PRINTING	FD, ENVELOPES (500)	206-336-727.000	OFFICE SUPPLIES	83.50
10/27/2022	GEN	90921	ABC PRINTING	PD, #10 ENVELOPES	207-301-727.000	OFFICE SUPPLIES	117.00
10/27/2022	GEN	90922	ADVANCE NOVELTY COMPANY	BALNCE DUE ON BINGO REPAIR	101-757-931.000	BUILDING MAINTENANCE	175.00
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	1,598.29
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	101-171-718.000	PENSION	38.52
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	101-209-718.000	PENSION	85.91
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	101-402-718.000	PENSION	57.18
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	2,093.53
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	206-336-718.000	PENSION	323.77
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	1,772.30
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	207-301-718.000	PENSION	733.73
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	350.00
10/27/2022	GEN	90923	ALERUS FINANCIAL	10/26/22 MERS 457 CONTRIBUTIONS	249-000-718.000	PENSION	39.13
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-000-080.962	DUE FROM WATER MISCEL	400.00
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-000-232.005	PAY DEDUCT HOSP	538.63
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-171-718.001	HEALTH CARE SAVINGS PRI	200.00
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-209-718.001	HEALTH CARE SAVINGS PRI	300.00
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-215-718.001	HEALTH CARE SAVINGS PRI	632.02
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-253-718.001	HEALTH CARE SAVINGS PRI	396.40
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-265-718.001	HEALTH CARE SAVINGS PRI	100.00
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-402-718.001	HEALTH CARE SAVINGS PRI	200.00
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	101-757-718.001	HEALTH CARE SAVINGS PRI	100.00
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	206-000-232.005	PAY DEDUCT HOSP	1,513.42
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	206-336-718.002	HEALTH CARE SAVINGS PL	1,765.66
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	207-000-232.005	PAY DEDUCT HOSP	3,707.22
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	207-301-718.001	HEALTH CARE SAVINGS PRI	4,425.09
10/27/2022	GEN	90924	ALERUS FINANCIAL	10/01/22-10/31/22 EE & ER HCSP CONTRIBUT	249-000-718.001	HEALTH CARE SAVINGS PRI	300.00
10/27/2022	GEN	90925	ANTHONY SORGE INSPECTIONS, LLC	10/08/22-10/21/22 BUILDING INSPECTIONS	249-000-706.003	CONTRACT BLDG INSPECTC	2,040.00

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10/27/2022	GEN	90925	ANTHONY SORGE INSPECTIONS, LLC	10/08/22-10/21/22 BUILDING INSPECTIONS	249-000-801.002	RENTAL INSPECTIONS	60.00
10/27/2022	GEN	90926	BOUND TREE MEDICAL LLC.	ECT COLLARS, CUAPLEX, TRANSFORT CHAIR, S	206-336-767.000	MEDICAL SUPPLIES	466.68
10/27/2022	GEN	90927	BRIGHT GUY INC.	LED BATTERY	206-336-757.000	OPERATING SUPPLIES	82.56
10/27/2022	GEN	90928	DARWEL ENTERPRISES LLC	FD, MONTHLY CHARGES	206-336-931.001	MAINTENANCE STATION 1	68.03
10/27/2022	GEN	90929	DTE ENERGY	09/20/22-10/18/22 COMMUNITY HALL	101-269-921.001	ELECTRIC COMM HALL	48.47
10/27/2022	GEN	90929	DTE ENERGY	09/22/22-10/20/22 STREET LIGHT	101-269-921.004	ELECTRIC FISK	22.60
10/27/2022	GEN	90929	DTE ENERGY	09/20/22-10/18/22 WHITE LAKE CEMETERY	101-276-921.001	ELECTRIC WHITE LAKE	30.62
10/27/2022	GEN	90929	DTE ENERGY	09/21/22-10/19/22 MOBILE OFC	206-336-921.001	ELECTRIC STATION 1	48.44
10/27/2022	GEN	90929	DTE ENERGY	7422 HIGHLAND RD 09/20/22-10/18/22 CHAF	206-336-921.001	ELECTRIC STATION 1	22.80
10/27/2022	GEN	90929	DTE ENERGY	7440 HIGHLAND RD 09/20/22-10/18/22 CHAF	206-336-921.001	ELECTRIC STATION 1	752.80
10/27/2022	GEN	90929	DTE ENERGY	4870 ORMOND RD 09/20/22-10/18/22 CHAR	206-336-921.003	ELECTRIC STATION 3	184.21
10/27/2022	GEN	90930	FIRE CATT, LLC	FIRE HOSE TESTING	206-336-933.000	EQUIPMENT MAINTENANC	5,457.55
10/27/2022	GEN	90931	FIRST CHOICE COFFEE SERVICES	STA #3 MONTHLY CHARGES	206-336-931.003	MAINTENANCE STATION 3	177.52
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCEL	1,793.50
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-101-710.000	FEES & PER DIEM	14.99
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-248-730.000	POSTAGE	60.00
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-249-727.000	OFFICE SUPPLIES	33.38
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-253-864.000	CONFERENCES & MEETING	374.27
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-265-931.001	BLDG MAINTENANCE & SU	374.25
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-265-931.002	GROUNDS MAINTENANCE	166.71
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-265-933.000	GROUNDS EQUIP MAINTEN	11.97
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-269-931.001	BLDG MAINT COMM HALL	10.09
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-757-751.000	SENIOR ACTIVITIES	989.56
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	101-757-931.000	BUILDING MAINTENANCE	82.97
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-727.000	OFFICE SUPPLIES	38.13
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	361.13
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-863.001	VEHICLE MAINTENANCE	(122.20)
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-931.001	MAINTENANCE STATION 1	117.44
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-960.000	TRAINING	317.19
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-962.000	MISCELLANEOUS	(528.01)
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	206-336-977.000	EQUIPMENT ACQUISITION:	1,846.08
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	207-301-727.000	OFFICE SUPPLIES	165.37
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	207-301-741.000	FIRE ARMS, TRNG & RANGI	128.90
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	207-301-744.000	UNIFORMS	258.00
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	207-301-863.001	VEHICLE MAINTENANCE	6.67
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	207-301-958.000	MEMBERSHIPS & DUES	75.00
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	207-301-960.000	TRAINING	687.50
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	249-000-960.000	TRAINING	803.83
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	13.77

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10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	701-000-286.153	OXBOW LANDING CONDO'S	60.00
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	701-000-286.407	PRESERVE AT HIDDEN LAKE	30.00
10/27/2022	GEN	90932	FLAGSTAR BANK	09/14/22-10/13/22 MONTHLY CHARGES	701-000-286.457	HYPERSHINE CAR WASH	30.00
10/27/2022	GEN	90933	GLOBAL TECHNOLOGY SYSTEMS INC.	BATTERY	206-336-851.000	RADIO MAINTENANCE	603.42
10/27/2022	GEN	90934	SCOTT HERZBERG	10/08/22-10/21/22 MECHANICAL INSPECTION	249-000-707.001	PLUMBING/MECHANICAL I	4,318.80
10/27/2022	GEN	90935	KATHLEEN GORDINEAR	10/25/22 LUNCH	101-757-751.000	SENIOR ACTIVITIES	23.06
10/27/2022	GEN	90936	LISA MARIE KANE	10/20/22 PLANNING COMMISSION MEETING	101-402-710.000	PLANNING/ZBA BOARD FEI	200.00
10/27/2022	GEN	90937	MARK CARLSON	10/08/22-10/21/22 ELECTRICAL INSPECTIONS	101-372-706.002	PART-TIME ORDINANCE	120.00
10/27/2022	GEN	90937	MARK CARLSON	10/08/22-10/21/22 ELECTRICAL INSPECTIONS	249-000-707.000	ELECTRICAL INSPECTOR	2,979.60
10/27/2022	GEN	90937	MARK CARLSON	10/08/22-10/21/22 ELECTRICAL INSPECTIONS	249-000-801.002	RENTAL INSPECTIONS	60.00
10/27/2022	GEN	90938	MILLERS HIGHLAND TIRE AND AUTO R	18' POLICE INT 46577 BRAKES	206-336-863.001	VEHICLE MAINTENANCE	368.02
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	101-000-080.853	DUE FROM WATER PHONE	53.98
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISCEL	120.00
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	101-265-853.000	TELEPHONE	467.97
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMENT	120.00
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	101-757-853.000	TELEPHONE	78.93
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	120.00
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	206-336-853.001	TELEPHONE STATION 1	143.71
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	206-336-853.002	TELEPHONE STATION 2	32.39
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	206-336-853.003	TELEPHONE STATION 3	32.39
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	207-301-757.000	OPERATING SUPPLIES	120.00
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	207-301-853.000	TELEPHONE	74.85
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	249-000-853.000	CELLULAR PHONE	32.39
10/27/2022	GEN	90939	NET EXPRESS VOIP	11/01/22-11/30/22 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMENT	120.00
10/27/2022	GEN	90940	OAKLAND COMMUNITY COLLEGE	10/18/22 CROSS/STOGDILL EFFECTIVE INTERA	207-301-960.002	SNC (STATE 911) TRAINING	350.00
10/27/2022	GEN	90941	OAKLAND COUNTY MUTUAL AID ASSC	01/01/23-12/31/22 ANNUAL DUES	206-336-958.000	MEMBERSHIPS & DUES	3,300.00
10/27/2022	GEN	90942	OAKLAND COUNTY TREASURERS ASSO	12/01/22-HOLIDAY LUNCHEON (3)	101-253-864.000	CONFERENCES & MEETING	105.00
10/27/2022	GEN	90943	OAKLAND COUNTY TREASURERS ASSO	2023 MEMBERSHIP DUES PATTON/ROMAN	101-253-958.000	MEMBERSHIPS & DUES	40.00
10/27/2022	GEN	90944	PARAMOUNT SIGNS & GRAPHIX LLC	DOULETTE, TSHIRTS, SWEATSHIRT	206-336-744.000	UNIFORMS	59.00
10/27/2022	GEN	90945	RANDAZZO HEATING & COOLING	1122 CLEARWATER BLVD/REFUND PERMIT	249-000-479.000	HEATING PERMITS	180.00
10/27/2022	GEN	90946	RANDAZZO HEATING & COOLING	1122 CLEARWATER BLVD/REFUND PERMIT	249-000-478.000	ELECTRICAL PERMITS	76.50
10/27/2022	GEN	90947	SMART BUSINESS SOURCE	TONER	101-249-727.000	OFFICE SUPPLIES	310.44
10/27/2022	GEN	90947	SMART BUSINESS SOURCE	CALENDARS, COVERS, FLUE, POCKET	101-249-727.000	OFFICE SUPPLIES	674.56
10/27/2022	GEN	90948	SPINAL COLUMN NEWSWEEKLY & LAK	10/27/22 ZBA MEETING	101-402-903.000	LEGAL NOTICES	481.65
10/27/2022	GEN	90949	U.S. BANK EQUIPMENT FINANCE	MONTHLY CHARGES	101-906-991.000	PRINCIPAL-CAPITAL LEASE	516.67
10/27/2022	GEN	90949	U.S. BANK EQUIPMENT FINANCE	MONTHLY CHARGES	101-906-995.000	INTEREST-CAPITAL LEASE	36.33
10/27/2022	GEN	90950	WATER DEPOT	(12) TWP MONTHLY CHARGES	101-265-931.001	BLDG MAINTENANCE & SU	69.00
10/27/2022	GEN	90951	WATKINS SEPTIC & DRAIN LLC	SEPTIC TANK SERVICES	206-336-931.001	MAINTENANCE STATION 1	360.00
10/27/2022	GEN	90952	WITMER PUBLIC SAFETY GROUP	BOURKE EYESHIELDS	206-336-757.000	OPERATING SUPPLIES	48.00

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10/28/2022	GEN	90953	GFL	10109 UNITS - NOVEMBER CURBSIDE SERVIC	226-528-801.000	RUBBISH EXPENDITURE	158,003.67
10/07/2022	GEN	1230088(E)	MERS	MCNULTY MERS EE CONTRIBUTIONS CATCH U	206-000-231.001	PAY DEDUCT PENSION	2,241.37
10/07/2022	GEN	1230088(E)	MERS	AUGUST-ADDITIONAL ER CONTR FOR POLICE	207-301-718.000	PENSION	1,095.94
10/07/2022	GEN	1230088(E)	MERS	JULY-ADDITIONAL ER CONTR FOR POLICE	207-301-718.000	PENSION	943.28
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-000-080.718	DUE FROM WATER PENSIO	632.65
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	10,067.73
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-171-718.000	PENSION	9,690.19
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-192-718.000	PENSION	5,201.25
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-209-718.000	PENSION	566.80
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-215-718.000	PENSION	8,763.21
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-253-718.000	PENSION	8,786.43
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-265-718.000	PENSION	1,525.70
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-372-718.000	PENSION	1,915.71
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-402-718.000	PENSION	3,613.14
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	101-757-718.000	PENSION	1,962.42
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	6,105.66
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	206-336-718.000	PENSION	30,627.15
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	10,754.28
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	207-301-718.000	PENSION	56,158.01
10/19/2022	GEN	1230089(E)	MERS	ADDITIONAL POLICE ER MERS CONTRIBUTION	207-301-718.000	PENSION	1,432.06
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	765.54
10/19/2022	GEN	1230089(E)	MERS	09/01/22-09/30/22 MERS CONTRIBUTIONS	249-000-718.000	PENSION	662.96
GEN Total							3,240,028.69
10/06/2022	SEWFD	4035	COMMERCE TOWNSHIP	SEPTEMBER SEWER CONNECTIONS	590-000-969.000	CONNECTION EXPENSE-CO	29,651.40
10/06/2022	SEWFD	4036	GRAINGER	FLEXIBLE METAL HOSE	590-000-930.000	REPAIRS & MAINTENANCE	492.66
10/06/2022	SEWFD	4036	GRAINGER	FLEXIBLE METAL HOSE	590-000-930.000	REPAIRS & MAINTENANCE	656.88
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	245-000-214.590	DUE TO SEWER FUND	(1,251.25)
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	HULBERT SANITARY SEWER	245-000-214.590	DUE TO SEWER FUND	(2,870.00)
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	245-000-965.999	TRANSFER TO SEWER FUNI	1,251.25
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	HULBERT SANITARY SEWER	245-000-965.999	TRANSFER TO SEWER FUNI	2,870.00
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	590-000-087.245	DUE FROM PA 188	1,251.25
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	HULBERT SANITARY SEWER	590-000-087.245	DUE FROM PA 188	2,870.00
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	590-000-158.000	CONSTRUCTION IN PROGR	1,251.25
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	HULBERT SANITARY SEWER	590-000-158.000	CONSTRUCTION IN PROGR	2,870.00
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	590-000-699.000	TRANSFER IN FROM PA-18	(1,251.25)
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	HULBERT SANITARY SEWER	590-000-699.000	TRANSFER IN FROM PA-18	(2,870.00)
10/13/2022	SEWFD	4037	DLZ MICHIGAN, INC.	GENERAL SEWER SERVICES	590-000-801.000	PROFESSIONAL FEES	127.50
10/20/2022	SEWFD	4038	USA BLUEBOOK	RED TABLETS, YELLOW/GREEN TABLES	590-000-930.000	REPAIRS & MAINTENANCE	123.50
10/27/2022	SEWFD	4039	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	245-000-214.590	DUE TO SEWER FUND	(757.50)

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10/27/2022	SEWFD	4039	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	245-000-965.999	TRANSFER TO SEWER FUNI	757.50
10/27/2022	SEWFD	4039	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	590-000-087.245	DUE FROM PA 188	757.50
10/27/2022	SEWFD	4039	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	590-000-158.000	CONSTRUCTION IN PROGR	757.50
10/27/2022	SEWFD	4039	DLZ MICHIGAN, INC.	OAK RIDGE PARK SANITARY SEWER	590-000-699.000	TRANSFER IN FROM PA-18:	(757.50)
10/27/2022	SEWFD	4039	DLZ MICHIGAN, INC.	SEPT GENERAL SEWER SVCS	590-000-801.000	PROFESSIONAL FEES	170.00
SEWFD Total							36,100.69
10/06/2022	TNA	14877	21ST CENTURY MEDIA-MICHIGAN	LAKE ONA SAD PUBLICATIONS	701-000-250.010	LAKE ONA IMPROVEMENT	1,824.75
10/06/2022	TNA	14878	AQUA -WEED CONTROL INC.	PONTIAC LAKE WATER QLTY RPT, AVAS SURVI	701-000-250.008	PONTIAC LAKE WEED	4,125.00
10/06/2022	TNA	14879	C & E CONSTRUCTION CO INC	9431 CEDAR ISLAND GRINDER STA INSTALL	701-000-284.006	GRINDER PUMP INSTALLS	5,879.00
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	RESERVE AT TULL LK SERVICES THRU 09/09/2	701-000-286.167	RESERVE AT TULL LAKE 01-	827.50
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	PRESERVE AT HIDDEN LK SERVICES THRU 09/	701-000-286.407	PRESERVE AT HIDDEN LAKE	360.00
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	TRAILSIDE MEADOWS SERVICES THRU 09/09/	701-000-286.412	TRAILSIDE MEADOWS	11,110.00
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	EAGLES LANDING SERVICES THRU 09/09/22	701-000-286.418	EAGLES LANDING/BOGIE L	5,781.25
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	PONTIAC LAKEVIEW SERVICES THRU 09/09/22	701-000-286.420	PONTIAC LAKEVIEW APTS	435.00
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	ELIZABETH LK RD-TOWN CTR SERVICES THRU	701-000-286.421	ELIZABETH LAKE RETAIL/W	40.00
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	NEW HOPE SERVICES THRU 09/09/22	701-000-286.442	NEW HOPE WHITE LAKE	190.00
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	TACO BELL SERVICES THRU 09/09/22	701-000-286.451	TACO BELL- BOGIE & M59	427.50
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	COMFORT CARE ASSIST SERVICES THRU 09/09/	701-000-286.453	COMFORT CARE ASSISTED	652.50
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	OXBOW LK PRIVATE LK SERVICES THRU 09/09/	701-000-286.454	OXBOW LAKE PRIVATE LAL	1,172.50
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	WHITE LAKE HILL SERVICES THRU 09/09/22	701-000-286.455	WHITE LAKE HILL/AVALON	773.75
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	BLACK ROCK SERVICES THRU 09/09/22	701-000-286.460	BLACK ROCK	601.25
10/06/2022	TNA	14880	DLZ MICHIGAN, INC.	CARTERS PLUMBING SERVICES THRU 09/09/2	701-000-286.463	CARTER'S PLUMBING	445.00
10/06/2022	TNA	14881	KEITH APPLEBEE	HALL DEPOSIT REFUND	701-000-283.000	DEPOSITS FOR HALLS	200.00
10/06/2022	TNA	14882	LAKES HARVESTING, INC.	PONTIAC LAKE WEED HARVESTING	701-000-250.008	PONTIAC LAKE WEED	34,195.00
10/06/2022	TNA	14883	OAKLAND COUNTY WATER RESOURCE	SEPTEMBER SEWER PERMITS	701-000-287.005	DUE TO OAKLAND CO SEW	1,000.00
10/06/2022	TNA	14884	WHITE LAKE TOWNSHIP	9431 CEDAR ISL GRINDER STA + ADMIN FEE	701-000-284.006	GRINDER PUMP INSTALLS	3,279.39
10/13/2022	TNA	14885	DLZ MICHIGAN, INC.	8365 PONTIAC LK DESIGNS/EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	1,310.00
10/13/2022	TNA	14885	DLZ MICHIGAN, INC.	1385 SUGDEN LAKE DESIGN/EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
10/13/2022	TNA	14885	DLZ MICHIGAN, INC.	90 CROUTTY AVE DESIGN/EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
10/13/2022	TNA	14885	DLZ MICHIGAN, INC.	360 VIEW DRIVE DESIGN/EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
10/13/2022	TNA	14885	DLZ MICHIGAN, INC.	9545 STEEP HOLLOW DESIGN/EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
10/13/2022	TNA	14885	DLZ MICHIGAN, INC.	69 N. HULBERT DESIGN/EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
10/13/2022	TNA	14886	MATTHEW RANCK	9431 CEDAR ISL SEWER CONN/GRINDER REFL	701-000-284.006	GRINDER PUMP INSTALLS	4,250.00
10/13/2022	TNA	14887	OAKLAND COUNTY TREASURER	SEPTEMBER TRAILER TAX	701-000-287.003	DUE TO OAKLAND CO TR T	4,252.50
10/13/2022	TNA	14888	WHITE LAKE TOWNSHIP TREASURER	SEPTEMBER TRAILER TAX	701-000-285.013	DUE TO G/F TRAILER PARK	850.50
10/20/2022	TNA	14889	C & E CONSTRUCTION CO INC	10796 BOGIE LK RD GRINDER INSTALL	701-000-284.006	GRINDER PUMP INSTALLS	6,169.00
10/20/2022	TNA	14890	DLZ MICHIGAN, INC.	DUBLIN ELEM - SERVICES THRU 09/09/22	701-000-286.443	DUBLIN SCHOOL RAZE/REE	1,113.00
10/20/2022	TNA	14891	DTE ENERGY	5301 COOLEY 09/09/22-10/10/22 MONTHLY	701-000-250.001	LAKE ONA AERATION	267.05
10/20/2022	TNA	14891	DTE ENERGY	2533 RIPPLEWAY 09/09/22-10/10/22 MONTH	701-000-250.001	LAKE ONA AERATION	161.81

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10/20/2022	TNA	14891	DTE ENERGY	2827 RIPPLEWAY 09/09/22-10/10/22 MONTH	701-000-250.001	LAKE ONA AERATION	82.55
10/20/2022	TNA	14891	DTE ENERGY	3077 RIPPLEWAY 09/09/22-10/10/22 MONTH	701-000-250.001	LAKE ONA AERATION	74.14
10/20/2022	TNA	14892	DTE ENERGY	ROUND LK RD -09/09/22-10/10/22 MONTHLY	701-000-250.006	ROUND LAKE IMPROVEME	890.63
10/20/2022	TNA	14893	DTE ENERGY	2660 STEEPLE 09/09/22-10/10/22 MONTHLY	701-000-250.005	GRASS LAKE SAD	14.79
10/20/2022	TNA	14894	DTE ENERGY	09/10/22-10/11/22 LK NEVA MONTHLY CHAR	701-000-250.011	LAKE NEVA IMPROVEMEN	104.88
10/20/2022	TNA	14895	OAKLAND COUNTY	JUNE CEDAR ISLE & PONTIAC LK MARINE PATI	701-000-285.010	DUE TO OTHERS	1,625.27
10/20/2022	TNA	14896	OAKLAND COUNTY	STORM SEWER MAINT/AGREEMENT/LEIN	701-000-286.451	TACO BELL- BOGIE & M59	30.00
10/20/2022	TNA	14897	OAKLAND COUNTY	HYPERSHINE, STORM SEWER MAINT/AGREEM	701-000-286.457	HYPERSHINE CAR WASH	30.00
10/20/2022	TNA	14898	OAKLAND COUNTY	10796 BOGIE LK, GRINDER PUMP EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	30.00
10/20/2022	TNA	14899	PROGRESSIVE AE	ROUND LAKE MAPPING AND PLANT CONTROL	701-000-250.006	ROUND LAKE IMPROVEME	1,800.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	RESERVE AT TULL LAKE UNIT REDUCTION	701-000-286.167	RESERVE AT TULL LAKE 01-	14.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	PRESERVE AT HIDDEN LAKE	701-000-286.407	PRESERVE AT HIDDEN LAKE	336.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	EAGLES LANDING	701-000-286.418	EAGLES LANDING/BOGIE L	350.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	NEW HOPE WHITE LAKE ASSISTED LIVING	701-000-286.442	NEW HOPE WHITE LAKE	56.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	OXBOW LAKE BOAT LAUNCH LEGAL FEES	701-000-286.454	OXBOW LAKE PRIVATE LAL	196.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	HYPERSHINE CAR WASH	701-000-286.457	HYPERSHINE CAR WASH	70.00
10/20/2022	TNA	14900	ROSATI, SCHULTZ, JOPPICH	CARTER'S PLUMBING	701-000-286.463	CARTER'S PLUMBING	28.00
10/20/2022	TNA	14901	ROSATI, SCHULTZ, JOPPICH	PONTIAC LK - SPECIAL ASSESSMENT APPEALS	701-000-250.008	PONTIAC LAKE WEED	585.56
10/20/2022	TNA	14902	WHITE LAKE TOWNSHIP	10796 BOGIE GRINDER STATION & ADMIN FEI	701-000-284.006	GRINDER PUMP INSTALLS	3,279.29
10/27/2022	TNA	14903	DLZ MICHIGAN, INC.	1159 CLEARWATER DESIGN & EASEMENT	701-000-284.006	GRINDER PUMP INSTALLS	650.00
10/27/2022	TNA	14903	DLZ MICHIGAN, INC.	10796 BOGIE LAKE RD INSPECTION	701-000-284.006	GRINDER PUMP INSTALLS	330.00
10/27/2022	TNA	14903	DLZ MICHIGAN, INC.	CLARE LANE PRIVATE RD SERVICES THRU 09/C	701-000-286.446	CLARE LANE PRIVATE ROAI	255.00
10/27/2022	TNA	14903	DLZ MICHIGAN, INC.	SONIC REDEVELOPMENT 9328 HIGHLAND	701-000-286.452	SONIC REDEVELOPMENT/9	4,085.00
10/27/2022	TNA	14904	EDWARD NABOZNY	REIMBURSE MEADOW LN (DIESEL)	701-000-250.012	MEADOW LANE	543.97
10/27/2022	TNA	14905	LAKESIDE LAWN & LANDSCAPE	ROUND LK, LAWN MOWING 09/21/22	701-000-250.006	ROUND LAKE IMPROVEME	60.00
10/27/2022	TNA	14906	RUSSELL WEST	10796 BOGIE LK RD REFUND ESCROW	701-000-284.006	GRINDER PUMP INSTALLS	3,345.00
TNA Total							113,809.33
10/06/2022	WAT	7795	CONSUMERS ENERGY	08/23/22-09/21/22 TWIN LAKES	591-000-923.001	GAS TWIN LAKES	26.39
10/06/2022	WAT	7795	CONSUMERS ENERGY	08/24/22-09/22/22 HILLVIEW	591-000-923.002	GAS HILLVIEW	15.00
10/06/2022	WAT	7795	CONSUMERS ENERGY	08/23/22-09/20/22 GRASS LAKE	591-000-923.004	GAS GRASS LAKE	15.00
10/06/2022	WAT	7795	CONSUMERS ENERGY	08/23/22-09/21/22 VILLAGE ACRES	591-000-923.005	GAS VILLAGE ACRES-SATEL	33.64
10/06/2022	WAT	7796	DTE ENERGY	08/18/22-09/19/22 GRASS LAKE	591-000-921.006	ELECTRICITY GRASS LAKE	2,960.42
10/06/2022	WAT	7797	FERGUSON WATERWORKS #3386	LF 1X2-5/8 MIP STRT MTR COUP	591-000-750.000	OPERATING SUPPLIES MET	1,706.32
10/06/2022	WAT	7797	FERGUSON WATERWORKS #3386	R900 V4 WALL MIU	591-000-750.001	OPERATING SUPP METER T	3,737.11
10/06/2022	WAT	7798	HARRINGTON INDUSTRIAL PLASTICS LI	PVC, BUSIHINGS, COUPLINGS	591-000-931.000	REPAIR & MAINT BLDG & E	309.55
10/06/2022	WAT	7799	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	591-000-818.000	CONTRACTED SERVICES	159.50
10/13/2022	WAT	7800	DLZ MICHIGAN, INC.	BOGIE LAKE WATER MAIN (DWRF)	591-000-160.000	CONST IN PROGRESS	26,615.00
10/13/2022	WAT	7800	DLZ MICHIGAN, INC.	ASPEN MEADOWS IRON FILTRATION	591-000-160.000	CONST IN PROGRESS	2,895.00
10/13/2022	WAT	7800	DLZ MICHIGAN, INC.	GENERAL WATER SERVICES	591-000-802.000	ENG & ARCH FEES	732.50

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Section 6, Item B.

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
10/13/2022	WAT	7800	DLZ MICHIGAN, INC.	WHPP GRANT SERVICES	591-000-995.001	WELL HEAD PROTECTION F	1,140.00
10/13/2022	WAT	7801	EJ USA, INC	(2) FIRE HYDRANTS	591-000-934.000	REPAIR & MAINT WATER S	8,257.13
10/13/2022	WAT	7802	ELHORN ENGINEERING CO	SYSTEM CHEMICALS	591-000-745.000	SYSTEM CHEMICALS	7,868.00
10/13/2022	WAT	7803	GRAINGER	PU,P MAGNETIC DRIVE	591-000-931.000	REPAIR & MAINT BLDG & E	325.48
10/13/2022	WAT	7804	JCI JONES CHEMICALS, INC.	CHLORINE	591-000-745.000	SYSTEM CHEMICALS	2,406.00
10/13/2022	WAT	7805	PREMIER SAFETY	TWENTY TWENTY PLUS FACEPIECE	591-000-744.000	SAFETY GEAR AND CLOTHII	382.52
10/13/2022	WAT	7806	STATE OF MICHIGAN	WATER TESTS	591-000-748.000	TESTING WATER SYSTEMS	509.00
10/13/2022	WAT	7807	STEED'S LAWN & LANDSCAPE LLC	OFFLOAD FIRE HYDRANTS	591-000-934.000	REPAIR & MAINT WATER S	200.00
10/13/2022	WAT	7808	U.S. BANK EQUIPMENT FINANCE	WAT, MONTHLY COPIER CHARGE	591-000-991.001	PRINCIPAL COPIER LEASE	145.01
10/13/2022	WAT	7808	U.S. BANK EQUIPMENT FINANCE	WAT, MONTHLY COPIER CHARGE	591-000-995.002	INTEREST COPIER LEASE	2.99
10/13/2022	WAT	7809	USIC LOCATING SERVICES, LLC	LOCATING SERVICES	591-000-818.000	CONTRACTED SERVICES	2,175.11
10/13/2022	WAT	7810	WHITE LAKE TOWNSHIP	REIMBURSE FOR SEPTEMBER SERVICES	591-000-214.101	DUE TO GENERAL FUND	47,984.86
10/20/2022	WAT	7811	AQUATEST	SEPT WATER TESTING	591-000-748.000	TESTING WATER SYSTEMS	198.00
10/20/2022	WAT	7812	D.V.M. UTILITIES, INC.	BOGIE LAKE ROAD WATERMAIN	591-000-160.000	CONST IN PROGRESS	374,850.00
10/20/2022	WAT	7813	RELIANCE BUILDING COMPANY INC.	ASPEN MEADOWS WELL HOUSE IMPROVEME	591-000-160.000	CONST IN PROGRESS	195,585.75
10/20/2022	WAT	7814	STATE OF MICHIGAN	PINECRESTSHORES SUB SEARCH	591-000-748.000	TESTING WATER SYSTEMS	785.00
10/20/2022	WAT	7815	ULINE SHIPPING SUPPLY	TYVEK TAGS	591-000-934.000	REPAIR & MAINT WATER S	254.63
10/27/2022	WAT	7816	D.V.M. UTILITIES, INC.	BOGIE LAKE ROAD WATERMAIN	591-000-160.000	CONST IN PROGRESS	480,028.50
10/27/2022	WAT	7817	DLZ MICHIGAN, INC.	BOGIE LAKE WATER MAIN DWRF	591-000-160.000	CONST IN PROGRESS	13,035.00
10/27/2022	WAT	7817	DLZ MICHIGAN, INC.	ASPEN MEADOWS IRON FILTRATION	591-000-160.000	CONST IN PROGRESS	2,697.50
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 360 WOODSEGE	591-000-921.000	ELECTRICITY TOWER	41.22
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 9164 STEEPHOLLOW TWII	591-000-921.001	ELECTRICITY TL	221.99
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 8906 HURON BLUFFS	591-000-921.001	ELECTRICITY TL	163.85
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 8208 FOX BAY/HILLVIEW	591-000-921.002	ELECTRICITY HILLVIEW	710.03
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 8935 SATELLITE	591-000-921.004	ELECTRICITY VILLAGE ACRE	4,643.07
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/11/22 6055 HIGHLAND TOWER	591-000-921.007	ELECTRICITY TOWER #2	41.60
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 145 HURONDALE	591-000-921.008	ELECTRICITY-HURONDALE	47.49
10/27/2022	WAT	7818	DTE ENERGY	09/09/22-10/10/22 993 N. WILLIAMS	591-000-921.010	ELECTRICITY 933 WILLIAM	22.77
10/27/2022	WAT	7819	FERGUSON WATERWORKS #3386	(40) 1 T10 METERS ECDR CF	591-000-750.000	OPERATING SUPPLIES MET	8,000.00
10/27/2022	WAT	7820	RELIANCE BUILDING COMPANY INC.	ASPEN MEADOWS WELL HOUSE IMPROVEME	591-000-160.000	CONST IN PROGRESS	83,369.36
10/27/2022	WAT	7821	SUBURBAN FORD	#9307 WATER 2017 5-25 BALL JOINTS, BRAKE	591-000-863.000	REPAIRS & MAINT VEHICLE	3,267.72
WAT Total							1,278,565.01
Grand Total							4,673,279.09

White Lake Township
Clerk's Office



INVOICE LISTING AS OF 11/22/22

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>EXPENSE TO LINE ITEM</u>	<u>AMOUNT</u>
BS&A Software	Annual service/support fees	Various	13,915.00

Fund #'s:

101 = General 206 = Fire 207 = Police 208 = Parks and Recreation 245 = PA 188 246 = Improvement
Revolving 249 = Building 590 = Sewer 591 =Water

WHITE LAKE TOWNSHIP POLICE DEPARTMENT

October 2022

DETECTIVE BUREAU SUMMARY						
	Oct-22	Oct-21	% CHG.	YTD 22	YTD 21	% CHG.
ARRESTS	0	0	0.0%	0	2	-200.0%
WARRANTS ISSUED	31	32	-3.1%	283	258	9.7%
JUVENILE PETITIONS	1	5	-80.0%	34	16	112.5%
COURT CASES	0	7	-700.0%	65	101	-35.6%
PRISONERS ASSIGNED	8	4	100.0%	71	116	-38.8%
CASES ASSIGNED	11	26	-57.7%	253	388	-34.8%
CASES CLOSED BY ARREST	43	47	-8.5%	479	561	-14.6%
CASES CLOSED OTHER	19	28	-32.1%	180	200	-10.0%
UNIFORM DIVISION SUMMARY						
	Oct-22	Oct-21	% CHG.	YTD 22	YTD 21	% CHG.
ARRESTS	62	88	-29.5%	753	797	-5.5%
TRAFFIC WARNINGS	301	360	-16.4%	2,719	3,505	-22.4%
TICKETS ISSUED	360	436	-17.4%	3,359	3,527	-4.8%
ACCIDENT - PROPERTY DAMAGE	34	37	-8.1%	342	319	7.2%
ACCIDENT - PERSONAL INJURY	7	8	-12.5%	69	85	-18.8%
ACCIDENT - FATAL	0	0	0.0%	0	0	0.0%
ACCIDENT - PRIVATE PROPERTY	11	8	37.5%	119	104	14.4%
CALLS FOR SERVICE	1,837	1,877	-2.1%	19,192	19,890	-3.5%
DISPATCH RUNS	780	941	-17.1%	8,044	9,711	-17.2%



Daniel T. Keller, Chief of Police

Monthly Summary of Offenses

All Offenses that were Attempted or Completed

CLASS	Description	Oct-22	Oct-21	YTD 2022	YTD 2021	YTD % CHG	ARRESTS			
							ADULT		JUV	
							Oct-22	YTD	Oct-22	YTD
100	Murder / Manslaughter	0	0	1	0	100.0%	0	2	0	0
200	Forcible Sexual Offenses	0	0	3	4	-25.0%	0	1	0	0
300	Robbery	0	0	0	1	-100.0%	0	0	0	0
400	Assault Offenses	8	10	70	73	-4.1%	5	41	0	2
500	Burglary / Home Invasion	1	0	19	4	375.0%	1	5	0	1
600	Larceny Violations	8	9	63	47	34.0%	0	3	0	1
700	Motor Vehicle Theft	0	0	7	5	40.0%	0	3	0	0
800	Arson	0	0	0	0	0.0%	0	0	0	0
900	Kidnapping / Abduction	0	0	0	0	0.0%	0	0	0	0
GROUP A TOTALS		17	19	163	134	21.6%	6	55	0	4



Fire Department
Charter Township of White Lake

2022 October Incident / Activity Summary

Incident Response breakdown

Medical/Rescue	177
Hostile Fires (Structure, Vehicle, Brush, and Other)	03
Hazardous Conditions.....	06
Public Service / Other	43
Unknown.....	11 (*new report system issues, runs uncategorized)
Mutual Aid –	
• Given	02
• Received.....	01

Activity Summary

Key box / safe access program	01 (house / key checks)
EMS –	
Hospital Transports by the Fire Department..	01
Home Fire Safety Smoke Alarms installed ..	11
Public Service Events / Standby.....	05
Community CPR Training	02

Total Calls for Service: 240

YTD Total Run Volume: 2,520

Additional Comments: Congratulations to Captain Hanneman on his successful completion and graduation from Eastern Michigan University’s Staff and Command Executive Leadership program.

The Fire Department would like to welcome 3 new employees – Career Firefighter / EMT Joseph Doulette, Part-Time Firefighter / EMT Kevin Cossette, and Cadet Anthony Smith.

On 10/20/22 the Fire Department was presented with a generous denotation of \$2,500 from resident Scott Mann’s fund-raising efforts in his participation of Hallucination 100.

Structural firefighting gear ordered in September = 7 replacement, and 1 new set at \$3,632 per set. The expected delivery and invoice date is approx. 12-14 months from date of order.

The existing AEDs in the Annex, Township Building and Senior Center have been replaced.

On 10/25/22 Part-Time Firefighter Michael Grix announced his retirement with the department. The department wishes him all the best in his new chapter and appreciates his 20 years of service and commitment to the community.

On 10/31/22 our department responded to an approx. 1,200 gallon fuel spill located at 10580 Highland Rd. (Mobil station). The agencies / resources notified includes – Oakland County Hazardous Materials Response Team, State of Michigan (EGLE), Oakland County Home Land Security, National Response Center (NRC), Michigan Department of Transportation (MDOT), Oakland County Health Department (Environmental Health).



John Holland, Fire Chief

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Section 6, Item F.

Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

Community Development Department Report

November 2022

Dear Township Board Members,

During the month of October, the department continued working on a variety of projects. The Parks & Recreation Master plan update continues to progress forward. The Planning Commission interviewed firms to assist in the Land Use Master Plan Update, and their recommendation is on your agenda this month for consideration. We plan to submit a grant application for the construction of the Triangle Trail project before the end of the year. We look forward to beginning work on the Corridor Improvement Authority (CIA) Plan this winter.

There are several active projects under review. The Comfort Care plan (Union Lake Rd & Carpathian) is currently working on their Final Site Plan. The Avalon project (M-59 & Hill Rd), Black Rock restaurant (M-59 & White Banks), and Cosmo's Car Wash (Meijer out lot - M-59 & Bogie Lake Rd) are all working on their Final Site Plans as well.

As for approved projects, the Preserve at Hidden Lake and Trailside Meadow projects continue construction on their projects. The New Hope White Lake assisted living project (Williams Lake Rd.) is nearing completion on their building construction. The Eagles Landing project (Bogie Lake Rd.) has their site construction underway. The West Valley and Lakepointe projects (near Bocovina on either side of Union Lake Rd.) intend to begin construction in the coming months, though no activity has taken place. The Pontiac Lake Overlook apartment project (Pontiac Lake Rd.) is slowly moving forward with their site work. The redevelopment of the former Sonic restaurant (at Fisk Corners) is continuing to move forward. The Oxbow Lake Private Launch (Lakeside Dr. & M-59) is under construction. The Oakland Harvesters (White Lake Rd.) project received Final Site Plan and Special Land Use approval and will hopefully begin construction in the coming months. The Taco Bell project (Meijer out lot) continues to move forward with construction. Finally, the Hypershine car wash (M-59 & Fisk) received Final Site Plan approval by the Planning Commission and is under construction.

Please find included in this monthly report the parks and recreation update as well as the permit and inspection activity report for building. If you have any questions or require any additional information from the Community Development Department, please contact us.

Respectfully,


Sean O'Neil

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Section 6, Item F.

Scott Huggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

Parks and Recreation November 2022

Dear Township Board,

Staff continues to work with Groya Consulting, the group hired to assist the Township with the 5-Year Parks and Recreation Master Plan update. As the project moves along, staff will keep the Board updated on the progress. The consultant attended the November 9 Committee meeting to review the draft Plan and gather input from the Committee. The draft plan will be available for public review and comment in December, and ready for adoption by the Township Board at its regular January 2023 meeting.

On October 26 staff met with the National Park Service (NPS), U.S. Fish and Wildlife Service (USFWS), and Michigan Department of Natural Resources (MDNR) to discuss the Stanley Park Land and Water Conservation Fund (LWCF) grant before the Project Agreement is released. The purpose of the meeting was to discuss the long-term obligations related to operations and management of the park in regards to annual reporting for the Eastern Massasauga Rattlesnake (EMR). After several discussions and meetings, all agencies are ready to proceed with issuing a Project Agreement and allowing the Township to complete the grant-approved activities.

The Parks and Recreation Committee will host the Tree Lighting Festival at Fisk Farm on December 2 (6:00 p.m. to 8:00 p.m.). The free event includes pictures with Santa, coffee and hot chocolate, a bonfire, s'mores, and more.

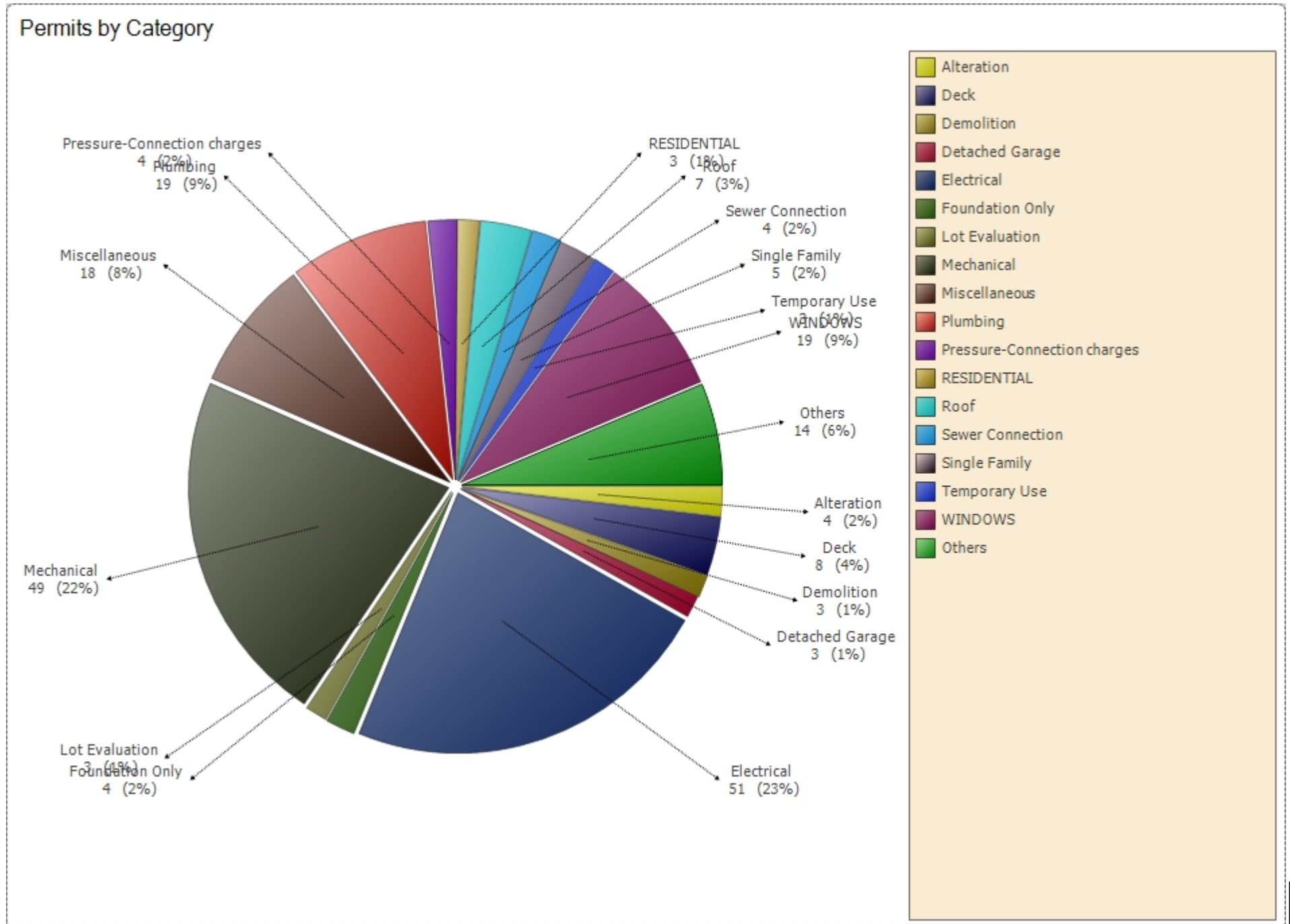
If you have any questions, please contact me.

