



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, October 08, 2026 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. PUBLIC COMMENT

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.

IV. PRESENTATIONS AND PROCLAMATIONS

A. Short Term Rental Overview and Update

B. Fund Balance Overview

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

A. Consider approval of September 10, 2026 City Council meeting minutes

B. Consider approval of Appropriations Ordinance 791

VI. MAYOR'S REPORT

VII. CITY COUNCILMEMBER REPORTS

VIII. STAFF REPORTS

[A.](#) Administrative Report (City Administrator Katherine Carttar)

[B.](#) Public Works Report (Public Works Director John Sullivan)

[C.](#) Police Department Report (Police Chief Curt Mansell)

[D.](#) Treasurer Report (City Treasurer Michelle Ryan)

E. City Attorney Report (Ryan Denk)

IX. OLD BUSINESS

X. NEW BUSINESS

[A.](#) Consider approval of a bid for various concrete repair projects

[B.](#) Consider approval of the Westwood Foundation Bylaw revision and corresponding Memorandum of Agreement to include the acceptance of donations for parks and public spaces.

XI. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XII. EXECUTIVE SESSION

A. Discussion of City Contract

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held November 12, 2026, at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: [City of Westwood Kansas-Government](#)
[Westwood, KS Police Department](#)

CITY OF WESTWOOD CITY COUNCIL

OCTOBER 8, 2026

SHORT TERM RENTAL OVERVIEW

- All homes or rooms, including short-term rentals, offered for rent in Westwood are subject to a yearly inspection and a \$50.00 fee.
- Rental licenses are valid for one year and must be renewed annually. All licenses must be renewed annually using GovBuilt.
- The ordinance pertaining to rental homes or rooms can be found in [Chapter 5, Article I I](#) of the Westwood City Code.

SHORT TERM RENTAL OVERVIEW

5-1104 Short-Term Rental Requirements

Properties rented or leased, or offered for rental or lease, on a short-term rental basis, and the owners thereof, shall comply with the following requirements:

1. Any owner hosting short-term rentals must provide written courtesy notices to the owners of all properties sharing an adjacent border or corner with the property upon which the short-term rental is or will be located, and to the owners of property across the street (or streets, if located on a corner lot). Evidence of this notification must be provided to the city prior to approval of a license under article I of this chapter.
2. Any short-term rental operating within the city must include the city license number on marketing materials and online platforms the owner or its agents are using to advertise the short-term rental. No exterior evidence that the property is being used as a short-term rental shall be allowed, including signs.
3. Owners shall post prominently in the short-term rental dwelling the city's rules and regulations regarding noise limits and on-street parking, limitations on numbers of pets and animals, the days and times of trash service/pick-up for the short-term rental property, and such other applicable regulations as the city may require.
4. No more than two persons per each bedroom being rented, plus one additional person per dwelling, not to exceed six guests per dwelling, may occupy the dwelling.
5. The dwelling may not be rented or offered for use as reception space, party space, meeting space, or for other similar events open to nonresident guests. No food service (e.g., bed and breakfast) may be provided by the host.

SHORT TERM RENTAL OVERVIEW

- 43 permitted rental properties
 - 9 short term rental properties
- Starting in January 2026, rental permits differentiated short term rentals with additional requirements.
 - Neighbor Notification Evidence
 - Post Rules and Regulations for all STR visitors to see



City of Westwood Rules and Regulations

On-Street Parking

Parking is prohibited on any street, public road, or highway within the city between the hours of **2:00 a.m. and 6:00 a.m.**

Trash Service

The pick-up day for Westwood is **Wednesday** of every week.

A 65-gallon cart is provided for trash service. Each residence is limited to 96 gallons of free trash pickup each week. Trash that does not fit into the 65-gallon cart should be placed in trash bags no larger than 30 gallons. GFL will collect one additional 30-gallon bag of solid waste. Properly positioning the carts and waste items is important to ensure your trash and recyclables are picked up. Please take note of these best practices:

- Have your carts at the curb by 7:00 am on Wednesday.
- Ensure the arrows on the carts are pointing to the street, with the lid hinge toward your house.
- Place carts within 3 feet of the curb. Do not place carts in the street or block the sidewalks.
- Leave 3 feet of space between the cart and other objects such as utility poles, fire hydrants, trees, mailboxes, and parked cars.

Recycling Guidelines

Use the WCA recycling cart with a blue lid for recycling services.

There is no limit to the amount of recycling that can be collected per week. Additional recyclable materials that do not fit in the container may be placed in a paper bag or other container marked "Recycling" and placed adjacent to the provided container. No glass jars or glass bottles will be collected.

Pets

Any dog or cat owned by any person visiting or temporarily remaining within the city shall be kept under restraint by the owner thereof at all times. Dogs and cats visiting for longer than seven days are required to have an updated rabies vaccination.

Noise

General noise prohibition.

No person shall make, allow, or cause any noise within the city that disturbs the peace, comfort, or safety of others.

Sound-producing devices.

No person shall use or permit the use of any radio, television, musical instrument, electronic device, or other sound-producing equipment at a volume that disturbs neighboring residents or that is louder than necessary for those present.

Parties and gatherings.

No person shall host, attend, or remain at any party or gathering in a residential area where noise disturbs nearby residents. Law enforcement may order non-residents to disperse, and the owner or tenant shall immediately stop the disturbance.

Nighttime noise

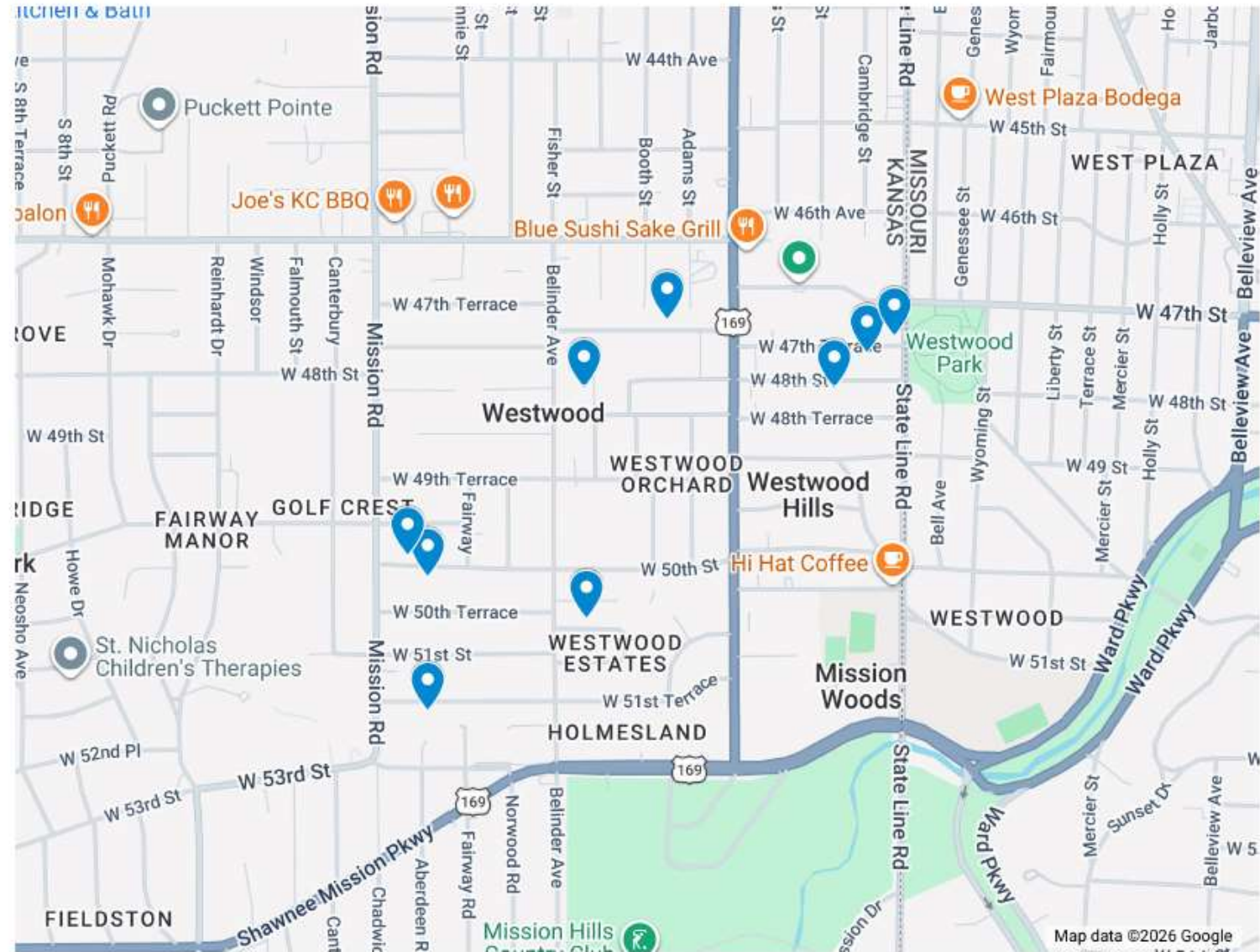
Between **10:00 p.m. and 7:00 a.m.**, and **until 8:00 a.m. on Sundays**, any noise that is plainly audible at a neighboring property line, or **50 feet or more** from a multi-family dwelling, shall be evidence of a violation.

