



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, November 09, 2023 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

CITY COUNCIL WORK SESSION AGENDA

- I. **CALL TO ORDER**
 - II. **WORK SESSION ITEMS/DISCUSSION OF UPCOMING MATTERS**
 - A. NO ITEMS FOR DISCUSSION
 - III. **ADJOURNMENT TO REGULAR MEETING**
-

REGULAR MEETING AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF THE AGENDA**
- III. **PUBLIC COMMENT**

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.
- IV. **PRESENTATIONS AND PROCLAMATIONS**
 - A. 2023 UCS Human Services Fund Presentation (Erika García Reyes, Director of Resource Allocation at United Community Services of Johnson County)

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

A. Consider approval of October 12, 2023 City Council meeting minutes

B. Consider approval of Appropriations Ordinance 756

VI. MAYOR'S REPORT

VII. CITY COUNCILMEMBER REPORTS

VIII. STAFF REPORTS

A. Administrative Report (Leslie Herring)

B. Public Works Report (Public Works Director John Sullivan)

C. Police Department Report (Police Chief Curt Mansell)

D. Treasurer's Report (City Treasurer Michelle Ryan)

E. City Attorney Report (Ryan Denk)

IX. OLD BUSINESS

X. NEW BUSINESS

XI. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XII. EXECUTIVE SESSION

A. Consultation with the City Attorney on Matters Relating to Real Property Located At and Around 5000 Rainbow Blvd. Which Would be Deemed Privileged in the Attorney-Client Relationship

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held Thursday, December 14, 2023, at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: [City of Westwood Kansas-Government](#)
[Westwood, KS Police Department](#)



United Community Services
of Johnson County

2024 Human Service Fund (HSF)

**Westwood City Council Meeting
November 9, 2023**

What is the Human Service Fund?

Item A, Section IV, Item

- A City-County partnership that supports priority health and human services and has been managed by UCS since 1990.
- General tax dollars are awarded to nonprofits which operate vital health and human service programs that meet needs of Johnson County residents who live with income at, below or near federal poverty level.
- Human Service Fund provides a direct benefit to local governments and taxpayers by reducing the need for more costly interventions at public expense – such as law enforcement, courts, and code enforcement.

- Programs that address well-being, personal safety and stability of Johnson County residents.
- Programs that fit within safety net investment components of basic needs, work and incomes supports, or health, wellness and personal safety.
- Primary beneficiaries are residents at or below 200% FPL (\$49,720 for a family of 3)
 - ~15% of the population in Johnson County

- Since 1990, over \$7.5M in funds awarded through HSF and households, jurisdictions, and communities continue to benefit
- In 2022, jurisdictions committed \$437,830 to HSF
- In 2022, 19 HSF grantees provided >221,000 units of service provided to > 61,000 individuals in Johnson County
 - Nearly 23,000 medical/dental appointments and screenings
 - >45,000 meals
 - >12,000 nights of safe shelter

Human Service Fund Support

Item A, Section IV, Item

JURISDICTION	2023	2024	JURISDICTION	2023	2024
Johnson County	\$151,500	\$162,500	Mission	\$10,000	\$10,500
De Soto	\$2,880	\$3,030	Olathe	\$70,000	\$70,000
Edgerton	\$2,500	\$3,000	Overland Park	\$94,000	\$99,000
Gardner	\$7,250	\$7,300	Prairie Village	\$10,000	\$10,500
Leawood	\$18,000	\$19,000	Roeland Park	\$6,060	\$6,360
Lenexa	\$22,350	\$23,500	Shawnee	\$30,000	\$33,000
Merriam	\$10,000	\$11,000	Spring Hill	\$2,500	\$2,500
			Westwood	\$2,000	\$2,000

	2023	2024
Total Contributions	\$439,040	\$463,190
UCS Administration	<u>- 27,000</u>	<u>- 28,500</u>
Total Allocable Funds	\$412,040	\$434,690

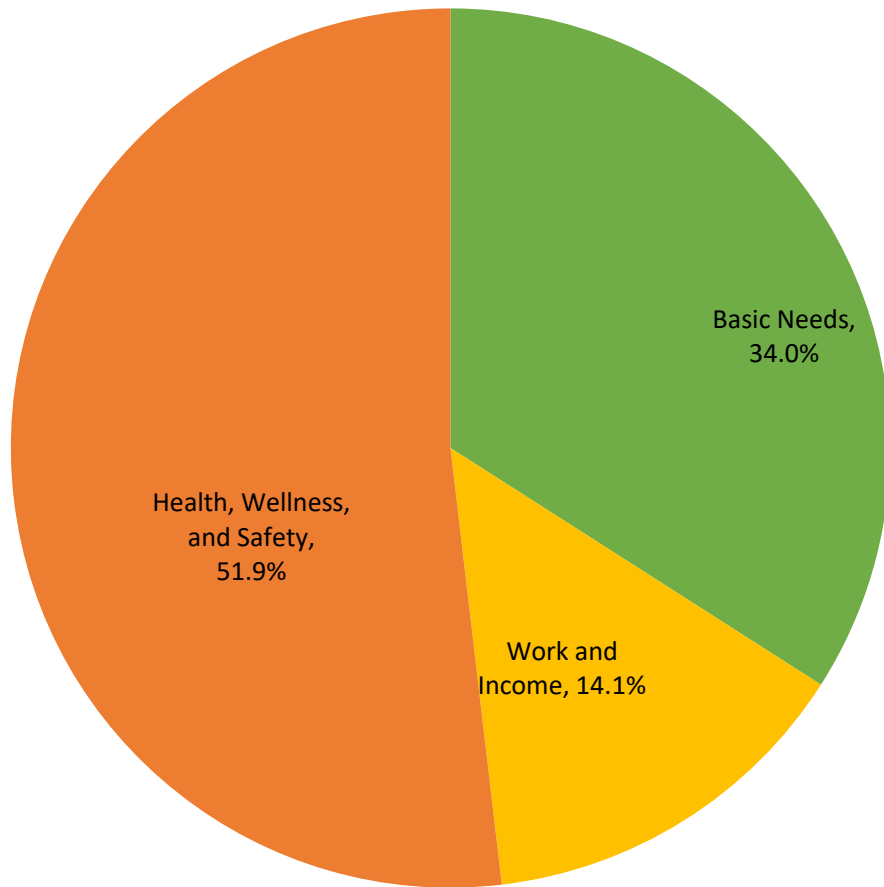
- 22 total applications
- Purpose of small grants of <\$5,000
 - Support small Johnson County nonprofits in growing footprint and grant writing capacity
- Small grants: \$12,900 recommended for 3 programs
 - New applicant: Starfish supports household stability in housing and employment through food and other necessities
 - Community Center of Shawnee supports employment and health through transportation assistance
 - Gateway of Hope provides sliding scale mental and behavioral health services

- Regular grants: \$ 421,790 recommended for 19 programs
 - New applicant: Center of Grace recommended to provide free preschool for English language learner children as caregivers attend classes through JCCC
 - Small grantees moving into regular HSF grant pool
 - HopeBuilders: supports adequate housing through home repair and accessibility modifications
 - Pathway to Hope: supports employment and job stability for adults with serious mental illness
 - Returning, established grantees/programs:
 - CASA, Catholic Charities, El Centro, Foster Adopt Connect, Growing Futures, Habitat for Humanity, Health Partnership Clinic, Hillcrest Ministries, JoCo IHN, Kansas Children’s Service League, Kansas Parents as Teachers, KidsTLC, NCircle, SafeHome, Salvation Army Family Lodge, and Sunflower House

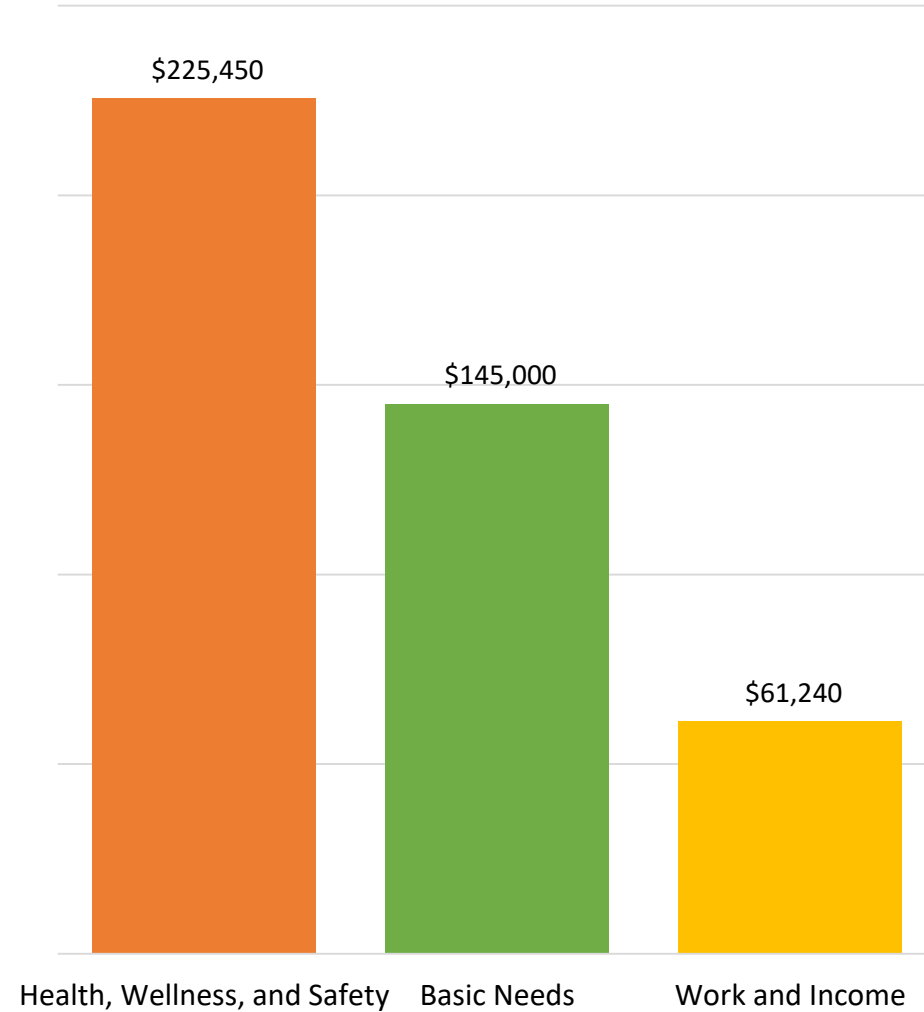
2024 Human Service Fund Distribution

Distribution of Human Service Funds by Program Type

Total Recommended Grants in 2024: \$434,690



Human Service Fund: Funding by Program Type



Thank you!

Please direct additional questions to:

Erika García Reyes

Director of Resource Allocation

erikag@ucsjoco.org

(913) 689-2325 (Direct)

(913) 438-4764 (office)



United Community Services of Johnson County

2024 HUMAN SERVICE FUND RECOMMENDATIONS REPORT

Board Members

- Thomas Herzog, President
- Dr. Putul Allen, MD
- Janet Barrow, EdD
- David Brown
- Marshaun Butler
- Joe Connor
- Erik Erazo
- Rev. Adam Hamilton
- Robin Rollins Harrold
- Stephen Kyle
- Patty Markley
- Dr. L. Michael McCloud, PhD
- Hon. Eric Mikkelson
- Jeff Short
- Hon. Donald Roberts
- Vanessa Vaughn West
- Dave White
- Rebecca Yocham

Council of Advisors

- Mary Birch
- Dr. Andy Bowne
- Pat Colloton
- Dr. Stuart Day
- Hon. Peggy Dunn
- Jeff Ellis
- SuEllen Fried
- Ellen Hanson
- Terrie Huntington
- Audrey Langworthy
- Hon. Mike Kelly
- Penny Postoak Ferguson
- Jill Quigley
- Tom Robinett
- Clint Robinson
- Carol Sader
- Brad Stratton
- Charlie Sunderland
- Hon. Stephen Tatum
- David Warm

Executive Director

Kristy Baughman

Human service programs are vital to the well-being, safety, and stability of Johnson County residents. United Community Services (UCS) commends city and County government leaders for recognizing the important role of local government in supporting human service programs. Together, Johnson County Government and 14 cities have budgeted \$463,190 for the **Human Service Fund (HSF)** in 2024.

This is a highly competitive grant year; HSF received twenty-two applications requesting a total of \$555,368 in funding. Three applicants are welcomed through the Small Grants Program, which provides grants of less than \$5,000 for new, growing, and grassroots organizations working to build their footprint and grant capacity. Thank you for making this work possible!

The HSF offers local governments a cost-efficient, accountable mechanism to support an array of services that help residents of every city and township who are facing difficult circumstances. Funding is competitive and is awarded to local nonprofit agencies which provide vital programs that meet the needs of Johnson County residents who live with income at or near the federal poverty level. Priority is given to programs that address work support services, emergency aid and shelter, child/adult abuse, child welfare, and health care. (See Appendix B for all funding priorities.)

Agencies recommended for grants demonstrate positive outcomes and are working collaboratively with other organizations in the community. Funding recommendations represent the maximum HSF award for the calendar year(s), and UCS is not responsible for reductions in grant awards that may occur due to reduction in allocated funds by participating jurisdictions.

Thanks to your support, in 2022, programs receiving HSF grants provided over 221,000 units of service to more than 61,000 Johnson County residents. In 2022, “units of service” included medical and dental appointments, mental health supports, nights of safe housing, counseling and case management, emergency rental and utility assistance, food pantries, employment training and more. These programs benefit more than just the individual and their family; the entire community, including local government, benefits.

Without a strong human service infrastructure to address issues such as unemployment, lack of childcare and transportation, homelessness, child abuse and neglect, domestic violence, and untreated medical conditions, our community will experience higher crime rates and lower tax revenue, a decline in the standard of living, and weakened economic health.

Jurisdictions are asked to accept the funding recommendations by December 29, 2023.

2024 Human Service Fund Applicant History and Recommendations

Item A. Section IV, Item

<i>Small HSF Grant Applicant</i>	<i>2022 Grant</i>	<i>2023 Grant</i>	<i>2024 Recommended</i>	HSF Small Grant Program Description Small grants new beginning in 2022, grants in amounts <\$5,000
Community Center of Shawnee	\$4,500	\$4,900	\$4,950	Food pantry, clothing, and emergency financial assistance for shelter, fuel, utilities, healthcare, and transportation to support basic needs, healthcare access, and employment in Johnson County.
Gateway of Hope	\$4,500	\$4,999	\$4,950	Sisters of Hope/Hermanas en la Esperanza: behavioral healthcare accessible to low income, under/uninsured teen girls and women in Johnson County through free and reduced fee services with services provided in English and Spanish.
Starfish	-	-	\$3,000	A Life With Dignity: provides necessities including clothing, hygiene products, meals, rent and utility assistance, and health screenings to families at or below poverty in Johnson County.

