



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, December 21, 2023 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

CITY COUNCIL WORK SESSION AGENDA

- I. **CALL TO ORDER**
 - II. **WORK SESSION ITEMS/DISCUSSION OF UPCOMING MATTERS**
 - A. NONE
 - III. **ADJOURNMENT TO REGULAR MEETING**
-

REGULAR MEETING AGENDA

- I. **CALL TO ORDER**
 - A. Administer Affirmation of Oath of Office to Mayor David E. Waters and Councilmembers Laura Steele and Holly Wimer
- II. **APPROVAL OF THE AGENDA**
- III. **PUBLIC COMMENT**

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.
- IV. **PRESENTATIONS AND PROCLAMATIONS**

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- [A.](#) Consider approval of Appropriations Ordinance 757
- [B.](#) Consider approval of November 9, 2023 City Council meeting minutes
- [C.](#) Consider approval of November 27, 2023 City Council special meeting minutes

VI. MAYOR'S REPORT

VII. CITY COUNCILMEMBER REPORTS

VIII. STAFF REPORTS

- [A.](#) Administrative Report (City Administrator Leslie Herring)
- [B.](#) Public Works Report (Public Works Director John Sullivan)
- [C.](#) Police Department Report (Police Chief Curt Mansell)
- [D.](#) Treasurer's Report (City Treasurer Michelle Ryan)
- E. City Attorney Report (Ryan Denk)

IX. OLD BUSINESS

X. NEW BUSINESS

- [A.](#) Consider renewal of Information Technology Services Agreement with Johnson County, KS for 2024 services
- [B.](#) Consider 2024 Addendum to Public Works Agreement with the City of Mission Woods
- [C.](#) Consider 2024 Addendum to Public Works Agreement with the City of Westwood Hills
- [D.](#) Consider purchase of Axon Fleet 3 Basic in-car cameras

XI. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XII. EXECUTIVE SESSION

- A. Consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held January 11, 2024,

at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: [City of Westwood Kansas-Government](#)
[Westwood, KS Police Department](#)

City of Westwood, Kansas
 Appropriation Ordinance No. 757

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF NOVEMBER 1, 2023 - NOVEMBER 30, 2023 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General Month Ending 11/30/2023	Capital Improvements Month Ending 11/30/2023	Equipment Reserve Month Ending 11/30/2023	Stormwater Month Ending 11/30/2023	Special Highway Month Ending 11/30/2023	Woodside TIF/CID Month Ending 11/30/2023	Debt Service Month Ending 11/30/2023	Total All Funds Month Ending 11/30/2023
Expenditures								
Salary & Benefits	122,708.68	0.00	0.00	0.00	0.00	0.00	0.00	122,708.68
Employee Expenses	6,586.17	0.00	0.00	0.00	0.00	0.00	0.00	6,586.17
Professional Fees	15,263.00	0.00	0.00	592.50	0.00	0.00	0.00	15,855.50
General Operating Expenses	14,314.35	0.00	0.00	0.00	0.00	0.00	0.00	14,314.35
Utilities	18,767.26	0.00	0.00	0.00	0.00	0.00	0.00	18,767.26
Equipment and Maintenance	842.91	0.00	54,981.00	0.00	0.00	0.00	0.00	55,823.91
Street and Stormwater	0.00	3,606.56	0.00	3,569.01	0.00	0.00	0.00	7,175.57
Park and Events	375.85	0.00	0.00	0.00	0.00	0.00	0.00	375.85
Miscellaneous	0.00	0.00	0.00	0.00	0.00	22,761.35	0.00	22,761.35
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	178,858.22	3,606.56	54,981.00	4,161.51	0.00	22,761.35	0.00	264,368.64

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herein are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2023 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 21st day of December, 2023.

 MAYOR

 ATTEST: CITY CLERK

**City of Westwood, Kansas
City Council Meeting
November 9, 2023 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jeff Harris, Council President
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on November 9, 2023. The City Clerk called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Approval of Agenda

Motion by Councilmember Harris to approve the November 9, 2023, City Council meeting agenda as submitted. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Public Comment

Steven Platt, 4910 Glendale, Westwood Hills, said he believes the donation of the property at 2322 W 51st Street between the City and Karbank Holdings LLC appears to be quid pro quo. Mr. Platt said further discussions regarding the swap or exchange of Joe D. Dennis Park are slated to be out of public view during the evening's meeting. Mr. Platt said he believes the Karbank proposal lacks a development plan and financial details. Mr. Platt said the proposed development should be approved by the citizens of Westwood with a ballot vote.

Ben Hobert, Westwood Hills, said he is of the strong opinion that K.S.A. 12-1301 applies to the sale or exchange of Joe. D. Dennis Park.

Presentations and Proclamations

Erika Garcia Reyes, Director of Resource Allocation for United Community Services of Johnson County (UCS), provided a presentation regarding UCS's operations.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so

requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider October 14, 2023, City Council Meeting Minutes
- B. Consider Appropriations Ordinance 756

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Buckman. The City Clerk conducted a roll call vote. Motion carried by a 5-0 vote.

Mayor's Report

Mayor Waters congratulated Councilmembers Steele and Wimer on their reelection to City Council during the November 7th election. Mayor Waters thanked Melinda Garcia for running for a Council seat.

Councilmember Reports

Councilmember Harris thanked Mayor Waters for running for reelection.

Staff Reports

Administrative Report

Ms. Herring provided an overview of the November 2023 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

Mr. Sullivan provided an overview of the October and November 2023 Public Works Report included in the agenda packet and offered to answer questions.

Public Safety Report

Chief Mansell provided an overview of the October 2023 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The October 2023 Treasurer's Report was included in the agenda packet, no questions or comments were made about the report.

City Attorney's Report

Mr. Denk did not have any items to report.

Old Business

No Old Business items were considered.

New Business

No New Business items were considered.

Announcements/Governing Body Comments

Councilmember Hannaman said that after the November 7th election all members of the Governing Body have either been reelected to a second term or elected to serve a full term after being appointed to the Governing Body. Councilmember Hannaman said he appreciates the faith the community has placed in the Governing Body.

Councilmember Wimer noted the Mayor’s Holiday Tree Lighting Ceremony is scheduled for November 30th with a rainout date of December 7th.

Executive Session

Motion by Councilmember Wimer to recess into Executive Session for a period of 40 minutes for consultation with the City Attorney under K.S.A. 75-4319 B. 2. On matters relating to real property at or around 5000 Rainbow deemed privileged in the attorney-client relationship. Second by Councilmember Hannaman. Motion carried by a unanimous voice vote. At 7:32 p.m. the Governing Body recessed into Executive Session.

At 8:12 p.m. the Governing Body returned to the dais. Mayor Waters said no action was taken during the Executive Session.

Motion by Councilmember Harris to allow the Mayor, the City Attorney and the City Administrator to execute such amendments as necessary with the Shawnee Mission School District and Karbank Holdings LLC to extend contractual deadlines to allow parties to consummate their intended transactions. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Adjournment

Motion by Councilmember Wimer to adjourn the meeting. Second by Councilmember Steele. Motion carried by a 5-0 voice vote. The meeting adjourned at 8:13 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

**City of Westwood, Kansas
Special City Council Meeting
November 27, 2023 – 5:30 p.m.**

Council Present: David E. Waters, Mayor – via Zoom
Andrew Buckman, Councilmember – via Zoom
Jeff Harris, Council President
Jason Hannaman, Councilmember – via Zoom
Laura Steele, Councilmember – via Zoom
Holly Wimer, Councilmember – via Zoom

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Ryan Denk, City Attorney – via Zoom
Abby Schneeweis, City Clerk

Call to Order

Mayor Waters called the special meeting to order at 5:30 p.m. on November 27, 2023. The City Clerk called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees participating both in person and online via Zoom.

New Business

Consider a Resolution 124-2023 Consenting to Sale of Real Property from Woodside Village North LLC to Woodside Village North 2 LLC

A request was made by Korb Maxwell, Polsinelli Law Firm representing Blair Tanner, for the Westwood Governing Body to hold a special meeting regarding the reorganization of ownership of Woodside Village North. The City Council must provide consent before the change in ownership can occur, according to the Redevelopment Agreement.

Mr. Maxwell said Mr. Tanner sold a project in California approximately six months ago, which transaction is eligible for a 1031 exchange and which Mr. Tanner wishes to do to take the revenues from the sale of the California property and increase his investment in the Woodside Village North property. In order to do this, a transfer of the property as a whole to a new ownership entity is required. Mr. Maxwell said there will be no changes in the management and operations and Mr. Tanner is the responsible party for the Woodside Village North property.

Ms. Herring noted that Kevin Wempe, Gilmore and Bell serving as the City's Bond Counsel has reviewed the Resolution and transaction and he did not find any issues with this transaction.

Councilmember Harris asked if the City needs to ensure the bond holders are informed of the ownership change or if there is any other due diligence that is required or recommended. Mr. Maxwell said it would be beneficial, but he was not certain if notification is required. Ms. Herring said she would contact the Bond Trustee to notify them of the transfer.

