



CITY OF WESTWOOD, KANSAS

CITY COUNCIL MEETING

4700 RAINBOW BLVD. WESTWOOD, KS 66205

Thursday, March 12, 2026 at 7:00 PM

AGENDA

Welcome to your Westwood City Council meeting. This meeting may be attended remotely via Zoom:

Access Online: <https://us02web.zoom.us/j/89908289796>

Access by Phone: (312) 626-6799 / **Webinar ID:** 899 0828 9796

[Note: This agenda is subject to changes, additions, or deletions at the discretion of the Governing Body]

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. PUBLIC COMMENT

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda, or about items on the regular agenda for which the Governing Body, at its discretion, accepts public comment. Public comment should be limited to 2-3 minutes and, unless the topic of public comment is before the Governing Body as part of its agenda, no action will be taken by the Governing Body on public comment items. Please state your name and address for the record. Persons attending virtually online will be able to make public comment by using the "raise hand" function on Zoom.

IV. PRESENTATIONS AND PROCLAMATIONS

- A. Promotion Recognition for Lieutenant Marcus Burke
- B. Johnson County Government Update (Becky Fast, Johnson County District 1 Commissioner)
- C. Update from Northeast Johnson County Chamber of Commerce (Executive Director Deb Settle)

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion (roll call vote). There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider approval of February 12, 2026 City Council meeting minutes

[B.](#) Consider approval of Appropriations Ordinance 784

VI. MAYOR'S REPORT

VII. CITY COUNCILMEMBER REPORTS

VIII. STAFF REPORTS

[A.](#) Administrative Report (City Administrator Leslie Herring)

[B.](#) Public Works Report (Public Works Director John Sullivan)

[C.](#) Police Department Report (Police Chief Curt Mansell)

[D.](#) Treasurer's Report (City Treasurer Michelle Ryan)

E. City Attorney Report (Ryan Denk)

IX. OLD BUSINESS

[A.](#) Consider adopting Resolution 152-2026 to establish The Legal Record as the official newspaper.

X. NEW BUSINESS

[A.](#) Consider Contain the Rain Agreement with Johnson County, Kansas

XI. ANNOUNCEMENTS/GOVERNING BODY COMMENTS

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

UPCOMING MEETINGS

Regular meetings of the Westwood City Council are held at 7:00 PM on the second Thursday of each month. The next regular meeting of the Westwood City Council will be held April 9, 2026, at 7:00 PM at Westwood City Hall. The City Calendar may be accessed at www.westwoodks.org. To receive further updates and communications, please see or sign up for the following:

Westwood Buzz Email: <https://bit.ly/3wA4DWx>

Facebook: [City of Westwood Kansas-Government
Westwood, KS Police Department](#)

Our Contributions to That JoCo Quality of Life

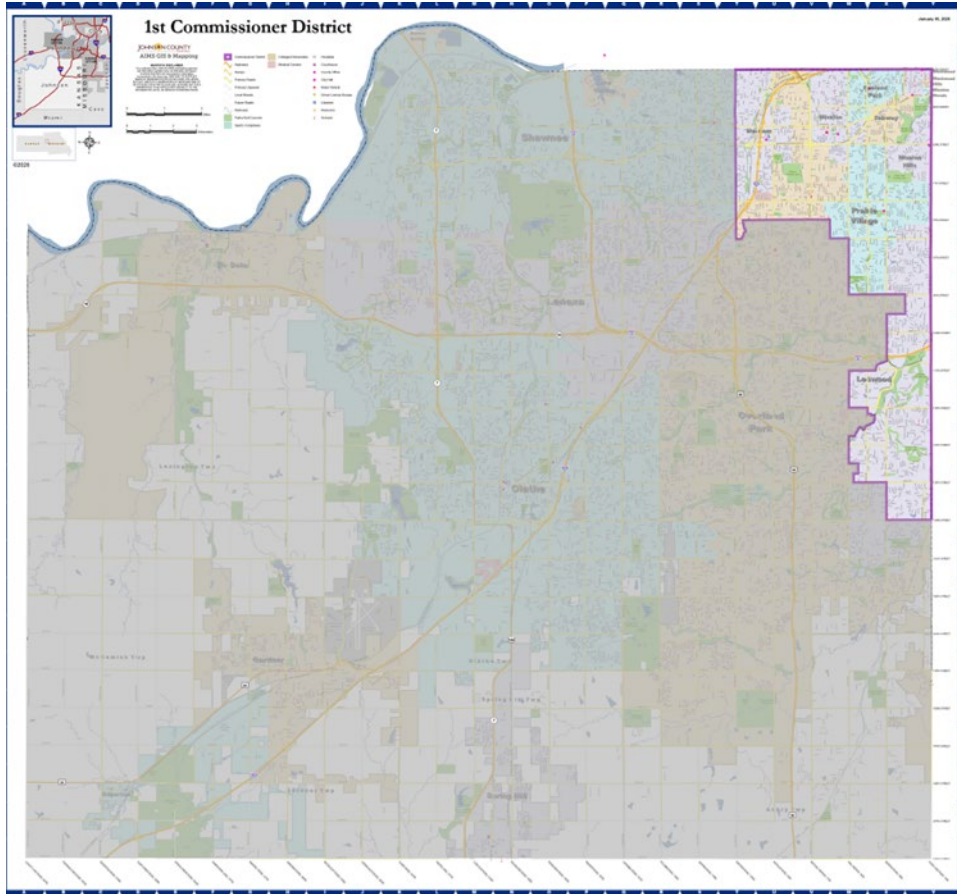
February 12th - 2026

Becky Fast, Johnson County Commissioner
becky.fast@jocogov.org



District 1 “Fast” facts:

Commissioner Becky Fast



Population: 107,814



Square miles: 35.5



11 cities: Merriam, Mission, Roeland Park, Westwood, Westwood Hills, Mission Woods, Fairway, Mission Hills, Prairie Village, northern Overland Park, and northern Leawood.




















2 school districts:
Blue Valley and Shawnee Mission



1 Fire district: Consolidated Fire District #2
2 Fire departments: Overland Park and Leawood

Three major roles of counties

Serve as an administrative arm of state government <i>(unlike cities)</i>	Provide services required by the state	Provide locally determined services
<ul style="list-style-type: none">  Run elections  Levy and collect taxes <i>(including property appraisals)</i>  Issue licenses and permits  Keep land records  Provide and maintain facilities and equipment for the courts  Finance prosecution <i>(county and district attorneys)</i> 	<ul style="list-style-type: none">  Public and mental health, supports for people with disabilities  Emergency management  Solid Waste  Law enforcement and jails  Roads and bridges in unincorporated areas 	<ul style="list-style-type: none">  Parks  Libraries  Museums  Airports  Wastewater  Economic development

Motor Vehicles Wait Times Impacted by State Funding Levels

<p>85% Motor vehicle revenue retained by the State</p>	<p>369% Increase in average wait time from 2013-2024</p>
<p>\$2.4M County property tax dollars used to subsidize operations in 2024</p>	<p>0 Full-time employees added from 2013-2024</p>

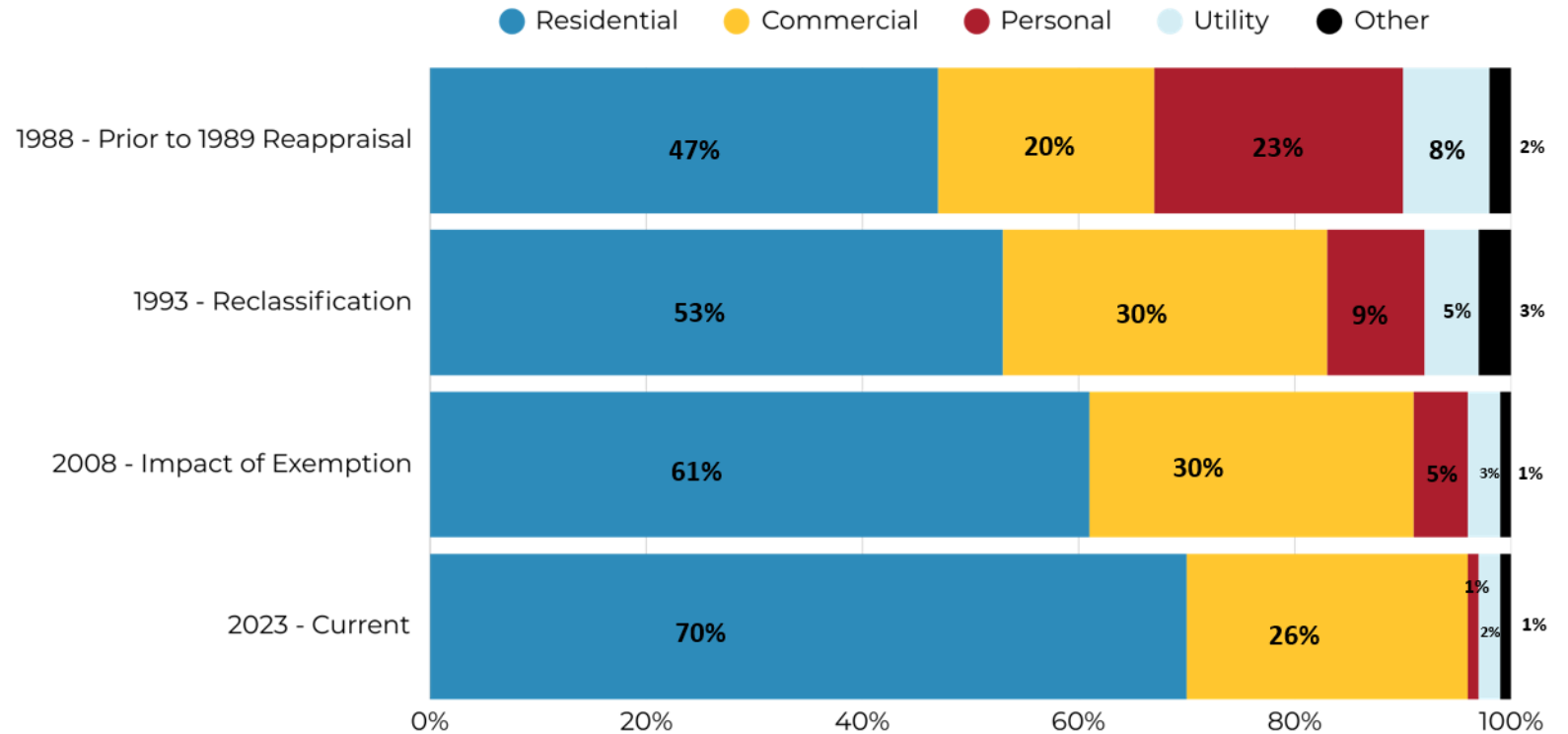
State Revenue Reductions Cause and Effect

State legislation has reduced our revenue sources...

