



Notice of:

BOARD OF ALDERMEN REGULAR MEETING

Tuesday, August 19, 2025 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

AGENDA

Public Comments: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

NOTICE/MINUTES

Call to order/Verification of Attendance

Motion to Approve Minutes

- [1\)](#) Motion to approve the Minutes of the August 5, 2025 Regular Council Meeting.

Recognitions/Presentations

- 2) Keep West Monroe Beautiful Presentation
- 3) City of West Monroe Employees recognized for years of service.

Mayor's Review

Community Announcements

ADMINISTRATION/FINANCE

- [4\)](#) **Resolution** to state the endorsement of the application for a Restoration Tax Abatement for the building located at 200 Commerce by Ouachita Group, LLC.
- [5\)](#) **Ordinance** to authorize a services agreement with Community Showcase Banners LLC relating to a sponsored custom-designed street banners program that will celebrate the 250th "birthday" of the United States throughout 2026 (will place decorative banners on City-owned lamp posts in the downtown area) (**previously introduced at the July 15 meeting, properly advertised**).
- [6\)](#) **Ordinance** to authorize an agreement which provides the terms of engagement for the law firm of Butler Snow, LLP to act as special economic development finance counsel for potential development projects to be explored.
- [7\)](#) **Ordinance** to declare certain listed movable property as surplus, and to be sold by public internet auction; and further to enter into a services agreement with Henderson Auctions, LLC, to conduct that auction.

BUILDING AND DEVELOPMENT

LEGAL

PUBLIC WORKS

COMMUNITY SERVICES

PARKS AND RECREATION

POLICE/FIRE

WMFD

WMPD

ENGINEERING/CONSTRUCTION PROJECTS

[8\)](#) Julia Street Improvements (FY25-26) - State Project #50-MV2-25-01, City Project #250003

Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana, Office of Facility Planning & Control (FP&C) relating to the project "Julia Street Improvements, Planning and Construction (Ouachita)".

[9\)](#) Jersey Street Improvements (FY25-26) - State Project #50-MV2-25-02, City Project #250004

Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana, Office of Facility Planning & Control (FP&C) relating to the project "Jersey Street Improvements, Planning and Construction (Ouachita)".

[10\)](#) South Riverfront Street Water Main Improvements (CWEF FY22-23) - State Project #2223-CWEF-OCH-0401, City Project #240001

Authorize Change Order No. 1 (+ \$1,550.00; + 0 days) with McLemore Service Contractors, LLC.

[11\)](#) South Riverfront Street Water Main Improvements (CWEF FY22-23) - State Project #2223-CWEF-OCH-0401, City Project #240001

Authorize Certificate of Substantial Completion with McLemore Service Contractors, LLC.

[12\)](#) Project Updates

Jonathan Kaufman, City Project Manager and Director of Building & Development

PUBLIC COMMENTS/OTHER BUSINESS

ADJOURN

To view a live broadcast of this meeting, go to: <https://www.youtube.com/@CityofWestMonroe/live>

If you need special assistance, please contact Andrea Pate at 318-396-2600, and describe the assistance that is necessary.



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, August 5, 2025 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell
Polk Brian
Morgan Buxton
Thom Hamilton
Rodney Welch
Ben Westerburg

The meeting was opened with prayer by Pastor James Wolfe of Ridge Avenue Baptist Church and the pledge was led by the West Monroe All Stars 6USweeties, World Series Runner Up.

Motion to Approve Minutes

Motion to approve the Minutes of the July 15, 2025 Regular Council Meeting.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ADMINISTRATION/FINANCE

Resolution 864: Resolution (updated) to continue to authorize the banking relationship and associated provisions with Origin Bank, and to establish signature authority. (Mayor or Mayor Pro Tem) AND (Finance Director or City Clerk)

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5504: Ordinance to authorize a Consulting Services Agreement with Franklin Associates, LLC, to provide design, outreach, and implementation services relating to the Homeowner Rehabilitation Program and the Homebuyer Assistance Program for the Make-a-Difference (MAD) grant.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

BUILDING AND DEVELOPMENT

Resolution 865: Resolution to appoint Garrah Rankin to the City of West Monroe Planning Commission, to serve the unexpired term of Tom Malmay (term expiring March 1, 2026).

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5505: Ordinance to rezone property located at 703, 704, and 707 N 4th Street (Assessor Parcels #1936, #1935, #1937) from a R-1 (Single Family Residential) District to a B-3 (General Business) District. Beebe Properties of Northeast Louisiana, LLC (Artie Beebe), applicant. Received a FAVORABLE recommendation from the Planning Commission.

Motion made by Buxton, Seconded by Hamilton.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

LEGAL

Ordinance 5494: Ordinance to authorize the exchange of certain immovable property with Chris Johnson Construction, LLC (affecting a .451 acre surplus parcel owned by the City of West Monroe and a .459 acre parcel owned by Chris Johnson Construction, LLC) (previously introduced at the July 1 meeting, properly advertised)

Motion made by Westerburg, Seconded by Hamilton at July 1, 2025 meeting.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5506: Ordinance to amend Sec. 11-5032 of the Code of Ordinances, to prohibit the possession of "Kratom" and to establish the penalties for violation. (Kratom is now prohibited by State law, and this updates the ban enacted in West Monroe in January, 2025 to match those provisions)

Motion made by Westerburg, Seconded by Hamilton.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5507: Ordinance to amend Section 11-4027.1 (Operating While Impaired - First Offense) and Section 11-4027.2 (Operating While Impaired - Second Offense) of the Code of Ordinances, to update the fines payable upon conviction.

Motion made by Hamilton, Seconded by Buxton.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

Ordinance 5508: Ordinance to authorize a joint funding agreement for water sources investigations with the U.S. Geological Survey, U.S. Department of the Interior (annual agreement: \$21,590 City and \$7,600 USGS).

Motion made by Welch, Seconded by Hamilton.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5509: Ordinance to authorize entering into an Intergovernmental Agreement with the Town of Slaughter, authorizing the purchase of a previously utilized 42" Asphalt Reclaiming/Trenching Machine System (including a 2019 Asphalt Zipper and 2020 Williamson Ocean trailer) for \$90,000.00.

Motion made by Hamilton, Seconded by Buxton.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

WMPD

Ordinance 5510: Ordinance to authorize a program which will allow limited time use of crowd control barricades by others at a nominal cost when those barricades are not otherwise in use by the City.

Motion made by Westerburg, Seconded by Hamilton.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Parkwood Sanitary Sewer Main Improvements (DRA-SEDAP) - City Project #250015

Ordinance 5511: Ordinance to authorize an application for a States' Economic Development Assistance Program (SEDAP) grant from the Delta Regional Authority for the project "Parkwood Sanitary Sewer Main Improvements" (estimated total project cost of \$793,700 with the requested grant amount being \$500,000 and a \$293,700 contribution by the City - 37% of the total project cost).

Motion made by Westerburg, Seconded by Welch.
 Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Arkansas Road Utility Relocation (North 7th St to Otis St) - City Project #000213

Authorize Change Order No. 1 (+ \$18,372.94; + 12 days) with Jabar Corporation.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Arkansas Road Utility Relocation (North 7th St to Otis St) - City Project #000213

Authorize Certificate of Substantial Completion with Jabar Corporation.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Crosley Street Sanitary Sewer Improvements - City Project #000322

Authorize City Clerk to advertise for bids.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Project Updates

Jonathan Kaufman, City Project Manager, Director of Building & Development presented the City Council with project updates for transportation, drainage, and more.

ADJOURN

Motion made by Hamilton, Seconded by Westerborg.

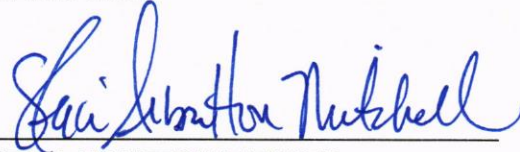
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ATTEST:



ANDREA PATE
CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL
MAYOR

STATE OF LOUISIANA
CITY OF WEST MONROE

RESOLUTION NO. _____ MOTION BY: _____
SECONDED BY: _____

A RESOLUTION TO STATE THE ENDORSEMENT OF THE CITY OF WEST MONROE OF THE APPLICATION FOR A RESTORATION TAX ABATEMENT BY OUACHITA GROUP, LLC TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA RESTORATION TAX ABATEMENT PROGRAM FOR THE RESTORATION OF THE BUILDING LOCATED AT 200 COMMERCE STREET, WEST MONROE, LOUISIANA; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Louisiana Restoration Tax Abatement Program was created by Act 445 of the 1983 Legislature, and revised by Act 783 of the 1984 Legislature, Act 503 of the 1990 Legislature, Act 237 of the 1991 Legislature, Act 9 of the 2000 Legislature, and Act 251 of the 2019 Legislature, all as is more fully set forth in Louisiana R.S. 47:4311-4319; and

WHEREAS, the Louisiana Restoration Tax Abatement Program offers significant incentives for qualified restoration and renovation of appropriate structures within certain areas; and

WHEREAS, in accordance with the Louisiana Restoration Tax Abatement Program rules, approval by the City of West Monroe must be given prior to consideration of the application.

NOW, THEREFORE

SECTION 1. BE IT RESOLVED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that after a review of the Restoration Tax Abatement application of Ouachita Group, LLC, for the property located at 200 Commerce Street, West Monroe, Louisiana (Restoration Tax Abatement application/project #20240439-RTA), that application and the project is hereby endorsed and approved by the City of West Monroe, Louisiana, to participate in the Restoration Tax Abatement Program.

The above Resolution was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 19th day of August, 2025, the final vote being as follows:

YEA: _____
NAY: _____
NOT VOTING: _____
ABSENT: _____

ATTEST:

APPROVED THIS 19TH DAY OF
AUGUST, 2025

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

LEGAL NOTICE

NOTICE is hereby given by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in accordance with Louisiana Revised Statutes, Title 33, Section 4712, that the proposed Ordinance 5502 attached hereto as Exhibit "A" was introduced at the regular meeting of the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, on the 15th day of July, 2025, and will be considered for adoption at the regular meeting of the Mayor and Board of Aldermen on the 19th day of August, 2025 at 6:00 p.m., City Council Chambers, West Monroe City Hall, 2305 N. 7th Street, West Monroe, Louisiana. Any opposition to the proposed Ordinance must be in writing, filed with the City Clerk within 15 days of the first publication of this Legal Notice. A public hearing will be held on any such written opposition at the time, date and place set forth above for the consideration of the adoption of the proposed Ordinance.

Andrea Pate
City Clerk
City of West Monroe

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. 5502

MOTION BY: Westerburg

SECONDED BY: Brian

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A SPONSORED, CUSTOM DESIGNED STREET BANNER PROGRAM WITH COMMUNITY SHOWCASE BANNERS, LLC, TO CELEBRATE THE 250TH ANNIVERSARY OF THE UNITED STATES, AND WHICH WILL HAVE THE EFFECT OF LIMITING OTHER USE OF CERTAIN DESCRIBED IMMOVABLE PROPERTY BUT WHICH LIMITATIONS ON USE ARE NOT OTHERWISE NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA, AND THE OVERALL EFFECT IS BENEFICIAL TO THE CITY AND ITS RESIDENTS; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana (hereinafter sometimes simply "City") would like to celebrate the 250th anniversary of the establishment of the United States during 2026, while also showcasing the historical downtown of City; and

WHEREAS, City determined that an appropriate display of banners on downtown City light poles (or other appropriate City-owned structures) would be an excellent way of accomplishing these goals; and

WHEREAS, the City has located an established company that specializes in providing the type of custom-designed banners which the City wishes to display, and which is additionally able to provide the banners through a method whereby all costs are paid through local business sponsorships which are appropriately noted on the installed banners; and

WHEREAS, the terms and conditions of the proposed agreement and the benefits to be received by the City of West Monroe under this agreement are fair and reasonable, and are beneficial to the City of West Monroe and its residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana, is hereby authorized to enter into a sponsored custom-designed street banner program with Community Showcase Banners, LLC, relating to the design, installation, and maintenance of decorative banners on City-owned lampposts or similar structures in the downtown business area which will celebrate the 250th "birthday" of the United States, and the space used by the banners is not otherwise needed for any public purpose, all subject to all terms, conditions and provisions of an agreement attached hereto as Exhibit "A", with such further provisions as set forth on Exhibit

forth on Exhibit “B”, with those banners to be generally placed on those lamp posts located as shown on Exhibit “C”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that once all terms and provisions have been finally agreed, the City of West Monroe, Louisiana, is hereby authorized to enter into that agreement with Community Showcase Banners, LLC, in exchange for Community Showcase Banners, LLC, obtaining sponsors for all banner locations, and all subject to all of the further terms, conditions and provisions of that final executed agreement.

SECTION 3. The above ordinance was introduced on July 15, 2025, in legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4711; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 19th day of August, 2025, with the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

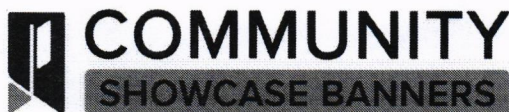
ABSENT: _____

ATTEST:

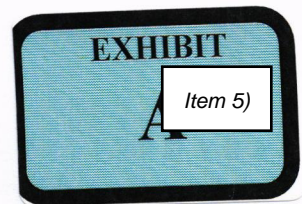
APPROVED THIS 19TH DAY OF
AUGUST, 2025

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL
CITY OF WEST MONROE
STATE OF LOUISIANA



Name: Courtney Hornsby
Title: Chief of Staff
Address: 2305 N 7th Street
City, State, Zip: West Monroe, LA 71291
Phone: 318-397-6735
Email: chornsby@westmonroe.la.gov
Website: cityofwestmonroe.com



This agreement is between Community Showcase Banners, LLC an affiliate company of CGI Communications, Inc. D/B/A CGI Digital and the City of West Monroe, LA, and shall remain in effect from the date it is signed by both parties until the completion of the one (1) year of banner display, but regardless shall terminate January 31, 2027.

Community Showcase Banners ("CSB") shall provide the following:


- A minimum of 25 identical custom- graphic vinyl banners for all permissible poles
- Business sponsors featured on the bottom 30% of the banner. City retains the right, in its sole discretion, to limit and/or prohibit any particular type or class of sponsor, or particular message.
- Artwork, design and size customized to meet your community's specifications (standard size 30" x 72"). CSB will not utilize a similar design to that here utilized within 75 miles of City.
- All brackets, hardware, installation and maintenance of banners, brackets, and hardware, and will promptly replace banners damaged (regardless of cause) or becoming tattered or having a faded appearance
- Quantity of banners determined by number of sponsor participants
- Duration of sponsor participation will be up to one (1) year.
- Sponsorship fulfillment including all related aspects of marketing, production, and printing
- The City of West Monroe, LA will assume no cost for the sales and production of the banners for this project
- CSB will fully indemnify City and hold City harmless from any and all liability or responsibility, regardless of how or when arising, and will name City as an additional insured on CSB's liability policy having coverage of no less than \$1,000,000.00.

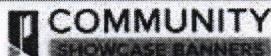
The City of West Monroe, LA ("City") shall provide the following:

- Letter of introduction supporting the program on your organization's letterhead
- The right for Community Showcase Banners to use organization's name in connection with the preparation, production and marketing of the program set forth herein only
- Identification of, access to, and permission to utilize the preferred pole sites for accurate banner placement
- Identification of and access to a minimum of 25 poles for banner placement

Provider's Right to Cancel: The Provider may cancel this Agreement by providing express written notice of its intent to cancel within 90 days after the commencement of the banner display for the current term.

We, the undersigned, understand the above information and have full authority to sign this agreement.

West Monroe, LA	Community Showcase Banners / CGI Communications, Inc.
Signature:	
Name (printed):	Name (printed): Nicole Rongo
Title:	Title: Vice President, Government Relations & Strategic Partnerships, CGI Communications, Inc.



130 East Main Street, 5th Floor
Rochester, NY 14604

Phone: 800.398.3029
communityshowcasebanners.com

Additional Terms and Conditions to be Provided

This will be a one year agreement, focusing on USA 250. Any renewals or other banner programs will be through a separate agreement.

As a public entity, the City is legally prohibited from allowing certain types of advertising and is particularly concerned about the subject matter of any advertising which is located on the property of the City. Accordingly, City retains the right, in its sole discretion, to limit and/or prohibit any particular type or class of sponsor, or particular message.

Additionally, there shall not be any advertising which reflects support for or against a political candidate viewpoint, or which in any way may promote alcohol, tobacco or drug products, nor which may be deemed to create a public forum for a topic or topics. No sponsor or sponsor message shall state nor imply any immoral, vulgar, misreputable, or other wording that may be offensive to the public.

Solicitations shall be first made to merchants located in the downtown area (with a preference to sponsor banners located near their store location) and then focused on local businesses before solicitation of regional or statewide offices/businesses. We'd also like the number of banners that can be sponsored by a single business or individual to initially be limited to two banners until all downtown merchants and local businesses have been provided an opportunity to sponsor a banner.

I'd like to review a form of the agreement that you will utilize for sponsorships, to be comfortable that what those agreements provide are not contrary to what we envision. Also, I'd like to know your proposed pricing for the banner sponsorships.

The method of installation of the banners will be approved by our Office of Building and Development.

If possible, we'd ask you explore utilizing local suppliers if you are able to obtain comparable products or services at competitive prices.

Decorative Light Poles; Downtown West Monroe



Item 5)

PUBLIC NOTICES — Ouachita Parish

Item 5)

(Continued from Page 8B)

WHEREAS, the Board of Commissioners has reviewed the District's Audited Financial Statements for 2024 and discussed the same with Stefanie Schneider, of the firm of Camron, Hines & Company, the District's auditor; RESOLVED, the Board approves the District's Audited Financial Statements for 2024 as presented at the meeting, with such further changes as may be approved by the Chairman, and their immediate transmission thereafter to the Legislative Auditor.

EXECUTIVE SESSION FOR PURPOSES OF STRATEGIC PLANNING, INCLUDING WITH RESPECT TO THE FUTURE OF THE WELLNESS CENTER AND RELATIONS WITH GRMC AND THE LIVING WELL FOUNDATION

A motion was made by Mr. Spencer seconded by Mrs. Watson and unanimously approved by the Board of Commissioners to go into executive session for the purposes of strategic planning, including reviewing the Wellness Center monthly financial statements, along with a budget to actual comparison for the general fund showing no deficit spending, and the reconciled bank statement was reviewed, signed, and dated.

Missy Oubre, Executive Director of the Wellness Center, and Sarah Griffin, Accounting, were in attendance to discuss Wellness Center Operations.

Mr. Bishop proposed Mr. Guillot seconded, and the Commissioners present approved the motion to go back into public session.

REVIEW OF CURRENT FINANCIALS OF THE DISTRICT OTHER THAN THE WELLNESS CENTER

Sarah Griffin and Mr. Mulhearn presented the monthly financials of the District (other than the Wellness Center) ending May 31, 2025.

APPROVAL OF THE DISTRICT'S OFFICIAL JOURNAL

Mrs. Watson offered the following resolution: RESOLVED, that the Hospital Service District shall continue to have the proceedings of its Board of Commissioners and notice of the availability of such financial statements as are required by and furnished to the Legislative Auditor published in the Ouachita Citizen.

Mr. Bishop seconded the motion and the Board unanimously approved. ANNUAL REVIEW OF THE LIVING WELL FOUNDATION'S ANNUAL AUDITED FINANCIAL STATEMENTS

The Board reviewed the Living Well Foundation's fiscal year end 2024 audited financials.

ANNUAL REVIEW OF LIVING WELL FOUNDATION'S FORM 990

The Board reviewed the Foundation's Form 990 with no comments or objections.

ANNUAL REVIEW OF LIVING WELL FOUNDATION'S COMPLIANCE CERTIFICATION AND ANNUAL REPORT

The Board reviewed the Foundation's Compliance Certification and Annual Report with no comments or objections.

REVIEW OF LIVING WELL FOUNDATION'S EXECUTIVE COMMITTEE MINUTES OF JUNE 4, 2025

The Board of Commissioners reviewed the Executive Committee minutes of June 4, 2025.

TRANSACTION OF ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE MEETING

The next regular scheduled meeting of the District was to be held on Tuesday, July 17, 2025, but due to attendance problems was changed to July 31, 2025 beginning at 11:30 a.m. at the Wellness Center, 3215 Cypress Street, West Monroe, LA.

ADJOURNMENT

With no further business to discuss, Mr. Mulhearn declared the meeting adjourned.

8.7

NOTICE TO BIDDERS

Sealed bids for the following will be received by the Louisiana Department of Transportation and Development, Procurement Section, 1201 Capital Access Road, 4th Floor, East Wing Room 5-447, Headquarters Administration Building, Baton Rouge, LA 70802, Telephone number (225/379-1444) on date(s) shown below, until 10:00 A.M. No bids will be accepted after this hour. At 10:00 A.M. of the same day and date, they will be publicly opened and read in Headquarters Administration Building, 4th Floor, East Wing S-447. Evidence of authority to submit the bid shall be required in accordance with R.S. 38:2212 (A)(1)(c) and/or R.S. 39:1594 (C) (2)(D).

