



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, May 08, 2025 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. PUBLIC COMMENT

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.

IV. PRESENTATIONS AND PROCLAMATIONS

- [A.](#) Tree Care Presentation by Bridging the Gap (Joe Wheelock, Heartland Tree Alliance Program Manager)
- [B.](#) Proclamation designating May 2025 as Bike Month
- [C.](#) Proclamation designating the week of May 18–24, 2025 as National Public Works Week
- [D.](#) Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day

V. EXECUTIVE SESSION

- [A.](#) Consultation with the City Attorney on matters relating to properties generally located at 50th and Rainbow which would be deemed privileged in the attorney-client relationship

VI. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- [A.](#) Consider approval of April 10, 2025 City Council meeting minutes
- [B.](#) Consider approval of April 29, 2025 City Council special meeting minutes
- [C.](#) Consider approval of May 5, 2025 City Council special meeting minutes
- [D.](#) Consider approval of Appropriations Ordinance 774

VII. MAYOR'S REPORT

VIII. CITY COUNCILMEMBER REPORTS

IX. STAFF REPORTS

- [A.](#) Administrative Report (City Administrator Leslie Herring)
- [B.](#) Public Works Report (Public Works Director John Sullivan)
- [C.](#) Police Report (Police Chief Curt Mansell)
- [D.](#) City Treasurer Report (City Treasurer Michelle Ryan)
- [E.](#) City Attorney Report (City Attorney Ryan Denk)

X. OLD BUSINESS

XI. NEW BUSINESS

- [A.](#) Consider Resolution No. 143-2025 Confirming Appointments to the Westwood Foundation Board

XII. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held Thursday, June 12, 2025, at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

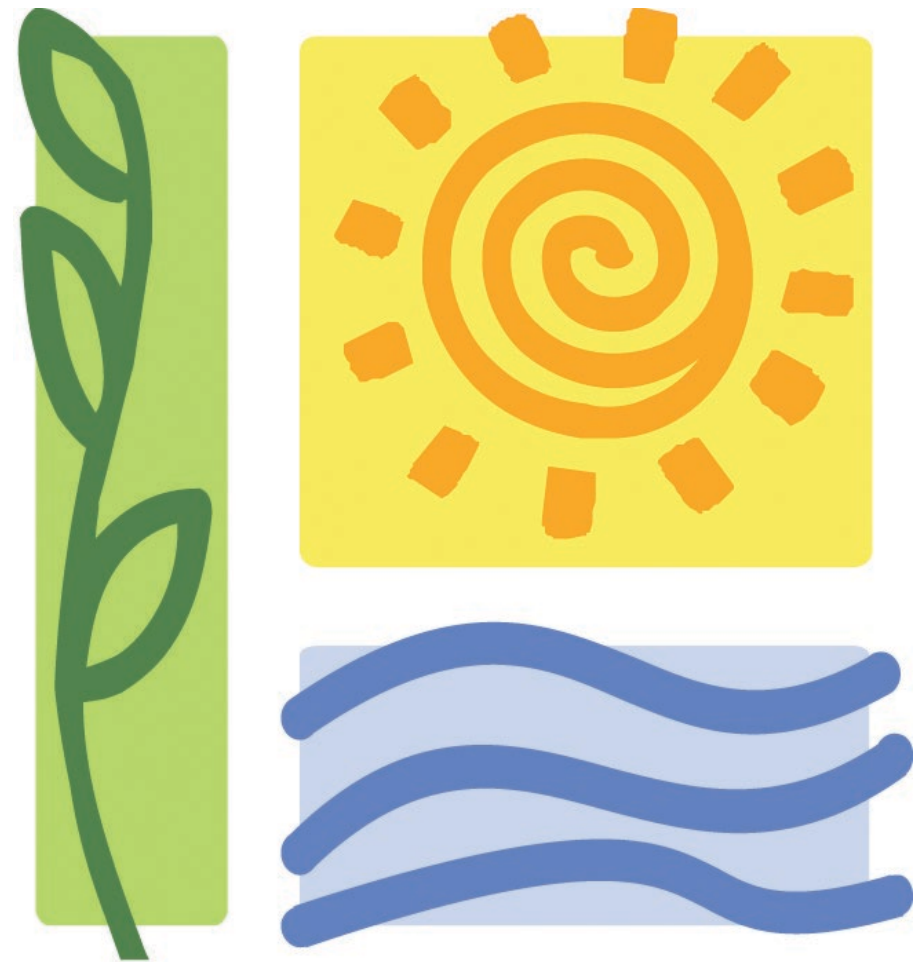
Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: [City of Westwood Kansas-Government](#)
[Westwood, KS Police Department](#)

Bridging The Gap

8 May 2025

Joe Wheelock – Program Manager Heartland Tree Alliance



Bridging The Gap



Bridging The Gap

RECYCLING

WATER AND ENERGY CONSERVATION

VOLUNTEERISM

HEARTLAND TREE ALLIANCE

KC WILDLANDS

LITTER ABATEMENT

WORKFORCE DEVELOPMENT

Stronger Communities Through Healthy Trees



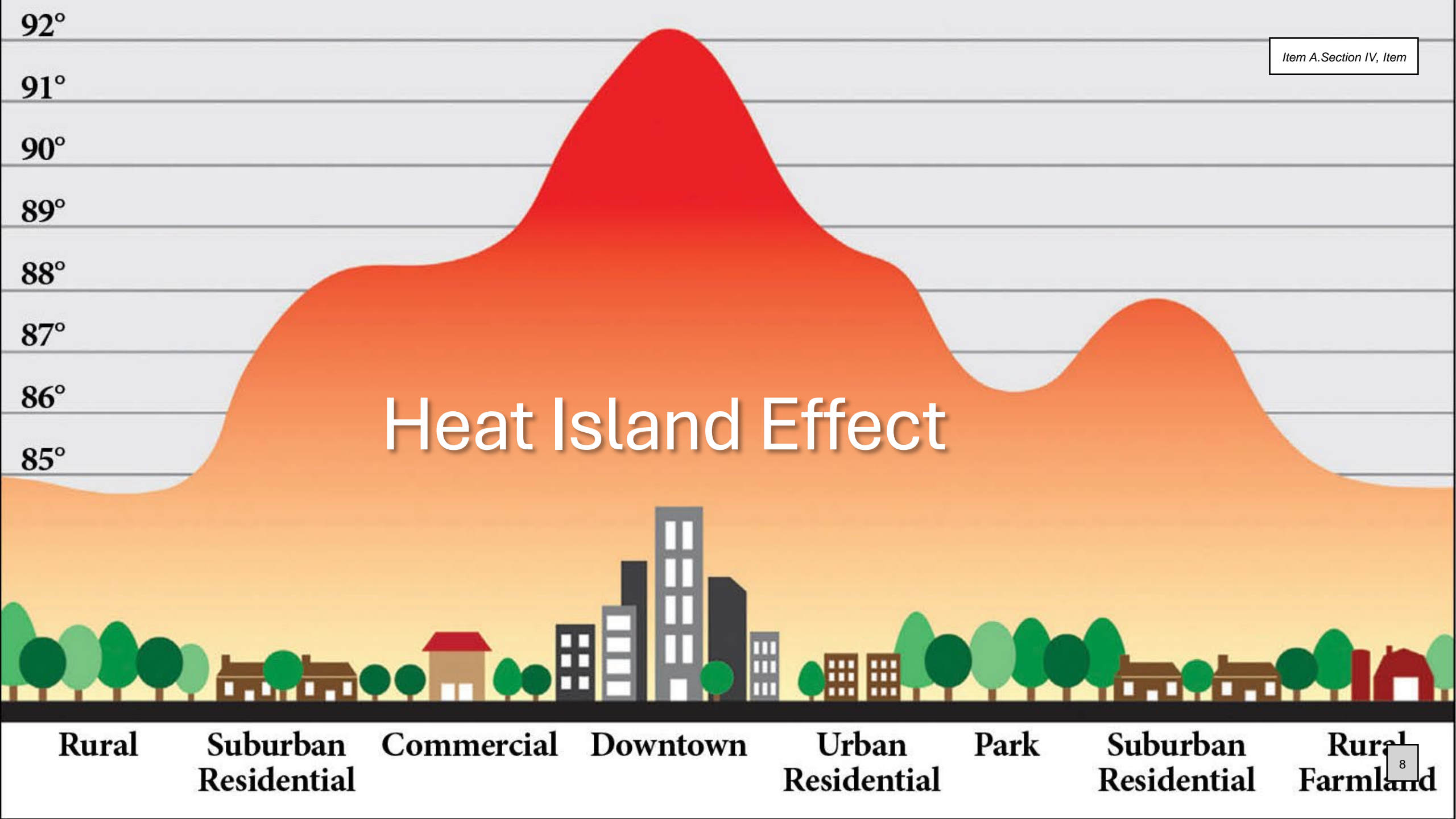
The Power of Green!

- Improves our health
- Makes our communities safer
- Improves the Economy
- Improves the environment

All the trees in our parks, along our streets, in our yards, along our streams etc.

Our Urban Forest





Heat Island Effect

Rural Suburban Residential Commercial Downtown Urban Residential Park Suburban Residential Rural Farmland

How do I get involved?

- Tree planting, pruning, and mulching workdays
- Educational outreach and awareness
- Advocacy
- Pruning for Beginners
- Tree Keepers



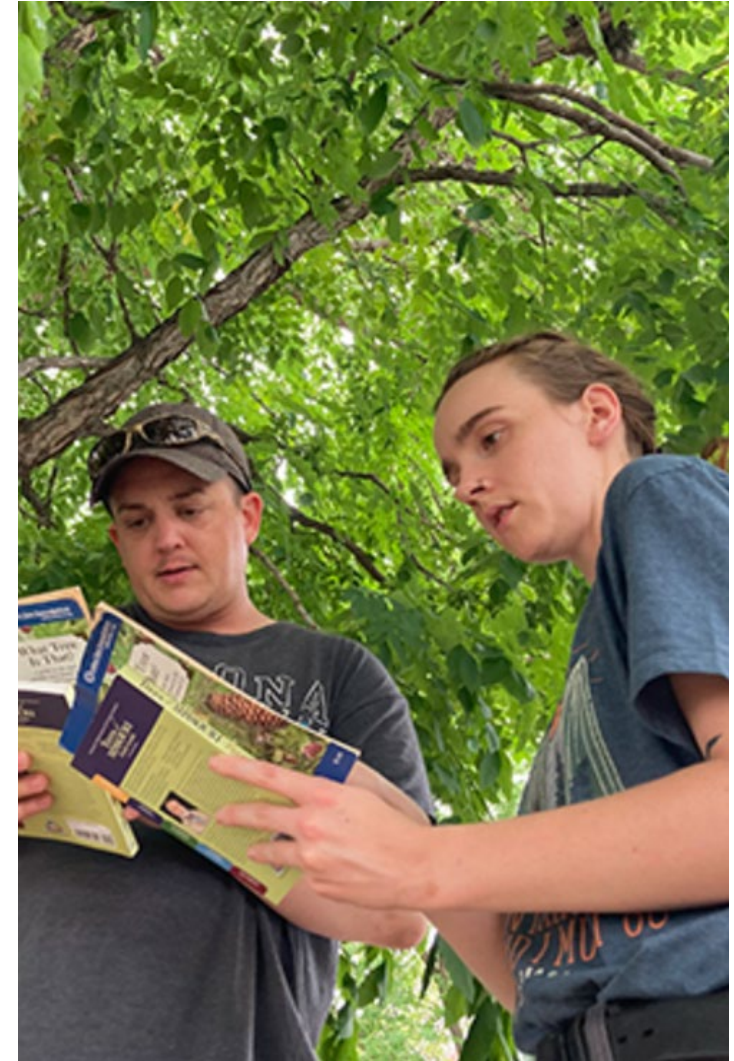


Tree Planting



Young Tree Pruning

Education & Outreach



Kansas City just passed an ordinance to make developers protect trees – or pay up