...increasing the burden on homeowners

Source	FY 2020-25
Local Ad Valorem tax relief	(\$77,334,646)
City/county revenue sharing	(\$44,650,387)
Mortgage registration	(\$74,720,465)
Machinery & equipment exemption	(\$51,508,122)
TOTAL	(\$248,213,620)

Increased burden on homeowners



Updates to property tax relief



- Removed the previous age limit of 65 and the disabled veteran status requirements
- Application window:
Jan 15 to April 15, 2026
- jocogov.org/PropertyTaxRelief

2026 County Property Tax Relief Guidelines

\$500,000 maximum home valuation

HUD Very Low-Income limit (in 2025 max income for family of four is \$55,700)

Other: Live in JoCo, own/occupy your home, are current on property

tax payments

Infrastructure investment to support business and growing economy - CARS and Stormwater Management

CARS program



Stormwater Management



2026 Funding Sources

Funding Source	Amount
“Gas Tax” (SCCHF)	\$13,114,000
County Support (0.343 mills)	\$5,667,000
Total	\$18,781,000

Funding Source:

- Funded through a 1/10 of 1% sales tax
- Guided by the Stormwater Management Advisory Council
- **2026: Planned expenditure \$25,013,842**

Infrastructure Investment: Protecting and Preserving Water Sources

Item B, Section IV, Item

Inaugural Johnson County Water Summit - Oct 17th

Presentations by: Johnson County Wastewater, Johnson County Stormwater, WaterOne and the Kansas Water Office



Infrastructure Investment to NE JoCo libraries

Item B. Section IV, Item



Corinth Library is oldest library in JOCO's system

The branch opened in February 1963 and has served PV for more than 60 years.

Corinth Library

Design expected to begin in 2026

Strategic Partnerships to Support Housing Continuum

Habitat for Humanity of Kansas City

- \$2.47 million for land acquisition to support single-family home development

Friends of JoCo Developmental Supports

- \$3.1 million to build multifamily units

Salvation Army and Project 1020

- \$467,346 for family shelter expansion
- \$137,654 to support county's only cold-weather emergency shelter for adults

New County-Funded Home Preservation Program

- Provides minor home repairs up to \$8,000 through Habitat and Metro Lutheran Services - below 80% of AMI

Expanding Housing Access for Youth Aging Out of Foster Care

Johnson County Housing Services recently expanded the Landlord Incentive Program to help more youth aging out of foster care find long term stable housing.



Innovative Solutions for Our Community

Award-winning Eviction Mediation Program



- Neutral third party helps landlord and tenant come to an agreement
- 72.5% mediations avoided eviction judgment
- Achievement Award from National Association of Counties and from JOCO United Community Services
- Bill introduced in 2025 KSLEG Session to implement the program statewide across Judicial Districts

Johnson County mediation program helps more than 700 families avoid eviction in 3 years



Photo by: KSHB 41



Let's Talk: Share your story with us

ADVERTISEMENT

Innovative Solutions for Our Community

NEW Senior Health Insurance Counseling (SHICK)

- Get information about Medicare and other health insurance programs from trained counselors
- Assistance with enrollment, plan comparisons and accessing prescription drugs at a reduced cost
- Call 913-715-8856 to schedule an appointment



Innovative Solutions for Our Community

Mental Health and Crisis Services

- Youth Crisis Stabilization Center and Youth Respite Care in Olathe (11 beds)
- Adult Crisis Stabilization Center (14 beds) with Adult Detoxification Unit (10 beds)
- 988 crisis line staff integration with 911 dispatch
- Mobile Crisis Response Team goal to respond to mental health crises within one hour



FIFA World Cup 26™ Transit

Supporting KC2026's "ConnectKC26" plan

Johnson County United Airport Drop and Ride

- Stops at KCI, Overland Park Convention Center and Lenexa City Center
- Expected to open in early May 2026

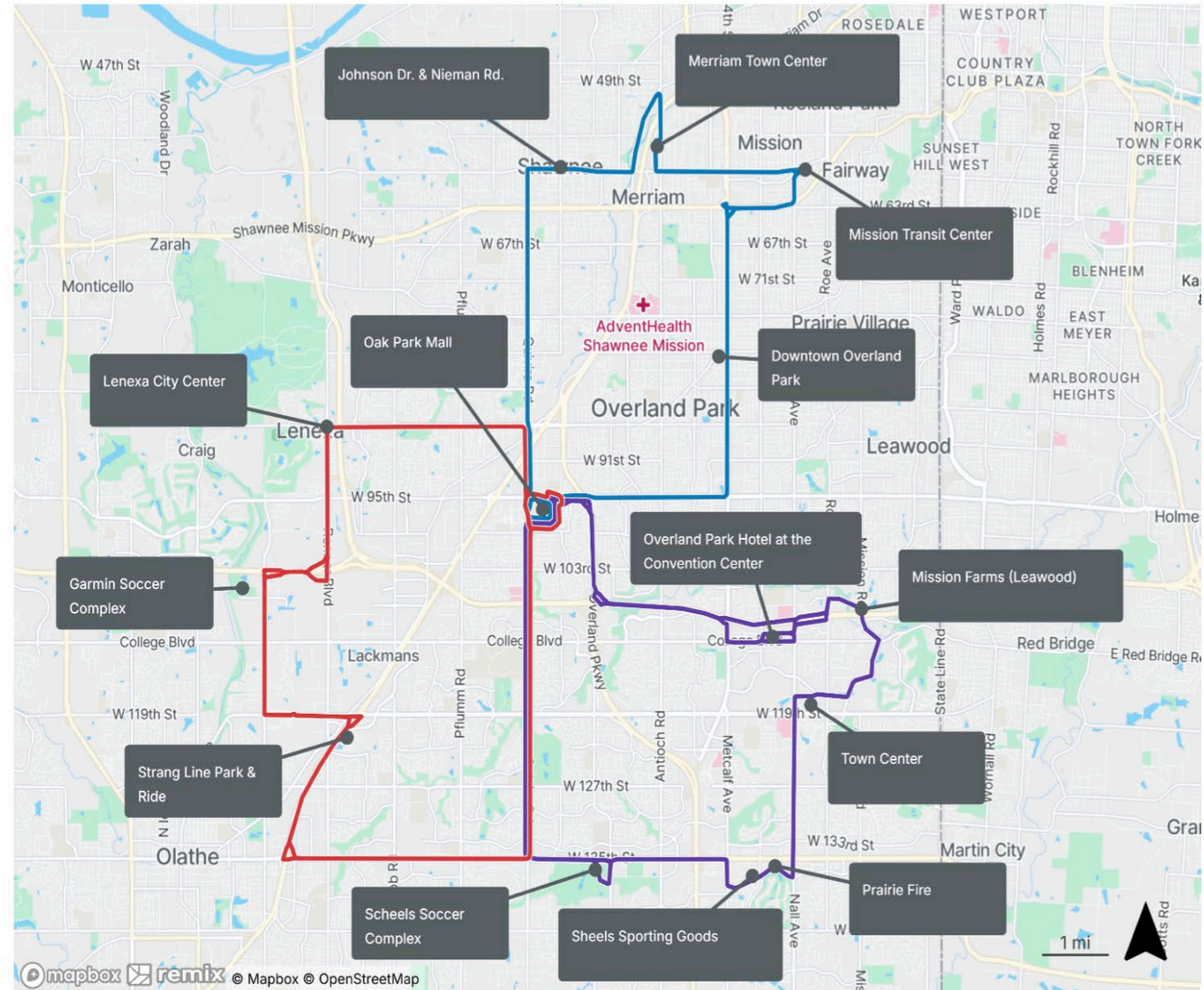
Region Direct Routes to KC2026 FanFest

- Mission will be connection point
- Overland Park and Lenexa

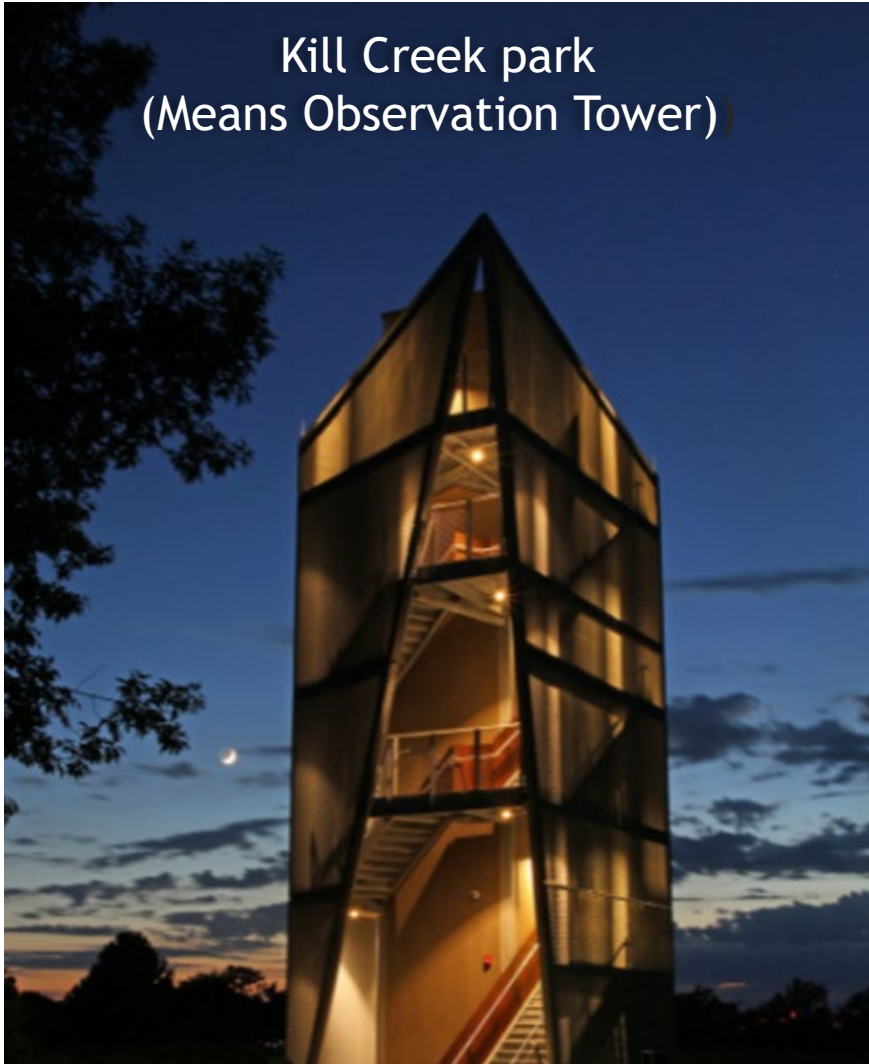


Johnson County United Link

- Each city is partnering via interlocal agreements and financial support
- Link service will have three routes overlapping at Oak Park Mall and complement existing World Cup transit initiatives and ties into the region's ConnectKC26 plan
- Service is expected for 35-42 days starting early June – Mid July in coordination with ConnectKC26
- Routes will operate both clockwise and counterclockwise with 30-45 min headways
- Up to 50 thirty five passenger leases buses will be utilized



Kill Creek park
(Means Observation Tower)



