



Notice of:

BOARD OF ALDERMEN SPECIAL MEETING

Tuesday, December 05, 2023 at 5:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

AGENDA

Public Comments: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

NOTICE/MINUTES

Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

Motion to Approve Minutes

- [1\)](#) Motion to approve the minutes of the November 21, 2023 Regular Council Meeting.

Recognitions/Presentations

- 2) City of West Monroe Employee Recognitions.

Mayor's Review

Community Announcements

ADMINISTRATION/FINANCE

BUILDING AND DEVELOPMENT

CODE ENFORCEMENT

LEGAL

- 3) **ADD TO AGENDA:** Resolution to authorize alcohol beverage sales extended hours.
- [4\)](#) Resolution to authorize extended hours of alcoholic beverage sales on December 24, 2023 and December 31, 2023.

PUBLIC WORKS

COMMUNITY SERVICES

PARKS AND RECREATION

POLICE/FIRE

WMFD

WMPD

ENGINEERING/CONSTRUCTION PROJECTS

5) Mane Street Cross Drain Repair - Project #C23012

Authorize Certificate of Substantial Completion with BGW Construction, LLC.

6) New Kiroli Road Bridge Over North Tupawek Bayou, Planning & Construction - Project #000175

Authorize Certificate of Substantial Completion with Merrick, LLC.

7) North 7th Street (Hwy. 143) Restriping (5-Lane) - Project #000188

Authorize Change Order No. 1 (+ \$3,380.90; 0 days) with Highway Graphics, LLC.

8) Arkansas Road Utility Relocation (North 7th St to Otis St) - Project #000213

Ordinance to authorize execution of an amendment to the contract with S.E. Huey Co. for Engineering Services.

9) West Monroe Riverfront Park Fishing Pier Project - Project #C23014

Accept/Reject bids.

10) Project Updates

Lazenby & Associates, Inc.

S. E. Huey Co.

PUBLIC COMMENTS/OTHER BUSINESS

ADJOURN

If you need special assistance, please contact Cindy Emory at 318-396-2600, and describe the assistance that is necessary.



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, November 21, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by Morgan Buxton. The Pledge of Allegiance was led by Mayor Staci Albritton Mitchell.

Motion to Approve Minutes

Motion to approve the minutes of the November 7, 2023 Regular Council Meeting.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ADMINISTRATION/FINANCE

Ordinance 5259: Ordinance to authorize solicitation through internet auction for a Qualified Materials Recycler for certain required purchases for a minimum of 1 year, and to authorize a written agreement reflecting the terms and provisions.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5260: Ordinance to enter into an Agreement with Coca-Cola Bottling Company United - Gulf Coast, LLC d/b/a Monroe Coca-Cola Bottling Company for exclusive beverage advertising and availability rights.

Motion made by Brian, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 830: Resolution by the Mayor and Board of Alderman of the City of West Monroe, acting as the Board of Trustees of the Hasley Cemetery Trust for the City of West Monroe, Louisiana, to designate a method of appointing the Secretary for the Board; to authorize the Secretary to execute deeds for the sale of burial plots.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

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COUNCIL MINUTES
NOVEMBER 21, 2023

BUILDING AND DEVELOPMENT

Ordinance 5261: Ordinance to annex property located at 525 Thomas Road, West Monroe. TJO Holdings, LLC, applicant. Received a **favorable** review from the Planning Commission.

Motion made by Welch, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5262: Ordinance to rezone property located at 525 Thomas Road, West Monroe, from an O-L (Open Land) District to a B-3 (General Business) District. Assessor parcel #19796, #19798 & #19799. TJO Holdings, LLC, applicant. Received a **favorable** review from the Planning Commission.

Motion made by Welch, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

Ordinance 5263: Ordinance to authorize City to enter into Amendment No. 1 to La DOTD Contract No. 4400001986, Maintenance Agreement - interstate mowing and litter pickup (provides payment for one additional maintenance cycle - estimated payment of \$7,263.75).

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Downtown Riverfront Building Renovation - City Project #MARINA

Ordinance 5264: Ordinance to authorize execution of a Contract with TBA Studio Architecture APC for architectural services for the project: Renovations for Downtown Riverfront Building.