KCUR | By Savannah Hawley-Bates

Published March 17, 2023 at 3:00 AM CDT



Advocacy

Different Ways To Partner



RIGHT OF WAY
PLANTINGS



PARK
PLANTINGS



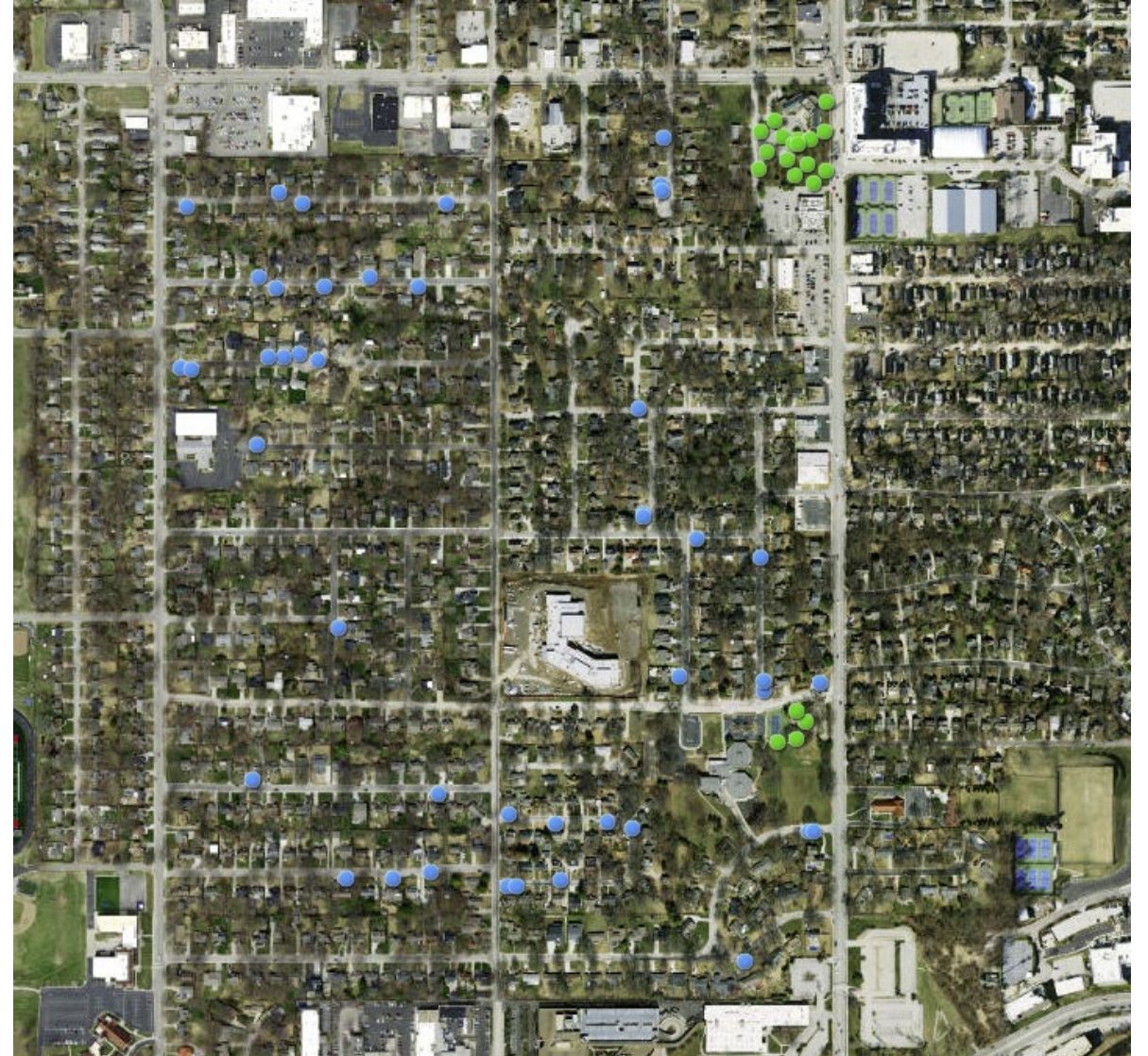
PRIVATE TREE
PLANTINGS



FREE TREE
GIVEAWAYS

Past Partnership

- 70 trees planted
 - 2019/2020
 - Funded by KFS
 - Street right of way & park trees



What are you looking for?



Home / Government / Departments / Public Works / **Residential Tree Grant**

Residential Tree Grant

Merriam residents – get a free tree!

The City of Merriam is partnering with Heartland Tree Alliance and Bridging the Gap to plant 165 new trees throughout the City in 2024.

Trees and planting are free for you! They must be planted in the front yard (or you can choose the side yard if you live on a corner).

Residents may choose from a selection of ornamental or shade trees. Options are first come, first served, and limited to one tree per home.



Merriam, KS Tree Grant

Contact

Merriam Public Works

[913-322-5570](tel:913-322-5570)

[Email](#)

Bridging the Gap

Heartland Tree Alliance

[816-561-1087](tel:816-561-1087)

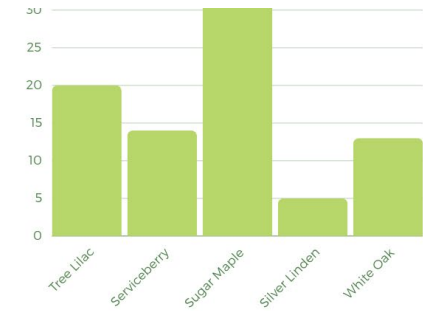
[Email](#)

[Website](#)

Related Content

Merriam Residential Tree Grant

- Interested in eco-benefits
- i-Tree report made for each tree planted
- Projected benefits for 20 years



20 YEAR PROJECTED BENEFITS

64,000 GAL STORMWATER RUNOFF AVOIDED

264,000 GAL RAINFALL INTERCEPTED

281,000 LBS CO₂ AVOIDED

HTA hosted two educational workshops in Merriam, KS attended by over 40 individuals 15 of which were residents of Merriam.

- Tree Keepers a 5 week short course on Tree Care
- From Lawn to Life: Benefits of Trees and Other Native Plants



WWW.BRIDGINGTHEGAP.ORG





Free Tree Give Aways: Canopy Cover KC

Any Questions?

Joe Wheelock – Program Manager Heartland Tree Alliance

joe.wheelock@bridgingthegap.org

CITY OF WESTWOOD, KANSAS

PROCLAMATION

WHEREAS, Bike Month was established as a national celebration in 1956 and is supported by the League of American Bicyclists; and

WHEREAS, the designation is meant to showcase the many benefits of bicycling and encourage more people to give biking a try; and

WHEREAS, May 4, 2025 is National “Ride a Bike Day”; and

WHEREAS, May 7, 2025 is National “Bike to School Day”; and

WHEREAS, May is also the time of year for people to celebrate “Bike to Work Week” from May 12 to May 18, 2025 as well as “Bike to Work Day” on May 16, 2025; and

WHEREAS, bicycling offers an opportunity to invest in more equitable access to key resources for communities and households without a car; and

WHEREAS, bicycling is a form of active transportation which can contribute to more physical activity and improved mental health; and

WHEREAS, investing in connected and protected bike infrastructure and related facilities can be beneficial for local businesses; and

WHEREAS, according to the Kansas Department of Transportation, biking and walking generate more than \$162 million annually in economic benefits; and

WHEREAS, the emergence of electric-assist bicycles and cargo bicycles have vastly expanded the possibilities of bicycling as a utilitarian form of transportation capable of helping people to take fewer car trips; and

WHEREAS, bicycling isn’t just an activity for able-bodied adults, but also an activity and means of transportation for children, older adults, and people living with disabilities; and

WHEREAS, greater support for biking policies, plans, and projects will be an integral part of addressing climate change;

NOW, THEREFORE, I, David E. Waters, Mayor of the City of Westwood, Kansas, do hereby proclaim the month of May 2025 is designated as bike month in Westwood, Kansas.

**PROCLAIMED BY THE MAYOR OF WESTWOOD, KANSAS
THIS 8TH DAY OF MAY, 2025.**

ATTEST:

David E. Waters
Mayor

Abby Schneewis
City Clerk

CITY OF WESTWOOD, KANSAS

PROCLAMATION

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Westwood; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Westwood to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW, THEREFORE, I, David E. Waters, Mayor, do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

**PROCLAIMED BY THE MAYOR OF WESTWOOD, KANSAS
THIS 8TH DAY OF MAY, 2025.**

ATTEST:

David E. Waters
Mayor

Abby Schneweis
City Clerk

CITY OF WESTWOOD, KANSAS

PROCLAMATION

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Westwood to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, every day, 125 people in the United States are killed by gun violence and more than 260 are shot and wounded, with an average of more than 19,000 gun homicides every year; and

WHEREAS, people in the United States are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, Kansas has 473 gun deaths every year, with a rate of 16.2 deaths per 100,000 people, a crisis that costs the state \$5.7 billion each year, of which \$95.1 million is paid by taxpayers. Kansas has the 22nd highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all gun homicides in the nation occurring in 42 cities; and

WHEREAS, cities across the nation, including in Westwood, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from those who are a danger to themselves or others; and

WHEREAS, mayors, councilmembers, and law enforcement officers — in partnership with local violence intervention activists and resources — know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see gun violence continue to impact communities across the country;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 6, 2025 to recognize the 28th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to —

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 6th, the first Friday in June 2025, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 6, 2025 people across the United States will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE, I, David E. Waters, Mayor of the City of Westwood, Kansas, do hereby proclaim the first Friday in June, June 6, 2025, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

**PROCLAIMED BY THE MAYOR OF WESTWOOD, KANSAS
THIS 8TH DAY OF MAY, 2025.**

David E. Waters
Mayor

ATTEST:

Abby Schneweis
City Clerk

**Westwood, Kansas
City Council Meeting
April 10, 2025 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Jeff Harris, Council President
Andrew Buckman, Councilmember
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on April 10, 2025. Ms. Schneweis called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Approval of the Agenda

Motion by Councilmember Harris to approve the April 10, 2025, agenda as submitted. Second by Councilmember Buckman. Motion carried by a 5-0 voice vote.

Public Comment

Before opening the meeting to Public Comment, Mayor Waters made a statement regarding the Spring 2025 Special Election, the statement is included in the appendix of this minutes document.

Bernard Brown, 2805 W 51st Terr, read a written statement he prepared and submitted for the record. The document is included in these minutes document.

Tammy Carter, 2323 W 51st St, read a written statement she prepared and submitted for the record. The document is included in these minutes document.

Kate Morris, 2340 W 51st St, read a written statement she prepared and submitted for the record. The document is included in these minutes document.

Jennifer Westlake, 2309 W 51st St, read a written statement she prepared and submitted for the record. The document is included in these minutes document.

Beth Springgate, 4947 Booth, read a written statement by the Friends of Westwood Parkland and submitted for the record. The document is included in these minutes document.

Malisa Monyakula, 2821 W 51st Terr, said she was in agreement with other public comments.

Erin Lowrey, 5318 Mission Woods Rd, Mission Woods, said she disagreed with the statement made by Mayor Tietze of Mission Woods and believes Mission Woods is in a financial position to support expanding the park.

Steven Platt, 4910 Glendale, Westwood Hills, read a written statement he prepared and submitted for the record. The document is included in these minutes document.

Mayor Waters closed public comment.

Councilmember Hannaman said he believes the city should move forward in a productive way. Councilmember Hannaman said he supported the Karbank proposal because he believed it was the only realistic way to afford an expanded park and since it is not moving forward, he is open to other options. Councilmember Hannaman said he is open to having conversations and listening to members of the community.

Councilmember Harris said he appreciated the statements and ideas offered during Public Comment. Councilmember Harris said time is of the essence for the City Council to receive an indication from the community about potential funding mechanisms before June 1, 2025.

Presentations and Proclamations

Mayor Waters proclaimed April 25, 2025, Arbor Day in Westwood.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider February 13, 2025 City Council Meeting Minutes
- B. Consider Appropriations Ordinance 773

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Hannaman. Ms. Schneweis conducted a roll call vote. Motion carried by a 5-0 vote.

Mayor's Report

Mayor Waters provided an overview of activities he has attended and plans to attend as Mayor.

Councilmember Reports

Councilmember Wimer noted the Community Easter Egg Scramble will be held on Saturday, April 19th and encouraged youth volunteers to help set up the event.

Staff Reports

Administrative Report

Ms. Herring provided an overview of the April 2025 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

Mr. Sullivan provided an overview of the March and April 2025 Public Works Reports included in the agenda packet and offered to answer questions.

Public Safety Report

Chief Mansell provided an overview of the March 2025 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The March 2025 Treasurer's Report was included in the packet, no questions or comments were made about the report.

City Attorney's Report

Mr. Denk did not have anything to report.

Old Business

No old business items were considered during the meeting.

New Business

Consider solid waste residential disposal services contract for 2026 – 2030

The City's solid waste residential disposal service is currently contracted through a Solid Waste Residential Disposal Contract (the "Agreement") initiated in 2018 between WCA (now GFL) and Mid-America Regional Council ("MARC") through its Joint Purchasing Alliance. This Agreement provides for services in Fairway, Roeland Park, and Westwood and is effective for a three-year term with two one-year renewal options. The Cities previously agreed to extend the contract rates for both one-year renewal options.

As the Agreement term ends December 31, 2025, the City Administrators for the three cities began several months ago to discuss the performance of GFL and establish whether there is a mutual interest in continuing GFL's service beyond 2025. Through a series of meetings with GFL and city representatives, terms of renewal were developed that are agreeable to all parties. Changes to the current contract are summarized in the attached Notice of MARC/KCRPC Contract Renewal letter included in the meeting agenda packet.

