



**Notice of:**

**BOARD OF ALDERMEN REGULAR MEETING**

**Tuesday, July 19, 2022 at 6:00 PM**

**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

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**AGENDA**

**Public Comments:** Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**Motion to Approve Minutes**

- [1\)](#) Motion to approve the minutes of the July 5, 2022 Special Council Meeting.

**Recognitions/Presentations**

**Mayor's Review**

**Community Announcements**

**ADMINISTRATION/FINANCE**

- [2\)](#) Ordinance to approve execution of a Management Services Agreement for the West Monroe Sports Facility with Sports Facility Management, LLC.
- [3\)](#) **INTRODUCE** Ordinance to authorize the sale of certain immovable property to Marion State Bank (lot in Highland Park Commercial Subdivision).
- [4\)](#) **INTRODUCE** Ordinance to grant right-of-way to Entergy Louisiana, LLC to provide electric service to the West Monroe Sports and Events Complex.

**BUILDING AND DEVELOPMENT**

**CODE ENFORCEMENT**

**LEGAL**

- [5\)](#) Ordinance to amend Sec. 11-5011.1 of the Code of Ordinances, to update the crime of Cruelty to Animals.
- [6\)](#) Ordinance to enact Sec. 11-4031(c) of the Code of Ordinances, to update the definition of illegal drug paraphernalia.

**PUBLIC WORKS**

**COMMUNITY SERVICES**

**PARKS AND RECREATION**

**POLICE/FIRE**

**WMFD**

## WMPD

### ENGINEERING/CONSTRUCTION PROJECTS

[7\)](#) Marina Relocation Riverfront Park - Project #C22007

Change Order No. 2 (+ \$24,000.00; + 66 days) with D & L of Ouachita, Inc.

8) Water System Capacity and Resiliency Improvements (Water Sector Program, Round 2) - Project #000186

**AMEND AGENDA:** Ordinance to authorize application for a grant from the Louisiana Water Sector Program, Round 2, for funding of the Water System Capacity and Resiliency Improvements Project.

[9\)](#) Water System Capacity and Resiliency Improvements (Water Sector Program, Round 2) - Project #000186

Ordinance to authorize application for a grant from the Louisiana Water Sector Program, Round 2, for funding of the Water System Capacity and Resiliency Improvements Project (total estimated project costs of \$6,068,430; grant request of \$3,580,000 and City match commitment of up to 41% / \$2,488,430).

10) Water System Capacity and Resiliency Improvement Phase 2 - Project #000186

Ordinance to authorize application with the Louisiana Water Sector Program, Round 2 with up to 25% City match commitment. **-TAKE NO ACTION-**

11) 2022 WWTP Sparta Reuse Facility Granulated Activated Carbon (GAC) Replacement - Project #C22018

Authorize City Clerk to advertise for bids for virgin bituminous granular activated charcoal (for the pressurized GAC's at Sparta Reuse Facility).

[12\)](#) Otis Street Rehabilitation (DOTD Urban Systems Program) - State Project No. H.013518; City Project #000145

Authorize Change Order No. 2 ( + \$49,000.00; + 4 days) with Amethyst Construction, Inc.

[13\)](#) Riverbend Elementary School Area Sidewalk and Drainage Project - State Project #H.007532; City Project #000115

Authorize Change Order No. 7 ( - \$2,189.56; + 6 days) with Turner & Turner Contracting, LLC.

[14\)](#) Natchitoches St Rehab Trenton - N 7th (DOTD Urban Systems Program) - State Project No. H.013400; City Project #000144

Authorize Change Order No. 4 (+ \$8,805.94; + 3 days) with Diamond B. Construction Co., LLC.

[15\)](#) Project Updates

Lazenby & Associates, Inc.

S. E. Huey Co.

### PUBLIC COMMENTS/OTHER BUSINESS

[16\)](#) General Fund and Utility Fund Monthly Budget Reports.

### ADJOURN

**If you need special assistance, please contact Scott Olvey at 318-396-2600, and describe the assistance that is necessary.**



## BOARD OF ALDERMEN SPECIAL MEETING

Tuesday, July 05, 2022 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

##### PRESENT

Mayor Staci Mitchell  
Polk Brian  
Morgan Buxton  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

The invocation was offered by Ridge Avenue Baptist Church Pastor Jim Wolfe. The pledge was led by Good Hope Middle School Student of the Year Grace Baugh.

##### Motion to Approve Minutes

Motion to approve the minutes of the June 28, 2022 Special Council Meeting.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

#### ADMINISTRATION/FINANCE

Ordinance 5088: Ordinance to set dates and times for regular meetings of the Mayor and Board of Alderman for the term July 1, 2022 until June 30, 2026.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Selection of Mayor Pro Tempore - Thom Hamilton

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 795: Resolution to appoint Mayor Staci Albritton Mitchell and Alderman Thom Hamilton to the Ouachita Council of Governments.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5089: Ordinance to authorize a Cooperative Endeavor Agreement with the Ouachita Parish Police Jury relative to receipt of funding for the project "Utility Extensions at West Monroe Commercial Park, West Monroe, Louisiana".

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg



Ordinance 5090: Ordinance to declare certain movable property as surplus, and to be sold by public internet auction (4 pieces camera equipment).

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5091: Ordinance authorizing the issuance and delivery of Sales Tax Bonds, Series 2022A and Taxable Sales Tax Bonds, Series 2022B, of the City of West Monroe, State of Louisiana; and providing for other matters in connection therewith.

Motion made by Brian, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5092: Ordinance authorizing the execution of a Cooperative Endeavor Agreement by and between the City of West Monroe, State of Louisiana, and the West Monroe Economic Development District, State of Louisiana.

Motion made by Hamilton, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5093: Ordinance authorizing the execution of a Cooperative Endeavor Agreement by and between the West Monroe Economic Development District, State of Louisiana, and the City of West Monroe, State of Louisiana.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

## LEGAL

Ordinance 5094: Ordinance to amend Sec. 2-6016 and to enact Sec. 2-6017 of the Code of Ordinances, to update the description of the West Monroe Economic Development District and to provide a description of the Highland Park Economic Development District.

Motion made by Hamilton, Seconded by Brian.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

## PUBLIC WORKS

Authorize the City Clerk to advertise the request for bids for (2) Lightening Loader w/chassis.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

## COMMUNITY SERVICES

Ordinance 5095: Ordinance to authorize the filing of application(s) with the LA DOTD for grants under the Federal Transit Act and/or other applicable programs (West Ouachita Senior Center/Public Transit grant(s) for transit services - operating and/or capital - 49 CFR 5311, Formula Grant for Rural Areas and/or the Discretionary Capital Program, 49 CFR 5339).

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Linderman St. Overlay - Project #C22010

Accept/Reject bids. The bids were as follows:

<u>VENDOR NAME</u>	<u>BID AMOUNT</u>
Amethyst Construction	\$399,061.65
D & J Construction Co., Inc.	\$500,255.00

Motion to authorize the acceptance and award of bid to the lowest bid that meets specifications made by Westerburg, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Natchitoches St Rehab Trenton - N 7th (DOTD Urban Systems Program) - State Project No. H.013400; City Project #000144

Authorize Change Order No. 3 (+ \$43,855.30; 5 days) with Diamond B. Construction Co., LLC.

Motion made by Hamilton, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Highland Park Trails Parking Lot - Project #C22015

Authorize Change Order No. 1 (+ \$6,578.26; + 60 days) with Vista Construction Group, LLC.

Motion made by Buxton, Seconded by Brian.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) and Robert L. George, IV, P.E. (S.E. Huey Co.) presented the City Council with project updates for transportation, drainage, water and other.

ADJOURN

Motion made by Hamilton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:

  
RONALD SCOTT OLVEY  
CITY CLERK

APPROVED:

  
STACI ALBRITTON MITCHELL  
MAYOR

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE EXECUTION OF A MANAGEMENT SERVICES AGREEMENT WITH SPORTS FACILITIES MANAGEMENT, LLC WHICH PROVIDES FOR CERTAIN MANAGEMENT AND RELATED SERVICES WHICH ARE REQUIRED FOR THE SUCCESSFUL OPERATION OF THE WEST MONROE INDOOR SPORTS FACILITY, THE COMPENSATION TO BE PAYABLE FOR THOSE EFFORTS AND THE TERMS AND PROVISIONS RELATING TO THAT ENGAGEMENT; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to act on behalf of the City of West Monroe, Louisiana, and to execute a Management Agreement for certain described services with Sports Facility Management, LLC, which will provide for certain management and related services which are necessary for the successful operation of the West Monroe Indoor Sports Facility (also now sometimes referred to as the “West Monroe Sports and Events Complex”); which will provide for the terms and provisions of the engagement, the compensation to be payable for their on-going efforts; and which will provide the other terms and conditions relating to that engagement as the Mayor, in her discretion, determines appropriate, with those services to be provided and the terms and conditions of the agreement being more particularly described on the preliminary draft of the agreement attached as Exhibit A.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to further negotiate the various terms and provisions of the proposed agreement in order to obtain those services desired under the terms and conditions, and with such limitations and provisions, as she determines are in the best interests of the City.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 19<sup>th</sup> day of July, 2022, the final vote being as follows:

YEA: \_\_\_\_\_  
NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

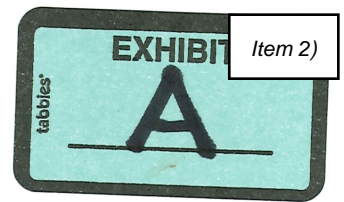
ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 19TH DAY OF  
JULY, 2022

\_\_\_\_\_  
RONALD S. OLVEY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



**PRELIMINARY DRAFT – SUBJECT TO FURTHER REVISION  
AND NEGOTIATION**

**FACILITIES MANAGEMENT AGREEMENT**

**between**

**CITY OF WEST MONROE**

**and**

**SPORTS FACILITIES MANAGEMENT, LLC**

Dated: \_\_\_\_\_, 2022

**FACILITIES MANAGEMENT AGREEMENT**

THIS FACILITIES MANAGEMENT AGREEMENT (the "Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2022 (the "Effective Date"), by and between the City of West Monroe, a Louisiana municipality (referred to herein collectively as the "Owner") and Sports Facilities Management, LLC, a Florida limited liability company (the "Manager").

## RECITALS

WHEREAS, Owner owns the infrastructure, buildings, parking, lighting, sports playing surfaces, sports equipment, and all other hard assets associated with the athletic complex as the same exist now or may exist in the future including improvements related thereto specifically located at \_\_\_\_\_ as the same exist now or may exist in the future, known as the "West Monroe Indoor Sports Complex" or any other name that this facility may be identified as in the future ("Facility");

WHEREAS, Manager has expertise in providing management services for athletic complex facilities throughout the United States;

WHEREAS, Owner and Manager desire for Sports Facilities Management, LLC to open, operate, and manage the Facility subject to the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the promises and covenants herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, Owner and Manager agree as follows:

## ARTICLE 1 DEFINITIONS

1.1. **Definitions.** For purposes of this Agreement, the following terms have the meanings referred to in this Section:

**Affiliate:** A person or company that directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with, a specified person or company.

**Agreement:** The "Agreement" shall mean this Management Agreement, together with all exhibits attached hereto (each of which are incorporated herein as an integral part of this Agreement), as amended, supplemented or restated from time to time.

**Capital Expenditures:** All expenditures for building additions, alterations, repairs or improvements and for purchases of additional or replacement furniture, machinery, or equipment, where the cost of such expenditure is greater than Five Thousand Dollars (\$5,000) and the depreciable life of the applicable item is, according to generally accepted accounting principles, in excess of five (5) years.

**Commencement Date:** shall have the meaning given to such term in Section 4.1 below.

**Commercial Rights:** Naming rights, pouring rights, advertising, sponsorships, the branding of food and beverage products for resale and memorial gifts at or with respect to the Facilities.

**Early Termination Fee:** The term "Early Termination Fee" shall have the meaning ascribed to such

term in Section 4.3(a) of this Agreement.

**Effective Date:** "Effective Date" shall have the meaning ascribed to such term in the preamble of this Agreement.

**Emergency Repair:** The repair of a condition which, if not performed immediately, creates an imminent danger to persons or property and/or an unsafe condition at the Facility threatening persons or property.

**Event of Force Majeure:** An act of God, fire, earthquake, hurricane, flood, riot, civil commotion, terrorist act, terrorist threat, storm, washout, wind, lightning, landslide, explosion, epidemic, inability to obtain materials or supplies, accident to machinery or equipment, any law, ordinance, rule, regulation, or order of any public or military authority stemming from the existence of economic or energy controls, hostilities or war, a labor dispute which results in a strike or work stoppage affecting the Facility or services described in this Agreement, or any other cause or occurrence outside the reasonable control of the party claiming an inability to perform and which by the exercise of due diligence could not be reasonably prevented or overcome.

**Existing Contracts:** Service Contracts, Revenue Generating Contracts, and other agreements relating to the day-to-day operation of the Facilities existing as of the Effective Date.

**Facility:** The "Facility" shall have the meaning ascribed to such term in the Recitals to this Agreement.

**FF&E:** Furniture, fixtures and equipment to be procured for use at the Facilities.

**General Manager:** The employee of Manager acting as the full-time on-site general manager of the Facilities.

**Laws:** Means all applicable laws, statutes, rules, regulations and ordinances.

**Management-Level Employees:** The General Manager, Marketing Manager, Operations Manager, Membership Manager, Finance Manager, and Sports Programming Manager.

**Manager:** The term "Manager" shall have the meaning ascribed to such term in the Recitals to this Agreement.

**Operating Account:** A separate interest-bearing account in the name of the Owner at a licensed bank, to be designated by the Owner, where Revenue is deposited and from which Operating Expenses are paid.

**Operating Budget:** A line-item budget for the Facility that includes a projection of Revenues and Operating Expenses, presented on a monthly and annual basis.

**Operating Expenses:** All expenses incurred by Manager in connection with its operation, promotion, maintenance and management of the Facilities, including but not limited to the following:

(i) employee payroll, bonuses and benefits (including payments to any national benefit system, relocation costs, termination costs (including severance costs and payments in lieu of termination), and related costs, (ii) cost of operating supplies, including general office supplies, (iii) advertising, marketing, group sales, and public relations costs, (iv) cleaning expenses, (v) data processing costs, (vi) dues,



subscriptions and membership costs, (vii) the Fixed Management Fee, (viii) printing and stationary costs, (ix) postage and freight costs, (x) equipment rental costs, (xi) minor repairs, maintenance, and equipment servicing, not including expenses relating to performing capital improvements or repairs, (xii) security expenses, (xiii) telephone and communication charges, (xiv) travel and entertainment expenses of Manager employees, (xv) cost of employee uniforms and identification, (xvi) exterminator and trash removal costs, if applicable (xvii) computer, software, hardware and training costs, (xviii) parking expenses, (xix) utility expenses, (xx) office expenses, (xxi) audit and accounting fees, (xxii) legal fees, (xxiii) all bond and insurance costs, including but not limited to personal property, general liability, professional liability and worker's compensation insurance, (xxiv) commissions and all other fees payable to third parties (*e.g.* commissions relating to food, beverage and merchandise concessions services and commercial rights sales), (xxv) cost of complying with any Laws, (xxvi) costs incurred by Manager to settle or defend any claims asserted against Manager arising out of its operations at the Facilities on behalf of Owner; (xxvii) loss, costs, damage, liability and any other obligations arising under or incurred under Service Contracts and other agreements relating to Facility operations, and (xxviii) Taxes. The term "Operating Expenses" does not include debt service on the Facility, Capital Expenditures or any Incentive Fees (all of which shall be the responsibility of the Owner).

**Operating Year:** Each twelve (12) month period during the Term, commencing on January 1 and ending on December 31, provided that the first Operating Year shall be a shortened year commencing on the Commencement Date and ending on December 31<sup>st</sup> of that year and the last Operating Year shall be a shortened year, ending upon the expiration of this Agreement.

**Operations Manual:** The document has been developed by Manager, which shall contain terms regarding the management and operation of the Facility including detailed policies and procedures to be implemented in operating the Facility, as agreed upon by both the Owner and the Manager.

**Owner:** The term "Owner" shall have the meaning ascribed to such term in the Recitals to this Agreement.

**Payroll Account:** A separate account in the name of Manager at a licensed bank through which all Facility staff and other personnel employed by Manager (including related payroll taxes), or engaged by Manager as an independent contractor, are paid.

**Pre-Opening:** Time period prior to the Grand Opening and beginning of events, programs and activities operations, and during which the facility is being constructed and the business development, operational preparations, and organizational development is taking place.

**Recruitment Fee:** The term "Recruitment Fee" shall have the meaning ascribed to such term in Section 6.4 of this Agreement.

**Regulatory Approvals:** All applicable governmental or regulatory approvals, authorizations, consents, licenses or permits.

**Revenue:** All revenues generated by Manager's operation of the Facility, including but not limited to event ticket proceeds income, rental and license fee income, merchandise income, gross food and beverage income, gross income from any sale of Commercial Rights, gross service income, equipment rental fees, box office income, and miscellaneous operating income, but shall not include event ticket proceeds held by Manager in trust for a third party and paid to such third party.

**Revenue Generating Contracts:** Vendor, concessions and merchandising agreements, user/rental agreements, booking commitments, licenses, and all other contracts or agreements generating revenue for the Facility and entered into in the ordinary course of operating the Facility.

**Service Contracts:** Agreements for services to be provided in connection with the operation of the Facility, including without limitation agreements for consulting services, ticketing, web development and maintenance, computer support services, FF&E purchasing services, engineering services, electricity, steam, gas, fuel, general maintenance, HVAC maintenance, telephone, staffing personnel including guards, ushers and ticket-takers, extermination, elevators, stage equipment, fire control panel and other safety equipment, snow removal and other services which are deemed by Manager to be either necessary or useful in operating the Facility.

**Taxes:** Any and all governmental assessments, franchise fees, excises, license and permit fees, levies, charges and taxes, of every kind and nature whatsoever, which at any time during the Term may be assessed, levied, or imposed on, or become due and payable out of or in respect of, (i) activities conducted on behalf of the Owner at the Facility, including without limitation the sale of concessions, the sale of tickets, and the performance of events (such as any applicable sales and/or admissions taxes, use taxes, excise taxes, occupancy taxes, employment taxes, and withholding taxes), or (ii) any payments received from any holders of a leasehold interest or license in or to the Facility, from any guests, or from any others using or occupying all or any part of the Facility.

**Term:** The term "Term" shall have the meaning ascribed to such term in Section 4.1 of this Agreement.

## ARTICLE 2 SCOPE OF SERVICES

### 2.1 Engagement.

(a) Owner hereby engages Manager during the Term to act as the sole and exclusive manager and operator of the Facility, subject to and as more fully described in this Agreement, and, in connection therewith, to perform the services described herein and in Exhibits A and B attached hereto.

(b) Manager hereby accepts such engagement, and shall perform the services described herein, subject to the limitations expressly set forth in this Agreement.

2.2 Limitations on Manager's Duties. Manager's obligations under this Agreement are contingent upon and subject to the Owner making available, in a timely fashion, the funds budgeted for and/or reasonably required by Manager to carry out such obligations during the Term. Manager shall not be considered to be in breach or default of this Agreement and shall have no liability to the Owner or any other party, in the event Manager does not perform any of its obligations hereunder due to failure by the Owner to timely provide such funds.

## ARTICLE 3 COMPENSATION

3.1 **Management Fees.** In consideration of Manager's performance of its services hereunder, Owner shall pay Manager those payments as further set forth in Exhibit B attached hereto.

#### **ARTICLE 4 TERM; TERMINATION**

4.1 **Term.** The term of this Agreement (the "Term") shall begin on the Effective Date and, unless sooner terminated pursuant to the provisions of Section 4.2 below, shall expire on the tenth (10th) anniversary of the Opening Date of the Facility.

4.2 **Early Termination.** This Agreement may be terminated by Owner or Manager, with or without cause, at any time by providing the other party with written notice on or before the date such terminating party wishes to terminate this Agreement (the "Termination Date").

(a) For Owner's Convenience: Owner shall have the right to terminate this Agreement for any reason or no reason subject to section 4.3 below.

(b) For Manager's Convenience: Manager shall have the right to terminate this Agreement for any reason or no reason upon twelve (12) months' notice to Owner.

(c) For Cause by Owner: Owner shall have the right to terminate this Agreement for Cause at any time. Upon termination by Owner for cause, Manager shall promptly vacate the Facility and no Early Termination Fee or other compensation, damages or lost profits related to early termination shall be due or payable to Manager. Cause for termination shall include, but not be limited to, Manager's failure to cure the breach of any material provision in this Agreement within twenty (20) days after receipt of written notice to cure from Owner detailing that breach; except that in the event that a cure is not objectively possible within twenty (20) days after that notice, Owner shall not be entitled to terminate for cause where Manager shall commence to cure the noticed breach as fully as possible within that twenty (20) day period and thereafter diligently and continuously pursue that cure to a successful completion within sixty (60) days after that notice.

(d) For Cause by Manager: Manager shall have the right to terminate this Agreement for Cause at any time. Upon termination for cause by Manager shall be contingent upon Manager promptly vacating the Facility and taking nothing of value from Owner without owner's written permission. Manager expressly waives any possessory lien rights or right of set-off it might have against any of Owner's property or assets. Cause for termination shall include, but not be limited to, Owner's (i) repeated failure to timely pay into the Operating Account budgeted Owner contributions; (ii) Owner's failure to cure the breach of any material provision in this Agreement within twenty (20) days after receipt of written notice to cure from Manager detailing that breach; except that in the event that a cure is not objectively possible within twenty (20) days after that notice, Manager shall not be entitled to terminate for cause where Owner shall commence to cure the noticed breach as fully as possible within that twenty (20) day period and thereafter diligently and continuously pursue that cure to a successful completion within sixty (60) days after that notice.

4.3 **Effect of Early Termination.**

(a) Upon termination by the Owner for any reason other than for "cause" due to Manager's breach of any material provision herein, without cure by Manager following written notice from Owner

detailing such breach of this Agreement, Owner shall pay to Manager a termination fee (the "Early Termination Fee") on the Termination Date that is equal to (a) the greater of: (i) the trailing twelve (12) months' fees due to Manager hereunder or (ii) twelve (12) times the average monthly payment due to Manager during the Term; plus (b) any bonus or incentive payments that the Manager has earned through the Termination Date; plus (c) twelve (12) months' salary for all full-time employees of Manager that have been employed pursuant to the terms of this Agreement; plus (d) any severance payments and/or relocation expenses which are incurred by Manager related to the Manager's terminating or relocating full-time employees that have been assigned to the Facility. In the Event that Owner terminates this Agreement, Owner shall have the right to request that Manager vacate the property and cease all management activities related to the Facility, in which case Owner shall pay Manager the Termination Fee as set forth above.

(b) Upon termination or expiration of this Agreement for any reason, (i) Manager shall promptly discontinue the performance of all services hereunder, (ii) the Owner shall promptly pay Manager all fees due Manager up to the date of termination or expiration (subject to proration if the Term ends other than at the end of the Operating Year), (iii) Manager shall make available to the Owner all data, electronic files, documents, procedures, reports, estimates, summaries, and other such information and materials with respect to the Facilities as may have been accumulated by Manager in performing its obligations hereunder, whether completed or in process, and (iv) without any further action on part of Manager or Owner, the Owner shall, or shall cause the successor Facility manager to, assume all obligations arising after the date of such termination or expiration, under any Service Contracts, Revenue Generating Contracts, booking commitments and any other Facility agreements entered into by Manager in furtherance of its duties hereunder. Notwithstanding the foregoing, Manager is under no duty to provide certain proprietary confidential materials or intellectual property to the Owner, including but not limited to national benchmarking formulas, key performance indicators reports, employee manuals, employee training materials, employee performance evaluations, financial forecasting formulas, Manager's internal databases or contact lists, Manager's operations manuals, and/or other intellectual property developed by and maintained by the Manager and which it may use in its regular course of business to provide services to clients similar to Owner. Any obligations of the parties that are specifically intended to survive expiration or termination of this Agreement shall survive expiration or termination hereof.

## ARTICLE 5 OWNERSHIP; USE OF THE FACILITY

5.1 **Ownership of Facility, Data, Equipment and Materials.** The Owner will at all times retain ownership of the Facilities, including but not limited to real estate, technical equipment, furniture, displays, fixtures and similar property, including improvements made during the Term, at the Facility. Any data, equipment or materials furnished by Owner to Manager or acquired by Manager as an Operating Expense shall remain the property of Owner and shall be returned to Owner when no longer needed by Manager to perform under this Agreement. Notwithstanding the above, Owner shall not have the right to use any third-party software licensed by Manager for general use by Manager at the Facility and other facilities managed by Manager, the licensing fee for which is proportionately allocated and charged to the Facility as an Operating Expense; such software may be retained by Manager upon expiration or termination hereof. Furthermore, Owner recognizes that the Operations Manual to be developed and used by Manager hereunder is proprietary to Manager and shall belong to Manager at the end of the Term; Owner shall not use or maintain copies thereof upon the end of the Term.

5.2 **Right of Use by Manager.** The Owner hereby gives Manager the right and license to use the

Facility for the Term, and Manager accepts such right of use, for the purpose of performing the services herein specified, including the operation and maintenance of all physical and mechanical facilities necessary for, and related to, the operation, maintenance and management of the Facility. The Owner shall provide Manager with a sufficient amount of suitable office space in the Facility (exact office space to be mutually agreed by the parties) and with such office equipment as is reasonably necessary to enable Manager to perform its obligations under this Agreement. In addition, the Owner shall make available to Manager, at no cost, parking spaces adjacent to the Facility for all of Manager's full-time employees and for the Facility's event staff.

5.3 **Right of Use of Staff by Manager.** Manager shall have the right to utilize its employees as needed to support manager's organization as a whole, including but not limited to travel for training and temporary staffing coverage. Manager shall have the right to utilize the Facility to host events for its employees from time to time for the purpose of learning and development, at no cost to the operational budget other than that incurred by the staff who are regularly stationed at the Facility, but only to the extent such events relate directly to the Manager's services under this Agreement. Manager may request approval from Owner to host events for its employees from time to time for purposes other than described in the preceding sentence, subject to payment to Owner of then generally applicable use rates for the Facility and only on a first-come, first-served basis with no preference over other users of the Facility.

5.4 **Observance of Agreements.** The Owner agrees to pay, keep, observe and perform all payments, terms, covenants, conditions and obligations under any leases, bonds, debentures, loans and other financing and security agreements to which the Owner is bound in connection with its ownership of the Facility.

## ARTICLE 6 PERSONNEL

6.1 **Generally.** All Facility staff and other personnel shall be engaged or hired by Manager in its sole discretion, except that Owner shall preapprove the employment of Management-Level Employees (as defined in Section 1.1 here), and shall be employees, agents or independent contractors of Manager, and not of the Owner. Manager shall select employees, in its sole discretion but subject to Owner's right to approve the Operating Budget. The Operating Budget shall define the number, function, qualifications, and compensation, including salary and benefits, of Manager's employees and shall control the terms and conditions of employment (including without limitation termination thereof) relating to such employees. Manager agrees to use reasonable and prudent judgment in the selection and supervision of such personnel. Owner specifically agrees that Manager shall be entitled to pay (subject to the limitations set forth in Section 13.2(a) and (b) below) its employees, as an Operating Expense, bonuses and benefits in accordance with Manager's then current employee manual, which may be modified by Manager from time to time in its sole discretion. A copy of Manager's current employee manual and any Facility-specific employee manual supplement shall be provided to Owner.

