



## Notice of:

### BOARD OF ALDERMEN REGULAR MEETING

Tuesday, February 06, 2024 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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## AGENDA

**Public Comments:** Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

### NOTICE/MINUTES

#### Call to order/Verification of Attendance

#### Motion to Approve Minutes

- [1\)](#) Motion to approve the minutes of the January 18, 2024 Special Council Meeting.

#### Recognitions/Presentations

- 2) City of West Monroe Employee Recognitions.
- 3) Community Emergency Response Team Volunteer Service Hours Recognitions.

#### Mayor's Review

#### Community Announcements

- 4) Annual Report presentation by Sheila Kay Downhour, Executive Director of Ouachita Green.

### ADMINISTRATION/FINANCE

- [5\)](#) Ordinance to declare certain immovable property as surplus, and to be sold to Mark Alan Terral - property located at 309 McClendon Street. **Introduced at the January 2, 2024 Council Meeting.**
- 6) Ordinance to authorize the purchase of certain immovable property from Ouachita Group, LLC (117 N. Riverfront Street).

### BUILDING AND DEVELOPMENT

- [7\)](#) Authorize execution of Certificate of Final Completion of the Chiller Replacement at the Convention Center by STORER Services.
- [8\)](#) Ordinance to annex property located at 4377 Cypress Street, West Monroe (Parcel #19230), Dupriest Investments, LLC, applicant, and to annex abutting property located at 4331 Cypress Street, West Monroe (Parcel #18151), Bobby W. Tinsley, applicant, both of which received a **favorable** review from the Planning Commission, together with an adjoining 455 feet of U S Highway 80 (Cypress St) owned by the State of LA, through DOTD.
- [9\)](#) Ordinance to rezone property located at 4565 Cypress Street, 4567 Cypress Street and 4569 Cypress Street, West Monroe, from an I-1 (Light Industrial) District to a B-3 (General Business) District. Assessor parcel #41149. Azariah Properties, LLC, applicant. Received a **favorable** review from the Planning Commission.

- [10\)](#) Ordinance to annex property consisting of the paved and unpaved portions of approximately 400 linear feet of U S Highway 617 (Thomas Road) owned by the State of LA, through DOTD.

## **CODE ENFORCEMENT**

## **LEGAL**

## **PUBLIC WORKS**

- [11\)](#) Ordinance to authorize the City to enter into the Municipal Water Pollution Prevention Program of the Environmental Protection Agency, Region 6.
- [12\)](#) Receive and accept/reject bids for a dump truck for Public Works (bid process administered through LaMATS (the Louisiana Municipal Advisory and Technical Services Bureau, a wholly-owned subsidiary of the Louisiana Municipal Association), as administrator of LACPC (LaMATS Administered Cooperative Purchasing) - low bid by ScottTruck, LLC/Scott Equipment of \$127,838.62, delivery in 52 weeks.

## **COMMUNITY SERVICES**

## **PARKS AND RECREATION**

## **POLICE/FIRE**

### **WMFD**

- [13\)](#) Ordinance to authorize acceptance of a donation from Pafford Emergency Medical Services, Inc (previously utilized LifePak 12 monitor/defibrillator).

### **WMPD**

## **ENGINEERING/CONSTRUCTION PROJECTS**

- 14) North 3rd Street Improvements - FP&C Project #50-MV2-23-01; City Project #C23013  
Authorize City Clerk to advertise for bids.
- [15\)](#) Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144  
Authorize Change Order No. 10 (+ \$4,440.56; + 0 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.
- [16\)](#) Constitution Dr. - Short Constitution Rehab - State Project #H.014689 - City Project #000169  
Authorize Change Order No. 2 (+ \$5,640.96; + 0 days) with Amethyst Construction, Inc.
- [17\)](#) Flanagan Street Water Main Replacement - City Project #000202  
Recommendation to award.
- [18\)](#) S. 11th St. Sanitary Sewer Force Main Improvements - City Project #000200  
Ordinance to authorize the filing of an application for a grant from the Louisiana Division of Administration, Office of Community Development, FY 23-24 program cycle Local Government Assistance Program (LGAP) - \$50,000 grant request; \$300,000 total estimated cost.
- [19\)](#) Well 10 Granulated Activated Carbon (GAC) Replacement, Filters 1 and 2 - City Project #000230

Ordinance to authorize the filing of an application for a grant from the Louisiana Division of Administration, Office of Community Development, FY 23-24 Community Water Enrichment Fund (CWEF) - \$50,000 grant request; \$113,800 total estimated cost.

[20\)](#) Project Updates

Lazenby & Associates, Inc.

S. E. Huey Co.

**PUBLIC COMMENTS/OTHER BUSINESS**

**ADJOURN**

**If you need special assistance, please contact Cindy Emory at 318-396-2600, and describe the assistance that is necessary.**



## BOARD OF ALDERMEN SPECIAL MEETING

Thursday, January 18, 2024 at 5:30 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

##### PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Ben Westerburg

##### ABSENT

Thom Hamilton

Rodney Welch

##### Motion to Approve Minutes

Motion to approve the minutes of the January 2, 2024 Regular Council Meeting.

Motion made by Buxton, Seconded by Brian.

Voting Yea: Brian, Buxton, Westerburg

#### LEGAL

Ordinance 5278: Ordinance to repeal Sec. 11-4010.1, which was a partial duplication of state law dealing with Possession of or dealing in firearms with obliterated number or mark.

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Westerburg

#### WMPD

Ordinance 5274: Ordinance to declare certain movable property surplus (police dog "Darko"), and to be transferred to Sgt. Christopher Daniel Freeland. Introduced at the December 19, 2023 City Council meeting.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Westerburg

#### ENGINEERING/CONSTRUCTION PROJECTS

West Monroe Sports Complex - Project #000179

Authorize Certificate of Substantial Completion with Lincoln Builders of Ruston, Inc.

Motion made by Buxton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Westerburg



**PAGE 2**  
**COUNCIL MINUTES**  
**JANUARY 18, 2024**

FY2023 LCDBG Clearance Grant

Ordinance 5279: Ordinance to authorize a contract for professional consulting services with Robert N. Waxman/Waxmans III.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Westerburg

Otis Street Rehabilitation - State Project #H.013518 - City Project #000145

Authorize Certificate of Substantial Completion with Amethyst Construction, Inc.

Motion made by Westerburg, Seconded by Brian.

Voting Yea: Brian, Buxton, Westerburg

Constitution Dr. - Short Constitution Rehab - State Project #H.014689 - City Project #000169

Authorize Change Order No. 1 (+ \$22,915.90; + 2 days) with Amethyst Construction, Inc.

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Westerburg

Project Updates

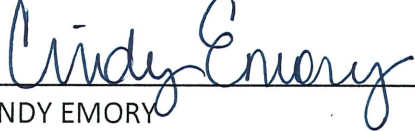
Robbie L. George, IV, P.E. (S.E. Huey, Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, water and other.

**ADJOURN**

Motion made by Westerburg, Seconded by Brian.

Voting Yea: Brian, Buxton, Westerburg

ATTEST:

  
CINDY EMORY

CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL

MAYOR

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA TO SELL CERTAIN DESCRIBED IMMOVABLE PROPERTY LOCATED AT 309 MCCLENDON STREET WHICH IS NO LONGER NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA TO MARK ALLEN TERRAL, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana, owns certain immovable property located at 309 McClendon Street, West Monroe, Louisiana, which is not needed for public purposes, and

WHEREAS, the price offered, and the terms and conditions provided for the purchase of that property is fair and reasonable, and the sale and development of that immovable property would be beneficial to the City of West Monroe and its residents.

NOW, THEREFOR,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana is hereby authorized to sell certain immovable property, i.e., that property located at 309 McClendon Street, West Monroe, Louisiana, which is not needed for any public purpose by the City of West Monroe, Louisiana, and which property is more particularly described as follows, to-wit:

A certain lot in the Town of West Monroe, Louisiana, said lot or parcel of ground BEGINNING at the Northwest corner of Square Three (3) of West Monroe and fronting thence in an easterly direction along the South line of the right-of-way of the B. S. & P. R.R. (and thereafter as the Y. & M. V. R.R.) a distance of 85 feet, and running back between parallel lines, one of which is the East line of South Third Street a distance of 145 feet and comprising all of Lot 6; 35 feet off of the West side of Lot 5, and 50 feet off of the West end of Lot 16 of Square 3 of said Town of West Monroe. Said property bears municipal number 309 McClendon, West Monroe, Louisiana 71291.

to MARK ALLEN TERRAL for a total cause and consideration determined to be equivalent to no less than TWENTY-FIVE THOUSAND AND NO/100 (\$25,000.00) DOLLARS, with the immovable property subject to the following conditions:

- a) Subject to any and all restrictions, rights-of-way and/or servitudes of record or of use; and
- b) All oil, gas and other fugacious minerals in, on and under the above described property are reserved by the City, but City, on behalf of itself, its successors, lessees, and assigns, expressly waives the right to enter upon, utilize or occupy any portion of the above described property for any mineral exploration or development.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to execute a Cooperative Endeavor Agreement to reflect the cause and consideration received and to execute a Deed to be recorded which reflects that the property is transferred pursuant to “. . . the receipt of TEN THOUSAND AND NO/100 (\$10,000.00) DOLLARS and other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged, with full acquittance granted therefor.”, and to take any other action or execute any and all other documents deemed by her either necessary or appropriate in order to transfer the above described immovable property as set forth above.

SECTION 3. The above ordinance was introduced on January 2, 2024, in legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4712; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 6<sup>th</sup> day of February, 2024, with the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 6<sup>TH</sup> DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



## CERTIFICATE OF FINAL COMPLETION

Project: **City of West Monroe – Convention Center Chiller Replacement (2023-069-230121)**  
Location: **901 Ridge Ave., West Monroe, LA 71291**  
Owner: **City of West Monroe**  
Contractor: **Storer Services**  
Contract Number: **P.O. 117044**  
Contract Amount: **\$152,796.00**

## DEFINITION OF DATE OF FINAL COMPLETION

The date of final completion of the work is the date certified by the Owner when construction is fully complete, in accordance with the contract documents, as modified by any change orders agreed to by parties, so the Owner can occupy or utilize the work for which it is intended. In addition, deficiencies listed on the Certificate of Substantial Completion punch list have been completed and accepted by Owner or an authorized representative of same.

As such, the work performed under this contract has been inspected by an authorized representative of the above named Owner, and the project as outlined in the Contract Documents is hereby declared to be completed and has achieved all the technical and performance requirements. It is agreed that by signing this document, final completion is accepted and so authorizes release of final payment due including all retainage withheld on previous progress payments.

Date of Final Completion: **January 05, 2024**

Owner Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name of Representative Signing: Chris Post Title: \_\_\_\_\_

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO ENLARGE THE CORPORATE LIMITS OF THE CITY OF WEST MONROE, LOUISIANA PURSUANT TO R. S. 33:171 ET SEQ., BY **ANNEXING TERRITORY CONSISTING OF A TRACT LOCATED AT 4331 CYPRESS STREET, AND WHICH PROPERTY IS OWNED BY BOBBY W. TINSLEY, AND AN ABUTTING TRACT LOCATED AT 4377 CYPRESS STREET, AND WHICH PROPERTY IS OWNED BY DUPRIEST INVESTMENTS, LLC, AND APPROXIMATELY 455 FEET OF US HIGHWAY 80, WHICH IS OWNED BY THE STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT, ALL OF WHICH SAID TERRITORY BEING CONTIGUOUS TO THE EXISTING BOUNDARIES OF THE MUNICIPALITY; TO RETAIN ANY LAWS OR ORDINANCES NOT REPUGNANT HERETO AND NOT SPECIFICALLY REPEALED HEREIN; AND TO PROVIDE THAT IF ANY SUB-SECTION, ARTICLE, CLAUSE, SENTENCE, PHRASE, OR PART, OR APPLICATION OF THIS ORDINANCE FOR ANY REASON SHOULD BE FOUND UNCONSTITUTIONAL OR INVALID, NO OTHER PARTS AND/OR APPLICATIONS THEREOF SHALL BE AFFECTED.**

WHEREAS, Louisiana Revised Statutes of 1950, Title 33, Section 171 et seq., as amended, provides for the procedure for annexation of territory into the corporate limits of a municipality; and,

WHEREAS, by Ordinance Number 1646, adopted June 14, 1977, now codified in Sec. 1-2002 and 1-2003 of the Code of Ordinances of the City of West Monroe, Louisiana, adopted by reference the provisions of R.S. 33:171 et seq., as amended from time to time by the Louisiana Legislature, in addition to vesting certain authority pertaining thereto in the Planning Commission of the City of West Monroe, Louisiana; and,

WHEREAS, La. R.S. 33:180 provides for annexation of public property and roads by ordinance, upon petition of the public body owning the land to be included, the municipality may upon majority vote adopt such an ordinance without the necessity of advertisement, petition by residents, or public hearing; and

WHEREAS, there has been compliance with the procedure required by R.S. 33:171 et seq., as amended, and R.S. 33:180, and Ordinance Number 1646 of the City of West Monroe, including but not limited to the following:

- a) Petitions have been presented to the Mayor and Board of Aldermen of the City of West Monroe, Louisiana by Bobby W. Tinsley requesting that property owned by petitioner and located at 4331 Cypress Street, West Monroe, Louisiana, (see **Exhibit “1”**) and by Dupriest Investments, LLC requesting that property owned by petitioner and located at 4377 Cypress Street, West Monroe, Louisiana, (see **Exhibit “2”**) be annexed into the corporate limits of the City of West Monroe, Louisiana. Said properties being contiguous to the

existing boundaries of the City of West Monroe, Louisiana and consisting of acreage more particularly shown by vicinity map attached hereto as **Exhibit "4"** and more particularly described in **Exhibit "5"**; and,

- b) The State of Louisiana, Department of Transportation and Development has provided a Letter of no objection to the annexation of an approximate 455-foot linear segment of the full width of US Highway 80 (also known as Cypress Street)(see Exhibit "3"). Said segment of US Highway 80 being contiguous along its Southerly right-of-way line to the boundaries of the City of West Monroe, Louisiana upon the concurrent annexation of the petitioners' properties herein, and consisting of acreage more particularly shown by vicinity map attached hereto as **Exhibit "4"** and more particularly described in **Exhibit "5"**; and,
- c) A certificate of the Ouachita Parish Assessor is attached hereto as **Exhibit "6"** certifying that according to assessment for property taxes for 2023 for the property described in **Exhibit "5"** and depicted in **Exhibit "4"** that the property is owned by both a majority of the number of property owners and the owners of more than 25 percent in value of the property, with the petitioners representing the only private property to be annexed; and,
- d) A certificate of the Ouachita Parish Registrar of Voters is attached hereto as **Exhibit "7"** certifying that according to the records of the Registrar of Voters there are no registered voters residing within the territory described in **Exhibit "5"**; and,
- e) Proof of publication of the filing of the petition, as required by La. R.S. 33:172B, and of a public hearing by the West Monroe Planning Commission concerning the described annexation is attached hereto as **Exhibit "8"**; and,
- f) Pursuant to notice as evidenced by **Exhibit "8"**, the West Monroe Planning Commission on January 23, 2024 held a public hearing regarding said petitions for annexation, resulting in the recommendation to the West Monroe Board of Aldermen that the property described in **Exhibit "5"** be annexed into the corporate limits of the City of West Monroe, Louisiana; and,
- g) Pursuant to notice required by law, as evidenced by **Exhibit "9"**, the West Monroe Board of Aldermen on February 6, 2024, held a public hearing regarding said petitions for annexation.