Sincerely,

Justin Quagliata
Staff Planner

Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.Status = ISSUED AND Permit.DateIssued Between 10/01/2022 AND 10/31/2022



WHITE LAKE TOWNSHIP TREASURER'S REPORT
 GENERAL FUND
 ENDING OCTOBER 31, 2022

BALANCE AS OF SEPTEMBER 30, 2022 26,826,377.72

White Lake Water	49,577.53	
Building:		
Building Licenses	260.00	
Building Permits	29,961.48	
Electrical Licenses	120.00	
Electrical Permits	7,265.00	
Maintenance and Supplies		
Mechanical Licenses	120.00	
Mechanical Permits	11,255.00	
Rental Fee/Misc. Revenue	3,906.00	
Plumbing Licenses	4.00	
Plumbing Permits	4,156.00	
Fire Safety Reviews	178.50	
Accrued Salaries	714.42	
Admin Fees	156.16	
Cash Bonds	173,676.25	
CDBG		
Cemetery Lots	600.00	
Conference & Meetings		
Delinquent Property Tax		
Dog License		
Dental Ins / Optical Ins	67.00	
DWRF		
Duplicating & Photostat/Maps	147.67	
Enhanced OC Revenue		
Due to Others		
Franchise Fees/Cable TV	7,261.80	
Grinder Pump Inventory	3,123.23	
Gravesite Openings/ Closings	650.00	
Grants - Other		
Metro Act Revenue		
Miscellaneous	6,105.24	
Monument Foundations/Brick Pav	906.00	
NSF Fees	50.00	
Other Permits, Maps, Codes	20.00	
Ordinance Fines		
Other Sundry		
Postage & Misc. Revenue		
Planning Fees		
Planning Department Reviews	250.00	
Platting/Lot Split	55.00	
Legal Fees - Misc.		
Payroll Service		
PRE Denials	269.88	
Road Construction/Tri-Party		
Rent Community Hall & Fields	475.00	
Rent- Ormond Tower	1,217.57	
Reimbursements - Election		
Senior Activities	1,531.00	
Senior Center Revenue		
Solicitor Permits	50.00	
State Shared Revenue	637,857.00	
Summer Tax Collection Reimbursements	35,566.13	
Trailer Park Tax	850.50	
Zoning Board of Appeals	1,155.00	
CASH RECEIPTS - Subtotal	979,558.36	
Fire Cash Receipts	3,016.05	
Police Cash Receipts	28,237.82	
Due From Other Funds		
American Rescue Plan Act		
Voided Checks	117.00	
October Interest	29,424.50	
TOTAL RECEIPTS	1,040,353.73	1,040,353.73
Cash Disbursements		27,866,731.45
Transfers In		(1,264,259.69)
Transfers Out		0.00
Deposit Adjustment/Bank Service Chg		(25.00)
Balance as of October 31, 2022		26,767,692.84

RECONCILIATION OF CASH ON HAND

Checking	371,808.99
Investment	26,395,883.85
Balance as of October 31, 2022	26,767,692.84

**WHITE LAKE TOWNSHIP TREASURER'S REPORT
OTHER FUNDS
October 31, 2022**

CONSTRUCTION	Checking		\$	100.00
DRUG FORFEITURE	Savings		\$	72,908.35
	Interest	\$	3.07	
EMPLOYEE FLEXIBLE SPENDING	Checking		\$	15,766.04
IMPROVEMENT REVOLVING FUND	Savings		\$	670,101.08
	Interest	\$	1,312.56	
	OC Pool		\$	7,090,899.49
	Interest	\$	7,758.99	
LIBRARY DEBT	Savings		\$	28,094.00
	Interest	\$	54.77	
PARKS & RECREATION	Savings		\$	53,805.96
	Interest	\$	2.38	
	OC Pool		\$	1,200,211.65
	Interest	\$	1,313.51	
PUBLIC ACT 188	Checking		\$	55,559.57
	Savings		\$	456,392.08
	Interest	\$	19.21	
SEWER FUND	Checking		\$	275,923.31
SEWER MAINTENANCE	General Savings (3148)		\$	1,460,170.35
	Interest	\$	6.12	
SPECIAL ASSESSMENTS	Rubbish Savings (1134)		\$	437,567.87
	Interest	\$	20.60	
	SAD - Non sewer (8959)		\$	192,975.82
	Interest	\$	365.85	
T & A ESCROW	Checking		\$	138,200.70
	Savings	\$	19.66	\$ 447,087.14
	Interest			
	OC Pool		\$	433,678.47
	Interest	\$	474.54	
WATER	Operating Checking-HVSB		\$	385,947.45
	Operating MM-HVSB (515)		\$	1,884,150.88
	Interest	\$	181.96	
	Water Capital OC Pool		\$	2,153,051.25
	Interest	\$	2,355.90	
	Water Capital-Flagstar (7744)		\$	85,742.92
	Interest	\$	167.17	
	Water Capital-HVSB (309)		\$	572,256.07
	Interest	\$	467.65	
			\$	18,110,590.45
CURRENT TAX	Checking		\$	150,071.92
	CDARS		\$	-
			\$	14,523.94
			\$	18,260,662.37

Respectfully submitted,

Mike Roman
Treasurer

MEMO

To: Township Board
From: Dawn Bockelman *DMB*
Date: 11/9/2022
Re: Ricoh copier leases

Message

Our Building, Main, Clerk and Water hallway copier leases have expired. We again worked with Applied Innovations and received the lowest pricing available thru the MiDeal program to renew our leases for another four years. The Township will receive four new copiers with upgraded features and technology for a lower cost than before.

Our current pricing for all four machines is \$1,206.82 a month and Applied Innovations has offered a renewal price of \$1,184.00 per month (pricing attached). It will take a couple months before the new copiers are delivered and installed.

8-11-11

APPLIED INNOVATION

An Applied Imaging Proposal For:



Yes It Can Be Done

Prepared By:
Mike Oink
Major Account Manager
248-560-1509
moink@appliedimaging.com
10/17/2022

WHITE LAKE TOWNSHIP.

7525 Highland Rd
White Lake, MI, 48383-2938



Dear Dawn and Anthony,

I would like to take a moment to thank you for the opportunity to meet with you and for considering our company. At Applied Imaging we pride ourselves on our “Yes-It-Can-Be-Done” attitude. We feel that we are able to offer the very best solutions for the following reasons:

POWER OF PARTNERSHIP

Applied Imaging is dedicated to helping companies become more efficient, productive, and competitive. Capitalizing on the best in office technologies direct from the world’s top manufacturers and developers, we provide innovative solutions that are responsive to our customers’ imaging, document, and information system needs and objectives.

Furthermore, Applied Imaging is prepared to help you adapt to any changes in your industry, as well as the subsequent growth of your organization, by continuously providing you with the services needed to be as productive as possible. Our extensive offerings will allow you to continue to tailor your solution to the changing demands of your workflow.

COMPANY COMMITMENT – APPLIED IMAGING

Applied Imaging’s commitment to your company’s success is just beginning. Following implementation, we will service and support your solution to ensure it continues to function at optimal capacity and meet the demands of your daily document workflow.

INDIVIDUAL COMMITMENT – Mike Ooink

Implementation is just the beginning. I will continue to support your business by:

- Making myself readily available to discuss your solution as well as other business objectives you may have.
- Maintaining regular contact to ensure your satisfaction.
- Monitoring the solution to guarantee its effectiveness in meeting your needs.
- Introducing new products and technologies in order to ensure your company continues to function at maximum efficiency.

I look forward to working with you and I am committed to exceeding your expectations with prompt attention and service.

Sincerely,

Mike Ooink
Applied Imaging
(248) 560-1509
moink@appliedimaging.com

ACCOUNTABILITY & SUPPORT

As Michigan's largest independently owned and managed provider of office technology solutions, with a track record of over 98% client retention: our philosophy is simple – “to partner with our clients by providing expertise and innovation tailored to their unique business challenges and processes.”

We strive to “**Keep it in the Mitt**” 78% of every dollar spent with Applied Imaging (and all local organizations) goes back into Michigan vendors, employee's, etc.

- Offices in Novi, Grand Rapids, Kalamazoo, Muskegon, Lansing, Big Rapids Toledo and Traverse City.
- Over 35 years in Michigan.
- Over 14,500 Clients throughout the state of Michigan.
- Proud recipient of the Governor's Award.
- 2012 Small businessman of the year.

LOCAL SUPPORT

Applied Imaging has local service dispatch and parts inventory. With a new 27,000 square foot distribution facility specifically to ensure quick response and resolution of any service or supply issue, there isn't an organization more focused on you! Applied Imaging has won several industry awards that illustrate our great customer support including:

- “Elite Dealer Award”
- “Top Office Furniture and Equipment Dealer” Business Direct Weekly
- Featured in “ImageSource” for excellent customer support with Tech Specialization.

PREVENTATIVE MAINTENANCE

Annual Full-Service Maintenance includes **ALL** parts, labor, service (both emergency and regularly scheduled calls), toner, developer, and photoreceptor drums. Excludes only paper and staples.

PROACTIVE VS. REACTIVE SUPPORT

Our goal is to keep **WHITE LAKE TOWNSHIP** as a long-term customer. This is only done with a customer-focused, proactive level of support. We will consistently review your program to ensure its integrity and relevance. This could be making suggestions to adjust the program to better reflect actual use, continued staff training to provide new ideas, or just to confirm things are on a good track.

RESOURCES

The biggest benefit to **WHITE LAKE TOWNSHIP**. Applied Imaging's unmatched level of support. There are several layers of support ready to help as needed – the account manager, service hardware technicians, solutions group (network side), print production specialists, and our leadership team. Specifically, our technicians carry car stock inventory to resolve service calls on the first visit. To add to this our technicians, have an average tenure of over 12 years. Both have a direct impact on limiting downtime and headaches for your end users. From a network standpoint, we have the expertise that allows us to resolve 65% of network related issues remotely.

Each layer of support has its role and helps us improve our customer experience, and this is why we maintain such a high percentage of our customers!

SERVICE GUARANTEES

FIVE-YEAR PERFORMANCE GUARANTEE

Applied Imaging has such confidence in the Digital Document Imaging Systems we represent that we guarantee them for up to five years of service, provided the equipment is continuously covered by one of our standard maintenance agreements or supply kit programs. This Guarantee does not cover damage or abuse. If your system malfunctions during this guarantee period, we will make any necessary repairs in your office at no additional charge. If we are unable to repair the equipment in your office, we will provide you with a temporary replacement system free of charge until repairs are completed. If we cannot repair your system, Applied Imaging will replace it with another of equal or greater capabilities.

UPTIME PERFORMANCE GUARANTEE

4-HOUR EMERGENCY RESPONSE TIME – If you need emergency service on any Applied Imaging Digital Document Imaging System, we guarantee a response, within our primary metropolitan areas, in less than four hours. There will never be more than an eight hour wait from the time you call for normal service until the time a technician arrives at your office (during normal business hours, 8:00 a.m. until 5:00 p.m., Monday through Friday, excluding holidays).

96% UPTIME – Applied Imaging guarantees every Digital Document Imaging System, covered by our standard maintenance agreement and using Applied Imaging’s authorized supplies, will be up and running 96% of the time.

QUALITY SUPPLY GUARANTEE

Applied Imaging guarantees its supplies to be of the highest quality – meeting rigid requirements of the office equipment manufacturers we represent. The wrong supplies may damage your equipment requiring service calls and expensive downtime. Supplies are stocked in our inventory locally for immediate customer availability.



PROGRAM BENEFITS

SINGLE INVOICE

One invoice for both lease payment and cost per copy to streamline accounting.

HELP DESK

Applied Imaging will be responsible for responding to all hardware maintenance calls for output devices covered under the agreement. If the issue is network related, contact will be made with **WHITE LAKE TOWNSHIP** to resolve the network issue. This will eliminate most of the calls related to equipment issues and free up time for IT.

HASSLE FREE METER READINGS

Applied Imaging will install and maintain software to automatically obtain meter read information. This will allow end users to forget about tracking and reporting meters. The software will automatically report the metered devices to Applied Imaging. This will directly save time and money associated with device management.

TONER REPLENISHMENT

Auto supply replenishment is available to all clients upon request. Traditional supply replenishment is also available. Supply orders can be called or e-mailed to the customer support team. Applied Imaging will send out/drop off toner to replenish stock and recycle labels will be provided for all cartridges.

CURRENT FLEET

Applied Imaging will take care of pick up and removal of any printer, fax or copier not covered under contract that requires removal from your facility.

TOTAL SOLUTION PROVIDER

Applied Imaging will take care of all equipment related to this contract. Applied also has the experience to help you move on to the next stage of process improvement through content management software.





Applied Imaging Call Center

- LOCAL # TO CALL
- LOCAL SUPPORT TEAM
- 1 HR RESPONSE TIME ON SUPPORT ISSUES
- IN-HOUSE SOLUTION EXPERTS





Current Solutions.

(1) Twp

Ricoh IM C3000 ID#92683 *Bldg*

(2) Twp

Ricoh IM C4500 ID#100315 *Main*

(3) Twp

Ricoh MP 4055sp ID#100326 *CLERK*

(4) Twp

Ricoh MP 4055sp ID#100325 *WATER HALLWAY*

Lease at

\$688.00

B/W Total per month 6,500 prints at .00678

\$44.07

Color Total per month 7,000 prints at ..0678

\$474.75

Total current per month.

\$1,206.82

Proposed Replacement Ricoh solutions.

(1) Twp

Ricoh IM C3000

(2) Twp

Ricoh IM C3000

(3) Twp

Ricoh IM 3500

(4) Twp

Ricoh IM 3500

Lease at

\$792.70

B/W Total per month 6,500 prints at .0042

\$27.64

Color Total per month 7,000 prints at .052

\$364.00

Total current per month.

\$1,184.00

Accessories.

Ricoh IM Bridge Unit BU3090

Ricoh IM Fax Option Type M45

Ricoh IM Finisher SR3260

Ricoh IM OCR UNIT TYPE M13

Ricoh IM Paper Feed Unit PB3300

Ricoh IM 3500 Punch Unit PU3080 NA



- **Program Includes:**
- Delivery
- Set Up & Installation
- Network Installation
- Key Operator Training
- Maintenance includes all toner, parts, labor, and preventative service
- **Lease return, shipping, And Scrubbing the hard-drives.**

November 22, 2022

To the Honorable Township Board
Township of White Lake
Oakland County, Michigan

The following is a list of special assessments that were previously approved by the Township Board. It has been past practice to provide this information to the Board as an informational item. All special assessment districts have been updated as required. For your review and approval, the special assessments are as follows:

STREET LIGHTING DISTRICTS 1 THROUGH 20:	Total cost \$17,127.43 for 748 parcels.
OAKLAND COUNTY DELINQUENT ROADS:	Total cost \$57,286.98. Includes 45 parcels.
LAKE LEVEL AND DRAINS:	Amounts determined through Oakland County Drain Commission. Total amount charged \$182,375.27.
SUNSET/TAYLOR ROAD MAINTENANCE:	Total cost \$9,320.00 for 40 parcels. Program approved for 5 years, 2020, 2021, 2022, 2023, and 2024.
MEADOW LANE ROAD MAINTENANCE:	Total cost \$2,840.00 for 8 parcels. Program approved for 5 years, 2019, 2020, 2021, 2022 and 2023.
TWIN LAKES ROAD PAVING:	Total amount owed: \$94,679.93 for 92 parcels.
DELINQUENT SEWER USAGE	Total cost \$84,768.86 for 107 parcels.
SETTLORS POINTE STORM SEWER:	Total amount owed \$11,795.51 for 21 parcels.
CASTLEWOOD SEWER MAIN:	Total amount owed \$35,455.84 for 66 parcels.

NORDIC DRIVE SEWER MAIN:	Total amount owed \$3,902.76 for 5 parcels.
BOGIE LAKE NORTH SEWER MAIN:	Total amount owed \$35,296.50 for 49 parcels.
HULBERT SEWER MAIN:	Total amount owed \$98,881.31 for 11 parcels.
OAK RIDGE PARK SEWER MAIN:	Total amount owed \$204,022.46 for 26 parcels.
DELINQUENT PONTIAC LAKE VACANT LOT SEWER MAIN FEE:	Total amount owed \$726.17 for 7 parcels.
DELINQUENT PONTIAC LAKE GRINDER PUMP:	Total amount owed \$9,438.70 for 27 parcels.
EMERGENCY SEWER CONNECTIONS 2013:	Total amount owed \$2,181.27 for 1 parcel.
EMERGENCY SEWER CONNECTIONS 2015:	Total amount owed \$8,399.50 for 3 parcels.
EMERGENCY SEWER CONNECTIONS 2016:	Total amount owed \$5,528.76 for 3 parcels.
EMERGENCY SEWER CONNECTIONS 2017:	Total amount owed \$2,732.68 for 1 parcel.
EMERGENCY SEWER CONNECTIONS 2019-01:	Total amount owed \$4,098.06 for 2 parcels.
EMERGENCY SEWER CONNECTIONS 2019-02:	Total amount owed \$2,908.24 for 1 parcel.
EMERGENCY SEWER CONNECTIONS 2020-01:	Total amount owed \$8,339.72 for 3 parcels.
EMERGENCY SEWER CONNECTIONS 2022-1:	Total amount owed \$61,631.51 for 4 parcels.
EMERGENCY SEWER CONNECTIONS 2022-2:	Total amount owed \$32,424.39 for 2 parcels.

CASTLEWOOD SEWER CONNECTIONS:	Total amount owed \$11,709.37 for 4 parcels.
NORDIC DRIVE WATER MAIN:	Total amount owed \$9,052.63 for 5 parcels.
M-59 SIGNED AGREEMENTS FOR WATER MAIN:	Total amount owed \$13,296.05 for 12 parcels.
DELINQUENT M-59 EAST WATER MAIN:	Total amount owed \$1,831.97 for 2 parcels.
DELINQUENT WATER WHITE LAKE:	Total amount owed \$5,469.79 for 11 parcels.
PTA PENALTY:	Total amount \$11,110.00. Includes 65 parcels.
TOWNSHIP RUBBISH:	Total cost \$2,073,858.26. Contract approved for 5 years beginning in 2020. Total parcels 10,233.
PREVIOUS YEAR RUBBISH:	Total owed \$1,109.52 for 24 parcels. These are new construction parcels not previously billed for the current year collection.
DELINQUENT RUBBISH:	Total amount owed \$1,771.04 for 11 parcels.
PONTIAC LAKE IMPROVEMENT:	Total cost \$325,622.00. Program approved for 5 years through 2025. Cost \$740.05 per parcel for residential (439 parcels), \$370.03 for condos (31 parcels), \$8,880.60 per parcel for apartments (6 parcels) and \$17,761.20 for commercial lake use parcels (6 parcels)

LAKE ONA WEEDS:

Total cost \$28,9750.00 for 61 parcels. Program renewed for 5 years through 2026.

ROUND LAKE WEED HARVESTING:

Total cost \$49,649.00. Program renewed in 2020 for 5 years through 2024. Amounts to be charged \$83 for off-water lots (70 parcels), \$490 for on-water properties (80 parcels) and \$269 for canal-front properties (12 parcels), and \$83 for 2nd canal front (17 parcels.)

STOPKE BAY WEEDS:

Total cost \$ 7,800.00 for 39 parcels. Program renewed for 5 years through 2024.

GRASS LAKE IMPROVEMENT:

Total cost \$17,577.00 for 63 parcels. Program renewed for 5 years through 2024.

GRASS LAKE AUGMENTATION WELL

Total amount owed \$13,980.96 for 42 parcels. 10 year assessment through 2024.

WHITE LAKE IMPROVEMENT:

Total cost \$45,805.00. Program approved for 3 years through 2022. Amounts to be charged: \$18 for off-water lots (495 parcels), \$148 for on-water properties (236 parcels.), commercial properties at \$350 per parcel (1 parcels), and \$1,617 for marinas (1 parcel.)

COLEDALE BAY WEEDS:

Total cost \$3,791.00 for 17 parcels. Program renewed for 5 years through 2025.

MANDON LAKE WEEDS:

Total cost \$16,000.00 for 100 parcels. Program renewed for 5 years through 2024.

BURGESS BAY WEEDS:

Total cost \$7,500.00 for 20 parcels. Program renewed for 5 years through 2023.

LAKE NEVA IMPROVEMENT:

Total cost \$6,021.00 for 223 parcels. Program renewed for 8 years through 2026.

STATE OF MICHIGAN
TOWNSHIP OF WHITE LAKE
COUNTY OF OAKLAND

I hereby certify that the foregoing is a statement of the total amounts to be levied for the various districts for the 2022 tax year.

David Hieber, Assessor

**CHARTER TOWNSHIP OF WHITE LAKE
DRAFT Minutes of the Regular Board of Trustees Meeting
October 18, 2022**

Supervisor Kowall called the meeting to order at 7:00 p.m. He then led the Pledge of Allegiance.

Clerk Noble called the roll:

Present: Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer
Scott Ruggles, Trustee
Liz Smith, Trustee
Andrea Voorheis, Trustee
Michael Powell, Trustee

Also Present: Sean O’Neil, Director Planning
Aaron Potter, Director DPS
Daniel T. Keller, Chief of Police
Lisa Hamameh, Attorney
Mike Leuffgen, DLZ Engineer
Jennifer Edens, Recording Secretary

AGENDA

It was MOVED by Supervisor Kowall, SUPPORTED by Treasurer Roman to approve the agenda. The motion PASSED by voice vote (7 yes votes).

PUBLIC COMMENT

Laura Bolyard, Director of Lakes Area Chamber of Commerce. She wanted to go on record to thank White Lake Township and the White Lake Historical Society for partnering with them on the recent trunk or treat event, which was a huge success. She shared that they were anxious to do a larger event in the White Lake community. She indicated that Supervisor Kowall, Justin, and Kelly were amazing, and she feels like the event was knocked out of the park. She noted there was an amazing group of people and that it could not have been done without the Township’s support. She really appreciates all that the Township did with donations, volunteers, and opined that it was a great success and good time.

Greg Baroni, 2501 Bogie Lake Road, Current President of the White Lake Historical Society. He shared in Laura’s comments that there was a fantastic event at Fisk Farm. He noted that they try to do community events along with neighboring communities. He thanked Lakes Area Chamber,

White Lake Township, Parks & Recreation Department, Police Department, Fire Department, CERT Team, Walmart, Meijer, Beauchamp Water, Dance Dynamics, Flagstaff Bank, American House West Bloomfield, CNS Health Care Michigan, Spencer Roofing, Keller Williams Showcase, J. Renee Dunham, Brookdale Novi, R.W. Square and Associates, RIC Urgent Care of Commerce, Pet Supplies Plus, and Ruggles Farm Market. He shared that the Ruggles sent over donuts from their new cider mill, which were awesome! He opined that they were the hottest commodity on the property that night. He encouraged if you haven't had an opportunity, to please visit their Facebook page as Melissa Smith posted videos of the event that show case the event. He again thanked everyone who participated and is hopeful of an even better event next year.

Mr. Baroni continued that as to the Fisk Farm Festival, which was a month earlier, it had 1,700 people in attendance on Saturday and 850 people in attendance on Sunday. He shared that they have eight to nine events throughout the year.

Karen Long, a resident of White Lake Township. She is on the advisory board for the Dublin Center. She indicated she is here tonight on behalf of senior citizens to express what they think of Kathy Gordinear. She shared that because of Kathy seniors feel less lonely and isolated as they would without her. She provides a place for them to go and an opportunity for friendships. She also provides activities (i.e., cards, dances, and support groups). She has increased the community mobility, provided training to avoid scams of fraud, estate planning, self-defense, and spousal support groups. She shared that if they become ill, a card is sent for well wishes and if someone doesn't show up for a few days, a call is received to check on them. She opined that Kathy centers them and provides a purpose when needed.

CONSENT AGENDA

- A. REVENUE AND EXPENSES**
- B. CHECK DISBURSEMENTS**
- C. BUDGET AMENDMENTS**
- D. DEPARTMENT REPORT – POLICE**
- E. DEPARTMENT REPORT – FIRE**
- F. DEPARTMENT REPORT – COMMUNITY DEVELOPMENT**
- G. DEPARTMENT REPORT – TREASURER**
- H. SPECIAL EVENT APPROVAL LETTER – HAUNTED HALLOWEEEKENDS**

It was MOVED by Trustee Powell, SUPPORTED by Trustee Ruggles to approve the consent agenda, as presented. The motion PASSED by voice vote (7 yes votes).

MINUTES

A. APPROVAL OF MINUTES – REGULAR BOARD MEETING, SEPTEMBER 20, 2022

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Voorheis to approve the Minutes – Regular Board Meeting, September 20, 2022. The motion **PASSED** by voice vote (7 yes votes).

PUBLIC HEARING

A. TO HEAR PUBLIC COMMENT REGARDING APPROVAL OF THE 2023 TOWNSHIP BUDGET

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Smith to open the public hearing regarding the approval of the 2023 Township Budget. The motion **PASSED** by roll call vote (Kowall/yes, Noble/yes, Roman/yes, Ruggles/yes, Smith/yes, Voorheis/yes, Powell/yes).

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Clerk Noble to close the public hearing. The motion **PASSED** by voice vote (7 yes votes).

OLD BUSINESS

A. CONSIDERATION OF PRELIMINARY SITE PLAN APPROVAL – AVALON

Director O’Neil noted that the applicant was here in July 2022 seeking rezoning, which was moved to second reading at that time along with discussion of what this Board was looking for. He shared that a good deal of time was spent with the applicant working on proposed changes and before the Board tonight is a memo from his office that highlights a few of those changes. He called out:

- The single-family homes on the east side from 81 to 68. They originally started with 87 unites.
- The multiple family on the west side is now at 394 units from 406.
- They have tidied up calculations in the parallel plan.
- The Hill Road corridor setback there is a 100 ft setback and 50 ft at the north end.
- Lot size on the east side, single family units are minimum 78 ft, which is an increase.

He noted the project is back before the Board with these major changes and that they are still seeking PD approval, as well as second reading for the rezoning of both the east and west side. He noted that the applicants are present tonight.

Charter Township of White Lake
Regular Board Meeting
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Director O'Neil further noted that the applicant is approximately 100 units below what they could achieve through straight RM2 zoning based on density and that all the driveways have been removed from Hill Road.

Supervisor Kowall indicated that there has been a genuine effort on the developer's part to lessen the impact and that he has met all the design concerns regarding density.

Treasurer Roman confirmed there are sidewalks throughout the project.

Director O'Neil acknowledged Trustee Powell for volunteering his time to address his comments at the last meeting and to make this plan a better one.

James Galbraith indicated that they concentrated on the comments and suggestions made by staff and members of the Board and that they reduced the number of lots. He noted that the landscape softens the impact from Hill Road, which they are sensitive too. He highlighted that they did the following:

- Reduced the number of lots to eliminate the lots on Hill Road
- Increased lot frontages
- Tested plot plans on a series of lots

He believes they have made improvements to the plan and notes there is a long way to go before final site plan and developing. He further shared that they have reworked the entrance into the development including the setbacks.

Mr. Galbraith is seeking this evening a consensus on the preliminary plan so that he can move together with the Township towards a final plan.

Trustee Powell noted in regard to the single-family home section, east of Hill Road, that R1D requirement is 10-foot side yard setbacks from the property lines to the structure and an 80-foot-wide lot. He continued that because it is PD, the applicant is asking the Board to approve a 70-foot-wide lot minimum and a 7.5 feet side yard setback. He shared that the fire department has concerns about access between homes, and that the ordinance requires 20 feet between structures. He admits conversations occurred about making it 16 feet as part of the PD, and that now the applicant is presenting a 15 foot between structures or a 7.5-foot side yard setback and Trustee Powell does not understand that.

Mr. Galbraith responded that they are also the builders in this project and that after speaking to his field people, it was suggest doing 7.5 feet, but that they are willing to go back to 8 feet. He continued that, the footprint of the homes are 54 feet, which is how they arrived at the 16 feet. He admitted it was presumptuous on his part to suggest 7.5 feet, when 8 feet was discussed.

Trustee Powell believes if the plan is approved as presented, the Board would be approving the 7.5-foot setbacks. He further complimented the developer for his other projects and for working with the Township and making changes. He continued that the parallel plan allows for 540 units on the apartment building side and because of the type of plan presented and the persistence of this Board to maintain a rural atmosphere, they have downsized their density to 394 apartments. Providing a 100% setback from Hill Road, and a 74% setback from the right-of-way of M59, which will be a much softer change.

Trustee Powell would like the Board to consider that the ordinance requires that the applicant pave the roadway and take utilities from border to border along their property line, which he believes they are doing regarding utilities. He notes that regarding the roadway, they are looking to stop 140 feet short of the north property line. He further shared that in a statement from the developer, that they would be willing to do that if the road commission initiated a project north of there, which ties actions from an agency to what they need to do. He suggests that they come back to the Township indicating that the road commission will not allow them to do that and then allow this Board to work with road commission administration and allow the Board to release them from the requirement, rather than them stating that they are not going to do it unless the road commission allows them to. It potentially could have the same result, but it puts the burden on the developer.

Trustee Powell noted there have been other PDs that have had to come forward with a community benefit. He indicates that here, they have offered to write the Township a \$100,000.00 check as their community benefit. He opined that the Township is not here to benefit the developer, but rather the opposite. He does not believe that it is proper to write the Township a check that can be used elsewhere in the Township, but rather should be a benefit in the area most impacted by the project. He continued that if the Township does not require them to go to the north property line, there is an expense that they are being relieved of. He opined that the 140 feet of pavement could cost approximately \$50,000 and therefore the Township would be giving them a \$50,000 credit. He needs to understand from the developer why the Board should allow that credit and why the community benefit should not be to make that area better and improve the roadway north and around the wetland area. He believes that the community benefit should be to improve the roadway beyond what the ordinance requires them to, instead of buying picnic tables for a park two miles away.

Mr. Galbraith responded regarding the improvement of Hill Road to the property line that they are not looking to not take it on, but rather they are saying it is not practical to do so at this time due to the slopes and grade of the road. They envision that they will have the opportunity to do so and will put the money up for that. It has always been contemplated for it as has the sanitary sewer extension.

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Mr. Galbraith responded regarding the improvement of Hill Road north of the property line that it would be a significant undertaking to do so. It would require dealing with property owners, EGLE, unknown soil conditions and alike. He does not see it as the proper benefit. He declared that there is very little to no traffic coming from his project.

He further shared that they had a difficult time envisioning what a proper community benefit would be for this project so they came up with a cash contribution for the Board to determine where it could be best used.

Supervisor Kowall noted that his experience tells him that the project will not be deemed practical by the road commission. To which Trustee Powell disagrees.

Supervisor Kowall believes that the offering to put money aside for the 140-foot improvement is very fair and equitable. He further indicated that there is little impact to the north and that the traffic coming out of this project will be going to the south. He shared that there are other projects in the Township that will make a financial contribution to the Township as a community benefit. He opined that there are a lot of ways the funds could be used as a community benefit in other areas of the Township (i.e., walking path on M59, improvement to the old building at Stanley Park, or pathway projects (Trailside Meadows)). He believes they should be able to do the contribution and allow the Board to determine where the funds will have the greatest impact to the community.

Trustee Ruggles disagrees that there will be no traffic impact going north of the project. He shared that it has been discussed that the money could be well spent improving Ford Road.

Treasurer Roman asked of Director O'Neil if there is a requirement, following Trustee Powell's statement that there is a requirement to pave a dirt road, as he was unaware of such an ordinance. He also asked if his understanding is accurate that you cannot stop paving in the middle of a curve.

Director O'Neil indicated that it is not that black and white and there is no requirement to pave in a PD. He also confirmed that the concern of having to pave the entire curve is at issue.

Treasurer Roman thanked the developer for their willingness to pave what they are. He declared that he likes the check coming to the Township so that there is a choice, and he likes the idea of improving Ford Road.

Supervisor Kowall is thankful that they are paving the road as far as they are as there is no obligation to do so.

Conversation ensued regarding the potential speed limit of the road.

Supervisor Kowall appreciates the developer working with the Township's concerns, the reductions in units, and the interior driveways.

Trustee Smith thanked Mr. Galbraith for the time he spent with staff and Trustee Powell. She appreciates the efforts but wants her colleagues to know that while it is moving in the right direction, she does not believe it is there yet. She doesn't believe the ordinances have been met to her comfort level or the safety concerns of the side setbacks. She looks forward to continuing to work with the developer but tonight her vote is no.

Mr. Galbraith recalled that the discussions with the 8-foot side yards included the prevention of AC units, generators and such items that would reduce the spacing, which is in the planning notes.

Trustee Powell interjected that there would not be any cantilevering of windows in the side yard.

Supervisor Kowall believes this makes a huge difference. He further noted that the fact that the applicant is also the builder makes a positive impact.

Trustee Voorheis thanked Mr. Galbraith for making the adjustments.

Clerk Noble clarified with Director O'Neil that the ordinance is 6-8 units per acre and that they are under that and that they reduced it quite a bit. He thanked Mr. Galbraith for their efforts. He also likes the community benefit coming to the Township for discussion of how to utilize it.

Trustee Powell opined that there is an agreement that everyone is speculating a great deal on when talking about the interpretation of what the road commission will do. He believes to arbitrarily tell them that the Township is okay with them stopping short of what they are supposed to do and for what would be best for the community, because someone says they don't think the road commission will like it. He has spoken to engineers and they are more than willing to look at the modification potential. He reminded that when Grass Lake was modified, the road commission gave in and it was believed that they would not. He has concerns that the Township is speaking for the road commission before any engineering has been done at all, which he believes inappropriate. He believes the road commission should put something in writing.

Trustee Powell furthered that this project is estimated at \$140 million, and he questions who decided on \$100,000 as the community benefit share to the Township. He would like the Board to discuss this and not arbitrarily accept it. He declared it is only .2% of the project.

Treasurer Roman reminded that there are other benefits to the Township outside of the community contribution by way of utility hook-ups/system users. He brought attention to the

taxable value on the properties and how much money that too will bring into the Township. He confirmed with Mr. Galbraith that they will set money aside in escrow to pave to the northern property line.

Director O'Neil interjected that there may be an agreement regarding some sort of right-of-way as well. He furthered that a dedication may be required in working with the road commission, to which Mr. Galbraith agrees.

Trustee Powell disagrees that it is a requirement and that a requirement cannot be a benefit to the Township.

Supervisor Kowall believes that it can be respectfully agreed upon to disagree. He opined that there is an economic impact on the area by way of stores, schools, and the community as a whole.

Trustee Ruggles does not disagree with Trustee Powell's comments. He would love to have it paved to Grass Lake Road but knows that the financial burden would be huge.

Supervisor Kowall believes there are too many unknowns regarding the road, and he doesn't believe it would be fair to hold up the project, especially if they are willing to put it in escrow to cover to the property line.

Trustee Powell declared that you cannot speculate on something and not require it based on a speculation.

Trustee Ruggles suggests moving away from dollar amounts perhaps have developers do a project rather than give a dollar amount. He would rather see something solid.

Director O'Neil is looking for the following actions:

- Site the review comments in the packet
- Address the 7.5 side yard going 8 feet
- Any desire regarding the 140 ft

Trustee Powell believes that the developers are first class and have worked very well with the Township. He is going to support this knowing that no project will ever be 100% perfect. He has expressed his concerns and hopes it will be worked out.

Trustee Smith mirrored Trustee Powell but will still be voting no tonight.

It was MOVED by Supervisor Kowall, SUPPORTED by Clerk Noble to approve the site plan as submitted to this Board, subject to the administration crafting, related to the side yard setback to be no less than eight feet between structures and that one-hundred-forty feet plus or minus at the north end of the road be discovered as to its possibility of being extended and worked into a county project forthwith and all the review comments in record. The motion PASSED by roll call vote (Ruggles/yes, Smith/no, Powell/yes, Roman/yes, Voorheis/yes, Kowall/yes, Noble/yes).

B. SECOND READING; AVALON REZONING

Director O’Neil indicated that the applicant is seeking to rezone 12-20-101-003 from agriculture and planned business to planned development, and 12-20-126-006 from R1A to planned development.

It was MOVED by Trustee Powell, SUPPORTED by Supervisor Kowall to approve rezoning of two parcels, 12-20-101-003 from Agriculture and Planned Business to Planned Development, and parcel 12-20-126-006 from R1A, single family residence to Planned Development. The motion PASSED by roll call vote (Kowall/yes, Roman/yes, Powell/yes, Voorheis/yes, Smith/yes, Ruggles/yes, Noble/yes).

C. SECOND READING; HALEY ROAD REZONING

Director O’Neil shared that the property identified as Parcel Number 12-15-300-005 (2110 Haley Road), is located south of Hitchcock Road and east of Porter Road, consisting of approximately 68.93 acres. He furthered that the applicant requests to rezone the parcel from AG (Agricultural) to SF (Suburban Farms) or any other appropriate zoning district.

It was MOVED by Supervisor Kowall, SUPPORTED by Trustee Ruggles to adopt. The motion PASSED by voice vote (7 yes votes).

NEW BUSINESS

A. CONSIDERATION OF PRELIMINARY SITE PLAN APPROVAL – BLACK ROCK

Director O’Neil identified that no applicant is present tonight.

Director O’Neil indicated that the property located south of Highland Road and east of White Banks Blvd, consisting of approximately 2.8 acres. He further indicated that this project appeared before the Planning Commission on October 6, 2022 at which time they held the required public hearing to consider special land use that was unanimously approved. The

preliminary site plan was approved by a 7 to 2 vote. He shared that there were a host of review comments that are included in the Board packets. He noted there were several public comments made, most regarding traffic concerns, noise, and lighting. Director O'Neil indicated that the applicant will be required to meet all lighting standards. He reminded that this is a general business zoning use on M59 and that a restaurant use is permitted.

Trustee Ruggles finds it strange that no one is present tonight either for or against this as it has been very contentious.

Trustee Powell noted that lighting was a concern, and that the ordinance may not catch all the nuances of this parking lot wrapping around three homes. He questions if there is a lamination plan or photometric plan submitted with this project.

Discussion ensued and it was determined that it was submitted pursuant to 5.18.

Director O'Neil noted that the lighting was reduced to 6-foot-tall bollard. He noted the residents will see lighting in the distance, but they will be shielded.

Supervisor Kowall noted that this is difficult for persons living in the area for a period of time, but commercial districts are always up to change.

Treasurer Roman asked if there are any significant/negative issues with the plan that would cause Director O'Neil to reject it.

Director O'Neil indicated there are no negative issues and that staff has recommended it with conditions and requests that the Board take the same action. He further indicated that the project will be heading to the ZBA for driveway spacing issues. He believes it is important to have driveways on both M59 and White Banks Blvd. He noted that if the ZBA said no the variance they would be burdening traffic onto White Banks Blvd., and therefore the neighbors. In short, he indicated that strict enforcement of this ordinance could become more impactful to the neighbors around this restaurant. He opined that it is an attractive building and that the neighbors who bought property adjacent to properties on M59 knew one day the property would not sit vacant. He acknowledges that it will be different.

Trustee Ruggles shared that the Planning Commission felt the entrance off White Banks was appropriate and in fact felt that people making an accidental turn on to White Banks without the entrance would cause more traffic into the subdivision. It was the Commission's opinion that it would reduce traffic.

Director O'Neil noted the need for a "No Outlet" sign.

Trustee Powell asked if the discussions to have the parking spots on the northeast side dedicated as employee only parking has been followed through on.

Director O'Neil indicated that they did comply with that. He further noted that an issue of the handicap spots came up with the move of the driveway by direction of MDOT. Due to this the entire parking lot will be reconfigured and the handicap spots will be in a more desirable location.

Trustee Voorheis asked how the Township could encourage this project to improve White Banks Blvd. To which, Director O'Neil indicated that would be a road commission issue.

Director O'Neil shared his screen identifying the location of the driveway that lines up with the driveway from Speedway.

Trustee Powell indicated that if a S.A.D. is presented that these two commercial developments would pay their fair share.

Discussion ensued as to whether Black Rock is seeking approval since they are not present.

Trustee Powell would like to see the reconfiguration of the parking lot as it is in his opinion a major redesign of the site plan.

Director O'Neil indicated that it would be nailed down at the Planning Commission and ZBA. To which, Trustee Powell is good with.

It was MOVED by Trustee Powell, SUPPORTED by Supervisor Kowall to approve the preliminary site plan Black Rock as presented, subject to the review comments of the planning, staff, and engineers as well as the redesign of the site to accommodate the MDOT requirements. The motion PASSED by voice vote (7 yes votes).

B. REQUEST TO APPROVE POLICE OFFICER BODY ARMOR PURCHASE

Chief Keller indicated that the department is at the five-year warranty for their vests. He noted that this year they are also adding an exterior carrier to aid in back problems that are existing amongst officers. This would move some items from the vest to the chest area. He is requesting fifteen new vests and two extras for citizen, interns, or cadets who ride along. Additionally, he is asking for a total upfront cost of \$16,080 which will be reimbursed via BVP through the DOJ in the amount of \$6,372. It will be paid for via Equipment and Acquisition Funds.

Trustee Powell questioned how a vest company warranties their product.

Chief Keller indicated that they have done enough testing that they don't feel comfortable with their product after five years. Technologies and studies have provided information.

Clerk Noble noted that most officers carry additional equipment that can contribute to the wear and tear that will break down the vest over time. He further shared that the vests are recycled and shared with rural communities that otherwise didn't have any.

Chief Keller shared that they are often sent overseas to areas in need. He noted that the process is run through the DOJ.

It was MOVED by Trustee Ruggles, SUPPORTED by Trustee Smith to approve the police officer body armor purchase and the initial total cost and total reimbursement of \$16,008.00, and total cost after reimbursement of \$9,708.00. The motion PASSED by voice vote (7 yes votes).

C. REQUEST TO APPROVE 2023 POLICE DEPARTMENT FLEET VEHICLE PURCHASE

Chief Keller indicated that the vehicles recently sold, he did not feel comfortable repurposing them within the Township. He noted that of three vehicles that will be replaced in this request, one will be repurposed to the detective bureau. He indicated that two out of the three are of good standing and one that is not due to run time and mileage. He reminded that during difficult economic times, police vehicles were kept longer, and it ended up costing more to maintenance them.

Trustee Powell would like the vehicle summary updated to include police vehicles.

Chief Keller noted that the previous vehicles sold averaged between \$13,000 to \$16,000. He also noted that the department is transitioning into Dodge vehicles.

Chief Keller is requesting the Board to approve a total amount of \$120,009.00 for the purchase of three Dodge Durango pursuit vehicles from Szott Dodge, which will be paid for from Equipment Acquisitions next year. He noted the vehicle deliveries would be from December 2022 to February 2023.

Trustee Powell questioned how the vehicles are sold if a resident wanted to purchase one.

Clerk Noble interjected that they are farmed out to bid and advertised through MIT. They are also posted on the Township's website. He noted residents have made purchases in the past of various items.

Chief Keller in response to Trustee Ruggles indicated that V6 is preferred. He noted the next step up is hemi at an additional \$3,000, which is not needed.

It was MOVED by Clerk Noble, SUPPORTED by Trustee Smith to approve the 2023 police department fleet vehicle purchases, not to exceed \$120,009.00. The motion PASSED by voice vote (7 yes votes).

D. CONSIDERATION OF PRELIMINARY SITE PLAN APPROVAL – COSMO’S CAR WASH

Director O’Neil indicated this site is one of the Meijer out lots and that on October 6th, the Planning Commission held a public hearing and preliminary site plan approval was given at the meeting. He noted no residence spoke at the hearing. He further indicated that the applicants have met just about every requirement of the ordinances and will work through the rest. He shared that they have offered a \$15,000 contribution to the park fund and after the planning commission comments, they are now offering a \$20,000 contribution to the park fund.

Displays were shared on the large screen of the site and plan.

Director O’Neil indicated that when he thinks of a car wash, he does not think of a something this nice.

Trustee Smith commented that in general, she would like proactive measures to prevent similar entities from being so close together. She noted that at this intersection, with this build, there will now be three car washes. She thinks this is a silly spot for another car wash. She would like in the future an ordinance/policy that there can’t be that many of the same entities that close together. She hopes this car wash does not put the adjacent one out of business and in all honestly, she wishes they would look for another location. She admits that she can’t legally vote no, but in her opinion, this is not an ideal location for the residents.

Trustee Voorheis agrees with Trustee Smith, but asked why White Lake and why that corner?

Supervisor Kowall stated that by law the Township can only allow what is zoned appropriately and that it does not matter how many of the same entity are in a row. He further stated that the Township is not able to place any restrictions.

Trustee Smith interjected that after speaking with counsel, that the Township does have the ability to place restrictions.

Supervisor Kowall declared that he believes in the free enterprise system.

Trustee Smith takes the position that she wants local White Lake business to be successful and that spacing them out might help make them so.

Treasurer Roman questioned if the applicants own any other car washes.

Kenny Wright, President Cosmos Car Wash. 2204 Brockton Ave., Royal Oak. He is starting a chain of Cosmos in the metropolitan area and that they will have free self-service vacuums.

Trustee Powell was hoping for a service different than the other car washes. He asked how this one will differ than the neighboring one.

Mr. Wright indicated that it will have nearly 19 to 25 vacuum stalls, as well as increased touch points. They will have attendants on the lot, and attendants that want to be there and help, free towels, and making sure the customer has a pleasant experience. He assures this Board that Cosmos Car Wash will be a business that White Lake Township is very proud of. He noted it will differ in landscape, cleanliness, professional staff with a base rate of \$13.50 per hour with tips and benefits eligibility. He declared it will not be a stereotypical carwash.

Trustee Powell regarding Trustee Smith's comments to limit the free market system, he likes having options close by and not having to drive in search of.

Trustee Smith is not addressing just car washes, but thinks it is something that should be considered.

Attorney Hamameh in defense of Trustee Smith indicated there are some uses where it is not uncommon to have distance spacing requirements (i.e., smoke shops).

It was MOVED by Supervisor Kowall, SUPPORTED by Treasurer Roman to approve the preliminary site plan for Cosmos Car Wash, subject to staff and consultant review and development agreement. The motion PASSED by voice vote (7 yes votes).

E. REQUEST TO APPROVE NEW HOPE LANDSCAPE REDUCTION REQUEST

Director O'Neil shared that the applicant appeared before the Planning Commission seeking a 60% reduction and was granted a 40% reduction. He furthered that 24% more than what is currently on site will be planted, which is 4% more than what the Commission recommended. He believes that a simple amendment to the development agreement is necessary for this change.

Supervisor Kowall noted that the area looks great and has come together nicely.

Director O'Neil shared that the additional planting will be in residential courtyards and at the entry point to allow for a very robust landscape. He further noted that it is already a heavily wooded site as most of the trees were left alone. He noted that neighbors have indicated that they cannot even see the building.

Trustee Powell questioned if the ordinance should be looked at to allow for a deviation/reduction for a site like this. He questioned the reasoning for the requirement.

Director O'Neil responded that the Township does not have a woodland ordinance and the ordinance is designed for sites that are a "dust-bowl", where they do a full clearing. He does not feel that ordinance is deficient and believes this reduction is a culmination of other factors.

Trustee Powell asked if the ordinance allows for an offset of trees that are saved versus trees that need to be planted.

Director O'Neil indicated absolutely. He further stated that often when sites are compact, Director Potter would not want utilities compacted by the vegetation.

Director Potter interjected that the ordinance cannot possibly be written to fit every scenario and that there will always be sites that don't fit the mold. He believes this is the correct process for addressing it for this site.

Trustee Powell declared that he asked his previous questions in hopes that in the future the landscape plan includes offsetting of trees/plants, but that there be a penalty if that is violated. To which Director O'Neil indicated that is exactly what a woodland ordinance does.

Rumi Shahzad, Managing Director New Hope White Lake. He noted that collectively it has been an awesome team to work with. He wanted to thank everyone involved and noted the relationships they have fostered through the process and the credit goes to the neighbors and Director O'Neil.

It was MOVED by Treasurer Roman, SUPPORTED by Supervisor Kowall to amend the site plan and development agreement to plant 23% more plant material than is on site currently; and to authorize the supervisor to sign the amendment to the development agreement so that it does not have to come back before the Board. The motion PASSED by voice vote (7 yes votes).

F. REQUEST TO APPROVE SENIOR CENTER DIRECTOR WAGE RECLASSIFICATION

Supervisor Kowall noted that this increase would bring the position to a competitive wage comparatively. He further noted what a wonderful job Kathy Gordinear does. He would like to see a new pay scale adopted with a start of \$61,600 and a cap of \$70,684, and for the current director to start at \$67,318.

Treasurer Roman indicated that she does a heck of a job and is more than deserving.

Trustee Smith agrees and noted that she goes above and beyond her job description.

Clerk Noble, who sits on the Advisory Senior Center Board agrees that she does a great job.

It was MOVED by Treasurer Roman, SUPPORTED by Supervisor Kowall to approve the senior center director wage reclassification as presented, effective at the next pay. The motion PASSED by voice vote (7 yes votes).

