

# Notice of:

# BOARD OF ALDERMEN REGULAR MEETING Tuesday, May 21, 2024 at 6:00 PM Council Chambers, City Hall, 2305 North 7th Street, West Monroe

# AGENDA

<u>Public Comments</u>: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

# **NOTICE/MINUTES**

# Call to order/Verification of Attendance

# **Motion to Approve Minutes**

1) Motion to approve the minutes of the May 7, 2024 Regular Council Meeting.

# **Recognitions/Presentations**

- 2) Proclamation designating Public Works Week.
- 3) Yuri Cobb to be presented with Points of Light Award.

# **Mayor's Review**

# **Community Announcements**

# ADMINISTRATION/FINANCE

- 4) **INTRODUCE** Ordinance to adopt a General Fund and Special Revenue Fund Budgets for the City of West Monroe for the fiscal year of July 1, 2024 to June 30, 2025.
- 5) INTRODUCE Ordinance to adopt a Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year of July 1, 2024 to June 30, 2025.

# **BUILDING AND DEVELOPMENT**

# LEGAL

- 6) Ordinance to ratify acceptance of a Donation of a tract of immovable property and a Grant of Rights of Way from Autobody Specialist, Inc. for the New Drago Street Sewer Lift Station project.
- 7 INTRODUCE Ordinance to sell surplus scoreboards to Good Hope Middle School.

# **PUBLIC WORKS**

# **COMMUNITY SERVICES**

# PARKS AND RECREATION

# POLICE/FIRE

- WMFD
- WMPD

# **ENGINEERING/CONSTRUCTION PROJECTS**

8) Trenton Street Shared-Use Path - State Project #H.015660 - City Project #000218

Ordinance to authorize execution of a contract with S.E. Huey Co. for Engineering Services.

9) Otis Street Rehabilitation - State Project #H.013518 - City Project #000145

Authorize Change Order No. 8 (- \$92,657.29 + 0 days) with Amethyst Construction, Inc. subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

10) McMillan Road Sanitary Sewer Lift Station Improvements - City Project #CP0087

Authorize City Clerk to advertise for bids (estimated cost: \$175,000.00).

11) Sewer Point Repair South 5th Street - City Project #000308

Authorize invitation to contractors to submit letter bids for the project (estimated construction cost: \$90,000).

12) Kiroli Park Trails - LWCF Grant - City Project #C24002

Review submitted bids and TBA's recommendations, and if project is awarded, approve **Ordinance** to accept that bid, and to authorize execution of a contract for project construction with that bidder (recommended bid to accept: base bid of Ryan Watson Construction of \$120,000.00).

13) Kiroli Park Sunken Gardens - City Project #AARP

**ADD-ON**: Ordinance to authorize acceptance of Community Challenge Grant from AARP, and to authorize the execution of the associated Memorandum of Understanding (\$20,000 from AARP for the "sunken gardens" project at Kiroli Park).

14) Kiroli Park Sunken Gardens - City Project #AARP

Ordinance to authorize acceptance of a Community Challenge Grant from AARP, and to authorize the execution of the associated Memorandum of Understanding (\$20,000 from AARP for the "sunken gardens" project at Kiroli Park.

15) Project Updates

S.E. Huey Co.

Lazenby & Associates, Inc.

# **PUBLIC COMMENTS/OTHER BUSINESS**

<u>16</u>) General Fund and Utility Fund Monthly Budget Reports.

# ADJOURN

If you need special assistance, please contact Cindy Emory at 318-396-2600, and describe the assistance that is necessary.



# BOARD OF ALDERMEN REGULAR MEETING

Tuesday, May 07, 2024 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

# MINUTES

# NOTICE/MINUTES

# Call to order/Verification of Attendance

<u>PRESENT</u> Polk Brian Morgan Buxton Thom Hamilton Rodney Welch Ben Westerburg

# <u>ABSENT</u> Mayor Staci Mitchell

The meeting was opened with prayer by First Methodist Church Pastor Chris Winterman. The Pledge of Allegiance was led by Mayor's Youth Council member and WOHS Senior RaeLea Grace.

# **Recognitions/Presentations**

City of West Monroe Employees were recognized for their years of service.

# Mayor's Review

**PUBLIC NOTICE**: The "Make A Difference (MAD)" program application will be available for review at the West Monroe City Hall water counter each weekday beginning Thursday, May 9, 2024, through Wednesday, May 15, 2024, between the hours of 10:00am and 3:00pm.

# ADMINISTRATION/FINANCE

<u>Ordinance 5317</u>: Ordinance to authorize a Cooperative Endeavor Agreement with Northeast Louisiana Economic Alliance (NELEA).

Motion made by Brian, Seconded by Westerburg. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

<u>Resolution 840</u>: Resolution providing for canvassing the returns and declaring the results of the special election held on Saturday, April 27, 2024.

Motion made by Welch, Seconded by Buxton. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ADD TO AGENDA: Ordinance to authorize application for a grant from the La Division of Administration, Office of Community Development, for a FY 2024/2025 Louisiana Community Development Block Grant (LCDBG) funding of the proposed "Make A Difference (MAD)" Community Improvements Project.

Motion made by Westerburg, Seconded by Buxton. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg <u>Ordinance 5318</u>: Ordinance to authorize application for a grant from the La Division of Administration, Office of Community Development, for a FY 2024/2025 Louisiana Community Development Block Grant (LCDBG) funding of the proposed "Make A Difference (MAD)" Community Improvements Project.

Motion made by Westerburg, Seconded by Buxton. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

# **BUILDING AND DEVELOPMENT**

<u>Ordinance 5319</u>: Ordinance to authorize a Cooperative Endeavor Agreement with Billy R. Golson regarding certain assistance to be provided on required business improvements in exchange for the annexation of property.

Motion made by Brian, Seconded by Welch. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

<u>Ordinance 5320</u>: Ordinance to annex property located at 4326 Cypress Street (Parcel #20737 & #20738), West Monroe. Billy Ransom Golson and Sara H. Golson, applicant. Received a favorable recommendation from the Planning Commission.

Motion made by Westerburg, Seconded by Buxton. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

<u>Ordinance 5321</u>: Ordinance to rezone property located at 404 Woodrow Street, West Monroe, from a R-1 (Single Family Residential) District to a B-3 (General Business) District. Assessor parcel #79409. The Truck Stop LLC, applicant. Received a favorable recommendation by the Planning Commission.

Motion made by Westerburg, Seconded by Welch. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

On consideration of a variance or waiver of the distance requirement for alcohol sales requested by Signature Nails and Beauty, LLC for a restaurant to be located at 813 Cypress Street (within 300 feet of a church or school), with the primary revenue to be from food sales, and pursuant to the provisions of Section 10-2009(b) of the Code of Ordinances, City of West Monroe, Louisiana, and receipt of a favorable recommendation from the Board of Adjustments, it is:

**RESOLVED**, that subject to these conditions and limitations, Signature Nails and Beauty, LLC is granted a waiver of the distance restrictions from a church or school for the retail sale of beer and wine or other beverages of low alcoholic content for on-premises consumption at the proposed restaurant business to be operated by Signature Nails and Beauty, LLC at the location of the existing structure at the property at 813 Cypress Street, West Monroe, Louisiana (Ouachita Parish Assessor parcel #36587), but only in conjunction with a meal and only for as long as the overall primary revenue received from the operation of the restaurant business is from prepared food sales.

Motion made by Buxton, Seconded by Welch. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

<u>Ordinance 5322</u>: Ordinance to enter into a Cooperative Endeavor Agreement with the Louisiana Office of Community Development and the Road Home Corporation d/b/a Louisiana Land Trust regarding their voluntary buyout and housing incentive program, and the subsequent transfers to the City of restricted parcels following the demolition of structures.

Motion made by Brian, Seconded by Westerburg. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

# ENGINEERING/CONSTRUCTION PROJECTS

Stella Mill Street Gravity Sewer Main - City Project #000231

Authorize Change Order No. 1 (+ \$15,481.68; 0 days) with Jabar Corporation.

Motion made by Westerburg, Seconded by Buxton. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Stella Mill Street Gravity Sewer Main - City Project #000231

Authorize Certificate of Substantial Completion with Jabar Corporation.

Motion made by Buxton, Seconded by Welch. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Trenton Street Shared-Use Path - State Project #H.015660 - City Project #000218

Ordinance to authorize execution of a contract with S.E. Huey Co. for Engineering services. **TAKE NO ACTION** 

# ADJOURN

Motion made by Buxton, Seconded by Brian. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:

**CINDY EMO** CITY CLERK

APPROVED:

THOM HAMILTON MAYOR PRO TEM

# CITY OF WEST MONROE

ORDINANCE NO.

MOTION BY:\_\_\_\_\_

SECONDED BY:

# AN ORDINANCE TO ADOPT THE BUDGETS FOR THE GENERAL FUND AND SPECIAL FUNDS FOR THE FISCAL YEAR OF JULY 1, 2024 THROUGH JUNE 30, 2025 FOR THE CITY OF WEST MONROE, LOUISIANA.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the budgets attached hereto and made a part hereof as Exhibit "A" for the fiscal year July 1, 2024 through June 30, 2025 for the City of West Monroe, Louisiana, be and same hereby is adopted as the budgets for the General Fund and the Special Funds for the City of West Monroe, Louisiana.

The above ordinance was introduced on May 21, 2024, in regular and legal session convened;

notice of this ordinance was published in accordance with law; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 18<sup>th</sup> day of June, 2024, with the final vote being as follows:

YEA:	
NAY:	
NOT VOTING:	
ABSENT:	
ATTEST:	

APPROVED THIS 18TH DAY OF JUNE, 2024

CINDY EMORY, CITY CLERK CITY OF WEST MONROE STATE OF LOUISIANA STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE STATE OF LOUISIANA

## CITY OF WEST MONROE

ORDINANCE NO.\_\_\_\_\_

MOTION BY:\_\_\_\_\_

SECONDED BY:

# AN ORDINANCE TO ADOPT THE BUDGET FOR THE UTILITY FUND FOR THE FISCAL YEAR OF JULY 1, 2024 THROUGH JUNE 30, 2025 FOR THE CITY OF WEST MONROE, LOUISIANA.

<u>SECTION 1</u>. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West

Monroe, Louisiana, in regular and legal session convened, that the Budget attached hereto and made

a part hereof as Exhibit "A" for the fiscal year July 1, 2024 through June 30, 2025 for the City of

West Monroe, Louisiana, be and same hereby is adopted as the budget for the Utility Fund for the

City of West Monroe, Louisiana.

The above ordinance was introduced on May 21, 2024, in regular and legal session convened; notice of this ordinance was published in accordance with law; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 18<sup>th</sup> day of June, 2024, with the final vote being as follows:

YEA:	 	 	
NAY:			
NOT VOTING:	 		
ABSENT:	 	 	
ATTEST:			

APPROVED THIS 18TH DAY OF JUNE, 2024

CINDY EMORY, CITY CLERK CITY OF WEST MONROE STATE OF LOUISIANA STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE STATE OF LOUISIANA

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## CITY OF WEST MONROE

ORDINANCE NO.

MOTION BY:\_\_\_\_\_

SECONDED BY:

ORDINANCE TO ACKNOWLEDGE AND TO RATIFY THE ACCEPTANCE BY THE CITY OF A DONATION INTER VIVOS OF CERTAIN IMMOVABLE PROPERTY AND THE GRANT OF CERTAIN ASSOCIATED AND PARTICULARLY DESCRIBED EASEMENTS FROM AUTO BODY SPECIALIST, LLC, ALL TO BE USED FOR THE CONSTRUCTION AND THEREAFTER THE OPERATION OF THE NEW DRAGO STREET SEWER LIFT STATION PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West

Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe does hereby

acknowledge and does accept with gratitude the donation inter vivos of certain immovable property

and the grant of certain associated and particularly described easements from Auto Body Specialist,

LLC, all to be used for the construction and thereafter the operation of the New Drago Street Sewer

Lift Station project, the certain immovable property being donated being described as follows:

COMMENCE at a the corner common to Sections 34, 46, and 47, Township 18 North, Range 3 East, Ouachita Parish, Louisiana; thence, run N54°00'30"E, along the Southeasterly line of said Section 46, a distance of 2274.2 feet; thence, run N54°05'30"E, along the Southeasterly line of said Section 46, a distance of 1515.38 feet to a set 1/2" iron rod on the Easterly bank of a drainage canal (Black Bayou Canal/Golf Course Creek) from whence a found chiseled "X" in concrete bears N62°38'20"E a distance of 0.76 feet, said point also being the Southwest corner of that certain tract conveyed to Auto Body Specialist, Inc. as recorded in Conveyance Book 1727, Page 617, of the records of Ouachita Parish, Louisiana and the **POINT OF BEGINNING**; thence, run N21°06'31"W, along said Easterly bank and Southwesterly line of said Auto Body tract, a distance of 243.94 feet to a set 1/2" iron rod at the Southerly corner of Lot 34 of the West Monroe Commercial Center, as per plat recorded in Plat Book 11, Page 123, of the records of Ouachita Parish, Louisiana, from whence a found 3/4" iron rod bears N48°12'36"W a distance of 2.03 feet; thence, run N54°00'10"E, a distance of 84.03 feet to a found 3/4" iron rod marking the most Easterly corner of said Lot 34; thence, continue N54°00'10"E, along the Southeasterly line of said West Monroe Commercial Center and the Northwesterly line of said Auto Body tract, a distance of 124.68 feet to a set 1/2" iron rod; thence, run S35°54'30"E a distance of 236.17 feet to a set 1/2" iron rod on the Southeasterly line of said Section 46 and the Southeasterly line of said Auto Body tract; thence, run S54°05'30"W, along the Southeasterly line of said Section 46 and the Southeasterly line of said Auto Body tract, a distance of 271.02 feet back to the POINT OF BEGINNING and containing 1.299 acres, more or less, and being subject to any rights-of-way, easements and or servitudes in use or of record.

with the donated immovable property and the easements granted to be as more fully shown and described on the plat attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, does hereby ratify and reaffirm the acts of the Mayor on behalf of the City of West Monroe which are more particularly shown in that Donation executed May 13, 2024, and filed of record under Instrument #1895203, records of Ouachita Parish, Louisiana, and that Grant of Particular Easements executed May 13, 2024 and filed of record under Instrument #1895204, records of

Ouachita Parish, Louisiana.

SECTION 3. BE IT FURTHER ORDAINED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, be and she is hereby authorized to execute any and all further documents and take any and all other actions to reflect the acceptance by the City, and to take any and all further action and to execute any and all further documents she deems either necessary or proper to effectuate the acceptance of the Donation described above and allow the transfer of that immovable property to the City of West Monroe.

