



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, May 14, 2026 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. PUBLIC COMMENT

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.

IV. PRESENTATIONS AND PROCLAMATIONS

A. Gun Violence Awareness Day Proclamation

B. 2026 Police Week Proclamation

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

A. Consider approval of April 9, 2026 City Council Meeting Minutes

B. Consider approval of Appropriations Ordinance 786

VI. MAYOR'S REPORT

VII. CITY COUNCILMEMBER REPORTS

VIII. STAFF REPORTS

- [A.](#) Administrative Report (City Administrator Katherine Carttar)
- [B.](#) Public Works Report (Public Works Director John Sullivan)
- [C.](#) Police Department Report (Police Chief Curt Mansell)
- [D.](#) Treasurer's Report (City Treasurer Michelle Ryan)
- E. City Attorney Report (Ryan Denk)
- [E.](#) Discussion to authorize expanded hours of sales for alcoholic liquor during 2026 FIFA World Cup

IX. OLD BUSINESS

X. NEW BUSINESS

- [A.](#) Consider Resolution No. 153-2026 adopting an amended Employee Handbook
- [B.](#) Consider fence variance request for 2203 W. 47th Ter.
- [C.](#) Consider Agreement between the City of Westwood and the Kansas Department of Transportation for Bid acceptance an Commitment of City Funds

XI. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held June 11, 2026, at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: [City of Westwood Kansas-Government](#)
[Westwood, KS Police Department](#)

2026 CITY PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Westwood to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, every day, nearly 130 people in the United States are killed by gun violence and more than 200 are shot and wounded, with an average of more than 19,000 gun homicides every year; and

WHEREAS, people in the United States are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, Kansas has 482 gun deaths every year, with a rate of 16.5 deaths per 100,000 people, a crisis that costs the state \$5.7 billion each year, of which \$95.1 million is paid by taxpayers. Kansas has the 19th highest rate of gun deaths in the US; and
WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all gun homicides in the nation occurring in 42 cities; and

WHEREAS, cities across the nation, including in Westwood, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from those who are a danger to themselves or others; and

WHEREAS, mayors, councilmembers, and law enforcement officers — in partnership with local violence intervention activists and resources — know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see gun violence continue to impact communities across the country;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 5, 2026 to recognize the 29th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to —

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya’s friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 5, the first Friday in June 2026, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 5, 2026 people across the United States will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Waters of the city of Westwood declares the first Friday in June, June 5, 2026, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities’ efforts to prevent the tragic impacts of gun violence and to save lives.

**PROCLAIMED BY THE MAYOR OF WESTWOOD, KANSAS
THIS 14TH DAY OF MAY, 2026.**

David E. Waters
Mayor

ATTEST:

Abby Schneweis
City Clerk

2026 CITY PROCLAMATION
DECLARING MAY 15TH AS PEACE OFFICERS MEMORIAL DAY
AND MAY 11-17 AS POLICE WEEK

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the International Association of Chiefs of Police has declared police officer safety and wellness a top priority, and the IACP's Center for Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, the members of the police department of the City of Westwood play an essential role in safeguarding the rights and freedoms of the citizens of our community; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the men and woman of the police department of the City of Westwood unceasingly provide a vital public service;

NOW, THEREFORE, I, Mayor David E. Waters call upon all citizens of the City of Westwood and upon all patriotic, civil and educational organizations to observe the week of May 11 – May 17, 2026, as Police Week with appropriate ceremonies and observances in which our community may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

FURTHER call upon all citizens of the City of Westwood to observe May 15, 2026, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and have affixed the Official Seal of the City of Westwood this 14th day of May, 2026.

**PROCLAIMED BY THE MAYOR OF WESTWOOD, KANSAS
THIS 14TH DAY OF MAY, 2026.**

David E. Waters
Mayor

ATTEST:

Abby Schneweis
City Clerk

**City of Westwood, Kansas
City Council Meeting
4700 Rainbow Boulevard
April 9, 2026 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Jeff Harris, Council President
Steph Becker, Councilmember
Spencer Day, Councilmember
Holly Wimer, Councilmember

Council Absent: Laura Steele, Councilmember

Staff Present: Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on April 9, 2026. Ms. Schneweis called the roll. A quorum was present.

Approval of the Agenda

Motion by Councilmember Harris to approve the April 9, 2026, agenda as submitted. Second by Councilmember Wimer. Motion carried by a 4-0 voice vote.

Public Comment

No comments were made by members of the public.

Presentations and Proclamations

Mayor Waters proclaimed April 24, 2026, Arbor Day in Westwood.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider March 12, 2026, City Council Meeting Minutes
- B. Consider March 25, 2026, Special City Council Meeting Minutes
- C. Consider Appropriations Ordinance 785

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Becker. Ms. Schneweis conducted a roll call vote. Motion carried by a 4-0 vote.

Mayor’s Report

Mayor Waters welcomed Katherine Carttar, the new City Administrator, and said she will start work Monday, April 13th.

Councilmember Reports

Councilmember Wimer noted Woodside will be hosting several events for Westwood residents at the pools this summer.

Councilmember Harris thanked staff for their work on the Easter Egg Scramble on April 4th.

Councilmember Wimer thanked the youth volunteers that helped put eggs that day.

Staff Reports

Public Works Report

Mr. Sullivan provided an overview of the March and April 2026 Public Works Reports included in the agenda packet and offered to answer questions.

Public Safety Report

Chief Mansell provided an overview of the March 2026 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer’s Report

The March 2026 Treasurer’s Report was included in the packet, no questions or comments were made about the report.

City Attorney’s Report

Mr. Denk did not have anything to report.

Old Business

No Old Business was considered during this meeting.

New Business

No New Business was considered during this meeting.

Executive Session

The Governing Body did not hold an executive session.

Announcements/Governing Body Comments

Councilmember Day asked that the Westwood View playground rules be shared in The Buzz.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Wimer. Motion carried by a 4-0 voice vote. The meeting was adjourned at 7:11 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

City of Westwood, Kansas
Appropriation Ordinance No. 786

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF APRIL 1, 2026 - APRIL 30, 2026 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General		Capital Improvements		Equipment Reserve		Stormwater		Special Highway		Woodside TIF/CID		Debt Service		Total All Funds	
	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026	Month Ending 4/30/2026
Expenditures																
Salary & Benefits	135,434.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135,434.53
Employee Expenses	2,115.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,115.18
Professional Fees	5,826.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,826.45
General Operating Expenses	7,721.90	0.00	0.00	0.00	0.00	1,992.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,714.15
Utilities	8,040.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,040.85
Equipment and Maintenance	7,361.63	0.00	0.00	0.00	0.00	4,458.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,820.51
Street and Stormwater	0.00	0.00	0.00	0.00	0.00	687.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	687.29
Park and Events	421.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	421.55
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	166,922.09	0.00	0.00	0.00	0.00	7,138.42	0.00	0.00	0.00	0.00	31,306.26	0.00	0.00	0.00	0.00	205,366.77

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herein are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2025 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 14th day of May, 2026.

MAYOR

ATTEST: CITY CLERK



City Administrator's Report

May 2026

To: Mayor and City Council
From: Katherine Carttar, City Administrator
Date: May 14, 2026
RE: Administration Department

Recognition:

1. Recognize the passing of Officer Chris Bishop.
 - a. Thank you to all the staff and elected officials who attended the memorial service this week.
 - b. Thank you to surrounding police departments and municipalities for the continued support, particularly Fairway for the additional coverage.
2. Recognize Sarah Page for her nine years of service on the Planning Commission as she attended her final meeting as a chair/member last week.

Administrative Department Updates:

1. Introductory Meetings
 - a. A priority my first month has been to meet people in Westwood and learn about the history, current priorities, and future desires of the community.
 - b. Some of the people I have met in the last month include: Mayor, City Councilmembers, Planning Commission Chair, WWV Principal, Mission Woods Mayor, City Consultants (e.g. Columbia Capital, GBA, MPR), Business owners.
 - c. Additionally, learning about the wider area of Northeast Johnson County by meeting with area City Administrators and County representatives.
2. Process, Systems, and Procedures
 - a. A significant amount of my time has been learning the various systems and processes utilized in Westwood (e.g. Sage Intact [accounting system], GovBuilt [permitting system], Paycor [payroll systems], etc.)
 - b. Standard procedures are another learning opportunity as each city has their own way of doing things. Policing, codes enforcement and public works are all areas I've placed early focus to understand first how things have been done.
3. Grant Submission
 - a. Kansas Safe Routes to School Planning Grant was submitted on May 1.