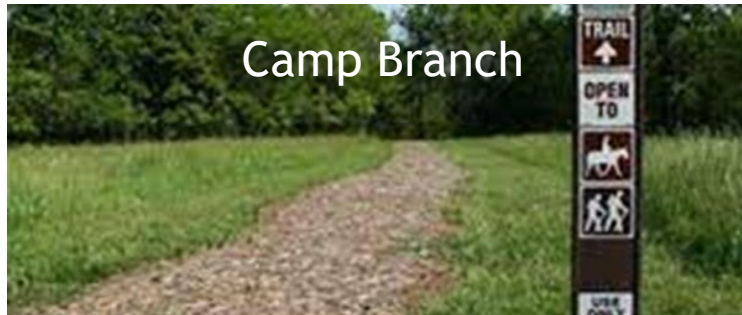
Meadowbrook Park



Cedar Niles Park Item B, Section IV, Item



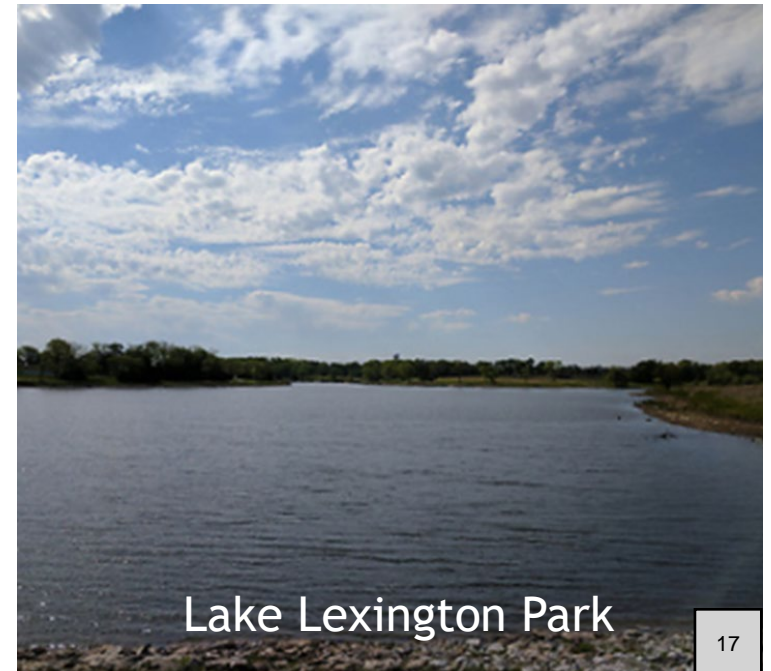
Camp Branch



Antioch Park



Lake Lexington Park



**Explore Johnson County
Parks in 2026**

**City of Westwood, Kansas
City Council Meeting
4700 Rainbow Boulevard
February 12, 2026 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Jeff Harris, Council President
Steph Becker, Councilmember
Spencer Day, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on February 12, 2026. Ms. Schneweis called the roll. A quorum was present.

Approval of the Agenda

Mayor Waters noted that Commissioner Fast was not able to make a presentation scheduled for the meeting. Motion by Councilmember Harris to approve the February 12, 2026, agenda with the noted change. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Public Comment

No comments were made by the public.

Presentations and Proclamations

No presentations or proclamations were made.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider January 8, 2026, City Council Meeting Minutes
- B. Consider January 10, 2026, Governing Body Retreat Minutes
- C. Consider Appropriations Ordinance 783

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Wimer. Ms. Schneweis conducted a roll call vote. Motion carried by a 5-0 vote.

Mayor’s Report

Mayor Waters provided a report of events he has attended and plans to attend as Mayor of Westwood.

Mayor Waters acknowledged Ms. Herring’s resignation as City Administrator for another position outside of Westwood, her last day will be March 12, 2026. Mayor Waters shared the search process for the next City Administrator.

Councilmember Reports

No reports were made by City Council members.

Staff Reports

Administrative Report

Ms. Herring provided an overview of the February 2026 Administrative Report included in the agenda packet and offered to answer questions. Ms. Herring acknowledged her time working for the City in light of my resignation.

Public Works Report

Mr. Sullivan provided an overview of the January and February 2026 Public Works Reports included in the agenda packet and offered to answer questions.

Public Safety Report

Chief Mansell provided an overview of the January 2026 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer’s Report

The January 2026 Treasurer’s Report was included in the packet, no questions or comments were made about the report.

City Attorney’s Report

Mr. Denk did not have anything to report.

Old Business

No Old Business items were considered.

New Business

Consider fence variance request for 2207 W 47th Terr

On February 3, 2026, City staff received an application for a fence variance for 2207 W. 47th Terrace. Builder Chris George is proposing to replace an existing 4’ tall chain link fence with 115 feet of new 5’ tall black steel fence with decorative finials. Shown below.

This application requires a variance for Westwood Zoning Ordinance 4.3.9.A.2 requiring fences over 4’ in height to be constructed from wood. The City Council may approve fence variances pursuant to Westwood Zoning Ord. Section 4.3.9.F, and as set forth in 4.3.9 Fence and Wall Standards F.

The applicant desires to replace the existing fence, which is 4' tall with a 5' tall black steel fence with decorative finials. The new fence would be built in the exact same location as the existing fence. A strict application of the zoning regulations would require that the fence not exceed 4' in height for this desired material type. The new fence would replace the existing fence.

Pursuant to previous City Council direction, City staff evaluated the following factors:

- a. Neighbor acknowledgement/consent – Applicant has coordinated with neighbors to the east and south with no concerns received;
- b. ROW impediment – No;
- c. Established tree impact/removal –No, volunteer and nuisance vegetation will be removed with fence replacement; and
- d. Resulting sight lines issues - No.

Motion by Councilmember Harris to approve the requested fence variance at 2207 W. 47th Ter. to allow a 5' fence around the backyard perimeter of the property as described in the application. Second by Councilmember Wimer. Motion carried by a 5*0 voice vote.

Consider appointments to Planning Commission

The members of the Westwood Planning Commission are appointed by the Mayor, with the consent of the Governing Body, and serve for a term of three (3) years each (16.1.4.2). Planning Commissioners whose terms are expiring effective February 28, 2026, include:

- Samantha Kaiser 2417 W. 49th Ter. Appointed November 2020
- David Kelman 3001 W. 50th Ter. Appointed July 2021
- Sarah Page 2909 W. 51st St. Appointed May 2017

Commissioners Kelman and Page are both seeking renewal of their terms. Commissioner Kaiser is not seeking reappointment.

Following Commissioner Kaiser’s notice to vacate her seat, the Mayor issued an open call for candidates. Statements of interest from four (4) residents were received. Following review of those statements of interest, Mayor David Waters and Planning Commission Chair Sarah Page interviewed the four candidates and the Mayor is recommending the Governing Body consent to the appointment of Dylan Long for a three-year term. S

The following candidates, who all reside in Westwood are qualified appointees and are hereby recommended by the Mayor to serve on the Westwood Planning Commission for terms or three (3) years each. Candidate

- David Kelman 3001 W. 50th Ter. March 1, 2026 – February 28, 2029
- Dylan Long 2805 W. 49th St. March 1, 2026 – February 28, 2029
- Sarah Page 2909 W. 51st St. March 1, 2026 – February 28, 2029

Motion by Councilmember Wimer to confirm the appointment of David Kelman, Dylan Long, and Sarah Page to the Westwood Planning Commission, each for a three-year term to expire February 28, 2029, and for Leslie Herring in her capacity as notary public to administer the oath of office at the next regular meeting of the Planning Commission. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Consider Resolution No. 151-2026 adopting the Records Retention Schedule

A records retention and disposition schedule (records retention schedule) is an essential tool in establishing a solid records management program. Establishing and implementing an approved schedule ensures that an agency complies with all applicable statutes and regulations concerning the management, preservation, and disposition of government records. By regulating the storage and treatment of records during all phases of the records life cycle, the schedule also allows an agency to manage records as a valuable resource.

The objectives of the Retention and Disposition Schedule are as follows:

- To ensure the identification and protection of vital records.
- To ensure compliance with the Kansas Open Records Act.
- To provide clear guidance on the length of time to retain records.
- To identify the appropriate disposition for all records.
- To destroy records that no longer have administrative, fiscal, legal, or historical value.
- To transfer to the State Archives records that have enduring value and have met their minimum retention period.

The purpose of this policy is to provide for the adoption of a city record retention and disposition policy and schedule to improve record retention and management practices and to provide legal authority for the destruction of certain City records. The City does not currently have a records retention schedule. Staff have been researching the records retention schedules for neighboring cities, the Kansas Historical Society, and KS State Statutes. The retention schedule has been reviewed and approved by the appropriate staff.

The schedule identifies record types that exceed those presently held or administered by Westwood and is intended to serve as a comprehensive framework to provide local direction in the event that additional categories of records come under Westwood’s custody or control.

Upon formal adoption of the policy, staff shall administer and manage records in accordance with their provisions. Responsibility for records management functions will be assumed internally, subject to operational capacity and resource availability.

Motion by Councilmember Steele to approve Resolution No. 151-2026 adopting the Records Retention Schedule for the City of Westwood, Kansas. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Executive Session

The Governing Body did not hold an executive session.

Announcements/Governing Body Comments

No announcements were made by the Governing Body.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Steele. Motion carried by a 5-0 voice vote. The meeting was adjourned at 7:31 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk

City of Westwood, Kansas
 Appropriation Ordinance No. 784

AN ORDINANCE APPROPRIATING CITY EXPENDITURES FOR THE PERIOD OF FEBRUARY 1, 2026 - FEBRUARY 28, 2026 AND SUMMARIZING SAID EXPENDITURE HEREIN.

	General Month Ending 2/28/2026	Capital Improvements Month Ending 2/28/2026	Equipment Reserve Month Ending 2/28/2026	Stormwater Month Ending 2/28/2026	Special Highway Month Ending 2/28/2026	Woodside TIF/CID Month Ending 2/28/2026	Debt Service Month Ending 2/28/2026	Total All Funds Month Ending 2/28/2026
Expenditures								
Salary & Benefits	143,598.75	0.00	0.00	0.00	0.00	0.00	0.00	143,598.75
Employee Expenses	2,275.33	0.00	0.00	0.00	0.00	0.00	0.00	2,275.33
Professional Fees	12,642.39	0.00	0.00	1,164.06	0.00	0.00	0.00	13,806.45
General Operating Expenses	5,781.08	0.00	0.00	0.00	0.00	0.00	0.00	5,781.08
Utilities	6,520.94	0.00	0.00	0.00	0.00	0.00	0.00	6,520.94
Equipment and Maintenance	4,543.97	0.00	0.00	0.00	0.00	0.00	0.00	4,543.97
Street and Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Park and Events	119.36	0.00	0.00	0.00	0.00	0.00	0.00	119.36
Miscellaneous	723.82	0.00	0.00	0.00	0.00	0.00	0.00	723.82
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	176,205.64	0.00	0.00	1,164.06	0.00	0.00	0.00	177,369.70

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

SECTION 1. The Claims included herin are hereby approved and allowed.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2025 are consistent with that budget and are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage.

ADOPTED this 12th day of March, 2026.