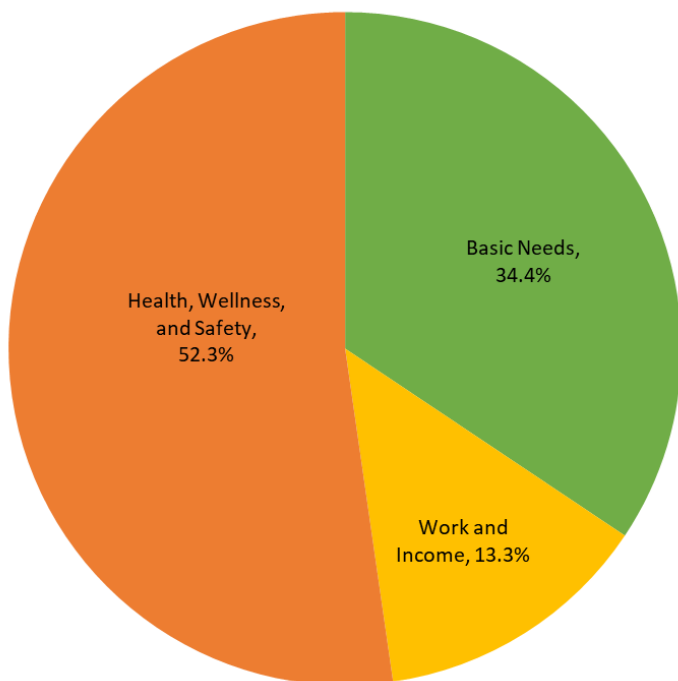
Regular HSF Grant Applicant	2022 Grant	2023 Grant	2024 Recommended	Program Description
CASA of Johnson & Wyandotte*	\$50,000	\$45,000	\$50,000	Child Advocacy: court-ordered intervention by trained volunteers for children determined by a judge to be a "Child in Need of Care" due to abuse or neglect, or as high concern for safety and placement.
Catholic Charities of NE Kansas*	\$68,500	\$68,500	\$67,000	Emergency assistance and supportive housing, including case management to meet basic needs of low-income families and help them work towards self-sufficiency.
Center of Grace	-	-	\$7,500	Free preschool for English language learner children, supporting caregivers as they attend JCCC classes at COG. COG is a community hub serving low-income, diverse families through emergency assistance, food, clothing, hygiene items, and connection to employment.
El Centro*	\$25,000	\$25,000	\$25,000	Johnson County Family Services Center supports low-income, under/uninsured households through economic empowerment (emergency assistance, financial literacy, assistance filing taxes), and access to healthcare (health navigation and health promotion).
FosterAdopt Connect	\$5,000	\$10,000	\$7,500	Reducing barriers to participation in Fostering Prevention, providing one-on-one services in the home with at-risk families to support behavioral and emotional management, stabilize housing placement, and reduce need for foster care.
Growing Futures EEC*	\$19,398	\$19,398	\$20,000	Wrap-around Care: Scholarships for pre-kindergarten childcare fees for low-income families, supporting full-time education/employment of caregivers, provides family support, and results in strong kindergarten preparedness.
Habitat for Humanity	-	\$5,000	\$5,000	Neighborhood Revitalization: minor home repair, critical home repair, and home weatherization projects for low-income clients, who provide "sweat equity," to support home retention and safe and adequate housing.
Health Partnership Clinic*	\$49,500	\$49,500	\$49,500	Free and sliding-scale health care, dental care, and behavioral healthcare, through a medical home model, for uninsured and low-income Johnson County residents.
Hillcrest Ministries*	\$10,000	\$10,000	\$10,000	Transitional housing for youth, single adults, and families experiencing homelessness; case management, budget counseling, and supportive services.
HopeBuilders	\$4,999	No Request	\$5,000	Supports adequate housing and retention of affordable housing stock by providing accessibility modifications and home repair for older adults and individuals living with disabilities in Johnson County.
JoCo IHN	\$9,000	\$8,000	\$8,000	Case management, including shelter, for single women and families with children experiencing homelessness.
Ks Children's Service League*	\$20,340	\$20,340	\$20,000	Healthy Families Program: Home-based education and family support for new parents whose children are at-risk for child abuse and neglect.
Kansas Parents as Teachers	-	\$5,000	\$5,000	Bright Futures: an in-home assistance program providing developmental, social-emotional, and health screenings for children and resources for families to support family health and reduce the need for foster care.

KidsTLC	\$17,500	\$17,500	\$17,500	Thriving Communities: Crisis counseling, parent education, and assistance navigating health and mental healthcare, housing, and positive family outcomes. Item A, Section IV, Item
NCircle	\$19,696	\$19,696	\$23,790	Reentry Program: intensive, on-site 60 day cognitive and behavioral therapy, skills training, financial literacy, and job placement assistance for clients in Department of Corrections custody assessed as at high risk of recidivism and unprepared to obtain/maintain employment.
Pathway to Hope	\$4,999	\$4,999	\$5,000	Reclamation Clubhouse empowers adults diagnosed with serious mental illness to secure and maintain stable employment and self-sufficiency through job training, transportation, work tools and attire, and employment support.
SAFEHOME*	\$21,000	\$22,310	\$24,000	Case management services for clients of the domestic violence shelter, including emergency shelter, housing assistance, therapy, legal services, and advocacy.
Salvation Army Family Lodge*	\$25,000	\$25,000	\$25,000	Olathe Family Lodge: transitional housing for families in Johnson County experiencing homelessness, including related services and comprehensive case management utilizing strengths-based case management.
Sunflower House*	\$46,898	\$46,898	\$47,000	Personal safety, education and prevention programs for children and youth. Prevention and education programs for childcare professionals and caregivers, including mandated reporters, provided both online and in-person.
Subtotal Regular HSF	\$391,832	\$397,142	\$421,790	
Subtotal Small HSF	\$18,998	\$14,898	\$12,900	
Administration	\$27,000	\$27,000	\$28,500	Fee for administration of HSF.
Total	\$437,830	\$439,040	\$463,190	The 2023 federal poverty level for a family of three is \$24,860

*Applicants are returning grantees with established programs for which the UCS Board recommends two years of funding. The two-year funding recommendation is contingent on: continued agency performance and timely semi-annual reporting; jurisdiction funding commitment and review; and agency affirmation that it wishes to continue substantially the same program in 2025.

Distribution of Human Service Funds by Program Type

Total Recommended Grants in 2023: \$412,040



Human Service Fund: Funding by Program Type



2024 HSF Small Grants Recommendations

HSF Small Grants were developed and launched in 2022 after consultation with contributing jurisdictions. HSF Small Grants are for amounts less than \$5,000 for agencies that are new, growing, or grassroots and working to build their footprint and grant capacity in Johnson County. Like regular HSF applicants, these nonprofits must meet Human Service Fund guidelines (see Appendix B), including funding priorities, eligibility criteria, and reporting requirements. \$12,900 in total funding is recommended for these applicants for 2024.

Community Center of Shawnee

\$4,950

Recommendation

Funding is recommended to support transportation assistance and food pantry services to decrease food insecurity and increase self-sufficiency of Johnson County's low-income residents as part of the emergency assistance program, which includes food, clothing, holiday meals, school supplies, and transportation assistance. Transportation is a recognized barrier to employment and healthcare access in Johnson County.

2024 Results Projected: Reduction of food insecurity in Johnson County through the provision of food and increase in transportation supporting employment, housing and employment retention, and access to healthcare by Johnson County residents.

Outcomes Achieved 2022: 9,181 individuals, including 3,361 Johnson County residents, were served in 2022 through provision of food to approximately 85 families per month, as well as transportation assistance, through gas cards in the amount of \$25 or \$30, to an average of 65 households per month. Transportation assistance supported households in maintaining employment, accessing healthcare, and securing shelter.

Gateway of Hope

\$4,950

Recommendation

Funding is recommended to subsidize the Sisters of Hope/Hermanas en la Esperanza program, which provides sliding scale and free quality behavioral healthcare to low-income, under/uninsured women in Johnson County, with an emphasis on Latina women and other women of color. Services are provided in English and Spanish. Access to behavioral healthcare services are an acute need for low-income women in Johnson County.

2024 Results Projected: Increased access to behavioral healthcare for low-income and under/uninsured women; reduction of depression and anxiety among clients; increase in client work attendance and productivity; and decrease in work absences among clients.

Outcomes achieved during 2022: 230 Johnson County residents were served through 1,498 hours of therapy or life coaching sessions. Based on surveys, 90% of clients reported that they were being provided the help they needed, 88% reported gaining insights and tools that help them transform their lives, and 90% reported an increase in self-confidence and ability to handle challenges.

Starfish Project

\$3,000

Recommendation

Funding is recommended for a new applicant, Starfish Project's a Life with Dignity program, which supports retention of employment and housing by providing individuals with communal lunches, clothing, hygiene products and other basic necessities to low-income residents, homeless individuals, foster families, and grandparents caring for children in Johnson County.

2024 Results Projected: Retention of housing and employment for 5,000 individuals by providing necessities, allowing clients to divert income to rent/utilities and remain stably housed.

2024 HSF Regular Grants Recommendations

Note: applicants designated with an asterisk (*) are returning grantees with established programs for which the UCS Board recommends two years of funding. The two-year funding recommendation is contingent on: continued agency performance and timely semi-annual reporting; jurisdiction funding commitment and review; and agency affirmation that it wishes to continue substantially the same program at the same level of funding from HSF in 2025.

CASA of Johnson and Wyandotte Counties*

\$ 50,000
Recommendation

A \$5,000 increase in funding, for a total of \$50,000, is recommended for the Child Advocacy Program, a court-ordered program that serves children from birth to age 18. Most children in the program are those whom a Juvenile Court Judge has determined to be a “Child in Need of Care” due to abuse or neglect by parent or caretaker (commonly placed in foster care). Children may also be referred by a Family Court Judge when child safety and placement are of great concern in a high conflict divorce or separation. In these cases, the judge determines if the child can reside in a safe placement without having to be placed in state custody (foster care). A trained CASA volunteer advocate regularly meets with the child and focuses on the child’s situation, including safety, mental health, education needs, etc. The volunteer also gathers information from the parents, foster parents, social workers, attorneys, and teachers, then with the CASA supervisor, identifies service needs. CASA submits a report to the judge which includes information about the child’s statements, behavior, and interaction with parents; these reports support judges’ critical decisions about where children should live and what services should be court-ordered.

2024 Results Projected: CASA anticipates serving 325 Johnson County children during 2024. 95% of children will be safe from additional findings of abuse or neglect. 98% of children will have a stable adult presence in their lives through their CASA volunteer, and 80% will graduate from high school.

Outcomes achieved during 2022: 299 Johnson County children were served. The presence of a stable adult is a key factor in building resilience from a history of trauma. 98% of children served by CASA had a stable adult presence through their CASA volunteer during their court involvement. While assigned to a CASA advocate, 99% of the children served did not have an additional affirmed or substantiated report of abuse to Kansas Department for Children and Families (DCF). Of the CASA-served youth eligible for graduation, 92% graduated.

Catholic Charities of Northeast Kansas*

\$67,000
Recommendation

Funding is recommended for the Emergency Assistance and Supportive Housing program which operates out of two locations within Johnson County. The program provides direct assistance and strengths-based case management, without regard to religious affiliation, to families living at or below 150% of federal poverty guidelines. Emergency Assistance services include those that meet residents’ basic needs such as food, clothing, and shelter, as well as financial assistance with prescription medication and medical supplies, utilities, childcare, and transportation. The case management delivery model emphasizes practices to achieve self-sufficiency, including asset development/financial literacy, workforce development and job-seeking assistance, life skills, and referrals to other available community resources.

2024 Results Projected: The agency anticipates serving 17,950 Johnson County residents with assistance that includes food and/or financial support to maintain housing and

utilities. Every client who receives financial assistance will maintain stable housing for 30 days. 80% of households receiving direct financial assistance will receive referrals to other services and 40% are assisted in accessing other public benefits like WIC, SNAP, Medicaid and more. 90% of households receiving direct financial services will demonstrate an increase in financial knowledge during case management meetings.

Outcomes achieved during 2022: 16,458 Johnson County residents were served through 39,826 service encounters. Direct financial assistance enabled 748 individuals to maintain safe housing for at least 30 days. 892 individuals benefited from utility service assistance which enabled them to sustain utility services for 30 days. 91% of households who received direct financial assistance completed a financial assessment with their case manager and 81% of individuals who received financial assistance also completed at least one component of financial literacy education (Money Smart, Your Money-Your Goals), and received one-on-one budget coaching.

Center of Grace
\$7,500
Recommendation

Funding is recommended for a new applicant, Center of Grace’s English Language Learner Preschool, which provides free preschool classes to children while their caregiver(s) are attending Johnson County Community College (JCCC) English and workforce classes at the Center of Grace campus. All participants, caregivers and children, are English language learners. 85% of families are at or below 130% of the Federal Poverty Level. This is the only JCCC location that offers an English language learner preschool. Center of Grace also serves as a community hub supporting low-income Johnson County families through emergency assistance, food, clothing, hygiene items, dental care, childcare and connection to employment.

2024 Results Projected: During 2024, Center of Grace expects to serve 110 Johnson County residents through this program. Program results include increased parental engagement in their child’s education and development, students will improve notably in their academic performance, and students will make substantial progress in language acquisition.

El Centro, Inc.*
\$25,000
Recommendation

Funding is recommended for El Centro’s Johnson County Family Services Center located in Olathe where a set of safety-net services are provided to low-income and/or under/uninsured Johnson County individuals and families. Services promote self-sufficiency, well-being, and health. The Family Services Center provides economic empowerment supports through emergency assistance, financial literacy classes, assistance filing taxes; access to healthcare through health navigation and promotion, and support filing for benefits, like Medicaid, and policy education.

2024 Results Projected: During 2024, El Centro expects to serve 2,500 Johnson County residents at the Olathe office. Results include meeting clients’ basic needs (sustain housing and utility services, completion of financial classes), assisting clients with work and income supports (filing taxes, obtaining an Individual Tax Identification Number if needed) and clients leading healthier lives (successful access of community healthcare resources and increased knowledge of chronic disease prevention and healthy consumer behaviors).

Outcomes achieved during 2022: 2,007 unduplicated Johnson County residents were served through 2,893 service encounters. 83 households received utility assistance and were able to maintain utilities for minimum of 30 days; 61 households received rental assistance. 145 individuals completed financial empowerment classes. 67 people were assisted with the process that enabled them to receive an Individual Tax Identification Number and 921 supported in completing income taxes. 293 individuals were assisted with applying for the Supplemental Nutrition Assistance Program (SNAP) and received benefits; 413 enrolled in KanCare with assistance. In 2022, they continued virtual advocacy by reaching 12,368 views on COVID-19, economic empowerment, and public benefits videos.

FosterAdopt Connect

\$7,500
Recommendation

Funding is recommended to support families participating in the Fostering Prevention program at FosterAdopt Connect. The Fostering Prevention program is an intensive in-home support program that utilizes Motivational Interviewing and the Nurturing Parenting Program model to increase the capacity of at-risk families to meet the needs of their children with the intent to stabilize housing placement and reduce the need for foster care. As of 2023, KDHE reports 52.7% of individuals in Johnson County have experienced at least one Adverse Childhood Experience and 19.1% have endured three or more. Supporting families and avoiding cost of foster care results in a return on investment on the overburdened foster care system as well as improved long-term outcomes for children and families.

2024 Results Projected: In 2024, FosterAdopt anticipates serving 40 Johnson County residents through 140 hours of service. 90% of children during services will maintain placement stability, 90% of families will be offered access to direct services, and 80% of parents who complete initial and post assessments will show improvement in parenting skills.