4. Implement Rainbow Blvd. Complete Streets Plan
 - a. KDOT requested formal communication to start the design work, which we hope will lead to the first phase, a demonstration project, on Rainbow between 47th and Shawnee Mission Parkway. The *Request for Approval of the Reimagine Rainbow Quick-Build Demonstration Project* was submitted to KDOT's Director of Planning and Development on April 30 and co-signed by leadership from the City of Westwood, City of Westwood Hills, City of Mission Woods, Unified Government and the University of Kansas Health System.

5. Economic Development Updates
 - a. Getting up to speed on the various economic development projects in Westwood, including: the Hunt Midwest subdivision, potential City Hall redevelopment, Retail Grocers Association property.

Future/Discussion Items:

1. FY 2027 Budget
 - a. Similar to last year, the City Council will start examining the FY27 budget in June with final budget adoption in September.
 - b. I will work with the City Council to create a schedule for budget workshops and presentations.
 - c. Over the next two weeks, I will attend budget workshop presentations provided by the State of Kansas, Johnson County and the Eastern Kansas GFOA to prepare for my role in shepherding the City Council through the budget process.

2. HB2481: Local Government Opt-In Resolution
 - a. The KS House bill authorizes expanded hours of sales for alcoholic liquor and cereal malt beverage only during the 2026 FIFA World Cup tournament from June 11, 2026, through July 19, 2026.
 - b. Most surrounding municipalities will not be opting-in to the expanded hours, with the exception of Merriam that will allow bars to remain open from 6am to 5am during this period.

Building Permits

The following is a snapshot of select building permits of note issued last month:

Residential

New Construction

Additions or Renovations:

- Woodside, 2000 W 47th Pl. – Renovation of locker rooms, indoor pool/sauna/steam room, and yoga studio

- 2820 W. 48th St - Alteration (vaulted ceiling)
- 2700 W. 48th St - Remodel - (Full home)
- 2705 W. 51st Ter - Alteration (Deck roof)
- 4830 Belinder Ct - Remodel (Kitchen and bath)

Demolition: None

Commercial

None

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, APRIL 2026
DATE: MAY 12, 2026

Some of the activities for Public Works in April include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. We emptied and serviced the pet waste dispensers throughout the city, 9 in all.
4. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
5. I prepared the Purchase Orders and documentation for those purchases.
6. Performed routine maintenance at the City Hall to include the service of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
7. I represented the city at various meetings to include:
 OGL meeting – Virtual – 1.5 hrs.
8. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
9. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
10. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
11. Performed various clerical duties for the Public Works Department’s daily functions.
12. I attended Public Works, City Council and Staff and Committee meetings as required.
13. Observed activities associated with ROW Permits.
14. We marked streetlight and traffic signal utilities when requested by the One-Call System.
15. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
16. We cleaned the City Hall roof drains.
17. We swept Westwood Streets.
18. We checked and cleaned roof drains at City Hall.
19. We repaired potholes city wide.
20. Serviced mowing equipment.
21. We began seasonal lawn mowing, various properties.
22. Prepared for Easter Egg Hunt.
23. Cleaned storm drainage fronts City wide.

24. Plumbing repairs at City Hall.
25. We performed the Spring Leaf Pickup.
26. We placed the snowplows and salt spreaders into storage.
27. We replaced two parking lot lights at City Hall.
28. We put the fountain at W. 47th Street and Mission Road into operation.
29. The bus stop enclosure glass was successfully replaced.
30. We performed clean-up of the various public planting spaces.
31. We seeded grass seeds at various locations.
32. We repaired street signs as needed.

This concludes my activities report for some of the activities for Public Works in April.

Westwood Public Works

To: Governing Body
From: John Sullivan, Director of Public Works
Date: May 12, 2026
Re: Monthly Status Report

- CCLIP funding: The project has been bid with Realm Construction the low bidder at \$317,426.00. At the request of the Unified Government, we will not start construction till after the World Cup is complete or after July 18, 2026. The WaterOne folks would like to replace their water main that lays within the intersection and work should begin on that soon.
- W. 47th Place Complete Street Project: After meeting with the Gas and WaterOne folks they have determined that they need to replace the mains on W. 47th Place. There timing for both of these projects will make it impractical to construct road improvements in 2026. I have notified Woodside and will be notifying both office buildings of this development. I plan to bid for this in December/January timeframe for construction beginning in early 2027. I am working on securing our CARS funding to that timeframe.
- W. 50th Street, Belinder Ave. to Mission Rd. & W. 51st Street Belinder Ave. to Mission Rd.: As with the W. 47th Place project both the water and gas utilities are planning to replace mains and services on the W. 50th Street project. I am trying to arrange for them to get this work done ASAP so that maybe we can bid for this project in June for an August to October construction timeframe.
- Outdoor Warning Siren Relocation: I have received the easement documents. I have submitted them to our City Attorney to write the conveyance portion of the document. Once I have that I will submit to the Shawnee Mission School District for consideration.
- Concrete Repairs Various Locations: I prepared a list of locations that need sidewalk, curb & gutter and driveway approach repairs throughout the City. I will be bringing into a future Meeting a request to accept a bid.

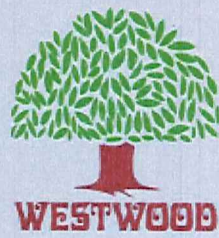
Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

4/1/2026



4/30/2026



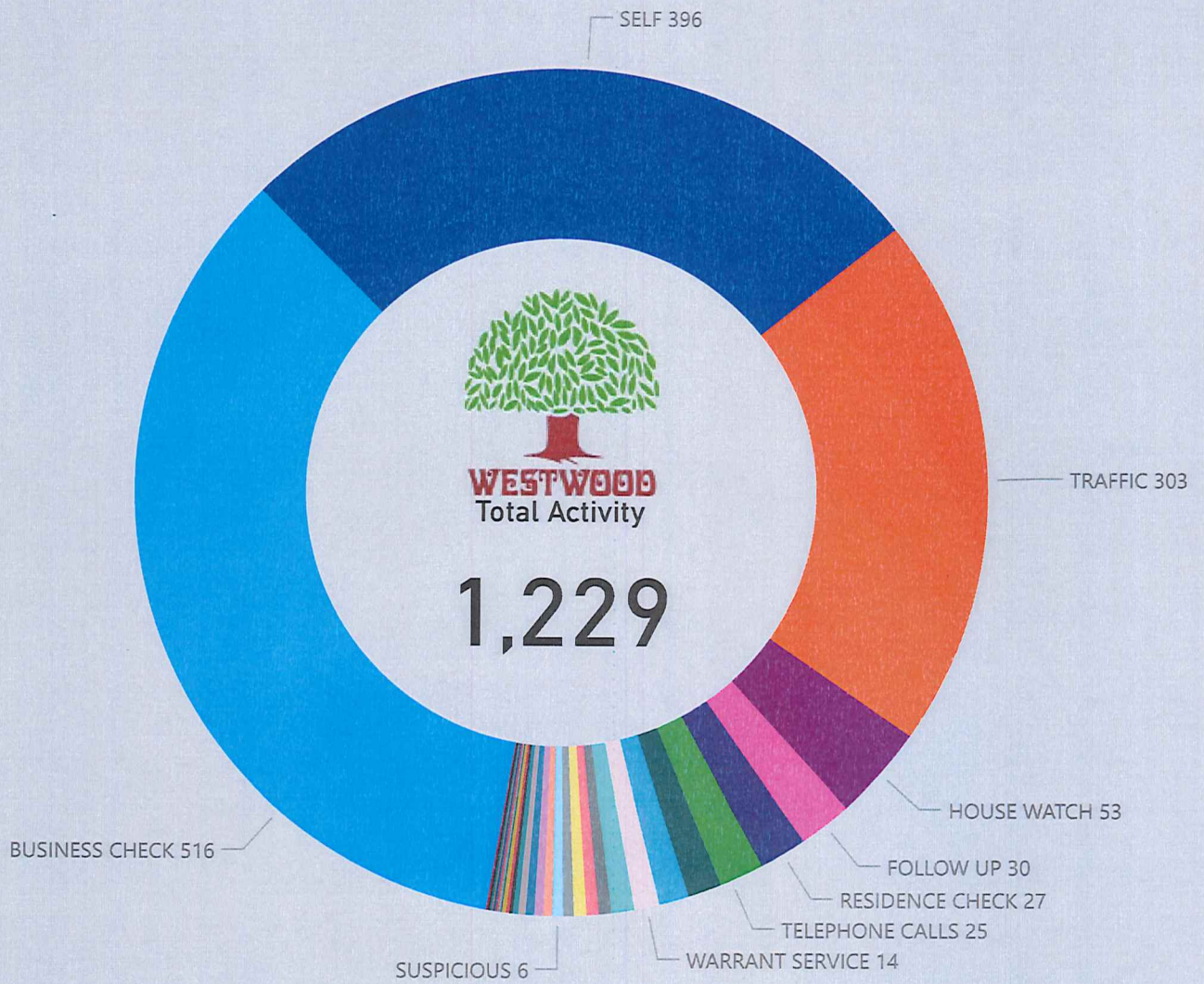
Westwood Police Department City Council Report