G. REQUEST TO APPROVE WATER TOWER I AND II EXTERIOR CLEANING

Director Potter indicated that bids were requested from four companies that does this type of work. Of the four, two did not return bids. He received two bids for both towers:

- National Wash Authority for \$14,600
- Pittsburgh Tank and Tower for \$55,725

He is requesting approval for the project not to exceed \$14,600 to be awarded to National Wash Authority.

It was MOVED by Trustee Powell, SUPPORTED by Trustee Voorheis to approve the project for an amount not to exceed \$14,600.00 to be awarded to National Wash Authority. The motion PASSED by voice vote (7 yes votes).

H. REQUEST TO APPROVE DEFERRAL OF SANITARY ORDINANCE 38-514, 1385 SUGDEN LAKE ROAD

Supervisor Kowall noted there is a home down Hillway Dr. with an oddly shaped lot, that has a system in failure. The owners would like to hook-up to the sanitary sewers.

Trustee Powell thanked staff as he has been pushing to think outside of the box and he believes this is a great solution. He estimates that this homeowner would spend \$30,000 to replace a septic when there is a sewer out front.

Supervisor Kowall agrees and notes that this will only benefit everyone involved especially with the sensitive environmental areas at the lakes. He reminded that a similar situation occurred at Pinecrest which worked out well.

Attorney Hamameh noted for the benefit of the public that people understand that this is not a waiver of the requirement, it is only a deferral and that they will still have to extend whether it be along Sugden Lake Rd. or Hillway Dr., whichever is in the best interest of the master plan and sewer system. She stated that the reason for the deferral now is that it is impractical, and it would require facilities that are not good for the overall system.

Director Potter indicated it would be injurious to the system and the resident because of the cost involved to extend the sewer one house.

It was MOVED by Trustee Powell, SUPPORTED by Supervisor Kowall to approve the deferral of sanitary ordinance 38-514 for 1385 Sugden Lake Road due to an emergency condition of their sanitary on-site sewage disposal system. The motion PASSED by voice vote (7 yes votes).

I. RESOLUTION #22-031; TO APPROVE MDOT 2023 ANNUAL PERFORMANCE

It was MOVED by Trustee Powell, SUPPORTED by Trustee Ruggles to approve the MDOT 2023 Annual Performance Permit, Resolution #22-031, as presented. The motion PASSED by voice vote (7 yes votes).

J. RESOLUTION #22-033; TO APPROVE 2023 GENERAL APPROPRIATIONS ACT

It was MOVED by Trustee Ruggles, SUPPORTED by Treasurer Roman to approve the 2023 General Appropriates Act, Resolution #22-033. The motion PASSED by voice vote (7 yes votes).

K. REQUEST TO APPROVE 2023 TOWNSHIP BUDGET

Supervisor Kowall indicated the Township is passing a balanced budget in all departments and the Township is in good financial shape. He further indicated that Elaine recommends passing the budget from her financial standpoint.

It was MOVED by Supervisor Kowall, SUPPORTED by Treasurer Roman to approve the 2023 Township Budget. The motion PASSED by roll call vote (Kowall/yes, Noble/yes, Roman/yes, Smith/yes, Ruggles/yes, Voorheis/yes, Powell/yes).

L. REQUEST TO REFER THE SECTION 61 REVIEW OF THE MICHIGAN PLANNING ENABLING ACT TO THE PLANNING COMMISSION – CIVIC CENTER/PUBLIC SAFETY BUILDING AND STANLEY PARK

Director O'Neil believes this is the first time the Township has considered anything like this. He noted that Section 61 requires the Planning Commission to review and approve the location, character, and extent of new public streets, parks, open space, buildings, and other public facilities prior to construction/purchase in areas covered by a Master Plan, which would be all of White Lake as it is covered by a Master Plan. The MPEA does not require a public hearing for Section 61 reviews. The Section 61 review process begins by the Township Board referring the request to the Planning Commission. He noted the Planning Commission then has 35 days to act.

Director O'Neil continued that the Township Board plans to authorize construction and financing of a Public Safety Building to house both the Police and Fire departments, as well as a Civic Center (Township Hall) for municipal offices on a portion of Parcel Number 12-22-351-006. Additionally, Stanley Park Phase 1 development is slated to commence Spring/Summer of 2023 at 10785 Elizabeth Lake Road (Parcel Number 12-27-100-014). The ability of the Township to maintain acceptable levels of service and quality of life for existing and new residents is the focus of these development efforts. While the Township Board is committed to pursuing the aforementioned projects on its Elizabeth Lake Road properties, the Section 61 review process is a function of the Planning Commission and should be completed at this time. Staff suggests the Township Board initiate the Section 61 review of these projects by referral to the Planning Commission for its evaluation, which will be limited in scope as set forth in the MPEA.

Lastly, he thanked Justin Quagliata, Staff Planner for his work on the memo.

Trustee Powell asked that in a normal process a developer hires its consultants and they come in with a plan for the Planning Commission to review. In this case the Township is the owner/developer. He questions what the Planning Commission will review since there is no initiated plan for development.

Director O'Neil indicated the Planning Commission will review at the kinds of land use and the operation that is intended to develop in the area. They will look at the road development along with the surrounding properties to determine if it is appropriate or not. He opined that the process would take fifteen minutes and is simply a requirement and an act of transparency. He opined that the process is just checking a box as a requirement. He further noted that if the Township will be seeking grant funds for the project, it is important for the state to know this has been done.

It was MOVED by Trustee Powell, SUPPORTED by Clerk Noble to refer the Section 61 review of the Michigan Planning Enabling Act to the Planning Commission as this Board has currently proposed. The motion PASSED by voice vote (7 yes votes).

M. RESOLUTION #22-036; ACCEPTING THE VOLUNTARY DONATION OF VACANT REAL PROPERTY

Treasurer Roman shared that he was approached by a resident named John who had a friend that was interested in donating a piece of vacant property to the Township. He contacted the Eugene Ryeson, who was one of the founding members of the Highland House Restaurant, who would like to generously donate a piece of property to the Township. It is roughly a 6-acre piece located on the north side of M59, near the church. He is asking the Board to accept Mr. Ryeson's donation of the property.

Supervisor Kowall indicated that the property is west of Lowe's and east of the church and includes river front property. He clarified that this property does not include the home immediately west of Lowe's.

Treasurer Roman shared that Mr. Ryeson was asked if the property ever sold, if he had input as to where the profit should go, and it was noted that he has a soft spot for the senior center.

It was MOVED by Clerk Noble, SUPPORTED by Trustee Voorheis to approve Resolution #22-036, accepting the voluntary donation of vacant real property. The motion PASSED by voice vote (7 yes votes).

Supervisor Kowall shared that he has been working with Oakland County Parks to create a water trail within the Township for several years. With the assertion of this property he believes there is potentially a drop in for a water trail with a pickup that would be a property owned by the Township off Elizabeth Lake Road, just east of Union Lake Road. He opined that it is not very big, but large enough for 1.5-hour canoe/kayak trip. He declared that it will be just another amenity the Township will have.

Treasurer Roman thanked Supervisor Kowall, Director O'Neil, and Assessor Hieber for their help.

N. RESOLUTION #22-034 TO APPROVE CROWN CASTLE FIBER USA TELECOMMUNICATIONS SERVICES LLC METRO ACT PERMIT

Trustee Ruggles clarified that the correct Resolution number 22-034.

Attorney Hamameh interjected that they already have a Metro Act Permit which was assigned to them from their predecessor Fiber Technologies. They want to expand their network and this permit allows that subject to pulling any necessary permits as they do construction.

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Trustee Powell asked if there is a requirement for a site plan review so that the police department knows where they will be working. He represents a community which requires the same.

Attorney Hamameh interjected that in accordance with paragraph two, that it is conditioned upon obtaining the necessary construction or engineering permits prior to expanding its facilities.

Supervisor Kowall indicated that the Township needs to know.

Attorney Hamameh noted that the Township's ordinance provides that it requires the Township's review. She indicated the Metro Act has a provision that allows the Township Board to impose conditions on the issuance of a permit, which conditions shall be limited to communicators providers access and usage of a public right of way.

Conversation ensued regarding the Township receiving notification of where they are working, and traffic jams caused by their work.

It was MOVED by Clerk Noble, SUPPORTED by Trustee Powell to approve Resolution #22-034. The motion PASSED by voice vote (7 yes votes).

**O. RESOLUTION #22-030; AFFIRMING THE WHITE LAKE TOWNSHIP
 BOARDS POSITION ON THE OAKLAND COUNTY TRANSPORTATION
 MILLAGE**

Supervisor Kowall shared that there will be a countywide millage for everyone that owns property and pays property taxes. It is .95 mills, which from White Lake Township would bring in approximately \$1.3 million annually. The return for this is uncertain as the Township has W.O.T.A., which runs and serves the public in this area. He believes that transportation is community specific and that communities should have a say in determining their own destiny and what costs they want to have in the system. He noted the Resolution explains the Township's opposition to this. He read the Resolution into the record.

Director O'Neil clarified that it is \$1.3 million annually in taxes and \$16 million over ten years.

Clerk Noble commented that the Township along with neighboring communities have spent \$1.6 million for W.O.T.A. Now the Township would have to give \$5 million to get \$2 million back. He is not a proponent and believes it is a bad math problem.

It was MOVED by Supervisor Kowall, SUPPORTED by Treasurer Roman to adopt Resolution #22-030 with the amended dollar amount. The motion PASSED by voice vote (7 yes votes).

P. CONSTRUCTION ADVISORY COMMITTEE UPDATE

Treasurer Roman updated that the Committee, which includes Trustee Powell, Director O'Neil, Clerk Noble and himself, have met with six different construction management firms. All were conducted via Zoom. He found it interesting how much you can learn from a 30–40-minute Zoom call. They did an unofficial ranking and wanted to advise the Board that Daniel Redstone has created an RFQ for the public safety building. The next goal is to get an RFQ for the township hall. He noted one big change was that Mr. Redstone was of the of thought that the public safety building would be built first, when in fact both buildings are to be built at the same time to save costs. Mr. Redstone recommended that the Township use an architect that he works well with so that both buildings can be designed using as many common materials and specs as possible. He provided a name to the Committee. Once the RFQ for the township hall is sent out the Committee will recommend construction managers to the Board for interview and selection.

Trustee Powell indicated there are advantages to having the same construction manager for both buildings. He noted that once the foundation is done with one building, they can move directly to the next which eliminates mobilization, and it increases the size of the project which makes it more appealing to a contractor to keep their prices as low as possible. Therefore, the Committee is recommending using the same construction manager for both buildings. This is not to say they will make the same recommendation for architects. He further shared that Mr. Redstone does not have the staff or time to handle two buildings.

Trustee Powell indicated that there are architects that the Township has dealt with before that they would like to get their input on availability to design the other building in collaboration with Redstone. This way the two buildings will look like a campus. He opined that they are progressing, and that the Committee wanted to make sure the Board had an update. He further thanked Director O'Neil for his leadership and coordination.

Clerk Noble thanked Director O'Neil and noted that the Committee is on the same page. He further indicated that the ranking will be more of a “meet and greet”.

Supervisor Kowall indicated it will be part of the process to make sure to get the right fit. He further opined that Trustee Powell has the experience and Director O'Neil know the right questions to ask from a planning standpoint. He believes the right people are in place to flush out and get the type of people the Township wants.

Trustee Powell shared that the Committee wants this topic to be an item on the agenda every month.

Director O'Neil indicated the goal is to move along the RFP process with Dan Redstone and to bring the draft RFP to the November meeting so that the Board can act. He noted there will be at

least a thirty-day window to get the RFPs back. The goal is to have the three Board members who are on the Committee to provide a short list.

Trustee Powell clarified that the RFQ's were done by Zoom and that they analyzed the request for qualifications in the Zoom meeting in which they are short listing. The RFP is a request for proposals (numbers, staff, allocating, etc.) to make a representation to the Board.

Supervisor Kowall indicated that will be part of the process and that none of the approvals will go forward without the approval of the Board.

Treasurer Roman regarding the RFP approval process believes a discussion is necessary as to who will review the final RFP, as it is a legal document. He noted that currently both attorney Hamameh's firm and WWRP firm have been used.

Attorney Hamameh believes it needs to be clear and consistent. She indicated that two different firms should not be reviewing different sections of it. She thinks either they both review it or the Board chooses someone to be the reviewer.

Director O'Neil would like to give the Board at least two-weeks to review the documents prior to the November meeting.

Attorney Hamameh thinks that whoever is going to assist with the development from a legal standpoint should be the person who drafts and/or approves the RFP.

Agreement of several Board members was declared.

Supervisor Kowall believes it is in the best interest of the Township to pursue that course with WWRP.

Trustee Smith asks that attorney Hamameh be involved as she always has the best interest of the Township.

Attorney Hamameh interjected that perhaps after the John Gaber's comments she can do a final cursory overview to ensure it is consistent with the Township's ordinances.

Mike Leuffgen, DLZ. Regarding the Elizabeth Lake Road paving indicated it will proceed as a development project. He shared that the road commission voiced concerns about construction next season with other projects. The timeframe still needs to be figured out as does the staging. He shared that they are having conversations with the road commission to try and get a schedule. He also indicated that the is an environmental aspect must be looked at. As of right now, he believes next years will be a planning year with bids in November/December for Elizabeth Lake

Road and that 2024 construction will make the most sense. He indicated that the grant obligation will not be a problem as the money has to be spent by 2030.

TRUSTEE COMMENTS

Trustee Voorheis thanked everyone for wearing pink in honor of Breast Cancer Awareness Month. She shared that 1 in 8 women will develop breast cancer in 2022 and that 2,170 men will be diagnosed with breast cancer. She shared that of that number 530 will die from breast cancer.

She shared that two weeks ago she joined her friends at the Daughters of the American Revolution Chapter at the White Lake Cemetery cleaning headstones. They spent three hours and she found it very rewarding to see headstones from the 1800's come alive. She thanked Clerk Noble for coming out and shared that Reverend George Borgmann who was captain in the 15th infantry would be proud that his headstone and information can be read thanks to Clerk Noble's hard work. She takes pride in this cemetery as it is her family cemetery.

She reminded everyone to go out and vote on November 8th.

Trustee Ruggles shared that the Planning Commission met on October 6th and that all the items on the agenda appeared before the Board tonight. The next meeting is October 20th. He noted that the trunk or treating was a great success.

Trustee Powell opined that it would have been helpful to have the car wash agenda item prior to the Avalon item as the car wash has offered \$20,000 in community benefit, but a \$140 million project can only muster \$100,000. He would have liked to have known that and presented it to the public when Mr. Galbraith was standing before the Board.

He requests that the residents get out and vote on November 8th and those that can't please get an absentee ballot to vote. It is his opinion that everyone should be as informed as they possibly can. His opinion is to vote no on each proposal.

Trustee Smith updated that the library has a very robust fall programming and that they will have trick or treating at the library where they will provide goodie bags and allergy free goodie bags.

She noted that it is Breast Cancer Awareness Month, and she doesn't think there is anyone that hasn't been affected in some way shape or form. She shared that it does affect men, women and pets and encouraged that you check everybody. She shared that her dog is a breast cancer survivor. She further indicated that it is also Domestic Violence Awareness Month and encouraged residents to show their support by wearing purple every Thursday. She shared that

Michigan has a crisis hotline if you need help and if you are in immediate danger, please call 911.

She noted that the trunk or treat event was fun and that it was great to see everyone. She thanked everyone who made it possible. She also welcomed the new CERT members, including Treasurer Roman.

She encouraged everyone to get out and vote on November 8th and invited the public to attend the veteran's ceremony that is being planned for November 11th at the White Lake Ceremony.

She thanked the police and fire departments for collaborating with the Oakland County Sheriff's Department and Lakeside Towing for going the extra mile to support a child in White Lake who is battling cancer.

She wished everyone a safe and happy Halloween.

Treasurer Roman thanked the residents who tuned in and to those in attendance who stayed for the entire meeting.

He opined that trunk or treating was amazing and he thanked everyone who helped. He thanked Trustee Ruggles for the donuts.

Clerk Noble shared that he and his incredible staff are working non-stop for the upcoming election. He thanked Brian for his efforts in contacting local businesses to feed the election workers.

He shared that he is growing a beard for Chief Keller's no shave November, which raised over \$40,000 last year that went to a child that was attacked by two pit bulls. He opined that it is a wonderful cause and he commended Chief Keller and his department.

Supervisor Kowall declared also that trunk or treating was a good time. He knows it was a success when he and his wife were cleaning up all the candy wrappers and feathers the next morning. He spoke with Greg Baroni who was super excited about the success of the event. He encouraged everyone to check into the Historical Society as they might just learn something about the community that they didn't know. He appreciates the police and fire department for showing up and for the drone photos.

He shared that he will be a first-time grandfather very soon. He thanked everyone here, the Board, support staff, chiefs, recorder, and everyone who makes this community a home. Good night and God bless.

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ADJOURNMENT

It was MOVED by Supervisor Kowall, SUPPORTED by Clerk Noble to adjourn. The motion PASSED by voice vote (7 yes votes).

The meeting adjourned at 10:31 p.m.

Rik Kowall, Supervisor
Charter Township of White Lake

Anthony L. Noble, Clerk
Charter Township of White Lake



INTER OFFICE MEMO

November 22, 2022

Dear Board Members,

The public hearing to approve the PY2023 CDBG applications will take place at the November 22, 2022, BOT meeting.

We are allowed a maximum of 4 projects and 30% of the total CDBG funds can go to Public Service projects. For PY2023 we are estimated to receive \$43,091.

It is my recommendation that we continue supporting the following programs for our PY2023 CDBG applications:

- 1) Minor Home Repair (Housing Projects)
- 2) Senior Services (Meals on Wheels) (Public Service Project)
- 3) Domestic Violence (Haven, Inc.) (Public Service Project)
- 4) Youth Services (Huron Valley Youth Services) (Public Service Project)

These organizations rely on our contribution every year, especially during difficult times such as these. Please see the attached resolution # 22-035 for the recommended allocation of the \$43,091 in funds.

The minor home repair (MHR) program the Township supports each year is essential to providing funds to the neediest members of our community to help keep them in their homes and safe from the elements. An added benefit is that the MHR program helps to maintain a community that is in good repair.

Meals on Wheels, Huron Valley Youth Services, and Haven, Inc., are considered public service projects and are very important programs that also support some of the most vulnerable members of our community, our seniors, at risk youth, and victims of abuse.

With these projects, we will be at our 30% public service project maximum and 4 Project maximum for PY2023.

Sincerely,


Trish Pergament
CDBG Administrator

**CHARTER TOWNSHIP OF WHITE LAKE
RESOLUTION #22-035**

APPROVING THE 2023 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

At a regular meeting of the Township Board of the Charter Township of White Lake, Oakland County, Michigan, held at the Township Annex at 7527 Highland Road on the 22th day of November 2022 at 7 p.m. with those present/absent being:

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CDPP) Program, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participation communities for inclusion in the Action Plan, and

WHEREAS, the Township of White Lake has duly advertised and conducted a public hearing on November 22, 2022, for the purpose of receiving public comments regarding the proposed use of PY2023 Community Development Block Grant funds (CDBG) in the approximate amount of \$43,091.00, and

WHEREAS, the Township of White Lake found that the following projects meet the federal objective of the CDBG program and are prioritized by the community as high priority need.

Account	Project Name	Amount
731227	Minor Home Repair	\$30,164.00
730137	Public Service (Domestic Violence)	\$4,309.00
731712	Public Service (Senior Services)	\$4,309.00
732185	Public Service (Youth Services)	\$4,309.00

THEREFORE, BE IT RESOLVED, that the Township’s CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County’s Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Supervisor is hereby authorized to execute all documents, agreements or contracts which result from the application to Oakland County.

MOTION BY:

SECONDED BY:

VOTING YEA:

VOTING NAY:

ABSTAINING:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I, Anthony L. Noble, the duly elected Clerk of White Lake Township in Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a meeting held November 22, 2022, at which time a quorum was present.

Anthony L. Noble, Clerk



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Toll Free: 866-813-0011 • www.michigan.gov/lcc

Section 9, Item B.

Business ID: _____
 Request ID: _____
 (For MLCC use only)

Local Government Approval
 (Authorized by MCL 436.1501)

Instructions for Applicants:

Resolution #22-039

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a REGULAR meeting of the CHARTER TOWNSHIP OF WHITE LAKE council/board
(regular or special) (township, city, village)
 called to order by SUPERVISOR RIK KOWALL on NOVEMBER 22, 2022 at 1900 HOURS
(date) (time)
 the following resolution was offered:

Moved by _____ and supported by _____
 that the application from BLACK ROCK WHITE LAKE, INC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): NEW QUOTA CLASS C LICENSE
(list specific licenses requested)

to be located at: 9501 AND 9531 HIGHLAND RD WHITE LAKE TWP MI 48386

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it RECOMMENDS BY RESOLUTION #22-039 this application be considered for
(recommends/does not recommend)
 approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: 7
 Nays: 0
 Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the WHITE LAKE TWP
(township, city, village)
 council/board at a REGULAR meeting held on NOVEMBER 22, 2022
(regular or special) (date)

ANTHONY L. NOBLE _____ NOVEMBER 23, 2022
 Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Fax to: 517-763-0059



LAW OFFICES

ADKISON, NEED, ALLEN, & RENTROP

PROFESSIONAL LIMITED LIABILITY COMPANY

KELLY A. ALLEN
JESSICA A. HALLMARK
JOHN W. KUMMER
GREGORY K. NEED
G. HANS RENTROP

39572 Woodward, Suite 222
Bloomfield Hills, Michigan 48304
Telephone (248) 540-7400
Facsimile (248) 540-7401
www.ANAfirm.com

OF COUNSEL:
PHILLIP G. ADKISON
KEVIN M. CHUDLER
KATHERINE A. TOMASIK

July 6, 2022

Via Electronic Mail

Mr. Anthony Noble, Clerk
White Lake Township
7525 Highland Road
White Lake, MI 48333

**Re: Application for Quota Class C Liquor License
Black Rock White Lake, Inc., Doing Business as Black Rock Bar and Grill
9501 and 9531 Highland Road, White Lake, MI 48333**

Dear Mr. Noble:

This is Black Rock White Lake Inc.'s ("Black Rock") application for a Quota Class C liquor license to be operated at 9501 and 9531 Highland Road, White Lake, Michigan, 48333. Black Rock is applying for the following permits to be held in conjunction with the Class C license:

- **Specially Designated Merchant**, which allows the licensee to sell beer and wine to go.
- **Sunday Sales AM Permit**, which allows the licensee to sell beer, wine, and liquor before noon on Sundays.
- **Sunday Sales PM Permit**, which allows the licensee to sell liquor after noon on Sundays.
- **Entertainment License**, which allows the licensee to have various types of entertainment such as DJs, bands, contests, etc. in the licensed premises.
- **Outdoor Service Area Permit**, which allows customers to eat and drink on the patio area.

According to the Michigan Liquor Control Commission's ("MLCC") website, White Lake Township ("Township") has five (5) Quota Class C licenses available.

Black Rock is seeking approval for a Class C liquor license to operate as a steakhouse. Black Rock's concept involves a food experience which features service on a 755-degree volcanic sizzling rock. This allows customers to grill their own food which is served on hot stones, creating

Anthony Noble
July 6, 2022
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a memorable and special restaurant experience. Black Rock has a full-service menu which features over twenty craft beers on tap and signature cocktails.

Black Rock will be open seven days a week for lunch and dinner and will offer dine-in, patio seating, delivery, and carryout. The proposed hours of operation will be Sunday-Thursday from 11:00 a.m. to 11:00 p.m. and Friday and Saturday from 11:00 a.m. to midnight. Black Rock is located on Highland Road, the main commercial road of the Township. It is expected that construction of Black Rock will be completed in the first quarter of 2023.

Black Rock will have seating for 240 interior patrons and 36 patrons on the outside patio. The outdoor patio is located on private property.

The members of Black Rock White Lake, Inc. are Lonny and Jannette Morganroth. Lonny and Janette created the Black Rock concept, opening their first location in Hartland, Michigan in 2010. They have franchised the concept in Michigan, Florida, Ohio, Indiana, and Maryland.

Black Rock Bar & Grill is a dining experience unlike any other. By pairing family recipes, a 755-degree volcanic stone, and a love for food, the Morganroth family knew they were a perfect fit for the restaurant industry; however, they had no prior restaurant experience, working only from their dream of what Black Rock could become.

Black Rock was voted the number one steakhouse in Michigan for three consecutive years. In 2013 Black Rock entered a nationwide competition to be named "America's Next Top Restaurant Franchise" and won first place.

Currently, Black Rock's other Michigan restaurants which are franchisees of the Morganroths are located in Canton, Utica, Novi, Ann Arbor, Woodhaven, Davison, Portage, and Grand Rapids. Lonny and Janette are also the current owners and operators of the Black Rock in Hartland, and previously owned and operated in Davison, Michigan.

The enclosed Operations Statement and White Lake Township Application includes Jannette and Lonny Morganroth's qualifications and background.

Black Rock is eligible for a Class C license according to the Township's ordinance because it will offer an incredibly unique dining experience for the citizens of White Lake Township and will incentivize people from the surrounding area to visit Black Rock White Lake.

Enclosed for your review are the following:

- White Lake Township License Application Forms, including Financial Costs Statement, proposed Plan of Operation (which will be executed if the Township Board approves the quota license), and Personal Statement;
- Menu; and

Anthony Noble
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- Proposed floor plan and site plan of the establishment.

The application fee of \$1,750.00 (\$550.00 for the application fee and \$300.00 for each of the permits (SDM license, Sunday Sales Permit, Entertainment Permit, and Outdoor Service Area Permit) is being sent to the Township Offices via overnight mail or will be dropped off at your offices after this application is emailed to you.

Please note that the application with the MLCC has not yet been filed, as this is a quota application. The Commission will not take any action on a quota application until the Township's resolution of approval is received. If the Township Board approves this quota license for Black Rock, our office will immediately apply to the MLCC. We include, for your convenience, the Michigan Liquor Control Form 106 - Local Governmental Approval which has been partially completed.

Please begin the Township's review of this application as soon as possible. Please call me if you have any questions whatsoever. We look forward to meeting with you and being heard on the Township Board's Agenda as soon as possible. Thank you for your assistance in this matter.

Very truly yours,

ADKISON, NEED, ALLEN, & RENTROP, PLLC



Kelly A. Allen

KAA/lbp
Enclosures

m:\morganroth, janette\white lake\township application\2022-07-06 - ltr to clerk in re quota license.docx

**WHITE LAKE TOWNSHIP
CLASS C LIQUOR LICENSED BUSINESS
PLAN OF OPERATION**

NAME: Black Rock White Lake Inc
D/B/A Black Rock Bar & Grille
ADDRESS: 9501 and 9531 Highland Road, White Lake Township
PHONE: tbd
FAX: tbd

Preamble: We have received a copy of White Lake Township Ordinance Chapter 4, White Lake Township's ordinances to establish general policy for liquor licenses and permits, understand its provisions, and will be governed by them. The following Plan of Operation is developed in keeping with the spirit and intent of this ordinance.

I. HOURS OF OPERATION: Hours of operation for the business are Sunday-Thursday from 11:00 a.m. to 11:00 p.m. and Friday and Saturday from 11:00 a.m. to midnight. Last call for alcohol service will be 15 minutes before closing. The kitchen will remain open until closing.

II. FORMAT: Black Rock Bar & Grille is an American steakhouse which allows customers to cook their steaks on a 755-degree volcanic sizzling rock.

There will be total interior dining seating for 240 patrons, which includes 21 seats at the bar.

The square footage of this establishment is 7,893. The ratio of food sales to alcohol sales is anticipated to be 85/15. The proposed floor plan is attached hereto as Exhibit A. The final occupancy will be approved by the White Lake Township Fire Department.

It is agreed that we will not change the format or type of business without written approval of the Township Board.

III. MENU: Black Rock will offer lunch and dinner and will have a selection of appetizers, soups, salads, sandwiches, burgers and full course meals with beef, pork, fish, seafood, and chicken in addition to a full service bar serving beer, wine and cocktails.

IV. ENTERTAINMENT: Black Rock will not have any entertainment. .

V. CODE COMPLIANCE: The premises will comply with all applicable health, safety, building, sanitation, electrical, plumbing, and fire codes, as well as zoning requirements.

- VI. PLAN OF OPERATION:** It is acknowledged that under Chapter 4-5, the business shall be operated in accordance with an approved Plan of Operation. Changing the operation of the business in any manner inconsistent with the approved Plan of Operation is a violation of the ordinance and the rules of the Township. Any change to the Plan of Operation must be approved by the Township Board prior to it being placed into effect on the business premises.
- VII. SECURITY:** Security for the customer, building, and community are the first priorities for the company. Black Rock will take whatever measures are necessary to maintain, secure, and supervise its customers and premises.
- VIII. PARKING:** Black Rock is a free-standing building with its own private parking lot with sufficient parking for their customers and employees.
- IX. ALCOHOL MANAGEMENT:** The establishment will strictly obey all rules, regulations, and ordinances established by White Lake Township and the State of Michigan Liquor Control Commission. There will be neither service to nor consumption of alcoholic beverages by minors at any time. No alcohol will be sold, or permitted to be sold, on a commission basis by any person. Black Rock staff will fully participate in an alcohol management training program, approved by the Michigan Liquor Control Commission, such as TAM/TIPS. In addition, the following policies are enforced at Black Rock:
- No alcoholic beverages are allowed on the premises other than what is dispensed by the establishment.
 - All staff will pay attention and stay alert to observable clues displayed by an intoxicated individual such as: (a) impaired reflexes, (b) impaired coordination, (c) reduced judgment and inhibitions, (d) impaired vision, or physical behavior.
 - All staff will be alert to potential problems at their respective areas at the facility.
 - All staff will be polite and courteous to any individual who appears to be intoxicated. . Staff will be knowledgeable as to when to request assistance from management. .
 - Patrons who appear to be under 30 years of age or younger will be asked to show proper valid identification. Signs will be posted at serving locations. Patrons must produce proper identification.
 - All patrons under 21 years of age - service will be refused alcohol service.
 - Check 'State Seal' and other markings. Check for damage or alterations to identification card.
 - Do not return falsified identification cards. Call management immediately.
 - If a patron shows signs of intoxication, then refuse service, politely explain policy, suggest non-alcoholic purchase, and call for management immediately.
 - If a patron is purchasing on behalf of someone else who appears less than 30 years old, then request to see identification of recipient or contact supervisory

personnel who will seek patron(s) out. Refuse service to minors. Inform all parties involved that policy allows for ejection from premises, and notification to police department of illegal activity.

- Alcohol dispensing may be restricted to one of the following practices, or any combination thereof:
 - No sales to intoxicated persons
 - No sales without proper identification
 - Limited alcoholic choices if necessary
 - When in doubt, do not serve - call supervisor
- Observe all patrons leaving the property. No alcoholic beverages are allowed to leave the facility or property.
- Staff will approach any patron appearing to be impaired and leaving the property. Determine if they are driving, and if so, attempt to persuade them not to drive and request a non-impaired companion to drive. If unable, staff will refer patron to bus or taxi service.
- Supervisory and management personnel will complete documentation of any alcoholic related incidents at end of event. Information will be disseminated accordingly and forwarded to the White Lake Police Department.
- Black Rock shall provide free and/or at reduced prices non-alcoholic beverages to all designated drivers.

X. REFUSE DISPOSAL: The establishment will dispose of refuse in enclosed dumpster(s), with locked lids. Pickup will be a minimum of ___ time per week. A water line with spigot will be provided to clean dumpster enclosure as necessary.

XI. GENERAL: Every effort will be made to maintain positive relationships with adjacent and nearby businesses, as well as cooperation with all Township departments. Every effort will be made to solve any problems which may arise.

XII. EMERGENCY CONTACTS:

Brandon Morganroth (248) 770-1279

XIII. REFERENCE TO VALET SERVICE: Black Rock will not utilize a valet service.

Black Rock White Lake, Inc
d/b/a Black Rock Bar & Grille

By: _____
Lonny Morganroth, President

Date: _____

**STATEMENTS REQUIRED UNDER WHITE LAKE TOWNSHIP ORDINANCE
CHAPTER 4 ALCOHOLIC LIQUORS SECTION 4-3**

The applicant for a quota Class C license under White Lake Township’s Ordinance, Chapter 4, Alcoholic Liquors (“Ordinance”) is Black Rock White Lake, Inc. (“Black Rock White Lake”). Black Rock White Lake is owned equally by Lonny J. Morganroth and Janette D. Morganroth.


This statement is made in response to information requested in Section 4.3 (8) of the Ordinance.

The proposed licensed business located at 9501 and 9531 Highland Road is not within 500 feet of a church or school building.

This statement is made in response to information requested in Section 4.3(18) of the Ordinance.

The emergency contact for the licensed establishment is Brandon Morganroth 30553 S Wixom Rd #300, Wixom, MI 48393. (248) 770-1279.

Black Rock White Lake, Inc.

DocuSigned by:


39D48F278F60426


BY: Lonny J. Morganroth

Dated: 6/29/2022

WHITE LAKE TOWNSHIP

**REPORT OF THE
COMMUNITY DEVELOPMENT DEPARTMENT**

**TO: Anthony L. Noble, Clerk
Township Board of Trustees**

FROM: Sean O’Neil, AICP, Community Development Director 

DATE: October 28, 2022

RE: Liquor License Application Investigation, Black Rock White Lake, Inc.

On October 27, 2022 the Community Development Department reviewed an application for a Quota Class C Liquor License, from Black Rock White Lake, Inc. dated July 6, 2022. The location of this request is 9501 and 9531 Highland Road. Those addresses have since been consolidated into one address, which is 9531 Highland Road. Black Rock is also seeking Site Plan Approval for a new restaurant on this vacant parcel.

After reviewing this application, I have no objection to the issuance of the requested license, subject to the applicant obtaining Final Site Plan approval, as well as a Certificate of Occupancy, for the Black Rock restaurant. Please contact me if you have any questions or require additional information.

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

INTER-OFFICE MEMORANDUM

TO: Anthony L. Noble, Clerk

FROM: Nick Spencer, Building Official

DATE: October 31, 2022

RE: Liquor License Application Investigation, Black Rock White Lake, Inc.

The White Lake Township Building Department has reviewed an application for a Quota Class C Liquor License from Black Rock White Lake, Inc. dated July 6, 2022. The proposed address for the restaurant is 9531 Highland.

After reviewing this application, I have no objection to the issuance of the requested license, subject to the applicant obtaining Final Site Plan approval, as well as a Certificate of Occupancy, for the Black Rock restaurant.

Rik Kowall, Supervisor
Anthony Noble, Clerk
Mike Roman, Treasurer




Trustees
Scott Ruggles
Michael Powell
Andrea C. Voorheis
Liz Fessler Smith

**WHITE LAKE TOWNSHIP
DEPARTMENT OF PUBLIC SERVICES**

7525 Highland Road, White Lake, Michigan 48383-2900, (248) 698-7700, www.whitelaketwp.com

**TO: Anthony L. Noble, Clerk
Township Board of Trustees**

FROM: Aaron Potter, Department of Public Services Director 

DATE: November 1, 2022

RE: Liquor License Application Investigation, Black Rock White Lake, Inc.

The Department of Public Services reviewed the application on November 1, 2022 for a Quota Class C Liquor License from Back Rock White Lake, Inc. dated July 6, 2022. The proposed address of this restaurant is 9531 Highland Road.

After reviewing this application, I have no objection to the issuance of the requested license, subject to the applicant obtaining Final Site Plan approval, as well as Certificate of Occupancy, for the Black Rock Restaurant.



WHITE LAKE TOWNSHIP POLICE DEPARTMENT INTER-OFFICE MEMORANDUM

Daniel T. Keller
Chief of Police

TO: Anthony Noble, Clerk

SUBJECT: LIQUOR LICENSE APPLICATION INVESTIGATION 9501 & 9531 HIGHLAND RD.

DATE: October 26, 2022

The White Lake Police Department conducted a background investigation of the owners of Black Rock White Lake, Inc., per White Lake Township Ordinance Section 4-3(c).

Each applicant came to WLTPD for fingerprinting. Fingerprints were checked through the Law Enforcement Information Network (LEIN) system. Computerized Criminal Histories (CCH) through LEIN were produced through each. Each applicant was checked through Oakland County Courts for outstanding cases. Background investigations were conducted for the following Members Black Rock White Lake, Inc.

- Lonny J. Morganroth
- Janette D. Morganroth

No criminal information was found that would disqualify any of the applicants from the process.

Respectfully,

Daniel T. Keller
Chief of Police



Fire Department
Charter Township of White Lake

November 1, 2022

TO: Anthony L. Noble, Clerk
Township Board of Trustees

RE: Liquor License application review, Black Rock White Lake, Inc.

The Fire Department has the following comment with regard to application review for Quota Class C Liquor License submitted by Lonny J. Morganroth on behalf of, and as a stock holder for the new restaurant known as Black Rock White Lake, 9501 and 9531 Highland Rd, White Lake MI 48383.

This department has no objection to the issuance of the requested liquor license. As part of the process the applicant shall be compliant to all required inspections that include but is not limited to:

1. Building life safety systems
 - a. Fire suppression
 - b. Fire Alarm
 - c. Emergency Lighting
 - d. Portable extinguishers
 - e. Egress
 - f. Hood suppression and Ventilation



John Holland
Fire Chief

White Lake Township

Memo

To: White Lake Township Board

From: David Hieber, Assessor



Date: 11/22/2022

Re: Resolution for 2023 Poverty Exemption Guidelines

Attached is the resolution for poverty exemption guidelines which clarifies the Township's guidelines to be used by the Board of Review to comply with Public Act 253 of 2020. The policy and guidelines used for the granting of exemptions, including the application form, must be made available to the public on our Township's website. MCL 211.7u(5) states that if a person claiming the poverty exemption meets all the eligibility requirements, the Board of Review shall grant a 25%, 50%, or 100% reduction in Taxable Value for the year in which the exemption is granted. Additionally, the Michigan homestead property tax credit cannot be considered as income for the purposes of the poverty exemption.

Please note, the total asset level of the applicant is recommended to be increased from \$10,000 to \$25,000 which is comparable to the asset level of surrounding communities.

If you have any questions or require further information, please do not hesitate to contact me.

**CHARTER TOWNSHIP OF WHITE LAKE,
RESOLUTION FOR 2023 POVERTY EXEMPTION GUIDELINES**

RESOLUTION #22-036

At the regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan, held in the Township Annex, 7527 Highland Road, in accordance with the Open Meetings Act, Public Act 267 of 1976 as amended, on the 22nd day of November, 2022 at 7:00 p.m. with those present and absent being.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Township Board of Charter Township of White Lake; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Charter Township of White Lake, Oakland County adopts the following policy and guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

WHEREAS, Public Act 390 of 1994, which amended Section 7u of Act No. 206 of the Public Acts of 1893, as amended by Act No. 313 of the Public Acts of 1993, being section 211.7u of the Michigan Compiled Laws, requires that the governing body of the local assessing unit to determine and make available to the public the policy and guidelines used by the Board of Review for granting of poverty exemptions; and

WHEREAS, Public Act 253 of 2020, amends MCL 211.7u, regarding the requirements for exemption from property taxes to be granted by the Board of Review for qualified persons claiming the exemption; and,

THEREFORE, BE IT RESOLVED that to be eligible for a full poverty exemption, a person shall do the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Board of Review, accompanied by Federal and State of Michigan Income Tax Returns, including any property tax credits, and/or statements of benefits paid from the Social Security Administration or Michigan Department of Social Services, for all

persons residing in the principal residence. If the applicant does not file a federal or state income tax return, Michigan Department of Treasury Form 4988 must be submitted. The Board of Review or Assessor may request additional verification of information submitted.

- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, cash, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc. A poverty exemption shall not be granted to any applicant whose total household assets exceed \$25,000. (An applicant's homestead and principal vehicle shall be excluded from consideration as an asset.) Further, a poverty exemption shall not be granted to an applicant whose investments will produce an income which when added to the applicant's household income exceeds 25% above the federal poverty guidelines.
- 4) Produce a valid Michigan driver's license or identification.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the annual income guidelines which is set at 25% above the Federal Government Poverty Income Standards from the prior tax year set forth by the U.S. Department of Health and Human Services as established by the State Tax Commission, to be updated annually. The annual allowable income is for all persons residing in the principal residence.
- 7) Application must be made on the form required by the State Tax Commission. The form must be fully completed in order to be submitted to the Board of Review.
- 8) The application for an exemption shall be filed after January 1, but no later than two days prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

BE IT FURTHER RESOLVED that the Board of Review shall follow the approved policy and guidelines to determine eligibility and the amount of the exemption. Pursuant to Public Act 253 of 2020, the Board of Review may grant exemptions as follows: (1) a full exemption equal to a 100% reduction in taxable value; or (2) a partial exemption equal to a 50% reduction in taxable value; or (3) a partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted.

BE IT FURTHER RESOLVED that in order to conform with Public Act 253 of 2020, the Township Board of White Lake, Oakland County, Michigan, hereby certifies the above guidelines for poverty appeals to the Board of Review which will stay in effect for subsequent years until amended or voided.

BE IT FURTHER RESOLVED that all prior Resolutions adopting guidelines for the granting of Poverty Exemptions are hereby repealed and/or rescinded.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of the Charter Township of White Lake, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of the proceedings taken by the Township Board of the Charter Township of White Lake at a meeting held on the 22nd day of November 2022.

ANTHONY L. NOBLE, Clerk
Dated: November 22, 2022

**RESOLUTION OF THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF
WHITE LAKE CONFIRMING SPECIAL RE-ASSESSMENT ROLL FOR
THE SPECIAL ASSESSMENT DISTRICT DESIGNATED
2020- 2025 RESIDENTIAL REFUSE COLLECTION PROJECT**

RESOLUTION #22-038

At the regular meeting of the Township Board of the Charter Township of White Lake, Oakland County, Michigan (the “Township”), held in the Township Annex at 7527 Highland Rd on the 22nd day of November 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, The Township Board has determined it is reasonable, necessary and in the interest of the public health, safety and welfare of the inhabitants of the Township to establish a Special Assessment District to finance the residential refuse collection, and has designated a Special Assessment District against which costs of the improvement are to be assessed (“The Project”), and;

WHEREAS, the Special Assessment District for The Project has been determined by the Township and has been designated as 2020 - 2025 RESIDENTIAL REFUSE COLLECTION PROJECT Special Assessment District, and;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll, and;

- A. **WHEREAS**, On August 18, 2020, the Township Board adopted Resolution #20-030 confirming the special assessment roll, (“Roll”), for what has been designated as 2020 - 2025 RESIDENTIAL REFUSE COLLECTION PROJECT Special Assessment District (the “Improvement”), and;
- B. **WHEREAS**, The Township has determined that the assessments on the Roll are insufficient to pay for the Improvement, and;
- C. **WHEREAS**, MCLA 41.732 provides that “Should the assessments in the Special Assessment roll prove insufficient for any reason, including the non-collection thereof, to pay for the improvement for which they were made..., then the Township Board shall make additional pro-rata assessments to supply the deficiency...”, and;
- D. **WHEREAS**, the Township Supervisor has prepared the Re-Assessment Roll and has filed the Re-Assessment Roll with the Township Clerk, and;

- E. **WHEREAS**, the amount of the Re-Assessment is less than 5% of the original roll, no public hearing was required, and;
- F. **WHEREAS**, the amount of the Re-Assessment is for additional residential buildings built in 2022 and a reduction for Residential buildings that were demolished and will not be rebuilt.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Filed. The Township Board acknowledges that the Township Supervisor has filed the proposed Re-Assessment Roll for the 2020 - 2025 RESIDENTIAL REFUSE COLLECTION PROJECT Special Assessment District (the "Roll") with the Township Clerk.
2. Roll Confirmed. In accordance with the provisions of Michigan Public Act 359 of 1947, as amended, and Michigan Public Act 188 of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Roll and directs that the re-assessments made therein shall be collected.
3. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.
4. Appeals. In order to appeal the amount of any special assessment, affected owners or parties with an interest must protest the proposed assessment. This may be done by appearing in person at the hearing, having an agent appear at the hearing on behalf of an owner or party in interest or by filing a protest by the hearing date, by letter addressed to the Township Clerk, Charter Township of White Lake, 7525 Highland Road, White Lake Township, Michigan 48383. An owner or party having an interest in the real property affected by the special assessment may file a written appeal of the reassessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special reassessment roll if the reassessment is protested at the hearing held for the purpose of confirming the special reassessment roll, as that time period was extended.