6.2 **General Manager and Management-Level Employees.** Personnel engaged by Manager will include a full-time on-site General Manager and other Management-Level Employees. Hiring of the General Manager by Manager require the prior approval of the Owner, which approval shall not be unreasonably withheld or delayed; provided, however, in the event of a vacancy in the General Manager

position, Manager may, upon notice to the Owner, temporarily fill such position with an interim General Manager for up to one hundred eighty (180) days without the necessity of obtaining the Owner's approval. The General Manager will have general supervisory responsibility for Manager and will be responsible for day-to-day operations of the Facility, supervision of employees, and management and coordination of all activities associated with events taking place at the Facility.

6.3 **Work Environment.** Employees will be required to work to the standards outlined in the most current version of Manager's employee handbook. Owner shall not require employees of Manager to vary from those employment standards either directly, or indirectly through impacting decisions, including but not limited to not funding the correct staffing level, not providing safe work tools and a safe work environment, or an environment inconsistent with Manager's values.

6.4 **Post-Termination Employment.** In the event of termination, or in any case where Owner, and/or its affiliated agencies or entities, expresses an interest in hiring Manager's employee(s), Manager shall reserve the right to agree or deny such a request. In the event that Manager elects to permit Owner to hire Manager's employee(s), Owner shall provide the Manager with a one-time fee (the "Recruitment Fee") equal to six (6) months' gross salary and benefits. In any of these events described, the Manager's employee would not retain the Manager's intellectual material in any future employment.

## ARTICLE 7 PROCEDURE FOR HANDLING INCOME

7.1 **Operating Account.** Except as otherwise agreed to by the parties in writing all Revenue derived from operation of the Facility shall be deposited by Manager into the Operating Account as soon as practicable upon receipt (but not less often than once each business day). The specific procedures (and authorized individuals) for making deposits to and withdrawals from such account shall be set forth in the Operations Manual, but the parties specifically agree that Manager shall have authority to sign checks and make withdrawals from such account, subject to the limitation contained in this Agreement, without needing to obtain the co-signature of a Owner employee or representative. The Owner will have access and visibility to all accounts owned by the Facility.

## ARTICLE 8 FUNDING

8.1 **Source of Funding.** Manager shall pay all items of expense for the operation, maintenance, supervision and management of the Facility from the funds in the Operating Account, which Manager may access periodically for this purpose. The Operating Account shall be funded with amounts generated by operation of the Facility (as described in Article 7 above), or otherwise made available by the Owner. To ensure sufficient funds are available in the Operating Account, Owner will deposit in the Operating Account, on or before the Effective Date, the budgeted or otherwise approved expenses for the month beginning on the Effective Date. The Owner shall thereafter, on or before the first (1<sup>st</sup>) day of each succeeding month following the Effective Date, deposit (or allow to remain) in the Operating Account the budgeted or otherwise approved expenses for each such month. Manager shall have no liability to the Owner or any third party in the event Manager is unable to perform its obligations hereunder, or under any third-party contract entered into pursuant to the terms hereof, due to the fact that sufficient funds are not made available to Manager to pay such expenses in a timely manner.

8.2 **Advancement of Funds.** Under no circumstances shall Manager be required to pay for or

advance any of its own funds to pay for any Operating Expenses. In the event that, notwithstanding the foregoing, Manager agrees to advance its own funds to pay Operating Expenses, Owner shall promptly and in any event not more than five years from the date of the initial advance by Manager) reimburse Manager for the full amount of such advanced funds, plus interest at a rate to be mutually agreed upon. Owner will also fund an amount to be included in the budget, that will be accounted for as Owner's asset, to be used as operating funds and working capital. The "working capital" will be the baseline account balance for the Operating Account and Owner will contribute funds as needed to maintain that minimum of amount in the Operating Account.

## ARTICLE 9 FACILITY CONTRACTS; TRANSACTIONS WITH AFFILIATES

9.1 **Existing Contracts.** The Owner shall provide to Manager, on or before the Effective Date, full and complete copies of all Existing Contracts. Manager shall administer and use reasonable commercial efforts to assure compliance with such Existing Contracts to the extent provided to Manager.

9.2 **Execution of Contracts.** Manager shall have the right to enter into Service Contracts, Revenue Generating Contracts and other contracts related to the operation of the Facility, as agent on behalf of the Owner. Any such material agreements shall contain standard indemnification and insurance obligations on the part of each vendor, licensee or service provider, as is customary for the type of services or obligations being provided or performed by such parties.

9.3 **Transactions with Affiliates.** In connection with its obligations hereunder relating to the purchase or procurement of services for the Facility (including without limitation food and beverage services, ticketing services and Commercial Rights sales), Manager may purchase or procure such services, or otherwise transact business with, an Affiliate of Manager, provided that the prices charged and services rendered by such Affiliate are competitive with those obtainable from any unrelated parties rendering comparable services. Manager shall, if requested by Owner, provide reasonable evidence establishing the competitive nature of such prices and services, including if appropriate, competitive bids from other persons seeking to render such services at the Facility.

## ARTICLE 10 AGREEMENT MONITORING AND GENERAL MANAGER

10.1 **Contract Administrator.** Each party shall appoint a contract administrator who shall monitor such party's compliance with the terms of this Agreement. Manager's contract administrator shall be its General Manager at the Facility, unless Manager notifies Owner of a substitute contract administrator in writing. Owner shall notify Manager of the name of its contract administrator within thirty (30) days of execution hereof. Any and all references in this Agreement requiring Manager or Owner participation or approval shall mean the participation or approval of such party's contract administrator.

## ARTICLE 11 INSURANCE

11.1 **Types of Coverage; Certificates of Insurance.** Manager and Owner agree to obtain insurance coverage in the following manner and amount. Owner and Manager shall within 30 days after the Effective Date furnish to the other party certificates of all of the insurance as well as certificates of renewal no later than



ten (10) days prior to the expiration of each policy. Such insurance policies (as reflected by current certificates) held by Manager shall provide that the Additional Insureds are listed as additionally named insureds on the policies. Manager will provide reasonable notice to Owner upon receipt of any intention by Insurer to cancel, not renew or make any adverse change in coverage. All certificates, cancellation, nonrenewal or adverse change notices shall be mailed to the respective addresses listed in the definition of Additional Insured, or at such other address as an Additional Insured shall give Manager written notice. New Certificates of Insurance are to be provided to the Additional Insureds at least 15 days after coverage renewals. If requested by the Owner, Manager shall furnish complete copies of insurance policies, forms and endorsements.

11.2 **Owner's Policies.** Owner shall be responsible for obtaining and administering insurance in connection with the Facility as follows:

(a) **Property Insurance.** Owner shall also procure and maintain fire and extended coverage casualty insurance, and (if appropriate) flood insurance, regarding the Facility in amounts and with companies acceptable to Owner in its sole discretion.

(b) **Commercial General Liability.** Owner shall procure and maintain, at the Owner's sole expense, a Commercial General Liability policy with a combined single limit of \$1,000,000 per occurrence and a general annual aggregate limit of \$3,000,000. All such insurance shall be on an "occurrence" basis.

11.2 **Manager's Policies.** Manager shall be responsible for obtaining and administering insurance in connection with the Facility as follows:

(a) **General Liability.** Manager shall procure and maintain as a Facility Operating Expense a general liability policy (including contractual liability insurance, including an umbrella policy, and including hired, non-owned auto coverage, and abuse and molestation coverage) which insures Manager and which includes Owner as an additional named insured, with a general liability policy (including contractual liability insurance) with a combined single limit of \$1,000,000 per occurrence and a general annual aggregate limit of \$3,000,000. All such insurance shall be on an occurrence basis.

(b) **Professional Liability.** Manager shall procure and maintain, as a Facility Operating Expense, a professional liability policy,

(c) **Workers Compensation.** Manager shall procure and maintain as a Facility Operating Expense worker's compensation insurance required under applicable Louisiana state law.

## ARTICLE 12 COVENANTS AND REPRESENTATIONS

12.1 **Owner's Covenants and Representations.** Owner makes the following covenants and representations to Manager, which covenants, and representations shall, unless otherwise stated herein, survive the execution and delivery of this Agreement:

(a) **Owner's Status.** Owner is a municipality duly organized, validly existing, and in good standing under the laws of the State of Louisiana with full power and authority to enter into this Agreement and execute all documents required hereunder.

(b) **Authorization.** The making, execution, delivery, and performance of this

Agreement by Owner has been duly authorized and approved by requisite action and this Agreement has been duly executed and delivered by Owner and constitutes a valid and binding obligation of Owner, enforceable in accordance with its terms and applicable laws.

(c) Effect of Agreement. To Owner's best knowledge, without duty of inquiry, neither the execution and delivery of this Agreement by Owner nor Owner's performance of any obligation hereunder: (i) will constitute a violation of any law, ruling, regulation, or order to which Owner is subject; or (ii) shall constitute a default of any term or provision or shall cause an acceleration of the performance required under any other agreement or document (A) to which Owner is a party or is otherwise bound, or (B) to which the Facility or any part thereof is subject.

(d) Ownership Rights. Owner shall obtain and retain the property interests in the Facility necessary to enable Manager to perform its duties pursuant to this Agreement peaceably and quietly. Owner represents and warrants that Manager's performance of the services required by this Agreement shall not violate the property rights or interests of any other Person.

(e) Documentation. If necessary to carry out the intent of this Agreement, Owner agrees to execute and provide to Manager, on or after the Effective Date, any and all other instruments, documents, conveyances, assignments, and agreements which Manager may reasonably request in connection with the operation of the Facility.

12.2 **Manager's Covenants and Representations.** Manager makes the following covenants and representations to Owner, which covenants, and representations shall, unless otherwise stated herein, survive the execution and delivery of this Agreement:

(a) Corporate Status. Manager is a limited liability company duly organized, validly existing, and in good standing under the laws of the State of Florida and authorized to transact business throughout the United States with full corporate power to enter into this Agreement and execute all documents required hereunder.

(b) Authorization. The making, execution, delivery, and performance of this Agreement by Manager has been duly authorized and approved by all requisite action of the board of directors of Manager, and this Agreement has been duly executed and delivered by Manager and constitutes a valid and binding obligation of Manager, enforceable in accordance with its terms and applicable laws.

(c) Effect of Agreement. To Manager's best knowledge, without duty of inquiry, neither the execution and delivery of this Agreement by Manager nor Manager's performance of any obligation hereunder (i) will constitute a violation of any law, ruling, regulation, or order to which Manager is subject; or (ii) shall constitute a default of any term or provision or shall cause an acceleration of the performance required under any other agreement or document to which Manager is a party or is otherwise bound.

### 12.3 **Indemnification.**

(a) Indemnification by Manager. Manager agrees to defend, indemnify and hold harmless the Owner and its officials, directors, officers, employees, agents, successors and assigns against any claims, causes of action, costs, expenses (including reasonable attorneys' fees) liabilities, or damages (collectively, "Losses") suffered by those parties, arising out of or in connection with any (i) grossly negligent act or omission, or willful misconduct, on the part of Manager or any of its employees or agents in the performance of its

obligations under this Agreement; or (ii) breach by Manager of any of its representations, covenants or agreements made herein.

(b) Indemnification by Owner. Owner agrees to defend, indemnify and hold harmless the Manager and its managers, directors, officers, employees, agents, successors and assigns against any claims, causes of action, costs, expenses (including reasonable attorneys' fees) liabilities, or damages (collectively, "Losses") suffered by those parties, arising out of or in connection with any (i) grossly negligent act or omission, or willful misconduct, on the part of Owner or any of its employees or agents in the performance of its obligations under this Agreement; or (ii) breach by Owner of any of its representations, covenants or agreements made herein.

(c) Conditions to Indemnification. With respect to each separate matter brought by any third party against which a party hereto ("Indemnitee") is indemnified by the other party ("Indemnitor") under this Section, the Indemnitor shall be responsible, at its sole cost and expense, for controlling, litigating, defending and/or otherwise attempting to resolve any proceeding, claim, or cause of action underlying such matter, except that (a) the Indemnitee may, at its option, participate in such defense or resolution at its expense and through counsel of its choice; (b) the Indemnitee may, at its option, assume control of such defense or resolution if the Indemnitor does not promptly and diligently pursue such defense or resolution, provided that the Indemnitor shall continue to be obligated to indemnify the Indemnitee hereunder in connection therewith; and (c) neither Indemnitor nor Indemnitee shall agree to any settlement without the other party's prior written consent (which shall not be unreasonably withheld or delayed). In any event, Indemnitor and Indemnitee shall in good faith cooperate with each other and their respective counsel with respect to all such actions or proceedings, at the Indemnitor's sole expense. With respect to each and every matter with respect to which any indemnification may be sought hereunder, upon receiving notice pertaining to such matter, Indemnitee shall promptly (and in no event more than ten (10) days after any third-party litigation is commenced asserting such claim) give reasonably detailed written notice to the Indemnitor of the nature of such matter and the amount demanded or claimed in connection therewith.

(d) Survival. The obligations of the parties contained in this Section shall survive the termination or expiration of this Agreement.

## ARTICLE 13 MISCELLANEOUS

13.1 **Relationship.** Manager and Owner shall **not** be construed as joint venturers or general partners of each other, and neither shall have the power to bind or obligate the other party except as set forth in this Agreement. Manager understands and agrees that the relationship to Owner is that of independent contractor, and that it will not represent to anyone that its relationship to Owner is other than that of independent contractor. Nothing herein shall deprive or otherwise affect the right of either party to own, invest in, manage or operate property, or to conduct business activities, which are competitive with the business of the Facility. Manager covenants and agrees that even though it may have a management responsibility for other similar properties, which from "time to time" may be competitive with the Facility, Manager shall always represent the Facility fairly and deal with Owner on an equitable basis.

Manager has the right to display its brand and marks in the Facility and on the Facility's marketing materials in a manner that does not exceed 10% of the overall impression of the Facility's own brand. Manager has the right to use and store the database and contact information of the customers of the Facility. Manager will provide from time to time images and other marketing material that it owns and holds the license to for use by the Facility. Owner agrees not to use those images and that material in any manner

outside of the operation of the Facility while Manager is engaged to operate it. Manager has the right to use images and marks from the Facility for its own marketing and promotions material in perpetuity, without restriction.

13.2 **Qualified Management Contract.** Manager acknowledges that (1) a portion of the cost of acquiring and constructing the Facility has been or may in the future be financed by Owner with proceeds of federally tax-exempt obligations and (2) Owner has covenanted or will covenant as part of such tax-exempt obligation financings that any management or service arrangements with respect to the Facility will comply with the safe harbor provisions set forth in I.R.S. Rev. Proc. 2017-13 (or supplemental or subsequent guidance by the federal Treasury Department) (the “Safe Harbor”). Owner and Manager intend that this Agreement be interpreted in a manner permitting this Agreement to satisfy the Safe Harbor. In furtherance of such intent, Owner and Manager agree, covenant and represents as follows, notwithstanding anything to the contrary elsewhere provided in this Agreement or any exhibits to this Agreement:

(a) **Reasonable Compensation.** All compensation paid to Manager constitutes reasonable compensation to Manager for services rendered by Manager during the Term. Compensation for the purpose of the representation set forth in this paragraph includes but is not limited to the compensation and payments contemplated by Exhibit B hereto (as may be modified from time to time) and any payments to reimburse actual or direct expenses paid by Manager (including, but without limitation, payment of salaries, bonuses and incentives to employees and payments to owners of Manager) and related administrative overhead expenses of Manager. Owner represents that, in engaging Manager under this Agreement and making the representation above regarding reasonableness of compensation, Owner has evaluated competing proposals for management of the Facility.

(b) **No Net Profits Arrangements.** No element of the compensation paid to Manager (or any direct or indirect payment, including through reimbursement to Manager, to employees of Manager providing services pursuant to this Agreement) takes into account, or is contingent on, either the Facility’s net profits or both Revenues and Operating Expenses for any Operating Year. Elements of compensation for the purpose of this paragraph include the eligibility for, the amount of, and the timing of the payment of the compensation. Incentive compensation satisfying the limits described in the first sentence of this paragraph is permissible under this Agreement if the eligibility for the incentive compensation is determined by Manager’s performance in meeting one or more standards that measure quality of services, performance, or productivity.

(c) **No Inconsistent Tax Position.** Manager agrees that it will not take any tax position that is inconsistent with being a service provider to Owner with respect to the Facility. Manager agrees, for example, that Manager will not claim any depreciation or amortization deduction, investment tax credit, or deduction for any payment as rent with respect to the Facility.

13.3 **Representations.** Owner represents and warrants: (i) that Owner has full power and authority to enter this Agreement; (ii) that to the best of Owner's knowledge, the property on which the Facility is located is zoned for the intended use; (iii) that all permits for the operation of the Facility have or will be secured and are or will be current; (iv) that the Facility and its operation do not violate any applicable statutes, laws, ordinances, rules, regulations, orders, or the like (including, but not limited to, those pertaining to hazardous or toxic substances); and (v) that no unsafe condition exists.

13.4 **Assignment.** This Agreement shall not be assigned by either party without the express

written consent of the non-assigning party. Any such assignment made without proper consent shall be deemed void.

13.5 **Benefits and Obligations.** The covenants and agreements herein contained shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, and assigns.

13.6 **Fees for Legal Advice.** Subject to the prior written approval of the Owner, which approval shall not be unreasonably withheld, Owner shall pay reasonable expenses incurred by Manager in obtaining legal advice regarding compliance with any law affecting the Facility or any activities related to it.

13.7 **Fees for Other Professional Services.** Subject to the prior written approval of the Owner, which approval shall not be unreasonably withheld, Owner shall pay reasonable expenses incurred by Manager in obtaining financial advice, tax and audit advice, code compliance and engineering device, regarding compliance with any law affecting the Facility or any activities related to it.

13.8 **Building Compliance.** Manager does not assume and is given no responsibility for compliance of the Facility or any equipment therein with the requirements of any building codes or with any statute, ordinance, law, or regulation of any governmental body or of any public authority or official thereof having jurisdiction, except to notify Owner promptly, or forward to Owner promptly, any complaints, warnings, notices, or summonses received by Manager relating to such matters. Owner represents that to the best of Owner's knowledge, the Facility and all such equipment contained therein comply with all such requirements, and Owner authorized Manager to disclose the ownership of the Facility to any such officials and agrees to indemnify and hold Manager, its representatives, servants, and employees, harmless of and from all loss, cost, expense, and liability whatsoever which may be imposed by reason of any present or future violation or alleged violation of such laws, ordinances, statutes, or regulations.

13.9 **Notices.** All notices provided for in this Agreement shall be in writing and served by registered or certified mail, return receipt requested, postage prepaid, at the following addresses until such time as written notice of a change of address is given to the other party:

If to Owner:

City of West Monroe  
Attn: \_\_\_\_\_  
2305 N 7th Street  
West Monroe, LA 71291

With a copy to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If to Manager: Sports Facilities Management, LLC  
 Attention: Jason Clement, Manager  
 600 Cleveland Street, Suite 910  
 Clearwater, FL 33755  
 Email: jclement@sportsfacilities.com

with a copy to: Bruce Rector  
 General Counsel  
 Sports Facilities Management, LLC  
 600 Cleveland Street, Suite 910  
 Clearwater, FL 33755  
 Email: brector@sportsfacilities.com

13.10 **Interest on Unpaid Sums.** Any sums due Manager under any provision of this Agreement, and not paid by Owner within forty-five (45) days after such sums have become due, shall bear interest at the rate of 18 percent (1.5%) per month.

13.11 **Owner Responsible for Payments.** Upon termination of or withdrawal from this Agreement, Owner shall assume the obligations of any contract or outstanding bill executed by Manager under this Agreement for and on behalf of Owner and responsibility for payment of all unpaid bills, provided that such obligation has been approved by Owner as set forth in Section 6.1.

13.12 **Headlines.** All headings and subheadings employed within this Agreement and in the accompanying schedules and exhibits are inserted only for convenience and ease of reference and are not to be considered in the construction or interpretation of any provision of this Agreement.

13.13 **Force Majeure.** Any delays in the performance of any obligation of Manager under this Agreement shall be excused to the extent that such delays are caused by wars, national emergencies, natural disasters, strikes, labor disputes, utility failures, governmental regulations, riots, adverse weather, and other similar causes not within the control of Manager and any time periods required for performance shall be extended accordingly.

13.14 **Entire Agreement.** This Agreement, including any specified attachments, constitutes the entire agreement between Owner and Manager with respect to the management and operation of the Facility and supersedes and replaces any and all previous management agreements entered into or/and negotiated between Owner and Manager relating to the Facility covered by this Agreement. No change to this Agreement shall be valid unless made by supplemental written agreement executed and approved by Owner and Manager. Except as otherwise provided herein, any and all amendments, additions, or deletions to this Agreement shall be null and void unless approved by Owner and Manager in writing. Each party to this Agreement hereby acknowledges and agrees that the other party has made no warranties, representations, covenants, or agreements, express or implied, to such party, other than those expressly set forth herein, and that each party, in entering into and executing this Agreement, has relied upon no warranties, representations, covenants, or agreements, express or implied, to such party, other than those expressly set forth herein.

13.15 **Rights Cumulative; No Waiver.** No right or remedy herein conferred upon or reserved to either of the parties to this Agreement is intended to be exclusive of any other right or remedy, and each and

every right and remedy shall be cumulative and in addition to any other right or remedy given under this Agreement or now or hereafter legally existing upon the occurrence of an event of default under this Agreement. The failure of either party to this Agreement to insist at any time upon the strict observance or performance of any of the provisions of this Agreement, or to exercise any right or remedy or be construed as a waiver or relinquishment of such right or remedy with respect to subsequent defaults. Every right and remedy given by this Agreement to the parties may be exercised from "time to time" and as often as may be deemed expedient by those parties.

13.16 **Applicable Law.** The execution, interpretation, and performance of this Agreement shall in all respects be controlled and governed by the laws of the State of Florida. Any civil action or legal proceeding arising out of or relating to this Agreement shall be brought in the courts of record of the State of Florida in Pinellas County, or the United States District Court, Clearwater, Florida. Each party consents to the sole and proper jurisdiction of such court in any such civil action or legal proceeding and waives any objection to the laying of venue of any such civil action or legal proceeding in such court.

13.17 **Acknowledgement.** The parties hereto acknowledge that they have been provided with a copy of this Agreement for review prior to signing it, that they have been given the opportunity to review it prior to signing it, that they have been given the opportunity to have this Agreement reviewed by their attorney prior to signing it, and that they understand the purposes and effect of this Agreement.

13.18 **Severability.** If any provision or provisions of this Agreement shall be held to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provisions of this Agreement, and this Agreement shall be construed and enforced as if such provision or provisions had not been included.

13.19 **Intellectual Property.** Owner acknowledges that Manager has certain intellectual property, trade secrets and proprietary business techniques ("Intellectual Property ") that it will on behalf of Owner to meet its obligations under this Agreement. Owner acknowledges that it obtains no ownership rights whatsoever in the Intellectual Property and, upon termination of this Agreement, Manager shall retain all rights to the Intellectual Property and remove such Intellectual Property from the Facility and its operations. For purposes of this Agreement, the term Intellectual Property shall include, without limitation, analytical tools and documented procedures for forecasting, performance tracking, operational and marketing systems that are unique to Manager's approach, staff training programs, program curriculum and agendas, rights to certain discounts or programs that Manager has negotiated for Manager-operated facilities, and other intellectual property which Manager has previously introduced to the Facility and of which Manager is an author.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

Attest:

\_\_\_\_\_  
Print Name:



**OWNER:**

CITY OF WEST MONROE

BY: \_\_\_\_\_

Attest:

Its \_\_\_\_\_

**MANAGER:**

SPORTS FACILITIES MANAGEMENT, LLC,  
a Florida limited liability company

\_\_\_\_\_  
Print Name:

BY: \_\_\_\_\_

Its Manager

## EXHIBIT A

### MANAGEMENT SERVICES

During the Term, Manager will be responsible for all aspects of oversight for the staffing, marketing, maintenance, event management, sponsorship and advertising sales, and day-to-day operations of the Owner's Facility.

1. Staffing. Manager shall provide a full-time on-site General Manager and other employees as required to meet the operational needs of the Facility, within the budgeted percentage of labor.

2. Annual Business Plan. Manager will produce an Annual Business Plan two months prior to the beginning of any Operating Year in the Term, Manager shall update the Business Plan and submit the revised Business Plan to Owner for its review and approval. Owner shall give its comments and/or approval of the updated Business Plan within sixty (60) days after receiving the Business Plan from the Manager. In the event of disapproval of the Business Plan, the Manager shall use commercially reasonable efforts to operate the facility pursuant to the general terms of this Agreement and the prior Business Plan then in effect, until such time as the revisions to the Business Plan are agreed upon. In the event of disapproval of the Budgets, the Manager shall continue operating the facility pursuant to the Budgets then in effect, subject to increases in Operating Expenses required due to (i) increases in Gross Receipts; or (ii) other matters beyond the control of the Manager, until such time as Owner and the Manager agree upon the appropriate replacement Budgets. However, in the event Owner disapproves of a Business Plan, revised Business Plan/Budget hereunder, and Manager and Owner fail to reach an agreement on a new Business Plan, revised Business Plan or Budget within ninety (90) days of such disapproval, either party may terminate this agreement by providing the other party with written notice sixty (60) days prior to the date such party intends to terminate. Owner and the Manager agree to use good faith efforts to resolve any differences in opinion regarding the Business Plan and any portion thereof so that agreement on the Business Plan can be reached as soon as possible after the date Manager first submits the revised Business Plan for such year to the Owner.

3. Employment Matters. The Manager shall present the then current staffing, the incentive bonus plan for employees, and all salaries and payments to employees through the Payroll Account in the Annual Operations Budget. It is understood by all parties that reductions and additions to various positions may be made at Manager's discretion throughout the year due to business tempo, trends, opportunities, and budget requirements. If a change is recommended that will require expense above the budgeted labor percentage, the change will be submitted for Owner's review and approval by Owner via reforecast and revised business plan or budget. Bonus plans and salaries and payments to employees must satisfy the limitations set forth in Section 13.2(a) and (b) of this Agreement.

4. Independent Accounting Firm. From time to time, as Owner requests, Manager shall hire an independent certified public accounting firm to be paid for out of the Operating Budget of the Facility and to be selected by mutual agreement of Owner and Manager to audit the financial statements required under this Agreement.

5. Accounting Records and Reporting. During the Term, Manager shall maintain professional accounting records. Manager shall provide the financial statements in a format reasonably specified by Owner.

INTERNAL CONTROL. The Manager agrees to develop, install, and maintain reasonably appropriate accounting, operating, and administrative controls governing the financial aspects of the Facility, such controls

to be consistent with professionally accepted accounting practices

BANK ACCOUNTS. The Manager shall establish, in the Facility's name, at a banking institution or institutions subject to the approval of Owner, utilizing the federal tax identification number of Facility, an operating expense account (the "Operating Expense Account") and a payroll account in the Manager's or its affiliates' name, at a banking institution or institutions subject to the approval of Owner, utilizing the federal tax identification number of Manager or its affiliated entity (the "Payroll Account").

ACCOUNT FUNDING. Subject to the Manager's written notices to Owner as herein, Owner acknowledges that it is solely responsible for all Operating Expenses and capital expenditures required for or on behalf of the Facility provided that such Operating Expenses and capital improvements are made in accordance with the terms of this Agreement.

## EXHIBIT B

### MANAGER COMPENSATION

During the Term of this Agreement, Manager shall receive compensation from the Owner according to the following:

1. Base Management Fee;
2. Deferred Management Incentive Fees;
3. Sponsorship and Advertising Compensation;
4. Employee Compensation; and
5. Reimbursed Expenses

1. **Base Management Fee.** During the Term, Owner shall pay to Manager equal monthly installments of Eighteen Thousand Five Hundred Dollars (\$18,500) per month. Each installment will be due and payable on the first day of each successive month. Notwithstanding the foregoing, the final six (6) installments, totaling One Hundred Eleven Thousand Dollars (\$111,000), shall be due and payable upon the execution of this Agreement.