Motion made by Hamilton, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Kiroli Park Trails - LWCF Grant - City Project #C24002

Ordinance 5265: Ordinance to authorize execution of a Contract with Lazenby & Associates, Inc. for Engineering & Surveying services.

Motion made by Buxton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Kiroli Park Trails - LWCF Grant - City Project #C24002

Ordinance 5266: Ordinance to authorize execution of a Contract with TBA Studio Architecture APC for architectural services for the Kiroli Park racquet sports expansion.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

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COUNCIL MINUTES
NOVEMBER 21, 2023

Kiroli Park Trails - LWCF Grant - City Project #C24002

Ordinance 5267: Ordinance to authorize execution of a Contract with Robert N. Waxman/Waxmans III for consulting services relating to the Kiroli Park expansion (Trails, racquet sports, et al) and its funding through a Land and Water Conservation Grant.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Kiroli Dog Park Improvements - Project #C23004

Authorize Certificate of Substantial Completion with BGW Construction, LLC.

Motion made by Buxton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Trenton Street Shared-Use Path - State Project #H.015660 - City Project #000218

Ordinance 5268: Ordinance to authorize execution of an Entity/State Agreement with LA Department of Transportation and Development (DOTD).

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Gary Eldridge (City of West Monroe Engineer) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, water and other.

ADJOURN

Motion made by Hamilton, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:


CINDY EMORY
CITY CLERK

APPROVED:


STACI ALBRITTON MITCHELL
MAYOR

CITY OF WEST MONROE

RESOLUTION NO. _____

MOTION BY: _____

SECONDED BY: _____

A RESOLUTION TO PROVIDE EXTENDED HOURS OF SALE FOR ALCOHOLIC BEVERAGES ON SUNDAY, DECEMBER 24, 2023 AND ON SUNDAY, DECEMBER 31, 2023, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, Christmas Eve (December 24th) and New Year’s Eve (December 31st) both fall on Sunday during 2023; and

WHEREAS, Christmas Eve is customarily a time of family gatherings, both large and small, with those gatherings continuing later in the evening than is customary at many other times of the year, and allowing hours of sales of alcohol to be extended to 12:00 midnight, the customarily closing time the remainder of the week, by those businesses already qualified to sell and serve alcohol on Sunday, avoids unexpected disruption and provides additional time for those gatherings; and

WHEREAS, New Year’s Eve is customarily a time of late night celebration for the new year holiday, and is already a date when the City customarily extends the hours of allowable sales of alcohol by those businesses which already qualified to sell and serve alcohol on that date, and provides additional time for gatherings and that celebrations; and

WHEREAS, other local jurisdictions already allow extended hours of sale of alcohol, and the failure by the City to extend the times on these dates will place the businesses of the City at a competitive disadvantage; and

WHEREAS, for various other reasons, these extensions of time are beneficial to the City, its businesses, and its residents.

NOW, THEREFORE,

SECTION 1. BE IT RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that notwithstanding the provisions of Sec. 10-2013, on December 24, 2023, any person holding a Restaurant Establishment Class R license shall be entitled to sell, serve, or allow the consumption of alcoholic beverages of high content or of low content or light wine in conjunction with the service of meals to be consumed on the premises between the hours of 12:00 noon and 12:00 midnight;

SECTION 2. BE IT FURTHER RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that notwithstanding the

provisions of Sec. 10-2013, on December 24, 2023, any person holding a license as a “retail dealer, in beverages of high alcoholic content for off-premises consumption” or as a “retail dealer, in beverages of low alcoholic content for off-premises consumption” shall be entitled to sell alcoholic beverages at retail in bottles, cans or other sealed containers for consumption off the licensed premises between the hours of 12:00 noon and 12:00 midnight;

SECTION 3. BE IT FURTHER RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that notwithstanding the provisions of Sec. 10-2013, on December 31, 2023, any person holding a Restaurant Establishment Class R license shall be entitled to sell, serve, or allow the consumption of alcoholic beverages of high content or of low content or light wine in conjunction with the service of meals to be consumed on the premises between the hours of 12:00 noon and 12:00 midnight with the on-premises consumption of alcohol on the premises to be terminated by 1:00am on January 1, 2024; and

SECTION 4. BE IT FURTHER RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that notwithstanding the provisions of Sec. 10-2013, on December 31, 2023, any person holding a license as a “retail dealer, in beverages of high alcoholic content for off-premises consumption” or as a “retail dealer, in beverages of low alcoholic content for off-premises consumption” shall be entitled to sell alcoholic beverages at retail in bottles, cans or other sealed containers for consumption off the licensed premises between the hours of 12:00 noon and 12:00 midnight.