Outcomes achieved during 2022: In 2022, HSF funded a different program at FosterAdopt Connect – *Behavioral Intervention Program*; through that program, 18 Johnson County children were served through 5,126 hours of service. 80% of children showed a decrease in the need for redirection or safety holds as a result of maladaptive behaviors and 73% of those who demonstrated maladaptive behaviors qualifying them for admittance to an in-patient program, were able to maintain current housing and avoid residential treatment.

Growing Futures Early Education Center*

\$20,000
Recommendation

A \$602 increase in funding, for a total of \$20,000, is recommended for Growing Futures’ Scholarship Assistance for the Wrap Around Care (WAC) Program. WAC complements the Head Start program, providing full-day care and education from 7 a.m. to 5:30 p.m. Families served by Growing Futures are living at or below federal poverty guidelines. The majority of Growing Futures families speak English as a second language and half of families are single parent households. Through the HSF grant, childcare scholarships help low-income families experiencing financial hardships who are unable to pay their share of childcare fees and who are working or going to school for at least 30 hours per week. Scholarships allow for continuity of early childhood care and education while parents are working or attending school. Growing Futures also provides resources and support for the family to support self-sufficiency including connection to health, nutrition, social services, mental health services, parental education and parenting events. Affordable, quality childcare is an acute need in Johnson County.

2024 Results Projected: Through the extended WAC program, Growing Futures will provide over 4,700 hours of care for enrolled children, serving an estimated 120 Johnson County residents. With Growing Futures, children will maintain daily attendance rates of 85%, supporting caregivers in maintaining employment and/or education. Families will engage in family counseling and support with Growing Futures, resulting in 80% of families achieving at least one large family goal, based upon family determined strengths and needs. Despite the financial hardship of families, fewer than 10% of children will leave the program due to inability to pay tuition, ensuring that children obtain a high quality HeadStart education.

Outcomes achieved during 2022: 58 children and their families, a total of 200 residents, received short-term help or fee subsidies that allowed children to remain in quality full-time daycare while caregivers worked or remained in school. No children left the program due to inability to pay fees in 2022. 98.5% of families took steps toward completion of a large family goal, such as learning English, purchasing a first home, or working toward a G.E.D. 92% of children achieved kindergarten readiness. Attendance rates for 2022 were 85.25%.

Habitat for Humanity Kansas City

\$ 5,000
Recommendation

Funding is recommended for Habitat for Humanity Kansas City’s Neighborhood Revitalization: Home Preservation Program, which supports home retention and safe and adequate housing through home maintenance assistance. The Home Preservation Program provides minor home repair, critical home repair, and home weatherization. All clients are low-income and engage in “sweat equity” as well as financial literacy counseling as part of the program. This program also provides energy audits and education. Retention of existing housing stock through home repair and modification is highlighted as a need in the Johnson County Housing Study. Currently, Habitat has a waitlist of more than 80 Johnson County families in need of assistance from the Home Preservation Program; Habitat is a member of the Johnson County Home Modification Coalition and has a 5-year strategic plan to address home repair needs in the region.

2024 Results Projected: Habitat for Humanity anticipates serving additional Johnson County families in 2024. 85% of clients will report satisfaction with services, 70% will experience improved financial security, and 85% will experience improved quality of life. These measures will be assessed with follow-up surveys upon project completion and a year later.

Health Partnership Clinic (HPC)*

\$49,500
Recommendation

Funding is recommended for primary and preventative medical care, which are provided at Health Partnership Clinic’s office in Olathe, a pediatric clinic in Shawnee Mission, and a school-based clinic in Merriam. Funding helps to support a Nurse Practitioner providing care to uninsured patients at the Olathe Clinic. HPC’s patients are primarily low-income, and the majority are uninsured or publicly insured. HPC is Johnson County’s largest safety-net clinic and only Federally Qualified Health Center; it utilizes a medical home model which emphasizes prevention and health maintenance while providing a broad scope of services including care for patients with chronic diseases. HPC also provides dental and behavioral health services, and works in partnership with homeless shelters, delivering onsite health

care services and case management. Specialty care is provided through a network of providers.

2024 Results Projected: Anticipated program results include access to a medical and dental home for low-income and uninsured residents, patients achieve better health outcomes and are satisfied with services they receive, and patients continue to utilize HPC as their health home. During 2024, HPC anticipates serving 9,394 Johnson County residents through 25,251 patient office visits or encounters.

Outcomes achieved during 2022: 12,365 Johnson County residents were served through 23,368 patient office visits and/or clinical encounters. Over 90% of patients surveyed indicated they were either satisfied or very satisfied with the care they received as a patient. HPC also provided 4,322 dental screenings through Johnson County school districts and immunizations to 303 community members who are not HPC patients. HPC provides school-based services at Shawnee Mission West High School.

**Hillcrest
Ministries of
MidAmerica***

\$ 10,000
Recommendation

Funding is recommended for Hillcrest’s Transitional Housing – Homeless Youth and Families Program. Transitional housing for homeless youth, up to age 24, families with children, and single adults will be provided in seven apartments located in Johnson County. Hillcrest uses either the U.S. Housing and Urban Development or McKinney-Vento definition of homeless and clients are at or below federal poverty guidelines. The program provides housing and food, case management, budget counseling and connection to community services to address immediate and ongoing needs, such as medical, dental, vision, mental health, substance abuse treatment, employment training, tutoring, and mentoring.

2024 Results Projected: 26 homeless children, youth, and adults will be provided transitional housing and achieve at least one goal from their assessment plan. Homeless youth will work toward achieving an education goal and adults will maintain or improve employment.

Outcomes achieved during 2022: In 2022, 23 residents of Johnson County were served through 2,004 nights of transitional housing. All clients completed individual service assessments and completed at least one achievement goal. Of those, 6 youth worked toward achieving education goals and 4 moved into permanent housing. 9 adults improved and maintained employment and 8 households obtained permanent housing.

HopeBuilders

\$5,000
Recommendation

HopeBuilders is a former HSF small grantee transitioning to the regular HSF grants pool. Funding is recommended for HopeBuilder’s home repair/home accessibility program. Hopebuilders provides free home repair, modification, and home accessibility projects for low-income older adults and individuals with disabilities. Projects include critical home repairs as well as home modifications that make it possible for individuals to remain in their homes safely. A recommendation of the 2021 Johnson County Community Housing Study, home modification and repair are an important component of maintaining existing housing stock in our region.

2024 Results Projected: HopeBuilders will continue to expand its footprint in Johnson County, providing additional home safety, accessibility and mobility repairs and modifications to support low-income, older adults and individuals with disabilities remaining safely in their own homes. Clients will report a 75% reduction in falls and 100% will report feeling safer in their homes.

Outcomes achieved during 2022: As a small grantee in 2022, HopeBuilders served 22 Johnson County residents through 12 home repair and modification projects. Throughout the region, HopeBuilders served a total of 200 individuals through a range of home repairs and modifications, including 42 accessibility ramps, 73 accessibility modifications (such as replacing tubs with zero-entry showers, installing handrails and grab bars), 6 full bathroom modifications, and 100 critical home repairs (such as roofing and guttering, siding and weatherization, and replace or repair of HVAC units).

JoCo IHN
(Previously,
Johnson County
Interfaith
Hospitality
Network)

Funding is recommended for shelter, meals, transportation and case management for families and single unaccompanied females experiencing homelessness at JoCo IHN. Area congregations provide shelter and meals at congregational sites on a rotating schedule while JoCo IHN staff helps families regain self-sufficiency and independence. Human Service Funds are used to support case management which includes assistance with transportation, referrals to other community resources, assistance with budgeting, money management, and job and housing searches.

\$8,000
Recommendation

2024 Results Projected: During 2024, the agency expects to serve 40 Johnson County residents with 2,500 days of shelter and case management. Clients completing the program will increase their economic resources by 25%, and approximately 50% will move into homes of their own within four months of entering the network. 75% of volunteers will increase their awareness of human service needs in Johnson County.

Outcomes achieved during 2022: During 2022, 35 Johnson County residents accessed 2,164 nights of shelter through a combination of hotel rooms and congregation partnerships due to continued COVID-19 precautions. 47.5% of families moved into homes of their own or transitional housing within four months and 85.5% reported increasing their income by 25% or more while in the program. 94% of volunteers trained in 2022 reported increased awareness of human service needs in the community.

**Kansas Children’s
Service League
(KCSL)***

Funding is recommended for Healthy Families Johnson County, a child abuse prevention program which provides intensive home-based education and family support services to parents who are experiencing extreme stress and are “at-risk” for abuse and neglect. Eligibility is based upon risk factors, not income, however, most of the families are low-income. Participants receive routine at-home visits, case management, referrals to community resources and services, child development and parent education, and linkage to health care services. Parent engagement includes Parent Cafés, parent support groups, and a parent advisory group.

\$ 20,000
Recommendation

2024 Results Projected: During 2024, 250 Johnson County individuals are expected to be served. Anticipated outcomes include: 95% of families will not have any substantiated child

abuse or neglect while in the program; 90% of children will be covered by health insurance; and 90% of children will have had a developmental screen in the last six months.

Outcomes achieved during 2022: 165 Johnson County residents were served. 98% of the families served remained free from substantiated abuse and neglect while in the program. 100% of children enrolled for at least six months had health insurance and 86% had a developmental screening.

Kansas Parents as Teachers Association (KPATA)

\$5,000
Recommendation

Funding is recommended for the Bright Futures program, an intensive in-home program providing developmental, social-emotional, and health screenings for children and supports and connection to resources for at-risk families referred by the Department of Children and Families. Regular home visits provide over 105 hours of in-home support per year per family. This program supports family health, helps alleviate poverty, and reduces child abuse and family displacement, reducing the burden on the foster care system, reducing costs to the legal system of increased Child in Need of Care cases, and resulting in better outcomes for families and children.

2024 Results Projected: During 2024, 25 Johnson County families (estimated 100 individuals) will be served through approximately 802 home visits. As a result of this intensive program, children will be able to maintain housing placement and families will complete home visits and have increased access to needed services. Parents will set and complete a goal within 120 days of enrollment.

KidsTLC

\$17,500
Recommendation

Funding is recommended for KidsTLC Thriving Communities program which offers resource referral, parent support groups, and health care navigation to families who face behavioral and mental health issues with their children. The program serves families in the community and families who have children in one of KidsTLC's programs. Eligibility is not based upon income, however, most of the families are low-income (75% of KidsTLC's clients are on Medicaid). The program serves as the navigation arm for the agency, helping families find mental health/health care, housing, and community resources/support. It also provides education and support to Spanish-speaking families, partly through the Que Onda Familias program. The program receives referrals from the Greater Kansas City Hispanic Collaborative, health clinics, mental health centers, school districts and additional programs which serve youth and families who are at-risk for homelessness. The goal of Thriving Communities is to educate families about health issues, trauma, and raising healthy children; and, to provide health navigation resources so parents can raise healthy children.

2024 Results Projected: KidsTLC estimates serving 233 Johnson County residents through this program. Anticipated outcomes include: 75% of clients referred to health providers will keep their initial appointment, 60% referred to health care providers or medication management will remain in services for 30 days, 70% will initiate benefits or public assistance services, and 75% of clients will express increased awareness of resources.

Outcomes achieved during 2022: Through crisis intervention, housing support, and health navigation, the Thriving Communities program served 396 individuals in and outside of Johnson County and provided 44 Que Onda Familias online classes with 5,554 views by clients. 80% of clients reported an increase in knowledge of their needs and resources available, 88% of families kept their initial appointment for a service they were referred to and 79% remained in those services after 30 days.

NCircle
 \$23,790
 Recommendation

A \$4,094 increase in funding, for a total of \$23,790, is recommended for a new program at NCircle: the Reentry Program. The Reentry Program, a private-public partnership offered in coordination with Johnson County Department of Corrections, is an intensive sixty-day program offered on-site at the Adult Residential Center. This program is for individuals in custody who are scheduled for release and have been assessed as at high risk of recidivism and unprepared to obtain or maintain employment. The focus of the program is to break the cycle of incarceration and support clients in successful reintegration. Staffed by certified Offender Workforce Development Specialists (OWDS) the program provides critical cognitive and behavioral therapy to support employment readiness as well as career track assessment, Essential Skills for Workplace Advancement (10 hours/week), job coaching (10 hours/week), Lifeskills (3 hours/week). Program participants will demonstrate an increased rate of employment, increased income, and decreased recidivism, as compared to nonparticipants, resulting in costs savings for local government and judicial system.

2024 Results Projected: NCircle plans to serve 40 Johnson County residents through this program. Participants will obtain employment prior to release from program, improve their job stability, exhibit improved career readiness skills, as indicated by the Employment Readiness Assessment (ERS), and reduce recidivism rates (tracked over three years) as compared to nonparticipants.

Outcomes Achieved in 2022: In 2022, HSF funded NCircle’s College of Trades program in which the organization served 67 individuals through 4,842 hours of training and case management. Clients of the program earned 64 certificates such as OSHA 10, Construction Basics, Welding, Shop Blueprint, Customer Service, Skills for Professional Assistants, MS Word, MS Excel, and Forklift certificates. Upon completion, based on ERS pre- and post-assessment, clients demonstrated a 33% improvement in career decision-making, 35% increase in ability to search for a job, and a 37% increase in ability to manage their career even during unexpected changes. Post-program assessments also indicated that clients demonstrated an average of 17% improvement in self-efficacy, 34% improvement in understanding social networks and supports, and a 12% improvement in understanding what it takes to obtain and maintain employment. Program graduates also had reduced recidivism as compared to non-program participants – 90% of program graduates had no revocations and 97% had no new convictions.

Pathway to Hope
 \$5,000
 Recommendation

Pathway to Hope is a small HSF grantee transitioning to the regular HSF grant pool. Funding is recommended to support the Reclamation Clubhouse, the local chapter of a national program, which provides a day program and free education and employment training as well as work tools, clothing, and transportation for adults with a diagnosis of serious mental illness to support stable employment and self-sufficiency. HSF funding will support club members in addressing specific work and housing-related needs that serve as a barrier to employment and housing stability.

2024 Results Projected: In 2024, 200 Johnson County residents will be served by Pathway to Hope. Clients will report increased confidence in themselves and will show positive steps toward becoming employed, gaining knowledge towards work goals, maintaining employment, maintain and/or improving housing. In 2024, the number of members

employed will increase from an average of 18% to 25%. 70% of individuals will report that funds were successfully utilized to keep utilities/rent up to date, complete minor home repairs, and/or keep major appliances functioning.

Outcomes achieved during 2022: As a small grantee in 2022, Pathway to Hope served 68 Johnson County residents through 8,105 hours of support. 19 clients were in part-time or full-time paid work and were supported through transportation assistance and subsidization of work-related attire. 62 clients built skills to support them in obtaining paid work, including training on data processing programs such as Sheets, Access, Docx, and Slides.

Safehome*

\$24,000
Recommendation

A \$1,690 increase in funding, for a total of \$24,000, is recommended for Safehome’s Shelter. Safehome provides shelter, case management, and other assistance to survivors of domestic violence living in its emergency shelter. Safehome clients are provided case management as well as therapy, legal services, hospital advocacy, and a hotline. Employment assistance and financial literacy will continue to be supported through case management services for shelter clients.