Councilmember Hannaman asked if all of the obligations in the current Redevelopment Agreement will be taken on by the new owner, Woodside Village North 2, LLC. Mr. Denk confirmed that it would. Mayor

Waters noted that, if needed, the City would be able to enforce the current Redevelopment Agreement on both Woodside Village North LLC and Woodside Village North 2 LLC. Councilmember Harris asked for further clarification. Mr. Denk said that Woodside Village North LLC is contractually obligated under the Redevelopment Agreement, and Woodside Village North 2 LLC will assume the obligations of Woodside Village North LLC.

Motion by Councilmember Harris to approve the Resolution as presented in the agenda packet with two conditions – (1) that Mr. Maxwell deliver a statement of debt and, (2) that City Administration and Mr. Maxwell confirm jointly that one or both of them have informed the bond holders and bond trustee of this transaction.

Mayor Waters asked Mr. Maxwell if these conditions were achievable. Mr Maxwell stated that they would be happy to provide documents of our Assignment and Assumption and to confirm notice to the bondholders.

Motion seconded by Councilmember Steele. Motion carried by a 5-0 voice vote.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote. The meeting adjourned at 5:49 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk



City Administrator's Report

December 2023

To: Mayor and City Council
From: Leslie Herring, City Administrator
Date: December 14, 2023
RE: Update on some of the key areas of focus of the Administration Department

Current Priorities

3rd Quarter (October) 2023 through 1st Quarter (March) 2024

- *Rainbow Blvd. Complete Streets Traffic Management Plan*
 - ✓ The MARC Board approved the scope of work negotiated with the firm selected by the project steering/advisory committee of stakeholders in April and the Notice to Proceed was issued on May 31, 2023.
 - ✓ A project kick-off with WSP Consulting, MARC, and the local project stakeholders took place on June 27th.
 - ✓ Public engagement is currently taking place with an opinion survey and additional public engagement activities and opportunities will take place through November. Survey and information available here: <https://publicinput.com/rainbowboulevard>
 - Full data analysis is scheduled to be completed by December 15th, Steering Committee Meeting 3 of 4 is scheduled for January 4, 2024 at 3:30 PM, and a public open house is scheduled for Saturday, January 27, 2024 from 2 – 4 PM.
 - Final reporting out of recommendations and findings to take place in the first quarter of 2024.

- *Communities for All Ages – Gold Level Recognition*
 - ✓ Bronze level recognition – community awareness – was approved by the joint MARC First Suburbs Coalition and CFAA recognition review committee in November 2022.
 - ✓ Silver level recognition – community assessment – was approved by the joint MARC First Suburbs Coalition and CFAA recognition review committee in April 2023 and the official presentation by MARC was at the First Suburbs Coalition meeting on April 21, 2023, with a ceremonial presentation to the Westwood Governing Body at the June 8th meeting.
 - ✓ Council President Jeff Harris and staff worked together to create a Communications Strategic Plan, including providing for a content calendar for the City to best integrate the work of the Bronze and Silver level work. This document has been submitted to the joint MARC First Suburbs Coalition and CFAA recognition review committee and notice of award is expected in the coming weeks.
 - ✓ Award of Gold Level recognition received on November 20, 2023; an award presentation will be made to the Westwood Governing Body at the regular January 2024 meeting.

- *Cybersecurity and Continuity Planning*
 - ✓ Beginning January 2023, Johnson County was contracted to bring the Administration and Public Works Departments onto its IT system (the Police Department is already supported by Johnson County).
 - ✓ Implementation was concluded last month and glitches are currently being worked out.
 - ✓ Staff cybersecurity training has been taking place and is ongoing. This online, self-paced training is provided through the City's risk pool, Midwest Public Risk (MPR). This annual training will also be provided to Governing Body members in the months to come.
 - City staff is planning out a process to evaluate with Johnson County DTU the City's cybersecurity vulnerabilities and provide a gap analysis and prioritization of implementing additional security measures

- *Recodification*
 - The legal review is currently being conducted by Municode (CivicPlus) and will continue through the end of the year and into the first quarter of 2024.
 - Late first quarter of 2024 or early second quarter, we can expect to have work for staff, the City Attorney, and the Governing Body to do to get our recodified City Code ready for formal review and adoption and get it online in a searchable and updated version.

- *Community Survey and Strategic Priorities Setting*
 - In the first quarter of the year, I plan to set out a process recommendation for conducting a city-wide survey to aid staff and the Governing Body in creating a strategic plan and performance metrics for ensuring efficiency and responsiveness of the City government to the community in alignment with stated goals and priorities.
 - A 6 PM work session immediately preceding the regular January meeting is planned to allow the Governing Body to share with Porchlight Insights, our contracted consultant partner, what it would like to know and hear from Westwood residents and businesses. This input will be used by City staff and the consultant team to create survey questions, which survey results will then be analyzed and discussed with the Governing Body moving into strategic priority and resource planning in the second quarter of 2024.

- *Westwood's 75th Anniversary – June 7, 2024*
 - I have been working with Mayor Waters, Councilmember Wimer, and resident Karen Johnson to begin putting together a process, expectations, and names of people to help us prepare to celebrate the City of Westwood's 75th anniversary of incorporation. We are expecting components to include:
 - A reprint and expansion of the City's 50th anniversary book publication. We have located the publisher and will provide that information to an ad hoc committee of residents and City Officials so that they can connect to create a new book that accounts for the past 25 years;
 - An event in June 2024 to celebrate the anniversary; and

- Official City of Westwood merch that residents can proudly wear to show their pride in Westwood.

Building Permits

The following is a snapshot of select building permits of note issued last month:

Residential

New Construction: None

Additions: None

Alterations:

- 2813 W. 51st St. – Interior reconfiguration
- 2800 W. 50th Ter. – Remodel
- 4948 Booth St. – Basement finish

Demolition: None

Misc: None of note.

Commercial

New Construction: None

Additions:

- 2650 Shawnee Mission Pkwy. (KU Cancer Center) – Addition of four (4) infusion bays

Alterations: None.

Demolition: None

Misc: None of note.

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, NOVEMBER 2023
DATE: DECEMBER 11, 2023

Some of the activities for Public Works in November include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
4. I prepared the Purchase Orders and documentation for those purchases.
5. Performed routine maintenance at the City Hall to include the servicing of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
6. I represented the city at various meetings to include: None this month due to vacation.
7. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
8. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
9. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
10. Performed various clerical duties for the Public Works Department's daily functions.
11. I attended Public Works, City Council and Staff and Committee meetings as required.
12. Observed activities associated with ROW Permits.
13. We marked streetlight utilities when requested by the One-Call System.
14. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
15. Mitch attends monthly Safety Committee Meetings.
16. We patched potholes.
17. We swept streets.
18. We cleaned catch basin fronts.
19. Performed routine maintenance on equipment.
20. Troubleshoot and repair streetlights as needed various locations.
21. Performed various repairs to roadway signs.
22. We coordinated the roll-off containers for leaf pickup.
23. We performed the annual leaf pickup program.
24. We installed the Holiday Lights on the outside tree and prepared for the activity.

25. We performed deicing treatments, various locations.
26. We replaced the hot water recirculating pump at City Hall.

This concludes my activities report for some of the activities for Public Works in November.

Westwood Public Works

To: Governing Body
From: John Sullivan, Director of Public Works
Date: December 11, 2023
Re: Monthly Status Report

- W. 47th Street Project: We still need to install the clamshells at the bases of the poles once received from Sternberg. We have one streetlight fixture that has 4 of the 6 LED arrays not working. We have received the parts for this repair. The remaining parts of the project are complete. KDOT is working on the final accounting for the project.
- 2023 F-550 and Equipment: We have received the truck cab and chassis. We are in line for the bed and plow to be installed. I don't have a firm date as yet for the installations.
- CCLIP funding: Our project has been funded. This includes work on the replacement of the concrete intersection at W. 47th Street and Rainbow. We will not have any City funds in this project. Project will be in 2026.
- Storm Debris Removal: We have begun the reimbursement process. More to come as we work through the process.
- Electrical Service at the Fountain, 47th & Mission: This project is complete with the exception of replacing the sidewalk that has to be replaced and some sod restoration.
- Stone wall damage: We had a vehicle accident at W. 51st Terrace and Belinder Avenue that resulted in damage to the stone wall on the corner. I have submitted a claim with the drivers insurance for the repairs. I have resubmitted a more detailed pricing of the reconstruction. I am still pushing for a resolution to the claim.
- Stone wall damage and light pole damage: This claim has been paid. Stone work has been completed and the new medallion is ordered.