 MAYOR

 ATTEST: CITY CLERK



City Administrator's Report

March 2026

To: Mayor and City Council
From: Leslie Herring, City Administrator
Date: March 12, 2026
RE: Update on some of the key areas of focus of the Administration Department

Current Priorities

3rd Quarter (October) 2025 through 1st Quarter (March) 2026

1. Transition City Council
 - ✓ Council priorities developed and advanced by the current City Council and which are ready for final action are scheduled for City Council meetings by or before November. Other community priorities which have been developed to a point where strategic direction is needed from the Governing Body are set for future meetings once the new City Councilmember are seated.
 - ✓ At the Governing Body retreat – to be held in January – staff will report out on progress made on strategic priorities to-date and will outline areas where direction will be needed to advance stated community goals. At this time, the new Governing Body should discuss goals and direction to provide to staff for the next two to three years; revisiting the 2024 community survey and City Council Strategic Plan, adopted in December 2024.
 - ✓ Also in 2026 Q1, staff will review various City policy documents adopted by the City Council by resolutions and propose any recommended changes. **Staff recommends review and potential updates to the Personnel Policy; however, this should be conducted under the recommending authority of the next City Administrator, to be named in mid-March 2026.**
2. Introduce Records Retention Policy and Process Proposal
 - ✓ Within 2026 Q1, staff anticipates proposing a policy and retention schedule for City records, to be considered by the Council for adoption by resolution.
 - ✓ Once adopted, staff will begin the process of reviewing records and managing them in accordance with the policy adopted by Council.
3. Create Approach to Traffic Calming on Residential Streets
 - ✓ In September 2025, the State of Kansas's Local Field Liaison for the Kansas Local Technical Assistance Program (LTAP) conducted a free Practical Road Safety Assessment (PRSA).
 - ✓ The findings were integrated into a report and were presented at the February 2026 Planning Commission meeting, the presentation is available via this link to the City's website: <https://www.westwoodks.org/projects-and-plans/page/residential-streets-0>.

- **Once the new City Administrator is appointed, the findings and recommendations should be discussed and direction sought on how the Council would like to proceed with implementing the proposed measures.**
4. Implement 47th Place Complete Streets Plan
 - ✓ In December 2025, staff reconvened the stakeholder group steering the design elements for this project to share the results of design engineering and to receive guidance on any modifications to the developed design.
 - ✓ At the December meeting, the City Council received a presentation of the design and was given an opportunity to comment on and shape what the City Engineer will ultimately bid out to construction contractors for 2026 construction.
 5. Explore Programs and Policies to Preserve and Enhance Tree Canopy
 - ✓ In September 2025, Kansas Forest Service staff prepared a report to present the results of the community tree inventory conducted in the spring.
 - **Once the new City Administrator is seated, the findings should be discussed and direction sought on how the Council would like to proceed with implementing the proposed initial recommendations.**
 6. Monitor effectiveness of the 2024 Strategic Communications Plan
 - ✓ The content calendar and updates to the City website were refined and finalized.
 - ✓ Beginning in Fall 2025, staff deployed the recommendations within the adopted Communications Plan and will begin monitoring progress. Results will be reported to City Council later in 2026.
 - ✓ This approach – tied to the City’s status as a Gold-level Community for All Ages – includes a proposal to the City Council to enter into an agreement with Johnson County for the Westwood’s participation in the Notify JoCo program. This partnership was introduced to the Council at its December 2025 meeting.

Lingering Priorities

- A. Implement Rainbow Blvd. Complete Streets Plan
 - ✓ KDOT and KUHS are working together and with the UG of Wyandotte County-Kansas City, KS to reconcile engineering reports and recommendations and to determine the optimal geometric redesign on the Wyandotte County side of the project area, which will then inform connecting to the Johnson County (Westwood) side of the project area.
 - ✓ The stakeholder group – working together since January 2022 – is considering KUHS’s stated preference to demonstrate the lane reconfiguration – from four to three lanes – on the Johnson County side of the County Line, as a preferred early phase in implementing the recommendations from the 2024 study. Monthly status meetings between Westwood, KDOT, KUHS, and The UG took place between November 2024 and August 2025.
 - ✓ KUHS, The UG, and Westwood are now working together to create a project proposal for KDOT approval to demonstrate the study recommendations between Seneca (WyCo) and Shawnee Mission Pkwy. **A meeting is being held with KDOT, the cities, and KUHS in**

late march to align a plan for advancing a demonstration of the road reconfiguration from 43rd St to Shawnee Mission Pkwy. John Sullivan is the City's representative for this relationship and can field future questions about status.

- B. Select Prime Development Partner for 4700 Rainbow Blvd.
- ✓ Staff conducted a work session with the Governing Body at the May 2024 regular City Council meeting to discuss parameters and guidance for building this process and RFP.
 - ✓ The Mayor and City Administrator worked together to draft an RFQ/P document, which was provided in draft form to the City Council and issued in July 2024.
 - ✓ The RFQ Review Committee interviewed four teams in September 2024 and invited all to move forward to the RFP phase of the selection process. RFP responses were received in October 2024 and team interviews were conducted the first week of November.
 - ✓ In Winter 2025, City staff, former Councilmember Hannaman, and City Attorney Denk negotiated with the two highest ranking of the four development teams. KU Health Systems continues to work through its process to consider the terms of agreeing to disposition of their real property.
 - **Once the City, Westwood Foundation, and KU Health Systems are aligned on a final recommendation, a public presentation and formal recommendation to the City Council will be scheduled.**

Building Permits

The following is a snapshot of select building permits of note issued last month:

Residential

New Construction: None

Additions: None

Alterations:

- 2710 W. 50th Ter. – Kitchen remodel and wall removal to expand primary bedroom

Demolition: None

Commercial: None

WESTWOOD
COURT SUMMARY
FEBRUARY, 2026

COURT DATE	ARRAIGNMENTS	TRIALS	FINES	LETTERS	WARRANTS
February 06, 2026	45	03	\$4,867.00	18	31
February 20, 2026	29	09	\$6,762.00	11	06
TOTALS					
February 2026	74	12	\$11,629.00	29	37
February 2025	75	12	\$ 8,610.00	32	31
			TOTAL (\$11,629.00) less		
			* Kansas DL fees:		\$162.00
			* Judges Training Fund:		\$ 29.00
			* LET Training Fund:		\$620.00
			* Seat Belt Fund:		\$20.00
February 2026 TOTAL:					\$ 10,798.00

Y.T.D. TOTALS 2026		Y.T.D. TOTALS 2025	
ARRAIGNMENTS:	165	ARRAIGNMENTS:	156
TRIALS	37	TRIALS:	22
LETTERS:	78	LETTERS:	65
WARRANTS:	53	WARRANTS:	45
FINES:	\$26,568.00	FINES:	\$16,036.00
KS DL FEES:	\$392.00	KS DL FEES:	\$81.00
JUDGES FUND:	\$51.00	JUDGES FUND:	\$44.00
L.E.T.FUND:	\$1115.00	L.E.T FUND:	\$1035.00
COMM CORRECT FUND:	\$0.00	COMM CORRECT FUND:	\$0.00
SEAT BELT FUND:	\$180.00	SEAT BELT FUND:	\$160.00

Westwood Public Works Monthly Report

TO: GOVERNING BODY
FROM: JOHN SULLIVAN, DIRECTOR OF PUBLIC WORKS
RE: MONTHLY REPORT, FEBRUARY 2026
DATE: MARCH 10, 2026

Some of the activities for Public Works in February include:

1. Daily collection of trash from City Hall and City Parks.
2. Perform a weekly inspection of the playground equipment and park facilities.
3. We emptied and serviced the pet waste dispensers throughout the city, 9 in all.
4. Perform a weekly inspection of the traffic control signs throughout the city; replace poles and signs as required.
5. I prepared the Purchase Orders and documentation for those purchases.
6. Performed routine maintenance at the City Hall to include the service of the air handling equipment, re-lamping fixtures and repairing or installing appurtenances including plumbing fixtures.
7. I represented the city at various meetings to include: None
8. Received, via email, Kansas One-Call Locate Requests, advised callers of their status with the City of Westwood regarding utilities and advised, when appropriate, the need to either get an excavation permit, building permit or fence permit. I provided the building official with a copy of the locate requests for follow-up for any building permits that may be required and answered any questions when asked.
9. We performed routine maintenance on the Public Works vehicles and equipment to include fluid services, cleaning, and general repairs.
10. Routine maintenance of the Public Works Facility to include the air handling equipment, plumbing, electrical, and cleaning.
11. Performed various clerical duties for the Public Works Department's daily functions.
12. I attended Public Works, City Council and Staff and Committee meetings as required.
13. Observed activities associated with ROW Permits.
14. We marked streetlight and traffic signal utilities when requested by the One-Call System.
15. We performed monthly safety checks at all City properties as well as monthly fire extinguisher inspections.
16. Alex attends monthly Safety Committee Meetings.
17. We cleaned the City Hall roof drains.
18. We swept Westwood Streets.
19. We checked and cleaned roof drains at City Hall.
20. We repaired potholes city wide.
21. Mitch repaired the overhead infrared heater at the PW Bldg.
22. Mitch replaced the hydro-pump idler pulley on the 52" stander mower.
23. We replaced some of the lamps in the fixtures in the community room. 3 ballasts need replacement however, the Graphix Eye System is obsolete and no parts are



- available. As a result, two of the fixtures do not work. System needs to be replaced and upgraded.
24. We replaced street signs and street sign posts at various locations in the city.
 25. We replaced the ground lights in front of City Hall.
 26. We replaced outside light fixture at City Hall.
 27. We replaced two pet waste dispensers at various locations.
 28. I participated in the review of candidates for the City Administrators position.

This concludes my activities report for some of the activities for Public Works in February.

Westwood Public Works

To: Governing Body
From: John Sullivan, Director of Public Works
Date: March 10, 2026
Re: Monthly Status Report



- CCLIP funding: We are set for an April 2026 KDOT bidding letting. At the request of the Unified Government, we will not start construction till after the World Cup is complete or after July 12, 2026. The WaterOne folks would like to replace their water main that lays within the intersection and work should begin on that soon.
- W. 47th Place Complete Street Project: After meeting with the Gas and WaterOne folks they have determined that they need to replace the mains on W. 47th Place. There timing for both of these projects will make it impractical to construct road improvements in 2026. I have notified Woodside and will be notifying both office buildings of this development. I plan to bid this in December/January timeframe for construction beginning in early 2027. I am working on securing our CARS funding to that timeframe.
- W. 50th Street, Belinder Ave. to Mission Rd. & W. 51st Street Belinder Ave. to Mission Rd.: As with the W. 47th Place project both the water and gas utilities are planning to replace mains and services on the W. 50th Street project. I am trying to arrange for them to get this work done ASAP so that maybe we can bid this project in July for an August to October construction timeframe.
- Belinder Court and Booth Street, W. 47th Street south to the cul-de-sacs, new streetlights: The conduit installation on Belinder Ave. proved more challenging than originally anticipated. However, as of yesterday it was installed. They have one road crossing on Belinder to perform at W. 47th Terrace and then all of the conduit is installed. The pull boxes (3) will be installed along with the wiring to the controller. The new streetlights are installed on both Booth and Belinder Court awaiting the wiring. Once energized the old streetlights will be removed. Fingers crossed one more week.
- Outdoor Warning Siren Relocation: I have approval from the staff at Shawnee Mission School District on the location selected at Westwood View School for the installation of the siren. I am contacting the engineer who is working with Hunt Midwest to survey the location and write an easement for the new location. Hunt Midwest is paying for the survey and easement as well as the relocation of the equipment. Once we have the easement documents they will be submitted to Shawnee Mission Board for approval.