The above resolution was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened on the 5th day of December, 2023, voted on by yea and nay vote, passed and adopted, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 5TH DAY OF
DECEMBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: MANE STREET CROSS DRAIN REPAIR

23E064.00

ENGINEER: LAZENBY & ASSOCIATES, INC.

OWNER: CITY OF WEST MONROE

CONTRACTOR: BGW CONSTRUCTION, LLC

CONTRACT DATE: October 16, 2023

DATE OF ACCEPTANCE OF SUBSTANTIAL COMPLETION: November 29, 2023

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

All Work

The Work to which this certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER on and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

November 29, 2023
Date of Substantial Completion

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 10 calendar days of the above date of Substantial Completion or after the Contract Time is restarted.

The Date of Substantial Completion is the date upon which all guarantees and warranties begin, except as follows:

The 45-day lien period shall begin upon the date that this document is filed with the Clerk of Court in Ouachita Parish.

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on November 29, 2023

Lazenby & Associates, Inc.
ENGINEER

By: 

The CONTRACTOR accepts this Certificate of Substantial Completion on November 29, 2023
Date

BGW Construction, LLC
CONTRACTOR

By: 

The OWNER accepts this Certificate of Substantial Completion on _____
Date

City of West Monroe
OWNER

By: _____

SUBSTANTIAL COMPLETION INSPECTION "PUNCH LIST"

MANE STREET CROSS DRAIN REPAIR

WEST MONROE, LOUISIANA

L & A, INC. PROJECT NO. 23E064.00

NOVEMBER 29, 2023

1. No punch list items associated with this project.

CERTIFICATE OF SUBSTANTIAL COMPLETION

OWNER'S Project No. _____

ENGINEER'S Project No. 215209

Project: **New Kiroli Road Bridge over North Tupawek Bayou**

CONTRACTOR: **Merrick, LLC**

Current Contract For: **\$1,224,740.00**

Contract Date: **May 12, 2023**

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof: N/A

To _____ City of West Monroe
OWNER

And

To _____ Merrick, LLC
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of **OWNER, CONTRACTOR** and **ENGINEER**, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

November 7, 2023

Date of Substantial Completion

A tentative list of items to be completed or corrected may be attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of **CONTRACTOR** to complete all the Work in accordance with the Contract Documents. When this Certificate applies to a specified part of the Work the items in the tentative list shall be completed or corrected by **CONTRACTOR** within 45 days of the above date of Substantial Completion.

The date of Substantial Completion is the date upon which all guarantees and warranties begin, except as follows: N/A

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The responsibilities between **OWNER** and **CONTRACTOR** shall be as follows:

RESPONSIBILITIES:

OWNER: Normal operation and maintenance

CONTRACTOR: Provide a 1 year warranty of materials and workmanship.

The following documents are attached to and made a part of this Certificate: **Punch List**

ACCEPTED BY OWNER: City of West Monroe

By: _____

Date: _____

EXECUTED BY ENGINEER:

S. E. HUEY CO.



BY: _____
Don R. Arrington, P. E.

Date: November 10, 2023

The **CONTRACTOR** accepts this Certificate of Substantial Completion on _____, 2023