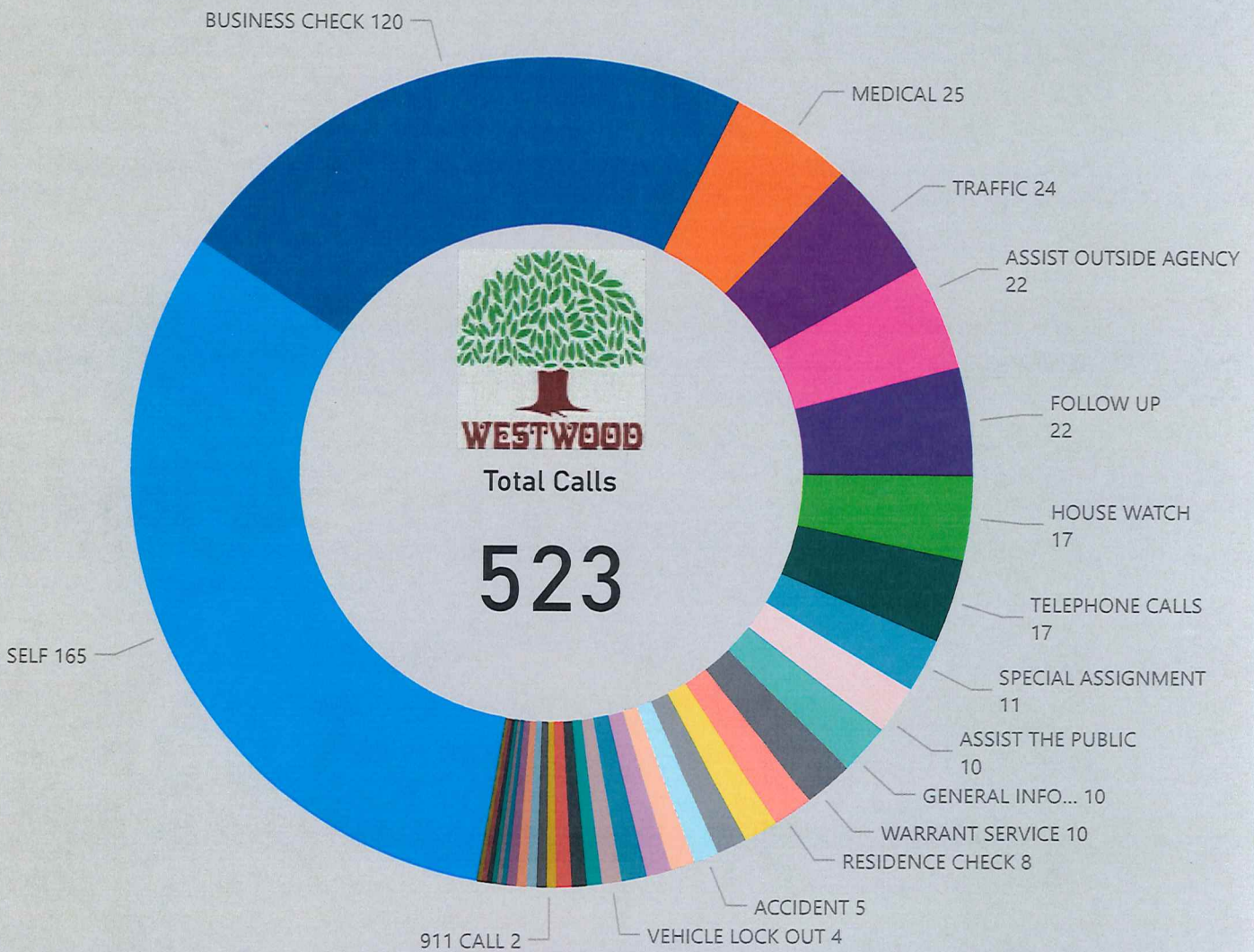
Westwood Police Department City Council Report

Item C. Section VIII, Item

11/1/2023



11/30/2023



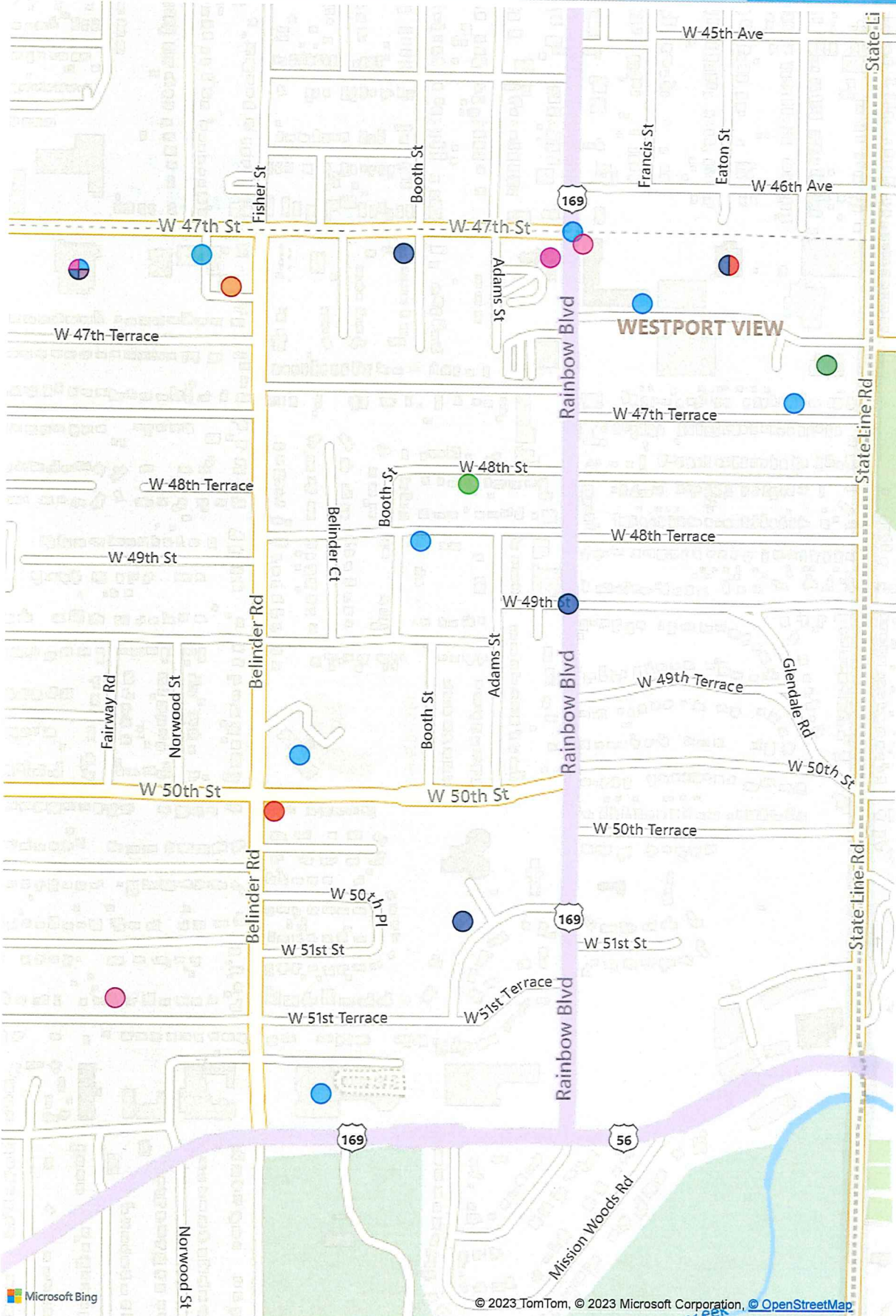
Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

11/1/2023



11/30/2023



Nature of Call

- 911 CALL
- AUTO THEFT REPORT
- BURGLARY
- CHECK THE WELFARE
- DISTURBANCE
- HARASSMENT
- NOISE COMPLAINT
- PROPERTY
- SUSPICIOUS
- THEFT REPORT
- TRESPASSING

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

11/1/2023



11/30/2023



Case Number	Nature of Call	Summary
20230386	ACCIDENT	Vehicle 2 turned on Belinder Ave from 51 st Ter. Vehicle 1 was traveling south on Belinder Ave.
20230388	PROPERTY	Reporting officer was dispatched to a criminal damage to property and theft of motor fuel. There is no suspect information.
20230389	BURGLARY	Reporting officer was flagged down by victim and wanted to report an auto burglary. Items were taken from the unlocked vehicle. No suspect information is available.
20230390	ACCIDENT	V1 in lane 1 and V2 in lane 2, were both travelling SB on Rainbow blvd. V2 abruptly attempted to make a U-turn at 49th Ter on Rainbow Blvd.
20230394	DISTURBANCE	Reporting officer was dispatched to a disturbance. The investigation revealed no criminal activity took place.
20230397	THEFT REPORT	Reporting officers were dispatched to a theft in progress. After an investigation an arrest for theft and felony narcotics was made.
20230398	THEFT REPORT	Reporting officer took a walk-in report for an auto burglary which occurred in October. No suspect information is available.
20230402	BURGLARY	Reporting officer took a possible auto burglary report that occurred the previous night. After video was available, the burglary was confirmed. There is no viable suspect information.
20230405	AUTO THEFT REPORT	Reporting officer took a criminal damage to property to an unattended vehicle.
20230410	THEFT REPORT	Reporting officer took a theft report. Three suspects grabbed groceries in hand baskets and left in a vehicle. The investigation is ongoing.
20230416	THEFT REPORT	Officers responded to a reported prior theft. A suspect description was obtained and the investigation is ongoing.
20230417	BURGLARY	An unknown subject made forced entry into a vehicle by breaking out a side window and stealing several items from within.