2. **Deferred Management Incentive Fees.** To encourage Manager to grow revenues, Owner agrees to pay to Manager Deferred Management Incentive Fees in addition to the Base Monthly Fee identified above. Owner will begin paying Gross Income Incentive Fee after the Facility achieves its first Five Hundred Thousand Dollars (\$500,000) in Gross Income in any given Operating Year. This performance fee is equal to the amount of five percent (5%) of Gross Income each month. Such calculations shall be made by Manager within thirty (30) days of the ending of any operating month and paid to Manager within thirty (30) days of such calculation being delivered to Owner.

Owner will also pay to Manager a Net Promoter Incentive Fee based upon a Net Promoter customer service survey scoring (1 = lowest and 10 = highest) of local residents as follows:

Owner agrees to pay Manager a fee based upon annual "Net Promoter" customer service survey scoring (1 = lowest and 10 = highest) of local residents as follows:

<b><u>Overall Score</u></b>	<b><u>Incentive Amount to Manager</u></b>
10	\$25,000
Between 9 and 10	\$22,500
Between 8 and 9	\$20,000
Between 7 and 8	\$17,500
Between 6 and 7	\$15,000
Below 6	none

3. **Sponsorship and Advertising Compensation.** Due to the role that Manager will play in organizing the programs, negotiating agreements and pricing, and providing confidence to sponsors and advertisers, Manager will receive twenty percent (20%) of the gross revenue for sponsorship and advertising, including facility naming rights for all sponsorship and advertising sold throughout the life of the Manager's service.

Manager will also be paid twenty percent (20%) of the total cost savings for sponsored equipment, scoreboards, fencing, or other budgeted items that are donated to the project as a sponsorship effort by the vendor or supplier. This will apply only if the item has been budgeted for and where the Owner has approved such

budgeted items and where negotiations with a vendor result in a direct cost savings in trade for a sponsorship or promotion of the vendor at the facility site.

All Sponsorship and Advertising Compensation payments will be made to Manager within thirty (30) days of the time when a sponsor/advertiser makes payment.

4. **Payroll Compensation.** During the Term, Owner shall pay to Manager in equal monthly installments, the Employment Costs for all employees at the Facility (collectively, the “**Payroll Compensation**”). Manager will compensate all of its employees on a monthly basis and therefore each Payroll Compensation payment will become due and payable on the first (1<sup>st</sup>) day of each successive month. For purposes of this Agreement, the term “**Employment Costs**” shall mean the total salary and compensation for the Management Employees plus any fringe benefits including health insurance, etc., as well as any annual bonus to be paid.

5. **Reimbursed Expenses.** Manager shall be reimbursed with prior written approval with prior written approval by the Owner, if not previously approved by Owner in the Pre-Opening or Post-Opening Budget, for travel and other expenses directly related to the Management Services. All travel reimbursement will be based on receipts to be furnished by Manager to the Owner. Travel expenses may include but are not limited to airfare, rental cars, parking fees, lodging and meals. All fees and reimbursements shall be paid to Manager within thirty (30) calendar days of invoicing. Manager will make a good-faith effort to keep these travel expenses to a minimum.



STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA TO SELL CERTAIN DESCRIBED IMMOVABLE PROPERTY WHICH IS NOT NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA TO MARION STATE BANK FOR THE CASH SUM OF \$497,000.00; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana, owns certain immovable property which is not needed for public purposes, and

WHEREAS, the price offered, and the terms and conditions provided for the purchase of that property is fair and reasonable, and the sale and development of that immovable property will be beneficial to the City of West Monroe and its residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana (“CITY”) is hereby authorized to sell certain immovable property which is not needed for any public purpose by the City of West Monroe, Louisiana, which property is more particularly described as follows, to-wit:

Lot 2 on that certain survey entitled Highland Park Commercial Subdivision for the City of West Monroe by S.E. Huey Co. dated May 10, 2022, and filed in the official records of the Clerk of Court of Ouachita Parish, Louisiana at Plat Book 28 Page 188 File Number 1854011

to MARION STATE BANK, or its approved successors or assigns (“BUYER”) for and in consideration of the cash sum of FOUR HUNDRED NINETY-SEVEN THOUSAND AND NO/100 (\$497,000.00) DOLLARS, subject to the following conditions:

- a) Subject to any and all subdivision or development restrictions of record, and all rights-of-way and/or servitudes of record or of use;
- b) CITY reserves and excludes from this conveyance any and all right, title and interest in and to any and all oil, gas and other minerals in, on or under the property, all of such interests being expressly reserved by CITY without any warranty whatsoever from or by BUYER; provided, however, that CITY expressly waives any and all surface rights in and to the Property resulting from this reservation; and CITY may not exercise any rights it may have in and to such oil, gas and other minerals in such a fashion that BUYER’s right to the use of the surface of the property is disturbed so as to have a substantial negative impact on the operation of any business located upon the property;

- c) Any and all improvements on the property are conveyed in “as is” condition, without any warranties, express or implied, including but not limited to warranties of condition, fitness for a particular purpose or habitability.
- d) Subject to all terms, conditions and provisions of that Agreement For Purchase And Sale by and between the City of West Monroe and Marion State Bank, dated the 12th day of July, 2022.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute a Deed on behalf of the City of West Monroe, Louisiana, reflecting the price and terms set forth above, and to take any other action or execute any and all other documents deemed by her either necessary or appropriate in order to transfer the above described immovable property as set forth above, including but not limited to provisions, whether included in the deed or in an unrecorded supplemental agreement, that limits the nature of the initial construction and operation of the business to be located on that property to a certain types of activity, that requires the construction to be initiated within a certain time and/or pursued in a commercially reasonable manner through to completion by a certain date, together with any and all such other requirements and provisions as she deems appropriate, including a provision that provides for a right and option in favor of the City of West Monroe to re-acquire the property at the same price if such conditions are not timely met, or to provide for liquidated damages or other consideration payable to the City of West Monroe in lieu of such reacquisition, the terms, conditions or provisions of all of such conditions to be as determined appropriate by the Mayor; or, supplemental to the above, to enter into an agreement to buy and sell which reflects those terms and provisions preparatory to the later sale of the property.

SECTION 3. The above ordinance was introduced on July 19, 2022, in regular and legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4712; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in regular and legal session convened this 16<sup>th</sup> day of August, 2022, with the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_



ATTEST:

APPROVED THIS 16TH DAY OF  
AUGUST, 2022

\_\_\_\_\_  
RONALD S. OLVEY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE AND APPROVE THE CITY OF WEST MONROE, LOUISIANA, GRANTING A SPECIFIC RIGHT-OF-WAY TO ENTERGY LOUISIANA, LLC, FOR INSTALLATION AND MAINTENANCE OF UNDERGROUND ELECTRICAL SERVICE IN LOT 4 OF WEST MONROE COMMERCIAL PARK SUBDIVISION, UNIT 1, OUACHITA PARISH, LOUISIANA, IN ORDER TO PROVIDE FOR ELECTRICAL SERVICE AT THE WEST MONROE SPORTS AND EVENTS COMPLEX, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to enter into an Underground Right-Of-Way Instrument with Entergy Louisiana, LLC, to install and maintain certain underground electrical service in Lot 4 of West Monroe Commercial Park Subdivision, Unit 1, Ouachita Parish, Louisiana, in order to provide for electrical service at the West Monroe Sports and Events Complex, generally according to the terms and provisions as more fully set forth in that right-of-way instrument attached as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to negotiate those terms and provisions, and the location of the proposed underground electrical lines and facilities, and to determine and take any action and execute any further documents she deems either necessary or proper, in order to carry out the provisions of the foregoing.

The above ordinance was introduced on July 19<sup>th</sup>, 2022, in regular and legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4712; no opposition being filed, it is considered by sections, voted on by yeas and nays, passed and adopted in legal session convened this 16<sup>th</sup> day of August, 2022, with the final vote being as follows:

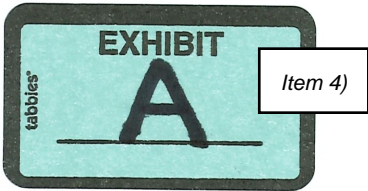
YEA: \_\_\_\_\_  
NAY: \_\_\_\_\_  
NOT VOTING: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 16TH DAY OF  
AUGUST, 2022

\_\_\_\_\_  
RONALD S. OLVEY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



STATE OF LOUISIANA  
PARISH OF OUACHITA

Line/project identification: \_\_\_\_\_ West Monroe, LA 71292  
CEA \_\_\_\_\_ WR \_\_\_\_\_

Underground  
RIGHT-OF-WAY INSTRUMENT  
ENTERGY LOUISIANA, LLC

In consideration of One Dollar, cash, receipt of which is acknowledged, and the benefits which will accrue to the property by the availability of electric service, CITY OF WEST MONROE, LOUISIANA, whose permanent address is 2305 NORTH 7<sup>TH</sup> STREET, WEST MONROE, LOUISIANA 71291 (referred to as “Grantor”) hereby grants unto **Entergy Louisiana, LLC**, its successors and/or assigns, the non-exclusive right and servitude to construct, operate, improve, maintain and remove underground electric distribution facilities consisting of conduits and cables with the necessary appurtenances for the distribution of electric current, with the right of access to the facilities for maintenance, repair and operation thereof, together with non-exclusive Rights of Way, all as hereinafter set forth, upon, over, under and across that property which Grantor owns which is more particularly described as follows:

Lot 4, West Monroe Commercial Park Subdivision, Unit 1, records of Ouachita Parish, Louisiana The right of way herein granted is ten (10) feet in width, five (5) feet each way from the centerline as constructed. The approximate location of said centerline and of the right of way herein granted is as shown on attached sketch hereto and made a part hereof.

The right is hereby granted to cut down and remove or trim trees or shrubs that interfere with any of the facilities of Entergy Louisiana, LLC. No buildings or other structures (except fences, driveways, sidewalks, parking areas or associated or similar construction) shall be placed on or across the servitude herein granted, and such buildings or other structures constructed adjoining said servitude will maintain required distances from the wires and facilities of Entergy Louisiana, LLC, all as may be provided for in the Louisiana State Uniform Construction Code and in the fire prevention code of the City of West Monroe.

IN WITNESS WHEREOF, Grantor has executed this Right-of-Way Instrument on this \_\_\_\_\_ day of August, 2022.

WITNESSES:	GRANTOR:
(Sign) _____	Business: CITY OF WEST MONROE, LOUISIANA
(Print Name) _____	(Sign) _____
(Sign) _____	(Print Name) STACI ALBRITTON MITCHELL
(Print Name) _____	(Title) Mayor

**CORPORATE ACKNOWLEDGMENT**

STATE OF LOUISIANA  
PARISH OF OUACHITA

On this \_\_\_\_\_ day of August, 2022, before me personally appeared Ronald S. Olvey, to me personally known, who being by me duly sworn, did say that he is the duly authorized City Clerk of the City of West Monroe, Louisiana, and that said instrument was signed on behalf of the City by authority of its Mayor, and the said Ronald S. Olvey acknowledged said instrument to be the free act and deed of the City of West Monroe, Louisiana and of its Mayor.

\_\_\_\_\_  
Ronald S. Olvey, Appearer

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
Bar Roll # or Notary ID: \_\_\_\_\_  
My Commission Expires: at death

Grantee's Permanent Mailing Address:  
2901 Cypress Street, West Monroe, LA 71291  
FORM 743-P2167 (UG) [as revised by City of West Monroe]





1. COOR WITH EQUIPMENT SUPPLIER FOR POWER TO BFP FREEZE PROTECTION.  
CONNECT TO CKT SHOWN.

PROJECT:  
WEST MONROE INDOOR SPORTS COMPLEX  
875 CONSTITUTION DRIVE,  
WEST MONROE, LA 71292

PROJECT:

WEST MONROE, LA 71292

DRAWN BY:	GW
CHECKED BY:	RKC
SHEET	

Date: 4/11/2022  
Project No: 21-001

DESCRIPTION:  
ELECTRICAL SITE  
PLAN

THESE DRAWINGS DO NOT INCLUDE NECESSARY  
COMPONENTS FOR CONSTRUCTION SAFETY. 21-201

**COPYRIGHT NOTICE:**  
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ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.

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STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_ MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AMEND SECTION 11-5011.1(a)(2)(a) OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, RELATIVE TO CRUELTY TO ANIMALS; TO PROVIDE RELATIVE TO THE PENALTIES FOR A FIRST OFFENSE OF THE CRIME OF SIMPLE CRUELTY TO ANIMALS; TO PROVIDE RELATIVE TO PAYMENTS FOR EXPENSES INCURRED FOR THE ANIMAL; TO PROVIDE AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Section 11-5011.1(a)(2)(a) of the Code of Ordinances, City of West Monroe, Louisiana, is hereby amended, to read as follows:

**"Sec. 11-5011.1. Cruelty to animals; simple and aggravated.**

- (a) (1) \* \* \*  
\* \* \*
- (2) (a) Whoever commits the crime of simple cruelty to animals shall be fined not more than one thousand dollars, or imprisoned for not more than six months, or both. In addition, the court may order the offender to pay for any expenses incurred for the housing of the animal and for medical treatment of the animal, pursuant to Code of Criminal Procedure Article 883.2.
- (b) \* \* \*  
\* \* \*
- \* \* \*
- \* \* \*"

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that this amendment shall be effective August 1, 2022.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 19<sup>th</sup> day of July, 2022, the final vote being as follows:

YEA: \_\_\_\_\_  
NAY: \_\_\_\_\_  
NOT VOTING: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 19TH DAY OF  
JULY, 2022

\_\_\_\_\_  
RONALD S. OLVEY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

Item 6)

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO ENACT SECTION 11-4031(c), RELATIVE TO DRUG RELATED OBJECTS; TO PROVIDE RELATIVE TO THE DEFINITION OF DRUG PARAPHERNALIA; TO EXCLUDE EQUIPMENT OR DEVICES USED FOR THE INHALATION OF RAW OR CRUDE MARIJUANA FOR THERAPEUTIC USE; TO PROVIDE AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Section 11-4031(c) of the Code of Ordinances, City of West Monroe, Louisiana, is hereby enacted, to read as follows:

**"Sec. 11-4031. Drug paraphernalia-Definitions.**

(a) \* \* \*

\* \* \*

(c) Notwithstanding any other provision of law to the contrary, the term "drug paraphernalia" shall not include any equipment or devices solely used or intended for use for the inhalation of raw or crude marijuana, tetrahydrocannabinols, or a chemical derivative of tetrahydrocannabinols when the person is a patient of a state-sponsored medical marijuana program and possesses medical marijuana in a form permissible under R.S. 40:1046 for therapeutic use."

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that this amendment shall be effective August 1, 2022.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 19<sup>th</sup> day of July, 2022, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 19TH DAY OF  
JULY, 2022

\_\_\_\_\_  
RONALD S. OLVEY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



**CITY OF WEST MONROE**  
**CHANGE ORDER REQUEST**

Item 7)

PROJECT NAME: MARINA RELOCATION RIVERFRONT PARK  
PROJECT NUMBER: 210903  
CONTRACTOR: D and L of Ouachita, Inc.

CHANGE ORDER NO: 2  
CONTRACT DATE: 5/11/202

Request your proposal to make the following change(s) in this contract. Attach SUMMARY, BREAKDOWN and/or UNIT PRICE BREAKDOWN forms as required and give a brief description of the change(s) below.

This Change Order is for the addition of a 45' long gangway, two (2) additional 10" steel piles, "H" framing for the support of the gangway, two (enlongated) roller frames, and concrete landing. The contract time will be adjusted to account for the river stage delay being above River Stage 23.00. Calculated delay for the river stage days is 52 days. Fourteen days will be added to account for the additional work required by this Change Order

The Original Contract Sum	\$242,000.00
Total Changes by Previous Change Order(s)	(\$52,700.00)
Current Contract Sum	\$189,300.00
Contract Sum will be increased by this Change Order	\$24,000.00
<b>New Contract Sum</b>	<b>\$213,300.00</b>

The Original Contract Completion Date and Contract Time.	Date: <u>10-Jul-22</u>	<u>60</u> DAYS
Total Time extended by Previous Change Order(s)		<u>        </u> DAYS
Contract Time will be increase by this Change Order		<u>66</u> DAYS
<b>New Contract Completion Date &amp; Revised Contract Time</b>	Date: <u>14-Sep-22</u>	<u>126</u> DAYS

<b>Added Building Area</b>	<u>Not Applicable</u> (Sq. Ft.)
----------------------------	---------------------------------

**NOTE:** No additional increase in time or money will be considered for a Change Order item after it has been executed.

**RECOMMENDED**

Designer's Name:  
David Lane Beard & Associates, Inc.

Address:  
105 Commercial Parkway, West Monroe, La

By: [Signature]  
Date: 7/14/2022

**PROPOSER**

Contractor's Name:  
D and L of Ouachita, Inc.

Address:  
1568 Highway 80 East

Calhoun, Louisiana 71225  
By: [Signature]  
Date: 7/14/22

**REVIEWER**

Project Manager:  
City of West Monroe

By: \_\_\_\_\_  
Date: \_\_\_\_\_



USGS Home  
Contact USGS  
Search USGS

Item 7)

## National Water Information System: Web Interface

USGS Water Resources

Data Category:


Current Conditions ▼

Geographic Area:

United States ▼

GO

Click to hide News Bulletins

- Explore the *NEW* [USGS National Water Dashboard](#) interactive map to access real-time water data from over 13,500 stations nationwide.
- [Full News](#) 

! We're replacing this page with a [Next Generation Monitoring Location Page](#). We're modernizing Water Data for the Nation delivery. [Find out what this means for you](#). This page will be discontinued Jan.1, 2023.

## USGS 07367005 Ouachita River at West Monroe, LA

### PROVISIONAL DATA SUBJECT TO REVISION

Available data for this site Time-series: Current/Historical Observations ▼ GO

Click to hide station-specific text

Operated in cooperation with:



- ▶ **WaterNow** – get the latest gage data from your mobile phone or email.
- ▶ **WaterAlert** – get an email or text (SMS) alert based on your chosen threshold.
- ▶ **Rating Information**
- ▶ **Peak Chart**

#### ▶ **Station Manuscript**

##### Available Parameters

##### Available Period

- |   |                       |
|---|-----------------------|
| <input type="checkbox"/> All 4 Available Parameters for this site |                       |
| <input type="checkbox"/> 00060 Discharge                          | 2007-10-01 2022-07-14 |
| <input checked="" type="checkbox"/> 00065 Gage height             | 2007-10-01 2022-07-14 |
| <input type="checkbox"/> 63160 Stream level, NAVD88               | 2022-03-16 2022-07-14 |
| <input type="checkbox"/> 72255 Mean water velocity                | 2022-03-16 2022-07-14 |

**Output format**

- ☒ Graph
- ☐ Graph w/ stats
- ☐ Graph w/o stats
- ☐ Graph w/ (up to 3) parms
- ☐ Table
- ☐ Tab-separated

Item 7)

Days (64)

[Summary of all available data for this site](#)  
[Instantaneous-data availability statement](#)

GO

-- or --

**Begin date**

2022-05-11

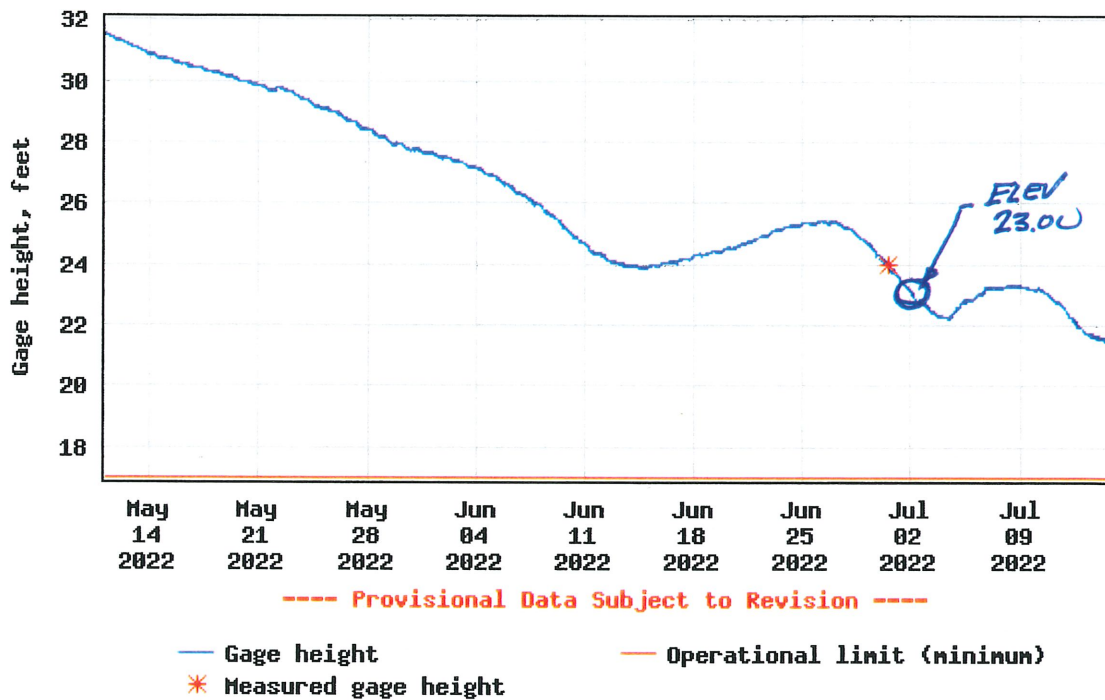
**End date**

2022-07-14

**Gage height, feet**

Most recent instantaneous value: 21.49 07-14-2022 14:00 CDT

USGS 07367005 Ouachita River at West Monroe, LA



Add up to 2 more sites and replot for "Gage height, feet"

?

Add site numbers

[Note](#)

Enter up to 2 site numbers separated by a comma. A site number consists of 8 to 15 digits

GO

Create [presentation-quality](#) / [stand-alone](#) graph. Subscribe to

?

See this graph on the [Monitoring Location Pages](#)

[Share this graph](#) |

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[Questions about sites/data?](#)

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[Policies and Notices](#)

[U.S. Department of the Interior](#) | [U.S. Geological Survey](#)

**Title: USGS Current Conditions for the Nation**

**URL: <https://waterdata.usgs.gov/nwis/uv?>**



Page Contact Information: [Louisiana Water Data Support Team](#)

Page Last Modified: 2022-07-14 15:13:37 EDT

1.67 1.41 caww01



STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE AN APPLICATION TO THE LOUISIANA WATER SECTOR PROGRAM, PHASE 2, FOR THE WATER SYSTEM CAPACITY AND RESILIENCY IMPROVEMENT PROJECT, AND TO FURTHER PROVIDE WITH RESPECT THERETO.

WHEREAS, Act 410 of the 2021 Regular Session of the Louisiana Legislature established the Louisiana Water Sector Commission; and

WHEREAS, the purpose of the Louisiana Water Sector Commission is to determine how to most effectively disburse the funds that the State of Louisiana received for sewage and water systems through the American Rescue Plan, and the most effective application process; and

WHEREAS, the Louisiana Division of Administration will administer the grants, and will accept applications for “Round 2” funding from July 15 through August 31 via an online portal on their website; and

WHEREAS, the City of West Monroe has identified urgently needed system improvements that meet the criteria for applying for these funds; and

WHEREAS, the City of West Monroe wishes to now complete formal application for this project.

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, be and she here is authorized to submit an application for grant funding of \$3,580,000 for the Water System Capacity and Resiliency Improvement Project with the Louisiana Water Sector Program, Round 2, with a project cost of an estimated \$6,068,430, and which the City of West Monroe is committing a match up to a total of \$2,488,430 (41%), and all in accordance with the Water Sector Program Round 2 Program Guidelines attached as Exhibit A, the Water System Capacity and Resiliency Improvement Project being more particularly described on the attached Exhibit B.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell,

as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to take any and all further actions, and submit any and all further information and/or certifications or assurances as she determines necessary or appropriate.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted the 19th day of July, 2022, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 19TH DAY OF  
JULY, 2022

\_\_\_\_\_  
RONALD S. OLVEY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

**CITY OF WEST MONROE**  
**Louisiana Water Sector Program Round 2 Application**

**SUMMARY OF ESTIMATED PROJECT COSTS**

**PROJECT NAME: Water System Capacity and Resiliency Improvements**

SUB-PROJECT	DESCRIPTION	CONSTRUCTION	CONTINGENCY	TOTAL PROJECT COST
W-01	Well 12+Treatment+Standpipe	3,135,055	313,505	\$ 3,448,560
W-02	Modernize Electrical & Control	242,400	24,240	266,640
W-03	Chlorine Bldg Well 8	17,500	1,750	19,250
W-04	Wiring Generator at Well 7,9	14,800	1,480	16,280
W-05	Redundant Chlorine Systems	106,000	10,600	116,600
W-06	Generator for Well 10	552,000	55,200	607,200
W-07	Pressure Sensors Well 2,6	2,700	270	2,970
W-08	New Chemical Enclosures	34,500	3,450	37,950
W-09	Entrance Drives Wells 5,9	27,600	2,760	30,360
W-10	Entrance Drive Well 11	25,700	2,570	28,270
W-11	Generator for Well 7,9	428,500	42,850	471,350
W-12	Weatherize Components	96,800	9,680	106,480
W-13	Generator for Well 6	276,000	27,600	303,600
W-14	Chlorine Leak Detection	75,200	7,520	82,720
W-15	Fall Prevention Systems	32,000	3,200	35,200
W-16	Install Ladder Gates	27,600	2,760	30,360
W-17	Site Security	226,400	22,640	249,040
W-18	Tank Mixer Elevated Tank 1	46,000	4,600	50,600
W-19	Pressure Monitoring System	150,000	15,000	165,000
TOTALS		\$ 5,516,755	\$ 551,675	\$ 6,068,430

NOTE: The City of West Monroe will pay Legal/Fiscal, Engineering, Surveying, Inspection, and Land Acquisition costs. These items are not included in loan request.

**CITY OF WEST MONROE WATER SYSTEM****CAPACITY AND RESILIENCY IMPROVEMENTS SUB-PROJECTS**

THESE PROJECTS WERE DEVELOPED FROM THE RESULTS OF RESILIENCY/RISK ASSESSMENT (RRA)  
CERTIFIED BY EPA ON JUNE 30, 2021.

PROJECT NO. W-01

PROJECT NAME: New Water Well 12+Treatment+Standpipe

CONSIDERATIONS:

1. Low pressure in service area south of I-20.
2. Difficulty with filling of elevated tank #1.
3. Need to improve water quality relative to chlorination process.
4. Need to comply with existing THM violations contained in LDHH Administrative Order.

NEEDED ACTION:

Construct a new deep water well to provide additional source of potable water and provide treatment – this increases resiliency of the entire storage, treatment, and distribution system.

---

PROJECT NO. W-02

PROJECT NAME: Modernize Electrical & Control

CONSIDERATIONS:

1. Well # 2 is not able to operate online. Problem with controls.
2. Difficulty with automatic filling of 3 ground storage tanks at well sites 2 & 5.
3. Need to improve water quality by reducing age of stored water.
4. Booster pump control not operating automatically with system pressure.

NEEDED ACTION:

Replace obsolete electrical components and revise pump control system for Well 2, 5, 6, and 9.  
This project increases resiliency of continued well operation.

---



PROJECT NO. W-03

PROJECT NAME: Chlorine Bldg Well 8

CONSIDERATIONS:

1. The existing chlorination building is structurally inadequate due to age.
2. This building is used for cylinder storage and chlorination system components.
3. The existing building contains insufficient safety components and alarms.
4. Booster pump control not operating automatically with system pressure.