**WHEREAS**, following the hearing by the Mayor and Board of Aldermen and after careful consideration of all recommendations, comments, and objects made at said hearing the Mayor and West Monroe Board of Aldermen declare that it is in the best interest of the City of West Monroe to annex into the corporate limits of the City of West Monroe the property described in **Exhibit "5"**.

**NOW THEREFORE,**

**SECTION 1.** **BE IT ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that said property, contiguous to the existing boundaries of the corporate limits and located in the vicinity as shown by the map attached hereto as **Exhibit "4"** and more particularly described in **Exhibit "5"** be annexed into the corporate limits of the City of West Monroe, Louisiana.

**SECTION 2.** **BE IT FURTHER ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the Mayor of the City of West Monroe, Louisiana, or her designee, be and they shall hereby be authorized to take all further actions and execute all further documents, resolutions and/or certifications as are required under R.S. 33:171, et seq., or other applicable law, as are necessary, proper or desirable, particularly including but not limited to the filing of the entire boundary of the municipality as changed in order that the annexation of property set forth above be effected at the earliest possible date.

**SECTION 3.** **BE IT FURTHER ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that all Ordinances or parts of Ordinances in conflict herewith hereby are repealed, but this repeal shall be only insofar as such Ordinances conflict and/or are inconsistent with this Ordinance; and all Ordinances or parts of Ordinances not inconsistent herewith shall continue in full force and effect.

**SECTION 4.** **BE IT FURTHER ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the articles, paragraphs, sentences, clauses, and phrases of this Ordinances are deemed to be severable, and if any sub-section, article, clause, sentence, phrase, or part of this Ordinance shall be declared to be unconstitutional and/or invalid, such unconstitutionality and/or invalidity shall not affect any of the remaining articles, sentences, paragraphs, clauses or phrases which can be given effect without the unconstitutional and/or invalid provision(s).

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted this 6th day of February, 2024 with the final vote being as follows:

YEA:\_\_\_\_\_

NAY:\_\_\_\_\_

NOT VOTING:\_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 6TH DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



# PETITION FOR ANNEXATION

EXHIBIT

1

Item 8)

Assessor Parcel Number(s)	18151	
Street Address	4331 Cypress Street	
Owner	Bobby W. Tinsley	
Does owner live on the Property?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
Names of registered voters living on the property	- 0 -	
Daytime phone number of persons signing petition	318 614 - 2994	

I, the undersigned **property owner and/or registered voter**, residing on and/or owning property in the area hereinafter described, have, and do by the signing of this petition, request that all property owned and/or occupied by me and located within the area be annexed to the City of West Monroe, said area to be annexed being described as follows:

Property identified by Ouachita Parish Assessor Parcel ID No. 18151, further described as follows: From the Northwestern corner of Lot 15 of Chappel Fairacres Addition, run Northeasterly for 85 feet along the North line of Lot 15, said line also being the Southerly line of U.S. Highway 80 to the Point of Beginning; thence continue running Northeasterly for 85 feet along the North line of Lots 15 and 14; thence run Southeasterly for 226.28 feet, parallel to and 30 feet Westerly from the East line of Lot 14; thence run Southwesterly, parallel to the South line of said Lots 14 and 15 for 85 feet; thence run parallel to and 15 feet westerly from the dividing line between Lots 15 and 14 for 231.04 feet, more or less to POB; containing 0.436 acres, more or less, Less and Except property sold to the Department of Transportation and Development of the State of Louisiana.

This petition is signed and will be filed with the City of West Monroe in accordance with the provisions of LSA R.S. 33:172 et. seq.

 \_\_\_\_\_  
Signature Date 12-15-23

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

## PETITION FOR ANNEXATION

Assessor Parcel Number(s)	19230	
Street Address	4377 Cypress Street	
Owner	Dupriest Investments, LLC	
Does owner live on the Property?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
Names of registered voters living on the property		
Daytime phone number of persons signing petition	318 376 - 9455	

I, the undersigned **property owner and/or registered voter**, residing on and/or owning property in the area hereinafter described, have, and do by the signing of this petition, request that all property owned and/or occupied by me and located within the area be annexed to the City of West Monroe, said area to be annexed being described as follows:

Property identified by Ouachita Parish Assessor Parcel ID No. 19230, further described as follows: From the Northwestern corner of Lot 15 of Chappell's Fairacres Subdivision, run Southeasterly along the dividing line between Lots 15 and 16 for 235.8 feet; thence run Northeasterly along a line parallel to the South line of said Lot 15 for 85 feet; thence run Northwesternly along a line parallel to the West line of Lot 15 to the Northerly line of said Lot 15, which is the Southerly line of U.S. Highway 80; thence run Southwesterly along the Northerly line of Lot 15 for 85 feet to the POB, containing 0.443 acres, more or less, Less and Except property sold to the Department of Transportation and Development of the State of Louisiana.

This petition is signed and will be filed with the City of West Monroe in accordance with the provisions of LSA R.S. 33:172 et. seq.

Will Dupriest	5/31/23
Signature	Date
Signature	Date
Signature	Date
Signature	Date





**Office of the Secretary**

PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-1200 | fx: 225-379-1851

Item 8)

**Jeff Landry**, Governor  
**Joe Donahue**, Secretary



January 31, 2024

Ms. Staci Albritton Mitchell  
Mayor  
2305 N. 7<sup>th</sup> Street  
West Monroe, LA 71291

***Re: Annexation Request – City of West Monroe  
Annexation of a 455-foot segment of US Highway 80/Cypress Street into the  
West Monroe corporate limits which corporate limits will be adjacent to all  
property on the South side of US Highway 80/Cypress Street***

Dear Ms. Mitchell:

The Department of Transportation and Development Legal Division is in receipt of the documents requesting permission to annex a portion of the right-of-way of US Highway 80/Cypress Street in the City of West Monroe.

In accordance with LSA-R.S. 33:180, please consider this as the Department's "Letter of No Objection" to the City of West Monroe's request. The City of West Monroe will have authority for traffic law enforcement on this section of US Highway 80/Cypress Street. The annexation will include the paved portion of US Highway 80/Cypress Street as described below:

A certain tract or parcel of land situated in Ouachita Parish, Louisiana and is more particularly described as follows:

This annexation includes the paved and unpaved portions of approximately 455 linear feet of the right-of-way of US Highway 80 (also known as Cypress Street inside the City of West Monroe), and being further described as commencing inside the corporate limits of the City of West Monroe at the intersection of the centerlines of US Highway 80 and Hilton Street, thence proceed Southwesterly along the centerline of US Highway 80 for approximately 680 feet to the intersection of the City of West Monroe corporate limits line with the centerline of US Highway 80 for the Point of Beginning of the annexed portions of US Highway 80; thence from said Point of Beginning, proceed Southwesterly along US Highway 80 for approximately 455 feet, to a point on the centerline of US Highway 80 located approximately 450 feet Northeasterly of the intersection of the centerlines of US Highway 80 and Downing Pines Road, as measured along the centerline of US Highway 80.

All as more fully shown on the maps, attached hereto and made a part hereof.

Ms. Staci Albritton Mitchell  
January 31, 2024  
Page 2

Item 8)

Also, please note that any signing or work performed by the City of West Monroe within the limits of the affected right-of-way shall be subject to the prior approval of the Department and shall require all appropriate permits.

If we can be of further assistance, please contact me, at (225) 379-1297.

Sincerely,



Connie Porter Betts  
Deputy Assistant Secretary

LHE

Cc: Jeffrey S. Connella, P.E., District 05  
Charles McBride, Right of Way Administrator  
Jamie Boullion, Right of Way Manager  
Heather Corsentino, Right of Way Manager





## **Description of Property to be Annexed**

**Bobby W. Tinsley  
Dupriest Investments LLC**

Properties identified by Ouachita Parish Assessor Parcel ID No. 19230 with an Assessment physical address of 4377 Cypress Street and Ouachita Parish Assessor Parcel ID No. 18151, with an Assessment physical address of 4331 Cypress Street; said properties further described as: From the Northwesterly corner of Lot 15 of Chappell's Fairacres Subdivision as Point of Beginning, run Northeasterly along the north line of Lot 15 and Lot 14 of said subdivision for a distance of 170 feet, which north line is also the Southerly right-of-way line of U.S. Highway 80; thence run Southeasterly for 226.28 feet, parallel to and 30 feet Westerly from the East line of Lot 14; thence run Southwesterly, parallel to the South line of said Lots 14 and 15 for 170 feet; thence run Northwesterly along the dividing line between Lots 15 and 16 for 235.8 feet to Point of Beginning, containing an assessed acreage of 0.88 acres m/l; AND the full width of the abutting right-of-way of U.S. Highway 80/Cypress Street, beginning from a point perpendicular to the Point of Beginning of the herein annexed parcel, being the Northwest corner of Lot 15 of Chappell's Fairacres Subdivision, and extending northeasterly 455 feet m/l to the existing corporate limits of West Monroe, Louisiana containing 1.01 acres m/l, for a total acreage of 1.89 acres.





Item 8)

RECEIVED

JAN 23 2024



**CERTIFICATE OF THE  
OUACHITA PARISH ASSESSOR ACCORDING TO  
LOUISIANA R.S.33:172 (ANNEXATIONS)**

The Assessor declares that she has examined the proposed annexation request for property referenced in the attached petition and does hereby certify that the petition represents one hundred percent (100%) of the non-resident property owners in the proposed area and those assenting own at least 25% in value of the total assessed valuation, based upon the assessment rolls and homestead exemptions on file in the Parish Assessor's office.

I hereby certify that the valuation of the properties proposed for annexation is as follows:

- PARCEL - 18151
  - Owner: Bobby W. Tinsley
  - Assessed Physical Address: 4331 Cypress Street
  - SEE EXHIBIT A for Legal Description
  - Total Assessed Value: \$10,011
- PARCEL - 19230
  - Owner: Dupriest Investments, LLC
  - Assessed Physical Address: 4377 Cypress Street
  - SEE EXHIBIT A for Legal Description
  - Total Assessed Value: \$10,165

The proposed parcels are vacant land. There are 0 (zero) resident property owners signing homestead exemption as of the current date in the area proposed for annexation.

Signed January 4, 2024

STEPHANIE S. SMITH  
Ouachita Parish Assessor



**OUACHITA PARISH ASSESSOR'S OFFICE**  
**ANNEXATION CERTIFICATE – 01/04/2024**  
**EXHIBIT A FOR PARCELS 18151 AND 19230**

**Parcel 18151:**

LOT IN LOTS 14 & 15 CHAPPELL FAIRACRES BEG 85 FT NE OF NW COR LOT 15, FRTG 85 FT ON SO SIDE HWY 80, DEPTH ON E LINE 226.28 FT-SOLD HWY PARCEL 4-2 BK 2165-4110.051 AC R122132-

**Parcel 19230:**

LOT IN LOT 15 CHAPPELL FAIRACRES ADDN BEG AT NW COR & FRTG 85 FT ON SO SIDE HWY 80, DEPTH 235.8FT-SOLD 0.064 AC M/L BEING PORTION PARCEL4-1 BK 2163-626 R122112-

**Legal Description:**

Two abutting parcels identified as Ouachita Parish Assessor Parcel ID No. 19230 with an Assessment physical address of 4377 Cypress Street and Ouachita Parish Assessor Parcel ID No. 18151, with an Assessment physical address of 4331 Cypress Street; said properties further described as: From the Northwesterly corner of Lot 15 of Chappell's Fairacres Subdivision as Point of Beginning, run Northeasterly along the north line of Lot 15 and Lot 14 of said subdivision for a distance of 170 feet, which north line is also the Southerly right-of-way line of U.S. Highway 80; thence run Southeasterly for 226.28 feet, parallel to and 30 feet Westerly from the East line of Lot 14; thence run Southwesterly, parallel to the South line of said Lots 14 and 15 for 170 feet; thence run Northwesterly along the dividing line between Lots 15 and 16 for 235.8 feet to Point of Beginning, containing an assessed acreage of 0.88 acres m/l; AND the full width of the abutting right-of-way of U.S. Highway 80/Cypress Street, beginning from a point perpendicular to the Point of Beginning of the herein annexed parcel, being the Northwest corner of Lot 15 of Chappell's Fairacres Subdivision, and extending northeasterly 455 feet m/l to the existing corporate limits of West Monroe, Louisiana containing 1.01 acres m/l, for a total acreage of 1.89 acres.