BIDS TO BE OPENED August 21, 2025

DOTD GG Cable Barrier Parts (Contract) RFX 3000025244

Full information may be obtained upon request from the above address. The Department reserves the right to reject any and all bids and to waive any informalities.

GLENN P. LEDET, JR. SECRETARY, LADOTD

JULIE KENNISON, CPPB, NIGP-CPP DOTD PROCUREMENT DIRECTOR

8.7

Ouachita Parish Police Jury

Final Notice and Public Explanation of a Proposed Activity in a Floodplain and Wetlands

This is to give notice that the Ouachita Parish Police Jury has conducted an evaluation as required by Executive Order 11988 and/or 11990, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on floodplain management and wetlands protection. The LCDBG funding will be used to construct potable water improvements to a portion of the Greater Ouachita Water Company in the Richwood area of the Parish. The improvements include replacing undersized and deteriorated water mains with new 4" and 6" PVC water mains, new valves, service taps, tie-in connections, fire hydrants, and associated items.

Ouachita Parish has considered the following alternatives and mitigation measures to minimize adverse impacts and to restore and preserve natural and beneficial functions and intrinsic values of the existing floodplain/wetland: (i) the proposed project is within an the existing residential area of the Parish and it is not feasible to relocate the improvements outside of the proposed project area, (ii) alternatives considered were the "no action" alternative, which was rejected due to the public need of the improved potable water within the target area, and (iii) The project design has incorporated mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial functions and intrinsic values of the existing floodplain and wetlands. A determination is made by the Parish that the proposed improvements will not negatively impact or alter the existing floodplain and wetlands within the project area.

The Parish has reevaluated alternatives to building in the floodplain and wetlands and has determined that it has no practicable alternative to floodplain and wetlands development. Environmental files documenting compliance with Executive Order 11988, as amended by Executive Order 13690, and/or Executive Order 11990, are available for public inspection, review, and copying upon request at the time and location delineated in the last paragraph of this notice for receipt of comments.

There are three primary purposes for this notice. First, people who may be affected by activities in the floodplain and wetlands. Those who have an interest in the protection of the natural environment should be given an opportunity to express concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information about the floodplain and wetlands can facilitate and enhance Federal efforts to reduce the risks associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in the floodplain and wetlands, it must inform those who may be put at greater or continued risk.

Written comments must be received by the Ouachita Parish Police Jury at the following address on or before August 14, 2025: Shane Smiley, President, Ouachita Parish Police Jury, P. O. Box 3007, Monroe, Louisiana 71210. The Parish can be contacted by phone at 216-327-1340. A full description of the project may also be reviewed at the Ouachita Parish Police Jury office located at 100 Iry Street, Monroe, Louisiana.

The Ouachita Parish Police Jury is an Equal Opportunity Employer.

Date of publication: August 7, 2025

NOTICE

Parcel No. 56982

Carl Gallo or Estate

Idalia D. Holley Gallo or Estate

Muneco Company

THIS NOTICE BY PUBLICATION IS NOTIFICATION THAT YOUR RIGHTS OR INTEREST IN THE FOLLOWING DESCRIBED PROPERTY LOCATED IN OUCHITA PARISH, LOUISIANA MAY BE TERMINATED BY OPERATION OF LAW IF YOU DO NOT TAKE FURTHER

ACTION IN ACCORDANCE WITH LAW:

Parcel# 58882 / Municipal Address: 188 N Charmingdale Dr. Monroe, LA 71202

Brief Legal: LOT 75 RESUB UNIT 1 CHARMINGDALE ADDN

Tax sale due to the above described property has been sold for failure to pay taxes. You have been identified as a person who may have an interest in this property.

Your interest in the property will be terminated if you do not redeem the property by making all required payments to the tax collector listed below or file a lawsuit in accordance with law within six (6) months of the date of the first publication of this notice, or the recording of an act transferring ownership, if later.

Ouachita Parish Tax Collector 300

Saint John Street, Room 102

Monroe, LA 71201

318-329-1280

August 7, 2025

NOTICE TO BIDDERS

Sealed bids for the following will be received by the Louisiana Department of Transportation and Development, Procurement Section, 1201 Capital Access Road, 4th Floor, East Wing Room 5-447, Headquarters Administration Building, Baton Rouge, LA 70802, Telephone number (225/379-1444) on date(s) shown below, until 10:00 A.M. No bids will be accepted after this hour. At 10:00 A.M. of the same day and date, they will be publicly opened and read in Headquarters Administration Building, 4th Floor, East Wing S-447. Evidence of authority to submit the bid shall be required in accordance with R.S. 38:2212 (A)(1)(c) and/or R.S. 39:1594 (C) (2)(D).

BIDS TO BE OPENED August 13, 2025

DOTD Traffic Control Signs Contract RFX 3000025233

Full information may be obtained upon request from the above address. The Department reserves the right to reject any and all bids and to waive any informalities.

GLENN P. LEDET, JR. SECRETARY, LADOTD

JULIE KENNISON, CPPB, NIGP-CPP DOTD PROCUREMENT DIRECTOR

August 7, 2025

Anyone knowing the whereabouts of Rex T. Boyd and Denise B. Boyd with a last known address of 171 McDonald Lane, Monroe, LA 71202, please contact L. Scott Patton, Attorney at Law, 1811 Tower Drive, Suite C, Monroe, LA 71201, (318) 388-4935. 8/7/2025 and 8/14/2025

2021 Twin City Trailer vin # 1TYFL1413MP125035 is stored at River City

Boeing, 1621 Southern Ave, Monroe, LA 71202. If all current charges are not paid and vehicle is not claimed by the owner by August 7, 2025, a permit to sell or dismantle may be obtained.

July 31, 2025 August 7, 2025

LEGAL NOTICE BY ORDER OF THE COURT

A court authorized this Notice. This is not a solicitation from a lawyer LOUISIANA CITIZENS FAIR PLAN CLASS ACTION SETTLEMENT

A settlement has been reached in a class action lawsuit against Louisiana Citizens Property Insurance Corporation a/k/a Louisiana Citizens Fair Plan ("Louisiana Citizens").

This notice concerns all current and former insureds who, on or after August 29, 2005 submitted a claim for damages from Hurricanes Katrina and/or Rita and did not have their loss adjustment initiated within thirty (30) days after notification.

FINAL DEADLINE TO SUBMIT CLAIM

You may be a Settlement Class Member if:

• You had Louisiana Citizens Fair Plan Insurance on or after August 29, 2005;

• You reported a loss due to Hurricanes Katrina and/or Rita; and

• More than 30 days passed between the date you reported your loss and when Louisiana Citizens either:

• Scheduled an appointment with you to inspect your damage, or

• An adjuster inspected the property without an appointment.

If you meet these criteria, you are eligible to submit a claim under the settlement.

SETTLEMENT BENEFITS

Eligible claimants may receive a payment of \$4,500.00 per valid claim. To qualify, you must submit a properly completed CLAIM FORM before the DEADLINE of August 29, 2025.

FINAL DEADLINE TO SUBMIT A CLAIM

To be considered for payment under the settlement:

• You must complete and sign a valid claim form; and

• It must be postmarked by AUGUST 29, 2025, and mailed to the Court-Appointed Class Counsel.

FAILURE TO SUBMIT A VALID CLAIM BEFORE THE DEADLINE means your claim will be dismissed with prejudice, meaning you cannot pursue it in the future, and you will not receive any compensation.

FOR MORE INFORMATION OR TO OBTAIN A CLAIM FORM, Contact Beavers & Beavers, LLP, Court Appointed Class Counsel, at (504) 361-4287

Prior to August 29, 2025.

Prior to August 29, 2025

NOTICE

The LACPC Joint Municipal Commission seeks to place one or more CityCat 5006 Pure Vacuum Compact Street Sweepers on contract and to allow West Monroe, Louisiana to purchase one (1) unit. The street sweeper specifications are found at:

https://lamats.cauctionservices.com

under LaMATS Administered Cooperative Purchasing Commission (LACPC) CityCat 5006 Pure Vacuum Compact Street Sweeper (or Equivalent) RFP (and Reverse Auction).

Substantially equal or better specifications and price range of an alternative sweeper commercially manufactured will be considered.

Proposers will complete the Proposal Form found under the ATTACHMENTS section after registering on the platform. Return of the completed and signed Proposal Form and Documents is online only through this platform:

https://lamats.cauctionservices.com

Proposals are due by 2:00 pm on July 31, 2025. Proposals will not be accepted in any other manner. For instructions on how to electronically download, complete and upload the Proposal Form, contact the Electronic Administrator, Paul Holmes, lacpc@lamats.net.

If more than one make, brand and model are substantially equal in specifications and price, then a Reverse Auction under La. R.S. 38:1271 will be scheduled within one week of the submission of proposals. Qualifying proposers will be contacted and put on notice as to the date, time, location and the requirements for placing additional price bids.

7.31.8.7

2024 Volkswagen Jetta, vin 3VW7M7J0URM004342 (09H11) is being stored at Beurs Towing of Ouachita Inc. 2601 US 165 Bypass, Monroe, LA 71202. If all charges are not paid and vehicle is not claimed within 15 days from this date, a Permit to Sell/Dismantle will be obtained.

7.31.8.7

WEST OUCHITA SEWERAGE DISTRICT NO. 5

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING WILL BE HELD AT THE OFFICE OF THE DISTRICT, 327 WALLACE ROAD, WEST MONROE, LOUISIANA. BEGINNING AT 11:00 A.M., ON MONDAY AUGUST 11, 2025, TO HEAR AND CONSIDER ALL COMMENTS, PROTESTS AND OBJECTIONS, TO THE FOLLOWING PROPOSED BUDGET FOR WEST OUCHITA SEWERAGE DISTRICT NO. 5, FOR THE FISCAL YEAR SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2026 AND PROPOSED AMENDED BUDGET FOR THE YEAR SEPTEMBER 1, 2024 THROUGH AUGUST 31, 2025.

BUDGET YEAR ENDING AUGUST 31, 2025

PROPOSED BUDGET YEAR ENDING AUGUST 31, 2026

ACTUAL PROPOSED PRIOR YEAR BUDGET

8/31/2024 FYE 8/31/25 FYE 8/31/25 FYE

-----TOTAL----- IN-

10,217,685 8,006,700 7,377,700 7,803,600

-----TOTAL----- EXPENSE

4,179,878 5,032,950 5,052,450 5,361,450

-----TOTAL INCOME/LOSS-----

6,037,807 2,973,750 2,325,250 2,442,150

The West Ouachita Sewerage District No. 5, Board of Commissioners, after full discussion reserves the right to change, delete or add to the above figures.

Any interested person who wishes to be heard relative to protest, objection or comment on the proposed budget or proposed amended budget is urged to attend this meeting.

Copies of the proposed budget and proposed amended budget are on file at the office of the West Ouachita Sewerage District No. 5, 327 Wallace Road, West Monroe, Louisiana.

RICKY MC MULLEN, DISTRICT MANAGER

BOARD OF COMMISSIONERS

ATTEST:

ROSS CARTER

OFFICE MANAGER

7/17/25, 7/24/25, 7/31/25, & 8/7/25 \$38.75

NOTICE

"I, Sean Vines, DOC# 628705, date of birth 02/19/1984, currently residing in Ouachita Parish, Louisiana, have applied for clemency for my conviction of manslaughter, which occurred September 16, 2014, in Ouachita Parish, Louisiana. If you have any comments or wish to communicate with the Board of Pardons, please call (225) 342-5421."

8/7/8/14/8/21

LEGAL NOTICE

NOTICE is hereby given by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in accordance with Louisiana Revised Statutes, Title 33, Section 4712, that the proposed Ordinance 5502 attached hereto as Exhibit "A" was introduced at the regular meeting of the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, on the 15th day of July, 2025, and will be considered for adoption at the regular meeting of the Mayor and Board of Aldermen on the 15th day of August, 2025 at 6:00 p.m. City Council Chambers, West Monroe City Hall, 2356 N. 7th Street, West Monroe, Louisiana. Any opposition to the proposed Ordinance must be in writing, filed with the City Clerk within 15 days of the first publication of this Legal Notice. A public hearing will be held on any such written opposition at the time, date and place set forth above for the consideration of the adoption of the proposed Ordinance.

ANDREA PATE
City Clerk
City of West Monroe

STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. 5502

MOTION BY: *Westburg*

SECONDED BY: *Brian*

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A SPONSORED, CUSTOM DESIGNED STREET BANNER PROGRAM WITH COMMUNITY SHOWCASE BANNERS, LLC, TO CELEBRATE THE 250TH ANNIVERSARY OF THE UNITED STATES, AND WHICH WILL HAVE THE EFFECT OF LIMITING OTHER USE OF CERTAIN DESCRIBED IMMOVABLE PROPERTY BUT WHICH LIMITATIONS ON USE ARE NOT OTHERWISE NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA, AND THE OVERALL EFFECT IS BENEFICIAL TO THE CITY AND ITS RESIDENTS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana (hereinafter sometimes simply "City") would like to celebrate the 250th anniversary of the establishment of the United States during 2026, while also showcasing the historical downtown of City; and

WHEREAS, City determined that an appropriate display of banners on downtown City light poles (or other appropriate City-owned structures) would be an excellent way of accomplishing these goals; and

WHEREAS, the City has located an established company that specializes in providing the type of custom-designed banners which the City wishes to display, and which is additionally able to provide the banners through a method whereby all costs are paid through local business sponsorships which are appropriately noted on the installed banners; and

WHEREAS, the terms and conditions of the proposed agreement and the benefits to be received by the City of West Monroe under this agreement are fair and reasonable, and are beneficial to the City of West Monroe and its residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana, is hereby authorized to enter into a sponsored custom-designed street banner program with Community Showcase Banners, LLC, relating to the design, installation, and maintenance of decorative banners on City-owned lampposts or similar structures in the downtown business area which will celebrate the 250th ("birthday") of the United States, and the space used by the banner is not otherwise needed for any public purpose, all subject to all terms, conditions and provisions of an agreement attached hereto as Exhibit "A", with such further provisions as set forth on Exhibit

forth on Exhibit "B", with those banners to be generally placed on those lamp posts located as shown on Exhibit "C".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that once all terms and provisions have been finally agreed, the City of West Monroe, Louisiana, is hereby authorized to enter into that agreement with Community Showcase Banners, LLC, in exchange for Community Showcase Banners, LLC, obtaining sponsors for all banner locations, and all subject to all of the further terms, conditions and provisions of that final executed agreement.

SECTION 3. The above ordinance was introduced on July 15, 2025, in legal session convened, notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4711; no opposition being filed, it is considered by sections, voted on by yeas and nays, passed and adopted in legal session convened this 19th day of August, 2025, with the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 19TH DAY OF AUGUST, 2025

ANDREA PATE, CITY CLERK

STACI ABBOTT MITCHELL

CITY OF WEST MONROE

STATE OF LOUISIANA

EXHIBIT "B" TO THE ORDINANCE ARE ON FILE WITH THE CITY OF WEST MONROE AND CAN BE VIEWED AT WEST MONROE CITY HALL DURING REGULAR OFFICE HOURS (Ask for Andrea Pate).

7.31 | \$ 77.50

(Continued to Page 10B)

FOR SALE:
2017 LEXUS ES 350
 Atomic Silver with Gray Interior
 Excellent Condition * NonSmoker * 56,000 miles
\$23,000
337-257-9918 (local owner)

FOR SALE:
2019 LEXUS RX 350 (SUV)
 Black with Maroon Interior * NonSmoker
 Excellent Condition * 39,000 miles
\$33,000
337-257-9918 (local owner)

E-mail your local news about community events, church functions and services, student accomplishments and club outings to news@ouachitacitizen.com for free publication in *The Ouachita Citizen*.

PUBLIC NOTICES

LEGAL NOTICE

NOTICE is hereby given by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in accordance with Louisiana Revised Statutes, Title 33, Section 4712, that the proposed Ordinance \$522, attached hereto as Exhibit "A", was introduced at the regular meeting of the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, on the 12th day of July, 2025, and will be considered for adoption at the regular meeting of the Mayor and Board of Aldermen on the 13th day of August, 2025 at 6:00 p.m., City Council Chambers, West Monroe City Hall, 2305 N. 7th Street, West Monroe, Louisiana. Any opposition to the proposed Ordinance must be in writing, filed with the City Clerk within 15 days of the first publication of this legal notice. A public hearing will be held on any such written opposition at the time, date and place set forth above for the consideration of the adoption of the proposed Ordinance.

ANDREA PATE
 City Clerk
 City of West Monroe

STATE OF LOUISIANA
 CITY OF WEST MONROE

ORDINANCE NO. 5502

MOTION BY: Westenberg
 SECONDED BY: Brian

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A SPONSORED CUSTOM-DESIGNED STREET BANNER PROGRAM WITH COMMUNITY SHOWCASE BANNERS, LLC, TO CELEBRATE THE 250th ANNIVERSARY OF THE UNITED STATES, AND WHICH WILL HAVE THE EFFECT OF LIMITING OTHER USE OF CERTAIN DESCRIBED REMOVABLE PROPERTY BUT WHICH LIMITATIONS ON USE ARE NOT OTHERWISE NECESSARY FOR THE PROPER USE OF THE CITY OF WEST MONROE, LOUISIANA, AND THE OVERALL EFFECT IS BENEFICIAL TO THE CITY AND ITS RESIDENTS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana (hereinafter sometimes simply "City") would like to celebrate the 250th anniversary of the establishment of the United States during 2026, while also showcasing the historical downtown of City; and

WHEREAS, City determined that an appropriate display of banners on downtown City light poles (or other appropriate City-owned structures) would be an excellent way of accomplishing these goals; and

WHEREAS, the City has located an established company that specializes in providing the type of custom-designed banners which the City wishes to display, and which is additionally able to provide the banners through a method whereby all costs are paid through local business sponsorships which are appropriately noted on the installed banners; and

WHEREAS, the terms and conditions of the proposed agreement and the benefits to be received by the City of West Monroe under this agreement are fair and reasonable, and are beneficial to the City of West Monroe and its residents;

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana, is hereby authorized to enter into a sponsored custom-designed street banner program with Community Showcase Banners, LLC, relating to the design, installation, and maintenance of decorative banners on City-owned lamp posts or similar structures in the downtown business area which will celebrate the 250th "birthday" of the United States, and the space used by the banners is not otherwise needed for any public purpose, all subject to all terms, conditions and provisions of an agreement attached hereto as Exhibit "A", with such further provisions as set forth on Exhibit 1B, 2025;

forth on Exhibit "B", with those banners to be generally placed on those lamp posts located as shown on Exhibit "C".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that once all terms and provisions have been finally agreed, the City of West Monroe, Louisiana, is hereby authorized to enter into that agreement with Community Showcase Banners, LLC, in exchange for Community Showcase Banners, LLC, obtaining sponsors for all banner locations, and all subject to all of the further terms, conditions and provisions of that final executed agreement.

SECTION 3. The above ordinance was introduced on July 15, 2025, in legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4711; no opposition being filed, it is considered by sections, voted on by yeas and nays, passed and adopted in legal session convened this 19th day of August, 2025, with the final vote being as follows:

YEA: _____
 NAY: _____
 NOT VOTING: _____
 ABSENT: _____
 ATTEST: _____

APPROVED THIS 19TH DAY OF AUGUST, 2025

ANDREA PATE, CITY CLERK
 CITY OF WEST MONROE
 STATE OF LOUISIANA

STACI ALBRITTON MITCHELL
 CITY OF WEST MONROE
 STATE OF LOUISIANA

EXHIBITS TO THIS ORDINANCE ARE ON FILE WITH THE CITY OF WEST MONROE AND CAN BE VIEWED AT WEST MONROE CITY HALL DURING REGULAR OFFICE HOURS (ask for Andrea Pate).

7-31-8-14 | \$77.50

STATE OF LOUISIANA
 CITY OF WEST MONROE

ORDINANCE NO. 5510

MOTION BY: Westenberg

SECONDED BY: Hamilton

AN ORDINANCE TO AUTHORIZE LIMITED TIME USE OF CROWD CONTROL BARRICADES WHICH ARE THEN CURRENTLY UNNEEDED IN EXCHANGE FOR A FAIR MARKET VALUE PAYMENT FOR THAT USE, AND SUBJECT TO OTHER TERMS, CONDITIONS, AND LIMITATIONS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, crowd control barricades ("barricades") were purchased by the City of West Monroe ("City") primarily for use by the West Monroe Police Department during parades, football games, the Ad-La-Miss fair, and other scheduled events within the City for which their use is essential; and

WHEREAS, others have requested use of those barricades from time-to-time, and as an accommodation to those persons a program has been developed which provides for such use as a secondary use to the needs of the City of West Monroe; and

WHEREAS, the program which is proposed will be a benefit to both the organizers and participants in area events, will assist the West Monroe Police Department and other local law enforcement agencies by allowing those barricades to be utilized, and such an arrangement will offset a portion of the purchase price and operating expenses of those barricades which are then used by the City of West Monroe, Louisiana.