Upon a roll-call vote for the adoption of the foregoing resolution, the vote was:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

CLERK’S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Charter Township of White Lake, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on the 22nd day of November 2022, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

ANTHONY L NOBLE, Clerk
Charter Township of White Lake
Dated: November 22, 2022

EXHIBIT A

The following parcels need to be removed from the Refuse Removal Special Assessment as the houses have been demolished with no plans to rebuild:

Y -12-07-177-004 4130 NAVARRA CT

The following parcels need to be added to the Refuse Removal Special Assessment as new houses have been built and issued Certificates of Occupancy:

Y -12-04-376-001 7487 DENALI DR
Y -12-04-376-002 7469 DENALI DR
Y -12-04-376-032 7478 BIG BEND TRL
Y -12-05-176-040 6010 BRYAN DR
Y -12-06-401-044 4531 BARBARA KAY CT
Y -12-07-377-023 3359 DUFFIELD ST
Y -12-08-251-015 6270 BRENDEL RD
Y -12-08-251-027 4398 CLARE LN
Y -12-08-300-062 4001 CARON RIDGE DR
Y -12-08-451-019 3804 JUSTIN CT
Y -12-08-451-020 6255 TYLER WOODS TRL
Y -12-09-476-018 8015 HITCHCOCK RD
Y -12-14-203-022 9460 BUCKINGHAM RD
Y -12-14-282-002 9077 BUCKINGHAM RD
Y -12-23-204-002 9229 STEEP HOLLOW CT
Y -12-24-104-008 958 SLOANE CT
Y -12-24-104-009 956 SLOANE CT
Y -12-24-104-017 949 SLOANE CT
Y -12-24-104-019 953 SLOANE CT
Y -12-25-203-003 8348 SILICA DR
Y -12-25-203-004 8358 SILICA DR
Y -12-25-203-005 8368 SILICA DR
Y -12-25-203-010 8432 SHARON DR
Y -12-25-203-011 8452 SHARON DR
Y -12-25-203-012 8472 SHARON DR
Y -12-25-203-013 8492 SHARON DR
Y -12-25-203-023 8481 SHARON DR
Y -12-25-203-024 8461 SHARON DR
Y -12-25-203-025 8441 SHARON DR
Y -12-25-203-026 8421 SHARON DR
Y -12-25-204-003 8278 SILICA DR
Y -12-25-204-004 25 COPPICE WAY
Y -12-25-204-005 37 COPPICE WAY
Y -12-25-204-013 133 COPPICE WAY
Y -12-25-204-014 147 COPPICE WAY

Y -12-25-204-015	159 COPPICE WAY
Y -12-25-204-016	171 COPPICE WAY
Y -12-25-204-017	193 COPPICE WAY
Y -12-25-204-018	205 COPPICE WAY
Y -12-25-204-019	217 COPPICE WAY
Y -12-25-204-020	206 COPPICE WAY
Y -12-25-204-021	172 COPPICE WAY
Y -12-25-204-026	110 COPPICE WAY
Y -12-25-204-029	48 COPPICE WAY
Y -12-25-204-031	8287 SILICA DR
Y -12-25-204-033	98 SADDLEBACK CT
Y -12-25-204-034	123 SADDLEBACK CT
Y -12-25-204-035	135 SADDLEBACK CT
Y -12-25-204-036	149 SADDLEBACK CT
Y -12-25-204-037	161 SADDLEBACK CT
Y -12-25-204-038	181 SADDLEBACK CT
Y -12-25-204-039	201 SADDLEBACK CT
Y -12-25-204-040	215 SADDLEBACK CT
Y -12-26-107-034	9955 CRAYVIEW DR
Y -12-26-307-031	725 RANVEEN DR
Y -12-26-476-015	9263 LITTLE FARMS ST
Y -12-29-478-030	1303 CEDAR MEADOWS DR
Y -12-29-478-035	6289 CAYA WAY
Y -12-31-401-004	2940 RIPPLE WAY
Y -12-32-126-004	1800 TEAKWOOD DR
Y -12-36-104-006	8605 SAWGRASS LN
Y -12-36-104-008	8604 SAWGRASS LN
Y -12-36-104-009	8610 SAWGRASS LN
Y -12-36-104-024	969 PRESERVE LN
Y -12-36-104-026	957 PRESERVE LN
Y -12-36-104-028	945 PRESERVE LN
Y -12-36-104-030	933 PRESERVE LN
Y -12-36-104-037	885 PRESERVE LN
Y -12-36-104-041	861 PRESERVE LN
Y -12-36-104-065	8702 SAWGRASS LN
Y -12-36-104-073	834 PRESERVE LN
Y -12-36-104-074	836 PRESERVE LN
Y -12-36-104-075	838 PRESERVE LN
Y -12-36-104-076	840 PRESERVE LN
Y -12-36-104-077	722 ANDER LN
Y -12-36-104-078	720 ANDER LN

The following parcels need to be added to the Refuse Removal Special Assessment as parcels that, upon review, had previously been omitted from the assessment in error:

Y -12-01-101-031	4629 COASTAL PKWY
Y -12-07-329-024	3847 ORMOND RD
Y -12-07-400-031	3801 APPLGROVE RD
Y -12-07-400-032	3701 APPLGROVE RD
Y -12-09-176-031	6874 BRENDEL RD
Y -12-13-202-001	2419 GALE IS
Y -12-13-202-002	2403 GALE IS
Y -12-13-202-013	2379 GALE IS
Y -12-13-202-015	2359 GALE IS
Y -12-14-352-016	1817 KRISTINA DR
Y -12-16-301-028	6711 TELURIDE DR
Y -12-16-401-030	7905 HALEY RD
Y -12-17-301-021	2205 HILL RD
Y -12-17-400-023	6220 GRASS LAKE RD
Y -12-17-430-003	6510 TELURIDE DR
Y -12-18-301-023	2219 RIDGE RD
Y -12-21-201-008	1250 DOLANE BLVD
Y -12-22-377-022	195 TEGGERDINE RD
Y -12-22-377-023	185 TEGGERDINE RD
Y -12-22-451-012	10460 ELIZABETH LAKE RD
Y -12-22-451-013	10446 ELIZABETH LAKE RD
Y -12-23-427-008	9690 STEEP HOLLOW DR
Y -12-23-476-013	9095 HURON BLUFFS DR
Y -12-25-104-047	25 WILDROSE DR
Y -12-25-204-022	160 COPPICE WAY
Y -12-25-400-025	333 WOODSEGE
Y -12-26-180-028	265 BRAMBLEBRAE DR
Y -12-26-403-037	9528 RUSTIC CIR
Y -12-26-429-008	9279 THORNYSIDE RD
Y -12-27-251-014	10295 NORTHRIDGE CT
Y -12-28-102-018	7016 BISCAYNE AVE
Y -12-28-102-019	7024 BISCAYNE AVE
Y -12-29-478-010	5695 CEDAR HILL DR
Y -12-29-478-021	1203 CEDAR MEADOWS DR
Y -12-31-376-013	4343 COOLEY LAKE RD
Y -12-31-451-026	4545 COOLEY LAKE RD
Y -12-33-276-052	11217 SUGDEN LAKE RD
Y -12-33-401-002	1252 PINECREST DR
Y -12-34-351-017	10974 HILLWAY DR
Y -12-34-351-018	10964 HILLWAY DR
Y -12-35-101-001	799 GOLDEN SHORES DR
Y -12-35-201-012	9384 BEECHCREST DR

Y -12-35-252-024	9499 GARFORTH DR
Y -12-35-432-020	1335 PARK DR
Y -12-35-476-027	9192 COOLEY LAKE RD
Y -12-36-200-006	1020 WILLIAMS LAKE RD
Y -12-36-201-004	8655 EASTWAY DR
Y -12-36-201-034	8855 EASTWAY DR
Y -12-36-276-010	909 SUCHAVA DR
Y -12-36-403-047	1261 ROSSFIELD DR
Y -12-36-404-002	8424 COLONY RIDGE DR



**WHITE LAKE TOWNSHIP
DEPARTMENT OF PUBLIC SERVICES**

7525 Highland Road, White Lake, Michigan 48383-2900, (248) 698-7700, www.whitelaketwp.com

November 14, 2022

Honorable Board of Trustees
Charter Township of White Lake
7525 Highland Road
White Lake, MI 48383

Re: DLZ Proposal – WLT CWSRF 5900-1 2023 Sanitary Sewer Relining and Manhole Repair

Honorable Board of Trustees,

In January and early February 2022, White Lake and DLZ Engineering of Michigan had been in discussions with the State Revolving Fund regarding The American Rescue Plan Act (ARPA) and Infrastructure Investment and Jobs Act (IIJA) monies being allocated through the State Revolving Funds. The Township Board approved the project plan development at the February 17, 2022 Special Board Meeting. The Final Project Plan was presented and adopted by Resolution 22-021 at the May 17, 2022 Regular Board Meeting. The executive summary of the project plan is attached.

On October 31, 2022, DPS was notified by the State Revolving Fund that our Project 5800-01 is now fundable for Fiscal Year 2023 (FY23) for a CWSRF \$2,855,000 loan and that we would qualify for 10% (\$285,000) principal forgiveness.

The next step is to approve the engineering proposal so that we can then request bids for the project. As always with SRF projects there is an aggressive timeline per a milestone schedule for the project that is issued by the State. The services contained in the project budget were expected to be \$187,000 however the attached proposal is significantly less at \$130,000 once a deeper dive into the project details.

I request the Township Board approve the DLZ proposals, Professional Engineering Services WLT CWSRF 5900-1 2023 Sanitary Sewer Relining and Manhole Repair, in an amount not to exceed \$130,000. I request the Township Supervisor be authorized to execute the agreement.

Please feel free to contact me if you have any questions.

Sincerely,

Aaron Potter
DPS Director
White Lake Township



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
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White Lake Township
FY2023 CWSRF Wastewater Asset Management Plan
Improvements Project Plan
Page 1 of 56

EXECUTIVE SUMMARY

The Charter Township of White Lake completed and submitted a Stormwater, Asset Management, and Wastewater (SAW) Grant project in December 2019. The SAW Wastewater Asset Management Plan (WWAMP) document identified 14,011 feet of sanitary sewer, 22 gravity manholes, and 21 pressure manholes that are in need of repair and rehabilitation.

A general concern with the existing infrastructure is the accumulation of hydrogen sulfide resulting in the corrosion and damage of the concrete structures. This buildup of hydrogen sulfide is due to low flows from the current lack of connections made to the sanitary system, hence the absence of adequate flow results in stagnant zones for hydrogen sulfide to accumulate. Because of the excessive hydrogen sulfide, the Township has conducted CCTV inspections on an annual basis and has confirmed structural damage and corrosion in their existing infrastructure. The most prominent location of hydrogen sulfide buildup is at the intersection of Elizabeth Lake Road and Union Lake Road, where the pressure sewer discharges into the gravity main. Based on the CCTV inspection results showing where the excessive hydrogen sulfide buildup is located, the Township has proposed to conduct Cast in Place (CIP) Pipe Lining to rehabilitate and protect 14,011 feet of sanitary sewer, 22 gravity manholes, and 21 pressure manholes from corrosion due to hydrogen sulfide.

In 2022, the Township authorized the preparation of this 2023 Clean Water State Revolving Fund (CWSRF) Project Plan to develop a strategy to rehabilitate their existing infrastructure. Information from this plan will be incorporated into an application document that will be submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for consideration to receive a CWSRF low interest construction loan to line the gravity main and manholes to be more reliable and to prevent failure of the wastewater conveyance system. The Township submitted an Intent to Apply Form in January 2022 to EGLE, which is also included in Appendix I.

Proposed projects that have been identified to be included in the Project Plan are:

- Cast in Place Pipe Lining of 14,011 feet of Gravity Sewer Main.
- Cast in Place Lining of 22 Gravity Manholes.
- Cast in Place Lining of 21 Pressure Manholes.



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November 11, 2022

Mr. Rik Kowall
Supervisor
White Lake Township
7525 Highland Road
White Lake, MI 48383

Re: Clean Water State Revolving Fund (CWSRF) – Sanitary Sewer Relining and Manhole Repair

Dear Mr. Kowall:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal for continued professional engineering services related to design engineering and bidding services to the Charter Township of White Lake (TOWNSHIP) for the CWSRF Sanitary sewer lining and manhole repair along Union Lake Road, Farnsworth Road, Hutchins Road, Round Lake Road, and Cooley Lake Road. Design services will be in accordance with conclusions and recommendations developed in the 2022 Clean Water State Revolving Fund Project Plan (CWSRF Project Plan). The plan was prepared by DLZ.

BACKGROUND

Based on the findings presented in the recently completed CWSRF Project Plan, it is our understanding that the TOWNSHIP is committed to facilitating design and construction of sanitary sewer relining and manhole rehabilitation for utilities identified in the CWSRF Project Plan.

Approximately 14,011 feet of sanitary gravity main will be lined and rehabilitated from the intersection at Elizabeth Lake Road and Union Lake Road running south along Union Lake Road, Farnsworth Road, Hutchins Road, and Round Lake Road to Cooley Lake Road. The Cast-In-Place (CIP) relining method allows the TOWNSHIP to protect their existing infrastructure from corrosive damage due to excessive hydrogen sulfide buildup.

In addition, 22 gravity manholes and 21 pressure manholes will be repaired and rehabilitated utilizing similar CIP methods. A portion of the gravity manhole structures are located along the stretch of gravity main that will also be relined, with the rest located within the Autumn Glen Subdivision. The 21 pressure manholes are primarily scattered north of Highland Road and Pontiac Lake Road. Like the gravity main, these manhole structures will be repaired to address damage from the excessive buildup of hydrogen sulfide.

SCOPE OF SERVICES – DESIGN ENGINEERING

- DLZ will meet with representatives of White Lake TOWNSHIP to verify the scope of the project and to gather input on the proposed gravity main and manhole lining and repairs. Topics during these discussions shall include owner logistics, restoration issues, involvement with third party regulatory agencies, and interaction with other Township departments.
- DLZ will prepare contract documents for the sewer and manhole rehabilitation project, which will consist of standard Construction Contract documents, technical specifications, and the Department of



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
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White Lake Township
CWSRF Professional Services
November 11, 2022
Page 2 of 3

Environment, Great Lakes and Energy (EGLE) requirements related to CWSRF funding requirements. Specific requirements of EGLE that must be addressed include: Disadvantaged Business Enterprise, Debarment Certification, Davis-Bacon Prevailing Wage Rate requirements, and American Iron and Steel requirements. DLZ will also prepare any documents and requirements for the Build America, Buy America Act (BABAA).

- DLZ will initiate interim review meetings with the parties affected by the proposed construction to include: the TOWNSHIP, COUNTY, and EGLE staff, as necessary.
- DLZ will identify permits that may be required for the prosecution of this project to include: EGLE permits for sanitary sewers (Part 41 of Act 451), Road Commission permits, Soil Erosion and Sedimentation Control permits, and other permits as may be required. DLZ will prepare all applications for permits. **This agreement does not include application fees for permits.**
- Based on comments received in review meetings, described above, DLZ will complete the final plans and specifications for bidding. Based on the final plans, DLZ will prepare estimates of probable costs for the proposed improvements and will assist the TOWNSHIP by supplying information for bonding. We will include in our estimates of probable costs our estimated cost for material testing services to be utilized in the construction phase of the project.
- DLZ will conduct final review meetings with the TOWNSHIP. Topics will include the following: bidding schedule; logistics of pre-bid meeting(s); agenda items for pre-bid meeting(s); locations for taking bid(s); post bid requirements; EGLE scheduling issues; and EGLE requirements related to bond sales.
- DLZ will conduct a pre-bid meeting related to the project as described above. DLZ will prepare an agenda, conduct the meeting, take minutes and disseminate the minutes in the form of an addendum. In addition, DLZ will answer questions of prospective bidders and plan holders during the bidding process. DLZ will prepare addenda as required.
- DLZ will assist the TOWNSHIP in taking competitive bids for construction of the proposed improvements. Upon receipt of bids, DLZ will prepare tabulations and make recommendations to the TOWNSHIP within the required time frames to meet EGLE requirements.
- DLZ will assist the TOWNSHIP in the preparation and submittal of documents required by EGLE to meet DWSRF requirements. This will be as relates to bidding and other requirements. DLZ will also assist in the preparation and submittal of items such as CWSRF Application Part I, II, and III submittals as relates to the project.
- Throughout the course of the project, DLZ will assist the TOWNSHIP in the preparation and submittal to EGLE of required documentation as it relates to Requests for Disbursement of Funds.
- DLZ will use their internal professional resources or contract with a firm known to have expertise in the geotechnical field to obtain subsurface information relating to soils. This information will be used in conjunction with the design and as an aid for contractors bidding the project.

SCOPE OF SERVICES – SPECIAL SERVICES

The following services, when requested and authorized by the TOWNSHIP, will be provided by DLZ or an authorized sub-consultant. Compensation for Special Services as described herein or services beyond the



INNOVATIVE IDEAS
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White Lake Township
CWSRF Professional Services
November 11, 2022
Page 3 of 3

scope of this agreement will be based our existing Services Agreement. Sub-consultant expenses will be provided and approved by the TOWNSHIP prior to commencement of work as well.

- Services due to changes in the scope and complexity of the Project(s) or their design, including, but not limited to, changes in size, alignment, or character of construction.
- Services due to unforeseen underground conditions such as, but not limited to, the presence of petroleum products in the soil or groundwater of the site as may be encountered by excavation or dewatering activities.
- Services related to dewatering activities, testing of wells, and laboratory services that may be required in connection with the Project.

SERVICE FEE

Costs in this section of the contract are below the budget limit established with the project budget presented in *Table 9 - Alternative 4 – Total Project Budget of the White Lake Township FY2023 CWSRF Project Plan*.

For services described in **SCOPE OF SERVICES, DESIGN ENGINEERING** related to preliminary and final design of Sanitary Sewer Relining and Manhole Repair, DLZ proposes to charge, and the TOWNSHIP agrees to pay a Lump Sum fee of **\$130,000.00**. Invoices will be rendered monthly.

For Services described in **SCOPE OF SERVICES, SPECIAL SERVICES** if required, DLZ proposes to charge, and TOWNSHIP agrees to pay in accordance with our existing Services Agreement.

FEE SUMMARY:

Design Engineering	\$130,000.00
Total Amount	\$130,000.00

If you approve and accept this Proposal, please sign, date and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Letter Agreement for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Mike Leuffgen at (248) 681-7800.

Sincerely,
DLZ MICHIGAN, INC.

Manoj Sethi, PE
President

Approved and Accepted	
Signature	_____
Printed Name	_____
Title	_____
Date	_____

WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

DATE: November 14, 2022

TO: Rik Kowall, Supervisor
Township Board of Trustees

FROM: RFP Committee

SUBJECT: Proposal from Redstone Architects (Public Safety Building Design)

As you are aware, the RFP Committee has been working on a Draft Request for Proposal (RFP) for a Construction Manager at Risk (CMR) to construct the Public Safety and Township Hall Buildings. Through this process, the Committee has also been working with architectural firms to gather information that will be critical to the RFP process, and to the eventual design of the new buildings. The Township has worked closely with Redstone Architects, for a number of years now, on the conceptual design and programming for the new Public Safety Building. As we continue to progress forward, the next step would be to approve a contract for architectural design and construction services, for the Public Safety Building, so that construction plans can be created. At this time, the RFP Committee is recommending that the Township Board approve the attached proposal with Redstone Architects for design services related to the Public Safety Building.

The Committee is looking forward to discussing the attached proposal with you at the November 22nd Township Board meeting. If you have any questions, or require additional information, please do not hesitate to contact me.

Thank you.



Law Enforcement
Justice
Public Safety
Municipal
Corporate/Commercial

Redstone Architects, Inc.

2709 S. Telegraph Road, Bloomfield Hills, MI 48302-1008

November 7, 2022

Mr. Sean O'Neil
Community Development Director
Charter Township of White Lake
7525 Highland Road
White Lake, MI 48363-2900

RE: Fee Proposal for Design Services for the New Public Safety Building

Dear Sean:

We are pleased to submit our proposal to provide White Lake Township architectural and engineering design services for its new Public Safety Building. Redstone Architects has been working with the Township for over four years on this project and is excited that our previous efforts are coming to fruition.

We have recently completed a review of the January 2021 study with both Chief Keller and Chief Holland. We are happy to say that together we have been able to reduce the size of the Public Safety Building by about 3,000 square feet. As we now see it, the Public Safety Building will be approximately 44,000 square feet, down from 47,000sf. This includes a shell space in the lower level for a future gun range.

At your request, we have also been working with the Township Committee to bring on board an architectural firm for the design of the Township Hall. In discussions with you, we understand that the expanded team will include Straub Pettitt Yaste ("SPY") for the design of the Town Hall. We have discussed and agreed that Redstone and SPY will each have a separate Agreement with the Township. Redstone and SPY will work together with the Township and the CMR to develop both buildings together in order to provide the Township with a better standardization of materials and systems for both buildings.

Redstone and SPY have also agreed to engage the same structural, mechanical and electrical engineering consultants for our respective projects. Having one set of consultants will improve the outcome of both designs.

Our consultants will include:

- Peter Basso Associates- Mechanical, Electrical and Plumbing
- Darvas and Associates- Structural
- Beckett and Raeder- Civil and Landscape Architecture



Mr. Sean O'Neil
Community Development Director

November 7, 2022
Page 2

FEE PROPOSAL

We previously submitted a proposed fee to Supervisor Kowall in August, based on the utilization of a CMR. We believe that proposal was a fair proposal that would allow Redstone to provide the necessary services to help achieve a successful outcome. At that time it was unclear as to who would be designing the Township Hall.

You have now chosen SPY for that role, and have now asked Redstone to help coordinate SPY's work and ours with regard to specifications and systems. We are happy to do so.

Our fee proposal last August was based on Basic Design Services as described in the AIA B133 Owner Architect Agreement which anticipated using a Construction Manager at Risk ("CMR") construction delivery approach. That has now been confirmed and we are working with you and your committee to develop a Request for Proposal for a CMR that should be ready for approval by the Township at this month's meeting.

This letter shall confirm our proposal for professional services for the design of the Public Safety Building as follows.

- A. **Basic Design Services:** including Schematic Design, Design Development and Construction Documents phases for architectural, structural, mechanical, electrical, plumbing, and civil engineering/landscape architecture design services: A professional services fee of six (6%) percent based on the CMR's guaranteed maximum price ("GMP").
- B. **Bidding Phase Services-** Assisting the CMR per the B133 documents, Article 4.3.1.7: Additional Service.
- C. **Construction Phase Services,** per the B133 Document: A professional fee for the Redstone Architects and the consultants identified above: Two (2%) of the CMR's GMP.

Not included in Basic Services (Additional Services if required and authorized):

1. Security Consultant- Summers Associates, LLC
2. Furniture, Fixtures & Equipment (FF&E)
3. Data/IT equipment and cabling
4. Lab equipment
5. Reimbursable Expenses
6. Additional Services identified in B133



Mr. Sean O'Neil
Community Development Director

November 7, 2022
Page 3

Thank you for the opportunity to continue to work with you and the Police and Fire Departments of White Lake Township, and to assist the Township in developing the Civic Center Campus.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Redstone".

Daniel Redstone, FAIA, NCARB
President

w/attachments: Sample AIA B133

DRAFT AIA® Document B133™ - 2019

Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition

AGREEMENT made as of the « » day of « » in the year « »
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address, and other information)

« »
« »
« »
« »

and the Architect:
(Name, legal status, address, and other information)

« »
« »
« »
« »

for the following Project:
(Name, location, and detailed description)

« »
« »
« »

The Construction Manager (if known):
(Name, legal status, address, and other information)

« »
« »
« »
« »

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

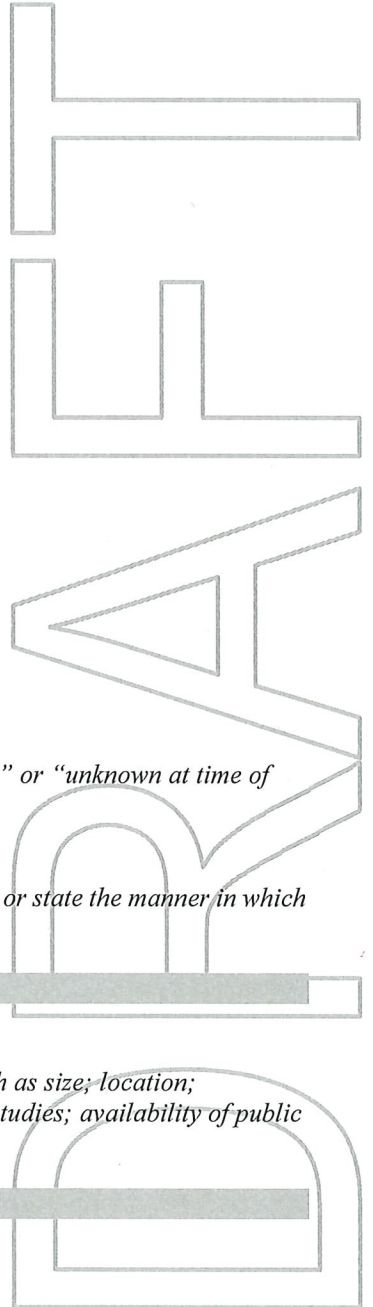
This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A201-2017™, General Conditions of the Contract for Construction; A133-2019™ Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price; and A134-2019™ Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price. AIA Document A201™-2017 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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- 13 SCOPE OF THE AGREEMENT



ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

« »

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

« »

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

« »

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

« »

.2 Construction commencement date:

« »

.3 Substantial Completion date or dates:

« »

.4 Other milestone dates:

« »

§ 1.1.5 The Owner intends to retain a Construction Manager pursuant to the following agreement:
(Indicate agreement type.)

[« »] AIA Document A133–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.

[« »] AIA Document A134–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price.

§ 1.1.6 The Owner’s requirements for accelerated or fast-track design and construction, or phased construction are set forth below:
(List number and type of bid/procurement packages.)

« »

§ 1.1.7 The Owner’s anticipated Sustainable Objective for the Project:
(Identify and describe the Owner’s Sustainable Objective for the Project, if any.)

« »

§ 1.1.7.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, into this Agreement to define the terms, conditions and services related to the Owner’s Sustainable Objective. If E234-2019 is incorporated into this Agreement, the Owner and Architect shall incorporate the completed E234–2019 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.4:
(List name, address, and other contact information.)

« »
« »
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§ 1.1.9 The persons or entities, in addition to the Owner’s representative, who are required to review the Architect’s submittals to the Owner are as follows:
(List name, address, and other contact information.)

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§ 1.1.10 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Construction Manager:

(The Construction Manager is identified on the cover page. If a Construction Manager has not been retained as of the date of this Agreement, state the anticipated date of retention. If the Architect is to assist the Owner in selecting the Construction Manager, complete Section 4.1.1.1)

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.2 Land Surveyor:

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.3 Geotechnical Engineer:

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.4 Civil Engineer:

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.5 Other consultants and contractors:

(List any other consultants and contractors retained by the Owner.)

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§ 1.1.11 The Architect identifies the following representative in accordance with Section 2.4:
(List name, address, and other contact information.)

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§ 1.1.12 The Architect shall retain the consultants identified in Sections 1.1.12.1 and 1.1.12.2:
(List name, legal status, address, and other contact information.)

§ 1.1.12.1 Consultants retained under Basic Services:

.1 Structural Engineer:

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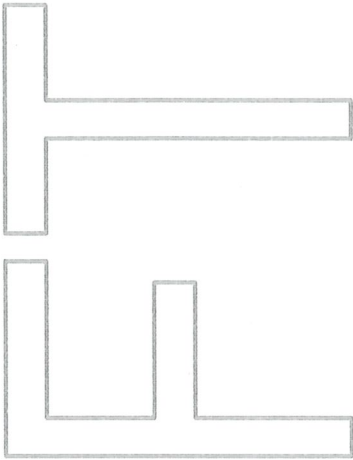
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.2 Mechanical Engineer:

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.3 Electrical Engineer:

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§ 1.1.12.2 Consultants retained under Supplemental Services:

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§ 1.1.13 Other Initial Information on which the Agreement is based:

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§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™-2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall provide its services in conjunction with the services of a Construction Manager as described in the agreement identified in Section 1.1.5. The Architect shall not be responsible for actions taken by the Construction Manager.

§ 2.4 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.6 **Insurance.** The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.6.1 Commercial General Liability with policy limits of not less than « » (\$ « ») for each occurrence and « » (\$ « ») in the aggregate for bodily injury and property damage.

§ 2.6.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than « » (\$ « ») per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.6.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.6.1 and 2.6.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.6.4 Workers' Compensation at statutory limits.

§ 2.6.5 Employers' Liability with policy limits not less than « » (\$ « ») each accident, « » (\$ « ») each employee, and « » (\$ « ») policy limit.

§ 2.6.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.

§ 2.6.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.6.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.6.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner, the Construction Manager, and the

Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit, for the Construction Manager's review and the Owner's approval, a schedule for the performance of the Architect's services. The schedule shall include design phase milestone dates, as well as the anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the Construction Manager's review, for the performance of the Construction Manager's Preconstruction Phase services, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall submit information to the Construction Manager and participate in developing and revising the Project schedule as it relates to the Architect's services. The Architect shall review and approve, or take other appropriate action upon, the portion of the Project schedule relating to the performance of the Architect's services.

§ 3.1.5 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming work, made or given without the Architect's written approval.

§ 3.1.6 The Architect shall, in coordination with the Construction Manager, contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.7 The Architect shall assist the Owner and Construction Manager in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.1.8 Prior to the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, or the Owner's approval of the Construction Manager's Control Estimate, as applicable, the Architect shall consider the Construction Manager's requests for substitutions and, upon written request of the Construction Manager, provide clarification or interpretations pertaining to the Drawings, Specifications, and other documents submitted by the Architect. The Architect and Construction Manager shall include the Owner in communications related to substitution requests, clarifications, and interpretations.

§ 3.2 Review of the Construction Manager's Guaranteed Maximum Price Proposal or Control Estimate

§ 3.2.1 At a time to be mutually agreed upon by the Owner and the Construction Manager, the Construction Manager shall prepare, for review by the Owner and Architect, and for the Owner's acceptance or approval, a Guaranteed Maximum Price proposal or Control Estimate. The Architect shall assist the Owner in reviewing the Construction Manager's proposal or estimate. The Architect's review is not for the purpose of discovering errors, omissions, or inconsistencies; for the assumption of any responsibility for the Construction Manager's proposed means, methods, sequences, techniques, or procedures; or for the verification of any estimates of cost or estimated cost proposals. In the event that the Architect discovers any inconsistencies or inaccuracies in the information presented, the Architect shall promptly notify the Owner and Construction Manager.

§ 3.2.2 Upon authorization by the Owner, and subject to Section 4.2.1.14, the Architect shall update the Drawings, Specifications, and other documents to incorporate the agreed upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 3.3 Schematic Design Phase Services

§ 3.3.1 The Architect shall review the program, and other information furnished by the Owner and Construction Manager, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.3.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.3.3 The Architect shall present its preliminary evaluation to the Owner and Construction Manager and shall discuss with the Owner and Construction Manager alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.3.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, to the Owner and Construction Manager, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.3.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for Construction Manager's review and the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.3.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.

§ 3.3.5.2 The Architect shall consider with the Owner and the Construction Manager the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.3.6 The Architect shall submit the Schematic Design Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Schematic Design Documents.

§ 3.3.7 Upon receipt of the Construction Manager's review comments and cost estimate at the conclusion of the Schematic Design Phase, the Architect shall take action as required under Section 6.4, and request the Owner's approval of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate the required revisions in the Design Development Phase.

§ 3.3.8 In the further development of the Drawings and Specifications during this and subsequent phases of design, the Architect shall be entitled to rely on the accuracy of the estimates of the Cost of the Work, which are to be provided by the Construction Manager under the Construction Manager's agreement with the Owner.

§ 3.4 Design Development Phase Services

§ 3.4.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Construction Manager's review and the Owner's approval. The Design Development Documents shall be based upon information provided, and estimates prepared by, the Construction Manager and shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.4.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Design Development Documents.

§ 3.4.3 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Design Development Phase, the Architect shall take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.5 Construction Documents Phase Services

§ 3.5.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Construction Manager's review and the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Construction Manager will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.5.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.5.3 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner and Construction Manager in the development and preparation of (1) the Conditions of the Contract for Construction (General, Supplementary and other Conditions) and (2) a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include sample forms.

§ 3.5.4 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Construction Documents.

§ 3.5.5 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Construction Documents Phase, the Architect shall take action as required under Section 6.7, and request the Owner's approval of the Construction Documents.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Construction Manager as set forth below and in AIA Document A201™-2017, General Conditions of the Contract for Construction. If the Owner and Construction Manager modify AIA Document A201-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement. The term "Contractor" as used in A201-2017 shall mean the Construction Manager.

§ 3.6.1.2 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Owner's approval of the Construction Manager's Control Estimate, or by a written agreement between the Owner and Construction Manager which sets forth a description of the Work to be performed by the Construction Manager prior to such acceptance or approval. Subject to Section 4.2, and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.1.3 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Construction Manager's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Construction Manager or of any other persons or entities performing portions of the Work.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed,

and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Construction Manager, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Construction Manager, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Construction Manager. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Construction Manager, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Construction Manager designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Construction Manager as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Construction Manager

§ 3.6.3.1 The Architect shall review and certify the amounts due the Construction Manager and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Construction Manager's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Construction Manager is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Construction Manager's right to payment, or (4) ascertained how or for what purpose the Construction Manager has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Construction Manager's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Construction Manager's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Construction Manager's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques,

sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Construction Manager to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Construction Manager's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Construction Manager; and
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to (1) check conformance of the Work with the requirements of the Contract Documents and (2) verify the accuracy and completeness of the list submitted by the Construction Manager of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Construction Manager, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Construction Manager: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Construction Manager under the Contract Documents.

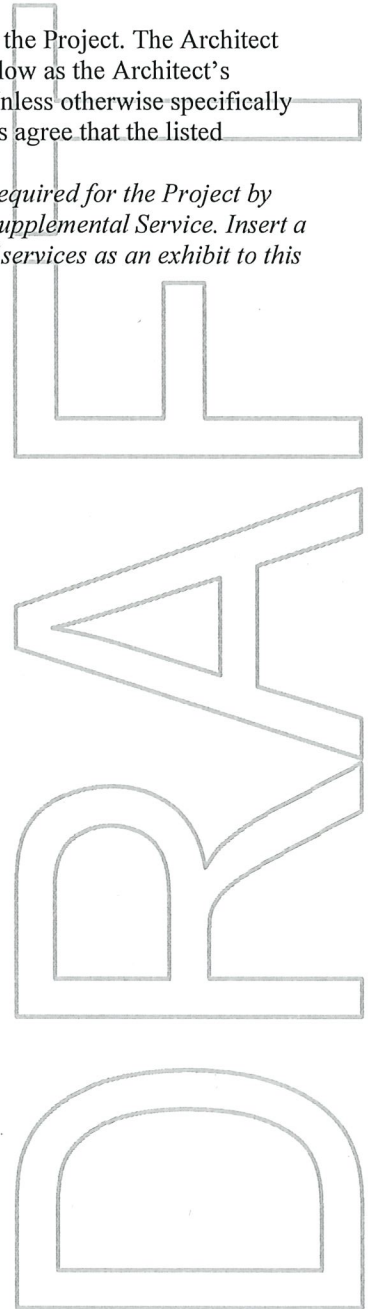
§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)



Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Assistance with Selection of Construction Manager	
§ 4.1.1.2 Programming	
§ 4.1.1.3 Multiple Preliminary Designs	
§ 4.1.1.4 Measured drawings	
§ 4.1.1.5 Existing facilities surveys	
§ 4.1.1.6 Site evaluation and planning	
§ 4.1.1.7 Building Information Model management responsibilities	
§ 4.1.1.8 Development of Building Information Models for post construction use	
§ 4.1.1.9 Civil engineering	
§ 4.1.1.10 Landscape design	
§ 4.1.1.11 Architectural interior design	
§ 4.1.1.12 Value analysis	
§ 4.1.1.13 Cost estimating	
§ 4.1.1.14 On-site project representation	
§ 4.1.1.15 Conformed documents for construction	
§ 4.1.1.16 As-designed record drawings	
§ 4.1.1.17 As-constructed record drawings	
§ 4.1.1.18 Post-occupancy evaluation	
§ 4.1.1.19 Facility support services	
§ 4.1.1.20 Tenant-related services	
§ 4.1.1.21 Architect's coordination of the Owner's consultants	
§ 4.1.1.22 Telecommunications/data design	
§ 4.1.1.23 Security evaluation and planning	
§ 4.1.1.24 Commissioning	
§ 4.1.1.25 Sustainable Project Services pursuant to Section 4.1.3	
§ 4.1.1.26 Historic preservation	
§ 4.1.1.27 Furniture, furnishings, and equipment design	
§ 4.1.1.28 Other services provided by specialty Consultants	
§ 4.1.1.29 Other Supplemental Services	

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

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§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

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§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or recommendations given by the Construction Manager or the Owner, approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or bid packages in addition to those listed in Section 1.1.6;
- .2 Making revisions in Drawings, Specifications, or other documents (as required pursuant to Section 6.7), when such revisions are required because the Construction Manager's estimate of the Cost of the Work, Guaranteed Maximum Price proposal, or Control Estimate exceeds the Owner's budget, except where such excess is due to changes initiated by the Architect in scope, capacities of basic systems, or the kinds and quality of materials, finishes, or equipment;
- .3 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .4 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .5 Services necessitated by decisions of the Owner or Construction Manager not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .6 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner- authorized recipients;
- .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or Construction Manager;
- .8 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .9 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect;
- .12 Services necessitated by replacement of the Construction Manager or conversion of the Construction Manager as constructor project delivery method to an alternative project delivery method;
- .13 Services necessitated by the Owner's delay in engaging the Construction Manager;
- .14 Making revisions to the Drawings, Specifications, and other documents resulting from agreed-upon assumptions and clarifications included in the Guaranteed Maximum Price Amendment or Control Estimate; and
- .15 Making revisions to the Drawings, Specifications, and other documents resulting from substitutions included in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice:

- .1 Reviewing a Construction Manager’s submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Construction Manager’s requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Construction Manager from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Construction Manager-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders, and Construction Change Directives that require evaluation of the Construction Manager’s proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or
- .5 Evaluating substitutions proposed by the Owner or Construction Manager and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 « » (« ») reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Construction Manager
- .2 « » (« ») visits to the site by the Architect during construction
- .3 « » (« ») inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 « » (« ») inspections for any portion of the Work to determine final completion

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within « » (« ») months of the date of this Agreement, through no fault of the Architect, extension of the Architect’s services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER’S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner’s objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall retain a Construction Manager to provide services, duties, and responsibilities as described in the agreement selected in Section 1.1.5.

§ 5.3 The Owner shall establish the Owner’s budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner’s other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner’s budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner’s budget for the Cost of the Work, the Owner shall notify the Architect and Construction Manager. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project’s scope and quality.

§ 5.3.1 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Construction Manager to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

§ 5.4 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.5 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.6 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.7 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.8 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E234™-2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement.

§ 5.9 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.10 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.11 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.12 The Owner shall provide prompt written notice to the Architect and Construction Manager if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.13 The Owner shall include the Architect in all communications with the Construction Manager that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Construction Manager otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.14 The Owner shall coordinate the Architect's duties and responsibilities set forth in the Agreement between the Owner and the Construction Manager with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Construction Manager, including the General Conditions of the Contract for Construction.

§ 5.15 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Construction Manager to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.16 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Construction Manager's general conditions costs, overhead, and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the compensation of the Construction Manager for Preconstruction Phase services; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in the Initial Information, and shall be adjusted throughout the Project as required under Sections 5.3 and 6.4. Evaluations of the Owner's budget for the Cost of the Work represent the Architect's judgment as a design professional.

§ 6.3 The Owner shall require the Construction Manager to include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in estimates of the Cost of the Work. The Architect shall be entitled to rely on the accuracy and completeness of estimates of the Cost of the Work the Construction Manager prepares as the Architect progresses with its Basic Services. The Architect shall prepare, as an Additional Service, revisions to the Drawings, Specifications or other documents required due to the Construction Manager's inaccuracies or incompleteness in preparing cost estimates, or due to market conditions the Architect could not reasonably anticipate. The Architect may review the Construction Manager's estimates solely for the Architect's guidance in completion of its services, however, the Architect shall report to the Owner any material inaccuracies and inconsistencies noted during any such review.

§ 6.3.1 If the Architect is providing cost estimating services as a Supplemental Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect and the Construction Manager shall work together to reconcile the cost estimates.

§ 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect, in consultation with the Construction Manager, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 terminate in accordance with Section 9.5;
- .3 in consultation with the Architect and Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .4 implement any other mutually acceptable alternative.

§ 6.6 If the Owner chooses to proceed under Section 6.5.3, the Architect, without additional compensation, shall incorporate the revisions in the Construction Documents Phase as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Design Development Phase Services, or the budget as adjusted under Section 6.5.1. The Architect's revisions in the Construction Documents Phase shall be the limit of the Architect's responsibility under this Article 6.

§ 6.7 After incorporation of modifications under Section 6.6, the Architect shall, as an Additional Service, make any required revisions to the Drawings, Specifications or other documents necessitated by the Construction Manager's subsequent cost estimates, the Guaranteed Maximum Price proposal, or Control Estimate that exceed the Owner's budget for the Cost of the Work, except when the excess is due to changes initiated by the Architect in scope, basic systems, or the kinds and quality of materials, finishes or equipment.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect’s consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect’s consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect’s Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due, pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect’s consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Construction Manager, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner’s consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect’s consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner’s use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner’s sole risk and without liability to the Architect and the Architect’s consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the Construction Manager, contractors, consultants, agents and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect shall indemnify and hold the Owner and the Owner’s officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys’ fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect’s obligation to indemnify and hold the Owner and the Owner’s officers and employees harmless does not include a duty to defend. The Architect’s duty to indemnify the Owner under this Section 8.1.3 shall be limited to the available proceeds of the insurance coverage required by this Agreement.

§ 8.1.4 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

- Arbitration pursuant to Section 8.3 of this Agreement
- Litigation in a court of competent jurisdiction
- Other: (Specify)
-

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

« »

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:



§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2017, General Conditions of the Contract for Construction, except as modified in this Agreement. The term "Contractor" as used in A201-2017 shall mean the Construction Manager.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees,

consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum
(Insert amount)

« »

.2 Percentage Basis
(Insert percentage value)

« » (« ») % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other
(Describe the method of compensation)

« »

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

« »

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

« »

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus « » percent (« » %), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

« »

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	« »	percent (« »	%)
Design Development Phase	« »	percent (« »	%)
Construction Documents Phase	« »	percent (« »	%)
Construction Phase	« »	percent (« »	%)

Total Basic Compensation one hundred percent (100 %)

The Owner acknowledges that with an accelerated Project delivery, multiple bid package process, or Construction Manager as constructor project delivery method, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services, as appropriate.

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices. (If applicable, attach an exhibit of hourly billing rates or insert them below.)

« »

Employee or Category	Rate (\$0.00)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner’s prior written approval, the Architect’s consultants’ expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect’s consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect’s consultants plus « » percent (« » %) of the expenses incurred.

§ 11.9 Architect’s Insurance. If the types and limits of coverage required in Section 2.6 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.6, and for which the Owner shall reimburse the Architect.)

« »

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of « » (\$ « ») shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of « » (\$ « ») shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid « » (« ») days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

« » % « »

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

« »

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B133™-2019, Standard Form Agreement Between Owner and Architect, Construction Manager as Constructor Edition
- .2 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below, if completed, or the following:
(Insert the date of the E203-2013 incorporated into this agreement.)

« »

- .3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

[« »] AIA Document E234™-2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition dated as indicated below.
(Insert the date of the E234-2019 incorporated into this agreement.)

« »

[« »] Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

« »

.4 Other documents:
(List other documents, if any, forming part of the Agreement.)

« »

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

« »« »

(Printed name and title)

ARCHITECT (Signature)

« »« »

(Printed name, title, and license number, if required)



WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

DATE: November 14, 2022

TO: Rik Kowall, Supervisor
Township Board of Trustees

FROM: RFP Committee

SUBJECT: Proposal from Straub Pettitt Yaste Architects (Township Hall Building Design)

As you are aware, the RFP Committee has been working on a Draft Request for Proposal (RFP) for a Construction Manager at Risk (CMR) to construct the Public Safety and Township Hall Buildings. Through this process, the Committee has also been working with architectural firms to gather information that will be critical to the RFP process, and to the eventual design of the new buildings. The Township has worked closely with Redstone Architects, for a number of years now, on the conceptual design and programming for the new Public Safety Building. We are now in search of an architectural firm to assist us with the Township Hall Building. Redstone does not currently have the staff to assist on this building, but is recommending that we engage with Straub Pettitt Yaste Architects. Redstone has a long and successful record of working with this firm on other projects, and Straub Pettitt Yaste was the Township's architect on the Dublin Community Center, Police Addition, and Police Garage projects. Therefore, the RFP Committee is recommending that the Township Board approve the attached proposal with Straub Pettitt Yaste Architects for design services related to the Township Hall Building.

The Committee is looking forward to discussing the attached proposal with you at the November 22nd Township Board meeting. If you have any questions, or require additional information, please do not hesitate to contact me.

Thank you.

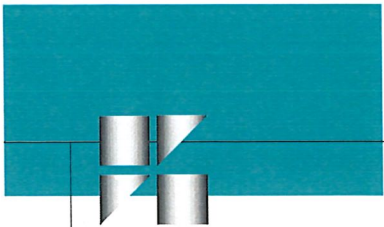
ARCHITECTURE

850 NORTH CROOKS, SUITE 200
CLAWSON, MICHIGAN 48017-1311

PLANNING

248-658-7777 PHONE
248-658-7781 FAX
mail@straubpettityaste.com
www.straubpettityaste.com

INTERIOR DESIGN



Straub
Pettitt
Yaste

November 7, 2022

Sean P. O'Neil, AICP
Community Development Director
White Lake Township
7525 Highland Road
White Lake, Michigan 48363-2900

RE: Fee Proposal for Design Services for the New Township Hall

Dear Mr. O'Neil:

Straub Pettitt Yaste Architects is pleased to have this opportunity to provide the following proposal regarding architectural and engineering design services for the new **White Lake Township Hall** project. We have worked with White Lake Township on multiple projects in the past and are excited to begin another challenge.

THE SITUATION

Prior to beginning the actual design documents, we will need to review with the Owner Team the prior work including the Space Program, Conceptual Plans, site locations, and any financial goals and considerations. Project Goals will be jointly developed so that we all start on the same page. Unique to this project is the adjacent White Lake Township Public Safety Building being designed by Redstone Architects with a similar schedule. Straub Pettitt Yaste Architects proposes to collaborate with Redstone Architects to design the buildings with joint considerations for functions, site planning, technology, materials, specifications, constructability factors, and public image. Efficiencies likely can be achieved although the buildings will not necessarily be the same, just that all important issues will be thought about together. We have successfully collaborated with Redstone Architects in the past and I have known Dan as a friend and professional peer for over 40 years.

Our fee proposal reflects our past, extensive experience in multiple government projects and our ability to work with the special requirements of public clients. Our Design Team includes Peter Basso Associates for Mechanical/Electrical Engineering and Robert Darvas Associates for Structural Engineering. Our consultants have collaborated with us many times and are also proposed for the Redstone Architects Design Team.

FEE PROPOSAL

Straub Pettitt Yaste Architects proposes the following professional services fees based on the Basic Design Services as described in the AIA B133 Standard Form of Agreement Between Owner and

Architect, Construction Manager as Constructor which anticipates using a Construction Manager at Risk ("CMR") construction delivery approach.

- A. **Basic Design Services:** Including Schematic Design, Design Development and Construction Documents phases for architectural, structural, mechanical, electrical, plumbing, and civil engineering/landscape architecture design services: A professional services fee of six (6%) percent based on the CMR's guaranteed maximum price.
- B. **Bidding Phase Services:** Assisting the CMR per the B133 documents, Article 4 .3.1 .7: Additional Service.
- C. **Construction Phase Services,** per the B133 Document: A professional fee for construction Administration services: the Redstone Architects and the consultants identified above: A professional services fee of two (2%) percent based on the CMR's guaranteed maximum price.

Not included in Basic Services (Additional Services if required and authorized):

- 1. Security Consultant- Summers Associates, LLC
- 2. Furniture, Fixtures & Equipment (FF&E)
- 3. Data/IT equipment and cabling
- 4. Reimbursable Expenses
- 5. Additional Services identified in B133

SCHEDULE

The *Straub Pettitt Yaste Team* is presently able to begin work on this project immediately after receiving notice to proceed.

Straub Pettitt Yaste Architects has had past working relationships with White Lake Township and we would like to continue building those relationships.

Please feel free to contact us if there is further need for information of any kind or you would like to meet in person. We look forward to collaborating and to meeting where we can discuss in more detail your goals and dreams for this project. Thank you for your consideration.

Sincerely,

Straub Pettitt Yaste Architects



J. Stuart Pettitt, FAIA, LEED AP
Principal

AIA[®] Document B133[™] – 2019

Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition

AGREEMENT made as of the _____ day of _____ in the year _____
(In words, indicate day, month, and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address, and other information)

and the Architect:
(Name, legal status, address, and other information)

for the following Project:
(Name, location, and detailed description)

The Construction Manager (if known):
(Name, legal status, address, and other information)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A201–2017[™], General Conditions of the Contract for Construction; A133–2019[™] Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price; and A134–2019[™] Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price.

AIA Document A201–2017[™] is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

The Owner and Architect agree as follows.