Isabelle Butler, CERA  
REGISTRAR OF VOTERS  
PARISH OF OUACHITA  
1650 DESIARD STREET, SUITE 125  
MONROE, LOUISIANA 71201



Telephone (318) 327-1436  
Fax (318) 327-1337



### CERTIFICATE

I, Isabelle W. Butler, Registrar of Voters for Ouachita Parish, Louisiana, do hereby certify that according to the records of the Registrar of Voters for Ouachita Parish, Louisiana, there are no registered voters residing at 4331 and 4377 Cypress St., proposed for the annexation into the city of West Monroe, Louisiana.

MONROE, LOUISIANA, THIS 29TH, DAY OF JANUARY 2024.

  
ISABELLE W. BUTLER, REGISTRAR OF VOTERS  
OUACHITA PARISH, LOUISIANA

# The Ouachita CITIZEN

www.ouachitacitizen.com

4423 Cypress Street, West Monroe, LA 71291 • Phone (318) 396-0602 • Fax (318) 396-0900

## AFFIDAVIT Proof of Publication

I certify that the attached notice was published in  
*The Ouachita Citizen*, a weekly newspaper and the official  
legal journal of Ouachita Parish and Morehouse Parish,  
Louisiana, in the issue/s of:

Dec 28, 2023, Jan. 4, 11, 2024

Signed by: \_\_\_\_\_

Sworn and subscribed before me, this 11 day of

January, 2024

Notary Public #33912  
Devin Todd Jones



... ID (SAM), as verified  
... construction. This project  
... Sector Program. The Con-  
... Contractor must comply with all  
... project is NOT subject to AIS prom-  
... pt.  
... ization and procurement of materi-  
... the receipt of the Notice to Proceed.  
... particularly to the requirements for  
... served and minimum wage rates to  
... ve Order 11246, as amended, and all  
... he Federal government and State of  
... ice requirements.  
... ring special accommodations under  
... & R Utilities, Inc. no later than (7)

**SHOULD NOTE THE REQUIRED  
ATIONS TO BE EXECUTED AND  
OPPOSAL.**

ies all offerors that in regard to any  
this advertisement, that Minority  
ed equal opportunity to submit of-  
d will not be discriminated against  
ion, sex, sexual orientation, gender  
isability, or veteran status in consid-

... e City of West Monroe for the con-  
s follows:  
... r Main Replacement Project  
... rks Construction  
... r Days  
... 200 (Two hundred) per Calendar

... he City of West Monroe, and deliver-  
... rk, located in the City Hall not later  
... 24. Proposals shall be designated as  
... er Main Replacement Project". All  
... per bid form. The contractor shall  
... se number prominently on the out-  
... be submitted electronically through  
... ructions for electronic submittal are  
... ved after the specified time and date  
... bids will be publicly opened and read  
... 2024 in the Council Chambers at the  
... 305 North 7th Street, West Monroe,

... s may be examined at [www.civcas-](http://www.civcas-)  
... ey Co., 1111 N. 19th Street, Monroe,

... UMENTS may be obtained through  
... ia a link found at [www.sehuey.com](http://www.sehuey.com).  
... ed and downloaded at no cost; free  
... e charged for printing and shipping  
... r details. Alternatively, copies of the  
... ed from the office of S.E. Huey Co.,  
... roe, LA 71201, upon payment of a  
... fide prime contractors who submit  
... ive a full refund for their first set of  
... S.E. Huey Co. upon returning them  
... E. Huey Co. within ten calendar days  
... all other plans will be non-refund-

... is/her bid, security in the amount,  
... provided in the Information for Bid-  
... onds must appear as acceptable on  
... ar 570.

... bid within 45 days after the actual

... lization of materials within ten (10)  
... Notice to Proceed.

VII, Section 1 of the corporation's By-Laws, I am pleased to call the an-  
nual meeting of the membership of Cheniere Drew Water System, Inc.

The annual meeting will be held at the following date, time, and location: Item 8)

Date:

Tuesday, January 09, 2024

Time:

7:00 PM

Location:

New Chapel Hill Baptist Church "Room 501"

1535 Hwy 15

West Monroe, LA 71291

The purpose of this meeting is for:

1 The election of three (3) board members to serve a three  
year term on your board of directors.

2 Review the corporation business for previous year ended  
September 30, 2023.

3 The approval of previous unapproved membership meet-  
ing minutes.

Other items will be presented to the membership for information and  
discussion purposes.

Wayne E. Allen

President of the Board

Cheniere Drew Water System

12/14, 12/21, 12/28, 1/4

**PUBLIC NOTICE**

**WEST MONROE PLANNING COMMISSION\***

2305 North 7th Street

West Monroe, LA 71291

West Monroe Planning Commission

NOTICE is hereby given that the Planning Commission of the City of  
West Monroe will meet in legal session on Tuesday, January 16, 2024,  
at 5:00 p.m. in the Council Chambers at West Monroe City Hall, 2305  
North 7th Street, West Monroe, Louisiana, to review the following:

ZC-23-45000006 by Azariah Properties LLC for property located at  
4565 Cypress Street, 4567 Cypress Street, 4569 Cypress Street (Parcel  
#41149). Requesting Zone Change from I-1 (Light Industrial) District  
to B-3 (General Business) District per West Monroe Code of Ordinanc-  
es 12:5016.

ANNX-23-60000003 by Dupriest Investments, LLC for property lo-  
cated at 4377 Cypress Street (Parcel #19230). Requesting Annexation  
into the West Monroe City Limits per West Monroe Code of Ordinances  
Section 12-2003.

ANNX-23-60000004 by Billy Ransom Golson and Sara H. Golson  
for property located at 4326 Cypress Street (Parcel #'s 20737 & 20738).  
Requesting Annexation into the West Monroe City Limits per West  
Monroe Code of Ordinances Section 12-2003.

ANNX-23-60000005 by Bobby W. Tinsley for property located at  
4331 Cypress Street (Parcel #18151). Requesting Annexation into the  
West Monroe City Limits per West Monroe Code of Ordinances Section  
12-2003.

PASE-23-15000001 by Spankdawgs Crawfish LLC by J. Couvillon for  
property formerly owned by Hilda Nancy Perkins and now owned by  
D.U. of Ouachita, Inc. located at 3100 Cypress Street. (Parcel #84296).  
Requesting Planning Approval / Special Exception for Liquor Sales in  
a B-1 (Transitional Business) District per West Monroe Code of Ordina-  
nces Section 12-5014 (3). This application as TABLED at the Decem-  
ber 18, 2023, Planning Commission Meeting.

This application will be heard at the January 16, 2024, Planning  
Commission Meeting and the January 22, 2024, Board of Adjustments  
Meeting.

The public is invited to attend.

12/28, 1/4, 1/11

**NOTICE**

STATE OF LOUISIANA

PARISH OF OUACHITA

FOURTH JUDICIAL DISTRICT COURT

BE IT KNOWN that on this 10th day of NOVEMBER, 2023, pursu-  
ant to an order of the Court dated OCTOBER 20th, 2023, we the un-  
dersigned members of the Jury Commission in and for the said Parish

**(Continued to Page 10B)**



# The Ouachita CITIZEN

www.ouachitacitizen.com

4423 Cypress Street, West Monroe, LA 71291 • Phone (318) 396-0602 • Fax (318) 396-0900

## AFFIDAVIT Proof of Publication

I certify that the attached notice was published in  
*The Ouachita Citizen*, a weekly newspaper and the official  
legal journal of Ouachita Parish and Morehouse Parish,  
Louisiana, in the issue/s of:

Jan 25, 2024

Signed by: [Signature]

Sworn and subscribed before me, this 25 day of

January, 2024

[Signature]

Notary Public #33912  
Devin Todd Jones



# PUBLIC NOTICES -

Item 8)

(Continued from Page 9B)

Hall located at 2305 North 7th Street, West Monroe, Louisiana.

The CONTRACT DOCUMENTS may be examined at [www.civcastusa.com](http://www.civcastusa.com), or at the office of S.E. Huey Co., 1111 N. 19th Street, Monroe, LA 71201.

Copies of the CONTRACT DOCUMENTS may be obtained through Civcast ([www.civcastusa.com](http://www.civcastusa.com)), or via a link found at [www.sehuey.com](http://www.sehuey.com). Contract documents may be viewed and downloaded at no cost; free registration is required. A fee will be charged for printing and shipping contract documents. See website for details. Alternatively, copies of the contract documents may be obtained from the office of S.E. Huey Co., located at 1111 N. 19th Street, Monroe, LA 71201, upon payment of a \$50.00 deposit for each set. Bona fide prime contractors who submit a valid bid for the project will receive a full refund for their first set of Contract Documents obtained from S.E. Huey Co. upon returning them in good condition to the office of S.E. Huey Co. within ten calendar days of the bid opening. The deposit for all other plans will be non-refundable.

Each bidder must deposit with his/her bid, security in the amount, form and subject to the conditions provided in the Information for Bidders. Sureties used for obtaining bonds must appear as acceptable on the Department of Treasury Circular 570.

No bidder may withdraw his/her bid within 45 days after the actual date of the opening thereof.

The Contractor shall begin mobilization of materials within ten (10) working days of the receipt of the Notice to Proceed.

The successful bidder must submit executed copies of certification regarding Equal Employment Opportunity, Past Criminal Convictions of Bidders, and the Affidavit of Non-Collusion.

The successful bidder will be required to execute the Owner's Standard Form of Agreement/Contract for construction together with the Performance and Payment Bonds within ten (10) working days after normal award of contract.

Minority owned firms and small businesses are encouraged to participate.

Any person with disabilities requiring special accommodations must contact the City of West Monroe no later than seven (7) days prior to bid opening.

Mayor Staci Albritton Mitchell

Publication Dates

1/4, 1/11, 1/18, 1/25

## PUBLIC NOTICE

NOTICE IS HEREBY GIVEN of the filing of petitions for annexation of the properties listed herein into the corporate limits of the City of West Monroe, Louisiana. The Planning Commission of the City of West Monroe held public hearings on Thursday, January 18, 2024, to consider said annexation petitions and has forwarded its recommendations to the Mayor and Board of Aldermen of the City of West Monroe.

Planning Case ANN-23-60000003 by Dupriest Investments, LLC for property located at 4377 Cypress Street (Parcel #19230).

Planning Case ANN-23-60000004 by Billy Ransom Golson and Sara H. Golson for property located at 4326 Cypress Street (Parcel #'s 20737 & 20738).

Planning Case ANN-23-60000005 by Bobby W. Tinsley for property located at 4331 Cypress Street (Parcel #18151).

Public Hearings will be held to consider the adoption of Ordinances annexing the said properties into the corporate limits of the City of West Monroe at the regular meeting of the Mayor and Board of Aldermen to be held at 6 pm, on Tuesday, February 6, 2024 at West Monroe City Hall, 2305 North 7th Street, West Monroe, Louisiana.

Accommodations will be made for the hearing impaired and non-English speaking individuals provided that notice is received by the City of West Monroe no later than noon on February 6, 2024. Requests for accommodations should be made to West Monroe City Clerk, Cindy Emory, West Monroe, Louisiana (318-396-2600).

1/25

## NOTICE

The LACPC Municipal Joint Commission seeks proposals for the man-

opening except as provided by law.

Bidders must meet the requirements of the Licensing Law, R.S.37:2151 et seq.

NOTE: BIDS SHALL ONLY BE A WHO ARE LICENSED UNDER CENSING LAW FOR THE MAJOR CONSTRUCTION.

The Union Parish School Board re on whatever basis is in the interest of or all bids and to waive technicalities

Kristy Fine, Superintendent, Union Parish School Board

1/18, 1/25, 2/1

## PUBLIC NOTICE

Anyone knowing the whereabouts of Curry with a last known address of 1671225, please contact L. Scott Patton Suite C, Monroe, LA 71201, (318) 3881/18, 1/25

## NOTICE OF SEIZURE

LAKEVIEW LOAN SERVICING, VERSUS 2023-1907 PARISH OF SUSAN SMITH A/K/A SUSAN COURT

SMITH AND MATTHEW SMITH MATTHEW LAWRENCE SMITH

Please take notice that by virtue of dated June 23, 2023, the property located at 1308 Swartz Fairbanks Road, Monroe, LA 71203 has been seized and is scheduled to be sold at public auction on Wednesday, February 7, 2024 or thereon.

Anyone having contact information for Smith or Matthew Smith aka Matthew Lawrence Smith residing at 1308 Swartz Fairbanks Road, Monroe, LA 71203, please contact the Court-appointed appraiser/heirs:

- Please contact the Court-appointed appraiser/heirs: 1308, claywirtz@att.net 1/25, 2/1

## NOTICE

Anyone claiming to be Marques Jarmon, please contact Layne M. Adams at (318)387-5552, Email assistant.layne@ouachiana.gov 1/25

## NOTICE

Anyone claiming to be Shaquane Smith, please contact Layne M. Adams at (318)387-5552, Email assistant.layne@ouachiana.gov 1/25

## ADVERTISEMENT FOR BIDS

Dixie Youth Baseball of West Monroe, Louisiana, c/o Volkert, Inc., 114 Venable Lane, Monroe, LA 71203

Separate sealed BIDS for the Improvement of the Dixie Youth Baseball Complex, will be received by the Owner, Dixie Youth Baseball of West Monroe, Inc., c/o, Volkert, Inc. located at 114 Venable Lane, Monroe, LA 71203, until 10:00 AM (local time), on Tuesday, February 6, 2024. The said office publicly opened and read at 10:00 AM (local time).