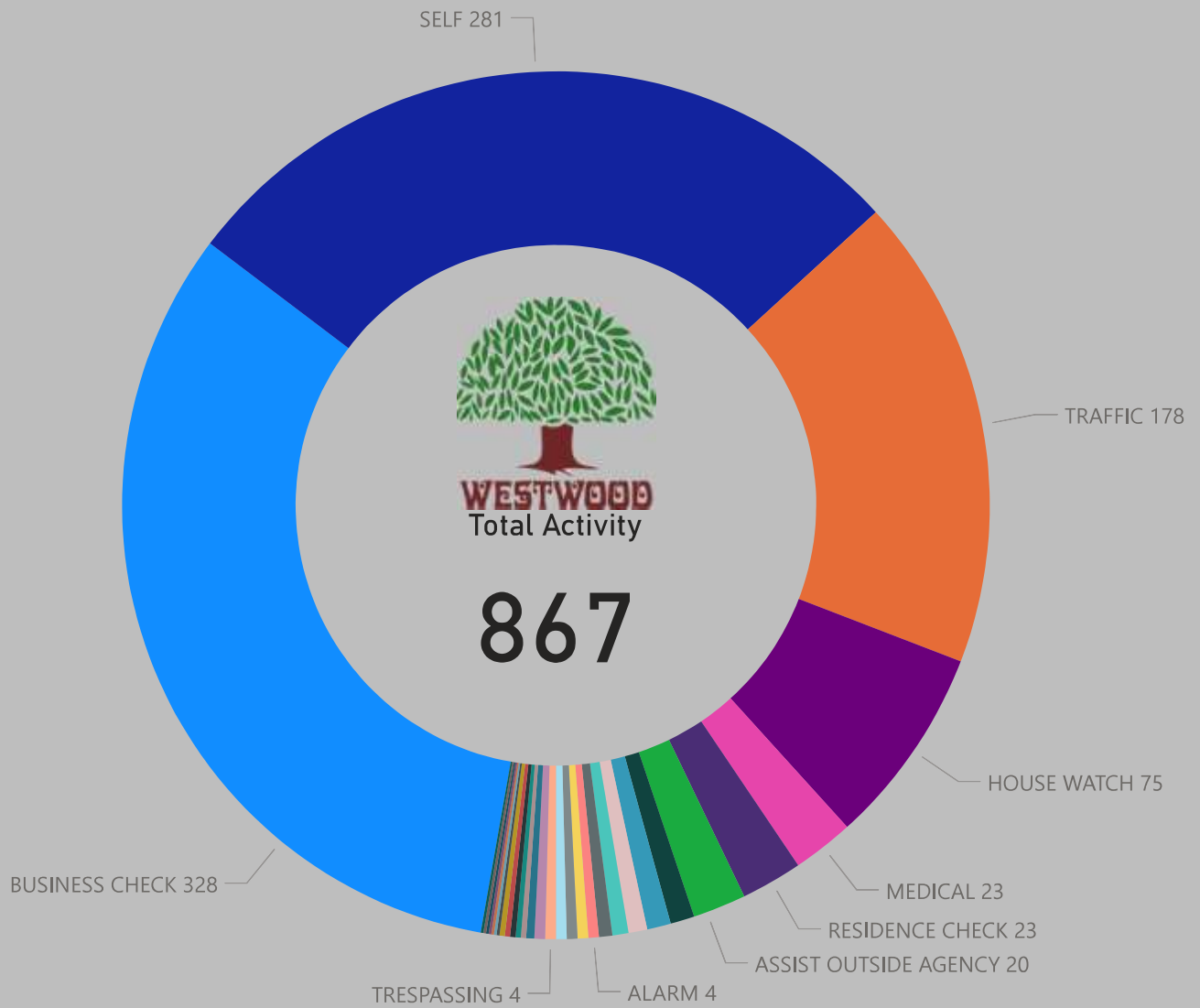
2/1/2026  2/28/2026 



Westwood Police Department City Council Report

Item C. Section VIII, Item

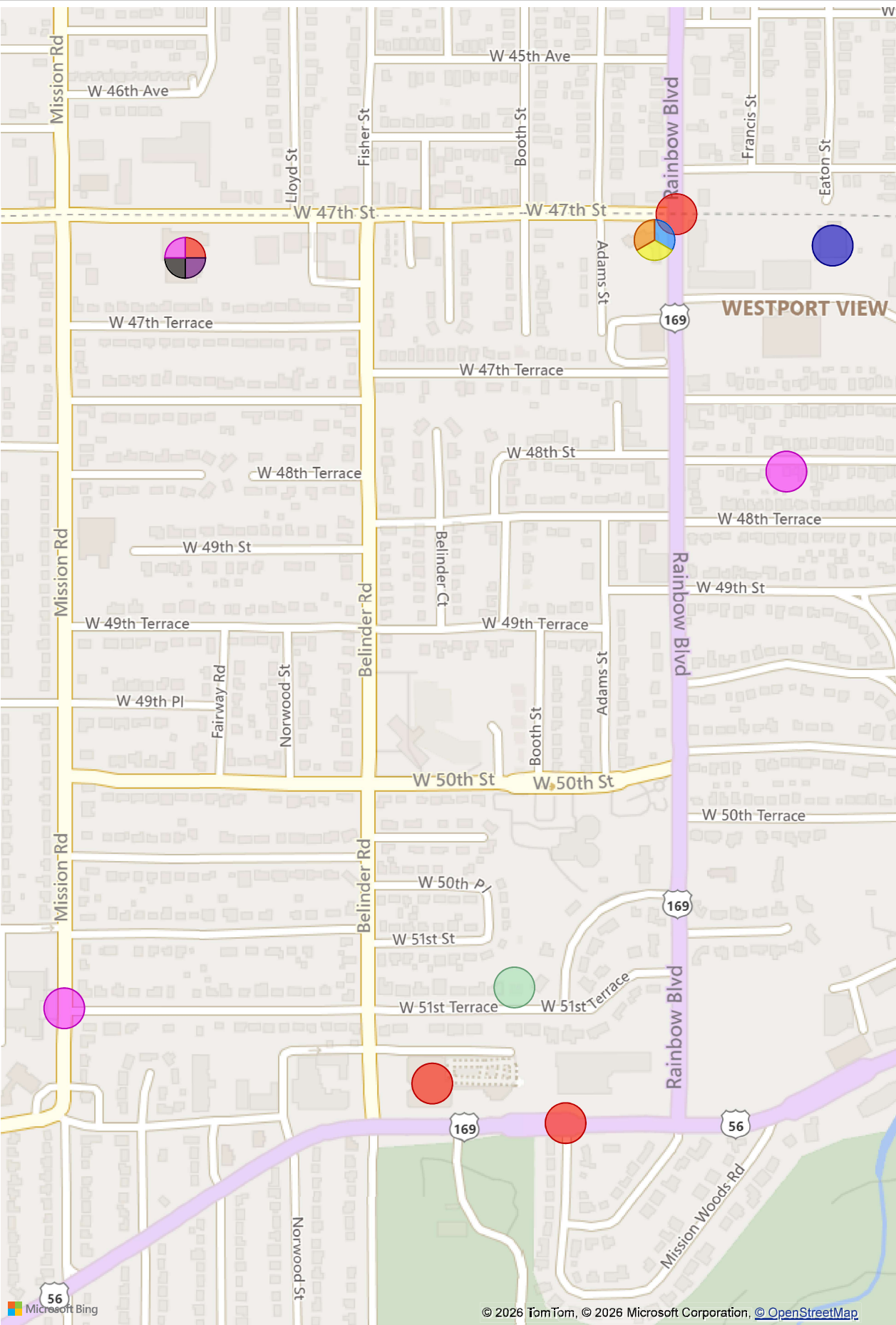
2/1/2026  2/28/2026 



Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

2/1/2026 2/28/2026



- Nature of Call**
- ACCIDENT
 - ASSIST THE PUBLIC
 - AUTO THEFT REPORT
 - BATTERY
 - BURGLARY
 - CRIMINAL THREAT
 - DISTURBANCE
 - SUSPICIOUS
 - THEFT REPORT

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

2/1/2026



2/28/2026



Case Number	Report Type	Summary
20260047	Accident-Non Injury	V2 was northbound Rainbow Blvd at W 47th St stopped at a red light when V1 struck her from behind.
20260052	Identity Theft	Subject came to the station to report someone used his personal information to obtain a loan with CashNet USA on 12/12/2025.
20260055	Auto Burglary	Reporting officer responded to Walmart in reference to an auto burglary. The victim had food items taken from his vehicle in the parking lot. There is no video or suspect information at this time.
20260057	Criminal Damage to Property	The officer was dispatched to an alarm at the business, and he found the front door glass to have been damaged with a crack in it.
20260060	Theft	Reporting officer responded to the station in reference to a previous domestic battery and criminal deprivation of property. Victim was hit in the face and chest by suspect. His keys and current partners cellphone were taken. It was later recovered at a different location.
20260061	Drugs/Narcotics	The officer stopped a vehicle for no tail lights and could smell the odor of Marijuana coming from inside the car. The passenger showed the officer a bag of Marijuana that he had in the glove box. The passenger was issued a citation for possession and released with a fine and court date.