NEEDED ACTION:

Construct a new wooden building to satisfy the considerations listed above as identified in the RRA.

---

PROJECT NO. W-04

PROJECT NAME: Wiring of Generator at Well 7, 9

CONSIDERATIONS:

1. The existing generator is not in service and will be replaced under Project W0-11.
2. This site contains two (2) water wells, however, the older generator is not capable of serving both wells simultaneously.
3. The new generator will allow both wells to operate together when needed.
4. New electrical components need to be configured to allow simultaneous operation.

NEEDED ACTION:

Each well needs to be rewired with new electrical components when the new generator is installed. This allowance to simultaneous operation will increase the resiliency of this well site.

---

PROJECT NO. W-05

PROJECT NAME: Redundant Chlorine Systems

CONSIDERATIONS:

1. The existing chlorination systems contain no backup.
2. The chlorination systems are essential to protect the stored & distributed water.
3. Several chlorination systems' pumps and smaller tubing suffered from severe weather episodes which produced health hazards as indicated in the RRA.

NEEDED ACTION:

Install backup chlorination system to increase resiliency for continued disinfection of potable water.

---

PROJECT NO. W-06

PROJECT NAME: Generator for Well 10

CONSIDERATIONS:

1. Well 10 is provided with emergency power only from a mobile generator which does not have the load capacity required for this site and needs to be upgraded to a permanent site generator.
2. This site is not in compliance with State Sanitary Code.
3. This well site includes treatment processes and is essential to provide proper quality of potable water to customers.

NEEDED ACTION:

Purchase and install a properly sized generator and automatic transfer switch to increase the source-water resiliency.

---

PROJECT NO. W-07

PROJECT NAME: Pressure Sensors Wells 2, 6

CONSIDERATIONS:

1. The existing pressure sensors are aged and in-operatable.
2. To facilitate proper operation of the well and booster pumps, new sensors are needed.
3. To allow interim operation of these pressure controls until new controls are installed, replacement of sensors will facilitate continued operation of the wells.

NEEDED ACTION:

Purchase and install these two (2) sensors to facilitate proper operation.

---

PROJECT NO. W-08

PROJECT NAME: New Chemical Enclosures

CONSIDERATIONS:

1. The existing enclosures at several sites are damaged from past weather episodes.
2. To facilitate proper operation of injection systems need sufficient protection.
3. To provide adequate security of chemical injection systems and protection of injection system from weather, these older enclosures need upgrading.

NEEDED ACTION:

Purchase and install these protective enclosures. This item detected in RRA.

---

PROJECT NO. W-09

PROJECT NAME: Entrance Drives for Wells 5, 9

CONSIDERATIONS:

1. The existing entrances are not in compliance with State Sanitary Code.
2. To facilitate entrance to sites during all-weather conditions.
3. Allowance for entrance of operators, maintenance personnel and suppliers is inadequate.

NEEDED ACTION:

Purchase and install these two (2) sensors to facilitate proper operation.

---

PROJECT NO. W-10

PROJECT NAME: Entrance Drive Well 11

CONSIDERATIONS:

1. The existing present entry to this new well site is inadequate.
2. This site does not comply with State Sanitary Code.

NEEDED ACTION:

Construct DHH approves all-weather entrance drive.

---

PROJECT NO. W-11

PROJECT NAME: Generator for Well 7, 9

CONSIDERATIONS:

1. The existing general is aged and in-operatable.
2. To facilitate proper operation of the well and booster pumps, new sensors are needed.
3. The older generator is undersized for emergency power source for this site.

NEEDED ACTION:

Purchase and install a new, properly sized generator and well pumps re-wired as stated under Project W-04.

---

PROJECT NO. W-12

PROJECT NAME: Weatherize Components

CONSIDERATIONS:

1. Some sites as identified in RRA have deteriorated insulation.
2. To facilitate proper protection of smaller tubing from freezing weather events.
3. Some well discharge assemblies are inadequate.

NEEDED ACTION:

Have proper insulation installed and, where needed, better automatic heater placed in chemical injection enclosures.

---

PROJECT NO. W-13

PROJECT NAME: Generator for Well 6

CONSIDERATIONS:

1. The existing generator is obsolete and is gas operated.
2. The local hospital is dependent on this well site – especially during power outages.
3. Need to change to diesel powered generator in lieu of gas.

NEEDED ACTION:

Purchase and install a new permanent generator with automatic transfer switch,

---

**RISK REDUCTION:**

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PROJECT NO. W-14

PROJECT NAME: Chlorine Leak Detection

CONSIDERATIONS:

1. None of the existing chlorine storage units include adequate detection/alarm systems to safeguard operators or neighbor customers.
2. No safety for suppliers.

NEEDED ACTION:

Purchase and install OSHA approved detection and alarm monitoring system.

---

PROJECT NO. W-15

PROJECT NAME: Fall Prevention Systems

CONSIDERATIONS:

1. Several ground storage tanks have inadequate fall prevention mechanisms.
2. Elevated Tank #1 has improper fall prevention device.

NEEDED ACTION:

Purchase and install OSHA approved fall prevention devices.

---

PROJECT NO. W-16

PROJECT NAME: Install Ladder Gates

CONSIDERATIONS:

1. The existing water storage tanks have inadequate devices for unauthorized entry to the ladders.
2. To facilitate proper prevention of security for potential contamination.

NEEDED ACTION:

Purchase and install OSHA approved ladder gates to assure only operator and contractors have access to tank top and tank openings.

---

PROJECT NO. W-17

PROJECT NAME: Site Security

CONSIDERATIONS:

1. The existing well and tank sites have inadequate site lighting.
2. To facilitate proper operation, maintenance, repairs, and observation and security
3. Need to increase prevention from nighttime accidents.

NEEDED ACTION:

Purchase and install area lighting. In critical sites, these lights may also be installed by sensors for additional security.

---

PROJECT NO. W-18

PROJECT NAME: Tank Mixer Elevated Tank 1

CONSIDERATIONS:

1. Some of the water storage tanks suffer from excessive water age – especially Elevated tank #1 as indicated in the RRA.
2. Needed to improve water quality.

NEEDED ACTION:

Purchase and install recycle pump to transfer fresh water from the lower volume and discharge into the top volume.

---

PROJECT NO. W-19

PROJECT NAME: Pressure Monitoring System

CONSIDERATIONS:

1. The only points currently monitored for system pressure are located at well/tank sites.
2. For variations of distribution pressure, no monitoring sites are installed.
3. No monitor (SCADA) and recording of system pressure exist.
4. No history of distribution pressure is available.
5. No distribution pressure available to help determine pipeline problems during locations and timeframes in real-time.

NEEDED ACTION:

Purchase and install pressures in certain zones within the system, approximately 10 locations.

# Water Sector Program Round 2

## Program Guidelines







# Water Sector Program – Guidance

## Federal Guidance

- US Department of Treasury requirements pursuant to American Rescue Plan Act, 31 CFR Part 35
- Final Rule published in the Federal Register, Volume 87, Number 18, pages 4338-4454.
- FAQs and guidance located on US Treasury’s website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

## State Guidance

- Act 410 of the 2021 Regular Session of the Louisiana Legislature
- SB 48 of the 2022 Regular Session of the Louisiana Legislature
- HB 1 of the 2022 Regular Session of the Louisiana Legislature
- HB 406 of the 2022 Regular Session of the Louisiana Legislature

## Important Dates

- June 8, 2022 – OCD-LGA conducts webinar to discuss requirements to use federal funds to procure professional services, such as engineering services. Weekly question/answer sessions will be held at 1:00 pm on June 15, 22, and 29, 2022. Links available on the OCD-LGA website at <https://www.doa.la.gov/doa/oed-lga/american-rescue-plan-act/>.
- June 16, 2022 – OCD-LGA conducts webinar to discuss Water Sector Program Round 2 guidelines and application process.
- July 15, 2022 to August 31, 2022 – Water Sector Online portal open for application submittal.
- September 1, 2022 to October 28, 2022 – Working panel reviews submitted applications and prepares funding recommendations for Water Sector Commission.
- November 2022 – Water Sector Commission approves funding recommendations to submit to Joint Legislative Committee on the Budget.
- November 2022 – Joint Legislative Committee on the Budget approves funding recommendations from Water Sector Commission.
- December 31, 2024 – All funds must be obligated by this date.
- December 31, 2026 – All funds must be expended by this date.

## Definitions

DOA	Louisiana Division of Administration
OCD-LGA	Louisiana Office of Community Development – Local Government Assistance
LDH	Louisiana Department of Health
DEQ	Louisiana Department of Environmental Quality
OFPC	Louisiana Office of Facility Planning & Control
JLCB	Joint Legislative Committee on the Budget
Commission	Water Sector Commission

Adopted 6-2-22 by Water Sector Commission

## Application Process

Applications will be accepted via the online portal created by the Office of Technology Services. The working panel for this program is made up of representatives from the following: Louisiana Department of Health (LDH), Department of Environmental Quality (DEQ), Office of Community Development – Local Government Assistance (OCD-LGA), and Office of Facility Planning and Control (OFPC). The applications will be reviewed by LDH and DEQ based on documentation submitted and data available to the reviewing agency. OCD-LGA and OFPC will review scores submitted by LDH and DEQ and develop funding recommendations for submittal to Commission. Funding recommendations will be provided to the Water Sector Commission in separate tiers based on the population of the community water or sewer system. The 3 tiers are as follows:

- Less than 3,300
- 3,301 – 10,000
- Greater than 10,000

The population of a water or sewer system is determined by multiplying 3 times the number of active services connections. On a case by case basis, population can also be determined using census data (i.e. when a system does not serve customers outside the corporate limits of the municipality). No additional information or documents can be submitted to the working panel unless requested by a member of the working panel.

Late applications will not be accepted. All of the following applies to the application process:

### Timeline

- Online portal will be open July 15, 2022 – August 31, 2022 to receive applications.
- DOA will provide panel ratings to Commission by October 28, 2022.

### Eligible Applicants

Public community water system – System for the provision to the public of water for potable water purposes through pipes or other constructed conveyances, if such system has at least 15 service connections used by year-round residents or regularly serves an average of at least 25 year-round residents (LAC 51:XII).

Community sewerage system – System which serves multiple connections and consists of a collection and/or pumping/transport system and treatment facility (LAC 51:XIII)

### Eligible Activities

Guidance has aligned the use of these funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's (EPA) Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

The following are types of projects that are eligible under this program:

- Improvements to enable systems to comply with drinking water regulations
- Infrastructure capital improvements, including the installation and replacement of failing treatment and distribution systems
- Consolidation of existing drinking water systems
- Construct, improve, and repair wastewater treatment plants
- Control non-point sources of pollution
- Improve resilience of infrastructure to severe weather events
- Create green infrastructure
- Protect waterbodies from pollution

### **Ineligible Activities**

- Development of new systems for new housing construction or developments
- Improvements to eligible water/sewer systems owned by federal agencies
- Improvements to eligible water/sewer systems to foster growth
- Refinancing debt of eligible water/sewer systems

### **Match Requirements**

All grantees will be required to pay for all engineering fees, including resident inspection fees, which will be applied toward a minimum match requirement of 25%. The source of the matching funds must be identified on the detailed cost estimate for the proposed improvements. Applicants may request a waiver or reduction of the match requirement by completing the appropriate section in the online portal and uploading supporting documentation. Projects that involve consolidation will be considered for a waiver or reduction of the match requirement. Commission recommendations to the Joint Legislative Committee on the Budget (JLCB) shall include proposed matching funds unless the Commission recommends a waiver of matching funds or decreased match for any project based on the determination that the local governing authority or water system is unable to provide the match.

### **Grant Funding Cap**

A maximum of \$5 million will be allowed per application with the following exceptions:

- Projects involving a consolidation of systems can aggregate based on a \$5 million cap for each system involved in the project. For example, if System A applies to consolidate System B and System C into System A, then a maximum of \$15 million can be allowed.
- If an exception to the cap is approved by the Commission and JLCB.

### **Round 1 Grantees**

Systems that received funding in Round 1 of the Water Sector Program will not be eligible to receive funding in Round 2 except for the following:

- A consolidation project that is including additional systems not included in Round 1 approved application.
- The project received funding for the amount or a portion of the amount contained in Act No. 485 of the 2021 Regular Session of the Legislature and did not submit an application for the first round or did not receive the full grant amount requested in the first round.

### **Commission**

OCD-LGA and OFPC will provide the working panel's ratings and recommendations for funding to the commission for review. OCD-LGA will denote applicants that are seeking a waiver of the match requirement and include documentation supporting the request for the Commission's review.

The Commission shall review the ratings and recommendations submitted by the working panel. The Commission shall submit its recommendations for projects to receive monies from the fund and funding amounts to the Joint Legislative Committee on the Budget. The recommendations shall include proposed matching funds unless the Commission recommends a waiver of matching funds or decreased match for any project based on the determination that the local governing authority or water system is unable to provide the match.

### **JLCB**

The JLCB shall review the recommendations submitted by the Commission and have final approval of funding for projects.

Upon Commission approval of the program guidelines, the OCD-LGA will send information regarding the Water Sector Program, including eligibility requirements to all water and sewer systems. A variety of methods may be used to disseminate information, including mail, e-mail, Facebook, and through Louisiana Municipal Association and Louisiana Rural Water Association. OCD-LGA will conduct a virtual workshop to discuss the program and post the recording of the workshop online. OCD-LGA will also conduct a virtual workshop and several question and answer sessions to discuss federal requirements when procuring professional services, such as engineering.

### Scoring Criteria for Application Review – Up to 115 points

Please note, a lower score could result due to the submittal of incomplete or inaccurate information to any of the scoring criteria.

#### **Sewer Application Scoring Information**

##### **Project Severity and Needs – Up to 40 points**

Project Severity is the existence of conditions in violation of Federal Safe Drinking Water Act (SDWA), Federal Clean Water Act and provisions of the State Sanitary Code that most directly protect public health and the adequacy of the proposed improvements to eliminate such conditions. Compliance with federal and state laws and regulations will be considered. Verification of existing conditions based on records or field investigations.

The following will be considered, but not limited to, in this scoring criteria:

- Economic characteristics of the system area.
- System inclusion on DEQ's Significant Non Compliance List.
- System receipt of Compliance Orders/Notices and/or unsatisfactory inspections.
- Lack of opportunity to consolidate with other systems.
- Water quality of facility receiving stream
- Cost efficiency of the project.

##### **Consolidation – Up to 20 points**

Consolidation is considered two (or more) existing sewer systems combining into one larger system. The responsible consolidated system must own, operate and maintain all other systems post consolidation. The Score is calculated in consideration of the average daily flow of outfalls eliminated.

##### **Resiliency – Up to 10 points**

A resiliency plan, including local standards or guidelines that can be applied to sewer systems and increase resilience of the system, must be completed. Resiliency plans should include extreme weather events and the effect of water and wind damage to critical infrastructure as well as what must be done during and after an extreme weather event to maintain operating capabilities of critical infrastructure. The items identified in risk assessment/resiliency plan must be included in the cost estimate to increase resilience. Up to 10 points will be awarded if the resiliency plan is complete.

##### **Sustainability – Up to 15 points**

This category is broken down into technical, managerial and financial capacity. Technical capacity refers to the infrastructure of the system, the technical ability of the system personnel to implement and operate the project, and an analysis of alternatives including but not limited to consolidation. Managerial Capacity refers to management structure of the system, including ownership, accountability, staffing, and organization. Financial Capacity refers to financial resources of the system including revenue sufficiency, credit worthiness, fiscal controls, and a financial strategy reflecting the full lifecycle costs



and adequate revenues to ensure the system is sufficiently funded, maintained, and replaced as needed. Five points will be awarded for each category that the system demonstrates sufficient capacity.

Ready to Proceed—Up to 15 points

Points will be awarded as follows:

- 10 points for completed P&S in accordance with CWSRF Guidance:  
<https://www.deq.louisiana.gov/page/clean-water-state-revolving-fund-forms>
- 5 points for completed PER in accordance with CWSRF Guidance:  
<https://www.deq.louisiana.gov/page/clean-water-state-revolving-fund-forms>

Increased Local Cost Share—Up to 15 points

Points will be awarded for those applicants willing to provide local funds in excess of the 25% required match as follows:

- 26-30% local match – 3 points
- 31-40% local match – 6 points
- 41-50% local match – 9 points
- 51-75% local match – 12 points
- 76+% local match – 15 points

State funds are not included as other funds in the match calculation. Other funds can be local, private, or federal funds. The match is calculated based on the following equation:

$$\frac{\text{Amount of other funds used for project}}{\text{Amount of Water Sector funds requested}} \times 100 = \text{Percentage of Local Match}$$

### **Water Application Scoring Information**

Project Severity and Needs—Up to 40 points

Project Severity is the existence of conditions in violation of Federal Safe Drinking Water Act (SDWA) and provisions of the State Sanitary Code that most directly protect public health and the adequacy of the proposed improvements to eliminate such conditions. Compliance with federal and state laws and regulations will be considered. Provide a list of existing violations and issues to assist in the evaluation of the existing condition of the system. Any available documentation that supports the severity of the existing issues. For example, personal statements from residents on the system, news articles, social media posts, etc. Provide an explanation as to how the proposed improvements will address the existing violations and issues of the system.

The following will be considered, but not limited to, in this scoring criteria:

- Compliance with State and Federal laws and regulations
  - Issues that directly or potentially affect public health
- Secondary contaminants
- Inclusion of unserved areas

Consolidation – Up to 20 points

Consolidation is considered two (or more) existing water/sewer systems combining into one larger system. The responsible consolidated system must own, operate and maintain all other systems post consolidation. Purchase only systems or bulk sale systems are not considered a consolidation. The system should include a discussion of the options for consolidation of the system with neighboring system in order to result in a more sustainable, resilient system. Any agreements for consolidation that are in place or currently being executed should be uploaded with the application.

### Resiliency – Up to 10 points

With broad agreement that spending on resilience protection is an investment, infrastructure owners must first identify and prioritize their critical assets and essential functions. Priorities must also include the most probable scenarios that will occur and affect critical infrastructure. A resiliency plan (risk assessment and emergency response plan), including local standards or guidelines that can be applied to water systems and increase resilience of the system, must be completed. Resiliency plans should include extreme weather events and the effect of water and wind damage to critical infrastructure as well as what must be done during and after an extreme weather event to maintain operating capabilities of critical infrastructure. The items identified in risk assessment/resiliency plan must be included in the cost estimate to increase resilience. State sanitary code requires systems have a standby power system, status of compliance with this code must be included in the application.

Additionally, if the system was required to complete a risk and resilience assessment and develop an emergency response plan due to Section 2013 of America's Water Infrastructure Act (AWIA) of 2018, then a copy of the plan should be included in the application portal.

### Sustainability – Up to 15 points

This category is broken down into technical, managerial and financial capacity.

Technical capacity refers to the infrastructure of the system, the technical ability of the system personnel to implement and operate the project, and an analysis of alternatives including but not limited to consolidation. A narrative should be included describing the infrastructure of the water system, including but not limited to, the source water adequacy (source, treatment, storage, and distribution) and the ability of the system personnel to implement the requisite technical knowledge.

Managerial Capacity refers to the management structure of the system, including ownership, accountability, staffing, and organization. A narrative should be included describing the management structure of the water system, including but not limited to ownership accountability, staffing and organization (including recruitment and retention of certified operators, and effective external linkages.

Financial Capacity refers to financial resources of the system including revenue sufficiency, credit worthiness, fiscal controls, and a financial strategy reflecting the full lifecycle costs and adequate revenues to ensure the system is sufficiently funded, maintained, and replaced as needed. A narrative should be included describing the status of the system regarding all of these issues.

Resources for capacity development can be found at <https://www.epa.gov/dwccapacity>.

### Ready to Proceed – Up to 15 points

Points will be awarded if agreements (engineering, consolidation, etc.) are executed, an engineering report is complete (System Improvement Plan, Preliminary Engineering Report, etc.), and/or plans and specifications are complete. Any completed documents should be included in the application.

### Increased Local Cost Share – Up to 15 points

Points will be awarded for those applicants willing to provide local funds in excess of the 25% required match as follows:

- 26-30% local match – 3 points
- 31-40% local match – 6 points
- 41-50% local match – 9 points
- 51-75% local match – 12 points
- 76+% local match – 15 points



State funds are not included as other funds in the match calculation. Other funds can be local, private, or federal funds. The match is calculated based on the following equation:

$$\frac{\text{Amount of other funds used for project}}{\text{Amount of Water Sector funds requested}} \times 100 = \text{Percentage of Local Match}$$

## Grant Requirements

If funded, the grantees will be required to meet the following conditions in order to receive the release of funds and permission to bid:

- Grant Agreement – The grant agreement must be signed by the chief executive officer identified in the agreement. The signed agreement must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- Authorized Signature Form – A completed Authorized Signature Form must be received by the OCD-LGA within two (2) months of the Grant Conditions letter.
- Electronic Funds Transfer (EFT) Enrollment Form – If the grantee would like to receive funds through electronic transfer, contact the Office of Statewide Reporting and Accounting Policy (OSRAP) at [\\_DOA-OSRAP-EFT@la.gov](mailto:_DOA-OSRAP-EFT@la.gov) or 225-342-1097 for the enrollment form. The completed document must be received by OSRAP within two (2) months of the date of this letter.
- Request for Vendor Information Form – Required if the grantee does not have a vendor number. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- W-9 Form - Required if the grantee does not have a vendor number. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- Supplemental Information Page – The form is located at <https://www.doa.la.gov/doa/ocd-lga/american-rescue-plan-act/water-sector-program-forms/>. Note that the federal government is no longer using the DUNS number for reporting purposes. You must obtain your Unique Entity Identification (UEI) number from [www.sam.gov](http://www.sam.gov) and include it on this form. Grantees must be actively registered in [www.sam.gov](http://www.sam.gov) in order to receive federal funds. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- The system must complete a “Financial Management Questionnaire.” An attachment to the Questionnaire regarding proof of fidelity insurance or bonding must also be provided. The Financial Management Questionnaire is located at <https://www.doa.la.gov/doa/ocd-lga/american-rescue-plan-act/water-sector-program-forms/>. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- A copy of the signed Title VI Assurances form which can be found at <https://www.doa.la.gov/doa/ocd-lga/american-rescue-plan-act/water-sector-program-forms/>. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- The system must submit a Performance Schedule that identifies the schedule for expenditure of the WSP funds and project benchmarks. The projection should not exceed three years from the date of the Grant Conditions letter. The WSP Performance Schedule format and its instructions can be located at <https://www.doa.la.gov/doa/ocd-lga/american-rescue-plan-act/water-sector-program-forms/>. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- A copy of the plans and specifications plus a final cost estimate for the project must be **submitted** to the Louisiana Department of Health (LDH), for review within **six (6)** months of the date of the Grant Conditions letter. The OCD-LGA must also receive a signed certification from the project engineer



stating that the plans and specifications have been completed and submitted to LDH for their approval with a copy of the final cost estimate attached by the same deadline.

- A rate study must be completed on the utility system that is funded by the Water Sector Program grant. The OCD-LGA will assign an entity that will work with the grantee to complete the rate study. If the rate study determines that actions should be taken regarding the utility rates, the system must take actions to implement the changes. A summary of actions taken must be submitted to OCD-LGA. The document must be received by the OCD-LGA within six (6) months of the date of the Grant Conditions letter.
- If the completed Supplemental Information form indicates real property will be acquired, through purchase or donation and regardless of funding source, then the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act) must be followed. It is important to note that acquisition of right of ways must comply with the Uniform Act requirements. Also, the system must submit an Acquisition Timeline that includes dates and specific actions that will be taken to complete the acquisition process that is identified in the approved application. The system should submit this document to this office within two (2) months of the date of the Grant Conditions letter.
- A contractor clearance form must be completed and submitted to OCD-LGA for any firm providing services being paid for with Water Sector Program funds. The completed document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- Documentation identifying the matching funds provided by the system are available to be spent. The document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.
- If the approved project involves consolidation with another system or systems, the executed agreement between the systems that memorializes consolidation must be submitted to OCD-LGA. The document must be received by the OCD-LGA within two (2) months of the date of the Grant Conditions letter.

Any extensions to these deadlines must be approved by the Water Sector Commission.

Grantees will be required to advertise for bids within thirty (30) days of being given permission to bid. Also, systems will be required to have a certified operator on staff or under contract prior to closing out the grant with the state. Onsite inspections will be conducted by the state when fifty (50) percent of the Water Sector Program funds are expended and when substantial completion has been reached.

**CHANGE ORDER**No. 2Dated: 7/19/2022OWNER'S Contract No.: \_\_\_\_\_ ENGINEER'S Project No.: 215203Project: **OTIS STREET REHABILITATION**CONTRACTOR: AMETHYST CONSTRUCTION, INC.Contract For: Sidewalks & Roadway Contract Date: December 20, 2021To: AMETHYST CONSTRUCTION, INC.  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor  
Dated: July 19, 2022

Nature of Changes: Additional payment for removing old tree stumps that lined Otis. These stumps were buried beneath the natural ground line but needed to be removed for construction. Adding items for large and small crushed stone bedding. Based on ground conditions encountered thus far, it is anticipated that these items will be needed.