WESTWOOD
COURT SUMMARY
NOVEMBER, 2023

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
November 03, 2023	35	06	\$3,095.00	20	13
November 17, 2023	51	06	\$4,782.00	25	14
TOTALS					
November, 2023	86	12	\$ 7,877.00	45	27
November, 2022	54	12	\$ 9,042.00	20	26
			TOTAL (7,877.00) less		
			* Kansas DL fees: \$122.00		
			* Judges Training Fund: \$ 28.00		
			* LET Training Fund: \$ 630.00		
			* Comm Corrections: \$ 0.00		
			* Seat Belt Safety Fund: \$ 40.00		
			November, 2023 TOTAL: \$ 7,057.00		

Y.T.D. TOTALS 2023		Y.T.D. TOTALS 2022	
ARRAIGNMENTS:	810	ARRAIGNMENTS:	550
TRIALS	94	TRIALS:	84
LETTERS:	364	LETTERS:	297
WARRANTS:	254	WARRANTS:	255
FINES:	\$89,232.00	FINES:	\$69,500.00
KS DL FEES:	\$812.00	KS DL FEES:	\$1453.00
JUDGES FUND:	\$192.00	JUDGES FUND:	\$154.50
L.E.T.FUND:	\$4,310.00	L.E.T FUND:	\$3,440.00
COMM CORRECT FUND:	\$250.00	COMM CORRECT FUND:	\$0.00
SEATBELT SAFETY FUND:	\$500.00	SEATBELT SAFETY FUND:	\$40.00

**City of Westwood
Treasurer's Report
11/30/23**

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 11/30/2023 of \$3,454,823.45 and remains up from year end by \$1,122,413.60.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - a. Revenue received for the month was \$142,699. Revenue received year to date of \$3,010,753 compared to the prior year to date of \$2,853,861 which is up by \$156,892.
 - i. Taxes – Taxes collected in November were \$99,241. Taxes are up by \$219,978 for the year.
 - ii. Fees and Licenses – were \$4,023 for the month.
 - iii. Intergovernmental Fees were \$26,004 for November which is only down by \$8,704 over the prior year.
 - iv. Fines are still up by \$25,671 for the year.
 - v. Miscellaneous income is up for the year with \$39,725 in interest income compared to \$1,622 in the prior year.
 - b. November Expenditures totaled \$178,858. Year to Date Expenditures through November were \$2,522,989. This is an increase of \$267,784 from the prior year to date.
 - i. Administrative expenditures were \$54,421 for the month. Overall expenditures in Admin increased by \$237,971. As noted previously noted, this increase is expected due to moving the Court Clerk and related expenditures of the municipal court from the Police Department to this department.
 - ii. Utilities in the General Fund are up by \$10,763 for the year at the end of November. The professional fees are up by 53,730 over the prior year – this mainly due to the increase in the cost of insurance and legal costs.
 - iii. Public Works total expenditures were \$28,662 for the month. The year-to-date expenditures are up by \$1,700 from the prior year.
 - iv. Police expenditures are \$57,198 this month. The total expenditures are down from prior year by \$109,980. The professional fees are down from the prior year by \$26,138. The salary and benefits are down for the year by \$74,122. General operating expenses decreased in 2023 to date by 12,195.
 - v. Parks and Rec total expenditures were \$1,716 for the month. Expenditures increased by \$18,455 over the prior year.
 - c. Net Receipts Over (Under) Expenditures in the General Fund were (\$36,159) negative for the month, year to date Receipts Over Expenditures is positive at \$487,764 which is down from the prior year to date by \$110,892.
4. Other Funds – Current Month and Year to Date
 - a. CIP –Sales tax collected was \$32,603. The expenditures were \$3,607.
 - b. Equipment reserve expended \$54,981 for a vehicle. This expenditure will be reviewed and allocated to other funds or the previous year where it was budgeted as the budget for 2023 was only \$10,000.
 - c. Stormwater reserve expended \$4,162 in November.
 - d. The Woodside TIF/CID fund made their TIF/CID payment of 22,761. Received tax revenue for the month of \$33,015
 - e. Debt Service needs to have a transfer in made to resolve the negative cash balance.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis, statement of cash flow – regulatory basis as of and for the one month ended November 30, 2023, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.

Adams Brown, LLC

ADAMSBROWN, LLC
Certified Public Accountants
Overland Park, Kansas

December 11, 2023



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
 As of November 30, 2023

	General Fund 11/30/2023	Capital Improvements Fund 11/30/2023	Equipment Reserve Fund 11/30/2023	Stormwater Fund 11/30/2023	Special Highway Fund 11/30/2023	Woodside TIF/CID Fund 11/30/2023	Debt Service Fund 11/30/2023	All Funds 11/30/2023
Assets								
Current Assets								
Cash In Bank	1,888,741.82	359,634.84	198,927.84	295,149.18	169,092.79	598,282.44	(92,789.83)	3,417,039.08
Cash In Bank - Bond Fund	37,435.88	0.00	0.00	0.00	0.00	0.00	0.00	37,435.88
Cash In Bank - Woodside Village Acct	9.49	0.00	0.00	0.00	0.00	0.00	0.00	9.49
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Total Current Assets	1,926,526.19	359,634.84	198,927.84	295,149.18	169,092.79	598,282.44	(92,789.83)	3,454,823.45
Total Assets	\$ 1,926,526.19	\$ 359,634.84	\$ 198,927.84	\$ 295,149.18	\$ 169,092.79	\$ 598,282.44	\$ (92,789.83)	\$ 3,454,823.45
Liabilities and Fund Balance								
Current Liabilities								
Woodside Village Deposits	20,009.19	0.00	0.00	0.00	0.00	0.00	0.00	20,009.19
Refundable Bond Deposits	37,019.99	0.00	0.00	0.00	0.00	0.00	0.00	37,019.99
KPERS/KPF Payable	24.11	0.00	0.00	0.00	0.00	0.00	0.00	24.11
Great West 457 Payable	1,361.00	0.00	0.00	0.00	0.00	0.00	0.00	1,361.00
Total Current Liabilities	58,414.29	0.00	0.00	0.00	0.00	0.00	0.00	58,414.29
Total Liabilities	58,414.29	0.00	0.00	0.00	0.00	0.00	0.00	58,414.29
Fund Balance								
Fund Balance	1,380,347.45	(313,412.09)	253,908.84	182,022.82	105,656.58	457,313.22	170,342.00	2,236,178.82
Fund Balance - Current Year	487,764.45	673,046.93	(54,981.00)	113,126.36	63,436.21	140,969.22	(263,131.83)	1,160,230.34
Total Fund Balance	1,868,111.90	359,634.84	198,927.84	295,149.18	169,092.79	598,282.44	(92,789.83)	3,396,409.16
Total Liabilities and Fund Balance	\$ 1,926,526.19	\$ 359,634.84	\$ 198,927.84	\$ 295,149.18	\$ 169,092.79	\$ 598,282.44	\$ (92,789.83)	\$ 3,454,823.45

See accountants' compilation report.



City of Westwood, Kansas
Statement of Cash Flow - Regulatory Basis
 For the One Month Ended November 30, 2023

	General Fund Month Ending 11/30/2023	Capital Improvements Fund Month Ending 11/30/2023	Equipment Reserve Fund Month Ending 11/30/2023	Stormwater Fund Month Ending 11/30/2023	Special Highway Fund Month Ending 11/30/2023	Woodside TIF/CID Fund Month Ending 11/30/2023	Debt Service Fund Month Ending 11/30/2023	All Funds Month Ending 11/30/2023
Unencumbered Cash, Beginning Period	1,941,084.97	330,638.78	253,908.84	299,310.69	169,092.79	588,027.82	(92,789.83)	3,489,274.06
Receipts								
Taxes	99,241.17	32,602.62	0.00	0.00	0.00	0.00	0.00	131,843.79
Fees and Licenses	4,023.21	0.00	0.00	0.00	0.00	0.00	0.00	4,023.21
Building Permits	1,602.83	0.00	0.00	0.00	0.00	0.00	0.00	1,602.83
Intergovernmental	26,003.86	0.00	0.00	0.00	0.00	0.00	0.00	26,003.86
Restricted Use	0.00	0.00	0.00	0.00	0.00	33,015.97	0.00	33,015.97
Fines	7,774.00	0.00	0.00	0.00	0.00	0.00	0.00	7,774.00
Miscellaneous	4,054.37	0.00	0.00	0.00	0.00	0.00	0.00	4,054.37
Total Receipts	142,699.44	32,602.62	0.00	0.00	0.00	33,015.97	0.00	208,318.03
Expenditures								
Salary & Benefits	122,708.68	0.00	0.00	0.00	0.00	0.00	0.00	122,708.68
Employee Expenses	6,586.17	0.00	0.00	0.00	0.00	0.00	0.00	6,586.17
Professional Fees	15,263.00	0.00	0.00	592.50	0.00	0.00	0.00	15,855.50
General Operating Expenses	14,314.35	0.00	0.00	0.00	0.00	0.00	0.00	14,314.35
Utilities	18,767.26	0.00	0.00	0.00	0.00	0.00	0.00	18,767.26
Equipment and Maintenance	842.91	0.00	54,981.00	0.00	0.00	0.00	0.00	55,823.91
Street and Stormwater	0.00	3,606.56	0.00	3,569.01	0.00	0.00	0.00	7,175.57
Park and Events	375.85	0.00	0.00	0.00	0.00	0.00	0.00	375.85
Miscellaneous	0.00	0.00	0.00	0.00	0.00	22,761.35	0.00	22,761.35
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	178,858.22	3,606.56	54,981.00	4,161.51	0.00	22,761.35	0.00	264,368.64
Adjustments								
Increase / (Decrease) in Refundable Bond Deposits	1,600.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
Total Adjustments	(1,600.00)	0.00	0.00	0.00	0.00	0.00	0.00	(1,600.00)
Ending Cash	\$ 1,926,526.19	\$ 359,634.84	\$ 198,927.84	\$ 295,149.18	\$ 169,092.79	\$ 598,282.44	\$ (92,789.83)	\$ 3,454,823.45