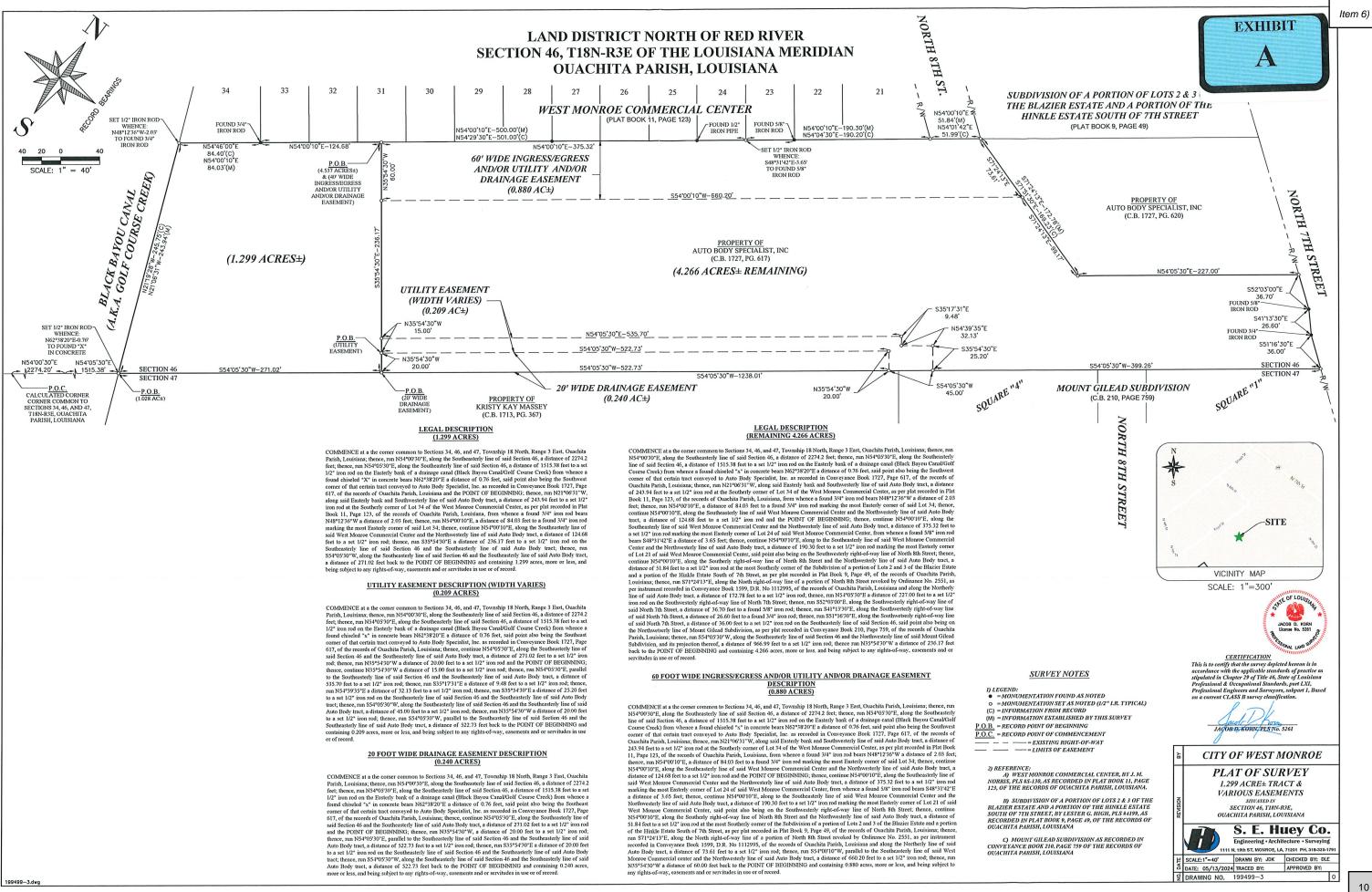
The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 21<sup>st</sup> day of May, 2024, the final vote being as follows:

YEA:	
NAY:	
NOT VOTING:	
ABSENT:	
ATTEST:	

APPROVED THIS 21ST DAY OF MAY, 2024

CINDY EMORY, CITY CLERK CITY OF WEST MONROE STATE OF LOUISIANA STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE STATE OF LOUISIANA

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## CITY OF WEST MONROE

ORDINANCE NO.\_\_\_\_\_

MOTION BY:\_\_\_\_\_

SECONDED BY:

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA TO SELL CERTAIN DESCRIBED MOVABLE PROPERTY WHICH IS NOT NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA, BEING REPLACED/OBSOLETE GYMNASIUM SCOREBOARDS, TO GOOD HOPE MIDDLE SCHOOL; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana, owns certain movable property which is

no longer needed for public purposes, as it has been replaced and is obsolete; and

WHEREAS, a purchaser wishes to acquire such items for a price which is fair and

reasonable, and which sale would be beneficial to the City of West Monroe and its residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West

Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana

is hereby authorized to sell certain movable property which has been replaced and is obsolete and

is no longer needed for any public purpose by the City of West Monroe, Louisiana, to Good Hope

Middle School, for the total cash price of FIVE HUNDRED AND NO/100 (\$500.00) DOLLARS,

which moveable property is more particularly described as follows, to-wit:

McGregor Multisport Indoor Scoreboards (4'x2'), including associated spare board/parts; and related electronic controls (boards are non-LED, not electronic)

all in "as is" and "where is" condition, and without any warranty of any type or nature, with the purchase price to be paid in cash at the time of conveyance, with the purchaser to remove the items at the purchaser's sole cost on or before July 1, 2024.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute a Bill of Sale on behalf of the City of West Monroe, Louisiana, reflecting the price and terms set forth above, and to take any other actions and/or to execute any and all other documents deemed by her either necessary or appropriate in order to transfer the above described movable property, all as set forth above.

SECTION 3. The above ordinance was introduced on May 21, 2024, in regular and legal
session convened; notice of this ordinance was published three times in fifteen (15) days, one week
apart, as required by R.S. 33:4712; no opposition being filed, it is considered by sections, voted on
by yea and nay vote, passed and adopted in legal session convened this 18th day of June, 2024, with
the final vote being as follows:
YEA:
NAY:

\_\_\_\_\_

NOT VOTING:
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ABSENT:

ATTEST:

# APPROVED THIS 18TH DAY OF JUNE, 2024

CINDY EMORY, CITY CLERK CITY OF WEST MONROE STATE OF LOUISIANA STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE STATE OF LOUISIANA

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# CITY OF WEST MONROE

ORDINANCE NO.

MOTION BY:\_\_\_\_\_

SECONDED BY:\_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH S.E. HUEY CO. FOR CERTAIN ENGINEERING SERVICES IN CONNECTION WITH THE PROJECT KNOWN AS "TRENTON STREET SHARED USE PATH", AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, a Contract For Engineering Services with S.E. Huey Co. for certain engineering services on the project known as "Trenton Street Shared Use Path", a copy of which contract is attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of the contract described above according to its terms and intent, including but not limited to such negotiations and modifications as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 21<sup>st</sup> day of May, 2024, the final vote being as follows:

YEA:	
NAY:	
NOT VOTING:	
ABSENT:	
ATTEST:	APPROVED THIS 21ST DAY OF MAY, 2024
CINDY EMORY, CITY CLERK CITY OF WEST MONROE	STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE

STATE OF LOUISIANA

STATE OF LOUISIANA



# CONTRACT FOR ENGINEERING SERVICES TRENTON STREET SHARED-USE PATH

THIS CONTRACT FOR ENGINEERING SERVICES (hereinafter simply referred to as this "Contract") by and between CITY OF WEST MONROE, hereinafter referred to as "OWNER" and S. E. Huey Co., Monroe, Louisiana, hereinafter referred to as "ENGINEERS".

WHEREAS, OWNER proposes to undertake a project known as the "TRENTON STREET SHARED-USE PATH" (hereinafter referred to as the "PROJECT") which includes the relocation of utilities and construction of new shared-use paths along Trenton Street; and

WHEREAS, OWNER has been awarded funding from the U. S. Congress FY23 Economic Development Initiative – Community Project Funding (CPF) program for the PROJECT; and

WHEREAS, OWNER desires to engage ENGINEERS to make surveys, design, and prepare final constructions plans and specifications for the PROJECT; and

WHEREAS, ENGINEERS are agreeable to undertaking the engineering, surveying and related services under conditions and for the compensation set forth in this contract.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

The OWNER hereby employs and retains the ENGINEERS, and ENGINEERS agree to provide all requested engineering and surveying services necessary for the performance of the items of work for the PROJECT, including contract administration and on-site construction observation, as more fully provided in SCOPE OF SERVICES.

# SCOPE OF PROJECT

The PROJECT for which services will be provided for under this Contract consists of the construction of shared-use paths with a ten foot (10') width, burial of electrical and telecommunication lines, minor drainage improvements, and relocation of other utilities along Trenton Street, from Otis Street to Bridge Street, in West Monroe, Ouachita Parish, Louisiana.

The PROJECT is being administered through the LADOTD Transportation Alternatives Program (hereinafter referred to as "LTAP") and shall fully comply with all LTAP requirements.

# SCOPE OF SERVICES ("WORK")

The services to be performed by ENGINEERS are as follows:

- 1) Coordination with the OWNER'S Responsible Charge and the LTAP contact for satisfactory completion of the WORK.
- 2) Ensure that all permitting and environmental clearances are completed as required.
- Obtain approvals and permits from the Tensas Basin Levee District ("Levee District") and U.S. Army Corps of Engineers ("USACE") as required for the underground utility construction (wetlands permitting is not expected to be required.)
- 4) Provide maps, plans, surveys, and such assistance as is required to facilitate the planning and relocation of electrical and telecommunications lines within the PROJECT limits unless OWNER determines that some or all of those services are to be otherwise acquired.
- 5) Provide boundary surveying services (maps, plats, property descriptions) for use in the acquisition of any required right-of-way for the PROJECT

unless OWNER determines that some or all those services are to be otherwise acquired.

- 6) Provide engineering services required for the completion of the design, preparation of construction plans, and permitting as required by OWNER. The plans shall meet all requirements established by LTAP
- 7) Provide Construction Engineering and Inspection services, including documentation in the LADOTD "Site Manager" system, as required by LTAP.
- 8) Provide OWNER with copies of all documents requested which are produced by ENGINEERS in connection with the PROJECT, including "As-Built" plans, all in such common or usual formats as are requested by OWNER. ENGINEERS shall be entitled to reimbursement for any additional direct costs incurred in supplying these requested documents.

## **EXCLUSIONS**

This Contract does not include services related to Wetland permitting or mitigation, which are not anticipated to be required.

This Contract does not include property/right-of-way negotiations although ENGINEERS will identify all properties/rights-of-way required or desired as promptly as possible in order to provide sufficient time for negotiations/acquisitions and avoid delays in PROJECT. It is anticipated that the OWNER will separately procure the services of a right-of-way specialist, and that ENGINEERS will assist in identifying suitable candidates, and will promptly provide any and all information necessary or beneficial in order to procure those services and, once procured, promptly provide all information requested in order to identify and describe the properties/rights-of-way required or desired, including the provision of a timetable of deadlines for obtaining the needed properties/rights-of-way.

This Contract does not include traffic engineering or studies.

This Contract does not include engineering services for relocation or reconfiguration of City water and sanitary sewer facilities (other than adjustments performed within this PROJECT).

This Contract does include planning and coordination with utility companies separate from OWNER, but does not include any obligation to provide design or construction plans for relocation of any of the facilities of those utility companies.

# CONTRACT TIME

Work shall begin immediately, and shall progress in accordance with the schedule for the PROJECT which is to be established by the Louisiana Department of Transportation and Development (herein "LADOTD"). Unless otherwise terminated in accordance with the provisions of this Contract, this Contract shall remain in effect until the Project is fully accepted by the OWNER and all required documentation has been provided to OWNER by ENGINEERS.

### **COMPENSATION**

OWNER shall pay and ENGINEERS agree to accept, in full payment for the services to be performed under this Contract, compensation as outlined below.

- A. <u>ENGINEERING SERVICES</u>: The fee for Engineering Services, including planning, preliminary and final design, production of plans, cost estimating, and contract administration shall be \$555,920.
- B. <u>CONSTRUCTION ENGINEERING AND INSPECTION (CE&I)</u>: The fee for Engineering and Inspection services during the construction phase shall be \$299,210.

- C. <u>TOPOGRAPHIC SURVEYING</u>: Topographic surveying services required for design, utility relocations, or "as-built" plans will be billed hourly in accordance with the "S. E. Huey Co. Schedule of Invoicing Rates" effective at the time the work is performed. Current rates are included in Exhibit "A". Advance approval of OWNER shall be required for all services to be performed at any increase of rates above current rates.
- D. <u>BOUNDARY SURVEYING</u>: Required boundary surveying, including the production of maps, plats, and property descriptions for utility relocations or right-of-way acquisitions will be billed hourly per the "S. E. Huey Co. Schedule of Invoicing Rates" effective at the time the work is performed. Current rates are included in Exhibit "A". Advance approval of OWNER shall be required for all services to be performed at any increase of rates above current rates.
- E. <u>ADDITIONAL SERVICES</u>: All additional services required and specifically authorized by OWNER shall be billed hourly per the "S. E. Huey Co. Schedule of Invoicing Rates" effective at the time the work is performed. Current rates are included in Exhibit "A". Advance approval of OWNER shall be required for all services to be performed at any increase of rates above current rates.

All specialized consultant or laboratory fees recommended by ENGINEERS and specifically authorized by OWNER will be either billed directly to OWNER, or fully reimbursed under this contract. These include third-party legal, consulting, and testing services.

# PAYMENT SCHEDULE

The foregoing fees shall be paid to ENGINEERS per invoice. Invoices will be prepared not more frequently than once per month, based on the percentage of the fee expended for the engineering services completed to that billing date. A schedule or method of determining payments based on a percentage of completion shall be agreed in advance of payment by OWNER and ENGINEERS, and shall provide for a customary final retention percentage to remain unpaid until final completion of all PROJECT requirements.

Specialized consultant or laboratory fees will be invoiced immediately based on consultants' invoice to ENGINEERS.

An invoice will be rendered monthly and shall be due and payable within 30 days following the date rendered.

# DELAYS AND EXTENSIONS

ENGINEERS will be given credit and extension of time for delays beyond their control, or for those caused by tardy approvals of work in progress by reviewing agencies.

# TERMINATION OR SUSPENSION

The terms of this Contract shall be binding upon OWNER and ENGINEERS until all WORK has been completed and accepted by OWNER, and all payments required to be made to ENGINEERS have been made; but this Contract may be terminated under any or all of the following conditions:

- 1) By mutual agreement and consent of the parties hereto.
- 2) By OWNER, as a consequence of the failure of ENGINEERS to comply with the terms of this Contract, or the quality or timeliness of work not being in a manner satisfactory to OWNER, all as determined in the discretion of OWNER, with proper allowance being made for circumstances beyond the control of ENGINEERS; or if for any other reason OWNER shall determine it does not wish to continue with the Project under this Contract.
- 3) By either ENGINEERS or OWNER upon failure of the other to fulfill its obligations as set forth in this Contract.

