



**Notice of:**

**BOARD OF ALDERMEN REGULAR MEETING**

**Tuesday, June 18, 2024 at 6:00 PM**

**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

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**AGENDA**

**Public Comments:** Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**Motion to Approve Minutes**

- 1) Motion to approve the minutes of the June 4, 2024 Regular Council Meeting.

**Recognitions/Presentations**

- 2) Proclamation designating June as Alzheimer's and Brain Awareness Month.
- 3) City of West Monroe Employee Recognitions.

**Mayor's Review**

**Community Announcements**

**ADMINISTRATION/FINANCE**

- 4) Ordinance to adopt a General Fund and Special Revenue Fund Budgets for the City of West Monroe for the fiscal year of July 1, 2024 to June 30, 2025. **Introduced at the May 21, 2024 Regular Council Meeting.**
- 5) Ordinance to adopt a Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year of July 1, 2024 to June 30, 2025. **Introduced at the May 21, 2024 Regular Council meeting.**
- 6) Ordinance to amend the General Fund Budget, 86 Sales Tax Capital Budget, 2015 DFC Service Fund Budget, 2018 DFC Service Fund Budget, 2022 DFC Service Fund Budget, DEQ SRP Service Fund Budget, DEQ SRP Reserve Fund Budget, CDBG-ED WPS Service Fund Budget, Employee's Workers Comp Reserve Fund Budget, Hasley Cemetery Trust Fund Budget, Kiroli Foundation Fund Budget, Ouachita Outreach Fund Budget, Employee's Health Ins Fund Budget, Street Maintenance Fund Budget, West Ouachita Senior Center Fund Budget, Emergency Food & Shelter Program Fund Budget, Officer Witness Court Fee Fund Budget, Section 8 Housing Fund Budget, General Insurance Fund Budget, West Monroe OMV Fund Budget, Miscellaneous Grants Fund Budget, Americorps Grant Fund Budget, Keep West Monroe Beautiful Fund Budget, Metro Narcotics LCLE Grant Fund Budget, LCDBG Projects Fund Budget, Capital Campaign Fund Budget, 1986 Sales Tax Capital Improv Fund Budget, Economic Development District Fund Budget, ARPA Fund Budget, 2022 Debt Capital Fund Budget, Highland Park Development Fund Budget, WMSE Fund Budget for the year ending June 30, 2024.
- 7) Ordinance to amend the Utility Enterprise Fund Budget for the fiscal year ending June 30, 2024.

## BUILDING AND DEVELOPMENT

### LEGAL

- 8) Ordinance to sell surplus scoreboards to Good Hope Middle School. **Introduced at the May 21, 2024 Regular Council meeting.**
- 9) Ordinance to amend the Code of Ordinances by enacting a new Article F - Provisions for Stormwater Management to Chapter 4 of Part 12, consisting of Sec. 12-4085 to Sec. 12-4094, which provide for Construction Waste and Debris, Nonstormwater Discharge, Post-construction Run Off, Pollution Prevention Plans, and Corrosion and Sediment Control.
- 10) Ordinance to amend the Code of Ordinances by enacting a new Article F - Storm Drainage and Flood Control to Chapter 6 of Part 12, consisting of 12-6041 to Sec. 12-6162, which establish provisions governing the alteration of natural or existing storm drainage facilities, establish a standard and uniform basis for the design and construction of public storm drainage facilities and improvements, and provide for flood control in hazard areas.

### PUBLIC WORKS

### COMMUNITY SERVICES

- 11) Ordinance to authorize the filing of application(s) with the LA DOTD for grants under the Federal Transit Act and/or other applicable programs (West Ouachita Senior Center/Public Transit grant(s) for transit services - operating and/or capital - 49 CFR 5311, Formula Grant for Rural Areas and/or the Discretionary Capital Program, 49 CFR 5339).

### PARKS AND RECREATION

### POLICE/FIRE

#### WMFD

#### WMPD

### ENGINEERING/CONSTRUCTION PROJECTS

- 12) Mane Street Rehabilitation - Phase 1 - State Project #H.013394 - City Project #000133

Authorize Change Order No. 4 (- \$2,384.84; 0 days) with Diamond B. Construction Company, LLC.

- 13) Parkwood Drive Rehabilitation: Glenwood - LA 143 - State Project #H.013395 - City Project #000132

Authorize Change Order No. 4 (- \$2,947.02; 0 days) with D & J Construction Company, LLC.

- 14) Kiroli Park Trails - LWCF Grant - City Project #C24002

Ordinance to authorize amendment of a Contract with TBA Studio Architecture APC for additional requested architectural services for the Kiroli Park racquet sports expansion.

- 15) Kiroli Park Trails - LWCF Grant - City Project #C24002

Authorize Change Order No. 1 (+ \$1,289.15; 0 days) with Ryan Watson Construction.

- 16) Project Updates

S.E. Huey Co.

Lazenby & Associates, Inc.

### PUBLIC COMMENTS/OTHER BUSINESS

[17\)](#) General Fund and Utility Fund Monthly Budget Reports.

**ADJOURN**

**If you need special assistance, please contact Cindy Emory at 318-396-2600, and describe the assistance that is necessary.**



**BOARD OF ALDERMEN REGULAR MEETING**

Tuesday, June 04, 2024 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

**MINUTES**

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

PRESENT

- Mayor Staci Mitchell
- Polk Brian
- Morgan Buxton
- Thom Hamilton
- Rodney Welch
- Ben Westerburg

The meeting was opened with prayer by Ridge Avenue Baptist Church Pastor James Wolfe. The Pledge of Allegiance was led by Highland Elementary School second grader Gracen Bendily.

**Motion to Approve Minutes**

Motion to approve the minutes of the May 21, 2024 Regular Council Meeting.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**ADMINISTRATION/FINANCE**

Resolution 841: Resolution to honor the memory of William F. "Bill" Russell by designating a portion of Constitution Drive as "Bill Russell Memorial Drive".

Motion made by Welch, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5330: Ordinance to authorize an updated Cooperative Endeavor Agreement with the Northeast Louisiana Economic Alliance (NELEA).

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 842: Resolution to appoint an Official Journal for the fiscal year of July 1, 2024 to June 30, 2025.

Motion made by Brian, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**BUILDING AND DEVELOPMENT**

Ordinance 5331: Ordinance to rezone property located at 103 Frantom Lane, West Monroe, from O-L (Open Land) District to R-1 (Single Family Residential) District. Assessor parcel #41217 & #130181. James A. McIntosh, applicant. Received a favorable recommendation by the Planning Commission.

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5332: Ordinance to rezone multiple properties located on the North Side of Frantom Lane, West Monroe, from R-2 (Multiple Family Residential) and O-L (Open Land) District to R-1 (Single Family Residential) District. West Monroe Planning Commission and City of West Monroe, applicants. Jordan Taylor and Kemper Baugh, located at 101 Frantom Lane (Assessor #134742 and #138233); Michael Harold and Breanna Foret, located at 105 Frantom Lane (Assessor #134902); John Robert Frantom, III, located at 107 Frantom Lane (Assessor #40286 and #130543); Robert Scott Antley, et al., located at 113 Frantom Lane (Assessor #40289); Shirley Marteau B Antley, located at 113 Frantom Lane (Assessor #38956, #38978, #38990, and #38993); Robert Kirk and Deborah J. P. Cannon, located at 117 Frantom Lane (Assessor #58001 and #66139); and Forsythe Group (Fee) and Home Properties & Rentals and Cobey Robinson (2015 Tax 45%), located at 3708 Cypress Street (Assessor #40156). Received a favorable recommendation by the Planning Commission.

Motion made by Brian, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

**LEGAL**

Resolution 843: Resolution to authorize execution of Letter of Intent to sell certain property (ponds south of Ike Hamilton Pavilion) to Warhawk Enterprises, LLC (W. Joseph Trappey, III and James Reneau).

Motion made by Brian, Seconded by Westerborg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

**ENGINEERING/CONSTRUCTION PROJECTS**

Sewer Point Repair South 5th Street - City Project #000308

Ordinance 5333: Review submitted bids and engineer's recommendations, and if project is awarded, Ordinance to accept awarded bid, and to authorize execution of a contract for project construction with the low bidder (Amethyst Construction, Inc.: \$139,561.00).

Motion made by Westerborg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Phillips St Water Main Improvements - (CWEF FY2021-2022) - City Project #000201

Authorize solicitation for bids (estimated cost: \$110,000).

Motion made by Welch, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Constitution Drive: Infrastructure Improvements to a Commercial Parkway Project (CIF)(DRA) - City Project #000311

Ordinance 5334: Ordinance to authorize an application for a States' Community Infrastructure Fund (CIF) grant from the Delta Regional Authority for the project "Constitution Drive: Infrastructure Improvements to a Commercial Parkway Project" (estimated total project cost of \$1,161,355.00, with the requested grant amount being \$871,016.00 and a \$290,339.00 contribution by the City - 25% of the total project cost).

Motion made by Westerborg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Cotton Street Utility Improvements: Pine Street to Wood Street (SEDAP)(DRA) - City Project #000312

Ordinance 5335: Ordinance to authorize an application for a States' Economic Development Assistance Program (SEDAP) grant from the Delta Regional Authority for the project "Cotton Street Utility Improvements: Pine Street to Wood Street" (estimated total project cost of \$721,593.00, with the requested grant amount being \$500,000.00 and a \$221,593.00 contribution by the City - 31% of the total project cost).

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Robbie L. George, Iv, P.E. (S.E. Huey Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage and more.

**ADJOURN**

Motion made by Hamilton, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:

  
CINDY EMORY  
CITY CLERK

APPROVED:

  
STACI ALBRITTON MITCHELL  
MAYOR

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO ADOPT THE BUDGETS FOR THE GENERAL FUND AND SPECIAL FUNDS FOR THE FISCAL YEAR OF JULY 1, 2024 THROUGH JUNE 30, 2025 FOR THE CITY OF WEST MONROE, LOUISIANA.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the budgets attached hereto and made a part hereof as Exhibit "A" for the fiscal year July 1, 2024 through June 30, 2025 for the City of West Monroe, Louisiana, be and same hereby is adopted as the budgets for the General Fund and the Special Funds for the City of West Monroe, Louisiana.

The above ordinance was introduced on May 21, 2024, in regular and legal session convened; notice of this ordinance was published in accordance with law; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 18<sup>th</sup> day of June, 2024, with the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO ADOPT THE BUDGET FOR THE UTILITY FUND FOR THE FISCAL YEAR OF JULY 1, 2024 THROUGH JUNE 30, 2025 FOR THE CITY OF WEST MONROE, LOUISIANA.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the Budget attached hereto and made a part hereof as Exhibit "A" for the fiscal year July 1, 2024 through June 30, 2025 for the City of West Monroe, Louisiana, be and same hereby is adopted as the budget for the Utility Fund for the City of West Monroe, Louisiana.

The above ordinance was introduced on May 21, 2024, in regular and legal session convened; notice of this ordinance was published in accordance with law; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 18<sup>th</sup> day of June, 2024, with the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ORDINANCE TO AMEND THE GENERAL FUND BUDGET, 86 SALES TAX CAPITAL BUDGET, 2015 DFC SERVICE FUND BUDGET, 2018 DFC SERVICE FUND BUDGET, 2022 DFC SERVICE FUND BUDGET, DEQ SRP SERVICE FUND BUDGET, DEQ SRP RESERVE FUND BUDGET, CDBG-ED WPS SERVICE FUND BUDGET, EMPLOYEE'S WORKERS COMP RESERVE FUND BUDGET, HASLEY CEMETERY TRUST FUND BUDGET, KIROLI FOUNDATION FUND BUDGET, OUACHITA OUTREACH FUND BUDGET, EMPLOYEES HEALTH INSURANCE FUNDS, STREET MAINTENANCE FUND BUDGET, WEST OUACHITA SENIOR CENTER FUND BUDGET, EMERGENCY FOOD & SHELTER PROGRAM FUND BUDGET, OFFICER WITNESS COURT FEE FUND BUDGET, SECTION 8 HOUSING FUND BUDGET, GENERAL INSURANCE FUND BUDGET, WEST MONROE OMV FUND BUDGET, MISCELLANEOUS GRANTS FUND BUDGET, AMERICORPS GRANT FUND BUDGET, KEEP WEST MONROE BEAUTIFUL FUND BUDGET, METRO NARCOTICS LCLE GRANT FUND BUDGET, LCDBG PROJECTS FUND BUDGET, CAPITAL CAMPAIGN FUND BUDGET, 1986 SALES TAX CAPITAL IMPROV FUND BUDGET, ECONOMIC DEVELOPMENT DISTRICT FUND BUDGET, ARPA FUND BUDGET, 2022 DEBT CAPITAL FUND BUDGET, HIGHLAND PARK DEVELOPMENT FUND BUDGET AND WMSE FUND BUDGET, FOR THE YEAR ENDING JUNE 30, 2024; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the General Fund Budget, 86 Sales Tax Capital Budget, 2015 DFC Service Fund Budget, 2018 DFC Service Fund Budget, 2022 DFC Service Fund Budget, DEQ SRP Service Fund Budget, DEQ SRP Reserve Fund Budget, CDBG-ED WPS Service Fund Budget, Employee's Workers Comp Reserve Fund Budget, Hasley Cemetery Trust Fund Budget, Kiroli Foundation Fund Budget, Ouachita Outreach Fund Budget, Employee's Health Insurance Fund, Street Maintenance Fund Budget, West Ouachita Senior Center Fund Budget, Emergency Food & Shelter Program Fund Budget, Officer Witness Court Fee Fund Budget, Section 8 Housing Fund Budget, General Insurance Fund Budget, West Monroe OMV Fund Budget, Miscellaneous Grants Fund Budget, Americorps Grant Fund Budget, Keep West Monroe Beautiful Fund Budget, Metro Narcotics LCLE Grant Fund Budget, LCDBG Projects Fund Budget, Capital Campaign Fund Budget, 1986 Sales Tax Capital Improv Fund Budget, Economic Development District Fund Budget, ARPA Fund Budget, 2022 Debt Capital Fund Budget, Highland Park Development Fund Budget and WMSE Fund Budget, all for the year ending June 30, 2024, are hereby amended to conform with the budgets attached hereto as Exhibit "A".