Westwood Police Department Westwood City Council Report

Item C. Section VIII, Item

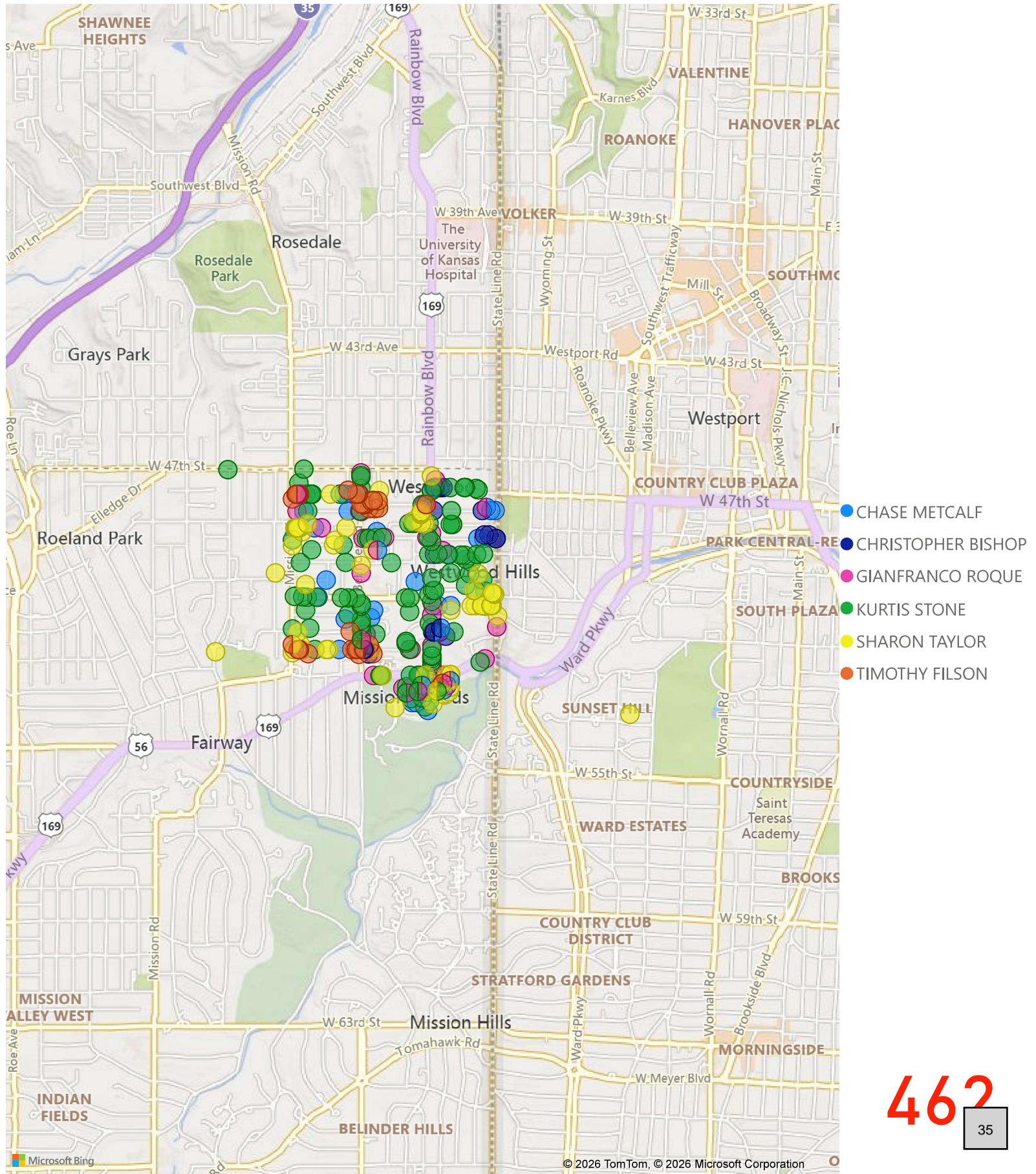
2/1/2026



2/28/2026



Area Checks by Officer



462

**City of Westwood
Treasurer's Report
February 28, 2026**

1. Balance Sheet by Fund – shows overall ending cash balances for the City by Fund.
 - a. Ending unencumbered cash through 2/28/2026 was \$6,046,833. The 2/28/2025 cash balance was \$5,064,169. This is an increase in cash of \$982,664.
2. Cash Flow – shows beginning cash by fund and associated revenues and expenditures for each fund in a more summarized format.
3. Statement of Operations – General Fund
 - i. Revenue received for the month was \$211,558. The revenue received in February of 2025 was \$96,888. This is a result of the sales tax funding not being received until March.
 - ii. Most of the increase in the revenue in the current year is due to tax collections of property taxes in January 2026. Overall revenue to date is up by \$238,045.
- b. The year to date expenditures totaled \$418,210. The prior year to date expenditures were \$444,496.
 - i. The overall expenditures was consistent to the prior year.
- c. Net Receipts Over Expenditures are \$700,640 year to date. The prior year receipts over expenditures were \$436,496.
4. Statement of Operations - Other Funds
 - a. The Capital Improvement fund collected sales tax of \$38,044 . There were no expenditures in February due to encumbrances.
 - b. The Stormwater fund expended \$1,164 for the month.
 - c. The Woodside TIF/CID Fund received \$37,537 and had no expenditures for the month.

I am happy to answer any questions upon request.

Michelle Ryan
City of Westwood Treasurer

ACCOUNTANTS' COMPILATION REPORT

To the City Council
City of Westwood, Kansas
Westwood, Kansas

Management is responsible for the accompanying financial statements of **City of Westwood, Kansas** (a municipal entity), which comprises the statement of assets, liabilities and fund balance by fund – regulatory basis and the statement of cash flow – regulatory basis as of and for the one month ended February 28, 2026, in accordance with the regulatory basis of accounting, and for determining that the regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the regulatory basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to **City of Westwood, Kansas**.



ADAMSBROWN, LLC
Certified Public Accountants
Hays, Kansas

March 9, 2026



City of Westwood, Kansas
Statement of Assets, Liabilities and Fund Balance by Fund - Regulatory Basis
 As of February 28, 2026

	General Fund	Capital	Equipment	Stormwater	Special Highway	Woodside	Debt Service	All Funds
	02/28/2026	Improvements	Reserve Fund	Fund	Fund	TIF/CID Fund	Fund	02/28/2026
		Fund	02/28/2026	02/28/2026	02/28/2026	02/28/2026	02/28/2026	02/28/2026
Assets								
Current Assets								
Cash In Bank	757,662.18	82,915.88	68,891.04	128,098.50	57,005.83	317,701.85	215,894.57	1,628,169.85
Cash In Bank - Bond Fund	40,595.78	0.00	0.00	0.00	0.00	0.00	0.00	40,595.78
Cash In Bank - Woodside Village Acct	9.75	0.00	0.00	0.00	0.00	0.00	0.00	9.75
Petty Cash	339.00	0.00	0.00	0.00	0.00	0.00	0.00	339.00
Cash Charles Schwab 2843	22,036.74	0.00	0.00	0.00	0.00	0.00	0.00	22,036.74
Cash Charles Schwab 3099	111.97	205.12	232.59	836.04	1,144.49	396.75	0.00	2,926.96
Investment Charles Schwab 2843	1,047,145.43	0.00	0.00	0.00	0.00	0.00	0.00	1,047,145.43
Investment Charles Schwab 3099	318,869.28	1,390,252.09	285,473.46	307,563.14	199,810.65	803,640.96	0.00	3,305,609.58
Total Current Assets	2,186,770.13	1,473,373.09	354,597.09	436,497.68	257,960.97	1,121,739.56	215,894.57	6,046,833.09
Total Assets	\$ 2,186,770.13	\$ 1,473,373.09	\$ 354,597.09	\$ 436,497.68	\$ 257,960.97	\$ 1,121,739.56	\$ 215,894.57	\$ 6,046,833.09
Liabilities and Fund Balance								
Current Liabilities								
Encumbrances	0.00	203,619.50	0.00	0.00	0.00	75,835.00	0.00	279,454.50
Woodside Village Deposits	9.19	0.00	0.00	0.00	0.00	0.00	0.00	9.19
Refundable Bond Deposits	39,136.99	0.00	0.00	0.00	0.00	0.00	0.00	39,136.99
KPERS/KPF Payable	3,623.69	0.00	0.00	0.00	0.00	0.00	0.00	3,623.69
Great West 457 Payable	2,965.00	0.00	0.00	0.00	0.00	0.00	0.00	2,965.00
Total Current Liabilities	45,734.87	203,619.50	0.00	0.00	0.00	75,835.00	0.00	325,189.37
Total Liabilities	45,734.87	203,619.50	0.00	0.00	0.00	75,835.00	0.00	325,189.37
Fund Balance								
Fund Balance	1,440,395.17	1,199,586.66	354,597.09	320,981.84	242,589.12	736,103.67	488,023.75	4,782,277.30
Fund Balance - Current Year	700,640.09	70,166.93	0.00	115,515.84	15,371.85	309,800.89	(272,129.18)	939,366.42
Total Fund Balance	2,141,035.26	1,269,753.59	354,597.09	436,497.68	257,960.97	1,045,904.56	215,894.57	5,721,643.72
Total Liabilities and Fund Balance	\$ 2,186,770.13	\$ 1,473,373.09	\$ 354,597.09	\$ 436,497.68	\$ 257,960.97	\$ 1,121,739.56	\$ 215,894.57	\$ 6,046,833.09

See accountants' compilation report.



City of Westwood, Kansas

Statement of Cash Flow - Regulatory Basis

For the One Month Ended February 28, 2026

	General Fund Month Ending 02/28/2026	Capital Improvements Fund Month Ending 02/28/2026	Equipment Reserve Fund Month Ending 02/28/2026	Stormwater Fund Month Ending 02/28/2026	Special Highway Fund Month Ending 02/28/2026	Woodside TIF/CID Fund Month Ending 02/28/2026	Debt Service Fund Month Ending 02/28/2026	All Funds Month Ending 02/28/2026
Unencumbered Cash, Beginning Period	2,151,182.90	1,457,262.69	354,597.09	437,661.74	257,960.97	1,088,580.75	215,894.57	5,963,140.71
Receipts								
Taxes	116,735.80	38,044.40	0.00	0.00	0.00	0.00	0.00	154,780.20
Fees and Licenses	38,735.35	0.00	0.00	0.00	0.00	0.00	0.00	38,735.35
Building Permits	3,269.50	0.00	0.00	0.00	0.00	0.00	0.00	3,269.50
Intergovernmental	33,250.82	0.00	0.00	0.00	0.00	0.00	0.00	33,250.82
Restricted Fees	0.00	0.00	0.00	0.00	0.00	36,829.86	0.00	36,829.86
Fines	9,839.00	0.00	0.00	0.00	0.00	0.00	0.00	9,839.00
Interest Earnings	7,880.18	0.00	0.00	0.00	0.00	706.95	0.00	8,587.13
Miscellaneous	1,847.73	0.00	0.00	0.00	0.00	0.00	0.00	1,847.73
Total Receipts	211,558.38	38,044.40	0.00	0.00	0.00	37,536.81	0.00	287,139.59
Expenditures								
Salary & Benefits	143,598.75	0.00	0.00	0.00	0.00	0.00	0.00	143,598.75
Employee Expenses	2,275.33	0.00	0.00	0.00	0.00	0.00	0.00	2,275.33
Professional Fees	12,642.39	0.00	0.00	1,164.06	0.00	0.00	0.00	13,806.45
General Operating Expenses	5,781.08	0.00	0.00	0.00	0.00	0.00	0.00	5,781.08
Utilities	6,520.94	0.00	0.00	0.00	0.00	0.00	0.00	6,520.94
Equipment and Maintenance	4,543.97	0.00	0.00	0.00	0.00	0.00	0.00	4,543.97
Park and Events	119.36	0.00	0.00	0.00	0.00	0.00	0.00	119.36
Miscellaneous	723.82	0.00	0.00	0.00	0.00	0.00	0.00	723.82
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	176,205.64	0.00	0.00	1,164.06	0.00	0.00	0.00	177,369.70
Adjustments								
Increase / (Decrease) in Payables	(80.51)	(21,934.00)	0.00	0.00	0.00	(4,378.00)	0.00	(26,392.51)
Increase / (Decrease) in Refundable Bond Deposits	315.00	0.00	0.00	0.00	0.00	0.00	0.00	315.00
Total Adjustments	234.49	(21,934.00)	0.00	0.00	0.00	(4,378.00)	0.00	(26,077.51)
Ending Cash	\$ 2,186,770.13	\$ 1,473,373.09	\$ 354,597.09	\$ 436,497.68	\$ 257,960.97	\$ 1,121,739.56	\$ 215,894.57	\$ 6,046,833.09