4) By satisfactory completion of all services and obligations described herein.

In the event of termination or suspension, payment shall be made to ENGINEERS for all services provided prior to termination or suspension, and ENGINEERS will correspondingly deliver all work in progress for which OWNER has made payment.

# EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Agreement ENGINEERS shall comply with the applicable provisions of the Civil Rights Act, as amended, and with other applicable laws, regulations or orders issued by a Governmental Agency exercising jurisdiction over ENGINEERS' employment practices, or which are otherwise applicable to services rendered in conjunction with this project.

# SUCCESSORS AND ASSIGNS

This contract shall be binding upon the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the respective dates indicated below.

WITNESSES:

S. E. HUEY CO.

BY:\_

Robert L. George, IV, P.E.

DATE: \_\_\_\_\_

WITNESSES:

CITY OF WEST MONROE

BY:\_

Mayor Staci Albritton Mitchell

DATE:\_\_\_\_\_

## **EXHIBIT "A"**

# **SCHEDULE OF INVOICING RATES**

## January 2023

			INVOICIN	G RATE
			PER MAN	N HOUR
<u>CLAS</u>	SIFICA	ATION	MIN.	MAX.
1.	Engin	eering Services		
	A.	Senior Engineers & Architects	\$130.00	\$150.00
	B.	Design Engineers/E.I.	\$98.00	\$110.00
	C.	Technical Assistant	\$60.00	\$90.00
	D.	Project Representative (Inspector)	\$75.00	\$85.00
2.	Desig	ner Services		
	A.	Senior Designers	\$98.00	\$110.00
	B.	Staff Draftsman	\$85.00	\$ 95.00
3.	Cleric	al	\$50.00	\$ 70.00

For the above classifications (1-3), charges for billing purposes will be computed on the basis of salary cost times 2.00. Salary cost includes direct actual salary rate plus payroll insurance and taxes plus fringe benefits. For purposes of this agreement, payroll insurance and taxes plus fringe benefits amount to 50% of the direct actual salary paid each employee. Time in excess of 44 hours in a week worked at the Owner's request will be billed at 125% of the regular rate.

4. Survey Rates

Professional Land Surveyor per hour	\$135.00	\$150.00
Survey Party of 1 Men per hour	\$145.00	\$155.00
Survey Party of 2 Men per hour	\$155.00	\$165.00

5. Other Costs

Any outside consultation costs authorized in advance will be billed at actual cost (no markup). Mileage will be charged at \$0.655/mile. (This does not apply to survey crews where transportation is included.) Long distance telephone calls, copies, and printing will be provided at no additional cost. Special printing or other services provided by outside suppliers will be invoiced to the Owner at Huey's cost. Travel, living, and out-of-pocket expenses for authorized out-of-town trips will be billed at actual cost.

	CHANGE ORDER		No.	8
			Dated:	May 21, 2024
OWNER'S Contract No.:	000145	ENGINEER'S Pro	ject No.:	215203
Project:	OTIS STREET REHABILIT	ATION		
CONTRACTOR:	AMETHYST C	CONSTRUCTION,	INC.	
Contract For:	Sidewalks & Roadway	Contract Date:	Decembe	er 20, 2021
To: You are directed to make	AMETHYST CONSTRUCTIO Contractor the changes noted below in the sub			
		By: Dated:		Monroe Mitchell - Mayor 11, 2024
Nature of Changes:	As-built quantity adjustments Fuel/Asphalt Price Adjustments			
Enclosures:	Change Order #8 Detail			
These changes result in the	following adjustments to the Contract	Price and Contract Ti	mε	
Contract Price Prior to This	Change Order:	\$	1,624,090.8	4
Net (Increase) Resulting fro	m this Change Order:	\$	-92,657.2	9
Current Contract Price Inclu	iding this Change Order:	\$	1,531,433.5	5

Contract Time Prior to This Change Order:		144	Days	
Net (Add) Resulting from This Change Order:		0	Days	
Current Contract Time Including This Change Order:	144	Days		
The Above Changes Are Recommended:		S. E. HUE Project Er		
	Ву:	Brad Anzald	one, P.E.	
	Date:			

The above Changes Are Approved As Recommended:

The above Changes Are Accepted:

**City of West Monroe** Owner

By:

Staci Albritton Mitchell - Mayor

Date:

Amethyst Construction, Inc. Contractor

By: 

Date:

Page 2

#### SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	008
		Date:	03/07/2024
S.P. NO.	H.013518.6	F.A.P. NO.	H013518
Name:	Name:OTIS STREET REHABILITATIONPrimary Parish:		Ouachita
		Category 2 / 2	2J
This change order	requires an LADOTD authorizer		
This change order	requires an LADOTD Area Engineer authorizer		

PURPOSE: The purpose of this change order is to pay for fuel and asphalt adjustments per Section 109 of the specifications, add two new striping items, and adjust remainder of items to as-built installed quantities.

SCOPE: SPN H.013518.6 Otis Street Rehabilitation in Ouachita Parish. The scope of the project is to resurface 0.612 miles of Otis Street in West Monroe. The project includes milling asphaltic concrete, asphalt pavement patching, concrete sidewalks, asphaltic concrete overlay, and related work.

EXPLANATION: Quantities used on this project were not the same as the original amounts in the contract. Adjustments were made during construction to safely and successfully complete the project. This change order will adjust these quantities.

ATTACHMENTS: CWS Fuel and asphalt adjustment worksheets Price request

COST: Decrease of \$92,657.29. The pricing for the new items were provided by the contractor and were based upon negotiated prices which are comparable to the weighted statewide averages for these items. All other prices were extensions of bid pricing.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: There will be no additional days added as a result of this Change Order.

FUNDING: Approved by City Council. The project manager, as listed in the contract proposal, has been made aware of the anticipated cost decrease.

#### Project Number H.013518.6

## 202-02-06100 Line Item 0001 = 202-02-06100 Removal of Concrete Walks and Drives

**Funding Category 0001:** Decrease by 353.83 SQYD or -84.65%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

203-07-00100 Line Item 0004 = 203-07-00100 Borrow (Vehicular Measurement)

**Funding Category 0001**: Decrease by 189.9 CUYD or -42.20%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 303-03-00400 Line Item 0006 = 303-03-00400 In-Place Cement Treated Base Course (12" Thick)

**Funding Category 0001:** Decrease by 673.5 SQYD to zero or -100%. JUSTIFICATION: No quantity of this item was used during construction. Field conditions warranted crushed stone to be used in lieu of this item.

# 304-01-00100 <u>Line Item 0007</u> = 304-01-00100 <u>Lime</u>

Funding Category 0001: Decrease by 23.5 TON to zero or -100%.

JUSTIFICATION: No quantity of this item was used during construction.

#### 304-05-00100 Line Item 0008 = 304-05-00100 Line Treatment (Type E)

**Funding Category 0001**: Decrease by 325 SQYD to zero or -100%. JUSTIFICATION: No quantity of this item was used during construction.

#### 401-02-00100 Line Item 0009 = 401-02-00100 Aggregate Surface Course (Adjusted Vehicular Measurement) Funding Category 0001: Decrease by 35.58 CUYD or -33.89%.

JUSTIFICATION: Adjustment needed to reconcile to final quantity.

# 402-01-00100 Line Item 0010 = 402-01-00100 Mainline Traffic Maintenance Surfacing (Aggregate) (Vehicula Funding Category 0001:

Decrease by 250 CUYD to zero or -100%. JUSTIFICATION: No quantity of this item was used during construction.

#### 502-01-00100 Line Item 0011 = 502-01-00100 Asphalt Concrete

**Funding Category 0001:** Increase by 67.24 TON or 6.38%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 510-01-00200 Line Item 0015 = 510-01-00200 Pavement Patching (12" Minimum Thickness)

**Funding Category 0001**: Decrease by 250 SQYD to zero or -100%. JUSTIFICATION: No quantity of this item was used during construction.

#### 701-03-01002 Line Item 0016 = 701-03-01002 Storm Drain Pipe (15" RCP/RPVCP)

#### Funding Category 0001:

Increase by 48 LNFT or 33.33%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 706-01-00100 Line Item 0020 = 706-01-00100 Concrete Walk (4" Thick)

**Funding Category 0001**: Decrease by 310.52 SQYD or -8.88%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 707-03-00100 Line Item 0021 = 707-03-00100 Combination Concrete Curb and Gutter

**Funding Category 0001**: Decrease by 17.75 LNFT or -2.58%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

## 713-02-00500 Line Item 0023 = 713-02-00500 Temporary Pavement Markings (24" Width)

**Funding Category 0001:** Decrease by 14 LNFT to zero or -100%. JUSTIFICATION: This item was not used on the project because the construction operations with staging and phasing were conducted in such a manner to adequately control traffic.

## 713-03-02000 Line Item 0024 = 713-03-02000 Temporary Pavement Markings (Broken Line) (4" Width) (10' Le

**Funding Category 0001**: Increase by 0.2 MILE or 20.00%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

## 731-02-00100 Line Item 0027 = 731-02-00100 Reflectorized Raised Pavement Markers

**Funding Category 0001**: Increase by 10 EACH or 6.02%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

732-01-02080 Line Item 0028 = 732-01-02080 Plastic Pavement Striping (24" Width) (Thermoplastic 125 mil Funding Category 0001: Increase by 21 LNFT or 150.00%.

JUSTIFICATION: Adjustment needed to reconcile to final quantity.

## 732-02-02000 Line Item 0029 = 732-02-02000 Plastic Pavement Striping (Solid Line) (4" Width) (Thermopla

#### **Funding Category 0001**: Increase by 1.08 MILE or 85.71%.

JUSTIFICATION: Adjustment needed to reconcile to final quantity.

# 732-03-02000 Line Item 0030 = 732-03-02000 Plastic Pavement Striping (Broken Line) (4" Width) (Thermopl Funding Category 0001: Decrease by 0.54 MILE or -85.71%.

JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 741-11-00200 <u>Line Item 0033</u> = 741-11-00200 <u>Adjusting Water Valve and Meter Box</u> Funding Category 0001:

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Increase by 1 EACH or 100.00%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 706-02-00200 Line Item 0903 = 706-02-00200 Concrete Drive (6" Thick)

**Funding Category 0001**: Increase by 81.56 SQYD or 74.83%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

### 202-02-32140 Line Item 0905 = 202-02-32140 Removal of Pipe (Storm Drain) (24" CMP)

**Funding Category 0001**: Increase by 4 LNFT or 10.00%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### 720-01-01000 Line Item 0907 = 720-01-01000 Eros Con Sys (Slope Protection) (Type A) Erosion Control Matting

**Funding Category 0001**: Increase by 605.4 SQYD or 18.92%. JUSTIFICATION: Adjustment needed to reconcile to final quantity.

#### CI-999-00010 Line Item 0913 = CI-999-00010 Asphalt Price Adjustment

**Funding Category 0001:** Create item for 4437.92 EACH or 100%. JUSTIFICATION: Adjustment for the fuel/asphalt price increase as allowed in Section 109 of the specifications.

#### CI-999-00040 Line Item 0914 = CI-999-00040 Fuel Price Adjustment

#### Funding Category 0001:

Create item for 3286.21 EACH or 100%. JUSTIFICATION: Adjustment for the fuel/asphalt price increase as allowed in Section 109 of the specifications.

# 732-04-01040 Line Item 0915 = 732-04-01040 Plas Pvemnt Leg & Sym (Arrow - Double)

## Funding Category 0001:

Create item for 1 EACH or 100%.

JUSTIFICATION: Although this striping symbol was shown on the plan sheets, no pay item existed. The item was installed according to plans and this pay item is being created to pay for it.

#### 732-04-01100 Line Item 0916 = 732-04-01100 Plas Pvemnt Leg & Sym (Arrow Right Turn)

Funding Category 0001:

Create item for 1 EACH or 100%.

JUSTIFICATION: Although this striping symbol was shown on the plan sheets, no pay item existed. The item was installed according to plans and this pay item is being created to pay for it.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	- Item -	Major Item	Price	Ch	ange	Current	Revised	%
Proj. / Line Item No.		item	% of Cont.	Ouanfity Amount	Quantity Q	Quantity	Change	
202-02-06100	Removal of Concrete Walks and Drives	No	\$30.00	-353.830	- \$10,614.90	418.000	64.170	-84.65%
H.013518.6 / 0001		0.14%	SQYD					
203-07-00100	Borrow (Vehicular	No	\$25.00	-189.900	-\$4,747.50	450.000	260.100	-42.20%
H.013518.6 / 0004	Measurement)	0.47%	CUYD					
303-03-00400	In-Place Cement Treated	No	\$38.00	-673.500	- \$25,593.00	673.500	0.000	- 100.00%
H.013518.6 / 0006	Base Course (12" Thick)	0.00%	SQYD					
304-01-00100	Lime	No	\$325.00	-23.500	-\$7,637.50	23.500	0.000	- 100.00%
H.013518.6 / 0007		0.00%	TON					

ltem 9)