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted this 18th day of June, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

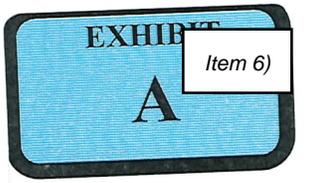
ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



**City of West Monroe**  
**2023-2024 Amended Budget**  
**General Fund Budget Summary**

	<u>2023-2024</u> <u>Budgeted</u>	<u>2023-2024</u> <u>Amended</u>
<b><u>REVENUES</u></b>		
Taxes	22,891,250.00	22,511,353.00
Licenses and Permits	1,092,150.00	1,224,400.00
Intergovernmental Revenue	511,650.00	515,563.00
Charges for Services	2,587,212.50	2,669,896.00
Fines	293,900.00	291,000.00
Investments, Rents, & Contributions	57,000.00	311,591.00
Other Financing Sources	705,000.00	998,565.00
<b>Total Revenues</b>	<b>28,138,162.50</b>	<b>28,522,388.00</b>

	2023-2024 Budgeted	2023-2024 Amended
<b><u>EXPENDITURES</u></b>		
Elected Council	86,420.00	84,225.00
Court	624,185.00	600,991.00
Marshal	578,048.00	570,078.00
Mayor's Office	720,075.00	656,960.00
City Clerk / Finance Director	747,900.00	758,108.00
Information Technology	412,160.00	409,843.00
City Attorney	548,035.00	522,369.00
Inspection	329,590.00	305,865.00
Planning & Zoning	82,100.00	80,538.00
Building & Grounds	596,280.00	612,396.00
Grounds Keeper	235,300.00	173,159.00
Police Department	6,313,577.00	6,363,360.00
Fire Department	3,554,403.00	3,563,580.00
Sanitation I Garbage	0.00	806,277.00
Sanitation II Trash	1,636,896.00	690,565.00
City Maintenance Shop	531,980.00	492,325.00
Street Department	968,110.00	1,105,216.00
Cemetery	0.00	2,312.00
Parks & Recreation Operations & Administration	532,452.00	542,280.00

**City of West Monroe  
2022-2023 Amended Budget  
General Fund Budget Summary**

	2023-2024 Budgeted	2023-2024 Amended
KIROLI Park	621,300.00	565,704.00
Lazarre Park	5,500.00	10,600.00
Restoration Park	7,500.00	7,500.00
Farmer's Market	50,830.00	51,816.00
Convention Center Operations & Admin	280,320.00	255,349.00
Expo Center Events	215,016.00	160,735.00
Expo Center Operations & Admin	566,190.00	499,589.00
Expo Center Events	891,500.00	933,974.00
Community Center	385,400.00	346,827.00
Economic Development	0.00	0.00
Tanner Business Center	293,490.00	266,331.00
Tanner Building	18,370.00	18,560.00
Section 8	231,910.00	238,522.00
Administrative Clearing	2,952,832.00	2,776,284.00
<b>Total Expenditures</b>	<b>25,017,669.00</b>	<b>24,472,238.00</b>
<b>Excess (Deficiency) Revenues / Expenditures</b>	<b>3,120,493.50</b>	<b>4,050,150.00</b>
Other Financing Sources (Uses)		
Operating Transfers In	0.00	2,300,619.00
Operating Transfers Out	(3,000,000.00)	(6,350,767.00)
<b>Total Other Financing Sources (Uses)</b>	<b>(3,000,000.00)</b>	<b>(4,050,148.00)</b>
<b>Excess (Deficiency) Revenues &amp; Other Financing Sources / Expenditures &amp; Other Financing Uses</b>	<b>120,493.50</b>	<b>2.00</b>
<b>Fund Balance Start of Year</b>	<b>12,017,251.00</b>	<b>12,017,251.00</b>
<b>Fund Balance End of Year</b>	<b>12,137,744.50</b>	<b>12,017,253.00</b>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Special Revenue Funds**

	<u>Highland Park Development Fund</u>	<u>West Ouachita Senior Center Fund</u>	<u>Emergency Food &amp; Shelter Program Fund</u>
<b><u>REVENUES</u></b>			
Taxes	0.00	0.00	0.00
Intergovernmental	0.00	315,726.00	0.00
Interest	0.00	0.00	0.00
Other	339.00	103,088.00	10,000.00
<b>Total Revenues</b>	<b>339.00</b>	<b>418,814.00</b>	<b>10,000.00</b>
<b><u>EXPENDITURES</u></b>			
Public Safety	0.00	0.00	0.00
Public Works	0.00	0.00	0.00
Community Development	0.00	916,006.00	0.00
Other	0.00	0.00	10,000.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>916,006.00</b>	<b>10,000.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b><u>Revenues / Expenditures</u></b>	<b>339.00</b>	<b>(497,192.00)</b>	<b>0.00</b>
<b><u>Other Financing Sources (Uses)</u></b>			
Operating Transfer In	0.00	497,192.00	0.00
Operating Transfer Out	0.00	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>	<b>0.00</b>	<b>497,192.00</b>	<b>0.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b>Revenues &amp; Other Financing Sources / Expenditures &amp; Other Financing Uses</b>	<b>339.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance Start of Year</b>	<b>0.00</b>	<b>0.00</b>	<b>6,889.00</b>
<b>Fund Balance End of Year</b>	<b>339.00</b>	<b>0.00</b>	<b>6,889.00</b>
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**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Special Revenue Funds**

	<u>Officer Witness Court Fee Fund</u>	<u>Section 8 Housing Fund</u>	<u>General Insurance Fund</u>
<b><u>REVENUES</u></b>			
Taxes	0.00	0.00	24,000.00
Intergovernmental	0.00	1,863,636.40	0.00
Interest	0.00	12,317.08	0.00
Other	20,000.00	338,963.94	120,000.00
<b>Total Revenues</b>	<b>20,000.00</b>	<b>2,214,917.42</b>	<b>144,000.00</b>
<b><u>EXPENDITURES</u></b>			
Public Safety	8,100.00	0.00	0.00
Public Works	0.00	0.00	0.00
Community Development	0.00	2,214,917.42	0.00
Other	0.00	0.00	230,000.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>8,100.00</b>	<b>2,214,917.42</b>	<b>230,000.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b>Revenues / Expenditures</b>	<b>11,900.00</b>	<b>0.00</b>	<b>(86,000.00)</b>
<b><u>Other Financing Sources (Uses)</u></b>			
Operating Transfer In	0.00	0.00	86,000.00
Operating Transfer Out	0.00	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>86,000.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b>Revenues &amp; Other Financing Sources / Expenditures &amp; Other Financing Uses</b>	<b>11,900.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance Start of Year</b>	<b>34,616.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance End of Year</b>	<b>46,516.00</b>	<b>0.00</b>	<b>0.00</b>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

**Special Revenue Funds**

	<b>West Monroe OMV Fund</b>	<b>Miscellaneous Grants Fund</b>	<b>Americorps Grant Fund</b>
<b><u>REVENUES</u></b>			
Taxes	0.00	0.00	0.00
Intergovernmental	0.00	0.00	150,000.00
Interest	0.00	0.00	0.00
Other	85,796.00	2,000.00	0.00
<b>Total Revenues</b>	<b>85,796.00</b>	<b>2,000.00</b>	<b>150,000.00</b>
<b><u>EXPENDITURES</u></b>			
Public Safety	17,000.00	0.00	0.00
Public Works	0.00	0.00	0.00
Community Development	0.00	0.00	150,000.00
Other	0.00	2,000.00	0.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>17,000.00</b>	<b>2,000.00</b>	<b>150,000.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b>Revenues / Expenditures</b>	<b>68,796.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Other Financing Sources (Uses)</u></b>			
Operating Transfer In	0.00	0.00	0.00
Operating Transfer Out	0.00	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b>Revenues &amp; Other Financing Sources / Expenditures &amp; Other Financing Uses</b>	<b>68,796.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance Start of Year</b>	<b>(53,711.00)</b>	<b>13,619.00</b>	<b>62,958.00</b>
<b>Fund Balance End of Year</b>	<b>15,085.00</b>	<b>13,619.00</b>	<b>62,958.00</b>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Special Revenue Funds**

	<b>Keep West Monroe Beautiful Fund</b>	<b>Metro Narcotics LCLE Grant Fund</b>	<b>LCDBG Projects Fund</b>
<b>REVENUES</b>			
Taxes	0.00	0.00	0.00
Intergovernmental	0.00	120,000.00	207,527.00
Interest	0.00	0.00	0.00
Other	10,000.00	0.00	0.00
<b>Total Revenues</b>	<b>10,000.00</b>	<b>120,000.00</b>	<b>207,527.00</b>
<b>EXPENDITURES</b>			
Public Safety	0.00	120,000.00	0.00
Public Works	0.00	0.00	207,527.00
Community Development	34,000.00	0.00	0.00
Other	0.00	0.00	0.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>34,000.00</b>	<b>120,000.00</b>	<b>207,527.00</b>
<b>Excess (Deficiency)</b>			
<b>Revenues / Expenditures</b>	<b>(24,000.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Financing Sources (Uses)</b>			
Operating Transfer In	24,000.00	0.00	0.00
Operating Transfer Out	0.00	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>	<b>24,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Excess (Deficiency)</b>			
<b>Revenues &amp; Other Financing Sources / Expenditures &amp; Other Financing Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Balance Start of Year</b>	<b>0.00</b>	<b>2,614.00</b>	<b>262,080.00</b>
<b>Fund Balance End of Year</b>	<b>0.00</b>	<b>2,614.00</b>	<b>262,080.00</b>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Special Revenue Funds**

	<u>Capital Campaign Fund</u>	<u>1986 Sales Tax Capital Improv Fund</u>	<u>Economic Development District Fund</u>
<b><u>REVENUES</u></b>			
Taxes	0.00	7,221,029.00	1,835,000.00
Intergovernmental	0.00	4,070,396.00	0.00
Interest	0.00	0.00	0.00
Other	170,000.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Revenues	170,000.00	11,291,425.00	1,835,000.00
<b><u>EXPENDITURES</u></b>			
WMSE Expenses	0.00	0.00	550,000.00
Public Works	0.00	0.00	0.00
Community Development	40,000.00	0.00	0.00
Other	0.00	0.00	650,000.00
Capital Expenditures & Major Repairs	0.00	14,423,952.00	245,195.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	40,000.00	14,423,952.00	1,445,195.00
<b><u>Excess (Deficiency)</u></b>			
<u>Revenues / Expenditures</u>	130,000.00	(3,132,527.00)	389,805.00
<b><u>Other Financing Sources (Uses)</u></b>			
Operating Transfer In	0.00	4,994,271.00	0.00
Operating Transfer Out	0.00	(870,191.00)	(1,308,175.00)
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	0.00	4,124,080.00	(1,308,175.00)
<b><u>Excess (Deficiency)</u></b>			
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	130,000.00	991,553.00	(918,370.00)
Fund Balance Start of Year	395,187.00	1,536,098.00	980,975.00
	<hr/>	<hr/>	<hr/>
Fund Balance End of Year	525,187.00	2,527,651.00	62,605.00
	<hr/>	<hr/>	<hr/>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Special Revenue Funds**

	<u>2022 Debt Capital Fund</u>	<u>Street Maint Fund</u>	<u>ARPA Fund</u>
<b><u>REVENUES</u></b>			
Taxes	0.00	70.00	0.00
Intergovernmental	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Other	2,401,166.64	0.00	0.00
<b>Total Revenues</b>	<b>2,401,166.64</b>	<b>70.00</b>	<b>0.00</b>
<b><u>EXPENDITURES</u></b>			
Public Safety	0.00	276,007.00	4,525,868.00
Public Works	0.00	0.00	0.00
Community Development	0.00	0.00	0.00
Other	0.00	0.00	0.00
Capital Expenditures & Major Repairs	9,641,685.00	0.00	0.00
<b>Total Expenditures</b>	<b>9,641,685.00</b>	<b>276,007.00</b>	<b>4,525,868.00</b>
<b><u>Excess (Deficiency)</u></b>			
<u>Revenues / Expenditures</u>	(7,240,518.36)	(275,937.00)	(4,525,868.00)
<b><u>Other Financing Sources (Uses)</u></b>			
Operating Transfer In	143,244.00		0.00
Operating Transfer Out	0.00	275,937.00	2,300,619.00
<b>Total Other Financing Sources (Uses)</b>	<b>143,244.00</b>	<b>275,937.00</b>	<b>2,300,619.00</b>
<b><u>Excess (Deficiency)</u></b>			
<u>Revenues &amp; Other Financing Sources / Expenditures &amp; Other Financing Uses</u>	(7,097,274.36)	0.00	(2,225,249.00)
<b>Fund Balance Start of Year</b>	<b>7,098,077.00</b>	<b>0.00</b>	<b>2,225,249.00</b>
<b>Fund Balance End of Year</b>	<b>802.64</b>	<b>0.00</b>	<b>0.00</b>

CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET

Item 6)

**Fiduciary Funds**

	<b>Employee's Workers's Comp Reserve Fund</b>	<b>Hasley Cemetery Trust Fund</b>
<b><u>REVENUES</u></b>		
Sales Taxes	0.00	0.00
Interest	0.00	0.00
Lot Sales	0.00	44,000.00
Insurance Proceeds	0.00	0.00
Other	0.00	0.00
	0.00	0.00
Total Revenues	0.00	44,000.00
<b><u>EXPENDITURES</u></b>		
Claims Paid	0.00	0.00
Other Misc	0.00	0.00
	0.00	0.00
Total Expenditures	0.00	0.00
<b><u>Excess (Deficiency)</u></b>		
Revenues / Expenditures	0.00	44,000.00
<b><u>Other Financing Sources (Uses)</u></b>		
Operating Transfer In	0.00	0.00
Operating Transfer Out	0.00	0.00
	0.00	0.00
Total Other Financing Sources (Uses)	0.00	0.00
<b><u>Excess (Deficiency)</u></b>		
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	44,000.00
Fund Balance Start of Year	534,499.00	726,152.00
Fund Balance End of Year	534,499.00	770,152.00
	534,499.00	770,152.00

CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET

Item 6)

**Fiduciary Funds**

	<b>KIROLI Foundation Fund</b>	<b>Ouachita Outreach Fund</b>
<b><u>REVENUES</u></b>		
Contributions	42,000.00	20,983.00
Interest	0.00	0.00
Program Revenue	30,950.00	0.00
Other	0.00	0.00
	72,950.00	20,983.00
Total Revenues	72,950.00	20,983.00
<b><u>EXPENDITURES</u></b>		
Community Development	0.00	0.00
Culture and Recreation	0.00	0.00
Miscellaneous	45,105.00	29,332.00
	45,105.00	29,332.00
Total Expenditures	45,105.00	29,332.00
<b><u>Excess (Deficiency)</u></b>		
<u>Revenues / Expenditures</u>	27,845.00	(8,349.00)
<b><u>Other Financing Sources (Uses)</u></b>		
Operating Transfer In	0.00	0.00
Operating Transfer Out		
	0.00	0.00
Total Other Financing Sources (Uses)	0.00	0.00
<b><u>Excess (Deficiency)</u></b>		
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	27,845.00	0.00
Fund Balance Start of Year	148,627.00	0.00
Fund Balance End of Year	176,472.00	0.00

Internal Service Funds

	<u>Employee's Health Ins Fund</u>
<b><u>OPERATING REVENUES</u></b>	
Contributions	
Sales Tax	0.00
Insurance Proceeds	0.00
Group Insurance Premiums	2,720,177.00
	<hr/>
Total Revenues	2,720,177.00
<b><u>OPERATING EXPENSES</u></b>	
Claims Paid	2,610,300.00
Administrative Services	440,000.00
	<hr/>
Total Operating Expenses	3,050,300.00
	<hr/>
Net Operating Income	(330,123.00)
<b><u>NON-OPERATING REVENUES</u></b>	
Transfers - In	330,123.00
Interest Income	0.00
	<hr/>
Total Non-Operating Revenues	330,123.00
	<hr/>
<b><u>NET INCOME</u></b>	0.00
<b><u>RETAINED EARNINGS AT BEGINNING OF YEAR</u></b>	0.00
	<hr/>
<b><u>RETAINED EARNINGS AT END OF YEAR</u></b>	0.00
	<hr/>
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**City of West Monroe  
2024-2025 Amended Budget**