CITY OF WESTWOOD, KANSAS

Supplementary Information



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 General Fund

For The One and Two Months Ended February 28, 2026 and February 28, 2025

	Month Ending	Year To Date	Year To Date	Year Ending	
	02/28/2026	02/28/2026	02/28/2025	12/31/2026	
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Receipts					
Taxes	\$ 116,735.80	\$ 932,516.27	\$ 688,684.06	\$ 2,331,259.00	\$ (1,398,742.73)
Fees and Licenses	38,735.35	75,331.99	83,972.03	444,000.00	(368,668.01)
Building Permits	3,269.50	7,375.50	13,532.50	85,000.00	(77,624.50)
Intergovernmental	33,250.82	66,114.91	61,602.50	396,600.00	(330,485.09)
Fines	9,839.00	21,150.00	15,950.00	100,000.00	(78,850.00)
Reimbursements	0.00	292.80	2,613.52	0.00	292.80
Interest Earnings	7,880.18	14,157.12	12,608.21	0.00	14,157.12
Miscellaneous	1,847.73	1,911.47	1,842.14	5,100.00	(3,188.53)
Total Receipts	211,558.38	1,118,850.06	880,804.96	3,361,959.00	(2,243,108.94)
Expenditures					
General Overhead					
Salary & Benefits	3,615.00	7,379.20	6,555.90	50,400.00	(43,020.80)
Employee Expenses	0.00	2,551.02	2,484.27	9,000.00	(6,448.98)
Professional Fees	7,595.23	43,899.66	30,342.99	263,250.00	(219,350.34)
General Operating Expenses	818.56	10,366.69	324.83	910,950.00	(900,583.31)
Utilities	6,811.26	22,415.27	20,925.24	277,500.00	(255,084.73)
Park and Events	0.00	0.00	6,200.00	16,000.00	(16,000.00)
Miscellaneous	723.82	723.82	0.00	60,000.00	(59,276.18)
Intergovernmental	0.00	0.00	0.00	10,000.00	(10,000.00)
Interfund Transfers	0.00	0.00	0.00	495,000.00	(495,000.00)
Total General Overhead	19,563.87	87,335.66	66,833.23	2,092,100.00	(2,004,764.34)
Administrative					
Salary & Benefits	36,432.78	78,186.19	65,464.47	540,325.00	(462,138.81)
Employee Expenses	147.20	147.20	1,003.41	16,000.00	(15,852.80)
Professional Fees	2,250.00	4,776.00	7,221.04	80,000.00	(75,224.00)
General Operating Expenses	1,089.82	1,089.82	105.95	3,000.00	(1,910.18)
Interfund Transfers	0.00	0.00	0.00	2,500.00	(2,500.00)
Total Administrative	39,919.80	84,199.21	73,794.87	641,825.00	(557,625.79)
Public Works					
Salary & Benefits	32,076.56	70,645.97	93,054.29	534,400.00	(463,754.03)
Employee Expenses	747.93	747.93	2,480.00	7,750.00	(7,002.07)
Professional Fees	2,495.00	2,495.00	0.00	12,000.00	(9,505.00)
General Operating Expenses	938.40	938.40	1,237.81	27,500.00	(26,561.60)
Utilities	(530.43)	(328.39)	875.15	14,580.00	(14,908.39)
Equipment and Maintenance	2,932.25	2,932.25	15,977.80	73,000.00	(70,067.75)
Interfund Transfers	0.00	0.00	0.00	10,000.00	(10,000.00)
Total Public Works	38,659.71	77,431.16	113,625.05	679,230.00	(601,798.84)
Police					
Salary & Benefits	71,474.41	153,235.20	177,836.46	1,051,750.00	(898,514.80)
Employee Expenses	1,380.20	6,265.86	5,014.11	22,500.00	(16,234.14)
Professional Fees	302.16	3,740.16	646.02	54,600.00	(50,859.84)
General Operating Expenses	2,934.30	3,862.65	4,572.82	71,100.00	(67,237.35)

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 General Fund

For The One and Two Months Ended February 28, 2026 and February 28, 2025

	Month Ending	Year To Date	Year To Date	Year Ending	
	02/28/2026	02/28/2026	02/28/2025	12/31/2026	12/31/2026
	Actual	Actual	Prior Year	Current Budget	Over/(Under) Budget
Utilities	0.00	0.00	0.00	4,500.00	(4,500.00)
Equipment and Maintenance	1,611.72	1,611.72	747.92	12,000.00	(10,388.28)
Park and Events	0.00	0.00	1,100.00	1,500.00	(1,500.00)
Interfund Transfers	0.00	0.00	0.00	10,000.00	(10,000.00)
Total Police	77,702.79	168,715.59	189,917.33	1,227,950.00	(1,059,234.41)
Parks & Rec					
General Operating Expenses	0.00	0.00	0.00	3,000.00	(3,000.00)
Utilities	240.11	408.99	272.83	30,000.00	(29,591.01)
Equipment and Maintenance	0.00	0.00	0.00	10,000.00	(10,000.00)
Park and Events	119.36	119.36	52.88	17,250.00	(17,130.64)
Total Parks & Rec	359.47	528.35	325.71	60,250.00	(59,721.65)
Total Expenditures	176,205.64	418,209.97	444,496.19	4,701,355.00	(4,283,145.03)
Receipts Over (Under) Expenditures	\$ 35,352.74	\$ 700,640.09	\$ 436,308.77	\$ (1,339,396.00)	\$ 2,040,036.09

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The One Month Ended February 28, 2026

Other Funds

	Capital Improvements Fund Month To Date 02/28/2026 Actual	Equipment Reserve Fund Month To Date 02/28/2026 Actual	Stormwater Fund Month To Date 02/28/2026 Actual	Special Highway Fund Month To Date 02/28/2026 Actual	Woodside TIF/CID Fund Month To Date 02/28/2026 Actual	Debt Service Fund Month To Date 02/28/2026 Actual
Receipts						
Taxes						
City Sales & Use Tax - Special	\$ 38,044.40	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Taxes	38,044.40	0.00	0.00	0.00	0.00	0.00
Restricted Fees						
WV CID-1	0.00	0.00	0.00	0.00	24,743.00	0.00
WV CID-2	0.00	0.00	0.00	0.00	12,086.86	0.00
Interest Earnings	0.00	0.00	0.00	0.00	706.95	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	38,044.40	0.00	0.00	0.00	37,536.81	0.00
Expenditures						
Professional Fees	0.00	0.00	1,164.06	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	1,164.06	0.00	0.00	0.00
Receipts Over (Under) Expenditures	\$ 38,044.40	\$ 0.00	\$ (1,164.06)	\$ 0.00	\$ 37,536.81	\$ 0.00

See accountants' compilation report.



City of Westwood, Kansas
Schedule of Receipts and Expenditures - Regulatory Basis
 Other Funds
 For The Two Months Ended February 28, 2026

Other Funds

	Capital Improvements Fund Year To Date 02/28/2026 Actual	Equipment Reserve Fund Year To Date 02/28/2026 Actual	Stormwater Fund Year To Date 02/28/2026 Actual	Special Highway Fund Year To Date 02/28/2026 Actual	Woodside TIF/CID Fund Year To Date 02/28/2026 Actual	Debt Service Fund Year To Date 02/28/2026 Actual
Receipts						
Taxes						
Ad Valorem Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,499.50
City Sales & Use Tax - Special	70,166.93	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	0.00	0.00	0.00	0.00	0.00	271.32
Restricted Fees						
Stormwater Utility Fee	0.00	0.00	116,854.90	0.00	0.00	0.00
State Hwy Maintenance	0.00	0.00	0.00	3,735.45	0.00	0.00
Special Highway Fund Revenue	0.00	0.00	0.00	11,636.40	0.00	0.00
WV CID-1	0.00	0.00	0.00	0.00	305,148.93	0.00
WV CID-2	0.00	0.00	0.00	0.00	24,009.00	0.00
Interest Earnings	0.00	0.00	0.00	0.00	2,014.17	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	70,166.93	0.00	116,854.90	15,371.85	331,172.10	12,770.82
Expenditures						
Professional Fees	0.00	0.00	1,164.06	0.00	0.00	0.00
Street and Stormwater						
Capital Improvement Expense	0.00	0.00	0.00	0.00	0.00	284,900.00
Leaf Pickup Expenses	0.00	0.00	175.00	0.00	0.00	0.00
Miscellaneous						
UMB CID Payment	0.00	0.00	0.00	0.00	21,371.21	0.00
Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	1,339.06	0.00	21,371.21	284,900.00
Receipts Over (Under) Expenditures	\$ 70,166.93	\$ 0.00	\$ 115,515.84	\$ 15,371.85	\$ 309,800.89	\$ (272,129.18)

See accountants' compilation report.



City of Westwood, Kansas
Summary of Expenditures - Actual and Budget
Regulatory Basis
For The Two Months Ended February 28, 2026

	<u>Certified Budget</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Difference Over/(Under)</u>
Expenditures			
General Fund	\$ 4,701,355.00	\$ 418,209.97	\$ (4,283,145.03)
Stormwater Fund	\$ 211,368.00	\$ 1,339.06	\$ (210,028.94)
Special Highway Fund	\$ 250,000.00	\$ 0.00	\$ (250,000.00)
Woodside TIF/CID Fund	\$ 2,522,600.00	\$ 21,371.21	\$ (2,501,228.79)
Debt Service Fund	\$ 573,313.00	\$ 284,900.00	\$ (288,413.00)
Total Expenditures	<u>\$ 8,258,636.00</u>	<u>\$ 725,820.24</u>	<u>\$ (7,532,815.76)</u>

See accountants' compilation report.

COUNCIL ACTION FORM

Meeting Date: March 12, 2026

Staff Contact: Abby Schneweis, City Clerk

Agenda Item: Consider adopting Resolution 152-2026 to establish The Legal Record as the official newspaper.

Background / Description of Item

During the December 18, 2025, City Council Meeting, the Governing Body adopted [Charter Ordinance No. 20](#), exempting the City of Westwood from K.S.A. 12-1651, a statute requiring Kansas Cities of the third class to utilize a generally circulated newspaper for legal notices.

Additionally, Charter Ordinance No. 20 allows the City to adopt by Resolution the City of Westwood's official website as the City's official newspaper. Charter Ordinance No. 20 requires that the designation of the City website as the official newspaper be formally established by resolution.

Staff Comments

Pursuant to Kansas law, all notices required in connection with the adoption of Charter Ordinance No. 20 were duly published, and the ordinance became effective sixty-one (61) days following the date of the final publication of the Charter Ordinance.

Charter Ordinance No. 20 was published in The Legal Record once per week for two consecutive weeks on December 30, 2025 and January 6, 2026. The statutory publication requirement was satisfied on March 8, 2026.

At this time, no legal notices have been posted on the City's website. If Resolution No. 152-2026 is approved, legal notices will be published under the Government > Government Resources section of the City's website.

Staff Recommendation

Staff recommends adoption of **Resolution No. 152-2026**, designating the City of Westwood website, westwoodks.org, as the official City newspaper and identifying **The Legal Record** as the official newspaper of record in the event state law requires publication in a printed newspaper.

Suggested Motion

I move to adopt Resolution No. 152-2026, designating the City of Westwood website as the official City newspaper, and further designating The Legal Record as the official City newspaper in the event state law requires publication in a newspaper of record, including notices required by K.S.A. 79-2929 and K.S.A. 60-307(d).

CITY OF WESTWOOD, KANSAS

RESOLUTION NO. 152-2026

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF WESTWOOD, TO ESTABLISH THE OFFICIAL CITY NEWSPAPER OF THE CITY OF WESTWOOD, KANSAS, PURSUANT TO CHARTER ORDINANCE NO. 20.