The CONTRACT DOCUMENTS, Information for Bidders, BID, BID CONDITIONS, Payment Bond, Performance and Payment Bonds, and ADDENDAs, may be obtained from Volkert Inc.

114 Venable Lane

Monroe, Louisiana 71203



STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AMEND AND RE-ENACT THE ZONING ORDINANCE OF THE CITY OF WEST MONROE, LOUISIANA, PARTICULARLY THE ZONING MAP ANNEXED TO AND MADE A PART OF ORDINANCE NO. 1501, AS THAT ZONING MAP, AS CODIFIED BY SECTION 12-5011(C) OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, HAS BEEN FROM TIME TO TIME AMENDED, AND PARTICULARLY TO AMEND THAT ZONING MAP AS IT PERTAINS TO 4565 CYPRESS STREET, WEST MONROE, LOUISIANA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", PURSUANT TO THE APPLICATION OF AZARIAH PROPERTIES, LLC, SO AS TO RE-ZONE SAID PROPERTIES FROM A I-1 (LIGHT INDUSTRIAL) DISTRICT TO A B-3 (GENERAL BUSINESS) DISTRICT; TO AUTHORIZE AND DIRECT THE CITY ENGINEER OF THE CITY OF WEST MONROE, LOUISIANA, OR OTHER PERSON ACTING IN LIEU THEREOF AT THE DESIGNATION OF THE MAYOR TO DO AND PERFORM ANY AND ALL THINGS NECESSARY TO CARRY OUT THE FOREGOING AND PARTICULARLY TO NOTE THE AMENDMENTS ON THE ZONING MAP OF THE CITY OF WEST MONROE AS HEREIN ENACTED; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana, has adopted a Zoning Ordinance (Ordinance No. 1501, as amended) now codified as Section 12-5001 et seq. of the Code of Ordinances, City of West Monroe, Louisiana; and,

WHEREAS, the West Monroe Municipal Planning Commission, acting as the municipal zoning commission for the City of West Monroe, Louisiana, has held a public hearing pursuant to written application and notice in accordance with law, and has made a recommendation to the Board of Aldermen of the City of West Monroe; and,

WHEREAS, the Mayor and Board of Aldermen of the City of West Monroe have held a public hearing and given public notice to the extent required by law;

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Zoning Ordinance No. 1501, as amended, and as codified in Sections 12-5001 et seq. of the Code of Ordinances, City of West Monroe, Louisiana, particularly the Zoning Map of the City of West Monroe, Louisiana, as that Zoning Map, as codified by Section 12-5011(C) of the Code of Ordinances, City of West Monroe, Louisiana, has been from time to time amended, be further amended and re-enacted to re-zone 4565 Cypress Street, West Monroe, Louisiana, as more particularly described on the attached Exhibit "A",



from a I-1 (Light Industrial) District to a B-3 (General Business) District, pursuant to the application of Azariah Properties, LLC.

SECTION 2. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City Engineer of the City of West Monroe, Louisiana, or any person in lieu thereof to be designated by the Mayor, is hereby authorized and directed to do and perform any and all things necessary to carry out the foregoing change, and particularly to note said change on the Zoning Map as herein re-enacted.

SECTION 3. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that this Ordinance and its provisions are to be construed to be severable in regards to any of its provisions, portions or parts, and that in the event any part or portion or provision of this Ordinance should be held invalid, then in such event, such invalidity shall not affect any other provisions, portions, or parts which can be given effect without the invalid provision, and this Ordinance hereby is declared severable.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted this 6<sup>th</sup> day of February, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 6TH DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

**EXHIBIT "A"**

MUNICIPAL ADDRESS: 4565 CYPRESS STREET  
WEST MONROE, LOUISIANA

A certain lot or parcel of ground located in the East Half of the Southeast Quarter (E/2 of SE/4) of Section 29, Township 18 North, Range 3 East, Ouachita Parish, Louisiana, being more particularly described as follows:

From the Northeast corner of the Southeast Quarter of the Southeast Quarter (SE/4 of SE/4) of Section 29, Township 18 North, Range 3 East, measure N89°38'W along the North line of said SE/4 of SE/4, a distance of 497 feet to the POINT OF BEGINNING; thence from said point measure South a distance of 330 feet; thence N89°38'W, a distance of 189 feet; thence North a distance of 330 feet to the North line of the SE/4 of SE/4; thence continue North a distance of 90.6 feet to the South line of U.S. Highway 80 (40 feet from centerline); thence measure Easterly along the curved Southerly line of said Highway, said curve having chord bearing N79°47'E and length of 192.3 feet; thence measure South a distance of 125.9 feet to the South line of the Northeast Quarter of Southeast Quarter (NE/4 of SE/4) and the POINT OF BEGINNING, containing 0.47 acres in the NE/4 of SE/4 and 1.43 acres in the SE/4 of SE/4, a total of 1.90 acres; said property being the same as that acquired by Delta Industries, Inc. from Norman J. Dunn, by Deed recorded in Conveyance Book 1106, Page 731, records of Ouachita Parish, Louisiana, in which Deed the same is described as follows, to-wit:

A certain lot or parcel of ground in the North Half of the Southeast Quarter of Southeast Quarter (N/2 of SE/4 of SE/4) of Section 29, Township 18 North, Range 3 East, particularly described as beginning at a point on the dividing line between the Southeast Quarter of the Southeast Quarter (SE/4 of SE/4) and the Northeast Quarter of the Southeast Quarter (NE/4 of SE/4) of said Section, Township and Range, which point is 497 feet West of the Northeast corner of the SE/4 of SE/4; thence in a Southerly direction in a line parallel to the East line of the SE/4 of SE/4, a distance of 330 feet; thence in a Westerly direction in a line parallel to the North line of the SE/4 of SE/4, a distance of 189 feet; thence in a Northerly direction parallel with the East line of the SE/4 of SE/4, a distance of 330 feet; thence in an Easterly direction along the said dividing line a distance of 189 feet to the place of beginning; ALSO

A certain lot or parcel of land in the Northeast Quarter of the Southeast Quarter (NE/4 of SE/4) of said Section 29, Township 18 North, Range 3 East, being all that part of said NE/4 of SE/4 situated North of the property above described and South of the Dixie Overland Highway and contained between the extension of the East and West line of the above described tract extended Northerly to the Dixie Overland Highway as now located, all of the above described property being acquired by Tillman C. Hembree by Deed recorded in Conveyance Book 487, Page 586, records of Ouachita Parish, Louisiana.

AND

A certain tract or parcel of land situated in the Southeast Quarter of the Southeast Quarter (SE/4 of SE/4) and the Northeast Quarter of the Southeast Quarter (NE/4 of SE/4) of Section 29, Township 18 North, Range 3 East, Land District North of Red River, Ouachita Parish, Louisiana, and being more particularly described as follows:

Commence at a spindle found marking the Northeast corner of the SE/4 of SE/4 of Section 29, Township 18 North, Range 3 East, Ouachita Parish, Louisiana, and proceed N89°38'00"W along the North line of the SE/4 of SE/4 of Section 29, a distance of 686.00 feet to the POINT OF BEGINNING; thence proceed S00°00'00"W, a distance of 330.00 feet; thence proceed S89°21'44", a distance of 23.46 feet to a set 5/8" rebar; thence proceed N00°18'44"W, a distance of 422.58 feet to a 5/8" rebar set on the Southerly right of way line of U.S. Highway No. 80; thence proceed N89°33'17"E along the Southerly right of way line of U.S. Highway No. 80, a distance of 25.75 feet; thence proceed S00°00'00"W, a distance of 92.52 feet to the POINT OF BEGINNING, containing 0.24 acres, more or less, and being subject to all rights of way, easements and servitudes of record or use. This description is based on the Boundary Survey performed by Thomas A. Semmes, Jr., Registered Professional Land Surveyor, dated July 13, 1999.

**BUT LESS AND EXCEPT:**

One (1) certain tract or parcel of land, together with all of the rights, ways, privileges, servitudes and advantages thereunto belonging or in anywise appertaining, situated in the Parish of Ouachita, State of Louisiana, and in Section 29, Township 18 North, Range 3 East, Land District North of the Red River, identified as Parcel No. 1-3, on a white print of a plat of survey, consisting of Sheet Nos. 1 and 2, made by Paul D. Fryer, Lazenby and Associates, Inc., Registered Land Surveyor, dated October 3, 2008, revised, annexed to the above numbered and entitled suit, said tract or parcel being outlined in red and being more particularly described in accordance with said plat of survey, as follows:

**PARCEL NO. 1-3:**

From a point on the centerline of Right of Way State Project No. 001-09-0085, Construction State Project No. 001-09-0084, at Highway Survey Station 14+46.07, proceed  $S00^{\circ}33'04''E$ , a distance of 40.04 feet to the POINT OF BEGINNING; thence proceed along a curve to the left having a radius of 1036.45 feet, whose length is 223.54 feet and whose chord length is 223.10 feet and bears  $N80^{\circ}41'33''E$  to a point and corner; thence proceed  $S00^{\circ}36'41''W$  a distance of 15.60 feet to a point and corner; thence proceed along a curve to the right having a radius of 1051.45 feet, whose length is 223.12 feet and whose chord length is 222.70 feet and bears  $S80^{\circ}49'44''W$  to a point and corner; thence proceed  $N00^{\circ}33'04''W$  a distance of 15.01 feet to the POINT OF BEGINNING. All of which comprises Parcel 1-3 as shown on Sheets 1 and 2 of the Right of Way Plans of State Project No. 001-09-0085, and contains an area of approximately 3349.9 square feet or 0.077 of an acre.

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO ENLARGE THE CORPORATE LIMITS OF THE CITY OF WEST MONROE, LOUISIANA PURSUANT TO R. S. 33:171 ET SEQ., BY **ANNEXING TERRITORY CONSISTING OF THE PAVED AND UNPAVED PORTION OF APPROXIMATELY 400 LINEAR FEET OF LOUISIANA HIGHWAY 617/THOMAS ROAD, WHICH IS OWNED BY THE STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**, ALL OF WHICH SAID TERRITORY BEING CONTIGUOUS TO THE EXISTING BOUNDARIES OF THE MUNICIPALITY; TO RETAIN ANY LAWS OR ORDINANCES NOT REPUGNANT HERETO AND NOT SPECIFICALLY REPEALED HEREIN; AND TO PROVIDE THAT IF ANY SUB-SECTION, ARTICLE, CLAUSE, SENTENCE, PHRASE, OR PART, OR APPLICATION OF THIS ORDINANCE FOR ANY REASON SHOULD BE FOUND UNCONSTITUTIONAL OR INVALID, NO OTHER PARTS AND/OR APPLICATIONS THEREOF SHALL BE AFFECTED.

WHEREAS, Louisiana Revised Statutes of 1950, Title 33, Section 171 et seq., as amended, provides for the procedure for annexation of territory into the corporate limits of a municipality; and,

WHEREAS, by Ordinance Number 1646, adopted June 14, 1977, now codified in Sec. 1-2002 and 1-2003 of the Code of Ordinances of the City of West Monroe, Louisiana, adopted by reference the provisions of R.S. 33:171 et seq., as amended from time to time by the Louisiana Legislature, in addition to vesting certain authority pertaining thereto in the Planning Commission of the City of West Monroe, Louisiana; and,

WHEREAS, R.S. 33:180 provides for annexation of public property and roads by ordinance, upon petition of the public body owning the land to be included. The municipality may upon majority vote adopt such an ordinance without the necessity of advertisement, petition by residents, or public hearing.

WHEREAS, R.S. 33:180.B. requires that annexation of the paved portion of a public road include all property adjacent to at least one side of such road.

WHEREAS, there has been compliance with the requirements of R.S. 33:180 et seq., as amended, and Ordinance Number 1646 of the City of West Monroe, including but not limited to the following:

- a) The State of Louisiana, Department of Transportation and Development has provided a letter of no objection (see **Exhibit "1"**) to the annexation of an approximate 400-foot linear segment of the full width of Louisiana Highway 617, also known as Thomas Road, said segment of Louisiana Highway 617 being contiguous on both sides with the boundaries of the City of West Monroe, Louisiana, more particularly shown by vicinity map attached hereto as **Exhibit "2"** and more particularly described in **Exhibit "3"**; and,

**WHEREAS**, following said hearing by the Mayor and Board of Aldermen and after careful consideration of all recommendations, comments, and objects made at said hearing the Mayor and West Monroe Board of Aldermen declare that it is in the best interest of the City of West Monroe to annex into the corporate limits of the City of West Monroe the property described in **Exhibit "3"**.

**NOW THEREFORE,**

**SECTION 1.** **BE IT ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that said property, contiguous to the existing boundaries of the corporate limits and located in the vicinity as shown by the map attached hereto as **Exhibit "2"** and more particularly described in **Exhibit "3"** be annexed into the corporate limits of the City of West Monroe, Louisiana.

**SECTION 2.** **BE IT FURTHER ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the Mayor of the City of West Monroe, Louisiana, or her designee, be and they shall hereby be authorized to take all further actions and execute all further documents, resolutions and/or certifications as are required under R.S. 33:171, et seq., or other applicable law, as are necessary, proper or desirable, particularly including but not limited to the filing of the entire boundary of the municipality as changed in order that the annexation of property set forth above be effected at the earliest possible date.