**1986 Sales Tax Capital Budget Summary**

	<u>2023-2024 Budgeted</u>	<u>2023-2024 Amended</u>
<b><u>REVENUES</u></b>		
Taxes	7,350,000.00	7,221,029.00
Federal Grants	945,003.00	1,175,810.00
Parish Revenue	0.00	0.00
Sewer District 5	300,000.00	34,985.00
School Board Revenue	0.00	0.00
State Revenue	2,030,400.00	2,607,101.00
Investment Earnings	500.00	2,500.00
Donations	17,750.00	0.00
Other Financing Sources	0.00	250,000.00
	<hr/>	<hr/>
Total Revenues	10,643,653.00	11,291,425.00
	<hr/>	<hr/>
<b><u>EXPENSES</u></b>		
Salary, Wages & Benefits	415,120.00	312,832.00
Professional Services	879,000.00	1,849,971.00
Repair & Maintenance	1,000,000.00	1,748,000.00
Capital Purchases	11,593,000.00	10,511,709.00
Miscellaneous	2,190.00	1,440.00
	<hr/>	<hr/>
Total Expenses	13,889,310.00	14,423,952.00
	<hr/>	<hr/>
Excess (Deficiency) Revenues / Expenses	(3,245,657.00)	(3,132,527.00)
	<hr/>	<hr/>
Other Financing Sources (Uses)		
Operating Transfers In	2,112,965.00	4,994,271.00
Operating Transfers Out	(858,190.00)	(870,191.00)
	<hr/>	<hr/>
Total Other Financing Sources (Uses)	1,254,775.00	4,124,080.00
	<hr/>	<hr/>
Excess (Deficiency) Revenues & Other Financing Sources / Expenses & Other Financing Uses	(1,990,882.00)	991,553.00
	<hr/>	<hr/>
Fund Balance Start of Year	2,898,637.00	1,536,098.00
	<hr/>	<hr/>
Fund Balance End of Year	907,755.00	2,527,651.00
	<hr/>	<hr/>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Debt Service Funds**

	<u>DEQ SRP Service Fund</u>	<u>DEQ SRP Reserve Fund</u>	<u>CDBG-ED WPS Service Fund</u>
<b><u>REVENUES</u></b>			
Taxes	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Other Revenue	0.00	0.00	25,020.00
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>25,020.00</b>
<b><u>EXPENDITURES</u></b>			
Principal Retirement & Interest	0.00	0.00	24,996.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>24,996.00</b>
<b><u>Excess (Deficiency)</u></b>			
<u>Revenues / Expenditures</u>	0.00	0.00	24.00
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In	0.00	0.00	0.00
Operating Transfers Out	0.00	0.00	0.00
<b>Fund Balance Start of Year</b>	<b>42,369.00</b>	<b>34,696.00</b>	<b>24.00</b>
<b>Fund Balance End of Year</b>	<b>42,369.00</b>	<b>34,696.00</b>	<b>48.00</b>

**CITY OF WEST MONROE  
2023-2024 AMENDED BUDGET**

Item 6)

**Debt Service Funds**

	<b>2015 DFC Service Fund</b>	<b>2018 DFC Service Fund</b>	<b>2022 DFC Service Fund</b>
<b><u>REVENUES</u></b>			
Taxes	1,780,954.08	0.00	0.00
Interest	0.00	0.00	0.00
Other Revenue	0.00	0.00	0.00
<b>Total Revenues</b>	<b>1,780,954.08</b>	<b>0.00</b>	<b>0.00</b>
<b><u>EXPENDITURES</u></b>			
Principal Retirement	1,145,000.00	440,000.00	495,000.00
Interest	628,081.00	420,287.00	801,095.00
Administrative Costs	400.00	400.00	800.00
<b>Total Expenditures</b>	<b>1,773,481.00</b>	<b>860,687.00</b>	<b>1,296,895.00</b>
<b><u>Excess (Deficiency)</u></b>			
<b>Revenues / Expenditures</b>	<b>7,473.08</b>	<b>(860,687.00)</b>	<b>(1,296,895.00)</b>
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In	0.00	860,687.00	1,306,787.00
Operating Transfers Out	0.00	0.00	0.00
<b>Fund Balance Start of Year</b>	<b>857,850.00</b>	<b>355,884.00</b>	<b>94,019.00</b>
<b>Fund Balance End of Year</b>	<b>865,323.08</b>	<b>355,884.00</b>	<b>103,911.00</b>

<b>City of West Monroe</b>		
<b>2024-2025 Amended Budget</b>		
<b>WOSC / WOPT Budget Summary</b>		
	<u>2023-2024 Budgeted</u>	<u>2023-2024 Amended</u>
<b><u>REVENUES</u></b>		
Federal Grants	235,000.00	210,000.00
State Revenue	110,000.00	105,726.00
Charges for Services	12,000.00	15,000.00
Private Contributions	100,000.00	82,718.00
Other Financing Sources	10,040.00	5,370.00
	<u>467,040.00</u>	<u>418,814.00</u>
<b><u>EXPENSES</u></b>		
West Ouachita Senior Center	471,665.00	429,430.00
West Ouachita Public Transit	531,410.00	486,576.00
	<u>1,003,075.00</u>	<u>916,006.00</u>
Excess (Deficiency) Revenues / Expenses	<u>(536,035.00)</u>	<u>(497,192.00)</u>
Other Financing Sources (Uses)		
Operating Transfers In	536,035.00	497,192.00
Operating Transfers Out	0.00	0.00
	<u>536,035.00</u>	<u>497,192.00</u>
Excess (Deficiency) Revenues & Other Financing Sources / Expenses & Other Financing Uses	<u>0.00</u>	<u>0.00</u>
Retained Earnings Start of Year	<u>0.00</u>	<u>0.00</u>
Retained Earnings End of Year	<u>0.00</u>	<u>0.00</u>

**City of West Monroe  
2023-2024 Amended Budget**

**WMSE Budget Summary**

	<u>2023-2024 Budgeted</u>	<u>2023-2024 Amended</u>
<b><u>REVENUES</u></b>		
Local Programming	13,192	13,192.00
Facility Rental-Non Tournament	27,092	27,092.00
Events & Tournaments	81,291	81,291.00
Family Entertainment Center	1,446	1,446.00
Food and Beverage	113,141	113,141.00
Total Pro/Merch Shop	0	0.00
Other Revenues	75,000	75,000.00
	<u>311,162.00</u>	<u>311,162.00</u>
<b><u>EXPENSES</u></b>		
West Monroe Sports & Events	771,009.00	771,009.00
Total Expenses	771,009.00	771,009.00
Excess (Deficiency) Revenues / Expenses	<u>(459,847.00)</u>	<u>(459,847.00)</u>
Other Financing Sources (Uses)		
Operating Transfers In	732,185.00	732,185.00
Operating Transfers Out	0.00	0.00
Total Other Financing Sources (Uses)	732,185.00	732,185.00
Excess (Deficiency) Revenues & Other Financing Sources / Expenses & Other Financing Uses	<u>272,338.00</u>	<u>272,338.00</u>
Retained Earnings Start of Year	<u>0.00</u>	<u>0.00</u>
Retained Earnings End of Year	<u>272,338.00</u>	<u>272,338.00</u>

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AMEND THE UTILITY ENTERPRISE FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024, FOR THE CITY OF WEST MONROE, LOUISIANA.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the Utility Enterprise Fund Budget for the City of West Monroe, Louisiana, for the fiscal year ending June 30, 2024 is hereby amended to conform with the budget attached hereto as Exhibit "A".

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted this 18<sup>th</sup> day of June, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

**City of West Monroe**  
**2023-2024 Amended Budget**

**Utility Enterprise Fund Budget Summary**

	2023-2024 Budgeted	2023-2024 Amended	Percent Variance
<b><u>REVENUES</u></b>			
Charges for Services	6,666,945	6,580,941	
Fine & Fees	0	0	
Investment, Rents & Contributions	0	0	
Other Financing Sources	2,000	5,000	
<b>Total Revenues</b>	<b>6,668,945</b>	<b>6,585,941</b>	<b>-1.26%</b>
<b><u>EXPENSES</u></b>			
Public Works Administration	466,900	465,880	
Field Operations - Tech	461,868	591,180	
Plant Operations - Water	995,950	1,091,903	
Field Operations - WSD	1,073,630	1,005,800	
Plant Operations - Sewer	2,665,450	2,555,953	
Preventive Maint CIP	301,414	324,305	
Administrative Clearing	411,000	441,699	
<b>Total Expenses</b>	<b>6,376,212</b>	<b>6,476,720</b>	<b>-1.58%</b>
<b>Excess (Deficiency)</b>			
Revenues / Expenses	292,733	109,221	
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In	0	0	
Operating Transfers Out DEQ Sinking	(69,097)	(68,848)	
Operating Transfers Out DEQ Resv	0	0	
Operating Transfers Out DEQ Cap Add	0	(250,000)	
Operating Transfers Out - Other	0	0	
<b>Total Other Financing Sources (Uses)</b>	<b>(69,097)</b>	<b>(318,848)</b>	

**City of West Monroe**  
**2022-2023 Amended Budget**

**Utility Enterprise Fund Budget Summary**

	<u>2022-2023</u> <u>Budgeted</u>	<u>2022-2023</u> <u>Amended</u>
Excess (Deficiency)		
Revenues & Other Financing		
Sources / Expenses &		
Other Financing Uses	223,636	(209,627)
Retained Earnings Start of Year	211,647	211,647
Retained Earnings End of Year	435,283	2,020

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA TO SELL CERTAIN DESCRIBED MOVABLE PROPERTY WHICH IS NOT NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA, BEING REPLACED/OBSOLETE GYMNASIUM SCOREBOARDS, TO GOOD HOPE MIDDLE SCHOOL; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana, owns certain movable property which is no longer needed for public purposes, as it has been replaced and is obsolete; and

WHEREAS, a purchaser wishes to acquire such items for a price which is fair and reasonable, and which sale would be beneficial to the City of West Monroe and its residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana is hereby authorized to sell certain movable property which has been replaced and is obsolete and is no longer needed for any public purpose by the City of West Monroe, Louisiana, to Good Hope Middle School, for the total cash price of FIVE HUNDRED AND NO/100 (\$500.00) DOLLARS, which moveable property is more particularly described as follows, to-wit:

McGregor Multisport Indoor Scoreboards (4'x2'), including associated spare board/parts; and related electronic controls (boards are non-LED, not electronic)

all in "as is" and "where is" condition, and without any warranty of any type or nature, with the purchase price to be paid in cash at the time of conveyance, with the purchaser to remove the items at the purchaser's sole cost on or before July 1, 2024.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute a Bill of Sale on behalf of the City of West Monroe, Louisiana, reflecting the price and terms set forth above, and to take any other actions and/or to execute any and all other documents deemed by her either necessary or appropriate in order to transfer the above described movable property, all as set forth above.

SECTION 3. The above ordinance was introduced on May 21, 2024, in regular and legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4712; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 18<sup>th</sup> day of June, 2024, with the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ORDINANCE TO AMEND THE PROVISIONS OF CHAPTER 4 - BUILDING AND DEVELOPMENT REGULATIONS OF PART 12 - PLANNING AND DEVELOPMENT, OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, BY ENACTING A NEW ARTICLE F - PROVISIONS FOR STORMWATER MANAGEMENT, CONSISTING OF SEC. 12-4085 TO SEC. 12-4094, WHICH PROVIDE FOR CONSTRUCTION WASTE AND DEBRIS, NONSTORMWATER DISCHARGE, POST-CONSTRUCTION RUN OFF, POLLUTION PREVENTION PLANS, AND CORROSION AND SEDIMENT CONTROL; TO PROVIDE FOR CONFLICTS WITH OTHER PROVISIONS OF THE CODE OF ORDINANCES; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the provisions of Chapter 4 - Building and Development Regulations of Part 12 - Planning and Development of the Code of Ordinances, City of West Monroe, Louisiana, are hereby amended by now enacting Article F. - Provisions For Stormwater Management, consisting of Sec. 12-4085 to Sec. 12-4094, to provide as follows:

“ARTICLE F. – PROVISIONS FOR STORMWATER MANAGEMENT

Sec. 12-4085. - Construction waste and debris.

All construction waste and debris shall be picked up and stored in sanitary containers for legal disposal off-site. Efforts shall be taken to prevent loose debris from leaving the construction site. No construction waste or debris shall be buried on-site.

Sec. 12-4086. - Nonstormwater discharge.

Nonstormwater discharges into streams and water bodies are prohibited without the prior approval of the City or, under a legal discharge permit issued by the Louisiana Department of Environmental Quality. Nonstormwater discharges shall include sanitary discharges from community sewage treatment facilities or industrial discharges resulting from manufacturing or processing facilities.

12-4087. - Post-construction runoff.

Methods to reduce post-construction runoff shall be incorporated into any development project which has been determined by technical analysis to cause an upstream or downstream impact as the result of increased site runoff.

Sec. 12-4088. - Pollution prevention plan.

All construction projects shall include a stormwater pollution prevention plan which provides for specific erosion control measures necessary to prevent siltation of adjacent property and drainage facilities. The stormwater pollution prevention plan shall be implemented and maintained during the construction of a project including replacement of any failed measures and restoration of any damages.

Sec. 12-4089. - Erosion and sediment control.

All development projects shall incorporate the following best management practices (BMPs) as necessary to reduce erosion and retain sediment on site.

## (1) Nonstructural BMPs.

- (a) Establish temporary vegetation with seed. The purpose of this practice is to establish short-lived vegetation (generally annuals) on areas subject to erosion in order to stabilize the soil and reduce erosion of sediment to adjacent lands and water bodies. This management practice is applicable on graded or cleared areas, which are subject to erosion for a relatively short period of time (one (1) year or less). The species of plants generally suitable for temporary vegetation include:

Ryegrass	Wheat
Oats	Rye
Browntop Millet	Sudangrass

- (b) Establish permanent vegetation with seed. The purpose of this practice is to establish long-lived grasses and/or legumes (perennial or combination of perennial and reseeding annual species) on areas subject to erosion, in order to stabilize the soil and reduce erosion of sediment to adjacent lands and water bodies. This management practice is applicable on graded or cleared areas, which are subject to erosion and where a permanent, long-lived vegetative cover is needed. The species of plants generally suitable for permanent vegetation include:

Common Burmuda Grass	Pensacola Bahia Grass
St. Augustine or	Centepede Grass
Carpet Grass	Tall Fescue

- (c) Mulching for temporary and permanent seeding. The purpose of this practice is to apply to the soil surface plant residues or other suitable materials not produced on the site, in order to conserve moisture, prevent surface compaction or crusting, reduce runoff and erosion, and to help establish desired plant cover. This practice is applicable on soils with slopes of three (3) per cent or greater and/or slow infiltration rates. The types of materials that are suitable for mulching include:

Wood Waste and Shredded Residues Upholsterer's Burlap  
Wood Cellulose Fiber (Hydromulching) Straw or Hay  
Commercial Mulch

- (d) Establishing permanent vegetation with sod. The purpose of this practice is to establish long-term stands of vegetation using grass sod to stabilize the soil and reduce damage from sediment loss and erosion.