Item C. Section VIII, Item

4/1/2026



4/30/2026



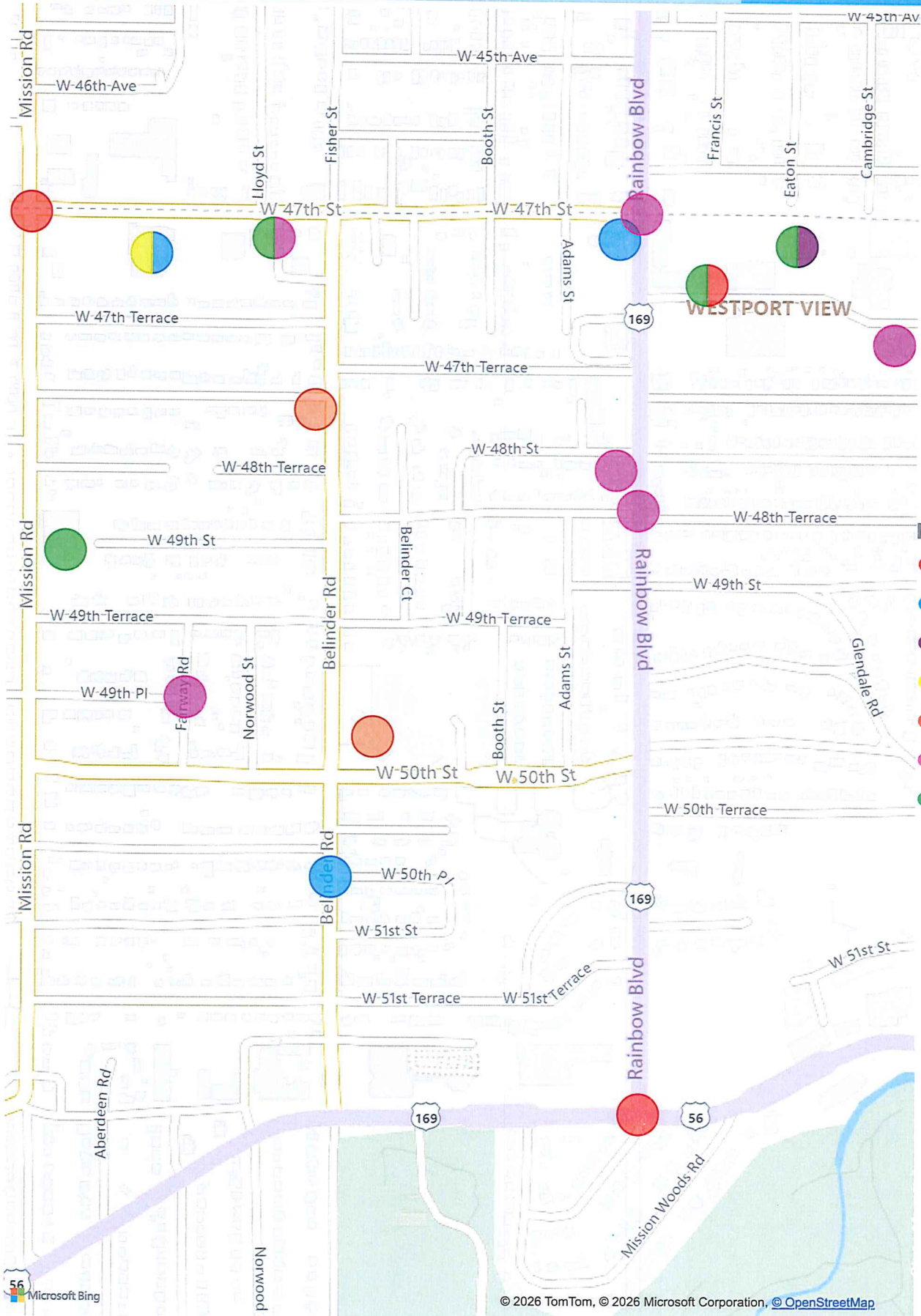
Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

4/1/2026



4/30/2026



Nature of Call

- ACCIDENT
- ASSIST THE PUBLIC
- BURGLARY
- CRIMINAL THREAT
- NOISE COMPLAINT
- SUSPICIOUS
- TRESPASSING

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

4/1/2026



4/30/2026



Case Number	Report Type	Summary
20260115	INVEST - Property - Abandoned/Found/Lost/Recovered	A resident turned in a checkbook he found on the street while walking his dog.
20260124	Drugs/Narcotics	Officer stopped a vehicle for a traffic violation. The driver had a suspended driver's license and was in possession of Marijuana. Arrested & booked with a bond & court date to Westwood Municipal Court.
20260112	DUI / Alcohol	Reporting officer conducted a traffic stop and arrested the driver for DUI.
20260128	Drugs/Narcotics	Reporting officer conducted traffic on a vehicle and found the driver to be in possession of marijuana. The driver was cited and released.
20260131	Theft	Reporting officer met with a Westwood resident in regards to a scam where she was requested to wire \$7,000 to Google to unlock her computer. The victim wired the money to the suspect/s. The victim realized that she was scammed out of the money and decided to report it to the police.
20260132	Auto Burglary	Reporting officer was dispatched to make contact with a victim involved in an auto burglary at Woodside Gym. Victim reported an unknown suspect/s entered his vehicle without his permission and stole several items.
20260134	Drugs/Narcotics	The officer stopped a vehicle for no tail lights and running a red light. The driver and two occupants were found to be in possession of Marijuana. The driver was cited for traffic violations and drug possession and released with a court date.
20260137	Accident-Non Injury	The RP responded to the station to make a report that a white pick up truck had struck her vehicle while it was parked in the parking lot of 2701 W 47th Street, Lulu's restaurant. The pickup left without the driver leaving his/her information.
20260143	Accident-Non Injury	V2 was traveling north on Mission Road and slowing down signaling it was going to turn right onto W 47th Street, it stopped for a pedestrian and V1 rear-ended V2 while it was stopped.

