



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, August 08, 2024 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. PUBLIC COMMENT

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.

IV. PRESENTATIONS AND PROCLAMATIONS

- A. Award Westwood Foundation Scholarship to Rocco Marrello
- B. Johnson County Homeless Services Center (Mike Kelly, County Commission Chair; Stephanie Boyer, reStart)
- C. Update from Consolidated Fire District No. 2 (Steve Chick, Fire Chief CFD2)
- D. Update from Climate Action KC (Emily Randel)
- E. Receive results of 2024 community survey (Jason Morado, ETC Institute; Kate Bender, PorchLight Insights)

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in

one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

[A.](#) Consider approval of July 11, 2024 City Council meeting minutes

[B.](#) Consider approval of Appropriations Ordinance 765

VI. MAYOR'S REPORT

VII. CITY COUNCILMEMBER REPORTS

VIII. STAFF REPORTS

[A.](#) Administrative Report (City Administrator Leslie Herring)

[B.](#) Public Works Report (Public Works Director John Sullivan)

[C.](#) Police Report (Police Chief Curt Mansell)

[D.](#) City Treasurer Report (City Treasurer Michelle Ryan)

E. City Attorney Report (City Attorney Ryan Denk)

IX. OLD BUSINESS

X. NEW BUSINESS

[A.](#) Consider Ordinance No. 1043 issuing industrial revenue bonds for improvements at Woodside

[B.](#) Consider Ordinance No. 1044 adopting the 2024 Edition of the Uniform Public Offense Code for Kansas Cities

[C.](#) Consider Ordinance No. 1045 adopting the 2024 Edition of the Standard Traffic Ordinance for Kansas Cities

[D.](#) Consider fence variance for 4935 Belinder Ave. (USD 512, Westwood View Elementary School)

XI. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held Thursday, September 12, 2024, at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: City of Westwood Kansas-Government
Westwood, KS Police Department

Johnson County Homeless Service Center

Johnson County Homeless Services Center

History and Vision

Item B, Section IV, Item

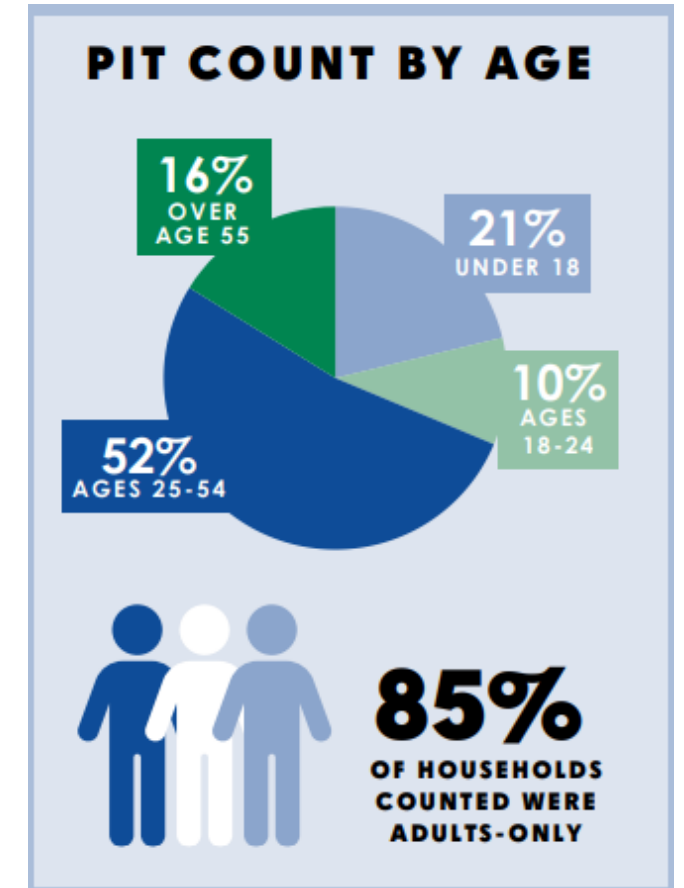
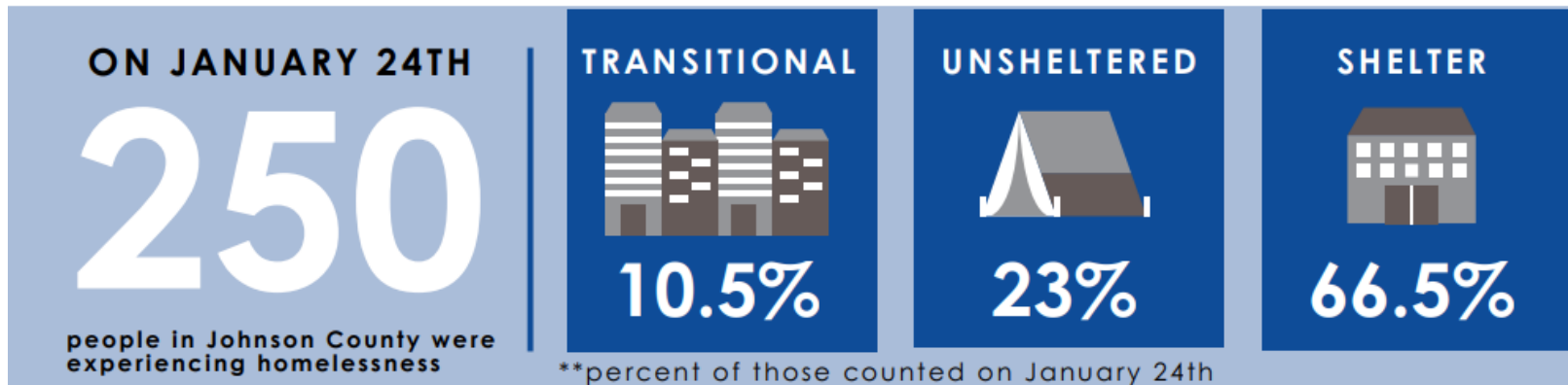
- 2021-UCS Housing Study, identified “unseen homelessness” as a housing challenge
- July 2023-Study and Report from The Dignity Project recommending 50 Bed Non-Congregate Shelter and Transitional Housing for Adults
- Late 2023, RFP Issued; Selection Committee of 16 selected; UCS ran the RFP process
- April 2024 reStart unanimously selected as the provider, owner, operator
- May 2024: Study Session with BOCC

Homelessness in Johnson County

Item B, Section IV, Item



Homelessness in Johnson County 2024 PIT Snapshot



Who is reStart?

Mission

To empower all people facing or experiencing homelessness by providing housing services that inspire hope.

- Established in 1980
- Serve over 1,400 people per year
- 80 Employees
- Work in Jackson, Wyandotte and Johnson Counties
- **90% of people exit out of homelessness and into safe, stable housing**

reStart Programs

Item B. Section IV, Item

- **Youth**
 - ✓ Interim Housing (12-17yr) 30 days
 - ✓ Transitional Living (16-21yr) 12-18 mo
 - ✓ Maternity Group Home (16-21yr) 12-18 mo
 - ✓ Street Outreach (12-21yr)
 - ✓ Older Youth (18-19yr) 90-120 day
 - ✓ Rapid Re-Housing Program (18-24 yr) 24 mo
 - ✓ reTreats Employment Program
- **Veterans**
 - ✓ Supportive Services for Veteran Families (SSVF)
 - Rapid Re-housing and Support
 - ✓ Homeless Veteran Rehabilitation Program (HVRP)-Employment
- **Families**
 - ✓ Family Interim Housing- 90-120 days
 - Partnership with Avenue of Life and KCPS
 - ✓ Prevention
 - ✓ Permanent Housing
 - Housing Counts
 - Rosehill Townhomes
 - Linwood Gardens
- **Adults**
 - ✓ Street Outreach
 - ✓ Outreach Interim Housing
 - ✓ Next Step-Partnership with ReDiscover
 - ✓ Special Populations
 - Transitional Living Program-24 mo

How Will People Come Into HSC?

Coordinated Entry/Referral System

Item B, Section IV, Item

How does Coordinated Entry Work?

1. Anyone experiencing homelessness starts with an assessment and resource connection at one of 4 HUBS in JoCo:
 - Catholic Charities of NE KS, Overland Park
 - Catholic Charities of NE KS, Olathe
 - Johnson County Mental Health, Shawnee
 - Salvation Army, Olathe
2. Households assessed and diverted, if possible
3. If shelter still needed, placed on the **By Name List**
4. When housing units they qualify for become available, household referred to provider
 - **HSC will operate as a referral-based provider**



Homeless Services Center (HSC)

Key Features and Services

Item B, Section IV, Item

The Lodge

- 50 individual rooms w/private bathroom
- Non-congregate shelter, no shared rooms
 - 30-90 day stay
 - Referred to shelter, enter program
 - No requirement to leave daily (no line ups, no waiting, no walk ups)
 - Laundry and food provided
 - Security: only people enrolled in program allowed on-site
 - Case management and wrap around services available
 - Johnson County Mental Health Clinician/Outreach Workers

The Residences

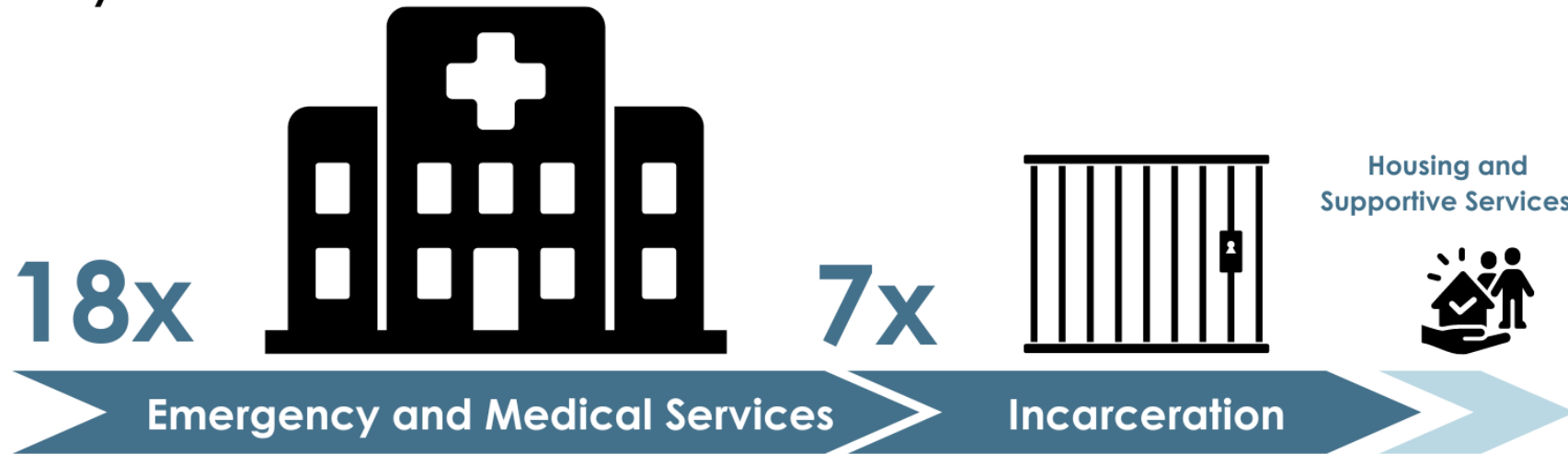
- 25 studio apartments for transitional living with supportive services
 - Supportive housing for low-income adults.
 - Referrals from The Lodge
 - “Next step” housing when person ready for more independence, can still benefit from on-site services
 - Voucher-based housing (residents pay 30% of income for rent)
 - Case management and wrap around services available on-site
 - Generates revenue for HSC

Community Benefits

Providing housing and supportive services is the least costly option to meet the needs of the unhoused.

A 2023 study published by the New York City Comptroller found that the daily cost of ambulance and hospital services was 18x more expensive than providing housing and supportive services while the daily cost of law enforcement and incarceration was 7x more expensive than providing housing and supportive services [1].

Daily Cost of Interventions



[1] https://comptroller.nyc.gov/reports/housing-first/#_ftn4

Public Private Partnership

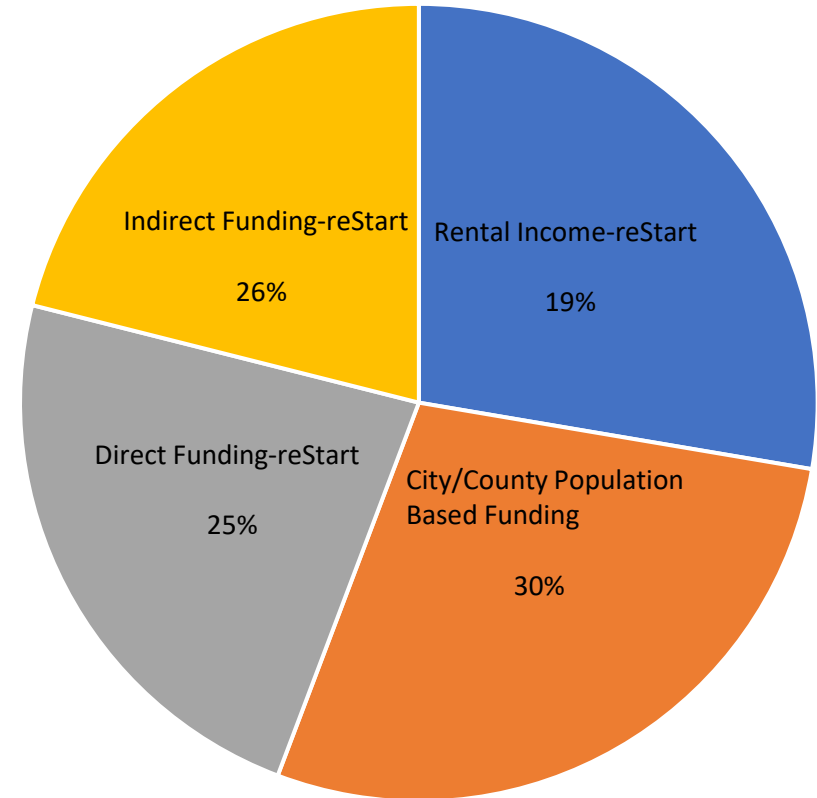
Public-private partnerships (PPPs) can significantly enhance the sustainability of non-profits by leveraging the strengths and resources of both the public and private sectors.

- Provides Diversification of Revenue
- Resource Sharing
- Enhance Capacity
- Increased Visibility
- Stronger Advocacy
- Operational Efficiency
- Long Term Impact

reStart 70%

City/County Contribution 30%

HSC Revenue Sources



- Rental Income-reStart
- City/County Population Based Funding
- Direct-Indiv, Foundation, Faith Based, Corporate-reStart
- In-Direct-Grants-reStart

Homeless Services Center

Where Are We Now?



Questions?

Stephanie Boyer
sboyer@restartinc.org

Current Resources for Johnson County Community

Street Outreach

- Street outreach teams identify and engage with people who are unhoused to:
 - ✓ Build trust/relationships
 - ✓ Assess needs and barriers
 - ✓ Connect them to services
 - Homeless Services Center is one resource, could be others
- reStart has one street outreach worker in Johnson County
- Johnson County Mental Health has two street outreach case managers
 - ✓ Creation of additional community resources underway

Co-Responders and Mobile Crisis

- The Mental Health Co-Responder Program embeds a mental health clinician from Johnson County Mental Health Center (JCMHC) within police departments within Johnson County.
- The goal of the program is to provide the right intervention at the right time in an effort to prevent unnecessary arrests, decrease trips to the emergency rooms and reduce repeat calls for service for our law enforcement partners.
- The Co-Responder's primary responsibility is to respond on scene with a law enforcement officer on calls when behavioral health is identified as a possible contributing factor.

Next Steps

Project Milestones

- Board of County Commissioners - Assignment Agreement & construction funding
 - ✓ July 25th
- Apply for Special Use Permit from Lenexa
 - ✓ Application submitted July 22nd
 - ✓ Planning Commission Aug 26th
 - ✓ City Council Sep 17th
- Operations funding commitment requested
 - ✓ From cities Aug 20th
 - ✓ BOCC Aug 22nd
- reStart meeting with local funders
- Closing on building end of October
- Renovations
 - ✓ Nov 2024-Aug 2025
- Opening Sept/Oct 2025
 - ✓ Contingent on final renovation schedule, supplies

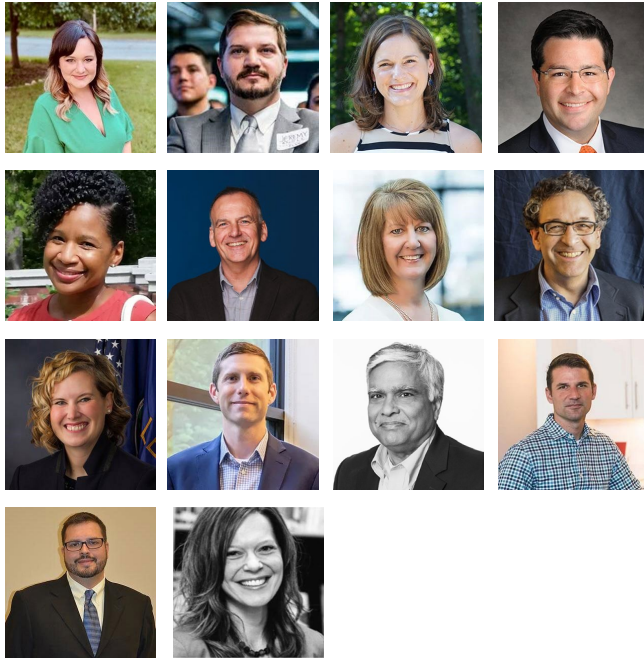
Community Engagement

- Sessions for nearby neighbors and businesses July 24-29th
- Lenexa Planning Commission public hearing Aug 26th
- All-Community meetings planned for August 21st and 22nd
 - ✓ Open to anyone interested in learning more about HSC



Summer 2024 Updates

Presentation to Local
Government Partners



Executive Board



Climate Leaders



LAND USE

SOLUTIONS



Trees

Trees mitigate climate change in two ways: by absorbing carbon dioxide from the atmosphere and by reducing heat island effects by as much as 10 degrees Fahrenheit.



Native Plants

Native plants store carbon and all the machinery in addition, native plants in a local ecosystem, are necessary for maintaining groundwater and stormwater runoff.



Open Space

Green open spaces, such as parks and green roofs, are necessary for reducing air pollution by sequestering carbon dioxide and reducing urban heat islands.

Green, Regenerative Buildings



ACTION: Fund a Clean Energy Resource Center

Make it easy for your residents to go green. Fund and staff a clean energy resource center to provide energy-efficiency services.

The resource center staff could provide energy audits, energy efficiency knowledge-sharing and exhibit federal and utility rebates and tax incentives; available technology, bulk discounts; and could also provide a contractor to perform services.

A clean energy resource center could also provide energy efficiency contributions from several local government agencies.

Local Government Role(s): Lead

Encourage: Establish a Clean Energy Resource Center with evaluating alternatives.

Additional Resources:

- MEC, Energy Solution Hub



ACTION: Adopt Strong Building Codes

Building codes establish minimum standards for building occupants, as well as to require minimum energy efficiency.

The International Energy Conservation Code (IECC) is a model code that they maintain the strong new efficiency standards, lower efficiency standards.

Local Government Role(s): Lead by Example

Enact: Adopt the IECC model code as written (Columbia, Missouri).

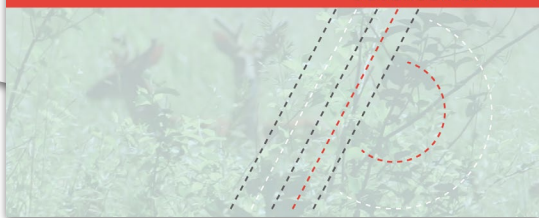


CLIMATE ACTION KC

CLIMATE ACTION

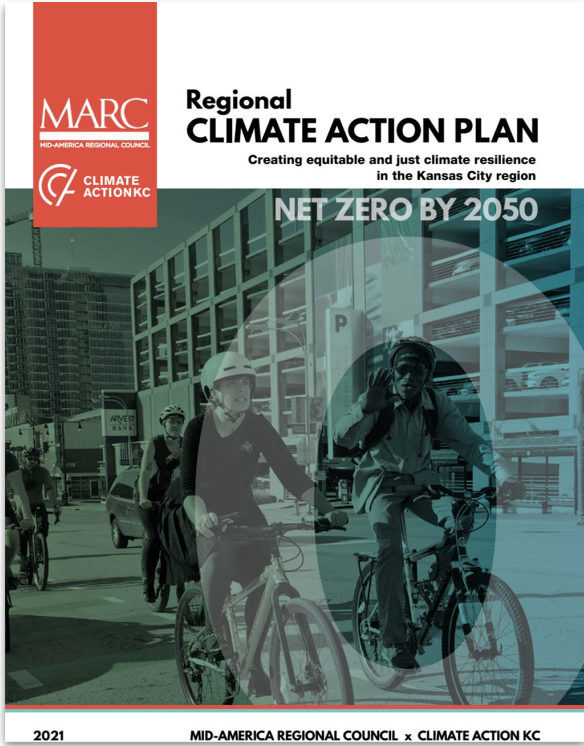
PLAYBOOK

DECEMBER 2019



CLIMATE ACTION KC

Climate Action Playbook



- Johnson County
- Merriam
- Mission
- Overland Park
- Prairie Village
- Roeland Park
- Unified Government
- Westwood
- Westwood Hills
- Gladstone
- Jackson County
- Kansas City
- North Kansas City
- Riverside
- Parkville
- Smithville



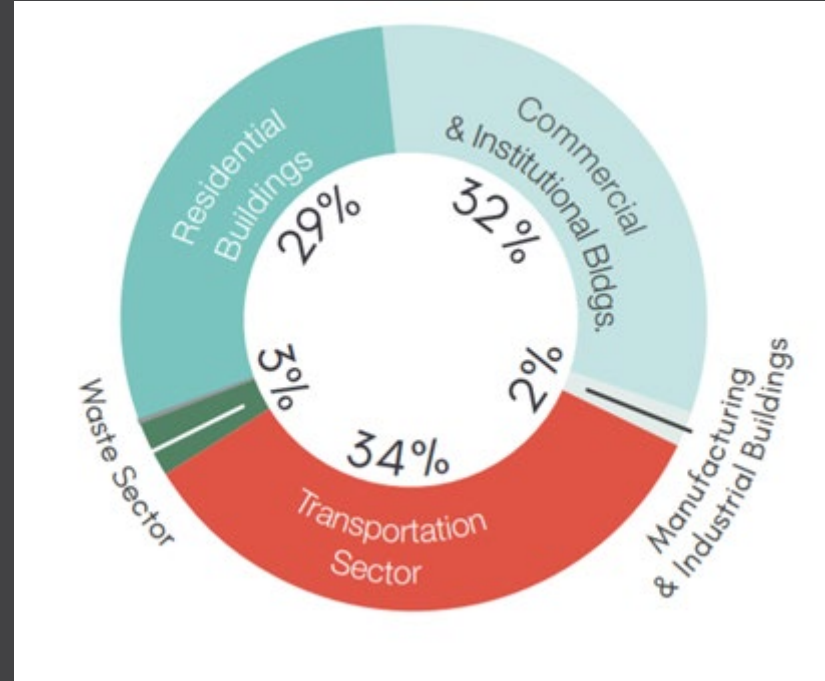
Climate Action Plan

- **2035** - Municipal Government
- **2040** - Buildings
- **2050** - Economy-wide



Net Zero Kansas City Region

63%
FROM BUILDINGS
SECTOR



Resource for Building

Item D. Section IV, Item



BUILDING TRANSFORMATION FORUM

Financing Sustainable Development in the Kansas City Region

Presented in partnership with:

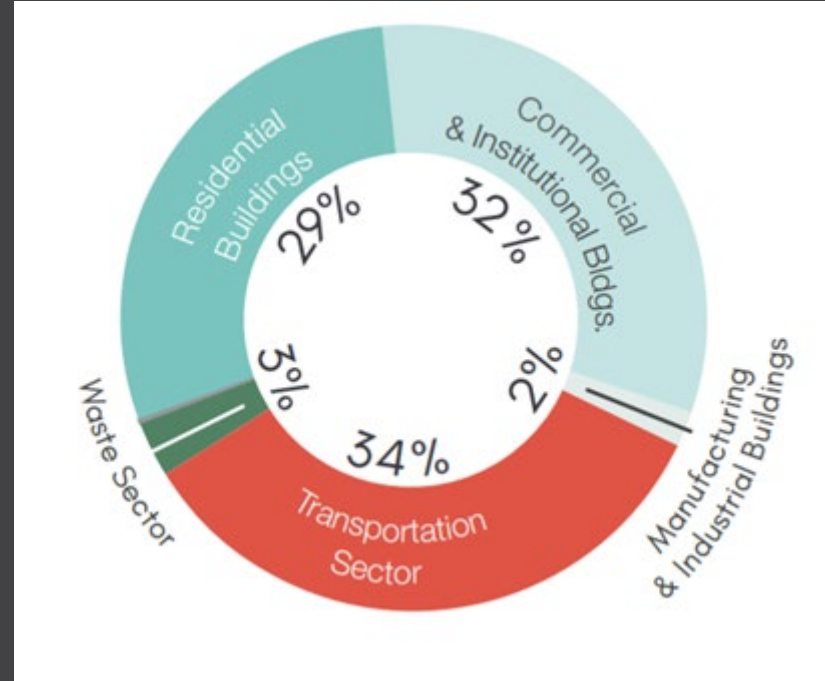


WEDNESDAY, JUNE 26, 8:00 AM
KANSAS CITY, MISSOURI
[USGBC.ORG/EVENTS](https://www.usgbc.org/events)



34%

FROM
TRANSPORTATION
SECTOR



Plug-In KC

Item D. Section IV, Item

CHARGING
KANSAS CITY'S ECONOMY

HOW ELECTRIC VEHICLES ARE INJECTING BILLIONS INTO OUR REGION

DID YOU KNOW?
Billions of dollars are being invested in our region for EV and EV infrastructure. This event will celebrate this historic investment and will discuss how our region can grow even further with the EV economy. Join us!