SHORT TERM RENTAL

Item A. Section IV, Item

Westwood STR Addresses

- 4810 Belinder Ct, Westwood, KS 66205, USA
- 2408 W 47th Terrace, Westwood, KS 66205, USA
- 2923 W 50th St, Westwood, KS 66205, USA
- 3007 W 51st Terrace, Westwood, KS 66205, USA
- 3008 W 50th St, Westwood, KS 66205, USA
- 1919 W 47th Terrace, Westwood, KS 66205, USA
- 2017 W 48th St, Westwood, KS 66205, USA
- 2514 W 50th Pl, Westwood, KS 66205, USA
- 1902 W 47th Terrace, Westwood, KS 66205, USA



CITY OF WESTWOOD CITY COUNCIL

OCTOBER 8, 2026

FUND BALANCE

- The City of Westwood manages seven (7) separate funds.
 1. General Fund
 2. Capital Improvement Fund
 3. Equipment Reserve Fund
 4. Stormwater Fund
 5. Special Highway Fun
 6. Woodside TIF/CID Fund
 7. Debt Service Fund
- Each fund has a specific purpose and are, in most cases, legally restricted.
- This is NOT money that can be spent on anything in the budget.

FUND BALANCE

1. **General Fund** – the fund balance is essentially the City’s emergency fund; it is recommended by GFOA that a City has a minimum of 2 months operating budget
2. **Capital Improvement Fund** – a fund to allow money to accumulate for the City to execute larger capital improvement projects as a part of the CIP (Capital Improvements Plan)
3. **Equipment Reserve Fund** – a fund to allow money to accumulate for the City to plan for and purchase larger equipment, especially for Public Works and Police Department needs
4. **Stormwater Fund** – a utility fund that includes stormwater utilities fee payments and can ONLY be used for stormwater system maintenance and stormwater system related needs (e.g. streetsweeper purchase planned for FY27)
5. **Special Highway Fund** – State of Kansas-distributed funds dedicated to managing local infrastructure and to maintain state highways
6. **Woodside TIF/CID Fund** – a fund of the TIF and CID proceeds which are used to pay the debt service on the TIF bonds and to pay for safety and infrastructure projects within the CID boundaries (e.g. the upcoming 47th Place infrastructure project)
7. **Debt Service Fund** – a fund dedicated to paying the debt service on long term City debt (e.g. Series 2020A Bonds)

FUND	ENDING FUND BALANCE		
	2028	2029	2030
Stormwater Utility	\$372,830.00	\$454,314.00	\$535,798.00
Special Highway	\$237,759.00	\$237,759.00	\$237,759.00
Woodside Village TIF/CID	\$180,168.00	\$301,607.00	\$301,607.00
Debt Service	\$586,390.00	\$651,925.00	\$651,925.00
Total	\$1,379,175.00	\$1,647,634.00	\$1,729,119.00

FUND BALANCE

- Staff Recommendation:

- With the large number and dollar amounts of fund expenditures planned for FY 2027, it is not recommended to alter the fund reserve policies at this time. Many of the funds are to have 30% operating balance per Westwood's adopted Financial Policy, which we'll be under or just equal to after the planned FY 20207 expenditures.
- Many of the fund balance decisions are made as part of the annual budget process with budget transfers to various funds planned a year in advance in the budget.
- The time to review the fund balances will be during the FY 2028 budget and planned interfund transfers in coordination with anticipated purchases and infrastructure projects.

FUND BALANCE

**City of Westwood, Kansas
City Council Meeting
4700 Rainbow Boulevard
September 10, 2026 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Jeff Harris, Council President
Steph Becker, Councilmember
Spencer Day, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Katherine Carttar, City Administrator
Marcus Burke, Police Lieutenant
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on September 10, 2026. Ms. Schneweis called the roll. A quorum was present.

Approval of the Agenda

Motion by Councilmember Harris to approve the September 10, 2026, agenda as presented. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Public Comment

Lori Moore, 4951 Fairway, expressed concern about new build homes fitting in with existing structures. Ms. Moore also said she believes the new streetlights are making the streets too bright.

Public Hearing - Consider Resolution No. 157-2026 approving a tax rate in excess of the Revenue Neutral Rate for the 2027 budget year

The Revenue Neutral Rate is the tax rate in mills that will generate the same property tax in dollars as the previous tax year using the current tax year's total assessed valuation. In Westwood, the Revenue Neutral Rate for fiscal year 2027 would be 24.797 mills. The 2027 recommended budget provides for a total mill rate of 27.199, increased by 2 mills from fiscal year 2026 to increase funding to the City's under-resourced Capital Improvement Fund, specifically for Facilities.

Per Senate Bill 13, the recommended budget requires a Revenue Neutral Rate hearing to exceed the revenue neutral rate provided by the County Clerk. Notice of intent to exceed the Revenue Neutral Rate was provided to the County Clerk by July 20th and the notice of public hearing was published on August 25, 2026. The public hearing will occur at the beginning of the September 10, 2026 meeting. The adoption of the 2027 budget will occur following the adoption of the Revenue Neutral Rate resolution.

Mayor Waters opened the public hearing for Resolution No.157-2026.

Bob Hickam, 2919 W 49th Terrace, asked the Governing Body to keep in mind that there are members of the community that are on fixed incomes. Mr. Hickam asked if the Governing Body has considered new revenue streams or cutting down on city services.

No other comments were made. Mayor Waters closed the public hearing.

Motion by Councilmember Harris I move to approve Resolution No. 157-2026 approving a tax rate or mill levy rate in excess of the Revenue Neutral Rate for the 2027 budget year. Second by Councilmember Wimer. Ms. Schneweis performed a roll call vote of the entire Governing Body. Motion carried 6-0.

Public Hearing - Consider Resolution No. 158-2026 adopting the fiscal year 2027 budget

Over the last several months the Council and staff have worked to develop the 2027 budget. The Governing Body reviewed the recommended budget on June 11th and again on July 9th. At the July 9th meeting, the City Council approved providing public notice to exceed the Revenue Neutral Rate.

The City will hold the required Revenue Neutral Rate and 2027 budget hearing on September 10th, prior to adopting a Resolution to Exceed the Revenue Neutral Rate. Both steps must occur prior to budget adoption. Once submitted to the County Clerk, the budget sets the budget authority for each fund. The City is authorized by K.S.A. 79-2929a to amend the budget before December 31st to spend money not in the original budget. The additional expenditures must be made from existing revenue and cannot require additional tax levies.

Additional budget information can be found on the City's website or in the attached FY2027 Budget presentation.

The 2027 recommended budget provides for a total mill rate of 27.199, increased by 2 mills from fiscal year 2026 to increasing funding to the City's under-resourced Capital Improvement Fund, specifically for Facilities.

Mayor Waters opened the public hearing for Resolution No. 158-2026. No comments were made. Mayor Waters closed the public hearing.

Motion by Councilmember Harris to approve Resolution No. 158-2026 adopting the 2027 budget as certified in the amount of \$9,274,024 with ad valorem tax in the amount of \$1,451,420. Second by Councilmember Becker. Ms. Schneweis performed a roll call vote of the entire Governing Body. Motion carried 6-0.

Presentations and Proclamations

No presentations or proclamations were made.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider August 13, 2026, City Council Work Session and Meeting Minutes
- B. Consider Appropriations Ordinance 790

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Steele. Ms. Schneweis conducted a roll call vote. Motion carried by a 5-0 vote.

Mayor's Report

Mayor Waters provided a review of events he attended and plans to attend as Mayor of Westwood.

Councilmember Reports

No reports by the Council were made.

Staff Reports

Administrative Report

Ms. Carttar provided an overview of the August 2026 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

Mr. Sullivan provided an overview of the August and September 2026 Public Works Reports included in the agenda packet and offered to answer questions.

Public Safety Report

Lieutenant Burke provided an overview of the August 2026 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The August 2026 Treasurer's Report was included in the packet, no questions or comments were made about the report.

City Attorney's Report

No report was made.

Old Business

No Old Business was considered during this meeting.

New Business

Consider allowing alcoholic beverages at 5000 and 5050 Rainbow Blvd. during the Oktoberfest event

Motion by Councilmember Harris to approve the provision and consumption of alcoholic beverages on City-owned property at 5000 and 5050 Rainbow Blvd. during the City's annual Oktoberfest event on Saturday, September 26, 2026, from 4:00 – 8:00 PM, with a rain date of October 3, 2026. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Consider Appointment to the Westwood Planning Commission

Motion by Councilmember Wimer to confirm the appointment of Laura Boswell to the Westwood Planning Commission to serve the remainder of the previous appointee's unexpired three-year term, such term to expire February 28, 2029; and for John Sullivan in his capacity as notary public to

administer the oath of office at the next regular meeting of the Planning Commission. Second by Councilmember Day. Motion carried by a 5-0 voice vote.

Executive Session

The Governing Body did not hold an executive session.

Announcements/Governing Body Comments

No announcements were made.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote. The meeting was adjourned at 8:43 p.m.