## (2) Structural BMPs.

- (a) Armour plating. The purpose of this practice is to utilize rock riprap or cellular concrete blocks to protect the soil surface from erosive forces. The practice is applicable to soil-water interfaces where soil conditions, water turbulence and velocity, expected vegetative cover and ground water conditions are conducive to erosion due to flow conditions. Examples include storm drain outlets, channel banks and/or bottoms, roadside ditches, drop structures and shorelines.
- (b) Concrete block retaining wall. The purpose of this practice is to provide lateral support of an embankment with a temporary vertical wall built of concrete blocks in order to prevent earth slides. This practice is applicable at sites where vertical earth banks or unstable slopes are left after excavation occurs.
- (c) Dikes. The purpose of a dike is to provide a temporary earthen ridge for interception and/or diversion of storm runoff from upland areas and direct it from an exposed slope to an acceptable outlet. There are several types of dikes designed for specific purposes. They include diversion dikes, interceptor dikes, and perimeter dikes. They are

- applicable to disturbed areas where prevention of erosion or transport of sediment-laden water to a sediment trap is desired.
- (d) Earthen diversions. The purpose of an earthen diversion is to provide a drainageway for diversion of water from low-lying areas, steep slopes, construction sites, buildings and residences, or active gullies. They reduce the slope lengths and reduce the velocity of water to nonerosive rates of flow.
  - (e) Grade stabilization structure (chute). The purpose of this practice is to provide a temporary channel, lined with bituminous concrete, Portland cement concrete, cellular block mattresses, or riprap comparable nonerrodible material for conveyance of surface runoff down steep slopes. This practice is applicable to an area where concentrated flow of surface runoff needs to be conveyed down a slope to prevent erosion.
  - (f) Grassed waterway. The purpose of this practice is to provide a natural or constructed waterway or outlet with suitable vegetation established to convey surface runoff from the development area without damage from erosion or flooding. This practice is applicable to sites where added capacity or vegetative protection or a combination of both are required to control erosion resulting from concentrated runoff.
  - (g) Hay bale dike. The purpose of this practice is to provide a temporary barrier, constructed with hay bales that will intercept and detain small amounts of sediment from unprotected areas of limited extent. The bales are installed across the toe of the slope and provide protection for a period of approximately three (3) months or less.
  - (h) Surface roughening. The purpose of this practice is to scarify slopes to provide less erosive surfaces that reduce water velocity and increase infiltration rates. Rough slope sites hold water, seed, and mulch better than smooth slopes. Grooves created by construction equipment should run horizontally across the slope.
  - (i) Level spreader. The purpose of this practice is to convert a concentrated flow of sediment-free runoff, through diversion outlets constructed at zero percent, into sheet flow and to outlet it onto areas stabilized by existing vegetation without causing erosion.
  - (j) Pipe slope drain. The purpose of the pipe slope drain is to convey surface runoff safely down slopes, through a flexible tube or rigid pipe, without causing erosion. This is applicable to areas where the conveyance of a concentrated flow of surface runoff needs to be conveyed down a slope to prevent erosion.
  - (k) Sediment basin. A sediment basin is a temporary dam constructed across a drainageway to intercept and retain sediment and other waterborne debris. It provides a temporary means of detaining sediment-laden runoff long enough for the majority of sediment to settle out. Special consideration needs to be given on depth of water table when this practice is used in order to ensure that infiltration of pollutants do not contaminate ground water aquifers.
  - (l) Sediment trap. A sediment trap is a small temporary ponding area formed by constructing an earthen embankment to intercept sediment-laden runoff from a small disturbed area long enough to trap and retain it to settle out. This practice should be installed at points of discharge from disturbed areas for a maximum period of eighteen (18) months. Special consideration needs to be given on depth of water table when this practice is used in order to ensure that infiltration of pollutants do not contaminate ground water aquifers.
  - (m) Silt fence. A silt fence is a temporary barrier made of burlap or polypropylene material which is water permeable but will trap waterborne sediment from unprotected areas of limited extent. The silt fence is used during the construction period near the perimeter of a disturbed area to intercept sediment while allowing water to

percolate. It should remain in place until the disturbed area is permanently stabilized. It should not be used where there is a concentration of water in a channel or other drainageway.

- (n) Stabilized construction entrance. The purpose of the stabilized construction entrance is to reduce or eliminate the flow of sediment onto public rights-of-way. It is constructed of crushed stone and is located at the entrance or the exit of a construction site, public right-of-way, street, alley, sidewalk, or parking area.
- (o) Swales. A swale is an excavated drainageway that is constructed adjacent to or across a construction site to intercept or divert storm runoff within the site or to prevent offsite runoff from entering the construction site. The purpose of the swale is to prevent erosion or to transport sediment-laden water to a sediment trapping device. The swale is a temporary structure that should remain in place until the disturbed area is permanently stabilized.
- (p) Topsoiling. The purpose of topsoiling is to spread fertile topsoil over a disturbed area in order to provide a suitable soil medium that is favorable for vegetative growth. This practice increases the success of establishing adequate vegetation for reduction of erosion. The practice is applicable in areas where texture and quality of the exposed soil material is not adequate for plant establishment, or where the soil is extremely acidic or contains materials toxic to plant growth.

Sec. 12-4090 to 12-4094. Reserved”

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the provision of the enacted sections above shall supercede any and all other provisions of the Code of Ordinances, City of West Monroe, which are in direct conflict, but do not otherwise change or modify any of the existing provisions of this Code of Ordinances.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 18<sup>th</sup> day of June, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ORDINANCE TO AMEND THE PROVISIONS OF CHAPTER 6 - FLOOD DAMAGE PREVENTION OF PART 12 - PLANNING AND DEVELOPMENT OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, BY ENACTING NEW ARTICLE F - STORM DRAINAGE AND FLOOD CONTROL, CONSISTING OF SEC. 12-6041 TO SEC. 12-6110, WHICH ESTABLISH PROVISIONS GOVERNING THE ALTERATION OF NATURAL OR EXISTING STORM DRAINAGE FACILITIES, AND ESTABLISH A STANDARD AND UNIFORM BASIS FOR THE DESIGN AND CONSTRUCTION OF PUBLIC STORM DRAINAGE FACILITIES AND IMPROVEMENTS; TO PROVIDE FOR CONFLICTS WITH OTHER PROVISIONS OF THE CODE OF ORDINANCES; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the provisions of Chapter 6 - Flood Damage Prevention of Part 12 - Planning and Development of the Code of Ordinances, City of West Monroe, Louisiana, is hereby amended by now enacting Article F. - Storm Drainage and Flood Control, consisting of Sec. 12-6041 to Sec. 12-6110, to provide as follows:

“ARTICLE F - STORM DRAINAGE AND FLOOD CONTROL  
IN GENERAL

Secs. 12-6041 to 12-6060. Reserved.

STORM DRAINAGE

DIVISION 1. - GENERALLY

Sec. 12-6061. - Statement of purpose.

It is the purpose of this article to establish provisions governing the alteration of natural or existing storm drainage facilities and to establish a standard and uniform basis for the design and construction of public storm drainage facilities and improvements within the city in order to:

- (1) Promote the public health, safety and general welfare;
- (2) Promote the orderly development of public storm drainage facilities within the city;
- (3) Reduce the hazards and damages of flooding within the various drainage areas of the city;
- (4) Reduce the expenditure of public funds necessary to maintain and improve inadequate storm drainage facilities; and
- (5) Provide for adequate drainage servitudes and rights-of-way for maintenance purposes.

Sec. 12-6062. - Jurisdiction.

This article shall apply to all lands within the municipal boundaries of the city.

Sec. 12-6063. - Penalties for noncompliance.

After notice by registered mail and failure to correct within thirty (30) days from the date of said notice, violation of the provisions of this article by failure to comply with any of its requirements shall constitute a misdemeanor. Any person who

violates this article or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than five hundred dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both, for each violation. Nothing herein contained shall prevent the city from taking such other lawful action as is necessary to prevent or remedy any violation.

Sec. 12-6064. - Interpretation.

In the interpretation and application of this article, all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the governing body; and
- (3) Deemed neither to limit nor repeal any other powers granted under state statutes.

Sec. 12-6065. - Warning and disclaimer of liability.

The degree of storm drainage and flood protection required under this article is considered to be reasonable for regulatory purposes and is based on scientific and engineering considerations. The design and construction requirements herein set forth are minimum criteria. Greater storm drainage and flooding conditions may occur beyond the minimum basis of design as a result of man-made or natural causes. This article shall not create liability on the part of the city or any officer, or employee or official representative for any storm drainage or flood damages that result from reliance on this article or any administrative decision lawfully made hereunder.

Sec. 12-6066. - Definitions.

Unless specifically defined below, words or phrases used in this article shall be interpreted to give them the meaning they have in common usage and to give this article its most reasonable application:

**Appurtenance.** Inlet, junction box, headwall, etc., which is a part of a culvert or a storm sewer system.

**Culvert.** A conduit for the free passage of surface drainage water under a highway, railroad, canal or other embankment, the upstream end of which is open.

**Freeboard.** The vertical distance between the normal maximum level of the water surface and the top of the sides of a ditch, levee or structure which is provided so that waves and other movements of the water will not overtop the confining structure.

**Headwater.** Water upstream of a structure.

**Inlet.** (1) A structure which permits the admission of surface or storm water into a storm sewer. (2) An intake. (3) The upstream end of any structure through which water may flow.

**Pipe lateral.** A storm sewer which discharges into a branch or other storm sewer and has no common storm sewer tributary to it.

**Public drainage facility.** A natural or artificial drain of surface or subterranean water which has been maintained or controlled by the city, and any natural or artificial drain of surface or subterranean water which affects the interest of other than particular individuals.

**Rainfall intensity.** The intensity of rainfall in inches per hour for a selected storm frequency and for a duration equal to the time of concentration.

**Roadway ditch.** An open drainage channel paralleling a roadway generally constructed as part of a roadway project.

**Runoff.** That part of the precipitation which runs off the surface of a drainage area and reaches a stream storm sewer, or other body of water.

**Storm sewer.** An underground drainage system that carries storm water and surface water from an inlet or junction box to an inlet, junction box, or outlet headwall further downstream.

**Tailwater.** Water downstream of a structure.

Time of concentration. The time required for runoff from the most remote part of the drainage area to reach the point under design or consideration.

Secs. 12-6067 to 12-6070. - Reserved.

DIVISION 2. - GENERAL DRAINAGE REQUIREMENTS

Sec. 12-6071. - Lands to which division applies.

This division shall apply to all lands, drainage works and facilities within the municipal limits of the city.

Sec. 12-6072. - Alteration of natural or existing drainage.

- (a) Natural or existing drainage patterns, channels, reservoirs, flood plains and flood protection systems shall not be altered except with the prior written approval of the city.
- (b) All clearing, filling, grading, dredging and other forms of development shall not interfere with or restrict the natural or existing flow of drainage with the prior written approval of the city.

Sec. 12-6073. - Obstruction of natural or existing drainage.

- (a) It shall be unlawful for any person or persons to construct, deposit, or cause to be located any material or substance whatever within the limits of a natural or existing drainage ditch, channel, stream, drain or course such that the free flow of drainage is obstructed, impeded, or diverted to other lands.
- (b) It shall be unlawful for any person or persons to place and/or burn any leaves, trash, or other debris in city drainage facilities, including but not limited to any natural or existing ditch, channel, stream, drain or course.
- (c) Any person or person who violates any provision of this section shall be fined not more than one hundred dollars (\$100.00) or imprisoned for not more than ten (10) days or both, for each violation. Sec. 12-6074. - Damage to public drainage system.

It shall be unlawful for any person, firm or corporation to deface, injure, disturb or molest any culvert, pipe, ditch, channel or other physical component or appurtenance of the public drainage system.

Sec. 12-6075. - Crossing of public drainage channels.

- (a) Generally.
  - (1) No public drainage ditch, canal, channel or stream shall be crossed or spanned by temporary or permanent construction of any means except with the prior written approval of the city.
  - (2) Any culvert, pipe, bridge or other method of crossing located within the flow carrying limits of a public drainage channel shall be adequately designed and sized to allow for minimum restricted flow through the point of crossing based on minimum rainfall design frequencies set forth in Section 12-6095.
- (b) Utility crossings.
  - (1) No exposed pipe, conduit, wire, cable or other type of utility line or component shall be placed or installed within the flow carrying limits of a public drainage channel.
  - (2) Any utility line or component which crosses a public drainage channel shall be placed or installed:
    - a. A minimum of thirty-six (36) inches below the existing flow line or the twenty-five-year design bottom profile of the channel, whichever is lower; or
    - b. A minimum of twenty-four (24) inches above the highest known water level or twenty-five-year design flood profile of the channel.

- (3) No utility line or component shall be placed within the right-of-way of a public drainage channel such that it would interfere in any way with the operation or maintenance of said channel.
  - (4) Aerial utility line crossings shall be adequately designed and braced so as to provide for a minimum clear span of the public drainage channel between top high banks.
  - (5) Subsurface utility line crossings shall be sufficiently anchored to prevent flotation.
  - (6) If necessary to maintain the integrity of a utility system, utility line crossings shall be cased or sheathed to protect said line within the public right-of-way.
  - (7) Once a utility line or component has been placed or installed across a public drainage channel, it shall be the responsibility of the owner of said line or component to perpetually maintain said line or component and to raise, lower or otherwise modify said line or component at his expense if, for any reason, the cross-section or profile of the channel is thereafter improved or changed by the city.
- (c) Bridge crossings.
- (1) All bridge crossings shall be designed and constructed in accordance with the requirements and specifications of the city.
  - (2) The lowest level of any bridge deck (super structure) shall be set a minimum of twenty-four (24) inches above the twenty-five-year design flood profile of the channel.
  - (3) For piling supported bridges, the pilings shall be arranged and oriented within the channel so as to minimize the restriction of flow and potential accumulation of debris.
  - (4) Bulkheads, wing walls, revetment or other means of stabilizing the ends of bridges shall be employed to protect channel banks and flow lines from scour and erosion.
- (d) Private culverts.
- (1) No culvert or drainage pipe shall be placed or installed within a public right-of-way or servitude without the prior written approval of the city.
  - (2) Unless otherwise authorized by the director of public works in writing:
    - a. All culverts and drainage pipes placed or installed within a public right-of-way or servitude shall be of a standard shape and cross-sectional area sufficient to allow for the minimum restricted passage of stormwater through the point of installation.
    - b. The minimum size of any culvert or drainage pipe shall be eighteen (18) inch diameter or the equivalent sized elliptical pipe or pipe arch.

Sec. 12-6076. - Procedure for installation of private culverts.

- (a) Any person, firm or corporation desiring to install culverts or drainage pipe for the purpose of enclosing open ditches within public road rights-of-way within the City shall make application on forms to be provided by the Public Works Department. The application shall be accompanied by a nonrefundable fee payment in the amount of one hundred dollars (\$100.00) to cover the costs of the survey. The payment shall be in the form of cash, bank money order or bank check made payable to the city. The application shall contain a specific and accurate description and location of the place at which the culverts are to be installed.
- (b) Upon receipt of the application, the city shall inspect the location of installation and shall establish a flow line elevation in which the culvert is to be set, and the proper size of the culvert. Installation shall be completed by a qualified contractor in good standing with the State of Louisiana, said contractor to be chosen by the landowner.