Section 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana, is authorized to enact the proposed program that allows use of crowd control barricades which is secondary to the use of those barricades by the City of West Monroe in exchange for a fair market value payment and subject to such other terms and provisions as are from time to time determined appropriate, but subject to the condition that each use of the barricades shall be pursuant to a written agreement and subject to its terms and provisions, with an example of such an agreement attached as Exhibit A.

Section 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, is given the continuing authority to direct updates and modifications of the terms and provisions of that agreement as she determines to be either

appropriate or beneficial, and to also update the then existing charges for the use of those barricades to a price determined by her as reasonable fair market value for such use, and similarly to oversee the management of the program in such manner as she deems best for the City of West Monroe and its residents.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yeas and nays, passed and adopted the 19th day of August, 2025, the final vote being as follows:

YEA: Brian, Buxton, Hamilton, Welch, Westenberg
 NAY: None
 NOT VOTING: None
 ABSENT: None
 ATTEST: _____

APPROVED THIS 19TH DAY OF AUGUST, 2025

ANDREA PATE, CITY CLERK
 CITY OF WEST MONROE
 STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
 CITY OF WEST MONROE
 STATE OF LOUISIANA

EXHIBITS TO THIS ORDINANCE ARE ON FILE WITH THE CITY OF WEST MONROE AND CAN BE VIEWED AT WEST MONROE CITY HALL DURING REGULAR OFFICE HOURS (ask for Andrea Pate).

8-14 | \$55.00

PARISH OF OUACHITA FOURTH JUDICIAL DISTRICT COURT

BE IT KNOWN that on this 11th day of JULY, 2025, pursuant to an order of the Court dated JULY 1, 2025, we the undersigned members of the Jury Commission in and for the said Parish and State, namely, SARAH CALHOUN ALLBRITTON, HERBERT D. GULLORY, PAMELA HIGGINS SAULSBERRY, SAM O. HENRY, IV

Duly and legally appointed and sworn to law, a quorum being present, assembled at the Clerk's Office in the Courthouse, at Monroe, Louisiana, together with Dana Benson, Clerk of Court and a member of said Commission, and did then and there perform the duties prescribed by law in the following manner to-wit: The Court ordered the drawing of 300 jurors to serve as Petit Jurors for the term of Court beginning MONDAY, AUGUST 18, 2025;

The names having been drawn by a computer indiscriminately and by lot as provided for by C.Cr.P.Art.416.1, are as follows:

Ackel, Erica Lynn
 Aiken, Thana D
 Allred, Denise Moon
 Anderson II, Timothy Mark
 Armstrong, Ladonrick Detron
 Arrant, Mary Lavenia
 Atwell, Lexie Smith
 Austin, Dorothy J
 Austin, Robin K
 Awrett, Brittany Marie
 Averitt, Jon Larry
 Bailes, Mary Anna
 Bailey, Stephanie Ann
 Banes, Zach
 Baugh, Marye Nguyen
 Beard, Mallory Leanne
 Beard, Condry Grace
 Bell, Mary Elizabeth
 Bell, Shirley K
 Belton, Charles Ray
 Benjamin, Lucille B
 Bennett III, Lawrence L
 Benton, Tomekia Nicole
 Bigsby III, Robert
 Bilton, Roterrica
 Black, Dondre Russon
 Blazier, Alyssa Nicole
 Bonnette, Jimmy W
 Book, Louis Kage
 Bracy, Stanley Thomas
 Braddock, Gary E
 Brooks, Bryan Kimble
 Brown, Lloyd Everett
 Burrell III, Charles C
 Burks, Kimberly Roushell
 Burrell, Roderick
 Byrd, Caylee Nicole
 Cain, Jo Ann
 Carr, Josephine Willis
 Casteel, Kelly Morrison
 Chase, Katina M
 Clarkson, Letitia Bridget
 Clay, Bertha Lawrence
 Clemenzi, Lyric Sierra
 Cloud, Jacob Matthew
 Coffey, Lar
 Collins, Jon Christopher
 Collins, Penny Lyjoe
 Constant, Elizabeth A
 Cookson, Duane William Clegg
 Coon, Corey Worley
 Cooper, Anna Claire Fontana
 Cooper, Pieta Renee
 Council, Mallory Elizabeth
 Crain, Erik Clayton
 Creel, Molly Ellen
 Daniels, Warren W
 Davidson, Timothy A
 Davis, Kenny Lamond
 Degrate, Terrance D
 Denagall, Justin Overnacker
 Dooley, Mark Alan
 Dorsey, George E
 Douglas, Debra
 Dumas, Paul Laroy
 Dunn, Riley Parker
 Dunn, Willie Lavelle
 Earnheart, Sandra H
 Elkins III, Frank
 Eppinette, Jaden Kyler
 Evans, Caleb Matthew
 Feldhaus, Samuel Crismon
 Felton, Michael Ray
 Finley, Pamela Sue
 Ford, Linda W
 Foster, John L
 Franks, Joseph Rodney
 Fresina, Brandon
 Friedman, Carolyn A
 Gallo III, Joseph A
 Gambino, Lucy J
 Gautreaux, Emily Kaye
 Gibson, Annie M
 Gibson, Francesca Latrice
 Goff, William Kevin
 Goode, Tiffany Nicole
 Gray, Michael Leslie
 Gray, Naylen
 Green, Shelbi
 Grubbs, George J
 Grupe, Mary S
 Guillery, Betty B
 Guimbellot, Danny Ray
 Hall, Darryl Wayne
 Hall, Kahana Fabreche
 Hamby, Deborah Dixon
 Hamp, Angela Marie
 Hampton, Robert D
 Harrell, Shirley Lynn
 Harris, Ira W
 Harris, Vonda J
 Hatten, Kurt Russell
 Hatten, Tiffany Watson
 Hayden, Laura Beebe
 Hayslip, Shelton G
 Henderson, Porsche Sade
 Hermann, Linda Camille
 Hester, Lalaih Ali
 Hicks, Jeffrey H
 Hill, Diane Linn
 Hill, Patricia Ann
 Hill, Trina Loraine
 Holland, Derrick D
 Holland, Whitney Rochalle
 Hollingsworth, Darby B
 Hollins, Joshua Jonelle
 Holzem, Paul Harvey
 Hoskins, Johnny D
 Hudson, Lindsey Sanders
 Hudson, Umeka A
 Hunter, Joyce P
 Hurley, John Robert
 Husser, Galen
 Hutson, Stacey Michelle
 Jackson, Celena Ashanti
 Jefferson, Latondria
 Jennings, Dennis Edward
 Johnson Jr, Andre Van Eric
 Johnson, Christopher Brian
 Johnson, Heather Marie
 Johnson, Jennifer Roberta
 Johnson, Millicent Lisette
 Johnson, Norman Lee
 Jones, Angelyn Swift
 Jones, Barbara A
 Jones, Jenny Rogers
 Jones, Keith Brian
 Jones, Otis Lee
 Jones, Ronterrius Montreal
 Jones, Teresa Kandle
 Kelley, William Glenn
 Kelly, Gabrielle Anna
 Kelly, Gerald A
 Kennedy, Tina Marie
 Key, Krisi Suzanne
 King, Ebony Catrice
 Kirton, Robert B
 Koehler, Ainsley Camille
 LaFitte, Zachary Thomas
 Laird, Richard E
 Lang, Georgia Ann
 Langston, Elisabeth B
 Lapoque St, Willie Alfred
 Lavigne, Cheryl M
 Lee, Melvin E
 Lemle, David
 Leporati, Joseph Armond
 Lewis, Adicia Lary
 Lewis, Jacqueline Renae
 Lewis, Keith Oneal
 Lexing, Carissa Louise
 Lied, Tonya Marie
 Long, Steven R
 Long, William John
 Lord, Heath Allen
 Lott, Thomas Craig
 Lowery, Kelly Suzanne
 Lunford, Samantha McLaugh
 Luther, Shannon Williams
 Malta, David C
 Malta, Joseph F
 Manning, Kaylin Rae
 Martin, Leah Benoit
 McDaniel, Jessica Danielle
 McDaniels, Aranya Mechelle
 McGrew, Danny R
 McKeever, Minyoung Nanette
 McKissick, Mattie Kay
 McMullen Jr, Arthur Whitfield
 Merys Jr, Tom
 Miles, Kartrerrion C
 Millsap, Tasia Sade
 Minor, Renee L
 Mitchell, Dennis Lee
 Moore, Molyann Elizabeth
 Moore III, Sam Levon
 Morehead, Benjamin Eric
 Moss, Chad Mitchell
 Muss, Veronique
 Myers, James Brently
 Neighbors, David Allen
 Nerren, Sarah Catherine
 Newman, Margaret J
 Newson, Angeline Elizabeth
 Newson, Chun Deon
 Norsworthy, Ashley Cumpston
 Nugent, Rachel Rebecca
 Nutzman, Betty L

(Continued on Page 7B)

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE AN AGREEMENT WHICH PROVIDES THE TERMS OF ENGAGEMENT FOR THE LAW FIRM OF BUTLER SNOW, LLP TO ACT AS SPECIAL ECONOMIC DEVELOPMENT FINANCE COUNSEL IN ORDER TO PROVIDE CERTAIN LEGAL SERVICES FOR ECONOMIC DEVELOPMENT PROJECT FINANCE TRANSACTIONS TO BE EXPLORED BY THE CITY; TO AUTHORIZE THE MAYOR FROM TIME-TO-TIME TO DESIGNATE THE SPECIAL ECONOMIC DEVELOPMENT PROJECTS ON WHICH THEY ARE TO PROVIDE ADVICE AND/OR SERVICES, AND THE EXTENT OF THE SERVICES TO BE PROVIDED; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the CITY desires to explore various economic development projects that would benefit the City of West Monroe, and needs experienced professional guidance in order to do so; and

WHEREAS, the law firm of Butler Snow, LLP is recognized as such an experienced firm as is needed by the City; and

WHEREAS, Butler Snow, LLP is agreeable to undertaking the engagement and providing the desired services under the conditions set forth in the proposed Terms of Engagement.

NOW THEREFORE,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, that agreement which provides the terms of engagement between the City of West Monroe and Butler Snow, LLP, a copy of which agreement is attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal activities arising, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to designate from time-to-time the special economic development projects on which Butler Snow, LLP is to provide advice and/or services, to take any and all actions and to execute any

and all further documents she deems either necessary or proper to obtain the advice and services for the proposed activities arising out of the agreement described above according to its terms and intent, including but not limited to such further negotiations and agreements as she determines appropriate regarding the terms and conditions of the engagement, the nature of the services performed, and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 19th day of August, 2025, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 19TH DAY OF
AUGUST, 2025

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

BUTLER | SNOW

August 12, 2025

(sent via email to: smitchell@westmonroe.la.gov)

The Honorable Staci Mitchell

Mayor

City of West Monroe

2305 N. 7th Street

West Monroe, LA 71921

Re: Terms of Engagement as Special Economic Development Finance Counsel to the
City of West Monroe

Dear Mayor Mitchell:

As set out more fully herein, this Engagement Letter establishes the terms of the engagement of Butler Snow LLP ("**Butler Snow**," "**we**," or "**us**") in connection with the tendered representation of the City of West Monroe ("**City**," "**you**," or "**your**") as Special Economic Development Finance Counsel. We are pleased that you have selected Butler Snow LLP to represent you and look forward to working with the City.

Client; Scope of Engagement. Our representation hereunder includes only the City of West Monroe. Butler Snow LLP will represent and provide legal counsel to the City as it relates to economic development project finance transactions undertaken by the City. These services include:

- Advising the City on the potential establishment of one or more economic development districts ("EDD(s)") or the modification of existing EDDs;
- Advising the City on the potential establishment of one or more community development districts ("CDD(s)");
- Advising the City on financing options available through the utilization of an EDD or CDD;
- Advising the City on the establishment of an Industrial Development Board and establishing the same;
- Advising the City on how projects and related infrastructure may be financed utilizing EDD levies and/or CDD assessment;
- Identifying the sales and ad valorem taxes currently levied in any newly established EDD and identify the governing authorities with whom intergovernmental agreements must be entered into for purposes of using such tax revenues for public purposes and/or economic development within an EDD;

401 Market Street
Suite 1270
Shreveport, LA 71101

MICHAEL J. BUSADA
318.703.5122
Mike.Busada@butlersnow.com

T 318.703.5120
F 318.703-5121
www.butlersnow.com

City Engagement Letter
Page 2

- Advising the City on project costs eligible for direct reimbursement or financing from revenues collected within an EDD or CDD;
- Advising the City as to the legal requirements for utilizing payment-in-lieu of tax (“**PILOT**”) techniques to lower the financing thresholds for projects within or outside of an EDD;
- Preparation of the various agreements and documents, including cooperative endeavor agreements (collectively the “**Transaction Documents**”) required under Louisiana law to structure and effectuate EDDs, CDDs, and PILOT transactions;
- Assisting the City in identifying other funding sources and/or incentives;
- Assisting the City obtain such approvals, permissions, allocations and exemptions necessary or appropriate under the circumstances from other governmental authorities, other than any approvals (such as zoning), licenses and permits relating to the construction and operation of projects within an EDD or CDD; and
- Subject to completion of proceedings to our satisfaction, rendering our legal opinion regarding the validity and binding effect of:
 - the establishment or modification of any EDDs or CDDs,
 - the establishment of any sub-districts within an EDD,
 - the levying of any additional taxes within an EDD,
 - the levying of any assessments within a CDD
 - the establishment of the tax increment(s),
 - the requisite proceedings necessary to effectuate a PILOT financing,
 - the execution of the Transaction Documents and matters relating thereto, which opinion will be addressed to the City,

In rendering our opinions, we will expressly rely upon the City as to matters relating to the due organization, existence and good standing of City in the State of Louisiana, as well as the authority of City to enter into the transactions relating to the Transaction Documents, and the binding effect thereof on City. We will similarly rely

on counsel to other parties to the transaction as to similar matters relating to those parties.

Regular Hourly Fee. Butler Snow's regular fees for this Engagement are based on the actual time spent on the Engagement by Butler Snow's attorneys and paraprofessionals at the hourly rates provided for under the Attorney General's Maximum Hourly Fee Schedule (the "**AG's Fee Schedule**") in effect at the time the work is performed. Based on the AG's Fee Schedule, the current hourly rate for Michael Busada is \$350/hour. Our firm believes utilizing an integrated team approach allows us to provide the best possible service to our clients. As a result, other attorneys and paraprofessionals may be brought in to assist on your matters from time to time. The time they spend will be billed at the hourly rates provided for under the AG's Fee Schedule in effect at the time the work is performed. Butler Snow's billing rates are subject to adjustment based on changes to the AG's Fee Schedule.

Project Finance Fee. (a) In order to reduce the costs incurred by the City, fees and expenses for work directly related to our representation of the City on individual project finance transactions involving at least one private party shall be borne by the private party. As is customary, we will bill a flat fee based on a percentage of the capital expenditure of the project that is the subject of the project finance transaction. This provision only becomes applicable once a formal commitment is entered into between the private party undertaking the development and the City, such as a Letter of Intent or Term Sheet.

(b) If a particular project finance transaction fails to close, the private party to the transaction shall be responsible for the fees incurred by the City on a per hour basis at Butler Snow's then current standard firm rates.

(c) In the event that the private party pays for legal services pursuant to (b) above and the project finance transaction actually closes at a later date, then a credit for previously billed services will be given against the final fixed fee described in (a) above.

(d) Work related to a project finance transaction undertaken post-closing shall be billed to the City separately on a per hour basis as provided for above under the title "Regular Hourly Fee," unless otherwise agreed to by the City and the private party to the project finance transaction. For non-routine post-closing legal work, the private party involved in the project finance transaction shall cover the cost of the hourly fees at Butler Snow's standard firm rates.

Costs & Expenses. With respect to out-of-pocket expenses, we charge only for those expenses which are not routine or which vary greatly according to the needs of the individual client. Under this policy, we do not charge for many routine expenses such as long-distance charges within the continental United States, fax charges, local delivery charges, and routine postage. Of course, for non-routine expenses and costs normally associated with representations of this kind, we will bill you. These include actual charges for travel expenses, FedEx deliveries,

preparation/copying of closing transcripts, and the like. Larger disbursements which you authorize will either be requested in advance or will be forwarded directly to you for payment. It is our goal that our bills are easy to understand and reflect appropriate charges for the value our services provide. We are attaching a copy of Butler Snow's Standard Billing Terms and Charges for Expenses which sets forth details of our expense charges and additional terms and conditions of our representation, all of which are incorporated herein by reference. These Standard Billing Terms and Charges for Expenses are applicable to our representation of you, unless expressly modified in writing.

Communication. We will keep the City regularly and currently informed of the status of the Engagement and will consult with you whenever appropriate or as requested. Copies of all correspondence and final documents generated by us will be sent to Courtney Hornsby, unless instructed otherwise in writing. In the event you need to reach me, and I am unavailable, please leave a voicemail message. Normally calls will be returned promptly, and in any event no later than within one business day of receipt of the call; if you have not received a return call within that time, please call again. My direct number is set out below and my mobile number is (318-518-4105). In addition, assuming the provisions of the next paragraph are acceptable, please feel free to communicate with me by e-mail. In the event of an emergency, please contact my paralegal Mary-Frances Haynes at (318-703-5124) or by e-mail at (Maryfrances.Haynes@butlersnow.com), and she will endeavor to reach me as soon as practicable.

Protection of Client Confidences - High Tech Communication Devices. We are always mindful of our obligation to preserve our clients' secrets and confidences; accordingly, it is important that we agree from the outset what kinds of communications technology we will employ in the course of this Engagement. Unless you specifically direct us to the contrary, for purposes of this Engagement, we agree that it is appropriate for us to use fax machines and e-mail, as well as cellular communication devices, in the course of the Engagement without any encryption or other special protections. Please notify us if you have any other requests or requirements in connection with the methods of communication, or persons to be included or copied in the circulation of documents relating to the Engagement.

Electronic Files and File Retention. Butler Snow maintains its client files electronically. We ordinarily do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will retain ordinarily **only** the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we may destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents.

Unless you instruct us otherwise, once our work on a matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed file. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to a matter or generated while it was pending, you should request such copies at the time our work on a matter is completed. A more complete notice of Butler Snow's Record Retention and Destruction Policy for Client Files, which also will be applicable to this Engagement, is attached and incorporated herein by reference.

Opinions/Fee Estimates and Budgets. No law firm or attorney, including our firm and our attorneys, can or will guarantee the outcome of any legal matter or dispute. Thus, although an attorney or attorneys of our firm may offer an opinion about possible results regarding any matter in which we represent or advise, we do not and we cannot guarantee any particular result. We cannot predict in advance what the total amount of fees will be for our services. Although, for a client's convenience, whenever possible and when requested, we may provide clients with a budget or our best estimate from time to time of fees and/or costs that we anticipate will be incurred on a particular matter, these estimates are subject to unforeseen circumstances and are by their nature inexact. Providing an accurate estimate is usually very difficult, since the size and scope of the matter and the extent to which a client may request us to perform services may vary substantially during the course of such representation. As a result, we cannot be bound by a budget or an estimate except to the extent expressly agreed to in writing. By your acceptance of our representation, you acknowledge that the firm has made no promises about any outcome, and that any opinion offered or estimated budget provided by the firm or any of its attorneys will not constitute a guaranty.

Conflicts and Potential Conflicts. The City acknowledges that Butler Snow represents many other institutions, non-profits, governmental and quasi-governmental entities, companies, and individuals, some of which may be considered competitors of the City. The City agrees that the fact that Butler Snow represents or takes on representation of such a person or entity while also representing the City does not constitute a conflict of interest, and does not require the City's consent, unless the matter is directly adverse to the City, is substantially related to a matter on which Butler Snow is representing the City in which that person or entity's interest is materially adverse to the City, or is a matter in which Butler Snow could use adversely to the City non-public, confidential information it has learned through its representation of the City. The City further acknowledges that another party or parties in a matter on which Butler Snow is representing the City may seek legal counsel or representation from Butler Snow wholly unrelated to the matter in which Butler Snow is representing the City. Butler Snow will inform the City if and when such situations arise, and the City agrees that it will not unreasonably withhold its consent to Butler

City Engagement Letter
Page 6

Snow's representing such party or parties in the matter unrelated to the matter in which Butler Snow is representing the City.