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

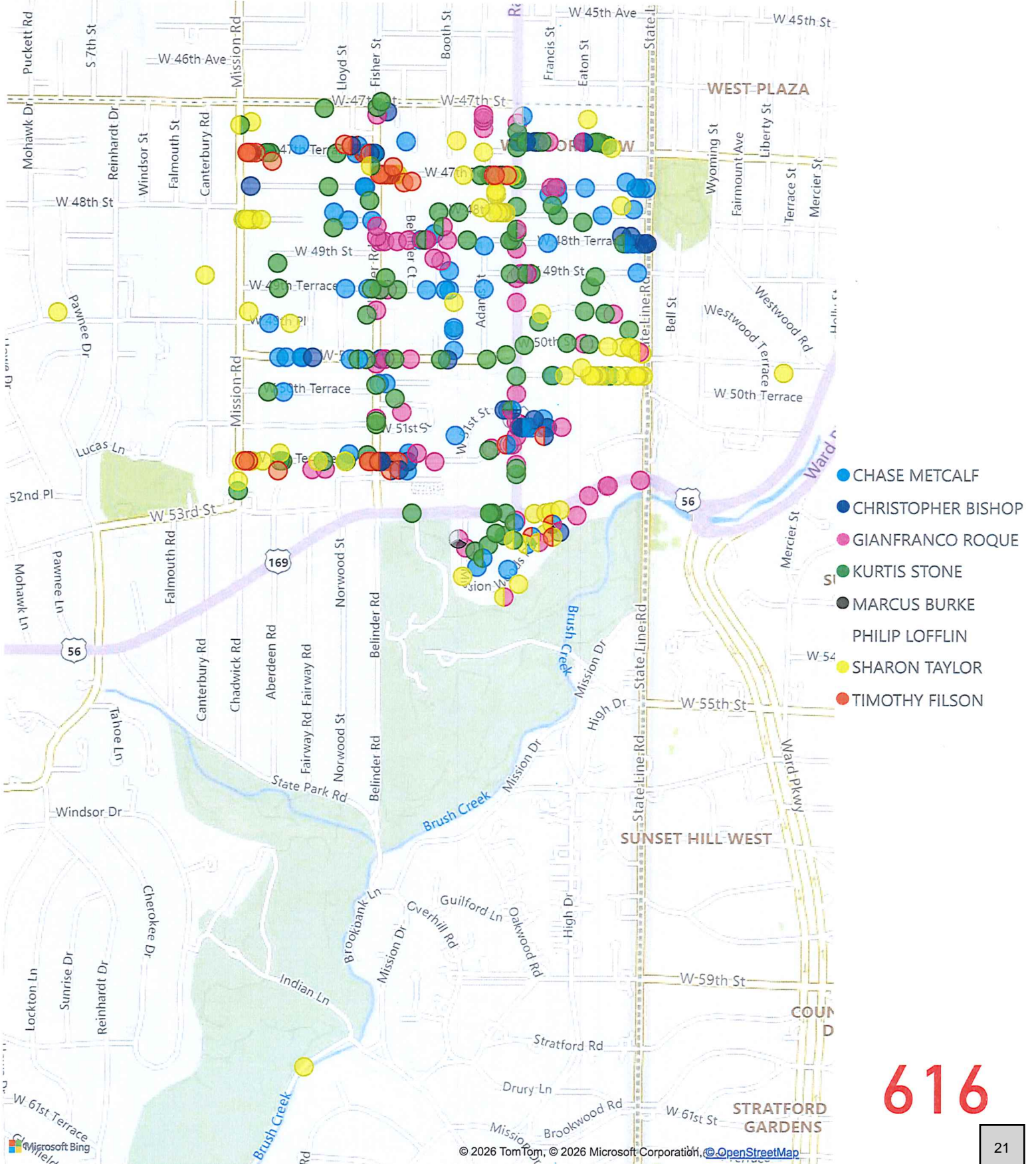
4/1/2026



4/30/2026



Area Checks by Officer



616

WESTWOOD
COURT SUMMARY
APRIL, 2026

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
April 03, 2025	35	01	\$ 2,975.00	11	02
April 17, 2025	30	24	\$ 5,885.00	10	03
TOTALS					
April 2026	65	25	\$ 8,860.00	21	05
April 2025	85	13	\$12,206.00	37	12
			TOTAL (\$ 8,860.00) less		
			* Kansas DL fees: \$ 0.00		
			* Judges Training Fund: \$ 27.00		
			* LET Training Fund: \$607.50		
			* Seat Belt Fund: \$ 60.00		
April 2026 TOTAL:					\$8,165.50

Y.T.D. TOTALS 2026		Y.T.D. TOTALS 2025	
ARRAIGNMENTS:	279	ARRAIGNMENTS:	323
TRIALS	79	TRIALS:	52
LETTERS:	105	LETTERS:	121
WARRANTS:	83	WARRANTS:	86
FINES:	\$46,016.00	FINES:	\$41,256.00
KS DL FEES:	\$392.00	KS DL FEES:	\$406.00
JUDGES FUND:	\$101.00	JUDGES FUND:	\$101.00
L.E.T.FUND:	\$2,240.00	L.E.T FUND:	\$2,317.50
COMM CORRECTIONS:	\$0.00	COMM CORRECTIONS:	\$0.00
SEAT BELT FUND:	\$260.00	SEAT BELT FUND:	\$200.00

**City of Westwood
Treasurer's Report
March 31, 2026**

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 4/30/2026 was \$5,653,314. The 4/30/2025 cash balance was \$4,798,768. This is an increase in cash of \$854,546.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - i. Revenue received for the month was \$178,901. The revenue received in April 2025 was \$201,582. The decrease in revenue is due to building permits decreasing by \$10,000 and the miscellaneous revenue was \$10,000 less than April 2025.
 - ii. Year to date revenue in the General Fund is up by \$165,634. Taxes are up by this amount compared to the prior year.
 - b. The year-to-date expenditures totaled \$1,376,051. The prior year-to-date expenditures were \$994,275.
 - i. In March 2026 there was a transfer to the Capital Improvement fund of \$370,000. The transfer in 2025 was made at the end of the year. This accounts for the increase in expenditures in 2026 over 2025 at this time.
 - c. Net Receipts Over Expenditures are \$210,949 year to date. The prior year's receipts over expenditures were \$427,091 but did not include any transfers.
4. Statement of Operations - Other Funds
 - a. The Capital Improvement fund collected sales tax of \$29,315 and interest on investments were \$3,036. There were no expenditures in this fund for April.
 - b. The Stormwater Fund expended \$7,138 in equipment and stormwater expenditures.
 - c. The Woodside TIF/CID Fund received \$33,260 and made their normal monthly payment of \$31,306.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis and the statement of cash flow – regulatory basis as of and for the one month ended April 30, 2026, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.

Adams Brown, LLC

ADAMSBROWN, LLC
Certified Public Accountants
Hays, Kansas

May 11, 2026



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
 As of April 30, 2026

	General Fund	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund	All Funds
	04/30/2026	04/30/2026	04/30/2026	04/30/2026	04/30/2026	04/30/2026	04/30/2026	04/30/2026
Assets								
Current Assets								
Cash In Bank	256,181.97	392,723.90	68,891.04	156,139.18	71,994.76	78,818.60	185,351.97	1,210,101.42
Cash In Bank - Bond Fund	41,976.70	0.00	0.00	0.00	0.00	0.00	0.00	41,976.70
Cash In Bank - Woodside Village Acct	9.77	0.00	0.00	0.00	0.00	0.00	0.00	9.77
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Cash Charles Schwab 2843	22,037.83	0.00	0.00	0.00	0.00	0.00	0.00	22,037.83
Cash Charles Schwab 3099	1,881.33	5,401.58	1,293.22	1,898.75	1,774.54	3,550.68	0.00	15,800.10
Investment Charles Schwab 2843	1,049,767.41	0.00	0.00	0.00	0.00	0.00	0.00	1,049,767.41
Investment Charles Schwab 3099	319,535.25	1,393,408.49	286,128.68	308,347.35	200,380.10	805,481.40	0.00	3,313,281.27
Total Current Assets	1,691,729.26	1,791,533.97	356,312.94	466,385.28	274,149.40	887,850.68	185,351.97	5,653,313.50
Total Assets	\$ 1,691,729.26	\$ 1,791,533.97	\$ 356,312.94	\$ 466,385.28	\$ 274,149.40	\$ 887,850.68	\$ 185,351.97	\$ 5,653,313.50
Liabilities and Fund Balance								
Current Liabilities								
Encumbrances	0.00	127,702.50	0.00	0.00	0.00	69,850.00	0.00	197,552.50
Woodside Village Deposits	9.19	0.00	0.00	0.00	0.00	0.00	0.00	9.19
Refundable Bond Deposits	40,451.99	0.00	0.00	0.00	0.00	0.00	0.00	40,451.99
KPERS/KPF Payable	(76.12)	0.00	0.00	0.00	0.00	0.00	0.00	(76.12)
Total Current Liabilities	40,385.06	127,702.50	0.00	0.00	0.00	69,850.00	0.00	237,937.56
Total Liabilities	40,385.06	127,702.50	0.00	0.00	0.00	69,850.00	0.00	237,937.56
Fund Balance								
Fund Balance	1,440,395.17	1,199,586.66	354,597.09	320,981.84	242,589.12	736,103.67	488,023.75	4,782,277.30
Fund Balance - Current Year	210,949.03	464,244.81	1,715.85	145,403.44	31,560.28	81,897.01	(302,671.78)	633,098.64
Total Fund Balance	1,651,344.20	1,663,831.47	356,312.94	466,385.28	274,149.40	818,000.68	185,351.97	5,415,375.94
Total Liabilities and Fund Balance	\$ 1,691,729.26	\$ 1,791,533.97	\$ 356,312.94	\$ 466,385.28	\$ 274,149.40	\$ 887,850.68	\$ 185,351.97	\$ 5,653,313.50

See accountants' compilation report.