2024 Results Projected: Safehome will provide emergency shelter to 110 Johnson County residents for a total of 6,770 bed nights. 30% of residents will transition from Safehome to permanent housing, 60% for those at the shelter for at least 90 days and 60% will remain housed 6 months after leaving. 50% of residents will report looking for work, 80% will work on a budget with a case manager, and 65% of those in the shelter for at least 4 weeks will make a plan to pay off past due bills. 85% of clients in the shelter for at least 2 weeks will know more about a plan for safety and domestic violence and 50% in therapy for 4+ sessions will show an average decrease in symptoms by 5%.

Outcomes achieved during 2022: In 2022, 76% of clients reported looking for work while in the shelter, with 73% in residence for at least 4 weeks working on a budget and 66% making a plan to pay off past due bills. 94% reported knowing more ways to plan for their safety and 80% of clients who completed 4+ therapy sessions showed a decrease in symptoms. 78% of clients in residence for at least 90 days transitioned into permanent housing and 75% reported remaining housed 6 months later.

Salvation Army Family Lodge – Olathe*

\$25,000
Recommendation

Funding is recommended to assist low and very-low-income homeless families in Johnson County with food and shelter at the Salvation Army Family Lodge in Olathe. In most cases, the Lodge provides up to 90 days of shelter (with a maximum stay of 180 days in some circumstances). Residents meet weekly with a case manager who utilizes the strengths-based case management model. Classes and/or skill building opportunities include parenting, financial literacy, maintaining employment, housing searches, daily living/life skills, developing a support system, and navigating mainstream resources.

2024 Results Projected: The Family Lodge anticipates serving 125 Johnson County residents in 2024. 90% of those who exit the program will enter permanent or transitional housing, 80% will increase income or decrease housing barrier debt. 10 children will receive financial assistance for daycare services as a work support for guardians and 5 families will

receive financial assistance for past utility or eviction debt, employment barriers, car repairs, required shoes or uniforms and more.

Outcomes achieved during 2022: The Family Lodge provided 19,206 nights of shelter, meals, and hygiene kits to 105 Johnson County residents. 78% of families exiting the program moved into transitional or permanent housing. 83% of families increased their income and decreased their housing debt to support living in permanent housing. 13 children and 15 families were served through childcare tuition supports and reduction in past due eviction or utility debt, which, if not addressed, often serves as a barrier to securing new permanent housing.

Sunflower House*

\$47,000
Recommendation

A \$102 increase in funding, for a total of \$47,000, is recommended to support the Personal Safety Education Program, a child abuse prevention education program. Sunflower House provides child-based education and mandated reporter training free of charge; without grant support, these programs are not sustainable. The program includes: 1) *Happy Bear*, an interactive drama in Spanish and English for children ages four to seven enrolled in public and private early childhood centers and elementary schools; 2) *Think First and Stay Safe*, a curriculum for grades PreK-5 that reinforces personal and digital boundaries and emphasizes that bullying and sexual abuse are against the law; 3) *E-Safety*, provides middle school students with information about how to protect themselves from online predators, and includes safety topics such as sexting, bullying, child exploitation, and social networking; 4) *Keeping Kids Safe Online*, a workshop for parents and caregivers provided in partnership with the FBI Cyber Crimes Unit; 5) *Stewards of Children*, a child sexual abuse prevention and education training for adults; 6) *Mandated Reporter Training* which teaches attendees to recognize signs of sexual abuse, correct procedures/laws for reporting, and how to handle a child’s disclosure; and, 7) *Child Protection Project*, a presentation designed to raise the awareness of child sexual abuse among parents and caregivers, and give them tools needed to be proactive in protecting children.

2024 Results Projected: The agency anticipates reaching 29,000 Johnson County residents during 2024. Age-appropriate person safety/abuse education will be provided to at least 30,000 children; 8,000 adults will be educated on child abuse indicators and reporting abuse, 95% will indicate that they gained new information; youth and adults will increase their knowledge of online crimes against children, including online safety steps and proper reporting. 95% of adults indicate they will more closely monitor electronic communications of children in their care. Sunflower House has added Spanish-based mandated reporting and has developed an online training academy to provide mandated reporter training to local school districts and other agencies, such as Girl Scouts.

Outcomes achieved during 2022: 24,984 Johnson County residents were served. Due to passage of House Bill 2662, requiring parental permission for all non-educational surveys administered to children, Sunflower House is no longer able to administer surveys measuring the impact of their programming to children. Surveys are still administered to adults who participate. 8,146 adults, including 3,699 within the special needs community, were trained regarding child abuse. 98% of participating adults indicated that they gained new information. After completing online safety training, 100% of adults indicated that they would more closely monitor the electronic communications of children in their care.

APPENDIX A: 2024 HSF PARTICIPATING JURISDICTIONS AND GRANT COMMITTEE

JURISDICTION	CONTRIBUTION
Johnson County	\$162,500
De Soto	\$3,030
Edgerton	\$3,000
Gardner	\$7,300
Leawood	\$19,000
Lenexa	\$23,5000
Merriam	\$11,000
Mission	\$10,500
Olathe	\$70,000
Overland Park	\$99,000
Prairie Village	\$10,500
Roeland Park	\$6,360
Shawnee	\$33,000
Spring Hill	\$2,500
Westwood	\$2,000
Total from County Government & Cities	\$463,190
UCS Administration	\$28,500
Total Available to Allocate	\$434,690

2024 HUMAN SERVICE FUND GRANT REVIEW COMMITTEE

UCS Board Members

- Janet Barrow, *Committee Chair*, WaterOne
- Dr. Putul Allen, Children’s Mercy
- David Brown, Haystax
- Don Roberts, City of Edgerton Mayor
- Jeff Short, Overflow

UCS Council of Advisors

- Pat Colloton
- Hon. Steve Tatum (ret’d)

Community Volunteers

- Katie Werner, Black & Veatch
- Jennifer Pozzuolo, Garmin
- Josh Hill, Foulston Siefkin

Staff support: Christina Ashie Guidry, UCS Director of Policy & Planning and Erika García Reyes, UCS Director of Resource Allocation.

APPENDIX B

2024 HUMAN SERVICE FUND GUIDELINES

The Human Service Fund is a competitive process that awards grants to nonprofit organizations for operating health and human service programs that promote self-sufficiency, well-being and/or personal safety of Johnson County residents who live with income at or near the federal poverty level. Funded programs provide pathways and opportunities for building a healthy community where every resident is empowered to reach their full potential. Components of the safety net investment that are supported by the HSF are: 1) basic needs, 2) work and income supports, and 3) health, wellness, and personal safety.

FUNDING PRIORITIES 2024

Health and human service programs funded by the Human Service Fund must:

- promote self-sufficiency, well-being and/or personal safety of Johnson County residents and fit within safety net investment components of basic needs, education/training, work, and income supports, or health.
- offer county-wide services or fill a gap which results in county-wide benefit.
- offer equal access to all clients and prospective clients who could benefit from the program.
- deliver measurable outcomes which benefit county residents and, in the long-term, benefit local governments by avoiding, deferring, or preventing costs that otherwise might be incurred by local government.

Priority is given to programs that:

- address emergency aid and shelter, adequate housing, child/adult abuse, child welfare, health and mental health, work support services such as transportation, childcare and early childhood development, and job training.
- serve individuals and/or families with income below or near the federal poverty level.
- demonstrate innovation and/or collaboration in program delivery.
- are consistent with an evidence-based program, best practices, or promising practices, or replicate a successful model.
- build the capacity of neighborhoods and local jurisdictions to support equity in the social determinants of health.

ELIGIBILITY

- Applicants must deliver direct services to Johnson County residents, be recognized by the IRS under section §501(c)(3), provide health and human services programming as their primary mission, and be in good standing in Kansas or Missouri as a nonprofit corporation, i.e., may not be an entity of city or county government.
- Agency must provide most recent IRS form 990 and, if requesting \$5,000 or greater in HSF funds, an independent certified audit of the previous year's financial records, or, if total agency revenues were less than \$250,000, an independent review of financial statements prepared by a Certified Public Accountant. The audit or review must have been completed within nine (9) months of the close of the fiscal year. Upon request, the agency may need to provide additional financial information.
- The applicant complies with Agency Standards.

- Applicant affirms compliance with any applicable nondiscrimination ordinances and/or policies of the municipalities that provide resources to the Human Service Fund.
- Funded program must:
 - promote self-sufficiency, well-being and/or personal safety of Johnson County residents and fit within safety net investment components of basic needs, work and income supports, or health.
 - primarily serve Johnson County, Kansas residents who live with income at or near federal poverty level. However, programs that do not meet this criterion may still be eligible if the program addresses child/adult abuse, and/or leads to the prevention of poverty, and primarily serves Johnson County residents.
 - clearly define and measure outcomes for participants.
 - benefit local governments by avoiding, deferring, or preventing costs that otherwise might be incurred by local government.
 - offer county-wide services or fill a gap which results in county-wide benefit.
 - offer equal access to all clients and prospective clients who could benefit from the program.
- Only one HSF application may be submitted by an agency. Applications will not be accepted for both the HSF and Substance Use Continuum of Care Fund (SUF, managed by Drug and Alcoholism Council, a program of UCS) for the same program during the same funding cycle. However, applications may be submitted for both funds by the same agency or department for discrete programs during the same funding cycle. Criteria of discrete programs include, but are not limited to, programs for which expenses are recorded separately for purposes of functional accounting, programs that, if serving a population targeted by another program, serve a distinct need of that population, and/or employ distinct strategies and projected outcomes.
- Applications for substance abuse programs are not accepted and should be directed to the SUF.

**City of Westwood, Kansas
City Council Meeting
October 12, 2023 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jeff Harris, Council President
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on October 12, 2023. The City Clerk called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Approval of Agenda

Motion by Councilmember Harris to approve the October 12, 2023, City Council meeting agenda as submitted. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote.

Public Comment

Mike Coffman, 2217 W 50th Street, Westwood Hills, said he believes safety should be a top priority of the Governing Body and read comments submitted in the Rainbow Boulevard PSP Survey that was recently conducted. Mr. Coffman suggested the Governing Body visit with the crossing guard at 50th Street and Rainbow Boulevard about the intersection.

Nikki Dupont, 1930 W 50th Terrace, Westwood Hills, said during the 2017 Comprehensive Plan process a majority of residents who completed a survey indicated they would like to see expansion of park space. Ms. Dupont said the 2021 Urban Land Institute Technical Assistance Panel (ULI TAP) dismissed the idea of commercial development in the proposed redevelopment area due to proximity to residential properties and suggested redeveloping the area into an enhanced park, civic plaza and possibly City Hall. Ms. Dupont said the ULI TAP encouraged the City to work on funding strategies including grants and partnerships and questioned if any of these strategies were considered. Ms. Dupont said now is the time to purchase the property at 2511 W 50th Street, but it is not the time to approve a single commercial proposal that did not come from a bid process.

John Yé, 4836 Belinder Court, said a small kitchen remodel in 2006 set him on a course to ultimately serve on the Governing Body for 12 years. Mr. Yé acknowledged that those living close to the proposed development have strong feelings and said they are expected. Mr. Yé said the Master Plan has many

outtakes that could be used to fit the narrative for those for and against the Karbank proposal. Mr. Yé said over the past several years the City saw changes including the Woodside Village development, WalMart Neighborhood Market, the purchase of the 5050 Rainbow Boulevard property, adopting an updated Master Plan, and saw the construction of the new Westwood View Building. Mr. Yé said all of these developments had opposition, and the City has continued to maintain its identity. Mr. Yé said the project is not perfect, but he supports it and said it is the Governing Body's job to ensure the work done will make Westwood proud for generations to come.

Ben Hobert, 2208 W 49th Street, Westwood Hills, said he did not believe the City is receiving fair value for the 5000 and 5050 Rainbow Boulevard properties. Mr. Hobert prepared and provided copies of his calculations; they are included in Exhibit A of this minutes document.

Steve Platt, 4910 Glendale, Westwood Hills, said the changes in the plans provided by Karbank between March 2023 and those that are in the evening's meeting packet are very different. Mr. Platt said a lot has occurred since Karbank made their initial proposal in March, but there is still no proposal for the park, and the financial analysis has not been completed. Mr. Platt said he was concerned about the 43 year first right of refusal for the park land reserved for Karbank.

Malisa Monyakula, 2821 W 51st Terrace, said she has had meetings with members of the City Council and Planning Commission and does not believe the proposal has been vetted properly. Ms. Monyakula said she believes 51st Terrace and 50th Street will be turned into collector streets. Ms. Monyakula said she believes the development should be put to a public vote.

Lou Wetzel, 4832 Adams, said the Planning Commission is an advisory board, and the Governing Body is charged with considering their recommendations and deciding what is overall best for the community. Mr. Wetzel said that parks and greenspaces are one of the most important aspects of city life. Mr. Wetzel said he believes the best course of action is to maintain the maximum amount of contiguous green space. Mr. Wetzel said he believes the Karbank proposal is not in line with the Comprehensive Plan.

Dennis Dupont, 1930 W 50th Terrace, Westwood Hills, said the Governing Body has heard from many in the audience about their financial and safety concerns relating to the Karbank proposal. Mr. Dupont said the park is the City's identity and it carries the heart of Westwood. Mr. Dupont told the Governing Body not to rush through approving the Karbank proposal.

Spencer Day, 3003 W 49th Terrace, said he has young children and has used Joe D. Dennis Park extensively and has found it is not ideal for all ages. Mr. Day said the lack of restroom facilities, and the playground equipment's age and proximity to Rainbow Boulevard are cause for concern.

David Owens, 2412 W 49th Terrace, said the Karbank proposal could be a heat island. Mr. Owens said the City should consider proposals by Karbank to redevelop 4700 Rainbow Boulevard. Mr. Owens said he did not believe the Karbank proposal is the highest and best use for the property.

Bernard Brown, 2805 W 51st Terrace, said a letter was sent by attorneys to the City earlier that day stating the City must provide public notice twice before park land can be sold and the City has not provided such notice. Mr. Brown said there are a number of members of the community that would push for a city-wide vote. Mr. Brown said he had concerns about conflicts of interest of the members of the Planning commission and Governing Body.

Written comments submitted by Trent Dansel and John Borders were included in the evening's agenda packet.

Presentations and Proclamations

No presentations or proclamations were made.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider September 14, 2023, City Council Meeting Minutes
- B. Consider Appropriations Ordinance 755

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Wimer. The City Clerk conducted a roll call vote. Motion carried by a 5-0 vote.

Mayor's Report

Mayor Waters acknowledged the recent violent events in Gaza and expressed sympathies for the innocent victims of violence.

Mayor Waters said he wished to address the conflict of interest issues that have been raised during the Public Hearing for the Karbank proposal both in meetings and online. Mayor Waters said many of the accusations were framed as residents just asking questions and remain without any support. Mayor Waters said he could only speak for himself, and said he takes his legal practice and obligations to the community extremely seriously and as Mayor there are Kansas Statutes that apply to conflicts of interest. Mayor Waters stated he is not employed by Karbank, and his employer does not and has not represented any of the Karbank family of businesses whether in regard to Westwood or any other matters. Mayor Waters stated he has not received any compensation or gifts from Karbank, nor does he have any financial interest in the family of businesses. Mayor Waters said he has dined at The Restaurant at 1900, and has attended events at Karbank properties for Westwood View Elementary School, Kansas City Area Development Council and the Johnson & Wyandotte Council of Mayors. Mayor Waters said anyone interested can view his Statements of Substantial Interest with the Johnson County Election Office. Mayor Waters said many have approached him and the rest of the Governing Body, Planning Commission, and Staff with good-faith questions and concerns and asked that the community continue to do so. Mayor Waters said there is no need for baseless personal attacks against those who are volunteering their time to serve the community.