Join Us:
THURSDAY AUGUST 15
4:30PM - 6:00PM

 **BLACK & VEATCH**
100% EMPLOYEE-OWNED
11401 Lamar Ave, Overland Park KS

Networking: 4:30pm - 5:00pm
Presentation: 5:00pm - 6:00pm



Climate Action Summit

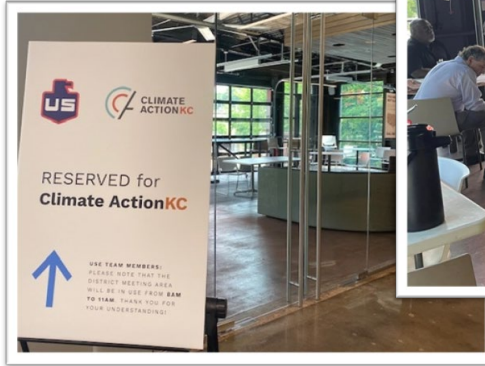
Item D. Section IV, Item



- Summit Planning Underway
- Spring 2025
- Important touch point for our region

Local Government Peer Workshop

Item D. Section IV, Item



- Sharing ideas
- Collaboration
- Offering resources

Projects Coming Up

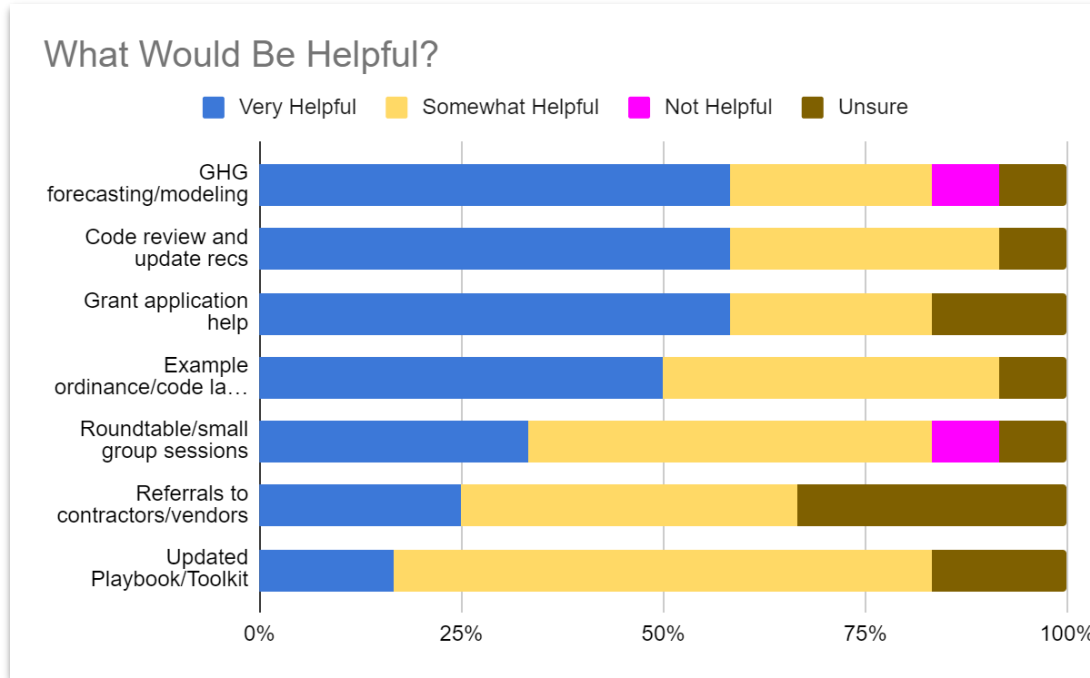
Item D. Section IV, Item

Climate Plans Policy Recommendations (Westwood, Mission, PV)
GHG Inventory (Roeland Park, OP)
Codes (Westwood, Mission, KCK, Parkville, PV)
E-Bikes (Mission, Roeland Park)
Methane to Energy Study (Lee's Summit)
Solar energy installs or solar feasibility (KCMO, JoCo)
Multi-Modal Transit (NKC, Westwood, KCK)
Food Waste Communications (KCMO)
Building Upgrades (PV, JoCo)
CO19 Sewer Separation (KCK)
EV Charging Stations/Fleet Assessment (RP, Mission, JoCo*, NKC)

Urban Heat Study (NKC)
Urban Forest Plan (OP)
Blue River Work (KCMO)
Solid Waste Study (OP)
Landscape Regulations (Merriam)
Street light transition (Merriam)

What City Staff Need and Want

Item D. Section IV, Item



Takeaways for Cities

- Upcoming events
- Refreshed resources
- Greater coordination
- Future collaboration

Item D. Section IV, Item



Thank you

Item D. Section IV, Item

Contact CAKC:

Emily Randel – emily@climateactionkc.com

Hillary Parker Thomas – hillary@climateactionkc.com

Jeremy Knoll – jeremy@climateactionkc.com





Summary Report

July 2024

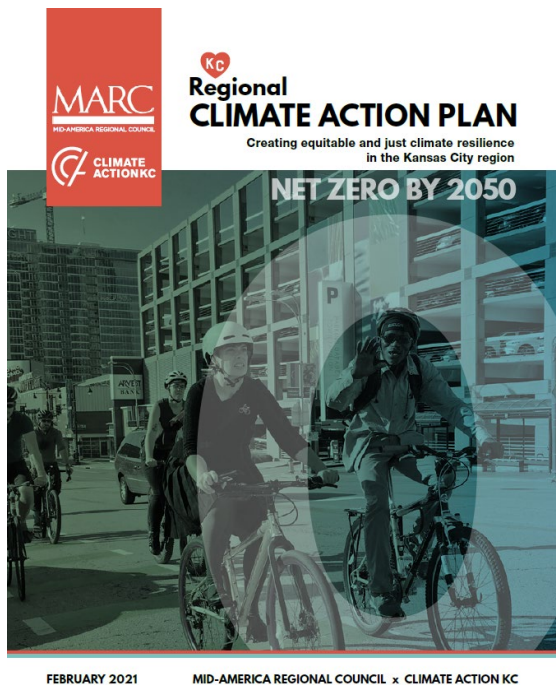


Background

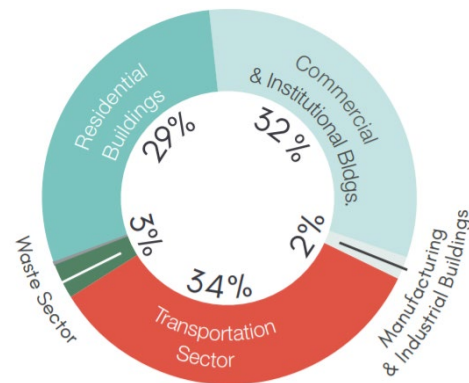
Climate Action KC and its signature initiatives, Building Energy Exchange KC and Plug-In KC were founded to help the region achieve net zero greenhouse gas emissions by 2050.

In partnership with over 150 elected leaders and 1,000 volunteers, Climate Action KC (CAKC) and the Mid-America Regional Council (MARC) developed a Regional Climate Action Plan that was subsequently adopted by the MARC Board of Directors in March 2021. The plan conveys a comprehensive strategy heavily influenced by community input, the lessons of Project Drawdown, and the needs of our most vulnerable communities.

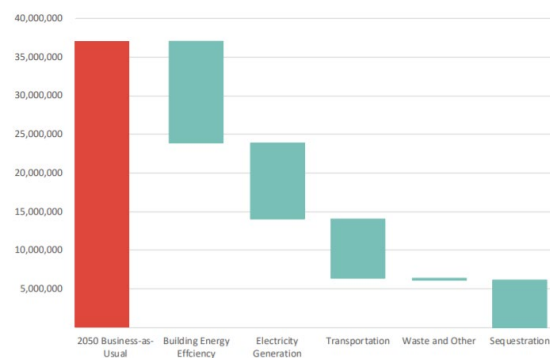
The Regional Climate Action Plan developed a Greenhouse Gas Emissions (GHG) Inventory which showed that 63% of GHG emissions in our region are attributed to buildings and 34% to on-road transportation. The Climate Action KC board recognized that this requires a robust support system for the building, design, construction and real estate industries, and support for the transition to electric vehicles. Building Energy Exchange was formed in spring 2021 to meet the first need and Plug-In KC launched in spring 2024 to meet the second.



The Regional Climate Action Plan sets forth three timelines for achieving net zero: 2035 for all municipal government activities, 2040 for all buildings (2030 for all new buildings), and 2050 economy wide.



(Figure 1: GHG Emissions Inventory for the KC Region)



(Figure 2: Breakdown of CO₂e reduction by action area.



Our Vision

A net zero heartland before 2050.

Our Mission

Catalyzing cooperative climate action across the Kansas City region.

Climate Action KC's Strategic Goals for 2023-2026

1. Reach operational stability through increased staffing capacity, contracted support, and resource development.
2. Increase federal climate funding to the Kansas City region by leveraging the organization's network and programs.
3. Strategically scale and enhance the Building Energy Exchange Program and Plug-In KC initiative and their impacts.
4. Support implementation of the regional Climate Action Plan.





Our Vision

Zero Barriers to Net Zero

We envision a future in which technical, social, and financial barriers are lifted to achieve full market transformation across Kansas City's real estate industry.

Net-zero practices are embedded in all real estate transactions dramatically shifting the performance of our regional building stock over time.

Equitable access to the benefits of energy-efficiency, clean energy technologies, and climate-resiliency will permeate Kansas City's historically disinvested communities and mend past energy injustices.

Our regional building stock will achieve net-zero greenhouse gas emissions by 2040 to mitigate the global impact of climate change while elevating the quality of life for current Kansas City residents.

Our Mission

To advance building energy performance by mobilizing the professional expertise, funding, and technical resources needed to address affordability, improve the health and comfort of residents, and position Kansas City as a resilient and carbon neutral region.

Our Values

Connected: We convene a broad network of stakeholders across the real estate industry. We believe BE-Ex KC serves a vital role in cultivating these relationships, amplifying diverse voices, and building a robust coalition of partners to influence our regional market.

Pragmatic: We believe that transforming the real estate industry requires a healthy respect for its transactional nature. We serve our audience best by providing an efficient and practical path to evolve practice over time. We strive for program content to be accessible to a wide range of audiences allowing everyone to find their path towards advancing building energy performance.

Impactful: Achieving an ambitious mission requires us to focus our time and resources where we can have maximum impact. We evaluate the barriers for each market sector and set program goals accordingly. We consider co-benefits of energy affordability and environmental health and will prioritize programs that offer triple bottom-line outcomes.

BE-Ex KC Program Goals for 2023-2026

1. Evaluate the carbon footprint of our regional building stock and provide insights for how local stakeholders can collectively move the needle towards net-zero.
2. Demystify high-performance building practices through educational events and digital tools
3. Provide direct support to building owners to assist them in navigating resources and connect them to the BE-Ex KC network.
4. Catalyze energy efficiency upgrades in disinvested communities and develop a concierge service that will pair technical assistance with funding opportunities.





Plug-In KC is a new initiative by Climate Action Kansas City launched publicly in March 2024. Plug-In KC's programs are designed to scale up both the electric vehicle market and the infrastructure needed to support a transformation in both the public and private sector.

- **EDUCATION/ADVOCACY:** Plug-in KC's mission will focus on education about electric vehicles, advocacy for greater funding for EV infrastructure, and aggregation of demand to encourage automakers to sell more EVs in Kansas City.

In partnership with Evergy, Plug-In KC will manage the website pluginkc.org. The site will operate as a resource portal for new and potential EV buyers, as well as provide news and updates about the EV markets.

- **ADDRESSING MARKET GAPS:** Plug-In KC will work to ensure non-taxpaying entities can use tax credits to purchase EVs. Plug-In KC will create partnerships with third parties who can take those tax credits and pass those savings on to non-taxpaying entities.
- **Creating a consortium of smaller cities:** Sufficient fundraising and grant awards will be necessary to sustain Plug-In KC. Dedicated personnel are critical for the project's success. More information about the budget will be found at the end of this report.



Climate Action Summit

As Climate Action KC was emerging, the inaugural Climate Action Summit in 2019 provided an exhilarating opportunity for leaders across the region to connect and build alignment with common goals. Since that time, Climate Action KC has hosted a total of three summits with each summit attracting over 600 attendees, the largest climate-related summit in the region. The summits have been held on both sides of the state line and have featured highly regarded local and national speakers, panels, vendor booths, demonstrations and discussions. The summit has served as Climate Action KC's largest fundraiser and is a signature event that continues to occupy a prestigious place on the calendars of climate leaders and stakeholders in the region and beyond.

Past Climate Action Summit dates and locations:

- September 14, 2019 – Johnson County Community College, Overland Park, KS
- April 9, 2022 – Johnson County Community College, Overland Park, KS
- September 9, 2023 – Rockhurst University, Kansas City, MO

Planning is currently underway for the next summit in April 2025.

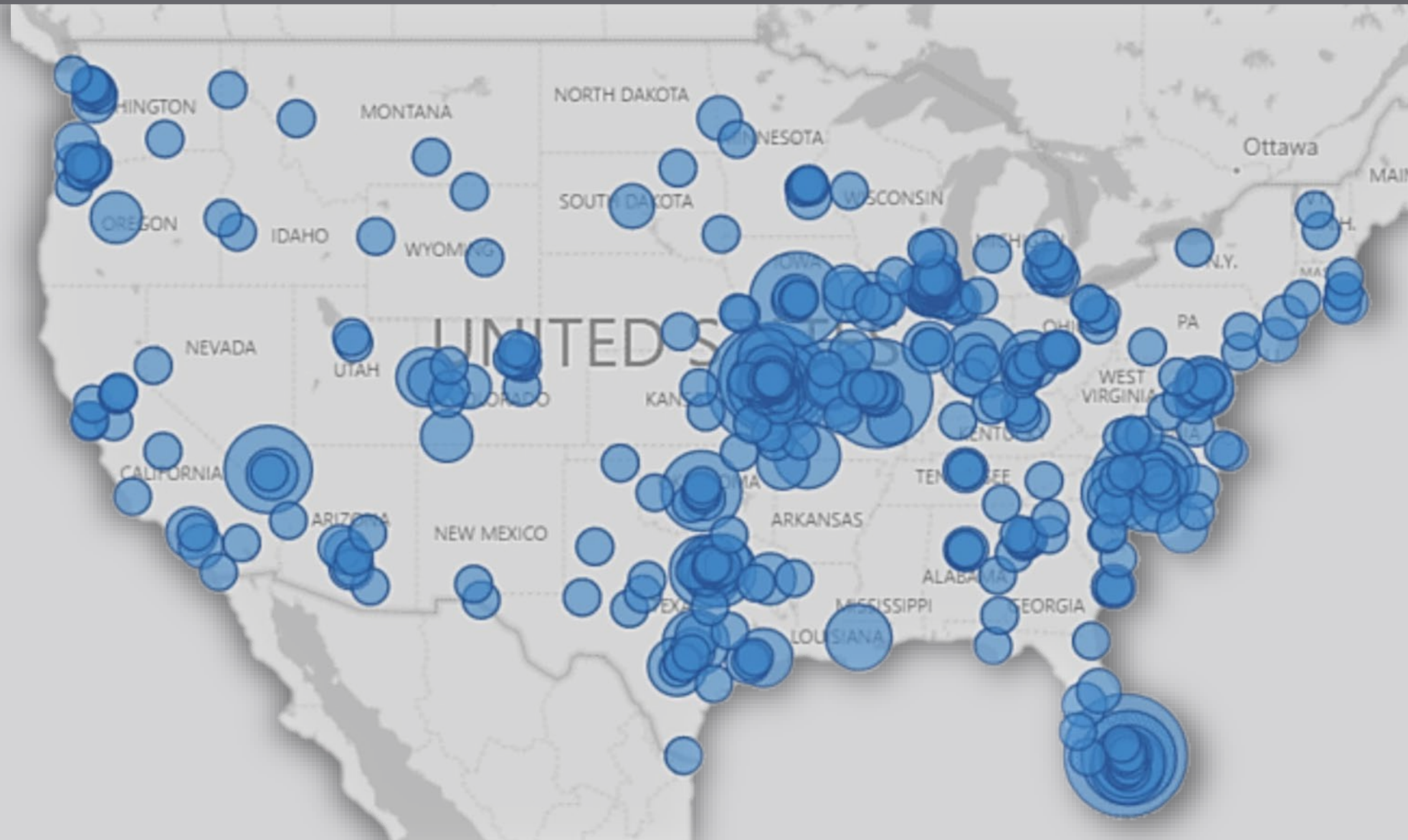
City of Westwood, Kansas 2024 Resident Survey



AUGUST 2024

ETC Institute is a National Leader in Market Research for Local Governmental Organizations

For more than 40 years, our mission has been to help city and county governments gather and use survey data to enhance organizational performance.



More Than 3,000,000 Person's Surveyed Since 2014 for More Than 1,000 Communities in 49 States

Methodology

- **Survey Description**
 - **Three-page survey; each survey takes approximately 8-10 minutes to complete**
- **Method of Administration**
 - **By mail and online to adult residents in the City**
- **Sample Size**
 - **306 completed surveys**
 - **Margin of error: +/- 4.4% at the 95% level of confidence**

What We Learned

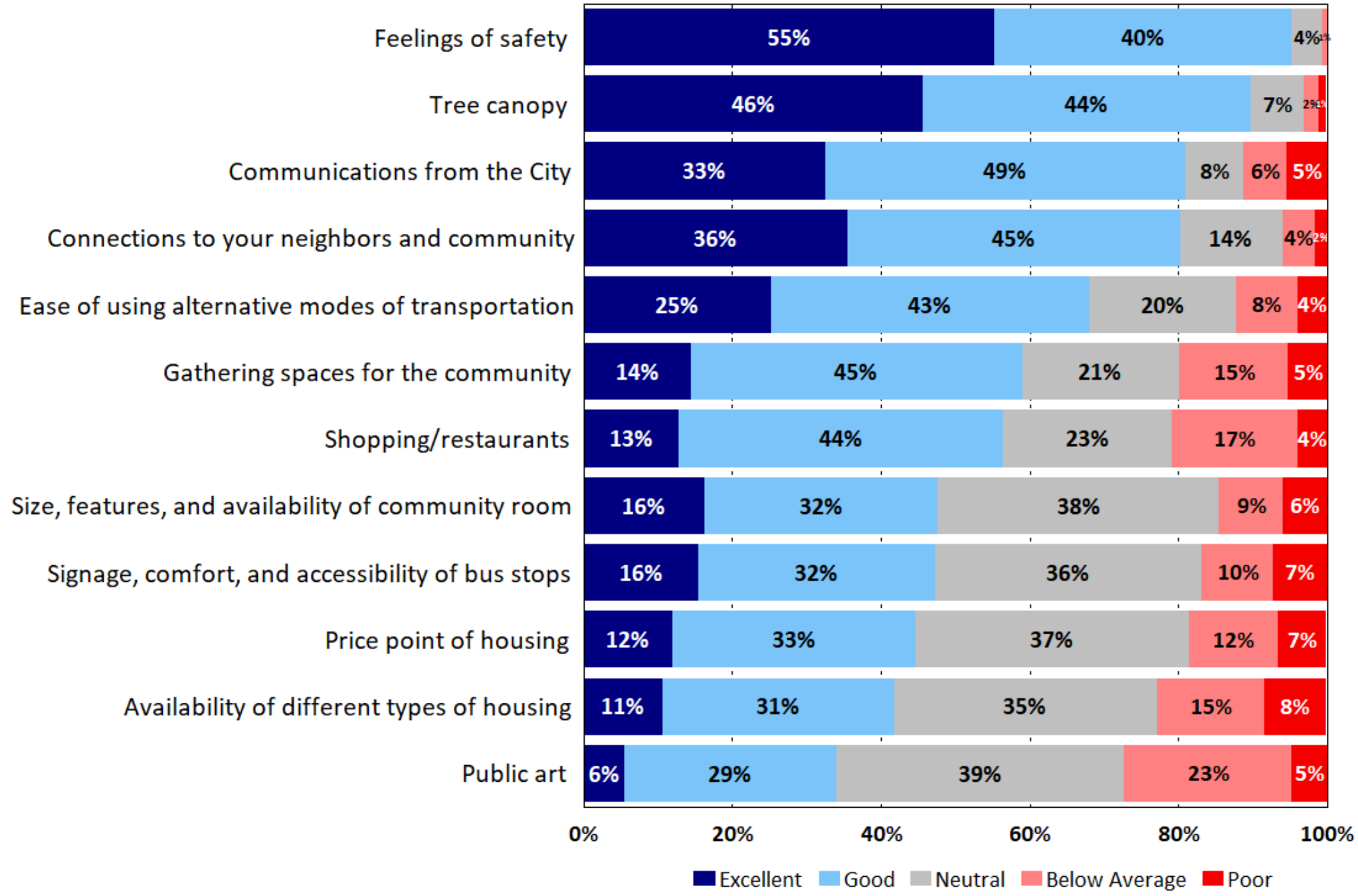
- **Residents Have a Very Positive Perception of Westwood**
 - **96% Feel Westwood Is a Desirable Place to Live**
 - **95% Would Recommend Westwood as a Place to Live**
- **Westwood Rates 36% Above the U.S. Average in Customer Service**
- **Westwood Rates 45% Above the U.S. Average in Communication with the Public**
- **Top Priorities:**
 - **Street Maintenance**
 - **Tree Care and Planting**
 - **Streetlights**

Topic #1

Perceptions of Westwood

Q1. Quality of Life in Westwood

by percentage of respondents (excluding "don't know")