City of Westwood, Kansas
Statement of Cash Flow - Regulatory Basis
 For the One Month Ended April 30, 2026

	General Fund Month Ending 04/30/2026	Capital Improvements Fund Month Ending 04/30/2026	Equipment Reserve Fund Month Ending 04/30/2026	Stormwater Fund Month Ending 04/30/2026	Special Highway Fund Month Ending 04/30/2026	Woodside TIF/CID Fund Month Ending 04/30/2026	Debt Service Fund Month Ending 04/30/2026	All Funds Month Ending 04/30/2026
Unencumbered Cash, Beginning Period	1,677,970.79	1,759,183.07	355,689.24	472,852.36	258,724.46	854,591.18	216,658.23	5,595,669.33
Receipts								
Taxes	89,208.23	29,314.69	0.00	0.00	0.00	0.00	0.00	118,522.92
Fees and Licenses	36,726.40	0.00	0.00	0.00	0.00	0.00	0.00	36,726.40
Building Permits	4,488.50	0.00	0.00	0.00	0.00	0.00	0.00	4,488.50
Intergovernmental	32,471.04	0.00	0.00	0.00	0.00	0.00	0.00	32,471.04
Restricted Fees	0.00	0.00	0.00	0.00	14,988.93	31,145.57	0.00	46,134.50
Fines	10,067.00	0.00	0.00	0.00	0.00	0.00	0.00	10,067.00
Reimbursements	489.12	0.00	0.00	0.00	0.00	0.00	0.00	489.12
Interest Earnings	4,422.17	3,036.21	623.70	671.34	436.01	2,113.93	0.00	11,303.36
Miscellaneous	1,028.10	0.00	0.00	0.00	0.00	0.00	0.00	1,028.10
Total Receipts	178,900.56	32,350.90	623.70	671.34	15,424.94	33,259.50	0.00	261,230.94
Expenditures								
Salary & Benefits	135,434.53	0.00	0.00	0.00	0.00	0.00	0.00	135,434.53
Employee Expenses	2,115.18	0.00	0.00	0.00	0.00	0.00	0.00	2,115.18
Professional Fees	5,826.45	0.00	0.00	0.00	0.00	0.00	0.00	5,826.45
General Operating Expenses	7,721.90	0.00	0.00	1,992.25	0.00	0.00	0.00	9,714.15
Utilities	8,040.85	0.00	0.00	0.00	0.00	0.00	0.00	8,040.85
Equipment and Maintenance	7,361.63	0.00	0.00	4,458.88	0.00	0.00	0.00	11,820.51
Street and Stormwater	0.00	0.00	0.00	687.29	0.00	0.00	0.00	687.29
Park and Events	421.55	0.00	0.00	0.00	0.00	0.00	0.00	421.55
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	31,306.26	31,306.26
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	166,922.09	0.00	0.00	7,138.42	0.00	0.00	31,306.26	205,366.77
Adjustments								
Increase / (Decrease) in Refundable Bond Deposits	1,780.00	0.00	0.00	0.00	0.00	0.00	0.00	1,780.00
Total Adjustments	1,780.00	0.00	0.00	0.00	0.00	0.00	0.00	1,780.00
Ending Cash	\$ 1,691,729.26	\$ 1,791,533.97	\$ 356,312.94	\$ 466,385.28	\$ 274,149.40	\$ 887,850.68	\$ 185,351.97	\$ 5,653,313.50

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 General Fund
 For The One and Four Months Ended April 30, 2026 and April 30, 2025

	Month Ending 04/30/2026	Year To Date 04/30/2026	Year To Date 04/30/2025	Year Ending 12/31/2026	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Receipts					
Taxes	\$ 89,208.23	\$ 1,192,181.79	\$ 1,017,801.80	\$ 2,331,259.00	\$ (1,139,077.21)
Fees and Licenses	36,726.40	155,360.65	166,207.12	444,000.00	(288,639.35)
Building Permits	4,488.50	29,306.50	29,299.93	85,000.00	(55,693.50)
Intergovernmental	32,471.04	129,945.10	125,759.86	396,600.00	(266,654.90)
Restricted Fees	0.00	9,330.00	0.00	0.00	9,330.00
Fines	10,067.00	42,306.00	38,402.00	100,000.00	(57,694.00)
Reimbursements	489.12	2,095.87	4,073.18	0.00	2,095.87
Interest Earnings	4,422.17	21,769.87	23,490.53	0.00	21,769.87
Miscellaneous	1,028.10	4,704.13	16,331.67	5,100.00	(395.87)
Total Receipts	178,900.56	1,586,999.91	1,421,366.09	3,361,959.00	(1,774,959.09)
Expenditures					
General Overhead					
Salary & Benefits	2,815.00	14,390.90	13,316.80	50,400.00	(36,009.10)
Employee Expenses	198.72	3,312.49	4,135.62	9,000.00	(5,687.51)
Professional Fees	552.43	56,800.27	50,983.95	263,250.00	(206,449.73)
General Operating Expenses	2,074.61	13,389.57	9,814.39	910,950.00	(897,560.43)
Utilities	6,635.02	80,964.00	80,454.27	277,500.00	(196,536.00)
Equipment and Maintenance	0.00	0.00	66.75	0.00	0.00
Street and Stormwater	0.00	0.00	(78.52)	0.00	0.00
Park and Events	80.00	9,255.00	8,715.00	16,000.00	(6,745.00)
Miscellaneous	0.00	61,143.07	54,600.02	60,000.00	1,143.07
Intergovernmental	0.00	45,840.18	0.00	10,000.00	35,840.18
Interfund Transfers	0.00	370,000.00	0.00	495,000.00	(125,000.00)
Total General Overhead	12,355.78	655,095.48	222,008.28	2,092,100.00	(1,437,004.52)
Administrative					
Salary & Benefits	28,733.56	179,125.61	142,112.45	540,325.00	(361,199.39)
Employee Expenses	342.56	1,433.52	3,438.51	16,000.00	(14,566.48)
Professional Fees	2,160.88	19,166.67	16,521.02	80,000.00	(60,833.33)
General Operating Expenses	0.00	1,089.82	4,955.46	3,000.00	(1,910.18)
Equipment and Maintenance	458.41	458.41	0.00	0.00	458.41
Interfund Transfers	0.00	0.00	0.00	2,500.00	(2,500.00)
Total Administrative	31,695.41	201,274.03	167,027.44	641,825.00	(440,550.97)
Public Works					
Salary & Benefits	31,676.89	144,792.16	177,693.04	534,400.00	(389,607.84)
Employee Expenses	751.03	3,920.86	2,798.82	7,750.00	(3,829.14)
Professional Fees	0.00	2,495.00	0.00	12,000.00	(9,505.00)
General Operating Expenses	2,912.03	4,448.40	4,953.88	27,500.00	(23,051.60)
Utilities	1,072.52	2,008.69	3,154.91	14,580.00	(12,571.31)
Equipment and Maintenance	6,824.74	13,132.03	31,994.60	73,000.00	(59,867.97)
Interfund Transfers	0.00	0.00	0.00	10,000.00	(10,000.00)
Total Public Works	43,237.21	170,797.14	220,595.25	679,230.00	(508,432.86)
Police					

See accountants' compilation report.