Termination of Engagement. We appreciate the opportunity to serve as your attorneys and look forward to a long professional and mutually beneficial relationship; however, in the event you become dissatisfied with any aspect of our relationship, work, or the fees charged, we encourage the City to bring such concerns to our attention immediately. It is our belief that most problems can be resolved by a good faith discussion between us. Nonetheless, the City may terminate this representation at any time by reasonable written notice to us, but the City will be obligated to pay our fees for services provided pursuant to this Engagement Letter through the date on which you terminate our services. We may withdraw from this representation at any time and for any reason to the extent permitted by the applicable ethical rules, including your failure to pay any bill when due. In the event of our withdrawal we will be entitled to payment for all fees for services provided before the date of our withdrawal. We also will be entitled to reimbursement of any costs and expenses paid or incurred on your behalf up to the date of withdrawal or discharge. In the event of our withdrawal or discharge, we will be entitled to apply any retainer amount being held by the firm to payment of any outstanding fees and expenses.

Notwithstanding the foregoing, this Engagement will terminate at the time of completion of the services addressed in the Scope of Engagement section of this letter and, in any event, no later than submission of the final billing statement for such services.

Binding Agreement. This letter represents the entire agreement between the City and Butler Snow with respect to the scope of services to be provided to the City. **By signing below, you acknowledge that this letter has been carefully reviewed and its content understood and that you agree, on behalf of the City, to be bound by all of its terms and conditions.** No change or waiver of any of the provisions of this letter shall be binding on either the City or on Butler Snow unless the change is in writing and signed by both the City and Butler Snow.

Counterparts; Facsimile and Electronic Signatures. The parties hereto agree that this Agreement, and any amendment, waiver or consent relating hereto, may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. Additionally, said documents may be signed and/or transmitted by electronic mail of a PDF document or using electronic signatures as permitted by the Louisiana Uniform Electronic Transactions Act (La. R.S. 9:2601, *et seq.*), such as DocuSign or similar electronic signature technology, and thereafter maintained in electronic form, and that such electronic record shall be valid and effective to bind the party so signing as a paper copy bearing such party's hand-written signature. The parties further consent and agree that the electronic signatures appearing on this Agreement, and any amendment, waiver or consent relating hereto, shall be treated, for purpose of validity, enforceability and admissibility, the same as hand-written signatures.

City Engagement Letter
Page 7

At the request of any party hereto, the other party hereto shall re-execute forthwith an original form thereof and deliver it to the requesting party. No party hereto shall raise the use of electronic mail attachment in PDF or similar format to deliver a signature, or the fact that any signature was transmitted or communicated as an attachment to an electronic mail message, as a defense to the formation of a contract and each party forever waives any such defense. An electronically scanned copy of a signature shall constitute and shall be deemed to be sufficient evidence of a party's execution of this Agreement, without necessity of further proof. It shall not be necessary in making proof of this Agreement to produce or account for more than one such counterpart.

Please do not hesitate to contact me to discuss any questions you may have regarding this letter. If the foregoing does not accurately reflect our agreement or if you have any objections to any of these terms, please inform me immediately in writing.

Thank you again for this opportunity to be of service. We look forward to working with you.

Very truly yours,
BUTLER SNOW LLP

Michael J. Busada

Enclosures:

Notice to Clients of Butler Snow's Record and Retention Policy & Destruction Policy for Client Files

Butler Snow's Standard Billing Terms and Charges for Expenses

STATEMENT TO BE SIGNED BY CITY

I have read the above Engagement Letter and understand and agree to its contents, including the fee and billing arrangements.

CITY OF WEST MONROE

By: Staci Mitchell

Title: Mayor

Date: _____

**NOTICE TO CLIENTS OF BUTLER SNOW'S
RECORD RETENTION & DESTRUCTION POLICY FOR CLIENT FILES**

Butler Snow maintains its client files electronically. Ordinarily, we do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will ordinarily retain only the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents while the matter is pending.

At all times, records and documents in our possession relating to your representation are subject to Butler Snow's Record Retention and Destruction Policy for Client Files. Compliance with this policy is necessary to fulfill the firm's legal and ethical duties and obligations, and to ensure that information and data relating to you and the legal services we provide are maintained in strict confidence at all times during and after the engagement. All client matter files are subject to these policies and procedures.

At your request, at any time during the representation, you may access or receive copies of any records or documents in our possession relating to the legal services being provided to you, excluding certain firm business or accounting records. We reserve the right to retain originals or copies of any such records or documents as needed during the course of the representation.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed files. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed.

Any file records and documents or other items not requested within 30 days of receipt of notice indicating the ending of this engagement will become subject to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files and will be subject to final disposition by Butler Snow at its sole discretion. Pursuant to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files, all unnecessary or extraneous items, records or documents may be removed from the file and destroyed. The remainder of the file will be prepared for closing and placed in storage or archived. It will be retained for the period of time established by the policy for files related to this practice area, after which it will be completely destroyed. This includes all records and documents, regardless of format.

While we will use our best efforts to maintain confidentiality and security over all file records and documents placed in storage or archived, to the extent allowed by applicable law, Butler Snow specifically disclaims any responsibility for claimed damages or liability arising from damage or destruction to such records and documents, whether caused by accident; natural disasters such as

Page 2

flood, fire, or wind damage; terrorist attacks; equipment failures; breaches of Butler Snow's network security; or the negligence of third-party providers engaged by our firm to store and retrieve records.

BUTLER SNOW LLP
STANDARD BILLING TERMS AND CHARGES FOR EXPENSES
As of January 1, 2025

Butler Snow LLP (the "Firm") will bill clients monthly for legal services, unless another arrangement is agreed to and approved in writing by the Firm and the Client. The Firm typically sends bills for legal services and expenses via the U.S. Postal Service or by e-mail. Electronic billing services may also be used by specific agreement.

It is our goal that our bills are easy to understand, simple, and reflect appropriate charges for the value our services provided. As such, we do not charge for many incidental costs or routine services. We are continually working to ensure that our bills are clear and understandable. Should you have questions about any aspect of your bill, please contact the Firm as soon as possible so that your concerns may be quickly resolved. The chart below spells out the complete details of our expense charges. Our bills are **due upon receipt** unless other arrangements are agreed to in advance.

Any overpayments or duplicate payments the Firm receives that cannot be posted to an outstanding bill ("unapplied payments") will be deposited into the Firm's operating account upon receipt and posted as unapplied cash to the client's account. These unapplied payments will either be applied to a future bill or refunded to the client, whichever is appropriate.

Document Reproduction (Print, Copy & Scan)		
Normal sized documents (up to 11 x 17)	Black & White: \$0.20/page	Color: \$0.35/page
	Bates Labeling –	
	Electronic: \$0.03/page	Manual: \$0.15/page
Oversize documents (size in excess of 11 x 17)	Charge for each page – no exclusion	
	Black & white: \$1.25/page	Color: \$4.50/page
Electronic Data Manipulation for reproduction	\$75 per hour	
Binders	Actual cost of the binders plus \$1.00 per comb	
Wire Transfers	Outgoing:	International: \$50/wire Domestic: \$25/wire
Data/Audio/Visual Duplication & Reproduction	CD/DVD:	\$12.00 for each disc
	Portable Media Devices:	Priced per data storage size
Electronically Stored Information (Litigation Support Services)	Data Room:	\$1,000.00/room
	Data Processing:	\$100.00/gb per occurrence
	Data Storage:	\$10.00/gb per month
	Document Review & Hosting:	\$25.00/gb per month
	Review User License Fees:	\$90.00/user per month
	Minimum Monthly Fee:	\$150.00
Computerized Legal Research	No charge for basic research. \$70/search for public records, special treatises, briefs, motions, trial court documents and expert directory databases Research from secondary sources and outside of firm’s plan at actual cost Specialized research at actual cost with prior client approval	
Electronic retrieval of Court documents	\$0.40 / document	
Fax and International Calls	\$0.50/Page Non-domestic and conference calls charged at actual cost.	
Travel (personal vehicle)	Current Standard Mileage Rate as allowed by the IRS	
Messenger Delivery and Service of Subpoenas or Summons	Deliveries 0-25 miles one way - \$30.00 ; over 25 miles one way - \$10.00/hour plus mileage ; Service of Subpoenas/Summons - \$35.00 plus delivery	
Overnight Package Delivery	Charged at actual cost per package	
Postage	Postage charged at actual cost	
Conference Center & Catering	Charges for costs associated with client meetings and events will be passed on to the client at cost, unless agreed upon prior. This excludes basic client meetings without associated food and beverage services or special costs for conference services.	

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE AN AGREEMENT WHICH PROVIDES THE TERMS OF ENGAGEMENT FOR THE LAW FIRM OF BUTLER SNOW, LLP TO ACT AS SPECIAL ECONOMIC DEVELOPMENT FINANCE COUNSEL IN ORDER TO PROVIDE CERTAIN LEGAL SERVICES FOR ECONOMIC DEVELOPMENT PROJECT FINANCE TRANSACTIONS TO BE EXPLORED BY THE CITY; TO AUTHORIZE THE MAYOR FROM TIME-TO-TIME TO DESIGNATE THE SPECIAL ECONOMIC DEVELOPMENT PROJECTS ON WHICH THEY ARE TO PROVIDE ADVICE AND/OR SERVICES, AND THE EXTENT OF THE SERVICES TO BE PROVIDED; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the CITY desires to explore various economic development projects that would benefit the City of West Monroe, and needs experienced professional guidance in order to do so; and

WHEREAS, the law firm of Butler Snow, LLP is recognized as such an experienced firm as is needed by the City; and

WHEREAS, Butler Snow, LLP is agreeable to undertaking the engagement and providing the desired services under the conditions set forth in the proposed Terms of Engagement.

NOW THEREFORE,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, that agreement which provides the terms of engagement between the City of West Monroe and Butler Snow, LLP, a copy of which agreement is attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal activities arising, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to designate from time-to-time the special economic development projects on which Butler Snow, LLP is to provide advice and/or services, to take any and all actions and to execute any

and all further documents she deems either necessary or proper to obtain the advice and services for the proposed activities arising out of the agreement described above according to its terms and intent, including but not limited to such further negotiations and agreements as she determines appropriate regarding the terms and conditions of the engagement, the nature of the services performed, and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 19th day of August, 2025, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 19TH DAY OF
AUGUST, 2025

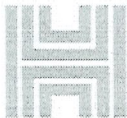
ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

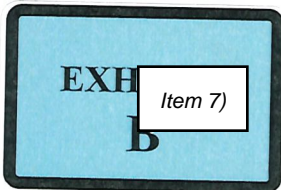
2025 SURPLUS - CITY OF WEST MONROE

V=Vehicle, E=Equipment

E/V	VIN/SERIAL	MAKE	MODEL	YEAR	TITLE NUMBER
V	1GBJ7D1F3KV114000	CHEVROLET	DUMP TRUCK	1989	C7692302
E	3272X2739	LEROI	AIR COMPRESSOR	1998	Certificate of Origin
V	1B4GP44G1YB735995	DODGE	VAN	2000	A4324576
V	1FTRX17W1YNB64858	FORD	F 150	2000	A4128036
V	1FDWW32S1YED93784	FORD	F-350	2000	A4310401
V	JALB4B14327011366	ISUZU	STREET SWEEPER	2002	A6972870
V	2FAFP71W23X104535	FORD	CROWN VICTORIA	2003	A19565
V	2FAFP71W03X178908	FORD	CROWN VICTORIA	2003	B1117484
V	1D4HD38N14F205924	DODGE	DURANGO	2004	A6790086
V	2FTRX17W64CA60575	FORD	F 150	2004	A20567
V	2G1WF55K259345925	CHEVROLET	IMPALA	2005	B1117478
V	2G1WF55K159344684	CHEVROLET	IMPALA	2005	A7559523
V	2G1WF55K459344128	CHEVROLET	IMPALA	2005	B1117483
V	2G1WF55K959343816	CHEVROLET	IMPALA	2005	B1117479
V	3D7KR28C76G257921	DODGE	RAM	2006	A8378778
V	2B3AA4CT4AH194187	DODGE	CHARGER	2010	B2746158
V	1FTEX1CM8BFB46720	FORD	F 150	2011	B2953002
V	1FD4E4FS7DDB28953	FORD	BUS	2013	B5174395
V	1FTMF1CM1DKG12772	FORD	F 150	2013	B5081994
V	1FTEX1CM1DFB54290	FORD	F 150	2013	B4330505
V	1GNLC2E01ER225255	CHEVROLET	TAHOE	2014	B5258097
V	2C3CDXAT0EH145159	DODGE	CHARGER	2014	B5258099
E	1L1836	DITCH WITCH	TRENCHER	1994	
E	490223	DILLY	TRENCHER TRAILER		
E	12428A	SULLIVAN	AIR COMPRESSOR	1993	
E	2R1735	DITCH WITCH	BORING MACHINE		



HENDERSON AUCTIONS
2025 - 2026 ANNUAL ONLINE ONLY AUCTION AGREEMENT



OWNER City of West Monroe

REPRESENTATIVE Matthew Wilson

Physical Address 2305 N 7th Street

City, State, Zip West Monroe, LA 71291

Mailing Address

City, State, Zip

Phone 318-396-2600 ext. 1835

Email mwilson@westmonroe.la.gov

TERMS: BUYER: SUCCESSFUL BIDDER AT AUCTION | OWNER: SELLER AND CONSIGNOR OF AUCTION ITEM(S) | AUCTIONEER: HENDERSON AUCTIONS
CLOSING: THE COMPLETION OF TRANSFER OF OWNERSHIP TITLE OF AUCTION ITEM FROM OWNER TO BUYER.

This Auction Agreement is entered into by HENDERSON AUCTIONS of Livingston, Louisiana, hereinafter referred to as AUCTIONEER, and OWNER listed above Hereinafter collectively referred to as OWNER under the following terms and conditions:

Henderson Auctions agrees to conduct a public online-only auction sale of the items of property consigned by the OWNER.

Online Auction Bidding Open Date: TBD

Online Auction Bidding Closing Date: TBD

- (1). OWNER agrees to pay AUCTIONEER for the services rendered by AUCTIONEER a commission of 10 % of the gross receipts from all sales of the Property made during the effective period of this Auction Agreement whether such sales are made at public auction, by private sale or in any other manner. The effective period of this Auction Agreement will begin on the execution date of this contract and will continue Ninety (90) consecutive calendar days beyond the closing date of the auction. If for any reason, OWNER breaches this term and sells or causes to be sold any of the property described in this agreement, save and except through the AUCTIONEER, OWNER owes AUCTIONEER the agreed upon full commission based on fair market value of listed property plus a 25% penalty fee.
- (2). AUCTIONEER agrees to prepare all advertising material and publicity necessary to advertise and promote the auction and shall be paid the sum of \$ 0 for same. Special Terms of Sale can be found on Addendum A to this agreement.
- (3). \$50 Title Fee for each titled item.
- (4). \$25 Minimum Commission Fee on All Lots
- (5). OWNER and AUCTIONEER agree that all checks shall be made payable to HENDERSON AUCTIONS. AUCTIONEER will be allowed a period of 15 banking days from the sale date in which to remit OWNER's portion of the proceeds from said auction. OWNER agrees to release property once AUCTIONEER receives payment from the BUYER. AUCTIONEER will provide OWNER with a written itemization of Property sold, the selling price, and the actual dollar amount received, therefore. If OWNER is the high bidder on their own items, they will be subject to the same terms as any other BUYER and required to pay the Buyer's Premium that is listed in the Buyer's Terms of the Auction.
- (6). AUCTIONEER shall use OWNER's name and act on behalf of OWNER fully and to the same extent as OWNER could do personally, to execute all necessary deeds (if any), Bills of Sale, conveyances and other instruments of every nature necessary or appropriate to the carrying out the power of sale herein granted and the transfer of title to the Property herein described to the respective buyers thereof; provided, however, that AUCTIONEER shall not make or provide buyers or any other persons with any oral or written representations or warranties on OWNER's behalf relating to any items of Property, which Property shall be sold "AS IS, WHERE IS, AND WITH ALL FAULTS" in each instance.
- (7). OWNER hereby agrees to sell listed and advertised Property to the highest bidder and deliver to AUCTIONEER the Bill of Sale and Titles, free and clear of ALL liens and encumbrances.
- (8). OWNER promises and agrees that the listed Property (except where such Property will be located and auctioned off-site) will be available for viewing 10 days prior to the auction date, and in the event of a failure of OWNER to deliver said Property (except when caused by an event such as an Act of God, or theft of the Property) reasonably in advance of the auction date, or if OWNER shall materially breach this contract, said OWNER agrees to pay the full commission as provided above plus any other actual damages that may occur, including attorney fees and court costs, to AUCTIONEER directly due to OWNER's breach of this contract or unexcused failure to deliver. In such instance, the commission is to be based on the fair market value of said Property. In no event will AUCTIONEER be liable to OWNER for indirect, special, consequential or exemplary damages, including, but not limited to, losses of profits, business or opportunities.
- (9). AUCTIONEER shall have the right, after receiving their compensation as provided herein, to use the residual funds to the extent required to first pay true, verified liens, if any, which are shown in the exhibits attached hereto or which may be brought to their attention and which are not listed in said exhibits.
- (10). OWNER agrees to hold AUCTIONEER free from any damages or losses that may occur to equipment or merchandise while preparing for said auction, except in the case of gross negligence or willful misconduct by AUCTIONEER.
- (11). Default by BUYER. In the event of default by the BUYER, including failure to pay for items at close of Auction:
- a. AUCTIONEER, at his sole discretion, may terminate this Agreement with no further obligation on the part of the OWNER or AUCTIONEER, in which case the Auction items that are not paid for would remain in the possession of the OWNER; OR AUCTIONEER, at his sole discretion, may continue to market the Auction items until the expiration date of the Agreement, applying all terms and fees set forth in the Agreement.
 - b. OWNER, in cooperation with AUCTIONEER, may seek specific performance against BUYER for the enforcement of BUYER's obligations under Louisiana Law, including but not limited to the payment of the Purchase Price.
 - c. OWNER shall not be entitled to any other remedy except as set forth above.

This Agreement, including the Exhibits attached hereto, constitutes the entire agreement between the parties and it shall not be changed except by a written document signed by both parties.

This Agreement shall be binding upon and inure to the benefit of the parties and to their respective heirs, successors and assigns.
I have read, understand, and agree to the above terms and conditions.

OWNER City of West Monroe

REPRESENTATIVE Matthew Wilson

By: Title: Finance Director
DocuSigned by:

Date: 8/12/2025

By HENDERSON AUCTIONS: Jason M. Bush Jason Bush

Date: 8/12/2025

Executed with a stated effective period ending 90 days from the scheduled Auction date.

HENDERSON AUCTIONS Contract version 2025-2026ONLINEAUCTIONAGREEMENT013125

13340 Florida Blvd. | P.O. Box 336 | Livingston, LA 70754 | Office 225.686-2252 | Fax 225.686.0647



HENDERSON AUCTIONS
2025 - 2026 ANNUAL ONLINE ONLY AUCTION AGREEMENT

ADDENDUM A

Henderson Auctions agrees to conduct a public online-only auction sale of the items of property consigned by the OWNER.

Online Auction Bidding Open Date: TBD

Online Auction Bidding Closing Date: TBD

Address Location of auction items (if different than physical address):

Address: _____ City, State, Zip _____

SPECIAL TERMS:

OWNER IS SELLING ITEMS ABSOLUTE:

- ALL ITEMS WILL BE SOLD ABSOLUTE, NO RESERVE, TO THE HIGHEST BIDDER.
- IF THE OWNER IS THE HIGH BIDDER ON THEIR OWN ITEMS, THEY WILL BE SUBJECT TO THE SAME TERMS AS ANY OTHER BUYER AND REQUIRED TO PAY THE BUYER’S PREMIUM THAT IS LISTED IN THE BUYER’S TERMS OF THE AUCTION.

OWNER IS SELLING ITEMS WITH A RESERVE:

- THE OWNER WILL SUBMIT A LIST OF RESERVED ITEMS WITH THE RESERVE AMOUNTS TO THE AUCTIONEER NO LATER THAN TWO WEEKS BEFORE THE AUCTION.
- IF THE OWNER IS THE HIGH BIDDER ON THEIR OWN ITEMS, THEY WILL BE SUBJECT TO THE SAME TERMS AS ANY OTHER BUYER AND REQUIRED TO PAY THE BUYER’S PREMIUM THAT IS LISTED IN THE BUYER’S TERMS OF THE AUCTION.
- A "NO-SALE FEE" IN THE FOLLOWING AMOUNT WILL BE ASSESSED SHOULD THE RESERVED ITEM(S) NOT SALE:

\$3,000 - \$5,000 – FLAT FEE OF \$200
\$5001 - \$20,000 – FLAT FEE OF \$400
\$20,001 - \$100,000 – FLAT FEE OF \$600
\$100,001 - up – FLAT FEE OF \$1000

This Agreement, including any Exhibits attached hereto, constitutes the entire agreement between the parties and it shall not be changed except by a written document signed by both parties.