1. The key changes between our current service agreement and the renewal proposed are summarized below:
 1. Extends the contract to 2026 through 2030 with the opportunity for an annual rate increase based upon the CPI for Trash Collection with a cap of 3% per year. The 2026 rate would be \$17.50/month/household.
 2. Existing carts will continue to be used, and GFL will be responsible for replacing them as needed.
 3. Limit of 10 bags/bundles/containers of yard waste per household per week. 20 bags/bundles/containers of yard waste allowed per household during spring and fall amnesty weeks.
 4. 3 bulk items allowed on 1 collection day each month per household.
 5. Rebate is provided to each City for materials diverted from GFL collection streams. For Westwood, it will include the curbside leaf collection program.
 6. GFL agrees to participate in an assessment of AI systems with on-board GPS, video, routing and service delivery monitoring systems in concert with the cities to determine the capabilities and

costs of such systems and how they may improve safety, service quality/reliability and achieve cost savings.

Tom Coffman, GFL Environmental, provided a brief overview of the new contract terms and offered to answer any questions.

Motion by Councilmember Harris to authorize the Mayor, David Waters, to execute the Solid Waste Residential Disposal Agreement for a contract period of January 1, 2026, to December 31, 2030, subject to review and approval by the City Attorney. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Consider approval of agreement with UHL for design engineering services related to Complete Streets Improvements on W. 47th Pl

West 47th Place between Rainbow Blvd. and State Line Rd. underwent a PSP Study in 2021 specifically investigating a possible Complete Streets Project. Over the past couple years, Woodside owner Blair Tanner has expressed interest in the City making Complete Streets improvements – specifically pedestrian safety enhancements – within the right of way between his north and south Club facilities.

Improvements to 47th Place are needed and had been included in the City's 2030 Capital Improvement Plan. This section of roadway is a CARS route, making it eligible for County cost-share funding. The City does not currently have the resources to expedite this project, as desired by Mr. Tanner; however, in an attempt to be responsive to pedestrian safety concerns (mainly created because of the location of the Woodside Club facilities on both the north and south sides of the public roadway), City staff suggested to Mr. Tanner that the local funding match required by the CARS be covered by revenues accruing in the Woodside CID2 account.

The city has applied for CARS funding for a 2026 construction project, and we are expecting to receive between 40 and 50 percent match to the Woodside CID2 revenues. The agreement before you with our City Engineer, UHL Engineering, is for final design work and construction engineering. We will be implementing as many of the design initiatives as possible from the PSP study, including:

- streetlighting,
- a shared use path,
- a new 6-foot sidewalk,
- 3 marked crosswalks with RRFB's,
- new curb & gutter,
- 2-inch mill and overlay or full depth replacement of driving surface,
- relocation of stormwater inlets,
- realignment of some driveway approaches, and
- a walking trail and some landscaping.

The City's bond counsel and City Attorney have both reviewed the use of the CID2 proceeds in this way and see no issue with this approach.

Currently there is over \$700,000 in CID2 proceeds which the city has been collecting since 2018. The City continues to receive monthly distributions from this Community Improvement District on the Club facility and has begun moving these funds to an investment account, as they are idle. There have been no eligible expenses submitted by Mr. Tanner to date to expend these funds on eligible improvements to the Club facilities. As the development agreement between Woodside and the City has expired and

since Mr. Tanner has no immediate plans to make improvements to the Club facility that would constitute an eligible expense, the City is seeking to use the proceeds of this additional sales tax on public improvements benefiting the Club.

The City would seek to cover the cost of this final design and construction engineering from the CID Fund, using CID2 funds. Should the City not receive the coordinated communication needed from Mr. Tanner, City staff do not recommend using funds from any other City sources on this work at this time and would delay this work and project until such time as the City and Mr. Tanner can reach an agreement.

Such agreement and expenditure of funds would require a budget amendment in fiscal year 2025, as these expenses are not currently budgeted.

Motion by Councilmember Hannaman to authorize the Mayor to execute the Final Design and Construction Engineering Agreement with UHL Engineering for the Final design and Construction Engineering of Complete Street improvements to W. 47th Place in the amount of \$184,145 from fiscal year budget 2025 subject to use of CID2 revenues to cover the full cost of the contract upon consent of the Woodside Club owner. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote

Consider consenting to ownership modification for Woodside Village North for refinance

Mayor Waters suggested the Governing Body table this agenda item because the City was still receiving information from the Woodside Village North team for the City to review.

Motion by Councilmember Harris to table this agenda item. Second by Councilmember Hannaman. Motion carried by a 5-0 voice vote.

Announcements/Governing Body Comments

Councilmember Buckman encouraged the residents of neighboring cities who are interested in helping fund the park expansion to talk to their mayors and governing bodies.

Executive Session

Consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd., which would be deemed privileged in the attorney-client relationship

Motion by Councilmember Hannaman to adjourn into Executive Session for 30 minutes for consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2 present will be the members of the Governing Body, the City Administrator, and the City Attorney. The regular meeting will resume at 8:38 p.m. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

At 8:38 p.m. the Governing Body returned to the dais. Mayor Waters said no action was taken during the Executive Session.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Steele. Motion carried by a 5-0 voice vote. The meeting was adjourned at 8:38 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

DRAFT

WESTWOOD CITY COUNCIL MAYOR'S REPORT ITEMS

APRIL 2025

Before Public Comment tonight, I do want to speak to the results of last week's election and set the stage for what I hope can be productive public comment this evening.

Spring 2025 Election.

With last week's mail-in ballot election, 841 ballots were cast. That is 58.73% of Westwood's registered voters. Just for comparison, Lenexa's sales tax mail-in ballot vote had a voter turnout of only 24.48% and the Gardner-Edgerton School District bond mail-in ballot had a voter turnout of only 19.71%. So, the City of Westwood should be very proud of its engagement and the numbers in which our residents exercised their right to vote.

The Lenexa and Gardner-Edgerton questions were both approved by the electorate. In Westwood, on the question of "whether the Joe D. Dennis Park shall be sold, traded, or exchanged", the final results were:

398 votes in favor (47.44%)

441 votes against (52.56%)

As I have stated many times, here from the dais and in the City's written communications, the City respects the process and the City respects the ultimate decision made by our Westwood community.

So, What Happens Now?

In our City FAQ, one of the questions we addressed was, "What happens if the ballot measure fails?" I am going to read directly from that FAQ response:

If the ballot measure fails, then the City would retain Joe D. Dennis Park and it would remain in place. Neither the Karbank development nor the new park would be built. The City would also continue to hold the vacant former Westwood Christian Church site (which is not officially part of Dennis Park) and approximately \$275,000 in debt on that property.

There are not any current plans or funds budgeted for renovation or expansion of Dennis Park or the former church property. Dennis Park would remain as it currently is and continue to be used for park purposes. At some time, the City may need to determine what use—if any—should be made of the former church property, whether that be for park and green space or other uses.

The School District would likely seek another buyer for the old Westwood View school site, and the City would have no control over that sale. The City would not be in a financial position to purchase the property. If future owners of the site present their own development proposals, the City would review those under the City's zoning regulations but would not otherwise have a say in them or participate in them.

At this time, I have no reason to believe that those statements are not still accurate.

For us on the City Council, it can be somewhat difficult to determine exactly what path the City does actually want. As an example, as part of the 2022 City Facilities Assessment and Feasibility Analysis, the City conducted resident surveys and held an open house, soliciting and obtaining very good feedback from residents on options the City might consider.

66% of survey respondents felt that the best approach to improving City facilities and amenities (such as increased park space) was to leverage available property to generate additional revenues from future development projects. Of the various scenarios presented, the survey respondents' top choices contemplated development on the site of existing Dennis Park and former church property.

That, obviously, was not reflected in the outcome of last week's election. So, you, our residents, especially those who were opposed to the project, need to tell us what it is you would like to see done, and provide us that path to get there. Based on social media posts, flyers, webpages, etc., I think we have all seen various things, which have included:

- The City should buy the former Westwood View site and sell off residential lots.

- The City should buy the former Westwood View site and create an 8-acre park.
- The City should ask that Johnson County dedicate funds to develop a new park.
- The City should work with Mission Woods and Westwood Hills to create a park supported financially by all three cities.
- The City should let the School District sell the former Westwood View, and the City should raise money in other ways to improve the Dennis Park that we do have, possibly including selling 5050 Rainbow given the debt on the property.

Or various mixing-and-matching of these.

At the request of one resident—near to when this process began—the City did look at something called the State of Kansas Land and Water Conservation Fund Grant Program. That program is a reimbursement program—meaning, the City would have to raise funds and spend them first and then get up to 50% reimbursement for eligible expenses. However, each project can only receive up to a maximum of 10% of the total state allocation during each cycle. For 2024, the total allocation was only \$3.9 million, so—even assuming eligibility, which was not a given—the maximum that could be available to Westwood would have been only \$390,000.

I think you have all seen the numbers in our FAQ on the anticipated expenses in acquiring land and developing a new park, which is incredibly higher. The City will continue to look into grant opportunities where appropriate.

Here is What We Know

So, before we hear your comments tonight, I want to give you all the lay of the land. The things that we know, tonight, sitting here right now. I am going to give these in as straight-forward a manner as I can, without editorial comment on whether the County, the School District, other cities, etc., are right or wrong. I just want to provide the facts.

And I hope you will incorporate these realities into your comments and any plans you wish to propose.

- As a result of the April 2025 election, Westwood cannot convey Dennis Park. We are keeping that corner piece of land.
- Westwood has approximately **\$275,000** in debt on 5050 Rainbow, which is not part of Dennis Park.
- Karbank has officially terminated its contract with Westwood and will not be financing the acquisition of any property nor developing its intended commercial project.
- Westwood's Purchase Agreement with the School District has not, as of yet, been terminated. However, the School District has asked the City when we plan on doing so.
- The purchase price for the Former WWV (including School District carrying costs) is **\$2.785 million**. That is the cost for acquisition only— not demolition, renovation, or any other park development costs.
- Under Westwood's Purchase Agreement with the School District, Westwood's due diligence period expires on **June 1, 2025**, for a July 1, 2025, closing date. June 1 is date by which Westwood must terminate the Purchase Agreement if no funding plan for acquiring the Former WWV is deemed feasible. June 1 is the date you need to keep in the front of your minds.
- After the election, the School District confirmed that it is not interested in further extending the Purchase Agreement to sell the Former WWV or giving the City more time. School District administration intends to recommend to the Board of Education options for marketing and selling the property to other interested buyers.
- We do not know who those potential buyers might be or what plans they might have for the property.
- We have been in contact with Johnson County and Johnson County Parks & Rec both before and after the April election. After the election, official representatives from Johnson County/JCPRD confirmed what it had previously told us, that its current policy (known as the "2024 Legacy Plan") does not provide for County investment in smaller neighborhood parks. Moreover, the County advises that its current plan is severely underfunded, such that the County does not have revenues available for city parks.

- Accordingly, Johnson County is not willing or able to participate in the development of a new park.
- I have been in contact with the Mayors of both Mission Woods and Westwood Hills. I have not received any solid feedback from Westwood Hills yet, but Mission Woods has told me that they “simply would not be in a financial position to be part of any funding for a park.”
- With the Karbank project, the acquisition of the former Westwood View site was to be paid for by Karbank. With that now off the table, in order for the City to issue bonds to acquire land for a park, Kansas statute would require the publishing of notices, a protest period similar to that we had in selling Dennis Park, and a public vote if there was a similar protest.
- To be frank, there is no way the City could go through that process by June 1.
- That means, acquiring the former Westwood View site is not a practical reality, unless someone out there has a \$2.785 million check ready to go, and then also be willing to dedicate the land to the City. Again, of course, that would not include any costs in actually developing a park.

Public Comment

With that, I turn it over to you for your comments to the Council. I know the Council wants to hear your ideas, and your plans for accomplishing those ideas.

As always when you approach, we ask that you give your name and address, what city you live in, and we ask that you keep your comments to approximately three minutes so that others may have a turn and so that we can then continue with your agenda items this evening.

WESTWOOD CITY COUNCIL MAYOR'S REPORT ITEMS

APRIL 2025

Past Events:

- March 13: I presented to the Leadership Northeast Class, as I have done the last few years, on lessons in leadership and the work of serving the community.
- March 21: I had a board meeting for United Community Services of Johnson County and also a lunch with the Mayors of Northeast Johnson County.
- April 8: This week, Midwest Transplant Network held a flag-raising ceremony in recognition of National Donate Life Month. I attended this event last year, but was not able to attend this year, and I want to thank Jason Hannaman for attending in my place and representing the City there.
- April 9: Johnson and Wyandotte Counties Council of Mayors meeting, this time in Lake Quivira.

Upcoming Events:

- April 11: I will be attending the Downtown Council (KCMO) Annual Lunch.
- April 18: I will have another UCS board meeting and another Northeast Mayors' Lunch.
- April 19: One of the best—and also the fastest—events, the annual Easter Egg Hunt. Be there by 2:45, the whistle blows promptly at 3:00!