- (c) Upon completion of the installation of the culvert, the public works director shall cause same to be inspected, and if properly installed, the fact shall be noted on the back of the culvert permit and notice to proceed to cover same shall be given. If the public works director or his agents determine that the culvert has not been properly installed, the applicant shall be notified in writing of the deficiencies as to the installment and given a period of ten (10) days to correct the deficiencies.
- (d) If the deficiencies and the installation of the culvert are not corrected within ten (10) days, then the culvert shall be removed by the employees of the public works department.
- (e) No culvert shall be for the purpose of enclosing open ditches thirty (30) feet or greater in length, and shall be installed by agents or employees of the city without the written consent of the city.

Sec. 12-6077. - Catch basin requirements.

Unless otherwise authorized by the director of public works, catch basins shall be required for all culvert or drainage pipe installations in excess of fifty (50) feet in length. The location and spacing of catch basins shall be as directed by the director of public works at the time a permit is issued for the culvert or drainage pipe installation. The design and construction of catch basins shall be in conformance with the requirements and specifications of the city. Catch basins' inlets and grates shall be of such design as to allow the free inflow of stormwater into the drainage system with minimal surface ponding and with no detrimental effects of flooding.

Sec. 12-6078. - Irrigation systems.

- (a) No irrigation system which is used for agricultural or other purposes shall use a public drainage channel as a storage reservoir for the purpose of supplying water to said system, nor shall any pump, pipe or other component of said system be placed or installed within a public drainage channel, except with the prior written approval of the city.
- (b) It shall be unlawful to temporarily or permanently barricade, block or restrict in any way, the flow carrying capacity of any culvert, pipe, channel or other feature of the public drainage system for the purpose of storing water to supply an irrigation system, except with the prior written approval of the city.

Sec. 12-6079. - Responsibility of drainage districts or other independent districts.

- (a) No drainage district or other independent district presently existing or hereafter created by the city shall:
  - (1) Construct, erect, alter, maintain, or operate within its jurisdiction or otherwise, any facility which interrupts, impedes or obstructs natural or existing drainage within, or outside, the territorial limits of its jurisdiction except with the prior written approval of the city.
  - (2) Obstruct, alter or otherwise change any natural or existing drainage pattern, channel, reservoir, flood plain and flood protection system within its territorial jurisdiction except with the prior written approval of the city.
  - (3) Construct or alter any natural or existing drainage, system, flood protection system, or other public works involving drainage without submitting construction plans, specifications and supportive data to the city and receiving written approval of the city prior to the commencement of work.
- (b) Upon completion of the construction or alteration of natural or existing drainage, a flood protection system or other public works involving drainage, any drainage district or other independent district presently existing or hereafter created by the city shall submit as-built plans and supportive data to the city which accurately documents the completed work.

Secs. 12-6080 to 12-6090. - Reserved.

### DIVISION 3. - SPECIAL REQUIREMENTS FOR PUBLIC DRAINAGE FACILITIES

Sec. 12-6091. - Land and works to which division applies.

This division shall apply to all drainage works and facilities in the city which are located, placed, or installed within a public right-of-way or servitude and which are accepted, owned, operated and maintained by the city within its jurisdiction.

Sec. 12-6092. - Approval required.

No alteration of natural drainage, alteration of the existing public drainage system or new drainage works or facilities shall be accepted, owned, operated or maintained by the city after the effective date of this article except with their prior written approval.

Sec. 12-6093. - Drainage impact statement.

- (a) A drainage impact statement shall be submitted prior to the approval and commencement of construction for any alteration or improvement of natural or existing drainage involving an area of more than one (1) acre in size, and, for any drainage works or facilities which are accepted, owned, operated and maintained by the city.
- (b) The drainage impact statement and request for project approval shall be presented to the city on forms furnished by it and may include, but not be limited to, plans in duplicate drawn to scale clearly showing the nature, location, dimensions, and elevations of the proposed project or construction including landscape alterations, watercourses, existing structures, and existing and proposed drainage facilities. Additionally, the following information is required:
  - (1) Elevations in relation to mean sea level.
  - (2) Description of the extent to which any watercourse, reservoir or floodway will be altered or relocated as a result of the proposed construction.
  - (3) Description of the impact which the proposed construction would have on storm drainage and flooding conditions in upstream and downstream areas.
  - (4) Drainage calculations to substantiate the adequacy of all major components of a storm drainage system which are required to transfer runoff to a receiving stream, channel or discharge point.
  - (5) Copies of all federal, state, and other local permits and certifications applicable to the proposed project.
  - (6) Written certification by a registered professional engineer that, to the best of his knowledge and belief, the proposed project will not adversely damage or impact upstream or downstream property owners or segments of the drainage system except as noted or stated in the drainage impact statement.

Sec. 12-6094. - Design methods.

All storm drainage works and facilities to which this division applies shall be designed on the basis of accepted methods of engineering analysis.

- (1) Stormwater runoff. Stormwater runoff and discharge from a watershed or drainage area shall be computed on the basis of:
  - a. Soil conservation service (SCS) methods;
  - b. Louisiana Department of Transportation and Development (La. DOTD) methods; or
  - c. An accepted method of engineering analysis which is based on the "rational method" and which takes into account such variable as infiltration, retention and transit losses.

- (2) Hydraulics. All components of a storm drainage system which are required to transfer stormwater runoff to a receiving stream, channel or discharge point, shall be designed on the basis of accepted methods of engineering analysis.

Sec. 12-6095. - Design criteria.

All storm drainage works and facilities to which this division applies shall be designed to accommodate the minimum design criteria set forth below:

- (1) Stormwater runoff. Design peak rates of runoff are to be based upon conditions which may be expected to exist twenty (20) years in the future. Factors to be considered in determining stormwater runoff shall include the watershed size, shape, slope, soil type and land use.
- (2) Rainfall. Rainfall shall be based on a twenty-four-hour duration as published by U.S. Department of Commerce, Weather Bureau, Technical Paper No. 40, "Rainfall Frequency Atlas of the United States" (latest publication), or as developed for the State of Louisiana and published by the Louisiana Department of Transportation and Development.
- (3) Design storm frequencies. Storm drainage works and facilities shall be designed to accommodate the following minimum rainfall frequency intervals:
  - a. Ten-year storm. Open drainage channels, canals and ditches; inlet spacing for storm sewers; and, pavement drainage.
  - b. Twenty-five-year storm. Culverts, cross-drains and storm sewers; all bridges.

Sec. 12-6096. - Culverts and cross-drains.

- (a) Culvert design. Culverts shall be designed of a standard shape and cross-sectional area sufficient to allow for the minimum restricted passage of stormwater runoff and discharge calculated for the required minimum rainfall design frequency.
  - (1) Inlet control. If a culvert is designed on the basis of inlet control; the shape of the inlet and potential headwater flood levels upstream from the point of design shall be identified.
  - (2) Outlet control. If a culvert is designed on the basis of outlet control; potential tailwater flood levels downstream from the point of design shall be identified.
- (b) Culvert types. The permissible types of culverts under roadways and embankments shall include reinforced concrete-or asphalt-coated metal, round or elliptical pipe or pipe arch and concrete box. Double-wall corrugated high-density polyethylene or polyvinyl chloride drainage pipe may be used for side drains and residential driveway connections to public roads.
- (c) Minimum culvert size. The minimum size of pipe for any culvert shall be eighteen (18) inches in diameter or the equivalent sized elliptical pipe or pipe arch.
- (d) Minimum cover. Where possible, the minimum cover over any culvert shall be twelve (12) inches from the bottom of the pavement or surface course under which it is located.
- (e) Pipe bedding. In situations where unstable bedding conditions exist and differential settlements may be anticipated, appropriate bedding materials and procedures shall be utilized to ensure the stability of the pipe.

Sec. 12-6097. - Storm sewers.

Storm sewers may be used to collect and convey drainage waters from, across and through street rights-of-way, parking lots and other facilities requiring removal of stormwater. Storm sewers shall be designed in accordance with the applicable provisions of this article and the following additional requirements:

- (1) The minimum pipe size for storm sewers shall be fifteen (15) inches in diameter or the equivalent sized elliptical pipe or pipe arch.

- (2) For all pipes thirty (30) inches in diameter or less, storm sewers shall be designed and constructed to provide a mean velocity when flowing full of not less than two (2) feet per second (fps).
- (3) Pipe fittings or junction boxes shall be required at all pipe intersections and at all changes in horizontal or vertical pipe alignment.
- (4) Appropriately sized inlets, screened with grates or other methods of preventing debris from entering the system, shall be spaced in accordance with Sec. 12-6096

Sec. 12-6098. - Pavement drainage.

Pavement drainage refers to the practice of allowing stormwater runoff to flow by design within the limits of the street pavement to a point of discharge. Pavement drainage shall include the installation of curb inlets, curb block-outs, median drains and other drains so as to confine the stormwater runoff generated by the required rainfall design frequency within the limits of the pavement. Pavement drainage shall be designed to afford a minimum amount of interference to vehicular and pedestrian traffic.

Sec. 12-6099. - Drainage structures.

Drainage structures shall be of a size and type to be determined by engineering analysis and design for the specific application and purpose for which it is intended.

Sec. 12-6100. - Open channels.

- (a) Open channels may be used to convey storm runoff where sufficient right-of-way is available to contain the improved cross section along with the additional width necessary for maintenance purposes.
- (b) For safety purposes, open channels should be fenced or graded to reduce potential injury to the public.
- (c) Minimum bend radius shall be twenty-five (25) feet or ten (10) times the bottom width, whichever is greater.
- (d) Open channels shall have a trapezoidal or rectangular cross section with a flat bottom. Natural open channels shall have a maximum side slope of 2:1. Paved channels shall have side slopes varying from a minimum 2:1 to vertical.
- (e) Connections at the junction of two (2) or more open channels shall be smooth with no difference in vertical channel profile unless substantiated by engineering analysis.
- (f) Drainage pipe, box culverts or storm sewers entering an open channel will not be permitted to project into the normal channel section. Nor will they be permitted to enter an open channel at an angle which would direct flow from the culvert or storm sewer upstream in the channel unless substantiated by engineering analysis.
- (g) As minimum protection to reduce erosion, all natural open channel slopes shall be seeded or sodded as soon after finish grading as possible.

Sec. 12-6101. - Erosion control.

Erosion control measures such as seeding, sodding, or the placement of rip-rap or pavement shall be provided to protect natural or open channels from erosion.

Sec. 12-6102. - Flow across streets or alleys.

All flow across continuous streets or alleys is to be through culverts or bridges, or properly designed valley-type gutters sized to accommodate a minimum twenty-five-year frequency rainfall, without increasing the depth of upstream flow in the channel.

Sec. 12-6103. - Rights-of-way and servitudes.

Drainage rights-of-way or servitudes of satisfactory width to provide adequate working room for construction and maintenance are to be provided for all storm drainage improvements.

Sec. 12-6104. - Variances and appeals.

- (a) The city shall hear and render judgment on requests for variances from the requirements of this article.
- (b) Any person or persons aggrieved by the decision of the city may appeal such decision in the courts of competent jurisdiction.
- (c) Upon consideration of the stated purpose of this article, the city may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this article.
- (d) Variance shall only be issued upon a determination that the variance is the minimum necessary, considering the flood and drainage hazards, to afford relief. Variances shall only be issued upon:
  - (1) A showing of good and sufficient cause;
  - (2) A determination that failure to grant the variance would result in exceptional hardship to the applicant; and
  - (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local ordinances.

Secs. 12-6105 to 12-6110. - Reserved.”

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the provision of the enacted sections above shall supercede any and all other provisions of the Code of Ordinances, City of West Monroe, which are in direct conflict, but do not otherwise change or modify any of the existing provisions of this Code of Ordinances.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 18<sup>th</sup> day of June, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE FILING OF AN APPLICATION OR APPLICATIONS WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR A GRANT UNDER 49 CFR 5311, NON-URBANIZED AREA FORMULA PROGRAM AND/OR 49 CFR 5309, DISCRETIONARY CAPITAL PROGRAM, AND/OR 49 USC SECTION 5317, NEW FREEDOM PROGRAM, TO AID IN THE FINANCING OF OPERATING OR CAPITAL ASSISTANCE PROJECTS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute and file an application or applications on behalf of the City of West Monroe, Louisiana, with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects, or either alone, pursuant to the Non-Urbanized Area Formula/Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5309 and/or 49 USC Section 5317, New Freedom Program.

SECTION 2. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute and file with any such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.

SECTION 3. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application(s) or the project(s).

SECTION 4. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

SECTION 5. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute grant contract agreements on behalf of the City of West Monroe, Louisiana, with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects, or either project alone.

SECTION 6. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that this Ordinance shall be applicable for a period of one year unless revoked by the City of West Monroe, Louisiana, and a copy of the Ordinance of revocation being furnished to the Louisiana Department of Transportation and Development.

SECTION 7. BE IT FURTHER ORDAINED, by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to take any action or execute any further documents she deems either necessary or proper to carry out the provisions of the foregoing authorization, and that she is specifically authorized to certify, or to cause to be

certified, to the grant of authority provided herein on one or more those standardized forms requested by the State of Louisiana, including but not limited to those examples attached hereto, including the ability to reflect the authority was granted by Resolution, and designate that Resolution or Resolutions by the number of this Ordinance, or a variation thereof.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted this 18<sup>th</sup> day of June, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA

## AUTHORIZING RESOLUTION

Resolution No. \_\_\_\_\_

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under 49 CFR 5311, Formula Grant for Rural Areas

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by City of West Monroe:

1. That the Mayor is authorized to execute and file an application on behalf of with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to the Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5339.
2. That the Mayor is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Mayor is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the Mayor is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Mayor is authorized to execute grant contract agreements on behalf of City of West Monroe with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting City Clerk of the City of West Monroe certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the West Monroe Board of Alderman held on \_\_\_\_\_.

If applicant has an official seal, impress here.

\_\_\_\_\_  
(Signature of Recording Officer)

\_\_\_\_\_  
(Title of Recording Officer)

\_\_\_\_\_  
(Date)

# CHANGE ORDER

No. 4

Dated: June 18, 2024

OWNER'S Contract No.: 000133 ENGINEER'S Project No.: 209730

Project:  
S.P. H.013394  
MANE STREET REHABILITATION PHASE 1  
S.E. HUEY PROJECT #: 209730

CONTRACTOR: DIAMOND B CONSTRUCTION COMPANY, LLC

Contract For: Road Rehabilitation Contract Date: March 18, 2020

To: DIAMOND B CONSTRUCTION COMPANY, LLC  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe  
Owner

By: Staci Albritton Mitchell - Mayor  
Dated: June 18, 2024

Nature of Changes: Asphalt and Fuel Adjustments

Enclosures: Change Order #4 Detail

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 754,349.76

Net (Increase) Resulting from this Change Order: \$ -2,384.84

Current Contract Price Including this Change Order: \$ 751,964.92

Contract Time Prior to This Change Order: 51 Days

Net (Add) Resulting from This Change Order: 0 Days

Current Contract Time Including This Change Order: 51 Days

The Above Changes Are Recommended: S. E. HUEY CO.  
Project Engineer

By: Brad Anzalone, P.E.