Merrick, LLC
CONTRACTOR

BY: _____

**FINAL PUNCH LIST
NOVEMBER 7, 2023
KIROLI ROAD BRIDGE OVER NORTH TUPAWEK BAYOU
CITY OF WEST MONROE**

1. Add caps or rail on guardrail to protect pedestrians on sidewalk from sharp edges or protruding guardrail bolts. **\$1,500.00**
2. Provide permanent roadway striping and pavement markings. **\$15,000.00**
3. Provide additional asphalt paving section (typical asphalt roadway section in plans) on northeast and southeast sides of bridge, where guardrails were straightened out. **\$12,000.00**
4. Verify required side slopes. **\$500.00**
5. Perform mulch, seeding and fertilizer on all exposed areas. **\$4,000.00**
6. Install (2) speed limit signs. **\$1,000.00**
7. Install slope protection erosion control system as per plans and specifications. **\$3,000.00**
8. Remove all temporary signs and barricades. **\$500.00**
9. Install metal guardrails for pedestrian safety railing along top of headwall. **\$15,000.00**
10. Verify height of all guardrail posts. **\$500.00**
11. Verify width of asphalt roadway. **\$500.00**
12. Identify and correct locations where concrete is spalling off face of headwall. **\$1,000.00**
13. Remove geotextile fabric in weep holes. **\$250.00**
14. Verify final minimum width of 24.5' between guardrail faces (as per plans) at end treatments. **\$500.00**
15. Wreck and remove sidewalk forms and remove dumpster. **\$750.00**
16. Cleaning of jobsite, removal of all debris. **\$500.00**
17. Provide As-Built plans. **\$500.00**
18. Concrete sidewalks not placed within temperature tolerance in project specifications (forecast below 32 degrees within 24 hours following placement). Note made here to check sidewalk at warranty inspection.

Total of all Punch List Items: \$57,000.00

CHANGE ORDERNo. 1Dated: December 5, 2023

OWNER'S Contract No.: 000188

ENGINEER'S Project No.: 225281

Project:

North 7th Street (HWY 143) Restriping (5-Lane) Project

CONTRACTOR: Highway Graphics, LLCContract For: North 7th Street (HWY 143) Restriping Contract Date: October 13, 2023To: Highway Graphics, LLC
Contractor**You are directed to make the changes noted below in the subject Contract:**City of West Monroe

Owner

By: Staci Albritton Mitchell - MayorDated: December 5, 2023

Nature of Changes: As-built quantity adjustment.

Enclosures: Change Order #1 Detail

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 115,514.00Net (Increase) Resulting from this Change Order: \$ 3,380.90Current Contract Price Including this Change Order: \$ 118,894.90

Contract Time Prior to This Change Order:	<u>20</u>	Days
Net (Add) Resulting from This Change Order:	<u>0</u>	Days
Current Contract Time Including This Change Order:	<u>20</u>	Days

The Above Changes Are Recommended:

S. E. HUEY CO.

Project Engineer

By:

Robert L. George, IV, P.E.

Date:

The above Changes Are Approved As Recommended:

City of West Monroe

Owner

By:

Staci Albritton Mitchell - Mayor

Date:

The above Changes Are Accepted:

Highway Graphics, LLC

Contractor

By:

Robert B. Richardson, Managing Member

Date:

Project: North 7th Street (HWY 143) Restriping (5-Lane) Project								
Job #:	225281	Change Order No. 1				Contract Date: October 13, 2023		
Date of Completion		Amount of Contract				Contract Days		
Original:		Original: \$115,514.00				Original: 20		
Revised:		Revised: \$118,894.90				Revised:		
Contract Items		Original				Change Order No. 1		
Item No.	Item Description	Unit	Quantity	Unit \$	Extension	New Total Quantity	Difference	Extension
713-01-00100	Temporary Signs and Barricades	LUMP	1	\$5,000.00	\$5,000.00	1	0	\$0.00
713-02-00500	Temporary Pavement Markings (24" Width)	LNFT	100	\$1.00	\$100.00	0	-100	(\$100.00)
713-03-01000	Temporary Pavement Markings (Broken Line) (4" Width) (4' Length)	MILE	0.50	\$400.00	\$200.00	1.572	1.072	\$428.80
713-04-01000	Temporary Pavement Markings (Solid Line) (4" Width)	MILE	0.50	\$600.00	\$300.00	1.111	0.611	\$366.60
727-01-00100	Mobilization	LUMP	1	\$5,000.00	\$5,000.00	1	0	\$0.00
729-01-00100	Sign (Type A)	SQFT	72	\$300.00	\$21,600.00	72	0	\$0.00
729-21-00100	U-Channel Post	EACH	12	\$300.00	\$3,600.00	12	0	\$0.00
731-02-00100	Reflectorized Raised Pavement Markers	EACH	472	\$12.00	\$5,664.00	532	60	\$720.00
732-01-01040	Plastic Pavement Striping (Solid White) (8" Width) (Thermoplastic 90 mil)	LNFT	550	\$7.00	\$3,850.00	500	-50	(\$350.00)
732-01-02080	Plastic Pavement Striping (Solid White) (24" Width) (Thermoplastic 125 mil)	LNFT	186	\$25.00	\$4,650.00	194	8	\$200.00
732-02-02000	Plastic Pavement Striping (Solid Line) (4" Width) (Thermoplastic 90 mil)	MILE	2.19	\$7,500.00	\$16,425.00	2.258	0.068	\$510.00
732-03-02000	Plastic Pavement Striping (Broken Line) (4" Width) (Thermoplastic 90 mil)	MILE	0.54	\$2,500.00	\$1,350.00	0.515	-0.025	(\$62.50)
732-03-04001	Plastic Pav't Striping (Broken) (7" Width) (Preformed Tape) (Retroreflectivity Level 1) (Black and White Contrast)	MILE	1.10	\$14,000.00	\$15,400.00	1.022	-0.078	(\$1,092.00)
732-04-01040	Plastic Pavement Legends and Symbols (Arrow-Double)	EACH	6	\$500.00	\$3,000.00	0	-6	(\$3,000.00)
732-04-01080	Plastic Pavement Legends and Symbols (Arrow-Left Turn)	EACH	11	\$475.00	\$5,225.00	23	12	\$5,700.00
732-04-15020	Plastic Pavement Legends and Symbols (ONLY)	EACH	11	\$650.00	\$7,150.00	11	0	\$0.00
732-05-00100	Removal of Existing Markings	MILE	1	\$12,000.00	\$12,000.00	1.005	0.005	\$60.00
740-01-00100	Construction Layout	LUMP	1	\$5,000.00	\$5,000.00	1	0	\$0.00
		Project Cost Increase (Decrease):				\$3,380.90		
		Contract Amount: Original: \$115,514.00 Revised:				\$118,894.90		

BY:

Robert B. Richardson, Managing Member

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____
SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO AN AMENDMENT OF THAT PROFESSIONAL SERVICES CONTRACT WITH S.E. HUEY CO. FOR CERTAIN ENGINEERING SERVICES IN CONNECTION WITH THE PROJECT KNOWN AS “ARKANSAS ROAD UTILITIES RELOCATION (NORTH 7TH ST. TO OTIS ST.)”, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, an amendment to the Contract For Engineering Services with S.E. Huey Co. for certain engineering services on the project known as “Arkansas Road Utilities Relocation (North 7th St. To Otis St.)”, a copy of which contract is attached as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of the contract described above according to its terms and intent, including but not limited to such negotiations and modifications as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 5th day of December, 2023 , the final vote being as follows:

YEA: _____
NAY: _____
NOT VOTING: _____
ABSENT: _____

ATTEST:

APPROVED THIS 5TH DAY OF
DECEMBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

AMENDMENT NO. 1 TO CONTRACT FOR ENGINEERING SERVICES
ARKANSAS ROAD UTILITIES RELOCATION
(NORTH 7TH TO OTIS ST.)

Effective this 5th day of December, 2023, the CITY OF WEST MONROE and S. E. HUEY CO. do agree to amend the "CONTRACT FOR ENGINEERING SERVICES FOR ARKANSAS ROAD UTILITIES RELOCATION (NORTH 7TH ST. TO OTIS ST.)", approved January 12, 2023, and dated January 18, 2023 (hereinafter "CONTRACT"), for the purpose and as stated below:

WHEREAS, the CITY desires to add replacement of additional water and sewer lines due to condition of these lines that were not an original part of "ARKANSAS ROAD UTILITIES RELOCATION (NORTH 7TH ST. TO OTIS ST.)";

THEREFORE, the following sections of the CONTRACT are hereby amended as follows:

SCOPE OF PROJECT

The project, as covered by this contract, shall consist of the relocation/replacement of water and sewer lines in the right-of-way of Arkansas Road from N. 7th Street to Trenton Street to facilitate the future reconstruction of that portion of Arkansas Road. This project will also include replacement of those water and sewer lines within the project area that the City desires to replace but do not interfere with the future reconstruction of Arkansas Road.