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 General Fund

For The One Month and Eleven Months Ended November 30, 2023 and 2022

	Month Ending 11/30/2023	Year To Date 11/30/2023	Year To Date 11/30/2022	Year Ending 12/31/2023	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Receipts					
Taxes	\$ 99,241.17	\$ 2,041,377.99	\$ 1,821,399.53	\$ 2,113,906.00	(72,528.01)
Fees and Licenses	4,023.21	415,089.10	460,701.72	447,200.00	(32,110.90)
Building Permits	1,602.83	66,963.19	69,766.69	70,000.00	(3,036.81)
Intergovernmental	26,003.86	282,386.76	291,091.12	323,885.00	(41,498.24)
Fines	7,774.00	88,029.33	62,388.25	90,000.00	(1,970.67)
Grants and Donations	0.00	0.00	125,215.81	0.00	0.00
Reimbursements	0.00	498.67	15,007.45	0.00	498.67
Miscellaneous	4,054.37	116,408.00	8,290.55	4,250.00	112,158.00
Total Receipts	142,699.44	3,010,753.04	2,853,861.12	3,049,241.00	(38,487.96)
Expenditures					
General Overhead					
Salary & Benefits	3,412.59	39,140.98	33,043.16	38,450.00	690.98
Employee Expenses	20.00	3,477.40	7,848.59	8,000.00	(4,522.60)
Professional Fees	5,817.02	227,366.41	173,819.47	240,250.00	(12,883.59)
General Operating Expenses	10,752.59	34,256.05	13,966.86	20,000.00	14,256.05
Utilities	16,962.69	207,204.16	198,178.51	252,850.00	(45,645.84)
Equipment and Maintenance	0.00	286.84	107.39	0.00	286.84
Street and Stormwater	0.00	0.00	507.19	0.00	0.00
Park and Events	274.54	12,349.20	5,867.97	14,750.00	(2,400.80)
Miscellaneous	0.00	0.00	0.00	30,000.00	(30,000.00)
Intergovernmental	0.00	18,434.00	0.00	20,000.00	(1,566.00)
Interfund Transfers	0.00	0.00	0.00	128,830.00	(128,830.00)
Total General Overhead	37,239.43	542,515.04	433,339.14	753,130.00	(210,614.96)
Administrative					
Salary & Benefits	44,505.97	486,847.66	289,667.31	456,653.00	30,194.66
Employee Expenses	1,782.84	6,903.24	4,141.84	14,500.00	(7,596.76)
Professional Fees	8,110.04	37,901.70	856.00	48,000.00	(10,098.30)
General Operating Expenses	21.88	3,134.34	2,164.45	2,500.00	634.34
Park and Events	0.00	515.00	501.85	0.00	515.00
Interfund Transfers	0.00	0.00	0.00	5,000.00	(5,000.00)
Total Administrative	54,420.73	535,301.94	297,331.45	526,653.00	8,648.94
Public Works					
Salary & Benefits	24,478.20	359,364.50	373,915.05	438,117.00	(78,752.50)
Employee Expenses	2,867.86	6,606.92	4,817.02	7,900.00	(1,293.08)
Professional Fees	0.00	28,055.00	1,165.00	17,000.00	11,055.00
General Operating Expenses	935.72	18,683.84	24,584.64	27,550.00	(8,866.16)
Utilities	142.05	14,382.05	10,857.26	14,000.00	382.05
Equipment and Maintenance	238.32	27,147.43	37,201.21	60,500.00	(33,352.57)
Interfund Transfers	0.00	0.00	0.00	50,000.00	(50,000.00)
Total Public Works	28,662.15	454,239.74	452,540.18	615,067.00	(160,827.26)
Police					
Salary & Benefits	50,690.32	840,084.74	914,206.90	985,422.00	(145,337.26)

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 General Fund

For The One Month and Eleven Months Ended November 30, 2023 and 2022

	Month Ending 11/30/2023	Year To Date 11/30/2023	Year To Date 11/30/2022	Year Ending 12/31/2023	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Employee Expenses	1,915.47	20,258.09	17,218.74	27,000.00	(6,741.91)
Professional Fees	1,335.94	12,102.80	38,240.61	30,000.00	(17,897.20)
General Operating Expenses	2,604.16	40,353.13	52,547.89	58,100.00	(17,746.87)
Utilities	270.44	2,502.40	2,379.97	4,500.00	(1,997.60)
Equipment and Maintenance	382.07	8,939.03	10,726.01	10,500.00	(1,560.97)
Park and Events	0.00	1,100.00	0.00	1,000.00	100.00
Interfund Transfers	0.00	0.00	0.00	30,000.00	(30,000.00)
Total Police	57,198.40	925,340.19	1,035,320.12	1,146,522.00	(221,181.81)
Parks & Rec					
General Operating Expenses	0.00	2,898.74	1,360.09	2,000.00	898.74
Utilities	1,392.08	26,315.94	12,602.31	30,000.00	(3,684.06)
Equipment and Maintenance	222.52	11,147.18	7,241.90	6,000.00	5,147.18
Park and Events	101.31	14,767.13	15,469.94	13,250.00	1,517.13
Total Parks & Rec	1,715.91	55,128.99	36,674.24	51,250.00	3,878.99
Non-Departmental					
Salary & Benefits	(378.40)	(9,233.04)	0.00	0.00	(9,233.04)
Equipment and Maintenance	0.00	(1,475.00)	0.00	0.00	(1,475.00)
Street and Stormwater	0.00	(4,868.00)	0.00	0.00	(4,868.00)
Miscellaneous	0.00	26,038.73	0.00	0.00	26,038.73
Total Non-Departmental	(378.40)	10,462.69	0.00	0.00	10,462.69
Total Expenditures	178,858.22	2,522,988.59	2,255,205.13	3,092,622.00	(569,633.41)
Receipts Over (Under) Expenditures	\$ (36,158.78)	\$ 487,764.45	\$ 598,655.99	\$ (43,381.00)	531,145.45

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The One Month Ended November 30, 2023

	Other Funds					
	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund
	Month To Date 11/30/2023 Actual	Month To Date 11/30/2023 Actual	Month To Date 11/30/2023 Actual	Month To Date 11/30/2023 Actual	Month To Date 11/30/2023 Actual	Month To Date 11/30/2023 Actual
Receipts						
Taxes						
City Sales & Use Tax - Special	\$ 32,602.62	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Taxes	32,602.62	0.00	0.00	0.00	0.00	0.00
Restricted Use						
WV CID-1	0.00	0.00	0.00	0.00	22,167.87	0.00
WV CID-2	0.00	0.00	0.00	0.00	10,848.10	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	32,602.62	0.00	0.00	0.00	33,015.97	0.00
Expenditures						
Professional Fees	0.00	0.00	592.50	0.00	0.00	0.00
Equipment and Maintenance						
Machinery & Equipment Purchase	0.00	54,981.00	0.00	0.00	0.00	0.00
Total Equipment and Maintenance	0.00	54,981.00	0.00	0.00	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	3,606.56	0.00	0.00	0.00	0.00	0.00
Stormwater Expense	0.00	0.00	3,569.01	0.00	0.00	0.00
Total Street and Stormwater	3,606.56	0.00	3,569.01	0.00	0.00	0.00
Miscellaneous						
UMB CID Payment	0.00	0.00	0.00	0.00	22,761.35	0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	22,761.35	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	3,606.56	54,981.00	4,161.51	0.00	22,761.35	0.00
Receipts Over (Under) Expenditures	\$ 28,996.06	\$ (54,981.00)	\$ (4,161.51)	\$ 0.00	\$ 10,254.62	\$ 0.00

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The Eleven Months Ended November 30, 2023