STATEMENT OF BERNARD BROWN TO THE WESTWOOD CITY COUNCIL, FOR THE CITY
COUNCIL MEETING APRIL 10, 2025

To the Mayor, all members of the Council, and to the citizens of Westwood and in neighboring communities:

Those of us with the Friends of Westwood Parkland are glad that the City gave citizens a vote on the sale of the Park, and are very grateful for the efforts of so many citizens in support of the Park.

But we believe that pretty much *everyone* wants a larger, better park. That agreement and common cause gives us a great opportunity to work together to make it happen. The primary challenge has been to find a way to manage it financially. We aim to take on that challenge. We have a number of ideas, and a lot of very willing people.

We want to enlist our neighbors who voted in favor of the sale to help with this effort. We want to work *together* with all of our neighbors in this effort. We want also to enlist our neighbors in our close-by cities to pitch in on this effort, and we want to enlist support from close-by cities' governments, and from the County Commission. Where there is a will, we believe there is a way.

And if we work together in this major effort, this can help us build our community fabric, our good relations. A bigger, better park, *and* better, pleasing relationships with all of our neighbors, can both be lasting results if we do this well.

We want to put our shoulders to this wheel right away. But we have not yet heard anything from the City about where things stand with respect to the Karbank project. The vote did make clear, in our view, that the citizens of Westwood want a *park*, and not a commercial development, in this location. We hope that the City and Karbank are treating the project as canceled, so that we can have a fresh start to make this happen.

We ask that the City inform everyone as soon as possible as to exactly where things stand with respect to the Karbank project and the properties at issue. The sooner we get word that the Karbank project is indeed entirely off the table, the sooner we can get to work.

Hi there and thanks for the chance to speak,

First off, we really appreciate that the city gave the community a chance to vote on Joe D. Dennis Park. We're glad to see that the people voted to keep it and hopefully improve and even expand it down the line.

Since the park can't be used for any kind of development, we're asking the Westwood Planning Commission to bring back the R-1 zoning for the park and remove the Planned Development (PD) zoning. We also hope the City Council will support that decision once the Planning Commission changes it. This is really just about making sure the zoning reflects what the voters asked for and keeping the park protected going forward. Thanks again for listening and all that you do. This is a perfect time for all of us to come together and put our differences aside.

Tammy Carter
2323 W 51st Street
Westwood KS. 66205

Good Evening and thank you for the opportunity to speak.

Id like to speak briefly about the Church Property, also known as 5050 Rainbow. This church was formerly owned by The Christian Church of Greater Kansas City, Inc.. also referred to as the Westwood Christian Church.

The Westwood Christian Church sold the Church's property in April 2014 to the city of Westwood. I'd like to put into the record a Johnson County Post article from Dec 19, 2023 which related a statement made by Rev Walker on behalf of the congregation stating, "While the Church could have received more money from a private sale , this is a move to return it to the community."

It is my understanding that Westwood City Church received an offer from a developer in late 2013 to purchase the Church for \$525,000. The Property was appraised @ \$500,000. The Westwood City Church did not want it to be sold to a developer. Instead the Church wanted the property to be owned by the Community. Accordingly, it sold to the city of Westwood for a bargain price of \$425,000. The City Vote to rezone 5050 Rainbow will ensure continued community use as originally intended.

I and other Westwood residents believe, the 5050 Rainbow property, should be a part of an expansion of Joe D Dennis park. You can help make this happen by re-instating the properties R-1 Zoning.

Dan Blom

December 19, 2013 - Development

Westwood Christian Church closing its doors, being sold to City of Westwood

Share this story:





Bea Sko
December 19, 2013 Development



Westwood Christian Church on Rainbow Blvd. sits just to the south of the city park and east of Westwood View Elementary.

 Westwood Christian Church on Rainbow Blvd. sits just to the south of the city park and east of Westwood View Elementary.

Westwood (

**JOHNSON COUNTY POST**

intent to sell the building and property to the City of Westwood, according to the city and the church.

The congregation dissolved at the end of October after 67 years at the church on Rainbow Boulevard in Westwood. Joe Walker, who had served as interim pastor for the last two years, said a Spanish-language congregation that has been holding services in the church for the last three years will continue to meet until the sale is complete.

The church and its grounds are especially strategic to Westwood because they sit just south of the city's Joe D. Dennis Park on Rainbow and just to the east of Westwood View Elementary School. The city has used open ground between the park and church for some city events.

Mayor John Yé, in the latest city newsletter, indicated the city was discussing the purchase of the property in conjunction with planning to upgrade the park. In the same newsletter, the mayor said the city is talking with the school district about joint planning as it relates to Westwood View, the park and the church property.

Rev. Walker said the size of the congregation attending services at Westwood had dropped into the 20s by the end. Most of those have now joined one of two nearby Christian churches. "It was supposed to be a neighborhood church," Walker said, therefore "it was always small." At its peak the congregation was well more than 100.

Walker said the "rule of thumb" now is that it takes a congregation of at least 150 to support a full-time pastor. Most of the groups that used the church for meetings have left, Walker said. A woman who offered piano lessons in the building was moving out this week.

While the church could have received more money from a private sale, he said, this is a move to return it to the community. Walker has now moved on to his next interim church assignment.

Westwood City Clerk Fred Sherman said the city is working through financing options and may have a proposal ready for the city council in January. All the options for how to use the building are still on the table, including leasing it out, shorter-term rentals, or closing it up, he said.



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The property is critical to the park master planning, he indicated, because of the limited space at the park. The church “has been very gracious to let the city use the space on the north end” over the years, Sherman said. He noted that the school district also is going through a master facilities planning process. The city has been a strong advocate for Westwood View as the school survived school closings in recent years.

For decades, the Westwood Lutheran Church sat just across the street in Mission Woods from Westwood Christian. Both churches opened in the same era and both saw their congregations dwindle before closing. The former Lutheran church was purchased in 2011 and is now home to a Latin Mass Catholic congregation.

Good evening, neighbors

In order to heal a divided community, the Friends of Westwood Parkland believe that many citizens in the northeast Johnson County region, some former residents and neighbors in our bordering communities would be willing to contribute toward the goal of a northeast Johnson County park. We believe the most efficient way to support this effort would be for the City to establish a designated fund to receive charitable donations specifically designated for and limited to the following purposes, in the following order:

(1) to pay off amounts due on the Purchase Agreement between Security Bank of Kansas City and the City of Westwood, Kansas dated January 1, 2023, with the first \$284,625 to be used to satisfy the lease on either August 1, 2025 or February 1, 2026.

(2) to provide a renovation fund to repair the fountain and any other improvements or repairs at Joe D. Dennis Park in the amount of \$115,375 for this purpose

(And that)

(3) any amounts donated above \$400,000 would be specifically earmarked toward the purchase of the former Westwood View Elementary school property. If the purchase can not be undertaken by the City of Westwood prior to January 1, 2026 or such other date as agreed upon by SMSD and the City of Westwood then all such amounts shall be applied to fund park improvements to the 5050 Rainbow property and Joe D. Dennis park collectively.

Jennifer Westlake
2309 W. 51st Street
Westwood, KS 66205
4/10/2025 Council Meeting

Statement from the Friends of Westwood Parkland:

We sincerely hope that all interested parties would recognize that a majority of Westwood citizens do NOT support the development of a large office complex or other dense non-R1 uses on these properties: Joe D. Dennis Park, the 5050 Rainbow (former church) property, and the old Westwood View elementary school property.

This green space is a gem that should be supported by all Northeast Johnson County communities, particularly Westwood, Westwood Hills and Mission Woods. We also suggest that many in Fairway and Mission Hills would be supportive of maintaining this green space sanctuary in our community.

If the City of Westwood shares this vision with the Friends of Westwood Parkland, we would undertake to solicit financial support from everyone within those communities and beyond to achieve a win for all. We ask that you approach these suggestions with an open mind and recognize possibilities not just for the immediate financial concerns, but as a means to make this vision sustainable over our lifetimes and beyond. We believe that other financial alternatives such as supporting endowments should also be pursued.

Our greatest desire is to move past the recent divisiveness to pursue that common cause we can all rally around: a bigger, better park to enjoy today and to leave as a legacy for future generations.

My name is Stephen Platt. I live at 4910 Glendale in Westwood Hills. I would like to offer a suggestion to adjust the city council meeting to promote involvement and transparency.

On a side note I would like to mention other council meetings I have attended start with the Pledge of allegiance. It is a nice touch.

A comment section at the end of the meeting rather than the current format would be helpful to ask questions and get answers about the old and new business that is presented. It needs to be interactive.

Resolutions should have a question and comment section prior to voting. A recent example is the resolution on strategic direction and goals. It lacked public discussion prior to declaring the City's goal is to reach a higher ratio of commercial to residential tax revenue, more rezoning, and more diverse housing. This resolution appears to be based on another city survey with vague questions not discussions.

Neighbors in adjacent city neighborhoods should be welcomed. Did the residents of Roland Park who are losing their parking in front of their homes for a bike lane on Mission Road get adequate consideration?

A question I have from the residents of Westwood Hills Involves the community room we share. It was given a low mark on your recent survey. No wonder. It is something taken for granted without realizing the city hall was going to be sold.

So after reading the 14-page RFP that has had little discussion or public education I would like to ask-

What do you envision for a City hall?

And here are some other questions the residents of Westwood could be asking.

Have the four Adams Residents affected been consulted?

Can you disclose the finalists? There is speculation as to who it is already.

Can you update us on Woodside Rosedale expansion?

What TIFs or existing TIFs are speculated? What limits are you setting? The RFP has preferences, how are the proposals marrying up?

How is the ratio of exempt to non-exempt property tax revenue shaping up? Same question about ratio of residential to commercial.

What are KU's plan for the dialysis center? Will they stay in Westwood? What accommodation are you anticipating for the future?

It is a question of being informed and engaged. Why isn't the city conducting open meetings on progress rather than waiting until the after selection of a developer and relying on the developer to inform the city residents of their approved plans. I only comment in hopes that recent events are not repeated.

**City of Westwood, Kansas
Special City Council Meeting
April 29, 2025 – 10:30 a.m.**

Council Present: David E. Waters, Mayor – via Zoom
Jeff Harris, Council President – via Zoom
Andrew Buckman, Councilmember – via Zoom (joined at 10:37 AM)
Jason Hannaman, Councilmember – via Zoom
Laura Steele, Councilmember – via Zoom

Council Absent: Holly Wimer, Councilmember

Staff Present: Leslie Herring, City Administrator
Ryan Denk, City Attorney

Call to Order

Mayor Waters called the meeting to order at 10:31 a.m. on April 29, 2025. Ms. Herring called the roll. A quorum (four-fifths of the Council) was not yet present. The meeting was held in a completely virtual format, with attendees joining only via Zoom. Ms. Herring was present in the Council Chambers with the meeting broadcast for any members of the public to join in person at City Hall.

Approval of Agenda

Motion by Councilmember Harris to approve the agenda for the April 29, 2025, Special City Council Meeting as submitted. Second by Councilmember Steele. Motion Carried by a 3-0 voice vote.

New Business

Consider Resolution No. 142-2025 Consenting to Woodside Village Reassignment for Purposes of Refinancing

The City has been approached by counsel for Woodside Village relative to a refinancing of the debt on the parking garage. The mixed use commercial and apartment parcels were previously refinanced in 2023 at which time the City was requested to and in fact did provide consent to the assignment of such property to a special purpose entity, Woodside Village North 2 (WVN2). Pursuant to this prior refinancing, WVN2 agreed to be bound by the terms of the 2012 Redevelopment Agreement and amendments thereto covering the Woodside Village project. As part of the current refinancing, Woodside Village and its lender have requested that all Woodside Village North parcels be conveyed to a special purpose entity wholly owned by WVN2. Pursuant to the Redevelopment Agreement, such conveyance / assignment is required to be approved by the City.

Christy Richardson and James Bergen, Polsinelli Law Firm, were in attendance on behalf of her client, Blair Tanner, to answer questions.

Councilmember Hannaman asked why this change in ownership was necessary. Ms. Richardson said the conveyance to Woodside Village North 2 SPE is required by the lending entity.

Councilmember Hannaman asked if the City's bond counsel was consulted regarding this ownership change. Mr. Denk confirmed bond counsel has been consulted.

Councilmember Harris asked what SPE stands, Ms. Richardson said it stands for Single Purpose Entity.

Councilmember Harris noted the city is considering this item because it is a party to the overall redevelopment agreement, and that in the future, when the redevelopment agreement has been satisfied, the City will not be involved in ownership changes.

Mayor Waters noted Councilmember Buckman joined the meeting via Zoom.

Councilmember Hannaman asked if City staff and the City Attorney believe the City’s existing interest in the redevelopment agreement are adequately protected by consenting to the reassignment of ownership, Mr. Denk confirmed.

Motion by Councilmember Harris to approve Resolution 142-2025 of the City of Westwood, Kansas, consenting to the transfer of certain real property from Woodside Redevelopment, LLC to Woodside Village North 2, LLC, and transfer of certain real property from Woodside Village North 2, LLC to Woodside Village North 2 SPE, LLC. Second by Councilmember Hannaman.