COMPENSATION

- A. BASIC ENGINEERING SERVICES: The fee for Basic Engineering Services, including planning, preliminary and final design, production of plans and specifications, cost estimating, and contract administration shall be \$73,000.00.
- B. RESIDENT PROJECT REPRESENTATIVE: The fee for a Resident Project Representative for construction observation and reporting shall be \$37,750.00.
- C. TOPOGRAPHIC SURVEYING: The fee for Surveying Services related to the collection of topographic data shall be \$6,700.00.

Signed and Agreed:

WITNESSES:

[Signature]
[Signature]

WITNESSES:

S. E. HUEY CO.

BY: [Signature]
Robert L. George, IV, P.E.

DATE: 12-5-23

CITY OF WEST MONROE

BY: _____
Mayor Staci Albritton Mitchell

DATE: _____

David Lane Beaird & Associates, Inc.

105 Commercial Parkway
P.O. Box 769
West Monroe, Louisiana 71294-0769
Phone: 318-388-3227
Fax: 318-388-3228

November 30, 2023

Honorable Staci Mitchell
Mayor
City of West Monroe
North 7th Street
West Monroe, Louisiana 71291

Ref: City of West Monroe-New Fishing Pier Addition- Riverfront Park
Bid Tabulation & Recommendation
DLB No. 221204

Dear Mayor Mitchell:

On November 28, 2023, Bids were received at 2:00 PM for the New Fishing Pier Addition at Riverfront Park. One bid package was received from D & L of Ouachita, dba Mayfield Construction (LA License #40094) in the amount of Five Hundred Forty Four Thousand Dollars (\$544,000). I have reviewed the Bid documents and recommend that the Bid be accepted by the City of West Monroe for the work as D & L of Ouachita has successfully completed similar work at Riverfront Park.

A Bid Tabulation is attached hereto.

Should you have any questions or require additional information, please contact me at this office.

Sincerely,



David Lane Beaird, PE
David Lane Beaird & Associates, Inc.

**DECEMBER 5, 2023
WEST MONROE CITY COUNCIL MEETING
ENGINEERING UPDATE
L&A, INC. PROJECT NO. 23E038.00**

Kiroli Walk Trail Improvements – City Project No. C22002

- Topographic Surveying has started. Plan preparation has started
- L&A will initially focus on the existing courts & proposed courts areas on the topographic survey so that we can get the survey to TBA Studios for their design while we complete the remaining walk trail areas survey

Sunshine Heights Drainage Improvements – City Project No. C22024

- L&A Contract still under review with the State office for topo surveying & engineering services for construction plan preparation. State has indicated that contract review is in progress

Kiroli Dog Park

- Contractor is repairing fence, installing gate, and repairing any leaks on irrigation system, scheduled for December 6
- Contractor will look at the grass growth & recommend fertilizer applications & recommend opening the grass areas to visitor traffic

Natchitoches Street Cross Drain Replacement – City Project No. C23007

- Plans being forwarded to utility companies for review & planning relocation efforts

Mane Street Cross Drain Repair – City Project No. C23012

- Substantially Complete, no punch list items discovered at final inspection

North 3rd Street Improvements – City Project No. C23013

- Plans being forwarded to utility companies for review & planning relocation efforts

Class Street Cross Drain Replacement– City Project No. CP103

- Drainage Pipe & gravity sewer pipe was installed November 18. Paving scheduled for December 5. Minor final clean up items remain after paving. Substantial Completion inspection will be tentatively scheduled for December 11 week



INFRASTRUCTURE PROJECT UPDATE

December 5, 2023

UNDER CONSTRUCTION			
Project	Description	Funding	Status
Otis Street (Urban Systems)	Mill & Overlay, add bike/ped path.	Urban Systems (80/20)	Roadway construction complete. Minor miscellaneous items being performed this week then final walkthrough will be scheduled.
Natchitoches Street (Urban Systems)	Mill & Overlay, improve drainage, add bike lane.	Urban Systems (80/20)	Construction complete. Final punchlist items to be completed this month.
Highland Park Commercial Subdivision	Development of the east end of the golf course land to sell as commercial property.	DRA/City	Clear Lien received. Final punch list item to be completed when Otis Street Striping occurs.
DRA: Cypress/Slack Sanitary Sewer Improvements	Replacement of sanitary sewer lines in the vicinity of Cypress Street.	DRA/City	One remaining punch list items to be completed.
North 7th Street (Hwy. 143) Restriping (5-Lane)	Restriping N. 7th from Cypress to Arkansas to add center turn lane for Highland Commercial Subdivision.	City	Construction complete and final walk through to be scheduled.
New Kiroli Road Bridge (North)	Replacement of bridge on Kiroli Road with box culverts.	Capital Outlay	Bridge Open November 7th. Working on punch list items.
Constitution & Short Const. Dr. (Urban Systems)	Pulverize and rebuild road base and pavement.	Urban Systems (80/20)	Under construction. Roadway construction completion scheduled by end of next week.
Industrial Park Drainage Improvements (EDA)	Drainage improvements including cross drains, piping, and ditches.	EDA/City	Under construction. Nearing completion of work on Brent Rd. and Exchange St. Currently installing 2nd crossdrain under Downing Pines Rd. (Delays due to utility conflicts.)