**SECTION 3.** **BE IT FURTHER ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that all Ordinances or parts of Ordinances in conflict herewith hereby are repealed, but this repeal shall be only insofar as such Ordinances conflict and/or are inconsistent with this Ordinance; and all Ordinances or parts of Ordinances not inconsistent herewith shall continue in full force and effect.

**SECTION 4. BE IT FURTHER ORDAINED** by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the articles, paragraphs, sentences, clauses, and phrases of this Ordinances are deemed to be severable, and if any sub-section, article, clause, sentence, phrase, or part of this Ordinance shall be declared to be unconstitutional and/or invalid, such unconstitutionality and/or invalidity shall not affect any of the remaining articles, sentences, paragraphs, clauses or phrases which can be given effect without the unconstitutional and/or invalid provision(s).

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted this 6<sup>th</sup> day of February, 2024 with the final vote being as follows:

YEA:\_\_\_\_\_

NAY:\_\_\_\_\_

NOT

VOTING:\_\_\_\_\_

ABSENT:\_\_\_\_\_

ATTEST:

APPROVED THIS 6TH DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



**Office of the Secretary**

PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-1200 | fx: 225-379-1851

Item 10)

**Jeff Landry**, Governor  
**Joe Donahue**, Secretary

**EXHIBIT**

**1**

January 31, 2024

Ms. Staci Albritton Mitchell  
Mayor  
2305 N. 7<sup>th</sup> Street  
West Monroe, LA 71291

**Re:    *Annexation Request – City of West Monroe  
Annexation of a 400-foot segment of LA Hwy 617/Thomas Road into the West  
Monroe corporate limits***

Dear Ms. Mitchell:

The Department of Transportation and Development Legal Division is in receipt of the documents requesting permission to annex a portion of the right-of-way of LA Hwy 617/Thomas Road in the City of West Monroe.

In accordance with LSA-R.S. 33:180, please consider this as the Department's "Letter of No Objection" to the City of West Monroe's request. The City of West Monroe will have authority for traffic law enforcement on this section of LA Hwy 617/Thomas Road. The annexation will include the paved portion of LA Hwy 617/Thomas Road as described below:

A certain tract or parcel of land situated in Ouachita Parish, Louisiana and is more particularly described as follows:

This annexation includes the paved and unpaved portions of approximately 400 linear feet of the right-of-way of Louisiana Highway 617 (also known as Thomas Road inside the City of West Monroe), and being further described as commencing inside the corporate limits of the City of West Monroe at the intersection of the centerlines of Louisiana Highway 617 and Downing Pines Road, thence proceed Southerly along the centerline of Louisiana Highway 617 for approximately 170 feet to the intersection of the City of West Monroe corporate limits line with the centerline of Louisiana Highway 617 for the Point of Beginning of the annexed portions of Louisiana Highway 617; thence from said Point of Beginning, proceed Southerly along Louisiana Highway 617 for approximately 400 feet, to a point on the centerline of Louisiana Highway 617 located approximately 150 feet North of the intersection of the centerlines of Dawn Lane and Louisiana Highway 617.

All as more fully shown on the maps, attached hereto and made a part hereof.



Ms. Staci Albritton Mitchell  
January 31, 2024  
Page 2

Item 10)

Also, please note that any signing or work performed by the City of West Monroe within the limits of the affected right-of-way shall be subject to the prior approval of the Department and shall require all appropriate permits.

If we can be of further assistance, please contact me, at (225) 379-1297.

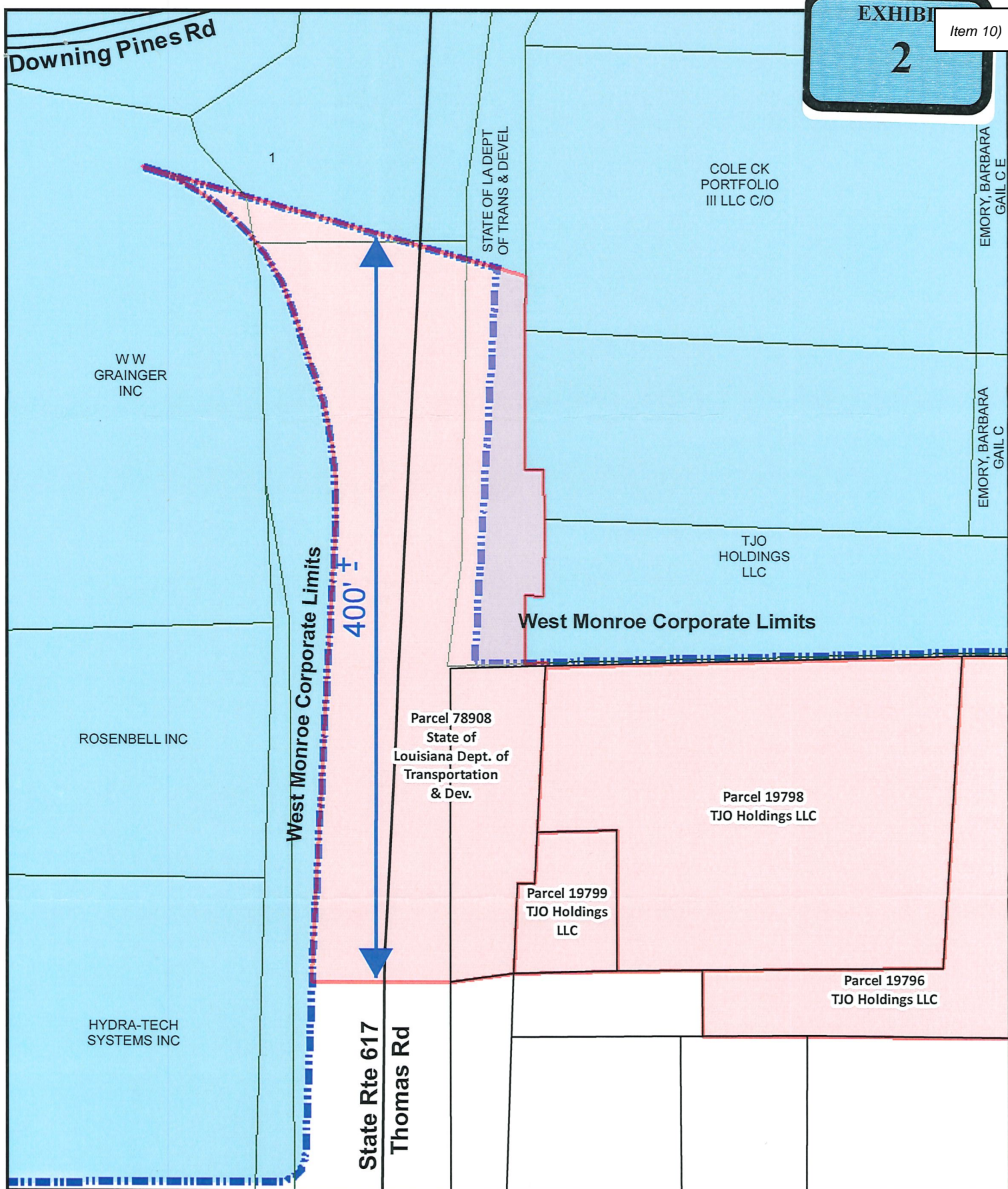
Sincerely,



Connie Porter Betts  
Deputy Assistant Secretary

LHE

Cc: Jeffrey S. Connella, P.E., District 05  
Charles McBride, Right of Way Administrator  
Jamie Boullion, Right of Way Manager  
Heather Corsentino, Right of Way Manager





### **Description of Property to be Annexed**

#### **Louisiana Highway 617 - Thomas Road**

This annexation includes the paved and unpaved portions of approximately 400 linear feet of the right-of-way of Louisiana Highway 617 (also known as Thomas Road inside the City of West Monroe), and being further described as commencing inside the corporate limits of the City of West Monroe at the intersection of the centerlines of Louisiana Highway 617 and Downing Pines Road, thence proceed Southerly along the centerline of Louisiana Highway 617 for approximately 170 feet to the intersection of the City of West Monroe corporate limits line with the centerline of Louisiana Highway 617 for the Point of Beginning of the annexed portions of Louisiana Highway 617; thence from said Point of Beginning, proceed Southerly along Louisiana Highway 617 for approximately 400 feet, to a point on the centerline of Louisiana Highway 617 located approximately 150 feet North of the intersection of the centerlines of Dawn Lane and Louisiana Highway 617.



STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO THE MUNICIPAL WATER POLLUTION PREVENTION PROGRAM OF THE ENVIRONMENTAL PROTECTION AGENCY, REGION 6, AND FOR OTHER MATTERS RELATING THERETO.

Section 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana be and she is hereby authorized to execute any and all documents either necessary or appropriate in order that the City participate in the Municipal Water Pollution Prevention Program of the Environmental Protection Agency, Region 6, and particularly the requirements of those matters set forth in "In the Matter of the City of West Monroe", Proceedings Under Section 308(a)(4)(A), Clean Water Act, NPDES permit no. LA0043982, docket no. VI-91-2526, United States Environmental Protection Agency, Region 6, and any related proceedings or actions, and to further take any and all other action and execute any and all other such documentation as she feels either appropriate or necessary with respect thereto.

Section 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana be and she is hereby authorized and directed to certify to the United Stated Environmental Protection Agency, Region 6, that the City has reviewed the Municipal Water Pollution Prevention Environmental Audit Report, and is further authorized and directed to take all actions necessary to maintain permit requirements contained in the NPDES permit LA0043982.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 6<sup>th</sup> day of February, 2024, the final vote being as follows:

YEA: \_\_\_\_\_  
NAY: \_\_\_\_\_  
NOT VOTING: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 6TH DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

CONFORMED VERSION

NOTICE OF RECEIPT OF BIDS & NOTICE OF INTENT TO AWARD

TO: City of West Monroe  
LACPC Commissioners  
Scott Truck, LLC - Tim Ramsey

Notification of the solicitation and bid deadline was provided to:

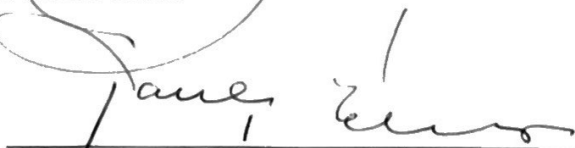
Burroughs Diesel  
ITA Truck Sales & Service, LLC  
Kenworth Of Louisiana  
Martin Automotive  
Old River of New Orleans LLC  
River City Hydraulics  
Scott Truck LLC  
Timmons Truck Center

One proposal meeting the specifications was submitted by Scott Truck, LLC (Scott Equipment) - ATTACHMENT 1

The price offer is \$127,838.62 - See Price Form - ATTACHMENT 2; Delivery is 52+ weeks (cannot be guaranteed).


Acceptance of Best and Final price offerings through a Reverse Auction process as allow under La R.S. 38:2271 is waived.

Conditioned upon and pending finalization of an acceptable purchase order, the LACPC, in conjunction with the City of West Monroe, intends to award the purchase to Scott Truck, LLC. The LACPC reserves the right to order 6 additional vehicles over a term of one year from the date of bid opening. Interested local government purchasers should contact: Contracts Administrator at lacpc@lamats.net. Additional sales under the resulting contract may be subject to escalation of price as may be negotiated with the seller based on inflation and other indexed factors.

  
\_\_\_\_\_/date 02/05/2024  
Paul Holmes, LACPC Contracts Administrator

ACCEPTANCE BY SELLER

A purchase order may be placed by the City of West Monroe after signature of acceptance below by the Seller.

  
\_\_\_\_\_/effective date 02/05/2024  
AUTHORIZED SELLER REPRESENTATIVE

STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE TO ACCEPT A DONATION INTER VIVOS OF CERTAIN MOVABLE PROPERTY FROM PAFFORD EMERGENCY MEDICAL SERVICES, INC., AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the EMTs and paramedics of the West Monroe Fire Department have wished to expand their capabilities for a number of years, but have been unable to do so without access to more advanced equipment than previously available: and

WHEREAS, Pafford Emergency Medical Services, Inc wishes to donate a previously utilized item of equipment, with accessories and new batteries, that will allow expansion of the desired capabilities of West Monroe Fire Department, as explained by Fire Chief Charlie Simmons:

*We are very excited to begin utilizing the capabilities of the LifePak 12 monitor/defibrillator. Although it is a previously utilized unit, it will still significantly improve the EMS capabilities of our department.*

*It has five main operating modes. Our EMTs can utilize the AED mode for prompt treatment of cardiac arrest victims, and our Paramedics can use the Manual mode for performing manual defibrillation, synchronized cardioversion, noninvasive pacing, and ECG monitoring.*

*An Inservice mode will also provide built-in training scenarios, which our paramedics can use to strengthen their cardiac treatment skills. It provides 4-lead and 12-lead ECG capabilities and 12-lead ECG with STEMI statements, which is 95.5% to 95.8% accurate in diagnosing STEMI (Myocardial Ischemia with ST Elevation - i.e., a heart attack), and diagnosing exactly where the blockage is occurring.*

*The monitor gives our department the ability to use end tidal CO2(ETCO2) monitoring of patients in respiratory distress/failure including those suffering from carbon monoxide poisoning (including firefighters, who are at significant risk while working at any fire scene).*

*This monitor also allows EMTs and Paramedics to carry one piece of equipment that will record oxygen saturation (SpO2), blood pressure (BP), ETCO2, and ECG simultaneously, and print a "code summary" with all the information gathered - allowing patient care reports to be completed more fully and accurately than before.*

*This piece of equipment is one that our department has wanted for to utilize for many years, but the cost has been beyond the Fire Department's budget. With the new batteries provided by Pafford Emergency Medical Services, proper care, and daily service tests, we expect that this monitor will provide our department with the expanded capabilities mentioned for the foreseeable future.*

ACCORDINGLY,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, and on behalf of the City of West Monroe, is hereby authorized to

accept a donation inter vivos from PAFFORD EMERGENCY MEDICAL SERVICES, INC., of certain movable property, more particularly described as follows, to-wit:

- LifePak12 s/n 35904099
- NIBP, CO2, Spo2
- 4 Lead, V Lead/12 Lead
- Therapy Cable
- 3 Bay Battery Charger s/n 13357131
- 8 Rechargeable Batteries

that donation being evidenced by the attached Exhibit “A” together with manual delivery of the donated items from PAFFORD EMERGENCY MEDICAL SERVICES, INC. to the West Monroe Fire Department.