Other Funds

	Capital Improvements Fund Year To Date 11/30/2023 Actual	Equipment Reserve Fund Year To Date 11/30/2023 Actual	Stormwater Fund Year To Date 11/30/2023 Actual	Special Highway Fund Year To Date 11/30/2023 Actual	Woodside TIF/CID Fund Year To Date 11/30/2023 Actual	Debt Service Fund Year To Date 11/30/2023 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,388.30
City Sales & Use Tax - Special	324,010.16	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	1,361.14
Total Taxes	324,010.16	0.00	0.00	0.00	0.00	18,749.44
Restricted Use						
Stormwater Utility Fee	0.00	0.00	122,133.02	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	17,791.88	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	46,988.00	0.00	0.00
JoCo CARS Program	259,000.00	0.00	0.00	0.00	0.00	0.00
WV Ad Valorem Tax	0.00	0.00	0.00	0.00	112,360.09	0.00
WV CID-1	0.00	0.00	0.00	0.00	211,090.69	0.00
WV CID-2	0.00	0.00	0.00	0.00	98,249.12	0.00
Reimbursements	95,626.62	0.00	0.00	0.00	0.00	0.00
Miscellaneous	28,484.08	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	707,120.86	0.00	122,133.02	64,779.88	421,699.90	18,749.44
Expenditures						
Professional Fees	406.00	0.00	592.50	1,185.00	0.00	3,000.00
General Operating Expenses	80.40	0.00	0.00	0.00	0.00	0.00
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	560.91	0.00	0.00	0.00
Stone Wall Repairs	5,145.00	0.00	0.00	0.00	0.00	0.00
Machinery & Equipment Purchase	0.00	54,981.00	0.00	0.00	0.00	0.00
Special Highway Maintenance	0.00	0.00	0.00	9.49	0.00	0.00
Total Equipment and Maintenance	5,145.00	54,981.00	560.91	9.49	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	28,442.53	0.00	0.00	0.00	0.00	66,568.75
Special Highway Expense	0.00	0.00	0.00	149.18	0.00	0.00
Stormwater Expense	0.00	0.00	7,853.25	0.00	0.00	0.00
Total Street and Stormwater	28,442.53	0.00	7,853.25	149.18	0.00	66,568.75
Miscellaneous						
UMB TIF Payment	0.00	0.00	0.00	0.00	74,409.78	0.00
UMB CID Payment	0.00	0.00	0.00	0.00	206,320.90	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	77,312.52
Principal on GO Bond	0.00	0.00	0.00	0.00	0.00	135,000.00
Total Miscellaneous	0.00	0.00	0.00	0.00	280,730.68	212,312.52
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	34,073.93	54,981.00	9,006.66	1,343.67	280,730.68	281,881.27

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
Other Funds
For The Eleven Months Ended November 30, 2023

Other Funds

	Capital Improvements Fund Year To Date 11/30/2023 Actual	Equipment Reserve Fund Year To Date 11/30/2023 Actual	Stormwater Fund Year To Date 11/30/2023 Actual	Special Highway Fund Year To Date 11/30/2023 Actual	Woodside TIF/CID Fund Year To Date 11/30/2023 Actual	Debt Service Fund Year To Date 11/30/2023 Actual
Receipts Over (Under) Expenditures	\$ 673,046.93	\$ (54,981.00)	\$ 113,126.36	\$ 63,436.21	\$ 140,969.22	\$ (263,131.83)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Year Ended November 30, 2023

	Certified Budget	Expenditures Chargeable to Current Year	Difference Over/(Under)
Expenditures			
General Fund	3,092,622.00	2,522,988.59	(569,633.41)
Capital Improvements Fund	219,000.00	34,073.93	(184,926.07)
Equipment Reserve Fund	10,000.00	54,981.00	44,981.00
Stormwater Fund	119,516.00	9,006.66	(110,509.34)
Special Highway Fund	10,000.00	1,343.67	(8,656.33)
Woodside TIF/CID Fund	600,000.00	280,730.68	(319,269.32)
Debt Service Fund	337,312.50	281,881.27	(55,431.23)
Total Expenditures	4,388,450.50	3,185,005.80	(1,203,444.70)

See accountants' compilation report.

COUNCIL ACTION FORM

Meeting Date: December 21, 2023

Staff Contact: Leslie Herring, City Administrator

Agenda Item: Consider Renewal of IT Services Agreement with Johnson County Government

Background/Description of Item

Since January 2016, the City of Westwood has contracted with Johnson County's Department of Technology and Innovation (DTI) for technology support services for the Police Department, alone. The Administration and Public Works Departments were added to the support services agreement in 2023, with implementation wrapping-up now and the first billing for services being the fourth quarter of 2023.

Budget Impact

The 2024 contract amount is \$27,371.71. This is an increase of \$2,000.27 above the 2023 contract amount of \$25,335.44. The 2024 budget provides for an inflationary increase in the 2023 contract amount.

Staff Comments/Recommendation

Pursuant to the City's Financial and Purchasing Policy, since this agreement commits more than \$25,000, staff is bringing it before the Governing Body for review and approval.

Suggested Motion

I move to authorize the City Administrator to execute the Renewal of Information Technology Services Agreement between the Board of County Commissioners of Johnson County, Kansas and the City of Westwood for the 2024 calendar year.

INFORMATION TECHNOLOGY SERVICES
AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF
JOHNSON COUNTY, KANSAS AND THE CITY OF WESTWOOD, KANSAS

THIS INFORMATION TECHNOLOGY SERVICES AGREEMENT entered into this 7th day of December, 2023, by and between the City of Westwood, Kansas (“City”) and the Board of County Commissioners of Johnson County, Kansas (“County”).

WITNESSETH:

WHEREAS, the CITY is located within Johnson County, Kansas, organized and existing under the laws of the State of Kansas; and

WHEREAS, the County is a municipal government organized and existing under the laws of the State of Kansas; and

WHEREAS, the CITY desires to engage the services of the County for the purpose of providing information technology services; and

WHEREAS, the CITY and the County are authorized by K.S.A. 12-2908 to enter into an agreement with each other for the performance of a governmental service, activity, or undertaking; and

WHEREAS, the County’s Chief Information Officer has been authorized by the Board of County Commissioners to execute this Tech Agreement under Resolution No. 110-23; and

WHEREAS, the CITY and the County hereby agree to accept the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual promises and covenants hereinafter given, and pursuant to and in accordance with the statutory authority vested in the CITY and the County, the parties hereto agree as follows:

1. The CITY and the County hereby agree that the Agreement shall be, and hereby is, renewed and extended for an additional term from January 1, 2024 through December 31, 2024 (“Term”).
2. The CITY has requested Information Technology Services from the County. The Master Service Agreement provides the service offerings, scope and support model, services response times, City responsibilities, County responsibilities, and the terms and conditions. The Master Service Agreement can be found here <https://www.jocogov.org/media/johnson-county-it-master-services-agreement>
3. The County shall provide the CITY the services as set forth in Exhibit A (“Services”), which is attached hereto and incorporated herein by reference.

- 4. The CITY agrees to share in the costs of those services by paying the amounts set forth in Exhibit A, which are the annual costs of the services. The prices stated in Exhibit A are based on the number of supported employees stated therein. If the total number of supported employees increases or decreases by 4 or more, then the total cost of this Agreement will be adjusted for the remainder of the contract period (pro-rated at the rate of \$1,060 per employee per year plus the cost of licenses).
- 5. As indicated in the Master Service Agreement, CITY must comply with the County standards in order to receive hardware and software support as indicated in Exhibit A. The County Standards can be found here <https://www.jocogov.org/media/hardware-standards>

IN WITNESS WHEREOF, the parties hereto have caused this Renewal to be executed in two (2) counterparts by their duly authorized representatives and made effective the day and year first above written.

CITY OF WESTWOOD, KANSAS

BOARD OF COUNTY COMMISSIONERS OF
JOHNSON COUNTY, KANSAS

By _____
Leslie Herring, City Administrator

By _____
William P. Nixon, Jr. Chief Information Officer

Date _____

Date _____

APPROVED AS TO FORM:

Ryan Haga, Assistant County Counselor

Date _____

[Remainder of page intentionally left blank]

City of Westwood & Police Department Services

	Police Department	City of Westwood
# of FT Users	9	7
# of PT Users	4	6
# of Devices	13	13
# of Servers	3	3

Locations: City Hall and Administration & PD - 4700 Rainbow Blvd
Public Works - 2545 W. 47th St.

Support Services:		
Systems	\$5,191.30	\$3,932.80
Network	\$2,198.59	\$1,665.60
Security	\$2,690.95	\$2,038.60
End User Support	\$3,593.83	\$2,722.60
Sub-total Support Services	\$13,674.67	\$10,359.60
Support Services Total	\$24,034.27	

Application Support	DTI will interface with the Jayhawker and Midas support to assist with problem resolution and/or application upgrades.
Data Management	DTI will provide regular monitoring of the Jayhawker and Midas database backups and identify problems as they occur. DTI will work with Jayhawker and Midas support to assist with problem resolution.

Software:	Check Point Licenses - 26 @ \$30 and 5 @ \$5	\$405.00	\$400.00
	Lansweeper License - 26 @ \$1.25	\$16.25	\$16.25
Hardware:	Servers (VM): Domain Controller & File/Print - \$500 ea per yr	\$1,000.00	\$1,000.00
Other:	Contract Administration Fee	\$250.00	\$250.00
Total Managed Services		\$15,345.92	\$12,025.85
Total Combined Managed Services		\$27,371.77	

COUNCIL ACTION FORM

Meeting Date: December 21, 2023

Staff Contact: John Sullivan, Public Works Director

Agenda Item: Consider 2024 Addendum to the Public Works Service Agreement with the City of Mission Woods

Background / Description of Item

Each year the Public Works Service Agreement with the City of Mission Woods is reviewed and revised as needed. The hourly wages have been adjusted to reflect budgeted 2024 wages and benefit rates and the street sweeping cost has been adjusted. No other adjustments are recommended.

Staff Recommendation

Staff recommends Council authorize the Mayor to execute the Public Works Service Agreement Addendum for FY 2024 with the City of Mission Woods. The Mission Woods Governing Body will consider this Addendum at its January regular meeting.

Suggested Motion

I move to authorize the Mayor to execute the Public Works Service Agreement Addendum for FY 2024 with the City of Mission Woods.