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



IN DESIGN			
Project	Description	Funding	Status
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Pursuing additional funding from DOTDTAP.
Black Bayou Canal - 2016 Flood Damage Repairs	Repair concrete canal near Assembly and Wal Mart.	EDA/FEMA/ City	EDA awarding \$1.7 million. Awaiting agreement.
Black Bayou Canal Improvements (HMGP)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Addressing FEMA comments. Awaiting additional HGA guidance.
Crosley Street Rehabilitation	Mill & Overlay with sidewalk replacement, from Trenton St. to N. 7th Street.	Urban Systems (80/20)	Design Phase.
Highland School Area Sidewalks	Construction of sidewalks along Arlene Street to provide a safe pedestrian route to school.	LaDOTD/City	95% Final Plans submitted to DOTD.
Mane Street Rehabilitation Phase 2 (Urban Systems)	Mill & Overlay Mane Street from Downing Pines Rd to Interchange.	Urban Systems (80/20)	DOTD updating STIP. As a result, bid date likely to move February.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Funding from Capital Outlay and La Water Sector Program.	WSP/LaFPC/ City	Plans are complete. Rate study assigned. Property acquisition and utility negotiations underway.
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Design and environmental phase.
Arkansas Rd. Utility Relocation	Relocation of water and sewer lines ahead of street rehabilitation project.	City	Design phase.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd to Otis St)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Design 80%. Electrical design for lighting underway and Entergy coordination.
McMillan Rd. Sidewalks (LaDOTD Safe Routes to Public Places Program)	New sidewalks along the south side of McMillan Road, from Hilton Street to the library.	LaDOTD/City	Processing 60% comments. Awaiting retaining wall field data from geotech engr.
Downtown - Trenton/Wood Sewer	Sewer line improvements.	City	LDH permit approved.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4m Award)	FEMA/City	FEMA consultant performing Environmental Assessment.
Trenton Corridor Bike/Ped and Utilities (Fed Approp/LaDOTD)	Bury utilities and construct bike/ped path along Trenton St, from Otis St to Bridge St. (\$5.0m Award)	FEMA/City	Preparing engineering contract for r/w and design.
2023 DOTDTAP: N 6th Street Sidewalks	Construction of sidewalks along N 6th Street, from WMHS to Clayton Street.	LaDOTD/City	Received award letter (\$600,000). Awaiting LaDOTD agreement.
Drago Sanitary Sewer Force Main (South 11th Street)	Replacement of an aging 16" AC F.M. along S. 11th Street from Coleman Ave. to the Austin Street Lift Station.	LGAP/City	Design phase. LGAP agreement received.
McMillan Rd. Lift Station Rehabilitation	Replacement of pumps and piping at the McMillan Rd. sanitary sewer lift station.	LGAP/City	Design phase. LGAP agreement received.
Montgomery Ave. Lift Station and Force Main Improvements	Replacement of pumps at the Montgomery Lift Station, and installation of a new force main from the lift station to Mont/Reagan intersection.	City	Plans complete. LDH permit received.
Phillips Street Water Main FY22-23 CWF	Replacement of an aging 6" AC W.M. along Phillips between Cherry Street to the east side of Ned Street.	CWF/City	Permits approved. Awaiting CWF contract to solicit prices.
Flanagan Street Water Main Replacement	Replacement of existing 4" W.M. along Flanagan with a 6" W.M.	CWF/City	To be re-bid early-2024.

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

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