Councilmember Reports

Councilmember Harris said he did not represent or have any business or financial ties with Karbank or any of its principals.

Staff Reports

Administrative Report

Ms. Herring provided an overview of the October 2023 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

Mr. Sullivan provided an overview of the September and October 2023 Public Works Report included in the agenda packet and offered to answer questions.

Public Safety Report

Chief Mansell provided an overview of the September 2023 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The September 2023 Treasurer's Report was included in the agenda packet, no questions or comments were made about the report.

City Attorney's Report

Mr. Denk did not have any items to report.

Old Business

No Old Business items were considered.

New Business

Consider Ordinance No. 1038 relating to the rezoning of property at 50th & Rainbow Blvd. and associated preliminary development plan

The applicant is requesting approval to rezone property located at 50th & Rainbow Blvd. and for approval of a preliminary development plan to build a mixed-use office and retail development on property currently under contract at 5000 Rainbow Blvd., 5050 Rainbow Blvd., and 2511 W. 50th St. Specifically, these matters are known as:

- RZ-2023-01 – Consider application of Karbank Holdings, LLC, on behalf of owner City of Westwood, KS to rezone property at 5000 and 5050 Rainbow Blvd., Westwood, KS 66205 from R-1 (Single-Family Residential) to PD (Planned Development)
- RZ-2023-02 – Consider application of Karbank Holdings, LLC, on behalf of owner Shawnee Mission School District to rezone property at 2511 W. 50th St., et al., Westwood, KS 66205 from R-1 (Single Family Residential) to PD (Planned Development)
- PDP-2023-01 – Consider application of Karbank Holdings, LLC on behalf of owners Shawnee Mission School District and City of Westwood, KS, jointly, for approval of a preliminary development plan at 2511 W. 50th St., 5000 Rainbow Blvd., and 5050 Rainbow Blvd, Westwood, KS 66205

The rezoning and preliminary development plan are subject to public hearing before the Planning Commission, at the conclusion of which the Planning Commission is to make a recommendation to the Governing Body, which body then takes the ultimate action on the applications¹. The Planning Commission opened the public hearing on these items on August 7, 2023 and closed the public hearing on September 11, 2023, on which later date it made a recommendation for conditional approval to the Governing Body by a vote of 7-2.

The conditions recommended by the Planning Commission are:

- a. Karbank to perform at its sole expense a study of the existing trees on the site prior to any demolition permits being issued, such study to include the following scope of work;

- i. Specie type;
 - ii. Estimated age;
 - iii. Condition (and to the extent possible an estimate on remaining lifespan);
 - iv. Ability to be relocated elsewhere on the development site or at the City Park (with emphasis on relocating as many possible on the development site); and
 - v. If proposed to be kept, a tree preservation and protection plan for use during the demolition and construction period;
- b. Karbank to mitigate the removal of mature trees from 500 and 5050 Rainbow Blvd. by providing one (1) new tree for every tree less than 12' caliper removed and for trees over 12" caliper, replace at 2:1. Preference for new tree plantings is for them to be located in the north and south side yard of the development; however, exact location will be determined at a later date following the study defined above;
 - c. Karbank to provide as part of the final development plan consideration sufficient and acceptable in-school traffic counts and traffic modeling and any necessary resulting modifications to the site access to ensure levels of service do not worsen as a result of the development;
 - d. Karbank, prior to final development plan approval, conclude with KDOT its review of the site access as applicable to KDOT and its jurisdiction on Rainbow Blvd. conditioned upon the approval of the City traffic engineer following review of the traffic study and per her recommendations to the applicant and City Staff; and
 - e. Karbank and the City in good faith study whether the park restroom should be part of the Karbank development or be a separate structure serviced by the City.

Pursuant to Westwood Zoning Ordinance 1.6.13(c):

The Governing Body may (1) approve such recommendations by the adoption of the same by ordinance or resolution; (2) override the Planning Commission's recommendation by a two-thirds majority vote of the membership of the Governing Body; or (3) return the same to the Planning Commission for further consideration, together with a statement specifying the basis for the Governing Body's failure to approve or disapprove.

Rezoning in the State of Kansas are subject to protest petition procedures as set forth in both Westwood Zoning Ordinance 1.6.14 and K.S.A. 12-757. City staff has followed such procedures and acknowledges that a protest petition has been received and validated. As such, the ordinance or resolution adopting such amendment shall not be passed except by at least a 3/4 vote of all of the members of the governing body.

All expenses to date and hereafter relating to these document drafts are reimbursed by Karbank pursuant to the Funding & Exclusivity Agreement dated March 9, 2023.

Kenny Miller, of Perspective Architecture & Design, provided an overview of the design of the project proposed by Karbank. The project contains a 4.24 acre mixed use development and 3.86 acre city park. Mr. Miller shared that the development design will locate the taller portions toward the middle of the project site, with focus toward the interior and large setbacks allowing for landscape buffers. The project design will utilize the grade of the site by locating parking below ground and will create the appearance of two and three story buildings when viewing them from the north and west. Mr. Miller noted that the Karbank team has noted the comments made during the public hearing process and has reduced the project by 9,000 square feet. The Karbank team is privately under contract to purchase an adjacent residential property at the southwest corner of the proposed development area and is

scheduled to close on October 31st. With the acquisition of this property, the future park will be 0.5 acres larger. Karbank will be dedicating 10 parking spaces on the parking deck for park visitors to use. Mr. Miller said the Karbank team understands the importance of having trees on the property, and intends to keep mature trees wherever possible and has hired an arborist to help develop a tree preservation plan. Mr. Miller said the exterior of the building has been changed to an exterior wood cladding in a more muted color palette and natural limestone accents to tie in with landscaping features that currently exist in Westwood. Mr. Miller said the buildings will be built to the equivalent of LEED certified standards. Mr. Miller said the project will be 106,449 leasable square feet, there will be 291 parking spaces – 58% of these will be below grade, maintain mature trees and a water feature at 50th Street and Rainbow Blvd. Mr. Miller offered to answer any questions.

Mike Dougherty, Tree Management Company, was engaged by the Karbank team to help develop the tree preservation plan. Mr. Dougherty provided an overview of his observations of the trees located on the proposed development site.

Councilmember Harris asked Mr. Dougherty if the images in the development plan illustrate existing trees, Mr. Dougherty confirmed that they do. Councilmember Harris asked Mr. Dougherty if the trees on the eastern portion of the proposed development could withstand the construction process. Mr. Dougherty said that with a proper protection zone the negative impact could be minimal.

Councilmember Harris asked Mr. Miller if the height of the development were lessened, would the footprint of the development increase and possibly encroach on the tree protection zones. Mr. Miller said that it would.

Councilmember Wimer asked Mr. Miller to explain the height of each building. Mr. Miller said the northern and southern buildings will be approximately 50 feet tall, and the taller buildings in the plan will be approximately 76 feet tall. Councilmember Wimer asked Mr. Miller why the height of the buildings were maintained after hearing concerns from the public about the development. Mr. Miller said there is a certain amount of square footage for the project to be viable and if the height of the buildings is reduced, the footprint of the building increases. Councilmember Wimer asked Mr. Miller if reducing the height of the project is possible, Mr. Miller deferred to Steve Karbank. Mr. Karbank noted the height of the project has been massed in the center of the project and the tallest points of the project are 100 feet away from Rainbow Boulevard, 50th Street and 51st Street.

Councilmember Buckman asked if the construction of the project could hinder the projected start date for constructing the new park in the summer of 2025. Mr. Miller said the western setback from the property line should allow for park construction to commence by summer of 2025.

Councilmember Steele asked Mr. Miller to explain the logic of the number of proposed parking spaces. Mr. Miller said the number of proposed parking spaces is 2.7 spaces per 1,000 square feet, and that this number is below the 4 parking spaces per 1,000 square feet of retail and 3 parking spaces per 1,000 square feet of office space require by the zoning ordinance. Mr. Miller said the number of parking spaces is based off of existing Karbank project tenants.

Councilmember Hannaman asked Ms. Herring to confirm that all Tax Increment Financing (TIF) proceeds collected in the TIF Benefit District that was established for the Karbank project would benefit the City to build a future public park. Ms. Herring confirmed and added that the proceeds could also be used on the roads that lead to and from the new park.

Councilmember Harris said he is concerned about the height of the project, but measures have been taken to balance the height such as the footprint of the development and the setbacks from the street. Councilmember Harris said he is concerned about the conservation of mature trees, and Mr. Dougherty's assessment of the trees on the development site and the guidance to protect them has helped address his concerns. Councilmember Harris said the fact that this is a change for residents should not be ignored, but the Governing Body's task is not to prevent change, but to shape change and adapt to it. Councilmember Harris said one way to respect the residents living closest to the proposed development is for Karbank to be a good neighbor, Councilmember Harris said he expects Karbank to be a good neighbor.

Councilmember Harris said by his calculations the potential new park will be roughly 335% larger than Joe D. Dennis Park and the greenspace. Councilmember Harris noted that survey respondents indicated they wanted more greenspace during the 2017 Comprehensive Plan process and said at the time the church building and parking lot at 5050 Rainbow Boulevard had not yet been demolished. Councilmember Harris said he believes the potential park addresses the desires for more greenspace that were expressed in the 2017 Comprehensive Plan. Councilmember Harris said the City has financial matters to consider, and the proposed development provides an opportunity to make unproductive property productive property on the tax rolls. Councilmember Harris stated Westwood has an unusually high percentage of tax-exempt property. Councilmember Harris said he is happy to have these tax-exempt entities in the city, but the Governing Body is aware of potential changes to State of Kansas tax laws that could drastically change City tax revenues. Councilmember Harris said it is wise to know what those risks are and take action to insulate the City from those risks. Councilmember Harris said there used to be a commercial property with a parking lot in the middle of Westwood for decades – the Entercom property. Councilmember Harris noted the relocation of Westwood View Elementary to this piece of land in the heart of the City. Councilmember Harris said the Karbank proposal would move the city park off of a busy four lane street, and a commercial use project will move from the center of the City to Rainbow Boulevard. Councilmember Harris said from a land use standpoint, these are all good results, and he tends to support the proposal.

Councilmember Hannaman said that a comment made by a resident in a past meeting has stuck in his mind is why would the Governing Body entertain the Karbank proposal. Councilmember Hannaman said his "why" is to achieve a new larger park with upgraded amenities that is safely located away from Rainbow Boulevard. Councilmember Hannaman said he sees only two options from a timing and financial perspective, which are to either find a way to acquire the property at 2511 W 50th Street which the City does not currently have the funds for, or do nothing. Councilmember Hannaman said wishing that there were other options does not change the fact that there are none. Councilmember Hannaman said if the City does nothing, another party will likely buy the property and develop it as single family, and the City will have the same amount of park space on Rainbow Boulevard with no mechanism to pay for improvements.

Councilmember Hannaman said from the time Sprint began moving out of Westwood in the early 2000s the city has had to make hard choices to reach financial stability. Councilmember Hannaman said the Kansas House of Representatives was one vote away from Cities losing the ability to tax grocery sales, which would have been an almost catastrophic budget impact to Westwood.

Councilmember Hannaman said he does not relish disappointing residents, but he has a responsibility to the Westwood community as a whole. Councilmember Hannaman said to make Westwood a better

place for its youngest residents, and future generations, the Governing Body must make hard decisions. Councilmember Hannaman said he supports the proposal.

Councilmember Wimer said this decision has not been easy for her and it is a weighty thing to be charged with the stewardship for the community. Councilmember Wimer said she likes to find a win-win situation and acknowledged that people will be disappointed. Councilmember Wimer said change is hard but sometimes it produces the best growth.

Councilmember Steele said if the Governing Body does not move forward with the Karbank proposal the City loses its ability to work with a partner that has shown they have listened to community concerns by changing their development plan. Councilmember Steele said she ran for a Council seat for her children and hopes she can help shape a community they want to stay in in the future. Councilmember Steele said she appreciates the work from the Karbank team and City staff as well as the concerns raised by the community.

Councilmember Buckman said he echoed the sentiments of the other members of the Council. Councilmember Buckman said land use will change whether everyone likes it or not, and the Governing Body has a once in a lifetime opportunity to expand the greenspace and create a park that is useful. Councilmember Buckman said he supports the Karbank proposal.

Mayor Waters thanked Westwood residents for providing feedback and attending City meetings and believes the project has improved because of it. Mayor Waters thanked City staff, former members of the Governing Body, the Shawnee Mission School District, the Karbank family, and the current members of the Planning Commission and Governing Body. Mayor Waters said he will vote in favor of the Karbank proposal. Mayor Waters said the proposal complies with the 2017 Comprehensive Plan. Mayor Waters said in the 2022 Facilities Study the majority of Westwood residents favored a park at 2511 W 50th Street with development occurring on Rainbow Boulevard. Mayor Waters said the Karbank proposal achieves the goals of increasing greenspace, putting taxable properties to productive uses, raising revenue for City operations, eliminating debt on the 5050 Rainbow Blvd property, and providing amenities desired by residents. Mayor Waters said when the City engages in planning the Governing Body must consider current and future residents. Mayor Waters acknowledged the desire to convert the development area into a park, and said that is simply not a financially feasible thing to do. Mayor Waters said the Governing Body has a significant opportunity to improve Westwood for its future.

Motion by Councilmember Harris to accept the Planning Commission's recommendation to approve rezoning applications RZ-2023-01, RZ-2023-02 and the associated preliminary development plan PDP-2023-01, subject to the stipulations recommended by the Planning Commission, except condition C relating to traffic counts and modeling, relating to real property at 50th and Rainbow all as detailed in Ordinance 1038 subject to the subsequent approval of the development agreement, donation agreement, and first rights agreement and later approval of the donation agreement relating to real property at 2322 W. 51st St., Westwood, Kansas. Second by Councilmember Steele. The City Clerk performed a roll call vote. Motion passed with a 5-1 vote with Mayor Waters and Councilmembers Harris, Buckman, Hannaman and Steele voting aye, Councilmember Wimer voting nay.

Consider Development Agreement relating to redevelopment at 50th & Rainbow Blvd.

On March 9, 2023, the City and Karbank Real Estate entered into a Funding and Exclusivity Agreement to explore Karbank's proposal to the Westwood City Council for redevelopment of the Rainbow Blvd. frontage between 50th and 51st Street, which property is owned by the City of Westwood. Following

that initial presentation and Agreement execution, on June 8th, the Shawnee Mission School District and the City of Westwood entered into a Purchase Agreement to leverage its option to purchase the former Westwood View Elementary School located at 2511 W. 50th St. and, that same night, the City of Westwood and Karbank entered into a Purchase Agreement for Karbank to acquire the City's Rainbow Blvd. frontage property parcels, subject to the terms of those agreements.

Since that time, Karbank has submitted an application for and received a recommendation of conditional approval from the Planning Commission of the rezoning and preliminary development plan necessary to construct the mixed-use redevelopment project. This development plan was presented and reviewed by the Planning Commission at three separate public meetings (July 10th, August 7th, and September 11th) before the Planning Commission issued its recommendation to the City Council on September 11, 2023. The applications for rezoning and preliminary development plan approval for this project are before the City Council for final action on the October 12, 2023 agenda.