Adjournment

Motion by Councilmember Hannaman to adjourn the meeting. Second by Councilmember Steele. Motion carried by a 4-0 voice vote. The meeting was adjourned at 10:47 a.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

**City of Westwood, Kansas
City Council Special Meeting
May 5, 2025 – 3:30 p.m.**

Council Present: David E. Waters, Mayor
Jeff Harris, Council President
Andrew Buckman, Councilmember
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 3:30 p.m. on May 5, 2025. Ms. Schneweis called the roll. A quorum was present. The meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Executive Session

Consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd., which would be deemed privileged in the attorney-client relationship

Motion by Councilmember Hannaman to adjourn into Executive Session for 45 minutes for consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2 present will be the members of the Governing Body, the City Administrator, and the City Attorney. The regular meeting will resume at 4:16 p.m. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

At 4:16 p.m. the Governing Body returned to the dais. Mayor Waters said no action was taken during the Executive Session.

Motion by Councilmember Hannaman to adjourn into Executive Session for 45 minutes for consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2 present will be the members of the Governing Body, the City Administrator, and the City Attorney. The regular meeting will resume at 5:01 p.m. Second by Councilmember Buckman. Motion carried by a 5-0 voice vote.

At 5:01 p.m. the Governing Body returned to the dais. Mayor Waters said no action was taken during the Executive Session.

Adjournment

Motion by Councilmember Hannaman to adjourn the meeting. Second by Councilmember Wimer.
Motion carried by a 5-0 voice vote. The meeting was adjourned at 5:02 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

DRAFT

**City of Westwood, Kansas
Appropriation Ordinance No. 774**

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF APRIL 1, 2025 - APRIL 30, 2025 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General Month Ending 4/30/2025	Capital Improvements Month Ending 4/30/2025	Equipment Reserve Month Ending 4/30/2025	Stormwater Month Ending 4/30/2025	Special Highway Month Ending 4/30/2025	Woodside TIF/CID Month Ending 4/30/2025	Debt Service Month Ending 4/30/2025	Total All Funds Month Ending 4/30/2025
Expenditures								
Salary & Benefits	175,821.93	0.00	0.00	0.00	0.00	0.00	0.00	175,821.93
Employee Expenses	5,640.70	0.00	0.00	0.00	0.00	0.00	0.00	5,640.70
Professional Fees	16,955.62	0.00	0.00	0.00	0.00	7,125.00	0.00	24,080.62
General Operating Expenses	17,480.77	0.00	0.00	0.00	0.00	0.00	0.00	17,480.77
Utilities	41,584.47	0.00	0.00	0.00	0.00	0.00	0.00	41,584.47
Equipment and Maintenance	14,139.32	0.00	59,956.17	0.00	0.00	0.00	0.00	74,095.49
Street and Stormwater	(78.52)	0.00	0.00	3,474.62	204.02	0.00	0.00	3,600.12
Park and Events	2,778.41	0.00	0.00	0.00	0.00	0.00	0.00	2,778.41
Miscellaneous	0.00	0.00	0.00	0.00	0.00	20,242.73	33,843.76	54,086.49
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	274,322.70	0.00	59,956.17	3,474.62	204.02	27,367.73	33,843.76	399,169.00

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herin are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2025 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 8th day of May, 2025.

MAYOR

ATTEST: CITY CLERK



City Administrator's Report

May 2025

To: Mayor and City Council
From: Leslie Herring, City Administrator
Date: May 8, 2025
RE: Update on some of the key areas of focus of the Administration Department

Current Priorities

2nd Quarter (April) 2025 through 3rd Quarter (September) 2025

1. Annual Financial Review and Planning
 - The 2024 fiscal year audit is underway and is expected to be completed and presented by the City's independent financial auditor at the June 2025 regular City Council meeting.
 - The 2026 budget process is beginning and staff is working on a number of preparations to ensure a comprehensive and smooth budget process during summer 2025, including:
 - Comprehensive evaluation of City staff wages and benefits
 - Creation of a comprehensive Capital Improvement Plan (CIP) funding recommendation
 - Integration of the 2024 community priorities survey findings and recommendations
 - Explore Options and Make Recommendations for Program(s) to Offset Housing Costs and to Support Businesses
 - Budget presentations will take place at the City Council's June and July regular meetings, with special meetings called as necessary
2. Study and Test Traffic Calming on Residential Streets
 - City staff is currently collecting data with the speed trailer on W. 49th Ter. and W. 47th Ter. That data collection will continue until Memorial Day.
 - Staff will then send that data to the State of Kansas's Local Field Liaison for the Kansas Local Technical Assistance Program (LTAP) to conduct a free Practical Road Safety Assessment (PRSA). The PRSA brings subject matter experts into local communities to work with local officials and stakeholders to evaluate existing conditions and to make recommendations for measures to mitigate local traffic concerns.
 - This priority has been established through Planning Commission study and consultation with the City Council. The approach is recommended by City staff.
3. Explore Programs and Policies to Preserve and Enhance Tree Canopy
 - Upon request from Councilmember Buckman, the Heartland Tree Alliance Program Manager has been invited to present their work and services at tonight's City Council meeting.

- A small working group of Planning Commissioners and City Councilmembers resulted from the February joint work session between those two bodies. This working group will build on the research and groundwork laid by a Planning Commissioner led effort to engage in policy work to preserve the City's tree canopy.
 - City staff is working with the Kansas Forest Service to secure a date this Spring for a tree inventory. Once the date is set, Council and the working group will be notified of how to participate in or follow the inventory.
4. Improve Process for Issuing Permits and Licenses
- Now that the City has a Codes Administrator back on staff, as part of Michael's training staff is creating a number of process and permitting requirements checklists and FAQs to provide to permit applicants, with the aim of creating standard and clear requirements to provide for smooth and efficient permitting.
 - Now that the City has a part-time Administrative Assistant, as part of the onboarding staff will work to evaluate the process and forms for issuing City licenses.
5. Support Planning Commission's Review of Zoning Regulations
- Following several recent cases for waivers and exceptions from the zoning ordinance for the construction of new houses, the Planning Commission intends to schedule work sessions to evaluate conflicts within the regulations as well as to evaluate provisions that are unclear. This work will likely result in recommendations to the City Council for text amendments.
6. Create and Deploy Communications Content Calendar
- Following the adoption of the 2024 Governing Body Strategic Plan and the Communications Strategic Plan, staff will create a content calendar for use in planning messaging to the community through The Buzz, quarterly mailed newsletter, City website, and social media.

Lingering Priorities

- A. Implement Rainbow Blvd. Complete Streets Plan
- Both KDOT and KU Health Systems are engaging additional engineering study before committing to the scope of implementation of the recommendations of the planning study that concluded in June 2024. This additional engineering study is anticipated to be completed within 2025 Q2. The next status meeting is set for May 15, 2025.
- B. Secure Funding for W. 47th Place Complete Streets Project
- ✓ In December 2024, the City and Woodside developer came to an agreement to use CID2 revenues accruing since 2018 to serve as the local match for a funding application to the Johnson County CARS program to implement the recommendations in the 2021 MARC PSP to reimagine W. 47th Place between Rainbow Blvd. and State Line as a Complete Street.

- ✓ During the months of January and February, City staff worked with the City Engineer, Woodside, and met with a small working group of other stakeholders in the corridor to get direction on a scope of work to develop an engineer's estimate of probable cost to submit to the County for CARS funding (resolution on this month's Council meeting agenda).
- The CARS funding application was submitted in March 2025. Staff received notice in late April that matching funding is being recommended in the amount of \$944,000. This funding recommendation will go to the CARS Committee for approval to send to the Board of County Commissioners for approval. An official award notice and agreement to be executed between the County and the City are expected in Fall 2025.
- The City Attorney is working with the attorney for Tanner & White to execute an agreement to allow the CID2 revenues to be used as the local match for the County funding to replace the use of City CIP or General Fund revenue to complete these public improvements.

C. Recodify Municipal Code

- ✓ In January 2023, CivicPlus (which acquired MuniCode) embarked on a recodification of the Westwood Municipal Code. City staff provided access to all necessary City materials and CivicPlus went to work reviewing and preparing the Code for public, searchable online access.
- ✓ In February 2024, City staff received the Code sections for review and have since been working with CivicPlus staff, the City Attorney, and the Governing Body and Planning Commission to review and tweak the City Code to prepare it for final review and adoption.
- ✓ In October 2024, the City role in review of the Code sections concluded and CivicPlus has all they need to finalize the Municipal Code for consideration and adoption by the Governing Body.
- In April 2025, CivicPlus notified staff that the ordinance for adoption of the recodification would be sent to the City in June 2025. Once CivicPlus receives the Council-approved ordinance, they will activate the online searchable City Code on the City's website.

D. Select Prime Development Partner for 4700 Rainbow Blvd.

- ✓ Staff conducted a work session with the Governing Body at the May regular City Council meeting to discuss parameters and guidance for building this process and RFP.
- ✓ The Mayor and City Administrator worked together to draft an RFQ/P document, which was provided in draft form to the City Council and was posted to invite responses on Monday, July 15th.
- ✓ The RFQ Review Committee interviewed four team in September and invited all to move forward to the RFP phase of the selection process.
- ✓ RFP responses were received in October and team interviews were conducted the first week of November. A recommendation was prepared in November by the RFQ/P Review Committee for City Council consideration.

- City staff, Councilmember Hannaman, and City Attorney Denk engaged in negotiations with the two highest ranking of the four development teams. KU Health Systems continues to work through its steps to consider the terms of agreeing to disposition of their real property.
- It is anticipated that a public presentation by the successful team will be held at an upcoming regular City Council meeting, once the City, Westwood Foundation, and KU Health Systems are aligned on a final recommendation.

Building Permits

The following is a snapshot of select building permits of note issued last month:

Residential

New Construction: None

Additions:

- 2505 W. 51st St. – Add garage with living area above; first floor remodel

Alterations:

- 4804 W. Belinder Ave. – Basement remodel adding bathroom and storage

Demolition: None

Misc:

- 2927 W. 48th St. – Backup generator installation

Commercial

Alterations

- 2650 Shawnee Mission Pkwy. (KU Health Systems) – Medical equipment upgrades

WESTWOOD
COURT SUMMARY
APRIL, 2025

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
April 04, 2025	49	05	\$ 5,011.00	28	06
April 25, 2025	36	08	\$ 7,195.00	09	06
TOTALS					
April 2025	85	13	\$12,206.00	37	12
April 2024	58	10	\$ 8,707.00	26	28
			TOTAL (\$ 12,206.00) less		
			* Kansas DL fees:		\$ 81.00
			* Judges Training Fund:		\$ 33.00
			* LET Training Fund:		\$742.50
			* Seat Belt Fund:		\$ 0.00
April 2025 TOTAL:					\$11,349.50

Y.T.D. TOTALS 2025		Y.T.D. TOTALS 2024	
ARRAIGNMENTS:	323	ARRAIGNMENTS:	279
TRIALS	52	TRIALS:	45
LETTERS:	121	LETTERS:	107
WARRANTS:	86	WARRANTS:	116
FINES:	\$41,256.00	FINES:	\$33,147.00
KS DL FEES:	\$406.00	KS DL FEES:	\$447.00
JUDGES FUND:	\$101.00	JUDGES FUND:	\$96.50
L.E.T.FUND:	\$2,317.50	L.E.T FUND:	\$2,200.00
COMM CORRECTIONS:	\$0.00	COMM CORRECTIONS:	\$0.00
SEAT BELT FUND:	\$200.00	SEAT BELT FUND:	\$180.00

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, APRIL 2025
DATE: MAY 5, 2025

Some of the activities for Public Works in April include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
4. I prepared the Purchase Orders and documentation for those purchases.
5. Performed routine maintenance at the City Hall to include the service of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
6. I represented the city at various meetings to include:
 - OGL Meeting – In Person – 4.5 hrs.
 - SMAC Meeting - Virtual – 30 minutes.
 - Turkey & Brush Creeks 2D Modeling Meeting – 1.5 hrs.
 - Monthly EM Forum – Virtual – 1 hr.
 - AIMS Small City Meeting – In Person Meeting – 1.5 hrs.
 - 811 Conference – In Person – 12 hrs.
 - Attended Sediment & Erosion Control Inspectors Training – In Person – 4.5 hrs.
 - Arbor Day Ceremony – In Person – 30 minutes
7. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
8. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
9. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
10. Performed various clerical duties for the Public Works Department’s daily functions.
11. I attended Public Works, City Council and Staff and Committee meetings as required.
12. Observed activities associated with ROW Permits.
13. We marked streetlight utilities when requested by the One-Call System.
14. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
15. Mitch attends monthly Safety Committee Meetings.
16. We repaired potholes.
17. We swept the streets in Westwood.