APPROVED: _____

David E. Waters, Mayor

ATTEST: _____

Abby Schneweis, City Clerk

City of Westwood, Kansas
Appropriation Ordinance No. 791

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF SEPTEMBER 1, 2026 - SEPTEMBER 30, 2026 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General Month Ending 9/30/2026	Capital Improvements Month Ending 9/30/2026	Equipment Reserve Month Ending 9/30/2026	Stormwater Month Ending 9/30/2026	Special Highway Month Ending 9/30/2026	Woodside TIF/CID Month Ending 9/30/2026	Debt Service Month Ending 9/30/2026	Total All Funds Month Ending 9/30/2026
Expenditures								
Salary & Benefits	139,368.74	0.00	0.00	0.00	0.00	0.00	0.00	139,368.74
Employee Expenses	652.43	0.00	0.00	0.00	0.00	0.00	0.00	652.43
Professional Fees	15,564.33	0.00	0.00	0.00	0.00	0.00	0.00	15,564.33
General Operating Expenses	23,627.58	0.00	0.00	0.00	0.00	0.00	0.00	23,627.58
Utilities	21,261.14	0.00	0.00	0.00	0.00	0.00	0.00	21,261.14
Equipment and Maintenance	1,095.54	0.00	0.00	0.00	81.58	0.00	0.00	1,177.12
Street and Stormwater	0.00	108,758.00	0.00	849.36	0.00	0.00	0.00	109,607.36
Park and Events	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Miscellaneous	144.48	0.00	0.00	0.00	0.00	46.38	0.00	190.86
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	202,214.24	108,758.00	0.00	849.36	81.58	46.38	0.00	311,949.56

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herin are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2026 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 8th day of October, 2026.

MAYOR

ATTEST: CITY CLERK



City Administrator's Report

October 2026

To: Mayor and City Council
 From: Katherine Carttar, City Administrator
 Date: October 8, 2026
 RE: Administration Department

Administrative Department Updates:

1. Joe D Dennis Park – Variety KC Grant Updates
 - a. Oktoberfest Community Input Opportunity
 - i. A majority of the nearly 400 Oktoberfest attendees viewed the 3 park concepts and provided input
 - ii. The 3 concepts are early ideas and layouts to redesign Joe D Dennis Park to incorporate the former church property in a meaningful and planned way
 - iii. All ages were encouraged and did provide input
 - b. Westwood View 3rd Grade Field Trip to City Hall
 - i. Mayor Waters walked the students through a simulated park improvement approve process in which we garnered meaningful input on what 3rd graders want in a park
 - ii. Each student was asked and provided their top priority to be included in the redesigned park
 - c. Memorandum of Understanding Updates
 - i. The MOU negotiations are taking longer than anticipated due to a misunderstanding with the first draft provided by Variety KC
 - ii. A significantly revised MOU was received on Friday, Oct 2, which significantly alters the parties roles and responsibilities
 - iii. Further discussion and negotiation is required prior to bringing the agreement to Council in a final form for consideration – Expected at November meeting
2. Reimagine Rainbow Update
 - a. The City of Westwood, with co-sponsor City of Mission Woods, submitted an application to the KDOT Cost Share program on September 23, 2026
 - b. The scope includes a mill and overlay, and restriping, from 47th to Shawnee Mission Parkway. Additional crosswalks and traffic light modifications are included.
 - c. Ten letters of support were included
 - d. Funding awards are expected by the end of 2026

3. Hunt Midwest – Westwood Reserve Update
 - a. Planning Commission received and considered the applications for the rezoning, preliminary development plan, and preliminary plat on Oct 5
 - i. City Council will receive and consider the Planning Commission's recommendations at the November meeting

Building Permits – September 2026

The following is a snapshot of select building permits of note issued in September 2026:

Residential:

New Construction: 1

- 2209 W 47th Ter

Additions: 1

- 4922 Adams St

Alterations: 3

- 2812 W 51st St- Basement Remodel / Golf Simulator
- 2820 W 49th St- Incasing a fireplace
- 2003 W 48th St- Screened porch

Demolition: 0

Commercial:

New Construction: 0

Additions: 0

Alterations: 0

Demolition: 0

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, SEPTEMBER 2026
DATE: OCTOBER 6, 2026

Some of the activities for Public Works in September include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. We emptied and serviced the pet waste dispensers throughout the city, 9 in all.
4. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
5. I prepared the Purchase Orders and documentation for those purchases.
6. Performed routine maintenance at the City Hall to include the service of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
7. I represented the city at various meetings to include:
 KCMMB Asphalt Meeting – local venue – 1.5 Hrs.
 KCMMB Concrete Meeting – local venue – 1.5 Hrs.
8. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
9. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
10. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
11. Performed various clerical duties for the Public Works Department's daily functions.
12. I attended Public Works, City Council and Staff and Committee meetings as required.
13. Observed activities associated with ROW Permits.
14. We marked streetlight and traffic signal utilities when requested by the One-Call System.
15. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
16. We checked and cleaned roof drains at City Hall.
17. We repaired potholes city wide.
18. We perform seasonal lawn mowing, various properties.
19. We water the plants in the islands and corners on Belinder 3 times a week, and water flowers at City Hall.
20. We watered trees on W. 47th Street and in other various City locations.
21. We put barricades out for a block party.

22. We participated in the 3rd grade event at City Hall.
23. We pruned various trees on Public Grounds, mainly deadwood.
24. We assisted with and staffed Octoberfest.
25. We put out the garage sale banners.
26. We replaced some hydraulic hoses on the street sweeper and have been working on an issue with the dump body door not closing. Still not resolved.

This concludes my activities report for some of the activities for Public Works in September.

**Westwood Public
Works**

To: Governing Body
From: John Sullivan, Director of Public Works
Date: October 6, 2026
Re: Monthly Status Report

- CCLIP funding: The construction portion of the project is complete. We will be waiting for the final audit for final completion.
- W. 47th Place Complete Street Project: We are on track for a January 2027 bid solicitation.
- W. 50th Street, Belinder Ave. to Mission Rd. & W. 51st Street Belinder Ave. to Mission Rd.: The project is underway. We are still looking for the end of October for completion.
- Concrete Repairs Various Locations: The project will be presented for approval at Thursday's Council Meeting.
- Street Light Pole Damage: The streetlight at 2510 W. 47th Street was damaged because of a fatality accident. I am working with KCK to repair the pole and replace the clamshell.

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

9/1/2026



9/30/2026



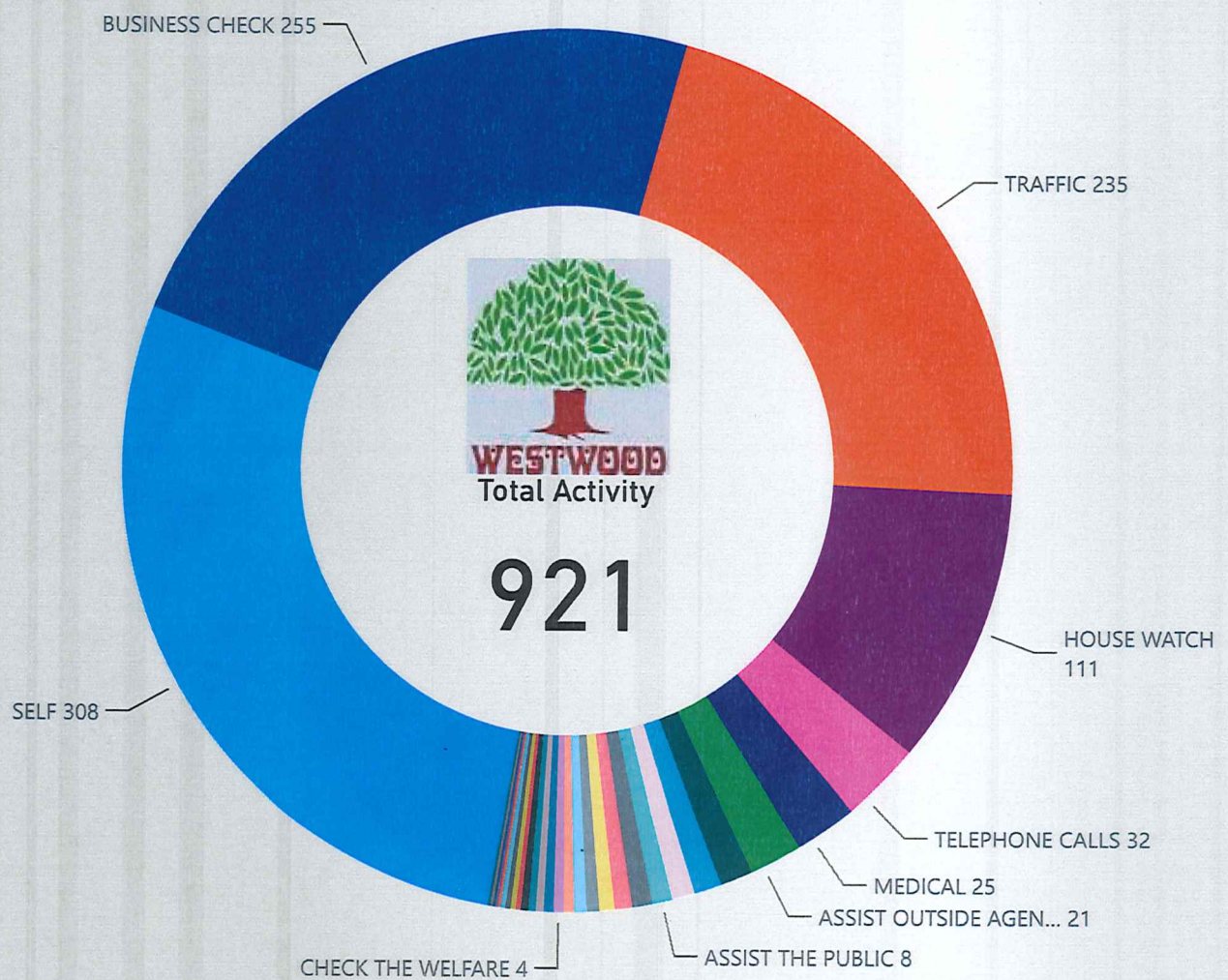
Westwood Police Department City Council Report