Created on 05/11/2026



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 General Fund
 For The One and Four Months Ended April 30, 2026 and April 30, 2025

	Month Ending	Year To Date	Year To Date	Year Ending	
	04/30/2026	04/30/2026	04/30/2025	12/31/2026	12/31/2026
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Salary & Benefits	72,209.08	318,732.36	349,441.17	1,051,750.00	(733,017.64)
Employee Expenses	822.87	8,934.88	9,812.52	22,500.00	(13,565.12)
Professional Fees	3,113.14	6,853.30	3,373.66	54,600.00	(47,746.70)
General Operating Expenses	2,735.26	8,938.93	17,473.14	71,100.00	(62,161.07)
Utilities	0.00	527.88	511.02	4,500.00	(3,972.12)
Equipment and Maintenance	60.00	1,877.80	1,562.84	12,000.00	(10,122.20)
Park and Events	0.00	1,100.00	1,100.00	1,500.00	(400.00)
Interfund Transfers	0.00	0.00	0.00	10,000.00	(10,000.00)
Total Police	78,940.35	346,965.15	383,274.35	1,227,950.00	(880,984.85)
Parks & Rec					
General Operating Expenses	0.00	0.00	0.00	3,000.00	(3,000.00)
Utilities	333.31	1,149.69	1,038.16	30,000.00	(28,850.31)
Equipment and Maintenance	18.48	18.48	0.00	10,000.00	(9,981.52)
Park and Events	341.55	750.91	331.29	17,250.00	(16,499.09)
Total Parks & Rec	693.34	1,919.08	1,369.45	60,250.00	(58,330.92)
Total Expenditures	166,922.09	1,376,050.88	994,274.77	4,701,355.00	(3,325,304.12)
Receipts Over (Under) Expenditures	\$ 11,978.47	\$ 210,949.03	\$ 427,091.32	\$ (1,339,396.00)	\$ 1,550,345.03

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The One Month Ended April 30, 2026

	Other Funds					
	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund
	Month To Date 04/30/2026 Actual	Month To Date 04/30/2026 Actual	Month To Date 04/30/2026 Actual	Month To Date 04/30/2026 Actual	Month To Date 04/30/2026 Actual	Month To Date 04/30/2026 Actual
Receipts						
Taxes						
City Sales & Use Tax - Special	\$ 29,314.69	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Taxes	29,314.69	0.00	0.00	0.00	0.00	0.00
Restricted Fees						
State Hwy Maintenance	0.00	0.00	0.00	3,654.25	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	11,334.68	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	19,908.51	0.00
WV CID-2	0.00	0.00	0.00	0.00	11,237.06	0.00
Interest Earnings	3,036.21	623.70	671.34	436.01	2,113.93	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	32,350.90	623.70	671.34	15,424.94	33,259.50	0.00
Expenditures						
General Operating Expenses	0.00	0.00	1,992.25	0.00	0.00	0.00
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	4,458.88	0.00	0.00	0.00
Street and Stormwater						
Leaf Pickup Expenses	0.00	0.00	687.29	0.00	0.00	0.00
Miscellaneous						
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	31,306.26
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	7,138.42	0.00	0.00	31,306.26
Receipts Over (Under) Expenditures	\$ 32,350.90	\$ 623.70	\$ (6,467.08)	\$ 15,424.94	\$ 33,259.50	\$ (31,306.26)

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The Four Months Ended April 30, 2026

	Other Funds					
	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund
	Year To Date 04/30/2026 Actual	Year To Date 04/30/2026 Actual	Year To Date 04/30/2026 Actual	Year To Date 04/30/2026 Actual	Year To Date 04/30/2026 Actual	Year To Date 04/30/2026 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,468.81
City Sales & Use Tax - Special	129,954.83	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	399.67
Restricted Fees						
Stormwater Utility Fee	0.00	0.00	152,034.00	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	7,389.70	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	22,971.08	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	354,537.54	0.00
WV CID-2	0.00	0.00	0.00	0.00	46,870.07	0.00
Interest Earnings	8,352.86	1,715.85	1,846.92	1,199.50	7,201.45	0.00
Interfund Transfers	370,000.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	508,307.69	1,715.85	153,880.92	31,560.28	408,609.06	13,868.48
Expenditures						
Professional Fees	1,758.00	0.00	1,164.06	0.00	0.00	0.00
General Operating Expenses	0.00	0.00	1,992.25	0.00	0.00	0.00
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	4,458.88	0.00	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	42,304.88	0.00	0.00	0.00	0.00	284,900.00
Leaf Pickup Expenses	0.00	0.00	862.29	0.00	0.00	0.00
Miscellaneous						
UMB TIF Payment	0.00	0.00	0.00	0.00	260,177.83	0.00
UMB CID Payment	0.00	0.00	0.00	0.00	66,341.31	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	31,306.26
Market Value Adjustment	0.00	0.00	0.00	0.00	192.91	334.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	44,062.88	0.00	8,477.48	0.00	326,712.05	316,540.26
Receipts Over (Under) Expenditures	\$ 464,244.81	\$ 1,715.85	\$ 145,403.44	\$ 31,560.28	\$ 81,897.01	\$ (302,671.78)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Four Months Ended April 30, 2026

	<u>Certified Budget</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Difference Over/(Under)</u>
Expenditures			
General Fund	\$ 4,701,355.00	\$ 1,376,050.88	\$ (3,325,304.12)
Stormwater Fund	\$ 211,368.00	\$ 8,477.48	\$ (202,890.52)
Special Highway Fund	\$ 250,000.00	\$ 0.00	\$ (250,000.00)
Woodside TIF/CID Fund	\$ 2,522,600.00	\$ 326,712.05	\$ (2,195,887.95)
Debt Service Fund	\$ 573,313.00	\$ 316,540.26	\$ (256,772.74)
Total Expenditures	\$ 8,258,636.00	\$ 2,027,780.67	\$ (6,230,855.33)

See accountants' compilation report.

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506
Mark A. Burghart, Secretary



Phone: 785-296-7015
Fax: 785-296-7185
www.ksrevenue.gov
Laura Kelly, Governor

2026 AMENDMENTS TO KANSAS LIQUOR LAWS

The 2026 Legislature passed the following bill amending the Liquor Control Act, the Club and Drinking Establishment Act and the Cereal Malt Beverage Act.

House Bill 2481

Becomes effective on publication in the Kansas Register. The full text of the bill may be viewed at [HB 2481](#).

All Liquor License and Cereal Malt Beverage License Types

This bill is only applicable during the 2026 FIFA World Cup tournament from June 11, 2026, through July 19, 2026.

The bill authorizes expanded hours of sales for alcoholic liquor and cereal malt beverages only during the above dates. In cities or counties that opt in, alcoholic liquor and cereal malt beverages may be sold for 23 consecutive hours per day, 6:00 a.m. through 5:00 a.m. the following day. No sales may occur any day between 5:00 a.m. and 6:00 a.m.

The city or county may opt in by passing an ordinance or resolution. A copy of such ordinance or resolution must be submitted to the ABC at KDOR_ABC.Email@KS.GOV or by mail to the address above.

Additional Information

Contact information for your licensing representative or local enforcement agent may be found on our website at <https://www.ksrevenue.gov/abccontact.html>

Debbi Beavers, Director
Kansas Alcoholic Beverage Control Division

COUNCIL ACTION FORM

Meeting Date: May 14, 2026

Staff Contact: Katherine Carttar, City Administrator

Agenda Item: Consider Resolution No. 153-2026 adopting an amended Employee Handbook

Background/Description of Item

The Employee Handbook was last amended in November of 2022 by Resolution No. 114-2022. City staff recommends updates to this policy at this time for the following reasons:

- In the midst of the increasingly competitive labor market, certain employee benefits should be revisited to maintain viability as an employer and to communicate to employees their value to the community and organization.

Staff Comments/Recommendation

Staff has prepared draft updates communicating the areas identified for amendment within the documents to respond to the reasons named above.

The following is a short summary of the most substantive changes recommended:

- Provide health insurance benefits for part-time employees (employees who regularly work more than 20 hours per week.)
- With current staffing, this corresponds to an approximate increase in the City of Westwood annual budget for salary and compensation of \$25,000.

Suggested Motion

I move the City Council approve Resolution No. 153-2026 adopting an amended Employee Handbook for the City of Westwood.

CITY OF WESTWOOD, KANSAS

RESOLUTION NO. 153-2026

A RESOLUTION OF THE CITY OF WESTWOOD, KANSAS, ADOPTING AN AMENDED EMPLOYEE HANDBOOK.

WHEREAS, the Governing Body of the City of Westwood is charged with approving and adopting policies and procedures for appointed officers and employees;

WHEREAS, since the last amendment to the Employee Handbook, certain employee benefits in Section 5.11 are recommended by City staff; and

WHEREAS, Exhibit A attached herein reflects all amendments to the Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

Section 1. The City Council does hereby adopt an amended Employee Handbook attached hereto as Exhibit A and incorporated herein by reference in its entirety.

Section 2. The administrative officers of the City shall develop such further administrative procedures and take such actions to implement this Resolution as may be reasonably necessary.