Date: \_\_\_\_\_

The above Changes Are Approved As Recommended: City of West Monroe  
Owner

By: Staci Albritton Mitchell - Mayor

Date: \_\_\_\_\_

The above Changes Are Accepted: Diamond B Construction Company, LLC  
Contractor

By: Phillip Bossier - CEO

Date: \_\_\_\_\_

Item 12)

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		<b>NO.</b>	004
		<b>Date:</b>	06/06/2024
<b>S.P. NO.</b>	H.013394.6-R1	<b>F.A.P. NO.</b>	H013394
<b>Name:</b>	MANE STREET REHABILITATION PHASE 1	<b>Primary Parish:</b>	Ouachita
		Category 3 / 3J	
<b>This change order requires an LADOTD authorizer</b>			

PURPOSE: The purpose of this change order is to pay for asphalt and fuel price adjustments per Section 109 of the specifications.

SCOPE: SPN H.013394.6 Mane Street Rehabilitation Phase 1 in Ouachita Parish. The scope of the project is to resurface 0.471 miles of Mane Street in West Monroe. The project includes grading, milling asphaltic concrete, pavement patching, lime treatment, in-place cement treated base course, asphalt concrete overlay, and related work.

EXPLANATION: This change order makes an adjustment for fuel and asphalt costs as allowable in Section 109 of the specifications.

ATTACHMENTS:

CWS

Fuel and Asphalt Adjustment Worksheets

COST: Decrease of \$2,384.84 as computed in backup documentation.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: There will be no additional days added as a result of this Change Order.

**Project Number H.013394.6**

**CI-999-00010 Line Item 0800 = CI-999-00010 Asphalt Price Adjustment**

**Funding Category 0001:**

Create item for 1434.98 EACH or 100%.

JUSTIFICATION: Asphalt Price Adjustment per Section 109 of the specifications.

**CI-999-00040 Line Item 0801 = CI-999-00040 Fuel Price Adjustment**

**Funding Category 0001:**

Create item for 949.86 EACH or 100%.

JUSTIFICATION: Fuel Price Adjustment per Section 109 of the specifications.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No. Proj. / Line Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
		% of Cont.		Quantity	Amount			
CI-999-00010 H.013394.6 / 0800	Asphalt Price Adjustment	No	\$1.00	-1434.980	-\$1,434.98	0.000	-1434.980	New
		-0.28%	EACH					
CI-999-00040 H.013394.6 / 0801	Fuel Price Adjustment	No	\$1.00	-949.860	-\$949.86	0.000	-949.860	New
		-0.18%	EACH					
Additional Contract Days Requested <b>None</b>		Change in Amount of Contract: -\$2,384.84						

Requested By:

Recommended By:

Item 12)

\_\_\_\_\_  
Anzalone, Brad  
Resident Engineer

Date: \_\_\_\_\_

\_\_\_\_\_  
District Administrator

Date: \_\_\_\_\_

Accepted By:

CITY OF WEST MONROE  
Contractor

Date: \_\_\_\_\_

\_\_\_\_\_  
DOTD Chief Const. Engineer

Date: \_\_\_\_\_

By: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Chief Engineer

Date: \_\_\_\_\_

State Project No. H.013394.6-R1  
Plan Change #004  
Draft

Original Contract Cost: \$514,026.08

Total Approved Change Order to date: \$240,323.68

% of Total Approved Cost: 46.753%

# CHANGE ORDER

No. 4

Dated: June 18, 2024

OWNER'S Contract No.: 000132 ENGINEER'S Project No.: 189025

Project: S.P. H.013395  
PARKWOOD DR REHAB: GLENWOOD - LA 143  
S.E. HUEY PROJECT # 189025

CONTRACTOR: D & J CONSTRUCTION CONSTRUCTION, LLC

Contract For: Road Rehabilitation Contract Date: April 20, 2020

To: D & J CONSTRUCTION CONSTRUCTION, LLC  
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe  
Owner

By: Staci Albritton Mitchell - Mayor  
Dated: June 18, 2024

Nature of Changes: Asphalt & Fuel Price Adjustments

Enclosures: Change Order #4 Detail

These changes result in the following adjustments to the Contract Price and Contract Time

Contract Price Prior to This Change Order: \$ 672,052.50

Net (Increase) Resulting from this Change Order: \$ -2,947.02

Current Contract Price Including this Change Order: \$ 669,105.48

Contract Time Prior to This Change Order: 41 Days

Net (Add) Resulting from This Change Order: 0 Days

Current Contract Time Including This Change Order: 41 Days

The Above Changes Are Recommended: S. E. HUEY CO.  
Project Engineer

By: Brad Anzalone, P.E.

Date: \_\_\_\_\_

The above Changes Are Approved As Recommended: City of West Monroe  
Owner

By: Staci Albritton Mitchell - Mayor

Date: \_\_\_\_\_

The above Changes Are Accepted: D & J Construction Company, LLC  
Contractor

By: Richard Richardson - President

Date: \_\_\_\_\_

Item 13)

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		<b>NO.</b>	005
		<b>Date:</b>	06/11/2024
<b>S.P. NO.</b>	H.013395.6	<b>F.A.P. NO.</b>	H013395
<b>Name:</b>	PARKWOOD DR REHAB: GLENWOOD - LA 143	<b>Primary Parish:</b>	Ouachita
LA 143		Category 3 / 3J	
This change order requires an LADOTD authorizer			

PURPOSE: The purpose of this change order is to pay for asphalt and fuel price adjustments per Section 109 of the specifications.

SCOPE: SPN H.013395.6 Parkwood Drive Rehab: Glenwood - LA 143 in Ouachita Parish. The scope of the project is to resurface 0.63 miles of Parkwood Drive in West Monroe. The project includes milling, pavement patching, asphalt concrete overlay, and related work.

EXPLANATION: This change order makes an adjustment for fuel and asphalt costs as allowable in Section 109 of the specifications.

ATTACHMENTS:

CWS

Fuel and Asphalt Adjustment Worksheets

COST: Decrease of \$2,947.02 as computed in backup documentation.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: There will be no additional days added as a result of this Change Order.

**Project Number H.013395.6**

**CI-999-00010 Line Item 0800 = CI-999-00010 Asphalt Price Adjustment**

**Funding Category 0001:**

Create item for 1671.3 EACH or 100%.

JUSTIFICATION: Asphalt Price Adjustment per Section 109 of the specifications.

**CI-999-00040 Line Item 0801 = CI-999-00040 Fuel Price Adjustment**

**Funding Category 0001:**

Create item for 1275.72 EACH or 100%.

JUSTIFICATION: Fuel Price Adjustment per Section 109 of the specifications.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
				Quantity	Amount			
Proj. / Line Item No.		% of Cont.						
CI-999-00010	Asphalt Price Adjustment	No	\$1.00	-1671.300	-\$1,671.30	0.000	-1671.300	New
H.013395.6 / 0800		-0.28%	EACH					
CI-999-00040	Fuel Price Adjustment	No	\$1.00	-1275.720	-\$1,275.72	0.000	-1275.720	New
H.013395.6 / 0801		-0.21%	EACH					
Additional Contract Days Requested <b>None</b>		Change in Amount of Contract: -\$2,947.02						

Requested By:

Recommended By:

Item 13)

\_\_\_\_\_  
Anzalone, Brad  
Resident Engineer

Date: \_\_\_\_\_

\_\_\_\_\_  
District Administrator

Date: \_\_\_\_\_

Accepted By:

CITY OF WEST MONROE  
Contractor

Date: \_\_\_\_\_

\_\_\_\_\_  
DOTD Chief Const. Engineer

Date: \_\_\_\_\_

By: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Chief Engineer

Date: \_\_\_\_\_

State Project No. H.013395.6  
Plan Change #005  
Draft

Original Contract Cost: \$605,034.90

Total Approved Change Order to date: \$67,017.60

% of Total Approved Cost: 11.077%

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO AMEND AN AGREEMENT FOR PROFESSIONAL SERVICES WITH TBA STUDIO, LLC, TO PROVIDE FOR COMPENSATION FOR CERTAIN ADDITIONAL ARCHITECTURAL AND RELATED SERVICES FOR THE PROPOSED KIROLI PARK IMPROVEMENTS: RACKET SPORTS EXPANSION (EXCLUDES SCOPE ASSOCIATED WITH TRAILS); AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, an amendment of the previously executed agreement for professional services with TBA Studio, LLC, to provide appropriate compensation for the additional requested architectural and related services for the proposed Kiroli Park Improvements: Racket Sports Expansion (excludes scope associated with trails), a draft copy of which amendment to the original agreement is attached for reference as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to take any and all actions and to execute any and all documents she deems either necessary or proper to negotiate, prepare, execute and thereafter carry out an amendment to the previously executed agreement to obtain architectural and related services for the project proposed above, including but not limited to such further discussions, negotiations and agreements as she determines appropriate regarding the final terms and conditions of the engagement, the extent and nature of the services to be performed, the manner of calculation of compensation for those services, and such other provisions as she determines either necessary or appropriate.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 18<sup>th</sup> day of June, 2024, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 18TH DAY OF  
JUNE, 2024

\_\_\_\_\_  
CINDY EMORY, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

\_\_\_\_\_  
STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA



AMENDED AGREEMENT

BE IT KNOWN, in the presence of the undersigned competent witnesses, came and appeared:

**CITY OF WEST MONROE, LOUISIANA**, a Louisiana municipality located at 2305 North 7<sup>th</sup> Street, West Monroe, Louisiana 71291, herein represented by its duly authorized Mayor (City of West Monroe, Louisiana hereinafter referred to as "CITY")

**AND**

**TBA STUDIO ARCHITECTS, APC**, a Louisiana corporation located at 103 Cypress Street, West Monroe, Louisiana 71291, herein appearing through its duly authorized officer (TBA Studio Architects, APC hereinafter referred to as "TBA")

who each here acknowledges that on November 16, 2023, CITY and TBA entered into AIA Document B101 - 2017 "Standard Form of Agreement Between Owner and Architect" (hereinafter "Agreement") with respect to the project known as "Kiroli Park Improvements: Racket Sports Expansion"; and

WHEREAS, in the preparation of the proposed plans and specifications, CITY requested various additions and expansions of the initially discussed project, and variations on the initial scope of the initially discussed project which would allow CITY to have a wider range of choice in how it might be able to proceed; and

WHEREAS, after due proceedings, CITY still accepted only the low bid for the base project, and did not accept any of the bids for the various alternatives that TBA had also prepared at the request of CITY; and

WHEREAS, it would be improper for the CITY to request the various additional work by TBA without properly compensating TBA for that additional requested work.

ACCORDINGLY, CITY and TBA here agree that the Agreement shall hereby be amended, to acknowledge that TBA is entitled to additional compensation of FOURTEEN THOUSAND AND NO/100 (\$14,400.00) DOLLARS beyond the amount now provided in the Agreement, with this additional amount to be in full and complete satisfaction of all additional work provided by TBA, and TBA shall provide CITY with editable copies of all work product performed which relates to these additional efforts of TBA.

This Amended Agreement signed in duplicate original as of this 19<sup>th</sup> day of June, 2024, in the presence of the undersigned witnesses.

WITNESSES:

\_\_\_\_\_

CITY OF WEST MONROE, LOUISIANA

Printed Name: \_\_\_\_\_

BY: \_\_\_\_\_

STACI ALBRITTON MITCHELL, Mayor

Printed Name: \_\_\_\_\_

This Amended Agreement signed in duplicate original as of this 19<sup>th</sup> day of June, 2024, in the presence of the undersigned witnesses.

WITNESSES:

\_\_\_\_\_

TBA STUDIO ARCHITECTS, APC

Printed Name: \_\_\_\_\_

BY: \_\_\_\_\_

TIM BRANDON, CEO

\_\_\_\_\_

Printed Name: \_\_\_\_\_



June 13, 2024

Tim Brandon Architecture  
 Attn: Rich Nadler  
 103 Cypress St.  
 West Monroe, LA

Re: Kiroli Park Improvements: Racket Sports Expansions- Change Order Proposal #1

Rich:

As requested please accept our proposal of \$1,289.15 to use the light fixtures recommended by your office (which meet the BABA requirement) in lieu of the light fixtures included in our bid.

Wye Electric (electrical subcontractor furnishing fixtures)	\$1,121.00
RWC profit & overhead (15%)	\$168.15
Total	\$1,289.15

If you have any questions or concerns, please let me know.

Thanks,

Ryan Watson



**INFRASTRUCTURE PROJECT UPDATE**

**June 18, 2024**

**UNDER CONSTRUCTION**

Project	Description	Funding	Status
New Kiroli Road Bridge (North)	Replacement of bridge on Kiroli Road with box culverts.	Capital Outlay	Striping to be installed this week.
Mane Street Rehabilitation Phase 2 (Urban Systems)	Mill & Overlay Mane Street from Downing Pines Rd to Interchange.	Urban Systems (80/20)	Construction underway.
Flanagan Street Water Main Replacement	Replacement of existing 4" W.M. along Flanagan with a 6" W.M.	CWEF/City	Construction underway.
Montgomery Ave. Lift Station and Force Main Improvements	Replacement of pumps at the Montgomery Lift Station, and installation of a new force main from the lift station to Mont/Reagan intersection.	City	Pre-construction: Submittals approved.
Drago Sanitary Sewer Force Main (South 11th Street)	Replacement of an aging 16" AC F.M. along S. 11th Street from Coleman Ave. to the Austin Street Lift Station.	LGAP/City	Contract documents executed. Notice to Proceed issued on May 31st. Construction to begin by July 1st
Industrial Park Drainage Improvements (EDA)	Drainage improvements including cross drains, piping, and ditches.	EDA/City	Completing last of punch list items. Finalizing Substantial Completion and Close Out Change Order.

**Project Classifications**

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



IN DESIGN			
Project	Description	Funding	Status
McMillan Rd. Lift Station Rehabilitation	Replacement of pumps and piping at the McMillan Rd. sanitary sewer lift station.	LGAP/City	Bid date June 24.
Highland School Area Sidewalks	Construction of sidewalks along Arlene Street to provide a safe pedestrian route to school.	LaDOTD/City	Bid date June 26 (LaDOTD).
Phillips Street Water Main FY22-23 CWF	Replacement of an aging 6" AC W.M. along Phillips between Cherry Street to the east side of Ned Street.	CWF/City	Permits approved. CWF contract executed. Soliciting proposals.
Arkansas Rd. Utility Relocation	Relocation of water and sewer lines ahead of street rehabilitation project.	City	Project fully permitted. Waiting to bid.
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Additional \$500,000 from TAP approved (4/15).
Black Bayou Canal - 2016 Flood Damage Repairs	Repair concrete canal near Assembly and Wal Mart.	EDA/FEMA/ City	Kick-off meeting conducted on June 6.
Black Bayou Canal Improvements (HMGP)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Awaiting FEMA Phase I approval. USACE permitting underway.
Crosley Street Rehabilitation	Mill & Overlay with sidewalk replacement, from Trenton St. to N. 7th Street.	Urban Systems (80/20)	Design Phase.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Funding from Capital Outlay and La Water Sector Program.	WSP/LaFPC/ City	Plans are complete. Property acquisition underway. Awaiting approval of rate study.
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Design Phase.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd to Otis St)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Design 90%. Final plan with City review underway. Irrigation changes to be incorporated.
McMillan Rd. Sidewalks (LaDOTD Safe Routes to Public Places Program)	New sidewalks along the south side of McMillan Road, from Hilton Street to the library.	LaDOTD/City	95% Final Design
Downtown - Trenton/Wood Sewer	Sewer line improvements.	City	Timing to solicit proposals again to be determined.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4m Award)	FEMA/City	Environmental Assessment / Preliminary Design.
Trenton Corridor Bike/Ped and Utilities (Fed Approp/LaDOTD)	Bury utilities and construct bike/ped path along Trenton St, from Otis St to Bridge St. (\$5.0m Award)	FEMA/City	CEA executed. Engineering contract pending.
2023 DOTDTAP: N 6th Street Sidewalks	Construction of sidewalks along N 6th Street, from WMHS to Clayton Street.	LaDOTD/City	Survey Complete. 60% preliminary plans in progress.
Black Bayou Pump Station - Pump Replacement	Replacement of pumps.	FEMA/City	\$5M application has been endorsed by GOHSEP (State) and forwarded to FEMA for consideration.