Item C. Section VIII, Item

9/1/2026



9/30/2026



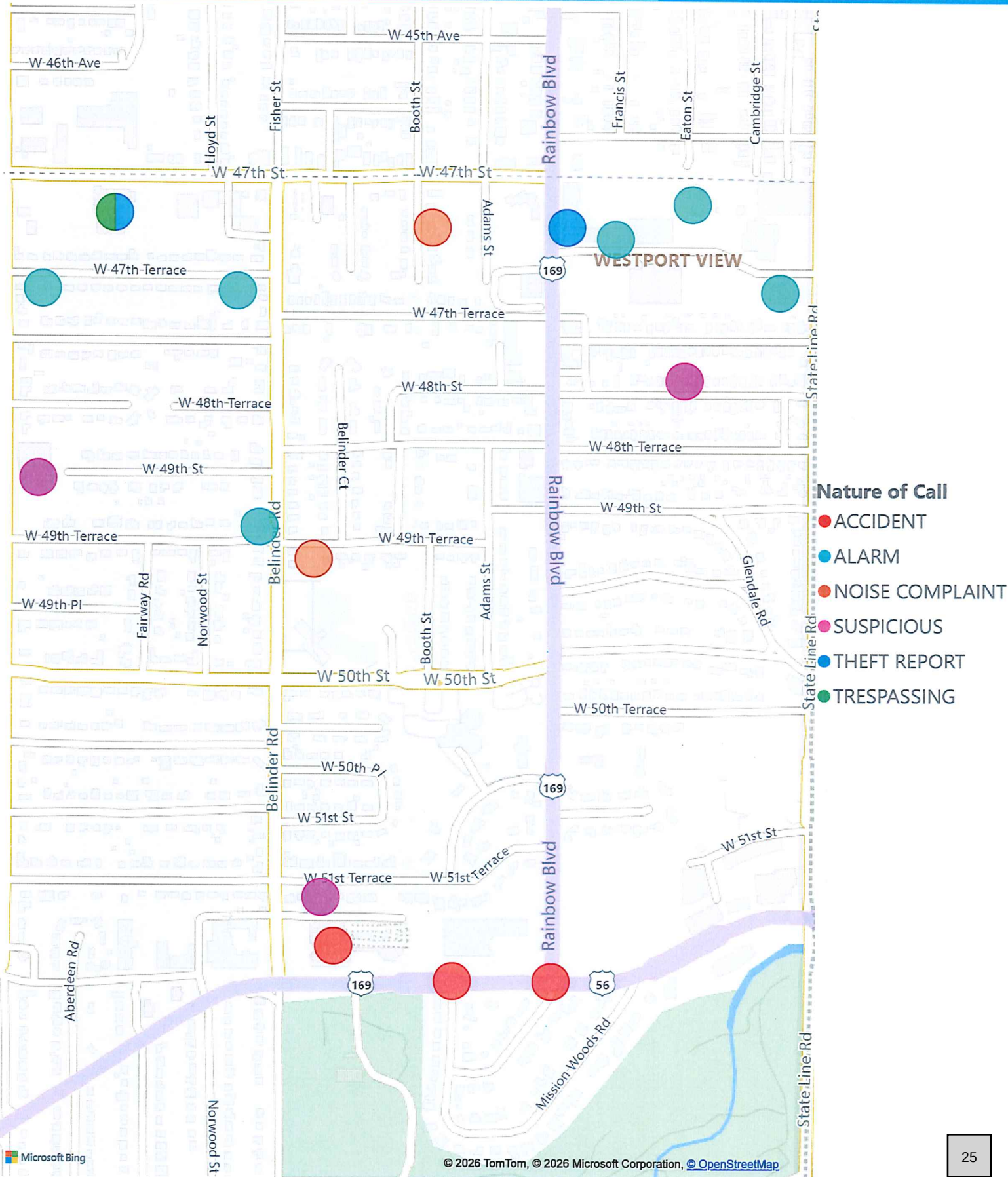
Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

9/1/2026



9/30/2026



Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

9/1/2026



9/30/2026



Case Number	Report Type	Summary
20260288	Theft	Two unknown females left Walmart with a cart full of merchandise without paying for it. The suspects were gone upon arrival.
20260290	Theft	Officer was contacted by Velvet Creme Popcorn who wanted to report a theft of a \$500 flower pot. Officer arrived, took the report and through investigation developed a suspect for follow up.
20260291	Warrant	Reporting officer served a Westwood warrant to an individual on a Prairie Village traffic stop. Subject paid modified bond and was given a new court date.
20260292	Warrant	Officer responded to station to confirm a Westwood traffic warrant. Warrant was confirmed. Officer went to traffic stop where subject paid his fine with a credit card.
20260294	Accident-Non Injury	V1 was traveling WB into the intersection on Shawnee Mission Pkwy. V2 was stopped at a light facing SB. Another vehicle was turning NB onto Rainbow Blvd. and failed to yield to oncoming traffic. V1 swerved in front of the turning vehicle to avoid a collision, and struck V2.
20260295	Warrant	Reporting officer responded to serve a Westwood warrant. The subject was stopped on traffic by Shawnee Police Department. The subject plead guilty and paid a fine payout. He was released at the scene.
20260299	Forgery/Fraud	Reporting officer responded to the station for a fraud report. The victim had her name, date of birth, and social security number stolen. Two student loans were taken out using her information. Investigation is ongoing.
20260303	Drugs/Narcotics	The officer stopped a vehicle for traffic violations. The driver was in possession of Marijuana and drug paraphernalia. He was issued citations for the traffic infractions. He also had an arrest warrant from Leawood Police, for which he was arrested and taken to jail by a Leawood officer. His car was towed from the scene.
20260308	Drugs/Narcotics	Reporting officer conducted traffic on a vehicle with a defective headlamp. Driver had a felony warrant. Female officer searched offender and found controlled substance. Searched vehicle and found felony drugs and paraphernalia. Offender was charged and transported to Olathe ADC by transport unit to be seen by a judge.
20260309	Assault	Reporting officer responded to Walmart for an individual asking people for money and threatening to fight them. I arrived and the victim gave me their statement. I arrested the offender for assault. He was transported to Olathe ADC.
20260312	Warrant	Reporting officer responded to Wyandotte County for a Westwood warrant service. The subject was transported to the station where a modified bond using a credit card was taken. They were released from the station with a new court.
20260313	Theft	Reporting officer responded to take a report for a previous theft at Unforked. The manager reported an employee had taken several amounts of cash from the register over the course of two weeks. The suspect was identified and report was taken. Investigation to continue.