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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

§ 1.1. The Owner's anticipated design and construction milestone dates:

- .1 Design phase milestone dates, if any:

- .2 Construction commencement date:

- .3 Substantial Completion date or dates:

- .4 Other milestone dates:

§ 1.1.5 The Owner intends to retain a Construction Manager pursuant to the following agreement:
(Indicate agreement type.)

- AIA Document A133–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.
- AIA Document A134–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price.

§ 1.1.6 The Owner's requirements for accelerated or fast-track design and construction, or phased construction are set forth below:
(List number and type of bid/procurement packages.)

§ 1.1.7 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

§ 1.1.7.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E234–2019 is incorporated into this Agreement, the Owner and Architect shall incorporate the completed E234–2019 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.4:
(List name, address, and other contact information.)

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:

(List name, address, and other contact information.)

§ 1.1.10 The Owner shall retain the following consultants and contractors:

(List name, legal status, address, and other contact information.)

- .1 Construction Manager:
(The Construction Manager is identified on the cover page. If a Construction Manager has not been retained as of the date of this Agreement, state the anticipated date of retention. If the Architect is to assist the Owner in selecting the Construction Manager, complete Section 4.1.1.1)

- .2 Land Surveyor:

- .3 Geotechnical Engineer:

- .4 Civil Engineer:

- .5 Other consultants and contractors:
(List any other consultants and contractors retained by the Owner.)

§ 1.1.11 The Architect identifies the following representative in accordance with Section 2.4:

(List name, address, and other contact information.)

§ 1.1.12 The Architect shall retain the consultants identified in Sections 1.1.12.1 and 1.1.12.2:
(List name, legal status, address, and other contact information.)

§ 1.1.12.1 Consultants retained under Basic Services:

.1 Structural Engineer:

.2 Mechanical Engineer:

.3 Electrical Engineer:

§ 1.1.12.2 Consultants retained under Supplemental Services:

§ 1.1.13 Other Initial Information on which the Agreement is based:

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

Init.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall provide its services in conjunction with the services of a Construction Manager as described in the agreement identified in Section 1.1.5. The Architect shall not be responsible for actions taken by the Construction Manager.

§ 2.4 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.6 **Insurance.** The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.6.1 Commercial General Liability with policy limits of not less than _____ (\$ _____) for each occurrence and _____ (\$ _____) in the aggregate for bodily injury and property damage.

§ 2.6.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than _____ (\$ _____) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.6.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.6.1 and 2.6.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.6.4 Workers' Compensation at statutory limits.

§ 2.6.5 Employers' Liability with policy limits not less than _____ (\$ _____) each accident, _____ (\$ _____) each employee, and _____ (\$ _____) policy limit.

§ 2.6.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than _____ (\$ _____) per claim and _____ (\$ _____) in the aggregate.

§ 2.6.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.6.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.6.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit, for the Construction Manager's review and the Owner's approval, a schedule for the performance of the Architect's services. The schedule shall include design phase milestone dates, as well as the anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the Construction Manager's review, for the performance of the Construction Manager's Preconstruction Phase services, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall submit information to the Construction Manager and participate in developing and revising the Project schedule as it relates to the Architect's services. The Architect shall review and approve, or take other appropriate action upon, the portion of the Project schedule relating to the performance of the Architect's services.

§ 3.1.5 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming work, made or given without the Architect's written approval.

§ 3.1.6 The Architect shall, in coordination with the Construction Manager, contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.7 The Architect shall assist the Owner and Construction Manager in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.1.8 Prior to the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, or the Owner's approval of the Construction Manager's Control Estimate, as applicable, the Architect shall consider the Construction Manager's requests for substitutions and, upon written request of the Construction Manager, provide clarification or interpretations pertaining to the Drawings, Specifications, and other documents submitted by the Architect. The Architect and Construction Manager shall include the Owner in communications related to substitution requests, clarifications, and interpretations.

§ 3.2 Review of the Construction Manager's Guaranteed Maximum Price Proposal or Control Estimate

§ 3.2.1 At a time to be mutually agreed upon by the Owner and the Construction Manager, the Construction Manager shall prepare, for review by the Owner and Architect, and for the Owner's acceptance or approval, a Guaranteed Maximum Price proposal or Control Estimate. The Architect shall assist the Owner in reviewing the Construction Manager's proposal or estimate. The Architect's review is not for the purpose of discovering errors, omissions, or inconsistencies; for the assumption of any responsibility for the Construction Manager's proposed means, methods, sequences, techniques, or procedures; or for the verification of any estimates of cost or estimated cost proposals. In the event that the Architect discovers any inconsistencies or inaccuracies in the information presented, the Architect shall promptly notify the Owner and Construction Manager.

§ 3.2.2 Upon authorization by the Owner, and subject to Section 4.2.1.14, the Architect shall update the Drawings, Specifications, and other documents to incorporate the agreed upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 3.3 Schematic Design Phase Services

§ 3.3.1 The Architect shall review the program, and other information furnished by the Owner and Construction Manager, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.3.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and other Initial Information, each in terms of the other, to ascertain the requirements of the

Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.3.3 The Architect shall present its preliminary evaluation to the Owner and Construction Manager and shall discuss with the Owner and Construction Manager alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.3.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, to the Owner and Construction Manager, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.3.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for Construction Manager's review and the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.3.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.

§ 3.3.5.2 The Architect shall consider with the Owner and the Construction Manager the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.3.6 The Architect shall submit the Schematic Design Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Schematic Design Documents.

§ 3.3.7 Upon receipt of the Construction Manager's review comments and cost estimate at the conclusion of the Schematic Design Phase, the Architect shall take action as required under Section 6.4, and request the Owner's approval of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate the required revisions in the Design Development Phase.

§ 3.3.8 In the further development of the Drawings and Specifications during this and subsequent phases of design, the Architect shall be entitled to rely on the accuracy of the estimates of the Cost of the Work, which are to be provided by the Construction Manager under the Construction Manager's agreement with the Owner.

§ 3.4 Design Development Phase Services

§ 3.4.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Construction Manager's review and the Owner's approval. The Design Development Documents shall be based upon information provided, and estimates prepared by, the Construction Manager and shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.4.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Design Development Documents.

§ 3.4.3 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Design Development Phase, the Architect shall take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.5 Construction Documents Phase Services

§ 3.5.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Construction Manager's review and the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Construction Manager will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.5.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.5.3 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner and Construction Manager in the development and preparation of (1) the Conditions of the Contract for Construction (General, Supplementary and other Conditions) and (2) a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include sample forms.

§ 3.5.4 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Construction Documents.

§ 3.5.5 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Construction Documents Phase, the Architect shall take action as required under Section 6.7, and request the Owner's approval of the Construction Documents.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Construction Manager as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Construction Manager modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement. The term "Contractor" as used in A201-2017 shall mean the Construction Manager.

§ 3.6.1.2 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Owner's approval of the Construction Manager's Control Estimate, or by a written agreement between the Owner and Construction Manager which sets forth a description of the Work to be performed by the Construction Manager prior to such acceptance or approval. Subject to Section 4.2, and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.1.3 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Construction Manager's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Construction Manager or of any other persons or entities performing portions of the Work.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations

from the most recent construction schedule submitted by the Construction Manager, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Construction Manager, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Construction Manager. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Construction Manager, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Construction Manager designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Construction Manager as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Construction Manager

§ 3.6.3.1 The Architect shall review and certify the amounts due the Construction Manager and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Construction Manager's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Construction Manager is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Construction Manager's right to payment, or (4) ascertained how or for what purpose the Construction Manager has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Construction Manager's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Construction Manager's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Construction Manager's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

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§ 3.6.4.3 If the Contract Documents specifically require the Construction Manager to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Construction Manager's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Construction Manager; and
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to (1) check conformance of the Work with the requirements of the Contract Documents and (2) verify the accuracy and completeness of the list submitted by the Construction Manager of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Construction Manager, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Construction Manager: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Construction Manager under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect’s responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect’s Supplemental Services and the Owner’s Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Assistance with Selection of Construction Manager	
§ 4.1.1.2 Programming	
§ 4.1.1.3 Multiple Preliminary Designs	
§ 4.1.1.4 Measured drawings	
§ 4.1.1.5 Existing facilities surveys	
§ 4.1.1.6 Site evaluation and planning	
§ 4.1.1.7 Building Information Model management responsibilities	
§ 4.1.1.8 Development of Building Information Models for post construction use	
§ 4.1.1.9 Civil engineering	
§ 4.1.1.10 Landscape design	
§ 4.1.1.11 Architectural interior design	
§ 4.1.1.12 Value analysis	
§ 4.1.1.13 Cost estimating	
§ 4.1.1.14 On-site project representation	
§ 4.1.1.15 Conformed documents for construction	
§ 4.1.1.16 As-designed record drawings	
§ 4.1.1.17 As-constructed record drawings	
§ 4.1.1.18 Post-occupancy evaluation	
§ 4.1.1.19 Facility support services	
§ 4.1.1.20 Tenant-related services	
§ 4.1.1.21 Architect’s coordination of the Owner’s consultants	
§ 4.1.1.22 Telecommunications/data design	
§ 4.1.1.23 Security evaluation and planning	
§ 4.1.1.24 Commissioning	
§ 4.1.1.25 Sustainable Project Services pursuant to Section 4.1.3	
§ 4.1.1.26 Historic preservation	
§ 4.1.1.27 Furniture, furnishings, and equipment design	
§ 4.1.1.28 Other services provided by specialty Consultants	
§ 4.1.1.29 Other Supplemental Services	

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§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E234™-2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or recommendations given by the Construction Manager or the Owner, approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or bid packages in addition to those listed in Section 1.1.6;
- .2 Making revisions in Drawings, Specifications, or other documents (as required pursuant to Section 6.7), when such revisions are required because the Construction Manager's estimate of the Cost of the Work, Guaranteed Maximum Price proposal, or Control Estimate exceeds the Owner's budget, except where such excess is due to changes initiated by the Architect in scope, capacities of basic systems, or the kinds and quality of materials, finishes, or equipment;
- .3 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .4 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .5 Services necessitated by decisions of the Owner or Construction Manager not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .6 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or Construction Manager;
- .8 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .9 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;

- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect;
- .12 Services necessitated by replacement of the Construction Manager or conversion of the Construction Manager as constructor project delivery method to an alternative project delivery method;
- .13 Services necessitated by the Owner's delay in engaging the Construction Manager;
- .14 Making revisions to the Drawings, Specifications, and other documents resulting from agreed-upon assumptions and clarifications included in the Guaranteed Maximum Price Amendment or Control Estimate; and
- .15 Making revisions to the Drawings, Specifications, and other documents resulting from substitutions included in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice:

- .1 Reviewing a Construction Manager's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Construction Manager's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Construction Manager from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Construction Manager-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders, and Construction Change Directives that require evaluation of the Construction Manager's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or
- .5 Evaluating substitutions proposed by the Owner or Construction Manager and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 _____ (____) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Construction Manager
- .2 _____ (____) visits to the site by the Architect during construction
- .3 _____ (____) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 _____ (____) inspections for any portion of the Work to determine final completion

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within _____ (____) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall retain a Construction Manager to provide services, duties, and responsibilities as described in the agreement selected in Section 1.1.5.

§ 5.3 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect and Construction Manager. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3.1 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Construction Manager to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

§ 5.4 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.5 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.6 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.7 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.8 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement.

§ 5.9 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.10 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.11 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.12 The Owner shall provide prompt written notice to the Architect and Construction Manager if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.13 The Owner shall include the Architect in all communications with the Construction Manager that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the

substance of any direct communications between the Owner and the Construction Manager otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.14 The Owner shall coordinate the Architect's duties and responsibilities set forth in the Agreement between the Owner and the Construction Manager with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Construction Manager, including the General Conditions of the Contract for Construction.

§ 5.15 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Construction Manager to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.16 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Construction Manager's general conditions costs, overhead, and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the compensation of the Construction Manager for Preconstruction Phase services; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in the Initial Information, and shall be adjusted throughout the Project as required under Sections 5.3 and 6.4. Evaluations of the Owner's budget for the Cost of the Work represent the Architect's judgment as a design professional.

§ 6.3 The Owner shall require the Construction Manager to include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in estimates of the Cost of the Work. The Architect shall be entitled to rely on the accuracy and completeness of estimates of the Cost of the Work the Construction Manager prepares as the Architect progresses with its Basic Services. The Architect shall prepare, as an Additional Service, revisions to the Drawings, Specifications or other documents required due to the Construction Manager's inaccuracies or incompleteness in preparing cost estimates, or due to market conditions the Architect could not reasonably anticipate. The Architect may review the Construction Manager's estimates solely for the Architect's guidance in completion of its services, however, the Architect shall report to the Owner any material inaccuracies and inconsistencies noted during any such review.

§ 6.3.1 If the Architect is providing cost estimating services as a Supplemental Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect and the Construction Manager shall work together to reconcile the cost estimates.

§ 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect, in consultation with the Construction Manager, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 terminate in accordance with Section 9.5;
- .3 in consultation with the Architect and Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .4 implement any other mutually acceptable alternative.

§ 6.6 If the Owner chooses to proceed under Section 6.5.3, the Architect, without additional compensation, shall incorporate the revisions in the Construction Documents Phase as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Design Development Phase Services, or the budget as adjusted under Section 6.5.1. The Architect's revisions in the Construction Documents Phase shall be the limit of the Architect's responsibility under this Article 6.

§ 6.7 After incorporation of modifications under Section 6.6, the Architect shall, as an Additional Service, make any required revisions to the Drawings, Specifications or other documents necessitated by the Construction Manager's subsequent cost estimates, the Guaranteed Maximum Price proposal, or Control Estimate that exceed the Owner's budget for the Cost of the Work, except when the excess is due to changes initiated by the Architect in scope, basic systems, or the kinds and quality of materials, finishes or equipment.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due, pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Construction Manager, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the Construction Manager, contractors, consultants, agents and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's obligation to indemnify and hold the Owner and the Owner's officers and employees harmless does not include a duty to defend. The Architect's duty to indemnify the Owner under this Section 8.1.3 shall be limited to the available proceeds of the insurance coverage required by this Agreement.

§ 8.1.4 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box.)

- Arbitration pursuant to Section 8.3 of this Agreement
- Litigation in a court of competent jurisdiction
- Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim,

dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction, except as modified in this Agreement. The term "Contractor" as used in A201–2017 shall mean the Construction Manager.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as “confidential” or “business proprietary,” the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

- .2 Percentage Basis
(Insert percentage value)

_____ () % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

- .3 Other
(Describe the method of compensation)

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus _____ percent (___ %), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	percent ()
Design Development Phase	percent ()
Construction Documents Phase	percent ()
Construction Phase	percent ()
<hr/>		
Total Basic Compensation	one hundred percent (100 %)

The Owner acknowledges that with an accelerated Project delivery, multiple bid package process, or Construction Manager as constructor project delivery method, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services, as appropriate.

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

Employee or Category	Rate (\$0.00)
-----------------------------	----------------------

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner’s prior written approval, the Architect’s consultants’ expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect’s consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and
- .12 Other similar Project-related expenditures.

Init.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect’s consultants plus _____ percent (___ %) of the expenses incurred.

§ 11.9 Architect’s Insurance. If the types and limits of coverage required in Section 2.6 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.6, and for which the Owner shall reimburse the Architect.)

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of _____ (\$ ___) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner’s account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of _____ (\$ ___) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect’s payments to the Certifying Authority shall be credited to the Owner’s account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect’s invoice. Amounts unpaid _____ (___) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

_____ % _____

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect’s compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B133™–2019, Standard Form Agreement Between Owner and Architect, Construction Manager as Constructor Edition

Init.

.2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below, if completed, or the following:
(Insert the date of the E203-2013 incorporated into this agreement.)

.3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition dated as indicated below.
(Insert the date of the E234-2019 incorporated into this agreement.)

Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

.4 Other documents:
(List other documents, if any, forming part of the Agreement.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

ARCHITECT *(Signature)*

(Printed name and title)

(Printed name, title, and license number, if required)


Init.

WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

DATE: November 14, 2022

TO: Rik Kowall, Supervisor
Township Board of Trustees

FROM: Sean O'Neil, Community Development Director 

SUBJECT: White Lake Township Master Plan Update, 2023

The Township's Land Use Master Plan is currently in need of updating. The last Master Plan update was completed in 2011, though the plan has been periodically reviewed by the Planning Commission, as is required by the Michigan Planning Enabling Act 33 of 2008.

In August of 2022, the department issued a Request for Proposal (RFP) for assistance with the 2023 Master Plan update. We directly invited seven (7) firms to participate. The deadline of September 27, 2022 was given and only two firms replied. On October 20, 2022, the Planning Commission interviewed Beckett & Raeder and Houseal Lavigne, the two firms that responded to the RFP. While the Planning Commission found both firms to be highly qualified, they unanimously recommended that the Township Board approve Beckett & Raeder's proposal, in an amount not to exceed \$41,580. The proposal from Houseal Lavigne totaled \$50,000. This amount will be paid out of the Professional Fee line item in the Community Development Department budget.

For your reference, I have included the Planning Commission meeting minutes of October 20, 2022, the RFP for Master Plan Update, as well as the full proposals from both Beckett & Raeder and Houseal Lavigne. If you have any questions, or require additional information, please do not hesitate to contact me.

Thank you.

**WHITE LAKE TOWNSHIP
PLANNING COMMISSION**

Township Annex, 7527 Highland Road
White Lake, MI 48383
October 20, 2022 @ 7:00 PM

CALL TO ORDER

Commissioner Seward called the meeting to order at 7:04 PM and led the Pledge of Allegiance. Roll was called.

ROLL CALL

Pete Meagher
Debby Dehart
T. Joseph Seward
Merrie Carlock
Mark Fine

Absent: Steve Anderson
Matt Slicker
Scott Ruggles
Robert Seeley

Also Present: Sean O'Neil, Community Development Director
Justin Quagliata, Staff Planner
Lisa Kane, Recording Secretary

Visitors: 2 members of the public were present

APPROVAL OF AGENDA

Commissioner Carlock moved to approve the agenda of the October 20, 2022 Planning Commission Meeting.

Commissioner Fine supported and the **MOTION CARRIED** with a voice vote: 5 yes votes.

APPROVAL OF MINUTES

- a. Regular meeting minutes of October 6, 2022

Commissioner Carlock moved to approve the Minutes of October 6, 2022.

Commissioner Dehart supported and the **MOTION CARRIED** with a voice vote: 5 yes votes.

CALL TO THE PUBLIC (FOR ITEMS NOT ON THE AGENDA)

None

PUBLIC HEARING

None

CONTINUING BUSINESS

None

NEW BUSINESS

- A. Master Plan Firm Interviews (to begin at the approximate times below):
1. 7:15 p.m. - Houseal Lavigne (participating via Zoom)

Brandon Nolin and Daniel Tse of Houseal Lavigne presented their proposal to the Planning Commission. Mr. Nolin stated that the project would have three phases in approximately 10-12 months:

1. Project Kick off
2. Vision Statement, Goals and Framework
3. Draft & Final Master Plan

Mr. Tse presented the Preliminary Project Understanding as follows:

- a) M-59 Corridor Redevelopment: What is the vision for this region? They would help determine the most appropriate mix of land use for this area.
- b) Lakefront Access Opportunities: Are public access sites in the form of beaches, parks or additional launches desired? Or should most lake fronts be managed by neighborhood associations?
- c) Streetscaping and Transportation Improvements: Are there opportunities to include improvements to accommodate pedestrians and vehicles that improves the experience in the township. Considering other tiers of streets within the township and guiding policy direction to promote better cooperation between different agencies and partnerships.
- d) Define Residential Growth Patterns: Understanding growth to accommodate diversity of growth but respect the natural assets.
- e) Waterfront Commercial Opportunities: Other appropriate locations for use beside residential, destinations to enhance quality of life for residents.
- f) Placemaking & Destination Economy: Aside from Stanley Park what other places would create a unique sense of place in the township.
- g) New Recreational Opportunities: Pontiac Lake State Park and Highland Lake Recreation Area in addition to Stanley Park, identify other recreational opportunities that the Master Plan can promote and what are the connections to these areas such as a township wide trail network.

Mr. Nolin presented Engaging Community Input formats as follows:

- a) Traditional Community Workshops, face to face engagement which are large group activities.
- b) Live Polling, virtual or in person.
- c) Visioning Focus Groups & Workshops, small group activities. If needed, they can provide online formats for any of these activities should the need arise.

Project Examples

- Imagine Flint, Master Plan for Sustainable Flint
- Battle Creek, Master Plan
- Wyoming (re)Imagined, Master Plan

Director O'Neil thanked Mr. Nolin and Mr. Tse for the presentation and inquired if Houseal Lavigne would be able to meet a time frame of less than one year.

Mr. Nolin stated that was a reasonable time frame.

Commissioner Carlock asked what synergy with Waterford would be possible and how often would they be able to be meet with the board in person.

Mr. Nolin stated the opportunity to partner with Waterford to think strategically for areas such as the gateway at Pontiac Lake Road & M59. White Lake is a unique community and they will not make any assumptions and consider its unique priorities. There would be a defined scope for contracting, which would be about every 3 months for in person visits and if the need arises, they can be flexible.

Commissioner Dehart inquired how many workshops would be in-person vs online and how will they encourage people to attend them.

Mr. Nolin stated there are quite a few advisory meetings planned in the scope with the Planning Commission. There are three community workshops planned, one in the front end, another at the mid-point and then an open house which would be complimented by an online questionnaire and map.social. Multiple small focus groups are planned at the front end of the project. A project website is provided and communications staff helps with outreach. Staff will help plan for community events and tie in to local networks. Email, social media and targeted communication within the community. Communication staff will also design flyers and postcards that can be shared.

Commissioner Meagher thanked them for the presentation and inquired what they thought the difference between a "Township" and a "City" is for how they would proceed.

Mr. Nolin stated that the process is very similar for both types of communities in how they engage the population to find out what they want. Every community is different, process is similar but outcome will be different.

Commissioner Seward inquired how they will learn about the community other than the workshops and do they tour the community.

Mr. Nolin stated they do a staff led driving tour of the community to get back background information of the area. While some of the team attend focus groups and interviews, others continue to drive the community and investigate the area. They learn as much as they can in the first meetings.

Commissioner Seward inquired how they will proceed if after they learn about the community and hear what the community says, what if they disagree with the community.

Mr. Nolin stated that they are not an echo-chamber. They will hear what people are saying but they use data points to make sure they are having a balanced conversation about the topics.

Concluded the interview at 7:55 p.m.

2. 8:05 p.m. - Beckett & Raeder (participating via Zoom)

Rowan Brady and John Iancoangeli of Beckett & Raeder presented their proposal to the Planning Commission.

Scope Highlights

- Vision for White Lake
 - Magazine style document, 20 pages maximum, highly visual, marketing document for economic development
 - Supporting Appendix which resembles traditional Master Plan chapters
- Community Engagement
 - 3 prong approach
 - Survey on 5-6 critical issues
 - Scenario planning exercises
 - Steering committee comprised of community representatives
- Growth Management
 - Future land use framework
 - Build out analysis
- Scenario planning for redevelopment
- Action Strategies
 - Identify an action and the responsible party and partners for support
 - Priority timelines
 - What are the co-benefits for this timeline
 - Add metrics to these goals

Director O'Neil thanked Mr. Brady for the presentation. Mr. O'Neil inquired if Beckett & Raeder would be able to meet a time frame of less than one year.

Mr. Brady stated that they would be able to complete the process in that time frame.

Commissioner Meagher asked for more information about spatial analysis.

Mr. Brady stated that spatial analysis is data represented in a 2-dimensional format and shared an example from another community.

Commissioner Carlock had interest in managing development and how to control growth.

Mr. Brady stated that they would need to identify market trends and looking into why growth is contentious. Growth will happen and can't be controlled much on private land however identifying preferred areas for growth and enhance the qualities that the residents find special about White Lake. This is done primarily by a land use framework.

Mr. Iancoangeli shared that Dexter Township, a rural community just outside of Ann Arbor, is experiencing residential development and they want to preserve their agricultural base. They developed a land suitability matrix indicating properties that should be preserved for agricultural value and where the township needs to direct growth. Strategies used in Acme, Mi had similar challenges, they created a growth and investment area which ensured that the infrastructure was focused in that area. In their Zoning Ordinance they instituted a density transfer requirement where developers could buy rights in the Agricultural area and transfer them to the Growth and Investment area to increase their density. This protected the natural values in areas that they wanted to preserve.

Commissioner Fine inquired about the team that would be available to the project and how often would they be available to meet.

Mr. Iancoangeli stated that the team will be at all Planning Commission or steering committee meetings and as often as needed for other meetings. At least one member of the team would be in attendance, either Mr. Brady or Mr. Iancoangeli and sometimes both.

Mr. Brady stated that he would be in attendance at least once per month as content is developed.

Commissioner Seward have you done any Master Plans outside of the state of Michigan.

Mr. Iancoangeli stated that they had done Master Plans in Wisconsin and Ohio.

Commissioner Seward what do you know about White Lake right now.

Mr. Iancoangeli stated that he knows that it is urbanizing, has a lot of natural areas and it is purchasing property for the Parks to provide recreation for the residents. His son worked in the Planning Department until about 3 years ago. The firm's landscape architects have worked on many projects with White Lake Township.

Commissioner Carlock inquired about other current clients.

Mr. Iancoangeli stated that they currently are working with Dexter Township, Caledonia, Traverse City, Marquette, Negaunie Township and Wakefield which are all in Michigan.

Concluded the interview at 8:35 p.m.

Mr. Quagliata opened the bid for Houseal Lavigne which states the cost will not to exceed \$50,000. Optional costs were provided for additional services.

Mr. Quagliata opened the bid for Beckett & Raeder which states the cost will not to exceed \$41,580.

Commissioner Seward inquired about the hours needed for the last Master Plan project.

Director O'Neil stated he does not recall how many hours were needed but the cost was approximately \$35,000 and that was a complete overhaul of the Master Plan.

Deliberation by the board regarding the steering committee.

Commissioner Meagher moved to forward a favorable recommendation to the Township Board, to hire Beckett & Raeder as outside council to aid Staff to re-work the White Lake Master Plan with the cost not to exceed \$41,580.

Commissioner Dehart supported, and the MOTION CARRIED unanimously with a voice vote: 5 yes votes

OTHER BUSINESS

A. Section 61 Review

Director O'Neil presented the staff memo and recommends approval of the Section 61 Review of both the Township Civic Center and the Public Safety Building.

Commissioner Meagher moved to approve the projected development of the Public Safety Building and the Civic Center Section 61 review of Public Act 33 of 2008 as the location, character and extent are consistent with the adopted plans, adopted Capital Improvement Plan and Township Government Management Plans as supported by the Township Staff report dated October 14, 2022.

Commissioner Fine supported, and the MOTION CARRIED unanimously with a voice vote: 5 yes votes

LIAISON'S REPORT

Director O'Neil reported that the Township Board met Tuesday, October 18th and granted preliminary approval to Black Rock and Avalon. Cosmos Car Wash was approved as well and increased their public benefit.

Commissioner Dehart No Zoning Board of Appeal meeting since the last Planning Commission meeting.

Mr. Quagliata reported that the Parks & Recreation hosted Trunk or Treat on Saturday, October 15 with the Historical Society and Lakes Area Chamber of Commerce. They expected 200 but had at least 500 in attendance. Supplies were donated but due to the increase in attendance, they had to purchase more supplies. Parks & Rec committee is continuing to work on the 5-year plan update. There is a need for the consultants to work together. The plan should be ready for adoption at January Township Board meeting. The grant is moving forward for Stanley Park.

DIRECTOR'S REPORT

Director O'Neil stated that Lake Point, West Valley and Comfort Care are working together. Pre-Construction meetings occurred with the Oxbow private launch and the Hyper Shine car wash. New Hope landscaping revision request was approved by the Township Board.

COMMUNICATIONS

NEXT MEETING DATES: November 3, 2022
November 17, 2022

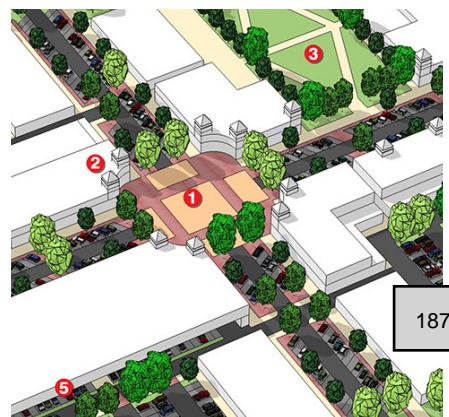
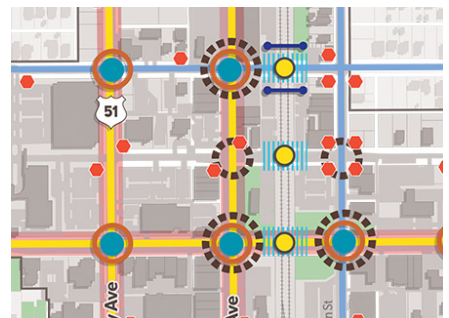
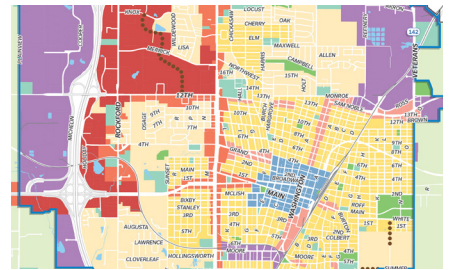
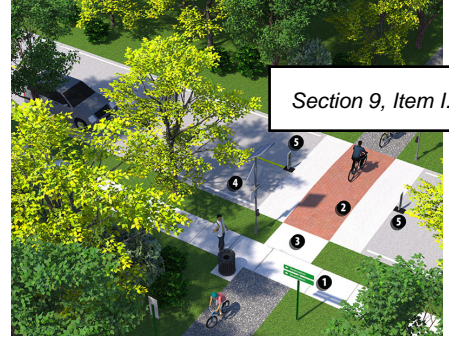
ADJOURNMENT

Commissioner Meagher moved to adjourn the meeting at 9:08 PM

Commissioner Fine supported and the MOTION CARRIED with a voice vote: 5 yes votes

White Lake Charter Township, Michigan
Master Plan
Proposal

September 27, 2022



September 27, 2022

Sean O' Neil
Community Development Director
7525 Highland Road,
White Lake, MI 48383.



Dear Mr O' Neil,

We are thrilled to submit our proposal for the White Lake Charter Township Master Plan assignment. Our Team is uniquely qualified to undertake this assignment, bringing local expertise and understanding together with national experience gained from working with communities throughout Michigan, the Midwest, and the rest of the country. Our staff of professionals provides the skills necessary to create a responsive, detailed, visionary, and achievable Master Plan that will serve the White Lake community for decades to come.

Houseal Lavigne is an innovation-based community planning, zoning, urban design, and economic development consulting firm with extensive experience in a range of assignments, including master/comprehensive planning, outreach and facilitation, zoning ordinances and development regulations, parks and recreation master planning, corridor planning, redevelopment projects, transportation planning, and project financing and implementation. We have worked with more than 400 communities across the country and have extensive experience in areas relevant to the White Lake Township Master Plan assignment:

- **Award-winning Engagement:** We are committed to inclusive and meaningful community engagement. Our proposed scope of work includes a wide range of engagement opportunities, both online and in-person. The assigned project management team has led the development of numerous plans which have received state and national recognition for engagement including plans for Flint and Benton Harbor.
- **Michigan Communities:** Houseal Lavigne has extensive experience working with Michigan communities on a variety of Master planning, zoning, and economic development-related assignments, including Battle Creek, Benton Harbor, Detroit, Flint, Livonia, New Buffalo, Saginaw, Saint Joseph, Shoreham Village, Traverse City, West Bloomfield Township, and Wyoming. This work has included development of Master Plans that meet MEDC Redevelopment Ready Communities requirements, should participation in that program interest the Township. We are also currently working with Waterford Township to develop their Master Plan.
- **Zoning Ordinances:** In addition, our team's zoning experience is unparalleled, with more than 30 zoning projects, including the creation of new zoning ordinances for Benton Harbor and Flint, MI; Richton Park, Bloomington, River Forest, Yorkville, and Cary, IL; Marion, IA; Muskogee, OK; Oak Creek and Verona, WI; Sunset Hills and Ferguson, MO; and many more. While a zoning update is not included in the Township's RFP, this experience will help ensure the Master Plan is grounded and implementable.

We appreciate the opportunity to be considered for this important project and look forward to the prospect of working with you and the entire White Lake community on the development of the Master Plan. If you have any questions regarding this submittal, please do not hesitate to contact me.

Sincerely,

John Houseal, FAICP
Principal | Co-Founder

118 W. Randolph St, 200
Chicago, IL 60601

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(312) 372-1008 ext. 101

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SECTION 1

INTRODUCTION

Introduction



Houseal Lavigne is an award-winning consulting firm specializing in all areas of community planning, urban design, and economic development. We have expertise and experience with assignments of all scales, including regional, city-wide, subarea, district, and site-specific planning and design. We strive for a true collaboration of disciplines and talents, infusing all our projects with creativity, realism, and insight.

As a nationally recognized leader in the emerging field of Geodesign we integrate the latest available technologies into the process. This enable us to blend the art and science of planning to deliver more responsive and effective recommendations, 3D scenarios informed with data, and better rationale to support land use and development policy.

Firm Role

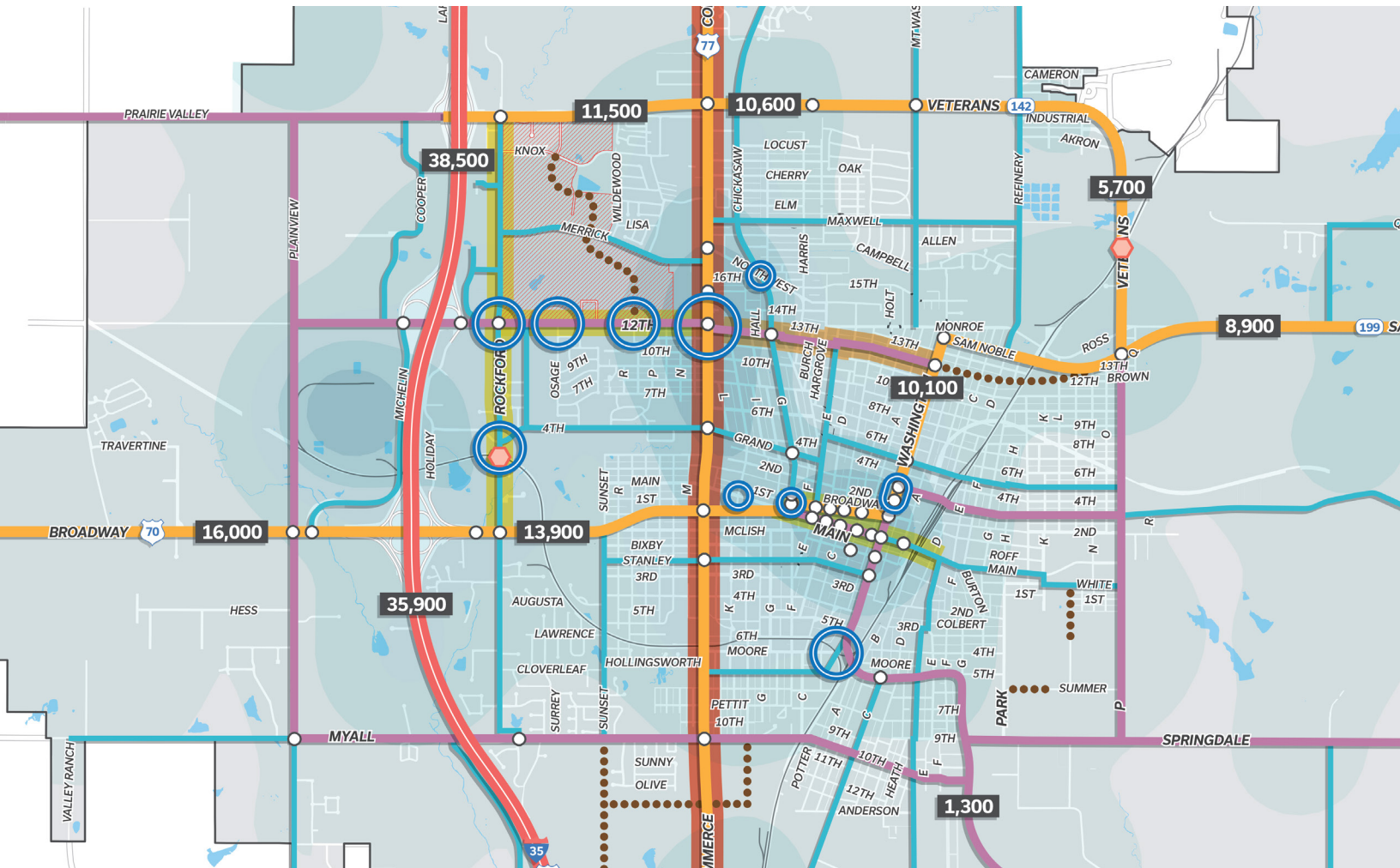
- Lead Consultant
- Urban Planning/Design
- Community Outreach
- Economic Development

Firm Primary Location

188 West Randolph Street, Suite 200
Chicago, IL 60601

Firm Size

18+ employees



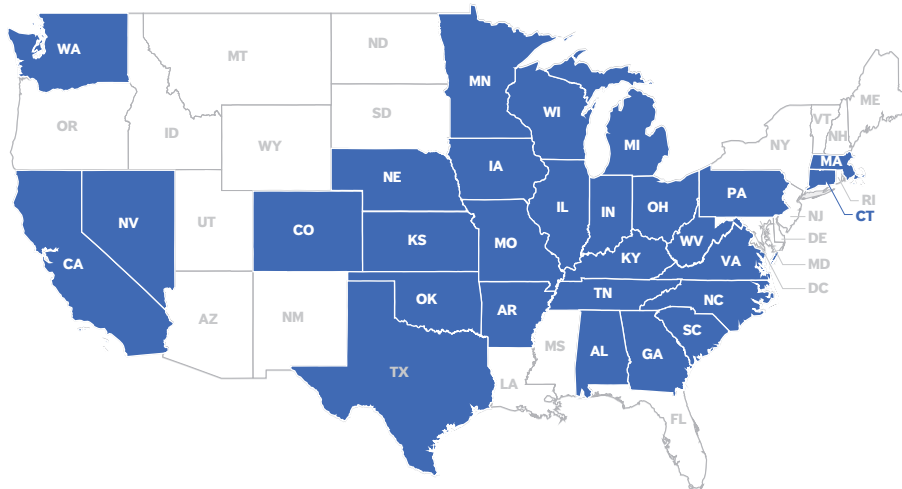
HL HOUSEAL LAVIGNE Lead Consultant
Houseal Lavigne

Houseal Lavigne is an innovation-based urban planning and design firm. We pride ourselves on creativity, collaboration, and delivery of quality. Our team approach is built on strong relationships, the exchange of ideas, and a commitment to the integration of technology. Our priorities are to do good, have fun, work hard, and provide responsive, visionary, and viable solutions to our clients and partners.

OVER THE LAST 15 YEARS, WE HAVE WORKED ON MORE THAN **450 PLANS** ACROSS MORE THAN **400 COMMUNITIES NATIONWIDE**. WE HAVE DIRECTED...



OUR **NATIONAL EXPERIENCE** INCLUDES PLANNING, DESIGN, ECONOMIC, AND ZONING ASSIGNMENTS IN...



SERVICES

- Comprehensive Planning
- Neighborhood & Subarea Planning
- Zoning/Regulatory Controls
- Downtown Planning
- Transit-Oriented Development
- Corridor Planning
- Design Guidelines
- Land Planning & Site Design
- Park, Recreation & Trail Master Planning
- Market & Demographic Analysis
- Fiscal/Economic Impact Analysis
- Development Services
- Retainer Services



GIS & GEOSPATIAL TECHNOLOGY

GIS and Geospatial technologies are an integral part of all our services areas, including Comprehensive Planning, Land Planning & Site Design, Visualization, and Community Engagement efforts. Houseal Lavigne Associates (HLA) is an Esri Gold Business Partner and has been designated with the ArcGIS Online Specialty and Release Ready Certifications that recognizes our expertise in the implementation and utilization of the ArcGIS Platform.

HLA is one of a select few Urban Planning firms in the United States that have been awarded the ArcGIS Urban Specialty Designation further exemplifying our commitment to being on the forefront of GIS technology for urban planning.



Founding Principles

Houseal Lavigne began with a set of founding principles that still guide every project we undertake. By continually honoring these principles, we have reliably and repeatedly served our clients, established trust and strong professional relationships, and produced results that exceed expectations, and developed plans that have served as points of pride for communities. By adhering to our founding principles, we have emerged as one of the most respected, trusted, innovative, and effective firms in the industry. Our founding principles are:

Better Community Outreach. We believe strongly in fostering a sense of “community stewardship” by using an inclusive approach to stakeholder engagement as a foundation for all our projects.

Commitment to Creativity. We believe vision and creativity are among the most important components of good planning and design, and we pledge to provide fresh, responsive, and intriguing ideas for local consideration.

Graphic Communication. We believe all planning processes and documents should utilize a highly illustrative and graphic approach to better communicate planning and development concepts in a user friendly, easy to understand, and attractive manner.

Technology Integration. We believe the integration of emerging technologies should be used to improve the planning process and product - improving public engagement and involvement, fostering evidence-based decision-making, and producing more effective documents and recommendations.

Client Satisfaction. We believe meeting the needs of our clients is a top priority and we strive to achieve it by developing and maintaining strong professional relationships, being responsive to clients’ concerns and aspirations, and always aiming to exceed expectations.

Award-Winning Innovative Planning

As a testament to our firm’s overall approach and project methodologies, Houseal Lavigne is frequently recognized across the country and honored with awards and special recognition. Houseal Lavigne has received multiple awards for “Best Plan” from several state chapters of the American Planning Association (APA) in categories including comprehensive plan, strategic plan, community outreach, innovation, healthy communities, and best tool or practice. Houseal Lavigne has also been awarded the APA’s *National Planning Excellence Award for an Emerging Planning and Design Firm*. Upon receiving the award, the APA recognized our innovative planning approach, targeted implementation strategies, creative and effective outreach, integration of emerging technologies, industry-leading graphic communication, and noted our firm’s overall influence on the planning profession across the United States.

We are increasingly recognized for our innovative approach to planning and the strategic use of technology. For example, in 2020 we received the *American Planning Association – Technology Division’s Smart Cities Award* and *Esri’s Special Achievement in GIS SAG Award* for the Land Use Plan and Town Center 3D Scenarios Visualization for the Town of Morrisville, SC. Both awards recognized the innovative use of tools and software including CityEngine and Unreal Engine to visualize and analyze different land use scenarios. In 2021, we were again awarded the Esri SAG Award for our work in developing a 3D immersive model for the Village of Glen Ellyn, IL to review development proposals with its historic downtown.

AWARDS

2022

CO APA General Planning Award (Honors): **Your El Paso Master Plan**

CO APA General Planning Award (Merit): **Picture Cañon City Comprehensive Plan**

CA APA Inland Empire Section Excellence Award (Large Jurisdiction Comprehensive Plan Category): **Riverside Housing Element**

2021

Special Achievement in GIS Award: **Glen Ellyn 3D Immersive Model**

CO APA General Planning Award: **Gunnison Comprehensive Plan**

APA North Carolina Comprehensive Planning Award: **Morrisville Comprehensive Land Use Plan.**

2020

Smart Cities Award, American Planning Association, Technology Division: **Land Use Plan/Town Center, Morrisville, NC**

Special Achievement in GIS Award (Esri): **Land Use Plan/Town Center Morrisville, NC**

2019

CO APA General Planning Award: **Aurora Places Comprehensive Plan**

2018

IL APA Healthy Active Community Award: **Healthy Chicago 2.0**

ESRI Special Achievement in GIS Award: **Oshkosh Corporation World Headquarters / Lakeshore Redevelopment**

VA APA - Commonwealth Plan of the Year Award: **Bristol Comprehensive Plan**

2017

IL APA - Outreach Award: **Envision Oak Park Comprehensive Plan**

2015

MI APA - Daniel Burnham Award (Best Plan): **Imagine Flint Master Plan**

Macinac Prize by the Michigan Chapter of the Congress for New Urbanism: **Imagine Flint Master Plan**

2014

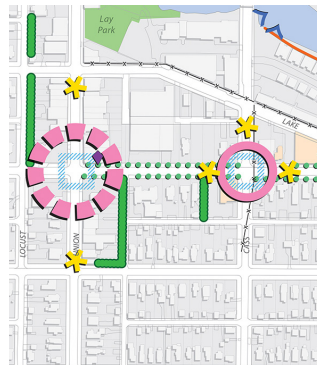
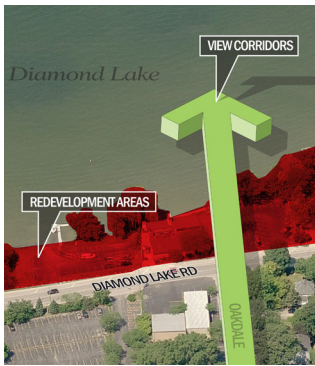
APA National Planning Excellence Award for an Emerging Planning & Design Firm

MI APA - Planning Excellence Award for Public Outreach: **Imagine Flint Master Plan**

IA APA - Daniel Burnham Award (Best Plan): **Coralville Community Plan**

Approach to Planning

Our philosophy of community planning, visioning, goal setting, and implementation is built on a foundation of professional experience, sound planning and design practices, and a track record of award-winning projects. Our approach combines extensive community outreach and participation, highly illustrative and user-friendly maps and graphics, and utilization of available technologies. Our process will help establish a community vision, set community goals, and foster community consensus. Our approach to this assignment will include and be guided by the following core principles, which will allow us to successfully engage the community, develop viable and visionary solutions, and comprehensively respond to local issues and needs.



Focus on Urban Planning and Community Development

Houseal Lavigne specializes in community planning, urban design, and economic development. It is our focus, it is our passion, and it is our area of expertise. We are a specialized urban planning firm whose efforts are not diluted or compromised by bureaucracy or competing interests. Our focus and size allow us to provide the creativity, flexibility, and responsiveness needed to meet our clients' needs without wasting precious resources.

Foundation of Experience

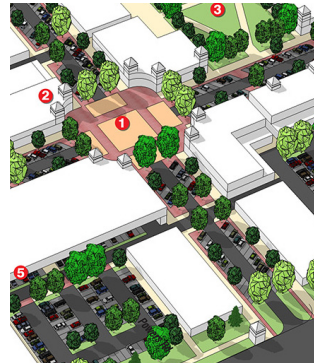
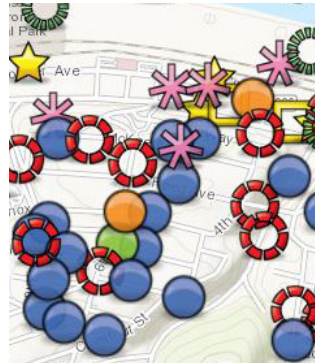
Houseal Lavigne has extensive experience in community planning, visioning and goal setting, implementation strategies, comprehensive planning, economic development studies, urban design, and more. We have directed, managed, and assisted with similar planning assignments for communities across the country.