**PUBLIC WORKS SERVICE AGREEMENT ADDENDUM
MISSION WOODS, KANSAS
CHARGES AND TERMS FOR SERVICE**

**EFFECTIVE DATE OF THIS ADDENDUM: JANUARY 1, 2024
(to apply until a subsequent Addendum is executed)**

For Service provided and attributable to Mission Woods:

- 1. **Street Cleaning**
120.36 per hour,
19.64 per ton loading fee
69.87 per ton for disposal of material
- 2. **Snow Removal**
95.33 per hour
- 3. **De-icing**
95.33 per hour
Current market price to Westwood per ton for material
19.64 per ton loading fee
- 4. **Other requested services**
Hourly Reimbursement for Time Spent by the Following Individuals:
82.68 per hour straight time -Director of Public Works
43.57 per hour straight time; 65.35 per hour overtime-Superintendent of Public Works
38.87 per hour straight time; 58.31 per hour overtime-Maintenance Worker III
36.98 per hour-Loader
40.97 per hour-Chipper
33.51 per hour-Truck
8.38 per hour-Car
10.50 per hour-Miscellaneous Tool Charges
10.50 per hour-Trailer

Costs of Materials are at cost to the City of Westwood

- 5. **Any costs may be adjusted on an item-by item basis and mutual agreement as appropriate under the circumstances.**
- 6. **Payment will be due after receipt of itemized invoice. Normally, if an invoice is received by the Wednesday before the first Tuesday of the month, a warrant for payment will be presented and approved by the Mission Woods Council on that first Tuesday; and payment will be made within 7 days thereafter.**
- 7. **If an invoice remains unpaid 90 days after presentation, Westwood may decline further service under this Agreement until the delinquency is cured.**

IN WITNESS WHEREOF, the Mayor of Westwood, Kansas, has signed this Agreement on behalf of the City of Westwood, Kansas and the Mayor of Mission Woods, Kansas, has signed this Agreement on behalf of the City of Mission Woods, Kansas.

CITY OF WESTWOOD, KANSAS

CITY OF MISSION WOODS, KANSAS

**By: _____
David E. Waters, Mayor**

**By: _____
Robert Tietze, Mayor**

ATTEST:

ATTEST:

Abby Schneweis, City Clerk

Shelley Floyd, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Ryan Denk, City Attorney

Jeff Deane, City Attorney

COUNCIL ACTION FORM

Meeting Date: December 21, 2023

Staff Contact: John Sullivan, Public Works Director

Agenda Item: Consider 2024 Addendum to the Public Works Service Agreement with the City of Westwood Hills

Background / Description of Item

Each year the Public Works Service Agreement with the City of Westwood Hills is reviewed and revised as needed. The hourly wages have been adjusted to reflect budgeted 2024 wages and benefit rates. No other adjustments are recommended.

Staff Recommendation

Staff recommends Council authorize the Mayor to execute the Public Works Service Agreement Addendum for FY 2024 with the City of Westwood Hills. The Westwood Hills Governing Body will consider this Addendum at its January regular meeting.

Suggested Motion

I move to authorize the Mayor to execute the Public Works Service Agreement Addendum for FY 2024 with the City of Westwood Hills.

**PUBLIC WORKS SERVICE AGREEMENT ADDENDUM
WESTWOOD HILLS, KANSAS
CHARGES AND TERMS FOR SERVICE**

**EFFECTIVE DATE OF THIS ADDENDUM: JANUARY 1, 2024
(to apply until a subsequent Addendum is executed)**

For Service provided and attributable to Westwood Hills:

- 1. **Snow Removal**
95.33 per hour
- 2. **De-icing**
95.33 per hour
Current market price to Westwood per ton for material
19.64 per ton loading fee
- 3. **Other requested services**
Hourly reimbursement for time spent by the following individuals:
82.68 per hour straight time -Director of Public Works
43.57 per hour straight time; 65.35 per hour overtime-Superintendent of Public Works
38.87 per hour straight time; 58.31 per hour overtime-Maintenance Worker III
36.98 per hour-Loader
40.97 per hour-Chipper
33.51 per hour-Truck
8.38 per hour-Car
10.50 per hour-Miscellaneous Tool Charges
10.50 per hour-Trailer

Costs of Materials are at cost to the City of Westwood

- 4. Any costs may be adjusted on an item-by item basis and mutual agreement as appropriate under the circumstances.
- 5. Payment will be due after receipt of itemized invoice. Normally, if an invoice is received by the Wednesday before the second Monday of the month, a warrant for payment will be presented and approved by the Westwood Hills Council on that second Monday; and payment will be made within 7 days thereafter.
- 6. If an invoice remains unpaid 90 days after presentation, Westwood may decline further service under this Agreement until the delinquency is cured.

IN WITNESS WHEREOF, the Mayor of Westwood, Kansas, has signed this Agreement on behalf of the City of Westwood, Kansas and the Mayor of Westwood Hills, Kansas, has signed this Agreement on behalf of the City of Westwood Hills, Kansas.

CITY OF WESTWOOD, KANSAS

CITY OF WESTWOOD HILLS, KANSAS

By: _____
David E. Waters, Mayor

By: _____
Rosemary Podrebarac, Mayor

ATTEST:

ATTEST:

Abby Schneweis, City Clerk

Beth O'Bryan, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Ryan Denk, City Attorney

James Orr, City Attorney

COUNCIL ACTION FORM

Meeting Date: December 21, 2023

Staff Contact: Curtis Mansell, Police Chief

Agenda Item: Consider purchase of Axon Fleet 3 Basic in-car cameras**Background/Description of Item**

The Westwood Police Department's current BodyCam's (Model BC100) were purchased in 2015. This model has been discontinued and there is no longer support for repairs/maintenance and failures are already being experienced. The current Watchguard in-car cameras were purchased in 2014 and this model will no longer be supported for repairs/maintenance. Currently the video management (storage, filing & deletion) of both car and body cameras is a manual process. Issues associated with officers having to manually activate body cameras can be perceived negatively (e.g. must have something to hide, didn't turn it on). In the system being recommended here, if the vehicle's emergency lights are on, the body camera and vehicle camera turn on automatically. Additionally, officer manpower is spent manually uploading, categorizing and producing court evidence. The new system will automate all these processes.

Staff Comments/Recommendation

Following research and planning for this purchase over the past several years, staff proposes a new integrated Axon Enterprises vehicle and body cam system. This system includes automated download and a library system for storage and is compatible with our current Records Management System: NICHE. Video will be electronically categorized and logged by case/event and video can be attached to reports for submission electronically to the City Prosecutor allowing for full discovery.

The proposed agreement provides for:

- four (4) in-car systems, including all hardware and mounting;
- ten (10) body worn cameras with chest mounting clips;
- new user training;
- subscription and cloud evidence storage service; and
- five (5) year no fault warranty which includes free body camera replacement at 30 months and 60 months.

Staff recommends the City Council approve the purchase and authorize the City Administrator to sign the associated contracts.

Budget Impact

\$20,000 is budgeted in fiscal year 2024 in the Equipment Reserve Fund for this planned purchase within the Equipment Replacement Fund. As discussed during the budget work sessions this past summer in preparing the 2024 City budget, ongoing subscription payments (beginning in 2025) will be included in the Police Department's General Fund operating budget. The Year 1 (2024) payment is \$16,418.02, with four subsequent yearly payments of \$16,418.02 (in-car cameras in the annual amount of \$6,947.52 plus body cameras in the annual amount of \$9,470.50).

The city attorney has reviewed the contract and notes that the length of the term should be pointed out; it is five (5) years with an automatic renewal for another five (5) years. As such, he notes that the City is potential

committing to Axon for ten (10) years and that Axon has the ability to increase the fees annually during the renewal term. He notes, however, that there is non-appropriation language in the Agreement which would allow the City to cancel the contract if the City Council declines to approve budgetary authority for this expenditure during any budget year.

By approving this 2024 expenditure in 2023, Axon has discounted the total five (5) year cost by \$10,000, which savings are prorated over the initial five-year term.

Suggested Motion

I move to authorize the City Administrator to execute the quote from Axon Enterprise, Inc. for in-car cameras and body cameras for the Police Department as presented.