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

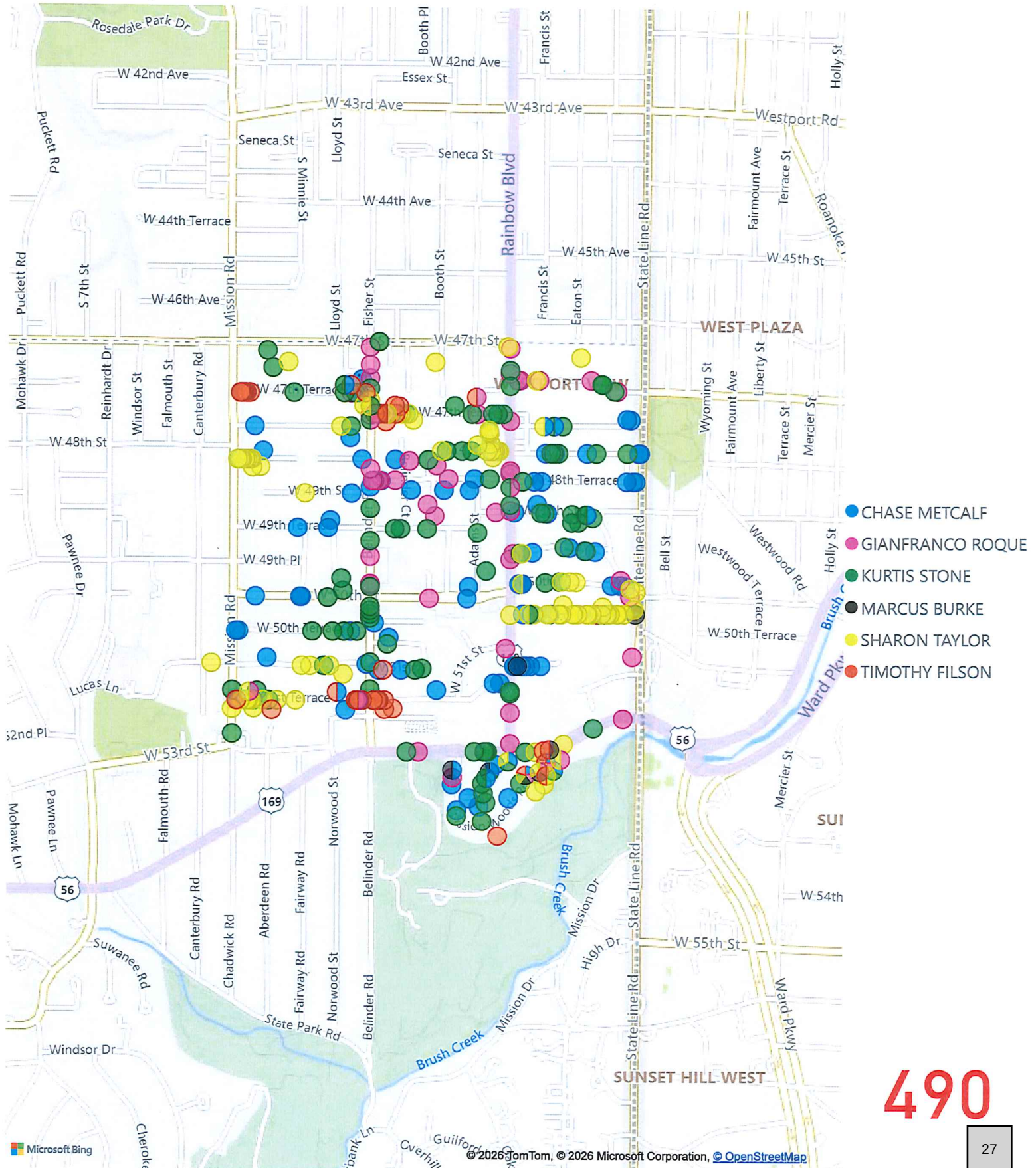
9/1/2026



9/30/2026



Area Checks by Officer



WESTWOOD
COURT SUMMARY
SEPTEMBER, 2026

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
September 11, 2026	69	03	\$10,690.00	15	22
September 18, 2026	45	19	\$10,131.00	10	22
TOTALS					
September, 2026	114	22	\$ 20,821.00	25	44
September 2025	98	04	\$ 9,700.00	55	26
TOTAL (\$ 20,821.00) less					
* Kansas DL fees:					\$0.00
* Judges Training Fund:					\$ 67.00
* LET Training Fund:					\$1507.50
* Comm Correct Fund:					\$ 0.00
* Seatbelt Safety Fund:					\$40.00
September 2026 TOTAL:					\$19,206.50

Y.T.D. TOTALS 2026		Y.T.D. TOTALS 2025	
ARRAIGNMENTS:	770	ARRAIGNMENTS:	797
TRIALS	154	TRIALS:	132
LETTERS:	293	LETTERS:	343
WARRANTS:	236	WARRANTS:	254
FINES:	\$115,321.00	FINES:	\$90,324.00
KS DL FEES:	\$392.00	KS DL FEES:	\$487.00
JUDGES FUND:	\$305.00	JUDGES FUND:	\$226.00
L.E.T.FUND:	\$6,830.00	L.E.T FUND:	\$5,112.50
COMM CORRECT FUND:	\$250.00	COMM CORRECT FUND:	\$ 0.00
SEATBELT SAFETY FUND:	\$540.00	SEATBELT SAFETY FUND:	\$880.00

**City of Westwood
Treasurer's Report
September 30, 2026**

Item D. Section VIII, Item

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 9/30/2026 was \$6,020,891. The cash balance on 9/30/2025 was \$5,400,401. This is an increase in cash of \$620,490.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - i. Revenue received for the month was \$318,872. The revenue received in September 2025 was \$315,664. The revenue was similar in 2026 and 2025 for September.
 - ii. Year to date revenue in the General fund has increased by \$272,194 which is due to the collection of taxes year to date which includes sales tax and property taxes.
- b. The year-to-date expenditures totaled \$2,666,175. The prior year-to-date expenditures were \$2,273,612.
 - i. In March 2026 there was a transfer to the Capital Improvement fund of \$370,000. The transfer in 2025 was made at the end of the year. This accounts for the increase in expenditures to date.
- c. Net Receipts Over Expenditures are \$577,867 year to date. The prior year's receipts over expenditures were \$698,236 but did not include any transfers.
4. Statement of Operations - Other Funds
 - a. The Capital Improvement fund had expenditures of \$108,758 which was for infrastructure expenditures. Sales tax collections were \$34,017 for the month.
 - b. Stormwater fees collected in the month were \$5,222 and expenditure was \$849.
 - c. Woodside TIF/CID collected sales tax of \$36,490.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis and the statement of cash flow – regulatory basis as of and for the one month ended September 30, 2026, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.

Adams Brown, LLC

ADAMSBROWN, LLC
Certified Public Accountants
Hays, Kansas

October 5, 2026



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
As of September 30, 2026

	General Fund 09/30/2026	Capital Improvements Fund 09/30/2026	Equipment Reserve Fund 09/30/2026	Stormwater Fund 09/30/2026	Special Highway Fund 09/30/2026	Woodside TIF/CID Fund 09/30/2026	Debt Service Fund 09/30/2026	All Funds 09/30/2026
Assets								
Current Assets								
Cash In Bank	612,065.22	245,457.55	58,143.38	245,953.54	78,017.06	91,411.32	195,282.75	1,526,330.82
Cash In Bank - Bond Fund	43,243.77	0.00	0.00	0.00	0.00	0.00	0.00	43,243.77
Cash In Bank - Woodside Village Acct	9.80	0.00	0.00	0.00	0.00	0.00	0.00	9.80
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Cash Charles Schwab 2843	1,876.07	0.00	0.00	0.00	0.00	0.00	0.00	1,876.07
Cash Charles Schwab 3099	629.80	48.84	10.46	200.45	420.16	20.98	0.00	1,330.69
Investment Charles Schwab 2843	1,076,282.06	0.00	0.00	0.00	0.00	0.00	0.00	1,076,282.06
Investment Charles Schwab 3099	326,994.67	1,416,384.12	291,031.54	313,942.30	204,265.19	818,861.04	0.00	3,371,478.86
Total Current Assets	2,061,440.39	1,661,890.51	349,185.38	560,096.29	282,702.41	910,293.34	195,282.75	6,020,891.07
Total Assets	\$ 2,061,440.39	\$ 1,661,890.51	\$ 349,185.38	\$ 560,096.29	\$ 282,702.41	\$ 910,293.34	\$ 195,282.75	\$ 6,020,891.07
Liabilities and Fund Balance								
Current Liabilities								
Encumbrances	0.00	0.00	0.00	0.00	0.00	38,841.00	0.00	38,841.00
Woodside Village Deposits	9.19	0.00	0.00	0.00	0.00	0.00	0.00	9.19
Refundable Bond Deposits	41,546.99	0.00	0.00	0.00	0.00	0.00	0.00	41,546.99
Accounts Payable	1,698.10	0.00	0.00	0.00	0.00	0.00	0.00	1,698.10
KPERS/KPF Payable	(76.12)	0.00	0.00	0.00	0.00	0.00	0.00	(76.12)
Total Current Liabilities	43,178.16	0.00	0.00	0.00	0.00	38,841.00	0.00	82,019.16
Total Liabilities	43,178.16	0.00	0.00	0.00	0.00	38,841.00	0.00	82,019.16
Fund Balance								
Fund Balance	1,440,395.17	1,199,586.66	354,597.09	320,981.84	242,589.12	736,103.67	488,023.75	4,782,277.30
Fund Balance - Current Year	577,867.06	462,303.85	(5,411.71)	239,114.45	40,113.29	135,348.67	(292,741.00)	1,156,594.61
Total Fund Balance	2,018,262.23	1,661,890.51	349,185.38	560,096.29	282,702.41	871,452.34	195,282.75	5,938,871.91
Total Liabilities and Fund Balance	\$ 2,061,440.39	\$ 1,661,890.51	\$ 349,185.38	\$ 560,096.29	\$ 282,702.41	\$ 910,293.34	\$ 195,282.75	\$ 6,020,891.07

See accountants' compilation report.