**Project Classifications**

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



**JUNE 18, 2024**  
**WEST MONROE CITY COUNCIL MEETING**  
**ENGINEERING UPDATE**  
**L&A, INC. PROJECT NO. 24E038.00**

**Kirola Walk Trail Improvements – City Project No. C22002**

- Preparing Construction Plans for walking trail portion, plans are approximately 90% complete
- Tennis Court portion of the project bid May 14 & Ryan Watson Construction was the low Base Bid at \$120,000. State office has approved moving forward with construction.

**Sunshine Heights Drainage Improvements – City Project No. C22024**

- Preparing construction plan set, plans are approximately 75% complete.

**Natchitoches Street Cross Drain Replacement – City Project No. C23007**

- Bentz Construction Group started June 3.
- Contractor scheduled to open roadway within approximately one week.

**North 3<sup>rd</sup> Street Improvements – City Project No. C23013**

- Bentz Construction Group low bidder at \$514,586.20
- Contractor getting Contract, bonds & insurance back to the City

**Stella Street Gravity Sewer Main Rehabilitation (710 Stella Street, near J Russell)**

- Follow up with contractors in August to check their workload & review if contractors can complete the project timely
- Plans are complete & the estimated construction cost is \$127,000

**Gulpha Drive Ditch Stabilization**

- Topo surveying field work is complete. Working on plan and estimating costs for ditch stabilization options

**Downing Pines Roadside Ditch Stabilization**

- Topo surveying field work is complete. Working on plan and estimating costs for ditch stabilization options

**Sewer Point Repair at South 5th Street Intersection with Coleman Avenue**

- Amethyst Construction was low bidder at \$139,561.00
- Preparing Contract & bonds for Amethyst Construction

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
310	Taxes								
311	Property Tax								
10 00	Real Property	100,000	5,522.07	6	1,100,000	1,212,370.71	110	1,200,000	12,370.71-
311	** Property Tax	100,000	5,522.07	6	1,100,000	1,212,370.71	110	1,200,000	12,370.71-
313	Sales & Use Tax								
00 00	Sales & Use Tax	1,666,667	1,818,815.22	109	18,333,337	16,579,368.36	90	20,000,000	3,420,631.64
10 00	Auto Rental Tax	1,500	1,519.95	101	16,500	19,972.56	121	18,000	1,972.56-
313	** Sales & Use Tax	1,668,167	1,820,335.17	109	18,349,837	16,599,340.92	91	20,018,000	3,418,659.08
316	Gross Receipts Business								
10 61	Insurance Premium Tax	43,000	180,689.67	420	473,000	545,062.69	115	516,000	29,062.69-
316	** Gross Receipts Business	43,000	180,689.67	420	473,000	545,062.69	115	516,000	29,062.69-
318	Other Taxes								
20 10	CATV	12,583	32,165.86	256	138,413	100,005.27	72	151,000	50,994.73
20 15	ATMOS Gas	8,333	.00		91,663	92,477.49	101	100,000	7,522.51
20 20	Entergy	75,000	151,259.50	202	825,000	579,378.50	70	900,000	320,621.50
20 *	Franchise Tax	95,916	183,425.36	191	1,055,076	771,861.26	73	1,151,000	379,138.74
318	** Other Taxes	95,916	183,425.36	191	1,055,076	771,861.26	73	1,151,000	379,138.74
319	Penalties and Interest								
10 10	Property Tax	50	1,638.97	3278	550	12,240.62	2226	600	11,640.62-
10 60	Occupational License	458	2,976.78	650	5,038	6,215.11	123	5,500	715.11-
10 61	Insurance	13	.00		143	.00		150	150.00
10 *	Taxes	521	4,615.75	886	5,731	18,455.73	322	6,250	12,205.73-
319	** Penalties and Interest	521	4,615.75	886	5,731	18,455.73	322	6,250	12,205.73-
310	*** Taxes	1,907,604	2,194,588.02		20,983,644	19,147,091.31		22,891,250	3,744,158.69
320	Licenses and Permits								
321	Business Licenses								
10 10	Alcoholic Beverages	2,208	435.00	20	24,288	25,735.25	106	26,500	764.75
10 60	Occupational	75,000	23,645.70	32	825,000	947,343.24	115	900,000	47,343.24-
10 *	Business Licenses	77,208	24,080.70	31	849,288	973,078.49	115	926,500	46,578.49-
20 10	Contractor Certificate	1,417	825.00	58	15,587	16,575.00	106	17,000	425.00
321	** Business Licenses	78,625	24,905.70	32	864,875	989,653.49	114	943,500	46,153.49-

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
322	Nonbusiness								
10 10	Building	6,417	5,047.80	79	70,587	79,282.87	112	77,000	2,282.87-
10 20	Electrical	1,333	3,391.00	254	14,663	18,394.00	125	16,000	2,394.00-
10 25	Plumbing	3,750	3,655.35	98	41,250	129,350.60	314	45,000	84,350.60-
10 35	Heat & Air	583	1,839.00	315	6,413	13,803.00	215	7,000	6,803.00-
10 40	Mobile Home	13	.00		143	100.00	70	150	50.00
10 *	Inspection Permits	12,096	13,933.15	115	133,056	240,930.47	181	145,150	95,780.47-
20 20	ROW Usage	292	250.00	86	3,212	3,500.00	109	3,500	.00
20 *	Special Permits	292	250.00	86	3,212	3,500.00	109	3,500	.00
322 **	Nonbusiness	12,388	14,183.15	115	136,268	244,430.47	179	148,650	95,780.47-
320 ***	Licenses and Permits	91,013	39,088.85		1,001,143	1,234,083.96		1,092,150	141,933.96-
330	Intergovernmental Revenue								
331	Federal Grants								
18 00	Section 8	18,750	.00		206,250	.00		225,000	225,000.00
331 **	Federal Grants	18,750	.00		206,250	.00		225,000	225,000.00
332	Ouachita Parish								
10 00	Court Support	1,917	2,209.83-	115	21,087	21,083.37	100	23,000	1,916.63
332 **	Ouachita Parish	1,917	2,209.83-	115	21,087	21,083.37	100	23,000	1,916.63
334	State Revenue								
14 00	LA Hwy Safety Commission	7,250	5,259.14	73	79,750	90,957.68	114	87,000	3,957.68-
29 00	DOTD	896	.00		9,856	5,375.00	55	10,750	5,375.00
90 10	State Signal Light	1,867	.00		20,537	11,200.00	55	22,400	11,200.00
90 12	Misc Rev	417	.00		4,587	.00		5,000	5,000.00
90 15	State Street Maint	1,542	.00		16,962	9,152.50	54	18,500	9,347.50
90 *	Other State Rev	3,826	.00		42,086	20,352.50	48	45,900	25,547.50
334 **	State Revenue	11,972	5,259.14	44	131,692	116,685.18	89	143,650	26,964.82
335	State Shared Revenues								
10 70	Beer Tax	1,667	.00		18,337	11,141.59	61	20,000	8,858.41
10 90	Fire Insurance 2%	8,333	.00		91,663	85,585.70	93	100,000	14,414.30
10 *	Taxes	10,000	.00		110,000	96,727.29	88	120,000	23,272.71
335 **	State Shared Revenues	10,000	.00		110,000	96,727.29	88	120,000	23,272.71
330 ***	Intergovernmental Revenue	42,639	3,049.31		469,029	234,495.84		511,650	277,154.16

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340	Charges for Services								
341	General Government								
10 15	City Attorney Work Rev	1	.00		11	.00		13	13.00
10 *	Court	1	.00		11	.00		13	13.00
30 10	Zoning Fee	417	575.00	138	4,587	5,295.00	115	5,000	295.00-
30 *	Zoning	417	575.00	138	4,587	5,295.00	115	5,000	295.00-
50 *	Community Development	0	.00		0	.00		0	.00
341 **	General Government	418	575.00	138	4,598	5,295.00	115	5,013	282.00-
342	Public Safety								
10 *	Jail Revenue	0	.00		0	.00		0	.00
15 10	Police Fees	608	240.00	40	6,688	2,589.50	39	7,300	4,710.50
15 12	Bonds & Surrety	1,250	1,380.00	110	13,750	14,205.00	103	15,000	795.00
15 13	Metro Reimbursement	2,917	.00		32,087	19,799.99	62	35,000	15,200.01
15 15	Miscellaneous Rev	333	675.00	203	3,663	8,120.00	222	4,000	4,120.00-
15 19	Drug Forfeiture Rev	500	2,048.37	410	5,500	20,228.26	368	6,000	14,228.26-
15 *	Police	5,608	4,343.37	77	61,688	64,942.75	105	67,300	2,357.25
20 10	Service Charge	417	.00		4,587	1,935.00	42	5,000	3,065.00
342 **	Public Safety	6,025	4,343.37	72	66,275	66,877.75	101	72,300	5,422.25
343	Charges for Services								
10 00	Grass Cut	1,667	1,345.00	81	18,337	26,105.00	142	20,000	6,105.00-
12 00	Demolition	1,250	.00		13,750	22,631.00	165	15,000	7,631.00-
13 00	Electricity charging sale	0	229.34		0	294.80		0	294.80-
14 05	CE Trash Removal	42	.00		462	325.00	70	500	175.00
14 10	Express Trash Service	17	.00		187	25.00	13	200	175.00
14 *	Trash Removeal	59	.00		649	350.00	54	700	350.00
15 00	CE Structure Security	67	3,410.00	5090	737	8,185.00	1111	800	7,385.00-
16 00	Administration Fee	833	3,019.74	363	9,163	17,279.69	189	10,000	7,279.69-
343 **	Charges for Services	3,876	8,004.08	207	42,636	74,845.49	176	46,500	28,345.49-
344	Sanitation								
10 30	Garbage	80,417	80,400.55	100	884,587	881,999.45	100	965,000	83,000.55
10 35	Excess Trash Rev	6,250	5,566.00	89	68,750	70,940.00	103	75,000	4,060.00
10 *	Utilities	86,667	85,966.55	99	953,337	952,939.45	100	1,040,000	87,060.55
344 **	Sanitation	86,667	85,966.55	99	953,337	952,939.45	100	1,040,000	87,060.55

City of West Monroe

FUND 001 General Fund		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
345	Health & Safety								
345 **	Health & Safety	0	.00		0	.00		0	.00
346	Community Development								
10 10	Activity Revenue	292	13.00	5	3,212	7,297.00	227	3,500	3,797.00-
10 12	Misc Revenue	83	.00		913	294.00	32	1,000	706.00
10 14	Program Revenue	8	.00		88	49.00	56	100	51.00
10 *	Community Center	383	13.00	3	4,213	7,640.00	181	4,600	3,040.00-
346 **	Community Development	383	13.00	3	4,213	7,640.00	181	4,600	3,040.00-
347	Culture & Recreation								
10 02	Entrance Fees	6,667	19,539.00	293	73,337	98,787.00	135	80,000	18,787.00-
10 03	Season Pass	1,125	1,700.00	151	12,375	15,771.00	127	13,500	2,271.00-
10 04	Lodge Rent Fees	0	.00		0	700.00-		0	700.00
10 06	Shelter Rent Fees	1,917	6,785.00	354	21,087	40,772.00	193	23,000	17,772.00-
10 08	Other Facility Rent Fees	250	210.00-	84	2,750	60.00-	2	3,000	3,060.00
10 10	Concessions	142	556.87	392	1,562	2,160.04	138	1,700	460.04-
10 90	Miscellaneous Revenue	267	1,423.50	533	2,937	5,828.92	199	3,200	2,628.92-
10 *	Kiroli Park	10,368	29,794.37	287	114,048	162,558.96	143	124,400	38,158.96-
13 *	Restoration Park	0	.00		0	.00		0	.00
15 *	Lazarre Park	0	.00		0	.00		0	.00
20 10	Facility Rent	583	630.00	108	6,413	11,430.00	178	7,000	4,430.00-
20 11	Memberships	1,667	1,401.00	84	18,337	14,939.49	82	20,000	5,060.51
20 12	Concessions	758	.00		8,338	5,494.04	66	9,100	3,605.96
20 15	Program Revenue	5,000	8,650.00	173	55,000	57,489.25	105	60,000	2,510.75
20 *	Recreation Center	8,008	10,681.00	133	88,088	89,352.78	101	96,100	6,747.22
30 15	Booth Rental	833	450.00	54	9,163	6,175.00	67	10,000	3,825.00
30 20	Pea Sheller	333	.00		3,663	3,811.00	104	4,000	189.00
30 21	Pecan Sheller	375	.00		4,125	10,172.00	247	4,500	5,672.00-
30 25	Freezer Rental	375	378.00	101	4,125	5,292.00	128	4,500	792.00-
30 30	Misc Revenue	42	18.00	43	462	247.00	54	500	253.00
30 *	Farmer's Market	1,958	846.00	43	21,538	25,697.00	119	23,500	2,197.00-
40 11	Equipment Rental	2,917	2,566.50	88	32,087	26,002.50	81	35,000	8,997.50
40 12	Concessions	667	1,751.79	263	7,337	16,811.19	229	8,000	8,811.19-
40 13	Deposit Forfieture	417	.00		4,587	887.50	19	5,000	4,112.50