Enclosures: Change Order #2 Detail

These changes result in the following adjustments to the Contract Price and Contract Time

Contract Price Prior to This Change Order: \$ 1,395,527.92Net (Increase) Resulting from this Change Order: \$ 49,000.00Current Contract Price Including this Change Order: \$ 1,444,527.92

Contract Time Prior to This Change Order: 90 Days

Net (Add) Resulting from This Change Order: 4 Days

Current Contract Time Including This Change Order: 94 Days

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The Above Changes Are Recommended:

**S. E. HUEY CO.**

Project Engineer

By:

**Brad Anzalone, P.E.**

Date:

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The above Changes Are Approved As Recommended:

**City of West Monroe**

Owner

By:

**Staci Albritton Mitchell - Mayor**

Date:

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The above Changes Are Accepted:

**Amethyst Construction, Inc.**

Contractor

By:

Date:

Project: OTIS STREET REHABILITATION			Owner: CITY OF WEST MONROE, LA					
Job #: 215203			Change Order No. 2			Contract Date: December 20, 2021		
Date of Completion:			Amount of Contract:			Contract Days:		
Original: N/A			Current: \$1,395,527.92			Current: 90		
Revised: N/A			Revised: \$1,444,527.92			Revised: 94		
Contract Items			Current:			Change Order No. 1		
Item No.	Item Description	Unit	Quantity	Unit \$	Extension	Quantity	Difference	Extension
202-02-006100	REMOVAL OF CONCRETE WALKS AND DRIVES	SQ. YD.	418	\$30.00	\$12,540.00			\$0.00
203-01-00100	GENERAL EXCAVATION	CU. YD.	15586	\$4.00	\$62,344.00			\$0.00
203-03-00100	EMBANKMENT	CU. YD.	15336	\$4.00	\$61,344.00			\$0.00
203-07-00100	BORROW (VEHICULAR MEASURE)(SELECT SOILS)	CU. YD.	450	\$25.00	\$11,250.00			\$0.00
203-08-00100	GEOTEXTILE FABRIC	SQ. YD.	750	\$5.00	\$3,750.00			\$0.00
303-03-00400	IN-PLACE CEMENT TREATED BASE COURSE, 12" THICK	SQ. YD.	673.5	\$38.00	\$25,593.00			\$0.00
304-01-00100	LIME	TON	24	\$325.00	\$7,637.50			\$0.00
304-05-00100	TYPE E LIME TREATMENT (9% BY VOLUME), 12" THICK	SQ. YD.	325	\$52.00	\$16,900.00			\$0.00
401-02-00100	AGGREGATE SURFACE COURSE (ADJUSTED VEHICULAR MEASUREMENT)	CU. YD.	105	\$110.00	\$11,550.00			\$0.00
402-01-00100	MAINLINE TRAFFIC MAINTENANCE SURFACING (AGGREGATE)	CU. YD.	250	\$102.00	\$25,500.00			\$0.00
502-01-00100	ASPHALT CONCRETE	TON	1054	\$185.00	\$195,027.00			\$0.00
502-01-00200	ASPHALT CONCRETE, DRIVES, TURNOUTS AND MISC.	TON	43	\$225.00	\$9,562.50			\$0.00
509-01-00100	MILLING ASPHALT PAVEMENT	SQ. YD.	8009	\$7.00	\$56,063.00			\$0.00
509-02-00100	CONTRACTOR RETAINED RECLAIMED ASPHALT CONCRETE PAVEMENT	CU. YD.	-418.0	\$0.01	(\$4.18)			\$0.00
510-01-00200	PAVEMENT PATCHING (12" MINIMUM THICKNESS)	SQ. YD.	250.0	\$112.00	\$28,000.00			\$0.00
701-03-01002	STORM DRAIN PIPE (15" RCP)	LIN. FT.	366	\$92.00	\$33,672.00			\$0.00
701-03-01022	STORM DRAIN PIPE (18" RCP)	LIN. FT.	186	\$109.00	\$20,274.00			\$0.00
702-03-00001	CATCH BASIN (REMOVE AND REPLACE FRAME AND COVER)	EACH	1	\$6,000.00	\$6,000.00			\$0.00
702-03-00500	CATCH BASINS (CB-06)	EACH	4	\$9,500.00	\$38,000.00			\$0.00
706-01-00100	CONCRETE WALK (4" THICK)	SQ. YD.	3497.800	\$72.00	\$251,841.60			\$0.00
707-03-00100	COMBINATION CONCRETE CURB AND GUTTER	LIN. FT.	687.0	\$50.00	\$34,350.00			\$0.00
713-01-00100	TEMPORARY SIGNS AND BARRICADES	LUMP SUM	1	\$130,000.00	\$130,000.00			\$0.00
713-02-00500	TEMPORARY PAVEMENT MARKINGS (24" WIDTH)	LIN. FT.	14	\$4.00	\$56.00			\$0.00
713-03-02000	TEMPORARY PAVEMENT MARKINGS (BROKEN LINE) (4" W) (10' L)	MILE	1	\$5,000.00	\$5,000.00			\$0.00
726-01-00100	BEDDING MATERIAL	CU. YD.	121.700	\$115.00	\$13,995.50			\$0.00
727-01-00100	MOBILIZATION	LUMP SUM	1.000	\$135,000.00	\$135,000.00			\$0.00
731-02-00100	REFLECTORIZED RAISED PAVEMENT MARKERS	EACH	166	\$22.00	\$3,652.00			\$0.00
732-01-01080	PLASTIC PAVEMENT STRIPING (24" WIDTH) (THERMOPLASTIC 90 MIL)	LIN. FT.	14	\$40.00	\$560.00			\$0.00
732-02-02000	PLASTIC PAVEMENT STRIPING (SOLID LINE)(4" WIDTH)(THERMOPLASTIC	MILE	1	\$10,000.00	\$12,600.00			\$0.00
732-03-02000	PLASTIC PAVEMENT STRIPING (BROKEN LINE)(4" WIDTH)(THERMOPLAST	MILE	0.63	\$4,000.00	\$2,520.00			\$0.00
739-01-00100	HYDRO-SEEDING	ACRE	2	\$5,000.00	\$10,000.00			\$0.00
740-01-00100	CONSTRUCTION LAYOUT	LUMP SUM	1	\$60,000.00	\$60,000.00			\$0.00
741-11-00200	ADJUSTING WATER VALVE AND METER BOX	EACH	1	\$2,200.00	\$2,200.00			\$0.00
NS-201-00001	TREE AND STUMP REMOVAL (UNDER 36" DIAMETER)	EACH	13	\$1,000.00	\$13,000.00			\$0.00
NS-201-00021	STUMP REMOVAL (UNDER 36" DIAMETER)	EACH	2	\$1,000.00	\$2,000.00	21	19	\$19,000.00
TS-800-00100	WEATHERED STEEL PEDESTRIAN BRIDGE (10' WIDE)	LIN. FT.	1	\$92,000.00	\$92,000.00			\$0.00
CI-107-00600	OCP INSURANCE REIMBURSEMENT	EACH	1	\$1,750.00	\$1,750.00			\$0.00
305-01-04040*	D BALLAST BACKFILL (Subgrade Layer (12" Thick) (Stone))	CU. YD.	0	\$156.00	\$0.00	100	100	\$15,600.00
302-01-00300*	CLASS II BASE COURSE (CRUSHED STONE)	CU. YD.	0	\$144.00	\$0.00	100	100	\$14,400.00
* - New Item			Project Cost Increase (Decrease):			\$49,000.00		
			Contract Amount:			Current: \$1,395,527.92 Revised: \$1,444,527.92		

**CHANGE ORDER**No. 7Dated: 7/19/2022OWNER'S Contract No.: C19005 ENGINEER'S Project No.: 189031Project: **RIVERBEND ELEMENTARY SIDEWALKS  
STATE PROJECT NO. H.007532**CONTRACTOR: TURNER & TURNER CONTRACTING, LLCContract For: Sidewalks and Drainage Contract Date: January 20, 2018To: TURNER & TURNER CONTRACTING, LLC  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor  
Dated: July 19, 2022Nature of Changes: As-built adjustment of installed quantitiesEnclosures: Change Order #7 Detail

These changes result in the following adjustments to the Contract Price and Contract Time

Contract Price Prior to This Change Order: \$ 966,820.22Net (Increase) Resulting from this Change Order: \$ -2,189.56Current Contract Price Including this Change Order: \$ 964,630.66

Contract Time Prior to This Change Order:	<u>347</u>	Days
Net (Add) Resulting from This Change Order:	<u>6</u>	Days
Current Contract Time Including This Change Order:	<u>353</u>	Days

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The Above Changes Are Recommended:

**S. E. HUEY CO.**

Project Engineer

By:

**Brad Anzalone, P.E.**

Date:

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The above Changes Are Approved As Recommended:

**City of West Monroe**

Owner

By:

**Staci Albritton Mitchell - Mayor**

Date:

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The above Changes Are Accepted:

**Turner & Turner Contracting, LLC**

Contractor

By:

Date:

Project: RIVERBEND ELEMENTARY SIDEWALKS				Owner: CITY OF WEST MONROE, LA				
Job #: 189031		Change Order No. 7			Contract Date:		January 20, 2018	
Date of Completion:		Amount of Contract:			Contract Days:			
Original: N/A		Current: \$966,820.22			Current: 347			
Revised: N/A		Revised: \$964,630.66			Revised: 353			
Contract Items		Current:			Change Order No. 6			
Item No.	Item Description	Unit	Quantity	Unit \$	Extension	Quantity	Difference	Extension
1	Clearing and grubbing	LS	1.00	\$16,112.00000	\$16,112.00	1.00	0	\$0.00
2	Removal of structures and obstructions	LS	1.00	\$2,520.00000	\$2,520.00	1.00	0	\$0.00
3	Removal of headwall	EA	1.00	\$1,651.20000	\$1,651.20	1.00	0	\$0.00
4	Removal of asphalt drives	SY	125.00	\$22.01430	\$2,751.79	125.00	0	\$0.00
5	Removal of asphalt pavement	SY	122.67	\$19.33960	\$2,372.39	122.67	0	\$0.00
6	Removal of concrete combination curb	LF	181.20	\$12.44400	\$2,254.85	181.20	0	\$0.00
7	Removal of concrete walks and drives	SY	422.80	\$19.57500	\$8,276.31	422.80	0	\$0.00
8	Removal of pipes (side drain) (12" RCP)	LF	81.00	\$18.49730	\$1,498.28	97.00	16	\$295.96
9	Removal of pipes (side drain) (18" CMP)	LF	0.00	\$45.62660	\$0.00	0.00	0	\$0.00
10	Removal of pipes (side drain) (42" RCP)	LF	36.00	\$11.16880	\$402.08	36.00	0	\$0.00
11	Removal of pipes (side drain) (48" CPP)	LF	22.00	\$31.10910	\$684.40	22.00	0	\$0.00
12	Removal of portland cement concrete pavement	SY	15.50	\$19.57510	\$303.41	15.50	0	\$0.00
13	Removal of surfacing and stabilized base	SY	17.50	\$21.20440	\$371.08	17.50	0	\$0.00
14	Borrow	CU	875.00	\$17.42780	\$15,249.33	875.00	0	\$0.00
15	Cleaning existing ditches	LF	0.00	\$25.20000	\$0.00	0.00	0	\$0.00
16	Temporary hay bales	EA	16.00	\$15.72000	\$251.52	16.00	0	\$0.00
17	Temporary silt fencing	LF	330.00	\$2.08290	\$687.36	330.00	0	\$0.00
18	Class II base course (4" thick)	SY	0.00	\$50.63280	\$0.00	0.00	0	\$0.00
19	Non-mainline traffic maintenance surfacing (aggregate)	CY	14.10	\$110.69300	\$1,560.77	14.10	0	\$0.00
20	Pavement patching (12" minimum thickness)	SY	310.81	\$98.16030	\$30,509.20	310.81	0	\$0.00
21	Full depth patching of jointed concrete pavement (8" thick)	SY	31.10	\$88.57320	\$2,754.63	31.10	0	\$0.00
22	Storm drain pipe (15" RCP/PP)	LF	60.50	\$31.44800	\$1,902.60	70.50	10	\$314.48
23	Storm drain pipe (18" RCP/PP)	LF	38.00	\$33.26410	\$1,264.04	38.00	0	\$0.00
24	Storm drain pipe (24" RCP/PP)	LF	370.17	\$43.74390	\$16,192.68	370.17	0	\$0.00
25	Storm drain pipe (30" RCP/PP)	LF	369.00	\$52.97350	\$19,547.22	369.00	0	\$0.00
26	Storm drain pipe (72" RCP)	LF	40.00	\$305.43500	\$12,217.40	40.00	0	\$0.00
27	Storm drain pipe (30" Equiv. RCPA)	LF	654.00	\$56.32590	\$36,837.14	654.00	0	\$0.00
28	Storm drain pipe (72" Equiv. RCPA)	LF	504.00	\$268.37350	\$135,260.24	504.00	0	\$0.00
29	Storm drain pipe (96" Equiv. RCPA)	LF	24.00	\$948.04350	\$22,753.04	24.00	0	\$0.00
30	Relaying pipe (24" RCP)	LF	0.00	\$42.11760	\$0.00	0.00	0	\$0.00
31	Storm drain pipe (30" CMP)	LF	0.00	\$17.90000	\$0.00	0.00	0	\$0.00
32	Cleaning existing pipes	LF	25.00	\$12.99200	\$324.80	25.00	0	\$0.00
33	Trench excavation safety protection	LF	0.00	\$7.73290	\$0.00	0.00	0	\$0.00
34	Junction boxes	EA	1.00	\$25,598.02000	\$25,598.02	1.00	0	\$0.00
35	Catch basin (Remove and replace frame and cover)	EA	2.00	\$1,075.76000	\$2,151.52	2.00	0	\$0.00
36	Catch basins (CB-01)	EA	17.00	\$2,489.74660	\$42,325.69	17.00	0	\$0.00
37	Catch basins (CB-02)	EA	1.00	\$2,746.14000	\$2,746.14	1.00	0	\$0.00
38	Catch basins (CB-07)	EA	5.00	\$3,331.26400	\$16,656.32	5.00	0	\$0.00
39	Catch basins (CB-08)	EA	3.00	\$6,290.26660	\$18,870.80	3.00	0	\$0.00
40	Catch basins (CB-09)	EA	1.00	\$4,093.84000	\$4,093.84	1.00	0	\$0.00
41	Concrete walk (4" thick)	SY	982.50	\$53.31650	\$52,383.46	982.50	0	\$0.00
42	Concrete drive (6" thick)	SY	464.10	\$64.70250	\$30,028.43	464.10	0	\$0.00
43	Handicapped curb ramps	EA	4.00	\$2,429.83500	\$9,719.34	4.00	0	\$0.00
44	Combination concrete curb and gutter	LF	189.70	\$57.65000	\$10,936.21	189.70	0	\$0.00
45	Riprap (30 lb., 14" thick)	SY	311.44	\$33.77950	\$10,520.29	311.44	0	\$0.00
46	Geotextile fabric	SY	192.00	\$9.09010	\$1,745.30	192.00	0	\$0.00
47	Temporary signs and barricades	LS	1.00	\$11,462.50000	\$11,462.50	1.00	0	\$0.00
48	Bedding material	CY	548.44	\$85.90130	\$47,111.71	548.44	0	\$0.00
49	Mobilization	LS	1.00	\$71,420.84000	\$71,420.84	1.00	0	\$0.00
50	Hydro-seeding	AC	0.67	\$3,910.44770	\$2,620.00	0.67	0	\$0.00
51	Construction layout	LS	1.00	\$2,088.00000	\$2,088.00	1.00	0	\$0.00
52	Tree and stump removal (under 36" diameter)	EA	4.00	\$1,965.00000	\$7,860.00	4.00	0	\$0.00
53	Tree and stump removal (over 36" - 48" diameter)	EA	3.00	\$2,620.00000	\$7,860.00	3.00	0	\$0.00
54	Saw-cutting asphalt concrete pavement	INLF	1180.00	\$1.29050	\$1,522.79	1180.00	0	\$0.00
55	Saw cutting asphalt concrete pavement over PCCF	INLF	673.00	\$1.29050	\$868.51	673.00	0	\$0.00
56	Saw cutting portland cement concrete pavement	INLF	590.50	\$1.29050	\$762.04	590.50	0	\$0.00
57	Cleaning existing catch basin	EA	1.00	\$394.40000	\$394.40	1.00	0	\$0.00
58	Trench drains (sidewalk)	LF	35.00	\$419.54200	\$14,683.97	35.00	0	\$0.00
59	Wheel stops	EA	1.00	\$111.00000	\$111.00	1.00	0	\$0.00
60	Drainage structure (CB-02 modified)	EA	8.00	\$5,690.97130	\$45,527.77	8.00	0	\$0.00
61	Drainage structure (CB-08 modified)	EA	1.00	\$9,691.17000	\$9,691.17	1.00	0	\$0.00
62	Drainage structure (special junction)	EA	1.00	\$44,794.62000	\$44,794.62	1.00	0	\$0.00
63	Remobilization	LS	1.00	\$27,140.55	\$27,140.55	1.00	0	\$0.00
64	Removal of Pipe (Side Drain)	LF	57.00	\$15.00	\$855.00	57.00	0	\$0.00
65	Removal of Concrete Catch Basin	EA	2.00	\$2,960.27	\$5,920.54	2.00	0	\$0.00

66	Plug 15" Pipe	EA	1.00	\$1,828.30	\$1,828.30	1.00	0	\$0.00
67	Cut Hole in Concrete Box	EA	4.00	\$550.00	\$2,200.00	5.00	1	\$550.00
68	Concrete Collar	EA	14.00	\$650.00	\$9,100.00	16.00	2	\$1,300.00
69	Sewer Service Conflict	EA	3.00	\$350.00	\$1,050.00	3.00	0	\$0.00
70	Hole Modification in Box for Skewed Pipe	EA	2.00	\$350.00	\$700.00	2.00	0	\$0.00
71	Removal of Steel Culvert	LS	1	\$17,946.00	\$17,946.00	1	0	\$0.00
72	Removal of Steel Railing	LS	1	\$5,076.75	\$5,076.75	1	0	\$0.00
73	Guardrail	LF	75	\$603.22	\$45,241.50	75	0	\$0.00
74	Concrete Headwall	LS	1	\$40,758.96	\$40,758.96	1	0	\$0.00
75	Remove/Replace Concrete Headwall	EA	0	\$9,519.43	\$0.00	0	0	\$0.00
76	Removal of Pipe (Cross Drain) (30" RCP)	LF	0	\$27.00	\$0.00	0	0	\$0.00
77	Storm drain pipe (60" RCP)	LF	0	\$589.27	\$0.00	0	0	\$0.00
78	Storm drain pipe (36" RCP)	LF	0	\$386.07	\$0.00	0	0	\$0.00
79	Drainage Structure Conflict Box 12' x 22'	LS	0	\$34,643.14	\$0.00	0	0	\$0.00
80	Traffic Signs/Barricades	LS	0	\$2,500.00	\$0.00	0	0	\$0.00
81	Mobilization	LS	1	\$7,801.00	\$7,801.00	1	0	\$0.00
82	Adjustment of Catchbasins (CB-01)	EA	4	\$1,000.00	\$4,000.00	4	0	\$0.00
83	Remobilization Price Adjustment	LS	1	\$11,889.45	\$11,889.45	1	0	\$0.00
84	Removal of Steel Culvert Price Adjustment	LS	1	(\$4,674.70)	(\$4,674.70)	1	0	\$0.00
85	Guardrail Price Adjustment	LF	75	(\$220.21)	(\$16,515.50)	75	0	\$0.00
86	Concrete Headwall Price Adjustment	LS	1	(\$26,561.91)	(\$26,561.91)	1	0	\$0.00
87*	Traffic Control Rebates	EA	0	(\$150.00)	\$0.00	31	31	(\$4,650.00)

\* - New Item

Project Cost Increase (Decrease):

(\$2,189.56)

Contract Amount:

Current \$966,820.22 Revised:

\$964,630.66



**CHANGE ORDER**No. 4Dated: 7/19/2022OWNER'S Contract No.: 000144 ENGINEER'S Project No.: 215202Project: **NATCHITOCES ST REHAB: TRENTON - N 7TH**CONTRACTOR: DIAMOND B CONSTRUCTION CO., L.L.C.Contract For: Sidewalks & Roadway Contract Date: December 20, 2021To: DIAMOND B CONSTRUCTION CO., L.L.C.  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor  
Dated: July 19, 2022

Nature of Changes: Add replacement of six additional drives to lower steepness of drives, maintain ADA compliance and replace broken tie-ins to new roadway

Enclosures: Change Order #4 Detail

These changes result in the following adjustments to the Contract Price and Contract Time

Contract Price Prior to This Change Order: \$ 1,409,573.30Net (Increase) Resulting from this Change Order: \$ 8,805.94Current Contract Price Including this Change Order: \$ 1,418,379.24

Contract Time Prior to This Change Order: 165 Days

Net (Add) Resulting from This Change Order: 3 Days

Current Contract Time Including This Change Order: 168 Days

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The Above Changes Are Recommended:

**S. E. HUEY CO.**

Project Engineer

By:

**Brad Anzalone, P.E.**

Date:

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The above Changes Are Approved As Recommended:

**City of West Monroe**

Owner

By:

**Staci Albritton Mitchell - Mayor**

Date:

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The above Changes Are Accepted:

**Diamond B Construction Co., L.L.C.**

Contractor

By:

Date:

Project: NATCHITOCHE ST REHAB: TRENTON - N 7TH		Owner: CITY OF WEST MONROE, LA						
Job #: 215202		Change Order No. 4			Contract Date: December 20, 2021			
Date of Completion:		Amount of Contract:				Contract Days:		
Original: N/A		Current: \$1,409,573.30				Current: 165		
Revised: N/A		Revised: \$1,418,379.24				Revised: 168		
Contract Items		Current:				Change Order No. 3		
Item No.	Item Description	Unit	Quantity	Unit \$	Extension	Quantity	Difference	Extension
202-02-06060	REMOVAL OF CONCRETE CATCH BASINS	EACH	8	\$1,800.00	\$14,400.00			\$0.00
202-02-06100	REMOVAL OF CONCRETE WALKS AND DRIVES	SQ. YD.	1717	\$33.00	\$56,661.00	1778.58	61.58	\$2,032.14
202-02-06140	REMOVAL OF CONCRETE CURBS	LIN. FT.	2610	\$35.00	\$91,350.00			\$0.00
203-01-00100	GENERAL EXCAVATION	CU. YD.	275	\$59.00	\$16,225.00			\$0.00
203-07-00200	BORROW (VEHICULAR MEASURE)(SELECT SOILS)	SQ. YD.	275	\$18.00	\$4,950.00			\$0.00
502-01-00100	ASPHALT CONCRETE	TON	1407.7	\$130.00	\$183,001.00			\$0.00
502-01-00200	ASPHALT CONCRETE DRIVES, TURNOUTS, ETC.	TON	88	\$500.00	\$44,000.00			\$0.00
509-01-00100	MILLING ASPHALTIC PAVEMENT	SQ. YD.	13598	\$4.25	\$57,791.50			\$0.00
509-02-00100	CONTRACTOR RETAINED RECLAIMED ASPHALT CONCRETE PAVEMENT	CU. YD.	-1045	\$1.00	(\$1,045.00)			\$0.00
510-01-00200	PAVEMENT PATCHING (12" MINIMUM THICKNESS)	SQ. YD.	250	\$155.00	\$38,750.00			\$0.00
702-03-00500	CATCH BASINS (CB-06)	EACH	8	\$6,000.00	\$48,000.00			\$0.00
702-04-00100	ADJUSTING MANHOLES	EACH	13	\$500.00	\$6,500.00			\$0.00
706-01-00100	CONCRETE WALK (4" THICK)	SQ. YD.	1240.9	\$85.00	\$105,476.50			\$0.00
706-02-00200	CONCRETE DRIVE (6" THICK)	SQ. YD.	495.9	\$110.00	\$54,549.00	557.48	61.58	\$6,773.80
706-04-00100	HANDICAPPED CURB RAMPS	EACH	48	\$4,250.00	\$204,000.00			\$0.00
707-03-00100	COMBINATION CONCRETE CURB AND GUTTER	LIN. FT.	2610	\$50.00	\$130,500.00			\$0.00
713-01-00100	TEMPORARY SIGNS AND BARRICADES	LUMP SUM	1	\$124,000.00	\$124,000.00			\$0.00
713-02-00500	TEMPORARY PAVEMENT MARKINGS (24" WIDTH)	LIN. FT.	14	\$2.00	\$28.00			\$0.00
713-03-02000	TEMP PVMT MRKGS (BRKN LINE) (4" W) (4' L)	MILE	0.500	\$3,750.00	\$1,875.00			\$0.00
726-01-00100	BEDDING MATERIAL	CU. YD.	59.2	\$185.00	\$10,952.00			\$0.00
727-01-00100	MOBILIZATION	LUMP SUM	1	\$135,000.00	\$135,000.00			\$0.00
731-02-00100	REFLECTORIZED RAISED PAVEMENT MARKERS	EACH	166	\$15.00	\$2,490.00			\$0.00
732-01-01080	PLASTIC PAVEMENT STRIPING (SOLID LINE) (24" WIDE) (THERMO 90 MIL)	LIN. FT.	14	\$33.00	\$462.00			\$0.00
732-02-02000	PLASTIC PAVEMENT STRIPING (SOLID LINE)(4" WIDTH)	MILE	1.000	\$9,750.00	\$9,750.00			\$0.00
732-03-02000	PLASTIC PAVEMENT STRIPING (BROKEN LINE)(4" WIDTH)	MILE	0.500	\$5,100.00	\$2,550.00			\$0.00
739-01-00100	HYDRO-SEEDING	ACRE	1	\$2,850.00	\$2,850.00			\$0.00
740-01-00100	CONSTRUCTION LAYOUT	LUMP SUM	1	\$15,000.00	\$15,000.00			\$0.00
741-11-00200	ADJUSTING WATER VALVE AND METER BOX	EACH	8	\$200.00	\$1,600.00			\$0.00
737-01-00100	PAINTED TRAFFIC STRIPING (SOLID LINE)(4" WIDTH)	MILE	0.33	\$8,000.00	\$2,640.00			\$0.00
CI-107-00600	OCP INSURANCE REIMBURSEMENT	EACH	1	\$1,632.00	\$1,632.00			\$0.00
702-04-00100	MANHOLE ADJUSTMENT (ROADWAY)	EACH	13	\$2,000.00	\$26,000.00			\$0.00
741-11-00200	WATER VALVE AND METER BOX ADJUSTMENT (ROADWAY)	EACH	8	\$1,000.00	\$8,000.00			\$0.00
NS-201-00002	TREE AND STUMP REMOVAL	EACH	1	\$4,400.00	\$4,400.00			\$0.00
NS-ENH-20100	TRENCH DRAIN	EACH	2	\$2,617.65	\$5,235.30			\$0.00
* - New Item		Project Cost Increase (Decrease): \$8,805.94						
		Contract Amount: Current: \$1,409,573.30 Revised: \$1,418,379.24						

**JULY 19, 2022**  
**WEST MONROE CITY COUNCIL MEETING**  
**ENGINEERING UPDATE**  
**L&A, INC. PROJECT NO. 22E038.00**

**Linderman Avenue Street Improvement – City Project No. C22010**

- Amethyst was the low bidder at \$399,061.65
- Contract awarded to Amethyst
- Limits are from south 8<sup>th</sup> Street to South 10<sup>th</sup> Street
- Waiting for contract & bonds from Contractor

**West Monroe Commercial Park Utility Extensions – City Project No. C22008**

- JABAR was the low bidder at \$591,920.10
- Contract awarded to JABAR
- Contract time begins July 11, 2022

**Kiroli Walk Trail Improvements – City Project No. C22002**

- Grant opportunity through the LA Office of State Parks
- City moving forward with Cultural Resource Survey (environmental document)

**Storm Water Pollution Prevention Plan 2019 – City Project No. C22006**

- Developed the 2019 plan, working with Terry Emory
- Submitted end of May 2022

**Storm Water Pollution Prevention Plan 2020 – City Project No. C22006**

- Developed the 2020 plan, working with Terry Emory
- Plan is complete, submitted in July
- Milestone for all plans being up to date when this was submitted

**Storm Water Pollution Prevention Plan 2021 – City Project No. C22006**

- 2021 was submitted in March 10, 2022

**Storm Water Pollution Prevention Plan 2022 – City Project No. C22006**

- Second quarter inspections are complete for 2022

**Downtown Utility Relocation, Phase 1 – City Project No. C22021**

- Funding application for placing utilities underground within the downtown Cottonport District along Commerce Street from Pine Street to Natchitoches Street
- DRA application submitted June 10, 2022
- DRA ask was \$1,000,000.00, City match was \$308,890.00, Construction Estimate was \$1,294,419.00

**Sunshine Heights Drainage Improvements – City Project No. C22024**

- Initial project phase to perform preliminary engineering
- Study, survey, and report drainage patterns in order to improve drainage within residential areas

**Wood Street Sidewalk Repairs – City Project No. C22025**

- Limits are from Trenton Street to Commerce Street, north side of Wood Street
- The Mabry Company is complete with this section

**Trenton Street Sidewalk Repairs – City Project No. C22025**

- Limits are on west side of Trenton Street all along business front of JAC's Craft Smokehouse
- Remove existing 10 foot concrete sidewalk & replace with new concrete sidewalk & related items
- The Mabry Company began this work July 18.
- Scheduled to be complete this week