Engaging Community Outreach

One of our greatest strengths is our ability to design and conduct engaging and effective community outreach. It is a vital part of all of our planning projects, and we believe it is a necessary component of any successful planning process. It is important that all interested persons have the ability to participate in the planning process, and to know they have been heard and their opinion taken into consideration. We believe strongly in fostering a stewardship for the community and achieving a high level of community consensus for planning initiatives.

Illustrative Format and Quality Graphics

All our projects incorporate a highly illustrative and graphic approach to communicating planning and development policies and recommendations. We have developed a distinct design approach to urban planning and community development projects which we incorporate into all our projects. The results of this approach are reports and plans that are attractive, distinctive, and easy to use and understand.



Technology Integration

Integrating appropriate technologies can greatly improve the planning process and product. We specialize in the use of GIS and geospatial analysis, designing and hosting project websites, on-line surveys, interactive real-time polling, and utilizing 3-D rendering to improve planning and development concepts. Our maps and graphics are attractive and compatible with existing and developing information systems. When designed and managed appropriately, these technologies greatly improve communication and involvement with the public.

Vision, Creativity, and Innovation

We believe vision and creativity are among the most important components of good planning and design. Too often, vision and creativity are lacking in the planning process and final planning product. With the help of the community, we will establish a "Vision" that captures the local spirit and character, while presenting new ideas and concepts for consideration. Our fresh approach to planning and development will broaden the range of available options and maximize the potential of community resources.

Targeted Implementation

Identifying the "next steps" to be taken is an important part of any good plan. Plans are not meant to sit on a shelf gathering dust but should be used on a regular and on-going basis as a foundation for decision-making. Our plans identify key implementation steps that should be taken to "jump start" the ultimate realization of the Plan's vision and recommendations. Implementation steps outline the projects and actions to be taken and identify responsibilities, timing, and funding options.

Commitment to Client Satisfaction

Our Firm's primary focus is on client satisfaction. We pride ourselves on our professional relationships, reputation, and client references. We develop strong relationships with our clients and are often considered "an extension of staff." We are responsive to clients' concerns, available at any time to assist with unforeseen events and issues and are committed to doing whatever it takes to serve the client. Many of our "one-time" projects result in long-term on-going professional relationships with client communities.

SECTION 2

WORK PROGRAM

Project Understanding

White Lake Township has maintained a stable, steadily growing population over the past several decades, increasing from just over 28,000 in 2000 to nearly 31,000 in 2020. The Township is in need of an updated Master Plan that will provide a roadmap for the next 20 years, serving as a policy guide for growth and development. While many areas of the Township have remained rural in character, framed by recreation and conservation areas, some areas have experienced significant growth since the current Master Plan was drafted in 2010. The Township needs to reevaluate current land use policies, including direction for the Master Plan's various focus areas, to clearly define where continued housing and economic growth should be located and where to direct future investment.

Engaging

Houseal Lavigne has always had a strong commitment to public participation and community engagement, which serves as one of the cornerstones upon which our firm was created. When engagement tools did not exist, we created them. When tools were created by others, we became the experts in using them. For the past 17 years, Houseal Lavigne has led the way in identifying new ways to engage residents, new ways to visualize data, and new ways to communicate plans, designs, and concepts to the general public. Creating and embracing innovative methods to engage communities has become a hallmark of the firm.

Public Participation in a Time of “Social Distancing”

As a national leader in the development and utilization of online outreach platforms, Houseal Lavigne is capable and ready to engage residents and stakeholders by fully leveraging online and social media platforms. For years we have been providing virtual meetings, workshops, and tools aimed at allowing people to actively participate in the planning process from home. Microsoft Teams, Facebook Live, ArcGIS Online, Miro, and map.social are just a few of the tools we have been using to allow staff, elected and appointed officials, and entire communities to see presentations, ask questions, provide input, and remain actively and effectively engaged, all in real-time. If face-to-face engagement is not feasible at a particular point in the process, we will work with Township staff to reallocate time and resources and identify the best online engagement tools to supplement outreach efforts. We are confident the suite of online engagement tools we provide will allow us to obtain the community input required.

Data-driven Decision-making

Land Use and planning recommendations must be grounded in market realities. Recommended land uses and development must be market viable and desirable from the community's perspective. With limited opportunities for new development and the overall difficulty, competition, and challenges facing today's development environment, White Lake must make the best decisions given the opportunities presented. Such decision-making is referred to as “data-driven” or “evidence-based”. Every incremental decision the Township makes regarding land use, development, infill, zoning, and more must lead to a collective impact over time, moving the needle to make the White Lake community better. Our approach will leverage the latest analysis, technologies, and available data to ensure informed decision-making. There is an art and a science to planning and our firm is nationally known for being on the cutting edge of merging these into a seamless, responsive, and reinforcing process.

User-friendly, Graphic Communication

We live in a visual age. Intuitive communication is essential and expected. Modern plans live on the internet and not just as hard copies at Town Hall, making visual communication more important than ever. Houseal Lavigne understands the importance and value of effective visualization to communicate potential, sense of place, and desired character. As a firm nationally renowned for its industry-leading graphic communication, development visualization, and document design, we will ensure that the new White Lake Township Master Plan is highly illustrative, graphically compelling, and visually rich. Our approach to graphic communication will ensure that maps and graphics are clear, attractive, and effectively convey Master Plan policy.

Action-oriented

We believe our proposed work program will produce a meaningful and responsive Master Plan for White Lake. We have completed similar work programs in a number of other communities in Michigan and throughout the Midwest. Should the Township favor our basic approach, we will work closely with Township staff and officials to further refine this process to meet specific local needs and requirements. This includes familiarity with the MEDC's Redevelopment Ready Community requirements, a program that may be of interest to the Township following the adoption of the Master Plan.

Capital Improvement Planning

Per State requirements, the Township will be expected to prepare a capital improvements program following the adoption of the Master Plan. We have a longstanding relationship with DLZ, the consultant that works regularly with the Township regarding infrastructure planning efforts. Building on existing capital project information, recommendations will be provided for next steps in developing a more robust and complete capital improvement plan.

Scope of Work

Houseal Lavigne's recognizes the importance of using the planning process to establish consensus and foster a sense of community stewardship for the creation of an updated Master Plan for White Lake. Our Team's Scope of Work ensures that Township officials, staff, residents, business owners, and key community stakeholders are engaged in the planning process to help establish a vision and goal-oriented plan, along with action items that will help guide future decision-making.

Task 1: Project Kick-off & Community Engagement

To "kick-off" the planning process off on the right foot, meetings will be conducted with key Township staff and officials prior to undertaking other activities. Outreach will be undertaken to provide residents, business owners, and stakeholders the opportunity to provide input on important issues, opportunities, and aspirations for the community. This task will also include initial reconnaissance, review of past plans and studies, and review of existing conditions related to land use, zoning, transportation, demographics, and community facilities. Any tasks involving in-person engagement will be coordinated to occur during the same two-day visit.

- 1a: Staff Scope and Schedule Review Meeting (Virtual)
- 1b: Project Website
- 1c: Online Questionnaire
- 1d: map.social (interactive mapping application)
- 1e: Staff Kick-off Meeting and Township Tour
- 1f: Joint Township Board & Planning Commission Roundtable
- 1g: Community Visioning Workshop
- 1h: Reconnaissance & Existing Conditions Review

Task 2: Vision Statement, Goals & Frameworks

The purpose of this task will be to establish an overall "vision" for the future of White Lake that can provide focus and direction for subsequent planning activities and serve as the "cornerstone" of the consensus building process. Additionally, outlines of the core plan elements will be created and include land use, transportation, and infrastructure.

- 2a: Vision Statement & Goals
- 2b: Land Use Framework
- 2c: Transportation & Infrastructure Framework (including Parks and Open Space)
- 2e: Joint Township Board & Planning Commission Meeting/Presentation (Virtual)

Task 3: Draft & Final Master Plan

Building on the Vision, Goals, and Frameworks developed in previous tasks, this task will include the preparation of the draft and final Master Plan documents, review and feedback from the community, and the presentation and adoption process. It is anticipated the Master Plan will contain the following elements – Introduction; Community Profile; Vision and Goals; Future Land Use including Housing Strategy and Economic Development Strategy; and Transportation and Infrastructure Plan (including Parks and Open Space).

- 3a: Draft Master Plan Document
- 3b: Draft Implementation Strategy including high-level Zoning Plan (to satisfy State requirements)
- 3c: Detailed Zoning Audit (OPTIONAL)
- 3d: Staff Review
- 3e: Joint Township Board & Planning Commission Meeting/Presentation (Virtual)
- 3f: Community Open House
- 3g: Planning Commission (Public Hearing)
- 3h: Township Board Presentation & Adoption
- 3i: Final Master Plan Document

SECTION 3

EXPERIENCE & QUALIFICATIONS

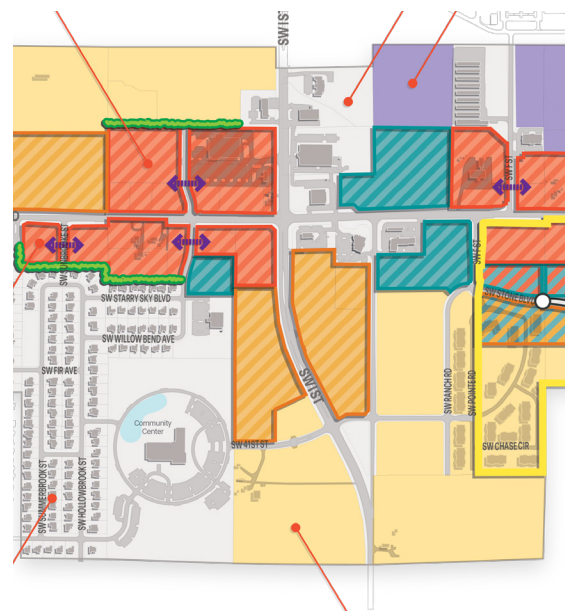
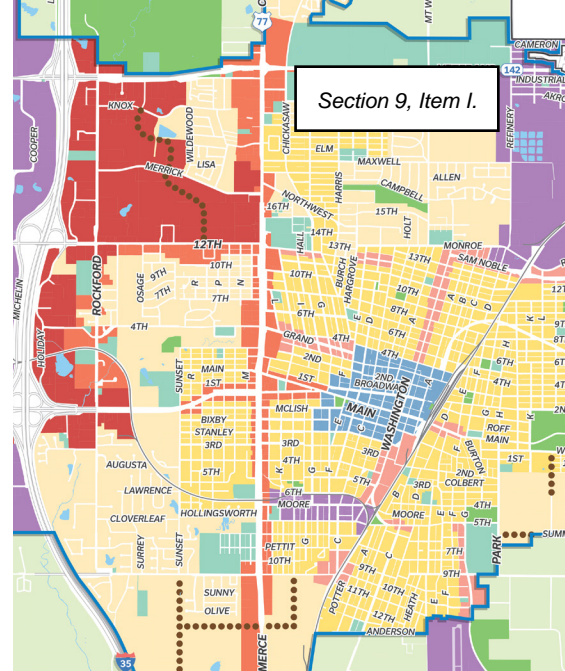
Project Experience

Houseal Lavigne has established itself as one of the top planning firms in the United States. The firm strengthens communities through creative, dynamic, and viable approaches to planning, design, and development. By creating a clear and practical unifying vision, developing achievable and implementable plans and concepts, fostering innovative community involvement programs that reach a broad cross-section of stakeholders, crafting sustainable growth and resilient economic development strategies; our team provides the expertise necessary to improve the relationship between people and their environment.

We have worked on over 450 projects across more than 400 communities nationwide. In that time, we have directed more than 140 comprehensive plans and more than 50 downtown/TOD plans, 100 corridor plans, 55 special area plans, 35 zoning ordinances, design guidelines and related assignments. Our national experience includes planning, design, economic, and zoning assignments in Alabama, Arkansas, California, Colorado, Connecticut, Georgia, Illinois, Indiana, Iowa, Kansas, Kentucky, Massachusetts, Michigan, Minnesota, Missouri, Nebraska, Nevada, North Carolina, Ohio, Oklahoma, Pennsylvania, South Carolina, Tennessee, Virginia, West Virginia, and Wisconsin. The list below is some of our comprehensive planning project with specific project experience in the following pages.

Comprehensive Plan Experience

- Ardmore, OK
- Aurora, CO
- Battle Creek, MI
- Bentonville, AR
- Brentwood, MO
- Benton Harbor, MI
- Brownsburg, IN
- Bristol, VA
- Cape Code, MA
- Carpentersville, IL
- Cary, IL
- Coralville, IA
- Council Bluffs, IA
- Countryside, IL
- Crestwood, MO
- Crothersville, IN
- Culver, IN
- Downers Grove, IL
- Eden Prairie, MN
- Edinburgh, IN
- Elgin, IL
- El Paso County, CO
- Fairview Heights, IL
- Flint, MI
- Forest Park, IL
- Fort Dodge, IA
- Fort Lupton, CO
- Frederick, CO
- Freeport, IL
- Galesburg, IL
- Gardner, KS
- Geneva, IL
- Glen Ellyn, IL
- Grand Junction, CO
- Greater Bridgeport Region, CT
- Greenwich, CT
- Gunnison, CO
- Hudson, OH
- Jackson, MO
- Jackson, TN
- Jenks, OK
- Kenilworth, IL
- Marion, IA
- Maywood, IL
- Mundelein, IL
- Muskogee, OK
- New Buffalo, MI
- North Aurora, IL
- Niles, IL
- Northfield, IL
- Oakbrook Terrace, IL
- Oak Creek, WI
- Oak Park, IL
- Palos Heights, IL
- Pingree Grove, IL
- Pleasant Hill, IA
- Plainfield, IN
- Richton Park, IL
- River Forest, IL
- Schaumburg, IL
- Sioux City, IA
- St. Charles, IL
- St. Cloud, MN
- Summerville, SC
- Tipton, IN
- Tipton County, IN
- University City, MO
- Westmont, IL
- Windsor, CO
- Wyoming, MI



City of Wyoming, Michigan Master Plan & Housing Needs Assessment

In December 2019, **Houseal Lavigne** conducted an Analysis to Impediments of Fair Housing Choice (AI) and a Housing Needs Assessment as a component of the Wyoming [re] Imagined Master Plan for Wyoming, MI. The AI and Housing Needs Assessment summarizes housing challenges and opportunities over the next 20 years within the City and identifies methods of corrections to address identified impediments. This includes identifying demands for housing based on the composition of the existing housing stock, the characteristics of the current household population, and the local share of regional household growth projected to occur within Wyoming. Potential opportunities to accommodate projected future growth are assessed based on observed housing trends within Wyoming and broader shifts in housing demand occurring at the national level by housing tenure and type. The report utilizes housing data collected at the census tract level that was aggregated to summarize housing needs within established subareas of the City. Findings of the AI and Housing Needs Assessment were used to guide housing-related recommendations within the Master Plan.



Industrial Growth. Continue to concentrate and infill industrial uses within designated industrial areas to minimize noise, light, and other environmental nuisances to adjacent commercial and residential areas.

Business Park. Give attention to design quality, landscaping, freight access, traffic impacts, and parking supply with new development within business parks.

Traditional Residential. Encourage infill development and reinvestment in Wyoming's older residential neighborhoods, integrating higher density residential options.

Suburban Residential. Continue to direct suburban residential growth primarily as planned unit developments (PUDs) that include higher density options, greenspace, and pedestrian infrastructure.

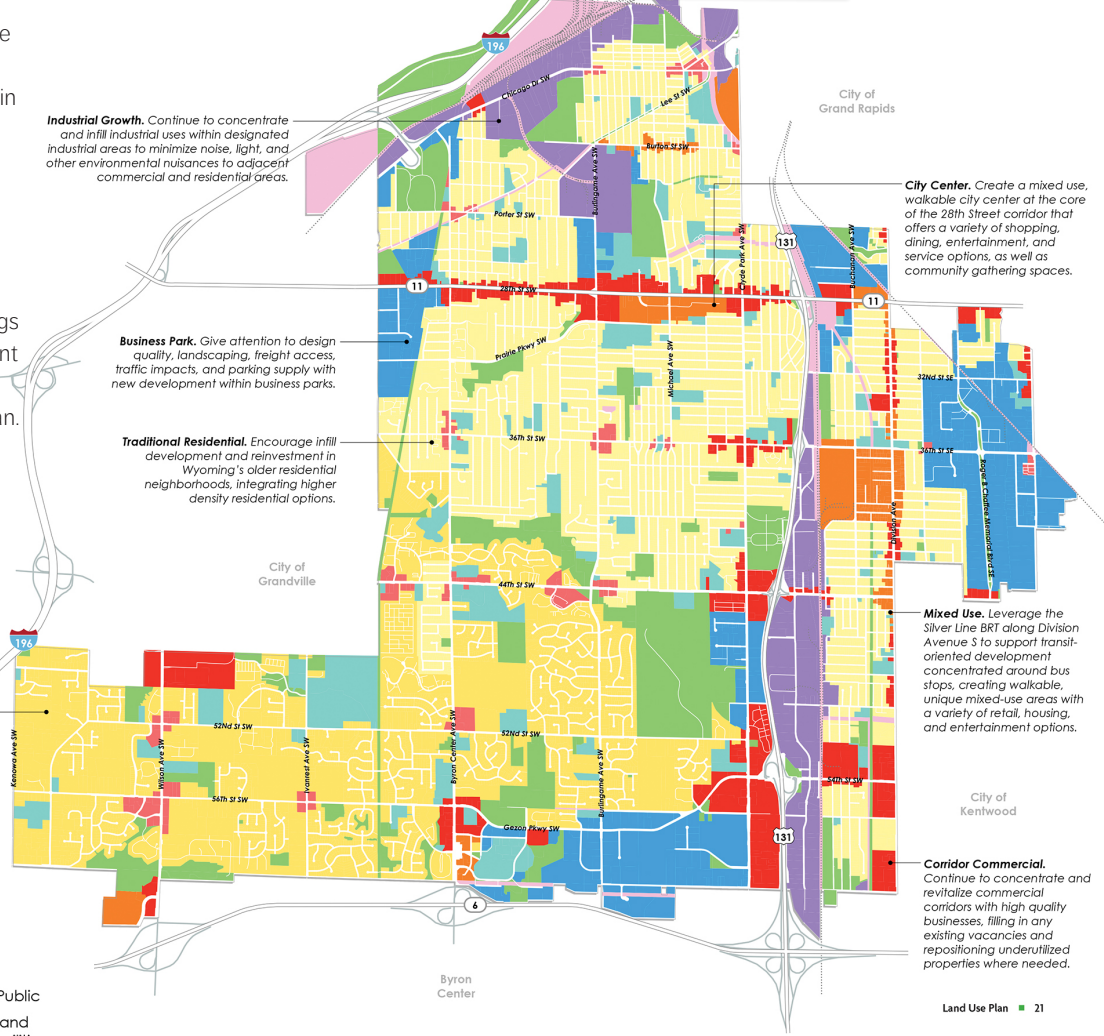
City Center. Create a mixed use, walkable city center at the core of the 28th Street corridor that offers a variety of shopping, dining, entertainment, and service options, as well as community gathering spaces.

Mixed Use. Leverage the Silver Line BRT along Division Avenue S to support transit-oriented development concentrated around bus stops, creating walkable, unique mixed-use areas with a variety of retail, housing, and entertainment options.

Corridor Commercial. Continue to concentrate and revitalize commercial corridors with high quality businesses, filling in any existing vacancies and repositioning underutilized properties where needed.

Land Use Plan

- Traditional Residential
- Suburban Residential
- Mixed Use
- Corridor Commercial
- Neighborhood Commercial Center
- Business Park
- Industrial
- Public-/Semi-Public
- Open Space and Recreation Facilities
- Utility and Railroad

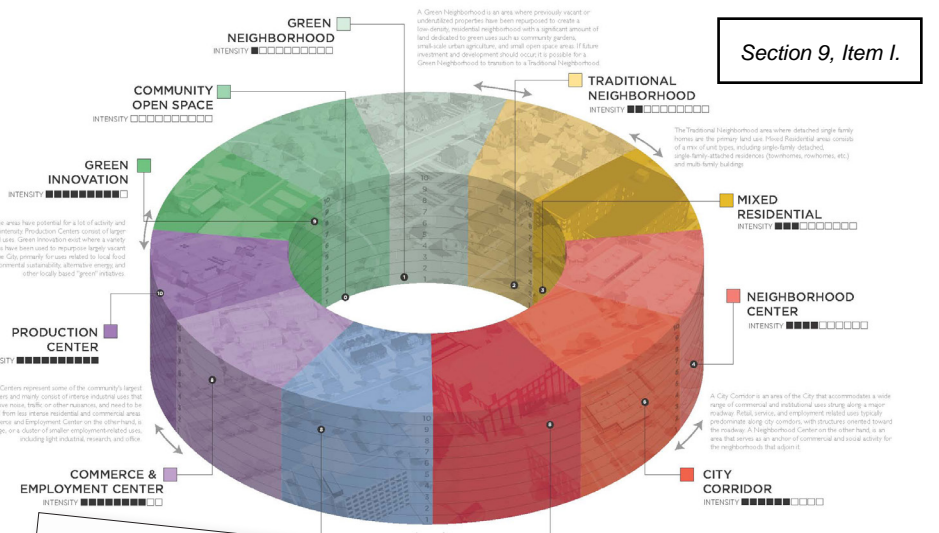


Land Use Plan 21

City of Flint, Michigan Flint Master Plan

Undertaking a planning effort the scale of which the City has never experienced, the Flint community is developing its first comprehensive plan in nearly 65 years – Imagine Flint. The Master Plan, developed by **Houseal Lavigne Associates**, focuses on the neighborhood unit as the essential and most important community building block, the City of Flint is forging a new direction for the community that has lost 50% of its population in the last 50 years (from 200,000 to 100,000). A central feature of the Imagine Flint Master Plan is the use of an innovative ‘placemaking’ approach to land use planning that builds on the idea of establishing unique and desirable places.

The City of Flint is in the process of updating its zoning ordinance and the placemaking approach has enabled a more seamless integration of land use and development regulations with Master Plan recommendations. The place types identified in the Land Use Plan are now serving as the foundation for future zoning districts and form-based overlays that together, prescribe the desired development, permitting it to occur in appropriate areas throughout the City.



Green Neighborhood

CHARACTER DESCRIPTION

Green Neighborhoods are designated in residential areas that have housing stock to expand. The development of the City has resulted in housing stock to expand. The Flint-based Land Use Plan designates these as green neighborhoods, recognizing their potential to become healthy places to live where residential units and other urban forms.

CHARACTER IMAGES

LAND USES

Green Neighborhoods allow for a mix of residential and commercial uses. They are characterized by a mix of housing types, including single-family detached, townhomes, and multi-family units. They also include community gardens, parks, and open space.

LAND USE WHEEL

APAJA MI AWARD



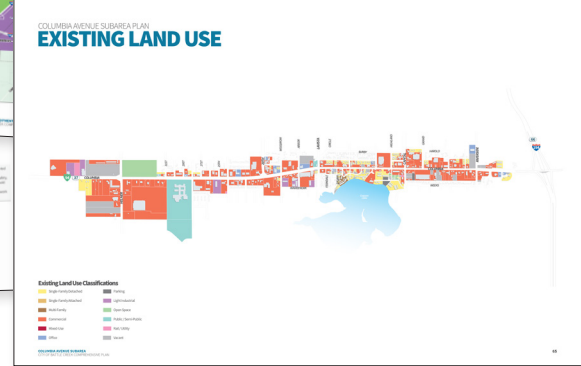
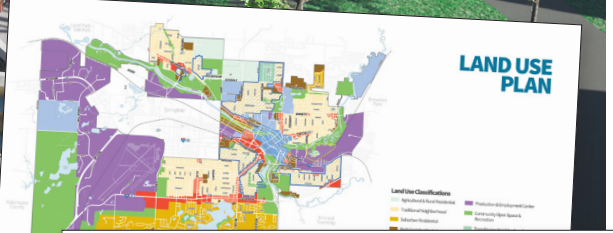
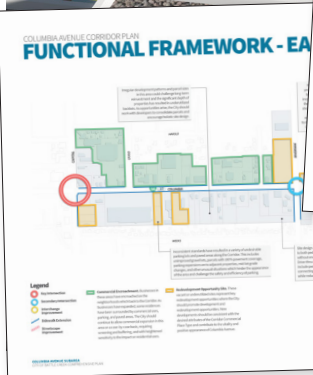
IMAGINE FLINT

MASTER PLAN FOR A SUSTAINABLE FLINT

ADOPTED OCTOBER 28, 2013 • HOUSEAL LAVIGNE ASSOCIATES

City of Battle Creek, Michigan Comprehensive Plan

Battle Creek, dubbed "Cereal City", is a regional economic center in Western Michigan and is the location of Kellogg's Cereal global headquarters. In 2015, the City of Battle Creek partnered with **Houseal Lavigne** to update their Master Plan to provide direction for future development and investment. The new Master Plan places strong emphasis on land use and development in a post-recession era, and promotes an urban growth boundary to combat sprawl and direct investment to the City's established core. A detailed corridor plan provides specific actions and improvements for Columbia Avenue, an aging auto-oriented corridor, including a redevelopment concept for a key intersection. The Master Plan also includes recommendations for Battle Creek's green infrastructure, helping the City address stormwater and local flooding. Shortly after the Master Plan's adoption, the City reengaged Houseal Lavigne to develop an interactive redevelopment model with Esri CityEngine to provide a visual understanding of how the City might redevelop as a result of the new Master Plan's recommendations. The Esri CityEngine webscene demonstrates a detailed application of the land use "place types" within the Master Plan and provides a comprehensive idea of how the City could change in the future. The interactive webscene is being used by Battle Creek Unlimited, the City's economic development agency to promote the full potential of the community and to market available properties within Battle Creek.



REDEVELOPMENT CONCEPT

The intersection of Capital Avenue and Columbia Avenue, east of Battle Creek's largest park, is one of the newest intersections in the City. Community views of Battle Creek are highlighted in an adjacent Lake Gogocin, a key community asset. This area could be an important node and pedestrian-friendly gateway to the community. However, existing development is largely unimproved and the waterfront is unimproved by private development. The following redevelopment was developed to build upon and improve the recommendations of the Battle Creek Master Plan in this key area of the City. This includes a direction regarding several undeveloped and vacant parcels on the same, including alignments and right-of-way improvements to enhance connectivity and pedestrian access to Lake Gogocin. Help activate the area and allow greater public access to Lake Gogocin.

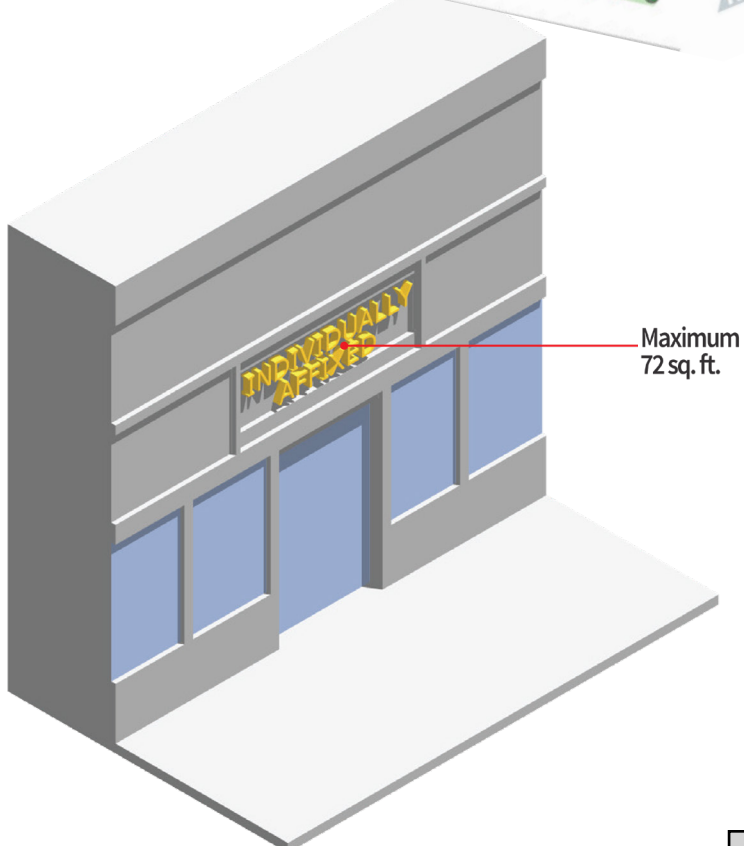
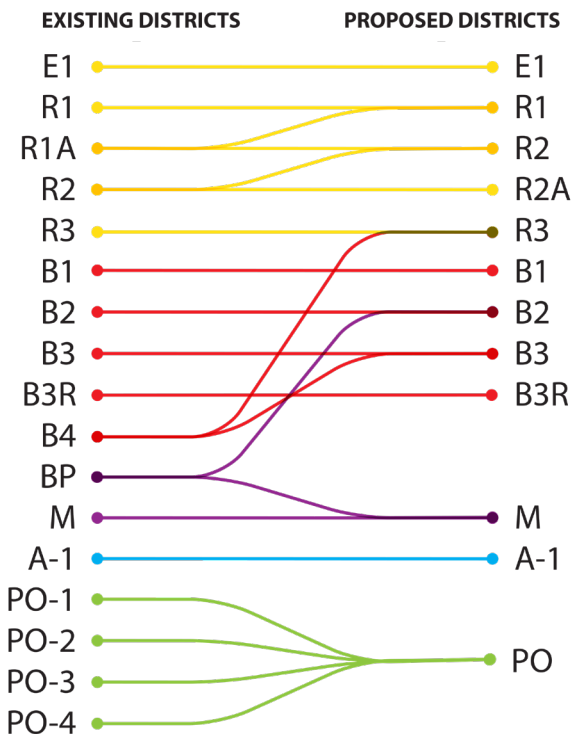
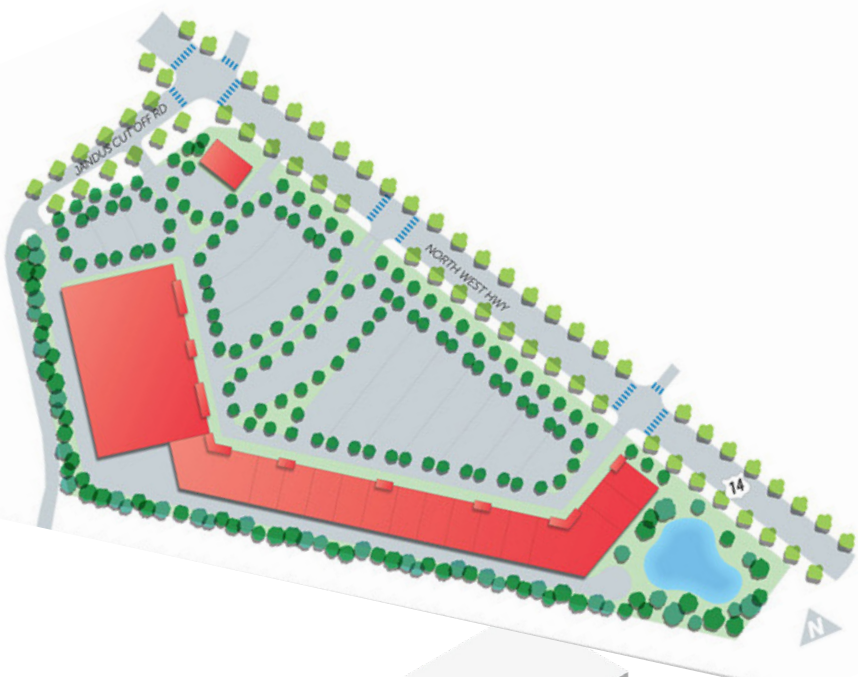
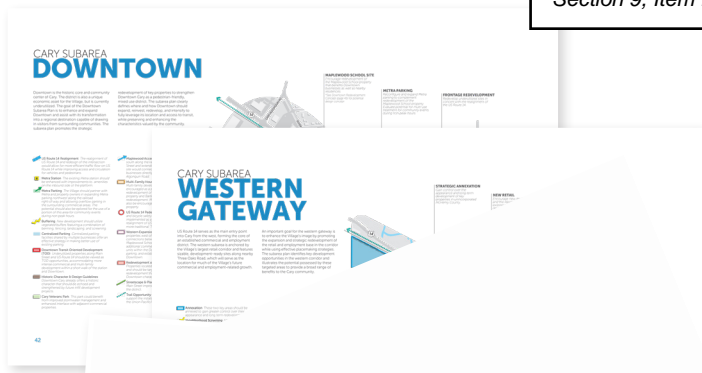
Prepared by Houseal Lavigne Associates

Village of Cary, Illinois

Unified Development Ordinance & Comprehensive Plan

With the closing of a large school site in the heart of the community's downtown, the Village contracted with **Houseal Lavigne** to create a Comprehensive Plan that would capitalize on this once-in-a-generation opportunity, as well as provide a new vision and direction for the entire community. The new Plan focuses on community-wide growth and reinvestment that will better position Cary to compete with neighboring communities for jobs and tax dollars. The Plan identifies strategies for revitalizing Cary's aging auto-oriented commercial corridor and better defining Downtown Cary as a unique mixed use district. Reinvestment strategies are also complemented by detailed concepts that showcase large opportunity sites the Village has invested in clearing and prepping for redevelopment.

After completing the Comprehensive Plan for the Village of Cary, Houseal Lavigne updated the Village's existing zoning ordinance to reflect the goals and vision established in the plan. The project involved transforming their zoning ordinance into a Unified Development Ordinance, addressing issues such as adding and consolidating districts based on nonconformities analysis, modernizing parking and landscaping standards, updating subdivision regulations to support the development of walkable neighborhoods, and rewriting the sign ordinance to comply with Reed vs. the Town of Gilbert.

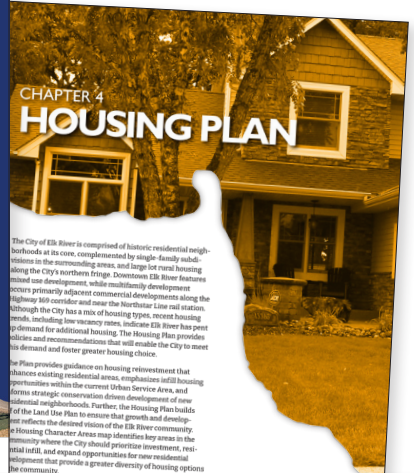
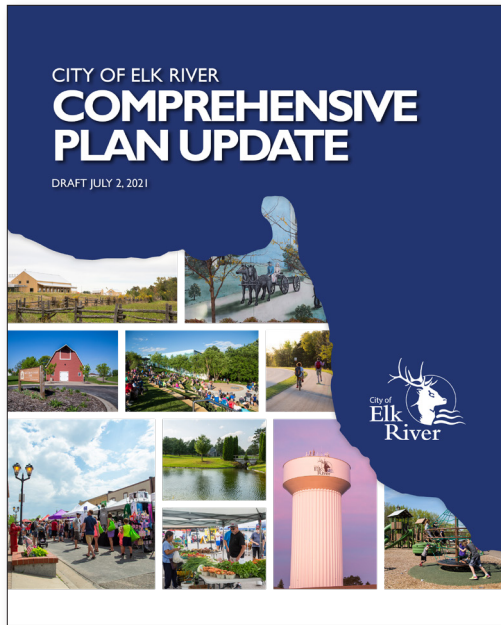


City of Elk River, Minnesota
Elk River Comprehensive Plan

Elk River is the seat of Sherburne County, located 34 miles northwest of Minneapolis/ St. Paul. Between 1990 and 2018 the City of Elk River saw a 54% increase in its population. Two decades into the 21st Century, Elk River is projected to continue to experience consistent population growth through 2035. To help navigate growth and development into the future the City selected **Houseal Lavigne** to update its Comprehensive Plan.

The Elk River Comprehensive Plan provides a vision for the community that applies a smart growth approach to managing development over the next 15 years in the community. The Plan provides guidance on housing reinvestment that enhances existing residential areas, emphasizes infill housing opportunities, and informs strategic conservation driven development of new residential neighborhoods. In addition, the Plan also focuses on strengthening commerce and expanding employment opportunities within the City.

Actionable recommendations are provided throughout the Comprehensive Plan and include leveraging the City's waterfront assets, enhancing connections to outdoor recreation, and creating unique commercial options that support livability and establish Elk River as a destination along the Highway 169 corridor.



Housing Vision Statement

In 2035, the City of Elk River will provide a range of housing options from entry level housing for rent-to-own, and government and/or private college credits and young professionals, right housing about the residential neighborhood character of the area. This will be complemented by the development of new neighborhoods that include increased housing variety and provide more affordable options for both homeowners and renters on the community plan.

Goal:
 Encourage residential development with a variety of housing types that enhance existing neighborhoods and address the needs of existing and future residents.

Policies:
 • Promote Residential Development
 • Support Residential & Purpose Density
 • Encourage Conservation Driven Development
 • Allow Greater Housing Choice

City-wide Housing Policies

The following are the City's policies on strategies that can be applied to all housing in Elk River regardless of the following sections:

Promote Context Sensitive Infill
 100% of Elk River's already built and well-situated residential areas, except within the following areas to meet increasing housing demand through infill development. This includes supporting the development of new residential units in existing residential areas, including multi-unit housing, townhomes, and other housing types that are compatible with the surrounding context and neighborhood character.

Context Sensitive Infill
 Contextually sensitive infill housing is the development of new housing units in existing residential areas that are compatible with the surrounding context and neighborhood character.

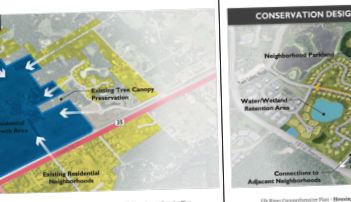
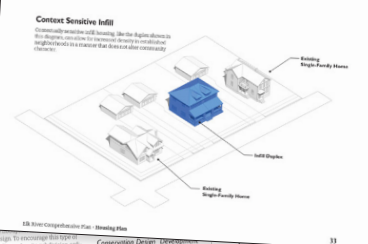
Encourage Quality Materials and Design

To ensure development reflects the high quality and distinctive housing character of the City, encourage the use of high quality construction in all new development. Encourage residential development that is context sensitive and should be used as a model for future residential development.

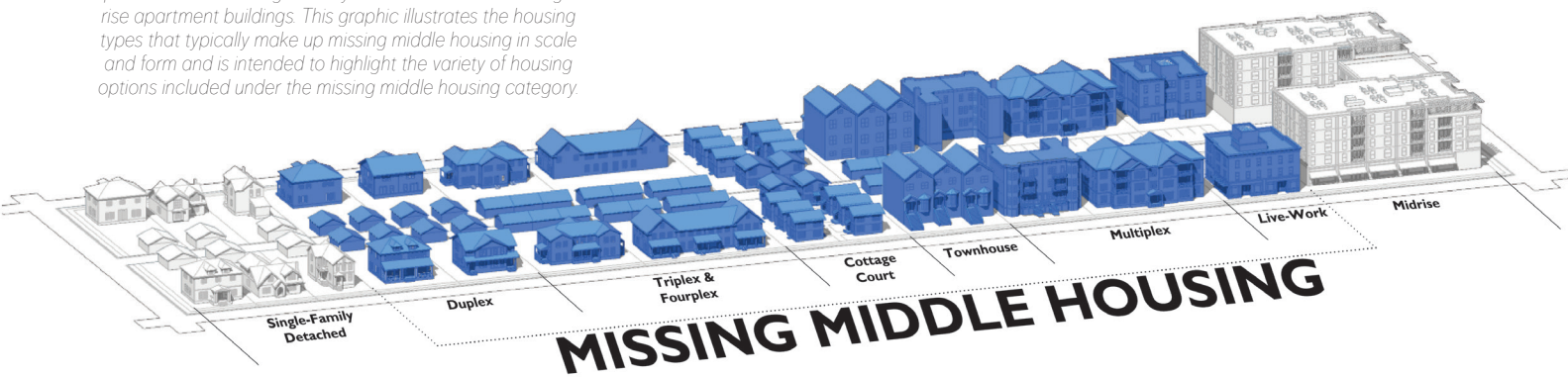
Practice Smart Growth
 The City should practice smart growth that prioritizes infill development and encourages preserved development. An infill opportunity is defined as the expansion of the urban form in an area of the city. A smart growth approach to the expansion of the Urban Service Area would focus on areas that are suitable for new development based on existing utilities, are not in a flood hazard area or wetland, have access to existing water supply or sewerage infrastructure, and can be connected to existing neighborhood and transportation in the City.

Proactively Up-Zone to Align with the Land Use Plan

The City should consider proactively up-zoning existing neighborhoods as identified in the Housing Plan for higher density housing. Municipal utilities currently have the capacity to support higher density development within these areas and permitting would be able to address housing demand. By encouraging farmers to develop, the City will continue to be a provider of higher density land development as a priority of the City. Up-zoning has the potential to address affordable market rate housing in already well-connected and established neighborhoods and existing housing stock.



Missing middle housing sits in the middle of the development spectrum between single-family homes and mid-rise to high-rise apartment buildings. This graphic illustrates the housing types that typically make up missing middle housing in scale and form and is intended to highlight the variety of housing options included under the missing middle housing category.





Conventional Sprawl

This example shows 32 homes
Gross Density = 1 Dwelling Units/Acre
Net Density = 1 Dwelling Units/Acre



Conservation Development

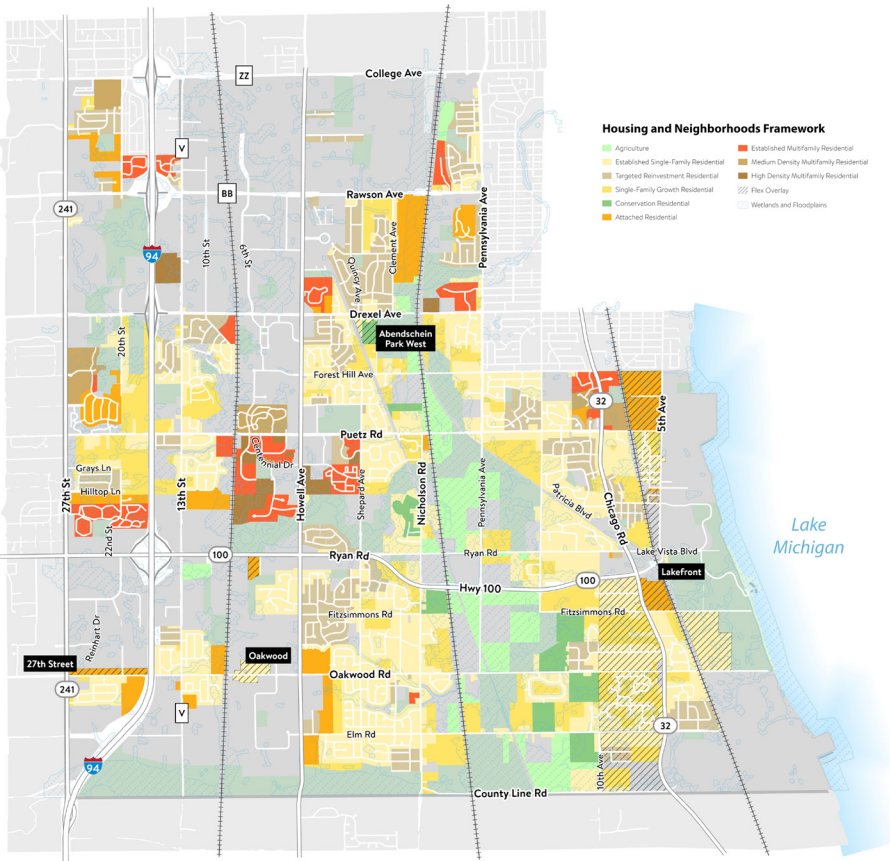
This example shows 32 homes
Gross Density = 1 Dwelling Units/Acre
Net Density = 4 Dwelling Units/Acre



City of Oak Creek, Wisconsin

Comprehensive Plan and Zoning Update

Located in southeast Milwaukee County, the City of Oak Creek is a growing suburb that has transitioned from a semi-rural community of under 5,000 residents, to a diverse city of over 36,000. As a land locked community experiencing rapid growth, the Comprehensive Plan developed by Houseal Lavigne provides clear direction to help guide future development in an intentional and balanced manner as the City transitions to a fully built-out community. Assets such as the Oak Creek waterway and related greenways are critical to community identity and quality of life and the Plan emphasizes the use of conservation design and other strategies to preserve natural areas while maximizing land values and development potential in targeted districts. Conservation is combined with strategies such as accommodating accessory dwelling units to facilitate infill development and the expansion of established retail nodes and industrial parks. Complemented by recommendations for the enhancement of multimodal transportation, the Plan also promotes the expansion of Oak Creek's Drexel Town Square and strategic establishment of other mixed-use districts. Houseal Lavigne is currently working with the City to update the City's Zoning Code to ensure that plan recommendations are supported by the land use and development regulations needed to realize the community's vision.



References

At Houseal Lavigne, we are proud of our work and long term-relationships we maintain with clients. Below is a list of client communities we have delivered similar projects to the White Lake Charter Township Master Plan assignment. Please note additional references are available upon request.

Project	Client	Contact Name	Phone & Email
Master Plan & Housing Assessment	City of Wyoming, Michigan	Nicole Hofert, AICP Planning Director City of Wyoming	(616) 530-3170 hofertn@wyomingmi.gov
Master Plan & Zoning Ordinance	City of Flint, Michigan	Kevin Schronce Lead/Supervisory Planner for Central Region, City of Detroit	(269) 720-6264 kschronce@gmail.com
Master Plan	City of Battle Creek, Michigan	Christine Zuzga Planning Manager	(630) 443-3676 cmzuzga@battlecreekmi.gov
Comprehensive Plan & UDO	Village of Cary, Illinois	Brian Simmons Village Community Development Director	(847) 474-8073 bsimmons@caryillinois.com
Comprehensive Plan & Zoning Ordinance	City of Oak Creek, Wisconsin	Doug Seymour Director of Community Development	(414) 766-7025 dseymour@oakcreekwi.org
Comprehensive Plan	City of Elk River, Minnesota	Zachary Carlton Planning Manager	(763) 635-1035 zcarlton@elkrivernm.gov

SECTION 4

**CONSULTANT
PERSONNEL**

Key Personnel

Roles & Responsibilities

Houseal Lavigne strives to develop strong working relationships with our clients and essentially consider ourselves an extension of Township staff, maintaining an open and ongoing dialogue throughout the entire process. We will work closely with Township staff to ensure that the final product reflects true collaboration.

For this important project, **Brandon Nolin** will serve as the project principal and **Daniel Tse** will be the Project Manager, serving as the primary contact and managing staff and deliverables. In addition, each of Houseal Lavigne's Principals is recognized as being at the very top of the comprehensive planning field and will ensure accountability and devoted expertise from our team.

Detailed resume for each key personnel are located in the following pages.