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Item D.Section X, Item

Issued: 12/20/2023

Quote Expiration: 12/22/2023

Estimated Contract Start Date: 03/01/2024

Account Number: 126391

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Westwood Police Dept. - KS 4700 Rainbow Blvd Westwood, KS 66205-1831 USA	Westwood Police Dept. - KS 4700 Rainbow Blvd Westwood KS 66205-1831 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Henry Torres Phone: Email: htorres@axon.com Fax:	Curtis Mansell Phone: (913) 362-3737 Email: curtis.mansell@westwoodkspd.org Fax: 913 3623308

Quote Summary

Program Length	60 Months
TOTAL COST	\$47,352.50
ESTIMATED TOTAL W/ TAX	\$47,352.50

Discount Summary

Average Savings Per Year	\$2,277.92
TOTAL SAVINGS	\$11,389.60

Payment Summary

Date	Subtotal	Tax	Total
Feb 2024	\$9,470.50	\$0.00	\$9,470.50
Feb 2025	\$9,470.50	\$0.00	\$9,470.50
Feb 2026	\$9,470.50	\$0.00	\$9,470.50
Feb 2027	\$9,470.50	\$0.00	\$9,470.50
Feb 2028	\$9,470.50	\$0.00	\$9,470.50
Total	\$47,352.50	\$0.00	\$47,352.50

Quote Unbundled Price:

Quote List Price:

Quote Subtotal:

Item D.Section X, Item

\$53,370.30

\$47,352.50

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamTAP	Body Worn Camera TAP Bundle	10	60	\$37.87	\$32.50	\$32.50	\$19,500.00	\$0.00	\$19,500.00
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	60	\$70.49	\$34.66	\$34.66	\$2,079.60	\$0.00	\$2,079.60
A la Carte Hardware									
H00001	AB4 Camera Bundle	10	60		\$849.00	\$14.15	\$8,490.00	\$0.00	\$8,490.00
H00002	AB4 Multi Bay Dock Bundle	1	60		\$1,638.90	\$27.32	\$1,638.90	\$0.00	\$1,638.90
A la Carte Software									
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	60		\$0.60	\$0.23	\$2,774.00	\$0.00	\$2,774.00
ProLicense	Pro License Bundle	2	60		\$42.31	\$42.25	\$5,070.00	\$0.00	\$5,070.00
BasicLicense	Basic License Bundle	8	60		\$16.27	\$16.25	\$7,800.00	\$0.00	\$7,800.00
A la Carte Services									
80146	VIRTUAL BODYCAM STARTER	1			\$1,575.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$47,352.50	\$0.00	\$47,352.50

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - NA - US FIRST RESPONDER - BLK - RAPIDLOCK	10	02/01/2024
AB4 Camera Bundle	100466	USB-C to USB-C CABLE FOR AB4	11	02/01/2024
AB4 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPIDLOCK	11	02/01/2024
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	1	02/01/2024
AB4 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	02/01/2024
AB4 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	02/01/2024
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	08/01/2026
Body Worn Camera TAP Bundle	73309	AXON CAMERA REFRESH ONE	10	08/01/2026
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	02/01/2029
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	10	02/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	8	03/01/2024	02/28/2029
Basic License Bundle	73840	EVIDENCE.COM BASIC ACCESS LICENSE	8	03/01/2024	02/28/2029
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	6	03/01/2024	02/28/2029
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	2	03/01/2024	02/28/2029
A la Carte	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	03/01/2024	02/28/2029

Services

Bundle	Item	Description	QTY
A la Carte	80146	VIRTUAL BODYCAM STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	02/01/2025	02/28/2029
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	10	02/01/2025	02/28/2029

Payment Details

Item D, Section X, Item

Feb 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	\$554.80	\$0.00	\$554.80
Year 1	80146	VIRTUAL BODYCAM STARTER	1	\$0.00	\$0.00	\$0.00
Year 1	BasicLicense	Basic License Bundle	8	\$1,560.00	\$0.00	\$1,560.00
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	10	\$3,900.00	\$0.00	\$3,900.00
Year 1	H00001	AB4 Camera Bundle	10	\$1,698.00	\$0.00	\$1,698.00
Year 1	H00002	AB4 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 1	ProLicense	Pro License Bundle	2	\$1,014.00	\$0.00	\$1,014.00
Total				\$9,470.50	\$0.00	\$9,470.50

Feb 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	\$554.80	\$0.00	\$554.80
Year 2	80146	VIRTUAL BODYCAM STARTER	1	\$0.00	\$0.00	\$0.00
Year 2	BasicLicense	Basic License Bundle	8	\$1,560.00	\$0.00	\$1,560.00
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	10	\$3,900.00	\$0.00	\$3,900.00
Year 2	H00001	AB4 Camera Bundle	10	\$1,698.00	\$0.00	\$1,698.00
Year 2	H00002	AB4 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 2	ProLicense	Pro License Bundle	2	\$1,014.00	\$0.00	\$1,014.00
Total				\$9,470.50	\$0.00	\$9,470.50

Feb 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	\$554.80	\$0.00	\$554.80
Year 3	80146	VIRTUAL BODYCAM STARTER	1	\$0.00	\$0.00	\$0.00
Year 3	BasicLicense	Basic License Bundle	8	\$1,560.00	\$0.00	\$1,560.00
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	10	\$3,900.00	\$0.00	\$3,900.00
Year 3	H00001	AB4 Camera Bundle	10	\$1,698.00	\$0.00	\$1,698.00
Year 3	H00002	AB4 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 3	ProLicense	Pro License Bundle	2	\$1,014.00	\$0.00	\$1,014.00
Total				\$9,470.50	\$0.00	\$9,470.50

Feb 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	\$554.80	\$0.00	\$554.80
Year 4	80146	VIRTUAL BODYCAM STARTER	1	\$0.00	\$0.00	\$0.00
Year 4	BasicLicense	Basic License Bundle	8	\$1,560.00	\$0.00	\$1,560.00
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	10	\$3,900.00	\$0.00	\$3,900.00
Year 4	H00001	AB4 Camera Bundle	10	\$1,698.00	\$0.00	\$1,698.00

Feb 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	H00002	AB4 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 4	ProLicense	Pro License Bundle	2	\$1,014.00	\$0.00	\$1,014.00
Total				\$9,470.50	\$0.00	\$9,470.50

Feb 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	200	\$554.80	\$0.00	\$554.80
Year 5	80146	VIRTUAL BODYCAM STARTER	1	\$0.00	\$0.00	\$0.00
Year 5	BasicLicense	Basic License Bundle	8	\$1,560.00	\$0.00	\$1,560.00
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	10	\$3,900.00	\$0.00	\$3,900.00
Year 5	H00001	AB4 Camera Bundle	10	\$1,698.00	\$0.00	\$1,698.00
Year 5	H00002	AB4 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 5	ProLicense	Pro License Bundle	2	\$1,014.00	\$0.00	\$1,014.00
Total				\$9,470.50	\$0.00	\$9,470.50

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

12/20/2023



Non-Binding Budgetary Estimate



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Item D.Section X, Item

Issued: 12/20/2023

Quote Expiration: 12/22/2023

Estimated Contract Start Date: 03/01/2024

Account Number: 126391

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Westwood Police Dept. - KS 4700 Rainbow Blvd Westwood, KS 66205-1831 USA	Westwood Police Dept. - KS 4700 Rainbow Blvd Westwood KS 66205-1831 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Henry Torres Phone: Email: htorres@axon.com Fax:	Curtis Mansell Phone: (913) 362-3737 Email: curtis.mansell@westwoodkspd.org Fax: 913 3623308

Quote Summary

Program Length	60 Months
TOTAL COST	\$34,737.60
ESTIMATED TOTAL W/ TAX	\$34,737.60

Discount Summary

Average Savings Per Year	\$1,052.16
TOTAL SAVINGS	\$5,260.80

Payment Summary

Date	Subtotal	Tax	Total
Feb 2024	\$6,947.52	\$0.00	\$6,947.52
Feb 2025	\$6,947.52	\$0.00	\$6,947.52
Feb 2026	\$6,947.52	\$0.00	\$6,947.52
Feb 2027	\$6,947.52	\$0.00	\$6,947.52
Feb 2028	\$6,947.52	\$0.00	\$6,947.52
Total	\$34,737.60	\$0.00	\$34,737.60

Non-Binding Budgetary Estimate

Quote Unbundled Price:
 Quote List Price:
 Quote Subtotal:

Item D.Section X, Item

\$38,738.40
\$34,737.60

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3B	Fleet 3 Basic	4	60	\$166.66	\$161.41	\$144.74	\$34,737.60	\$0.00	\$34,737.60
Total							\$34,737.60	\$0.00	\$34,737.60

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Fleet 3 Basic	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	4	03/01/2024
Fleet 3 Basic	70112	AXON SIGNAL UNIT	4	03/01/2024
Fleet 3 Basic	71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	4	03/01/2024
Fleet 3 Basic	72036	FLEET 3 STANDARD 2 CAMERA KIT	4	03/01/2024

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic	80400	FLEET, VEHICLE LICENSE	4	03/01/2024	02/28/2029
Fleet 3 Basic	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	8	03/01/2024	02/28/2029

Services

Bundle	Item	Description	QTY
Fleet 3 Basic	73391	FLEET 3 DEPLOYMENT (PER VEHICLE)	4

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic	80379	EXT WARRANTY, AXON SIGNAL UNIT	4	03/01/2025	02/28/2029
Fleet 3 Basic	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	4	03/01/2025	02/28/2029

Payment Details

Feb 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	Fleet3B	Fleet 3 Basic	4	\$6,947.52	\$0.00	\$6,947.52
Total				\$6,947.52	\$0.00	\$6,947.52

Feb 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	Fleet3B	Fleet 3 Basic	4	\$6,947.52	\$0.00	\$6,947.52
Total				\$6,947.52	\$0.00	\$6,947.52

Feb 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	Fleet3B	Fleet 3 Basic	4	\$6,947.52	\$0.00	\$6,947.52
Total				\$6,947.52	\$0.00	\$6,947.52

Feb 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	Fleet3B	Fleet 3 Basic	4	\$6,947.52	\$0.00	\$6,947.52
Total				\$6,947.52	\$0.00	\$6,947.52

Feb 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	Fleet3B	Fleet 3 Basic	4	\$6,947.52	\$0.00	\$6,947.52
Total				\$6,947.52	\$0.00	\$6,947.52

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for goods or services.

Item D, Section X, Item

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