City of Westwood, Kansas
Statement of Cash Flow - Regulatory Basis
For the One Month Ended September 30, 2026

	General Fund Month Ending 09/30/2026	Capital Improvements Fund Month Ending 09/30/2026	Equipment Reserve Fund Month Ending 09/30/2026	Stormwater Fund Month Ending 09/30/2026	Special Highway Fund Month Ending 09/30/2026	Woodside TIF/CID Fund Month Ending 09/30/2026	Debt Service Fund Month Ending 09/30/2026	All Funds Month Ending 09/30/2026
Unencumbered Cash, Beginning Period	1,945,429.11	1,727,213.22	347,250.83	553,641.63	281,431.60	869,787.18	193,989.32	5,918,742.89
Receipts								
Taxes	201,962.20	34,017.79	0.00	0.00	0.00	0.00	1,293.43	237,273.42
Fees and Licenses	42,681.79	0.00	0.00	0.00	0.00	0.00	0.00	42,681.79
Building Permits	14,155.50	0.00	0.00	0.00	0.00	0.00	0.00	14,155.50
Intergovernmental	31,676.06	0.00	0.00	0.00	0.00	0.00	0.00	31,676.06
Restricted Fees	0.00	0.00	0.00	5,221.69	0.00	36,489.80	0.00	41,711.49
Fines	20,686.00	0.00	0.00	0.00	0.00	0.00	0.00	20,686.00
Reimbursements	3,345.61	0.00	0.00	0.00	0.00	0.00	0.00	3,345.61
Interest Earnings	4,183.91	9,417.50	1,934.55	2,082.33	1,352.39	4,663.74	0.00	23,634.42
Miscellaneous	181.35	0.00	0.00	0.00	0.00	0.00	0.00	181.35
Total Receipts	318,872.42	43,435.29	1,934.55	7,304.02	1,352.39	41,153.54	1,293.43	415,345.64
Expenditures								
Salary & Benefits	139,368.74	0.00	0.00	0.00	0.00	0.00	0.00	139,368.74
Employee Expenses	652.43	0.00	0.00	0.00	0.00	0.00	0.00	652.43
Professional Fees	15,564.33	0.00	0.00	0.00	0.00	0.00	0.00	15,564.33
General Operating Expenses	23,627.58	0.00	0.00	0.00	0.00	0.00	0.00	23,627.58
Utilities	21,261.14	0.00	0.00	0.00	0.00	0.00	0.00	21,261.14
Equipment and Maintenance	1,095.54	0.00	0.00	0.00	81.58	0.00	0.00	1,177.12
Street and Stormwater	0.00	108,758.00	0.00	849.36	0.00	0.00	0.00	109,607.36
Park and Events	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Miscellaneous	144.48	0.00	0.00	0.00	0.00	46.38	0.00	190.86
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	202,214.24	108,758.00	0.00	849.36	81.58	46.38	0.00	311,949.56
Adjustments								
Increase / (Decrease) in Payables	(466.90)	0.00	0.00	0.00	0.00	(601.00)	0.00	(1,067.90)
Increase / (Decrease) in Refundable Bond Deposits	(180.00)	0.00	0.00	0.00	0.00	0.00	0.00	(180.00)
Total Adjustments	(646.90)	0.00	0.00	0.00	0.00	(601.00)	0.00	(1,247.90)
Ending Cash	\$ 2,061,440.39	\$ 1,661,890.51	\$ 349,185.38	\$ 560,096.29	\$ 282,702.41	\$ 910,293.34	\$ 195,282.75	\$ 6,020,891.07

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
General Fund

For The One and Nine Months Ended September 30, 2026 and September 30, 2025

	Month Ending 09/30/2026	Year To Date 09/30/2026	Year To Date 09/30/2025	Year Ending 12/31/2026	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Receipts					
Taxes	\$ 201,962.20	\$ 2,312,117.69	\$ 2,037,188.95	\$ 2,331,259.00	\$ (19,141.31)
Fees and Licenses	42,681.79	340,538.23	363,407.37	444,000.00	(103,461.77)
Building Permits	14,155.50	122,849.28	79,446.18	85,000.00	37,849.28
Intergovernmental	32,712.15	288,719.75	270,724.42	396,600.00	(107,880.25)
Restricted Fees	0.00	9,330.00	0.00	0.00	9,330.00
Fines	20,686.00	110,996.80	88,927.00	100,000.00	10,996.80
Reimbursements	3,345.61	9,540.06	35,316.37	0.00	9,540.06
Interest Earnings	4,183.91	44,038.97	71,481.56	0.00	44,038.97
Miscellaneous	181.35	5,911.00	25,356.22	5,100.00	811.00
Total Receipts	319,908.51	3,244,041.78	2,971,848.07	3,361,959.00	(117,917.22)
Expenditures					
General Overhead					
Salary & Benefits	2,946.70	28,196.80	26,303.60	50,400.00	(22,203.20)
Employee Expenses	205.96	5,500.97	4,740.16	9,000.00	(3,499.03)
Professional Fees	3,593.81	160,004.43	174,320.93	263,250.00	(103,245.57)
General Operating Expenses	1,641.57	39,179.69	36,460.12	66,500.00	(27,320.31)
Utilities	18,785.20	191,821.73	179,212.91	277,500.00	(85,678.27)
Equipment and Maintenance	0.00	0.00	1,540.00	0.00	0.00
Street and Stormwater	0.00	0.00	(78.52)	0.00	0.00
Park and Events	0.00	11,475.44	10,211.69	16,000.00	(4,524.56)
Miscellaneous	144.48	64,379.35	57,624.72	60,000.00	4,379.35
Intergovernmental	0.00	59,643.41	0.00	10,000.00	49,643.41
Interfund Transfers	0.00	370,000.00	0.00	495,000.00	(125,000.00)
Total General Overhead	27,317.72	930,201.82	490,335.61	1,247,650.00	(317,448.18)
Administrative					
Salary & Benefits	36,089.98	401,376.46	358,307.32	540,325.00	(138,948.54)
Employee Expenses	25.00	1,803.92	8,249.18	16,000.00	(14,196.08)
Professional Fees	9,625.00	43,723.65	48,633.28	80,000.00	(36,276.35)
General Operating Expenses	5,600.85	7,618.97	3,179.22	3,000.00	4,618.97
Equipment and Maintenance	0.00	582.39	0.00	0.00	582.39
Interfund Transfers	0.00	0.00	0.00	2,500.00	(2,500.00)
Total Administrative	51,340.83	455,105.39	418,369.00	641,825.00	(186,719.61)
Public Works					
Salary & Benefits	31,825.27	342,475.63	384,515.23	534,400.00	(191,924.37)
Employee Expenses	64.00	4,176.26	4,051.77	7,750.00	(3,573.74)
Professional Fees	0.00	13,164.00	0.00	12,000.00	1,164.00
General Operating Expenses	6,646.16	17,869.32	11,424.13	27,500.00	(9,630.68)
Utilities	651.45	7,988.86	8,997.83	14,580.00	(6,591.14)
Equipment and Maintenance	960.54	22,181.58	54,061.57	73,000.00	(50,818.42)
Interfund Transfers	0.00	0.00	0.00	10,000.00	(10,000.00)
Total Public Works	40,147.42	407,855.65	463,050.53	679,230.00	(271,374.35)

Police

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
General Fund

For The One and Nine Months Ended September 30, 2026 and September 30, 2025

	Month Ending 09/30/2026	Year To Date 09/30/2026	Year To Date 09/30/2025	Year Ending 12/31/2026	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Salary & Benefits	69,542.88	741,178.14	775,433.28	1,051,750.00	(310,571.86)
Employee Expenses	357.47	11,899.81	15,440.55	22,500.00	(10,600.19)
Professional Fees	2,345.52	30,951.36	17,442.02	54,600.00	(23,648.64)
General Operating Expenses	9,739.00	58,067.99	54,437.09	71,100.00	(13,032.01)
Utilities	0.00	1,847.80	2,316.60	4,500.00	(2,652.20)
Equipment and Maintenance	135.00	8,646.90	10,528.03	12,000.00	(3,353.10)
Park and Events	0.00	1,199.99	1,100.00	1,500.00	(300.01)
Interfund Transfers	0.00	0.00	0.00	10,000.00	(10,000.00)
Total Police	82,119.87	853,791.99	876,697.57	1,227,950.00	(374,158.01)
Parks & Rec					
General Operating Expenses	0.00	904.95	199.96	3,000.00	(2,095.05)
Utilities	1,824.49	12,382.91	18,153.75	30,000.00	(17,617.09)
Equipment and Maintenance	0.00	3,721.42	4,233.25	10,000.00	(6,278.58)
Park and Events	500.00	2,210.59	6,499.06	17,250.00	(15,039.41)
Total Parks & Rec	2,324.49	19,219.87	29,086.02	60,250.00	(41,030.13)
Non-Departmental					
Salary & Benefits	0.00	0.00	(3,926.78)	0.00	0.00
Total Non-Departmental	0.00	0.00	(3,926.78)	0.00	0.00
Cash Reserve					
Cash Reserve	0.00	0.00	0.00	844,450.00	(844,450.00)
Cash Reserve	0.00	0.00	0.00	844,450.00	(844,450.00)
Total Expenditures	203,250.33	2,666,174.72	2,273,611.95	4,701,355.00	(2,035,180.28)
Receipts Over (Under) Expenditures	\$ 116,658.18	\$ 577,867.06	\$ 698,236.12	\$ (1,339,396.00)	\$ 1,917,263.06



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
Other Funds
For The One Month Ended September 30, 2026