Section 3. This Resolution shall take effect upon its approval by the Governing Body.

ADOPTED this 14th day of May, 2026, by majority vote of the Governing Body.

David E. Waters, Mayor

ATTEST:

Abby Schneweis, City Clerk

APPROVED AS TO FORM:

Ryan B. Denk, City Attorney

Resolution No. 153-2026
Exhibit A

Westwood, KS Employee Handbook
Amended 2026

Section 5. EMPLOYEE BENEFITS, SERVICES AND TYPES OF LEAVE

5.11 INSURANCE

All part-time employees (employees who regularly work twenty (20) hours per week or more) and full-time employees (employees who regularly work thirty (30) hours per week or more) shall be eligible for City-sponsored insurance. Does not include seasonal employees. Employee contribution rates are based on whether an employee is full-time or part-time, and will be maintained in the City Clerk's Office. Rates will be made available to employees at orientation, during annual open enrollment, or upon request. Policy and plan designs are subject to change. Employees should contact the City Clerk's Office to obtain current information.

Funding availability and levels for employees as well as employees' dependents shall be established by the City Council through the annual budgeting process. The City cannot guarantee coverage nor benefits. The City specifically reserves the right to change or eliminate benefits when deemed necessary. Notwithstanding, the City recognizes the importance of providing competitive benefits to employees.

When an individual employee is required to contribute a portion of the cost of the health care premium due to the employee covering dependents, spouse or family members, the amount of such contribution will be collected via payroll deduction.

In the case of leave from City employment, all costs for individual or family insurance shall be paid by the employee during the period the employee is on extended unpaid leave, on unauthorized leave, or participating in any unlawful work stoppage.

Individual and family insurance coverage may be extended for a temporarily disabled employee drawing worker's compensation. The employee's share of the cost shall be deducted from any compensation due the employee in addition to worker's compensation payments. In the event no additional compensation is due, insurance may be extended at the option of the employer.

No employee shall be entitled to a cash payment of any kind in lieu of insurance coverage.

Insurance coverage shall cease per the group's contractual insurance agreement in place at the time of the employee's separation from employment.

COUNCIL ACTION FORM

Meeting Date: May 14, 2026

Staff Contact: Michael McCoy

Agenda Item: Consider fence variance request for 2203 W. 47th Ter.

Background/Description of Item

On April 29, 2026, City staff received an application for a fence variance for 2203 W. 47th Terrace. Homeowner Pauline Gracik is proposing to replace an existing 4' tall chain link fence with 55' of new 5' tall powder coated steel centurion.

This application requires a variance for:

Westwood Zoning Ordinance 4.3.9.A.2 requiring fences over 4' in height to be constructed from wood.

The City Council may approve fence variances pursuant to Westwood Zoning Ord. Section 4.3.9.F, and as set forth below.

4.3.9 Fence and Wall Standards

F. Fences or walls which would fail to comply with any other requirement of this Ordinance may be constructed and maintained, contingent upon the following:

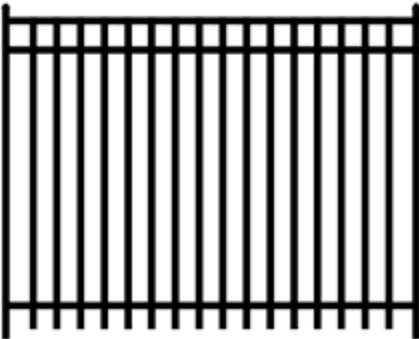
1. Application shall be made to the Governing Body, which shall study said application to determine the following:
 - a. the fence or wall will not adversely affect the general welfare of the immediate neighborhood in which the fence or wall is to be erected, taking into consideration factors including, but not limited to, the value of the property and the safety of residences in said neighborhood;
 - b. The appearance, location, and purpose of the proposed fence or wall;
 - c. The effect on adjoining properties;
 - d. The size of the area to be enclosed; and
 - e. The desirability of open views with regard to beauty, value and safety of the neighborhood; and
 - f. With respect to any fence on a lot adjacent to a street, a variance shall not be granted if the proposed fence would interfere with a safe view of the street for vehicular traffic, or would impair the view from any nearby driveway, or would extend closer to the street than the adjacent front yard setbacks.
2. Said application must be approved by at least four of the five members of the Governing Body.

An illustration of the location of the proposed fence.



Proposed Fence

An image of the proposed fence material is provided below.



The applicant desires to add a 5' fence to match the neighbor's new fence. The new fence would be built along the side yards of the real property. A strict application of the zoning regulations would require that the fence not exceed the 4' in height for this desired material type.

Images of current conditions are included below.

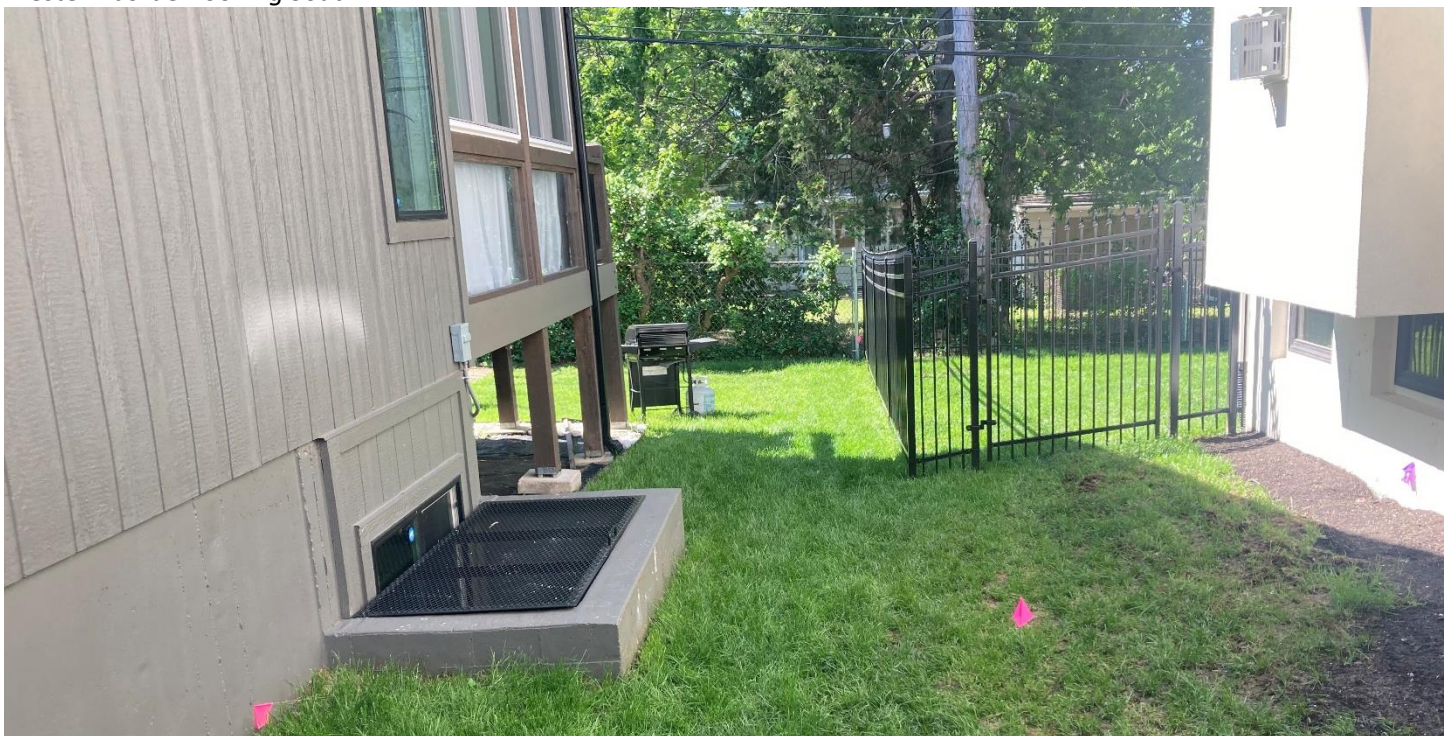
Eastern border



Western border looking North



Western border looking South





Staff Comments/Recommendation

Pursuant to previous City Council direction, City staff evaluated the following factors:

- a. Neighbor acknowledgement/consent – Applicant has coordinated with neighbors to the east and south with no concerns received;
- b. ROW impediment – No;
- c. Established tree impact/removal –No, volunteer and nuisance vegetation will be removed with fence replacement; and
- d. Resulting sight lines issues - No.