			_					
304-05-00100	Lime Treatment (Type E)	No	\$52.00	-325.000	- \$16,900.00	325.000	0.000	- 100.00%
H.013518.6 / 0008		0.00%	SQYD					
401-02-00100	Aggregate Surface Course (Adjusted Vehicular Measurement)	No	\$110.00	-35.580	-\$3,913.80	105.000	69.420	-33.89%
H.013518.6 / 0009		0.55%	CUYD					
402-01-00100	Mainline Traffic Maintenance Surfacing	No	\$102.00	-250.000	- \$25,500.00	250.000	0.000	- 100.00%
H.013518.6 / 0010	(Aggregate) (Vehicula	0.00%	CUYD					
502-01-00100	Asphalt Concrete	Yes	\$185.00	67.240	\$12,439.40	1054.200	1121.440	6.38%
H.013518.6 / 0011	Asphan Coherete	14.89%	TON					
510-01-00200	Pavement Patching (12" Minimum Thickness)	No	\$112.00	-250.000	\$28,000.00	250.000	0.000	- 100.00%
H.013518.6 / 0015		0.00%	SQYD					
701-03-01002	Storm Drain Pipe (15"	No	\$92.00	48.000	\$4,416.00	144.000	192.000	33.33%
H.013518.6 / 0016	RCP/RPVCP)	1.27%	LNFT					
706-01-00100	Concrete Walk (4" Thick)	Yes	\$72.00	-310.520	- \$22,357.44	3497.800	3187.280	-8.88%
H.013518.6 / 0020		16.46%	SQYD					
707-03-00100	Combination Concrete Curb	No	\$50.00	-17.750	-\$887.50	687.000	669.250	-2.58%
H.013518.6 / 0021	and Gutter	2.40%	LNFT					
713-02-00500	Temporary Pavement Markings (24" Width)	No	\$4.00	-14.000	-\$56.00	14.000	0.000	- 100.00%
H.013518.6 / 0023	Markings (24 <sup>th</sup> width)	0.00%	LNFT					
713-03-02000	Temporary Pavement — Markings (Broken Line) (4"	No	\$5000.00	0.200	\$1,000.00	1.000	1.200	20.00%
H.013518.6 / 0024	Width) (10' Le	0.43%	MILE					
731-02-00100	Reflectorized Raised	No	\$22.00	10.000	\$220.00	166.000	176.000	6.02%
H.013518.6 / 0027	Pavement Markers	0.28%	EACH					
732-01-02080	Plastic Pavement Striping	No	\$40.00	21.000	\$840.00	14.000	35.000	150.00%
H.013518.6 / 0028	(24" Width) (Thermoplastic 125 mil	0.10%	LNFT					
732-02-02000	Plastic Pavement Striping	No	\$10000.00	1.080	\$10,800.00	1.260	2.340	85.71%
H.013518.6 / 0029	(Solid Line) (4" Width) (Thermopla	1.68%	MILE					
732-03-02000	Plastic Pavement Striping	No	\$4000.00	-0.540	-\$2,160.00	0.630	0.090	-85.71%
H.013518.6 / 0030	(Broken Line) (4" Width) (Thermopl	0.03%	MILE					
741-11-00200	Adjusting Water Valve and	No	\$2200.00	1.000	\$2,200.00	1.000	2.000	100.00%
H.013518.6 / 0033	Meter Box	0.32%	EACH					
706-02-00200		No	\$142.00	81.560	\$11,581.52	109.000	190.560	74.83%
H.013518.6 / 0903	Concrete Drive (6" Thick)	1.94%	SQYD					
202-02-32140	Removal of Pipe (Storm	No	\$70.00	4.000	\$280.00	40.000	44.000	10.00%
H.013518.6 / 0905	Drain) (24" CMP)	0.22%	LNFT					
720-01-01000	Eros Con Sys (Slope Protection) (Type A) Erosion	No	\$4.50	605.400	\$2,724.30	3200.000	3805.400	18.92%
H.013518.6 / 0907	Protection) (Type A) Erosion Control Matting	1.23%	SQYD					
CI-999-00010	Asphalt Price Adjustment	No	\$1.00	4437.920	\$4,437.92	0.000	4437.920	New
H.013518.6 / 0913	Asphalt Price Adjustment	0.32%	EACH					
CI-999-00040		No	\$1.00	3286.210	\$3,286.21	0.000	3286.210	New
H.013518.6 / 0914		0.24%	EACH					
732-04-01040	Plas Pvemnt Leg & Sym	No	\$990.00	1.000	\$990.00	0.000	1.000	New

									ltem
H.013518.6 / 0915	(Arrow - Double)	0.07%	EACH					L	
732-04-01100	Plas Pvemnt Leg & Sym	No	\$495.00	1.000	\$495.00	0.000	1.000	New	
H.013518.6 / 0916	(Arrow Right Turn)	0.04%	EACH						
Additional Contract Days Requested <b>None</b>			Change in Amount of Contract: - \$92,657.29						
Requested By:		Re	commended	By:					
	Date:					Date:			
Anzalone, Brad		Dis	strict Administ	rator					
Resident Engineer									
Accepted By:									
CITY OF WEST MONROE	Date:					Date:			
Contractor			)TD Chief Con						
By:	_	Ap	pproved:						
						Date:			
		Ch	ief Engineer						
State Project No. H.013518.6 Plan Change #008 Draft									
Original Contract Cost:	\$1,393,777.92								
Total Approved Change Orde	er to date: \$230,312.93								
% of Total Approved Cost:	16.524%								



R. L. George, IV, P.E. D. R. Arrington, P.E. B. P. Anzalone, P.E.

Item 10)

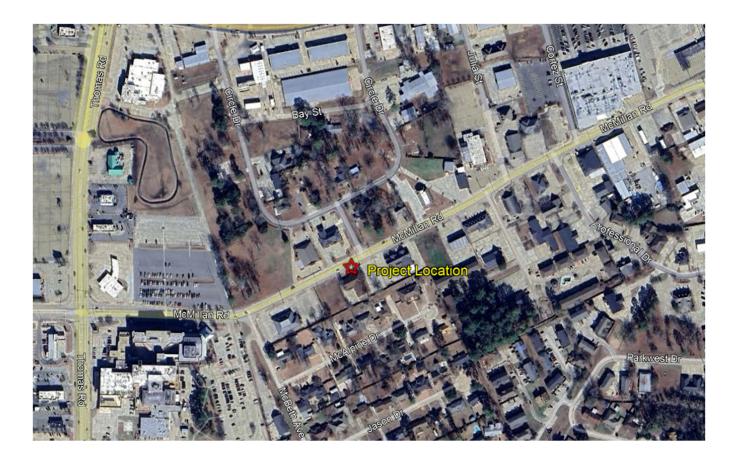
# 5/21/2024

**Project Name:** McMillan Road Sanitary Sewer Lift Station Improvements

**Funding:** LGAP/City

City Code: CP0087

- **Description:** Replacement of two (2) 4-inch self-priming centrifugal pumps, installation of 40-feet of new suction piping, new control floats in the wet well, and a new access ladder.
- **Est. Cost:** \$175,000
- Bid Date: TBD



# CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY:

SECONDED BY:

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ACCEPT THE LOW BID SUBMITTED WHICH MEETS THE PLANS AND SPECIFICATIONS AND IS WITHIN THE ESTIMATED COST OF CONSTRUCTION, BEING THE BID OF RYAN WATSON CONSTRUCTION FOR \$120,000.00; AND THEREAFTER TO ENTER INTO A CONSTRUCTION CONTRACT WITH RYAN WATSON CONSTRUCTION FOR CERTAIN CONSTRUCTION SERVICES IN CONNECTION WITH THE PROJECT KNOWN AS THE "KIROLI PARK TRAILS - LWCF GRANT" PROJECT; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe accepts the low bid which met the plans and specifications for that work described as the "Kiroli Park Trails -LWCF Grant" project, being the bid of Ryan Watson Construction in the amount of \$120,000.00.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor, on behalf of the City of West Monroe, Louisiana, be and she is hereby authorized to enter into a construction contract with Ryan Watson Construction, for certain construction services in connection with the "Kiroli Park Trails - LWCF Grant" project, all according to the terms, conditions and provisions set forth in the copy of that contract attached as Exhibit "A".

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to further negotiate and modify any further provisions of the referenced contract as she determines necessary or appropriate, and thereafter to execute such contract, together with executing any and all further documents determined to be either necessary or appropriate in conjunction with the contract authorized above, and to take any and all other actions either necessary or appropriate in order to comply the terms of that executed contract.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted the 21st day of May, 2024, the final vote being as follows:

YEA:	
NAY:	
NOT VOTING:	
ABSENT:	
ATTEST:	
	APPROVED THIS 21ST DAY OF

CINDY EMORY, CITY CLERK CITY OF WEST MONROE STATE OF LOUISIANA

# APPROVED THIS 21ST DAY OF MAY, 2024

STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE STATE OF LOUISIANA

C:\Users\cemory\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\C5S4EZ4K\Ord inance to Accept Low Bid - Kiroli Park Trails - LWCF Grant\_.wpd



# **ATA** Document A101° – 2017

# Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Twenty-first day of May in the year Two Thousand Twenty-four (In words, indicate day, month and year.)

**BETWEEN** the Owner: (Name, legal status, address and other information)

City of West Monroe 2305 North 7th West Monroe, LA 71291 Telephone Number: 318-396-2600

and the Contractor: (Name, legal status, address and other information)

Ryan Watson Construction 342 Willow Creek Drive Calhoun, LA 71225 Telephone Number: 318-366-1688 Fax Number: 318-644-0345

for the following Project: (Name, location and detailed description)

Kiroli Park Improvements: Racket Sports Expansions Kiroli Park West Monroe, LA 71291

This project consists of the expansion of the existing tennis courts at Kiroli park. As part of this expansion, the existing courts will be resurfaced to match the new courts surfacing. New fencing will be installed to match the existing court fencing. New Court lighting will be provided for the expansion and the existing lighting will be retrofitted with new LED light fixtures. Two new Tennis courts will be constructed, and each new court will also include court striping for (4) pickle ball courts for a total of (8).

The Architect: (Name, legal status, address and other information)

TBA Studio Architecture APC 103 Cypress Street West Monroe, LA 71291 Telephone Number: 318-340-1550 Fax Number: 318-998-1315

The Owner and Contractor agree as follows.

#### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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### TABLE OF ARTICLES

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- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 **TERMINATION OR SUSPENSION**
- 8 **MISCELLANEOUS PROVISIONS**
- 9 ENUMERATION OF CONTRACT DOCUMENTS

#### EXHIBIT A INSURANCE AND BONDS

#### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

#### THE WORK OF THIS CONTRACT ARTICLE 2

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

#### **ARTICLE 3** DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be: (Check one of the following boxes.)

- [] The date of this Agreement.
- [] A date set forth in a notice to proceed issued by the Owner.
- [] Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

#### § 3.3 Substantial Completion

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§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work: (Check one of the following boxes and complete the necessary information.)

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[ ] Not later than () calendar days from the date of commencement of the Work.

[] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Hundred Twenty Thousand Dollars and Zero Cents (\$ 120,000.00 ), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

Item

§ 4.2.1 Alternates, if any, included in the Contract Sum:

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Price

Item Price **Conditions for Acceptance** § 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

Item Price § 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item

Units and Limitations

Price per Unit (\$0.00)

§ 4.5 Liquidated damages, if any: (Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

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### ARTICLE 5 PAYMENTS

#### § 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the day of the month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than () days after the Architect receives the Application for Payment. (Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201<sup>™</sup>–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
  - .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
  - .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
  - .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2017; and
  - .5 Retainage withheld pursuant to Section 5.1.7.

#### § 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

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§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

#### § 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201-2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

#### § 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

#### § 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. (Insert rate of interest agreed upon, if any.)

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#### ARTICLE 6 DISPUTE RESOLUTION

#### § 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker. (If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

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### § 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2017, the method of binding dispute resolution shall be as follows: (Check the appropriate box.)

- [] Arbitration pursuant to Section 15.4 of AIA Document A201-2017
- [] Litigation in a court of competent jurisdiction
- [] Other (Specify)

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

#### TERMINATION OR SUSPENSION ARTICLE 7

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows: (Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

#### MISCELLANEOUS PROVISIONS ARTICLE 8

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative: (Name, address, email address, and other information)

Staci Mitchell Albritton 2305 North 7th West Monroe, LA 71291 Telephone Number: 318-396-2600

§ 8.3 The Contractor's representative: (Name, address, email address, and other information)

Ryan Watson 342 Willow Creek Drive Calhoun, LA 71225

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§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

#### § 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101<sup>™</sup>–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101<sup>TM</sup>\_2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203<sup>TM</sup>-2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

#### ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101<sup>TM</sup>–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101<sup>™</sup>–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201<sup>TM</sup>\_2017, General Conditions of the Contract for Construction
- .4 AIA Document E203<sup>TM</sup>–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

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	Number	Title	Date	
.6	Specifications			
	Section	Title	Date Pa	ges
.7	Addenda, if any:			
	Number	Date	Pages	

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits: (Check all boxes that apply and include appropriate information identifying the exhibit where required.)

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#### [] AIA Document E204<sup>™</sup>\_2017, Sustainable Projects Exhibit, dated as indicated below: (Insert the date of the E204-2017 incorporated into this Agreement.)

[	]	The Sustainability Plan:						
	Title		Date	Pages				
[	]	Supplementary and other Condit						
	Docu	ment	Title	Date	Pages			

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201<sup>TM</sup>–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

**OWNER** (Signature)

Staci Mitchell Albritton, Mayor (Printed name and title)

**CONTRACTOR** (Signature)

Ryan Watson (Printed name and title)

# Additions and Deletions Report for

AIA<sup>®</sup> Document A101<sup>®</sup> – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 09:47:10 CT on 05/21/2024.

#### PAGE 1

AGREEMENT made as of the Twenty-first day of May in the year Two Thousand Twenty-four

...

City of West Monroe 2305 North 7th West Monroe, LA 71291 Telephone Number: 318-396-2600

...

Ryan Watson Construction 342 Willow Creek Drive Calhoun, LA 71225 Telephone Number: 318-366-1688 Fax Number: 318-644-0345

...

Kiroli Park Improvements: Racket Sports Expansions Kiroli Park West Monroe, LA 71291

...

This project consists of the expansion of the existing tennis courts at Kiroli park. As part of this expansion, the existing courts will be resurfaced to match the new courts surfacing. New fencing will be installed to match the existing court fencing. New Court lighting will be provided for the expansion and the existing lighting will be retrofitted with new LED light fixtures. Two new Tennis courts will be constructed, and each new court will also include court striping for (4) pickle ball courts for a total of (8).

...

TBA Studio Architecture APC 103 Cypress Street West Monroe, LA 71291 Telephone Number: 318-340-1550 Fax Number: 318-998-1315 PAGE 3

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§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Hundred Twenty Thousand Dollars and Zero Cents (\$ 120,000.00 ), subject to additions and deductions as provided in the Contract Documents. PAGE 6

Staci Mitchell Albritton 2305 North 7th West Monroe, LA 71291 Telephone Number: 318-396-2600

...

Ryan Watson 342 Willow Creek Drive Calhoun, LA 71225 PAGE 8

Staci Mitchell Albritton, Mayor

Ryan Watson

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# Certification of Document's Authenticity

AIA<sup>®</sup> Document D401<sup>™</sup> – 2003<sup>·</sup>

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 09:47:10 CT on 05/21/2024 under Order No. 4104243210 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101<sup>TM</sup> - 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

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### STATE OF LOUISIANA

### CITY OF WEST MONROE

ORDINANCE NO.\_\_\_\_\_

MOTION BY:\_\_\_\_\_

SECONDED BY:

AN ORDINANCE TO AUTHORIZE ACCEPTANCE OF A COMMUNITY CHALLENGE GRANT FROM AARP FOR CERTAIN DESCRIBED RECREATIONAL IMPROVEMENTS AT KIROLI PARK; TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING REGARDING THE TERMS AND PROVISIONS OF THAT GRANT, AND THE OBLIGATIONS AND ASSURANCES TO BE PROVIDED BY THE CITY; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana is interested in improving the Kiroli Park facilities for the enjoyment of the citizenry of the City of West Monroe and of the surrounding areas; and

WHEREAS, AARP has made available certain grant funds that will assist with the improvements, and which includes AARP's focus on the needs of people age 50 and older and making public space more inclusive to meet the needs of diverse older adults and all residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana, hereby accepts the awarded Community Challenge grant, and here obligates the City to provide the funds or services to satisfactorily complete the project and satisfy the terms and provisions of the grant.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, be and she is hereby authorized to execute the Community Challenge Grant Memorandum of Understanding, a copy of which is attached as exhibit "A", all according to the terms, provisions and conditions set forth in that Memorandum of Understanding.