18. We placed the speed and vehicle monitoring trailer at various locations to gather data for an upcoming study.
19. We mulched various City Properties.
20. We mowed and trimmed various City Properties.
21. We cleaned the City Hall roof drains.
22. I, Mitch and Michael attended the Stormwater Management Council sponsored a Sediment & Erosion Control Inspectors training and certification class. We all passed the test and are certified. Inspection of construction sites for proper sediment & erosion control is required by our NPDES Phase II Permit.
23. We prepared for and staffed the Easter Egg Scramble.
24. I observed the Spruce tree which we have used for our Holiday Tree developed a significant lean and upon further examination the tree was moving significantly in the ground. I determined that the tree should be removed immediately as it was a life safety issue. The target of the tree when it would have fallen would have been our police parking area and officer entrance.
25. The Holiday Tree was removed from the city hall.
26. We stored the snowplows and removed the salt spreader from truck 504.
27. We obtained temporary street patch materials and patched potholes.


This concludes my activities report for some of the activities for Public Works in April.


**Westwood Public
Works**

To: Governing Body
From: John Sullivan, Director of Public Works
Date: May 5, 2025
Re: Monthly Status Report

- CCLIP funding: The project plans are being developed.
- Storm Debris Removal: I learned today that the Kansas Department of Emergency Management is reviewing the application. I answered a question for them today. We are still under review.
- Public Works Replacement Vehicle: This truck is complete.
- Repairs to Signals, W. 47th Street and W. 47th Place and Rainbow: The parts are ordered and will be installed as soon as they are received.
- Mission Road Project, 2025: We had a pre-construction meeting last week. We are expecting the gas project to finish up in the next 3 weeks. The water main replacement is expected to be completed by May 28th. The construction project will begin on May 28th. I expect the project to begin with the stormwater construction in Roeland Park and the very small project in Westwood will begin first.
- W. 47th Place Complete Street Project: We are awaiting the funding agreement for the CID 2 funds. Once we have them we will begin the design in earnest.



Westwood Police Department Westwood City Council Report

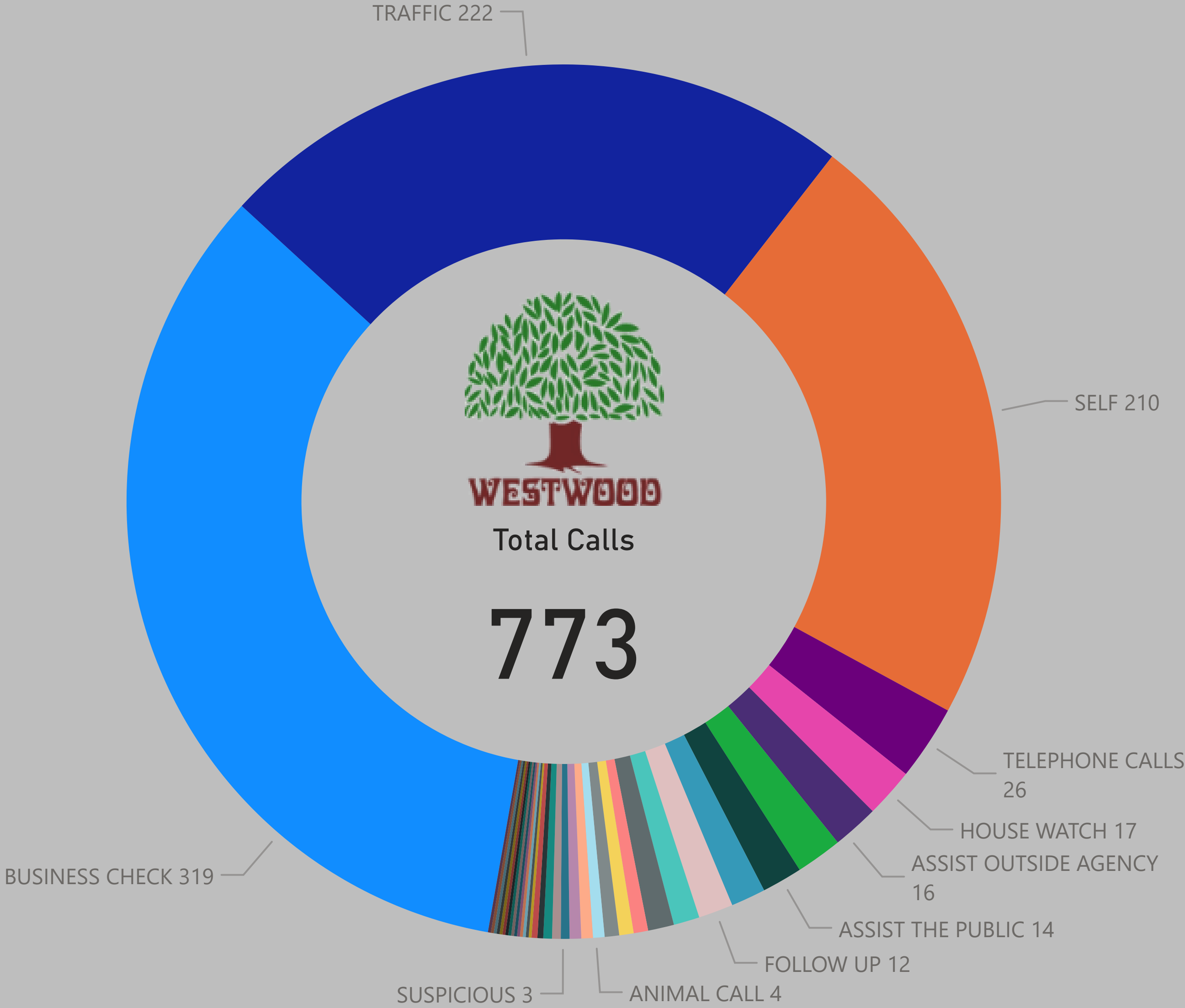
4/1/2025 

4/30/2025 



Westwood Police Department City Council Report

4/1/2025  4/30/2025 

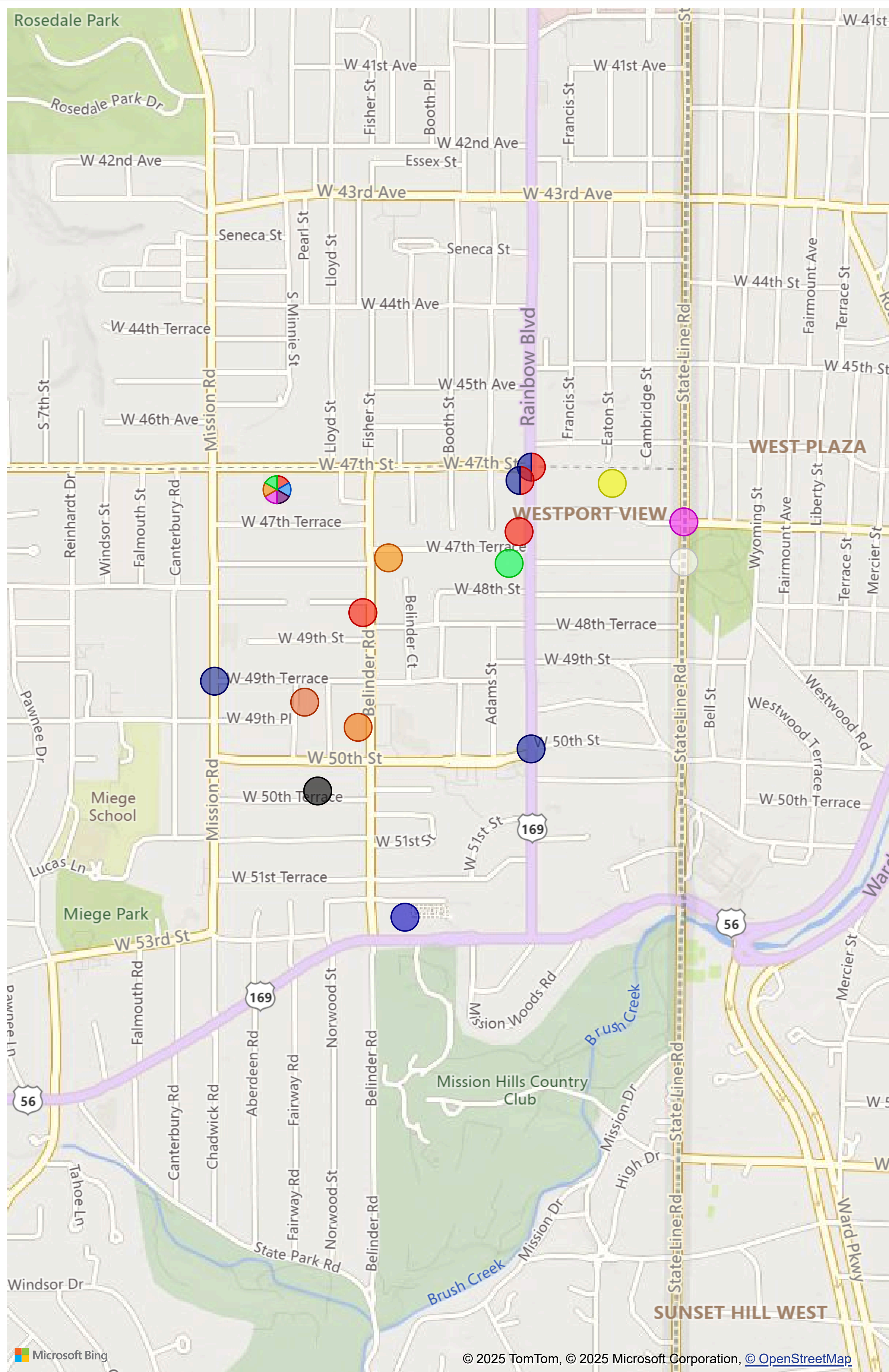


Westwood Police Department Westwood City Council Report

4/1/2025



4/30/2025



Nature of Call

- ACCIDENT
- ADULT MISSING PERSON
- ANIMAL CALL
- AUTO THEFT REPORT
- CIVIL MATTER
- DISTURBANCE
- HARASSMENT
- JUVENILE
- NOISE COMPLAINT
- SUSPICIOUS
- THEFT REPORT
- TRESPASSING
- VEHICLE LOCK OUT

Westwood Police Department Westwood City Council Report

4/1/2025



4/30/2025



Case Number	Report Type	Summary
20250118	General Information	Reporting officer responded to a private property accident at 4720 Rainbow. Two vehicles were involved with no injuries.
20250122	Theft	Reporting officer responded to Walmart for a theft in progress. The suspect pushed out a cart of groceries without purchasing them. The suspect was apprehended, issued a citation and released at the scene.
20250124	Auto Theft	Reporting officer responded to an auto theft report for a vehicle that was stolen from Westwood, then recovered in KCMO. No suspect information was provided.
20250126	Accident-Non Injury	Driver 1 made a left turn from northbound Belinder onto westbound 48th Terrace when Vehicle 1 struck the front left corner of a parked vehicle facing east at the south side curb.
20250128	General Information	The reporting party lost her phone in Liberty, Missouri. It was later sold to the ECOATM at Walmart.
20250130	Accident-Injury	V1 was traveling east on W. 47th St. V2 was stopped momentarily in traffic as the pedestrian crosswalk was being used.
20250131	Financial Crime	Officer responded to the station for a walk-in fraud report. The victim was scammed into withdrawing \$58k dollars, purchasing a cashier's check and depositing it into an account he believed to be for the FTC.
20250133	Warrant	A Westwood warrant service request was sent to the Johnson County Adult Detention Center. The subject will remain in custody until posting bond or appearing in court.
20250141	Theft	Officer responded to a report of stolen furniture off the front porch of residence sometime since 04/18/2025.
20250148	Disturbance	Officers were called to a disturbance. No one involved wanted prosecution just assistance in mediation.
20250150	Drugs/Narcotics	Reporting officer stopped a vehicle and found marijuana and paraphernalia. Driver was issued citations.
20250154	Warrant	Subject was arrested on her confirmed Westwood warrant. She posted \$750 bond and was issued a court date
20250155	Warrant	Officer responded to 95th St and Wenego for a warrant service on a Leawood PD traffic stop.