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
40 14	Catering	833	.00		9,163	12,014.01	131	10,000	2,014.01-
40 15	Interagency Promotion	125	.00		1,375	1,380.63	100	1,500	119.37
40 16	Outside Caterer Fee	2,500	1,766.75	71	27,500	24,009.46	87	30,000	5,990.54
40 18	Room Rental	7,083	7,537.50	106	77,913	94,990.00	122	85,000	9,990.00-
40 19	Special Events	50	442.00	884	550	4,045.75	736	600	3,445.75-
40 20	Beverage Revenue	1,083	241.81	22	11,913	20,974.46	176	13,000	7,974.46-
40 *	Convention Center	15,675	14,306.35	91	172,425	201,115.50	117	188,100	13,015.50-
45 10	Equine Event Rental	11,667	8,800.00	75	128,337	87,900.00	69	140,000	52,100.00
45 11	Rental Forfeiture	50	.00		550	.00		600	600.00
45 12	Stall Rentals	15,833	27,590.00	174	174,163	176,975.00	102	190,000	13,025.00
45 13	Shavings Sales	17,500	15,380.00	88	192,500	121,740.50	63	210,000	88,259.50
45 14	Other Event Rental	8,333	1,180.00	14	91,663	69,335.00	76	100,000	30,665.00
45 16	RV Space Rental	10,417	8,500.00	82	114,587	85,370.00	75	125,000	39,630.00
45 17	Concessions	12,500	12,069.55	97	137,500	141,131.15	103	150,000	8,868.85
45 18	Equipment Rental	4,500	4,305.00	96	49,500	39,346.67	80	54,000	14,653.33
45 19	Interagency Promotion	125	.00		1,375	2,200.00	160	1,500	700.00-
45 22	Security	1,083	.00		11,913	6,040.00	51	13,000	6,960.00
45 25	Beverage Sales	167	762.00	456	1,837	17,307.00	942	2,000	15,307.00-
45 *	Ike Hamilton Expo Center	82,175	78,586.55	96	903,925	747,345.32	83	986,100	238,754.68
347 **	Culture & Recreation	118,184	134,214.27	114	1,300,024	1,226,069.56	94	1,418,200	192,130.44
348	Public Works								
20 10	Street Cuts	50	200.00	400	550	600.00	109	600	.00
348 **	Public Works	50	200.00	400	550	600.00	109	600	.00
340 ***	Charges for Services	215,603	233,316.27		2,371,633	2,334,267.25		2,587,213	252,945.75
350	Fines								
351	Court Fines								
10 10	City Court Fines	19,167	21,624.46	113	210,837	190,017.71	90	230,000	39,982.29
10 12	General Court Costs	2,500	2,626.00	105	27,500	38,245.00	139	30,000	8,245.00-
10 18	DWI Fines	2,533	4,628.20	183	27,863	36,236.96	130	30,400	5,836.96-
10 20	DWI Special Cost	292	517.00	177	3,212	4,398.00	137	3,500	898.00-
10 *	Court	24,492	29,395.66	120	269,412	268,897.67	100	293,900	25,002.33
351 **	Court Fines	24,492	29,395.66	120	269,412	268,897.67	100	293,900	25,002.33
352	Fees								
352 **	Fees	0	.00		0	.00		0	.00
350 ***	Fines	24,492	29,395.66		269,412	268,897.67		293,900	25,002.33

City of West Monroe

FUND 001 General Fund		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360		Invstmnts,Rents,Contribut								
361		Investment Earnings								
	10 00	Interest Revenue	1,667	25,552.56	1533	18,337	239,541.20	1306	20,000	219,541.20-
	10 10	General Govt	0	.00		0	21,690.70		0	21,690.70-
	10 *	Interest Revenue	1,667	25,552.56	1533	18,337	261,231.90	1425	20,000	241,231.90-
361	**	Investment Earnings	1,667	25,552.56	1533	18,337	261,231.90	1425	20,000	241,231.90-
362		Rents and Royalties								
	10 00	Rent of Office Space	283	250.00	88	3,113	2,750.00	88	3,400	650.00
	20 10	Energy Lease Royalties	1,667	723.50	43	18,337	7,236.87	40	20,000	12,763.13
	30 15	ATM	33	288.00	873	363	2,111.25	582	400	1,711.25-
	30 *	Leases	33	288.00	873	363	2,111.25	582	400	1,711.25-
362	**	Rents and Royalties	1,983	1,261.50	64	21,813	12,098.12	56	23,800	11,701.88
363		Escheats								
	10 00	Sales of Recyclables	1,100	2,387.50	217	12,100	10,941.43	90	13,200	2,258.57
363	**	Escheats	1,100	2,387.50	217	12,100	10,941.43	90	13,200	2,258.57
364		Contributions / Donations								
	12 00	Expo Center Contributions	0	.00		0	29.00		0	29.00-
	30 00	Private Contributions	250	2,838.00	1135	2,750	121,516.50	4419	3,000	118,516.50-
364	**	Contributions / Donations	250	2,838.00	1135	2,750	121,545.50	4420	3,000	118,545.50-
360	***	Invstmnts,Rents,Contribut	5,000	32,039.56		55,000	405,816.95		60,000	345,816.95-
390		Other Financing Sources								
391		Interfund Transfers In								
391	**	Interfund Transfers In	0	.00		0	.00		0	.00
392		Proceeds from Asset Disp								
	10 00	Sale of Assets	41,667	.00		458,337	800,101.12	175	500,000	300,101.12-
	20 00	Comp on Loss of Cap Asset	0	.00		0	97.49		0	97.49-
392	**	Proceeds from Asset Disp	41,667	.00		458,337	800,198.61	175	500,000	300,198.61-
393		Gen Long Term Debt Issued								
	10 00	General Obligation Bonds	0	.00		0	14.98-		0	14.98
393	**	Gen Long Term Debt Issued	0	.00		0	14.98-		0	14.98

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
394	Miscellaneous Revenue								
10 00	Other Misc Revenue	16,667	4,988.58	30	183,337	68,398.21	37	200,000	131,601.79
10 05	Unknown	167	66.87	40	1,837	546.70	30	2,000	1,453.30
10 06	Credit Card Fee	0	482.18		0	3,908.70		0	3,908.70-
10 *	Other Misc Revenue	16,834	5,537.63	33	185,174	72,853.61	39	202,000	129,146.39
394 **	Miscellaneous Revenue	16,834	5,537.63	33	185,174	72,853.61	39	202,000	129,146.39
390 ***	Other Financing Sources	58,501	5,537.63		643,511	873,037.24		702,000	171,037.24-
FUND TOTAL General Fund		2,344,852	2,537,015.30		25,793,372	24,497,690.22		28,138,163	3,640,472.78
GRAND TOTAL		2,344,852	2,537,015.30		25,793,372	24,497,690.22		28,138,163	3,640,472.78

PREPARED 06/18/2024, 11:11:12  
 PROGRAM: GM257U  
 City of West Monroe

2024 TRIAL BALANCE  
 AS OF 05/31/2024

Item 17)  
 ACCOUNTING PERIOD 11/2024

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
101 01 00	Cash / Operating Cash	10,131,442.92	
101 11 00	Cash / 86 Sales Tax Account	685,356.15	
101 20 00	Cash / Investment in LAMP	2,566,256.09	
102 20 10	Petty Cash / Cash Boxes	20,757.25	
115 00 00	Current Assets / Accounts Receivable	30,847.26	
115 10 10	Utility Billing / Utility	70,825.31	
115 12 00	Accounts Receivable / Billed Services	6,155.84	
115 20 10	Code Enforcement / Code Enforcement	3,141.13	
115 25 10	Building Permits / Building Permits	6,330.00	
115 30 10	Parks & Recreation / KIROLI Park	1,002.00	
115 35 10	Cultural & Recreation / Convention Center		14,516.96
115 40 10	Due From Employees / Insurance Premiums	2,707.70	
115 40 15	Due From Employees / Payroll Levy		183.08
115 40 20	Due From Employees / Travel Advances	12,119.51	
115 45 10	Special Details / Police Details	33,659.18	
115 50 10	NSF Checks / NSF	1,107.00	
115 80 13	Due from Other Entities / WPS Building Lease Receiv	81,315.00	
115 80 16	Due from Other Entities / WM City Court	8,623.74	
115 80 30	Due from Other Entities / ATMOS Gas	15,465.14	
130 60 19	Due From Other Funds / Capital Fund	326,713.00	
130 60 21	Due From Other Funds / Sec 8 Housing Fund	493,558.77	
141 15 00	Inventories / Parts	29,220.37	
202 00 00	Current Liabilities / Vouchers/Accounts Payable		230,016.74
207 10 40	Sales Tax Payable / Convention Center		6,982.36
207 30 10	Due to Other Agencies / Cost of Court Distributn		100,975.87
208 17 00	Due to Other Funds / Due to Capital Fund		135,541.00

PREPARED 06/18/2024, 11:11:12  
 PROGRAM: GM257U  
 City of West Monroe

2024 TRIAL BALANCE  
 AS OF 05/31/2024

Item 17)  
 ACCOUNTING PERIOD 11/2024

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
217 20 10	Pensions Payable / MERS	2,559.87	
217 20 20	Pensions Payable / Police	985.29	
217 20 40	Pensions Payable / Judge	39.21	
217 40 05	Insurances Payable / Voluntary Life AD&D		397.99
217 40 15	Insurances Payable / Critical Illness		90.82
217 40 16	Insurances Payable / Group Life Insurance		3,109.52
217 40 17	Insurances Payable / Long Term Disability		4,165.21
217 40 18	Insurances Payable / Short Term Disability		2,008.68
217 40 20	Insurances Payable / Accident Insurance		76.32
217 40 40	Insurances Payable / Vision	145.79	
217 40 50	Insurances Payable / Dental	9,881.52	
217 40 57	Insurances Payable / AFLAC	28.17	
217 40 59	Insurances Payable / Met Life Insurance		11,124.92
217 60 15	Other Deductions / Judgements		192.32
217 60 20	Other Deductions / Fitness Mem Payable	1,261.41	
217 70 30	Union Dues / MPOA/LPOA Relief		.03
223 10 00	Deferred Revenue / Overpayments	20,790.11	
228 20 10	Building Inspection / Contractor's Deposits		37,472.00
228 30 20	EVIDENCE DEPOSIT / Convention Center		6,411.88
228 30 25	EVIDENCE DEPOSIT / Expo Center		33,200.00
242 10 00	Fund Equity / Revenue Control Account		24,497,690.22
242 20 00	Fund Equity / Expenditure Cntrl Summary	22,539,113.07	
243 00 00	Fund Equity / Encumbrance Control	53,599.83	
244 00 00	Fund Equity / Reserve for Encumbrances		53,599.83
250 00 00	Fund Equity / Pr Yr Res for Encumbrance		197,660.93
253 10 00	Fund Balance / Unreserved Fund Balance		11,819,590.95

PREPARED 06/18/2024, 11:11:12  
PROGRAM: GM257U  
City of West Monroe

2024 TRIAL BALANCE  
AS OF 05/31/2024

PA Item 17  
ACCOUNTING PERIOD 11/2024

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
FUND TOTALS		37,155,007.63	37,155,007.63
FUND IS IN BALANCE			

City of West Monroe

FUND 901 Utility Enterprise Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340	Charges for Services								
344	Sanitation								
10 15	Sewer	90,860	60,296.78	66	999,460	970,467.85	97	1,090,320	119,852.15
10 *	Utilities	90,860	60,296.78	66	999,460	970,467.85	97	1,090,320	119,852.15
15 10	Sewer Dist 5	111,060	102,449.52	92	1,221,660	1,383,101.69	113	1,332,725	50,376.69-
344 **	Sanitation	201,920	162,746.30	81	2,221,120	2,353,569.54	106	2,423,045	69,475.46
348	Public Works								
10 10	Water	192,150	122,002.93	64	2,113,650	2,029,635.00	96	2,305,800	276,165.00
10 20	Treatment Plant	147,008	81,159.14	55	1,617,088	1,450,567.84	90	1,764,100	313,532.16
10 25	Penalty	14,500	1,717.82	12	159,500	101,947.76	64	174,000	72,052.24
10 *	Utilities	353,658	204,879.89	58	3,890,238	3,582,150.60	92	4,243,900	661,749.40
348 **	Public Works	353,658	204,879.89	58	3,890,238	3,582,150.60	92	4,243,900	661,749.40
340 ***	Charges for Services	555,578	367,626.19		6,111,358	5,935,720.14		6,666,945	731,224.86
350	Fines								
352	Fees								
352 **	Fees	0	.00		0	.00		0	.00
350 ***	Fines	0	.00		0	.00		0	.00
360	Invstmnts,Rents,Contribut								
361	Investment Earnings								
361 **	Investment Earnings	0	.00		0	.00		0	.00
360 ***	Invstmnts,Rents,Contribut	0	.00		0	.00		0	.00
390	Other Financing Sources								
391	Interfund Transfers In								
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392	Proceeds from Asset Disp								
392 **	Proceeds from Asset Disp	0	.00		0	.00		0	.00
393	Gen Long Term Debt Issued								
393 **	Gen Long Term Debt Issued	0	.00		0	.00		0	.00

PREPARED 06/18/2024, 11:11:41  
 PROGRAM: GM259L

City of West Monroe  
 REVENUE REPORT  
 92% OF YEAR LAPSED

PA Item 17

ACCOUNTING PERIOD 11/2024

City of West Monroe

FUND 901 Utility Enterprise Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
394	Miscellaneous Revenue								
10 00	Other Misc Revenue	167	.00		1,837	4,651.00	253	2,000	2,651.00-
394	** Miscellaneous Revenue	167	.00		1,837	4,651.00	253	2,000	2,651.00-
390	*** Other Financing Sources	167	.00		1,837	4,651.00		2,000	2,651.00-
FUND TOTAL Utility Enterprise Fund		555,745	367,626.19		6,113,195	5,940,371.14		6,668,945	728,573.86
GRAND TOTAL		555,745	367,626.19		6,113,195	5,940,371.14		6,668,945	728,573.86

FUND 901 Utility Enterprise Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
101 01 00	Cash / Operating Cash	321,827.07	
115 10 10	Utility Billing / Utility	1,526,196.93	
115 12 00	Accounts Receivable / Billed Services	10,617.00	
115 40 20	Due From Employees / Travel Advances		182.00
115 70 20	Due From Other Entities / Riverwood	12,125.00	
116 10 00	Allowance for Uncollectab / Utility Billing		770,911.31
126 12 10	Ouachita Parish / Sewer Dist #5	262,991.22	
149 10 00	Deferred Charges / Net Pension Liability	1,537,845.56	
161 00 00	Fixed Assets / Land	74,150.00	
162 00 00	Fixed Assets / Infrastructure	54,724,684.00	
162 10 00	Infrastructure / Accumulated Depreciation		31,682,986.94
163 00 00	Fixed Assets / Building	73,435.92	
163 10 00	Building / Accumulated Depreciation		73,434.75
165 00 00	Fixed Assets / Machinery & Equipment	2,058,506.28	
165 10 00	Machinery & Equipment / Accumulated Depreciation		1,842,390.26
207 10 35	Sales Tax Payable / Water		39,243.89
208 25 00	Due to Other Funds / 2010 DEQ SRB Cap Add & Cn		591,000.00
218 03 00	Payroll Liabilities / Accrued VAC/SIC		209,917.68
223 10 00	Deferred Revenue / Overpayments		873,228.96
228 10 10	Utilities / Water		228,564.83
238 10 00	Net Pension Obligation / MERS		4,339,878.02
242 10 00	Fund Equity / Revenue Control Account		5,940,371.14
242 20 00	Fund Equity / Expenditure Cntrl Summary	5,726,654.21	
243 00 00	Fund Equity / Encumbrance Control	51,460.13	
244 00 00	Fund Equity / Reserve for Encumbrances		51,460.13
250 00 00	Fund Equity / Pr Yr Res for Encumbrance		42,545.87

PREPARED 06/18/2024, 11:11:21  
PROGRAM: GM257U  
City of West Monroe

2024 TRIAL BALANCE  
AS OF 05/31/2024

Item 17)  
ACCOUNTING PERIOD 11/2024

FUND 901 Utility Enterprise Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
254 10 00	Retained Earnings / Unreserved Retnd Earnings	32,394,276.26	
261 10 00	Invested in Capital Assts / Contributed Capital		52,088,653.80
FUND TOTALS		98,774,769.58	98,774,769.58
FUND IS IN BALANCE			