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, is hereby further authorized to execute any and all further documents and to take any and all further appropriate actions to complete the acceptance of this grant and to comply with the provisions of the Community Challenge Grant Memorandum of Understanding, and thereafter to pursue the project through completion.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 21<sup>st</sup> day of May, 2024, the final vote being as follows: YEA:

NAY:\_\_\_\_\_

NOT VOTING:\_\_\_\_\_

ABSENT:\_\_\_\_\_

ATTEST:

APPROVED THIS 21ST DAY OF MAY, 2024

CINDY EMORY, CITY CLERK CITY OF WEST MONROE STATE OF LOUISIANA STACI ALBRITTON MITCHELL, MAYOR CITY OF WEST MONROE STATE OF LOUISIANA



May 10, 2024

#### COMMUNITY CHALLENGE GRANT MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("Agreement") serves as an agreement between AARP, a social welfare organization located at 601 E Street, NW, Washington, DC 20049 and City of West Monroe, LA, a municipality located at 2305 North 7th Street, West Monroe, Louisiana 00712 ("Organization"). Whereas, AARP wishes to grant Organization funding for the purposes set forth herein, and Organization wishes to perform the grant activities described herein. Therefore, the parties agree as follows:

- 1. **Funding.** AARP shall provide Organization with a one-time payment of grant funding in the amount of **\$20,000.00** ("Grant Funds").
- 2. 50+ Focus. Organization will use the Grant Funds to improve the local community with a focus on the needs of people age 50+ by making public spaces more inclusive to meet the needs of diverse older adults and all residents (with a focus on people age 50 and older) ("Goal").
- 3. **Project Timeline**. Organization will perform the activities described herein and **complete all projects** between the date of execution of this contract and **December 15, 2024,** at **11:59 p.m.** ("Grant Period").
- 4. Scope of Grant and Anticipated Activities to be Funded. Organization shall use the Grant Funds to undertake the following activities in West Monroe, Louisiana during the Grant Period and achieve the following deliverables (collectively "Grant Activities"):
  - *a.* Organization will create a community botanical garden with walking access to provide opportunities for 50+ active living through gardening.
  - b. Organization will install 2 benches. Each bench will have capacity for at least two adults, for adults age 50-plus to rest and socialize. Each bench will be made of materials suitable for outdoor use.
  - c. Organization will install a minimum of 10 botanical plants to the botanical garden.
  - d. Organization will install a minimum of 10 plant identification and education signs.
  - *e.* Organization will hold a ribbon cutting event for the Botanical Garden in Kiroli Park. At least half of the attendees will be age 50-plus.
  - *f.* Organization will install 2 AARP branded signs to acknowledge AARP support at botanical garden site and park entrance.
  - g. Organization will include AARP provided and/or approved branding and language that indicates AARP's support for the Challenge project as applicable:
    - i. Events and Temporary Demonstrations: Signs, banners, or similar signage associated with the activity will indicate that the event or activity was funded with support from AARP
    - ii. Permanent Structures: Structures (benches, wayfinding signs, community gardens, tables, seating, shelters, art installations, murals, or similar structures) will include a permanent plaque or other sign that indicates support from AARP
    - iii. Printed Digital Resources or similar communications: Materials will include the AARP logo and mention of support from AARP
- 5. **Reporting Requirements.** Grantee shall submit a financial and programmatic After-Action Report to AARP, detailing all progress or achievement of the Grant Activities described herein. The report must include an itemized listing of any and all expenditures and draw-downs of the Grant Funds

made during the Grant Period. Organization will submit After Action Report for the Grant Activities and other requirements in this Agreement with visuals (photos and/or video) to AARP point of contact provided in this Agreement by **December 31, 2024** ("After-Action Report Deadline"). Grantee agrees that the submission of the After-Action Report at the conclusion of the project is required by the After-Action Report Deadline and failure to submit the required report will result in the removal from the AARP website until the time of submission, and non-completion will disqualify an applicant from future AARP Community Challenge grant programs

- 6. **Documentation and Right to Audit.** Organization shall retain invoices, receipts, accounting records and other supporting documentation for at least five (5) years following the expiration of the Grant Period. Organization shall maintain books and records consistent with generally accepted accounting principles and good business practices. AARP retains the right to audit Organization's books and records upon reasonable notice, for the limited purpose of confirming that Grant Funds are expended and drawn down solely to conduct Grant Activities and in accordance with the terms of this Agreement.
- 7. Permissible Use of Grant Funds, Repayments, and Refunds. Organization shall use the Grant Funds exclusively for the performance of Grant Activities. AARP retains the right to receive an immediate refund of all improperly expended or unearned funds, as determined in AARP's sole and reasonable discretion, from Organization upon written demand. If Organization anticipates a change in the scope or direction of Grant Activities, it must procure prior written approval from AARP before expending Grant Funds for any activity not specifically detailed herein. Furthermore, upon the expiration of the Grant Period or if Organization fails to comply with any term of this Agreement, Organization agrees to return any unexpended portion of the Grant Funds in Organization's possession upon written demand from AARP.
- 8. **Term and Termination.** The effective date of this Agreement shall be the date of execution, and the Agreement shall automatically terminate on **January 31, 2025.** This Agreement may be terminated by AARP at any time and for any reason upon written notification to Organization. Upon such termination, Organization shall return all unexpended portions of the paid Grant Funds to AARP with receipts and other documentation to substantiate the returned amount within forty-five (45) days of written receipt of early termination from AARP, and AARP shall have no further obligation to provide Organization with any Grant Funds.
- 9. No Implied Agency. Nothing in this Agreement shall be deemed to create any partnership, joint venture, joint enterprise, or agency relationship among the parties, and no party shall have the right to enter into contracts on behalf of, to legally bind, to incur debt on behalf of, or to otherwise incur any liability or obligation on behalf of, the other party hereto, in the absence of a separate writing, executed by an authorized representative of the other party. Each party shall be solely responsible for its employees and contractors used to provide the Agreement.
- 10. No commercial or political activity. Both parties recognize that AARP is a non-profit, non-partisan tax-exempt organization and agree that the Grant Funds will not be used to support or oppose political candidates or initiatives. Notwithstanding any specific deliverable herein, Grant Funds shall not be used to promote any commercial product or service or for-profit entity.
- 11. Prohibition on Collection of AARP Member Data. Grantee shall not at any time collect or maintain any information from individuals that shall directly or indirectly identify such individuals as AARP members, prospects, or persons interested in AARP.

- 12. Indemnification. To the extent allowable by applicable law, each Party (an "Indemnifying Party") shall indemnify, hold harmless, and defend the other Party, its affiliates, and their respective officers, directors, employees, contractors, agents and representatives (each of whom is an "Indemnified Party") against all liability, costs, actions, suits, judgments, damages, and expenses (including reasonable attorneys' fees and court costs) arising out of or resulting from (a) the negligent, reckless or willful acts or omissions of Indemnifying Party, its officers, directors, employees, independent contractors, or agents, (b) Indemnifying Party's breach of this Agreement, including failure to provide the services and work as set forth in this Agreement; and (c) any claim that the services or work product of the Indemnifying Party provided under this Agreement infringes or violates the intellectual property or other rights of third parties, except to the extent caused by the Indemnified Party. The Parties acknowledge and agree that the indemnity specified herein will include, without limitation, indemnification for settlements or compromises of matters covered by this indemnity. The Indemnifying Party shall not settle any such suit or claim without the Indemnified Party's prior written consent if such settlement would be adverse to the Indemnified Party's interest. The Indemnified Party may, at its option, conduct the defense in any third-party action arising as described above and the Indemnifying Party agrees fully to cooperate with such defense. The obligations and rights granted in this Section shall survive the expiration and termination of the Agreement.
- 13. **Insurance.** Both parties agree to carry and maintain comprehensive general liability and professional liability in an amount not less than one million dollars (\$1,000,000) and workers' compensation insurance in an amount as required by applicable law covering all personnel engaged in the furnishing of services under this Agreement for the duration of the Grant Period.
- 14. Acknowledgment and Trademark Licenses. Organization shall acknowledge AARP's support in all press releases, public announcements, and publicly-released documents related to the Grant Activities detailed herein. To that end, AARP grants Organization a royalty-free non-exclusive, revocable license to use its name and corporate logo solely for that purpose upon the advanced written approval of AARP in each instance. In addition, Organization grants AARP a non-exclusive, royalty-free, world-wide, license to use Organization's corporate trademark, including its name and/or logo for the limited purpose of communications regarding the grant between AARP and Organization to AARP members, the 50+ and the general public in promotion of AARP in all media and mediums, including without limitations, broadcast, print, online and AARP membership materials until the expiration or termination of this Agreement. All trademark licenses granted under this section are non-transferrable and Organization shall not create any new use of the AARP trademark upon expiration or termination of this Agreement.
- 15. Warranties. Each Party hereby represents and warrants that: (a) it has full power and authority to enter into this Agreement and perform its obligations hereunder; (b) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its origin; (c) it has not entered into, and during the Term will not enter into, any agreement that would prevent it from complying with this Agreement; (d) it will comply with all applicable laws and regulations in its performance of this Agreement; and (e) the content, media and other materials used or provided as part of the Agreement shall comply with all applicable laws and regulations and shall not infringe or otherwise violate the intellectual property rights, rights of publicity or other proprietary rights of any third party. If necessary, Organization shall enter into written agreements and obtain written releases from third parties, in order to ensure that any work product can be used by AARP as contemplated herein.
- 16. **Confidentiality and Privacy.** Both parties agree to take commercially reasonable measures to protect information obtained from the other, provided information is marked "confidential" or is of such a nature that the recipient party has reason to believe it is confidential. Organization shall not rent, sell,

lease, distribute, or otherwise knowingly make available to any third party any information obtained from AARP about AARP, AARP members, or any AARP activity, unless prior written authorization has been obtained from AARP or Organization is required to release information by valid subpoena or court order. This section shall survive the expiration or termination of this Agreement.

- 17. Additional Terms. Organization shall not assign or otherwise transfer the Agreement, including by change of control, to any party without the prior written consent of AARP. This Agreement represents the entire agreement between Parties and replaces any prior agreement or proposed variation. Should there be any conflict between any forms or documents exchanged by the Parties, the terms and conditions of this Agreement shall govern. This Agreement shall be amended only by mutual written agreement executed by all Parties or their respective designees. The Parties agree that this Agreement will be governed by the Laws of the District of Columbia without regard to District of Columbia conflict of laws statutes/rules. If any portion of this Agreement shall be declared illegal, void or otherwise unenforceable, the remaining provisions will not be affected, but will remain in full force and effect.
- 18. Notice. For purposes of this Agreement, the following individuals shall serve as points of contact, including delivery of reports, for both AARP and the Organization:

### <u>AARP</u>

Mike Watson Director, Livable Communities 601 E Street NW Washington, DC 20049 <u>City of West Monroe, LA</u> Courtney Hornsby Chief of Staff, Office of the Mayor 2305 North 7th Street West Monroe, Louisiana 00712

### ACCEPTED AND AGREED TO BY:

#### AARP

By:

Printed Name: Mike Watson

Title: Director, Livable Communities

Date:\_\_\_\_\_

#### City of West Monroe, LA

By:

Printed Name: Courtney Hornsby

Title: Chief of Staff, Office of the Mayor

Date: \_\_\_\_\_



## **INFRASTRUCTURE PROJECT UPDATE**

May 21, 2024

UNDER CONSTRUCTION			
Project	Description	Funding	Status
Otis Street (Urban Systems)	Mill & Overlay, add bike/ped path.	Urban Systems (80/20)	Final change order on May 21, 2024 agenda.
DRA: Cypress/Slack Sanitary Sewer Improvements	Replacement of sanitary sewer lines in the vicinity of Cypress Street.	DRA/City	Complete.
New Kiroli Road Bridge (North)	Replacement of bridge on Kiroli Road with box culverts.	Capital Outlay	Waiting on permanent striping.
Mane Street Rehabilitation Phase 2 (Urban Systems)	Mill & Overlay Mane Street from Downing Pines Rd to Interchange.	Urban Systems (80/20)	Notice to Proceed issued for 5/7/24. Construction should begin within a month.
Flanagan Street Water Main Replacement	Replacement of existing 4" W.M. along Flanagan with a 6" W.M.	CWEF/City	Construction underway.
Montgomery Ave. Lift Station and Force Main Improvements	Replacement of pumps at the Montgomery Lift Station, and installation of a new force main from the lift station to Mont/Reagan intersection.	City	NTP issued to McLemore Service Contractors, LLC.
Drago Sanitary Sewer Force Main (South 11th Street)	Replacement of an aging 16" AC F.M. along S. 11th Street from Coleman Ave. to the Austin Street Lift Station.	LGAP/City	Contract documents executes. Notice to Procced to be issued.
Industrial Park Drainage Improvements (EDA)	Drainage improvements including cross drains, piping, and ditches.	EDA/City	Completing punch list items. Substantial Completion and Close Out Change Order remain.

#### **Project Classifications**

Transportation	
Drainage	
Water System	
Sewer System	
Quality-of-Life/Economic/Safety	

Prepared by Robert L. George, IV, P.E.