	Other Funds					
	Capital Improvements Fund Month To Date 09/30/2026 Actual	Equipment Reserve Fund Month To Date 09/30/2026 Actual	Stormwater Fund Month To Date 09/30/2026 Actual	Special Highway Fund Month To Date 09/30/2026 Actual	Woodside TIF/CID Fund Month To Date 09/30/2026 Actual	Debt Service Fund Month To Date 09/30/2026 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 682.55
City Sales & Use Tax - Special	34,017.79	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	610.88
Total Taxes	34,017.79	0.00	0.00	0.00	0.00	1,293.43
Restricted Fees						
Stormwater Utility Fee	0.00	0.00	5,221.69	0.00	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	23,175.65	0.00
WV CID-2	0.00	0.00	0.00	0.00	13,314.15	0.00
Interest Earnings	9,417.50	1,934.55	2,082.33	1,352.39	4,663.74	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	43,435.29	1,934.55	7,304.02	1,352.39	41,153.54	1,293.43
Expenditures						
Equipment and Maintenance						
Special Highway Maintenance	0.00	0.00	0.00	81.58	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	108,758.00	0.00	0.00	0.00	0.00	0.00
Stormwater Expense	0.00	0.00	849.36	0.00	0.00	0.00
Miscellaneous						
Market Value Adjustment	0.00	0.00	0.00	0.00	46.38	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	108,758.00	0.00	849.36	81.58	46.38	0.00
Receipts Over (Under) Expenditures	\$ (65,322.71)	\$ 1,934.55	\$ 6,454.66	\$ 1,270.81	\$ 41,107.16	\$ 1,293.43

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
Other Funds
For The Nine Months Ended September 30, 2026

	Other Funds					
	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund
	Year To Date 09/30/2026	Year To Date 09/30/2026	Year To Date 09/30/2026	Year To Date 09/30/2026	Year To Date 09/30/2026	Year To Date 09/30/2026
	Actual	Actual	Actual	Actual	Actual	Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22,469.44
City Sales & Use Tax - Special	296,691.53	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	1,329.82
Restricted Fees						
Stormwater Utility Fee	0.00	0.00	243,598.60	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	11,084.55	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	35,171.11	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	744,795.11	0.00
WV CID-2	0.00	0.00	0.00	0.00	116,684.75	0.00
Interest Earnings	25,975.75	5,335.95	5,743.57	3,730.21	18,050.14	0.00
Interfund Transfers	370,000.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	692,667.28	5,335.95	249,342.17	49,985.87	879,530.00	23,799.26
Expenditures						
Professional Fees	18,407.00	0.00	1,164.06	9,791.00	0.00	0.00
General Operating Expenses	0.00	10,747.66	1,992.25	0.00	0.00	0.00
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	4,589.68	0.00	0.00	0.00
Repairs & Maint Streets	11,458.00	0.00	0.00	0.00	0.00	0.00
Stone Wall Repairs	3,620.00	0.00	0.00	0.00	0.00	0.00
State Highway Maintenance	6,000.00	0.00	0.00	0.00	0.00	0.00
Special Highway Maintenance	0.00	0.00	0.00	81.58	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	190,878.43	0.00	0.00	0.00	0.00	284,900.00
Stormwater Expense	0.00	0.00	1,403.24	0.00	0.00	0.00
Leaf Pickup Expenses	0.00	0.00	1,078.49	0.00	0.00	0.00
Miscellaneous						
UMB TIF Payment	0.00	0.00	0.00	0.00	544,583.04	0.00
UMB CID Payment	0.00	0.00	0.00	0.00	198,406.63	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	31,306.26
Market Value Adjustment	0.00	0.00	0.00	0.00	1,191.66	334.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	230,363.43	10,747.66	10,227.72	9,872.58	744,181.33	316,540.26
Receipts Over (Under) Expenditures	\$ 462,303.85	\$ (5,411.71)	\$ 239,114.45	\$ 40,113.29	\$ 135,348.67	\$ (292,741.00)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Nine Months Ended September 30, 2026

	Certified Budget	Expenditures Chargeable to Current Year	Difference Over/(Under)
Expenditures			
General Fund	\$ 4,701,355.00	\$ 2,666,174.72	\$ (2,035,180.28)
Stormwater Fund	\$ 211,368.00	\$ 10,227.72	\$ (201,140.28)
Special Highway Fund	\$ 250,000.00	\$ 9,872.58	\$ (240,127.42)
Woodside TIF/CID Fund	\$ 2,522,600.00	\$ 744,181.33	\$ (1,778,418.67)
Debt Service Fund	\$ 573,313.00	\$ 316,540.26	\$ (256,772.74)
Total Expenditures	\$ 8,258,636.00	\$ 3,746,996.61	\$ (4,511,639.39)

See accountants' compilation report.

Council Action Form

Meeting Date: August 8, 2026

Staff Contact: John Sullivan, Public Works Director

Agenda Item:

Consider authorizing the acceptance of a bid from Kansas Heavy Construction for the repair of curb & gutter, sidewalks, storm inlets, wheelchair ramps, and driveway approaches at 13 locations in the city.

Background / Description of Item

I have been looking for a contractor to perform the work for removal and replacement of various concrete items at various locations throughout the city. Kansas Heavy Construction provided me with a bid for all of the work for the bid price of \$100,402.50.

Staff Comments/Recommendation

Over half of the work is located on Shawnee Mission Parkway and on Rainbow Blvd. The work on Shawnee Mission Parkway is being done in preparation for a KDOT Mill & Overlay of Shawnee Mission Parkway in 2028. As you may remember, KDOT, by agreement, does not maintain anything other than the pavement on Shawnee Mission Parkway.

The other portion of the work is located at various locations within the city.

Budget Impact

The costs will be funded by the Special Highway Fund, the State Maintenance Fund and the Stormwater Utility Fund. These funds contain sufficient amounts to cover the expense.

Suggested Motion

I am moving to authorize the expenditure of \$100,402.50 for the removal and replacement of various curb & gutter, sidewalks, storm inlets, wheelchair ramp truncated domes, and driveway approaches at 13 locations in the city.

Concrete Repairs														
												Traffic Control Lane Drop, Channelizers, Sidewalk Closed		
Address	Sidewalk 4 inch	Sidewalk 6 inch	Concrete 8 inch	Curb & Gutter	Curb & Gutter Throat	Curb & Gutter HC	ADA Brick Panel	Storm Inlet Top	Driveway Approach 8"	Driveway 6"	Asphalt Patch		Channelizers	
1. 2330 Shawnee Mission PKWY (southside)														
	10'0" X5'0"	33'0"X5'0"	55'0"X5'0"	161'	15'				37'0"X6'0"			Lump Sum		
					28'									
					4'									
					5'									
					5'									
					4'									
Total Qty	50	165	275	161	61				222					Total
Total Cost	\$ 725.00	\$2,970.00	\$5,500.00	\$ 9,660.00	\$ 5,185.00				\$ 4,884.00			\$ 1,500.00		\$ 30,424.00
2. 2330 Shawnee Mission PKWY (northside)														
	23'0"X5'0"	14'0" X 5'0"		26'0"							11'0"X10'0"	Lump Sum		
	12'0" X 5'0"	26'0" X 5'0"		6'0"										
	116'0"X5'0"	15'0"X5'0"		31'0"										
	11'0"X5'0"			188'0"										
	5'0"X5'0"			19'0"										
	15'0"X5'0"													
Total Qty	910	275		270							12.2			Total
Total Cost	\$ 13,195.00	\$4,950.00		\$ 16,200.00							\$ 2,989.00	\$ 1,500.00		\$ 38,834.00
3. 2330 Shawnee Mission PKWY (on Rainbow Blvd.) (westside)														
	5'0" X 5'0"						2'0" X 4'0"					Lump Sum		
	4'0" X 5'0"						2'0"X4'0"							
	6'0" X 3'3"													
Total Qty	64.5						2							Total
Total Cost	\$ 935.25						\$ 1,800.00					\$ 1,000.00		\$ 3,735.25

Concrete Repairs														
												Traffic Control Lane Drop, Channelizers, Sidewalk Closed		
Address	Sidewalk 4 inch	Sidewalk 6 inch		Curb & Gutter	Curb & Gutter Throat	Curb & Gutter HC	ADA Brick Panel	Storm Inlet Top		Driveway 6"	Asphalt Patch		Channelizers	
4. 2330 Shawnee Mission PKWY. (on Rainbow Blvd.) (eastside)														
	10' X 5'0"	13'5" X 5'0"										Lump Sum		
Total Qty	50	67.5												Total
Total Cost	\$ 725.00	\$1,215.00										\$ 1,000.00		\$ 2,940.00
5. 4820 Belinder Court (on W. 48th Terrace) (northside)														
				37'0"									Lump Sum	
Total Qty				37										Total
Total Cost				\$ 2,220.00								\$ 750.00		\$ 2,970.00
6. 2701 W. 48th Terrace (on Belinder Ave.) (westside)														
		4'8" X 4'0"			5'6"			6'0" X 5'2"					Lump Sum	
Total Qty		18.7			5.5			1						Total
Total Cost		\$ 336.60			\$ 467.50			\$ 3,400.00				\$ 1,000.00		\$ 5,204.10