This Agreement shall be binding upon and inure to the benefit of the parties and to their respective heirs, successors and assigns.
I have read, understand, and agree to the above terms and conditions.

OWNER City of West Monroe

REPRESENTATIVE Matthew Wilson

By: _____ Title: Finance Director

Date: 8/12/2025

By HENDERSON AUCTIONS: Jason M. Bush

Jason Bush

Date: 8/12/2025

Executed with a stated effective period ending 90 days from the scheduled Auction date.

HENDERSON AUCTIONS Contract version 2025-2026ONLINEAUCTIONAGREEMENT013125

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE STATE OF LOUISIANA THROUGH THE OFFICE OF FACILITY PLANNING AND CONTROL OF THE DIVISION OF ADMINISTRATION WITH RESPECT TO THE PROJECT “JULIA STREET IMPROVEMENTS, PLANNING AND CONSTRUCTION (OUACHITA)”, FP&C PROJECT NO. 50-MV2-25-01; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby authorized to enter into a Cooperative Endeavor Agreement with the State of Louisiana through the Office of Facility Planning and Control of the Division of Administration with respect to the project referred to as “Julia Street Improvements, Planning and Construction (Ouachita)”, FP&C Project No. 50-MV2-25-01, all as more fully set forth in the attached Exhibit A.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, Louisiana be and she is hereby authorized to sign that Cooperative Endeavor Agreement on behalf of the City of West Monroe, Louisiana, and to take any action or execute any further documents she deems either necessary or proper to carry out the provisions of the foregoing.

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that in addition to and not in limitation of the authority granted to Staci Albritton Mitchell, as the Mayor, as set forth above, Matthew Wilson, Finance Director of the City of West Monroe, Louisiana, is hereby additionally designated to act for and on behalf of the City of West Monroe, Louisiana, in all matters pertaining to this project, including certifying requests to the State of Louisiana for disbursements.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 19th day of August, 2025, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 19TH DAY OF
AUGUST, 2025

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA



**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
CITY OF WEST MONROE
Julia Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-01**

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the **STATE OF LOUISIANA** (State), herein represented by **ROGER E. HUSSER, JR., DIRECTOR, FACILITY PLANNING AND CONTROL, DIVISION OF ADMINISTRATION (DOA)**, and **CITY OF WEST MONROE** (Entity), a political subdivision of the State, herein represented by **STACI MITCHELL, MAYOR** do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

ARTICLE I

1.1 WHEREAS, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in a State Funding Summary ("Funding Summary") attached hereto for reference only; and

1.2 WHEREAS, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in the Funding Summary; and

1.3 WHEREAS, if applicable, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in the Funding Summary; and

1.4 WHEREAS, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in the Funding Summary; and

1.5 WHEREAS, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

IT IS HEREBY AGREED by the State and the Entity that:

**ARTICLE II
PURPOSE**

2.1 The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, January, 2019 ed. (the "Guidelines"), which is incorporated herein and made a part of this Agreement. As required by Section 147(e) of the Internal Revenue Code of 1986, as amended. The Entity hereby understands and agrees that, in addition to requirements of the Guidelines, no proceeds of the Project Bonds can or will be used for airplanes, skyboxes or luxury private boxes, health club facilities, facilities primarily used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

**ARTICLE III
SCOPE**

3.1 As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in the Funding Summary.

3.2 If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

Julia Street Improvements, Planning and Construction
 (Ouachita)
 FP&C Project No. 50-MV2-25-01
 Page -2-

3.3 The Entity hereby acknowledges and confirms that this Project constitutes a **Public Purpose** and will fulfill a public need within the parish in which the Project is to be located, all in accordance with Article VII, Section 14 of the Constitution.

3.4 Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the amount shown in the Funding Summary.

ARTICLE IV USE OF FUNDS

4.1 The Entity hereby acknowledges and agrees that the funds provided by the State to the Entity shall be used solely for the purposes authorized and permitted in the Act and in accordance with all provisions of law affecting the Project, as well as the constitutional and statutory restrictions on the use of State funds for public purposes. The Entity acknowledges that any funds not used in accordance with the terms of this Agreement and state law will be reimbursed to the State.

4.2 The Entity shall not execute any contracts or agreements that would expend or commit State funds in excess of the amount for which lines of credit were granted pursuant to the Act. The Entity shall be solely responsible for any amount that exceeds the amount appropriated by the State.

4.3 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a lease, management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in or special legal entitlement to the Project to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds. The Entity shall immediately notify the State prior to entering into any such contract.

4.4 The Entity shall make no changes in its local laws, bylaws, charter or other organizational documents which would allow use of the Project for any purpose other than a public purpose.

ARTICLE V ADMINISTRATIVE COSTS

5.1 Notwithstanding any provision of this contract to the contrary, FP&C may use up to six percent of each State fund line item contained in the Funding Summary for costs associated with administering the Project, all in accordance with the provisions of the Act.

ARTICLE VI PUBLIC BID LAWS

6.1 The Entity will solicit bids for the services, labor and materials needed to construct said Project in accordance with the public bid laws of the State, including, but not limited to R.S. 38:2211, *et seq.*, applicable to political subdivisions of the State. The Entity will also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to complete said Project which will be subject to review by the State at any time.

ARTICLE VII COORDINATION

7.1 It is the responsibility of the Entity to administer the Project according to all applicable laws, rules and regulations and to ensure that the work is the best obtainable within established trade practice. The submittal of documentation to FP&C as required by this Agreement shall be for the purpose of verifying that the funds are spent in accordance with this Agreement and the applicable legislation, providing evidence of the progress of the Project and verifying that such documentation is being produced. FP&C will not provide extensive document review for the Project or take the responsibility for determining whether or not this documentation is complete and accurate.

7.2 The participation by FP&C in the Project shall in no way be construed to make FP&C a party to any contract between the Entity and its contractors.

ARTICLE VIII CHANGE ORDERS

8.1 A change order for the Project shall be subject to the approval of FP&C. However, as per R.S. 39:126, one or more change orders that cause an excess in the aggregate of *Two Hundred Fifty Thousand Dollars (\$250,000)* per month shall also require the approval of the Joint Legislative Committee on the Budget ("Committee") and the

Julia Street Improvements, Planning and Construction
 (Ouachita)
 FP&C Project No. 50-MV2-25-01
 Page -3-

Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars ((\$50,000) but less than two hundred fifty thousand dollars (\$250,000) shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require Committee approval.

ARTICLE IX

HOLD HARMLESS AND INDEMNITY

9.1 The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu, ex delictu*, quasi-contractual, statutory or otherwise), judgments of sums of money, attorney's fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

9.2 Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

9.3 The Entity further agrees and obligates itself, its successors and assigns, to indemnify and hold harmless the State for any monetary consequences resulting any Project Bonds issued by the State or interest therein being declared taxable as a result of the Entity's actions or inactions hereunder.

ARTICLE X

DISBURSEMENT OF FUNDS

10.1 After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth in the Funding Summary, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less FP&C Administration fee, as set forth in the Funding Summary. The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.

10.2 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Project Bonds. FP&C agrees that it will notify the Entity of the date the Project Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Project Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

10.3 The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in the Funding Summary. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

10.4 In the event funds subject to this Agreement represent a non-cash line of credit as set forth in the Funding Summary, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the State Bond Commission has either issued bonds or a cash line of credit therefor.

ARTICLE XI

OWNERSHIP OF PROPERTY

11.1 The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, lease, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project except as provided in Section 4.3. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

11.2 The Entity shall not sell, transfer, or otherwise dispose of any of the facilities financed with the Project Bond proceeds prior to the end of the Term, except such minor parts or portions thereof as may be disposed of due to normal wear and tear and obsolescence.

Julia Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-01
Page -4-

ARTICLE XII **INSURANCE**

12.1 If State funds for this Project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this Agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

12.2 If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE, V, ZM, or E.

ARTICLE XIII **PLEDGE OF LEASE REVENUES**

13.1 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State unless the State receives an opinion from a nationally recognized bond counsel that such contract and/or deposit of funds will not adversely affect the tax-exempt status of the Project Bonds.

ARTICLE XIV **TERM**

14.1 The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Project Bonds issued for the Project, or any refunding bonds therefor, remain outstanding.

ARTICLE XV **TERMINATION**

15.1 FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this Agreement within two years from the execution of this Agreement or, if applicable, within two years from the issuance of any Project Bonds or for any act by the Entity that the State determines to be unlawful or in violation of this Agreement.

15.2 FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

ARTICLE XVI **AVAILABILITY OF FUNDS**

16.1 The availability of funds set forth in the Funding Summary are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

ARTICLE XVII **ASSIGNMENT**

17.1 Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

ARTICLE XVIII **AUDIT**

18.1 As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time. The Entity agrees to retain all books, records, and other documents relevant to this Agreement and the funds expended hereunder for at least three years after maturity of any

Julia Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-01
Page -5-

Project Bonds, including bonds issued by the State to refinance such Project Bonds (such term of Project Bonds is expected to be not less than 20 years).

18.3 The Entity agrees to comply with the provisions of La. R.S 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

ARTICLE XIX
REQUIRED MATCH AND ESCROW ACCOUNT

19.1 Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total project costs except as provided in LA R.S. 39:112(E)(2)(a) or (b).

19.2 In addition to the 25 percent match required, the Entity agrees to comply with the provisions of Senate Bill No.318 Act No. 764 – 2024, for the construction of buildings which shall include major repairs and renovations, fixed equipment connected to buildings, and equipment and furnishings of new buildings. Entity agrees to provide an established escrow account which shall contain no less than three percent of the total project cost. Evidence of such account shall be submitted to Facility Planning and Control prior to the first advertisement for bids for the project. Each year thereafter, the nonstate entity shall deposit into the escrow account an additional one-half percent of the total project costs until such time as the account balance totals ten percent of the total project cost or one million dollars, whichever is less.

19.3 Pursuant to Senate Bill No.318 Act No. 764 – 2024, the escrow account shall be a separate interest-bearing bank account denoted as a restricted asset to be used exclusively for costs associated with the long-term major capital maintenance of the project.

ARTICLE XX
AMENDMENT OF AGREEMENT

20.1 Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.

ARTICLE XXI
REVISIONS TO STATE FUNDING SUMMARY

21.1 FP&C may revise the Funding Summary based on the appropriation in the most current Capital Outlay Act and, if applicable, the issuance of a line of credit by the State Bond Commission.

ARTICLE XXII
PROJECT CLOSEOUT

22.1 The Entity shall submit to FP&C a final Request for Disbursement with all invoices, payment applications, change order, etc., on any contract for which FP&C has obligated funding. The Entity shall also submit to FP&C a statement that no additional funds are due to the Entity under this appropriation. Said final Request for Disbursement and statement shall be submitted not later than eighteen (18) months after the date of substantial completion or acceptance of the project.

22.2 Should the Entity fail to submit the final Request for Disbursement within the time period specified in Section 22.1, then FP&C will consider all obligations as being paid in full to the Entity and the project will be closed.

Julia Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-01
Page -6-

THUS DONE AND SIGNED, this _____ day of _____, 2025,
at _____, Louisiana.

WITNESSES: STATE OF LOUISIANA

FP&C Witness #1 Sign Here

FP&C Witness #2 Sign Here

BY: _____
ROGER E. HUSSER, JR.
FP&C DIRECTOR
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this _____ day of _____, 2025,
at _____, Louisiana.

WITNESSES: CITY OF WEST MONROE

Entity Witness #1 Signature

Entity Witness #1 Printed Name

Entity Witness #2 Signature

Entity Witness #2 Printed Name

BY: _____
STACI MITCHELL
MAYOR

FUNDING SUMMARY
THE STATE OF LOUISIANA and
City of West Monroe
Julia Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-01

REVISION NO. _____ Date: 08/04/2025

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	OTHER	TOTAL FUNDING
2	2025	Capital Outlay Savings Fund	\$250,000			\$250,000
TOTAL			\$250,000		\$83,333	\$333,333
		FPC ADMIN.	\$11,250			

Federal Tax Identification for Entity: 72-6001497

Notes:

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The total estimated project cost is **\$ 345,000.00** per the 2025-26 Capital Outlay Request.

Facility Planning and Control
State of Louisiana
 Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

August 4, 2025

The Honorable Staci Mitchell, Mayor
 City of West Monroe
 2305 N 7th Street
 West Monroe, LA 71291
 Email: mwilson@westmonroe.la.gov

Re: Julia Street Improvements, Planning and
 Construction
 (Ouachita)
 FP&C Project No. 50-MV2-25-01

Dear Mayor Mitchell:

I am pleased to advise you that the referenced project has received State Capital Outlay funding. The Capital Outlay Act requires that appropriations for Non-State Entities be administered by the Office of Facility Planning and Control (FPC) under Cooperative Endeavor Agreements (CEA).

Attached you will find the CEA for the above referenced project, including a State Funding Summary. Please note the following:

- Please verify that the name of the signatory on behalf of City of West Monroe is spelled correctly.
- FPC requires your Federal Tax Identification Number before it will process invoices for payment. Please verify that this number as shown on the State Funding Summary of Project Funding is correct.

Please return the following items to our office at your earliest convenience:

- Two (2) duplicate originals of the CEA, being careful to sign, include two (2) witness signatures, and date each agreement. Please print single-sided and on legal size paper.
- Two (2) copies of the State Funding Summary, one attached to each CEA.
- A completed Vendor Request Form
- A signed W-9 form
- A copy of a Resolution designating an individual from City of West Monroe, to act on behalf of City of West Monroe, in all matters pertaining to this project, including certifying requests for State disbursements. This individual must be an official of City of West Monroe, and not a contracted consultant. This resolution is a prerequisite for the disbursement of State funds.

Please forward the requested documents to:

Margaret Hill
 Office of Facility Planning and Control
 Post Office Box 94095
 Baton Rouge, LA 70804-9095

Upon final execution of the CEA, a fully executed original will be returned to City of West Monroe.

The **Non-State Entity Capital Outlay Administrative Guidelines** are available online on the FPC website at <https://www.doa.la.gov/doa/fpc/project-administration-non-state/>. You will need this guide as a reference during the CEA development process, as well as throughout the term of the project. The “**Capital Outlay Guidelines**” by

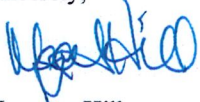
reference will become part of the CEA between City of West Monroe and FPC. Please follow the directions as described in the cover letters of the material sent to you.

Please understand that while funding has been granted, City of West Monroe does **not** have full use of, nor statutory authority to spend or obligate any of the funds until such time as the CEA has been fully executed and all of the CEA's provisions met, including all contractual pre-approvals required by FPC's project manager.

If you have not already done so, please register with the State as a Vendor in order to receive funds. To do so, log-on to the FPC website at: <https://www.doa.la.gov/doa/fpc/> and under **Quick Links**, click on **LaGov Vendor Self-Registration**. There you will find the information on how to self-register your entity. If you need help with the registration process, please call (225) 342-8010 or send an email to vendr_inq@la.gov.

If you have any questions, please feel free to contact Richard Hebert, 504-568-2059 or Richard.Hebert@la.gov.

Sincerely,



Margaret Hill
State Capital Outlay Technical Administrator

MH: HB

Enclosures

c: Meagan Sibley, CapitalOutlay@la.gov, via email w/attachments
Richard Hebert, via email w/attachments

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE STATE OF LOUISIANA THROUGH THE OFFICE OF FACILITY PLANNING AND CONTROL OF THE DIVISION OF ADMINISTRATION WITH RESPECT TO THE PROJECT “JERSEY STREET IMPROVEMENTS, PLANNING AND CONSTRUCTION (OUACHITA)”, FP&C PROJECT NO. 50-MV2-25-02; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby authorized to enter into a Cooperative Endeavor Agreement with the State of Louisiana through the Office of Facility Planning and Control of the Division of Administration with respect to the project referred to as “Jersey Street Improvements, Planning and Construction (Ouachita)”, FP&C Project No. 50-MV2-25-02, all as more fully set forth in the attached Exhibit A.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, Louisiana be and she is hereby authorized to sign that Cooperative Endeavor Agreement on behalf of the City of West Monroe, Louisiana, and to take any action or execute any further documents she deems either necessary or proper to carry out the provisions of the foregoing.

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that in addition to and not in limitation of the authority granted to Staci Albritton Mitchell, as the Mayor, as set forth above, Matthew Wilson, Finance Director of the City of West Monroe, Louisiana, is hereby additionally designated to act for and on behalf of the City of West Monroe, Louisiana, in all matters pertaining to this project, including certifying requests to the State of Louisiana for disbursements.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 19th day of August, 2025, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 19TH DAY OF
AUGUST, 2025

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA



**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
CITY OF WEST MONROE
Jersey Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-02**

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the **STATE OF LOUISIANA** (State), herein represented by **ROGER E. HUSSER, JR., DIRECTOR, FACILITY PLANNING AND CONTROL, DIVISION OF ADMINISTRATION (DOA)**, and **CITY OF WEST MONROE** (Entity), a political subdivision of the State, herein represented by **STACI MITCHELL, MAYOR** do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

ARTICLE I

1.1 WHEREAS, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in a State Funding Summary ("Funding Summary") attached hereto for reference only; and

1.2 WHEREAS, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in the Funding Summary; and

1.3 WHEREAS, if applicable, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in the Funding Summary; and

1.4 WHEREAS, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in the Funding Summary; and

1.5 WHEREAS, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

IT IS HEREBY AGREED by the State and the Entity that:

**ARTICLE II
PURPOSE**

2.1 The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, January, 2019 ed. (the "Guidelines"), which is incorporated herein and made a part of this Agreement. As required by Section 147(e) of the Internal Revenue Code of 1986, as amended. The Entity hereby understands and agrees that, in addition to requirements of the Guidelines, no proceeds of the Project Bonds can or will be used for airplanes, skyboxes or luxury private boxes, health club facilities, facilities primarily used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

**ARTICLE III
SCOPE**

3.1 As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in the Funding Summary.

3.2 If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

Jersey Street Improvements, Planning and Construction
 (Ouachita)
 FP&C Project No. 50-MV2-25-02
 Page -2-

3.3 The Entity hereby acknowledges and confirms that this Project constitutes a **Public Purpose** and will fulfill a public need within the parish in which the Project is to be located, all in accordance with Article VII, Section 14 of the Constitution.

3.4 Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the amount shown in the Funding Summary.

ARTICLE IV USE OF FUNDS

4.1 The Entity hereby acknowledges and agrees that the funds provided by the State to the Entity shall be used solely for the purposes authorized and permitted in the Act and in accordance with all provisions of law affecting the Project, as well as the constitutional and statutory restrictions on the use of State funds for public purposes. The Entity acknowledges that any funds not used in accordance with the terms of this Agreement and state law will be reimbursed to the State.

4.2 The Entity shall not execute any contracts or agreements that would expend or commit State funds in excess of the amount for which lines of credit were granted pursuant to the Act. The Entity shall be solely responsible for any amount that exceeds the amount appropriated by the State.

4.3 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a lease, management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in or special legal entitlement to the Project to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds. The Entity shall immediately notify the State prior to entering into any such contract.

4.4 The Entity shall make no changes in its local laws, bylaws, charter or other organizational documents which would allow use of the Project for any purpose other than a public purpose.

ARTICLE V ADMINISTRATIVE COSTS

5.1 Notwithstanding any provision of this contract to the contrary, FP&C may use up to six percent of each State fund line item contained in the Funding Summary for costs associated with administering the Project, all in accordance with the provisions of the Act.

ARTICLE VI PUBLIC BID LAWS

6.1 The Entity will solicit bids for the services, labor and materials needed to construct said Project in accordance with the public bid laws of the State, including, but not limited to R.S. 38:2211, *et seq.*, applicable to political subdivisions of the State. The Entity will also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to complete said Project which will be subject to review by the State at any time.

ARTICLE VII COORDINATION

7.1 It is the responsibility of the Entity to administer the Project according to all applicable laws, rules and regulations and to ensure that the work is the best obtainable within established trade practice. The submittal of documentation to FP&C as required by this Agreement shall be for the purpose of verifying that the funds are spent in accordance with this Agreement and the applicable legislation, providing evidence of the progress of the Project and verifying that such documentation is being produced. FP&C will not provide extensive document review for the Project or take the responsibility for determining whether or not this documentation is complete and accurate.

7.2 The participation by FP&C in the Project shall in no way be construed to make FP&C a party to any contract between the Entity and its contractors.

ARTICLE VIII CHANGE ORDERS

8.1 A change order for the Project shall be subject to the approval of FP&C. However, as per R.S. 39:126, one or more change orders that cause an excess in the aggregate of **Two Hundred Fifty Thousand Dollars (\$250,000)** per month shall also require the approval of the Joint Legislative Committee on the Budget ("Committee") and the

Jersey Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-02
Page -3-

Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars ((\$50,000) but less than two hundred fifty thousand dollars (\$250,000) shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require Committee approval.

