



Notice of:

BOARD OF ALDERMEN REGULAR MEETING

Tuesday, May 16, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

AGENDA

Public Comments: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

NOTICE/MINUTES

Call to order/Verification of Attendance

Motion to Approve Minutes

- [1\)](#) Motion to approve the minutes of the May 4, 2023 Special Council Meeting.

Recognitions/Presentations

- 2) City of West Monroe Employee Recognitions.
- 3) Kris Kelley, West Monroe Chamber of Commerce, to address the Mayor and Council about a new Clean Business program sponsored by Keep Louisiana Beautiful and the La. Association of Chambers of Commerce.

Mayor's Review

Community Announcements

ADMINISTRATION/FINANCE

- [4\)](#) **INTRODUCE** Ordinance to adopt a General Fund and Special Revenue Fund Budgets for the City of West Monroe for the fiscal year of July 1, 2023 to June 30, 2024.
- [5\)](#) **INTRODUCE** Ordinance to adopt a Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year of July 1, 2023 to June 30, 2024.

BUILDING AND DEVELOPMENT

CODE ENFORCEMENT

LEGAL

- [6\)](#) Ordinance to authorize a lease of certain described property or properties owned by the City not needed for any public purpose, but subject to FEMA restrictions (104 Royal Street, William Edward Pearson). **Introduced at the April 18, 2023 Council Meeting.**
- [7\)](#) Ordinance to codify Section 2 of Ordinance No. 5062 by enacting Sec. 7-1019.1, and to codify Section 2 of Ordinance No. 5063 by enacting Sec. 7-2010.2.
- 8) Ordinance to authorize agreement or agreements with BEN Enterprises, LLC to provided ATMs at the Ike Hamilton Expo Center and at the West Monroe Convention Center.

PUBLIC WORKS

COMMUNITY SERVICES

PARKS AND RECREATION

POLICE/FIRE

WMFD

WMPD

ENGINEERING/CONSTRUCTION PROJECTS

[9\)](#) **West Monroe Indoor Sports Complex** - Project #000179

Ordinance to authorize a contract with Major Display, Inc. for the acquisition and installation of the scoreboard systems for the West Monroe Indoor Sports Complex (\$94,235.00).

[10\)](#) **2022 WWTP Sparta Reuse Facility Granulated Activated Carbon (GAC) Replacement** - Project #C22018

Authorize Change Order No. 3 (+\$25,802.00; +45 days) with San-Tech, Inc.

[11\)](#) **2022 WWTP Sparta Reuse Facility Granulated Activated Carbon (GAC) Replacement** - Project #C22018

Authorize Certificate of Substantial Completion with San-Tech, Inc.

[12\)](#) **Project Updates**

Lazenby & Associates, Inc.

S. E. Huey Co.

PUBLIC COMMENTS/OTHER BUSINESS

[13\)](#) **West Monroe Fire Department April Fire Report.**

[14\)](#) **General Fund and Utility Fund Monthly Budget Reports.**

ADJOURN

If you need special assistance, please contact Christen Heath at 318-396-2600, and describe the assistance that is necessary.



BOARD OF ALDERMEN SPECIAL MEETING

Thursday, May 04, 2023 at 5:30 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

PRESENT

Mayor Staci Mitchell
Polk Brian
Morgan Buxton
Thom Hamilton
Rodney Welch
Ben Westerburg

The invocation was led by Pastor Jason Wilks with the Pentecostals of the Twin Cities. The pledge was led by Mayor Mitchell.

Motion to Approve Minutes

Motion to approve the minutes of the April 18, 2023 Regular Council Meeting.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Recognitions/Presentations

Recognition of City of West Monroe 140th Birthday essay contest winners.

ADMINISTRATION/FINANCE

Ordinance 5176: Ordinance to authorize City to enter into the annual Agreement for Professional Services with Arthur J. Gallagher Risk Management Services (Loss Control Services Fee Agreement) - \$16,500/annually.

Motion made by Buxton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Ordinance 5177: Ordinance to authorize City to enter into an agreement with The Picard Group to provide certain lobbying and related services at the state and federal level - \$8,000/monthly.

Motion made by Brian, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

BUILDING AND DEVELOPMENT

Authorize execution of Certificate of Final Completion of the HVAC replacement at the Convention Center by STORER Services.