Concrete Repairs														
												Traffic Control Lane Drop, Channelizers, Sidewalk Closed		
Address	Sidewalk 4 inch	Sidewalk 6 inch		Curb & Gutter	Curb & Gutter Throat	Curb & Gutter HC	ADA Brick Panel	Storm Inlet Top		Driveway 6"	Asphalt Patch		Channelizers	
7. 2700 W. 48th Terrace (on Belinder Ave.) (westside)														
	10'6" X 4'0"												Lump Sum	
Total Qty	42													Total
Total Cost	\$ 609.00											\$ 500.00		\$ 1,109.00
8. 4801 Belinder Ave.														
										16'0" X 25'6"			Lump Sum	
Total Qty										408				Total
Total Cost										\$ 7,344.00		\$ 500.00		\$ 7,844.00
9. Olivet Baptist Church, 4901 Mission Road														
	10'0" X 5'0"												Lump Sum	
Total Qty	50													Total
Total Cost	\$ 725.00											\$ 500.00	0	\$ 1,225.00
10. 4757 Mission Road														
	10'0" X 5'0"			16'0"									Lump Sum	
Total Qty	50			16										Total
Total Cost	\$ 725.00			\$ 960.00								\$ 500.00		\$ 2,185.00
11. 2315 W. 48th Street (Across From this Address														
				10'0"									Lump Sum	
Total Qty				10										Total

Total Cost				\$ 600.00								\$ 500.00		\$ 1,100.00
12. 4700 Rainbow Blvd.														
			12'0"										Lump Sum	
Total Qty				12										Total
Total Cost				\$ 720.00								\$ 500.00		\$ 1,220.00
13. 4931 Mission Rd.														
	15'4"X5'0"												Lump Sum	
Total Qty	76.7													Total
Total Cost	\$ 1,112.15											\$ 500.00		\$ 1,612.15
Project Location Number	TOTAL COST EACH													
1	\$ 30,424.00													
2	\$ 38,834.00													
3	\$ 3,735.25													
4	\$ 2,940.00													
5	\$ 2,970.00													
6	\$ 5,204.10													
7	\$ 1,109.00													
8	\$ 7,844.00													
9	\$ 1,225.00													
10	\$ 2,185.00													
11	\$ 1,100.00													
12	\$ 1,220.00													
13	\$ 1,612.15													
Grand Total	\$100,402.50													

COUNCIL ACTION FORM

Meeting Date: October 8, 2026

Staff Contact: Katherine Carttar, City Administrator

Agenda Item: Consider approval of the Westwood Foundation Bylaw revision and corresponding Memorandum of Agreement to include the acceptance of donations for parks and public spaces.

Background/Description of Item

The City of Westwood was awarded a grant to redesign and construct changes to Joe D Dennis Park. As a part of the agreement, it is assumed the City will provide a 20% local match contribution. To contribute to this local match funding, the City requests the Westwood Foundation accepts donations. The Foundation must edit the bylaws to include “construction and maintenance of parks and public spaces”. The Foundation Board of Directors agreed to this bylaw change on the ____ day of October, 2026. In the Foundation bylaws the City Council must approve Foundation bylaw edits.

Westwood Foundation Bylaws

1.2 Purposes. The Foundation, a 501(c)(3) organization, was founded in 1974 to provide charitable, educational and benevolent support to the greater City of Westwood, Kansas (the “City”) community. The Foundation has one principal mission: providing financial assistance and support to projects and endeavors that benefit the City, the immediate surrounding area and, ultimately, the citizens of those communities. The short-term objectives of the Foundation are varied. These objectives include, without limitation, land acquisition/development, construction and maintenance of parks and public spaces, providing revenue to the City to offset unexpected expenses, and offering educational scholarships to members of our community. Broadly, any financial obligation the Foundation selects to support aims to fulfill its principal mission.

Additionally, the attached Memorandum of Agreement (MOA) between the City of Westwood and the Westwood Foundation is submitted for the City Council’s approval. The MOA effectively states the Foundation is raising charitable donations for the specific purpose of the grant match, ongoing maintenance, and future improvements in Joe D Dennis Park.

Staff Comments/Recommendation

Staff recommends both the bylaws and the MOA are approved in order to move forward with the charitable donation campaign for Joe D Dennis Park redesign and construction. As the only park in Westwood and a Westwood resident amenity, this expanded role for the Foundation remains fully in line with the Foundation mission: **To provide financial assistance and support to projects, land acquisition/development, and endeavors that benefit the city of Westwood, its immediate surrounding areas, and local citizens.**

Suggested Motion #1

I move the City Council approve changes proposed to the Westwood Foundation bylaws to allow for “construction and maintenance of parks and public spaces” to be added.

Suggested Motion #2

I move the City Council approve the Memorandum of Agreement with the Westwood Foundation to allow for the Foundation to solicit donations in coordination with the City for the grant match, ongoing maintenance and future improvements of Joe D Dennis Park.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (“Agreement”) is entered into as of the _____ day of October, 2026, by and between the City of Westwood, Kansas (“City”), a municipal corporation organized and existing under Kansas law, and the Westwood Foundation (“Foundation” and “Recipient”), a not for profit corporation organized and existing under Kansas law recognized as tax-exempt under Section 501(c)(3) of the Internal Revenue Code.

RECITALS

WHEREAS, the City is a municipal corporation duly authorized and existing under the constitution and laws of the State of Kansas;

WHEREAS, the Foundation is a Kansas not for profit corporation organized and existing under the laws of the State of Kansas;

WHEREAS, the Foundation was founded in 1974 to provide charitable, education and benevolent support to the greater City of Westwood, Kansas including the provision of financial assistance and support to projects and endeavors that benefit the City, the immediate surrounding area and, ultimately, the citizens of those communities;

WHEREAS, the City owns and operates a City park commonly known as the Joe D. Dennis park (“Park”);

WHEREAS, the City found and obtained the award of a grant from Variety KC providing resources for the improvement of the Park provided that the City provide matching financial support in the amount of seven-hundred and fifty thousand dollars (\$750,000) (“City Match”);

WHEREAS, the City and the Foundation by and through this Agreement intend to state their intent to cooperate in fundraising efforts to fund the City Match as well as other Park improvements and to utilize the Foundation as a vehicle for the collection and disbursement of such funds;

NOW, THEREFORE, in and for good consideration, the sufficiency of which is hereby mutually acknowledged, and for the mutual covenants and agreements contained herein the parties hereto agree as follows:

1. Donations.

Donation, for the purposes of this Agreement, is defined as “a voluntary transfer of property or money from any person(s), business, or organization to the Foundation for the Restricted Purpose as defined in Section 2.” Any Foundation receivables transferred for reasons outside of the Restricted Purpose is not considered a Donation under this Agreement.

The City and the Foundation agree to cooperate with one another in fundraising efforts to fund the City Match and such other Park improvements as agreed upon by the parties. The parties agree that Donations to support the Park project shall be collected by the Foundation and disbursements shall be made by the Foundation.

Disbursements from collected Donations shall be solely and exclusively utilized to pay for the City Match and such other Park improvements, Park capital maintenance and future Park capital expenditures, and minor fundraising expenses, as agreed upon by the parties, but for no other purpose.

2. Restricted Purpose

Recipient shall use the Donation solely and exclusively for the following charitable purpose: payment for City Match and other Park improvements as agreed to by the parties ("Restricted Purpose"). The parties recognize and agree that donors may further restrict the use of such Donations within the Restricted Purpose.

The Donation shall not be used for Recipient's general operating expenses, unrelated programs, administrative expenses, or any other purpose unless expressly authorized by this Agreement or subsequently approved in a written amendment signed by both parties.

3. Separate Accounting and Records

Foundation through the support of City staff shall maintain accurate books and records identifying Donations and all expenditures attributable to said Donations. The parties shall use accounting procedures sufficient to identify and trace the receipt, balance, investment earnings, and expenditure of said Donations.

4. Disbursement and Expenditure Requirements

Foundation shall expend the Donation only for costs consistent with the Restricted Purpose and the approved expenditures described in Section 2.

Foundation shall not transfer the Donation to another organization, contractor, or third party except to pay for goods or services directly related to the Restricted Purpose or as otherwise approved in writing by the parties.

5. Reporting and Accounting

Within thirty (30) days after the end of each calendar quarter, or such other period agreed upon in writing, Foundation shall provide City with a written report containing:

- (a) The amount of Donations received;
- (b) The amount expended during the reporting period;

(c) An itemized description of expenditures and the purposes for which they were incurred;

(d) The remaining unexpended balance.

Foundation shall retain invoices, receipts, contracts, and other supporting documentation relating to expenditures of the Donation for at least two (2) years after the final expenditure.

6. Compliance With Law

Foundation shall use the Donations in compliance with applicable federal, state, and local laws, its articles of incorporation and bylaws, and the requirements applicable to its tax-exempt status.

Recipient shall not use the Donations for private benefit or inurement, or for any activity inconsistent with its charitable purposes or applicable tax-exemption requirements.

7. Modification and Waiver

This Agreement may be amended only by a written instrument signed by both parties, subject to applicable law.

No failure or delay in enforcing a provision of this Agreement shall constitute a waiver of that provision.

No amendment, waiver, or modification shall authorize use of the Donation in a manner prohibited by applicable law or governing restrictions applicable to charitable funds.

8. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Kansas, without regard to its conflict-of-laws principles.

The sole and exclusive jurisdiction and venue for any action arising out of this Agreement shall be within the District Court of Johnson County, Kansas.

CITY

By: _____

Name: _____

Title (if applicable): _____

Date: _____

Attest:

City Clerk

Approved as to form:

City Attorney

FOUNDATION

By: _____

Name: _____

Title: _____

Date: _____