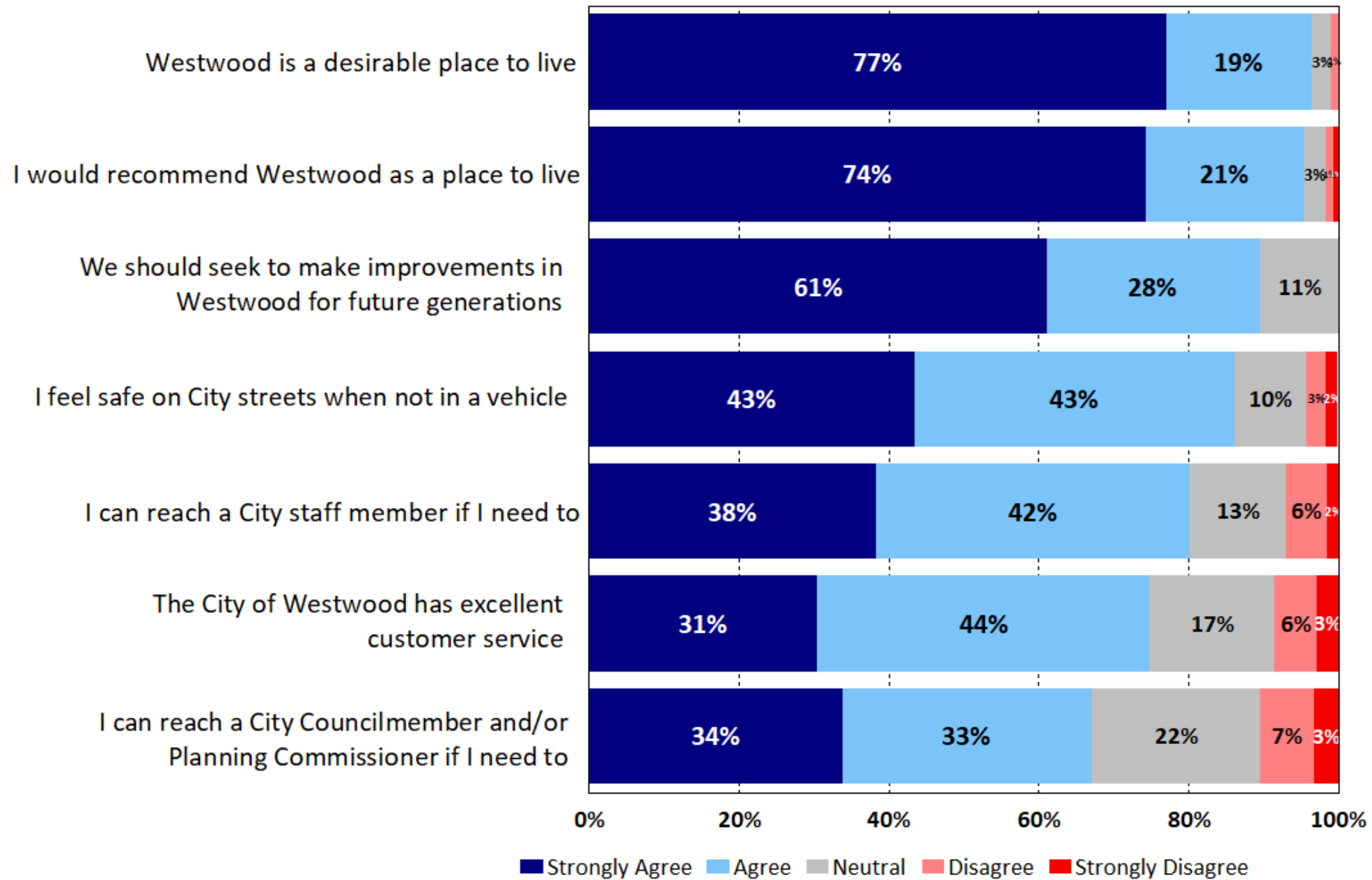


95% of Respondents Feel Safe in Westwood

Q6. Level of Agreement with Various Statements Regarding City Services and Livability

by percentage of respondents (excluding "don't know")

95% Would Recommend Westwood as a Place to Live

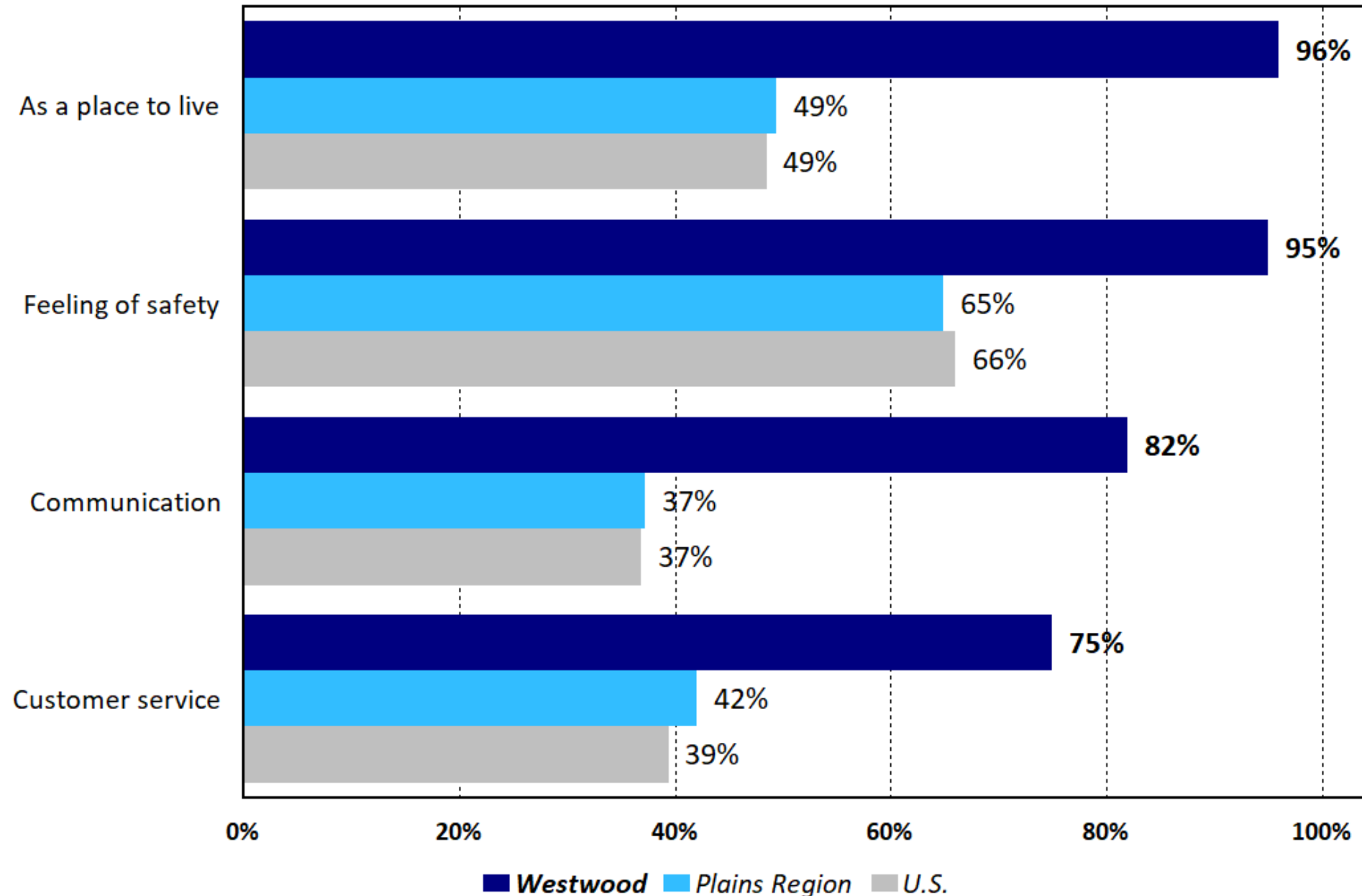


96% of Respondents Feel Westwood Is a Desirable Place to Live

Ratings of the City of Westwood

Westwood vs. Plains Region vs. the U.S.

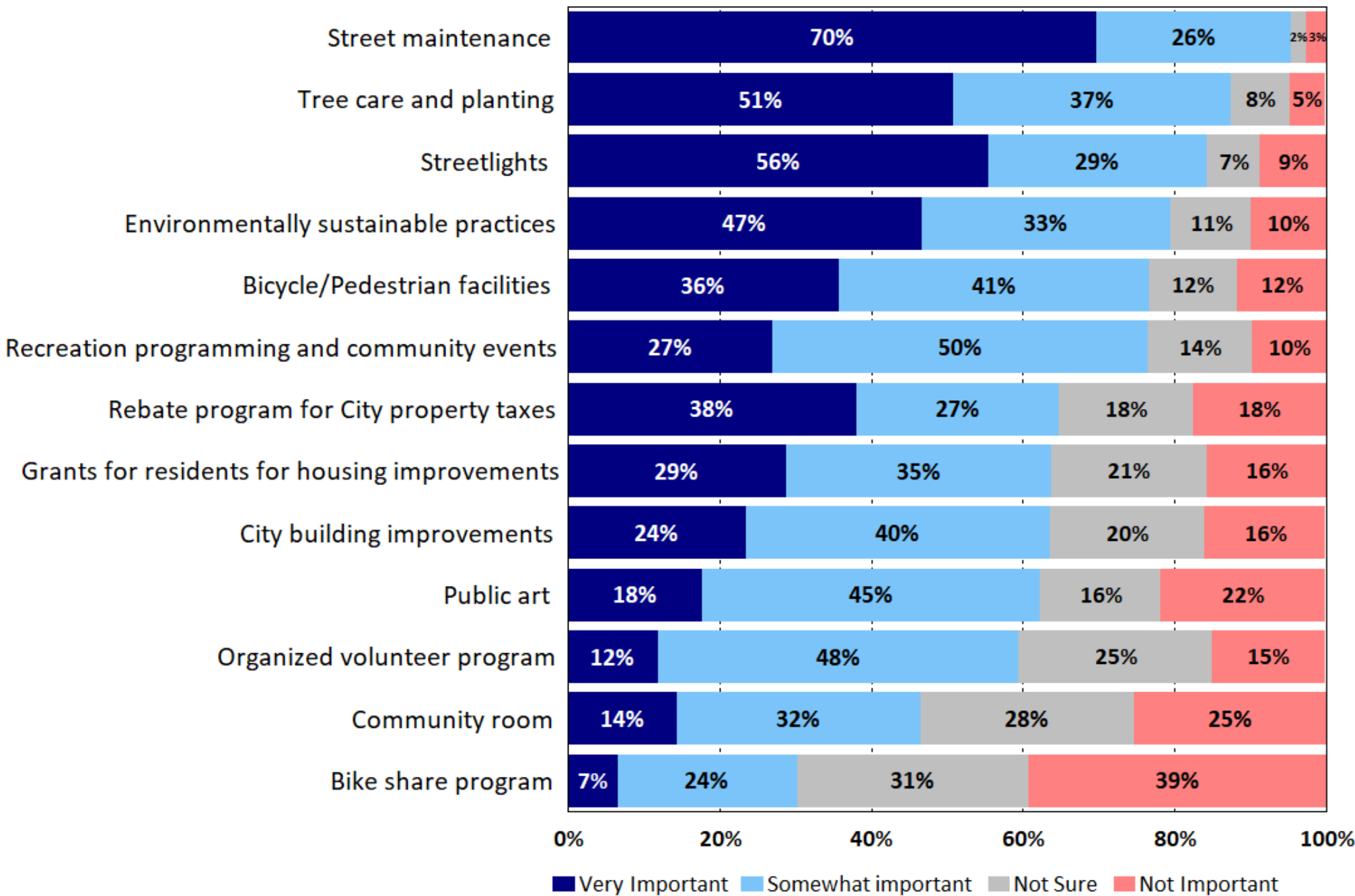
by percentage of respondents who rated the item 4 or 5 on a 5-point scale (excluding don't knows)



Topic #2 Priorities

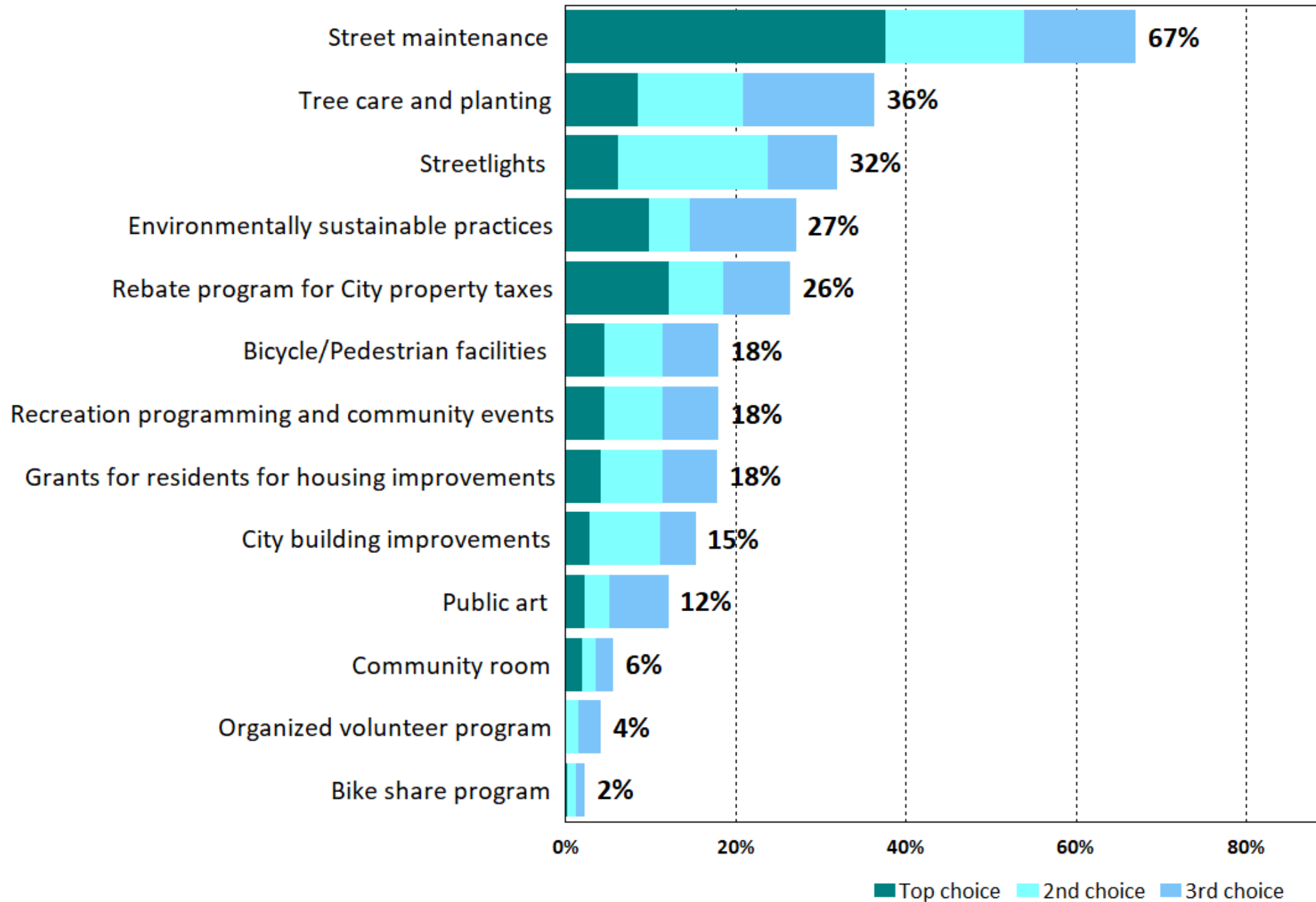
Q2. Importance of Investing in Various Areas Over the Next 5 Years

by percentage of respondents (excluding "don't know")



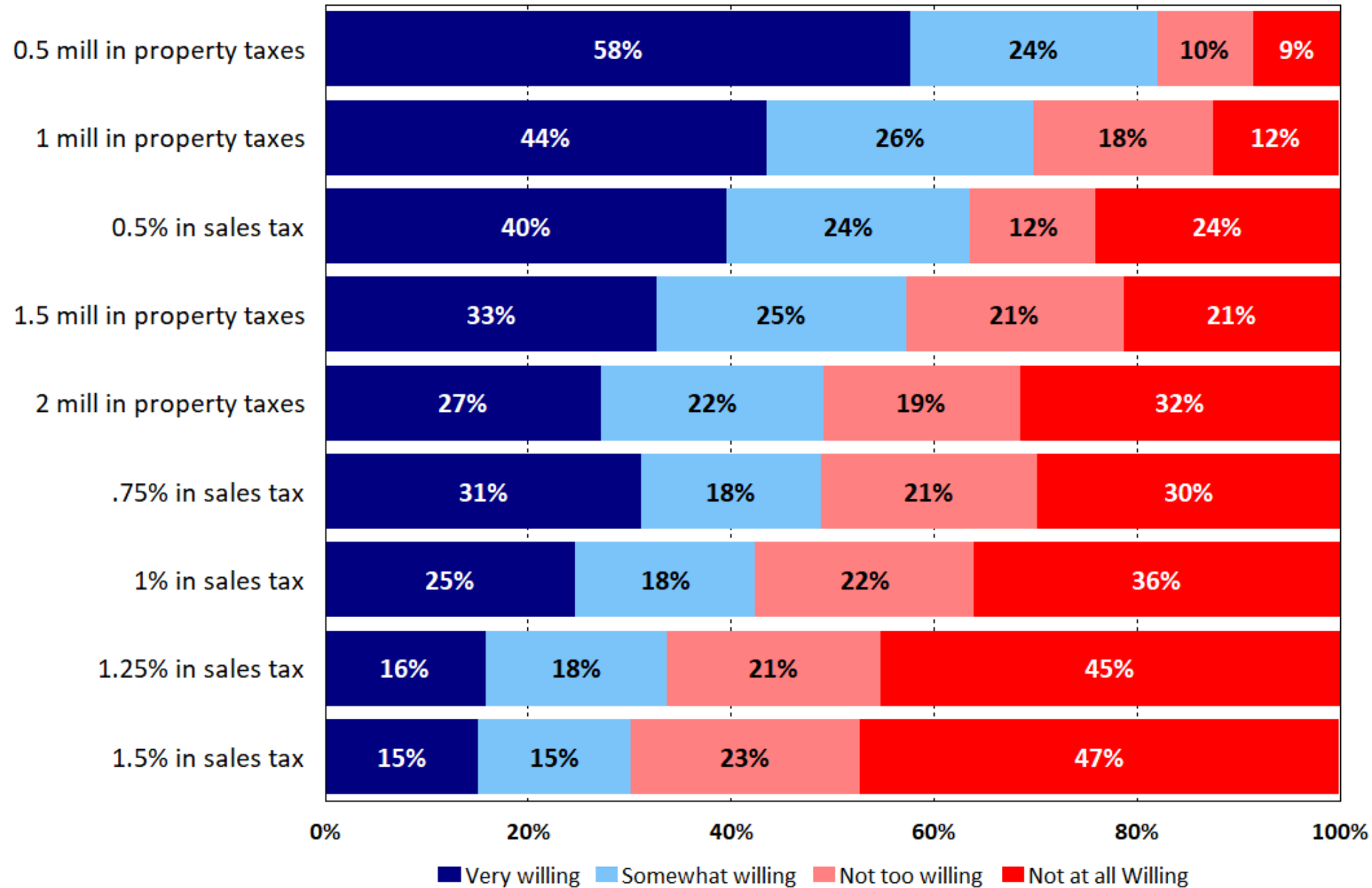
Q3. Three Items Most Important for the City of Westwood to Invest In

by percentage of respondents who selected the items as one of their top three choices



Q4. Willingness to Pay Various Amounts to Accomplish the Priorities from Question 3 in the Next 10 years

by percentage of respondents (excluding "don't know")

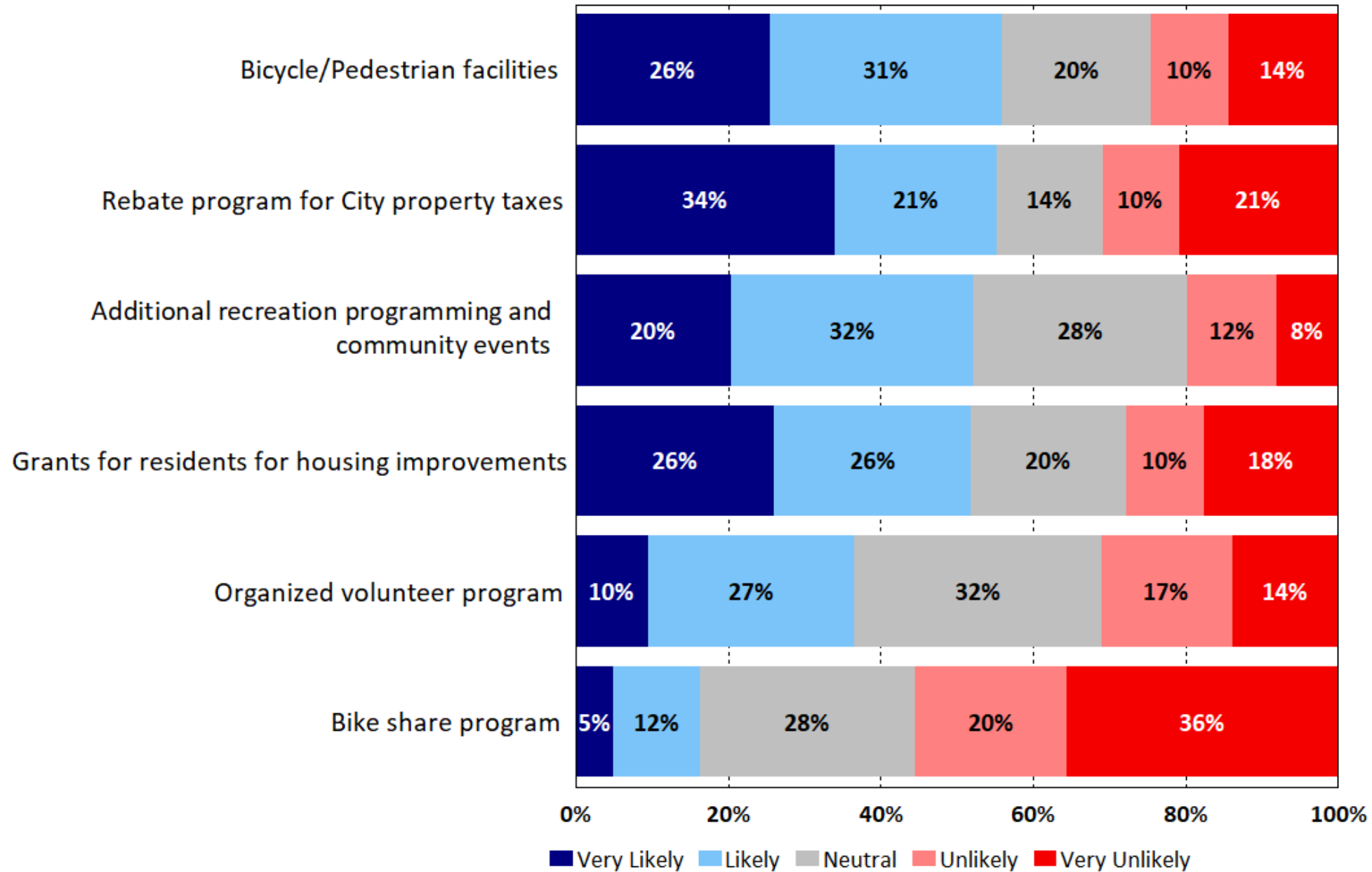


Topic #3

Other Findings

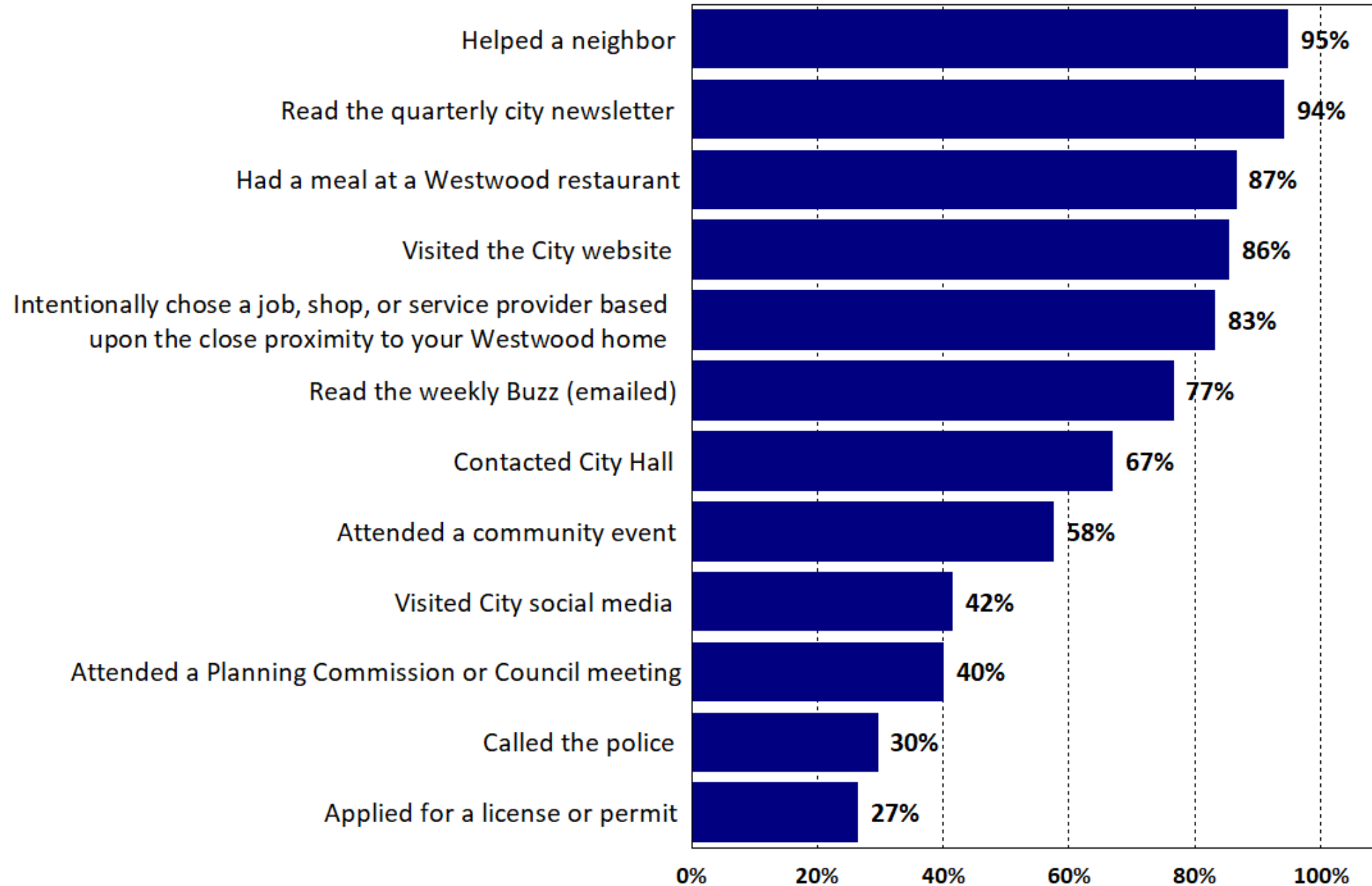
Q5. How Likely Respondents Would Be to Participate/Use Potential Programs or Services

by percentage of respondents (excluding "don't know")