Motion made by Westerburg, Seconded by Hamilton
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Ordinance 5178: Ordinance to rezone property located at 618 Splane, 620 Splane, 622 Splane, 624 Splane, 700 Splane, and 708 Splane from a B-1 (Transitional Business) District to a R-1 (Single Family Residential) District. Applicants are the property owners: Hammons, Ronald Lee; Smith, Lawrence LaFayette; Williams, Barbara Jean Hayes; Scott, Dora Evelyn; Poole, Donald Edwin and Judy Diana Walls; KCB Family Properties, LLC.; Cassells, Benjamin F. and Connie R.S. **Received a favorable review from the Planning Commission.**

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

LEGAL

Ordinance 5179: Ordinance to enact Sec. 2-6018 of the Code of Ordinances, to provide a description of the West Monroe Hotel Corridor Economic Development District, and to enact Sec. 2-6019 of the Code of Ordinances, to provide a description of the West Monroe ISF Hotels Economic Development District.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

PUBLIC WORKS

Ordinance 5180: Ordinance to amend Sec. 8-1018(a) of the Code of Ordinances, to increase the administrative fee charged for return of a garbage container from street-side to its usual location to \$10 per occasion, after warning (increase from \$5 fee established in 2007).

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Change Order No. 6 (+ \$59,864.75; + 26 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

Motion made by Buxton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Otis Street Rehabilitation - State Project #H.013518 - City Project #000145

Authorize Change Order No. 6 (+ \$78,919.68; + 5 days) with Amethyst Construction, Inc, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

New sidewalks for safe access to Kiroli Elementary School and Kiroli Park, also known as Tupawek Estates Sidewalks - Project #000208

Authorize Change Order No. 2 (+ \$22,158.61; + 10 days) with C W & W Contractors, Inc.

Motion made by Buxton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Downtown Parking Lot - Project # C22017

Authorize Change Order No. 2 (- \$1,492.92; + 60 days) with JSB Enterprises, LLC.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Downtown Parking Lot - Project # C22017

Authorize Certificate of Substantial Completion with JSB Enterprises, LLC.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Utility Extensions at West Monroe Commercial Park - Project #C22008

Authorize Change Order No. 2 (+ \$4,187.05; + 48 days) with JABAR Corporation.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Coleman Avenue Sewer Relocation - Project #000220

Ordinance 5181: Ordinance to accept the low bid on Coleman Avenue Sewer Relocation Project, being the bid from Don M. Barron Contractor, Inc. for \$82,571, and to authorize execution of a contract for the work to be performed.

Motion made by Welch, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Good Hope Road Water Extension - Project #C23003

Authorize Change Order No. 1 (+ 5,263.16; + 15 days) with Don M. Barron Contractor, Inc.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Kiroli Dog Park Improvements - Project #C23004

Accept/Reject bids. All submitted bids exceeded Engineer's estimate and rejected.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey, Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, water and other.

ADJOURN

Motion made by Hamilton, Seconded by Welch.

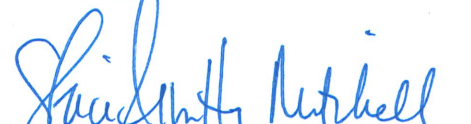
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:



CHRISTEN HEATH
CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL
MAYOR

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____
SECONDED BY: _____

AN ORDINANCE TO ADOPT THE BUDGETS FOR THE GENERAL FUND
AND SPECIAL FUNDS FOR THE FISCAL YEAR OF JULY 1, 2023 THROUGH
JUNE 30, 2024 FOR THE CITY OF WEST MONROE, LOUISIANA.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West
Monroe, Louisiana, in regular and legal session convened, that the budgets attached hereto and made
a part hereof as Exhibit “A” for the fiscal year July 1, 2023 through June 30, 2024 for the City of
West Monroe, Louisiana, be and same hereby is adopted as the budgets for the General Fund and the
Special Funds for the City of West Monroe, Louisiana.