IN DESIGN			
Project	Description	Funding	Status
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Additional \$500,000 from TAP approved (4/15).
Black Bayou Canal - 2016 Flood Damage Repairs	Repair concrete canal near Assembly and Wal Mart.	EDA/FEMA/ City	EDA awarding \$1.7 million. Awaiting contract approval (EDA).
Black Bayou Canal Improvements (HMGP)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Awaiting FEMA Phase I approval. USACE permitting underway.
Crosley Street Rehabiliation	Mill & Overlay with sidewalk replacement, from Trenton St. to N. 7th Street.	Urban Systems (80/20)	Design Phase.
Highland School Area Sidewalks	Construction of sidewalks along Arlene Street to provide a safe pedestrian route to school.	LaDOTD/City	Project to bid 6/26/24.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Funding from Capital Outlay and La Water Sector Program.	WSP/LaFPC/ City	Plans are complete. Property acquisition underway. Awaiting approval of rate study.
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Design Phase.
Arkansas Rd. Utility Relocation	Relocation of water and sewer lines ahead of street rehabilitation project.	City	Project fully permitted. Waiting to bid.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd to Otis St)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Design 90%. Final plan with City review underway. Irrigation changes to be incorporated.
McMillan Rd. Sidewalks (LaDOTD Safe Routes to Public Places Program)	New sidewalks along the south side of McMillan Road, from Hilton Street to the library.	LaDOTD/City	Plan-in-hand scheduled for June 5.
Downtown - Trenton/Wood Sewer	Sewer line improvements.	City	One proposal received. Review underway.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4m Award)	FEMA/City	FEMA consultant performing Environmental Assessment. Survey/Preliminary Design Phase.
Trenton Corridor Bike/Ped and Utilities (Fed Approp/LaDOTD)	Bury utilities and construct bike/ped path along Trenton St, from Otis St to Bridge St. (\$5.0m Award)	FEMA/City	CEA executed. Engineering contract pending.
2023 DOTDTAP: N 6th Street Sidewalks	Construction of sidewalks along N 6th Street, from WMHS to Clayton Street.	LaDOTD/City	Preliminary engineering/surveying underway.
McMillan Rd. Lift Station Rehabilitation	Replacement of pumps and piping at the McMillan Rd. sanitary sewer lift station.	LGAP/City	Bid date June 24.
Phillips Street Water Main FY22-23 CWEF	Replacement of an aging 6" AC W.M. along Phillips between Cherry Street to the east side of Ned Street.	CWEF/City	Permits approved. CWEF contract executed. Awaiting approval to solicit proposals.
Black Bayou Pump Station - Pump Replacement	Replacement of pumps.	FEMA/City	\$5M application has been endorsed by GOHSEP (State) and forwarded to FEMA for consideration.
Black Bayou Pump Station Improvements	New pumps, housing, and generator. (\$10 million)	LWI/City	City has received conditional letter of award for \$10M. LWI consultant beginning H&H Study.

#### **Project Classifications**

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



## MAY 21, 2024 WEST MONROE CITY COUNCIL MEETING ENGINEERING UPDATE L&A, INC. PROJECT NO. 24E038.00

## Kiroli Walk Trail Improvements - City Project No. C22002

- Preparing Construction Plans for walking trail portion, plans are approximately 75% complete
- Tennis Court portion of the project bid May 14 & Council will vote at the May 21 meeting on construction contract award. Ryan Watson Construction was the low Base Bid at \$120,000.

## Sunshine Heights Drainage Improvements – City Project No. C22024

• Preparing construction plan set, plans are approximately 60% complete.

## Natchitoches Street Cross Drain Replacement – City Project No. C23007

- Bentz Construction Group low bidder at \$120,964.35
- Construction Contract with bonds & insurance have been signed & filed
- Contractor scheduled to begin construction on June 3, 2024. Preconstruction conference is setup for May 23, 2024.

## North 3<sup>rd</sup> Street Improvements – City Project No. C23013

- Bentz Construction Group low bidder at \$514,586.20
- Contractor getting Contract, bonds & insurance back to the City

## Stella Street Gravity Sewer Main Rehabilitation (710 Stella Street, near J Russell)

- Follow up with contractors the week of May 27 to check their workload & review if contractors can complete the project timely
- Plans are complete & the estimated construction cost is \$127,000

## **Gulpha Drive Ditch Stabilization**

- Topo surveying field work is complete, office processing of survey data is under way
- Estimate costs for ditch stabilization options

## **Downing Pines Roadside Ditch Stabilization**

- Topo surveying ditch area 50% complete
- Estimate costs for ditch stabilization options

## Sewer Point Repair at South 5th Street Intersection with Coleman Avenue

• Plans are complete, cost estimate for construction is \$90,000, plan to invite bidders to submit letter bids

# City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

City of West Monroe 

10       00       Auto Rental Tax       11,500       100,634.87-       7       16,681,670       14,779,005.75       89       20,018,000       5,238,994.25         313       **       Sales & Use Tax       1,660,167       109,634.87-       7       16,681,670       14,779,005.75       89       20,018,000       5,238,994.25         316       10       61       Ercss Receipts Business       43,000       50,863.33       118       430,000       364,373.02       85       516,000       151,626.96         316       **       Gross Receipts Business       43,000       50,863.33       118       430,000       364,373.02       85       516,000       151,626.96         318       20       10       Chrw Gas       12,583       00,918.03       418,530       67,839.41       54       151,000       83,160.87         20       10       Chrw Gas       12,583       00,918.03       40,918.03       428,119.00       57       900,000       471,881.00         20       20       *       Franchise Tax       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         318       **       Other Taxes       95,916       94,919.1	FUND 001 Ge ACCOUNT	eneral Fund ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ***** ACTUAL	**** %REV	****** ESTIMATED	YEAR-TO-DATE *** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
311       **       Property Tax       100,000       18,919.21       19       1,000,000       1,206,848.64       121       1,200,000       6,848.64         313       **       Sales 6 Use Tax       1,666,667       109,634.87-       7       16,666,670       14,760,553.14       89       20,000,000       5,239,446.84         313       **       Sales 6 Use Tax       1,666,167       109,634.87-       7       16,661,670       14,760,553.14       89       20,018,000       5,239,446.84         313       **       Sales 6 Use Tax       1,666,167       109,634.87-       7       16,661,670       14,779,005.75       89       20,018,000       5,238,994.23         316       fross Receipts Business       43,000       50,863.33       118       430,000       364,373.02       85       516,000       151,626.91         316       **       Gross Receipts Business       43,000       50,863.33       118       430,000       364,373.02       85       516,000       151,626.91         318       Coler Taxes       12,583       .000       125,830       57,839.41       54       151,000       83,160.51         20       Entergy       75,000       44,919.12       99       959,160       588,435.9		Property Tax	100 000	10 010 21	10	1 000 000	1 206 848 64	101	1 200 000	6 848 64
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00 00 10 00 Auto Rental Tax         1,666,667 1,500         109,634.87- 15,000         7         16,668,670 14,760,553.14         189 452.61         20,000,000 452.61         5,239,446.452.61 452.61           313         **         Sales & Use Tax         1,668,167         109,634.87- 100,000         7         16,668,670         14,760,553.14 452.61         189 20,018,000         5,238,994.23           316         if Gross Receipts Business         43,000         50,863.33         118         430,000         364,373.02         85         516,000         151,626.93           316         **         Gross Receipts Business         43,000         50,863.33         118         430,000         364,373.02         85         516,000         151,626.93           318         **         Gross Receipts Business         43,000         50,863.33         118         430,000         364,373.02         85         516,000         151,626.93           318         **         Gross Receipts Business         43,000         50,863.33         118         430,000         364,373.02         85         516,000         151,626.94           318         '*         Other Taxes         75,000         125,830         67,839.41         54         151,000         562,564.10           318<		<b>-</b> <i>- -</i>	100,000	18,919.21	19	1,000,000	1,200,040.04	121	1,200,000	0,040.04-
316         Gross Receipts Business Insurance Premuim Tax         43,000         50,863.33         118         430,000         364,373.02         85         516,000         151,626.99           316         ***         Gross Receipts Business         43,000         50,863.33         118         430,000         364,373.02         85         516,000         151,626.99           318         20 10         CATV         12,883         67,839.41         54         151,000         83,160.95           20 20         Entergy         75,000         54,001.06         72         750,000         428,119.00         57         900,000         471,881.00           20 4         Franchise Tax         95,916         94,919.12         99         959,160         588,435.90         61         1,151,000         562,564.10           318         **         Other Taxes         95,916         94,919.12         99         959,160         588,435.90         61         1,151,000         562,564.10           319         10         Penalties and Interest         50         6,322.85         2666         500         10,661.65         2120         500         10,001.65           310         ***         Taxes         521         7,390.56	00 00	Sales & Use Tax	1,666,667 1,500		7	16,666,670 15,000				5,239,446.86 452.61-
10       61       Insurance Premuim Tax       43,000       50,863.33       118       430,000       364,373.02       85       516,000       151,626.96         316       **       Gross Receipts Business       43,000       50,863.33       118       430,000       364,373.02       85       516,000       151,626.96         318       20       10       CATY       12,583       0.01       125,6830       67,839.41       54       151,000       87,152.51         20       15       ATMOS Gas       75,000       54,001.08       72       750,000       428,119.00       57       900,000       471,881.00         20       20       *       Franchise Tax       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         318       **       Other Taxes       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         318       **       Other Taxes       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         319       Penalties and Interest       50       6,332.85       2666       500 <t< td=""><td>313 **</td><td>Sales &amp; Use Tax</td><td>1,668,167</td><td>109,634.87-</td><td>7</td><td>16,681,670</td><td>14,779,005.75</td><td>89</td><td>20,018,000</td><td>5,238,994.25</td></t<>	313 **	Sales & Use Tax	1,668,167	109,634.87-	7	16,681,670	14,779,005.75	89	20,018,000	5,238,994.25
318       Cher Taxes       12,583       40,918.04       491       83,330       67,639.41       54       151,000       83,160.55         20 20       Entergy       75,000       54,001.08       72       750.000       428,118.00       57       900,000       471,881.00         20 20       Franchise Tax       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         318       **       Other Taxes       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         318       **       Other Taxes       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         319       Penalties and Interest Tax       50       6,332.85       2666       500       10,601.65       2120       600       10,001.65         10 61       Insurance       458       1,057.71       231       4,580       3,238.33       71       5,500       2,261.61         10 4       Taxes       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.96         310       **** <td>316 10 61</td> <td>Gross Receipts Business Insurance Premuim Tax</td> <td>43,000</td> <td>50,863.33</td> <td>118</td> <td>430,000</td> <td>364,373.02</td> <td>85</td> <td>516,000</td> <td>151,626.98</td>	316 10 61	Gross Receipts Business Insurance Premuim Tax	43,000	50,863.33	118	430,000	364,373.02	85	516,000	151,626.98
20       10       CATV       12,5,833       .00       125,830       67,839.41       54       151,000       87,160.55         20       20       Entergy       75,000       54,001.08       72       750,000       428,119.00       57       900,000       471,881.00         20       20       *       Franchise Tax       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         318       **       Other Taxes       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         319       Penalties and Interest       50       6,332.85       2666       500       10,601.65       2120       600       10,001.65         10       10       Property Tax       50       6,332.85       2666       500       10,601.65       2120       600       10,001.65         10       *       Taxes       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.96         310       ***       Taxes       1,907,604       62,457.35       19,076,040       16,952,503.29       22,891,250       5,938,746.73	316 **	Gross Receipts Business	43,000	50,863.33	118	430,000	364,373.02	85	516,000	151,626.98
318       **       Other Taxes       95,916       94,919.12       99       959,160       588,435.90       61       1,151,000       562,564.10         319       Penalties and Interest 10 f0       Property Tax 10 60       50       6,332.85       2666       500       10,601.65       2120       600       10,001.65         10 61       Insurance       13       1,057.71       231       4,580       3,238.33       71       5,500       2,261.67         10 *       Taxes       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.96         310 ***       Penalties and Interest       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.96         310 ***       Taxes       1,907,604       62,457.35       19,076,040       16,952,503.29       22,891,250       5,938,746.71         320       Licenses and Permits Business Licenses       2,208       02       25,300.25       115       26,500       1,199.75         321       Michobic Beverages       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         320       Licenses and Permits       .00       .2	318 20 10 20 15 20 20	CATV ATMOS Gas	12,583 8,333 75,000	40,918.04		125,830 83,330 750,000	67,839.41 92,477.49 428,119.00	111	100,000	83,160.59 7,522.51 471,881.00
319       Penalties and Interest Property Tax 10 60 10 61 Insurance       50 458 1,057.71       6,332.85 2666 1,057.71       2666 231       500 10,601.65 130       10,601.65 52120       2120 3,238.33       600 71       10,001.65 5,500       2,261.65 7,500         10 *       Taxes       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.98         319       **       Penalties and Interest       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.98         310       ***       Taxes       1,907,604       62,457.35       19,076,040       16,952,503.29       22,891,250       5,938,746.71         320       Licenses and Permits Business Licenses       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         321       10 10       Alcoholic Beverages       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         321       10 60       Occupational       75,000       16,147.20       21       772,080       948,997.79       123       926,500       22,497.75         10 *       Business Licenses       77,208       16,147.20       21       772,080 <td< td=""><td>20 *</td><td>Franchise Tax</td><td>95,916</td><td>94,919.12</td><td>99</td><td>959,160</td><td>588,435.90</td><td>61</td><td>1,151,000</td><td>562,564.10</td></td<>	20 *	Franchise Tax	95,916	94,919.12	99	959,160	588,435.90	61	1,151,000	562,564.10
10       10       Property Tax 10       50 00       6,332.85 00       2666 1,057.71 00       500 130       10,601.65 3,238.33       2120 7,150       600 150       10,001.65 2,261.67         10       *       Taxes       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.96         319       **       Penalties and Interest       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.96         310       ***       Taxes       1,907,604       62,457.35       19,076,040       16,952,503.29       22,891,250       5,938,746.71         320       Licenses and Permits Business Licenses       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         10       Alcoholic Beverages       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         10       Alcoholic Beverages       77,208       16,147.20       21       772,080       948,997.79       123       926,500       22,497.75         10       Contractor Certificate       1,417       525.00       37       14,170       15,750.00       111       17,000       1,250.00 <td>318 **</td> <td>Other Taxes</td> <td>95,916</td> <td>94,919.12</td> <td>99</td> <td>959,160</td> <td>588,435.90</td> <td>61</td> <td>1,151,000</td> <td>562,564.10</td>	318 **	Other Taxes	95,916	94,919.12	99	959,160	588,435.90	61	1,151,000	562,564.10
319       **       Penalties and Interest       521       7,390.56       1419       5,210       13,839.98       266       6,250       7,589.98         310       ***       Taxes       1,907,604       62,457.35       19,076,040       16,952,503.29       22,891,250       5,938,746.71         320       Licenses and Permits         321       Displays Licenses       2,208       22,080       25,300.25       115       26,500       1,199.75         10       Alcoholic Beverages       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         10       60       Occupational       75,000       16,147.20       22       750,000       923,697.54       123       900,000       23,697.54         10       *       Business Licenses       77,208       16,147.20       21       772,080       948,997.79       123       926,500       22,497.75         20       10       Contractor Certificate       1,417       525.00       37       14,170       15,750.00       111       17,000       1,250.00	$\begin{array}{ccc} 10 & 10 \\ 10 & 60 \end{array}$	Property Tax Occupational License	458	1,057.71		4,580	3,238.33		5,500	10,001.65- 2,261.67 150.00
310       ***       Taxes       1,907,604       62,457.35       19,076,040       16,952,503.29       22,891,250       5,938,746.71         320       Licenses and Permits         321       Business Licenses       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         10       10       Alcoholic Beverages       2,208       .00       22,080       25,300.25       115       26,500       23,697.54         10       60       Occupational       75,000       16,147.20       22       750,000       923,697.54       123       900,000       23,697.54         10       *       Business Licenses       77,208       16,147.20       21       772,080       948,997.79       123       926,500       22,497.75         20       10       Contractor Certificate       1,417       525.00       37       14,170       15,750.00       111       17,000       1,250.00	10 *	Taxes	521	7,390.56	1419	5,210	13,839.98	266	6,250	7,589.98-
320       Licenses and Permits         321       Business Licenses         10 10       Alcoholic Beverages       2,208       .00       22,080       25,300.25       115       26,500       1,199.75         10 60       Occupational       75,000       16,147.20       22       750,000       923,697.54       123       900,000       23,697.54         10 *       Business Licenses       77,208       16,147.20       21       772,080       948,997.79       123       926,500       22,497.75         20 10       Contractor Certificate       1,417       525.00       37       14,170       15,750.00       111       17,000       1,250.00	319 **	Penalties and Interest	521	7,390.56	1419	5,210	13,839.98	266	6,250	7,589.98-
321         Business Licenses           10 10         Alcoholic Beverages         2,208         .00         22,080         25,300.25         115         26,500         1,199.75           10 60         Occupational         75,000         16,147.20         22         750,000         923,697.54         123         900,000         23,697.54           10 *         Business Licenses         77,208         16,147.20         21         772,080         948,997.79         123         926,500         22,497.79           20 10         Contractor Certificate         1,417         525.00         37         14,170         15,750.00         111         17,000         1,250.00	310 ***	Taxes	1,907,604	62,457.35		19,076,040	16,952,503.29		22,891,250	5,938,746.71
20 10 Contractor Certificate 1,417 525.00 37 14,170 15,750.00 111 17,000 1,250.00	321 10 10	Business Licenses Alcoholic Beverages	2,208 75,000		22	22,080 750,000	25,300.25 923,697.54	115 123	26,500 900,000	1,199.75 23,697.54-
	10 *	Business Licenses	77,208	16,147.20	21	772,080	948,997.79	123	926,500	22,497.79-
321 ** Business Licenses 78,625 16,672.20 21 786,250 964,747.79 123 943,500 21,247.79	20 10	Contractor Certificate	1,417	525.00	37	14,170	15,750.00	111	17,000	1,250.00
	321 **	Business Licenses	78,625	16,672.20	21	786,250	964,747.79	123	943,500	21,247.79-