Westwood Police Department Westwood City Council Report

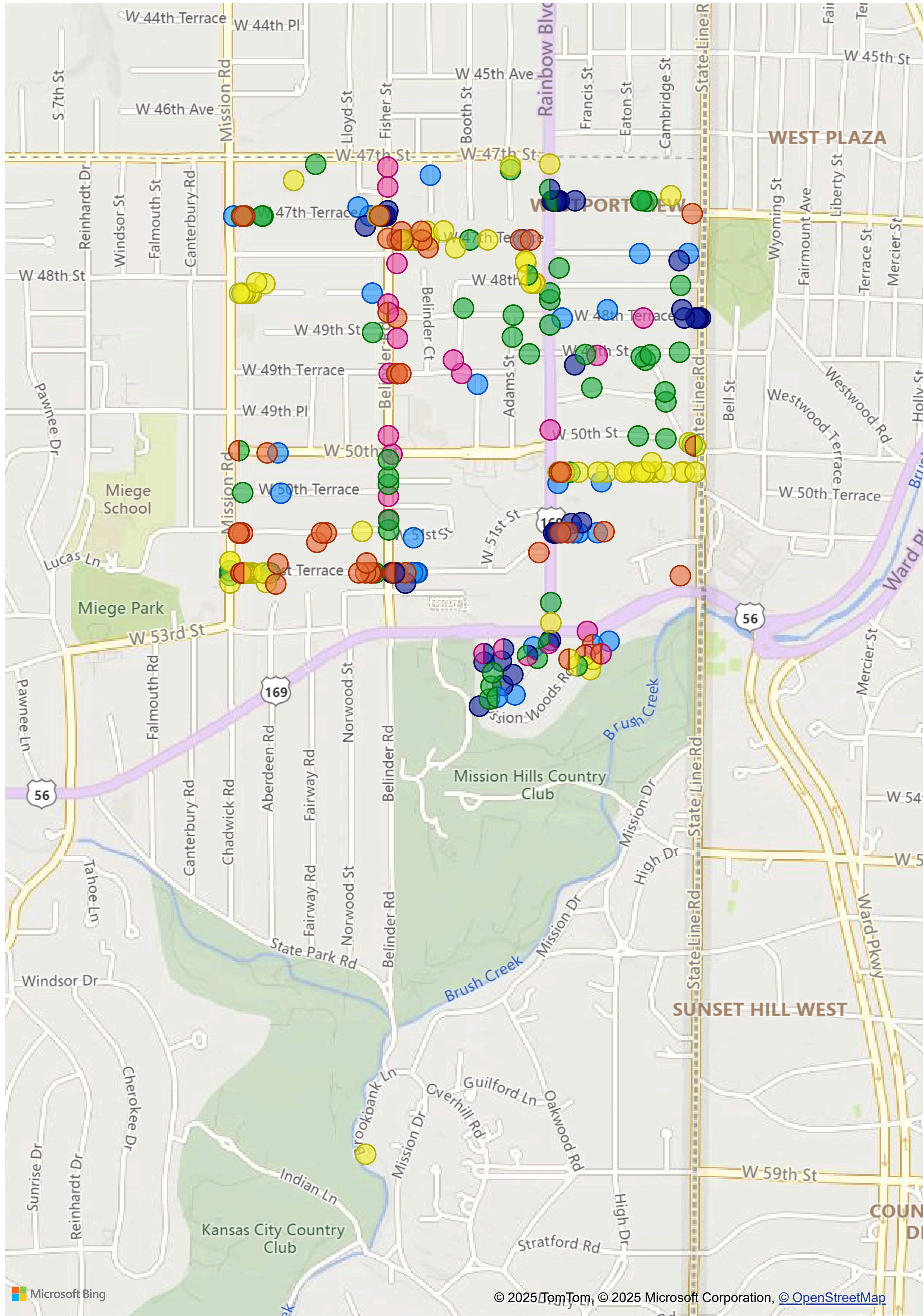
4/1/2025



4/30/2025



Area Checks by Officer



- CHASE METCALF
- CHRISTOPHER BISHOP
- GIANFRANCO ROQUE
- KURTIS STONE
- SHARON TAYLOR
- TIMOTHY FILSON

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**City of Westwood
Treasurer's Report
April 30, 2025**

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 4/30/2025 was \$4,798,768. The 3/31/2024 balance was \$3,691,380. This is an increase in cash of \$1,107,388.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - a. Revenue received for the month was \$201,582. Total Revenue received through April 30, 2025, was \$1,421,366. The prior year revenue to date was \$1,291,902. Current year to date revenue is greater than the prior year revenue by \$69,404.
 - i. The increase is due to Intergovernmental increasing by \$16,087, Building permits increased by \$10,204 and interest income up by \$5,345 and miscellaneous revenue up by \$11,689.
 - b. April expenditures totaled \$274,323 which is very comparable to March 2025 expenditures. The year-to-date expenditures are \$997,571. This is an increase of \$66,936 over the prior year expenditures.
 - i. Utilities in the general overhead were ahead of the prior year by \$13,381.
 - ii. Administrative professional fees were higher by 4,087 than the previous year.
 - iii. Public Works equipment and maintenance was higher by \$6,903.
 - c. Net Receipts Over Expenditures are \$62,528 more in the General Fund this year compared to 2024.
4. Statement of Operations - Other Funds
 - a. Equipment Reserve Fund – expended \$59,956 as anticipated on a patrol car and equipment to outfit the vehicle.
 - b. Special Highway recorded revenue of \$14,275 in April 2025 which was comparable to April of 2024.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis and the statement of cash flow – regulatory basis as of and for the one month ended April 30, 2025, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.



ADAMSBROWN, LLC
Certified Public Accountants
Overland Park, Kansas

May 6, 2025



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
 As of April 30, 2025

	General Fund	Capital Improvements Fund	Equipment Reserve Fund	Stormwater Fund	Special Highway Fund	Woodside TIF/CID Fund	Debt Service Fund	All Funds
	04/30/2025	04/30/2025	04/30/2025	04/30/2025	04/30/2025	04/30/2025	04/30/2025	04/30/2025
Assets								
Current Assets								
Cash In Bank	552,604.43	488,188.08	70,501.68	298,160.96	259,895.06	390,592.11	139,897.54	2,199,839.86
Cash In Bank - Bond Fund	38,415.59	0.00	0.00	0.00	0.00	0.00	0.00	38,415.59
Cash In Bank - Woodside Village Acct	9.67	0.00	0.00	0.00	0.00	0.00	0.00	9.67
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Cash Charles Schwab 2843	21,307.03	0.00	0.00	0.00	0.00	0.00	0.00	21,307.03
Cash Charles Schwab 3099	951.15	2,853.40	951.11	475.59	0.00	1,902.27	0.00	7,133.52
Investment Charles Schwab 2843	1,008,360.07	0.00	0.00	0.00	0.00	0.00	0.00	1,008,360.07
Investment Charles Schwab 3099	202,611.34	609,577.67	203,192.57	101,596.27	0.00	406,385.11	0.00	1,523,362.96
Total Current Assets	1,824,598.28	1,100,619.15	274,645.36	400,232.82	259,895.06	798,879.49	139,897.54	4,798,767.70
Total Assets	\$ 1,824,598.28	\$ 1,100,619.15	\$ 274,645.36	\$ 400,232.82	\$ 259,895.06	\$ 798,879.49	\$ 139,897.54	\$ 4,798,767.70
Liabilities and Fund Balance								
Current Liabilities								
Woodside Village Deposits	9.19	0.00	0.00	0.00	0.00	0.00	0.00	9.19
Refundable Bond Deposits	37,309.99	0.00	0.00	0.00	0.00	0.00	0.00	37,309.99
Total Current Liabilities	37,319.18	0.00	0.00	0.00	0.00	0.00	0.00	37,319.18
Total Liabilities	37,319.18	0.00	0.00	0.00	0.00	0.00	0.00	37,319.18
Fund Balance								
Fund Balance	1,363,484.37	973,938.59	332,209.23	252,304.48	230,636.08	802,800.44	170,739.39	4,126,112.58
Fund Balance - Current Year	423,794.73	126,680.56	(57,563.87)	147,928.34	29,258.98	(3,920.95)	(30,841.85)	635,335.94
Total Fund Balance	1,787,279.10	1,100,619.15	274,645.36	400,232.82	259,895.06	798,879.49	139,897.54	4,761,448.52
Total Liabilities and Fund Balance	\$ 1,824,598.28	\$ 1,100,619.15	\$ 274,645.36	\$ 400,232.82	\$ 259,895.06	\$ 798,879.49	\$ 139,897.54	\$ 4,798,767.70

See accountants' compilation report.



City of Westwood, Kansas
Statement of Cash Flow - Regulatory Basis
 For the One Month Ended April 30, 2025

	General Fund Month Ending 04/30/2025	Capital Improvements Fund Month Ending 04/30/2025	Equipment Reserve Fund Month Ending 04/30/2025	Stormwater Fund Month Ending 04/30/2025	Special Highway Fund Month Ending 04/30/2025	Woodside TIF/CID Fund Month Ending 04/30/2025	Debt Service Fund Month Ending 04/30/2025	All Funds Month Ending 04/30/2025
Unencumbered Cash, Beginning Period	1,896,607.27	1,072,899.32	334,355.43	403,584.39	245,824.25	795,015.14	173,741.30	4,922,027.10
Receipts								
Taxes	82,461.46	26,981.52	0.00	0.00	0.00	0.00	0.00	109,442.98
Fees and Licenses	39,158.96	0.00	0.00	0.00	0.00	0.00	0.00	39,158.96
Building Permits	14,698.10	0.00	0.00	0.00	0.00	0.00	0.00	14,698.10
Intergovernmental	32,776.60	0.00	0.00	0.00	0.00	0.00	0.00	32,776.60
Restricted Fees	0.00	0.00	0.00	0.00	14,274.83	30,739.86	0.00	45,014.69
Fines	12,871.00	0.00	0.00	0.00	0.00	0.00	0.00	12,871.00
Interest Earnings	5,175.02	738.31	246.10	123.05	0.00	492.22	0.00	6,774.70
Miscellaneous	14,441.09	0.00	0.00	0.00	0.00	0.00	0.00	14,441.09
Total Receipts	201,582.23	27,719.83	246.10	123.05	14,274.83	31,232.08	0.00	275,178.12
Expenditures								
Salary & Benefits	175,821.93	0.00	0.00	0.00	0.00	0.00	0.00	175,821.93
Employee Expenses	5,640.70	0.00	0.00	0.00	0.00	0.00	0.00	5,640.70
Professional Fees	16,955.62	0.00	0.00	0.00	0.00	7,125.00	0.00	24,080.62
General Operating Expenses	17,480.77	0.00	0.00	0.00	0.00	0.00	0.00	17,480.77
Utilities	41,584.47	0.00	0.00	0.00	0.00	0.00	0.00	41,584.47
Equipment and Maintenance	14,139.32	0.00	59,956.17	0.00	0.00	0.00	0.00	74,095.49
Street and Stormwater	(78.52)	0.00	0.00	3,474.62	204.02	0.00	0.00	3,600.12
Park and Events	2,778.41	0.00	0.00	0.00	0.00	0.00	0.00	2,778.41
Miscellaneous	0.00	0.00	0.00	0.00	0.00	20,242.73	33,843.76	54,086.49
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	274,322.70	0.00	59,956.17	3,474.62	204.02	27,367.73	33,843.76	399,169.00
Adjustments								
Increase / (Decrease) in Payables	(78.52)	0.00	0.00	0.00	0.00	0.00	0.00	(78.52)
Increase / (Decrease) in Refundable Bond Deposits	810.00	0.00	0.00	0.00	0.00	0.00	0.00	810.00
Total Adjustments	731.48	0.00	0.00	0.00	0.00	0.00	0.00	731.48
Ending Cash	\$ 1,824,598.28	\$ 1,100,619.15	\$ 274,645.36	\$ 400,232.82	\$ 259,895.06	\$ 798,879.49	\$ 139,897.54	\$ 4,798,767.70