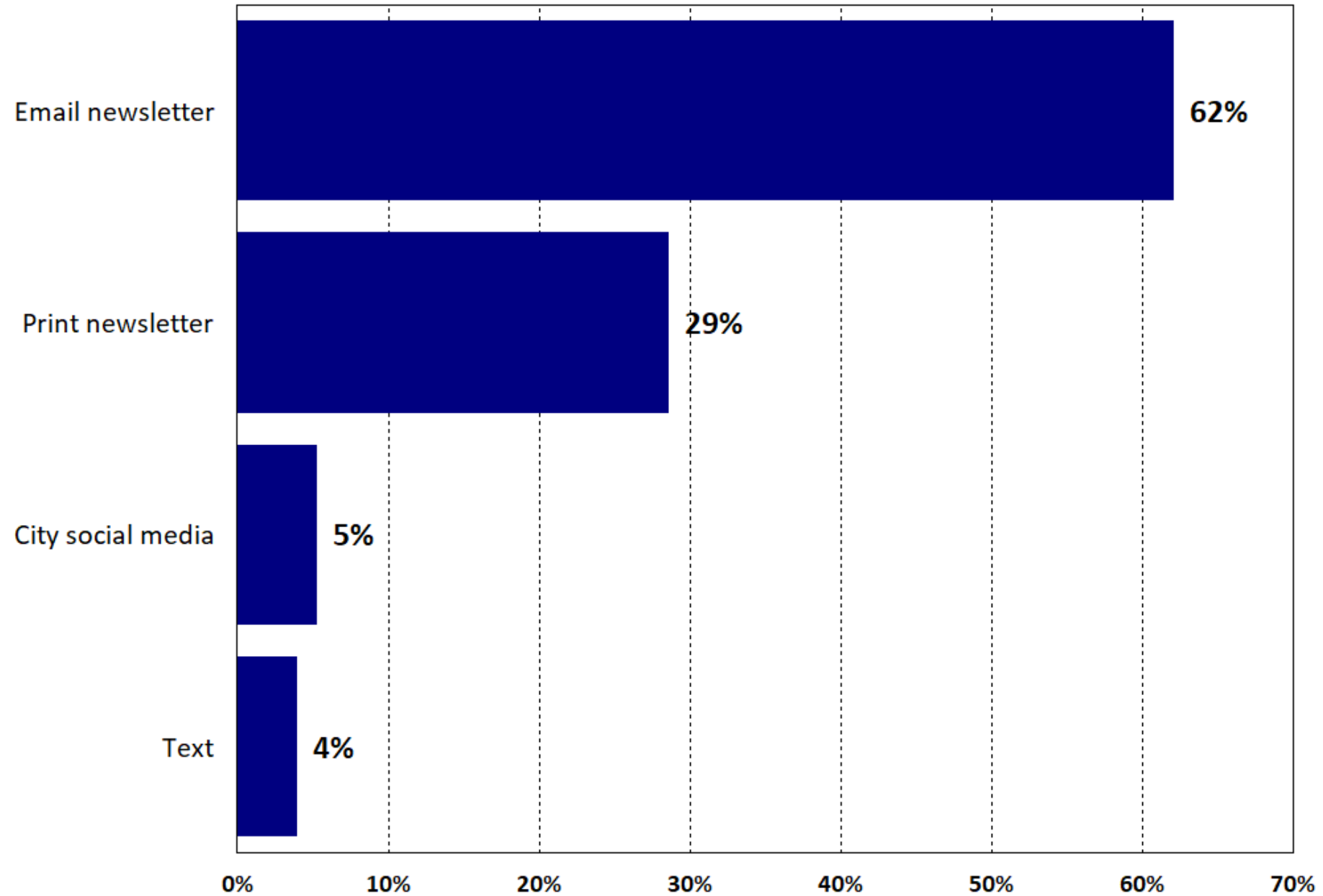
Q7. In the past year, have you/your household done any of the following?

by percentage of respondents



Q8. What is your top preferred method of communication from the City?

by percentage of respondents



Summary

- **Residents Have a Very Positive Perception of Westwood**
 - **96% Feel Westwood Is a Desirable Place to Live**
 - **95% Would Recommend Westwood as a Place to Live**
- **Westwood Rates 36% Above the U.S. Average in Customer Service**
- **Westwood Rates 45% Above the U.S. Average in Communication with the Public**
- **Top Priorities:**
 - **Street Maintenance**
 - **Tree Care and Planting**
 - **Streetlights**

Questions?

Thank You!!

Westwood Community Survey

Key Insights

August 2024



PorchLight Insights' Work

We help public sector and nonprofit organizations with:



Within your systems



Analysis support



Identifying audience needs



Performance management systems



From stakeholders



Distilling key insights



Identifying data story



Performance metrics



From external sources



Training for analysts and non-analysts

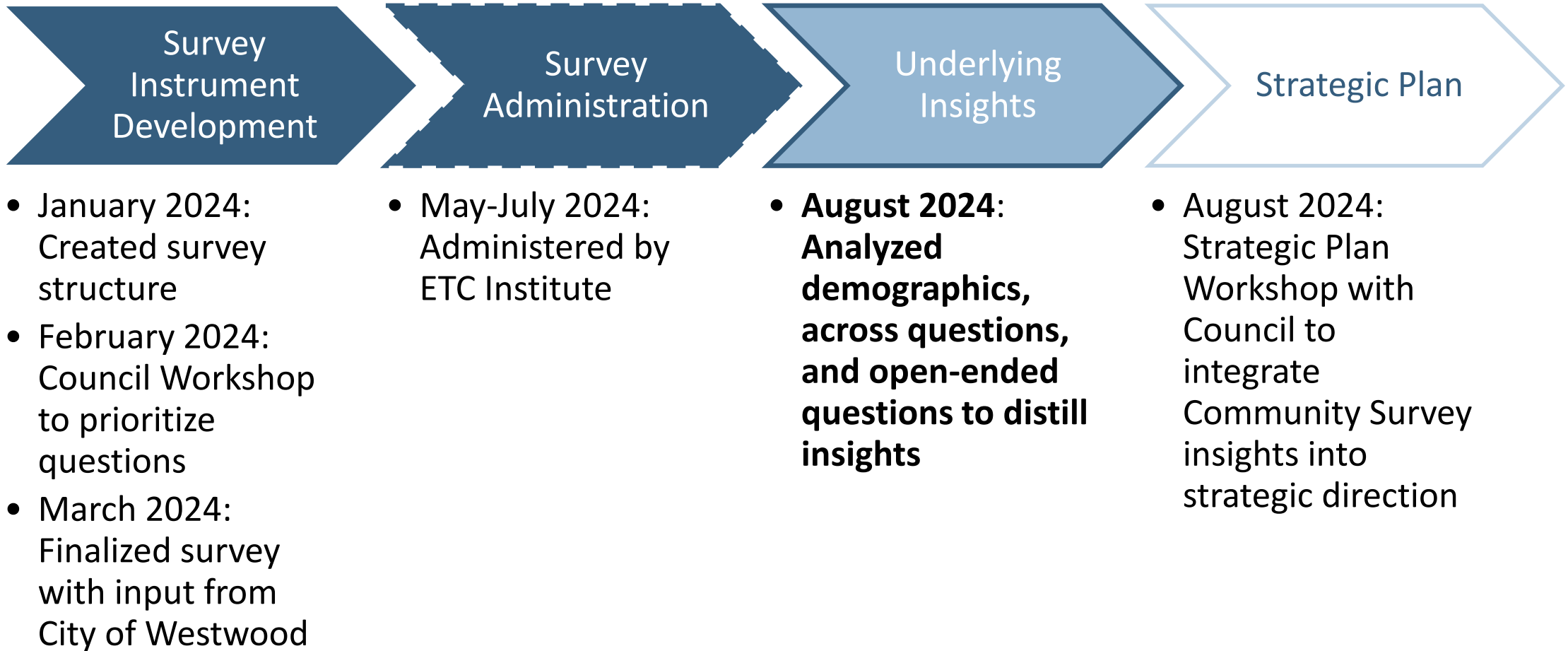


Impactful visualization



Coaching openness to change

Westwood Scope of Work



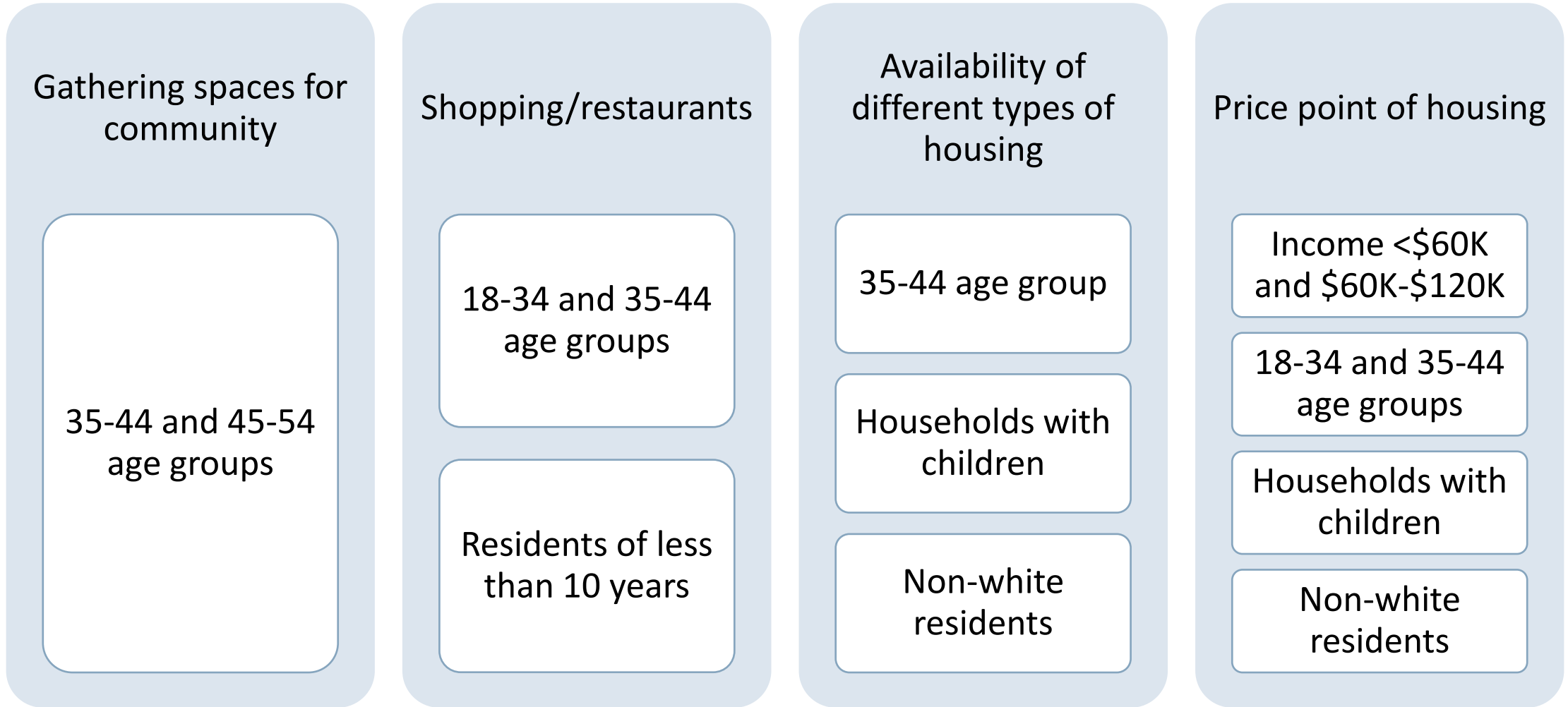
Sentiment Summary for Quality of Life Questions



Highly positive 80%+ excellent/good	<ul style="list-style-type: none">• Feelings of safety• Tree canopy• Connections to neighbors and community• Communications from the City
Positive 50%+ excellent/good	<ul style="list-style-type: none">• Ease of using alternative modes of transportation• Gathering spaces for the community• Shopping/restaurants
Mix of positive & negative 30-50% excellent/good	<ul style="list-style-type: none">• Availability of different types of housing• Price point of housing• Public art
Mix + don't know 25%+ don't know	<ul style="list-style-type: none">• Signage, comfort, and accessibility of bus stops• Size, features and availability of community room



Groups with **Lower Ratings** for Selected Quality of Life Questions



Top Three Priorities by Age Cohort

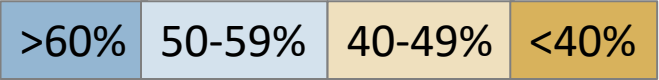


>30%	20-29%	10-19%	<10%
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Priority area	All residents	18-34	35-44	45-54	55-64	65+
Street maintenance	67%	55%	55%	78%	73%	70%
Tree care and planting	36%	38%	40%	47%	35%	29%
Streetlights	32%	23%	21%	31%	31%	43%
Environmentally sustainable practices	27%	38%	28%	29%	27%	22%
Rebate program for City property taxes	26%	15%	9%	18%	26%	44%
Bicycle/pedestrian facilities	18%	25%	36%	18%	11%	10%
Recreation programs and community events	18%	38%	28%	22%	8%	9%
Grants for resident housing improvements	18%	28%	21%	20%	16%	13%
City building improvements	15%	5%	19%	10%	18%	19%
Public art	12%	18%	17%	14%	11%	7%
Community room	6%	5%	4%	4%	6%	7%
Organized volunteer program	4%	5%	2%	4%	6%	4%
Bike share program	2%	3%	9%	0%	2%	0%



Willingness To Pay Additional Taxes for Capital Improvements (Very + Somewhat Willing) by Income Group and Housing Type



Priority area	All residents	<\$60K	\$60-\$120K	\$120-\$200K	>\$200K	Owners	Renters
0.5 mill in property taxes	82%	69%	84%	84%	90%	82%	87%
1 mill in property taxes	70%	45%	70%	80%	80%	69%	80%
1.5 mill in property taxes	57%	39%	54%	67%	70%	57%	56%
2 mill in property taxes	49%	34%	46%	53%	65%	49%	53%
.5% in sales tax	64%	54%	62%	71%	67%	65%	53%
.75% in sales tax	49%	33%	49%	52%	61%	50%	38%
1% in sales tax	42%	23%	41%	48%	56%	44%	24%
1.25% in sales tax	34%	15%	28%	37%	52%	35%	19%
1.5% in sales tax	30%	22%	23%	31%	48%	31%	18%

Likelihood of participating in or using New Program/Infrastructure by Age Group

>50%	25-50%	<25%
------	--------	------

Priority area	All residents	18-34	35-44	45-54	55-64	65+	With kids	No kids
Bicycle/pedestrian facilities	56%	72%	81%	65%	52%	35%	70%	49%
Rebate program for city property taxes	55%	55%	18%	47%	54%	79%	33%	66%
Additional recreation programming and community events	52%	64%	79%	60%	48%	32%	79%	39%
Grants for resident housing improvements	52%	57%	46%	45%	48%	59%	42%	57%
Organized volunteer program	37%	50%	43%	33%	39%	28%	43%	33%
Bike share program	16%	30%	28%	9%	19%	7%	18%	16%

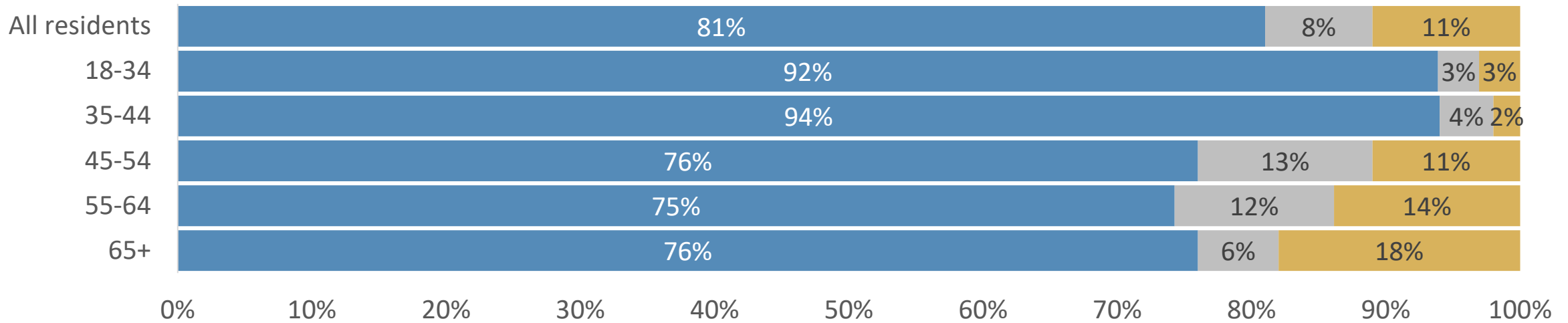


Ratings of Communications and Customer Service from the City

Ratings of city communications and city customer service are both higher for younger age groups / lower for older age groups

Ratings of City Communication by Age Group

■ Excellent/Good ■ Neutral ■ Below Average/Poor



Those who **do not read** the quarterly newsletter or the weekly email Buzz have **less positive** ratings of communications

Those who have **attended a Planning Commission** meeting have **higher negative ratings** of customer service

Preferences for communication are relatively consistent across age, except that **65+ has a stronger preference for print**

Summary of Open-Ended Comments

Overview

- Survey Question: “If you have any additional comments, please list them below.”
- 112 total comments (over one-third of responses)
- Many concrete suggestions for the City

Priorities for improvement

- 10% of comments mention **streetlights**
- Multiple suggestions about **communications** improvements
- Several **traffic and parking enforcement** comments
- Others mentioned: community redevelopment, bike lanes and sidewalks, community appearance

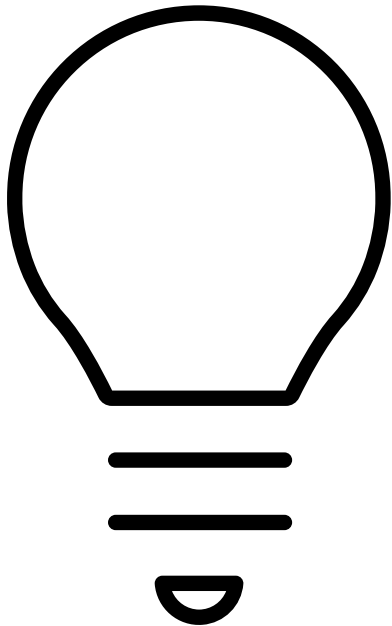
Major project sentiment

- Almost a third of comments (35) touched on the **Karbank/park project** (16/46% in favor and 19/54% against)
- City Hall was mentioned 6 times: 3 in favor of reusing, 3 in favor of keeping

General city sentiment

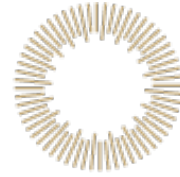
- Negative and positive sentiment about city leadership both reflected

Key Strategic Takeaways



- **Westwood is not a monolith**
 - There are typical differences in perspectives related to age and household structure
 - There are also some key differences about major issues
 - Sharing this feedback with residents can help to facilitate engagement around specific issues
- **Sense of community is strong**
 - The community is exceptionally engaged with the city
 - This provides a basis for ongoing conversation about strategic efforts
- **There is a shared love and appreciation for Westwood and a general vision for maintaining it**
 - There are differences in the details about how this vision can be realized
 - Open communication and building on the shared appreciation can help to facilitate these differences

Questions?



PORCHLIGHT
INSIGHTS

Kate Bender, Co-Founder

kate@porchlightinsights.com

2024 Westwood Community Survey



1. **Quality of Life.** How would you rate the following items related to quality of life in Westwood? Please rate each item on a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor."

		Excellent	Good	Neutral	Below Average	Poor	Don't Know
01.	Feelings of safety	5	4	3	2	1	9
02.	Connections to your neighbors and community	5	4	3	2	1	9
03.	Availability of different types of housing (i.e., to support upsizing or downsizing)	5	4	3	2	1	9
04.	Price point of housing	5	4	3	2	1	9
05.	Ease of using alternative modes of transportation (e.g., biking, walking)	5	4	3	2	1	9
06.	Signage, comfort, and accessibility of bus stops	5	4	3	2	1	9
07.	Gathering spaces for the community	5	4	3	2	1	9
08.	Shopping/restaurants	5	4	3	2	1	9
09.	Tree canopy	5	4	3	2	1	9
10.	Public art	5	4	3	2	1	9
11.	Communications from the City	5	4	3	2	1	9
12.	Size, features, and availability of community room	5	4	3	2	1	9

2. **Investment Priorities.** Using a scale from 1 to 4, where 4 is "Very Important" and 1 is "Not Important," please rate how important it is for the City of Westwood to invest in the following areas over the next 5 years.

Area	Very Important	Somewhat Important	Not Sure	Not Important	Don't Know
01. Street maintenance	4	3	2	1	9
02. City building improvements	4	3	2	1	9
03. Bicycle/Pedestrian facilities	4	3	2	1	9
04. Tree care and planting	4	3	2	1	9
05. Streetlights	4	3	2	1	9
06. Community room	4	3	2	1	9
07. Rebate program for City property taxes based on income and/or age qualification	4	3	2	1	9
08. Recreation programming and community events	4	3	2	1	9
09. Grants for residents to support housing improvements	4	3	2	1	9
10. Organized volunteer program	4	3	2	1	9
11. Bike share program	4	3	2	1	9
12. Environmentally sustainable practices	4	3	2	1	9
13. Public art	4	3	2	1	9

3. **Which THREE of the items listed in Question 2 do you think are most important for the City of Westwood to invest in?** [Write in your answers below using the numbers from the list in Question 2.]