Staff does not have any objections to the requested variance.

Suggested Motion

I move to approve the requested fence variance at 2203 W. 47th Ter. to allow a 5' fence on the side yard perimeter of the property as described in the application.

Council Action Form

Meeting Date: May 14, 2026

Staff Contact: John Sullivan, Public Works Director

Agenda Item: Consider a Contract between the Department of Transportation of the State of Kansas and the City of Westwood, Kansas, the authority to award a contract and the commitment of City funds.

Background / Description of Item

The City of Westwood and the Unified Government of Kansas City Kansas and Wyandotte County entered into an agreement for the design and replacement of the intersection at W. 47th St/Ave and Rainbow Boulevard (US 169 HWY). The City of Westwood applied for CCLIP funds from the Kansas Department of Transportation in the amount of \$400,000 and received the award. The Kansas Department of Transportation accepted bids for the project and received four qualified bids. The low bid was from Realm Construction, Inc. in the amount of \$317,426.00. Construction Engineering is estimated to be \$88,564.00. This brings the project total to \$405,990. The remaining deficit is \$5,990.00. KDOT is requiring the City of Westwood to pay them \$6,000.00 to cover the deficit.

Staff Comments/Recommendation

The Contract will need signature and returned to KDOT on May 15, 2026. The funds will be required to be sent to KDOT by June 11, 2026. The Contract is to be awarded upon receipt of the signed contract that you are considering. Due to the World Cup activities, the Unified Government has requested that the construction not be allowed to begin prior to July 18, 2026, which KDOT has agreed to. Staff recommends Council authorize the Mayor to sign the contract.

Budget Impact

The deficit will be funded by the CIP.

Suggested Motion

I move to authorize the mayor to execute the Contract between the Department of Transportation of the State of Kansas, and the City of Westwood, Kansas, for the award of contract and commitment of City funds for project 106 KA-7263-01.



Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Phone: 785-296-3861
Fax: 785-296-6946
kdot#publicinfo@ks.gov
http://www.ksdot.gov

Calvin E. Reed, P.E., Secretary
Dawn M. Hueske, P.E., Bureau Chief

Laura Kelly, Governor

April 23, 2026

**Project Number: 106 KA-7263-01
ACSTP-A726(301)**

City of Westwood
Mr. John Sullivan
Public Works Director
4700 Rainbow
Westwood, KS 66205-

Dear Mr. Sullivan:

We are listing below the bidder and the low bid received at Topeka, KS on 4/22/2026 for the above numbered project.

CONTRACTOR	TYPE OF WORK	AMOUNT
REALM CONSTRUCTION, INC.	Westwood: Pavement Restoration on US-169	\$317,426
BLUE SPRINGS, MO		

This is considered satisfactory when compared with the engineer's estimate, and we believe that contracts should be awarded to the low bidder. If this bid is acceptable to the City, please sign the enclosed resolution and return it to this office. In order to guarantee the low bid, we must receive the expected resolution on or before 5/15/2026. Upon receipt of the signed resolution and approval by the Secretary of Transportation the contract will be awarded.

A combination of bid items and construction engineering less a maximum of \$400,000 State funds will require City matching funds in the amount of \$6,000. The City remittance should be made on or before 6/11/2026.

Sincerely,

Cara Hodges

Digitally signed by Cara Hodges
DN: C=US
E=cara.hodges@ks.gov,
O=Kansas Department of
Transportation, OU=Bureau of
Local Projects, CN=Cara Hodges
Date: 2026.04.23 11:12:08-0500

for Dawn M. Hueske, P.E., Bureau Chief
Bureau of Local Projects

dmh/cch
Enclosures
c Mayor/City Manager
Ms. Ami Fulghum, Chief of Fiscal Services
Mr. Darrin Petrowsky, P.E., District Four Engineer

**AUTHORITY TO AWARD CONTRACT
COMMITMENT OF CITY FUNDS
4/23/2026**

2 Copies to City
Project Number: 106 KA-7263-01
ACSTP-A726(301)

WHEREAS bids were received at Topeka, KS on 4/22/2026 for the performance of work covered by plans on the above numbered project, and

WHEREAS the bidder and the low bid or bids on work covered by this project were:

CONTRACTOR	TYPE OF WORK	AMOUNT
REALM CONSTRUCTION, INC.	Westwood: Pavement Restoration on US-169	\$317,426
BLUE SPRINGS, MO		

WHEREAS bids are considered satisfactory and have been recommended by the Secretary of Transportation of the State of Kansas, hereinafter referred to as the SECRETARY, for consideration and acceptance of the work on this project as covered by such bid or bids.

**A combination of bid items and construction engineering less a maximum of \$400,000
State funds will require City matching funds in the amount of \$6,000.**

BE IT FURTHER RESOLVED that City funds in the amount of \$6,000 which are required for the matching of Maximum State funds are hereby pledged by the City to be remitted to the Chief of Fiscal Services of the Department of Transportation of the State of Kansas on or before 6/11/2026 for use by the SECRETARY in making payments for construction work and engineering on the above designated project with final cost being determined upon completion and audit of the project.

The City certifies that no known or foreseeable legal impediments exist that would prohibit completion of the project and that the project complies with all applicable codes, standards and/or regulations required for completion.

Adopted this _____ day of _____, 20_____, at _____, Kansas.

Recommended for Approval:

City Engineer/Road Supervisor

_____, Mayor

Attest:

_____, Member

(Seal)

_____, Member

City Clerk

INVOICE

Keep for your Records

Due on or before 6/11/2026

PRELIMINARY STATEMENT OF COSTS

106 KA-7263-01

ACSTP-A726(301)

Westwood: Pavement Restoration on US-169

Please Remit Payment to
 Kansas Department of Transportation
 Bureau of Fiscal Services
 700 SW Harrison Street, 3rd Floor West
 Topeka, KS 66603

Item C, Section X, Item

Construction and CE Breakdown	
Actual Bid	\$317,306
Water (for grading)	\$120
Sub-Total Actual Bid Amount	\$317,426
LPA CE Contract	\$88,564
Sub-Total Construction and CE	\$405,990
State-aid Non-Participating Const. Costs	\$0
State-aid Non-Participating CE	\$0
Participating PE Costs	\$0
Participating Railroad Costs	\$0
Participating ROW Costs	\$0
Participating Utility Costs	\$0
State Participating Project Costs	\$405,990
Total Project Costs	\$405,990

State/City Funding Summary	
Total Project Costs	\$405,990
100% City Funds Due to Non-Participating	\$0
State Participating Project Costs	\$405,990
Fund 1- Available Funding	\$400,000
100% State Funds	\$400,000
0% City Funds	\$0
100% City Funds Due to Max Funding	\$5,990

CE Breakdown	
Total LPA CE	\$88,564
State Non-Participating CE	\$0
State Participating CE	\$88,564

Fund 1- Maximum State Funds 100/0	\$400,000
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Key	
KDOT	Kansas Department of Transportation
LPA	Local Public Authority
CE	Construction Engineering (Inspection)
Const.	Construction

Totals				
	City Funds	Federal Funds	State Funds	Total Funds
State Non-Participating Construction	\$0			\$0
State Non-Participating CE	\$0			\$0
Fund 1- 100% State Funds			\$400,000	\$400,000
Fund 1- 0% City Funds	\$0			\$0
City Funds Due to Max Funding	\$5,990			\$5,990
Total	\$5,990	\$0	\$400,000	\$405,990

Amount to Bill City (Rounded Up)	\$6,000
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BUREAU OF CONSTRUCTION & MATERIALS

As Read By Project (Bidders List by Individual Project)

Date: 04/22/2026

Contract Number: 526042121

Project Number: 106 KA 7263-01

Federal Number: ACSTP-A726(301)

Description: GRADING AND SURFACING

County: STATEWIDE

State Ties: None

Total Records: 4

[Helpful Definitions](#)

Contractor Name	Bid Amount
REALM CONSTRUCTION, INC.	\$317,306.00
PRIMETIME CONTRACTING CORP.	\$349,116.00
GUNTER CONSTRUCTION COMPANY	\$363,428.00
FREEMAN CONCRETE CONST LLC	\$424,802.00