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 General Fund

For The One and Four Months Ended April 30, 2025 and April 30, 2024

	Month Ending	Year To Date	Year To Date	Year Ending	
	04/30/2025	04/30/2025	04/30/2024	12/31/2025	12/31/2025
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Receipts					
Taxes	\$ 82,461.46	\$ 1,017,801.80	\$ 948,398.34	\$ 2,235,147.00	\$ (1,217,345.20)
Fees and Licenses	39,158.96	166,207.12	145,951.59	444,124.00	(277,916.88)
Building Permits	14,698.10	29,299.93	19,095.70	85,000.00	(55,700.07)
Intergovernmental	32,776.60	125,759.86	109,673.46	372,500.00	(246,740.14)
Fines	12,871.00	38,402.00	34,709.00	100,000.00	(61,598.00)
Reimbursements	0.00	4,073.18	11,286.03	0.00	4,073.18
Interest Earnings	5,175.02	23,490.53	18,144.77	50,000.00	(26,509.47)
Miscellaneous	14,441.09	16,331.67	4,643.06	5,250.00	11,081.67
Total Receipts	201,582.23	1,421,366.09	1,291,901.95	3,292,021.00	(1,870,654.91)
Expenditures					
General Overhead					
Salary & Benefits	2,964.20	13,316.80	15,994.65	50,400.00	(37,083.20)
Employee Expenses	1,140.50	5,153.58	3,020.18	14,000.00	(8,846.42)
Professional Fees	10,764.52	51,810.95	81,419.96	270,750.00	(218,939.05)
General Operating Expenses	6,809.43	10,137.02	10,880.22	1,145,350.00	(1,135,212.98)
Utilities	39,699.90	80,364.75	66,984.02	289,753.00	(209,388.25)
Equipment and Maintenance	0.00	66.75	2,386.74	0.00	66.75
Street and Stormwater	(78.52)	(78.52)	0.00	0.00	(78.52)
Park and Events	2,500.00	8,715.00	4,465.00	14,500.00	(5,785.00)
Miscellaneous	0.00	54,600.02	0.00	50,000.00	4,600.02
Intergovernmental	0.00	0.00	0.00	20,000.00	(20,000.00)
Interfund Transfers	0.00	0.00	0.00	383,487.00	(383,487.00)
Total General Overhead	63,800.03	224,086.35	185,150.77	2,238,240.00	(2,014,153.65)
Administrative					
Salary & Benefits	42,186.16	142,112.45	142,420.98	509,068.00	(366,955.55)
Employee Expenses	1,042.87	3,594.09	4,873.62	21,000.00	(17,405.91)
Professional Fees	4,468.38	16,521.02	12,434.08	50,000.00	(33,478.98)
General Operating Expenses	174.08	4,955.46	4,579.22	2,500.00	2,455.46
Interfund Transfers	0.00	0.00	0.00	5,000.00	(5,000.00)
Total Administrative	47,871.49	167,183.02	164,307.90	587,568.00	(420,384.98)
Public Works					
Salary & Benefits	42,085.30	177,693.04	131,234.36	490,793.00	(313,099.96)
Employee Expenses	283.87	2,798.82	3,009.11	8,200.00	(5,401.18)
Professional Fees	0.00	0.00	0.00	17,000.00	(17,000.00)
General Operating Expenses	3,150.97	5,096.01	3,372.43	27,550.00	(22,453.99)
Utilities	1,156.92	3,157.90	2,773.38	19,580.00	(16,422.10)
Equipment and Maintenance	13,577.20	32,022.60	25,119.53	60,500.00	(28,477.40)
Interfund Transfers	0.00	0.00	0.00	30,000.00	(30,000.00)
Total Public Works	60,254.26	220,768.37	165,508.81	653,623.00	(432,854.63)
Police					
Salary & Benefits	88,586.27	349,441.17	323,816.14	1,034,175.00	(684,733.83)
Employee Expenses	3,173.46	9,812.52	7,791.98	28,000.00	(18,187.48)

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 General Fund

For The One and Four Months Ended April 30, 2025 and April 30, 2024

	Month Ending 04/30/2025	Year To Date 04/30/2025	Year To Date 04/30/2024	Year Ending 12/31/2025	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Professional Fees	1,722.72	3,373.66	4,899.88	51,900.00	(48,526.34)
General Operating Expenses	7,346.29	17,745.86	14,785.61	72,100.00	(54,354.14)
Utilities	255.52	511.02	553.07	4,500.00	(3,988.98)
Equipment and Maintenance	562.12	1,562.84	7,096.54	12,000.00	(10,437.16)
Park and Events	0.00	1,100.00	1,229.46	1,500.00	(400.00)
Interfund Transfers	0.00	0.00	0.00	30,000.00	(30,000.00)
Total Police	101,646.38	383,547.07	360,172.68	1,234,175.00	(850,627.93)
Parks & Rec					
General Operating Expenses	0.00	0.00	904.95	3,000.00	(3,000.00)
Utilities	472.13	1,333.16	2,128.38	30,000.00	(28,666.84)
Equipment and Maintenance	0.00	0.00	1,656.19	10,000.00	(10,000.00)
Park and Events	278.41	653.39	459.36	15,750.00	(15,096.61)
Total Parks & Rec	750.54	1,986.55	5,148.88	58,750.00	(56,763.45)
Non-Departmental					
Miscellaneous	0.00	0.00	50,346.24	0.00	0.00
Total Non-Departmental	0.00	0.00	50,346.24	0.00	0.00
Total Expenditures	274,322.70	997,571.36	930,635.28	4,772,356.00	(3,774,784.64)
Receipts Over (Under) Expenditures	\$ (72,740.47)	\$ 423,794.73	\$ 361,266.67	\$ (1,480,335.00)	\$ 1,904,129.73

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The One Month Ended April 30, 2025

Other Funds

	Capital Improvements Fund Month To Date 04/30/2025 Actual	Equipment Reserve Fund Month To Date 04/30/2025 Actual	Stormwater Fund Month To Date 04/30/2025 Actual	Special Highway Fund Month To Date 04/30/2025 Actual	Woodside TIF/CID Fund Month To Date 04/30/2025 Actual	Debt Service Fund Month To Date 04/30/2025 Actual
Receipts						
Taxes						
City Sales & Use Tax - Special	\$ 26,981.52	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Taxes	26,981.52	0.00	0.00	0.00	0.00	0.00
Restricted Fees						
State Hwy Maintenance	0.00	0.00	0.00	3,654.25	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	10,620.58	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	19,751.27	0.00
WV CID-2	0.00	0.00	0.00	0.00	10,988.59	0.00
Interest Earnings	738.31	246.10	123.05	0.00	492.22	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	27,719.83	246.10	123.05	14,274.83	31,232.08	0.00
Expenditures						
Professional Fees	0.00	0.00	0.00	0.00	7,125.00	0.00
Equipment and Maintenance						
Machinery & Equipment Purchase	0.00	59,956.17	0.00	0.00	0.00	0.00
Street and Stormwater						
Special Highway Expense	0.00	0.00	0.00	204.02	0.00	0.00
Stormwater Expense	0.00	0.00	3,474.62	0.00	0.00	0.00
Miscellaneous						
UMB CID Payment	0.00	0.00	0.00	0.00	20,242.73	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	33,843.76
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	59,956.17	3,474.62	204.02	27,367.73	33,843.76
Receipts Over (Under) Expenditures	\$ 27,719.83	\$ (59,710.07)	\$ (3,351.57)	\$ 14,070.81	\$ 3,864.35	\$ (33,843.76)

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The Four Months Ended April 30, 2025

Other Funds

	Capital Improvements Fund Year To Date 04/30/2025 Actual	Equipment Reserve Fund Year To Date 04/30/2025 Actual	Stormwater Fund Year To Date 04/30/2025 Actual	Special Highway Fund Year To Date 04/30/2025 Actual	Woodside TIF/CID Fund Year To Date 04/30/2025 Actual	Debt Service Fund Year To Date 04/30/2025 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,481.60
City Sales & Use Tax - Special	119,503.64	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	420.31
Restricted Fees						
Stormwater Utility Fee	0.00	0.00	153,881.80	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	7,379.50	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	22,141.36	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	350,405.93	0.00
WV CID-2	0.00	0.00	0.00	0.00	44,857.64	0.00
Interest Earnings	7,176.92	2,392.30	1,196.16	0.00	4,784.62	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	126,680.56	2,392.30	155,077.96	29,520.86	400,048.19	12,901.91
Expenditures						
Professional Fees	0.00	0.00	0.00	0.00	52,440.00	0.00
Equipment and Maintenance						
Machinery & Equipment Purchase	0.00	59,956.17	0.00	0.00	0.00	0.00
State Highway Maintenance	0.00	0.00	0.00	57.86	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	0.00	0.00	0.00	0.00	0.00	9,900.00
Special Highway Expense	0.00	0.00	0.00	204.02	0.00	0.00
Stormwater Expense	0.00	0.00	7,149.62	0.00	0.00	0.00
Miscellaneous						
UMB TIF Payment	0.00	0.00	0.00	0.00	266,123.69	0.00
UMB CID Payment	0.00	0.00	0.00	0.00	85,405.45	0.00
Interest on GO Bond	0.00	0.00	0.00	0.00	0.00	33,843.76
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	59,956.17	7,149.62	261.88	403,969.14	43,743.76
Receipts Over (Under) Expenditures	\$ 126,680.56	\$ (57,563.87)	\$ 147,928.34	\$ 29,258.98	\$ (3,920.95)	\$ (30,841.85)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Four Months Ended April 30, 2025

	<u>Certified Budget</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Difference Over/(Under)</u>
Expenditures			
General Fund	\$ 4,772,356.00	\$ 997,571.36	\$ (3,774,784.64)
Capital Improvements Fund	\$ 723,382.00	\$ 0.00	\$ (723,382.00)
Equipment Reserve Fund	\$ 88,250.00	\$ 59,956.17	\$ (28,293.83)
Stormwater Fund	\$ 169,516.00	\$ 7,149.62	\$ (162,366.38)
Special Highway Fund	\$ 200,000.00	\$ 261.88	\$ (199,738.12)
Woodside TIF/CID Fund	\$ 768,677.00	\$ 403,969.14	\$ (364,707.86)
Debt Service Fund	\$ 436,688.00	\$ 43,743.76	\$ (392,944.24)
Total Expenditures	\$ 7,158,869.00	\$ 1,512,651.93	\$ (5,646,217.07)

See accountants' compilation report.

COUNCIL ACTION FORM

Meeting Date: May 8, 2025

Staff Contact: Leslie Herring, City Administrator

Agenda Item: Consider Resolution No. 143-2025 Confirming Appointments to the Westwood Foundation Board

Background

The Westwood Foundation is a Kansas not-for-profit corporation organized and existing as an instrumentality of the City of Westwood, Kansas and is governed in the conduct of its affairs by its Board of Directors, its articles of incorporation, and its bylaws. The Westwood Foundation bylaws as amended state that residents of the City of Westwood, Kansas may be appointed by the Mayor and confirmed by a resolution adopted by a majority of the members of the Westwood City Council to serve terms of four (4) years on the Westwood Foundation Board of Directors.

Foundation Board members whose terms are expiring effective May 31, 2025 include:

Board Member with Expiring Term	Date Appointed
Justin Bridges	May 2021
Mary Bosco Heinrich	June 2024
Thomas Scott	May 2021
Rita Zeller	May 2021

Board members Bridges, Bosco Heinrich, and Scott are seeking renewal of their terms. Board member Zeller has not sought reappointment.

Mayoral Recommendation

This Spring, the Mayor issued an open call for candidates. Statements of interest from three (3) residents were received. Following review of those statements of interest, Mayor David Waters and Westwood Foundation President Justin Bridges conferred, and the Mayor is recommending the Governing Body consent to the appointment of Karl Phares.

Mr. Phares is a 6-year resident of Westwood. Mr. Phares is an attorney, and has served in a variety of board roles, he currently serves on the Business for Education Committee of the Greater Kansas City Chamber of Commerce.

Staff Comments

With the adoption of Resolution No. 143-2025, the Westwood Foundation Board of Directors would be as follows:

Westwood Foundation Board of Directors	Residential Address	Date Appointed	Term Expiration Date
Mary Bosco Heinrich	2321 W 51 st Terrace	June 2024	May 2029
Justin Bridges	2510 W 51 st Terrace	May 2021	May 2029
Jay Corazza	3000 W. 49 th Terrace	March 2025	May 2027

Leslie Greathouse	4939 Fairway Road	November 2024	May 2027
Sean O'Brien	4953 Norwood Street	April 2013	May 2027
Karl Phares	4942 Booth Street	May 2025	May 2029
Thomas Scott	2811 W 48 th Street	May 2021	May 2029

Budget Impact

N/A

Suggested Motion

I move to adopt Resolution No. 143-2025 confirming the appointment of Karl Phares, and reappointing Justin Bridges, Mary Bosco Heinrich and Thomas Scott to the Westwood Foundation Board of Directors.

**CITY OF WESTWOOD, KANSAS
RESOLUTION NO 143-2025**

**A RESOLUTION OF APPOINTMENT OF
BOARD MEMBERS TO THE WESTWOOD FOUNDATION**

WHEREAS, the Westwood Foundation is a Kansas not-for-profit corporation organized and existing as an instrumentally of the City of Westwood, Kansas and is governed in the conduct of its affairs by its Board of Directors, its Articles of Incorporation and its Bylaws, and

WHEREAS, the Westwood Foundation Bylaws as amended state that residents of the City of Westwood, Kansas may be appointed by the Mayor and confirmed by a resolution adopted by a majority of the members of the Westwood City Council to serve terms on the Westwood Foundation Board of Directors, and

WHEREAS, pursuant to Section 3.2 of the Amended and Restated Bylaws of the Westwood Foundation, members of the Board of Directors shall be residents of the City of Westwood, and

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS, AS FOLLOWS:

Section 1. That Justin Bridges, 2510 W. 51st Terrace, shall serve on the Westwood Foundation Board of Directors for a term that expires in May of 2029.

Section 2. That Mary Bosco Heinrich, 2321 W 51st Terrace, shall serve on the Westwood Foundation Board of Directors for a term that expires in May of 2029.

Section 3. That Karl Phares, 4942 Booth Street, shall serve on the Westwood Foundation Board of Directors for a term that expires in May of 2029.

Section 4. That Thomas Scott, 2811 W. 48th Street, shall serve on the Westwood Foundation Board of Directors for a term that expires in May of 2029.

Section 5. This Resolution shall take effect and be in force from and after its adoption by the Governing Body.

ADOPTED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS, ON MAY 8, 2025.

(Seal)

David E. Waters, Mayor

ATTEST:

Abby Schneweis, City Clerk

APPROVED AS TO FORM:

Ryan Denk, City Attorney