Related to Karbank's proposal are several documents setting out terms and conditions for the agreement between the City of Westwood and Karbank. These agreements include:

- a. Development Agreement;
- b. Donation Agreement (Covenants & Restrictions are set out in an exhibit to this document); and
- c. First Rights Agreement.

These documents were all presented to the City Council for review at its September 14th regular meeting.

These documents have been negotiated to this point by and between Karbank and a team of City Officials and representatives including Mayor David E. Waters, City Administrator Leslie Herring, City Attorney Ryan Denk, Financial Advisor Jeff White (Columbia Capital Management), and Bond Counsel Kevin Wempe (Gilmore & Bell). This team was available at the September 14th meeting and thereafter to respond to any questions the City Council may have had regarding the documents and to address any items not included or requested for inclusion by the City Council. Members of this team will be available again on October 12th to respond to any remaining questions members of the City Council may have.

A second Donation Agreement will be set for consideration by the City Council at a later date, most likely the November 9, 2023 regular City Council meeting. This Agreement relates to the City's consideration of acceptance of the privately negotiated land acquisition between Karbank and The Joanne Maureen Gaar Trust for real property at 2322 W. 51st St. to be used for purposes of future City Park.

All expenses to date and hereafter relating to these document drafts are reimbursed by Karbank pursuant to the Funding & Exclusivity Agreement.

Motion by Councilmember Hannaman to approve the presented Development Agreement with Karbank Holdings, LLC. Second by Councilmember Buckman. The City Clerk performed a roll call vote. Motion passed 5-0.

Consider Donation Agreement and Declaration of Covenants and Restrictions relating to redevelopment at 50th & Rainbow Blvd. (proposed Lot 3 of property under consideration for replat at 2511 W 50th St.)

Motion by Councilmember Harris to approve the presented Real Property Donation Agreement with K-Fans, LLC for the creation of a City Park. Second by Councilmember Buckman. The City Clerk performed a roll call vote. Motion passed 5-0.

Consider First Rights Agreement with Karbank Holdings, LLC relating to redevelopment at 50th & Rainbow Blvd.

Motion by Councilmember Harris to approve the presented First Rights Agreement with Karbank Holdings, LLC. Second by Councilmember Hannaman. The City Clerk performed a roll call vote. Motion passes 5-0.

Consider Final Plat for redevelopment at 50th & Rainbow Blvd. (Westwood Planning Commission Case Nos. FP-2023-01 and FP – 2023-02)

A plat is a document recorded with a property parcel that establishes property intended for public use.

The property located at 5000 Rainbow Blvd., 5050 Rainbow Blvd., and 2511 W. 50th St., Westwood, KS is the subject of a current rezoning and preliminary development plan application. Section 1.5 of the City's Zoning Ordinance specifies the procedures and requirements for the consideration of a final plat, which includes submission to the Planning Commission for review and approval and then submission to the Governing Body for acceptance/approval. Following approval by both the Planning Commission and Governing Body, the plat shall be recorded with the County Register of Deeds.

The Westwood Planning Commission unanimously and unconditionally approved the final plat at its October 9, 2023 regular meeting.

The submitted final plat consolidates multiple property parcels currently owned by two parties – the City of Westwood and USD 512 – into three parcels across the subject property, with the intent the Karbank Holdings, LLC will ultimately own Lot Nos. 1 and 2 and the City of Westwood will own Lot 3. As this replat is being considered at this solely to create the legal descriptions and real property parcels to be sold and purchased as contemplated in the Purchase Agreements dated June 8, 2023, a second plat will need to be considered and approved at a later date, once utilities have been relocated, easements vacated, and ROW placement finally determined further in the build process.

Further, there is intended to be a complementing Private Detention Basin/Stormwater Quality Best Management Practice Maintenance Agreement and Easement setting out rights and responsibilities related to the dedicated stormwater detention facility, which will be drafted by Westwood City staff, and which will be recorded with the plat on the property once the future replat is considered.

Staff review of the application submittal concludes that all elements required to be included on the plat are shown and that the submitted final plat conforms to all provisions of Section 1.5. of the Zoning Ordinance. Staff recommends the City Council approve the final plat as presented with no stipulations.

Motion by Councilmember Buckman to accept the dedication of public rights of way and easements as reflected on FP-2023-01 and FP-2023-02. Second by Councilmember Wimer. The City Clerk performed a roll call vote. Motion passed 5-0.

Consider allowing the consumption of alcohol beverages on City property at 4700 Rainbow Blvd. for special event

Motion by Councilmember Harris to approve the possession and consumption of alcoholic beverages on City-owned property at 4700 Rainbow Blvd. on Sunday, October 22, 2023 from 6:00 to 7:00 PM. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Announcements/Governing Body Comments

Councilmember Hannaman said he appreciates the varying viewpoints of the community and believes his actions and his vote are in the best interests of the City.

Councilmember Harris said he appreciates the collaboration that has taken place since the initial proposal was presented by Karbank in March 2023.

Executive Session

No matters required Executive Session during this meeting.

Adjournment

Motion by Councilmember Hannaman to adjourn the meeting. Second by Councilmember Buckman. Motion carried by a 5-0 voice vote. The meeting adjourned at 9:41 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

Exhibit A

Office DEPOT self-stick tabletop easel pad/flipchart ITEM # 775 088

WHAT WESTWOOD IS RECEIVING (3.8 ACRES) (Residential Land)

SMSD PROPERTY DEMOLITION	\$2,650,000
CHURCH PAYOFF	350,000
COSTS REIMBURSED (ESTIM)	275,000
2322 W. 51ST	150,000
	<u>575,000</u>
<u>TOTAL RECEIVED</u>	<u>\$4,000,000</u>

WHAT WESTWOOD IS GIVING UP (Commercial Land)

4.2844 ACRES OR	x \$35 SQ.FT.=\$6,531,980
186,625 SQUARE FEET	x \$30 SQ.FT.=\$5,598,840

SQUARE FOOT VALUES BASED ON WESTWOOD 10/10/2022 CITY FACILITIES ASSESSMENT AND FEASIBILITY ANALYSIS, PAGE 42

LAND VALUES DON'T REFLECT ABILITY TO DEVELOP MORE DENSITY

WESTWOOD IS GIVING AWAY \$1.6 - \$2.5 MILLION

City of Westwood, Kansas
 Appropriation Ordinance No. 756

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF OCTOBER 1, 2023 - OCTOBER 31, 2023 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General Month Ending 10/31/2023	Capital Improvements Month Ending 10/31/2023	Equipment Reserve Month Ending 10/31/2023	Stormwater Month Ending 10/31/2023	Special Highway Month Ending 10/31/2023	Woodside TIF/CID Month Ending 10/31/2023	Debt Service Month Ending 10/31/2023	Total All Funds Month Ending 10/31/2023
Expenditures								
Salary & Benefits	155,247.53	0.00	0.00	0.00	0.00	0.00	0.00	155,247.53
Employee Expenses	1,851.88	0.00	0.00	0.00	0.00	0.00	0.00	1,851.88
Professional Fees	30,098.71	0.00	0.00	0.00	0.00	0.00	0.00	30,098.71
General Operating Expenses	8,529.16	80.40	0.00	0.00	0.00	0.00	0.00	8,609.56
Utilities	31,863.31	0.00	0.00	0.00	0.00	0.00	0.00	31,863.31
Equipment and Maintenance	5,964.69	0.00	0.00	0.00	0.00	0.00	0.00	5,964.69
Street and Stormwater	(4,868.00)	4,931.36	0.00	322.84	0.00	0.00	0.00	386.20
Park and Events	11,401.65	0.00	0.00	0.00	0.00	0.00	0.00	11,401.65
Miscellaneous	0.00	0.00	0.00	0.00	0.00	14,878.11	173,656.26	188,534.37
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	240,088.93	5,011.76	0.00	322.84	0.00	14,878.11	173,656.26	433,957.90

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herein are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2023 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 9th day of November, 2023.

 MAYOR

 ATTEST: CITY CLERK



City Administrator's Report November 2023

To: Mayor and City Council
From: Leslie Herring, City Administrator
Date: November 9, 2023
RE: Update on some of the key areas of focus of the Administration Department

Current Priorities

2nd Quarter (April) 2023 through 3rd Quarter (September) 2023

- *Rainbow Blvd. Complete Streets Traffic Management Plan*
 - ✓ The MARC Board approved the scope of work negotiated with the firm selected by the project steering/advisory committee of stakeholders in April and the Notice to Proceed was issued on May 31, 2023.
 - ✓ A project kick-off with WSP Consulting, MARC, and the local project stakeholders took place on June 27th.
 - Public engagement is currently taking place with an opinion survey and additional public engagement activities and opportunities will take place through November. Survey and information available here: <https://publicinput.com/rainbowboulevard>
 - Final reporting out of recommendations and findings to take place in the first quarter of 2024.

- *Communities for All Ages – Gold Level Recognition*
 - ✓ Bronze level recognition – community awareness – was approved by the joint MARC First Suburbs Coalition and CFAA recognition review committee in November 2022.
 - ✓ Silver level recognition – community assessment – was approved by the joint MARC First Suburbs Coalition and CFAA recognition review committee in April 2023 and the official presentation by MARC was at the First Suburbs Coalition meeting on April 21, 2023, with a ceremonial presentation to the Westwood Governing Body at the June 8th meeting.
 - ✓ Council President Jeff Harris and staff worked together to create a Communications Strategic Plan, including providing for a content calendar for the City to best integrate the work of the Bronze and Silver level work. This document has been submitted to the joint MARC First Suburbs Coalition and CFAA recognition review committee and notice of award is expected in the coming weeks.

- *Cybersecurity and Continuity Planning*
 - ✓ Beginning January 2023, Johnson County is contracted to bring the Administration and Public Works Departments onto its IT system (the Police Department is already supported by Johnson County).

- ✓ Implementation was concluded last month and glitches are currently being worked out.
- ✓ Staff cybersecurity training has been taking place and is ongoing. This online, self-paced training is provided through the City's risk pool, Midwest Public Risk (MPR). This annual training will also be provided to Governing Body members in the months to come.
- City staff is planning out a process to evaluate with Johnson County DTU the City's cybersecurity vulnerabilities and provide a gap analysis and prioritization of implementing additional security measures

Upcoming Priorities

3rd Quarter (October) 2023 through 1st Quarter (March) 2024

- *Recodification*
 - The legal review is currently being conducted by Municode (CivicPlus) and will continue through the end of the year.
 - In the first couple months of 2024, we can expect to have work for staff, the City Attorney, and the Governing Body to do to get our recodified City Code ready for formal review and adoption and get it online in a searchable and updated version.
- *Community Survey and Strategic Priorities Setting*
 - In the first quarter of the year, I plan to set out a process recommendation for conducting a city-wide survey to aid staff and the Governing Body in creating a strategic plan and performance metrics for ensuring efficiency and responsiveness of the City government to the community in alignment with stated goals and priorities.
- *Westwood's 75th Anniversary – June 7, 2024*
 - I have been working with Mayor Waters, Councilmember Wimer, and resident Karen Johnson to begin putting together a process, expectations, and names of people to help us prepare to celebrate the City of Westwood's 75th anniversary of incorporation. We are expecting components to include:
 - A reprint and expansion of the City's 50th anniversary book publication. We have located the publisher and will provide that information to an ad hoc committee of residents and City Officials so that they can connect to create a new book that accounts for the past 25 years;
 - An event in June 2024 to celebrate the anniversary; and
 - Official City of Westwood merch that residents can proudly wear to show their pride in Westwood.

Building Permits

The following is a snapshot of select building permits of note issued last month:

Residential

New Construction: None

Additions:

- 4938 Fairway Rd. – Front porch addition

Alterations: None

Demolition: None

Misc: None of note.

Commercial

New Construction: None

Additions: None

Alterations:

- 2650 Shawnee Mission Pkwy. – CT Scan Room renovation

Demolition: None

Misc: None of note.

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, OCTOBER 2023
DATE: NOVEMBER 7, 2023

Some of the activities for Public Works in October include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
4. I prepared the Purchase Orders and documentation for those purchases.
5. Performed routine maintenance at the City Hall to include the servicing of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
6. I represented the city at various meetings to include:
Public Works Director's Meeting – In person – 1.5 hrs.
KCMMB Asphalt Board Meeting – Virtual – 1hr.
OGL Meeting – Virtual – 1.5 hrs.
7. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
8. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
9. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
10. Performed various clerical duties for the Public Works Department's daily functions.
11. I attended Public Works, City Council and Staff and Committee meetings as required.
12. Observed activities associated with ROW Permits.
13. We marked streetlight utilities when requested by the One-Call System.
14. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
15. Mitch attends monthly Safety Committee Meetings.
16. We performed weekly mowing, trimming, edging and watering of various City properties.
17. We patched potholes.
18. We swept streets.
19. We cleaned catch basin fronts.
20. Performed routine maintenance on equipment.
21. Troubleshoot and repair streetlights as needed various locations.

22. Performed various repairs to roadway signs.
23. We backfilled the new service wire for the Fountain, 47th & Mission Road.
24. We provided support for the Oktoberfest event.
25. We prepped sidewalk panels for replacement.
26. We painted various pavement markings city wide.
27. We prepped the area for the installation of the bicycle repair station to be located in front of the public works building.
28. We coordinated the roll-off containers for leaf pickup.

This concludes my activities report for some of the activities for Public Works in October.