**LCDBG Public Facilities Grant**

- Working towards \$1,600,000 grant for street improvements

**Site Development Reviews within last month**

- 1 review
  - Lot 3 Basic Drive Commercial Park

**Drainage Impact Reviews within last month**

- 0 reviews

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-101.01-00	Cash / Operating Cash	8,550,527.12	
0000-101.20-00	Cash / Investment in LAMP	2,500,000.00	
0000-102.20-10	Petty Cash / Cash Boxes	18,300.00	
0000-115.00-00	Current Assets / Accounts Receivable		12,165.06
0000-115.10-10	Utility Billing / Utility	210,322.68	
0000-115.12-00	Accounts Receivable / Billed Services	5,655.84	
0000-115.20-10	Code Enforcement / Code Enforcement		49,292.45
0000-115.25-10	Building Permits / Building Permits	2,292.00	
0000-115.30-10	Parks & Recreation / KIROLI Park	1,002.00	
0000-115.35-10	Cultural & Recreation / Convention Center	7,253.28	
0000-115.35-15	Cultural & Recreation / Expo Center	900.00	
0000-115.40-10	Due From Employees / Insurance Premiums		191.16
0000-115.40-15	Due From Employees / Payroll Levy		106.15
0000-115.40-20	Due From Employees / Travel Advances	7,614.40	
0000-115.45-10	Special Details / Police Details	38,549.28	
0000-115.50-10	NSF Checks / NSF	1,157.00	
0000-115.80-11	Due from Other Entities / Cable Franchise Fee	4,867.89	
0000-115.80-12	Due from Other Entities / Due from Art Council	53.24	
0000-115.80-13	Due from Other Entities / WPS Building Lease Receiv	131,355.00	
0000-115.80-16	Due from Other Entities / WM City Court	7,046.12	
0000-115.80-30	Due from Other Entities / ATMOS Gas		5,078.73
0000-115.80-35	Due from Other Entities / Entergy		27,901.07
0000-126.10-00	Due From Other Govts / State	25,727.52	
0000-130.60-19	Due From Other Funds / Capital Fund	326,713.00	
0000-130.60-21	Due From Other Funds / Sec 8 Housing Fund	33,867.04	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-141.10-00	Inventories / Office Supplies		65.98
0000-141.15-00	Inventories / Parts	71,862.52	
0000-202.00-00	Current Liabilities / Vouchers/Accounts Payable		862,293.81
0000-202.10-00	Vouchers/Accounts Payable / Accounts Payable General	1,581.00	
0000-207.10-40	Sales Tax Payable / Convention Center	40,647.41	
0000-207.30-10	Due to Other Agencies / Cost of Court Distributn		43,922.42
0000-208.17-00	Due to Other Funds / Due to Capital Fund		135,541.00
0000-217.10-10	Taxes Payable / Medicare/Social Security	20,803.83	
0000-217.10-20	Taxes Payable / Federal Taxes	49,456.28	
0000-217.10-30	Taxes Payable / State Taxes	17,089.17	
0000-217.20-10	Pensions Payable / MERS	105,631.11	
0000-217.20-20	Pensions Payable / Police	38,687.55	
0000-217.20-30	Pensions Payable / Fire	33,595.08	
0000-217.20-40	Pensions Payable / Judge	1,316.95	
0000-217.30-10	Deferred Compensation / PEBSCO	100.00	
0000-217.30-20	Deferred Compensation / VALIC	3,003.50	
0000-217.35-10	HSA Contributions / UMB	879.49	
0000-217.40-05	Insurances Payable / Voluntary Life AD&D		1,770.80
0000-217.40-10	Insurances Payable / Health	106,585.78	
0000-217.40-15	Insurances Payable / Critical Illness	1,037.94	
0000-217.40-16	Insurances Payable / Group Life Insurance		3,523.33
0000-217.40-17	Insurances Payable / Long Term Disability		6,390.17
0000-217.40-18	Insurances Payable / Short Term Disability		3,266.34
0000-217.40-20	Insurances Payable / Accident Insurance	737.97	
0000-217.40-40	Insurances Payable / Vision		2,071.15
0000-217.40-50	Insurances Payable / Dental		3,775.64

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-217.40-55	Insurances Payable / Prepaid Legal	680.91	
0000-217.40-57	Insurances Payable / AFLAC	702.68	
0000-217.40-59	Insurances Payable / Met Life Insurance		7,592.09
0000-217.50-10	Charities Payable / United Way	258.76	
0000-217.60-10	Other Deductions / Bankruptcy	811.65	
0000-217.60-15	Other Deductions / Judgements	6,854.61	
0000-217.60-20	Other Deductions / Fitness Mem Payable	1,157.50	
0000-217.60-50	Other Deductions / Credit Union	29,340.28	
0000-217.70-10	Union Dues / Fire Union	390.00	
0000-217.70-20	Union Dues / Police Association	488.00	
0000-217.70-25	Union Dues / Police Union	250.00	
0000-217.70-30	Union Dues / MPOA/LPOA Relief	418.75	
0000-223.10-00	Deferred Revenue / Overpayments		19,813.02
0000-228.20-10	Building Inspection / Contractor's Deposits		37,364.00
0000-228.30-20	Customer Deposits / Convention Center		31,554.34
0000-228.30-25	Customer Deposits / Expo Center		11,700.00
0000-243.00-00	Fund Equity / Encumbrance Control	43,903.08	
0000-244.00-00	Fund Equity / Reserve for Encumbrances		43,903.08
0000-250.00-00	Fund Equity / Pr Yr Res for Encumbrance		187,142.33
0000-253.10-00	Fund Balance / Unreserved Fund Balance		9,878,173.29
0000-311.10-00	Property Tax / Real Property		1,130,410.71
0000-313.00-00	Taxes / Sales & Use Tax		16,529,715.05
0000-313.10-00	Sales & Use Tax / Auto Rental Tax		19,485.18
0000-316.10-61	Insurance / Insurance Premuim Tax		516,813.34
0000-318.20-10	Franchise Tax / CATV		81,385.22



FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-318.20-15	Franchise Tax / ATMOS Gas		72,848.23
0000-318.20-20	Franchise Tax / Entergy		563,176.56
0000-319.10-10	Taxes / Property Tax		2,465.38
0000-319.10-60	Taxes / Occupational License		6,687.65
0000-319.10-61	Taxes / Insurance		18.33
0000-321.10-10	Business Licenses / Alcoholic Beverages		26,354.75
0000-321.10-60	Business Licenses / Occupational		875,813.07
0000-321.20-10	Contractors / Contractor Certificate		15,300.00
0000-322.10-10	Inspection Permits / Building		67,152.42
0000-322.10-20	Inspection Permits / Electrical		14,796.00
0000-322.10-25	Inspection Permits / Plumbing		43,233.46
0000-322.10-35	Inspection Permits / Heat & Air		7,320.00
0000-322.10-40	Inspection Permits / Mobile Home		125.00
0000-322.20-20	Special Permits / ROW Usage		3,250.00
0000-331.21-00	Federal Grants / FEMA		119,369.19
0000-331.22-00	Federal Grants / Dept of Homeland Security		39,312.59
0000-332.10-00	Ouachita Parish / Court Support		23,000.04
0000-334.14-00	State Revenue / LA Hwy Safety Commission		104,663.05
0000-334.16-00	State Revenue / Homeland Secrty & Emg Prp		1,925.50
0000-334.29-00	State Revenue / DOTD		10,750.00
0000-334.90-10	Other State Rev / State Signal Light		22,400.00
0000-334.90-12	Other State Rev / Misc Rev		1,275.00
0000-334.90-15	Other State Rev / State Street Maint		18,305.00
0000-335.10-70	Taxes / Beer Tax		18,184.44
0000-335.10-90	Taxes / Fire Insurance 2%		50,986.29
0000-341.10-15	Court / City Attorney Work Rev		12.50

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-341.30-10	Zoning / Zoning Fee		5,310.00
0000-342.10-15	Jail Revenue / Misc Rev		420.00
0000-342.15-10	Police / Police Fees		5,442.50
0000-342.15-12	Police / Bonds & Surrety		12,915.00
0000-342.15-13	Police / Metro Reimbursement		45,931.76
0000-342.15-15	Police / Miscellaneous Rev		8,960.00
0000-342.15-19	Police / Drug Forfeiture Rev		1,999.39
0000-342.20-10	Fire Department / Service Charge		6,094.46
0000-343.10-00	Charges for Services / Grass Cut		27,135.00
0000-343.12-00	Charges for Services / Demolition		52,248.00
0000-343.14-05	Trash Removeal / CE Trash Removal		814.00
0000-343.14-10	Trash Removeal / Express Trash Service		545.00
0000-343.16-00	Charges for Services / Administration Fee		8,653.38
0000-344.10-30	Utilities / Garbage		963,089.95
0000-344.10-35	Utilities / Excess Trash Rev		80,594.00
0000-346.10-10	Community Center / Activity Revenue		3,400.00
0000-346.10-12	Community Center / Misc Revenue		2,607.57
0000-346.10-14	Community Center / Program Revenue		220.00
0000-347.10-02	Kiroli Park / Entrance Fees		181,254.74
0000-347.10-03	Kiroli Park / Season Pass		26,541.00
0000-347.10-04	Kiroli Park / Lodge Rent Fees		7,810.00
0000-347.10-05	Kiroli Park / Dog Registration Fee		160.00
0000-347.10-06	Kiroli Park / Shelter Rent Fees		47,895.00
0000-347.10-08	Kiroli Park / Other Facility Rent Fees		8,697.82
0000-347.10-10	Kiroli Park / Concessions		4,022.64

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-347.10-90	Kiroli Park / Miscellaneous Revenue		7,417.71
0000-347.15-90	Lazarre Park / Miscellaneous Revenue		50.00
0000-347.20-10	Recreation Center / Facility Rent		8,087.97
0000-347.20-11	Recreation Center / Memberships		17,776.50
0000-347.20-12	Recreation Center / Concessions		7,556.03
0000-347.20-15	Recreation Center / Program Revenue		58,200.00
0000-347.30-15	Farmer's Market / Booth Rental		10,440.00
0000-347.30-20	Farmer's Market / Pea Sheller		4,148.00
0000-347.30-21	Farmer's Market / Pecan Sheller		8,413.50
0000-347.30-25	Farmer's Market / Freezer Rental		8,535.00
0000-347.30-30	Farmer's Market / Misc Revenue		417.00
0000-347.40-11	Convention Center / Equipment Rental		24,160.50
0000-347.40-12	Convention Center / Concessions		9,031.50
0000-347.40-13	Convention Center / Deposit Forfieture		3,959.95
0000-347.40-14	Convention Center / Catering		18,574.67
0000-347.40-15	Convention Center / Interagency Promotion		2,738.40
0000-347.40-16	Convention Center / Outside Caterer Fee		23,083.60
0000-347.40-18	Convention Center / Room Rental		110,352.12
0000-347.40-19	Convention Center / Special Events		350.00
0000-347.40-20	Convention Center / Beverage Revenue		11,141.75
0000-347.45-10	Ike Hamilton Expo Center / Equine Event Rental		148,300.00
0000-347.45-12	Ike Hamilton Expo Center / Stall Rentals		139,525.00
0000-347.45-13	Ike Hamilton Expo Center / Shavings Sales		150,457.00
0000-347.45-14	Ike Hamilton Expo Center / Other Event Rental		91,802.02
0000-347.45-16	Ike Hamilton Expo Center / RV Space Rental		86,115.30
0000-347.45-17	Ike Hamilton Expo Center / Concessions		124,374.13

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
0000-347.45-18	Ike Hamilton Expo Center / Equipment Rental		34,244.75
0000-347.45-19	Ike Hamilton Expo Center / Interagency Promotion		1,178.75
0000-347.45-22	Ike Hamilton Expo Center / Security		23,560.00
0000-348.20-10	Construction Cuts / Street Cuts		700.00
0000-351.10-10	Court / City Court Fines		184,216.98
0000-351.10-12	Court / General Court Costs		13,819.80
0000-351.10-18	Court / DWI Fines		10,807.76
0000-351.10-20	Court / DWI Special Cost		1,799.50
0000-352.81-00	Fees / NSF Fee		50.00
0000-361.10-00	Investment Earnings / Interest Revenue		28,663.44
0000-362.10-00	Rents and Royalties / Rent of Office Space		3,100.00
0000-362.20-10	Royalties / Energy Lease Royalties		12,063.80
0000-362.30-15	Leases / ATM		260.25
0000-363.10-00	Escheats / Sales of Recyclables		32,747.81
0000-364.10-00	Contributions / Donations / Kiroli Contributions		50.00
0000-364.30-00	Contributions / Donations / Private Contributions		4,220.00
0000-392.10-00	Proceeds from Asset Disp / Sale of Assets		433,038.09
0000-394.10-00	Miscellaneous Revenue / Other Misc Revenue		68,514.10
0000-394.10-05	Other Misc Revenue / Unknown		4.00
0000-394.10-06	Other Misc Revenue / Credit Card Fee		3,127.84
1010-411.10-15	Salaries & Wages / Elected Official Salaries	56,307.70	
1010-411.21-10	Benefits / Empl Health Insurance	17,708.50	
1010-411.22-10	Benefits / FICA Match	2,253.28	
1010-411.22-20	Benefits / Medicare Match	690.74	
1010-411.23-10	Pension / Municipal Employees	3,322.15	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
2010-412.10-15	Salaries & Wages / Elected Official Salaries	52,884.80	
2010-412.11-10	Salaries & Wages / Regular Full Time	320,401.21	
2010-412.11-20	Salaries & Wages / Part Time Employees	871.25	
2010-412.13-10	Salaries & Wages / Overtime	600.68	
2010-412.21-10	Benefits / Empl Health Insurance	61,979.75	
2010-412.21-50	Benefits / Fitness Membership	250.00	
2010-412.22-20	Benefits / Medicare Match	5,162.48	
2010-412.23-10	Pension / Municipal Employees	94,641.50	
2010-412.23-40	Pension / Judge	22,876.05	
2010-412.33-10	Professional Services / Auditors	18,125.00	
2010-412.33-42	Professional Services / Court Services	1,937.50	
2010-412.53-10	Communications / Telephone Land Line	2,253.30	
2010-412.53-20	Communications / Cell Phones & Pagers	1,024.60	
2010-412.53-30	Communications / Postage & Freight	2,706.22	
2010-412.58-00	Judicial / Travel, Car & Meeting	9,962.85	
2010-412.61-10	General Supplies / Operating Supplies	7,158.33	
2010-412.61-30	General Supplies / Office Supplies	6,844.41	
2010-412.64-10	Books & Periodicals / Law Library	26,817.14	
2010-412.64-50	Books & Periodicals / Subscriptions	252.08	
2010-412.69-10	Miscellaneous / Other Misc Purchases	529.45	
2020-412.10-15	Salaries & Wages / Elected Official Salaries	48,224.00	
2020-412.11-10	Salaries & Wages / Regular Full Time	282,959.92	
2020-412.11-20	Salaries & Wages / Part Time Employees	13,776.90	
2020-412.13-10	Salaries & Wages / Overtime	1,395.67	
2020-412.21-10	Benefits / Empl Health Insurance	61,625.58	
2020-412.21-50	Benefits / Fitness Membership	160.00	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
2020-412.22-10	Benefits / FICA Match	883.92	
2020-412.22-20	Benefits / Medicare Match	4,517.96	
2020-412.23-10	Pension / Municipal Employees	103,657.51	
2020-412.33-10	Professional Services / Auditors	12,000.00	
2020-412.43-10	Repair & Maint / Vehicle Maint	1,350.48	
2020-412.53-20	Communications / Cell Phones & Pagers	2,880.00	
2020-412.58-00	Judicial / Travel, Car & Meeting	9,003.85	
2020-412.61-10	General Supplies / Operating Supplies	19,428.61	
2020-412.62-60	General Supplies / Fuel	3,073.72	
3010-413.10-15	Salaries & Wages / Elected Official Salaries	88,788.54	
3010-413.11-10	Salaries & Wages / Regular Full Time	122,750.45	
3010-413.21-10	Benefits / Empl Health Insurance	8,854.25	
3010-413.21-50	Benefits / Fitness Membership	500.00	
3010-413.22-20	Benefits / Medicare Match	3,006.29	
3010-413.23-10	Pension / Municipal Employees	62,403.94	
3010-413.54-20	Advertising / Other	128.96	
3010-413.58-00	Executive / Travel, Car & Meeting	19,799.75	
3010-413.61-10	General Supplies / Operating Supplies	863.64	
3010-413.61-30	General Supplies / Office Supplies	251.69	
3010-413.64-50	Books & Periodicals / Subscriptions	162.03	
3010-413.69-10	Miscellaneous / Other Misc Purchases	137.97	
4010-415.11-10	Salaries & Wages / Regular Full Time	801,876.34	
4010-415.11-20	Salaries & Wages / Part Time	70,865.52	
4010-415.13-10	Salaries & Wages / Overtime	3,424.90	
4010-415.21-10	Benefits / Employee Health Insurance	118,646.95	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
4010-415.21-50	Benefits / Fitness Membership	850.00	
4010-415.22-10	Benefits / FICA Match	3,478.50	
4010-415.22-20	Benefits / Medicare Match	12,476.67	
4010-415.23-10	Pension / Municipal Employees	246,380.87	
4010-415.33-10	Professional Services / Accountant / Auditor	44,596.00	
4010-415.53-20	Communications / Cell Phones & Pagers	2,467.35	
4010-415.53-30	Communications / Postage & Freight	13.00	
4010-415.54-20	Advertising / Other	44.90	
4010-415.55-50	Printing & Binding / Assessment Roll Cost	7,259.50	
4010-415.58-00	Financial Administration / Travel, Car & Meeting	21,470.27	
4010-415.61-10	General Supplies / Operating Supplies	17,127.89	
4010-415.61-30	General Supplies / Office Supplies	4,885.54	
4010-415.61-50	General Supplies / Uniforms	23.90	
4010-415.69-10	Miscellaneous / Other Misc Purchases	1,208.46	
4010-415.82-10	Memberships / Professional Associations	489.00	
4015-419.11-20	Salaries & Wages / Part Time	44,984.15	
4015-419.13-10	Salaries & Wages / Overtime	58.81	
4015-419.14-50	Salaries & Wages / Vacation/Sick Termination	143,336.57	
4015-419.21-20	Benefits / Long Term Disability	46,700.01	
4015-419.21-30	Benefits / Short Term Disability	30,859.26	
4015-419.21-40	Benefits / Life Insurance	28,661.13	
4015-419.22-10	Benefits / FICA Match	2,755.04	
4015-419.22-20	Benefits / Medicare Match	644.33	
4015-419.25-00	Miscellaneous / Unemployment Compensation	27,078.42	
4015-419.33-10	Professional Services / Auditors	34,026.50	
4015-419.33-20	Professional Services / Engineering Services	4,087.80	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
4015-419.33-23	Professional Services / Financial Advisor	39,950.00	
4015-419.33-24	Professional Services / Advocate	60,000.00	
4015-419.33-33	Professional Services / Real Estate Appraisal	3,100.00	
4015-419.33-40	Professional Services / Legal Services	121,938.51	
4015-419.33-60	Professional Services / Medical / Dental Services	4,132.60	
4015-419.33-65	Professional Services / Medical Examiner, Coroner	154,070.00	
4015-419.34-10	Technical Services / Drug Tests	11,976.00	
4015-419.34-12	Technical Services / Background Investigations	3,355.25	
4015-419.42-30	Cleaning Services / Trash Removal	3,275.00	
4015-419.42-40	Cleaning Services / Grass Cuts	21,115.00	
4015-419.42-41	Cleaning Services / Lawn Services	200.00	
4015-419.42-50	Cleaning Services / Demolition Services	50,748.00	
4015-419.44-10	Rentals / Land and Bldg Rent	15,762.60	
4015-419.51-10	Other Services / Staffing Agency	34,879.54	
4015-419.52-10	Insurance other / Worker's Comp Claims	291,801.39	
4015-419.52-15	Insurance other / City General Insurance	856,671.10	
4015-419.53-10	Communications / Telephone Land Line	16,843.66	
4015-419.53-20	Communications / Cell Phones & Pagers	5,605.67	
4015-419.53-30	Communications / Postage & Freight	34,656.17	
4015-419.54-10	Advertising / Legal	16,362.25	
4015-419.54-20	Advertising / Other	2,083.72	
4015-419.55-15	Printing & Binding / Codification	5,703.81	
4015-419.55-25	Printing & Binding / General	323.00	
4015-419.58-00	Miscellaneous / Travel, Car & Meeting	4,316.97	
4015-419.61-10	General Supplies / Operating Supplies		4,200.00



FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
4015-419.61-30	General Supplies / Office Supplies	773.30	
4015-419.62-10	General Supplies / Natural Gas Service	1,421.42	
4015-419.62-20	General Supplies / Electricity Service	3,392.93	
4015-419.69-09	Miscellaneous / Properpty Tax Coll Fee	919.54	
4015-419.69-10	Miscellaneous / Other Misc Purchases	75,586.15	
4015-419.69-11	Miscellaneous / Sales Tax Collection Fee	50,453.41	
4015-419.69-12	Miscellaneous / Christmas Expenditures	4,423.37	
4015-419.69-16	Miscellaneous / Merchant Fee	4,013.48	
4015-419.69-30	Miscellaneous / Civil Defense Expense	17,809.99	
4015-419.69-31	Miscellaneous / OCOG Payments	21,046.00	
4015-419.69-32	Miscellaneous / Civil Service Expense	10,200.00	
4015-419.69-35	Miscellaneous / Dog Pound Fee	24,342.85	
4015-419.69-38	Miscellaneous / Economic Development	35,552.02	
4015-419.69-40	Miscellaneous / Election Expenses	39,830.06	
4015-419.69-56	Miscellaneous / Downtown Development	675.00	
4015-419.81-15	Bad Debt / Code Enforcement	83,320.90	
4015-419.82-10	Memberships / Professional Associations	9,142.00	
4035-412.11-10	Salaries & Wages / Regular Full Time	170,524.75	
4035-412.11-20	Salaries & Wages / Part Time Employees	16,750.00	
4035-412.13-10	Salaries & Wages / Overtime	951.61	
4035-412.21-10	Benefits / Empl Health Insurance	44,271.25	
4035-412.22-10	Benefits / FICA Match	575.44	
4035-412.22-20	Benefits / Medicare Match	2,389.94	
4035-412.23-10	Pension / Municipal Employees	50,623.70	
4035-412.33-40	Professional Services / Legal Services	175,746.50	
4035-412.61-10	General Supplies / Operating Supplies	40.00	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
4035-412.61-30	General Supplies / Office Supplies	1,434.17	
4610-424.11-10	Salaries & Wages / Regular Full Time	183,910.50	
4610-424.21-10	Benefits / Employee Health Insurance	30,917.96	
4610-424.22-20	Benefits / Medicare Match	2,694.31	
4610-424.23-10	Pension / Municipal Employees	54,253.35	
4610-424.43-10	Repair & Maint / Vehicle	2,521.67	
4610-424.53-20	Communications / Cell Phones & Pagers	1,392.00	
4610-424.58-00	Protective Inspections / Travel, Car & Meeting	7,490.00	
4610-424.61-10	General Supplies / Operating Supplies	132.05	
4610-424.61-30	General Supplies / Office Supplies	3,832.82	
4610-424.62-60	General Supplies / Fuel	4,216.50	
4610-424.64-50	Books & Periodicals / Subscriptions	131.42	
4610-424.69-10	Miscellaneous / Other Misc Purchases	83.44	
4610-424.82-10	Memberships / Professional Associations	801.00	
4615-419.11-10	Salaries & Wages / Regular Full Time	54,502.40	
4615-419.11-20	Salaries & Wages / Part Time	4,852.50	
4615-419.22-10	Benefits / FICA Match	228.64	
4615-419.22-20	Benefits / Medicare Match	887.28	
4615-419.23-10	Pension / Municipal Employees	16,078.31	
4615-419.53-20	Communications / Cell Phones & Pagers	1,080.12	
4615-419.58-00	Miscellaneous / Travel, Car & Meeting	2,400.00	
4615-419.61-30	General Supplies / Office Supplies	166.44	
4615-419.69-10	Miscellaneous / Other Misc Purchases	407.23	
4615-419.69-16	Miscellaneous / Merchant Fee	1,365.35	
4810-419.11-10	Salaries & Wages / Regular Full Time	14,795.10	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
4810-419.13-10	Salaries & Wages / Overtime	118.92	
4810-419.21-50	Benefits / Fitness Membership	62.50	
4810-419.22-20	Benefits / Medicare Match	213.62	
4810-419.23-10	Pension / Municipal Employees	3,532.66	
4810-419.33-37	Professional Services / Janitorial Service	100,418.00	
4810-419.42-41	Cleaning Services / Lawn Services	93,620.00	
4810-419.43-10	Repair & Maint / Vehicle Maint	9,764.33	
4810-419.43-40	Repair & Maint / Building Maintenance	2,346.96	
4810-419.53-20	Communications / Cell Phones & Pagers	120.00	
4810-419.61-10	General Supplies / Operating Supplies	4,507.55	
4810-419.61-30	General Supplies / Office Supplies	3.00	
4810-419.61-50	General Supplies / Uniforms	38.54	
4810-419.62-11	General Supplies / Natural Gas City Hall	18,511.17	
4810-419.62-12	General Supplies / Natual Gas Court Bldg	25,416.57	
4810-419.62-21	General Supplies / Electricity City Hall	104,678.07	
4810-419.62-22	General Supplies / Electricity Court Bldg	76,241.06	
4820-419.11-10	Salaries & Wages / Regular Full Time	137,926.25	
4820-419.13-10	Salaries & Wages / Overtime	2,004.85	
4820-419.21-10	Benefits / Employee Health Insurance	37,542.02	
4820-419.22-20	Benefits / Medicare Match	1,960.55	
4820-419.23-10	Pension / Municipal Employees	40,688.27	
4820-419.51-10	Other Services / Staffing Agency	31,181.08	
4820-419.61-10	General Supplies / Operating Supplies	6,385.22	
4820-419.61-50	General Supplies / Uniforms	4,543.43	
4820-419.62-60	General Supplies / Fuel	17,244.24	
5010-421.11-10	Salaries & Wages / Regular Full Time	3,250,605.54	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
5010-421.11-20	Salaries & Wages / Part Time	130,331.20	
5010-421.13-10	Salaries & Wages / Overtime	312,154.10	
5010-421.13-11	Salaries & Wages / Detail Overtime	152,337.16	
5010-421.14-35	Salaries & Wages / Extra Detail Pay	12,328.92	
5010-421.21-10	Benefits / Employee Health Insurance	449,513.77	
5010-421.21-50	Benefits / Fitness Membership	750.00	
5010-421.22-10	Benefits / FICA Match	14,808.95	
5010-421.22-20	Benefits / Medicare Match	62,175.08	
5010-421.23-20	Pension / Police	918,773.82	
5010-421.33-60	Professional Services / Medical / Dental Services	4,819.84	
5010-421.43-10	Repair & Maint / Vehicle Maint	56,070.89	
5010-421.43-15	Repair & Maint / Minor Repairs	1,161.79	
5010-421.53-10	Communications / Telephone Land Line	7,294.00	
5010-421.53-15	Communications / PBX, System Maintenance	10,902.80	
5010-421.53-20	Communications / Cell Phones & Pagers	50,821.72	
5010-421.53-30	Communications / Postage & Freight	527.86	
5010-421.54-10	Advertising / Legal	90.00	
5010-421.58-00	Police / Travel, Car & Meeting	5,350.52	
5010-421.58-10	Travel, Car & Meeting / Training	52,079.43	
5010-421.61-10	General Supplies / Operating Supplies	82,014.01	
5010-421.61-12	General Supplies / K-9 Supplies	4,620.75	
5010-421.61-30	General Supplies / Office Supplies	12,811.04	
5010-421.61-50	General Supplies / Uniforms	35,644.91	
5010-421.61-60	General Supplies / Water	1,789.85	
5010-421.62-10	General Supplies / Natural Gas Service	1,401.58	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
5010-421.62-20	General Supplies / Electricity Service	7,462.70	
5010-421.62-60	General Supplies / Fuel	118,809.77	
5010-421.69-10	Miscellaneous / Other Misc Purchases	1,312.36	
5010-421.69-14	Miscellaneous / Drug Forfeiture Expense	1,561.91	
5010-421.82-10	Memberships / Professional Associations	9,954.99	
5010-423.69-21	Miscellaneous / Housing Prisoners	144,236.37	
5510-422.11-10	Salaries & Wages / Regular Full Time	1,807,294.14	
5510-422.13-10	Salaries & Wages / Overtime	256,767.50	
5510-422.14-35	Salaries & Wages / Extra Detail Pay		1,545.00
5510-422.21-10	Benefits / Empl Health Insurance	313,440.45	
5510-422.21-50	Benefits / Fitness Membership	970.00	
5510-422.22-20	Benefits / Medicare Match	31,761.74	
5510-422.23-30	Pension / Fire	665,209.24	
5510-422.39-30	Contracted Services / Dispatch Services	14,732.26	
5510-422.43-10	Repair & Maint / Vehicle Maint	23,658.14	
5510-422.53-10	Communications / Telephone Land Line	3,942.67	
5510-422.53-20	Communications / Cell Phones & Pagers	7,867.94	
5510-422.58-00	Fire / Travel, Car & Meeting	1,327.48	
5510-422.58-10	Travel, Car & Meeting / Training	3,563.44	
5510-422.61-10	General Supplies / Operating Supplies	25,168.69	
5510-422.61-30	General Supplies / Office Supplies	6,460.06	
5510-422.61-50	General Supplies / Uniforms	19,139.24	
5510-422.62-10	General Supplies / Natural Gas Service	12,596.62	
5510-422.62-20	General Supplies / Electricity Service	32,867.86	
5510-422.62-60	General Supplies / Fuel	28,737.96	
5510-422.69-10	Miscellaneous / Other Misc Purchases	375.50	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
5510-422.69-55	Miscellaneous / Promotional Activities	1,902.37	
6035-432.11-10	Salaries & Wages / Regular Full Time	195,564.52	
6035-432.13-10	Salaries & Wages / Overtime	9,904.11	
6035-432.21-10	Benefits / Employee Health Insurance	51,708.82	
6035-432.22-20	Benefits / Medicare Match	3,108.06	
6035-432.23-10	Pension / Municipal Employees	57,468.22	
6035-432.39-12	Contracted Services / Sanitation Services	478,490.98	
6035-432.41-10	Utility Services / Dump Tipping Fees	15,588.62	
6035-432.43-10	Repair & Maint / Vehicle Maint	9,016.17	
6035-432.51-10	Other Services / Staffing Agency	6,293.68	
6035-432.53-20	Communications / Cell Phones & Pagers	320.00	
6035-432.61-10	General Supplies / Operating Supplies	6,715.42	
6035-432.61-50	General Supplies / Uniforms	390.45	
6035-432.62-60	General Supplies / Fuel	23,789.88	
6040-432.11-10	Salaries & Wages / Regular Full Time	330,586.76	
6040-432.13-10	Salaries & Wages / Overtime	16,214.26	
6040-432.21-10	Benefits / Employee Health Insurance	80,042.42	
6040-432.22-20	Benefits / Medicare Match	4,873.81	
6040-432.23-10	Pension / Municipal Employees	97,523.19	
6040-432.41-10	Utility Services / Dump Tipping Fees	70,409.63	
6040-432.43-10	Repair & Maint / Vehicle Maint	39,590.01	
6040-432.53-20	Communications / Cell Phones & Pagers	160.00	
6040-432.61-10	General Supplies / Operating Supplies	6,913.19	
6040-432.61-50	General Supplies / Uniforms	2,295.69	
6040-432.62-60	General Supplies / Fuel	56,265.93	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
6045-435.11-10	Salaries & Wages / Regular Full Time	228,005.61	
6045-435.13-10	Salaries & Wages / Overtime	3,832.92	
6045-435.21-10	Benefits / Employee Health Insurance	49,229.63	
6045-435.22-20	Benefits / Medicare Match	3,448.06	
6045-435.23-10	Pension / Municipal Employees	67,226.67	
6045-435.43-10	Repair & Maint / Vehicle Maint	630.20	
6045-435.53-20	Communications / Cell Phones & Pagers	480.00	
6045-435.58-00	Administrative / Travel, Car & Meeting	3,600.00	
6045-435.61-10	General Supplies / Operating Supplies	9,184.58	
6045-435.61-50	General Supplies / Uniforms	852.41	
6045-435.62-10	General Supplies / Natural Gas Service	11,413.87	
6045-435.62-20	General Supplies / Electricity Service	1,604.27	
6045-435.62-60	General Supplies / Fuel	7,492.32	
6050-431.11-10	Salaries & Wages / Regular Full Time	248,697.13	
6050-431.13-10	Salaries & Wages / Overtime	4,328.66	
6050-431.21-10	Benefits / Employee Health Insurance	41,792.06	
6050-431.22-20	Benefits / Medicare Match	3,733.61	
6050-431.23-10	Pension / Municipal Employees	73,364.79	
6050-431.43-10	Repair & Maint / Vehicle Maint	50,857.25	
6050-431.43-25	Repair & Maint / Street Light Maint	65,306.48	
6050-431.43-26	Repair & Maint / Street Signs	34,230.50	
6050-431.51-10	Other Services / Staffing Agency	9,808.36	
6050-431.53-20	Communications / Cell Phones & Pagers	1,440.00	
6050-431.61-10	General Supplies / Operating Supplies	135,031.01	
6050-431.61-50	General Supplies / Uniforms	1,914.64	
6050-431.62-23	General Supplies / Electricity Street Lights	224,061.10	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
6050-431.62-24	General Supplies / Electricity Signal Lights	11,358.28	
6050-431.62-60	General Supplies / Fuel	62,206.58	
6050-431.82-10	Memberships / Professional Associations	50.00	
6055-419.61-10	General Supplies / Operating Supplies	4,626.22	
6055-419.62-10	General Supplies / Natural Gas Service	1,885.22	
6055-419.62-60	General Supplies / Fuel	310.07	
6055-419.69-10	Miscellaneous / Other Misc Purchases	57.00	
7010-451.11-10	Salaries & Wages / Regular Full Time	153,884.06	
7010-451.11-20	Salaries & Wages / Part Time	36,649.97	
7010-451.13-10	Salaries & Wages / Overtime	1,627.94	
7010-451.21-10	Benefits / Empl Health Insurance	28,333.60	
7010-451.22-10	Benefits / FICA Match	2,424.97	
7010-451.22-20	Benefits / Medicare Match	2,739.90	
7010-451.23-10	Pension / Municipal Employees	45,683.45	
7010-451.43-10	Repair & Maint / Vehicle Maint	292.29	
7010-451.51-10	Other Services / Staffing Agency	52,293.50	
7010-451.53-10	Communications / Telephone Land Line	1,963.94	
7010-451.53-20	Communications / Cell Phones & Pagers	300.00	
7010-451.54-20	Advertising / Other	80.00	
7010-451.58-00	Recreation / Travel, Car & Meeting	2,546.60	
7010-451.61-10	General Supplies / Operating Supplies	30,251.73	
7010-451.61-30	General Supplies / Office Supplies	1,123.29	
7010-451.61-50	General Supplies / Uniforms	1,152.07	
7010-451.62-10	General Supplies / Natural Gas Service	3,023.36	
7010-451.62-20	General Supplies / Electricity Service	36,951.80	



FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
7010-451.62-60	General Supplies / Fuel	2,323.59	
7010-451.63-17	Food / Concessions	3,925.69	
7010-451.69-10	Miscellaneous / Other Misc Purchases	30.14	
7010-451.69-16	Miscellaneous / Merchant Fee	629.36	
7020-452.11-10	Salaries & Wages / Regular Full Time	232,711.11	
7020-452.11-20	Salaries & Wages / Part Time	39,199.16	
7020-452.13-10	Salaries & Wages / Overtime	3,107.72	
7020-452.21-10	Benefits / Employee Health Insurance	52,417.16	
7020-452.22-10	Benefits / FICA Match	2,283.97	
7020-452.22-20	Benefits / Medicare Match	3,886.64	
7020-452.23-10	Pension / Municipal Employees	68,635.67	
7020-452.43-10	Repair & Maint / Vehicle Maint	10,311.76	
7020-452.51-10	Other Services / Staffing Agency	130,995.08	
7020-452.53-10	Communications / Telephone Land Line	1,176.28	
7020-452.58-00	Parks / Travel & Meeting	859.44	
7020-452.61-10	General Supplies / Operating Supplies	50,423.16	
7020-452.61-15	General Supplies / Horticultural Supplies	22,049.22	
7020-452.61-30	General Supplies / Office Supplies	839.21	
7020-452.61-50	General Supplies / Uniforms	3,451.37	
7020-452.62-10	General Supplies / Natural Gas Service	1,702.36	
7020-452.62-20	General Supplies / Electricity Service	27,221.03	
7020-452.62-60	General Supplies / Fuel	11,550.43	
7020-452.69-10	Miscellaneous / Other Misc Purchases	180.03	
7020-452.69-16	Miscellaneous / Merchant Fee	3,241.78	
7020-452.69-55	Miscellaneous / Promotional Activities	96.53	
7025-452.61-10	General Supplies / Operating Supplies	1,337.52	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
7025-452.62-20	General Supplies / Electricity Service	4,654.29	
7030-452.61-10	General Supplies / Operating Supplies	1,919.26	
7030-452.62-20	General Supplies / Electricity Service	4,484.05	
7210-419.11-10	Salaries & Wages / Regular Full Time	25,586.64	
7210-419.21-10	Benefits / Employee Health Insurance	8,854.25	
7210-419.22-20	Benefits / Medicare Match	350.78	
7210-419.23-10	Pension / Municipal Employees	7,548.16	
7210-419.53-10	Communications / Telephone Land Line	1,042.07	
7210-419.53-20	Communications / Cell Phones & Pagers	480.00	
7210-419.61-10	General Supplies / Operating Supplies	1,214.00	
7210-419.62-20	General Supplies / Electricity Service	3,970.07	
7410-451.11-10	Salaries & Wages / Regular Full Time	136,581.54	
7410-451.13-10	Salaries & Wages / Overtime	608.43	
7410-451.21-10	Benefits / Empl Health Insurance	26,562.75	
7410-451.21-50	Benefits / Fitness Membership	240.00	
7410-451.22-20	Benefits / Medicare Match	1,852.08	
7410-451.23-10	Pension / Municipal Employees	40,291.68	
7410-451.43-10	Repair & Maint / Vehicle Maint	5,598.59	
7410-451.43-15	Repair & Maint / Minor Repairs	614.60	
7410-451.53-10	Communications / Telephone Land Line	1,916.25	
7410-451.53-30	Communications / Postage & Freight	122.35	
7410-451.54-20	Advertising / Other	117.00	
7410-451.58-00	Recreation / Travel, Car & Meeting	3,732.58	
7410-451.61-10	General Supplies / Operating Supplies	11,991.92	
7410-451.61-30	General Supplies / Office Supplies	526.69	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
7410-451.61-50	General Supplies / Uniforms	362.65	
7410-451.62-10	General Supplies / Natural Gas Service	18,550.99	
7410-451.62-20	General Supplies / Electricity Service	1,658.69	
7410-451.62-60	General Supplies / Fuel	1,372.04	
7410-451.64-50	Books & Periodicals / Subscriptions	300.00	
7410-451.69-10	Miscellaneous / Other Misc Purchases	103.88	
7415-451.11-10	Salaries & Wages / Regular Full Time	33,368.74	
7415-451.11-20	Salaries & Wages / Part Time	26,219.34	
7415-451.13-10	Salaries & Wages / Overtime	636.38	
7415-451.14-40	Salaries & Wages / Special Detail Pay	960.00	
7415-451.21-10	Benefits / Empl Health Insurance	9,227.58	
7415-451.21-50	Benefits / Fitness Membership	250.00	
7415-451.22-10	Benefits / FICA Match	2,630.72	
7415-451.22-20	Benefits / Medicare Match	728.88	
7415-451.23-10	Pension / Municipal Employees	9,999.81	
7415-451.51-10	Other Services / Staffing Agency	46,580.77	
7415-451.54-21	Advertising / Event Promotion	884.60	
7415-451.58-00	Recreation / Travel, Car & Meeting	43.02	
7415-451.61-10	General Supplies / Operating Supplies	9,201.35	
7415-451.61-17	General Supplies / Linen Service	6,558.79	
7415-451.61-50	General Supplies / Uniforms	218.30	
7415-451.63-14	Food / IKE Events	7,507.66	
7415-451.63-15	Food / Catered Events	6,920.03	
7415-451.63-16	Food / Outside Catering	86.74	
7415-451.63-19	Food / Alcoholic Beverage	688.53	
7415-451.69-16	Miscellaneous / Merchant Fee	3,299.37	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
7420-451.11-10	Salaries & Wages / Regular Full Time	116,171.22	
7420-451.13-10	Salaries & Wages / Overtime	2,018.29	
7420-451.21-10	Benefits / Empl Health Insurance	21,939.38	
7420-451.22-20	Benefits / Medicare Match	2,103.32	
7420-451.23-10	Pension / Municipal Employees	32,789.38	
7420-451.43-10	Repair & Maint / Vehicle Maint	12,878.58	
7420-451.43-15	Repair & Maint / Minor Repairs	3,733.31	
7420-451.53-10	Communications / Telephone Land Line	2,884.94	
7420-451.53-20	Communications / Cell Phones & Pagers	240.00	
7420-451.54-20	Advertising / Other	174.29	
7420-451.58-00	Recreation / Travel, Car & Meeting	15.00	
7420-451.61-10	General Supplies / Operating Supplies	38,557.58	
7420-451.61-30	General Supplies / Office Supplies	378.83	
7420-451.61-50	General Supplies / Uniforms	222.94	
7420-451.62-10	General Supplies / Natural Gas Service	79,111.85	
7420-451.62-20	General Supplies / Electricity Service	307,235.56	
7420-451.62-60	General Supplies / Fuel	6,466.08	
7420-451.69-10	Miscellaneous / Other Misc Purchases	35.00	
7420-451.69-17	Miscellaneous / Sales Tax	2,208.96	
7425-451.11-10	Salaries & Wages / Regular Full Time	131,818.00	
7425-451.13-10	Salaries & Wages / Overtime	932.64	
7425-451.21-10	Benefits / Empl Health Insurance	26,208.58	
7425-451.22-20	Benefits / Medicare Match	1,891.28	
7425-451.23-10	Pension / Municipal Employees	38,684.89	
7425-451.51-10	Other Services / Staffing Agency	177,775.00	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
7425-451.61-10	General Supplies / Operating Supplies	176,259.55	
7425-451.62-60	General Supplies / Fuel	2,145.13	
7425-451.63-17	Food / Concessions	63,250.35	
7425-451.69-16	Miscellaneous / Merchant Fee	1,241.97	
7425-451.69-17	Miscellaneous / Sales Tax	45,406.73	
7425-451.69-55	Miscellaneous / Promotional Activities	28.15	
8015-464.11-10	Salaries & Wages / Regular Full Time	114,267.96	
8015-464.11-20	Salaries & Wages / Part Time	23,154.00	
8015-464.13-10	Salaries & Wages / Overtime	1,538.44	
8015-464.21-10	Benefits / Employee Health Insurance	24,437.73	
8015-464.22-10	Benefits / FICA Match	1,439.80	
8015-464.22-20	Benefits / Medicare Match	1,962.09	
8015-464.23-10	Pension / Municipal Employees	33,709.10	
8015-464.43-10	Repair & Maint / Vehicle Maint	424.56	
8015-464.53-10	Communications / Telephone Land Line	3,069.22	
8015-464.53-20	Communications / Cell Phones & Pagers	1,016.80	
8015-464.58-00	Community Development / Travel, Car & Meeting	2,160.82	
8015-464.61-10	General Supplies / Operating Supplies	12,974.08	
8015-464.62-10	General Supplies / Natural Gas Service	4,328.43	
8015-464.62-20	General Supplies / Electricity Service	38,827.09	
8025-465.11-10	Salaries & Wages / Regular Full Time	163,198.30	
8025-465.11-20	Salaries & Wages / Part Time	280.00	
8025-465.13-10	Salaries & Wages / Overtime	112.45	
8025-465.21-10	Benefits / Employee Health Insurance	28,333.60	
8025-465.22-10	Benefits / FICA Match	10.23	
8025-465.22-20	Benefits / Medicare Match	2,714.58	

FUND 001 General Fund

ACCOUNT	DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
8025-465.23-10	Pension / Municipal Employees	51,955.76	
8025-465.43-10	Repair & Maint / Vehicle Maint	2,447.55	
8025-465.43-40	Repair & Maint / Building Maintenance	17.69	
8025-465.51-10	Other Services / Staffing Agency	6,229.45	
8025-465.53-20	Communications / Cell Phones & Pagers	1,020.00	
8025-465.53-30	Communications / Postage & Freight	192.58	
8025-465.61-10	General Supplies / Operating Supplies	5,167.94	
8025-465.61-30	General Supplies / Office Supplies	709.39	
8025-465.62-60	General Supplies / Fuel	7,097.60	
8030-465.53-10	Communications / Telephone Land Line	1,019.34	
8030-465.61-10	General Supplies / Operating Supplies	360.00	
8030-465.62-20	General Supplies / Electricity Service	11,901.56	
8510-463.11-10	Salaries & Wages / Regular Full Time	157,830.35	
8510-463.13-10	Salaries & Wages / Overtime	1,352.29	
8510-463.21-10	Benefits / Employee Health Insurance	21,958.54	
8510-463.21-50	Benefits / Fitness Membership	562.50	
8510-463.22-20	Benefits / Medicare Match	1,875.91	
8510-463.23-10	Pension / Municipal Employees	42,488.99	
8510-463.33-10	Professional Services / Auditors	3,650.00	
8510-463.53-20	Communications / Cell Phones & Pagers	120.00	
8510-463.61-30	General Supplies / Office Supplies	1,645.12	
8510-463.62-60	General Supplies / Fuel	33.79	
FUND TOTALS		35,200,812.09	35,200,812.09
FUND IS IN BALANCE			

City of West Monroe  
REVENUE REPORT  
100% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
310		Taxes								
311		Property Tax								
10 00		Real Property	91,250	7,714.03	9	1,095,000	1,130,410.71	103	1,095,000	35,410.71-
20 00		Personal Property	0	.00		0	.00		0	.00
311	**	Property Tax	91,250	7,714.03	9	1,095,000	1,130,410.71	103	1,095,000	35,410.71-
313		Sales & Use Tax								
00 00		Sales & Use Tax	1,291,663	1,514,561.95	117	15,500,000	16,529,715.05	107	15,500,000	1,029,715.05-
10 00		Auto Rental Tax	837	1,835.36	219	10,000	19,485.18	195	10,000	9,485.18-
313	**	Sales & Use Tax	1,292,500	1,516,397.31	117	15,510,000	16,549,200.23	107	15,510,000	1,039,200.23-
316		Gross Receipts Business								
10 61		Insurance Premuim Tax	37,500	18,426.67	49	450,000	516,813.34	115	450,000	66,813.34-
316	**	Gross Receipts Business	37,500	18,426.67	49	450,000	516,813.34	115	450,000	66,813.34-
318		Other Taxes								
20 10		CATV	13,750	.00		165,000	81,385.22	49	165,000	83,614.78
20 15		ATMOS Gas	6,000	.00		72,000	72,848.23	101	72,000	848.23-
20 20		Entergy	43,750	.00		525,000	563,176.56	107	525,000	38,176.56-
20 25		Adelphia	0	.00		0	.00		0	.00
20 *		Franchise Tax	63,500	.00		762,000	717,410.01	94	762,000	44,589.99
318	**	Other Taxes	63,500	.00		762,000	717,410.01	94	762,000	44,589.99
319		Penalties and Interest								
10 10		Property Tax	250	430.04	172	3,000	2,465.38	82	3,000	534.62
10 60		Occupational License	625	1,183.19	189	7,500	6,687.65	89	7,500	812.35
10 61		Insurance	19	2.00	11	250	18.33	7	250	231.67
10 *		Taxes	894	1,615.23	181	10,750	9,171.36	85	10,750	1,578.64
319	**	Penalties and Interest	894	1,615.23	181	10,750	9,171.36	85	10,750	1,578.64
310	***	Taxes	1,485,644	1,544,153.24		17,827,750	18,923,005.65		17,827,750	1,095,255.65-
320		Licenses and Permits								
321		Business Licenses								
10 10		Alcoholic Beverages	2,087	530.00	25	25,000	26,354.75	105	25,000	1,354.75-
10 60		Occupational	67,913	7,790.00	12	815,000	875,813.07	108	815,000	60,813.07-
10 62		ROW Usage Lic	0	.00		0	.00		0	.00
10 65		Taxi Permits	12	.00		100	.00		100	100.00
10 *		Business Licenses	70,012	8,320.00	12	840,100	902,167.82	107	840,100	62,067.82-

City of West Monroe  
REVENUE REPORT  
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City of West Monroe

FUND 001		General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
20	10	Contractor Certificate		1,250	300.00	24	15,000	15,300.00	102	15,000	300.00-
321	**	Business Licenses		71,262	8,620.00	12	855,100	917,467.82	107	855,100	62,367.82-
322		Nonbusiness									
10	10	Building		6,250	5,270.00	84	75,000	67,152.42	90	75,000	7,847.58
10	20	Electrical		1,500	1,738.00	116	18,000	14,796.00	82	18,000	3,204.00
10	25	Plumbing		6,250	2,390.00	38	75,000	43,233.46	58	75,000	31,766.54
10	30	Gas		0	.00		0	.00		0	.00
10	35	Heat & Air		837	750.00	90	10,000	7,320.00	73	10,000	2,680.00
10	40	Mobile Home		19	.00		250	125.00	50	250	125.00
10	*	Inspection Permits		14,856	10,148.00	68	178,250	132,626.88	74	178,250	45,623.12
20	10	House Moving		0	.00		0	.00		0	.00
20	15	Rental Inspection		0	.00		0	.00		0	.00
20	20	ROW Usage		125	250.00	200	1,500	3,250.00	217	1,500	1,750.00-
20	*	Special Permits		125	250.00	200	1,500	3,250.00	217	1,500	1,750.00-
322	**	Nonbusiness		14,981	10,398.00	69	179,750	135,876.88	76	179,750	43,873.12
320	***	Licenses and Permits		86,243	19,018.00		1,034,850	1,053,344.70		1,034,850	18,494.70-
330		Intergovernmental Revenue									
331		Federal Grants									
18	00	Section 8		18,898	.00		226,842	.00		226,842	226,842.00
21	00	FEMA		0	.00		0	119,369.19		0	119,369.19-
22	00	Dept of Homeland Security		0	.00		0	39,312.59		0	39,312.59-
40	00	Dept of Justice		0	.00		0	.00		0	.00
43	00	LA Comm Law Enf Adm CrmJS		0	.00		0	.00		0	.00
331	**	Federal Grants		18,898	.00		226,842	158,681.78	70	226,842	68,160.22
332		Ouachita Parish									
10	00	Court Support		1,913	1,916.67	100	23,000	23,000.04	100	23,000	.04-
12	00	Workforce Development		0	.00		0	.00		0	.00
13	00	District Attorney		0	.00		0	.00		0	.00
332	**	Ouachita Parish		1,913	1,916.67	100	23,000	23,000.04	100	23,000	.04-
334		State Revenue									
11	00	State Revenue		0	1,925.50-		0	.00		0	.00
12	00	Dpt of Military Affairs		0	.00		0	.00		0	.00
14	00	LA Hwy Safety Commission		7,087	25,622.96	362	85,000	104,663.05	123	85,000	19,663.05-
15	00	Office of Business Devel		0	.00		0	.00		0	.00
16	00	Homeland Secrty & Emg Prp		0	1,925.50		0	1,925.50		0	1,925.50-
17	00	LA Comm on Law Enfrcemnt		0	.00		0	.00		0	.00



City of West Monroe  
REVENUE REPORT  
100% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
21 00	Division of Administratio	0	.00		0	.00		0	.00
25 00	Culture Rec & Tourism	0	.00		0	.00		0	.00
29 00	DOTD	894	5,375.00	601	10,750	10,750.00	100	10,750	.00
90 10	State Signal Light	1,937	11,200.00	578	23,200	22,400.00	97	23,200	800.00
90 12	Misc Rev	0	.00		0	1,275.00		0	1,275.00-
90 15	State Street Maint	1,530	9,152.50	598	18,305	18,305.00	100	18,305	.00
90 25	2nd Injury Reinbursement	0	.00		0	.00		0	.00
90 *	Other State Rev	3,467	20,352.50	587	41,505	41,980.00	101	41,505	475.00-
334 **	State Revenue	11,448	51,350.46	449	137,255	159,318.55	116	137,255	22,063.55-
335	State Shared Revenues								
10 70	Beer Tax	1,663	.00		20,000	18,184.44	91	20,000	1,815.56
10 90	Fire Insurance 2%	4,250	.00		51,000	50,986.29	100	51,000	13.71
10 *	Taxes	5,913	.00		71,000	69,170.73	97	71,000	1,829.27
335 **	State Shared Revenues	5,913	.00		71,000	69,170.73	97	71,000	1,829.27
330 ***	Intergovernmental Revenue	38,172	53,267.13		458,097	410,171.10		458,097	47,925.90
340	Charges for Services								
341	General Government								
10 10	Cost of Court	0	.00		0	.00		0	.00
10 12	Marshal Revenue	0	.00		0	.00		0	.00
10 15	City Attorney Work Rev	0	.00		0	12.50		0	12.50-
10 *	Court	0	.00		0	12.50		0	12.50-
30 10	Zoning Fee	356	300.00	84	4,250	5,310.00	125	4,250	1,060.00-
30 15	Vant Strct Reg Fee	0	.00		0	.00		0	.00
30 *	Zoning	356	300.00	84	4,250	5,310.00	125	4,250	1,060.00-
50 10	Activity Revenue	0	.00		0	.00		0	.00
50 12	Misc Revenue	0	.00		0	.00		0	.00
50 14	Building Rent	0	.00		0	.00		0	.00
50 *	Community Development	0	.00		0	.00		0	.00
341 **	General Government	356	300.00	84	4,250	5,322.50	125	4,250	1,072.50-
342	Public Safety								
10 10	Housing Prisoners Rev	0	.00		0	.00		0	.00
10 15	Misc Rev	0	.00		0	420.00		0	420.00-
10 *	Jail Revenue	0	.00		0	420.00		0	420.00-