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Item 16)

# City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

P2

City of	West	Monroe		83% OF	YEAR LA	APSED			ACCOUNTING P	ERIOD 1072024
FUND 00 ACCOU		neral Fund ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ***** ACTUAL	 * * * * * *REV 	******** YI ESTIMATED	EAR-TO-DATE *** ACTUAL	**** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
10 10	10 20 25 35 40	Nonbusiness Building Electrical Plumbing Heat & Air Mobile Home	6,417 1,333 3,750 583 13	7,043.00 949.00 8,672.51 4,290.00 .00	110 71 231 736	64,170 13,330 37,500 5,830 130	74,235.07 15,003.00 125,695.25 11,964.00 100.00	116 113 335 205 77	77,000 16,000 45,000 7,000 150	2,764.93 997.00 80,695.25- 4,964.00- 50.00
10	*	Inspection Permits	12,096	20,954.51	173	120,960	226,997.32	188	145,150	81,847.32-
20	20	ROW Usage	292	.00		2,920	3,250.00	111	3,500	250.00
20	) *	Special Permits	292	.00		2,920	3,250.00	111	3,500	250.00
322	* *	Nonbusiness	12,388	20,954.51	169	123,880	230,247.32	186	148,650	81,597.32-
320	***	Licenses and Permits	91,013	37,626.71		910,130	1,194,995.11		1,092,150	102,845.11-
330 331 18	00	Intergovernmental Revenue Federal Grants Section 8	18,750	.00		187,500	.00		225,000	225,000.00
331	* *	Federal Grants	18,750	.00		187,500	.00		225,000	225,000.00
332 10	00	Ouachita Parish Court Support	1,917	1,916.67	100	19,170	23,293.20	122	23,000	293.20-
332	* *	Ouachita Parish	1,917	1,916.67	100	19,170	23,293.20	122	23,000	293.20-
334 14 29 90 90 90	00 00 10 12 15	State Revenue LA Hwy Safety Commission DOTD State Signal Light Misc Rev State Street Maint	7,250 896 1,867 417 1,542	4,887.52- .00 .00 .00 .00	67	72,500 8,960 18,670 4,170 15,420	85,698.54 5,375.00 11,200.00 .00 9,152.50	118 60 60 59	87,000 10,750 22,400 5,000 18,500	1,301.46 5,375.00 11,200.00 5,000.00 9,347.50
90	) *	Other State Rev	3,826	.00		38,260	20,352.50	53	45,900	25,547.50
334	* *	State Revenue	11,972	4,887.52-	41	119,720	111,426.04	93	143,650	32,223.96
	70 90	State Shared Revenues Beer Tax Fire Insurance 2%	1,667 8,333	5,006.12	300	16,670 83,330	11,141.59 85,585.70	67 103	20,000 100,000	8,858.41 14,414.30
10	) *	Taxes	10,000	5,006.12	50	100,000	96,727.29	97	120,000	23,272.71
335	**	State Shared Revenues	10,000	5,006.12	50	100,000	96,727.29	97	120,000	23,272.71
330	* * *	Intergovernmental Revenue	42,639	2,035.27		426,390	231,446.53		511,650	280,203.47



#### City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

PA

City of West Monroe

UND 001	General Fund ACCOUNT	******	CURRENT ****	****	****** YE	AR-TO-DATE ***	*****	ANNUAL	UNREALIZED
ACCOUNT		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340 341 10 1	Charges for Services General Government 5 City Attorney Work Rev	1	.00		10	.00		13	13.00
10 *	Court	1	.00		10	.00		13	13.00
30 1	.0 Zoning Fee	417	175.00	42	4,170	4,720.00	113	5,000	280.00
30 *	Zoning	417	175.00	42	4,170	4,720.00	113	5,000	280.00
50 *	Community Development	0	.00		0	.00		0	.00
341 *	* General Government	418	175.00	42	4,180	4,720.00	113	5,013	293.00
342	Public Safety								
10 *	Jail Revenue	0	.00		0	.00		0	.00
$ \begin{array}{cccccccccccccccccccccccccccccccccccc$	0 Police Fees 2 Bonds & Surrety 3 Metro Reimbursement 5 Miscellaneous Rev 9 Drug Forfeiture Rev	608 1,250 2,917 333 500	237.50 2,090.00 900.00 .00	39 167 270	6,080 12,500 29,170 3,330 5,000	2,349.50 12,825.00 19,799.99 7,445.00 18,179.89	39 103 68 224 364	7,300 15,000 35,000 4,000 6,000	4,950.50 2,175.00 15,200.01 3,445.00- 12,179.89-
15 *	Police	5,608	3,227.50	58	56,080	60,599.38	108	67,300	6,700.62
20 1	.0 Service Charge	417	.00		4,170	1,935.00	46	5,000	3,065.00
342 *	* Public Safety	6,025	3,227.50	54	60,250	62,534.38	104	72,300	9,765.62
343 10 0 12 0 13 0 14 0 14 1	0 Demolition 0 Electricity charging sal	1,667 1,250 e 0 42 17	65.00 .00 .00 .00 .00	4	16,670 12,500 420 170	24,760.00 22,631.00 65.46 325.00 25.00	149 181 77 15	20,000 15,000 500 200	4,760.00- 7,631.00- 65.46- 175.00 175.00
14 *	Trash Removeal	59	.00		590	350.00	59	700	350.00
15 0 16 0	0 CE Structure Security 0 Administration Fee	67 833	.00 350.00	42	670 8,330	4,775.00 14,259.95	713 171	800 10,000	3,975.00- 4,259.95-
343 *	Charges for Services	3,876	415.00	11	38,760	66,841.41	172	46,500	20,341.41-
344 10 3 10 3	Sanitation 30 Garbage 35 Excess Trash Rev	80,417 6,250	80,333.49 6,303.00	100 101	804,170 62,500	801,598.90 65,374.00	100 105	965,000 75,000	163,401.10 9,626.00
10 *	Utilities	86,667	86,636.49	100	866,670	866,972.90	100	1,040,000	173,027.10
344 *	* Sanitation	86,667	86,636.49	100	866,670	866,972.90	100	1,040,000	173,027.10

ACCOUNTING PERI

City of West Monroe

#### City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

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UND 001 (	General Fund ACCOUNT	*****	CURRENT *****	****	****** YT	AR-TO-DATE ***	* * * * *	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
345	Health & Safety								
345 **	Health & Safety	0	.00		0	.00		0	.00
346 10 10 10 12 10 14	Community Development Activity Revenue Misc Revenue Program Revenue	292 83 8	374.00 .00 .00	128	2,920 830 80	7,284.00 294.00 49.00	250 35 61	3,500 1,000 100	3,784.00- 706.00 51.00
10 *	Community Center	383	374.00	98	3,830	7,627.00	199	4,600	3,027.00-
346 **	Community Development	383	374.00	98	3,830	7,627.00	199	4,600	3,027.00-
347 10 02 10 03 10 04 10 06 10 08 10 10 10 90	Culture & Recreation Entrance Fees Season Pass Lodge Rent Fees Shelter Rent Fees Other Facility Rent Fees Concessions Miscellaneous Revenue	6,667 1,125 0 1,917 250 142 267	28,416.502,700.0014,357.00.00309.231,331.50	426 240 749 218 499	66,670 11,250 0 19,170 2,500 1,420 2,670	79,248.00 14,071.00 700.00- 3,987.00 150.00 1,603.17 4,405.42	119 125 177 113 165	80,000 13,500 23,000 3,000 1,700 3,200	752.00 571.00- 700.00 10,987.00- 2,850.00 96.83 1,205.42-
10 *	Kiroli Park	10,368	46,414.23	448	103,680	132,764.59	128	124,400	8,364.59-
13 *	Restoration Park	0	.00		0	.00		0	.00
15 *	Lazarre Park	0	.00		0	.00		0	.00
$\begin{array}{ccc} 20 & 10 \\ 20 & 11 \\ 20 & 12 \\ 20 & 15 \end{array}$	Facility Rent Memberships Concessions Program Revenue	583 1,667 758 5,000	500.00 1,148.25 193.26 25.00-	86 69 26 1	5,830 16,670 7,580 50,000	10,800.00 13,538.49 5,494.04 48,839.25	185 81 73 98	7,000 20,000 9,100 60,000	3,800.00- 6,461.51 3,605.96 11,160.75
20 *	Recreation Center	8,008	1,816.51	23	80,080	78,671.78	98	96,100	17,428.22
30 15 30 20 30 21 30 25 30 30	Booth Rental Pea Sheller Pecan Sheller Freezer Rental Misc Revenue	833 333 375 375 42	.00 .00 .00 .00 .00		8,330 3,330 3,750 3,750 420	5,725.00 3,811.00 10,172.00 4,914.00 229.00	69 114 271 131 55	$\begin{array}{c} 10,000\\ 4,000\\ 4,500\\ 4,500\\ 500 \end{array}$	4,275.00 189.00 5,672.00- 414.00- 271.00
30 *	Farmer's Market	1,958	.00		19,580	24,851.00	127	23,500	1,351.00-
40 11 40 12 40 13	Equipment Rental Concessions Deposit Forfieture	2,917 667 417	2,674.50 138.82 112.50	92 21 27	29,170 6,670 4,170	23,436.00 15,059.40 887.50	80 226 21	35,000 8,000 5,000	11,564.00 7,059.40- 4,112.50

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#### City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

City of West Monroe

FUND 001 Ge ACCOUNT	eneral Fund ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ***** ACTUAL	**** %REV	******* Y ESTIMATED	EAR-TO-DATE *** ACTUAL	**** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
40 14 40 15 40 16 40 18 40 19 40 20	Catering Interagency Promotion Outside Caterer Fee Room Rental Special Events Beverage Revenue	833 125 2,500 7,083 50 1,083	574.88 70.48- 2,046.25 8,712.50 227.00 1,622.82	69 56 82 123 454 150	8,330 1,250 25,000 70,830 500 10,830	12,014.01 1,380.63 22,242.71 87,452.50 3,603.75 20,732.65	144 111 89 124 721 191	$ \begin{array}{c} 10,000\\ 1,500\\ 30,000\\ 85,000\\ 600\\ 13,000 \end{array} $	2,014.01- 119.37 7,757.29 2,452.50- 3,003.75- 7,732.65-
40 *	Convention Center		16,038.79		156,750	186,809.15	119	188,100	1,290.85
455 455 455 455 455 455 116 455 128 455 128 455 1225 455 25 25	Equine Event Rental Rental Forfeiture Stall Rentals Shavings Sales Other Event Rental RV Space Rental Concessions Equipment Rental Interagency Promotion Security Beverage Sales	11,667 50 15,833 17,500 8,333 10,417 12,500 4,500 4,500 125 1,083 167	$\begin{array}{r} 900.00\\ .00\\ 63,310.00\\ 30,750.00\\ 15,805.00\\ 30,300.00\\ 4,940.00\\ 10,477.00\\ 10,477.00\\ 1,160.00\\ 3,068.00\end{array}$	8 400 176 190 291 40 233 107 1837	$\begin{array}{r} 500\\ 158,330\\ 175,000\\ 83,330\\ 104,170\\ 125,000\\ 45,000\\ 1,250\end{array}$	$\begin{array}{c} 79,100.00\\ .00\\ 149,385.00\\ 106,360.50\\ 68,155.00\\ 76,870.00\\ 129,061.60\\ 35,041.67\\ 2,200.00\\ 6,040.00\\ 16,545.00\end{array}$	68 94 61 23 103 78 176 991	140,000 600 190,000 210,000 100,000 125,000 150,000 1,500 1,500 13,000 2,000	$\begin{array}{c} 60, 900.00\\ 600.00\\ 40, 615.00\\ 103, 639.50\\ 31, 845.00\\ 48, 130.00\\ 20, 938.40\\ 18, 958.33\\ 700.00-\\ 6, 960.00\\ 14, 545.00- \end{array}$
45 *	Ike Hamilton Expo Center	82,175	160,710.00	196	821,750	668,758.77	81	986,100	317,341.23
347 . **	Culture & Recreation	118,184	224,979.53	190	1,181,840	1,091,855.29	92	1,418,200	326,344.71
348 20 10	Public Works Street Cuts	50	50.00	100	500	400.00	80	600	200.00
348 **	Public Works	50	50.00	100	500	400.00	80	600	200.00
340 ***	Charges for Services	215,603	315,857.52		2,156,030	2,100,950.98		2,587,213	486,262.02
350 351 10 10 10 12 10 18 10 20	Fines Court Fines City Court Fines General Court Costs DWI Fines DWI Special Cost		19,210.86 1,815.00 2,125.04 100.00	100 73 84 34	191,670 25,000 25,330 2,920	168,393.25 35,619.00 31,608.76 3,881.00	88 143 125 133	230,000 30,000 30,400 3,500	61,606.75 5,619.00- 1,208.76- 381.00-
10 *	Court	24,492	23,250.90	95	244,920	239,502.01	98	293,900	54,397.99
351 **	Court Fines	24,492	23,250.90	95	244,920	239,502.01	98	293,900	54,397.99
352	Fees								
352 **	Fees	0	.00		0	.00		0	.00
350 ***	Fines	24,492	23,250.90		244,920	239,502.01		293,900	54,397.99