SECTION 2. BE IT FURTHER ORDAINED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, be and she is hereby authorized to accept the donation as described above on behalf of the City of West Monroe, and to take any and all further action and to execute any and all further documents she deems either necessary or proper to effectuate the acceptance of the donation described above and the transfer of that movable property to the City of West Monroe.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 6<sup>th</sup> day of February, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 6TH DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA





January 18, 2024

West Monroe City Fire Department  
Chief Charlie Simmons  
4341 Cypress Street  
West Monroe, La 71291

Re: Donation Letter

Chief Simmons,

It is our pleasure at Pafford EMS to donate a LifePak 12 Cardiac Monitor to the West Monroe Fire Department. We realize the importance of having the right equipment with life-saving capabilities on your Units when responding to a cardiac event. I hope that your Fire Paramedics will be excited about this monitor and that it gives them peace of mind knowing that they can manage a cardiac event more efficiently when seconds count. We have included a 3 bay charger and 8 new batteries for this monitor for immediate use. A description of donated equipment is as follows:

LifePak 12 s/n 35904099  
NIBP, CO2, Spo2  
4 Lead, V Lead/12 Lead  
Therapy Cable

3 Bay Battery Charger s/n 13357131  
8 Rechargeable Batteries

As a resident of West Monroe, I appreciate the services that you provide to your citizens on a daily basis. We wish you the best of luck and the safest responses this year. If we can assist you with anything in the future, please do not hesitate to reach out to me.

Sincerely,

A handwritten signature in blue ink that reads "Shane Davidson".

Shane Davidson  
Chief Operations Officer  
Louisiana/Mississippi  
Pafford EMS

**CHANGE ORDER**No. 10Dated: 2/6/2024OWNER'S Contract No.: 000144 ENGINEER'S Project No.: 215202Project: **NATCHITOCES ST REHAB: TRENTON - N 7TH**CONTRACTOR: DIAMOND B CONSTRUCTION CO., L.L.C.Contract For: Sidewalks & Roadway Contract Date: December 20, 2021To: DIAMOND B CONSTRUCTION CO., L.L.C.  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor  
Dated: February 6, 2024Nature of Changes: As-built adjustments.  
Fuel and asphalt adjustmentsEnclosures: Change Order #10 Detail

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 1,661,477.48Net (Increase) Resulting from this Change Order: \$ 4,440.56Current Contract Price Including this Change Order: \$ 1,665,918.04

Contract Time Prior to This Change Order: 254 Days

Net (Add) Resulting from This Change Order: 0 Days

Current Contract Time Including This Change Order: 254 Days

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The Above Changes Are Recommended:

**S. E. HUEY CO.**

Project Engineer

By:

**Brad Anzalone, P.E.**

Date:

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The above Changes Are Approved As Recommended:

**City of West Monroe**

Owner

By:

**Staci Albritton Mitchell - Mayor**

Date:

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The above Changes Are Accepted:

**Diamond B Construction Co., L.L.C.**

Contractor

By:

Date:

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	010
		Date:	01/11/2024
S.P. NO.	H.013400.6	F.A.P. NO.	H013400
Name:	NATCHITOCHES ST REHAB: TRENTON - N 7TH	Primary Parish:	Ouachita
		Category 2 / 8A	
This change order requires an LADOTD authorizer			
This change order requires an LADOTD Area Engineer authorizer			

PURPOSE: The purpose of this change order is to reconcile contract quantities to actual final installed quantities and to pay for asphalt/fuel adjustments per Section 109 of the specifications.

SCOPE: SPN H.013400.6 Natchitoches St Rehab in Ouachita Parish. The scope of the project is to resurface 0.487 miles of Natchitoches Street in West Monroe. The project includes milling asphaltic concrete, asphalt pavement patching, concrete sidewalks, asphaltic concrete overlay, and related work.

EXPLANATION: Quantities used on this project were not the same as the original amount in the contract. Adjustments were made during construction to safely and successfully complete the project. This change order will adjust these quantities.

#### ATTACHMENTS:

Category Worksheet  
Fuel & Asphalt Adjustment Sheets

#### COST:

Increase of \$4,440.56.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: There will be no additional days as a result of this Change Order.

FUNDING: City Council approved. The project manager, as listed in the contract proposal, has been made aware of the item additions within this change order and the anticipated cost.

#### Project Number H.013400.6

##### **202-02-06140 Line Item 0003 = 202-02-06140 Removal of Curbs (Concrete)**

##### **Funding Category 0001:**

Increase by 10 LNFT or 0.46%.

JUSTIFICATION: Adjustment needed to reconcile to final installed quantity.

##### **510-01-00200 Line Item 0010 = 510-01-00200 Pavement Patching (12" Minimum Thickness)**

##### **Funding Category 0001:**

Increase by 0.05 SQYD or 0.01%.

JUSTIFICATION: Adjustment needed to reconcile to final installed quantity.

##### **707-03-00100 Line Item 0016 = 707-03-00100 Combination Concrete Curb and Gutter**

##### **Funding Category 0001:**

Increase by 10 LNFT or 0.44%.

JUSTIFICATION: Adjustment needed to reconcile to final installed quantity.

##### **731-02-00100 Line Item 0022 = 731-02-00100 Reflectorized Raised Pavement Markers**

##### **Funding Category 0001:**

Decrease by 1 EACH or -0.75%.

JUSTIFICATION: Adjustment needed to reconcile to final installed quantity.

##### **CI-999-00010 Line Item 0800 = CI-999-00010 Asphalt Price Adjustment**

##### **Funding Category 0001:**

Increase by 3028.41 EACH or 57.66%.

JUSTIFICATION: Adjustment for asphalt/fuel price increase as allowed in Section 109 of specifications.

##### **CI-999-00040 Line Item 0801 = CI-999-00040 Fuel Price Adjustment**

##### **Funding Category 0001:**

Item 15)

Increase by 569.4 EACH or 18.40%.

JUSTIFICATION: Adjustment for asphalt/fuel price increase as allowed in Section 109 of specifications.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
Proj. / Line Item No.		% of Cont.		Quantity	Amount			
202-02-06140	Removal of Curbs (Concrete)	No	\$35.00	10.000	\$350.00	2194.900	2204.900	0.46%
H.013400.6 / 0003		5.89%	LNFT					
510-01-00200	Pavement Patching (12" Minimum Thickness)	No	\$155.00	0.050	\$7.75	333.500	333.550	0.01%
H.013400.6 / 0010		3.95%	SQYD					
707-03-00100	Combination Concrete Curb and Gutter	No	\$50.00	10.000	\$500.00	2274.820	2284.820	0.44%
H.013400.6 / 0016		8.72%	LNFT					
731-02-00100	Reflectorized Raised Pavement Markers	No	\$15.00	-1.000	-\$15.00	134.000	133.000	-0.75%
H.013400.6 / 0022		0.15%	EACH					
CI-999-00010	Asphalt Price Adjustment	No	\$1.00	3028.410	\$3,028.41	5251.980	8280.390	57.66%
H.013400.6 / 0800		0.63%	EACH					
CI-999-00040	Fuel Price Adjustment	No	\$1.00	569.400	\$569.40	3093.790	3663.190	18.40%
H.013400.6 / 0801		0.28%	EACH					
Additional Contract Days Requested <b>None</b>		Change in Amount of Contract:				\$4,440.56		

Requested By:

Recommended By:

\_\_\_\_\_  
**Anzalone, Brad**  
 Resident Engineer

Date: \_\_\_\_\_

\_\_\_\_\_  
**District Administrator**

Date: \_\_\_\_\_

Accepted By:

CITY OF WEST MONROE  
 Contractor

Date: \_\_\_\_\_

\_\_\_\_\_  
**DOTD Chief Const. Engineer**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Approved:

\_\_\_\_\_  
**Chief Engineer**

Date: \_\_\_\_\_

State Project No. H.013400.6  
 Plan Change #010  
 Draft

Original Contract Cost: \$1,310,066.00

Total Approved Change Order to date: \$351,411.48

% of Total Approved Cost: 26.824%

**CHANGE ORDER**No. 2Dated: 2/6/2024OWNER'S Contract No.: \_\_\_\_\_ ENGINEER'S Project No.: 235576Project: **CONSTITUTION DR. - SHORT CONSTITUTION REHAB**CONTRACTOR: AMETHYST CONSTRUCTION, INC.Contract For: Roadway Rehabilitation Contract Date: April 19, 2023To: AMETHYST CONSTRUCTION, INC.  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - MayorDated: February 6, 2024Nature of Changes: Fuel price adjustment as allowed for in Section 109.09 of Special Provisions.  
Increase in geotextile fabric and temporary striping to actual field used quantity.

Enclosures: Change Order #2 Detail

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 958,591.00Net (Increase) Resulting from this Change Order: \$ 5,640.96Current Contract Price Including this Change Order: \$ 964,231.96

Contract Time Prior to This Change Order: 32 Days

Net (Add) Resulting from This Change Order: 0 Days

Current Contract Time Including This Change Order: 32 Days

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The Above Changes Are Recommended:

**S. E. HUEY CO.**

Project Engineer

By:

**Brad Anzalone, P.E.**

Date:

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The above Changes Are Approved As Recommended:

**City of West Monroe**

Owner

By:

**Staci Albritton Mitchell - Mayor**

Date:

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The above Changes Are Accepted:

**Amethyst Construction, Inc.**

Contractor

By:

Date:

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	002
		Date:	01/31/2024
S.P. NO.	H.014689.6	F.A.P. NO.	H014689
Name:	CONSTITUTION DR-SHORT CONSTITUTION REHAB	Primary Parish:	Ouachita
		Category 3 / 2J	
This change order requires an LADOTD authorizer			

PURPOSE: The purpose of this change order is to pay for fuel adjustment per Section 109 of the specifications and to add additional quantity for two items.

SCOPE: SPN H.014689.6 Constitution Dr. - Short Constitution Rehab in Ouachita Parish. The scope of the project is to resurface 0.700 miles of Constitution/Short Constitution in West Monroe. The project includes grading, milling asphaltic concrete, pavement patching, in-place cement treated base course, asphalt concrete overlay, and related work.

EXPLANATION: Quantities used to date for temporary striping and geotextile fabric have exceeded the original amount in the contract. This change order adjust these quantities to actual field installed quantites. This change order also makes an adjustment for fuel cost as allowable in Section 109 of the specifications.

#### ATTACHMENTS:

CWS

Fuel adjustment worksheet

COST: Increase of \$5,640.96. Pricing on these items are extensions of bid pricing.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: No additional days will be added as a result of this Change Order.

FUNDING: Approved by City Council. The project manager, as listed in the contract proposal, has been made aware of the item additions within this change order and the anticipated cost.

#### Project Number H.014689.6

##### 203-08-00100 Line Item 0004 = 203-08-00100 Geotextile Fabric

##### **Funding Category 0001:**

Increase by 378.31 SQYD or 945.78%.

JUSTIFICATION: Additional undercutting of subbase material has resulted in additional quantity of geotextile fabric used.

##### 713-03-01000 Line Item 0028 = 713-03-01000 Temporary Pavement Markings (Broken Line) (4" Width) (4' Len

##### **Funding Category 0001:**

Increase by 0.95 MILE or 211.11%.

JUSTIFICATION: Additional quantity of temporary broken line striping was necessary to provide a safe project area for motorists.

##### CI-999-00040 Line Item 0901 = CI-999-00040 Fuel Price Adjustment

##### **Funding Category 0001:**

Create item for 622.28 EACH or 100%.

JUSTIFICATION: Adjustment for fuel price decrease as allowed for in Section 109 of the Specifications.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
		% of Cont.		Quantity	Amount			
Proj. / Line Item No.								



Item 16)

203-08-00100	Geotextile Fabric	No	\$4.00	378.310	\$1,513.24	40.000	418.310	945.78%
H.014689.6 / 0004		0.18%	SQYD					
713-03-01000	Temporary Pavement Markings (Broken Line) (4" Width) (4' Len	No	\$5000.00	0.950	\$4,750.00	0.450	1.400	211.11%
H.014689.6 / 0028		0.75%	MILE					
CI-999-00040	Fuel Price Adjustment	No	-\$1.00	622.280	-\$622.28	0.000	622.280	New
H.014689.6 / 0901		-0.07%	EACH					
Additional Contract Days Requested <b>None</b>		Change in Amount of Contract:			\$5,640.96			

Requested By:

Recommended By:

\_\_\_\_\_

Date: \_\_\_\_\_

Anzalone, Brad  
Resident Engineer

\_\_\_\_\_

District Administrator

Date: \_\_\_\_\_

Accepted By:

CITY OF WEST MONROE  
Contractor

Date: \_\_\_\_\_

\_\_\_\_\_

DOTD Chief Const. Engineer

Date: \_\_\_\_\_

By: \_\_\_\_\_

Approved:

\_\_\_\_\_

Chief Engineer

Date: \_\_\_\_\_

State Project No. H.014689.6  
Plan Change #002  
Draft

Original Contract Cost: \$935,675.10

Total Approved Change Order to date: \$22,915.90

% of Total Approved Cost: 2.449%

F. M. Huey, P.E., P.L.S.  
P. C. Taylor, Jr., P.E.  
T. L. Rainbolt, P.E.



**S. E. Huey Co.**

Engineering • Surveying  
Established 1928

R. L. George, IV,  
D. R. Arrington, P.E.  
B. P. Anzalone, P.E.

Item 17)

**LETTER OF RECOMMENDATION  
TO  
CITY OF WEST MONROE, LA.**

Bid Date: **February 6, 2024**  
Project: **Flanagan Street Water Main Replacement Project**  
CWEF Funding: **\$32,250**

Dear Mayor Mitchell,  
The following bids were received for the above referenced project.