ARTICLE IX

HOLD HARMLESS AND INDEMNITY

9.1 The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu, ex delictu*, quasi-contractual, statutory or otherwise), judgments of sums of money, attorney's fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

9.2 Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

9.3 The Entity further agrees and obligates itself, its successors and assigns, to indemnify and hold harmless the State for any monetary consequences resulting any Project Bonds issued by the State or interest therein being declared taxable as a result of the Entity's actions or inactions hereunder.

ARTICLE X

DISBURSEMENT OF FUNDS

10.1 After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth in the Funding Summary, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less FP&C Administration fee, as set forth in the Funding Summary. The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.

10.2 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Project Bonds. FP&C agrees that it will notify the Entity of the date the Project Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Project Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

10.3 The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in the Funding Summary. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

10.4 In the event funds subject to this Agreement represent a non-cash line of credit as set forth in the Funding Summary, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the State Bond Commission has either issued bonds or a cash line of credit therefor.

ARTICLE XI

OWNERSHIP OF PROPERTY

11.1 The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, lease, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project except as provided in Section 4.3. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

11.2 The Entity shall not sell, transfer, or otherwise dispose of any of the facilities financed with the Project Bond proceeds prior to the end of the Term, except such minor parts or portions thereof as may be disposed of due to normal wear and tear and obsolescence.

Jersey Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-02
Page -4-

ARTICLE XII INSURANCE

12.1 If State funds for this Project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this Agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

12.2 If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE,V, ZM, or E.

ARTICLE XIII PLEDGE OF LEASE REVENUES

13.1 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State unless the State receives an opinion from a nationally recognized bond counsel that such contract and/or deposit of funds will not adversely affect the tax-exempt status of the Project Bonds.

ARTICLE XIV TERM

14.1 The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Project Bonds issued for the Project, or any refunding bonds therefor, remain outstanding.

ARTICLE XV TERMINATION

15.1 FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this Agreement within two years from the execution of this Agreement or, if applicable, within two years from the issuance of any Project Bonds or for any act by the Entity that the State determines to be unlawful or in violation of this Agreement.

15.2 FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

ARTICLE XVI AVAILABILITY OF FUNDS

16.1 The availability of funds set forth in the Funding Summary are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

ARTICLE XVII ASSIGNMENT

17.1 Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

ARTICLE XVIII AUDIT

18.1 As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time. The Entity agrees to retain all books, records, and other documents relevant to this Agreement and the funds expended hereunder for at least three years after maturity of any

Jersey Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-02
Page -5-

Project Bonds, including bonds issued by the State to refinance such Project Bonds (such term of Project Bonds is expected to be not less than 20 years).

18.3 The Entity agrees to comply with the provisions of La. R.S 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

ARTICLE XIX
REQUIRED MATCH AND ESCROW ACCOUNT

19.1 Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total project costs except as provided in LA R.S. 39:112(E)(2)(a) or (b).

19.2 In addition to the 25 percent match required, the Entity agrees to comply with the provisions of Senate Bill No.318 Act No. 764 – 2024, for the construction of buildings which shall include major repairs and renovations, fixed equipment connected to buildings, and equipment and furnishings of new buildings. Entity agrees to provide an established escrow account which shall contain no less than three percent of the total project cost. Evidence of such account shall be submitted to Facility Planning and Control prior to the first advertisement for bids for the project. Each year thereafter, the nonstate entity shall deposit into the escrow account an additional one-half percent of the total project costs until such time as the account balance totals ten percent of the total project cost or one million dollars, whichever is less.

19.3 Pursuant to Senate Bill No.318 Act No. 764 – 2024, the escrow account shall be a separate interest-bearing bank account denoted as a restricted asset to be used exclusively for costs associated with the long-term major capital maintenance of the project.

ARTICLE XX
AMENDMENT OF AGREEMENT

20.1 Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.

ARTICLE XXI
REVISIONS TO STATE FUNDING SUMMARY

21.1 FP&C may revise the Funding Summary based on the appropriation in the most current Capital Outlay Act and, if applicable, the issuance of a line of credit by the State Bond Commission.

ARTICLE XXII
PROJECT CLOSEOUT

22.1 The Entity shall submit to FP&C a final Request for Disbursement with all invoices, payment applications, change order, etc., on any contract for which FP&C has obligated funding. The Entity shall also submit to FP&C a statement that no additional funds are due to the Entity under this appropriation. Said final Request for Disbursement and statement shall be submitted not later than eighteen (18) months after the date of substantial completion or acceptance of the project.

22.2 Should the Entity fail to submit the final Request for Disbursement within the time period specified in Section 22.1, then FP&C will consider all obligations as being paid in full to the Entity and the project will be closed.

Jersey Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-02
Page -6-

THUS DONE AND SIGNED, this _____ day of _____, 2025,
at _____, Louisiana.

WITNESSES:

STATE OF LOUISIANA

FP&C Witness #1 Sign Here

BY: _____
ROGER E. HUSSER, JR.
FP&C DIRECTOR
DIVISION OF ADMINISTRATION

FP&C Witness #2 Sign Here

THUS DONE AND SIGNED, this _____ day of _____, 2025,
at _____, Louisiana.

WITNESSES:

CITY OF WEST MONROE

Entity Witness #1 Signature

BY: _____
STACI MITCHELL
MAYOR

Entity Witness #1 Printed Name

Entity Witness #2 Signature

Entity Witness #2 Printed Name

FUNDING SUMMARY
THE STATE OF LOUISIANA and
City of West Monroe
Jersey Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-25-02
REVISION NO. _____ Date: 08/05/2025

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	OTHER	TOTAL FUNDING
2	2025	Reappropriated Cash	\$500,000			\$500,000
TOTAL			\$500,000		\$166,667	\$666,667
		FPC ADMIN.	\$22,500			

Federal Tax Identification for Entity: 72-6001497

Notes:

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The total estimated project cost is **\$ 1,062,000.00** per the 2025-26 Capital Outlay Request.

Facility Planning and Control
State of Louisiana
 Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

August 5, 2025

The Honorable Staci Mitchell, Mayor
 City of West Monroe
 2305 N 7th Street
 West Monroe, LA 71291
 Email: mwilson@westmonroe.la.gov

Re: Jersey Street Improvements, Planning and
 Construction
 (Ouachita)
 FP&C Project No. 50-MV2-25-02

Dear Mayor Mitchell:

I am pleased to advise you that the referenced project has received State Capital Outlay funding. The Capital Outlay Act requires that appropriations for Non-State Entities be administered by the Office of Facility Planning and Control (FPC) under Cooperative Endeavor Agreements (CEA).

Attached you will find the CEA for the above referenced project, including a State Funding Summary. Please note the following:

- Please verify that the name of the signatory on behalf of City of West Monroe is spelled correctly.
- FPC requires your Federal Tax Identification Number before it will process invoices for payment. Please verify that this number as shown on the State Funding Summary of Project Funding is correct.

Please return the following items to our office at your earliest convenience:

- Two (2) duplicate originals of the CEA, being careful to sign, include two (2) witness signatures, and date each agreement. Please print single-sided and on legal size paper.
- Two (2) copies of the State Funding Summary, one attached to each CEA.
- A completed Vendor Request Form
- A signed W-9 form
- A copy of a Resolution designating an individual from City of West Monroe, to act on behalf of City of West Monroe, in all matters pertaining to this project, including certifying requests for State disbursements. This individual must be an official of City of West Monroe, and not a contracted consultant. This resolution is a prerequisite for the disbursement of State funds.

Please forward the requested documents to:

Margaret Hill
 Office of Facility Planning and Control
 Post Office Box 94095
 Baton Rouge, LA 70804-9095

Upon final execution of the CEA, a fully executed original will be returned to City of West Monroe.

The **Non-State Entity Capital Outlay Administrative Guidelines** are available online on the FPC website at <https://www.doa.la.gov/doa/fpc/project-administration-non-state/>. You will need this guide as a reference during the CEA development process, as well as throughout the term of the project. The “**Capital Outlay Guidelines**” by

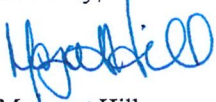
reference will become part of the CEA between City of West Monroe and FPC. Please follow the directions as described in the cover letters of the material sent to you.

Please understand that while funding has been granted, City of West Monroe does **not** have full use of, nor statutory authority to spend or obligate any of the funds until such time as the CEA has been fully executed and all of the CEA's provisions met, including all contractual pre-approvals required by FPC's project manager.

If you have not already done so, please register with the State as a Vendor in order to receive funds. To do so, log-on to the FPC website at: <https://www.doa.la.gov/doa/fpc/> and under **Quick Links**, click on **LaGov Vendor Self-Registration**. There you will find the information on how to self-register your entity. If you need help with the registration process, please call (225) 342-8010 or send an email to vendr_inq@la.gov.

If you have any questions, please feel free to contact Richard Hebert, 504-568-2059 or Richard.Hebert@la.gov.

Sincerely,



Margaret Hill
State Capital Outlay Technical Administrator

MH: HB

Enclosures

c: Meagan Sibley, CapitalOutlay@la.gov, via email w/attachments
Richard Hebert, via email w/attachments

CHANGE ORDER

No. 1
Dated: August 19, 2025

OWNER'S Contract No.: 240001 ENGINEER'S Project No.: 235592

Project:

S. RIVERFRONT ST. WATER MAIN IMPROVEMENTS
PROJECT

CONTRACTOR: McLEMORE SERVICE CONTRACTORS, LLC.

Contract For: Water Rehab Contract Date: March 20, 2025

To: McLEMORE SERVICE CONTRACTORS, LLC.
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor
Dated August 19, 2025

Nature of Changes: As-Built Quantity Adjustments

Enclosures: Change Order #1 Detail

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 130,525.00

Net Increase Resulting from this Change Order: \$ 1,550.00

Current Contract Price Including this Change Order: \$ 132,075.00

Contract Time Prior to This Change Order: 45 Days

Net Add Resulting from This Change Order: 0 Days

Current Contract Time Including This Change Order: 45 Days

The Above Changes Are Recommended:

S. E. HUEY CO.
Project Engineer

By: Brad Anzalone, P.E.

Date: _____

The above Changes Are Approved As Recommended:

City of West Monroe
Owner

By: Staci Albritton Mitchell - Mayor

Date: _____

The above Changes Are Accepted:

McLemore Service Contractors, LLC.
Contractor

By: Charles W. McLemore, Jr., President

Date: _____

Project: S. RIVERFRONT ST. WATER MAIN IMPROVEMENTS PROJECT				Owner: CITY OF WEST MONROE, LA				
Job #: 235592		Change Order No. 1			Contract Date: March 20, 2025			
Date of Completion:		Amount of Contract:			Contract Days:			
Original: N/A		Original: \$130,525.00			Original: 45			
Revised: N/A		Revised: \$132,075.00			Revised: 45			
	Contract Items		Original			Change Order No. 1		
Item No.	Item Description	Unit	Quantity	Unit \$	Extension	Quantity	Difference	Extension
1	6" SDR11 HDPE Water Main (Directional Drill)	LF	810	\$59.00	\$47,790.00	810.00	0.00	\$0.00
2	6" C900 SDR25 Water Main (Open Cut)	LF	60	\$43.00	\$2,580.00	60.00	0.00	\$0.00
3	4" D.I. Tee w/ Acc.	EA	1	\$4,100.00	\$4,100.00	1.00	0.00	\$0.00
4	6" Gate Valve w/ Pad & Box	EA	2	\$2,600.00	\$5,200.00	2.00	0.00	\$0.00
5	4" Gate Valve w/ Pad & Box	EA	1	\$2,185.00	\$2,185.00	1.00	0.00	\$0.00
6	6" D.I. 90° Ell w/ Acc.	EA	2	\$3,000.00	\$6,000.00	2.00	0.00	\$0.00
7	6" x 4" Connection	EA	3	\$2,600.00	\$7,800.00	3.00	0.00	\$0.00
8	Relocate Existing Service, to incl. new electronic water meter, saddle tap, corp.stop, meter valve, check valve, and service tubing	EA	4	\$1,500.00	\$6,000.00	4.00	0.00	\$0.00
9	Fire Hydrant Assembly	EA	1	\$7,870.00	\$7,870.00	1.00	0.00	\$0.00
10	Reconnect Automatic Blow-Off Assembly	EA	1	\$4,000.00	\$4,000.00	1.00	0.00	\$0.00
11	Reconnect Sample Tap Assembly	EA	1	\$1,250.00	\$1,250.00	1.00	0.00	\$0.00
12	Saw Cut & Removal of Existing 4" Sidewalk	SY	10	\$350.00	\$3,500.00	10.00	0.00	\$0.00
13	4" Sidewalk Replacement	SY	10	\$200.00	\$2,000.00	10.00	0.00	\$0.00
14	Saw Cut & Removal of Existing 6" Walk & Wall	SY	25	\$200.00	\$5,000.00	15.55	-9.45	(\$1,890.00)
15	6" Walk & Wall Replacement	SY	25	\$200.00	\$5,000.00	15.55	-9.45	(\$1,890.00)
16	Saw Cut & Removal of Existing Asphalt	SY	10	\$200.00	\$2,000.00	20.66	10.66	\$2,132.00
17	Replacement of Existing Asphalt	SY	10	\$300.00	\$3,000.00	20.66	10.66	\$3,198.00
18	SB2 Crushed Stone	CY	10	\$125.00	\$1,250.00	10.00	0.00	\$0.00
19	Saw Cut & Removal of Existing Curb	LF	10	\$150.00	\$1,500.00	10.00	0.00	\$0.00
20	Replacement of Existing Curb	LF	10	\$200.00	\$2,000.00	10.00	0.00	\$0.00
21	Temporary Traffic Control	LS	1	\$3,500.00	\$3,500.00	1.00	0.00	\$0.00
22	Dress and Seed Disturbed Areas	LS	1	\$3,187.78	\$3,187.78	1.00	0.00	\$0.00
23	Mobilization	LS	1	\$8,000.00	\$8,000.00	1.00	0.00	\$0.00
* - New Item		Project Cost Increase:			\$1,550.00			
		Contract Amount:		Original: \$130,525.00		Revised:		\$132,075.00

CERTIFICATE OF SUBSTANTIAL COMPLETION

OWNER'S Project No. 240001

ENGINEER'S Project No. 235592

Project: **S. RIVERFRONT ST. WATER MAIN IMPROVEMENTS PROJECT**

CONTRACTOR: **McLEMORE SERVICE CONTRACTORS, LLC.**

Contract For: **Water Rehab**

Contract Date: **March 20, 2025**

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

None specified.

To _____ City of West Monroe
OWNER

And To _____ McLEMORE SERVICE CONTRACTORS, LLC.
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of **OWNER, CONTRACTOR** and **ENGINEER**, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

August 12, 2025
Date of Substantial Completion

A tentative list of items to be completed or corrected ("Punch List") may be attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of **CONTRACTOR** to complete all the Work in accordance with the Contract Documents. When this Certificate applies to a specified part of the Work the items in the tentative list shall be completed or corrected by **CONTRACTOR** within 45 days of the above date of Substantial Completion.

The date of Substantial Completion is the date upon which all guarantees and warranties begin, except as follows:

All work, no exceptions.

The responsibilities between **OWNER** and **CONTRACTOR** shall be as follows:

RESPONSIBILITIES:

OWNER: Normal operation and maintenance

CONTRACTOR: Provide a 1-year warranty of materials and workmanship.

The following documents are attached to and made a part of this Certificate:

Punchlist

ACCEPTED BY OWNER: City of West Monroe

By: _____
Staci Albritton Mitchell, Mayor

Date: _____

EXECUTED BY ENGINEER: S. E. HUEY CO.

By: _____
Brad Anzalone, P. E.

Date: _____

The **CONTRACTOR** accepts this Certificate of Substantial Completion on _____, 20__

McLemore Service Contractors, LLC.
CONTRACTOR

BY: _____
Charles W. McLemore, Jr., President

**S. RIVERFRONT ST. WATER MAIN IMPROVEMENTS PROJECT
McLemore Service Contractors, LLC.**

**Final Inspection Punch List
8-12-2025**

Attending this inspection were Brad Anzalone (S.E. Huey Co.), Jacob Cloud (S.E. Huey Co.), Jonathan Kaufman (City of West Monroe), Jacob Jones (City of West Monroe), and Tyler McLemore (McLemore Service Contractors, LLC.).

All items required for the project were in place and ready for inspection. The following list was compiled to document items remaining to be addressed as part of the contract.

1. All disturbed areas to be raked, smoothed as needed to remove any stone/dirt clods, and seeded to establish grass growth. (\$750)
2. Existing sidewalk to be swept clean near any areas of work. (\$500)
3. Existing water meter along Mitchell Lane to be uncovered. (\$250)
4. Install valve box lid marked water at new 6" valve in the sidewalk along Mitchell Lane. (\$250)

It has been noted near the corner of Mitchell Lane and S. 2nd Street that soil has been moving and settling during rainfall events. An abandoned 4" sewer main was found and plugged to prevent further settlement. This area is to be monitored throughout the warranty period for any movement to ensure the soil is no longer washing out.

Respectfully submitted,

S. E. HUEY CO.



Brad Anzalone, P. E.



INFRASTRUCTURE PROJECT UPDATE

August 19, 2025

UNDER CONSTRUCTION

Project	Description	Funding	Status
S. Riverfront Water Main Improvements (CWEF FY22-23)	Replacement of water lines along South Riverfront St.	CWEF/City	Construction complete. Substantial completion and as-built change order on council agenda.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd. to Otis St.)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Light poles received and construction is back underway.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Funding from LA Water Sector Program.	WSP/ City	Construction in progress.
Arkansas Rd. Utility Relocation	Relocation of water and sewer lines ahead of street rehabilitation project.	City	Construction complete. Substantial completion and final change order approved at 8/5 council meeting.

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



IN DESIGN			
Project	Description	Funding	Status
Exchange Street Drainage Improvements	Catch basins and drainage pipe installation at the intersection of Downing Pines Road and Exchange Street.	City	Design complete. Preparing bid package for solicitation of bids.
S. 8th Street Drainage Improvements (LGAP FY22-23)	Conflict box and drainage pipe replacement at the S. 8th/Linderman intersection.	LGAP/City	Design Phase. LGAP contract received.
Black Bayou Canal - Thomas Rd. Area (EDA)	Repair concrete canal near Assembly and Walmart.	EDA/FEMA/ City	Received USACE approval; waiting on signed access agreements and EDA site permit from City attorney.
McMillan Rd. Sidewalks (LaDOTD Safe Routes to Public Places Program)	New sidewalks along the south side of McMillan Road, from Hilton Street to the library.	LaDOTD/City	Addressing 98% Final Comments. Geotech report received.
2023 DOTDTAP: N 6th Street Sidewalks	Construction of sidewalks along N. 6th Street, from WMHS to Clayton Street.	LaDOTD/City	Working to submit 100% Final Plans
Crosley Street Rehabilitation	Mill & Overlay with sidewalk replacement, from Trenton St. to N. 7th Street.	Urban Systems (80/20)	Design Phase.
Arkansas Road Improvements	Widen and Rehabilitate Arkansas Road, From N. 7th to Otis St.	Urban Systems (80/20)	Design Phase.
Black Bayou Canal Improvements (HMGP)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Cultural Resource Survey under FEMA review. USACE 404 Permit awaiting LDEQ Water Quality Certification.
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Design Phase.
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Plan Development.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4m Award)	FEMA/City	Scope modification and budget variance approved. Revised 60% Preliminary Plans submitted to be submitted to FEMA.
Cypress/Slack Drainage Improvements (LWI-DSP)	Drainage improvements at Golf Course Creek crossings of Cypress and Slack Streets.	LWI/City	H&H analysis complete; preparing documentation for submission. USACE 404 Permits (2) under review.
Trenton Corridor Bike/Ped and Utilities (Fed Approp/LaDOTD)	Bury utilities and construct bike/ped path along Trenton St. from Otis St. to Bridge St. (\$5.0m Award)	FEMA/City	Preliminary design and utility verification.
Crosley Sanitary Sewer Improvements	Sanitary sewer rehabilitation along Crosley, from Trenton to N. 7th.	City	Project out for bids. Bids to be received on 9/9/25

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



**AUGUST 19, 2025
WEST MONROE CITY COUNCIL MEETING
ENGINEERING UPDATE
L&A, INC. PROJECT NO. 25E038.00**

Kiroli Walk Trail Improvements

- Benchmark Construction Group is under construction, dressing up shoulders of recently paved trails

Sunshine Heights Drainage Improvements

- Kepper Trucking & Dirt Contracting is the low bidder
- Notice to proceed date is September 2, 2025
- Contractor has submitted their submittals & those have been reviewed

Downtown Utility Survey & Preliminary Engineering

- SUE final submitted 08.18.25
- Coordinating with companies for TV camera footage of drainage pipe

Constitution Drive Improvements

- Amethyst Construction is the contractor
- Notice to Proceed dated September 2, 2025
- Contractor has submitted their submittals & those are being reviewed

Downing Pines Road: Roundabout at Mane Street

- State Project Number H.016019
- LDOTD in process of advertisement for consultant procurement

Cotton Street Sidewalk & Street Improvements

- Bridge Street to Wood Street
- Received boring information & final pavement recommendation July 3
- Coordinating with companies for TV camera footage of drainage pipe and one leg of sewer

Cotton Street Water & Sewer Utility Improvements

- Pine Street to Wood Street
- DRA Funded Project (SEDAP) LA-7333
- Coordinating with companies for TV camera footage of drainage pipe and one leg of sewer to verify sewer services along Cotton Street from Natchitoches to Wood
- Checking utility services & working on final plans, communicated with health department regarding permitting. Our firm will sent prelim plans for initial review & discussion.