1st: ____ 2nd: ____ 3rd: ____

4. **Capital Improvement Plan Funding.** The City has established a Capital Improvement Plan which includes long-range plans for the construction and maintenance of public improvements (City streets, facilities, and other infrastructure). As the cost of such public improvements continues to increase, the City may need to consider options for funding, which could include taxes. If the City did need to consider tax increases for capital improvements, or for accelerating current levels of investment, what options would you support or not support the City looking at? This question lists potential types and levels of tax increases. For each, please rate how willing you would be to pay that amount to accelerate priorities in Question 3 to accomplish them within the next 10 years.

		Very Willing	Somewhat Willing	Not too Willing	Not at all Willing	Don't know
1.	0.5 mill in property taxes, equal to \$25/year on a \$400,000 house	4	3	2	1	9
2.	1 mill in property taxes, equal to \$50/year on a \$400,000 house	4	3	2	1	9
3.	1.5 mill in property taxes, equal to \$75/year on a \$400,000 house	4	3	2	1	9
4.	2 mill in property taxes, equal to \$100/year on a \$400,000 house	4	3	2	1	9
5.	0.5% in sales tax, equal to \$0.50 on a \$100 grocery bill	4	3	2	1	9
6.	.75% in sales tax, equal to \$0.75 on a \$100 grocery bill	4	3	2	1	9
7.	1% in sales tax, equal to \$1 on a \$100 grocery bill	4	3	2	1	9
8.	1.25% in sales tax, equal to \$1.25 on a \$100 grocery bill	4	3	2	1	9
9.	1.5% in sales tax, equal to \$1.50 on a \$100 grocery bill	4	3	2	1	9

5. **New Program/Infrastructure Usage.** Using a scale of 1 to 5, where 5 means "Very Likely" and 1 means "Very Unlikely," please rate how likely you would be to participate in or use the following services or infrastructure if provided by the City of Westwood.

		Very Likely	Likely	Neutral	Unlikely	Very Unlikely	Don't know
1.	Rebate program for City property taxes based on income and/or age qualification	5	4	3	2	1	9
2.	Additional recreation programming and community events	5	4	3	2	1	9
3.	Grants for residents to support housing improvements	5	4	3	2	1	9
4.	Organized volunteer program	5	4	3	2	1	9
5.	Bicycle/Pedestrian facilities	5	4	3	2	1	9
6.	Bike share program	5	4	3	2	1	9

6. **City Services and Livability.** Using a scale of 1 to 5, where 5 means "Strongly Agree" and 1 means "Strongly Disagree," please indicate your level of agreement with each of the following statements.

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
1.	The City of Westwood has excellent customer service	5	4	3	2	1	9
2.	I can reach a City staff member if I need to	5	4	3	2	1	9
3.	I can reach a City Councilmember and/or Planning Commissioner if I need to	5	4	3	2	1	9
4.	I feel safe on City streets when not in a vehicle	5	4	3	2	1	9
5.	Westwood is a desirable place to live	5	4	3	2	1	9
6.	I would recommend Westwood as a place to live	5	4	3	2	1	9
7.	We should seek to make improvements in Westwood for future generations	5	4	3	2	1	9

7. Experiences in Westwood. In the past year, have you or a member of your household following in Westwood?

	Yes	No	Don't Know
01. Contacted City Hall	1	2	9
02. Attended a Planning Commission or Council meeting	1	2	9
03. Called the police	1	2	9
04. Applied for a license or permit	1	2	9
05. Visited the City website	1	2	9
06. Read the quarterly city newsletter (mailed)	1	2	9
07. Read the weekly Buzz (emailed)	1	2	9
08. Visited City social media	1	2	9
09. Attended a community event (e.g., The 47 Foodie Fest, Oktoberfest, Movies or Music in the Park.)	1	2	9
10. Helped a neighbor	1	2	9
11. Had a meal at a Westwood restaurant	1	2	9
12. Intentionally chose a job, shop, or service provider based upon the close proximity to your Westwood home	1	2	9

8. Communication Preferences. What is your top preferred method of communication from the City of Westwood?

___(1) Email newsletter ___(2) City social media ___(3) Print newsletter ___(4) Text

Demographics

9. Approximately how many years have you lived in the City of Westwood?

___(1) Less than 5 years ___(2) 5-10 years ___(3) 11-20 years ___(4) More than 20 years

10. What type of housing do you live in?

___(1) Single-family home you own ___(2) Single-family home you rent ___(3) Apartment you rent

11. What is your age group?

___(1) 18-24 ___(2) 25-34 ___(3) 35-44 ___(4) 45-54 ___(5) 55-64 ___(6) 65-74 ___(7) 75-84 ___(8) 85-94 ___(9) 95 and over

12. Do you have children living in your household in the following age groups? [Check all that apply.]

___(1) No children in household ___(2) 0-5 ___(3) 6-12 ___(4) 13-18

13. Would you say your total household income is...

___(1) Under \$60,000 ___(2) \$60,000 to \$120,000 ___(3) \$120,001 to \$200,000 ___(4) Over \$200,000

14. Are you or any members of your family of Hispanic, Spanish, or Latino/a/x ancestry?

___(1) Yes ___(2) No

15. Which of the following best describes your race? [Check all that apply.]

___(01) Asian or Asian Indian ___(02) Black or African American ___(03) American Indian or Alaska Native ___(04) White or Caucasian ___(05) Native Hawaiian or other Pacific Islander ___(99) Other: _____

16. What is your gender? ___(1) Male ___(2) Female ___(3) Self Identified

17. If you have any additional comments, please list them below.

Item E. Section IV, Item

This concludes the survey. Thank you for your time!
Please return your completed survey in the enclosed postage-paid envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential.
The information printed to the right will ONLY be used to help identify which areas of the City have issues with city services. If your address is not correct, please provide the correct information.
Thank you.

**City of Westwood, Kansas
City Council Meeting
July 11, 2024 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jeff Harris, Council President
Jason Hannaman, Councilmember
Holly Wimer, Councilmember

Council Absent: Laura Steele, Councilmember

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on July 11, 2024. Ms. Schneweis called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Approval of Agenda

Motion by Councilmember Harris to approve the July 11, 2024 City Council meeting agenda as submitted. Second by Councilmember Buckman. Motion carried by a 4-0 voice vote.

Public Comment

Ann Genovese, 2912 W 50th Place, provided information to the Governing Body about regulations on short-term rentals in Johnson County and other Kansas communities. Ms. Genovese requested the Governing Body consider additional restrictions that would serve to prevent the proliferation of short-term rentals in Westwood.

Mayor Waters noted the Governing Body adopted Ordinance 1029 during the May 12, 2022 City Council meeting to require licensure and put in place operational requirements for short-term rentals.

Presentations and Proclamations

No presentations or proclamations were made.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider June 13, 2024, City Council Work Session & Meeting Minutes
- B. Consider Appropriations Ordinance 764

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Wimer. Ms. Schneweis conducted a roll call vote. Motion carried by a 4-0 vote.

Mayor's Report

Mayor Waters said the City would be issuing a Request for Qualifications (RFQ) the week of July 15th seeking development and design teams to aid in the vision process for the future of the City Hall property. Mayor Waters said the Westwood Foundation has opted to include its property in the RFQ, the property is located immediately west of the City Hall property, as has the University of Kansas Health System, which owns the property immediately south of the City Hall property. Mayor Waters said the RFQ will not commit the City to any particular project, but instead aid the City in conducting a public input process and help create a plan for future land use. Mayor Waters said he has appointed a RFQ Review Committee which includes himself, Councilmembers Hannaman and Buckman, Planning Commission member Matt Prout, Westwood Foundation Board Member Mary Heinrich, The 47 Committee member Colt McArthur, and University of Kansas Health System representative Sherrie Gayed.

Mayor Waters said he recently met with PORT KC representative Andrew Moddrell to discuss PORT's approach to designing the new feature park.

Councilmember Reports

No reports were made.

Staff Reports

Administrative Report

Ms. Herring provided an overview of the July 2024 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

The June and July 2024 Public Works Report was included in the agenda packet, no questions or comments were made about the report.

Public Safety Report

Chief Mansell provided an overview of the June 2024 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The June 2024 Treasurer's Report was included in the agenda packet, no questions or comments were made about the report.

City Attorney's Report

Mr. Denk did not have any items to report.

Old Business

No Old Business items were considered.

New Business

Fiscal Year 2025 Budget Presentation

Ms. Herring provided an overview of the fiscal year 2025 budget presentation that was included in the agenda packet.

Consider approval of Resolution No. 131-2024 to Exceed the Revenue Neutral Rate, Establish the Date and Time of a Public Hearing, and Provide for the Giving of Notice of Such Public Hearing

Over the last several months staff have worked to develop the 2025 budget. The 2025 budget maintains the same level of services as the 2024 budget and keeps operating expenses relatively flat, but provides for increased expenditures related to personnel and certain professional services and contracts, as well as increased utility costs. Funding the recommended 2025 budget does not require an increase to the mill levy rate, but it does exceed the revenue neutral rate due to increased revenue that will be received from increased property valuations.

The 2025 proposed budget has a total mill rate of 21.199, flat with the actual tax rates levied for the 2024 budget. Per Senate Bill 13, the proposed budget will require a Revenue Neutral Rate hearing to exceed the revenue neutral rate provided by the County Clerk. During the 2021 legislative session, the tax lid was removed and the legislature enacted SB13 and HB2104, establishing new notice and public hearing requirements if the proposed budget will exceed the property tax levy's revenue neutral rate. The revenue neutral rate is the tax rate in mills that will generate the same property tax in dollars as the previous tax year using the current tax year's total assessed valuation. In Westwood, the revenue neutral rate would be 19.435 mills. Since the proposed budget requires 21.199 mills, a public hearing is required. Notice of intent to exceed the revenue neutral rate must be provided to the County Clerk before July 20th. The hearing must occur between August 20th and September 20th. The public hearing is proposed for the City Council's regular meeting on Thursday, September 12, 2024. The budget public hearing and adoption of the 2025 budget will follow the revenue neutral rate hearing on that meeting agenda.

Motion by Councilmember Hannaman to approve Resolution No. 131-2024 to exceed the Revenue Neutral Rate, establish the date and time of a public hearing, and provide for the giving of notice of such public hearing. Second by Councilmember Wimer. Ms. Schneweis performed a roll call vote. Motion passed 4-0.

Consider Second Amendment to CDBG and HOME Cooperation Agreement between the City and Johnson County

Johnson County Government participates in HUD by administering federal funding through both the CDBG and HOME Rehabilitation program to the cities in the county which don't qualify as entitlement communities (entitled to their own direct apportionment of HUD funds). Johnson County completed its Urban County requalification in 2021, and seventeen cities – including Westwood – chose to participate in Johnson County entitlement program, which permits them to participate in Johnson County's CDBG and HOME Investment Partnership programs. All cities entered Cooperation Agreements with Johnson County in 2004 and executed the first amendment in 2015; Lenexa later joined in 2021. The Cooperation Agreements included an automatic renewal provision, that Johnson County Legal Counsel re-reviews as a requirement of the Urban County Requalification process every three years, to ensure compliance.

On May 6, 2024, HUD issued CPD Notice 2024-02 (the "Urban County Notice"), establishing the requirements, procedures, and deadlines for the requalification process. The Urban County Notice included language that needs to be added to the Cooperation Agreements, which will auto-renew on December 31, 2024, to remain compliant for the above noted programs. The updated language includes

specific instructions for termination of the Cooperation Agreement if the participating city wishes to be excluded from the Urban County's Entitlement Program, as well as references to the implementing Code of Federal Regulations citations, the incorporating of Section 504 of the Rehabilitation Act of 1973, Title 11 of the Americans with Disabilities Act of 1974, the Age Discrimination Act of 1975, Section 3 of the Housing and Urban Development Act of 1968.

Currently, the City of Westwood is not perfectly situated within its own Census Tract nor Block Groups. Westwood shares a Census Tract with parts of four other cities and, although two Block Groups are entirely Westwood, the third Westwood Block Group is shared with the Cities of Westwood Hills and Mission Woods.

Only Census Tracts or Block Groups with a low to moderate income (LMI) population of 38.6% or higher are eligible for CDBG program funding. Neither the Census Tract nor any of the Block Groups currently meet the LMI eligibility requirement. As of the 2020 Census, our Census Tract is 20.13% LMI and the three Block Groups in Westwood range from 22.86% to 25.55% LMI.

The City has in the past tapped into HUD CDBG funding for public projects, but those awards were made from 1989 – 1997, when the City had qualifying areas. Even though Westwood does not currently have any eligible areas, the County recommends the City still amend the Cooperation Agreement in the event the City does meet the eligibility in the future.

Regarding the HOME program, the County's website currently provides the following information: The HOME Rehabilitation program assists eligible homeowners of Johnson County, Kansas with rehabilitation needs of their owner-occupied homes. Health and safety, accessibility and curing local code citations may be addressed through the HOME Rehabilitation program.

Assistance is provided as a deferred payment loan (at 0% interest and is forgiven 10% per year for 10 years.) The loan instrument is recorded with the Johnson County Register of Deeds Office. If at any time the property changes ownership, the remaining amount of the loan must be repaid.

Should Westwood residents desire to apply for funding through the HOME program, they would work directly with Johnson County.

By amending the Cooperation Agreement, Westwood residents are able to leverage the HOME program's HUD funds. Although the City has not been notified in recent years of Westwood residents trying to access the program, in the event Westwood residents would apply to the program, the County would likely notify the City and a financial contribution from the City would be sought to match in some way the grant awarded.

Motion by Councilmember Wimer to authorize the Mayor to execute the Second Amendment to CDBG and HOME Cooperation Agreement between the City and Johnson County. Second by Councilmember Buckman. Motion carried by a 4-0 voice vote.

Announcements/Governing Body Comments

No announcements were made.

Executive Session

Consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney client relationship under K.S.A. 75-1319(b)2

Motion by Councilmember Hannaman to recess into Executive Session for 30 minutes for consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2 present will be the members of the Governing Body, the City Administrator, and the City Attorney. The regular meeting will resume at 8:25 p.m. Second by Councilmember Wimer. Motion carried by a 4-0 voice vote.

At 8:25 p.m. the Governing Body returned to the dais. Mayor Waters said no action was taken during the Executive Session.

Adjournment

Motion by Councilmember Wimer to adjourn the meeting. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote. The meeting was adjourned at 8:25 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

City of Westwood, Kansas
 Appropriation Ordinance No. 765

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF JULY 1, 2024 - JULY 31, 2024 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General Month Ending 7/31/2024	Capital Improvements Month Ending 7/31/2024	Equipment Reserve Month Ending 7/31/2024	Stormwater Month Ending 7/31/2024	Special Highway Month Ending 7/31/2024	Woodside TIF/CID Month Ending 7/31/2024	Debt Service Month Ending 7/31/2024	Total All Funds Month Ending 7/31/2024
Expenditures								
Salary & Benefits	131,203.60	0.00	0.00	0.00	0.00	0.00	0.00	131,203.60
Employee Expenses	1,541.60	0.00	0.00	0.00	0.00	0.00	0.00	1,541.60
Professional Fees	17,592.58	0.00	0.00	0.00	0.00	0.00	0.00	17,592.58
General Operating Expenses	4,201.72	0.00	0.00	0.00	0.00	0.00	0.00	4,201.72
Utilities	27,260.31	0.00	0.00	0.00	0.00	0.00	0.00	27,260.31
Equipment and Maintenance	(5,314.81)	2,140.00	4,796.59	45.99	0.00	0.00	0.00	1,667.77
Street and Stormwater	0.00	0.00	0.00	516.43	0.00	0.00	9,900.00	10,416.43
Park and Events	(6,871.79)	0.00	0.00	0.00	0.00	0.00	0.00	(6,871.79)
Miscellaneous	0.00	0.00	0.00	0.00	0.00	19,657.21	0.00	19,657.21
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	169,613.21	2,140.00	4,796.59	562.42	0.00	19,657.21	9,900.00	206,669.43

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herin are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2024 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 8th day of August, 2024.

 MAYOR

 ATTEST: CITY CLERK



City Administrator's Report

August 2024

To: Mayor and City Council
From: Leslie Herring, City Administrator
Date: August 8, 2024
RE: Update on some of the key areas of focus of the Administration Department

Current Priorities

2nd Quarter (April) 2024 through 3rd Quarter (September) 2024

- *Issue Request for Proposals for 4700 Rainbow Blvd.*
 - ✓ Staff conducted a work session with the Governing Body at the May regular City Council meeting to discuss parameters and guidance for building this process and RFP.
 - ✓ The Mayor and City Administrator worked together to draft an RFQ/P document, which has been provided in draft form to the City Council and will be posted to invite responses on Monday, July 15th.
 - The RFQ for Prime Developer closes August 23, 2024 with interviews and shortlisting to occur in September and an invitation to respond to the RFP in October.
- *Communications Strategic Plan Deployment*
 - Staff plans to begin this process once the Governing Body's Strategic Plan has been developed and adopted.
- *Financial Review and Planning*
 - ✓ The 2023 fiscal year audit is underway and is expected to be completed and presented by the City's independent financial auditor at the May 2024 regular City Council meeting.
 - ✓ The 2025 budget process is underway and pieces of the budget have previously been presented at City Council work sessions in May and June.
 - ✓ In July, the City Council to adopting a resolution setting a public hearing to exceed the Revenue Neutral Rate and to levy the same amount of property taxes as levied in fiscal year 2024.
- *City Code Recodification*
 - This process is well underway and the Governing Body review concluded in April 2024. City staff is working with CivicPlus (Municode) to wrap-up some loose ends to move to the next step: CivicPlus (Municode) completing their preparation of an ordinance for adoption by the City Council to complete the process and then will add the searchable digital code to the City's website.

Priorities Closing Out

3rd Quarter (October) 2023 through 1st Quarter (March) 2024

- *Community Survey and Strategic Priorities Setting*
 - ✓ The survey tool for both residents and businesses was opened in digital form from May 15 – July 12, 2024 and the business survey remains open since the number of responses is not yet significant enough to close.
 - The survey results will be presented by ETC and PorchLight Insights at tonight’s meeting of the City Council.
 - The Governing Body retreat to create the resulting Strategic Plan with PorchLight Insights will be held on Saturday, August 24, 2024 from 8 AM – 12:30 PM at Woodside, 2000 W. 47th Place.

- *New Feature Park Plan Creation*
 - ✓ The Park Planning Steering Committee issued the RFQ for park design services in Spring 2024 and recommended to Council PORT Urbanism in June.
 - The park design process began in July and will continue into October. Information will be communicated to residents about how to engage in the design process as those details are developed by PORT – the selected design firm – and the Park Planning Steering Committee.

Building Permits

The following is a snapshot of select building permits of note issued last month:

Residential

New Construction:

- 2524 W. 51st Ter. – New single family house

Additions:

Alterations:

- 2613 W. 50th St. – Kitchen remodel

Demolition: None

Misc: None of note

Commercial

New Construction: None

Additions: None

Alterations:

- 1901 W. 47th Pl. – Updating CT and MRI room at West Plaza location (KU Health System)
- 4812 Rainbow Blvd. – Remodel building for new business (formerly Ambience Furs, new business: Blair & Blythe)

Demolition: None

Misc: None of note

WESTWOOD
COURT SUMMARY
JULY, 2024

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
July 12, 2024	65	05	\$ 4,570.00	18	21
July 26, 2024	47	13	\$ 4,415.00	20	17
TOTALS					
July, 2024	112	18	\$ 8,985.00	38	38
July, 2023	110	08	\$ 10,717.00	68	27
			TOTAL (8,985.00) less		
			* Kansas DL fees:		\$ 0.00
			* Judges Training Fund:		\$ 32.00
			* LET Training Fund:		\$ 720.00
			* Seat Belt Safety Fund:		\$240.00
July, 2024 TOTAL:					\$7,993.00

Y.T.D. TOTALS 2024		Y.T.D. TOTALS 2023	
ARRAIGNMENTS:	559	ARRAIGNMENTS:	433
TRIALS	85	TRIALS:	62
LETTERS:	199	LETTERS:	192
WARRANTS:	179	WARRANTS:	134
FINES:	\$62,160.00	FINES:	\$55,563.00
KS DL FEES:	\$244.00	KS DL FEES:	\$568.00
JUDGES FUND:	\$179.50	JUDGES FUND:	\$118.00
L.E.T.FUND:	\$4,020.00	L.E.T FUND:	\$2,645.00
SEAT BELT FUND:	\$980.00	SEAT BELT FUND:	\$380.00

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, JULY 2024
DATE: AUGUST 6, 2024

Some of the activities for Public Works in July include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
4. I prepared the Purchase Orders and documentation for those purchases.
5. Performed routine maintenance at the City Hall to include the servicing of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
6. I represented the city at various meetings to include:
Fireworks Meeting – Virtual – .5 hrs.
7. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
8. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
9. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
10. Performed various clerical duties for the Public Works Department’s daily functions.
11. I attended Public Works, City Council and Staff and Committee meetings as required.
12. Observed activities associated with ROW Permits.
13. We marked streetlight utilities when requested by the One-Call System.
14. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
15. Mitch attends monthly Safety Committee Meetings.
16. We patched potholes.
17. We irrigated various locations as needed by hand watering.
18. We mowed, trimmed and edged various city properties on a weekly basis.
19. We have hand pulled weeds along W. 47th Street as well as at various locations in the city.
20. We set up no parking signs and barricades for the fireworks show.
21. Clean catch basin fronts and roof drains at City Hall.
22. We delivered and retrieved block party signs for a residential block party.
23. We repaired traffic signs, various locations.

24. We sprayed non-selective herbicide on all streets within the City of Westwood to kill volunteer vegetation growing in the joints in curbs and sidewalks.
25. We repaired a bed along W. 47th Street by installing new edging and mulch.
26. We replaced a yellow light on the Hawk System on Rainbow.

This concludes my activities report for some of the activities for Public Works in July.

Westwood Public Works

To: Governing Body
From: John Sullivan, Director of Public Works
Date: August 6, 2024
Re: Monthly Status Report

- CCLIP funding: I met with the Unified Government and one of their standing engineer contractors. We have received the funding agreement from the State, and we are working through some issues which will probably require an agreement with the Unified Government and the State of Kansas to clearly state the funding arrangement. This project through the CCLIP Program is not supposed to cost the City of Westwood any expense for any portion of the project to include design, construction and construction engineering. The Unified Government will be paying for the costs of design and construction engineering in lieu of paying for construction costs.
- Storm Debris Removal: This project is complete. We are awaiting the reimbursement.
- Stone wall damage and light pole damage: I have the replacement Medalion, and we will be installing it.
- Public Works Replacement Vehicle: I still have the warning lights to install.
- Street Light Replacement, Belinder Court & Booth: We received only one bid, and it was nearly twice what was budgeted. We do not recommend acceptance of the bid.
- Repairs to Signals, W. 47th Street and W. 47th Place and Rainbow: On May 19th the Video detection system associated with these intersections was struck by lightning destroying a camera, video detection controller, load switch and 4 pedestrian push buttons at W. 47th Place. I am filing a claim with our insurance carrier as this cost will exceed our deductible of \$2,500.00 dollars. We currently have working signals and video detection, but we do not have correctly working push buttons at the intersections. Currently all the ped signals are on continuous call until we receive the parts needed to place the buttons in operation. This may take up to 60 days to receive the parts to finish this project.
- Street Light Pole Knockdown, 4700 Rainbow Blvd.: We have successfully applied for and received reimbursement for the damaged light pole and our labor to install the pole and light fixture from the insured's insurance company. We have ordered the light pole and fixture and will install once received.
- School Preparations: We will be re-installing the crosswalk signs on Belinder @ W. 49th Terrace with new ones for the new school year. We will also be turning on the school zone flashing lights.