Base Bid (Engineer's Estimate: \$295,000)		
No.	Contractor	Amount of Base Bid
1	McLemore Service Contractors, LLC.	\$208,495.55
2	Don M. Barron Contractor, LLC.	\$314,137.00
3	JABAR Corporation	\$349,237.00
4	Womack & Sons Construction Group, LLC	\$408,705.00
* CDE Construction LLC bid not considered due to failure to submit bid bond.		

After evaluation of these bids, **I hereby recommend award in the amount of \$208,495.55 to the lowest responsive and responsible bidder, McLemore Service Contractors, LLC.**

Should you have any questions regarding this recommendation, please contact me at 318-325-1791.

Respectfully,  
S. E. HUEY CO

Brad Anzalone, P.E.



**BID TABULATION**  
**Flanagan Street Water Main**  
**Replacement Project**  
**Engineer: Brad Anzalone, P.E.**

NO.	ITEM	QTY	UNIT	McLemore Service Contractors, LLC.		Don M. Barron Contractor, Inc.		JABAR Corporation		Womack and Sons Construction Group, LLC.	
				License No. 68248		License No. 3683		License No. 18427		License No. 54928	
				PRICE	TOTAL PRICE	PRICE	TOTAL PRICE	PRICE	TOTAL PRICE	PRICE	TOTAL PRICE
1	6" C900 Water Main (Open Cut)	1,020	LF	\$35.00	\$35,700.00	\$82.60	\$84,252.00	\$74.90	\$76,398.00	\$40.50	\$41,310.00
2	6" C900 Water Main (Jack & Bore)	420	LF	\$60.72	\$25,502.40	\$88.00	\$36,960.00	\$74.90	\$31,458.00	\$66.00	\$27,720.00
3	6" SDR11 HDPE Water Main (Directional Drill)	400	LF	\$60.88	\$24,352.00	\$88.75	\$35,500.00	\$96.00	\$38,400.00	\$42.00	\$16,800.00
4	6" PE x PVC Connections	12	EA	\$850.00	\$10,200.00	\$1,050.00	\$12,600.00	\$1,076.30	\$12,915.60	\$1,380.00	\$16,560.00
5	10" x 6" D.I. Tee w/ Acc.	1	EA	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$1,487.80	\$1,487.80	\$4,430.00	\$4,430.00
6	6" x 8" D.I. Tee w/ Acc.	1	EA	\$3,500.00	\$3,500.00	\$1,400.00	\$1,400.00	\$2,237.50	\$2,237.50	\$4,100.00	\$4,100.00
7	6" x 2" D.I. Tee w/ Acc.	1	EA	\$1,144.53	\$1,144.53	\$1,365.00	\$1,365.00	\$872.70	\$872.70	\$4,600.00	\$4,600.00
8	6" D.I. Cross w/ Acc.	2	EA	\$2,500.00	\$5,000.00	\$2,425.00	\$4,850.00	\$1,405.40	\$2,810.80	\$2,500.00	\$5,000.00
9	6" D.I. 45° Ell w/ Acc.	2	EA	\$674.00	\$1,348.00	\$875.00	\$1,750.00	\$620.70	\$1,241.40	\$1,300.00	\$2,600.00
10	8" Gate Valve w/ Pad & Box	1	EA	\$3,350.00	\$3,350.00	\$3,060.00	\$3,060.00	\$3,566.50	\$3,566.50	\$4,800.00	\$4,800.00
11	6" Gate Valve w/ Pad & Box	8	EA	\$2,500.00	\$20,000.00	\$2,210.00	\$17,680.00	\$2,464.50	\$19,716.00	\$2,900.00	\$23,200.00
12	2" Gate Valve w/ Pad & Box	1	EA	\$1,585.83	\$1,585.83	\$1,350.00	\$1,350.00	\$1,448.50	\$1,448.50	\$2,200.00	\$2,200.00
13	10" x 6" Connection	2	EA	\$2,794.80	\$5,589.60	\$5,735.00	\$11,470.00	\$4,357.10	\$8,714.20	\$4,200.00	\$8,400.00
14	8" x 6" Connection	1	EA	\$2,177.95	\$2,177.95	\$5,100.00	\$5,100.00	\$3,628.00	\$3,628.00	\$4,000.00	\$4,000.00
15	6" x 6" Connection	4	EA	\$2,100.00	\$8,400.00	\$4,925.00	\$19,700.00	\$3,479.00	\$13,916.00	\$3,500.00	\$14,000.00
16	6" x 2" Connection	1	EA	\$1,150.00	\$1,150.00	\$4,160.00	\$4,160.00	\$2,255.40	\$2,255.40	\$3,800.00	\$3,800.00
17	Existing Fire Hydrant Reconnect	2	EA	\$1,575.00	\$3,150.00	\$2,300.00	\$4,600.00	\$4,577.40	\$9,154.80	\$3,500.00	\$7,000.00
18	Reconnect Existing Water Meter (Long Side)	4	EA	\$1,670.00	\$6,680.00	\$1,175.00	\$4,700.00	\$1,593.00	\$6,372.00	\$2,500.00	\$10,000.00
19	Reconnect Existing Water Meter (Short Side)	5	EA	\$1,208.91	\$6,044.55	\$875.00	\$4,375.00	\$1,204.00	\$6,020.00	\$1,100.00	\$5,500.00
20	Saw Cut & Removal of Existing Asphalt	40	SY	\$50.00	\$2,000.00	\$156.00	\$6,240.00	\$137.20	\$5,488.00	\$220.00	\$8,800.00
21	Replacement of Existing Asphalt	40	SY	\$166.90	\$6,676.00	\$195.00	\$7,800.00	\$337.30	\$13,492.00	\$1,360.00	\$54,400.00
22	Saw Cut & Removal of Existing Concrete Pavement	15	SY	\$180.00	\$2,700.00	\$190.00	\$2,850.00	\$228.40	\$3,426.00	\$700.00	\$10,500.00
23	Replacement of Existing Concrete Pavement	15	SY	\$200.00	\$3,000.00	\$228.00	\$3,420.00	\$385.50	\$5,782.50	\$450.00	\$6,750.00
24	Saw Cut & Removal of Existing Concrete Drive	10	SY	\$150.00	\$1,500.00	\$190.00	\$1,900.00	\$182.40	\$1,824.00	\$620.00	\$6,200.00
25	Replacement of Existing Concrete Drive	10	SY	\$190.00	\$1,900.00	\$228.00	\$2,280.00	\$385.10	\$3,851.00	\$960.00	\$9,600.00
26	SB2 Crushed Stone	65	CY	\$84.76	\$5,509.40	\$160.00	\$10,400.00	\$146.70	\$9,535.50	\$285.00	\$18,525.00
27	Cap & Flowable Fill Existing 4" Water Main	70	LF	\$14.71	\$1,029.70	\$60.00	\$4,200.00	\$20.10	\$1,407.00	\$115.00	\$8,050.00
28	Cap & Abandon 4" W.M.. (In-Place)	1	LS	\$784.10	\$784.10	\$1,175.00	\$1,175.00	\$1,394.40	\$1,394.40	\$3,600.00	\$3,600.00
29	Cap & Abandon 6" W.M. (In-Place)	1	LS	\$833.71	\$833.71	\$1,200.00	\$1,200.00	\$1,874.60	\$1,874.60	\$5,300.00	\$5,300.00
30	Temporary Traffic Control	1	LS	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00	\$17,020.00	\$17,020.00	\$45,500.00	\$45,500.00
31	Dress & Seed Disturbed Areas	1	LS	\$3,187.78	\$3,187.78	\$6,500.00	\$6,500.00	\$3,854.80	\$3,854.80	\$7,600.00	\$7,600.00
32	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$7,800.00	\$7,800.00	\$37,674.00	\$37,674.00	\$17,860.00	\$17,860.00
				<b>Total Base Bid: \$208,495.55</b>		<b>Total Base Bid: \$314,137.00</b>		<b>Total Base Bid: \$349,237.00</b>		<b>Total Base Bid: \$408,705.00</b>	

\*CDE Construction LLC bid not considered due to failure to submit bid bond.

CERTIFIED BY:

Brad Anzalone, P.E.  
 La. License No. 38035  
 S.E. Huey Co.

2/6/24  
 Date

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE APPLICATION AND CERTIFICATION OF REQUIRED CONDITIONS AND, IF AWARDED, THE EXECUTION OF THE REQUIRED GRANT AGREEMENT FROM THE LOUISIANA DEPARTMENT OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT LOCAL GOVERNMENT ASSISTANCE PROGRAM (LGAP) FOR A 2023-2024 FISCAL YEAR GRANT RELATING TO THE “S. 11<sup>TH</sup> ST. SANITARY SEWER FORCE MAIN IMPROVEMENTS” PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell as, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to apply for a grant from the Louisiana Department of Administration, Office of Community Development, Local Government Assistance Program (LGAP) for a Fiscal Year 2023-2024 grant relating to the “S. 11<sup>th</sup> St. Sanitary Sewer Force Main Improvements” Project in the amount of up to \$50,000, with the project having a total estimated cost of \$300,000, and being as described on the attached Exhibit “A”, with the application to be as shown on Exhibit “B”, and all subject to the specific terms, provisions, and conditions of that grant program.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to execute any and all documents relating to the application which are necessary or desirable and to certify to any and all required conditions, and if awarded, authorized to execute the required grant agreement, together with any and all further documents which are either necessary or desirable in order to fulfill the requirements of the grant award.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 6<sup>th</sup> day of February, 2024, the final vote being as follows:

YEA: \_\_\_\_\_  
NAY: \_\_\_\_\_  
NOT VOTING: \_\_\_\_\_  
ABSENT: \_\_\_\_\_



ATTEST:

APPROVED THIS 6<sup>TH</sup> DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE,  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE,  
STATE OF LOUISIANA

F. M. Huey, P.E., P.L.S.  
P. C. Taylor, Jr., P.E.



**S. E. Huey Co.**

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Established 1928

R. L. George, IV, P.E.  
D. R. Arrington, P.E.  
B. P. Anzalone, P.E.

**EXHIBIT**

**A**

**2/6/2024**

**Project Name:** South 11th Street Sanitary Sewer Force Main Improvements

**Agency/Program:** FY 2023-2024 LGAP

**City Code:** 000200

**Description:** This project will replace approximately 1,200 feet of deteriorating 16-inch sanitary sewer force main along South 11th Street, between Coleman Avenue and the Austin Avenue Lift Station.

**Est. Cost:** \$300,000.000

**Amt. Requested:** \$50,000.00



[Home](#)[Logout](#)EXHIBIT  
B

## Application Information #1010

Application Type: LGAP  
Current Status: CreatedApplicant Entity: West Monroe  
Population Category: City (5,000-35,000 citizens) ▼

## Maximum grant ceiling amounts are based on the following population ranges:

- Villages (1-999) are eligible to apply for up to \$25,000.
- Towns (1,000-4,999) are eligible to apply for up to \$35,000.
- Cities (5,000-35,000) are eligible to apply for up to \$50,000.
- Parishes are eligible to apply for up to \$100,000.

(If a parish's incorporated communities' combined maximum ceiling amounts are less than the allocation for the entire parish area, the parish can then apply for more than \$100,000.)

Mayor/President Name: Staci Albritton Mitchell

Email: smitchell@westmonroe.la.gov

Phone Number: 318.396.2600

House District: 17

Senate District: 35

Other Project Participants: Enter the name of all other entities involved in the proposed project(s).

Project Beneficiaries: 13,065  
Enter an estimate of the number of citizens that will benefit from the proposed project(s).

Is the proposed project located on and/or involve publicly owned property?\* ☒ Yes ☐ No

\* - Please note that grant funds cannot be used for improvements on or to private property.

## Budget Summary

Complete the chart below for all costs identified with the proposed project(s).

Spending Category	Amount Requested from Program	Amount of Match by Local Government	Specify Other Funds and Source (Source - Amount)		Total
Construction Costs	50,000.00	250,000.00	-- Select Source -- ▼	0.00 Add Another	300,000.00
Acquisition of real property and/or equipment	0.00	0.00	-- Select Source -- ▼	0.00 Add Another	0.00
Engineering Costs	0.00	0.00	-- Select Source -- ▼	0.00 Add Another	0.00
Other Project Costs*	0.00	0.00	-- Select Source -- ▼	0.00 Add Another	0.00
<b>Project Total</b>	<b>50,000.00</b>	<b>250,000.00</b>		0.00	<b>300,000.00</b>

In the text box below, provide a description of the Other Project Costs if applicable:

## Project Description

In the text box below, provide a narrative addressing the following:

1. Detailed description of proposed project(s). Specify use of funds and the location of the project(s). List any equipment to be purchased. For sewer/water lines or street improvements, list how many feet, miles, or blocks. For building construction, include how many square feet, type of structure, etc. For building renovation, specify type of renovations such as interior/exterior, roofing, plumbing, electrical, ADA handicapped access/fire code requirements, etc.
2. Describe how proposed project(s) will improve health, safety, living conditions, and quality of life of the community.
3. List physical address(es) of proposed project(s)

### South 11th Street Sanitary Sewer Force Main Improvements

1. This project will replace approximately 1,200 feet of deteriorating 16-inch sanitary sewer force main along South 11th Street, between Coleman Avenue and the Austin Ave. Lift Station.
2. Replacement of this sewer line will eliminate line breaks and leaks that allow raw sewage to discharge onto or into the ground. This will eliminate the potential for this unsanitary condition near residences and increase the resiliency of the sewer system. This force main is located at the extreme downstream end of the city's system, just prior to the city's final outfall lift station. It provides benefit to all users of the system by reducing spillage and overflows at this critical point in the transportation of raw sewage to the treatment plant.
3. The closest address to the project is 100 S. 11th Street, West Monroe, Louisiana 71292.