WHEREAS, Charter Ordinance No. 20 requires the establishment of the Westwood City website (www.westwoodks.org) as the official city newspaper by Resolution; and

WHEREAS, the City aims to enhance transparency in its actions for citizens and stakeholders through multiple communication channels.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WESTWOOD, KANSAS:

Section 1. The Westwood City website, www.westwoodks.org, is the official city newspaper. All actions required by law to be published in the official city newspaper shall be posted on the Westwood City website, and the date of first posting shall be documented by a signed affidavit executed by the City Clerk or designee as proof thereof.

Section 2. In the event that State law requires print publication in a newspaper of record, including notices required by K.S.A. 79-2929 and K.S.A. 60-307(d), the City designates The Legal Record as the official city newspaper.

Section 3. In addition, City staff may utilize social media, traditional and online newspapers, and other forms of communication to keep the public informed.

Section 4. Any and all prior Resolutions designating an official city newspaper are hereby revoked.

Section 5. This resolution shall become effective upon approval by the governing body and posting on the Westwood City website.

Passed by the Governing Body this

David E. Waters, Mayor

ATTEST:

Abby Schneweis, City Clerk

APPROVED AS TO FORM:

Ryan B. Denk, City Attorney

COUNCIL ACTION FORM

Meeting Date: March 12, 2026

Staff Contact: John Sullivan, Public Works Director

Agenda Item: Consider Agreement with Johnson County, KS for the 2026 Stormwater Best Management Practices (BMP) Cost-Share Program

Background / Description of Item

This document outlines an agreement between the Board of County Commissioners of Johnson County, Kansas, and the City of Westwood for the "Contain the Rain" BMP Cost-Share Program. The program aims to reduce stormwater runoff, improve water quality, prevent stream bank erosion, and increase public awareness of stormwater-related issues. It promotes the use of Best Management Practices (BMPs) such as rain barrels, rain gardens, native trees, native plantings, permeable pavers, floating wetlands, and cisterns on residential properties. The agreement is valid for one year and automatically renews annually unless terminated with 60 days' notice.

Staff Recommendation

Staff recommend that the City Council authorize the Mayor to sign the agreement.

Suggested Motion

I move to authorize the Mayor to execute the 2026 Agreement for Stormwater BMP Cost-Share Program with Johnson County.

Agreement For “Contain the Rain” BMP Cost-Share Program

THIS AGREEMENT is entered into by and between the Board of County Commissioners of Johnson County, Kansas, acting through its Public Works Department (hereinafter “the County”) and Westwood, Kansas, (hereinafter “the City”) (hereinafter each a “Party” and collectively “the Parties”) as of the 12th day of March, 2026 (“Effective Date”).

Recitals

A. The City and the County cooperate, in general, and have entered into numerous beneficial arrangements in the past for the control of stormwater runoff to reduce the amount of pollutants in local streams, prevent stream bank erosion and reduce flooding caused by stormwater.

B. The Stormwater Management Advisory Council determined that it is in the best interests of the residents of Johnson County for the County’s Stormwater Management Program to participate in a cost-share program with the City that promotes the use of best management practices (“BMPs”), including rain barrels, rain gardens, native trees, native plantings, and other projects on residential property to reduce stormwater runoff as well as increase public awareness of stormwater-related issues, all as required by federal NPDES stormwater rules and regulations. The County has established general program requirements to accomplish these goals and has named this type of program “Contain the Rain”.

C. The City has developed a Contain the Rain Program (“Program”), which is a BMP cost-share program which allows its residents to seek and receive reimbursement for a portion of costs related to the installation of certain BMPs.

D. The County, with the concurrence of the Stormwater Management Advisory Council, agrees to provide funding for the City’s Program as approved in the County’s Stormwater Management Program expenditures and upon the following terms and conditions:

Agreement

1. **Recitals Incorporated.** The Parties agree that the recitals above are incorporated into this Agreement.
2. **Purpose of Agreement.** The Parties enter into this Agreement for the purpose of providing City residents the opportunity to receive partial reimbursement for implementing certain stormwater BMPs. The Parties acknowledge that residents shall be allowed to apply for funding in accordance with the Program requirements set forth in the attached **Exhibit A**.
3. **County Contribution.** The County agrees to contribute funding towards the Program pursuant to the County’s annual approved expenditures for the County’s Stormwater Management Program during the applicable Agreement or renewal term, the Stormwater Management Program Policies and Administrative Procedures, and the County’s Contain the Rain Program Requirements.

4. **Program Requirements.** The City agrees to comply with the County's Contain the Rain Program Requirements which are attached as **Exhibit A**.
5. **Demonstration Project.** The City may use a portion of the County-approved funding for the purpose of installing one (1) demonstration project. This demonstration project must be approved by County Stormwater Management Program staff and meet the intent of educating the public about the Program and encouraging participation. The City will be reimbursed at 50% of the total demonstration project cost, including materials and labor, up to a maximum of \$3,000.
6. **Administration of Program.** It is acknowledged and agreed that the City shall enter into all contracts relating to the Program in its own name and not as an agent of the County. The City agrees to be solely responsible for the administration of all other contracts for the Program. Any contract disputes shall be resolved by the City at the City's sole cost and expense.
7. **Quarterly and Final Reporting Requirements.** Not more than once each calendar quarter, the City shall submit to the County a statement satisfactory in form and content to the Manager of the Stormwater Management Program detailing the expenditure of funds during the preceding calendar quarter. The City agrees to provide a final report and invoice on or before December 31st, formatted as set forth in the attached **Exhibit B**, to the County summarizing the projects completed under the Program.
8. **Term, Renewals, and Termination.** This Agreement shall be effective as of the Effective Date, and shall expire at the end of one (1) year. This Agreement shall automatically renew for successive one (1) year periods. Either Party may elect to terminate the Agreement, such termination to be effective upon not less than sixty (60) days prior written notice to the other Party's respective stormwater management program manager. The Parties acknowledge and agree that any prior agreements on the same subject matter have expired and neither Party has any unfulfilled obligations under that agreement.
9. **Notice Addresses.** Any notice required or permitted by this agreement shall be deemed properly given upon deposit in the U.S. mail, postage prepaid and addressed as follows or if sent by electronic mail and received by the addressee:

If to the County:

Lesley Rigney
Johnson County Stormwater Management
Program
1800 W. Old 56 Highway
Olathe, KS 66061

Lesley.Rigney@jocogov.org

If to the City:

John Sullivan
Director of Public Works City
of Westwood
4700 Rainbow Boulevard
Westwood, KS 66205

john.sullivan@westwoodks.org

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by each of the Parties hereto.

**Board of County Commissioners of
Johnson County, Kansas**

City of Westwood

Mike Kelly, Chairman

David E. Waters, Mayor

Attest:

Attest:

Megan Johnson
Deputy County Clerk

Abby Schneweis
City Clerk

Approved as to Form:

Approved as to Form:

Scott Abbott
Assistant County Counselor

Ryan Denk
City Attorney

Exhibit A Contain the Rain Program Requirements

The County provides BMP Cost-Share Program funding to support cities creating a Contain the Rain Program (CTR Program). To receive reimbursement funding supporting the City’s CTR Program, the City must submit an application to the County for each year for the County to approve the City’s CTR Program and requested funding amount.

A participating City agrees to encourage individual homeowners and businesses to incorporate Stormwater Best Management Practices (BMPs) on their property to aid in the improvement of local and regional water quality. Additionally, the City agrees to use a CTR Program to encourage planting native plants and trees to support the natural ecosystem and provide food sources for birds and pollinators. The only plantings eligible for reimbursement are native plants and native trees. The County’s BMP Cost-Share Program will reimburse an approved city for up to 50% of eligible expenses made by a city’s CTR Program, not to exceed a project reimbursement cap for the proper installation of the following BMPs:

Project Type	Project Reimbursement Cap
Rain Barrel	\$75 per barrel, up to two
Native Tree	\$150 per tree, up to two
Native Plant Garden (must receive runoff)	\$1,000
Rain Garden (pre-approval required)	\$1,000
Permeable Pavers/Concrete (pre-approval required)	\$1,000
Floating Wetlands (pre-approval required)	\$1,000
Cisterns/Large Catchment (pre-approval required)	\$1,000

The following are guidelines that the City should consider using for their CTR Program and providing to applicants to the City’s CTR Program:

1. Make clear to applicants that all trees and plants must be native to the region. Cities may provide plant lists to participants for guidance.
2. All reimbursements made on a first-come, first-served basis while funding is available. Pre-approval of project does not guarantee reimbursement.
3. Homeowner is responsible for verifying the tree species is appropriate for space. Consult <https://www.arborday.org/trees/righttreeandplace/> for more information.
4. The City is not liable for personal injury or property damage resulting from work related to the project.
5. The funded project must be maintained for a minimum of three years. All maintenance costs are the sole responsibility of the applicant and/or property owner. The City is not responsible for trees or plants that do not survive.
6. The applicant is responsible for obtaining applicable permits, including notifying Kansas One-Call before digging. The Dig Safe phone number is 811.
7. To be reimbursed:
 - a. City will reimburse participant after all costs have been incurred, final receipts submitted and project final approval obtained.
 - b. All reimbursements are on a first-come, first-served basis until funding runs out.
 - c. Applicant is responsible for all project costs.

8. For Rain Gardens Only:
 - a. Pre-approval required before work can begin to ensure appropriateness of practice.
 - b. City requires access to property for evaluation of the application prior to the start of project, during installation and after project is complete for final inspection.
 - c. Projects pre-approved for funding carry no implied warranty or guarantee of reimbursement by City.
 - d. Implementation of approved project is sole responsibility of applicant.

SMP Process for Rain Gardens in SMP-Administered Cities (De Soto, Fairway, Lake Quivira, Mission Woods, Westwood, Westwood Hills)

1. Complete pre-approval application. Applicant provides:
 - a. Completed online application at containtherainjoco.com
 - b. Description of proposed project and preliminary sketch or design including plant list
 - c. Photo(s) of project location on property, showing overland flow of stormwater
 - d. Cost summary and/or contractor's estimate for project
 - e. Anticipated project schedule and completion date
2. Submit form and supporting documents/photos online or mail to contact below.
3. A site visit will be scheduled by JoCo SMP staff. This initial site visit must be complete before work can begin.
4. After initial site visit, and once pre-approval is issued, project may begin.
5. Contact JoCo SMP staff for final inspection once project is complete.
6. Submit final receipts and photos, if applicable, to JoCo SMP staff for final approval.
7. Approval decision will be issued within five business days of completed final application.
8. Payment of approved projects will be issued within six-eight weeks.

All reimbursements made on a first-come, first-served basis while funding is available. Pre-approval of project does not guarantee reimbursement.

Exhibit B

Contain the Rain Final Report Template

Total Reimbursement Amount Requested/ Official Invoice Including Financial Statement or Documentation of Payments to Participants

Project Table

Last Name	First Name	Street Address	City	Zip	Email	Project Type	Project Reimbursement

Project Narrative

- Program Background: Include brief overview of project, name(s) of program contacts, program website
- Promotion/ outreach methods and strategies
- Participation overview
- Program assessment (successes, lessons learned, suggestions for program improvement)
- Project Documentation (photos, unique designs, positive feedback)
- Project Location Map