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

7/1/2024



7/31/2024



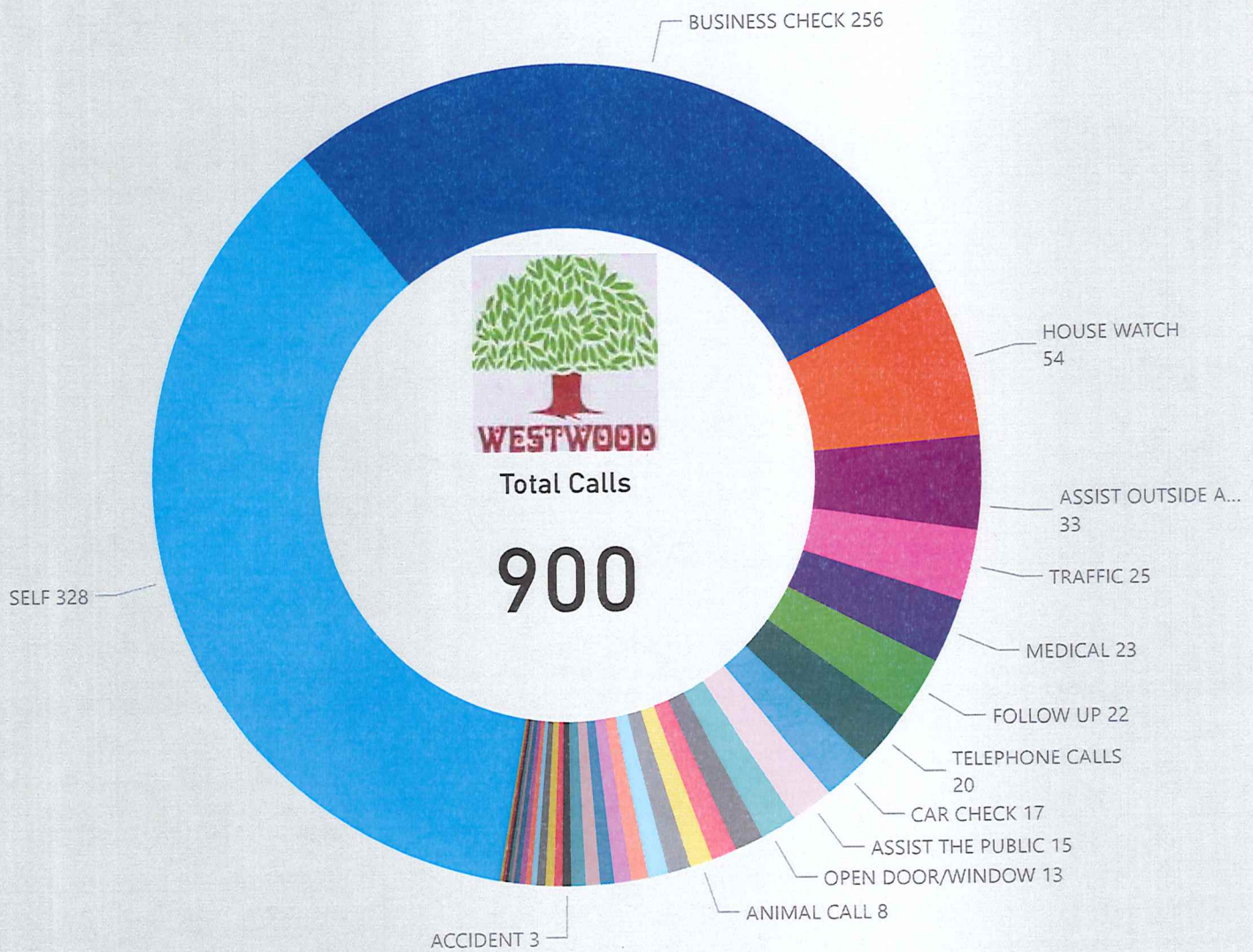
Westwood Police Department City Council Report

Item C. Section VIII, Item

7/1/2024



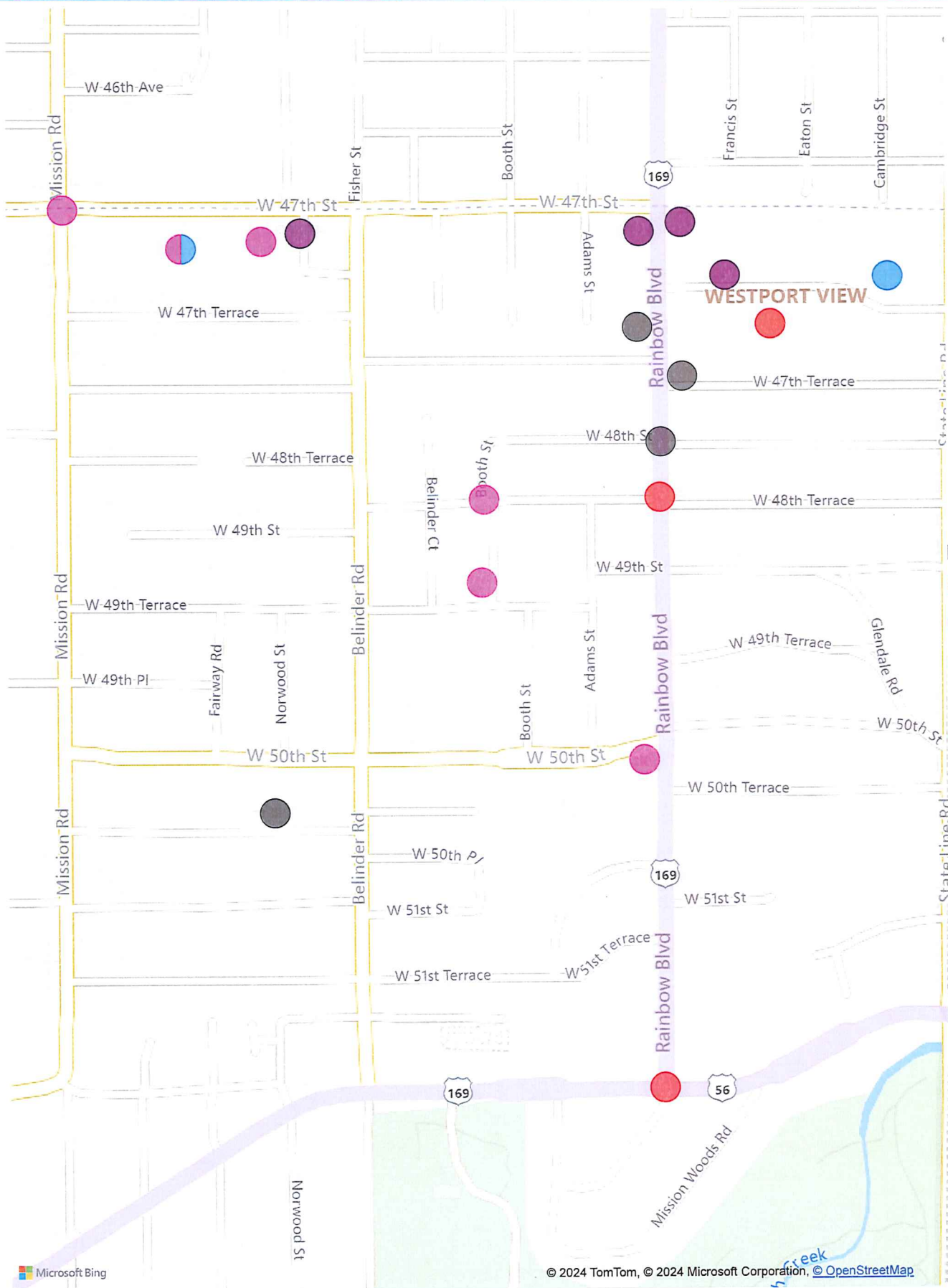
7/31/2024



Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

7/1/2024 7/31/2024



- Nature of Call**
- 911 CALL
 - ACCIDENT
 - BURGLARY
 - DISTURBANCE
 - SUSPICIOUS

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

7/1/2024



7/31/2024



Case Number	Nature of Call	Summary
20240243	ACCIDENT	Vehicle 1 was traveling south bound in the number 2 lane on Rainbow Blvd. approaching West 48th Terrace. Vehicle 2 was traveling west bound on West 48th Terrace crossing over Rainbow Blvd.
20240244	BURGLARY	Reporting party stated that an unknown subject entered into his vehicle and removed items without his permission. Reporting parties vehicle was unlocked at Wal-Mart.
20240247	AUTO THEFT REPORT	Reporting officer responded to an auto theft that had just occurred. The vehicle was last seen going east towards Missouri at a high rate of speed. No suspect information was available.
20240248	DISTURBANCE	Reporting officer responded to a disturbance call. A battery ocured and offender was arrested, cited, then released at the scene.
20240249	WARRANT SERVICE	Served a Westwood warrant on a traffic stop by Roeland Park officers.
20240251	THEFT REPORT	Reporting party stated that he lost his wallet at Wal-Mart. Reporting party stated that he was notified that fradulent transactions were being placed against his bank accounts.
20240252	WARRANT SERVICE	Reporting officer was informed that Johnson County Deputies had contact with a suspect that had an active Westwood Hills warrant. Reporting officer confirmed the warrant. Johnson County deputies transported the subject to Olathe ADC for booking.
20240257	WARRANT SERVICE	Fairway Officer had contact with a subject that had an active Mission Woods warrant. I placed the subject under arrest and transported him to the Westwood Police Station for booking. Subject paid the cash payout and pled guilty to the outstanding charge.
20240259	THEFT REPORT	The reporting party advised his electric bike had been stolen by an unknown suspect from a detached building on his property.
20240260	THEFT REPORT	Reporting party stated a subject passed all points of sale prior to being contacted by employees and abandoning items. The suspect was later stopped, identified and charged.
20240261	WARRANT SERVICE	Officer responded to station to confirm on Westwood warrant. Completed report and faxed to Olathe ADC.
20240262	WARRANT SERVICE	Officer responded to station reference a warrant service at Olathe ADC. Warrant was confirmed and report and warrant faxed to Olathe ADC.
20240264	ASSIST OUTSIDE AGENCY	V2 was stopped in traffic east bound on Shawnee Mission Pkwy when it was struck by V1 that was unable to stop.
20240266	ASSIST OUTSIDE AGENCY	Officer responded to assist Roeland Prk PD with a mental subject who was under the influence of alcohol and having a mental crisis.
20240269	BURGLARY	Reporting party reported that her sunglasses were taken from her vehicle. There wasn't any visible damage indicating forced entry. A pair of sunglasses was taken.
20240271	ASSIST OUTSIDE AGENCY	V1 was traveling west on Eastvale Dr at Mission RD. V2 was turning left onto Eastvale Dr from Mission RD.
20240272	ASSIST OUTSIDE AGENCY	Reporting officer assisted Fairway with an aggravated domestic battery call that ocured in their city. I obtained photographs of the scene and the victim.
20240275	WARRANT SERVICE	Served a warrant at Prairie Village where subject was contacted during a traffic stop
20240276	THEFT REPORT	Officer responded to take a report on theft of lost or mislaid property.
20240278	AUTO THEFT REPORT	Officer responded to take a auto theft report. Victim was inside on zoom calls all day and did not notice her vehicle was missing until the landlord arrived and told her.
20240280	BURGLARY	An unknown person broke into the bathroom they had accidentally locked at a laundromat to get their cell phone out, causing damage to the door.
20240282	ASSIST OUTSIDE	Reporting officer responded to Merriam PD to assist in translating for an interview

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

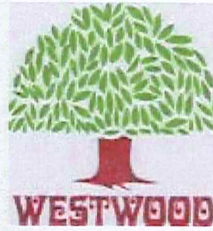
7/1/2024



7/31/2024



Case Number	Nature of Call	Summary
20240283	WARRANT SERVICE	Shawnee PD was out with a subject with two Westwood warrants. Subject posted cash bond roadside.
20240287	ASSIST OUTSIDE AGENCY	Both vehicles were traveling north bound and V1 was going to turn eastbound and as it slowed down V2 rear-ended V1
20240289	WARRANT SERVICE	PVPD stopped a car with a driver with a WWPD warrant. Warrant was confirmed and served to her at the location of the stop. She posted a cash bond and was released.
20240291	WARRANT SERVICE	Subject was contacted at Merriam Court that had an active Westwood warrant. Subject was arrested and brought back to the Westwood Police Station for booking. Subject posted a \$200 cash bond.
20240292	THEFT REPORT	A suspect pushed a cart full of groceries out the frond door witout paying for them.
20240293	THEFT REPORT	A female suspect, placed 8-24 count packs of beer in a cart and left the store without paying
20240294	WARRANT SERVICE	Officer was called by a deputy at the JoCo Courts to confirm a local warrant. Warrant was confirmed and faxed to the court to be served.



**City of Westwood
Treasurer's Report
7/31/24**

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 7/31/24 was \$4,071,832. The July 31, 2023 balance was \$3,325,693. This is an increase in cash of \$746,139.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - a. Revenue received for the month was \$191,712. Total Revenue received through July 31, 2024 was \$2,232,540. The prior year revenue to date was \$2,229,417. Current year to date revenue is greater than the prior year revenue by \$3,123.
 - i. Taxes – Sales tax revenue received in July 2024 was \$103,228. Year to date tax revenue has increased over the prior year by \$39,490.
 - ii. Fees and Licenses have decreased in the current year by \$30,654. This is due to the utility franchise fees decreasing.
 - iii. Intergovernmental revenue has increased year to date by \$8,978. This is due to revenue in the police services line item.
 - iv. Municipal court fines have increase from \$54,660 to \$63,742 in the current year.
 - v. The city received interest income of \$31,757 in 2024 compared to \$23,696 in 2023.
 - b. July expenditures totaled \$169,613. The year-to-date expenditures increased by \$341,915 over the prior year.
 - i. General overhead expenditures are \$501,068 for the year. This is an overall increase of \$50,000 transferred to the Equipment Reserve fund in June 2024 over the prior year. The remaining increase over the prior year is the professional fees.
 - ii. Administrative expenditures were down by \$17,608 due to Salary and benefits to date.
 - iii. Public Works total expenditures were \$486,384 for the year which includes the transfer of \$200,000 to the Equipment Reserve Fund. Overall increase from the prior year is due to equipment and maintenance.
 - iv. Police expenditures are \$678,798 for the current year which includes the \$70,000 transferred to the Equipment Reserve Fund to date. Overall the police department expenditures are down from 2023 by \$29,746.
 - c. Net Receipts Over Expenditures in the General Fund were \$252,205 for the year.
4. Other Funds – Current Month and Year to Date
 - a. CIP –Sales tax collections were \$34,164 for July with \$2,140 in expenditures for repairs.
 - b. Equipment reserve expensed \$4,797 for F550 Truck console.
 - c. Woodside TIF and CID fund made the UMB CID payment of 19,657 this month and received income of \$35,492.
 - d. Debt Service made the payment on the Lease agreement of \$9,900.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis and the statement of cash flow – regulatory basis as of and for the one month ended July 31, 2024, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.

Adams Brown, LLC

ADAMSBROWN, LLC
Certified Public Accountants
Overland Park, Kansas

August 7, 2024



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
 As of July 31, 2024

	General Fund 07/31/2024	Capital Improvements Fund 07/31/2024	Equipment Reserve Fund 07/31/2024	Stormwater Fund 07/31/2024	Special Highway Fund 07/31/2024	Woodside TIF/CID Fund 07/31/2024	Debt Service Fund 07/31/2024	All Funds 07/31/2024
Assets								
Current Assets								
Cash In Bank	1,756,494.57	520,835.81	245,230.39	425,434.05	230,077.89	746,326.70	108,013.45	4,032,412.86
Cash In Bank - Bond Fund	39,070.42	0.00	0.00	0.00	0.00	0.00	0.00	39,070.42
Cash In Bank - Woodside Village Acct	9.58	0.00	0.00	0.00	0.00	0.00	0.00	9.58
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Total Current Assets	1,795,913.57	520,835.81	245,230.39	425,434.05	230,077.89	746,326.70	108,013.45	4,071,831.86
Total Assets	\$ 1,795,913.57	\$ 520,835.81	\$ 245,230.39	\$ 425,434.05	\$ 230,077.89	\$ 746,326.70	\$ 108,013.45	\$ 4,071,831.86
Liabilities and Fund Balance								
Current Liabilities								
Woodside Village Deposits	9.19	0.00	0.00	0.00	0.00	0.00	0.00	9.19
Refundable Bond Deposits	38,309.99	0.00	0.00	0.00	0.00	0.00	0.00	38,309.99
Total Current Liabilities	38,319.18	0.00	0.00	0.00	0.00	0.00	0.00	38,319.18
Total Liabilities	38,319.18	0.00	0.00	0.00	0.00	0.00	0.00	38,319.18
Fund Balance								
Fund Balance	1,505,389.06	306,229.94	346,488.84	189,217.42	169,092.79	602,665.66	144,556.17	3,263,639.88
Fund Balance - Current Year	252,205.33	214,605.87	(101,258.45)	236,216.63	60,985.10	143,661.04	(36,542.72)	769,872.80
Total Fund Balance	1,757,594.39	520,835.81	245,230.39	425,434.05	230,077.89	746,326.70	108,013.45	4,033,512.68
Total Liabilities and Fund Balance	\$ 1,795,913.57	\$ 520,835.81	\$ 245,230.39	\$ 425,434.05	\$ 230,077.89	\$ 746,326.70	\$ 108,013.45	\$ 4,071,831.86

See accountants' compilation report.



City of Westwood, Kansas

Statement of Cash Flow - Regulatory Basis

For the One Month Ended July 31, 2024

	General Fund Month Ending 07/31/2024	Capital Improvements Fund Month Ending 07/31/2024	Equipment Reserve Fund Month Ending 07/31/2024	Stormwater Fund Month Ending 07/31/2024	Special Highway Fund Month Ending 07/31/2024	Woodside TIF/CID Fund Month Ending 07/31/2024	Debt Service Fund Month Ending 07/31/2024	All Funds Month Ending 07/31/2024
Unencumbered Cash, Beginning Period	1,770,394.33	479,026.25	250,026.98	425,996.47	211,874.40	730,492.04	117,913.45	3,985,723.92
Receipts								
Taxes	103,228.19	34,163.56	0.00	0.00	0.00	0.00	0.00	137,391.75
Fees and Licenses	46,057.19	0.00	0.00	0.00	0.00	0.00	0.00	46,057.19
Building Permits	10,926.53	0.00	0.00	0.00	0.00	0.00	0.00	10,926.53
Intergovernmental	27,937.57	0.00	0.00	0.00	0.00	0.00	0.00	27,937.57
Restricted Use	0.00	0.00	0.00	0.00	18,203.49	35,491.87	0.00	53,695.36
Fines	8,741.00	0.00	0.00	0.00	0.00	0.00	0.00	8,741.00
Reimbursements	(9,786.00)	9,786.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	4,607.97	0.00	0.00	0.00	0.00	0.00	0.00	4,607.97
Total Receipts	191,712.45	43,949.56	0.00	0.00	18,203.49	35,491.87	0.00	289,357.37
Expenditures								
Salary & Benefits	131,203.60	0.00	0.00	0.00	0.00	0.00	0.00	131,203.60
Employee Expenses	1,541.60	0.00	0.00	0.00	0.00	0.00	0.00	1,541.60
Professional Fees	17,592.58	0.00	0.00	0.00	0.00	0.00	0.00	17,592.58
General Operating Expenses	4,201.72	0.00	0.00	0.00	0.00	0.00	0.00	4,201.72
Utilities	27,260.31	0.00	0.00	0.00	0.00	0.00	0.00	27,260.31
Equipment and Maintenance	(5,314.81)	2,140.00	4,796.59	45.99	0.00	0.00	0.00	1,667.77
Street and Stormwater	0.00	0.00	0.00	516.43	0.00	0.00	9,900.00	10,416.43
Park and Events	(6,871.79)	0.00	0.00	0.00	0.00	0.00	0.00	(6,871.79)
Miscellaneous	0.00	0.00	0.00	0.00	0.00	19,657.21	0.00	19,657.21
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	169,613.21	2,140.00	4,796.59	562.42	0.00	19,657.21	9,900.00	206,669.43
Adjustments								
Increase / (Decrease) in Refundable Bond Deposits	3,420.00	0.00	0.00	0.00	0.00	0.00	0.00	3,420.00
Total Adjustments	3,420.00	0.00	0.00	0.00	0.00	0.00	0.00	3,420.00
Ending Cash	\$ 1,795,913.57	\$ 520,835.81	\$ 245,230.39	\$ 425,434.05	\$ 230,077.89	\$ 746,326.70	\$ 108,013.45	\$ 4,071,831.86

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 General Fund
 For The Seven Months Ended July 31, 2024 and 2023

	Month Ending 07/31/2024	Year To Date 07/31/2024	Year To Date 07/31/2023	Year Ending 12/31/2024	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Receipts					
Taxes	\$ 103,228.19	\$ 1,634,528.33	\$ 1,595,037.85	\$ 2,110,854.00	\$ (476,325.67)
Fees and Licenses	46,057.19	266,246.21	296,899.95	472,200.00	(205,953.79)
Building Permits	10,926.53	38,991.73	30,344.45	160,000.00	(121,008.27)
Intergovernmental	27,937.57	190,157.00	181,179.49	325,100.00	(134,943.00)
Fines	8,741.00	63,742.00	54,660.00	80,000.00	(16,258.00)
Reimbursements	(9,786.00)	1,500.03	498.67	0.00	1,500.03
Miscellaneous	4,607.97	37,374.44	70,796.22	55,250.00	(17,875.56)
Total Receipts	191,712.45	2,232,539.74	2,229,416.63	3,203,404.00	(970,864.26)
Expenditures					
General Overhead					
Salary & Benefits	(135.80)	21,549.75	26,431.01	45,940.68	(24,390.93)
Employee Expenses	28.80	3,824.33	2,452.92	9,000.00	(5,175.67)
Professional Fees	10,469.00	202,856.64	175,405.53	260,250.00	(57,393.36)
General Operating Expenses	196.40	42,858.95	15,410.03	30,000.00	12,858.95
Utilities	22,651.97	124,149.65	128,121.17	287,295.60	(163,145.95)
Equipment and Maintenance	(2,680.57)	0.00	0.00	0.00	0.00
Park and Events	(8,159.56)	5,481.94	5,866.24	14,750.00	(9,268.06)
Miscellaneous	0.00	50,346.24	0.00	30,000.00	20,346.24
Intergovernmental	0.00	0.00	18,434.00	20,000.00	(20,000.00)
Interfund Transfers	50,000.00	50,000.00	0.00	268,830.00	(218,830.00)
Total General Overhead	72,370.24	501,067.50	372,120.90	966,066.28	(464,998.78)
Administrative					
Salary & Benefits	30,820.42	248,048.95	275,705.76	480,100.00	(232,051.05)
Employee Expenses	297.40	8,637.14	4,246.31	14,500.00	(5,862.86)
Professional Fees	5,447.58	23,001.74	22,265.74	48,000.00	(24,998.26)
General Operating Expenses	347.60	1,021.56	1,099.01	2,500.00	(1,478.44)
Interfund Transfers	5,000.00	5,000.00	0.00	5,000.00	0.00
Total Administrative	41,913.00	285,709.39	303,316.82	550,100.00	(264,390.61)
Public Works					
Salary & Benefits	29,729.91	232,681.20	237,336.07	432,000.00	(199,318.80)
Employee Expenses	98.21	5,824.60	3,154.05	7,900.00	(2,075.40)
Professional Fees	0.00	0.00	775.00	17,000.00	(17,000.00)
General Operating Expenses	1,526.83	10,855.88	11,079.18	27,550.00	(16,694.12)
Utilities	1,241.49	4,531.03	7,754.06	19,580.00	(15,048.97)
Equipment and Maintenance	(3,040.00)	32,491.34	13,442.26	60,500.00	(28,008.66)
Interfund Transfers	200,000.00	200,000.00	0.00	200,000.00	0.00
Total Public Works	229,556.44	486,384.05	273,540.62	764,530.00	(278,145.95)
Police					
Salary & Benefits	70,789.07	541,408.45	585,475.24	999,500.00	(458,091.55)
Employee Expenses	1,117.19	10,416.44	11,792.76	27,000.00	(16,583.56)
Professional Fees	1,676.00	8,906.23	6,747.36	34,000.00	(25,093.77)
General Operating Expenses	2,130.89	36,846.74	28,141.77	67,100.00	(30,253.26)