**Westwood Public
Works**

To: Governing Body
From: John Sullivan, Director of Public Works
Date: November 7, 2023
Re: Monthly Status Report

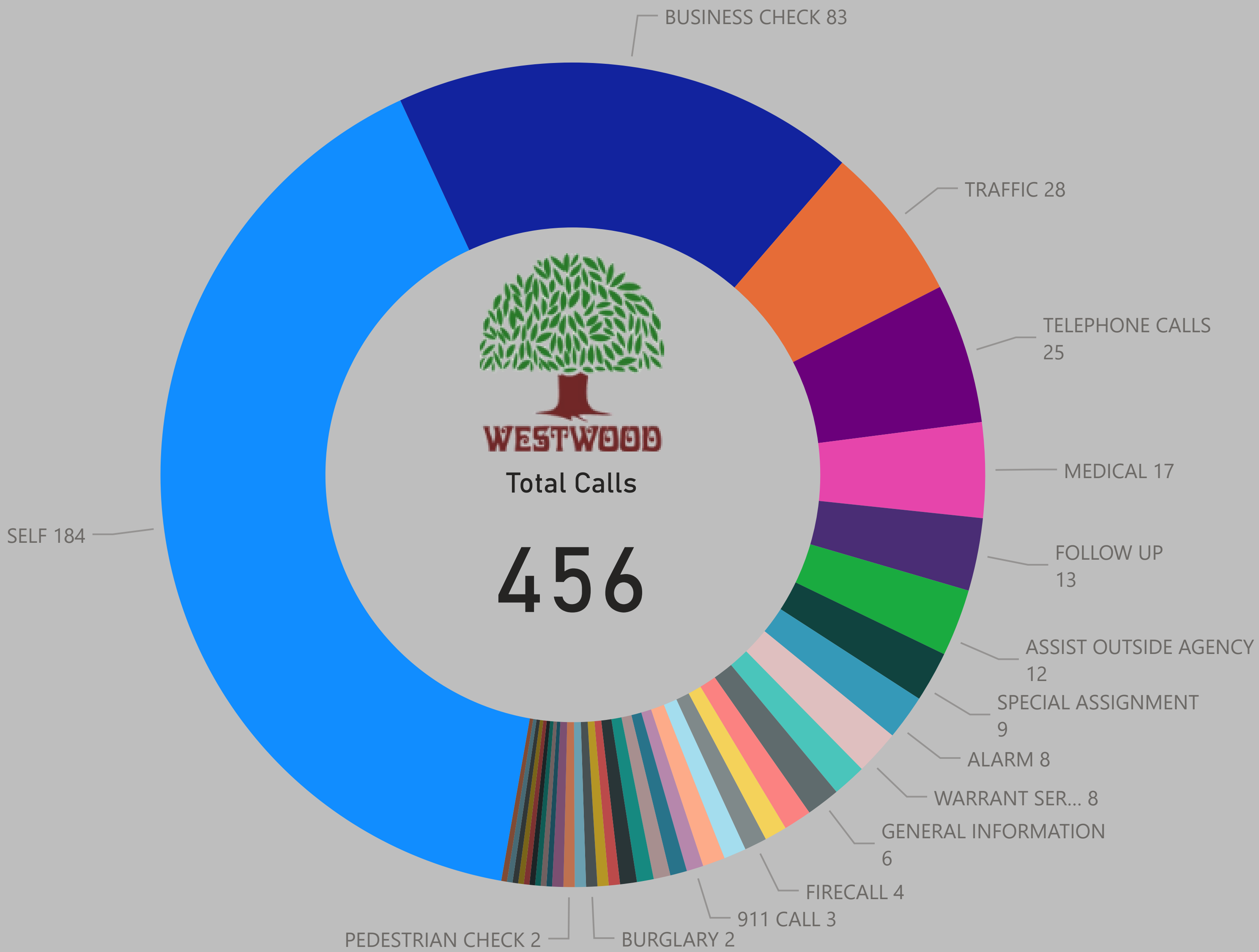
- W. 47th Street Project: The streetlights are all operational. We still need to install the clamshells at the bases of the poles once received from Sternberg. We have one streetlight fixture that has 4 of the 6 LED arrays not working. I am working on getting a replacement. The landscaping is underway but has some issues that we are working to resolve. With the exception of these two items we are nearly complete.
- 2023 F-550 and Equipment: I have not received an update but will be checking in on this. I fear the auto makers strike may have affected our build.
- CCLIP funding: Our project has been funded. This includes work on the replacement of the concrete intersection at W. 47th Street and Rainbow. We will not have any City funds in this project. Project will be in 2026.
- Storm Debris Removal: After meeting with FEMA it appears that we may be able to recover some of our costs associated with the two storms. The disaster declaration has been formally declared. We are awaiting instructions on seeking reimbursement.
- Electrical Service at the Fountain, 47th & Mission: This project is complete with the exception of replacing the sidewalk that has to be replaced and some sod restoration.
- Stone wall damage: We had a vehicle accident at W. 51st Terrace and Belinder Avenue that resulted in damage to the stone wall on the corner. I have submitted a claim with the drivers insurance for the repairs. I have resubmitted a more detailed pricing of the reconstruction. I am still pushing for a resolution to the claim.
- Stone wall damage and light pole damage: This claim has been paid. Stone work has been completed and the new medallion is ordered.

Westwood Police Department City Council Report

10/1/2023



10/31/2023



Westwood Police Department Westwood City Council Report

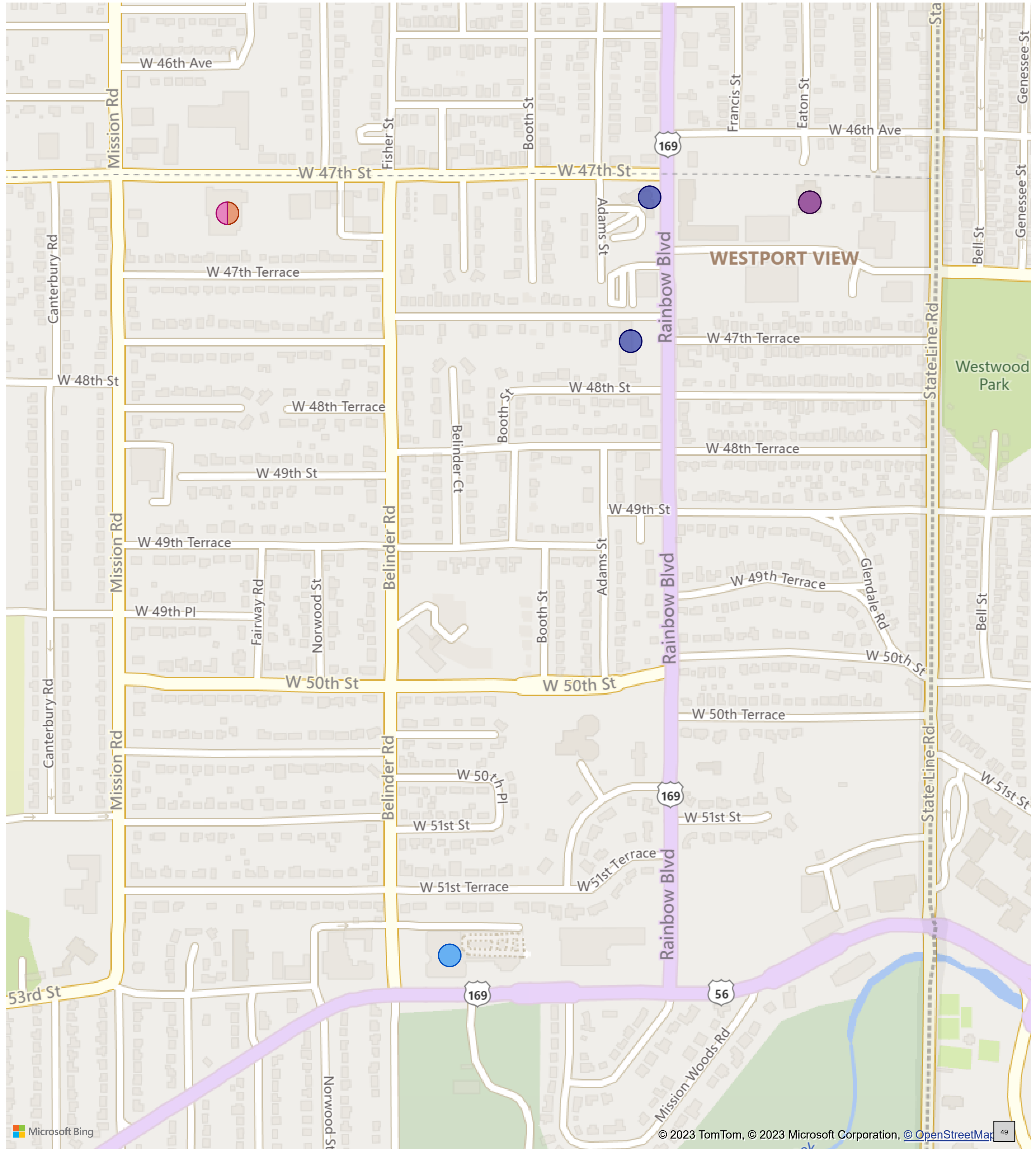
10/1/2023



10/31/2023



Nature of Call ● AUTO THEFT REPORT ● BURGLARY ● DISTURBANCE ● PROPERTY ● THEFT REPORT



Westwood Police Department Westwood City Council Report

10/1/2023



10/31/2023



Case Number	Nature of Call	Summary
20230343	THEFT REPORT	Two suspects passed all points of sale with shopping carts of merchandise. The investigation is ongoing.
20230346	THEFT REPORT	Officers responded to WalMart for a theft that had already occurred. Two suspects took a cart full of groceries without paying for them leaving in a vehicle with no license plates.
20230354	THEFT REPORT	Reporting officer responded to 4701 Mission Rd for a theft in progress. Fairway PD stopped the suspect vehicle and three subjects were detained. The investigation showed that no actual theft occurred, all parties were released.
20230355	AUTO THEFT REPORT	A vehicle was stolen from the parking lot of 2330 Shawnee Mission Parkway while the owner was working.
20230356	AUTO THEFT REPORT	Officers recovered a stolen auto, from Kansas City, KS at the scene of a different stolen auto in Westwood.
20230365	PROPERTY	Reporting officer responded to a call for property damage to a vehicle. Unknown suspects damaged the vehicle while attempting to steal it. Investigation revealed the damage did not occur in Westwood.
20230377	THEFT REPORT	Officer dispatched to station for a walk in theft report for a resident.
20230378	BURGLARY	Responding officer took an auto burglary and criminal damage to property report. There is no suspect information.
20230379	DISTURBANCE	Officers were called to a disturbance and contacted a subject with an outstanding Shawnee PD warrant.

WESTWOOD
COURT SUMMARY
OCTOBER, 2023

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
October 06, 2023	49	05	\$ 3,090.00	48	00
October 20, 2023	38	03	\$ 3,815.00	00	30
TOTALS					
October, 2023	87	08	\$ 6,905.00	48	30
October, 2022	59	07	\$ 8,307.00	35	28
			TOTAL (6,905.00) less		
			* Kansas DL fees:		\$ 0.00
			* Judges Training Fund:		\$15.00
			* LET Training Fund:		\$ 337.50
			* Comm Corrections Fund:		\$250.00
			* Seat Belt Safety Fund:		\$ 0.00
			October, 2023 TOTAL:		\$6,302.50

Y.T.D. TOTALS 2023		Y.T.D. TOTALS 2022	
ARRAIGNMENTS:	724	ARRAIGNMENTS:	496
TRIALS	82	TRIALS:	72
LETTERS:	319	LETTERS:	277
WARRANTS:	227	WARRANTS:	229
FINES:	\$81,355.00	FINES:	\$60,458.00
KS DL FEES:	\$690.00	KS DL FEES:	\$1291.00
JUDGES FUND:	\$164.00	JUDGES FUND:	\$137.50
L.E.T.FUND:	\$3,680.00	L.E.T FUND:	\$3,057.50
COMM CORRECT FUND:	\$250.00	COMM CORRECT FUND:	\$0.00
SEATBELT SAFETY FUND:	\$460.00	SEATBELT SAFETY FUND:	\$40.00

**City of Westwood
Treasurer's Report
10/31/23**

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 10/31/2023 of \$3,489,274.06 and remains up from year end by \$1,156,864.21.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - a. Revenue received for the month was \$226,798. Revenue received year to date of \$2,868,054 compared to the prior year to date of \$2,668,297 which is up by \$199,757.
 - i. Taxes – Taxes collected in October were \$105,415. This is up by \$211,244 for the year.
 - ii. Fees and Licenses – were \$52,237 for October. Overall, Fees and Licenses remained about the same compared to the prior year at this time.
 - iii. Intergovernmental Fees were \$24,811 for October which is only down by \$3,092 over the prior year.
 - iv. Fines are still up by \$25,264 for the year.
 - v. Miscellaneous income is up for the year with \$35,6777 in interest income compared to \$1,381 in the prior year.
 - b. October Expenditures totaled \$240,089. Year to Date Expenditures through October were \$2,344,130. This is an increase of \$274,342 from the prior year to date.
 - i. Administrative expenditures were \$56,136 for the month. Overall expenditures in Admin increased by \$208,132. As noted previously noted, this increase is expected due to moving the Court Clerk and related expenditures of the municipal court from the Police Department to this department.
 - ii. Utilities in the General Fund are up by \$10,763 for the year at the end of October. The professional fees are up by 53,730 over the prior year – this mainly due to the increase in the cost of insurance and legal costs.
 - iii. Public Works total expenditures were \$45,800 for the month. The year-to-date expenditures are up by \$11,696 from the prior year.
 - iv. Police expenditures are \$76,785 this month. The total expenditures are down from prior year by \$79,463. The professional fees are down from the prior year by \$23,212. The salary and benefits are down for the year by \$49,553.
 - v. Parks and Rec total expenditures were \$14,877 for the month. This was Utilities for \$5,791. October also had the Oktoberfest of \$6,123 and repairs of \$2,613.
 - c. Net Receipts Over (Under) Expenditures in the General Fund were (\$13,2961) negative for the month, year to date Receipts Over Expenditures is positive at \$523,923 which is down from the prior year to date by \$74,586.
4. Other Funds – Current Month and Year to Date
 - a. CIP – October had street reimbursement of \$259,000 and taxes collected of \$32,358. The expenditures were \$5,012.
 - b. The Woodside TIF/CID fund made their TIF/CID payment of 14,878. Received tax revenue for the month of \$33,351
 - c. Debt Service had revenue of \$161 but expenditures were \$173,656. Need to review and make transfers in November per the Budget.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis, statement of cash flow – regulatory basis as of and for the one month ended October 31, 2023, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.

Adams Brown, LLC

ADAMSBROWN, LLC
Certified Public Accountants
Overland Park, Kansas

November 7, 2023



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
 As of October 31, 2023

	General Fund 10/31/2023	Capital Improvements Fund 10/31/2023	Equipment Reserve Fund 10/31/2023	Stormwater Fund 10/31/2023	Special Highway Fund 10/31/2023	Woodside TIF/CID Fund 10/31/2023	Debt Service Fund 10/31/2023	All Funds 10/31/2023
Assets								
Current Assets								
Cash In Bank	1,904,943.89	330,638.78	253,908.84	299,310.69	169,092.79	588,027.82	(92,789.83)	3,453,132.98
Cash In Bank - Bond Fund	35,792.61	0.00	0.00	0.00	0.00	0.00	0.00	35,792.61
Cash In Bank - Woodside Village Acct	9.47	0.00	0.00	0.00	0.00	0.00	0.00	9.47
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Total Current Assets	1,941,084.97	330,638.78	253,908.84	299,310.69	169,092.79	588,027.82	(92,789.83)	3,489,274.06
Total Assets	\$ 1,941,084.97	\$ 330,638.78	\$ 253,908.84	\$ 299,310.69	\$ 169,092.79	\$ 588,027.82	\$ (92,789.83)	\$ 3,489,274.06
Liabilities and Fund Balance								
Current Liabilities								
Woodside Village Deposits	9.19	0.00	0.00	0.00	0.00	0.00	0.00	9.19
Refundable Bond Deposits	35,419.99	0.00	0.00	0.00	0.00	0.00	0.00	35,419.99
KPERS/KPF Payable	24.11	0.00	0.00	0.00	0.00	0.00	0.00	24.11
Great West 457 Payable	1,361.00	0.00	0.00	0.00	0.00	0.00	0.00	1,361.00
Total Current Liabilities	36,814.29	0.00	0.00	0.00	0.00	0.00	0.00	36,814.29
Total Liabilities	36,814.29	0.00	0.00	0.00	0.00	0.00	0.00	36,814.29
Fund Balance								
Fund Balance	1,380,347.45	(313,412.09)	253,908.84	182,022.82	105,656.58	457,313.22	170,342.00	2,236,178.82
Fund Balance - Current Year	523,923.23	644,050.87	0.00	117,287.87	63,436.21	130,714.60	(263,131.83)	1,216,280.95
Total Fund Balance	1,904,270.68	330,638.78	253,908.84	299,310.69	169,092.79	588,027.82	(92,789.83)	3,452,459.77
Total Liabilities and Fund Balance	\$ 1,941,084.97	\$ 330,638.78	\$ 253,908.84	\$ 299,310.69	\$ 169,092.79	\$ 588,027.82	\$ (92,789.83)	\$ 3,489,274.06

See accountants' compilation report.