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
101 01 00	Cash / Operating Cash	4,554,770.59	
101 04 00	Cash / Old General Fund Cash	.00	
101 11 00	Cash / 86 Sales Tax Account	.00	
101 20 00	Cash / Investment in LAMP	3,763,801.36	
101 22 00	Cash / Money Market Account	.00	
101 30 00	Cash / Investment in MM	.00	
102 10 00	Cash with Fiscal Agent / Crawford & Company	.00	
102 20 10	Petty Cash / Cash Boxes	16,057.25	
103 10 00	Current Investments / Reserve Cash	5,112,767.14	
105 00 00	Current Assets / Property Tax Receivable	.00	
111 00 00	Current Assets / Tax Lien Receivable	.00	
115 00 00	Current Assets / Accounts Receivable	155,573.53	
115 10 10	Utility Billing / Utility	72,322.77	
115 12 00	Accounts Receivable / Billed Services	8,175.84	
115 20 10	Code Enforcement / Code Enforcement	90,329.94	
115 25 10	Building Permits / Building Permits	7,632.00	
115 30 10	Parks & Recreation / KIROLI Park	1,002.00	
115 35 10	Cultural & Recreation / Convention Center	11,716.80	
115 35 15	Cultural & Recreation / Expo Center	24,915.00	
115 40 10	Due From Employees / Insurance Premiums	2,850.13	
115 40 15	Due From Employees / Payroll Levy		3,086.01
115 40 20	Due From Employees / Travel Advances	10,735.63	
115 40 25	Due From Employees / Advance Checks	.00	
115 45 10	Special Details / Police Details	79,030.43	
115 50 10	NSF Checks / NSF	1,107.00	
115 70 10	Due From Other Entities / Golf Course	.00	

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
115 70 15	Due From Other Entities / Georgia Pacific	.00	
115 70 20	Due From Other Entities / Riverwood	.00	
115 80 00	Accounts Receivable / Due from Other Entities	.00	
115 80 10	Due from Other Entities / Energy Lease	.00	
115 80 11	Due from Other Entities / Cable Franchise Fee	29,952.81	
115 80 12	Due from Other Entities / Due from Art Council	.00	
115 80 13	Due from Other Entities / WPS Building Lease Receiv	56,295.00	
115 80 15	Due from Other Entities / Marshal's Office	.00	
115 80 16	Due from Other Entities / WM City Court	8,143.74	
115 80 17	Due from Other Entities / WOPT	.00	
115 80 30	Due from Other Entities / ATMOS Gas	.00	
115 80 35	Due from Other Entities / Entergy	102,148.88	
126 10 00	Due From DEQ / State	32,991.25	
126 10 15	State / Mosquito Abatement	.00	
126 12 00	Due From DEQ / Ouachita Parish	.00	
126 14 10	City of Monroe / Sales Tax		1,714,059.71
126 14 11	City of Monroe / Automobile Rental Tax	.00	
126 15 00	Due From DEQ / Federal Govt	.00	
126 15 10	Federal Govt / FEMA	.00	
126 15 12	Federal Govt / IRS	.00	
126 15 17	Federal Govt / Dept of Justice	.00	
130 60 10	Due From Other Funds / Utility Enterprise Fund	.00	
130 60 11	Due From Other Funds / Street Maintenance Fund	.00	
130 60 12	Due From Other Funds / WOSC Fund	.00	
130 60 13	Due From Other Funds / Workman's Comp Res Fd	.00	
130 60 14	Due From Other Funds / General Insurance Fund	.00	

FUND 001 General Fund							
ACCOUNT	ACCOUNT DESCRIPTION				DEBIT BALANCE		CREDIT BALANCE
130 60 15	Due From Other Funds / Grant Fund				.00		
130 60 16	Due From Other Funds / Sales Tax Fund				.00		
130 60 17	Due From Other Funds / Employee Health Ins Fund				.00		
130 60 19	Due From Other Funds / Capital Fund				326,713.00		
130 60 20	Due From Other Funds / Office of Motor Vehicles				.00		
130 60 21	Due From Other Funds / Sec 8 Housing Fund				741,426.38		
130 60 22	Due From Other Funds / Hasley 75%				.00		
130 60 23	Due From Other Funds / Hasley 25%				.00		
130 60 24	Due From Other Funds / Juvinile Justice Fund				.00		
130 60 25	Due From Other Funds / LCDBG Fund				.00		
130 60 26	Due From Other Funds / Detention Basin Fund				.00		
130 60 28	Due From Other Funds / OCOG				.00		
130 60 30	Due From Other Funds / BeardFest Fund				.00		
141 10 00	Inventories / Office Supplies						1,649.15
141 15 00	Inventories / Parts				22,266.41		
141 20 00	Inventories / Food Inventory Conv Cntr				.00		
141 25 00	Inventories / Food Inventory Expo Cntr				.00		
143 10 10	Prepaid Services / Phone Cards				.00		
143 10 15	Prepaid Services / Advertising				.00		
151 10 00	Non-Current Assets / Investments				.00		
202 00 00	Current Liabilities / Vouchers/Accounts Payable						248,166.10
202 10 00	Vouchers/Accounts Payable / Accounts Payable General						.00
206 00 00	Current Liabilities / Retainage Payable						.00
207 10 40	Sales Tax Payable / Convention Center						8,282.28
207 10 41	Sales Tax Payable / Expo Center						.00
207 10 42	Sales Tax Payable / Golf Course						.00

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
207 10 43	Sales Tax Payable / KIROLI		.00
207 20 10	Due to State / Handicap Parking		.00
207 20 11	Due to State / Due to State		.00
207 30 10	Due to Other Agencies / Cost of Court Distributn		137,847.11
207 30 12	Due to Other Agencies / OPOHSEP		.00
207 30 15	Due to Other Agencies / District Attorney		.00
207 30 16	Due to Other Agencies / 4TH Judicial Dist Court		.00
207 30 17	Due to Other Agencies / O.P.S.O		.00
207 30 19	Due to Other Agencies / Monroe Police Department		.00
207 30 20	Due to Other Agencies / OPSD Bond Premiums		.00
207 30 22	Due to Other Agencies / The Wellspring		.00
207 30 25	Due to Other Agencies / Metro Narcotics Unit		.00
207 30 48	Due to Other Agencies / City of Monroe		.00
207 40 10	Court Cost Distribution / Marshal Special Fund		.00
207 40 11	Court Cost Distribution / Court Special Fund		.00
207 40 12	Court Cost Distribution / Indigent Defender Board		.00
207 40 14	Court Cost Distribution / Crime Lab		.00
207 40 16	Court Cost Distribution / Crime Victim Fund		.00
207 40 18	Court Cost Distribution / Law Enf Trng Assistance		.00
207 40 20	Court Cost Distribution / CMIS / State Treasury		.00
207 40 22	Court Cost Distribution / Injury Trust Fund		.00
207 40 24	Court Cost Distribution / Crime Stoppers		.00
207 40 26	Court Cost Distribution / Restitution		.00
207 40 28	Court Cost Distribution / Pub Safety App. Tech		.00
207 40 30	Court Cost Distribution / ROC Due to Clerks		.00
207 40 32	Court Cost Distribution / Witness Fee		.00

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
207 40 34	Court Cost Distribution / Cash Bonds		.00
207 40 35	Court Cost Distribution / LA Supreme Court		.00
207 41 10	Marshal Office Payables / Seizures and Forfeitures		.00
208 12 00	Due to Other Funds / Credit Union Fund		.00
208 13 00	Due to Other Funds / Grant Fund		.00
208 14 00	Due to Other Funds / Capital Projects Fund		.00
208 16 00	Due to Other Funds / Juvenile Justice Grnt Fd		.00
208 17 00	Due to Other Funds / Due to Capital Fund		135,541.00
208 20 00	Due to Other Funds / 2007 DFC Fund		.00
208 21 00	Due to Other Funds / O.C.O.G.		.00
216 10 10	Police / state supplemental		6,600.00
217 10 10	Taxes Payable / Medicare/Social Security	171.13	
217 10 20	Taxes Payable / Federal Taxes	1,259.41	
217 10 30	Taxes Payable / State Taxes	52.85	
217 10 35	Taxes Payable / Unemployment Tax		.00
217 10 50	Taxes Payable / Property Tax		.00
217 20 10	Pensions Payable / MERS		263.87
217 20 20	Pensions Payable / Police	1,709.42	
217 20 30	Pensions Payable / Fire		.00
217 20 40	Pensions Payable / Judge	.09	
217 30 10	Deferred Compensation / PEBSCO		.00
217 30 20	Deferred Compensation / VALIC		.00
217 35 10	HSA Contributions / UMB		.00
217 40 05	Insurances Payable / Voluntary Life AD&D	837.36	
217 40 10	Insurances Payable / Health	570.62	
217 40 15	Insurances Payable / Critical Illness	22.66	

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
217 40 16	Insurances Payable / Group Life Insurance		1,700.55
217 40 17	Insurances Payable / Long Term Disability	195.44	
217 40 18	Insurances Payable / Short Term Disability	166.12	
217 40 20	Insurances Payable / Accident Insurance		989.98
217 40 25	Insurances Payable / Gap Insurance		.00
217 40 30	Insurances Payable / National Teachers		.00
217 40 35	Insurances Payable / UNUM Life & Critical Care		.00
217 40 40	Insurances Payable / Vision	2,096.39	
217 40 45	Insurances Payable / US Legal		.00
217 40 50	Insurances Payable / Dental	30,499.66	
217 40 55	Insurances Payable / Prepaid Legal		.10
217 40 56	Insurances Payable / Cancer		.00
217 40 57	Insurances Payable / AFLAC		142.25
217 40 58	Insurances Payable / Met Life Dental		.00
217 40 59	Insurances Payable / Met Life Insurance		13,635.61
217 40 60	Insurances Payable / Brokers National		.00
217 40 61	Insurances Payable / Assurity		.00
217 50 10	Charities Payable / United Way		.00
217 60 10	Other Deductions / Bankruptcy		.00
217 60 15	Other Deductions / Judgements		.00
217 60 20	Other Deductions / Fitness Mem Payable		.00
217 60 50	Other Deductions / Credit Union		.00
217 70 10	Union Dues / Fire Union		.00
217 70 20	Union Dues / Police Association		.00
217 70 25	Union Dues / Police Union		.00
217 70 30	Union Dues / MPOA/LPOA Relief		.03

FUND 001 General Fund			DEBIT	CREDIT
ACCOUNT	ACCOUNT	DESCRIPTION	BALANCE	BALANCE
218 01 00		Payroll Liabilities / Accrual Offset		.00
218 02 00		Payroll Liabilities / Salaries Payable	553.26	
222 10 00		Gratuities / WMCC Gratuities		.00
223 10 00		Deferred Revenue / Overpayments		31,169.54
223 12 00		Deferred Revenue / Deferred Rent Income		.00
223 15 00		Deferred Revenue / Property Tax Redemptions		.00
223 20 00		Deferred Revenue / Property Tax		.00
227 10 10		Collection Fee Pay / Archon		.00
228 20 10		Building Inspection / Contractor's Deposits		37,352.00
228 30 10		EVIDENCE DEPOSIT / Kiroli Park		.00
228 30 15		EVIDENCE DEPOSIT / Recreation Center		.00
228 30 20		EVIDENCE DEPOSIT / Convention Center		10,527.62
228 30 25		EVIDENCE DEPOSIT / Expo Center		53,100.00
228 30 30		EVIDENCE DEPOSIT / POLICE		.00
239 50 00		Other Non-Current Liab / Prpty Tax Under Protest		.00
239 60 10		Unearned Income / DF Lease		.00
242 10 00		Fund Equitiy / Revenue Control Account		532,591.10
242 20 00		Fund Equitiy / Expenditure Cntrl Summary	1,947,370.72	
243 00 00		Fund Equity / Encumbrance Control	238,001.02	
244 00 00		Fund Equity / Reserve for Encumbrances		238,001.02
250 00 00		Fund Equity / Pr Yr Res for Encumbrance		343,894.18
253 10 00		Fund Balance / Unreserved Fund Balance		13,937,631.82
		FUND TOTALS	17,456,231.03	17,456,231.03
		FUND IS IN BALANCE		

City of West Monroe

FUND 001 General Fund		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
310		Taxes								
311		Property Tax								
	10 00	Real Property	108,333	6,154.64	6	108,333	6,154.64	6	1,300,000	1,293,845.36
	20 00	Personal Property	0	.00		0	.00		0	.00
311	**	Property Tax	108,333	6,154.64	6	108,333	6,154.64	6	1,300,000	1,293,845.36
313		Sales & Use Tax								
	00 00	Sales & Use Tax	1,666,667	.00		1,666,667	.00		20,000,000	20,000,000.00
	10 00	Auto Rental Tax	1,750	2,255.08	129	1,750	2,255.08	129	21,000	18,744.92
313	**	Sales & Use Tax	1,668,417	2,255.08		1,668,417	2,255.08		20,021,000	20,018,744.92
316		Gross Receipts Business								
	10 61	Insurance Premuim Tax	45,833	7,610.00	17	45,833	7,610.00	17	550,000	542,390.00
316	**	Gross Receipts Business	45,833	7,610.00	17	45,833	7,610.00	17	550,000	542,390.00
318		Other Taxes								
	20 10	CATV	9,333	.00		9,333	.00		112,000	112,000.00
	20 15	ATMOS Gas	6,667	18,832.39	283	6,667	18,832.39	283	80,000	61,167.61
	20 20	Entergy	63,333	.00		63,333	.00		760,000	760,000.00
	20 25	Adelphia	0	.00		0	.00		0	.00
	20 *	Franchise Tax	79,333	18,832.39	24	79,333	18,832.39	24	952,000	933,167.61
318	**	Other Taxes	79,333	18,832.39	24	79,333	18,832.39	24	952,000	933,167.61
319		Penalties and Interest								
	10 10	Property Tax	333	467.08	140	333	467.08	140	4,000	3,532.92
	10 60	Occupational License	500	1,750.74	350	500	1,750.74	350	6,000	4,249.26
	10 61	Insurance	0	.00		0	.00		0	.00
	10 *	Taxes	833	2,217.82	266	833	2,217.82	266	10,000	7,782.18
319	**	Penalties and Interest	833	2,217.82	266	833	2,217.82	266	10,000	7,782.18
310	***	Taxes	1,902,749	37,069.93		1,902,749	37,069.93		22,833,000	22,795,930.07
320		Licenses and Permits								
321		Business Licenses								
	10 10	Alcoholic Beverages	2,167	.00		2,167	.00		26,000	26,000.00
	10 60	Occupational	75,000	7,647.65	10	75,000	7,647.65	10	900,000	892,352.35
	10 62	ROW Usage Lic	0	.00		0	.00		0	.00
	10 65	Taxi Permits	0	.00		0	.00		0	.00
	10 *	Business Licenses	77,167	7,647.65	10	77,167	7,647.65	10	926,000	918,352.35

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001		General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
		20 10	Contractor Certificate	1,083	375.00	35	1,083	375.00	35	13,000	12,625.00
321	**	Business Licenses		78,250	8,022.65	10	78,250	8,022.65	10	939,000	930,977.35
322		Nonbusiness									
	10 10	Building		5,000	1,977.00	40	5,000	1,977.00	40	60,000	58,023.00
	10 20	Electrical		1,250	736.00	59	1,250	736.00	59	15,000	14,264.00
	10 25	Plumbing		833	685.00	82	833	685.00	82	10,000	9,315.00
	10 30	Gas		0	.00		0	.00		0	.00
	10 35	Heat & Air		833	285.00	34	833	285.00	34	10,000	9,715.00
	10 40	Mobile Home		8	.00		8	.00		100	100.00
	10 *	Inspection Permits		7,924	3,683.00	47	7,924	3,683.00	47	95,100	91,417.00
	20 10	House Moving		0	.00		0	.00		0	.00
	20 15	Rental Inspection		0	.00		0	.00		0	.00
	20 20	ROW Usage		208	.00		208	.00		2,500	2,500.00
	20 *	Special Permits		208	.00		208	.00		2,500	2,500.00
322	**	Nonbusiness		8,132	3,683.00	45	8,132	3,683.00	45	97,600	93,917.00
320	***	Licenses and Permits		86,382	11,705.65		86,382	11,705.65		1,036,600	1,024,894.35
330		Intergovernmental Revenue									
331		Federal Grants									
	18 00	Section 8		20,015	.00		20,015	.00		240,181	240,181.00
	21 00	EPA		12,750	.00		12,750	.00		153,000	153,000.00
	22 00	Dept of Homeland Security		0	.00		0	.00		0	.00
	40 00	Dept of Justice		4,583	.00		4,583	.00		55,000	55,000.00
	43 00	LA Comm Law Enf Adm CrmJS		0	.00		0	.00		0	.00
331	**	Federal Grants		37,348	.00		37,348	.00		448,181	448,181.00
332		Ouachita Parish									
	10 00	Court Support		1,917	1,916.67	100	1,917	1,916.67	100	23,000	21,083.33
	12 00	Workforce Development		0	.00		0	.00		0	.00
	13 00	District Attorney		0	.00		0	.00		0	.00
332	**	Ouachita Parish		1,917	1,916.67	100	1,917	1,916.67	100	23,000	21,083.33
334		State Revenue									
	11 00	State Revenue		0	.00		0	.00		0	.00
	12 00	Dpt of Military Affairs		0	.00		0	.00		0	.00
	14 00	LA Hwy Safety Commission		8,333	18,386.03	221	8,333	18,386.03	221	100,000	81,613.97
	15 00	Office of Business Devel		0	.00		0	.00		0	.00
	16 00	Homeland Secrty & Emg Prp		0	.00		0	.00		0	.00
	17 00	LA Comm on Law Enfrcemnt		0	.00		0	.00		0	.00

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
21 00	Division of Administratio	0	.00		0	.00		0	.00
25 00	Culture Rec & Tourism	0	.00		0	.00		0	.00
29 00	DOTD	896	.00		896	.00		10,750	10,750.00
90 10	State Signal Light	1,867	11,200.00	600	1,867	11,200.00	600	22,400	11,200.00
90 12	Misc Rev	0	.00		0	.00		0	.00
90 15	State Street Maint	1,542	.00		1,542	.00		18,500	18,500.00
90 25	2nd Injury Reinbursement	0	.00		0	.00		0	.00
90 *	Other State Rev	3,409	11,200.00	329	3,409	11,200.00	329	40,900	29,700.00
334 **	State Revenue	12,638	29,586.03	234	12,638	29,586.03	234	151,650	122,063.97
335	State Shared Revenues								
10 70	Beer Tax	1,667	5,420.14	325	1,667	5,420.14	325	20,000	14,579.86
10 90	Fire Insurance 2%	7,083	.00		7,083	.00		85,000	85,000.00
10 *	Taxes	8,750	5,420.14	62	8,750	5,420.14	62	105,000	99,579.86
335 **	State Shared Revenues	8,750	5,420.14	62	8,750	5,420.14	62	105,000	99,579.86
330 ***	Intergovernmental Revenue	60,653	36,922.84		60,653	36,922.84		727,831	690,908.16
340	Charges for Services								
341	General Government								
10 10	Cost of Court	0	.00		0	.00		0	.00
10 12	Marshal Revenue	0	.00		0	.00		0	.00
10 15	City Attorney Work Rev	0	.00		0	.00		0	.00
10 *	Court	0	.00		0	.00		0	.00
30 10	Zoning Fee	583	250.00	43	583	250.00	43	7,000	6,750.00
30 15	Vant Strct Reg Fee	0	.00		0	.00		0	.00
30 *	Zoning	583	250.00	43	583	250.00	43	7,000	6,750.00
50 10	Activity Revenue	0	.00		0	.00		0	.00
50 12	Misc Revenue	0	.00		0	.00		0	.00
50 14	Building Rent	0	.00		0	.00		0	.00
50 *	Community Development	0	.00		0	.00		0	.00
341 **	General Government	583	250.00	43	583	250.00	43	7,000	6,750.00
342	Public Safety								
10 10	Housing Prisoners Rev	0	.00		0	.00		0	.00
10 15	Misc Rev	0	.00		0	.00		0	.00
10 *	Jail Revenue	0	.00		0	.00		0	.00