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 General Fund

For The Seven Months Ended July 31, 2024 and 2023

	Month Ending 07/31/2024	Year To Date 07/31/2024	Year To Date 07/31/2023	Year Ending 12/31/2024	
	<u>Actual</u>	<u>Actual</u>	<u>Prior Year</u>	<u>Current Budget</u>	<u>Over/(Under) Budget</u>
Utilities	255.40	1,812.62	1,462.76	4,500.00	(2,687.38)
Equipment and Maintenance	405.76	8,178.26	3,823.91	10,500.00	(2,321.74)
Park and Events	0.00	1,229.46	1,100.00	1,200.00	29.46
Interfund Transfers	70,000.00	70,000.00	0.00	70,000.00	0.00
Total Police	146,374.31	678,798.20	638,543.80	1,213,800.00	(535,001.80)
Parks & Rec					
General Operating Expenses	0.00	904.95	2,071.07	3,000.00	(2,095.05)
Utilities	3,111.45	9,582.93	14,576.14	30,000.00	(20,417.07)
Equipment and Maintenance	0.00	2,258.28	7,837.28	10,000.00	(7,741.72)
Park and Events	1,287.77	15,629.11	8,092.67	28,250.00	(12,620.89)
Total Parks & Rec	4,399.22	28,375.27	32,577.16	71,250.00	(42,874.73)
Non-Departmental					
Salary & Benefits	0.00	0.00	(7,719.44)	0.00	0.00
Miscellaneous	0.00	0.00	26,038.73	0.00	0.00
Interfund Transfers	(325,000.00)	0.00	0.00	0.00	0.00
Total Non-Departmental	(325,000.00)	0.00	18,319.29	0.00	0.00
Total Expenditures	169,613.21	1,980,334.41	1,638,418.59	3,565,746.28	(1,585,411.87)
Receipts Over (Under) Expenditures	\$ 22,099.24	\$ 252,205.33	\$ 590,998.04	\$ (362,342.28)	\$ 614,547.61

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The One Month Ended July 31, 2024

Other Funds

	Capital	Equipment	Stormwater	Special Highway	Woodside	Debt Service
	Improvements	Reserve Fund	Fund	Fund	TIF/CID Fund	Fund
	Fund	Fund	Fund	Fund	Fund	Fund
	Month To Date	Month To Date	Month To Date	Month To Date	Month To Date	Month To Date
	07/31/2024	07/31/2024	07/31/2024	07/31/2024	07/31/2024	07/31/2024
	Actual	Actual	Actual	Actual	Actual	Actual
Receipts						
Taxes						
City Sales & Use Tax - Special	\$ 34,163.56	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Taxes	34,163.56	0.00	0.00	0.00	0.00	0.00
Restricted Use						
State Hwy Maintenance	0.00	0.00	0.00	18,203.49	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	24,781.46	0.00
WV CID-2	0.00	0.00	0.00	0.00	10,710.41	0.00
Reimbursements	9,786.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	43,949.56	0.00	0.00	18,203.49	35,491.87	0.00
Expenditures						
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	45.99	0.00	0.00	0.00
Stone Wall Repairs	2,140.00	0.00	0.00	0.00	0.00	0.00
Machinery & Equipment Purchase	0.00	4,796.59	0.00	0.00	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	0.00	0.00	0.00	0.00	0.00	9,900.00
Stormwater Expense	0.00	0.00	516.43	0.00	0.00	0.00
Miscellaneous						
UMB CID Payment	0.00	0.00	0.00	0.00	19,657.21	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	2,140.00	4,796.59	562.42	0.00	19,657.21	9,900.00
Receipts Over (Under) Expenditures	\$ 41,809.56	\$ (4,796.59)	\$ (562.42)	\$ 18,203.49	\$ 15,834.66	\$ (9,900.00)

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The Seven Months Ended July 31, 2024

Other Funds

	Capital Improvements Fund Year To Date 07/31/2024 Actual	Equipment Reserve Fund Year To Date 07/31/2024 Actual	Stormwater Fund Year To Date 07/31/2024 Actual	Special Highway Fund Year To Date 07/31/2024 Actual	Woodside TIF/CID Fund Year To Date 07/31/2024 Actual	Debt Service Fund Year To Date 07/31/2024 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 18,814.31
City Sales & Use Tax - Special	216,199.87	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	736.73
Restricted Use						
Stormwater Utility Fee	0.00	0.00	240,176.97	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	25,623.69	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	35,622.79	0.00	0.00
WV Ad Valorem Tax	0.00	0.00	0.00	0.00	488,381.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	170,297.38	0.00
WV CID-2	0.00	0.00	0.00	0.00	68,032.90	0.00
Reimbursements	9,786.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	325,000.00	0.00	0.00	0.00	0.00
Total Receipts	225,985.87	325,000.00	240,176.97	61,246.48	726,711.28	19,551.04
Expenditures						
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	213.15	0.00	0.00	0.00
Repairs & Maint Streets	0.00	0.00	0.00	261.38	0.00	0.00
Stone Wall Repairs	11,380.00	0.00	0.00	0.00	0.00	0.00
Machinery & Equipment Purchase	0.00	426,258.45	0.00	0.00	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	0.00	0.00	0.00	0.00	0.00	19,800.00
Stormwater Expense	0.00	0.00	3,747.19	0.00	0.00	0.00
Miscellaneous						
UMB TIF Payment	0.00	0.00	0.00	0.00	454,134.33	0.00
UMB CID Payment	0.00	0.00	0.00	0.00	128,915.91	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	36,293.76
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	11,380.00	426,258.45	3,960.34	261.38	583,050.24	56,093.76
Receipts Over (Under) Expenditures	\$ 214,605.87	\$ (101,258.45)	\$ 236,216.63	\$ 60,985.10	\$ 143,661.04	\$ (36,542.72)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Year Ended July 31, 2024

	<u>Certified Budget</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Difference Over/(Under)</u>
Expenditures			
General Fund	3,565,746.28	1,980,334.41	(1,585,411.87)
Capital Improvements Fund	361,976.00	11,380.00	(350,596.00)
Equipment Reserve Fund	741,414.00	426,258.45	(315,155.55)
Stormwater Fund	194,516.00	3,960.34	(190,555.66)
Special Highway Fund	10,000.00	261.38	(9,738.62)
Woodside TIF/CID Fund	623,562.00	583,050.24	(40,511.76)
Debt Service Fund	231,837.50	56,093.76	(175,743.74)
Total Expenditures	<u>5,729,051.78</u>	<u>3,061,338.58</u>	<u>(2,667,713.20)</u>

See accountants' compilation report.

COUNCIL ACTION FORM

Meeting Date: August 8, 2024

Staff Contact: Leslie Herring, City Administrator

Agenda Item: Consider Ordinance No. 1043 issuing Industrial Revenue Bonds to finance improvements at Woodside

Background/Description of Item

In July 2022, Woodside Health Club requested the City issue Industrial Revenue Bonds (IRB) in an amount not to exceed \$9,500,000 (maximum total value of construction materials and equipment which Woodside may purchase as a result of the project). That request was granted by the adoption of Resolution No. 107-2022 and allowed Woodside a sales tax exemption on construction materials and equipment relating to Woodside's then-proposed and now completed improvements to the South Club facilities.

The total initial project budget was between \$10-11M, with actual costs being higher than budgeted. As such, the actual issuance of bonds by way of Ordinance 1043 amends the not to exceed value of \$9.5M to \$11M.

As stated during the July 2022 adoption of the Resolution of Intent (Res. No. 107-2022), approving the use of IRBs for sales tax exemption is a two-step City process: (1) adoption of a resolution of intent (July 2022), and (2) passage of an ordinance issuing the bonds (August 2024).

Staff Comments/Recommendation

As construction has already taken place and has now been completed, passing this Ordinance allows for the legal closing of the loop in the use of the sales tax exemption for construction materials and equipment. Although the bond sale will legally and technically occur, this process does not result in Woodside receiving hard dollars for its improvements, again already financed and completed by other means. Issuance of bonds through the adoption of Ordinance 1043 is a necessary step to allow the bonds to close (at the Company's cost) and completion of the IRB process to provide the sales tax exemption.

Budget Impact

Blair Tanner of Tanner Consolidated Holdings, Inc. and Woodside committed to one-half of the sales tax savings being used for public benefit. As such, 50% of the sales tax savings will be wired to the City of Westwood upon bond sale closing on August 22, 2024. A final accounting has not yet been provided to the City.

Suggested Motion

I move to approve Ordinance 1043 issuing Industrial Revenue Bonds to finance improvements at Woodside.

ORDINANCE NO. 1043

AN ORDINANCE AUTHORIZING THE CITY OF WESTWOOD, KANSAS, TO ISSUE TAXABLE INDUSTRIAL REVENUE BONDS (WOODSIDE RACQUET CLUB MANAGEMENT, INC.), SERIES 2024, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$11,100,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COST OF ACQUIRING, PURCHASING, CONSTRUCTING, INSTALLING, FURNISHING AND EQUIPPING A COMMERCIAL FACILITY, INCLUDING LAND, BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES, MACHINERY AND EQUIPMENT; AUTHORIZING THE ISSUER TO ENTER INTO CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID BONDS (SALES TAX EXEMPTION ONLY).

WHEREAS, the City of Westwood, Kansas, the “Issuer”), is authorized pursuant to the provisions of K.S.A. 12-1740 to 12-1749d, inclusive, as amended (the “Act”), to acquire, purchase, construct, install, furnish and equip certain commercial and industrial facilities, and to issue industrial revenue bonds for the purpose of paying the cost of such facilities, and to lease such facilities to private persons, firms or corporations; and

WHEREAS, the governing body of the Issuer has heretofore and does now find and determine that it is desirable in order to promote, stimulate and develop the general economic welfare and prosperity of the Issuer and the State of Kansas that the Issuer issue its Taxable Industrial Revenue Bonds (Woodside Project), Series 2024 (the “Bonds”), in a principal amount not to exceed \$11,100,000, for the purpose of acquiring, purchasing, constructing, installing, furnishing and equipping portions of an existing commercial facility known as “Woodside” for Woodside Racquet Club Management, Inc., a Kansas corporation (and its permitted successors and assigns, the “Company”), including land, buildings, structures, improvements, fixtures, furnishings, machinery and equipment located at 2000 and 2001 W. 47th Place in the City of Westwood, Kansas (the “Project”); and

WHEREAS, the Bonds will be issued under a Bond Trust Indenture dated as of the date set forth therein (the “Indenture”), by and between the Issuer and BOKF, N.A., as Trustee (the “Trustee”); and

WHEREAS, the Company will lease the Project to the Issuer pursuant to the Base Lease Agreement dated as of the date set forth therein (the “Base Lease Agreement”) between the Company and the Issuer; and

WHEREAS, simultaneously with the execution and delivery of the Indenture, the Issuer will enter into a Lease Agreement dated as of the date set forth therein (the “Lease Agreement”), by and between the Issuer, as lessor, and the Company, as lessee, pursuant to which the Project will be acquired, constructed, furnished and equipped and pursuant to which the Issuer will lease the Project to the Company, and the Company will agree to pay the rental payments due under the Lease Agreement sufficient to pay the principal of and premium, if any, and interest on, the Bonds; and

WHEREAS, the governing body of the Issuer further finds and determines that it is necessary and desirable in connection with the issuance of these bonds that the Issuer enter into certain agreements, and that the Issuer take certain other actions and approve the execution of certain other documents as herein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS, AS FOLLOWS:

Section 1. Assignment and Amendment of Resolution. The Issuer hereby (a) approves the assignment of the benefits of Resolution No. 107-2022 (the “Resolution of Intent”) from Tanner Consolidated Holdings, Inc. to the Company and (b) amends all references to the maximum principal amount of the Bonds in the Resolution from \$9,500,000 to \$11,100,000.

Section 2. Authorization for the Acquisition, Purchase, Construction, Installation, Furnishing and Equipping of the Project. The Issuer is hereby authorized to provide for the acquisition, purchase, construction, installation, furnishing and equipping of the Project, all in the manner and as more particularly described in the Indenture and the Lease hereinafter authorized.

Section 3. Authorization of and Security for the Bonds. The Issuer is hereby authorized to issue and sell the Bonds in a principal amount not to exceed \$11,100,000 for the purpose of providing funds to pay the cost of acquiring, purchasing, constructing, installing, furnishing and equipping the Project. The Bonds shall be issued and secured pursuant to the herein authorized Indenture and shall bear such date, shall mature at such time, shall be in such denominations, shall bear interest at such rates, shall be in such form, shall be subject to redemption and other terms and conditions, and shall be issued in such manner, subject to such provisions, covenants and agreements, as are set forth in the Indenture. The Bonds shall be payable solely out of the rents, revenues and receipts derived by the Issuer from the Project, and the Project and the net earnings derived by the Issuer from the Project shall be pledged and assigned to the Trustee as security for payment of the Bonds as provided in the Indenture.

Section 4. Authorization of Documents. The Issuer is hereby authorized to enter into the following documents, in substantially the forms presented to and reviewed by the governing body of the Issuer (copies of which documents, upon execution thereof, shall be filed in the office of the Clerk of the Issuer), with such changes therein as shall be approved by the officers of the Issuer executing such documents (the “Bond Documents”), such officers’ signatures thereon being conclusive evidence of their approval thereof:

- (a) Indenture, between the Issuer and the Trustee;
- (b) Base Lease Agreement, between the Company and the Issuer;
- (c) Lease Agreement, between the Issuer and the Company; and
- (d) Bond Purchase Agreement dated the date set forth therein, among the Issuer, the Company and the Company, as Purchaser.

Section 5. Execution of Bond and Documents. The Mayor of the Issuer is hereby authorized and directed to execute the Bonds and to deliver the Bonds to the Trustee for authentication for and on behalf of and as the act and deed of the Issuer in the manner provided in the Indenture. The Mayor (or, in the Mayor’s absence, the acting Mayor) of the Issuer is hereby authorized and directed to execute the Bonds, the Bond Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the Issuer. The Clerk of the Issuer is hereby authorized and directed to attest to and affix the seal of the Issuer to the Bonds, the Bond Documents and such other documents, certificates and instruments as may be necessary.

Section 6. Pledge of the Project and Net Lease Rentals. The Issuer hereby pledges the Project and the net rentals generated under the Lease Agreement to the payment of the Bonds in accordance with K.S.A. 12-1744. The lien created by the pledge will be discharged when all of the Bonds are paid or deemed to have been paid under the Indenture

Section 7. Further Authority. The Issuer shall, and the officers, employees and agents of the Issuer and the Issuer’s Bond Counsel, Gilmore & Bell, P.C. are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance and to carry out, comply with and perform the duties of the Issuer with respect to the Bonds and the Bond Documents.

Section 8. Electronic Transactions. The issuance of the Bonds and the transactions related thereto and described herein may be conducted and documents may be stored by electronic means. All closing documents, certificates, and related instruments may be executed by electronic transmission. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents (or documents executed by electronic transmission) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Section 9. Effective Date. This Ordinance shall take effect and be in force from and after its passage by the governing body, approval by the Mayor and publication of the Ordinance or a summary thereof in the official Issuer newspaper.

PASSED by the governing body of the City of Westwood, Kansas on August 8, 2024 and **APPROVED AND SIGNED** by the Mayor.

David E. Waters, Mayor

[SEAL]

ATTEST:

Abby Schneweis, City Clerk

(Published in *The Legal Record* on August 13, 2024)

SUMMARY OF ORDINANCE NO. 1043

On August 8, 2024, the governing body of the City of Westwood, Kansas passed an ordinance entitled:

AN ORDINANCE AUTHORIZING THE CITY OF WESTWOOD, KANSAS, TO ISSUE TAXABLE INDUSTRIAL REVENUE BONDS (WOODSIDE RACQUET CLUB MANAGEMENT, INC.), SERIES 2024, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$11,100,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COST OF ACQUIRING, PURCHASING, CONSTRUCTING, INSTALLING, FURNISHING AND EQUIPPING A COMMERCIAL FACILITY, INCLUDING LAND, BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES, MACHINERY AND EQUIPMENT; AUTHORIZING THE ISSUER TO ENTER INTO CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID BONDS (SALES TAX EXEMPTION ONLY).

The Bonds approved by the Ordinance are being issued in the maximum principal amounts stated therein to finance the cost of acquiring, constructing, reconstructing, and equipping portions of the existing commercial facility for Woodside Racquet Club Management, Inc., a Kansas corporation and constitute limited obligations of the City payable solely from the sources and in the manner as provided in the Indenture, and shall be secured by a transfer, pledge and assignment of and a grant of a security interest in the Trust Estate (as defined in the Indenture) to the Trustee and in favor of the owners of the Bonds, as provided in the Indenture. A complete text of the Ordinance may be obtained or viewed free of charge at the office of the City Clerk, 4700 Rainbow Boulevard, Westwood, Kansas. A reproduction of the Ordinance is available for not less than 7 days following the publication date of this Summary at www.westwoodks.org.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: August 8, 2024.

City Attorney

RESOLUTION NO. 107-2022

RESOLUTION DETERMINING THE INTENT OF THE CITY OF WESTWOOD, KANSAS TO ISSUE ITS INDUSTRIAL REVENUE BONDS IN THE AMOUNT NOT TO EXCEED \$9,500,000 TO FINANCE THE COSTS OF ACQUIRING, CONSTRUCTING AND EQUIPPING A COMMERCIAL PROJECT FOR THE BENEFIT OF TANNER CONSOLIDATED HOLDINGS, INC. AND ITS SUCCESSORS AND ASSIGNS (SALES TAX EXEMPTION ONLY)

WHEREAS, the City of Westwood, Kansas (the “Issuer”), desires to promote, stimulate and develop the general welfare and economic prosperity of the Issuer and its inhabitants and thereby to further promote, stimulate and develop the general welfare and economic prosperity of the State of Kansas; and

WHEREAS, the Issuer is authorized and empowered under the provisions of K.S.A. 12-1740 to 12-1749d, inclusive (the “Act”), to issue industrial revenue bonds to pay the cost of certain facilities (as defined in the Act) for the purposes set forth in the Act, and to lease such facilities to private persons, firms or corporations; and

WHEREAS, Tanner Consolidated Holdings, Inc. (and its permitted successors and assigns, the “Company”) has submitted to the Issuer a letter dated July 12, 2022 requesting the issuance of the Issuer’s industrial revenue bonds (the “Application”) to finance the cost of acquiring, constructing, reconstructing, and equipping portions of the existing commercial facility known as “Woodside,” all more fully described in the Application (the “Project”) through the issuance of its industrial revenue bonds in the principal amount not to exceed \$9,500,000 (the “Bonds”), and to lease the Project to the Company in accordance with the Act; and

WHEREAS, it is hereby found and determined to be advisable and in the interest and for the welfare of the Issuer and its inhabitants that the Issuer finance the costs of the Project by the issuance of the Bonds under the Act, the principal amount of the Bonds not to exceed \$9,500,000, such Bonds to be payable solely out of rentals, revenues and receipts derived from the lease of the Project by the Issuer to the Company.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS, AS FOLLOWS:

Section 1. Approval of Project. The governing body of the Issuer hereby finds and determines that the acquiring, constructing and equipping of the Project will promote the general welfare and economic prosperity of the Issuer and the issuance of the Bonds to pay the costs of the Project will be in furtherance of the public purposes set forth in the Act. The Project shall be located at 2000 and 2001 W. 47th Plaza in the City of Westwood, Kansas, as further described in the Application.

Section 2. Intent to Issue Bonds. The governing body of the Issuer hereby determines and declares the intent of the Issuer to acquire, construct and equip the Project out of the proceeds of the Bonds of the Issuer in the principal amount not to exceed \$9,500,000, to be issued pursuant to the Act.

Section 3. Provision for the Bonds. Subject to the conditions of this Resolution, the Issuer expresses its intent to (i) issue the Bonds to pay the costs of acquiring, constructing and equipping the Project, with such maturities, interest rates, redemption terms and other provisions as may be determined by ordinance of the Issuer; (ii) provide for the lease (with an option to purchase) of the Project to the

Company; and (iii) to effect the foregoing, adopt such resolutions and ordinances and authorize the execution and delivery of such instruments and the taking of such action as may be necessary or advisable for the authorization and issuance of the Bonds by the Issuer and take or cause to be taken such other action as may be required to implement the aforesaid.

Section 4. Conditions to Issuance. The issuance of the Bonds and the execution and delivery of any documents related to the Bonds are subject to: (i) obtaining any necessary governmental approvals; (ii) agreement by the Issuer, the Company and the purchaser of the Bonds upon (a) mutually acceptable terms for the Bonds and for the sale and delivery thereof, and (b) mutually acceptable terms and conditions of any documents related to the issuance of the Bonds and the Project; (iii) the passage and publication of an Ordinance authorizing the issuance of the Bonds; (iv) Company's payment of all of the costs of issuance related to the issuance of the Bonds; and (v) conditions set forth in the Application relating to the Company's investment in public pool facilities or community improvement as agreed between the Company and Issuer.

Section 5. Sale of the Bonds. The sale of the Bonds shall be the responsibility of the Company; provided, however, arrangements for the sale of the Bonds shall be acceptable to the Issuer.

Section 6. Limited Obligations of the Issuer. The Bonds and the interest thereon shall be special, limited obligations of the Issuer payable solely out of the amounts derived by the Issuer under a Lease Agreement with respect to the Bonds and as provided herein and are secured by a transfer, pledge and assignment of and a grant of a security interest in the trust estate to the bond trustee for the Bonds and in favor of the owners of the Bonds, all as provided in the Bond Indenture. The Bonds shall not constitute a general obligation of the Issuer, the State or of any other political subdivision thereof within the meaning of any State constitutional provision or statutory limitation and shall not constitute a pledge of the full faith and credit of the Issuer, the State or of any other political subdivision thereof and shall not be payable in any manner by taxation, but shall be payable solely from the funds provided for as provided in the Bond Indenture. The issuance of the Bonds shall not, directly, indirectly or contingently, obligate the Issuer, the State or any other political subdivision thereof to levy any form of taxation therefor or to make any appropriation for their payment.

Section 7. Authorization to Proceed. The Company is hereby authorized to proceed with the acquiring, constructing and equipping of the Project, including the necessary planning and engineering for the Project and entering into of contracts and purchase orders in connection therewith, and to advance such funds as may be necessary to accomplish such purposes, and, to the extent permitted by law and upon compliance with the other requirements of this Resolution, the Company may be reimbursed for all expenditures paid or incurred therefor out of the proceeds of the Bonds.

Section 8. No Reliance on Resolution. Kansas law provides that the Issuer may only issue the Bonds by passage of an Ordinance and compliance with other state law requirements. The Issuer has not yet passed an Ordinance for the Bonds. This Resolution only evidences the intent of the current governing body to issue the Bonds for the Project. The Company should not construe the adoption of this Resolution as a promise or guarantee that the Ordinance for the Bonds will be passed or that the Project will be approved.

Section 9. Termination of Resolution. This Resolution shall terminate two years from the date of the adoption of this Resolution unless (i) the Bonds have been issued for the Project or (ii) a building permit has been issued by the Issuer for the Project. The Issuer, upon the request of the Company, may extend this time period.

Section 10. Benefit of Resolution. This Resolution will inure to the benefit of the Issuer and the Company. The Company may, with the prior written consent of the Issuer, assign all or a portion of its interest

in this Resolution to another entity, and such assignee will be entitled to the benefits of the portion of this Resolution assigned and the proceedings related hereto.

Section 11. Further Action. Counsel to the Issuer and Gilmore & Bell, P.C., Bond Counsel for the Issuer, together with the officers and employees of the Issuer, are hereby authorized to work with the purchaser of the Bonds, the Company, their respective counsel and others, to prepare for submission to and final action by the Issuer all documents necessary to effect the authorization, issuance and sale of the bonds and other actions contemplated hereunder.

Section 12. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the governing body of the Issuer.

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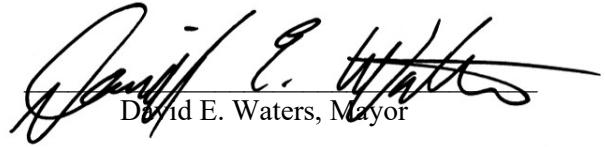
ADOPTED by the governing body on July 14, 2022.

SIGNED by the Mayor on July 14, 2022.



(SEAL)

CITY OF WESTWOOD, KANSAS


David E. Waters, Mayor


Leslie Herring, City Clerk

Resolution of Intent
Tanner Consolidated Holdings, Inc.