## PA Item 16)

# City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

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City of Wes	t Monroe	83% OF YEAR LAPSED				ACCOUNTING PERIOD 10/2024			
FUND 001 G	eneral Fund ACCOUNT DESCRIPTION	********** ESTIMATED	CURRENT ***** ACTUAL	**** *REV	******* YE ESTIMATED	AR-TO-DATE *** ACTUAL	**** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360 361 10 00 10 10	Invstmnts,Rents,Contribut Investment Earnings Interest Revenue General Govt	1,667	24,695.06 .00	1481	16,670 0	213,988.64 21,690.70	1284	20,000	193,988.64- 21,690.70-
10 *	Interest Revenue	1,667	24,695.06	1481	16,670	235,679.34	1414	20,000	215,679.34-
361 **	Investment Earnings	1,667	24,695.06	1481	16,670	235,679.34	1414	20,000	215,679.34-
362 10 00 20 10 30 15	Rents and Royalties Rent of Office Space Energy Lease Royalties ATM	283 1,667 33	250.00 655.92 245.25	88 39 743	2,830 16,670 330	2,500.00 6,513.37 1,823.25	88 39 553	3,400 20,000 400	900.00 13,486.63 1,423.25-
30 *	Leases	33	245.25	743	330	1,823.25	553	400	1,423.25-
362 **	Rents and Royalties	1,983	1,151.17	58	19,830	10,836.62	55	23,800	12,963.38
363 10 00	Escheats Sales of Recyclables	1,100	1,758.88	160	11,000	8,553.93	78	13,200	4,646.07
363 **	Escheats	1,100	1,758.88	160	11,000	8,553.93	78	13,200	4,646.07
364 12 00 30 00	Contributions / Donations Expo Center Contributions Private Contributions	0 250	.00 20,241.00	8096	2,500	29.00 118,678.50	4747	3,000	29.00- 115,678.50-
364 **	Contributions / Donations	250	20,241.00	8096	2,500	118,707.50	4748	3,000	115,707.50-
360 ***	Invstmnts, Rents, Contribut	5,000	47,846.11		50,000	373,777.39		60,000	313,777.39-
390 391	Other Financing Sources Interfund Transfers In								
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392 10 00 20 00	Proceeds from Asset Disp Sale of Assets Comp on Loss of Cap Asset	41,667 0	500.00 .00	1	416,670	800,101.12 97.49	192	500,000	300,101.12- 97.49-
392 **	Proceeds from Asset Disp	41,667	500.00	1	416,670	800,198.61	192	500,000	300,198.61-
393 10 00	Gen Long Term Debt Issued General Obligation Bonds	0	.00		0	14.98-		0	14.98
393 **	Gen Long Term Debt Issued	0	.00		0	14.98-		0	14.98

#### City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

City of West Monroe

FUND 001 Ge ACCOUNT	eneral Fund ACCOUNT DESCRIPTION	*********** ESTIMATED	CURRENT ***** ACTUAL	**** %REV	******** ESTIMATED	YEAR-TO-DATE *** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
394 10 00 10 05 10 06	Miscellaneous Revenue Other Misc Revenue Unknown Credit Card Fee	16,667 167 0	5,101.49 .00 314.28	31	166,670 1,670 0	63,409.63 479.83 3,426.52	38 29	200,000 2,000 0	136,590.37 1,520.17 3,426.52-
10 *	Other Misc Revenue	16,834	5,415.77	32	168,340	67,315.98	40	202,000	134,684.02
394 **	Miscellaneous Revenue	16,834	5,415.77	32	168,340	67,315.98	40	202,000	134,684.02
390 ***	Other Financing Sources	58,501	5,915.77		585,010	867,499.61		702,000	165,499.61-
FUND TOTAL	L General Fund	2,344,852	494,989.63		23,448,520	21,960,674.92		28,138,163	6,177,488.08
GRAND TOTAL		2,344,852	494,989.63		23,448,520	21,960,674.92		28,138,163	6,177,488.08

PA Item 16)

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Item 16) PREPARED 05/21/2024, 11:15:05 PROGRAM: GM257U City of West Monroe 2024 TRIAL BALANCE AS OF 04/30/2024 PA ACCOUNTING PERIOD 1072024 \_\_\_\_\_\_ FUND 001 General Fund DEBIT CREDIT ACCOUNT BALANCE BALANCE ACCOUNT DESCRIPTION 11,590,516.93 101 01 00 Cash / Operating Cash 2,566,256.09 101 20 00 Cash / Investment in LAMP 20,757.25 102 20 10 Petty Cash / Cash Boxes 46,756.62 115 00 00 Current Assets / Accounts Receivable 65,946.81 115 10 10 Utility Billing / Utility 115 12 00 Accounts Receivable / Billed Services 6,155.84 115 20 10 Code Enforcement / Code Enforcement 3,518.37 3,775.00 115 25 10 Building Permits / Building Permits 115 30 10 Parks & Recreation / KIROLI Park 1,002.00 4,941.33 115 35 10 Cultural & Recreation / Convention Center 2,262.85 115 40 10 Due From Employees / Insurance Premiums 100.00 115 40 15 Due From Employees / Payroll Levy 9,283.00 115 40 20 Due From Employees / Travel Advances 42,226.68 115 45 10 Special Details / Police Details 1,107.00 115 50 10 NSF Checks / NSF 115 80 13 Due from Other Entities / WPS Building Lease Receiv 81,315.00 8,623.74 115 80 16 Due from Other Entities / WM City Court 115 80 30 Due from Other Entities / ATMOS Gas 15,465.14 326,713.00 130 60 19 Due From Other Funds / Capital Fund 493,558.77 130 60 21 Due From Other Funds / Sec 8 Housing Fund 29,307.60 141 15 00 Inventories / Parts 241,519.75 202 00 00 Current Liabilities / Vouchers/Accounts Payable 6,598.94 207 10 40 Sales Tax Payable / Convention Center 94,265.87 207 30 10 Due to Other Agencies / Cost of Court Distributn 135,541.00 208 17 00 Due to Other Funds / Due to Capital Fund 2,560.10 217 20 10 Pensions Payable / MERS

REPARED 05/21 ROGRAM: GM257 ty of West M	/2024, 11:15:05 J onroe	2024 TRIAL BALANCE AS OF 04/30/2024	ACCOUNTIN	Pi NG PERIOD 1072024
IND 001 Gener ACCOUNT	al Fund ACCOUNT DESCRIPTION		DEBIT BALANCE	CREDIT BALANCE
217 20 20	Pensions Payable / Police		985.29	
217 20 40	Pensions Payable / Judge		39.21	
217 40 05	Insurances Payable / Voluntary Life .	AD&D		446.53
217 40 15	Insurances Payable / Critical Illnes	S		90.82
217 40 16	Insurances Payable / Group Life Insu	rance		2,596.68
217 40 17	Insurances Payable / Long Term Disab	ility		3,566.48
217 40 18	Insurances Payable / Short Term Disa	bility		1,639.06
217 40 20	Insurances Payable / Accident Insura	nce		76.32
217 40 40	Insurances Payable / Vision		383.10	
217 40 50	Insurances Payable / Dental		10,342.72	
217 40 57	Insurances Payable / AFLAC		28.17	
217 40 59	Insurances Payable / Met Life Insura	nce		10,102.91
217 60 15	Other Deductions / Judgements			192.32
217 60 20	Other Deductions / Fitness Mem Payab	le	1,231.41	
217 70 30	Union Dues / MPOA/LPOA Relief			.03
223 10 00	Deferred Revenue / Overpayments			27,444.91
228 20 10	Building Inspection / Contractor's D	eposits		37,472.00
228 30 20	EVIDENCE DEPOSIT / Convention Center			7,557.28
228 30 25	EVIDENCE DEPOSIT / Expo Center			33,200.00
242 10 00	Fund Equtiy / Revenue Control Accoun	t		21,960,674.92
242 20 00	Fund Equtiy / Expenditure Cntrl Summ	ary	19,255,161.34	
243 00 00	Fund Equity / Encumbrance Control		27,701.02	
244 00 00	Fund Equity / Reserve for Encumbranc	es		27,701.02
250 00 00	Fund Equity / Pr Yr Res for Encumbra	nce		197,660.93
253 10 00	Fund Balance / Unreserved Fund Balan	ce		11,819,590.95
	FUND TOTALS		34,612,980.05	34,612,980.05
	FUND IS IN BALANCE			

#### City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

City of West Monroe

	901 2001		ility Enterprise Fund ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ***** ACTUAL	**** %REV	******** ESTIMATED	YEAR-TO-DATE *** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340 344	10	15	Charges for Services Sanitation Sewer	90,860	87,767.93	97	908,600	910,171.07	100	1,090,320	180,148.93
	10	*	Utilities	90,860	87,767.93	97	908,600	910,171.07	100	1,090,320	180,148.93
	15	10	Sewer Dist 5	111,060	157,325.34	142	1,110,600	1,280,652.17	115	1,332,725	52,072.83
344		* *	Sanitation	201,920	245,093.27	121	2,019,200	2,190,823.24	109	2,423,045	232,221.76
348	10 10 10	10 20 25	Public Works Water Treatment Plant Penalty	192,150 147,008 14,500	161,630.51 104,972.92 7,913.92	84 71 55	1,921,500 1,470,080 145,000	1,907,632.07 1,369,408.70 100,229.94	99 93 69	2,305,800 1,764,100 174,000	398,167.93 394,691.30 73,770.06
	10	*	Utilities	353,658	274,517.35	78	3,536,580	3,377,270.71	96	4,243,900	866,629.29
348		**	Public Works	353,658	274,517.35	78	3,536,580	3,377,270.71	96	4,243,900	866,629.29
340		* * *	Charges for Services	555,578	519,610.62		5,555,780	5,568,093.95		6,666,945	1,098,851.05
350 352			Fines Fees								
352		**	Fees	0	.00		0	.00		0	.00
350		* * *	Fines	0	.00		0	.00		0	.00
360 361			Invstmnts,Rents,Contribut Investment Earnings								
361		**	Investment Earnings	0	.00		0	.00		0	.00
360		***	Invstmnts,Rents,Contribut	0	.00		0	.00		0	.00
390 391			Other Financing Sources Interfund Transfers In								
391		**	Interfund Transfers In	0	.00		0	.00		0	.00
392			Proceeds from Asset Disp								
392		**	Proceeds from Asset Disp	0	.00		0	.00		0	.00
393			Gen Long Term Debt Issued								
393		**	Gen Long Term Debt Issued	0	.00		0	.00		0	.00

Item 16)

#### City of West Monroe REVENUE REPORT 83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

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Item 16)

City of West Monroe

FUND 901 U ACCOUNT	tility Enterprise Fund ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ***** ACTUAL	**** *REV	******* Y ESTIMATED	EAR-TO-DATE *** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
394 10 00	Miscellaneous Revenue Other Misc Revenue	167	1,200.00	719	1,670	4,651.00	279	2,000	2,651.00-
394 **	Miscellaneous Revenue	167	1,200.00	719	1,670	4,651.00	279	2,000	2,651.00-
390 ***	Other Financing Sources	167	1,200.00		1,670	4,651.00		2,000	2,651.00-
FUND TOTA	L Utility Enterprise Fund	555,745	520,810.62		5,557,450	5,572,744.95		6,668,945	1,096,200.05
GRAND TOTA	L	555,745	520,810.62		5,557,450	5,572,744.95		6,668,945	1,096,200.05

PREPARED 05/21 PROGRAM: GM257 City of West M	/2024, 11:15:14 U Ionroe	2024 TRIAL BALANCE AS OF 04/30/2024	P2 ACCOUNTING PERIOD 1072027		
	ty Enterprise Fund ACCOUNT		DEBIT BALANCE	CREDIT BALANCE	
ACCOUNT	DESCRIPTION			DALANCE	
101 01 00	Cash / Operating Cash		145,523.12		
115 10 10	Utility Billing / Utility		1,618,153.32		
115 12 00	Accounts Receivable / Billed Services		10,317.00		
115 40 20	Due From Employees / Travel Advances			182.00	
115 70 20	Due From Other Entities / Riverwood		12,125.00		
116 10 00	Allowance for Uncollectab / Utility Bi	lling		770,911.31	
126 12 10	Ouachita Parish / Sewer Dist #5		420,316.56		
149 10 00	Deferred Charges / Net Pension Liabili	ty	1,537,845.56		
161 00 00	Fixed Assets / Land		74,150.00		
162 00 00	Fixed Assets / Infrastructure		54,724,684.00		
162 10 00	Infrastructure / Accumulated Depreciat	ion		31,682,986.94	
163 00 00	Fixed Assets / Building		73,435.92		
163 10 00	Building / Accumulated Depreciation			73,434.75	
165 00 00	Fixed Assets / Machinery & Equipment		2,058,506.28		
165 10 00	Machinery & Equipment / Accumulated De	preciation		1,842,390.26	
202 00 00	Current Liabilities / Vouchers/Account	s Payable		6,407.16	
207 10 35	Sales Tax Payable / Water			38,311.59	
208 25 00	Due to Other Funds / 2010 DEQ SRB Cap	Add & Cn		591,000.00	
218 03 00	Payroll Liabilities / Accrued VAC/SIC			209,917.68	
223 10 00	Deferred Revenue / Overpayments			872,928.96	
228 10 10	Utilities / Water			228,314.83	
238 10 00	Net Pension Obligation / MERS			4,339,878.02	
242 10 00	Fund Equtiy / Revenue Control Account			5,572,744.95	
242 20 00	Fund Equtiy / Expenditure Cntrl Summar	У	5,291,275.10		
243 00 00	Fund Equity / Encumbrance Control		42,929.49		
244 00 00	Fund Equity / Reserve for Encumbrances			42,929.49	

PREPARED 05/21/2 PROGRAM: GM257U City of West Mon		2024 TRIAL BALANCE AS OF 04/30/2024	PP ACCOUNTING PERIOD 1072024		
FUND 901 Utility ACCOUNT	y Enterprise Fund ACCOUNT DESCRIPTION		DEBIT BALANCE	CREDIT BALANCE	
250 00 00	Fund Equity / Pr Yr Res for Er	cumbrance		42,545.87	
254 10 00	Retained Earnings / Unreserved	l Retnd Earnings	32,394,276.26		
261 10 00	Invested in Capital Assts / Co	ntributed Capital		52,088,653.80	
	FUND TOTALS		98,403,537.61	98,403,537.61	
	FUND IS IN BALANCE				

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