### Required Documentation

The items below must be uploaded to the portal in order for the application to be submitted.

**Resolution of support from government agency/governing body:** No attachment  No file chosen

**Local Government Assurances (Download):** No attachment  No file chosen

**House Support Letter:** No attachment  No file chosen

**Senate Support Letter:** No attachment  No file chosen

### Supporting Documentation

If additional documentation is necessary, please enter a clear and brief description in the space provided and upload the document(s).

Description

File

Delete

No file chosen



### Comments

Comment	Posted By	Posted On
No comments have been entered.		

Add a comment:



STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE APPLICATION AND CERTIFICATION OF REQUIRED CONDITIONS AND, IF AWARDED, THE EXECUTION OF THE REQUIRED GRANT AGREEMENT FROM THE LOUISIANA DEPARTMENT OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT COMMUNITY WATER ENRICHMENT FUND (CWEF) FOR A 2023-2024 FISCAL YEAR GRANT RELATING TO THE “WELL 10 GRANULATED ACTIVATED CARBON (GAC) REPLACEMENT FILTERS 1 AND 2” PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell as, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to apply for a grant from the Louisiana Department of Administration, Office of Community Development, Community Water Enrichment Fund (CWEF) for a Fiscal Year 2023-2024 grant relating to the "Well 10 Granulated Activated Carbon (GAC) Replacement Filters, 1 and 2" Project in an amount of up to \$50,000, with the project having a total estimated cost of \$113,800 and being as described on the attached Exhibit “A”, with the application to be as shown on Exhibit “B”, and all subject to the specific terms, provisions, and conditions of that grant program.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to execute any and all documents relating to the application which are necessary or desirable and to certify to any and all required conditions, and if awarded, authorized to execute the required grant agreement, together with any and all further documents which are either necessary or desirable in order to fulfill the requirements of the grant award.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 6<sup>th</sup> day of February, 2024, the final vote being as follows:

YEA: \_\_\_\_\_  
NAY: \_\_\_\_\_  
NOT VOTING: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 6<sup>TH</sup> DAY OF  
FEBRUARY, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE,  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE,  
STATE OF LOUISIANA

F. M. Huey, P.E., P.L.S.  
P. C. Taylor, Jr., P.E.



**S. E. Huey Co.**

Engineering • Surveying  
Established 1928

Item 19)

R. L. George, IV, P.E.  
D. R. Arrington, P.E.  
B. P. Anzalone, P.E.

**EXHIBIT**

**A**

**2/6/2024**

**Project Name:** Well 10 Granulated Activated Carbon (GAC) Replacement,  
Filters 1 and 2

**Agency/Program:** FY 2023-2024 CWF

**City Code:** 000230

**Description:** This project includes the removal and replacement of 40,000 pounds of activated virgin carbon in two (2) of the four (4) filter vessels at the City of West Monroe Water Well No. 10.

**Est. Cost:** \$113,800

**Amt. Requested:** \$50,000.00



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## Application Information #1011

Application Type: CWF  
 Current Status: Created

Changes have been saved.



Applicant Entity: West Monroe  
 Population Category: City (5,000-35,000 citizens) ▼

**Maximum grant ceiling amounts are based on the following population ranges:**

- Villages (1-999) are eligible to apply for up to \$25,000.
  - Towns (1,000-4,999) are eligible to apply for up to \$35,000.
  - Cities (5,000-35,000) are eligible to apply for up to \$50,000.
  - Parishes are eligible to apply for up to \$100,000.
- (If a parish's incorporated communities' combined maximum ceiling amounts are less than the allocation for the entire parish area, the parish can then apply for more than \$100,000.)

Mayor/President Name: Staci Albritton Mitchell  
 Email: smitchell@westmonroe.la.gov  
 Phone Number: 318-396-2600  
 House District: 17  
 Senate District: 35

Other Project Participants: Enter the name of all other entities involved in the proposed project(s).

Project Beneficiaries: 13,065  
 Enter an estimate of the number of citizens that will benefit from the proposed project(s).

Is the proposed project located on and/or involve publicly owned property?\* ☒ Yes ☐ No

\* - Please note that grant funds cannot be used for improvements on or to private property.

**Budget Summary**

Complete the chart below for all costs identified with the proposed project(s).

Spending Category	Amount Requested from Program	Amount of Match by Local Government	Specify Other Funds and Source (Source - Amount)			Total
Construction Costs	50,000.00	63,800.00	-- Select Source -- ▼	0.00	Add Another	113,800.00
Acquisition of real property and/or equipment	0.00	0.00	-- Select Source -- ▼	0.00	Add Another	0.00
Engineering Costs	0.00	0.00	-- Select Source -- ▼	0.00	Add Another	0.00
Other Project Costs*	0.00	0.00	-- Select Source -- ▼	0.00	Add Another	0.00
<b>Project Total</b>	<b>50,000.00</b>	<b>63,800.00</b>		<b>0.00</b>		<b>113,800.00</b>

In the text box below, provide a description of the Other Project Costs if applicable:

**Project Description**

In the text box below, provide a narrative addressing the following:

1. Detailed description of the proposed project(s). Specify the use of funds and location of the project(s). Itemize any equipment to be purchased. For water lines, how many feet, miles, or blocks?
2. Describe how proposed project(s) will improve health, safety, living conditions, and quality of life of the community.
3. List physical address(es) of proposed project(s)

Well 10 Granulated Activated Carbon (GAC) Replacement, Filters 1 and 2

1. This project includes the removal and replacement of 40,000 pounds of activated virgin carbon in two (2) of the four (4) filter vessels at the City of West Monroe Water Well No. 10.

2. Granulated Activated Carbon (GAC) is used in drinking water filters to remove organic compounds that can react with disinfectant chemicals to create harmful byproducts. Since the carbon loses its effectiveness over time, it must be replaced at regular intervals. Replacement of the carbon in these filters will allow the City to continue providing safe, reliable drinking water to its citizens.

3. 400 Exchange Street, West Monroe, Louisiana 71292.

### Required Documentation

The items below must be uploaded to the portal in order for the application to be submitted.

**Resolution of support from government agency/governing body:** No attachment  No file chosen

**Local Government Assurances (Download):** No attachment  No file chosen

**House Support Letter:** No attachment  No file chosen

**Senate Support Letter:** No attachment  No file chosen

### Supporting Documentation

If additional documentation is necessary, please enter a clear and brief description in the space provided and upload the document(s).

**Description**

**File**

**Delete**

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### Comments

Comment	Posted By	Posted On
No comments have been entered.		

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## INFRASTRUCTURE PROJECT UPDATE

February 6, 2024

UNDER CONSTRUCTION			
Project	Description	Funding	Status
Otis Street (Urban Systems)	Mill & Overlay, add bike/ped path.	Urban Systems (80/20)	Punchlist item and final change order remain.
Natchitoches Street (Urban Systems)	Mill & Overlay, improve drainage, add bike lane.	Urban Systems (80/20)	Final change order to be approved on February agenda.
DRA: Cypress/Slack Sanitary Sewer Improvements	Replacement of sanitary sewer lines in the vicinity of Cypress Street.	DRA/City	Contractor is to perform additional investigation of final punch list item.
Arlington Place and Mallard Ave Water Main Replacement	Installation of new water main and connection of house services to provide more reliable water service.	CWEF/City	Project closed out.
La Watershed Initiative – Flood Acquisitions	\$10m awarded for buyouts.	LWI	Public meeting conducted by OCD (State) on 8/22/23. OCD contacting eligible residents.
New Kiroli Road Bridge (North)	Replacement of bridge on Kiroli Road with box culverts.	Capital Outlay	Boring samples collected this week.
Constitution & Short Const. Dr. (Urban Systems)	Pulverize and rebuild road base and pavement.	Urban Systems (80/20)	Asphalt complete. Final striping to take place this week.
Industrial Park Drainage Improvements (EDA)	Drainage improvements including cross drains, piping, and ditches.	EDA/City	Downing Pines cross drain and headwall construction resumed this week.

### Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



IN DESIGN			
Project	Description	Funding	Status
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Pursuing additional funding from DOTDTAP.
Black Bayou Canal - 2016 Flood Damage Repairs	Repair concrete canal near Assembly and Wal Mart.	EDA/FEMA/ City	EDA awarding \$1.7 million. Awaiting agreement.
Black Bayou Canal Improvements (HMGp)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Awaiting FEMA Phase I approval. USACE permitting underway.
Crosley Street Rehabilitation	Mill & Overlay with sidewalk replacement, from Trenton St. to N. 7th Street.	Urban Systems (80/20)	Design Phase.
Highland School Area Sidewalks	Construction of sidewalks along Arlene Street to provide a safe pedestrian route to school.	LaDOTD/City	95% Final Plans submitted to DOTD. According to DOTD, should receive final comments this month.
Mane Street Rehabilitation Phase 2 (Urban Systems)	Mill & Overlay Mane Street from Downing Pines Rd to Interchange.	Urban Systems (80/20)	Project out for bid. Bid opening 2/14/24.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Funding from Capital Outlay and La Water Sector Program.	WSP/LaFPC/ City	Plans are complete. Property acquisition and utility negotiations underway. Rate study underway.
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Design Phase.
Arkansas Rd. Utility Relocation	Relocation of water and sewer lines ahead of street rehabilitation project.	City	Plans to be submitted for permitting this week.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd to Otis St)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Design 90%. Electrical design received. Final plan with City review underway.
McMillan Rd. Sidewalks (LaDOTD Safe Routes to Public Places Program)	New sidewalks along the south side of McMillan Road, from Hilton Street to the library.	LaDOTD/City	Design 80%. Designing retaining walls from geotechnical report.
Downtown - Trenton/Wood Sewer	Sewer line improvements.	City	Plans complete. Work to be done after downtown Mari Gras events.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4m Award)	FEMA/City	FEMA consultant performing Environmental Assessment.
Trenton Corridor Bike/Ped and Utilities (Fed Approp/LaDOTD)	Bury utilities and construct bike/ped path along Trenton St, from Otis St to Bridge St. (\$5.0m Award)	FEMA/City	CEA executed.
2023 DOTDTAP: N 6th Street Sidewalks	Construction of sidewalks along N 6th Street, from WMHS to Clayton Street.	LaDOTD/City	Received award letter (\$600,000). Awaiting LaDOTD agreement.
Drago Sanitary Sewer Force Main (South 11th Street)	Replacement of an aging 16" AC F.M. along S. 11th Street from Coleman Ave. to the Austin Street Lift Station.	LGAP/City	Project out for permitting. LGAP agreement received. Requesting reallocation of funding to McMillan LS. Submitting new app for FY23-24 funding.
McMillan Rd. Lift Station Rehabilitation	Replacement of pumps and piping at the McMillan Rd. sanitary sewer lift station.	LGAP/City	Design phase. LGAP agreement received. Requesting funding reallocation.
Montgomery Ave. Lift Station and Force Main Improvements	Replacement of pumps at the Montgomery Lift Station, and installation of a new force main from the lift station to Mont/Reagan intersection.	City	Plans complete. LDH permit received. Awaiting authorization to bid.
Phillips Street Water Main FY22-23 CWF	Replacement of an aging 6" AC W.M. along Phillips between Cherry Street to the east side of Ned Street.	CWF/City	Permits approved. Awaiting CWF contract to solicit prices.
Flanagan Street Water Main Replacement	Replacement of existing 4" W.M. along Flanagan with a 6" W.M.	CWF/City	Bid opening scheduled for February 6, 2024.
Black Bayou Pump Station - Pump Replacement	Replacement of pumps.	FEMA/City	\$5M application has been endorsed by GOHSEP (State) and forwarded to FEMA for consideration.
Black Bayou Pump Station Improvements	New pumps, housing, and generator. (\$10 million)	LWI/City	City has received conditional letter of award for \$10M. Staff attended training. Kickoff mtg anticipated late February.

**Project Classifications**

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

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**FEBRUARY 6, 2024  
WEST MONROE CITY COUNCIL MEETING  
ENGINEERING UPDATE  
L&A, INC. PROJECT NO. 24E038.00**

**Kirola Walk Trail Improvements – City Project No. C22002**

- Continuing Topo Survey
- Preparing plan sheets & specifications on the Walking Trails portion

**Sunshine Heights Drainage Improvements – City Project No. C22024**

- Professional contract(s) under review by State

**Natchitoches Street Cross Drain Replacement – City Project No. C23007**

- Final plans submitted to City Engineer & utility companies

**North 3<sup>rd</sup> Street Improvements – City Project No. C23013**

- Final plans submitted to City Engineer & utility companies
- Requesting authorization to advertise for bids
- Current construction cost estimate is \$525,000

**Class Street Cross Drain Replacement– City Project No. CP103**

- Substantially Complete, within lien period, punch list items complete

**Stella Street Gravity Sewer Main Rehabilitation**

- Crews tentatively complete with topographic survey February 8
- Cost estimate the sewer main rehabilitation alternatives
- Consult with property owner for temporary construction servitude if necessary