Industrial Revenue Bonds for Sales Tax Exemption

City of Westwood, Kansas
August 8, 2024

Kevin Wempe
Bond Counsel to City

Purpose of IRBs

Purpose: in most cases, a vehicle for granting incentives for eligible projects

Incentives:

- Property tax abatement (up to 10 years)
- Sales tax exemption on construction materials / FF&E

Discretionary: no involvement by other jurisdictions

IRB Structure (Sales Tax Exemption Only)

Structure:

- Company is purchaser of IRBs
- Company advanced all costs of project; IRBs “reimburse”
- Base lease-leaseback with City

Source of Repayment:

- Lease payments made by Company
- City not liable for IRB repayment; no credit impact

IRB Process (Sales Tax Exemption Only)

Resolution of Intent: access ST-exemption certificate

Construction

Ordinance: authorizes issuance of IRBs and entering into IRB documents

Closing: Company pays costs of issuance

Termination: at completion of construction

COUNCIL ACTION FORM

Meeting Date: August 8, 2024

Staff Contact: Curtis W. Mansell, Chief of Police

Agenda Item: Consider Ordinance No. 1044 adopting the 2024 Edition of the Uniform Public Offense Code for Kansas Cities

Background

The Uniform Public Offense Code is a document developed each year by the League of Kansas Municipalities. This organization has published the UPOC since 1980. The Code is designed to provide a comprehensive public offense ordinance for Kansas cities. The UPOC, in large part parallels the state criminal code. This ordinance allows the City of Westwood to utilize the Uniform Public Offense Code as the basis for criminal investigation and enforcement actions.

Item Description

The Kansas League of Municipalities has published the 2024 Edition of the Uniform Public Offense Code. City staff recommends the City of Westwood update to from the 2023 Edition. The UPOC does not take effect in a city until the Governing Body passes and publishes an incorporating ordinance.

Budget Impact

None.

Staff Recommendation

Staff recommends the City Council approve and authorize the Mayor to sign the ordinance prepared by the City Attorney in regard to these changes.

Suggested Motion

I move the City Council adopt Ordinance 1044 incorporating by reference the Standard Traffic Ordinance for Kansas Cities, 2024 edition and repeal Ordinance 1035.

ORDINANCE NO. 1044

AN ORDINANCE OF THE CITY OF WESTWOOD, KANSAS AMENDING IN PART AND REPEALING IN PART CHAPTER 11, ARTICLE 1, SECTION 11-101 OF THE WESTWOOD CITY CODE, RELATING TO INCORPORATION OF THE UNIFORM PUBLIC OFFENSE CODE.

WHEREAS, Chapter 11, Article 1, Section 11-101 within the current Code of the City of Westwood adopts by reference the 2024 Edition of the Uniform Public Offense Code prepared and published by the Kansas League of Municipalities;

WHEREAS, the Kansas League of Municipalities has subsequently published the 2024 Edition of the Uniform Public Offense Code which the City wishes to adopt by reference;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. That Chapter 11, Article 1, Section 11-101 of the Westwood City Code is hereby amended to read as follows:

INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Westwood, Kansas, that certain code known as the "Uniform Public Offense Code," Edition of 2024, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Incorporated by the Code of the City of Westwood, Kansas," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this section, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. (Ord. 879, Sec. 1, Code 2008, Ord. 888, Sec.1; Ord. 900 Sec. 1; Ord. 912, Sec1; Ord. 917, Sec. 1; Ord. 929, Sec.1, Ord. 938, Sec. 1; Ord. 954, Sec1; Ord. 962, Sec 1; Ord. 973, Sec 1; Ord. 893, Sec 1; Ord. 993, Sec. 1; Ord. 1003, Sec. 1)

SECTION 2. That Chapter 11, Article 1, Section 11-101 of the Westwood City Code, is repealed to the extent that it is inconsistent with Section 1 of this Ordinance.

SECTION 3. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official city newspaper.

PASSED by the Governing Body this 8th day of August, 2024.

APPROVED by the Mayor this 8th day of August, 2024.

David E. Waters, Mayor

ATTEST:

Abby Schneweis, City Clerk

Approved as to form:

Ryan B. Denk, City Attorney

Updates to the 2024 Standard Traffic Ordinance and the Uniform Public Offense Code

By: Nicole Proulx Aiken, Communications & Education Counsel, League of Kansas Municipalities



It is that time of year when the League updates the *Standard Traffic Ordinance* (STO) and the *Uniform Public Offense Code* (UPOC) with the changes made by the Kansas Legislature. This year also includes a change based off the Kansas Supreme Court decision, *City of Wichita v. Griffie*, 318 Kan. 510 (2024). This article describes those changes.

Changes to the STO

Sec. 23. Accident Involving Death or Personal Injuries; Duties of Drivers, Reports; Penalties.

Previously, drivers involved in an accident with more than \$1,000 of property damage that did not remain at the scene of an accident were subject to a penalty of up to one year of imprisonment and/or a fine up to \$2,500. HB 2665 amended the property damage amount to clarify the penalty applies to any property damage of \$1,000 or more.

Sec. 114.5. Unlawful Operation of a Work-Site Utility Vehicle.

The League discovered the references to all-terrain vehicles in subsection (c) were incorrect and updated the section with the correct references to work-site utility vehicles.

Sec. 201.1. Failure to Comply with a Traffic Citation.

This section has been updated to sunset at 11:59 p.m., on December 31, 2024. Upon its sunset, new section 20.1.2 will take effect.

Sec. 201.2. Failure to Comply with a Traffic Citation.

This section takes effect on January 1, 2025, and reflects changes made by SB 500 regarding the failure to comply with a traffic citation. Previously, an individual violated this provision if they did not appear before municipal court and pay their fine and court costs in full. Now, a violation occurs when an individual does not appear in municipal court and pay their fine and court costs as ordered by the court.

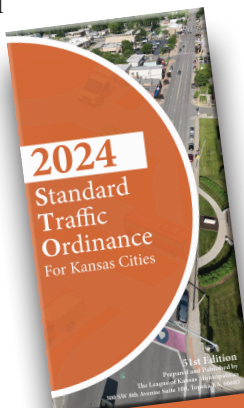
In addition, municipal courts can no longer seek the suspension of an individual's license for failing to comply with the following traffic citations:

- Sec. 18. Interference with Official Traffic-Control Devices or Railroad Signs or Signals;
- Sec. 63. Pedestrians; Obedience to Traffic-Control Devices and Regulations;
- Sec. 65. Crossing at Other Than Crosswalks; Jaywalking;
- Sec. 67. Pedestrians to Use Right Half of Crosswalks;
- Sec. 68. Pedestrians on Highways;
- Sec. 69. Pedestrians Soliciting Rides or Business;
- Sec. 74. Pedestrian Under Influence of Alcohol or Drugs;

- Sec. 83. Stopping, Standing or Parking Outside Business or Residence Districts;
- Sec. 85. Stopping, Standing or Parking Prohibited in Specified Places;
- Sec. 86. Stopping or Parking on Roadways;
- Sec. 107. Unattended Motor Vehicle; Ignition; Key and Brakes;
- Sec. 112. Putting Glass, Etc. on Highway Prohibited;
- Sec. 112.1. Littering from a Motor Vehicle;
- Sec. 114. Snowmobile Operation Limited;
- Sec. 114.4. Unlawful Operation of a Golf Cart;
- Sec. 115. Unlawful Riding on Vehicles; Persons 14 Years of Age and Older;
- Sec. 124. Riding in House Trailer or Mobile or Manufactured Home Prohibited;
- Sec. 127. Effect of Regulations;
- Sec. 129. Riding on Bicycles; Seats; Riders Limited
- Sec. 130. Clinging to Vehicles;
- Sec. 131. Riding on Roadways and Bicycle Paths;
- Sec. 132. Carrying Articles;
- Sec. 133. Lamps and Other Equipment on Bicycles;
- Sec. 135.1. Electric Assisted Scooters, Traffic Law Application; and
- Sec. 182.2. Unlawful Riding on Vehicles; Persons Under Age 14.

SB 500 mandates that the Kansas Department of Revenue Division of Vehicles restrict, rather than suspend, an individual's license if they meet specific eligibility criteria. SB 500 also requires municipal courts:

1. assess a license reinstatement fee of \$100 instead of \$100 for each charge;
2. provide a form for any individual seeking to petition the court to waive fines or fees; and
3. consider waivers and alternatives to restricting or suspending a license.



Changes to the UPOC

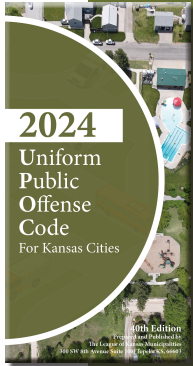
Section 9.1. Disorderly Conduct.

In March, the Kansas Supreme Court determined that “. . . Wichita’s Municipal Code of Ordinances (W.M.O.) §5.24.010(c) criminalizing ‘noisy conduct tending to reasonably arouse alarm, anger or resentment in others’ [was] unconstitutionally overbroad under the First Amendment.” *City of Wichita v. Griffie*, 318 Kan. 510, 511 (2024) The same language found unconstitutional in the W.M.O. was present in this section. Consequently, the League removed that language from this section.

Section 9.9.1. Unlawful Possession of Marijuana and Tetrahydrocannabinols, Section 9.9.2 Possession of Drug Paraphernalia and Certain Drug Precursors, and Section 9.9.4 Unlawful Possession of Controlled Substances.

The League amended these sections to add provisions from Sub for SB 41. This bill provides that a law enforcement officer shall not take an individual into custody for violations of section 9.9.1, 9.9.2(a), and 9.9.4 when the individual seeks medical assistance for themselves or others because of the use of a controlled substance. Individuals are also immune from prosecution unless the quantity of controlled substances found is sufficient to create a rebuttable presumption that there is an intent to distribute. Immunity does not apply if medical assistance is sought during the execution of an arrest or search warrant, or if prosecution is based on evidence from an independent source. The bill also provides that a person cannot initiate or maintain legal action against a law enforcement officer or their employee because of the officer’s compliance or failure to comply with this section. The bill also protects officers from liability for arresting individuals who are later found to be immune from prosecution, unless the officer’s actions involved reckless or intentional misconduct.

 **Nicole Proulx Aiken** is the Communications & Education Counsel for the League of Kansas Municipalities. She can be reached at nproulxaiken@lkm.org.



STO / UPOC

Standard Traffic Ordinance *UNIFORM PUBLIC OFFENSE CODE*

The *Standard Traffic Ordinance* (STO) is an efficient, economical way to regulate traffic in Kansas cities. The *Uniform Public Offense Code* (UPOC) contains approximately 100 public offenses that can be adjudicated in municipal court.



GO TO THE LEAGUE WEBSITE SERVICES → PUBLICATIONS → SEARCH STO OR UPOC TO ORDER THE MOST UP-TO-DATE STANDARD TRAFFIC ORDINANCE AND UNIFORM PUBLIC OFFENSE CODE.

ORDER TODAY!

COUNCIL ACTION FORM

Meeting Date: August 8, 2024
Staff Contact: Curtis W. Mansell, Chief of Police

Agenda Item: Consider Ordinance No. 1045 adopting the 2024 Edition of the Standard Traffic Ordinance for Kansas Cities

Background

The Standard Traffic Ordinance (STO) is a document published by the League of Kansas Municipalities since 1960. The Standard Traffic Ordinance (STO) is an efficient, economical way to regulate traffic in Kansas cities. This ordinance allows the City of Westwood to utilize the state's Standard Traffic Ordinance as the basis for traffic safety and enforcement actions.

Item Description

The Kansas League of Municipalities has published the 2024 Edition of the Standard Traffic Ordinance. City staff recommends the City of Westwood update to from the 2023 Edition. The UPOC does not take effect in a city until the Governing Body passes and publishes an incorporating ordinance.

Budget Impact

None.

Staff Recommendation

Staff recommends the City Council approve and authorize the Mayor to sign the ordinance prepared by the City Attorney in regard to these changes.

Suggested Motion

I move the City Council adopt Ordinance 1045 incorporating by reference the Standard Traffic Ordinance for Kansas Cities, 2024 edition and repeal Ordinance 1036.

ORDINANCE NO. 1045**AN ORDINANCE OF THE CITY OF WESTWOOD, KANSAS AMENDING IN PART AND REPEALING IN PART CHAPTER 14, ARTICLE 1, SECTION 14-101 OF THE WESTWOOD CITY CODE, RELATING TO INCORPORATION OF THE STANDARD TRAFFIC ORDINANCE.**

WHEREAS, Chapter 14, Article 1, Section 14-101 within the current Code of the City of Westwood adopts by reference the 2024 Edition of the Standard Traffic Ordinance for Kansas Cities prepared and published by the Kansas League of Municipalities;

WHEREAS, the Kansas League of Municipalities has subsequently published the 2024 Edition of the Standard Traffic Ordinance for Kansas Cities which the City wishes to adopt by reference;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. That Chapter 14, Article 1, Section 14-101 of the Westwood City Code is hereby amended to read as follows:

INCORPORATING STANDARD TRAFFIC ORDINANCE. There is hereby incorporated for the purpose of regulating traffic within the corporate limits of the City of Westwood, Kansas, that certain standard traffic ordinance known as the "Standard Traffic Ordinance for Kansas Cities," Edition of 2024, prepared and published in book form by the League of Kansas Municipalities, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed, such incorporation being authorized by K.S.A. 12-3009 through 12-3012, inclusive, as amended. No fewer than three copies of said standard ordinance shall be marked or stamped "Official Copy as Incorporated by the Code of the City of Westwood, Kansas," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this section, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. (Ord. 878, Sec. 1; Code 2008, Ord.877, Sec. 1, Ord.899, Sec1, Ord.911, Sec1; Ord. 916, Sec.1; Ord.928, Sec. 1, Ord.937, Sec1, Ord 953, Sec1; Ord. 961, Sec 1; Ord. 972, Sec 1; Ord. 982, Sec 1; Ord. 992, Sec 1; Ord. 1002, Sec 1).

SECTION 2. That any provision within Chapter 14, Article 1, Section 14-101 of the Westwood City Code, inconsistent with the language with Section 1 of this ordinance is hereby repealed.

SECTION 3. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official city newspaper.

PASSED by the Governing Body this 8th day of August, 2024.

APPROVED by the Mayor this 8th day of August, 2024.

David E. Waters, Mayor

ATTEST:

Abby Schneweis, City Clerk

Approved as to form:

Ryan B. Denk, City Attorney

COUNCIL ACTION FORM

Meeting Date: August 8, 2024

Staff Contact: Nick Finck, Building Official

Agenda Item: Consider Fence Variance Request – 4935 Belinder Avenue, Westwood View Elementary would like to install a section of 12' tall fence behind the northern soccer field goal.

Background / Description of Item

On July 10, 2024, City staff received an application for a fence variance for 4935 Belinder Avenue. Tyler Clubb, Director of Facilities for the Shawnee Mission School District, has applied for a building permit to modify a length of 44' of the existing 6' black chain link fence to add an additional 6' of height, resulting in a 12' black chain link fence running along the north side of the soccer field separating the school from the residences on 49th Terrace. This is illustrated on the next page of this staff report.

This application requires a variance for:

Westwood Zoning Ordinance 4.3.9.B.1. limiting fences to 6' in height.

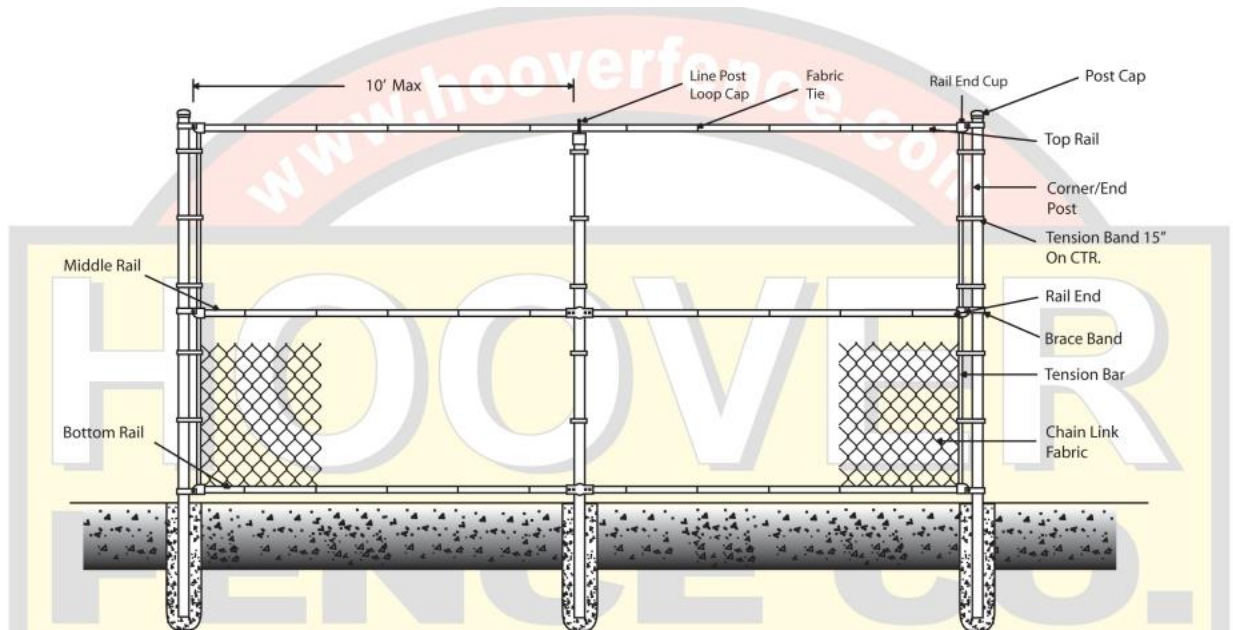
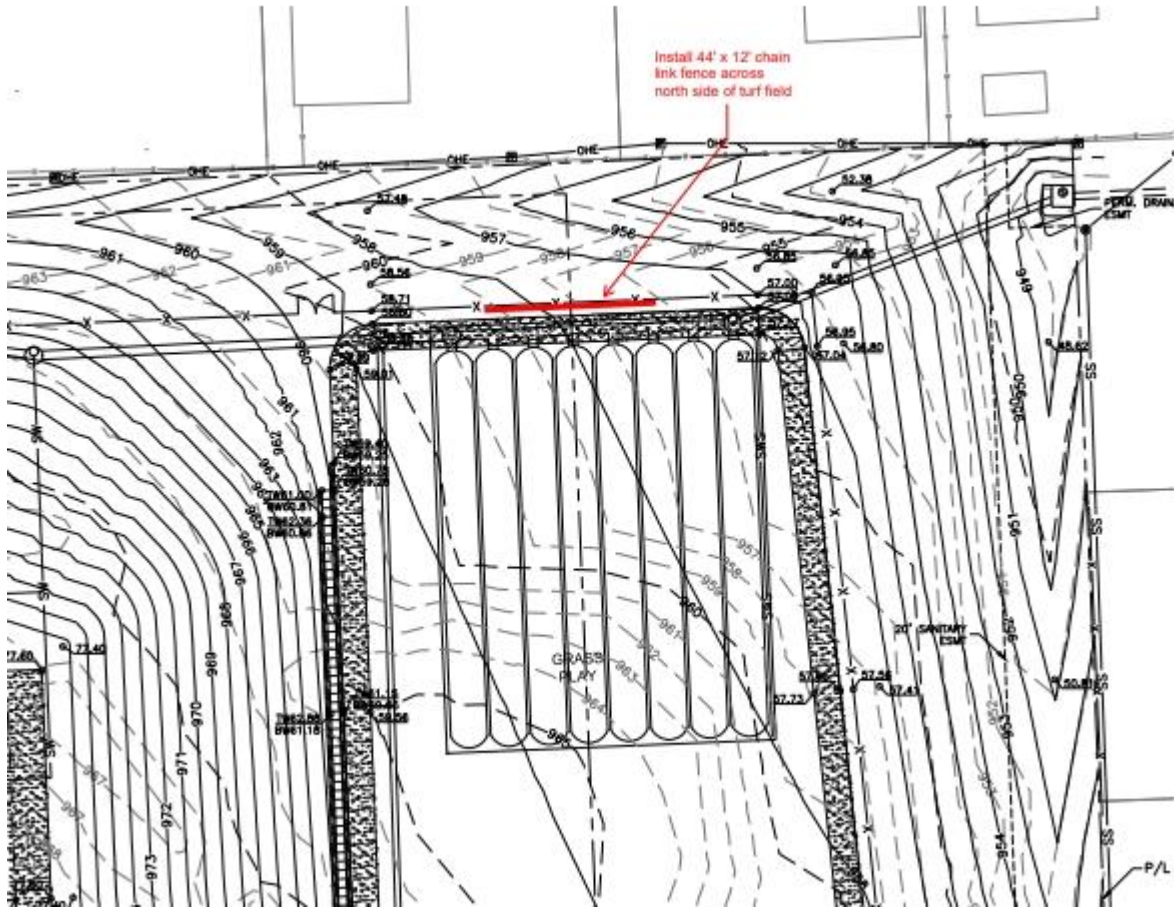
Westwood Zoning Ordinance 4.3.9.A.2 requiring fences over 4' in height to be constructed from wood.

The City Council may approve fence variances pursuant to Westwood Zoning Ord. Section 4.3.9.F, and as set forth below.

- F. *Fences or walls which would fail to comply with any other requirement of this Ordinance may be constructed and maintained, contingent upon the following:*
1. *Application shall be made to the Governing Body, which shall study said application to determine the following:*
 - a. *the fence or wall will not adversely affect the general welfare of the immediate neighborhood in which the fence or wall is to be erected, taking into consideration factors including, but not limited to, the value of the property and the safety of residences in said neighborhood;*
 - b. *the appearance, location, and purpose of the proposed fence or wall;*
 - c. *the effect on adjoining properties;*
 - d. *the size of the area to be enclosed; and*
 - e. *the desirability of open views with regard to beauty, value and safety of the neighborhood; and*
 - f. *with respect to any fence on a lot adjacent to a street, a variance shall not be granted if the proposed fence would interfere with a safe view of the street for vehicular traffic, or would impair the view from any nearby driveway, or would extend closer to the street than the adjacent front yard setbacks.*
 2. *Said application must be approved by at least four of the five members of the Governing Body.*

Proposed Fence

An illustration of the location of and plan for the proposed fence is provided below.



Staff Comments/Recommendation

The applicant desires to modify the existing fence, which is already 6' tall, by extending the height of the fence to 12' for a 44' long section. A strict application of this Zoning Ordinance provision would require that the fence not exceed the 6' in height that it is currently.

Pursuant to previous City Council direction on fence variances, City staff evaluated the following factors:

- a. Neighbor acknowledgement/consent – Applicant has heard complaints from neighbor to the north of the soccer field. Other neighbors with sightlines of the soccer field and fence replacement were notified by letter from the City of this application.
- b. ROW impediment – No;
- c. Established tree impact/removal –No; and
- d. Resulting sight lines issues - No.

I do not have any objections to the requested variance. The modified fence would provide better shielding from balls kicked over or past the goal. The City has received multiple complaints about balls flying into neighboring properties since the school opened.

Suggested Motion

I move to approve the requested fence variance at 4935 Belinder Avenue to allow a 12' high fence along a 44' section on the north side of the soccer field on the property as described in the application.

Application for a Fence Variance



City of Westwood
4700 Rainbow Blvd
Westwood, Kansas 66205
Phone: (913) 362-1550
www.westwoods.org

TO THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

The undersigned hereby affirms:

- That he/she is the owner/duly authorized agent of the owner of the following described real property located at 4935 Belinder Ave. in the City of Westwood, with the Legal Description Westwood View School, Lot 1.
- That said premises are now located in a School District, and zoned accordingly under the Zoning Ordinances of the City of Westwood.
- That said premises are now being used as follows: Elementary School Building.
- That the petitioner desires to erect a fence on said premises, as follows (also give reasons which, in the opinion of the petitioner, justify issuance of a fence variance): Secondary fence to help prevent balls from soccer field traveling off school grounds into neighbor's property.

Wherefore, petitioner hereby applies for a variance to allow erection of a fence as follows: Next to soccer field, behind soccer goal, on North side of play field. Approximately 40' wide x 12' tall chain link.

Date Filed _____
Accepted by _____ City Clerk
Date of Hearing _____
Decision _____
CITY OF WESTWOOD USE

Tyles Clobb
Owner-Agent Printed Name

Tyles Clobb
Owner-Agent Signature

913-993-8507
Phone Number