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001		General Fund									
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE	
	15 10	Police Fees	250	292.50	117	250	292.50	117	3,000	2,707.50	
	15 12	Bonds & Surrety	1,417	1,015.00	72	1,417	1,015.00	72	17,000	15,985.00	
	15 13	Metro Reimbursement	3,333	15,952.90	479	3,333	15,952.90	479	40,000	24,047.10	
	15 15	Miscellaneous Rev	667	1,525.00	229	667	1,525.00	229	8,000	6,475.00	
	15 17	Property Owner's Serv Fee	0	.00		0	.00		0	.00	
	15 19	Drug Forfeiture Rev	167	.00		167	.00		2,000	2,000.00	
	15 *	Police	5,834	18,785.40	322	5,834	18,785.40	322	70,000	51,214.60	
	20 10	Service Charge	167	.00		167	.00		2,000	2,000.00	
342	**	Public Safety	6,001	18,785.40	313	6,001	18,785.40	313	72,000	53,214.60	
343		Charges for Services									
	10 00	Grass Cut	2,917	5,330.00	183	2,917	5,330.00	183	35,000	29,670.00	
	12 00	Demolition	833	.00		833	.00		10,000	10,000.00	
	13 00	Electricity charging sale	42	44.27	105	42	44.27	105	500	455.73	
	14 05	CE Trash Removal	21	.00		21	.00		250	250.00	
	14 10	Express Trash Service	292	366.50	126	292	366.50	126	3,500	3,133.50	
	14 *	Trash Removeal	313	366.50	117	313	366.50	117	3,750	3,383.50	
	15 00	CE Structure Security	417	.00		417	.00		5,000	5,000.00	
	16 00	Administration Fee	1,250	3,100.00	248	1,250	3,100.00	248	15,000	11,900.00	
	17 10	RAD Class	0	.00		0	.00		0	.00	
343	**	Charges for Services	5,772	8,840.77	153	5,772	8,840.77	153	69,250	60,409.23	
344		Sanitation									
	10 30	Garbage	80,417	80,309.62	100	80,417	80,309.62	100	965,000	884,690.38	
	10 35	Excess Trash Rev	5,833	5,927.00	102	5,833	5,927.00	102	70,000	64,073.00	
	10 *	Utilities	86,250	86,236.62	100	86,250	86,236.62	100	1,035,000	948,763.38	
344	**	Sanitation	86,250	86,236.62	100	86,250	86,236.62	100	1,035,000	948,763.38	
345		Health & Safety									
	50 10	Stray Animal Fee	0	.00		0	.00		0	.00	
345	**	Health & Safety	0	.00		0	.00		0	.00	
346		Community Development									
	10 10	Activity Revenue	250	1,306.00	522	250	1,306.00	522	3,000	1,694.00	
	10 12	Misc Revenue	25	.00		25	.00		300	300.00	
	10 14	Program Revenue	0	.00		0	.00		0	.00	
	10 16	Concession Revenue	0	.00		0	.00		0	.00	
	10 *	Community Center	275	1,306.00	475	275	1,306.00	475	3,300	1,994.00	
346	**	Community Development	275	1,306.00	475	275	1,306.00	475	3,300	1,750.00	

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
347	Culture & Recreation								
10 02	Entrance Fees	13,333	11,960.00	90	13,333	11,960.00	90	160,000	148,040.00
10 03	Season Pass	833	1,400.00	168	833	1,400.00	168	10,000	8,600.00
10 04	Lodge Rent Fees	0	.00		0	.00		0	.00
10 05	Dog Registration Fee	0	.00		0	.00		0	.00
10 06	Shelter Rent Fees	5,417	7,982.01	147	5,417	7,982.01	147	65,000	57,017.99
10 08	Other Facility Rent Fees	8	.00		8	.00		100	100.00
10 10	Concessions	250	470.65	188	250	470.65	188	3,000	2,529.35
10 90	Miscellaneous Revenue	833	4,976.50	597	833	4,976.50	597	10,000	5,023.50
10 *	Kiroli Park	20,674	26,789.16	130	20,674	26,789.16	130	248,100	221,310.84
13 10	Shelter Rent	0	.00		0	.00		0	.00
13 12	Misc Rev	0	.00		0	.00		0	.00
13 14	Activity Revenue	0	.00		0	.00		0	.00
13 *	Restoration Park	0	.00		0	.00		0	.00
15 10	BMX Track	0	.00		0	.00		0	.00
15 90	Miscellaneous Revenue	0	.00		0	.00		0	.00
15 *	Lazarre Park	0	.00		0	.00		0	.00
20 10	Facility Rent	1,250	1,523.00	122	1,250	1,523.00	122	15,000	13,477.00
20 11	Memberships	500	130.00	26	500	130.00	26	6,000	5,870.00
20 12	Concessions	50	69.34	139	50	69.34	139	600	530.66
20 15	Program Revenue	2,083	736.00	35	2,083	736.00	35	25,000	24,264.00
20 16	Basketball Revenue	0	.00		0	.00		0	.00
20 *	Recreation Center	3,883	2,458.34	63	3,883	2,458.34	63	46,600	44,141.66
30 10	Membership Fee	0	.00		0	.00		0	.00
30 15	Booth Rental	917	1,635.00	178	917	1,635.00	178	11,000	9,365.00
30 20	Pea Sheller	250	1,134.00	454	250	1,134.00	454	3,000	1,866.00
30 21	Pecan Sheller	200	.00		200	.00		2,400	2,400.00
30 25	Freezer Rental	583	1,134.00	195	583	1,134.00	195	7,000	5,866.00
30 30	Misc Revenue	26	51.00	196	26	51.00	196	315	264.00
30 *	Farmer's Market	1,976	3,954.00	200	1,976	3,954.00	200	23,715	19,761.00
40 10	Non-Catered Event Income	0	.00		0	.00		0	.00
40 11	Equipment Rental	2,500	375.00	15	2,500	375.00	15	30,000	29,625.00
40 12	Concessions	1,333	1,333.37	100	1,333	1,333.37	100	16,000	14,666.63
40 13	Deposit Forfieture	65	.00		65	.00		775	775.00
40 14	Catering	1,000	69.90	7	1,000	69.90	7	12,000	11,930.10
40 15	Interagency Promotion	83	.00		83	.00		1,000	1,000.00
40 16	Outside Caterer Fee	1,833	2,387.50	130	1,833	2,387.50	130	22,000	19,612.50
40 17	RV Space Rental	0	.00		0	.00		0	.00
40 18	Room Rental	8,167	3,750.00	46	8,167	3,750.00	46	98,000	94,250.00

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
40 19	Special Events	258	90.00	35	258	90.00	35	3,100	3,010.00
40 20	Beverage Revenue	917	110.44	12	917	110.44	12	11,000	10,889.56
40 21	Catering IKE	0	.00		0	.00		0	.00
40 22	Other Rev	0	.00		0	.00		0	.00
40 23	Ticket Sales Cnv Cntr	0	.00		0	.00		0	.00
40 *	Convention Center	16,156	8,116.21	50	16,156	8,116.21	50	193,875	185,758.79
45 10	Equine Event Rental	23,750	3,750.00	16	23,750	3,750.00	16	285,000	281,250.00
45 11	Rental Forfeiture	0	.00		0	.00		0	.00
45 12	Stall Rentals	15,833	7,100.00	45	15,833	7,100.00	45	190,000	182,900.00
45 13	Shavings Sales	16,000	3,470.00	22	16,000	3,470.00	22	192,000	188,530.00
45 14	Other Event Rental	4,167	500.00	12	4,167	500.00	12	50,000	49,500.00
45 16	RV Space Rental	9,167	3,780.00	41	9,167	3,780.00	41	110,000	106,220.00
45 17	Concessions	14,333	11,768.88	82	14,333	11,768.88	82	172,000	160,231.12
45 18	Equipment Rental	5,833	1,773.70	30	5,833	1,773.70	30	70,000	68,226.30
45 19	Interagency Promotion	183	.00		183	.00		2,200	2,200.00
45 20	General Parking Fee Rev	0	.00		0	.00		0	.00
45 21	Sponsorships	0	.00		0	.00		0	.00
45 22	Security	250	.00		250	.00		3,000	3,000.00
45 23	Ticket Sales - Ike	0	.00		0	.00		0	.00
45 24	Misc Rec - Ike	0	.00		0	.00		0	.00
45 25	Beverage Sales	250	.00		250	.00		3,000	3,000.00
45 *	Ike Hamilton Expo Center	89,766	32,142.58	36	89,766	32,142.58	36	1,077,200	1,045,057.42
347 **	Culture & Recreation	132,455	73,460.29	56	132,455	73,460.29	56	1,589,490	1,516,029.71
348 20 10	Public Works Street Cuts	0	100.00		0	100.00		0	100.00-
348 **	Public Works	0	100.00		0	100.00		0	100.00-
340 ***	Charges for Services	231,336	188,979.08		231,336	188,979.08		2,776,040	2,587,060.92
350	Fines								
351	Court Fines								
10 10	City Court Fines	40,000	29,765.10	74	40,000	29,765.10	74	480,000	450,234.90
10 12	General Court Costs	9,167	3,125.50	34	9,167	3,125.50	34	110,000	106,874.50
10 15	Parking Ticket Fines	0	.00		0	.00		0	.00
10 18	DWI Fines	4,167	6,389.36	153	4,167	6,389.36	153	50,000	43,610.64
10 20	DWI Special Cost	458	750.00	164	458	750.00	164	5,500	4,750.00
10 21	DL Suspension	0	.00		0	.00		0	.00
10 *	Court	53,792	40,029.96	74	53,792	40,029.96	74	645,500	605,470.04
351 **	Court Fines	53,792	40,029.96	74	53,792	40,029.96	74	645,500	605,470.04

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
352	81 00	Fees NSF Fee	0	.00		0	.00		0	.00
352	**	Fees	0	.00		0	.00		0	.00
350	***	Fines	53,792	40,029.96		53,792	40,029.96		645,500	605,470.04
360		Invstmnts,Rents,Contribut								
361		Investment Earnings								
	10 00	Interest Revenue	25,250	72,602.61	288	25,250	72,602.61	288	303,000	230,397.39
	10 10	General Govt	0	.00		0	.00		0	.00
	10 15	Hasley Cemetary Trust	0	.00		0	.00		0	.00
	10 *	Interest Revenue	25,250	72,602.61	288	25,250	72,602.61	288	303,000	230,397.39
361	**	Investment Earnings	25,250	72,602.61	288	25,250	72,602.61	288	303,000	230,397.39
362		Rents and Royalties								
	10 00	Rent of Office Space	250	100.00	40	250	100.00	40	3,000	2,900.00
	20 10	Energy Lease Royalties	542	496.67	92	542	496.67	92	6,500	6,003.33
	30 10	Golf Course Rent	0	.00		0	.00		0	.00
	30 12	Ice Machine IKE	0	.00		0	.00		0	.00
	30 15	ATM	167	187.00	112	167	187.00	112	2,000	1,813.00
	30 *	Leases	167	187.00	112	167	187.00	112	2,000	1,813.00
362	**	Rents and Royalties	959	783.67	82	959	783.67	82	11,500	10,716.33
363		Escheats								
	10 00	Sales of Recyclables	4,500	1,469.30	33	4,500	1,469.30	33	54,000	52,530.70
363	**	Escheats	4,500	1,469.30	33	4,500	1,469.30	33	54,000	52,530.70
364		Contributions / Donations								
	10 00	Kiroli Contributions	0	.00		0	.00		0	.00
	12 00	Expo Center Contributions	0	.00		0	.00		0	.00
	13 00	Community Development	0	.00		0	.00		0	.00
	30 00	Private Contributions	3,333	1,085.07	33	3,333	1,085.07	33	40,000	38,914.93
364	**	Contributions / Donations	3,333	1,085.07	33	3,333	1,085.07	33	40,000	38,914.93
360	***	Invstmnts,Rents,Contribut	34,042	75,940.65		34,042	75,940.65		408,500	332,559.35
390		Other Financing Sources								
391		Interfund Transfers In								
	12 00	Transfers In	0	.00		0	.00		0	.00
	13 00	86 Sales Tax Capital	0	.00		0	.00		0	.00

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
18 00	Section 8 Fund	0	.00		0	.00		0	.00
19 00	Utility Enterprise Fund	0	.00		0	.00		0	.00
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392	Proceeds from Asset Disp								
10 00	Sale of Assets	20,833	135,600.00	651	20,833	135,600.00	651	250,000	114,400.00
20 00	Comp on Loss of Cap Asset	0	.00		0	.00		0	.00
392 **	Proceeds from Asset Disp	20,833	135,600.00	651	20,833	135,600.00	651	250,000	114,400.00
393	Gen Long Term Debt Issued								
10 00	General Obligation Bonds	0	.00		0	.00		0	.00
393 **	Gen Long Term Debt Issued	0	.00		0	.00		0	.00
394	Miscellaneous Revenue								
10 00	Other Misc Revenue	7,083	5,312.87	75	7,083	5,312.87	75	85,000	79,687.13
10 05	Unknown	0	.00		0	.00		0	.00
10 06	Credit Card Fee	1,000	1,030.12	103	1,000	1,030.12	103	12,000	10,969.88
10 10	Re-Insurance Claims Rev	0	.00		0	.00		0	.00
10 12	Claims	0	.00		0	.00		0	.00
10 *	Other Misc Revenue	8,083	6,342.99	79	8,083	6,342.99	79	97,000	90,657.01
394 **	Miscellaneous Revenue	8,083	6,342.99	79	8,083	6,342.99	79	97,000	90,657.01
390 ***	Other Financing Sources	28,916	141,942.99		28,916	141,942.99		347,000	205,057.01
FUND TOTAL	General Fund	2,397,870	532,591.10		2,397,870	532,591.10		28,774,471	28,241,879.90
GRAND TOTAL		2,397,870	532,591.10		2,397,870	532,591.10		28,774,471	28,241,879.90

FUND 901 Utility Enterprise Fund				DEBIT	CREDIT
ACCOUNT	ACCOUNT	DESCRIPTION		BALANCE	BALANCE
101 01 00		Cash / Operating Cash		1,687,302.40	
115 10 10		Utility Billing / Utility		1,830,945.47	
115 12 00		Accounts Receivable / Billed Services		17,142.00	
115 40 20		Due From Employees / Travel Advances			182.00
115 50 10		NSF Checks / NSF		.00	
115 70 15		Due From Other Entities / Georgia Pacific		.00	
115 70 20		Due From Other Entities / Riverwood		12,125.00	
116 10 00		Allowance for Uncollectab / Utility Billing			1,198,917.19
126 12 10		Ouachita Parish / Sewer Dist #5		96,677.54	
130 60 18		Due From Other Funds / City General Fund		.00	
149 10 00		Deferred Charges / Net Pension Liability		1,463,595.96	
151 10 00		Non-Current Assets / Investments		.00	
161 00 00		Fixed Assets / Land		74,150.00	
162 00 00		Fixed Assets / Infrastructure		54,969,535.00	
162 10 00		Infrastructure / Accumulated Depreciation			33,781,306.94
163 00 00		Fixed Assets / Building		73,435.92	
163 10 00		Building / Accumulated Depreciation			73,434.75
164 00 00		Fixed Assets / Imp Other Than Buildings		.00	
164 10 00		Imp Other Than Buildings / Accumulated Depreciation		.00	
165 00 00		Fixed Assets / Machinery & Equipment		2,196,582.28	
165 10 00		Machinery & Equipment / Accumulated Depreciation			1,910,537.26
166 00 00		Fixed Assets / Construction in Progress		.00	
202 00 00		Current Liabilities / Vouchers/Accounts Payable			49,486.27
202 10 00		Vouchers/Accounts Payable / Accounts Payable General			.00
206 00 00		Current Liabilities / Retainage Payable			.00
207 10 35		Sales Tax Payable / Water			65,398.76

FUND 901 Utility Enterprise Fund			
ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
208 11 00	Due to Other Funds / City General Fund		.00
208 23 00	Due to Other Funds / 2010 DEQ SRB Sinking Fund		.00
208 24 00	Due to Other Funds / 2010 DEQ SRB Reserve Fund		.00
208 25 00	Due to Other Funds / 2010 DEQ SRB Cap Add & Cn		528,000.00
217 10 35	Taxes Payable / Unemployment Tax		.00
218 01 00	Payroll Liabilities / Accrual Offset		.00
218 02 00	Payroll Liabilities / Salaries Payable		.00
218 03 00	Payroll Liabilities / Accrued VAC/SIC		87,056.68
223 10 00	Deferred Revenue / Overpayments		7,875.00
223 11 00	Deferred Revenue / Net Pension Liability		773,110.45
228 10 10	Utilities / Water		249,168.89
238 10 00	Net Pension Obligation / MERS		4,506,603.34
242 10 00	Fund Equtiy / Revenue Control Account		730,596.18
242 20 00	Fund Equtiy / Expenditure Cntrl Summary	503,019.65	
243 00 00	Fund Equity / Encumbrance Control	63,480.35	
244 00 00	Fund Equity / Reserve for Encumbrances		63,480.35
250 00 00	Fund Equity / Pr Yr Res for Encumbrance		112,618.84
254 10 00	Retained Earnings / Unreserved Retnd Earnings	33,621,362.13	
261 10 00	Invested in Capital Assts / Contributed Capital		52,471,580.80
	FUND TOTALS	96,609,353.70	96,609,353.70
	FUND IS IN BALANCE		

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 901 Utility Enterprise Fund			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340		Charges for Services								
344		Sanitation								
	10 15	Sewer	140,292	140,465.45	100	140,292	140,465.45	100	1,683,500	1,543,034.55
	10 20	Sewer Line Services	0	.00		0	.00		0	.00
	10 35	Excess Trash Rev	0	.00		0	.00		0	.00
	10 *	Utilities	140,292	140,465.45	100	140,292	140,465.45	100	1,683,500	1,543,034.55
	15 10	Sewer Dist 5	133,333	132,210.61	99	133,333	132,210.61	99	1,600,000	1,467,789.39
344	**	Sanitation	273,625	272,676.06	100	273,625	272,676.06	100	3,283,500	3,010,823.94
348		Public Works								
	10 10	Water	191,983	231,626.30	121	191,983	231,626.30	121	2,303,791	2,072,164.70
	10 20	Treatment Plant	218,370	222,781.21	102	218,370	222,781.21	102	2,620,440	2,397,658.79
	10 25	Penalty	7,083	1,333.61	19	7,083	1,333.61	19	85,000	83,666.39
	10 50	Taps	0	211.50		0	211.50		0	211.50-
	10 *	Utilities	417,436	455,952.62	109	417,436	455,952.62	109	5,009,231	4,553,278.38
348	**	Public Works	417,436	455,952.62	109	417,436	455,952.62	109	5,009,231	4,553,278.38
340	***	Charges for Services	691,061	728,628.68		691,061	728,628.68		8,292,731	7,564,102.32
350		Fines								
352		Fees								
	81 00	NSF Fee	0	.00		0	.00		0	.00
352	**	Fees	0	.00		0	.00		0	.00
350	***	Fines	0	.00		0	.00		0	.00
360		Invstmnts,Rents,Contribut								
361		Investment Earnings								
	10 00	Interest Revenue	0	.00		0	.00		0	.00
361	**	Investment Earnings	0	.00		0	.00		0	.00
360	***	Invstmnts,Rents,Contribut	0	.00		0	.00		0	.00
390		Other Financing Sources								
391		Interfund Transfers In								
	12 00	Transfers In	0	.00		0	.00		0	.00
391	**	Interfund Transfers In	0	.00		0	.00		0	.00
392		Proceeds from Asset Disp								
	10 00	Sale of Assets	0	.00		0	.00		0	.00
392	**	Proceeds from Asset Disp	0	.00		0	.00		0	.00

City of West Monroe
REVENUE REPORT
8% OF YEAR LAPSED

City of West Monroe

FUND 901 Utility Enterprise Fund									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
393 10 00	Gen Long Term Debt Issued General Obligation Bonds	0	.00		0	.00		0	.00
393 **	Gen Long Term Debt Issued	0	.00		0	.00		0	.00
394 10 00	Miscellaneous Revenue Other Misc Revenue	0	1,967.50		0	1,967.50		0	1,967.50-
394 **	Miscellaneous Revenue	0	1,967.50		0	1,967.50		0	1,967.50-
390 ***	Other Financing Sources	0	1,967.50		0	1,967.50		0	1,967.50-
FUND TOTAL	Utility Enterprise Fund	691,061	730,596.18		691,061	730,596.18		8,292,731	7,562,134.82
GRAND TOTAL		691,061	730,596.18		691,061	730,596.18		8,292,731	7,562,134.82