John A. Houseal, FAICP

Principal | Co-Founder

John is a Principal and Co-founder of Houseal Lavigne and has established himself as one of the nation's top urban planning professionals. John has been inducted in the College of Fellows of the American Institute of Certified Planners, the highest recognition and distinction awarded by the American Planning Association. John's reputation and expertise within the profession as a leader in urban planning, innovation, contemporary development practices, and community outreach has garnered him wide recognition and numerous planning awards. John has been a featured speaker at national, regional, state, and local events and conferences for issues related to urban planning, zoning, transportation, context sensitive design, innovation, graphic communication, and the environment. John is recognized as one of the top community facilitators, consensus builders, and citizen participation experts in the profession.

John maintains professional memberships with the American Planning Association and the American Institute of Certified Planners. John received a Bachelor of Science in environmental sciences from University of Michigan and a Master of Environmental Planning for environmental planning and urban planning from Arizona State University. John is also an AICP certification instructor and has been responsible for training more than 1,000 planners for professional certification since 2005. John also sits on the Board of Directors for the Oak Park and River Forest Community Foundation and serves as the Co-chair of the Community-Works Advisory Board, overseeing community initiatives related to environmental sustainability, community leadership training, and programs aimed at the success of all youth in the community.

Prior to co-founding Houseal Lavigne, John was a Principal and the Director of Urban Planning for URS Corporation, a global multi-disciplinary engineering firm. Working from the Michigan Avenue office in Downtown Chicago, John oversaw and directed the firm's urban planning and community development projects, often coordinating on assignments throughout the country.

Education

Bachelor of Environmental Sciences
University of Michigan

Master of Environmental Planning
Arizona State University

Memberships

American Planning Association

AICP inducted Fellow

Lambda Alpha International

OPRF Community Foundation
Board of Directors

Awards

2019 APA-CO - General Planning Award
Aurora Places Comprehensive Plan

2017 APA-IL Outreach Award
Envision Oak Park Comprehensive Plan

2016 APA-MN - Innovation Award St. Cloud
Comprehensive Plan

2015 APA-MI - Daniel Burnham Award (Best
Plan) Imagine Flint Master Plan

2014 APA National Award for Excellence
Emerging Planning and Design Firm

2014 APA-MI Public Outreach Award Imagine
Flint Master Plan

2014 APA-IA Daniel Burnham Award
Coralville Community Plan

2014 Congress for New Urbanism - Mackinac
Award for Outstanding Plan
Imagine Flint Master Plan

2012 APA-IL Daniel Burnham Award
Downers Grove Comprehensive Plan

2010 APA-IL Strategic Plan Award
River Forest Corridors Plan

2009 APA-IL Implementation Award
Ogden Avenue Enhancement Initiative

2007 APA-IL Daniel Burnham Award
Carpentersville Comprehensive Plan

AICP Certification Instructor

APA National and APA State Chapters
2005 to present

Project Experience

Comprehensive Plans

80+ Comprehensive Plans
including:

- Aurora, CO
- Benton Harbor, MI
- Brownsburg, IN
- Coralville, IA
- Council Bluffs, IA
- Edinburgh, IN
- Flint, MI
- Frederick, CO
- Greater Bridgeport Region, CT
- Jackson, MO
- Jackson, TN
- Marion, IA
- Oak Park, IL
- Palos Park, IL
- Prairie Grove, IL
- River Forest, IL
- St. Cloud, MN
- Tipton, IN
- Windsor, CO

Downtown Planning

40+ Downtown Plans including:

- Bentonville, AR
- Downers Grove Downtown
- Forest Park Madison Street Corridor
- Geneva Downtown Master Plan
- Oshkosh, WI Downtown Plan
- Round Lake Downtown Plan
- St. Joseph, MI

Special Area Planning

50+ Special Area Plans,
including:

- Bellwood TOD master Development Plan
- Countryside Dansher Industrial Park Subarea Plan
- Glenview The Glen Parcel 24 Master Plan
- Montgomery Preserve Subarea Master Plan
- Naperville Martin Mitchell Campus Master Plan
- Oak Brook Commercial Areas Master Plan
- Palos Park Commercial Areas Master Plan

Corridor Planning

70+ Corridor Plans including:

- Hinsdale - Odgen Avenue Corridor Plan
- IL 47 Corridor Study
- Naperville - Ogden Avenue Enhancement Study
- Oak Brook - 22nd Street Corridor Plan
- Portage, IN - Highway 20 Corridor Plan
- Pace TOD Guidelines Manual
- Prairie Grove, IL
- Richton Park, IL
- River Forest, IL
- Sunset Hills, MO
- Wilmette, IL

Zoning & Design Guidelines

45+ Zoning & Design Guidelines
Assignments, including:

- Ardmore, OK
- Benton Harbor, MI
- Bloomington, IL
- Brookfield, IL
- Carpentersville, IL
- Carol Stream, IL
- Cary, IL
- Chicago, IL
- Dunwoody, GA
- Fairview Heights, IL
- Flint, MI
- Geneva, IL
- Hainesville, IL
- Harwood Heights, IL
- Hinsdale, IL
- Kenilworth, IL
- Marion, IA
- McHenry, IL
- Melrose Park, IL
- Montgomery, IL
- Muskogee, OK
- Murray, KY
- Northbrook, IL
- Oak Brook, IL
- Oakbrook Terrace, IL
- Oak Creek, WI
- Verona, WI



Brandon Nolin, AICP

Senior Project Manager

Education

- Bachelor of Science, Anthropology, Michigan State University
- Masters of Urban and Environmental Geography, University of Illinois at Chicago
- Masters of Urban Planning and Policy, University of Illinois at Chicago

Certifications

- NCI Charrette System™
Certificate Training - Core Level
- NCI Charrette Management and Facilitation™
Certificate Training - Advanced Level

Memberships

- American Planning Association (APA)
- American Institute of Certified Planners (AICP)
- Illinois GIS Association
- Chairman, APA Chicago Metro Section
- Executive Committee Member, APA Illinois Chapter
- Co-founder, Young Planners Group, APA Illinois Chapter

Brandon is a Senior Project Manager at Houseal Lavigne Associates with over 13 years of planning, urban design, and market analysis experience. Brandon specializes in comprehensive planning and economic development and is a self-described “numbers guy,” who uses his background in archaeology, statistics, and market research to develop data-driven plans that are both physically achievable and economically viable. Brandon has worked in communities of all shapes and sizes. He has created award-winning plans to reposition disinvested communities like Flint, MI and North Lawndale on Chicago’s west side; leverage key redevelopment opportunities in growing downtowns; revitalize aging commercial corridors in inner ring suburbs; and strengthen small rural towns and emerging suburban communities. Brandon also has extensive knowledge and experience in the use of Geographic Information Systems (GIS). GIS continues to evolve and Brandon strives to embed spatial analysis into all aspects of place-based recommendations like identifying areas underserved by infrastructure in Flint, MI or calculating the impacts of infill and redevelopment strategies in Jackson, TN.

Brandon has worked for Houseal Lavigne Associates for more than 10 years and also gained valuable experience in his work at the Chicago Metropolitan Agency for Planning (CMAP), a regional planning agency. While at CMAP he directed several projects within the organization’s innovative local-planning and technical assistance program and helped tie on-the-ground development and local initiatives to regional policies. Brandon was also a member of a Chicago-based real estate research firm specializing in market and financial analysis in both the public- and private-sectors.

Project Experience

Comprehensive Plans

- Battle Creek, MI
- Benton Harbor, MI
- Brownsburg, IN
- Cary, IL
- Crothersville, IN
- Culver, IN
- Des Plained, IL
- Downers Grove, IL
- El Paso County, CO
- Elgin, IL
- Fairview Heights, IL
- Flint, MI
- Freeport, IL
- Geneva, IL
- Glen Ellyn, IL
- Greater Bridgeport Regional Commission (GBRC), CT
- Highwood, IL
- Jackson, TN
- Marion, IA
- McHenry County, IL
- McKinley Park, Chicago*
- Mundelein, IL
- North Lawndale, Chicago*
- Northfield, IL
- Oak Creek, WI
- Palos Park, IL
- Pingree Grove, IL
- St. Charles, IL
- St. Cloud, MN
- Summerville, SC
- Tipton, IN
- Tipton County, IN
- Westmont, IL
- Wyoming, MI

Downtown Planning

- Cary, IL
- Highwood, IL
- Huntley, IL
- Lombard, IL
- Murray, KY
- St. Cloud, MN
- Wilmington, IL*

Special Area Planning (TOD, Neighborhoods, Special District)

- Clarendon Hills, IL
- Jefferson-Chalmers, Detroit, MI
- Flint, MI
- Geneva, IL
- Lombard, IL
- Marengo, IL
- Milwaukee, WI
- Murray, KY
- Skokie, IL
- South Chicago Heights, IL
- Sterling, IL
- Winfield, IL

Zoning & Regulatory

- Benton Harbor, MI
- Fairview Heights, IL
- Flint, MI
- Harwood Heights, IL
- Marion, IA
- Murray, KY
- Muskogee, OK
- River Forest, IL

Corridor Planning

- Cary, IL - US 14
- Freeport, IL - West Galena Avenue
- Kane and McHenry Counties - Illinois Route 47
- Lockport, IL - I-355 Corridor Master Plan
- Milwaukee, WI - 27th Street
- River Forest, IL - Village-wide Corridors Plan
- St. Cloud, MN - Division Street
- Sugar Run Creek, Will County, IL - IL Route 53*

Market Analysis & Economic Development

- Bartlett, IL
- Brownsburg, IN
- Channahon, IL
- Chicago, IL*
- Clarendon Hills, IL
- IL Housing Dev. Auth. (IHDA)*
- Lake Barrington, IL
- Lincolnwood, IL
- Lombard, IL
- Milwaukee, WI
- Omaha, NE
- Palos Park, IL
- River Forest, IL

* Work conducted at another firm.



Joshua Koonce, AICP Project Manager

Josh is a Project Manager with Houseal Lavigne who brings eight years of experience in the areas of zoning, mapping, historic preservation, community development, and bicycle planning. His approach to any assignment is anchored by data-driven plan communication, a people-oriented approach to transportation, and the integration of technology and visuals in the planning process.

Before joining Houseal Lavigne, Josh worked as the sole staff planner and zoning coordinator for the Village of Maywood, a suburban Chicago community of 23,000 residents. In that capacity, he served as the staff liaison for the environmental beautification committee, the historic preservation commission, and the plan commission/zoning board. Josh interacted daily with Village officials, residents, developers, architects, and engineers, conducting zoning and development review for projects ranging from residential homeowner improvements to large mixed-use and industrial developments. Josh also handled all GIS mapmaking and data management tasks for the Community Development Department.

Josh adeptly engages and interfaces with a community and its committees, boards, and commissions. He brings a fresh, outside perspective coupled with an inside, practical understanding of municipal government structures. He has frequently acted as a liaison between these types of entities and local community development organizations and coalitions to connect, build relationships, and advocate and defend the vision of any given assignment.

An additional benefit of his experience is a thorough understanding of the research and procedures necessary to secure planning-related grant monies at the local level. As the planner for the Village of Maywood, Josh applied for and received over \$1 million in planning and engineering grant funds, which increased the capacity for implementation of planning initiatives within the community.

Josh is a certified planner with the American Institute of Certified Planners and an active APA member, enabling him to network with planning professionals and stay up-to-date with planning best practices. Going forward, Josh is interested in helping communities navigate and prepare for a variety of scenarios by finding creative and thoughtful ways to plan and benefit from local assets.

Education

Master Of Urban Planning And Policy
University of Illinois at Chicago,
College of Urban Planning and Public Affairs,
Chicago, IL, 2010

Bachelor Of Arts In Sociology And English
Trinity Christian College,
Palos Heights, IL, 2005

Memberships

American Institute of
Certified Planners (AICP)

American Planning Association (APA)

Project Experience

Comprehensive Plans

- Cañon City, CO
- Commerce City, CO
- Fort Wayne & Allen County, IN
- Grand Junction, CO
- Gunnison, CO
- Jenks, OK
- Peoria Heights, IL

Zoning

- Cañon City, CO
- Jenks, OK
- Knightdale, NC
- Verona, WI

Downtown Plan

- St. Joseph, MI

Economic Development

- Brownsburg, IN Economic Development Strategic Plan

Corridor Plans

- Jefferson-Chalmers Main-street Master Plan, Detroit, MI

Misc. Studies

- MWRD Stormwater Master Plan

Subarea Plans

- Diamond Willow Property Master Plan, Sioux City, IA
- Grand Junction, CO
- Gunnison, CO
- Jenks, OK
- Oshkosh, WI, Sawdust District Master Plan
- Peoria Heights, IL

Development Services

- Flossmoor, IL

Grant Writing*

Secured and managed the following grant funds or grant-funded projects:

- IHDA abandoned properties grant funding
- Invest in Cook County funding for a major Village roadway project
- Local Technical Assistance funding for a Metra Station Area plan (RTA)
- Local Technical Assistance for updated zoning ordinance public facing guide (CMAP)
- MWRD Green Infrastructure Grant



Jackie Wells, AICP

Project Manager

Jackie is a Project Manager at Houseal Lavigne, where she is primarily focused on working with communities to implement plans through authoring zoning, sign, and subdivision ordinances that align with plan goals, are user-friendly, and legally defensible. In addition to zoning, Jackie has been involved in projects ranging from strategic and comprehensive plans to downtown and corridor studies.

Jackie received her Bachelor's degree in architectural studies and Master's degree in Urban Planning from the University of Kansas. While in school her passion for community engagement was ignited, leading to her award of a research grant to further study the geospatial impacts of public engagement preferences.

Prior to joining Houseal Lavigne, Jackie was the Housing and Development Planning Specialist for a community of approximately 45,000. There she developed, implemented, and monitored the City's five-year Consolidated Plan and Annual Plans; applied for, received, and administered local, state and federal grant funding; acted as a liaison between the City and local community groups; spearheaded the City's targeted efforts in two historically disadvantaged neighborhoods; and planned and facilitated community engagement campaigns and events. Through these responsibilities, she gained valuable experience in program and policy development, engaging community groups, and supporting the establishment of new neighborhood associations. Jackie uses her experience in local government to develop data-driven solutions that manage the needs of elected and appointed officials, department heads, non-profit partners, and residents of the community.

Education

Master of Urban Planning,
University of Kansas

Bachelor of Arts in Architecture,
University of Kansas

Memberships

American Planning Association, IL

American Planning Association, National

Rotary International

Presentations

APA Quad State Conference: Economic Argument for Flexible Parking Requirements

Project Experience

Comprehensive and Master Planning

- Bensenville, IL - Parks & Recreation Master Plan
- Canon City, CO - Comprehensive Plan
- Elk River, MN - Comprehensive Plan
- Jenks, OK - Comprehensive Plan
- Oak Creek, WI - Comprehensive Plan
- Northfield, IL - Comprehensive Plan
- Fairfield, CT - Strategic Plan
- Northfield, IL - Comprehensive Plan
- Greenwich, CT - Comprehensive Plan
- Sioux City, IA - Comprehensive Plan
- Eden Prairie, MN - Comprehensive Plan
- Marion, IA - Comprehensive Plan Update

Corridor, Downtown & Small Area Planning

- Hasting, MN - Vermilion Street Corridor Plan
- Lawrence, KS - Downtown Master Plan
- Plainfield/Joliet, IL - Boulevard Place PUD Design Guidelines
- Springfield, MO - Grant Avenue Parkway Corridor Plan

Land Development Regulations

- Ardmore, OK - UDC
- Bloomington, IL - Zoning Ordinance
- Bloomington, IL - R-3B Zoning District Analysis
- Bloomington, IL - Sign Ordinance
- Canon City, CO - UDO
- Carol Stream, IL - UDO
- Cary, IL - UDO
- Hainesville, IL - Zoning Ordinance Update and Retainer Services
- Jackson, TN - UDO
- Jenks, OK - UDO
- Knightdale, NC - UDO
- Marion, IA - Zoning Code Update
- Oak Creek, WI - Zoning and Sign Ordinance
- River Forest, IL - Sign Ordinance
- Roscoe, IL - Zoning / Regulatory Controls
- Springfield, MO - Corridor Overlay District
- Sunset Hills, MO - Zoning / Regulatory Controls
- Verona, WI - Zoning and Sign Ordinance
- Yorkville, IL - UDO



Daniel Tse, AICP Planner II

Daniel is a Planner II with Houseal Lavigne where his primary focus is developing illustrative graphics and innovative design work to further planning recommendations and concepts in a manner that is attractive and easy to understand. He is passionate about working with communities to identify issues and opportunities and design visually appealing graphics to create implementable plans. He adeptly incorporates development concept visualization and 3D renderings into planning documents and also concentrates on the mapping of the physical environment, creating and customizing GIS datasets, and using spatial analytic tools to inform policy recommendations and site design proposals.

Daniel received a Bachelor's and Master's degrees in Urban Planning from the University of Illinois at Urbana-Champaign and his professional practice includes working in both the public and private sectors in the United States and the Asia-Pacific region. Prior to joining Houseal Lavigne, Daniel worked at a multi-disciplinary firm where he expanded his practice and skillset into landscape architecture and architecture through site concept design.

His extensive experience in a wide variety of projects, including comprehensive plans, corridor plans, transit-oriented development, bike and trail plans, subarea plans, research park master plans, design guidelines, and zoning regulations has solidified his position as a well rounded urban planner. He is able to tackle the breadth of activities involved in a planning assignment including research, policy writing, design recommendations formulation, project management, community engagement, implementation, and visually cohesive document design.

Project Experience

Comprehensive Plans

- Brookfield, IL
- Crawfordsville, IN
- Cary, IL
- Coralville, IA
- Council Bluffs, IA
- Elgin, IL
- Fort Dodge, IA
- Frederick, CO
- Gardner, KS
- Greater Bridgeport Regional Council, CT
- Hudson, OH
- Jackson, TN
- Maywood, IL
- North Aurora, IL
- Oak Park, IL
- Plainfield, IN
- Pleasant Hill, IA
- St. Cloud, MN
- Sunset Hills, MO
- Windsor, CO

Corridor Plans

- Champaign, IL
- Moline, IL
- Matteson, IL
- Bi-State Regional Planning Commission, IL
- Downtown Plans
- Carson City, NV
- Rock Island, IL
- South Holland, IL

Visualizations

- Crystal Lake, IL
- Monmouth, IL
- Oshkosh, WI
- Pleasant Hill, IA
- Fort Dodge, IA
- Richton Park, IL
- Sterling, IL
- Tulsa, OK

Zoning

- Ardmore, OK
- Bloomington, IL
- Knightdale, NC
- River Forest, IL
- Roscoe, IL
- Verona, WI

Station Area Plans

- Prairie View, Buffalo Grove, IL
- Brownfield Reuse Plans
- Sherman Park, Indianapolis, IN

Campus Master Plans

- Research Park at the University of Illinois at Urbana-Champaign, Champaign, IL

Golf Facilities Master Plans

- Indy Parks & Recreation, Indianapolis, IN

Strategic Plans

- Wets Chicago, IL

Design Guidelines

- Aurora, IL
- Brookfield, IL

- Education**
- Master of Urban Planning, University of Illinois at Urbana-Champaign
 - Bachelor of Arts in Urban Planning, University of Illinois at Urbana-Champaign

- Memberships**
- American Planning Association

- Certifications**
- American Institute of Certified Planners

- Awards**
- Master's Capstone Award
 - Hong Kong Institute of Planner's Certificate of Merit Highest Honors
 - Edmund J. James Scholar Student
 - James Scholar Research Creativity Award
 - UIUC Department of Urban and Regional Planning Outstanding Sophomore Award



Trisha Parks, AICP Planner II

Trisha is a Planner II with Houseal Lavigne and is instrumental in executing and evolving the firm’s distinctive style and transformative 3D and GIS-based visualizations. Her primary area of expertise is visual communication through the development of illustrative maps, graphics, 3D visualizations, plan branding collateral, and plan document layouts.

Trisha received a Bachelor’s degree in Architecture from the University of Illinois at Urbana-Champaign and a Master’s degree in Urban Planning and Policy from the University of Illinois at Chicago, concentrating in spatial planning and urban design. While attending University, she was awarded the AICP Outstanding Student Award honoring her exceptional achievements in the study of planning. Prior to joining Houseal Lavigne, Trisha worked for the City of Highland Park. Throughout her time with the City, she worked on projects such as the Highland Park Downtown Design Guidelines and the Cultural Arts Master Plan.

Across a wide breadth of scales, Trisha brings specialization in all planning and design platforms, including but not limited to ArcGIS, ArcGIS Pro, Adobe, SketchUp, and CityEngine, to forge the connection between the planning process and the final deliverable. Her ability to design engaging and easy-to-understand graphics and collateral greatly assist the firm throughout the planning and outreach processes. Though she largely concentrates on the graphic representation of planning policies, she is interested in all aspects of the planning process.

Education

Masters of Urban Planning and Policy
with a Certificate in Geospatial
Analysis & Visualization
University of Illinois, Chicago

Bachelor of Science in Architecture, Univer-
sity of Illinois, Champaign/Urbana

Memberships

American Planning Association
Illinois Chapter

American Planning Association
National Chapter

IL GIS Association

Certifications

American Institute of Certified Planners
Issued by American Planning Association

ArcGIS Desktop Associate
Issued by Esri

ArcGIS Desktop Professional
Issued by Esri

Presentations

Wisconsin Land Information Association
Persuading Citizens & Corporations
with Visualization

Awards

2018 Special Achievement in GIS Award
Oshkosh Lakeshore Development

2016 AICP Outstanding Student Award

Project Experience

Comprehensive Plans

- Aurora, CO
- Lake Barrington, IL
- Channahon, IL
- Downers Grove, IL
- Galesburg, IL
- Greenwich, CT
- Glen Ellyn, IL
- Ardmore, OK
- Schaumburg, IL
- Sioux City, IA
- Brentwood, MO
- Bentonville, AR
- Battle Creek, MI
- Brownsburg, IN
- Fort Lupton, CO
- Eden Prairie, MN
- Marion, IA
- Morrisville, NC
- River Forest, IL
- Northfield, IL
- Oak Creek, WI
- Peoria Heights, IL
- El Paso County, CO
- Wyoming, MI

Plan Branding

- Aurora, CO
- New Buffalo, MI
- Westmoreland County, PA
- Fort Lupton, CO
- Brentwood, MO
- Canon City, CO
- Jefferson-Chalmers, MI

Downtown Plans

- Oshkosh, WI
- Lisle, IL
- St. Joseph, MI

Parks & Recreation Plans

- St. Cloud, MN
- Fort Lupton, CO
- Bensenville, IL

Site Development Visualizations

- Bentonville, AR
- Oshkosh, WI
- Peoria Heights, IL
- Elmhurst, IL
- Hastings, MN
- Ames, IA
- St. Cloud, MN
- Battle Creek, MI
- Fort Lupton, CO

- Norwegian American Hospital Health District Master Plan
- Diamond Willow Property, Sioux City, IA

Subarea Plans

- Huntley, IL
- Elmhurst, IL
- Peoria Heights, IL
- Oshkosh, WI

Corridor Plans

- Ames, IA
- Oshkosh, IL
- Bradley, IL
- Oak Brook, IL
- Hastings, MN

Zoning Ordinances

- Roscoe, IL
- Cary, IL
- Bentonville, AR
- Sunset Hills, MO
- Bloomington, IL
- Marion, IA

Strategic Plan

- Westmoreland County, PA
- Cape Cod, MA

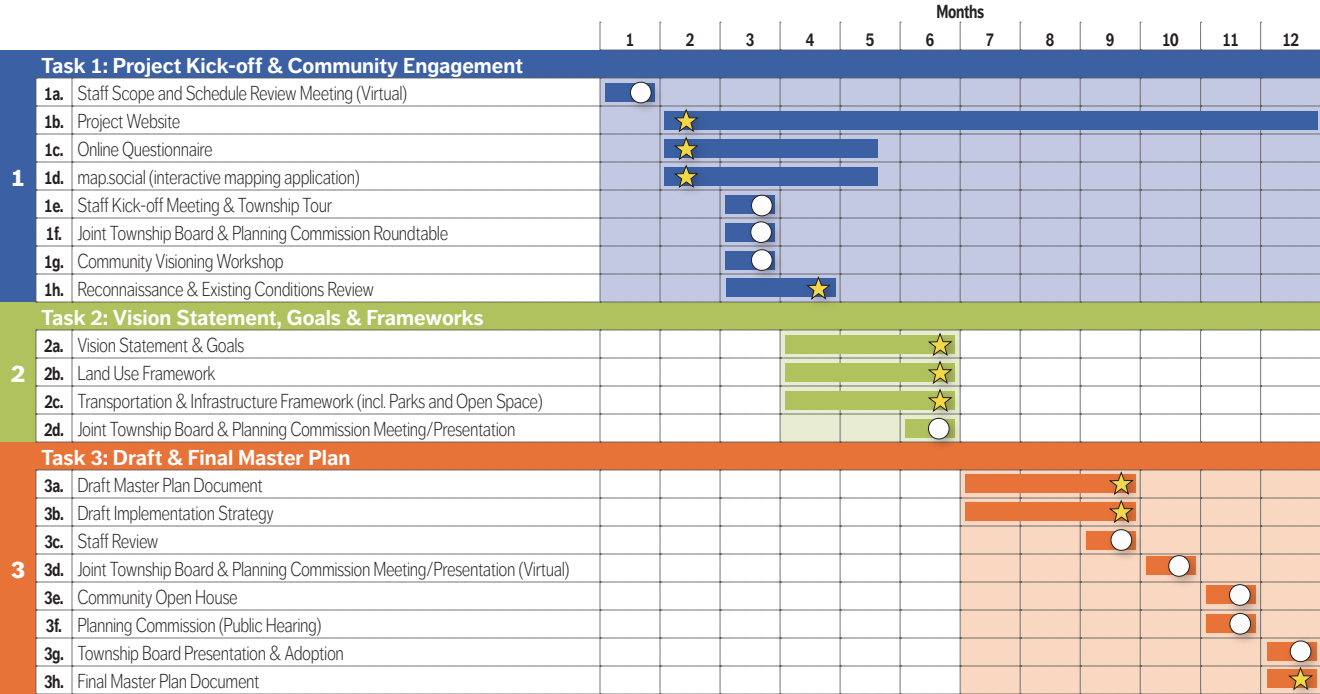
* Work conducted at another firm.

SECTION 6

TIMEFRAME FLOW CHART

Project Schedule

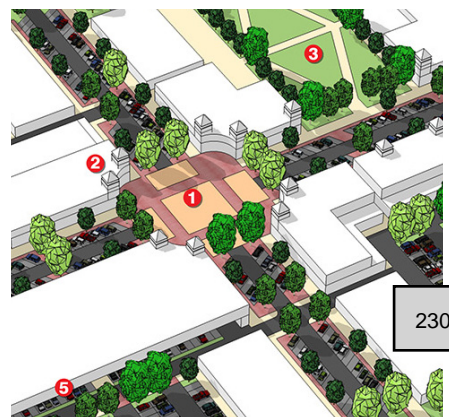
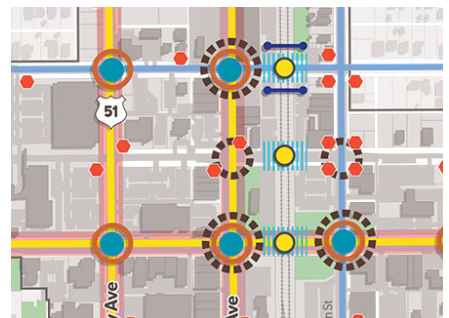
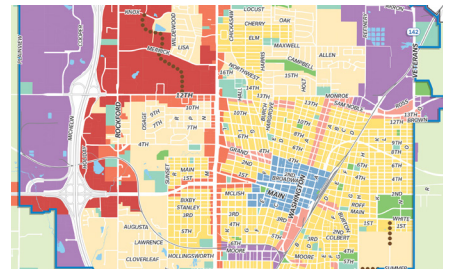
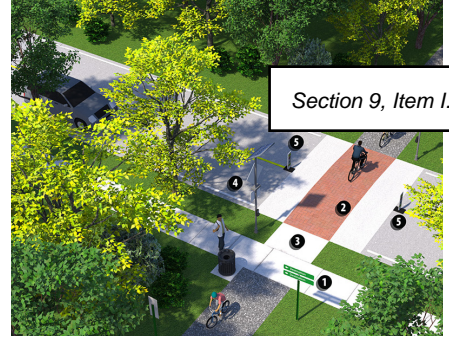
We propose a 12-month process to complete the White Lake Charter Township Master Plan. We are ready to begin work immediately and are committed to devoting the proposed personnel and resources for the entire length of time necessary to complete the assignment. Should the Township favor our approach, we will work with staff to refine the process and anticipated project schedule in a manner that is most advantageous to the project.



○ Denotes Meetings to be conducted ★ Denotes Deliverables to be produced by our Team

White Lake Charter Township, Michigan
Master Plan
Cost Proposal

September 27, 2022



Estimated Costs

Our proposed budget to undertake the above scope of work is a not to exceed amount of **\$50,000**, including all direct project related expenses. We anticipate completion of the scope of work will take approximately 10-12 months.

Task	Cost
Task 1: Project Kick-off	\$18,500
Task 2: Vision Statement, Goals & Frameworks	\$12,000
Task 3: Draft & Final Master Plan	\$18,000
Professional Fees	\$48,500
Direct Expenses	\$1,500*
Grand Total	\$50,000

**Excluding open house costs for boards and materials*

Optional Task	Cost
Zoning Code Audit	\$15,000
Catalyst Site Development Concepts	\$5,000-7,000 / site

B R *i*
Beckett & Raeder

*Landscape Architecture
Planning, Engineering &
Environmental Services*

White Lake Charter Township 2023 Master Plan Update

Proposal for Professional Services

September 27, 2022



Jackson Streetscape | Jackson, MI



innovative

Letter of Interest 3

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iii.

Experience, Qualifications & References 20-25

iv.

Consultant Personnel 26-31

v.

List of Clients 32-33

vi.

Timeframe Flow Chart 34-35

Separate Document.

Estiamted Costs

B R i
Beckett&Raeder

Landscape Architecture
Planning, Engineering &
Environmental Services

September 27, 2022

Sean O'Neil
White Lake Charter Township
7525 Highland Road
White Lake, MI 48383

Regarding: White Lake Charter Township 2023 Master Plan Update

i
initiative

Sean O'Neil,

I am pleased to submit for your consideration a proposal for professional planning services to prepare a Master Plan for the Charter Township of White Lake. We feel our team at Beckett & Raeder, Inc. (BRI) is expertly equipped with the planning skills, resources, and experience needed to successfully serve the Township. BRI works statewide but specializes in master planning for communities in southeast Michigan that are a mix of rural and developed land and a part of a vast and growing region. Our emphasis on visual storytelling creates compelling plans that are accessible and provide a clear roadmap for the future. BRI has had the pleasure of working with the Township on various park master plans, grants, and design work.

Over the last ten years, our team has won more Daniel Burnham Awards for a Comprehensive Plan from the Michigan Chapter of the American Planning Association than all other planning firms in the state combined, and it's because we take great pride in crafting unique documents that speak directly to the communities they serve. Because we serve as technical consultants to the Michigan Economic Development Corporation's RRC® program, we are attuned to the best practices for leveraging development and redevelopment that achieve a high degree of alignment with recent planning endeavors and that generate predictable outcomes.

We prepared a Scope of Work that complies with the requirements of PA 33 of 2008, the Michigan Planning Enabling Act (MPEA), and meets your plan objectives for clear direction on how to develop in the short- and long-term, using data and community input. If you have any questions, please feel free to contact me at 734.663.2622 or jri@bria2.com.

Sincerely,

John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
Partner

Beckett & Raeder, Inc.
535 West William
Suite 101
Ann Arbor, MI 48103

Petoskey Office
113 Howard Street
Petoskey, MI 49770

Traverse City Office
148 East Front Street
Suite 207
Traverse City, MI 49684

Grand Rapids Office
5211 Cascade Road SE
Suite 300
Grand Rapids, MI 49546

734.663.2622 ph
734.663.6759 fx

231.347.2523 ph
231.347.2524 fx

231.933.8400 ph
231.944.1709 fx

616.585.1295 ph

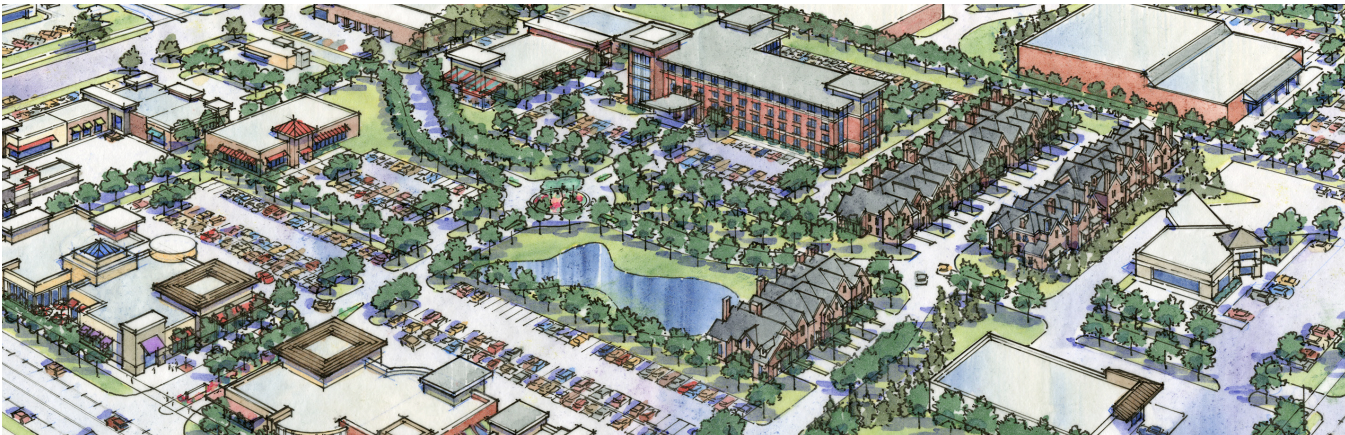


imagine

i.

Business Introduction

Business Organization



Norton Shores, Michigan

Beckett & Raeder, Inc. is a Michigan Corporation headquartered in Ann Arbor with additional offices in Petoskey and Traverse City, Michigan. The firm includes landscape architects, planners, civil engineers, LEED accredited professionals, and support staff maintaining registrations in the States of Michigan, Ohio, Indiana, and Illinois and certification at the national level.

HISTORY

Beckett & Raeder, Inc. was established as a Michigan corporation in 1966 with its corporate office in Ann Arbor, Michigan. BRI is also licensed to operate in the State of Ohio. Currently, BRI has 25 full time employees.

SERVICES

Major areas of practice and scope of services include sustainable design, land use programming and analysis, master planning, campus planning, placemaking, site planning and civil engineering, site development, municipal engineering, storm water management, downtown revitalization and redevelopment, community planning and urban design, economic development, public/private development services, and environmental services.

PARTNERS, PRINCIPALS, AND/OR OFFICERS

- Deborah Cooper, President & Partner
- John Iacoangeli, Executive V.P., Treasurer & Partner
- Christy Summers, Secretary & Partner
- Brian Barrick, Partner
- Kristofer Enlow, Partner
- Christopher DeGood, Partner
- John Beckett, Partner Emeritus
- Tim Knutsen, Principal

PHILOSOPHY

All commissions accepted by the firm are accomplished under the direct supervision of one of the firm’s seven Partners. Principals, Senior Associates, Associates, Project Landscape Architects, Planners, and Engineers are assigned to projects in accordance with their individual expertise and the requirements of the project. In keeping with the philosophy of the office, the project team is involved in all aspects of the work through its entire duration. The firm routinely engages other consultants, as the work plan requires.

LOCATIONS

Ann Arbor
 535 W. William,
 Suite 101
 Ann Arbor, MI 48103
 Tel: 734.663.2622
 Fax: 734.663.6759

Traverse City
 148 E. Front St.
 Suite 207
 Traverse City, MI 49684
 Tel: 231.933.8400
 Fax: 231.944.1709

Petoskey
 113 Howard Street
 Petoskey, MI 49770
 Tel: 231.347.2523
 Fax: 231.347.2524

Grand Rapids
 5211 Cascade Rd SE
 Suite 300
 Grand Rapids, MI 49546
 Tel: 616.585.1295

www.bria2.com

CONTACT:
 John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
 Partner
 734.663.2622 | jri@bria2.com

Our Services



Michigan Recreation and Park Association (mParks), Outstanding Park Design Award, 2018, Petoskey Downtown Greenway, South Segment | Petoskey, Michigan

INFRASTRUCTURE

Storm Water Management
 Water Distribution Systems
 Sanitary Sewer Systems
 Capacity Analysis
 Capital Improvement Program
 Wellhead Design & Protection
 Pavement Evaluation
 Streets and Roads
 Onsite Sewage Treatment
 Utility Marking
 Parking

COMMUNITY PLANNING & ZONING

Comprehensive Master Plans
 Brownfield Redevelopment
 Zoning Ordinance /Codes
 Specialized Zoning Ordinance

Provisions Development
 Standards and Guidelines Site
 Plan Review
 Strategic Planning
 Expert Witness Zoning Testimony
 Community Development
 Greenway Planning
 New Urbanism

ENVIRONMENTAL SERVICES

Site Evaluation & Analysis
 Low Impact, Conservation Design
 Wetland Delineation
 Constructed Wetland Design &
 Installation
 Wetland Restoration
 Storm Water Management

ANALYSIS & EVALUATION

Site Analysis
 Feasibility Studies
 Site Selection Studies
 Buildout Analysis
 Market Analysis
 Demographics
 Natural Features Interpretive
 Studies

PROJECT CONSTRUCTION

Construction Administration
 Field Inspection
 Storm Water Operator
 Bridge Inspection
 Specification Writing
 Project Cost Estimating
 Construction Drawings

Our Services



2016 Honor Award, Michigan Chapter, Landscape Architectural Sustainability Marshbank Park | West Bloomfield Township, Michigan

DOWNTOWN & ECONOMIC DEVELOPMENT

Brownfield Redevelopment
Grant Writing
Downtown Management
Downtown Master Plans
Special Finance Districts
Adaptive Reuse Studies
Retail Market Analysis
Strategic Planning/Visioning
Workshops
Physical Design Plans
Streetscape Design & Implementation
Wayfinding & Signage
Tax Increment Financing & Development Plans
DDA Creation

SITE DESIGN

Planting Design
Irrigation Design
Grading Plans
Utility Plans
Pavement Design
Lighting Design
Site Design Guidelines
Park Design
URBAN DESIGN
Corridor Design & Planning
Streetscape Design
Waterfront Design

FACILITY DESIGN

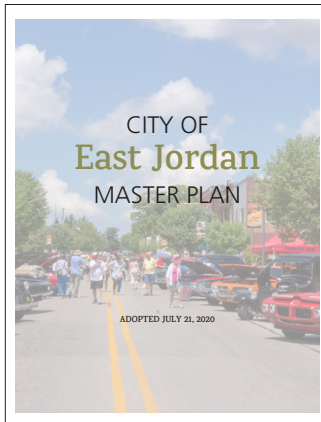
Marina Design
Playground Design
Athletic Facility Design
K-12 Site Development

Subdivision Design
Campgrounds
Parks Design
Higher Education

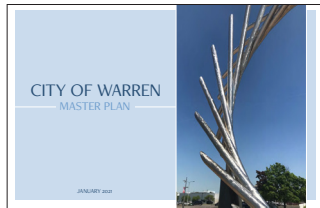
MASTER PLANNING

Campus Planning
Traditional Neighborhood & Small Town Design
Community Master Planning
Watershed Planning
Recreation Master Planning
Park Master Planning
Rural Land Planning Services
Land Use Planning

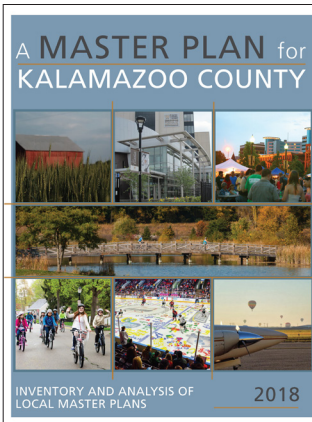
MAP Daniel Burnham Award for a Comprehensive Plan



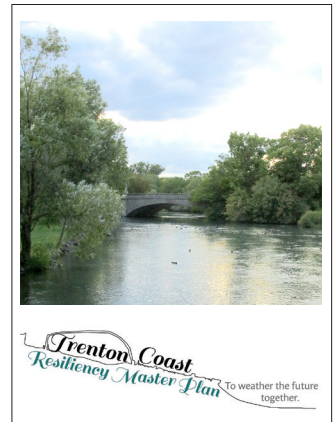
City of East Jordan Master Plan
East Jordan, MI | 2022



City of Warren Master Plan
Warren, MI | 2021



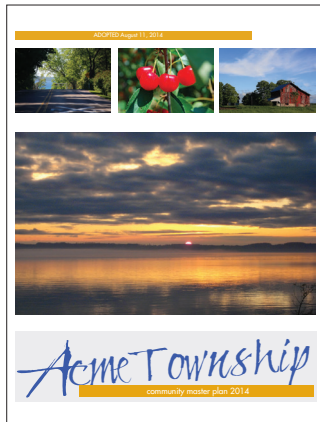
Kalamazoo County Master Plan
Kalamazoo, MI | 2019



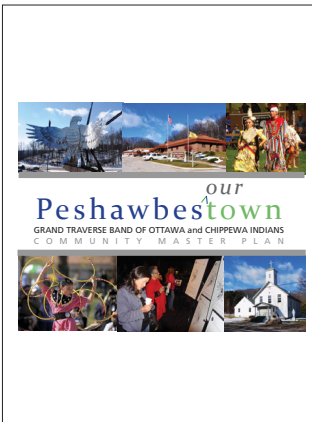
Trenton Resiliency Master Plan
Trenton, MI | 2017



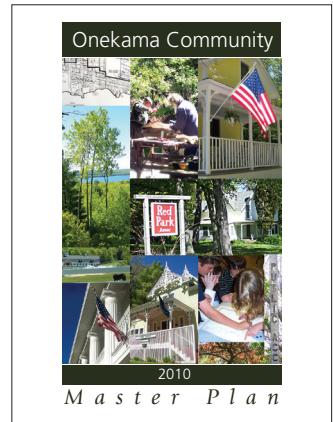
Jackson Community Master Plan
Jackson, MI | 2016



Acme Township Master Plan
Acme, MI | 2015



Peshawbestown Master Plan
Grand Traverse Band of Ottawa & Chippewa Indians | 2013



Onekama Community Master Plan
Onekama, MI | 2010

Other Michigan Association of Planning Awards



Design charrette for City of East Jordan Master Plan | City of East Jordan, Michigan

PLANNING EXCELLENCE AWARDS

Economic Development & Planning, 2021
Comstock Center Place Plan for Redevelopment and Prosperity Township of Comstock, MI

Public Outreach, 2021
City of East Jordan Master Plan East Jordan, MI

Public Outreach, 2020
Sturgis Community Master Plan Sturgis, MI

Economic Planning & Development, 2018
Project Rising Tide

URBAN DESIGN AWARDS

Urban Design, 2018
Jackson Downtown Streetscape Jackson, MI

Urban Design, 2017
Jackson Blackman Park Expansion Jackson, MI

HONOR AWARDS

Honor Award
Monroe Coastal Zone Management Plan Monroe, MI

Honor Award
River Raisin Esplanade Monroe, MI

Honor Award
"Michigan Social Erosion and Sedimentation Control Guidebook"
State of Michigan

Honor Award
"Housing for the Elderly Development Process"
Michigan State Development Authority

OTHER AWARDS

Best Practice Award, 2018
Planning for Resiliency in Michigan: A Comprehensive Handbook

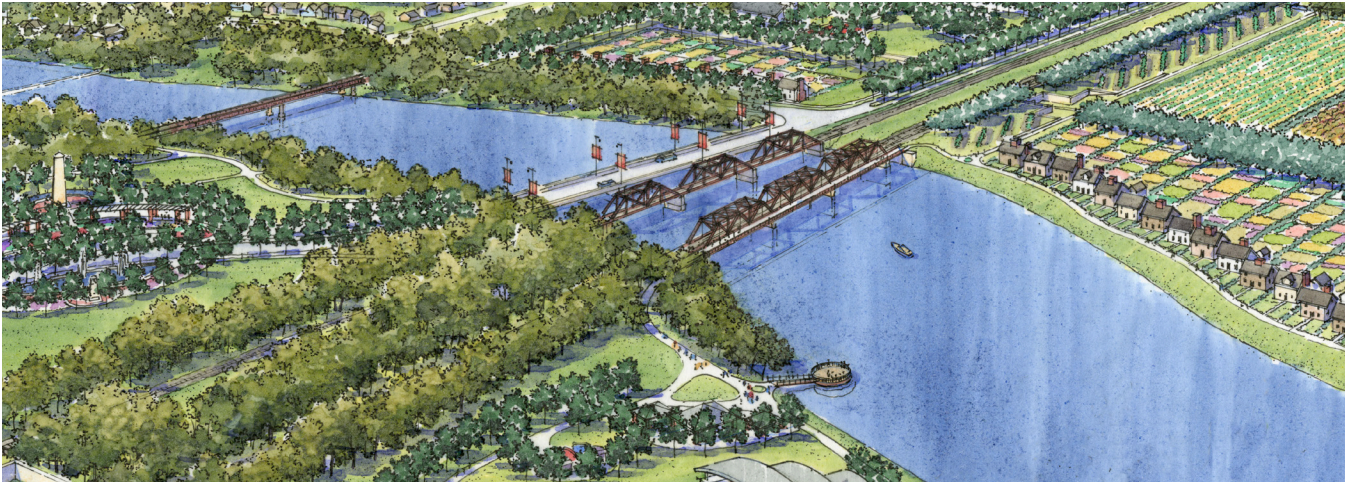
Implementation Award, 2016
Bear River Valley Recreation Area Petoskey, MI

Innovation in Economic Planning & Development, 2015
Lakes to Land Regional Initiative: Food and Farm System Assessment

Innovation in Regional Planning, 2014
Lakes to Land Regional Planning Initiative

Onekama Joint Master Plan, 2012
Onekama, MI

Selected Recent Awards



River Raisin Heritage Corridor | Monroe, Michigan

MICHIGAN ASSOCIATION OF PLANNING

Daniel Burnham Award for a Comprehensive Plan, 2021
City of Warren Master Plan
Warren, MI

Planning Excellence Award for Economic Development and Planning, 2021
Comstock Center Place Plan for Redevelopment and Prosperity
Township of Comstock, MI

Planning Excellence Award for Public Outreach, 2021
City of East Jordan Master Plan
East Jordan, MI

Planning Excellence Award for Public Outreach, 2020
Sturgis Community Master Plan
Sturgis, MI

Daniel Burnham Award for a Comprehensive Plan, 2019
Kalamazoo County Master Plan
Kalamazoo, MI

Economic Planning and Development Award, 2018
Project Rising Tide

Urban Design Award, 2018
Jackson Downtown Streetscape
Jackson, MI

Best Practice Award, 2018
Planning for Resiliency in Michigan:
A Comprehensive Handbook