City of Westwood, Kansas
Statement of Cash Flow - Regulatory Basis
 For the One Month Ended October 31, 2023

	General Fund Month Ending 10/31/2023	Capital Improvements Fund Month Ending 10/31/2023	Equipment Reserve Fund Month Ending 10/31/2023	Stormwater Fund Month Ending 10/31/2023	Special Highway Fund Month Ending 10/31/2023	Woodside TIF/CID Fund Month Ending 10/31/2023	Debt Service Fund Month Ending 10/31/2023	All Funds Month Ending 10/31/2023
Unencumbered Cash, Beginning Period	1,955,087.67	44,292.41	253,908.84	299,633.53	153,399.45	569,554.62	80,704.97	3,356,581.49
Receipts								
Taxes	105,414.61	32,358.13	0.00	0.00	0.00	0.00	161.46	137,934.20
Fees and Licenses	52,237.14	0.00	0.00	0.00	0.00	0.00	0.00	52,237.14
Building Permits	4,115.65	0.00	0.00	0.00	0.00	0.00	0.00	4,115.65
Intergovernmental	24,811.51	0.00	0.00	0.00	0.00	0.00	0.00	24,811.51
Restricted Use	0.00	259,000.00	0.00	0.00	15,693.34	33,351.31	0.00	308,044.65
Fines	9,328.33	0.00	0.00	0.00	0.00	0.00	0.00	9,328.33
Miscellaneous	30,890.99	0.00	0.00	0.00	0.00	0.00	0.00	30,890.99
Total Receipts	226,798.23	291,358.13	0.00	0.00	15,693.34	33,351.31	161.46	567,362.47
Expenditures								
Salary & Benefits	155,247.53	0.00	0.00	0.00	0.00	0.00	0.00	155,247.53
Employee Expenses	1,851.88	0.00	0.00	0.00	0.00	0.00	0.00	1,851.88
Professional Fees	30,098.71	0.00	0.00	0.00	0.00	0.00	0.00	30,098.71
General Operating Expenses	8,529.16	80.40	0.00	0.00	0.00	0.00	0.00	8,609.56
Utilities	31,863.31	0.00	0.00	0.00	0.00	0.00	0.00	31,863.31
Equipment and Maintenance	5,964.69	0.00	0.00	0.00	0.00	0.00	0.00	5,964.69
Street and Stormwater	(4,868.00)	4,931.36	0.00	322.84	0.00	0.00	0.00	386.20
Park and Events	11,401.65	0.00	0.00	0.00	0.00	0.00	0.00	11,401.65
Miscellaneous	0.00	0.00	0.00	0.00	0.00	14,878.11	173,656.26	188,534.37
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	240,088.93	5,011.76	0.00	322.84	0.00	14,878.11	173,656.26	433,957.90
Adjustments								
Increase / (Decrease) in Payables	(1,412.00)	0.00	0.00	0.00	0.00	0.00	0.00	(1,412.00)
Increase / (Decrease) in Refundable Bond Deposits	700.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00
Total Adjustments	712.00	0.00	0.00	0.00	0.00	0.00	0.00	712.00
Ending Cash	\$ 1,941,084.97	\$ 330,638.78	\$ 253,908.84	\$ 299,310.69	\$ 169,092.79	\$ 588,027.82	\$ (92,789.83)	\$ 3,489,274.06

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 General Fund
 For The One Month and Ten Months Ended October 31, 2023 and 2022

	<u>Month Ending</u> <u>10/31/2023</u> <small>Actual</small>	<u>Year To Date</u> <u>10/31/2023</u> <small>Actual</small>	<u>Year To Date</u> <u>10/31/2022</u> <small>Prior Year</small>	<u>Year Ending</u> <u>12/31/2023</u> <small>Current Budget</small>	<u>Over/(Under) Budget</u>
Receipts					
Taxes	\$ 105,414.61	\$ 1,942,136.82	\$ 1,730,560.68	\$ 2,113,906.00	(171,769.18)
Fees and Licenses	52,237.14	411,065.89	411,491.72	447,200.00	(36,134.11)
Building Permits	4,115.65	65,360.36	64,204.69	70,000.00	(4,639.64)
Intergovernmental	24,811.51	256,382.90	259,475.44	323,885.00	(67,502.10)
Fines	9,328.33	80,255.33	54,991.25	90,000.00	(9,744.67)
Grants and Donations	0.00	0.00	125,215.81	0.00	0.00
Reimbursements	0.00	498.67	15,007.45	0.00	498.67
Miscellaneous	30,890.99	112,353.63	7,349.94	4,250.00	108,103.63
Total Receipts	<u>226,798.23</u>	<u>2,868,053.60</u>	<u>2,668,296.98</u>	<u>3,049,241.00</u>	<u>(181,187.40)</u>
Expenditures					
General Overhead					
Salary & Benefits	3,017.20	35,728.39	29,610.58	38,450.00	(2,721.61)
Employee Expenses	613.00	3,457.40	6,188.21	8,000.00	(4,542.60)
Professional Fees	16,492.93	221,549.39	167,819.01	240,250.00	(18,700.61)
General Operating Expenses	2,978.46	23,503.46	12,244.03	20,000.00	3,503.46
Utilities	24,815.20	190,241.47	179,477.65	252,850.00	(62,608.53)
Equipment and Maintenance	286.84	286.84	107.39	0.00	286.84
Street and Stormwater	0.00	0.00	507.19	0.00	0.00
Park and Events	5,008.42	12,074.66	5,867.97	14,750.00	(2,675.34)
Miscellaneous	0.00	0.00	0.00	30,000.00	(30,000.00)
Intergovernmental	0.00	18,434.00	0.00	20,000.00	(1,566.00)
Interfund Transfers	0.00	0.00	0.00	128,830.00	(128,830.00)
Total General Overhead	<u>53,212.05</u>	<u>505,275.61</u>	<u>401,822.03</u>	<u>753,130.00</u>	<u>(247,854.39)</u>
Administrative					
Salary & Benefits	53,211.25	442,341.69	265,931.79	456,653.00	(14,311.31)
Employee Expenses	173.77	5,120.40	3,444.84	14,500.00	(9,379.60)
Professional Fees	2,635.84	29,791.66	856.00	48,000.00	(18,208.34)
General Operating Expenses	115.43	3,112.46	2,014.43	2,500.00	612.46
Park and Events	0.00	515.00	501.85	0.00	515.00
Interfund Transfers	0.00	0.00	0.00	5,000.00	(5,000.00)
Total Administrative	<u>56,136.29</u>	<u>480,881.21</u>	<u>272,748.91</u>	<u>526,653.00</u>	<u>(45,771.79)</u>
Public Works					
Salary & Benefits	31,976.50	334,886.30	345,632.16	438,117.00	(103,230.70)
Employee Expenses	115.60	3,739.06	4,522.43	7,900.00	(4,160.94)
Professional Fees	7,485.00	28,055.00	1,165.00	17,000.00	11,055.00
General Operating Expenses	2,917.42	17,748.12	20,703.26	27,550.00	(9,801.88)
Utilities	978.80	14,240.00	9,968.80	14,000.00	240.00
Equipment and Maintenance	2,326.67	26,909.11	31,889.94	60,500.00	(33,590.89)
Interfund Transfers	0.00	0.00	0.00	50,000.00	(50,000.00)
Total Public Works	<u>45,799.99</u>	<u>425,577.59</u>	<u>413,881.59</u>	<u>615,067.00</u>	<u>(189,489.41)</u>
Police					
Salary & Benefits	67,420.98	789,394.42	838,946.72	985,422.00	(196,027.58)

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 General Fund
 For The One Month and Ten Months Ended October 31, 2023 and 2022

	Month Ending 10/31/2023	Year To Date 10/31/2023	Year To Date 10/31/2022	Year Ending 12/31/2023	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Employee Expenses	949.51	18,342.62	16,143.44	27,000.00	(8,657.38)
Professional Fees	3,484.94	10,766.86	33,978.91	30,000.00	(19,233.14)
General Operating Expenses	2,439.11	37,748.97	45,998.54	58,100.00	(20,351.03)
Utilities	278.23	2,231.96	2,147.31	4,500.00	(2,268.04)
Equipment and Maintenance	2,212.60	8,556.96	10,390.37	10,500.00	(1,943.04)
Park and Events	0.00	1,100.00	0.00	1,000.00	100.00
Interfund Transfers	0.00	0.00	0.00	30,000.00	(30,000.00)
Total Police	76,785.37	868,141.79	947,605.29	1,146,522.00	(278,380.21)
Parks & Rec					
General Operating Expenses	78.74	2,898.74	1,360.09	2,000.00	898.74
Utilities	5,791.08	24,923.86	10,954.78	30,000.00	(5,076.14)
Equipment and Maintenance	2,613.58	10,924.66	6,845.90	6,000.00	4,924.66
Park and Events	6,393.23	14,665.82	14,569.43	13,250.00	1,415.82
Total Parks & Rec	14,876.63	53,413.08	33,730.20	51,250.00	2,163.08
Non-Departmental					
Salary & Benefits	(378.40)	(8,854.64)	0.00	0.00	(8,854.64)
Equipment and Maintenance	(1,475.00)	(1,475.00)	0.00	0.00	(1,475.00)
Street and Stormwater	(4,868.00)	(4,868.00)	0.00	0.00	(4,868.00)
Miscellaneous	0.00	26,038.73	0.00	0.00	26,038.73
Total Non-Departmental	(6,721.40)	10,841.09	0.00	0.00	10,841.09
Total Expenditures	240,088.93	2,344,130.37	2,069,788.02	3,092,622.00	(748,491.63)
Receipts Over (Under) Expenditures	\$ (13,290.70)	\$ 523,923.23	\$ 598,508.96	\$ (43,381.00)	567,304.23

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The One Month Ended October 31, 2023

	Other Funds					
	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund
	Month To Date 10/31/2023 Actual	Month To Date 10/31/2023 Actual	Month To Date 10/31/2023 Actual	Month To Date 10/31/2023 Actual	Month To Date 10/31/2023 Actual	Month To Date 10/31/2023 Actual
Receipts						
Taxes						
City Sales & Use Tax - Special	\$ 32,358.13	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	161.46
Total Taxes	<u>32,358.13</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>161.46</u>
Restricted Use						
State Hwy Maintenance	0.00	0.00	0.00	3,735.45	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	11,957.89	0.00	0.00
JoCo CARS Program	259,000.00	0.00	0.00	0.00	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	22,761.35	0.00
WV CID-2	0.00	0.00	0.00	0.00	10,589.96	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	<u>291,358.13</u>	<u>0.00</u>	<u>0.00</u>	<u>15,693.34</u>	<u>33,351.31</u>	<u>161.46</u>
Expenditures						
General Operating Expenses	80.40	0.00	0.00	0.00	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	4,931.36	0.00	0.00	0.00	0.00	0.00
Stormwater Expense	0.00	0.00	322.84	0.00	0.00	0.00
Total Street and Stormwater	<u>4,931.36</u>	<u>0.00</u>	<u>322.84</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Miscellaneous						
UMB CID Payment	0.00	0.00	0.00	0.00	14,878.11	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	38,656.26
Principal on GO Bond	0.00	0.00	0.00	0.00	0.00	135,000.00
Total Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,878.11</u>	<u>173,656.26</u>
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	<u>5,011.76</u>	<u>0.00</u>	<u>322.84</u>	<u>0.00</u>	<u>14,878.11</u>	<u>173,656.26</u>
Receipts Over (Under) Expenditures	<u>\$ 286,346.37</u>	<u>\$ 0.00</u>	<u>\$ (322.84)</u>	<u>\$ 15,693.34</u>	<u>\$ 18,473.20</u>	<u>\$ (173,494.80)</u>

See accountants' compilation report.



City of Westwood, Kansas
Statement of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The Ten Months Ended October 31, 2023

Other Funds

	Capital Improvements Fund Year To Date 10/31/2023 Actual	Equipment Reserve Fund Year To Date 10/31/2023 Actual	Stormwater Fund Year To Date 10/31/2023 Actual	Special Highway Fund Year To Date 10/31/2023 Actual	Woodside TIF/CID Fund Year To Date 10/31/2023 Actual	Debt Service Fund Year To Date 10/31/2023 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,388.30
City Sales & Use Tax - Special	291,407.54	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	1,361.14
Total Taxes	291,407.54	0.00	0.00	0.00	0.00	18,749.44
Restricted Use						
Stormwater Utility Fee	0.00	0.00	122,133.02	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	17,791.88	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	46,988.00	0.00	0.00
JoCo CARS Program	259,000.00	0.00	0.00	0.00	0.00	0.00
WV Ad Valorem Tax	0.00	0.00	0.00	0.00	112,360.09	0.00
WV CID-1	0.00	0.00	0.00	0.00	188,922.82	0.00
WV CID-2	0.00	0.00	0.00	0.00	87,401.02	0.00
Reimbursements	95,626.62	0.00	0.00	0.00	0.00	0.00
Miscellaneous	28,484.08	0.00	0.00	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	674,518.24	0.00	122,133.02	64,779.88	388,683.93	18,749.44
Expenditures						
Professional Fees	406.00	0.00	0.00	1,185.00	0.00	3,000.00
General Operating Expenses	80.40	0.00	0.00	0.00	0.00	0.00
Equipment and Maintenance						
Repairs & Maint Leaf Truck	0.00	0.00	560.91	0.00	0.00	0.00
Stone Wall Repairs	5,145.00	0.00	0.00	0.00	0.00	0.00
Special Highway Maintenance	0.00	0.00	0.00	9.49	0.00	0.00
Total Equipment and Maintenance	5,145.00	0.00	560.91	9.49	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	24,835.97	0.00	0.00	0.00	0.00	66,568.75
Special Highway Expense	0.00	0.00	0.00	149.18	0.00	0.00
Stormwater Expense	0.00	0.00	4,284.24	0.00	0.00	0.00
Total Street and Stormwater	24,835.97	0.00	4,284.24	149.18	0.00	66,568.75
Miscellaneous						
UMB TIF Payment	0.00	0.00	0.00	0.00	74,409.78	0.00
UMB CID Payment	0.00	0.00	0.00	0.00	183,559.55	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	77,312.52
Principal on GO Bond	0.00	0.00	0.00	0.00	0.00	135,000.00
Total Miscellaneous	0.00	0.00	0.00	0.00	257,969.33	212,312.52
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	30,467.37	0.00	4,845.15	1,343.67	257,969.33	281,881.27
Receipts Over (Under) Expenditures	\$ 644,050.87	\$ 0.00	\$ 117,287.87	\$ 63,436.21	\$ 130,714.60	\$ (263,131.83)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Year Ended October 31, 2023

	Certified Budget	Expenditures Chargeable to Current Year	Difference Over/(Under)
Expenditures			
General Fund	3,092,622.00	2,344,130.37	(748,491.63)
Capital Improvements Fund	219,000.00	30,467.37	(188,532.63)
Equipment Reserve Fund	10,000.00	0.00	(10,000.00)
Stormwater Fund	119,516.00	4,845.15	(114,670.85)
Special Highway Fund	10,000.00	1,343.67	(8,656.33)
Woodside TIF/CID Fund	600,000.00	257,969.33	(342,030.67)
Debt Service Fund	337,312.50	281,881.27	(55,431.23)
Total Expenditures	4,388,450.50	2,920,637.16	(1,467,813.34)

See accountants' compilation report.