City of West Monroe  
REVENUE REPORT  
100% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
15 10		Police Fees	413	.00		5,000	5,442.50	109	5,000	442.50-
15 12		Bonds & Surrety	413	1,865.00	452	5,000	12,915.00	258	5,000	7,915.00-
15 13		Metro Reimbursement	837	7,844.78	937	10,000	45,931.76	459	10,000	35,931.76-
15 15		Miscellaneous Rev	1,000	.00		12,000	8,960.00	75	12,000	3,040.00
15 17		Property Owner's Serv Fee	0	.00		0	.00		0	.00
15 19		Drug Forfeiture Rev	0	.00		0	1,999.39		0	1,999.39-
15 *		Police	2,663	9,709.78	365	32,000	75,248.65	235	32,000	43,248.65-
20 10		Service Charge	87	.00		1,000	6,094.46	609	1,000	5,094.46-
342 **		Public Safety	2,750	9,709.78	353	33,000	81,763.11	248	33,000	48,763.11-
343		Charges for Services								
10 00		Grass Cut	1,250	1,250.00	100	15,000	27,135.00	181	15,000	12,135.00-
12 00		Demolition	212	.00		2,500	52,248.00	2090	2,500	49,748.00-
14 05		CE Trash Removal	0	.00		0	814.00		0	814.00-
14 10		Express Trash Service	7	.00		150	545.00	363	150	395.00-
14 *		Trash Removeal	7	.00		150	1,359.00	906	150	1,209.00-
15 00		CE Structure Security	0	.00		0	.00		0	.00
16 00		Administration Fee	337	1,160.00	344	4,000	8,653.38	216	4,000	4,653.38-
17 10		RAD Class	0	.00		0	.00		0	.00
343 **		Charges for Services	1,806	2,410.00	133	21,650	89,395.38	413	21,650	67,745.38-
344		Sanitation								
10 30		Garbage	79,163	98,810.43	125	950,000	963,089.95	101	950,000	13,089.95-
10 35		Excess Trash Rev	5,000	7,016.00	140	60,000	80,594.00	134	60,000	20,594.00-
10 *		Utilities	84,163	105,826.43	126	1,010,000	1,043,683.95	103	1,010,000	33,683.95-
344 **		Sanitation	84,163	105,826.43	126	1,010,000	1,043,683.95	103	1,010,000	33,683.95-
345		Health & Safety								
50 10		Stray Animal Fee	0	.00		0	.00		0	.00
345 **		Health & Safety	0	.00		0	.00		0	.00
346		Community Development								
10 10		Activity Revenue	125	.00		1,500	3,400.00	227	1,500	1,900.00-
10 12		Misc Revenue	0	50.00		0	2,607.57		0	2,607.57-
10 14		Program Revenue	0	.00		0	220.00		0	220.00-
10 16		Concession Revenue	0	.00		0	.00		0	.00
10 *		Community Center	125	50.00	40	1,500	6,227.57	415	1,500	4,727.57-
346 **		Community Development	125	50.00	40	1,500	6,227.57	415	1,500	4,727.57-

City of West Monroe  
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City of West Monroe

FUND 001 General Fund		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
347	Culture & Recreation								
10 02	Entrance Fees	12,500	15,550.00	124	150,000	181,254.74	121	150,000	31,254.74-
10 03	Season Pass	1,250	2,822.00	226	15,000	26,541.00	177	15,000	11,541.00-
10 04	Lodge Rent Fees	1,663	1,200.00	72	20,000	7,810.00	39	20,000	12,190.00
10 05	Dog Registration Fee	38	15.00	40	500	160.00	32	500	340.00
10 06	Shelter Rent Fees	3,337	2,922.50	88	40,000	47,895.00	120	40,000	7,895.00-
10 08	Other Facility Rent Fees	837	3,158.82	377	10,000	8,697.82	87	10,000	1,302.18
10 10	Concessions	375	712.81	190	4,500	4,022.64	89	4,500	477.36
10 90	Miscellaneous Revenue	0	1,116.50		0	7,417.71		0	7,417.71-
10 *	Kiroli Park	20,000	27,497.63	138	240,000	283,798.91	118	240,000	43,798.91-
13 10	Shelter Rent	0	.00		0	.00		0	.00
13 12	Misc Rev	0	.00		0	.00		0	.00
13 14	Activity Revenue	0	.00		0	.00		0	.00
13 *	Restoration Park	0	.00		0	.00		0	.00
15 10	BMX Track	0	.00		0	.00		0	.00
15 90	Miscellaneous Revenue	0	.00		0	50.00		0	50.00-
15 *	Lazarre Park	0	.00		0	50.00		0	50.00-
20 10	Facility Rent	125	.00		1,500	8,087.97	539	1,500	6,587.97-
20 11	Memberships	1,000	1,715.00	172	12,000	17,776.50	148	12,000	5,776.50-
20 12	Concessions	288	479.14	166	3,500	7,556.03	216	3,500	4,056.03-
20 15	Program Revenue	3,337	10,770.00	323	40,000	58,200.00	146	40,000	18,200.00-
20 16	Basketball Revenue	0	.00		0	.00		0	.00
20 *	Recreation Center	4,750	12,964.14	273	57,000	91,620.50	161	57,000	34,620.50-
30 10	Membership Fee	0	.00		0	.00		0	.00
30 15	Booth Rental	913	3,125.00	342	11,000	10,440.00	95	11,000	560.00
30 20	Pea Sheller	375	438.00	117	4,500	4,148.00	92	4,500	352.00
30 21	Pecan Sheller	837	.00		10,000	8,413.50	84	10,000	1,586.50
30 25	Freezer Rental	663	2,448.00	369	8,000	8,535.00	107	8,000	535.00-
30 30	Misc Revenue	38	113.00	297	500	417.00	83	500	83.00
30 *	Farmer's Market	2,826	6,124.00	217	34,000	31,953.50	94	34,000	2,046.50
40 10	Non-Catered Event Income	0	.00		0	.00		0	.00
40 11	Equipment Rental	837	2,388.00	285	10,000	24,160.50	242	10,000	14,160.50-
40 12	Concessions	413	844.00	204	5,000	9,031.50	181	5,000	4,031.50-
40 13	Deposit Forfieture	0	275.00		0	3,959.95		0	3,959.95-
40 14	Catering	2,500	1,396.75	56	30,000	18,574.67	62	30,000	11,425.33
40 15	Interagency Promotion	712	627.74	88	8,500	2,738.40	32	8,500	5,761.60
40 16	Outside Caterer Fee	0	1,965.00		0	23,083.60		0	23,083.60-
40 17	RV Space Rental	0	.00		0	.00		0	.00
40 18	Room Rental	7,087	13,925.00	197	85,000	110,352.12	130	85,000	25,352.12-

City of West Monroe  
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City of West Monroe

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
40 19	Special Events	0	.00		0	350.00		0	350.00-
40 20	Beverage Revenue	2,087	1,000.00	48	25,000	11,141.75	45	25,000	13,858.25
40 21	Catering IKE	0	.00		0	.00		0	.00
40 22	Other Rev	0	.00		0	.00		0	.00
40 23	Ticket Sales Cnv Cntr	0	.00		0	.00		0	.00
40 *	Convention Center	13,636	22,421.49	164	163,500	203,392.49	124	163,500	39,892.49-
45 10	Equine Event Rental	14,587	7,500.00	51	175,000	148,300.00	85	175,000	26,700.00
45 11	Rental Forfeiture	19	.00		250	.00		250	250.00
45 12	Stall Rentals	6,250	26,880.00	430	75,000	139,525.00	186	75,000	64,525.00-
45 13	Shavings Sales	6,250	11,812.00	189	75,000	150,457.00	201	75,000	75,457.00-
45 14	Other Event Rental	6,875	28,782.00	419	82,500	91,802.02	111	82,500	9,302.02-
45 16	RV Space Rental	3,750	29,840.00	796	45,000	86,115.30	191	45,000	41,115.30-
45 17	Concessions	3,750	12,659.01	338	45,000	124,374.13	276	45,000	79,374.13-
45 18	Equipment Rental	2,500	9,065.00	363	30,000	34,244.75	114	30,000	4,244.75-
45 19	Interagency Promotion	0	.00		0	1,178.75		0	1,178.75-
45 20	General Parking Fee Rev	0	.00		0	.00		0	.00
45 21	Sponsorships	0	.00		0	.00		0	.00
45 22	Security	0	19,100.00		0	23,560.00		0	23,560.00-
45 23	Ticket Sales - Ike	0	.00		0	.00		0	.00
45 24	Misc Rec - Ike	0	.00		0	.00		0	.00
45 25	Beverage Sales	0	.00		0	.00		0	.00
45 *	Ike Hamilton Expo Center	43,981	145,638.01	331	527,750	799,556.95	152	527,750	271,806.95-
347 **	Culture & Recreation	85,193	214,645.27	252	1,022,250	1,410,372.35	138	1,022,250	388,122.35-
348	Public Works								
20 10	Street Cuts	87	100.00	115	1,000	700.00	70	1,000	300.00
348 **	Public Works	87	100.00	115	1,000	700.00	70	1,000	300.00
340 ***	Charges for Services	174,480	333,041.48		2,093,650	2,637,464.86		2,093,650	543,814.86-
350	Fines								
351	Court Fines								
10 10	City Court Fines	14,587	19,248.18	132	175,000	184,216.98	105	175,000	9,216.98-
10 12	General Court Costs	1,250	1,723.50	138	15,000	13,819.80	92	15,000	1,180.20
10 15	Parking Ticket Fines	0	.00		0	.00		0	.00
10 18	DWI Fines	2,500	1,193.08	48	30,000	10,807.76	36	30,000	19,192.24
10 20	DWI Special Cost	200	120.00	60	2,400	1,799.50	75	2,400	600.50
10 *	Court	18,537	22,284.76	120	222,400	210,644.04	95	222,400	11,755.96
351 **	Court Fines	18,537	22,284.76	120	222,400	210,644.04	95	222,400	11,755.96

City of West Monroe  
REVENUE REPORT  
100% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
352	81 00 Fees	0	25.00		0	50.00		0	50.00-
	NSF Fee								
352	** Fees	0	25.00		0	50.00		0	50.00-
350	*** Fines	18,537	22,309.76		222,400	210,694.04		222,400	11,705.96
360	Invstmnts,Rents,Contribut								
361	Investment Earnings								
	10 00 Interest Revenue	837	.00		10,000	28,663.44	287	10,000	18,663.44-
	10 10 General Govt	0	.00		0	.00		0	.00
	10 15 Hasley Cemetary Trust	0	.00		0	.00		0	.00
	10 * Interest Revenue	837	.00		10,000	28,663.44	287	10,000	18,663.44-
361	** Investment Earnings	837	.00		10,000	28,663.44	287	10,000	18,663.44-
362	Rents and Royalties								
	10 00 Rent of Office Space	250	350.00	140	3,000	3,100.00	103	3,000	100.00-
	20 10 Energy Lease Royalties	413	1,290.40	312	5,000	12,063.80	241	5,000	7,063.80-
	30 10 Golf Course Rent	0	.00		0	.00		0	.00
	30 12 Ice Machine IKE	0	.00		0	.00		0	.00
	30 15 ATM	25	.00		300	260.25	87	300	39.75
	30 * Leases	25	.00		300	260.25	87	300	39.75
362	** Rents and Royalties	688	1,640.40	238	8,300	15,424.05	186	8,300	7,124.05-
363	Escheats								
	10 00 Sales of Recyclables	413	12,307.62	2980	5,000	32,747.81	655	5,000	27,747.81-
363	** Escheats	413	12,307.62	2980	5,000	32,747.81	655	5,000	27,747.81-
364	Contributions / Donations								
	10 00 Kiroli Contributions	0	.00		0	50.00		0	50.00-
	12 00 Expo Center Contributions	0	.00		0	.00		0	.00
	13 00 Community Development	0	.00		0	.00		0	.00
	30 00 Private Contributions	0	4,220.00		0	4,220.00		0	4,220.00-
364	** Contributions / Donations	0	4,220.00		0	4,270.00		0	4,270.00-
360	*** Invstmnts,Rents,Contribut	1,938	18,168.02		23,300	81,105.30		23,300	57,805.30-
390	Other Financing Sources								
391	Interfund Transfers In								
	12 00 Transfers In	0	.00		0	.00		0	.00
	13 00 86 Sales Tax Capital	0	.00		0	.00		0	.00

City of West Monroe  
REVENUE REPORT  
100% OF YEAR LAPSED

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
18 00	Section 8 Fund	0	.00		0	.00		0	.00
19 00	Utility Enterprise Fund	0	.00		0	.00		0	.00
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392	Proceeds from Asset Disp								
10 00	Sale of Assets	41,663	30,817.70	74	500,000	433,038.09	87	500,000	66,961.91
20 00	Comp on Loss of Cap Asset	0	.00		0	.00		0	.00
392 **	Proceeds from Asset Disp	41,663	30,817.70	74	500,000	433,038.09	87	500,000	66,961.91
393	Gen Long Term Debt Issued								
10 00	General Obligation Bonds	0	.00		0	.00		0	.00
393 **	Gen Long Term Debt Issued	0	.00		0	.00		0	.00
394	Miscellaneous Revenue								
10 00	Other Misc Revenue	5,000	150.01	3	60,000	68,514.10	114	60,000	8,514.10-
10 05	Unknown	0	.00		0	4.00		0	4.00-
10 06	Credit Card Fee	0	279.76		0	3,127.84		0	3,127.84-
10 10	Re-Insurance Claims Rev	0	.01-		0	.00		0	.00
10 12	Claims	0	.00		0	.00		0	.00
10 *	Other Misc Revenue	5,000	429.76	9	60,000	71,645.94	119	60,000	11,645.94-
394 **	Miscellaneous Revenue	5,000	429.76	9	60,000	71,645.94	119	60,000	11,645.94-
390 ***	Other Financing Sources	46,663	31,247.46		560,000	504,684.03		560,000	55,315.97
FUND TOTAL	General Fund	1,851,677	2,021,205.09		22,220,047	23,820,469.68		22,220,047	1,600,422.68-
GRAND TOTAL		1,851,677	2,021,205.09		22,220,047	23,820,469.68		22,220,047	1,600,422.68-

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
101 01 00	Cash / Operating Cash	8,550,527.12	
101 04 00	Cash / Old General Fund Cash	.00	
101 11 00	Cash / 86 Sales Tax Account	.00	
101 20 00	Cash / Investment in LAMP	2,500,000.00	
102 10 00	Cash with Fiscal Agent / Crawford & Company	.00	
102 20 10	Petty Cash / Cash Boxes	18,300.00	
103 10 00	Current Investments / Reserve Cash	.00	
105 00 00	Current Assets / Property Tax Receivable	.00	
111 00 00	Current Assets / Tax Lien Receivable	.00	
115 00 00	Current Assets / Accounts Receivable		12,165.06
115 10 10	Utility Billing / Utility	210,322.68	
115 12 00	Accounts Receivable / Billed Services	5,655.84	
115 20 10	Code Enforcement / Code Enforcement		49,292.45
115 25 10	Building Permits / Building Permits	2,292.00	
115 30 10	Parks & Recreation / KIROLI Park	1,002.00	
115 35 10	Cultural & Recreation / Convention Center	7,253.28	
115 35 15	Cultural & Recreation / Expo Center	900.00	
115 40 10	Due From Employees / Insurance Premiums		191.16
115 40 15	Due From Employees / Payroll Levy		106.15
115 40 20	Due From Employees / Travel Advances	7,614.40	
115 40 25	Due From Employees / Advance Checks	.00	
115 45 10	Special Details / Police Details	38,549.28	
115 50 10	NSF Checks / NSF	1,157.00	
115 70 10	Due From Other Entities / Golf Course	.00	
115 70 15	Due From Other Entities / Georgia Pacific	.00	
115 70 20	Due From Other Entities / Riverwood	.00	

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
115 80 00	Accounts Receivable / Due from Other Entities	.00	
115 80 10	Due from Other Entities / Energy Lease	.00	
115 80 11	Due from Other Entities / Cable Franchise Fee	4,867.89	
115 80 12	Due from Other Entities / Due from Art Council	53.24	
115 80 13	Due from Other Entities / WPS Building Lease Receiv	131,355.00	
115 80 15	Due from Other Entities / Marshal's Office	.00	
115 80 16	Due from Other Entities / WM City Court	7,046.12	
115 80 17	Due from Other Entities / WOPT	.00	
115 80 30	Due from Other Entities / ATMOS Gas		5,078.73
115 80 35	Due from Other Entities / Entergy		27,901.07
126 10 00	Due From Other Govts / State	25,727.52	
126 10 15	State / Mosquito Abatement	.00	
126 12 00	Due From Other Govts / Ouachita Parish	.00	
126 14 10	City of Monroe / Sales Tax	.00	
126 14 11	City of Monroe / Automobile Rental Tax	.00	
126 15 00	Due From Other Govts / Federal Govt	.00	
126 15 10	Federal Govt / FEMA	.00	
126 15 12	Federal Govt / IRS	.00	
126 15 17	Federal Govt / Dept of Justice	.00	
130 60 10	Due From Other Funds / Utility Enterprise Fund	.00	
130 60 11	Due From Other Funds / Street Maintenance Fund	.00	
130 60 12	Due From Other Funds / WOSC Fund	.00	
130 60 13	Due From Other Funds / Workman's Comp Res Fd	.00	
130 60 14	Due From Other Funds / General Insurance Fund	.00	
130 60 15	Due From Other Funds / Grant Fund	.00	
130 60 16	Due From Other Funds / Sales Tax Fund	.00	



FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
130 60 17	Due From Other Funds / Employee Health Ins Fund	.00	
130 60 19	Due From Other Funds / Capital Fund	326,713.00	
130 60 20	Due From Other Funds / Office of Motor Vehicles	.00	
130 60 21	Due From Other Funds / Sec 8 Housing Fund	33,867.04	
130 60 22	Due From Other Funds / Hasley 75%	.00	
130 60 23	Due From Other Funds / Hasley 25%	.00	
130 60 24	Due From Other Funds / Juvinile Justice Fund	.00	
130 60 25	Due From Other Funds / LCDBG Fund	.00	
130 60 26	Due From Other Funds / Detention Basin Fund	.00	
130 60 28	Due From Other Funds / OCOG	.00	
130 60 30	Due From Other Funds / BeardFest Fund	.00	
141 10 00	Inventories / Office Supplies		65.98
141 15 00	Inventories / Parts	71,862.52	
141 20 00	Inventories / Food Inventory Conv Cntr	.00	
141 25 00	Inventories / Food Inventory Expo Cntr	.00	
143 10 10	Prepaid Services / Phone Cards	.00	
143 10 15	Prepaid Services / Advertising	.00	
151 10 00	Non-Current Assets / Investments	.00	
202 00 00	Current Liabilities / Vouchers/Accounts Payable		862,293.81
202 10 00	Vouchers/Accounts Payable / Accounts Payable General	1,581.00	
206 00 00	Current Liabilities / Retainage Payable		.00
207 10 40	Sales Tax Payable / Convention Center	40,647.41	
207 10 41	Sales Tax Payable / Expo Center		.00
207 10 42	Sales Tax Payable / Golf Course		.00
207 10 43	Sales Tax Payable / KIROLI		.00
207 20 10	Due to State / Handicap Parking		.00

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
207 20 11	Due to State / Due to State		.00
207 30 10	Due to Other Agencies / Cost of Court Distributn		43,922.42
207 30 12	Due to Other Agencies / OPOHSEP		.00
207 30 15	Due to Other Agencies / District Attorney		.00
207 30 16	Due to Other Agencies / 4TH Judicial Dist Court		.00
207 30 17	Due to Other Agencies / O.P.S.O		.00
207 30 19	Due to Other Agencies / Monroe Police Department		.00
207 30 20	Due to Other Agencies / OPSD Bond Premiums		.00
207 30 22	Due to Other Agencies / The Wellspring		.00
207 30 25	Due to Other Agencies / Metro Narcotics Unit		.00
207 30 48	Due to Other Agencies / City of Monroe		.00
207 40 10	Court Cost Distribution / Marshal Special Fund		.00
207 40 11	Court Cost Distribution / Court Special Fund		.00
207 40 12	Court Cost Distribution / Indigent Defender Board		.00
207 40 14	Court Cost Distribution / Crime Lab		.00
207 40 16	Court Cost Distribution / Crime Victim Fund		.00
207 40 18	Court Cost Distribution / Law Enf Trng Assistance		.00
207 40 20	Court Cost Distribution / CMIS / State Treasury		.00
207 40 22	Court Cost Distribution / Injury Trust Fund		.00
207 40 24	Court Cost Distribution / Crime Stoppers		.00
207 40 26	Court Cost Distribution / Restitution		.00
207 40 28	Court Cost Distribution / Pub Safety App. Tech		.00
207 40 30	Court Cost Distribution / ROC Due to Clerks		.00
207 40 32	Court Cost Distribution / Witness Fee		.00
207 40 34	Court Cost Distribution / Cash Bonds		.00
207 40 35	Court Cost Distribution / LA Supreme Court		.00

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
207 41 10	Marshal Office Payables / Seizures and Forfeitures		.00
208 12 00	Due to Other Funds / Credit Union Fund		.00
208 13 00	Due to Other Funds / Grant Fund		.00
208 14 00	Due to Other Funds / Capital Projects Fund		.00
208 16 00	Due to Other Funds / Juvenile Justice Grnt Fd		.00
208 17 00	Due to Other Funds / Due to Capital Fund		135,541.00
208 20 00	Due to Other Funds / 2007 DFC Fund		.00
208 21 00	Due to Other Funds / O.C.O.G.		.00
217 10 10	Taxes Payable / Medicare/Social Security	20,803.83	
217 10 20	Taxes Payable / Federal Taxes	49,456.28	
217 10 30	Taxes Payable / State Taxes	17,089.17	
217 10 35	Taxes Payable / Unemployment Tax		.00
217 10 50	Taxes Payable / Property Tax		.00
217 20 10	Pensions Payable / MERS	105,631.11	
217 20 20	Pensions Payable / Police	38,687.55	
217 20 30	Pensions Payable / Fire	33,595.08	
217 20 40	Pensions Payable / Judge	1,316.95	
217 30 10	Deferred Compensation / PEBSCO	100.00	
217 30 20	Deferred Compensation / VALIC	3,003.50	
217 35 10	HSA Contributions / UMB	879.49	
217 40 05	Insurances Payable / Voluntary Life AD&D		1,770.80
217 40 10	Insurances Payable / Health	106,585.78	
217 40 15	Insurances Payable / Critical Illness	1,037.94	
217 40 16	Insurances Payable / Group Life Insurance		3,523.33
217 40 17	Insurances Payable / Long Term Disability		6,390.17
217 40 18	Insurances Payable / Short Term Disability		3,266.34

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
217 40 20	Insurances Payable / Accident Insurance	737.97	
217 40 25	Insurances Payable / Gap Insurance		.00
217 40 30	Insurances Payable / National Teachers		.00
217 40 35	Insurances Payable / UNUM Life & Critical Care		.00
217 40 40	Insurances Payable / Vision		2,071.15
217 40 45	Insurances Payable / US Legal		.00
217 40 50	Insurances Payable / Dental		3,775.64
217 40 55	Insurances Payable / Prepaid Legal	680.91	
217 40 56	Insurances Payable / Cancer		.00
217 40 57	Insurances Payable / AFLAC	702.68	
217 40 58	Insurances Payable / Met Life Dental		.00
217 40 59	Insurances Payable / Met Life Insurance		7,592.09
217 40 60	Insurances Payable / Brokers National		.00
217 40 61	Insurances Payable / Assurity		.00
217 50 10	Charities Payable / United Way	258.76	
217 60 10	Other Deductions / Bankruptcy	811.65	
217 60 15	Other Deductions / Judgements	6,854.61	
217 60 20	Other Deductions / Fitness Mem Payable	1,157.50	
217 60 50	Other Deductions / Credit Union	29,340.28	
217 70 10	Union Dues / Fire Union	390.00	
217 70 20	Union Dues / Police Association	488.00	
217 70 25	Union Dues / Police Union	250.00	
217 70 30	Union Dues / MPOA/LPOA Relief	418.75	
218 01 00	Payroll Liabilities / Accrual Offset		.00
218 02 00	Payroll Liabilities / Salaries Payable		.00
222 10 00	Gratuities / WMCC Gratuities		.00

FUND 001 General Fund

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
223 10 00	Deferred Revenue / Overpayments		19,813.02
223 12 00	Deferred Revenue / Deferred Rent Income		.00
223 15 00	Deferred Revenue / Property Tax Redemptions		.00
223 20 00	Deferred Revenue / Property Tax		.00
227 10 10	Collection Fee Pay / Archon		.00
228 20 10	Building Inspection / Contractor's Deposits		37,364.00
228 30 10	Customer Deposits / Kiroli Park		.00
228 30 15	Customer Deposits / Recreation Center		.00
228 30 20	Customer Deposits / Convention Center		31,554.34
228 30 25	Customer Deposits / Expo Center		11,700.00
239 50 00	Other Non-Current Liab / Prpty Tax Under Protest		.00
239 60 10	Unearned Income / DF Lease		.00
242 10 00	Fund Equtiy / Revenue Control Account		23,820,469.68
242 20 00	Fund Equtiy / Expenditure Cntrl Summary	22,743,591.88	
243 00 00	Fund Equity / Encumbrance Control	43,903.08	
244 00 00	Fund Equity / Reserve for Encumbrances		43,903.08
250 00 00	Fund Equity / Pr Yr Res for Encumbrance		187,142.33
253 10 00	Fund Balance / Unreserved Fund Balance		9,878,173.29
	FUND TOTALS	35,195,067.09	35,195,067.09
	FUND IS IN BALANCE		

City of West Monroe

FUND 901 Utility Enterprise Fund			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340		Charges for Services								
344		Sanitation								
	10 15	Sewer	70,413	110,447.25	157	845,000	856,400.09	101	845,000	11,400.09-
	10 20	Sewer Line Services	0	.00		0	.00		0	.00
	10 35	Excess Trash Rev	0	.00		0	.00		0	.00
	10 *	Utilities	70,413	110,447.25	157	845,000	856,400.09	101	845,000	11,400.09-
	15 10	Sewer Dist 5	106,212	234,224.17	221	1,274,555	1,463,867.55	115	1,274,555	189,312.55-
344	**	Sanitation	176,625	344,671.42	195	2,119,555	2,320,267.64	110	2,119,555	200,712.64-
348		Public Works								
	10 10	Water	151,250	222,795.92	147	1,815,000	1,773,802.03	98	1,815,000	41,197.97
	10 20	Treatment Plant	130,000	196,624.10	151	1,560,000	1,476,082.70	95	1,560,000	83,917.30
	10 25	Penalty	6,663	12,449.98	187	80,000	101,333.28	127	80,000	21,333.28-
	10 50	Taps	0	.00		0	.00		0	.00
	10 *	Utilities	287,913	431,870.00	150	3,455,000	3,351,218.01	97	3,455,000	103,781.99
348	**	Public Works	287,913	431,870.00	150	3,455,000	3,351,218.01	97	3,455,000	103,781.99
340	***	Charges for Services	464,538	776,541.42		5,574,555	5,671,485.65		5,574,555	96,930.65-
350		Fines								
352		Fees								
	81 00	NSF Fee	0	.00		0	.00		0	.00
352	**	Fees	0	.00		0	.00		0	.00
350	***	Fines	0	.00		0	.00		0	.00
360		Invstmnts,Rents,Contribut								
361		Investment Earnings								
	10 00	Interest Revenue	0	.00		0	.00		0	.00
361	**	Investment Earnings	0	.00		0	.00		0	.00
360	***	Invstmnts,Rents,Contribut	0	.00		0	.00		0	.00
390		Other Financing Sources								
391		Interfund Transfers In								
	12 00	Transfers In	0	.00		0	.00		0	.00
391	**	Interfund Transfers In	0	.00		0	.00		0	.00
392		Proceeds from Asset Disp								
	10 00	Sale of Assets	0	.00		0	.00		0	.00
392	**	Proceeds from Asset Disp	0	.00		0	.00		0	.00

City of West Monroe  
REVENUE REPORT  
100% OF YEAR LAPSED

City of West Monroe

FUND 901 Utility Enterprise Fund										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
393	10 00	Gen Long Term Debt Issued General Obligation Bonds	0	.00		0	.00		0	.00
393	**	Gen Long Term Debt Issued	0	.00		0	.00		0	.00
394	10 00	Miscellaneous Revenue Other Misc Revenue	250	300.00	120	3,000	2,425.00	81	3,000	575.00
394	**	Miscellaneous Revenue	250	300.00	120	3,000	2,425.00	81	3,000	575.00
390	***	Other Financing Sources	250	300.00		3,000	2,425.00		3,000	575.00
FUND TOTAL Utility Enterprise Fund			464,788	776,841.42		5,577,555	5,673,910.65		5,577,555	96,355.65-
GRAND TOTAL			464,788	776,841.42		5,577,555	5,673,910.65		5,577,555	96,355.65-