Urban Design Award, 2017
Jackson Blackman Park Expansion
Jackson, MI

Daniel Burnham Award for a Comprehensive Plan, 2016
Jackson Community Master Plan
Jackson, MI

Implementation Award, 2016
Bear River Valley Recreation Area
Petoskey, Michigan

Daniel Burnham Award for a Comprehensive Plan, 2015
Acme Township Master Plan
Acme, MI

Innovation in Economic Planning & Development, 2015
Lakes to Land Regional Initiative: Food and Farm System Assessment

Innovation in Regional Planning, 2014
Lakes to Land Regional Planning Initiative

Daniel Burnham Award for a Comprehensive Plan, 2013
Peshawbestown Master Plan
Grand Traverse Band of Ottawa and Chippewa Indians

Daniel Burnham Award for a Comprehensive Plan, 2010
Onekama Community Master Plan
Onekama, Michigan

AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

Merit Award, Michigan Chapter, 2017, General Design
Chicago Drive Corridor
Grandville, Michigan

Merit Award, Michigan Chapter, 2017, Planning & Analysis
Peshawbestown Community Master Plan
Peshawbestown, Michigan

Merit Award, Michigan Chapter, 2016, Landscape Architectural Design
Jackson Blackman Park Expansion,
Jackson, Michigan

Merit Award, Michigan Chapter, 2016, Landscape Architectural Sustainability
Wall Street East Parking Structure,
Ann Arbor, Michigan

Honor Award, Michigan Chapter, 2016, Landscape Architectural Sustainability
Marshbank Park
West Bloomfield Township,
Michigan

Merit Award, Michigan Chapter, 2015, Landscape Architectural Design
Munger Graduate Residences,
University of Michigan
Ann Arbor, Michigan

Merit Award, Michigan Chapter, 2014, Historic Significance
Petoskey Bayfront Park
Petoskey, Michigan

Merit Award, Michigan Chapter, 2013, Planning & Analysis
River Raisin Heritage Corridor
East Master Plan
Monroe, Michigan

Merit Award, Michigan Chapter, 2010
Outdoor Learning Center
Central Michigan University
Mt. Pleasant, Michigan

MICHIGAN RECREATION & PARK ASSOCIATION

Design Award, Outstanding Facility 2017
Silver Lake State Park
Mears, Michigan

Landscape Design Award, 2014
White Lake Bloomer Park
White Lake Charter Township,
Michigan

Outstanding Park Design Award, 2013
Argo Cascades
Ann Arbor, Michigan

Design Award, Landscape Design, 2011
Bear River Valley Recreation Area
City of Petoskey, Michigan

Landscape Design Award, 2011 Marshbank Park
West Bloomfield Township,
Michigan

Landscape Design Award, 2010
Outdoor Learning Center
Central Michigan University
Mount Pleasant, Michigan

IMAGIN (Improving Michigan's Access to Geographic Information Networks)

Innovation Award, 2018
Acme Township, Michigan

EDUCATION DESIGN SHOWCASE

Project of Distinction, 2017 Outstanding Design and Architecture
Lasch Family Golf Center,
Michigan State University
East Lansing, Michigan

NATIONAL TRUST FOR HISTORIC PRESERVATION

Richard H. Driehaus National Preservation Honor Award, 2014
McGregor Pool
Wayne State University
Detroit, Michigan

Selected Recent Awards

MICHIGAN HISTORIC PRESERVATION NETWORK

Government/Institution Award, 2016
River Raisin Heritage Corridor,
East Master Plan
Monroe, Michigan

Cultural Landscape Award, 2014
McGregor Memorial
Conference Center Reflecting
Pool and Sculpture Garden
for Contribution to Historic
Preservation in Michigan
Wayne State University
Detroit, Michigan

GREAT LAKES PARK TRAINING INSTITUTE

Great Lakes Park, Facility, & Recreation Program Award, 2013
Marshbank Park
West Bloomfield Township,
Michigan

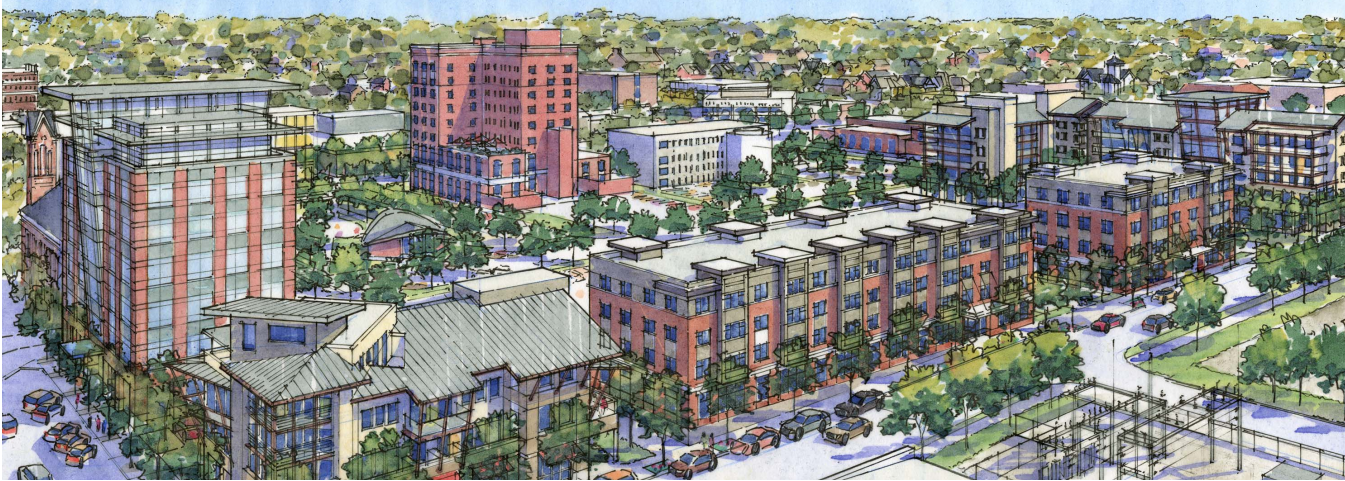
WASHTENAW CONTRACTORS ASSOCIATION

Pyramid Award, 2018
University of Michigan Art &
Architecture A. Alfred Taubman
Wing
Ann Arbor, Michigan

OAKLAND COUNTY

Oak Land Award, 2012
Marshbank Park
West Bloomfield Township,
Michigan

Professional Affiliations & Organizations



Jackson Streetscape Master Plan | Jackson, Michigan

Beckett & Raeder, Inc. is staffed by registered professional engineers, landscape architects, community planners, and environmental and ecological professionals and has specialized training and maintains professional affiliation with the following:

ACCREDITATIONS

- U.S. Green Building Council LEED Accredited Professionals
- Form Based Code Institute (FBCI)
- Congress for the New Urbanism Accreditation (CNU-A)

CERTIFICATIONS

- Michigan Economic Development Association Certified Economic Development Professional
- Certified Stormwater Operator
- Housing Development Finance Professional (HDFP)
- Project Management Boot Camp
- PASER Road Rating
- Planning and Zoning Instructor (MAP)
- Certificate of Real Estate
- Certified Playground Safety Inspector (CPSI)
- American Institute of Certified Planners (AICP)
- National Charrette Institute Certification (NCI)

REGISTRATIONS

- Professional Registered Engineers
 - » State of Michigan (PE)
 - » State of Ohio (PE)
- Professional Landscape Architects
 - » State of Michigan (PLA)
 - » State of Ohio (PLA)
 - » State of Illinois (PLA)
 - » State of Indiana (PLA)
 - » Council of Landscape Architects Registration Boards
- Residential Builder License
 - » State of Michigan

SPECIALIZED TRAINING

- EPA Brownfield Redevelopment
- People, Places and Placemaking
- Economics of Place
- Neighborhoods, Streets and Connections
- Form Planning and Regulation
- Collaborative Public Involvement
- Applied Placemaking
- Complete Streets
- Geographic Information Systems
- FEMA ICS-100, IS-00029, EFS 15
- FEMA ICS-200, IS-00700 (NIMS)
- Green Roof Design
- Charrette System Training (NCI)

Professional Affiliations & Organizations

MEMBERSHIPS

American Planning Association (APA)	American Society of Landscape Architects (ASLA)	American Society of Civil Engineers (ASCE)	American Public Works Association (APWA)	Congress for the New Urbanism	Detroit Association of Planners
Heritage Ohio (Ohio Main Street)	Improving Michigan's Access to Geographic Information Networks (IMAGIN)	Institute of Transportation Engineers (ITE)	Michigan Association of Physical Plant	Administrators (MIAPPA)	Michigan Association of Planning (MAP)
MAP Planners in Private Practice	Michigan Complete Streets	Michigan Downtown Association (MDA)	Michigan Economic Development Association (MEDA)	Michigan Historic Preservation Network	Michigan Municipal League (MML)
Michigan Recreation and Parks Association	Michigan Rural Network	Michigan Society of Professional Engineers	Michigan School Business Officials (MSBO)	National Complete Streets	National Main Street Center
National Society of Professional Engineers	National Trust for Historic Preservation	Preservation Detroit	Society of Marking Professional Services (SMPS)	Society of College and University Professionals (SCUP)	South Oakland County Municipal Engineers (SOCME)
Southern Michigan Water and Sewer Utilities Association (SMW & SUA)	Toledo Metropolitan Area of Council of Governments (TMACOG)	Urban Land Institute	Urban and Regional Information Systems Association (URISA)		



imagine

ii.

Work Program

Work Program



River Raisin Heritage Corridor | Monroe, Michigan

TASK 1: PROJECT INITIATION AND BACKGROUND

1.1 Kick-Off Meeting

Host a kick-off meeting to discuss the final work plan and any special considerations in the planning process. We suggest the formation of a Master Plan Steering Committee, consisting of representatives from elected offices, the Planning Commission, staff, local institutions, and business owners. This meeting will also establish basic attitudes and priorities relative to the community outreach process and methodology. As part of the kick-off process, the BRI team will take a tour of the community with Township staff to visit notable areas of the Township.

1.2 Public Notification

Provide intent to plan notification to the required entities as outlined in the MPEA.

TASK 2: PUBLIC PARTICIPATION

2.1 Community Survey

A survey will be drafted to understand residents' present attitudes, behaviors, and priorities. A survey postcard, announcing the survey with a link to complete it, will be developed to share online and at sites across the Township. A survey summary report will be shared with the Steering Committee. The primary objective of the survey is to identify the "guiding principles" which will be used during Master Plan development to guide recommendations. Additional survey findings will be

included throughout the document where relevant. BRI recommends a postcard notification be sent to property owners by the Township.

2.2 Redevelopment Workshop

During the planning process several redevelopment sites will be identified. A workshop will be held to gather community's preferences on redevelopment concepts. Wooden blocks and printed aerial maps will be used to help participants visualize development on the site(s). The results from the exercises will be analyzed and quantified to determine the impact of the preferred development on the community.

2.3 Steering Committee Meetings

Regular steering committee meetings will be held throughout the planning process to get feedback from community representatives. Meetings are proposed to be held virtually but can be held in person, if requested.

TASK 3: PLAN DEVELOPMENT

3.1 Background & Regional Trends

This section of the plan will detail past planning efforts in the Township, current planning trends, and regional trends that may impact White Lake Township. This section will resemble the "Regional Setting" section of the existing document. An analysis of the surrounding communities and their Master Plans will be performed to determine how land use planning in neighboring jurisdictions may impact White Lake Township.

Work Program

3.2 Demographics

A brief summary of community demographics including population, income, educational attainment will be prepared to provide context to the community. White Lake Township's demographics will be compared to comparable communities to provide regional context to the figures.

3.3 Existing Land Use

The existing land use section of the current Master Plan will be updated with the most recent data.

3.4 Natural Features and Open Space.

The existing natural features section in the appendix will be updated with the most recent data. Discussion on natural features will focus on the ecosystem services they provide and sustainable land use planning.

3.5 Housing

The current housing information, currently in the demographics section, will be expanded to include housing preferences of the community, changes in regional housing trends, and how housing needs will change as the region and community evolves.

3.6 Transportation

Transportation in White Lake Township is primarily by automobile, this section of the Master Plan will inventory all transportation systems in the community. An emphasis will be placed on how existing infrastructure can be adapted to support diverse mobility options.

3.7 Economic Development

This section will incorporate discussions of economic activity in the Township, economic systems of the Township, and the workforce. This section will also include a discussion of the redevelopment sites in the Township and the findings from the redevelopment workshops. In addition to the redevelopment sites, the economic development section will also refine the vision for the M-59 corridor, aligning the vision with residents' feedback.

3.8 Future Land Use

The Master Plan will conclude with a discussion of future land use and zoning plan. This section will resemble the land use plan section of the current Master Plan with the exception of the sub-area plans which will be incorporated into the economic development chapter.

3.9 Goals & Implementation

Based on identified goals and objectives identified through community input, BRI will define and provide a schedule of township actions necessary to implement the strategies and recommendations of each element of the plan. Goals and objectives from the 2012 master plan will be revised; those that have been accomplished will be removed, and others may be consolidated or updated based on the existing conditions, community input, and forecasted trends.

A detailed process shall be specified outlining the proposed changes and modifications to be made to the Township's regulatory system (e.g. Zoning Map, zoning, and regulations, etc.) to be consistent with the master plan. The entity most appropriate to spearhead each action will be identified for ease of implementation. Actions will be phased along a recommended timeline for completion, emphasizing the first three years after adoption but going beyond that threshold to also incorporate long-term change.

TASK 4: VISION FOR WHITE LAKE TOWNSHIP

For the general public a 100+ page Master Plan is often a daunting read and the message and vision of the Master Plan can falter. BRI proposes creating a truncated version of the plan, as outlined in Task 3, that is no more than 20 pages. The document ("Vision for White Lake Township") will outline the guiding principles, future land use plan, and implementation strategies. The Vision for White Lake Township will be highly visual, with limited narrative, and created in a magazine style. This document is intended to be accessible and a quick read.

Work Program

TASK 5: PLAN PREPARATION

The plan will be initially prepared in .docx format for internal review and review with the steering committee. For public review the plan will be prepared in the final visual and graphic format and provided in a .pdf file.

TASK 6: DELIVERABLE AND ADOPTION PROCESS

6.1 Public Review.

Post the draft Master Plan and attachments in PDF format on the Township website for public review and comment. Disseminate the draft Master Plan to adjacent municipalities, authorities, and boards as specified in the MPEA.

6.2 Public Hearing.

BRI will attend a public hearing and make a presentation on the draft plan to the Planning Commission. Any public input received will be documented.

Deliverables:

At the end of the project BRI will deliver to the client the following:

- Any input received from the community engagement process compiled and summarized in a project memorandum;
- All digital information, documentation, maps, graphics, and educational materials;
- 2 unbound copies of the plan
- A digital copy of the plan
- All tables associated with the Plan
- All GIS data



imagine

iii.

Experience, Qualifications &
References

B R i
Beckett & Raeder

Landscape Architecture
Planning, Engineering &
Environmental Services

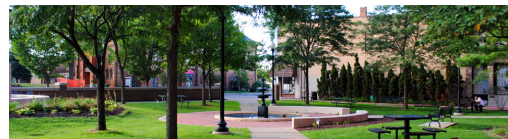
Jackson Master Plan

Jackson, Michigan
2016 Daniel Burnham Master Plan Award

When the City of Jackson decided to write a new master plan after several updates to the previous plan, the community wanted a bold, forward-thinking document that would support the considerable investment already taking place, and capitalize on the momentum from that investment to create transformational change in this mid-sized urban core community. To accomplish this successful transformation, Beckett & Raeder designed the master plan around the community-based, form-driven Placemaking process.

A series of community workshops organized by the City's electoral wards provided both a broad picture of the desired change as well as a specific and extensive list of citizen-generated priorities and strategies. A physical survey of the entire jurisdiction was conducted to delineate and characterize eight distinct districts and 32 unique neighborhoods within the City. Beckett & Raeder then performed economic and built form analyses on each of these geographies in order to determine areas of relative need and strength.

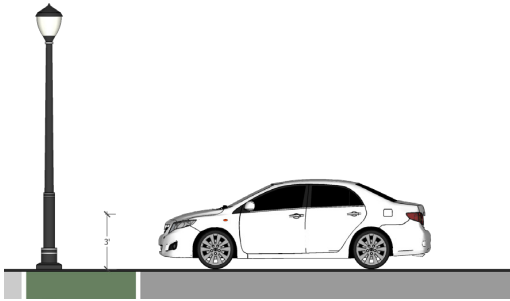
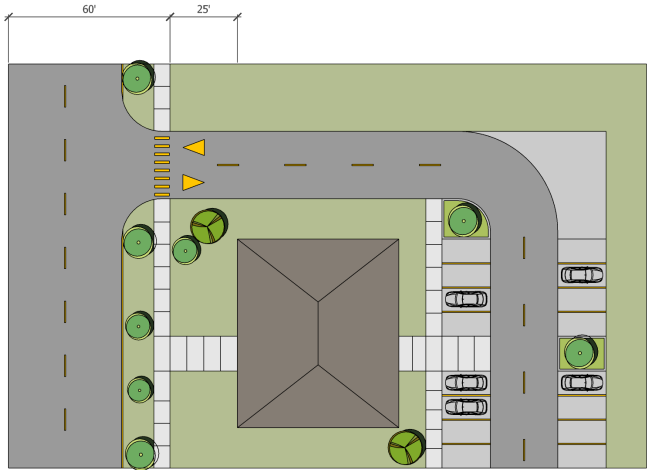
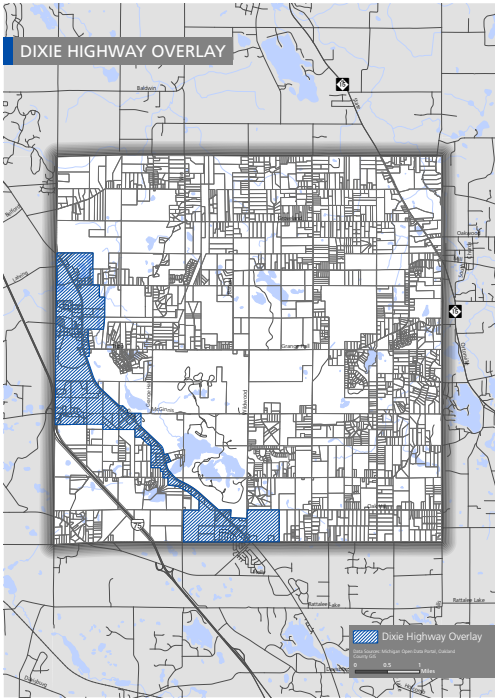
The resulting recommendations reflect the citizens' vision and present a sequential, actionable, data-justified series of steps to achieve it. Projects are geographically concentrated by phase in order to offer opportunities for synergy as well as to build community confidence by showcasing these successes.



Patrick Burtch, PhD, City Administrator
(Former City Manager of Jackson)
400 Conant Street
Maumee, OH 43537
734.777.0624
pburtch@maumee.org

Groveland Township Master Plan *Groveland Township, Michigan*

Groveland Township is a semi rural Township in northwestern Oakland County. During the master plan process, the community's priority was to restrict any new commercial development to its main corridors to avoid sprawling into the Township's rustic surroundings. In a Township where over 30% of it is owned by county and state parks, planning is limited primarily to two corridors. The Master Plan's main focus was on preserving the Dixie Highway's heritage. As its name suggests, this highway connects to the south and remains rural in many parts and therefore necessitate attention on land use and design that tie into this aesthetic. Along this corridor, nodes for growth were identified and design guidelines favored that promoted minimal access points, vegetation and buffering, pastoral architectural features, and community amenities.



Robert DePalma, Supervisor
4695 Grange Hall Rd.
Holly, MI 48442
248.634.4152
supervisor@grovelandtownship.net



Acme Township Master Plan

*Acme Township, Grand Traverse County, MI
2015 Daniel Burnham Master Plan Award*

The Acme Township Community Master builds upon several years of active community engagement revolving around the previous amendment to the 1999 Community Master Plan, revised in 2009; community efforts focused on the acquisition and redevelopment of the East Bay shoreline and waterfront as presented in the US-31 Placemaking Plan; and the recently adopted Acme Township Five-Year Parks and Recreation Master Plan. In order to define key community initiatives and strategies, the Acme Township Community Master Plan uses information gleaned from the placemaking plan, a community-wide mail survey conducted by Northwestern Michigan College, and meetings with regional agencies and stakeholders from the agricultural and business communities. Some of the key ideas advanced in the Acme Township Community Master Plan include:

- Focus on Infrastructure Improvement as means of directing planned growth to the existing business district along US-31 and M-72.
- The plan calls for the expansion and connection of local and regional non-motorized trails in response to community input and recommendations embedded in the Parks and Recreation Master Plan.
- There is a long term vision to reconfigure US-31 and M-72 to be safer and more convenient for business patrons, consumers, and residents.
- The plan deliberately focuses commercial and residential development in areas that already have development or vested development rights.
- Water quality is a high priority.
- The acquisition of properties along East Bay has positioned Acme Township to take advantage of recreation-based tourism as part of its economic development strategy.
- The plan supports the continuation and expansion of agricultural operations and the preservation of farmland, defining characteristics of Acme Township.
- The Community Master Plan balances policies and strategies with an eye toward creating a community that is attractive to all age groups.



Amy Jenema, Treasurer
6042 Acme Rd.
Williamsburg, MI 49690
231.938.1350
ajenema@acmetownship.org

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incredible



imagine

iv.

Consultant Personnel



John Iacoangeli, FAICP, PCP, LEED AP, CNU-A, FBCI Partner, Planner

John joined Beckett & Raeder in 1991 and is a Professional Certified Planner and a member of the College of Fellows of the American Institute of Certified Planners. John has over thirty-five years experience working with public and private sector clients on a variety of community and economic development based projects. He has been involved in the preparation and implementation of community master plans and zoning ordinances, downtown and neighborhood revitalization, community development, economic development, historic preservation, and natural resource-based projects for numerous communities throughout the Midwest. His area of specialization is project implementation involving federal and state grants, local municipal financing, special authority financing, and public-private partnerships.

EDUCATION

Master of Public Administration,
Northern Michigan University,
Marquette, MI

Bachelor of Science, Resource
Management, University of
Michigan, Ann Arbor, MI

CERTIFICATIONS

American Institute of Certified
Planners

Professional Community Planner
(PCP) State of Michigan

Certificate of Real Estate,
University of Michigan and
Michigan Association of Realtors

Congress for New Urbanism
Accreditation (CNU-A)

Form Based Code Institute
Certification

LEED Accredited Professional
(BD+C)

FEMA

ICS-100, IS-00029, EFS 15.

ICS-200, IS-00700 (NIMS)

RECOGNITION

College of Fellows, American
Institute of Certified Planners
(FAICP)

SELECTED EXPERIENCE

Lakes to Land Regional
Initiative

Collaborative Master Plan for
sixteen communities
Benzie and Manistee Counties
*Innovation in Regional Planning
Award – Michigan Association of
Planning, 2014*

Acme Township Placemaking &
Master Plan

Acme Township, MI
*Daniel Burnham Award for a
Comprehensive Plan – Michigan
Association of Planning, 2015*

River Raisin Heritage Corridor
East Master Plan

Monroe County Historical
Society, National Park Service,
City of Monroe
Monroe, MI

*Merit Award – Michigan Chapter
of American Society of Landscape
Architects, 2013*
*Honor Award – Michigan Historic
Preservation Network, 2016*

Dexter Strategic Plan and
Placemaking
Dexter, MI

Peshawbestown Master
Plan, Grand Traverse Band of
Chippewa and Ottawa Indians
Peshawbestown, MI

*Daniel Burnham Award for a
Comprehensive Plan – Michigan
Association of Planning, 2012*

City of Marquette Master Plan,
Historic Waterfront and
Lower Harbor Master Plan,
Redevelopment Plan
Marquette, MI

Michigan State Housing
Development Authority,
Downtowns of Promise
Strategic Planning
Flint, Saginaw, Benton Harbor,
Hamtramck, Highland Park,
Muskegon Heights, and Detroit's
Joy-Southfield Neighborhood

Project Rising Tide, State of
Michigan, Michigan Economic
Development Corporation
for twenty-one selected
communities throughout the
State

*Economic Planning and
Development Award - Michigan
Association of Planning, 2018*



Liz Gunden, AICP

Project Planner

Liz comes to Beckett & Raeder with a wealth of knowledge in urban and regional planning as well as a background in Graphic Design. She has a diverse skillset and is involved in many projects including, community master plans, park & recreation plans, zoning ordinances, community engagement strategies, downtown development plans, pattern books, data analysis, and report design. She also provides planning services, such as site plan review and analyzing zoning requests, all of which builds from Liz’s previous experience of serving as a County Planner. Her combined planning and graphic design skills provide unique products that suitably serve their distinct communities.

EDUCATION

Bachelor of Arts, Art
Minors: Graphic Design &
Spanish
Goshen College, Goshen, IN

Master of Urban and Regional
Planning, University of Michigan,
Ann Arbor, MI

CERTIFICATIONS

American Institute of Certified
Planners

AFFILIATIONS

American Planning Association
Michigan Association of Planning

TEACHING EXPERIENCE

Architecture, Sustainability, & the
City, U.S. Planning Institutions &
Law

SELECTED EXPERIENCE

City of Warren Master Plan
Warren, MI

*Daniel Burnham Award for a
Comprehensive Plan – Michigan
Association of Planning, 2021*

City of Sturgis Master Plan
Sturgis, MI

*Excellence Award in Community
Outreach – Michigan Association
of Planning, 2020*

City of Rochester Master Plan
Rochester, MI

**Fremont Community Joint
Comprehensive & Growth
Management Plan**
City of Fremont, MI - in progress
Dayton Township, MI
Sheridan Charter Township, MI

**City of Albion Comprehensive
Plan**
Albion, MI

**Leelanau Township Master
Plan**
Leelanau Township, MI - in
progress

City of Reading Master Plan
Reading, MI

City of Iron River Master Plan
Iron River, MI

Eveline Township Master Plan
Eveline Township, MI

Oscoda Township Master Plan
Oscoda Township, MI

Lake City Area Master Plan
Lake City, MI
Lake Township, MI
Forest Township, MI

**City of Ypsilanti Master Plan &
Sustainability Plan**
Ypsilanti, MI



Mrithula Shantha

Project Planner

Mrithula is an Urban planner and Architectural Engineer with a master’s degree in Urban and Regional Planning and a certificate in Real Estate Development from the University of Michigan, Ann Arbor. She has six plus years’ of experience building vibrant and equitable communities in the U.S., India, and Brazil. Her professional experience focuses on master planning, community engagement, affordable housing, equitable development, and policy advocacy. Mrithula is proficient in analyzing and synthesizing data to identify equitable urban solutions that satisfy clients and address the needs of low-income and marginalized communities. She is a strong advocate for cities built on the foundation of social justice.

EDUCATION

Master of Urban and Regional Planning, University of Michigan, Ann Arbor

Bachelors of Technology in Architectural Engineering, SRM University, Chennai, India

CERTIFICATIONS

Graduate Certificate in Real Estate Development

AFFILIATIONS

Michigan Association of Planning

TEACHING EXPERIENCE

Quantitative Planning Methods

PUBLICATIONS / PRESENTATIONS

Master Planning for Tourism in Michigan, 2020

Michigan Evictions: Trends, Data Sources, and Neighborhood Determinants, 2020

Participatory State and Regional Food System Plans and Charters in the U.S.: A Summary of Trends and National Directory, 2021

SELECTED EXPERIENCE

City of Albion Comprehensive Plan - in progress
Albion, MI

City of Novi Master Plan - in progress
Novi, MI

City of Wayland Master Plan - in progress
Wayland, MI

Dexter Township Master Plan - in progress
Dexter Township, MI
City of Roseville Zoning Ordinance - in progress
Roseville, MI

Groveland Township Zoning Ordinance - in progress
Groveland Township, MI

Pennfield Township Zoning Ordinance - in progress
Pennfield Township, MI

Dixie Highway Design Standards
Groveland Township, MI

Emmet County Housing Analysis
Emmet County, MI

City of Trenton Redevelopment Ready Certification - in progress
Trenton, MI

City of Warren Village Historic District Plan - in progress
Warren, MI

City of Warren Van Dyke Corridor Plan - in progress
Warren, MI

Coastal Leadership Academy*
Michigan Coastal Management Program

*Completed prior to BRI



Kyle Wilkes, AICP
Project Planner

Kyle is an experienced planner with a focus on local government planning and zoning administration. Kyle’s bachelor’s degrees in public administration/public policy and economics – as well as a Master in Urban & Regional Planning degree – demonstrates his commitment to understanding and applying principles for good decision-making and planning to build strong communities. His certification from the American Institute of Certified Planners (AICP) denotes his educational background and experience in applying ethical planning principles and best practices. Kyle excels at collaborative stakeholder engagement throughout the planning process. He has served on numerous appointed local and regional planning committees.

EDUCATION

Master of Urban and Regional Planning, Michigan State University, East Lansing, MI

Bachelor of Arts, Economics, Rollins College, Winter Park, FL

Bachelor of Arts, Public Administration & Public Policy Michigan State University, East Lansing, MI

CERTIFICATIONS

American Institute of Certified Planners

Certificate in Management, Rollins College, Winter Park, FL

AFFILIATIONS

American Planning Association

Florida Chapter of the American Planning Association

Michigan Association of Planning (Pending)

SELECTED EXPERIENCE

Village of Laurium Master Plan
– In Progress
Laurium, MI

Apopka Community-Wide Visioning and Parks & Recreation Master Plan*
Apopka, FL

Ocoee-Apopka Road (East Shore Village) Small Area Study*
Apopka, FL

Lincoln Park Planning & Zoning Services – In Progress
Lincoln Park, MI

City of St. Cloud, FL Planning/ Zoning Services*
St. Cloud, FL

City of Apopka, FL Planning & Zoning Services*
Apopka, FL

Orange County Planning Services*
Orlando, FL

Main Street Oakland County – Planning Services/Technical Assistance*
Pontiac, MI

Residential Architectural Design Standards*
St. Cloud, FL

Residential Architectural Standards Update*
Apopka, FL

Economic Enhancement (Brownfield) Area Ordinance and Overlay*
Apopka, FL

*Completed prior to BRI



Rowan Brady, AICP

Project Planner & Urban Technology

Rowan joined Beckett & Raeder as an Intern in 2018. After finishing his undergraduate degree in the Spring of 2019, Rowan remained at Beckett & Raeder, Inc. while completing his Master’s degree in Urban and Regional Planning at the University of Michigan-Ann Arbor. Rowan is a Geographic Information System (GIS) specialist and contributes data input, analysis, and mapping to many of BRI’s community planning projects.

EDUCATION

Bachelor of Arts, Environmental Science
Minors: Urban Studies
University of Michigan, Ann Arbor, MI

Master of Urban and Regional Planning, University of Michigan, Ann Arbor, MI

CERTIFICATIONS

American Institute of Certified Planners

AFFILIATIONS

Michigan Association of Planning

PUBLICATIONS & PRESENTATIONS

Tapping into Economic Potential: The Impact of Microbreweries in Michigan
Outstanding Graduate Student Project – Michigan Association of Planning, 2021

Shoreline Planning - Michigan Association of Planning Conference Presentation, 2021

SELECTED EXPERIENCE

City of Warren Master Plan
Warren, MI

Daniel Burnham Award for a Comprehensive Plan – Michigan Association of Planning, 2021

City of Lincoln Park Master Plan
Lincoln Park, MI

Clam Lake Township Master Plan
Clam Lake Township, MI

Banks Township Master Plan
Banks Township, MI

City of East Jordan Master Plan
East Jordan, MI

Excellence Award in Community Outreach – Michigan Association of Planning, 2021

Daniel Burnham Award for a Comprehensive Plan – Michigan Association of Planning, 2022

Hayes Township Master Plan
Hayes Township, MI

Lake City Area Master Plan
Lake City, MI
Lake Township, MI
Forest Township, MI

Grand Blanc Township Master Plan
Grand Blanc Township, MI

City of Sturgis Master Plan
Sturgis, MI
Excellence Award in Community Outreach – Michigan Association of Planning, 2020

City of Albion Comprehensive Plan
Albion, MI - in progress

Dexter Township Master Plan
Dexter Township, MI - in progress

Village of Elberta Master Plan
Elberta, MI - in progress

Fremont Community Joint Comprehensive & Growth Management Plan
City of Fremont, MI - in progress
Dayton Township, MI
Sheridan Charter Township, MI



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v.

List of Clients

List of Clients in the Last Five Years

MASTER PLANS

Ypsilanti Master Plan Update & Sustainability Plan | Bonnie Wessler, Project Manager
734.482.9707
bwessler@cityofypsilanti.com

Trenton Resiliency Master Plan, Virgil Mainai, Building Official
734.675.8504
vmaiani@trenton-mi.com

Kalamazoo County Master Plan | Lotta Jarnefelt, Director, Planning & Development Director
269.384.8115
lmjarn@kalcounty.com

Warren Master Plan | Ron Weurth, Planning Director
586.574.4687
rweurth@cityofwarren.org

River Rouge Master Plan | Karl Laub, Community Development Director
313.842.4203 ext. 224
Klaub@cityofriverrouge.org

Lincoln Park Master Plan | John Meyers, Building Official
313.386.1800 (ext: 1224)
jmeyers@citylp.com

Eaton Rapids Master Plan | Aaron Desentz, City Manager
517.663.8118
adesentz@cityofeatonrapids.com

Marlette Master Plan | Ryan Rudzis, City Manager
989.635.7448
manager@cityofmarlette.com

Sandusky Master Plan | Dave Faber, City Manager
810.648.4444
dfaber@misandusky.com

MAP Master Planning for Community Resilience | Andrea Brown, Executive Director
734.913.2000
abrown@planningmi.org

Beaverton Master Plan | Heath Kaplan, City Manager
989.435.3511 ext. 4
hkapan@beavertonmi.org

Harrison Master Plan | Tracey Connelly, City Manager & Clerk
989.539.7145
Tconnelly@cityofharrison-mi.gov

Gladwin Master Plan (RRC) | Chris Shannon, City Administrator
989.426.9231 (ext: 14)
citymanager@gladwin.org

Clam Lake Township Master Plan | Amy Peterson, Clerk
231.775.5401 (ext: 3)
clerk@clamlaketownship.org

Sturgis Master Plan | Will Prichard, Community Development Director
269.659.7215
wprichard@sturgismi.gov

Fenton Township Master Plan | Thomas Broecker, Deputy Clerk
810.629.1537
tbroecker@fentontownship.org

New Buffalo Township Master Plan | Michelle Heit, Supervisor
269.469.1011 (ext: 103)
mheit@newbuffalotownship.org

Acme Township Master Plan Update | Doug White, Supervisor
231.938.1350
dwhite@acmetownship.org

Roseville Master Plan | Scott Adkins, City Manager
586.445.5410
sadkins@roseville-mi.gov

Lake City Area Master Plan | Craig Ardis, City Manager
craigardis@aol.com

Blaine Township Master Plan | Dave Long, Planning Commissioner
d.longplainepec@gmail.com

Iron Mountain Master Plan | Isaac Micheau, Treasurer
906.774.8530
clerktreasurer@cityofironmountain.com

Eveline Township Master Plan & Recreation Plan | Sandi Whiteford, Clerk
231.675.4426
evelinetwpcclerk@gmail.com

Rochester Master Plan | Blaine Wing, City Manager
248.651.9061
bwing@rochestermi.org

Wayland Master Plan | Josh Eggleston, City Manager
269.792.2265
jeggleston@cityofwayland.org

Little Traverse Township Master Plan Update | William Dohm, Supervisor
231.347.9686

Plans completed within the last five years; contact no longer current

- Grand Blanc Township Master Plan
- Ewart Master Plan
- East Jordan Community Master Plan Update



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Timeframe Flow Chart

Timeframe Flow Chart

TASKS	MONTHS													
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Task 1.0 Project Initiation & Background	●	●												
Task 2.0 Public Participation		●	●	●	●									
Task 3: Plan Development				●	●	●	●	●	●	●	●			
Task 4: Vision for White Lake Township											●	●		
Task 5: Plan Preparation										●	●	●		
Task 6: Deliverable & Adoption Process											●	●	●	●



Thank You.

John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
734.663.2622 | jri@bria2.com

B R *i*
Beckett & Raeder

*Landscape Architecture
Planning, Engineering &
Environmental Services*

White Lake Charter Township 2023 Master Plan Update

Estimated Costs

September 27, 2022



Jackson Streetscape | Jackson, MI



Estimated Costs



Thank You.

John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
734.663.2622 | jri@bria2.com

**REQUEST FOR PROPOSALS (RFP)
WHITE LAKE CHARTER TOWNSHIP
2023 MASTER PLAN UPDATE**

INTRODUCTION

White Lake Charter Township is requesting proposals from qualified consultants to assist with reviewing and updating its Master Plan. This update shall be completed in accordance with the Michigan Planning Enabling Act (Act 33 of 2008, as amended). **The Township will accept proposals until 4:00 p.m. on Tuesday, September 27, 2022.**

BACKGROUND

White Lake Township is located in central Oakland County in the western lakes area and is a suburban community within the Detroit metropolitan area, with the southeasternmost area of the Township located 19 miles northwest of the Detroit city limits and 10 miles from downtown Pontiac. The 2020 U.S. Census showed the Township’s population was 30,950, in a geographic area of slightly over 37 square miles. The Township development pattern is framed by availability of public utilities and characterized by both urban and rural character.

White Lake Township is bordered by Waterford Township on the east, Commerce Township to the south, Highland Township on the west, and Springfield Township to the north. West Bloomfield Township meets White Lake Township at its southeast corner, forming the “Four Towns” area along Union Lake and Cooley Lake Roads, with Commerce and Waterford Townships.

The Township has an abundance of public recreation and greenspace land under Township, County, and State ownership. Public recreation areas total about 25% of the land use in the Township. The southeast quadrant of the Township has experienced significant development over the years. The northern portion of the Township has experienced less intense development and is more rural in character.

The Township is bisected by State Highway M-59 running east-west through the Township. Access to US-23, which runs north to Flint and south to Brighton and Ann Arbor, is about 10 miles west. I-75, which runs north to Flint and south to Detroit, can be accessed about three miles northeast.

PROJECT OBJECTIVES

1. Review current Township Master Plan and identify relevant sections to remain, be revised, or be removed. This review should include identification of deficiencies of the current plan and inclusion of elements that should be incorporated into the plan update.
2. Conduct public engagement session to gather input from residents, business and property owners, the Planning Commission and Township Board.

3. Evaluate existing goals and objectives, explore implications of an aging population, review land use designations, and address regional changes.
4. Review and refine vision for M-59 corridor.
5. Define a clear direction of how and where development/redevelopment should occur over the next 5, 10, 15, and 20 years.
6. Determine a specific implementation plan for immediate, short- and long-term goals.

SUBMITTAL AND SCHEDULE

1. Submit all required materials as detailed in the Proposal Content and Selection Process sections on the following pages. Provide three (3) hard copies along with emailing an electronic version (PDF) to Sean O’Neil, Community Development Director, at soneil@whitelaketwp.com. The hard copies can be mailed to: White Lake Township – ATTN: Sean O’Neil, 7525 Highland Road, White Lake, MI 48383.
2. Submit proposal no later than 4:00 p.m. on Tuesday, September 27, 2022. Costs for these master planning services (including a breakdown of cost by task) shall be submitted to the Township in a separate sealed package clearly marked as indicated:

COMPANY/FIRM NAME
“PROPOSAL TO UPDATE 2023
WHITE LAKE CHARTER TOWNSHIP MASTER PLAN
WHITE LAKE CHARTER TOWNSHIP, MICHIGAN”

3. Any questions concerning the Proposal shall be directed to:

Sean O’Neil
Community Development Director
soneil@whitelaketwp.com
(248) 698-3300 x5

4. It is anticipated work on this project will commence in 2022 and will be completed in 2023.
5. The Township reserves the right to reject any or all responses to this RFP, to advertise for new RFP responses, or to accept any RFP response deemed to be in the best interest of the Township. The Township reserves the right to use its staff to complete a portion or portions of the described activity and to negotiate rates per activity after bids have been received. A response to this RFP should not be construed as a contract, nor indicate a commitment of any kind.
6. All costs incurred for proposal preparation, presentation, or contract negotiations are the responsibility of the consulting firm. The Township will not pay the cost of any information solicited or received.

PROPOSAL CONTENT

1. Letter of Interest – Cover letter indicating interest in the project and identifying the firm’s ability to provide services needed.
2. Introduction – A brief description of the firm including the number of years the firm has been in existence, range of professional services, office locations, and staff size.
3. Work Program – In the project overview, describe the general project approach and process to be employed; describe a process approach that was used in the past to successfully complete similar project; describe the proposed project schedule including timeline of major milestones, deliverables, and completion.
4. Experience and Qualifications – A brief description of the firm’s prior work relevant to this RFP including the name, address, and phone number of client references and the primary contact persons.
5. Consultant Personnel – Identify individuals from the firm’s professionals and others who will work on the project along with a brief summary of the individuals and their experience.
6. List of Clients – Provide a list of comparable clients for which similar services have been provided in addition to contact information for those clients.
7. Timeframe Flow Chart – Submit a flow chart with estimated project timeframe for meeting important project targets.
8. Estimated Costs – Submit cost estimates for each task associated with preparation of the Master Plan update and overall completion. **This shall be provided in the sealed package described in the Submittal and Schedule section on the previous page.**

SELECTION PROCESS

Proposals will be reviewed by the Planning Commission, which will make a recommendation to the Township Board. The Township reserves the right to request additional information from firms submitting proposals. The following criteria will be considered in evaluation of the proposals by the Township:

1. Capabilities and previous experience in comparable projects and specialized experience and technical competence of the consultant.
2. The firm’s general approach to the project. Although the Township has identified the general nature of services required, the consultant is given leeway to design the approach for the methodology to provide the proposed services.
3. Past record of performance on contracts with other governmental agencies including such factors as quality of work, cost control, and demonstrated ability to meet scheduled deadlines.

4. Capacity of the candidate to perform the work in a timely manner and affirmatively respond to the inquiries and schedule of the Township and dedicate the appropriate personnel as the schedule dictates.
5. Qualifications of individuals who will have direct involvement in tasks on this project.
6. Reasonableness of project costs.

FINAL PRODUCT

The final product and all related materials shall be the sole property of White Lake Charter Township.

Deliverables

1. Two unbound copies of the Plan (three-hole punched in a binder)
2. A digital copy of the Plan in .pdf format
3. A digital copy of the Plan in .docx format
4. All tables associated with the Plan in .xlsx format
5. Any additional raw data
6. All pictures, graphs, renderings, and charts associated with the Plan in .TIF format
7. All maps prepared for the Plan must be compatible with ArcGIS

**CHARTER TOWNSHIP OF WHITE LAKE
OAKLAND COUNTY, MICHIGAN
RESOLUTION NO. 22-037**

**RESOLUTION TO ESTABLISH MEETING DATES OF THE CHARTER TOWNSHIP OF
WHITE LAKE BOARD OF TRUSTEES FOR THE YEAR 2023**

NOW THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of White Lake, Oakland County, Michigan, does hereby establish that there will be one regular meeting per month, held by the Township Board as follows:

- All regular meetings will be held at the Township Annex, located at 7527 Highland Road (M-59), White Lake, MI 48383
- Meetings will be held on the third Tuesday of each month and commence promptly at 7:00 p.m.
- Dates of the aforementioned meetings for the calendar year 2023 will be as follows:

January 17, 2023	July 18, 2023
February 21, 2023	August 15, 2023
March 21, 2023	September 19, 2023
April, 18, 2023	October 17, 2023
May 16, 2023	November 21, 2023
June 20, 2023	December 19, 2023

- Special meetings will be called and held at the discretion of the Charter Township White Lake Board, with due and proper notice of such meetings to Board Members and posted on the Township Hall bulletin board at least eighteen (18) hours prior to meetings.

The foregoing resolution offered by: _____ and seconded by: _____.

Ayes: -
Nays: -
Absent: -

The Supervisor declared the resolution adopted.

Clerk Certification

I, Anthony L. Noble, the duly elected and acting Clerk of White Lake Township, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board of the Charter Township of White Lake at a regular meeting held on November 22, 2022, the original of which resolution is on file in my office.

Anthony L. Noble, Clerk
White Lake Township

Request to transfer money to Improvement Revolving.

November 22, 2022

Dear White Lake Twp. Board :

I am requesting a transfer of funds from the General Fund into the Improvement Revolving Fund in amount equal to the American Rescue Plan Act proceeds from 2022 of \$3,288,555.67 plus the interest earned on those funds amounting to \$15,592.29 for a total transfer of \$3,304,147.96 .

Respectfully Yours,

Mike Roman

White Lake Treasurer

WHITE LAKE TOWNSHIP
COMMUNITY DEVELOPMENT DEPARTMENT

DATE: November 15, 2022
TO: Township Board
FROM: Justin Quagliata, Staff Planner
SUBJECT: Stanley Park – Spark Grant Application

A Township Board resolution in support of the Stanley Park Spark Grant Application is required by the Michigan Department of Natural Resources (MDNR). The \$300,000 grant would renovate a former campground building in Stanley Park to serve multiple park support functions including restrooms, sheltered picnic space, and storage. The grant would also include accessible pedestrian and picnic pavements immediately surrounding the building.

Michigan Spark Grants are a \$65 million program using American Rescue Plan Act (ARPA) funds administered by the State. The minimum grant request is \$100,000 and the maximum grant request is \$1,000,000. No match is required. Round One applications are due December 19, 2022 and Round One grants will be awarded in January 2023 (up to \$15 million awarded).

The resolution was prepared using the State’s sample resolution template.

**RESOLUTION OF THE CHARTER TOWNSHIP OF WHITE LAKE
APPROVING THE SUBMISSION OF THE STANLEY PARK SPARK GRANT APPLICATION**

RESOLUTION #22-040

At a regular meeting of the Township Board of the Charter Township of White Lake, Oakland County, Michigan, held at the Township Annex at 7527 Highland Road on the 22nd day of November 2022 at 7:00 p.m. with those present/absent being:

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board of the Charter Township of White Lake supports the submission of a Spark Grant Application to the Michigan Department of Natural Resources (MDNR) to renovate the former campground building at Stanley Park to serve multiple park support functions including restrooms, sheltered picnic space, and storage; and

WHEREAS, the proposed application is supported by the Township’s approved 5-year Parks and Recreation Plan; and

WHEREAS, the Charter Township of White Lake has the ability to complete the project within the timeline established by the grant program; and

WHEREAS, the Township Supervisor is authorized to sign documents related to the grant.

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of White Lake, Oakland County, Michigan hereby authorizes submission of a Spark Grant Application for \$300,000, and further resolves to complete the project with the timeline established by the grant program if the application is approved.

ADOPTED: YEAS: _____

NAYS: _____

MOTION APPROVED.

I, Anthony L. Noble, the duly elected Clerk of White Lake Township in Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a meeting held November 22, 2022, at which time a quorum was present.

Anthony L. Noble, Clerk
White Lake Township
Oakland County, Michigan

Date