The above ordinance was introduced on May 16, 2023, in regular and legal session convened;
notice of this ordinance was published in accordance with law; no opposition being filed, it is
considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened
this 20th day of June, 2023, with the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 20TH DAY OF
JUNE, 2023

CHRISTEN HEATH, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

City of West Monroe
2023-2024 Annual Budget

General Fund Budget Summary

	2021-2022 Actual	2022-2023 Budgeted	2022-2023 YTD Actual	2022-2023 Projected	2023-2024 Proposed
<u>REVENUES</u>					
Taxes	19,144,738.78	19,304,650	10,667,766.95	22,116,356.80	22,891,250
Licenses and Permits	1,068,678.00	1,058,650	475,249.23	1,087,575.00	1,092,150
Intergovernmental Revenue	1,115,257.97	463,215	260,208.70	5,103,810.12	511,650
Charges for Services	2,073,026.72	2,345,500	1,565,602.55	2,755,640.50	2,587,213
Fines	206,961.41	214,300	138,547.90	278,550.00	293,900
Investments, Rents, & Contributions	33,982.79	83,250	57,073.58	61,620.00	57,000
Other Financing Sources	517,167.03	502,000	756,598.39	915,050.00	705,000
Total Revenues	24,159,812.70	23,971,565	13,921,047.30	32,318,602.42	28,138,163
<u>EXPENDITURES</u>					
Elected Council	76,994.64	85,776	49,369.86	86,251.88	86,420
Court	637,278.60	608,230	352,417.12	617,734.37	624,185
Marshal	564,938.12	552,523	340,009.87	576,004.00	578,048
Mayor's Office	302,676.49	335,530	213,152.14	486,548.00	720,075
City Clerk / Finance Director	1,357,585.56	1,050,394	641,158.34	969,565.47	747,900
Information Technology	0.00	424,225	139,833.86	308,794.81	412,160
City Attorney	463,307.36	652,704	314,807.91	593,164.29	548,035
Inspection	292,377.02	287,582	156,618.41	273,402.90	329,093
Planning & Zoning	81,968.27	83,807	48,606.30	84,641.08	82,100
Maintenance	454,388.05	459,543	315,499.15	606,940.33	596,280
Beautification	279,475.91	358,500	125,378.98	202,528.77	235,300
Police Department	5,917,724.50	6,020,880	3,489,909.03	6,140,468.29	6,313,577
Fire Department	3,256,238.30	3,256,100	1,968,241.37	3,459,660.30	3,554,403
Sanitation I Garbage	858,358.93	766,464	526,965.28	889,814.98	0
Sanitation II Trash	704,874.89	874,880	440,618.49	740,392.69	1,636,896
City Maintenance Shop	387,000.54	449,036	240,719.22	435,599.77	531,980
Street Department	968,180.45	930,525	602,136.52	1,000,220.71	968,110
Cemetery	6,878.51	3,000	1,688.68	2,312.76	0
Parks & Recreation Operations & Administration	408,231.25	462,670	239,612.86	453,555.57	532,452

**City of West Monroe
2023-2024 Annual Budget**

General Fund Budget Summary

	2021-2022 Actual	2022-2023 Budgeted	2022-2023 YTD Actual	2022-2023 Projected	2023-2024 Proposed
KIROLI Park	666,339.11	687,500	401,943.77	721,220.51	676,550
Lazarre Park	5,991.81	5,500	2,917.23	5,386.36	5,500
Restoration Park	6,403.31	7,000	3,910.17	8,300.00	7,500
Farmer's Market	49,045.97	50,779	28,956.39	50,422.00	50,830
Convention Center Operations & Admin	253,104.71	222,540	154,386.51	284,162.61	280,320
Convention Center Events	166,043.70	237,381	144,261.97	205,694.91	215,016
Expo Center Operations & Admin	629,164.51	636,130	363,788.81	585,890.88	566,190
Expo Center Events	665,642.27	603,662	433,916.64	964,014.00	891,500
Community Center	263,310.12	292,994	179,793.93	322,264.22	385,400
Economic Development	0.00	0	0.00	0.00	0
Code Enforcement	269,487.12	277,120	161,332.72	275,739.74	293,490
211 Building	13,280.90	17,560	10,606.79	19,100.00	18,370
Section 8	231,517.49	230,685	130,346.54	215,447.64	231,910
Administrative Clearing	2,518,890.94	2,353,187	1,189,600.86	2,657,070.30	2,952,832
Total Expenditures	22,756,699.35	23,284,407	13,412,505.72	24,242,314.14	25,072,423
Excess (Deficiency) Revenues / Expenditures	1,403,113.35	687,158	508,541.58	8,076,288.28	3,065,739
Other Financing Sources (Uses)					
Operating Transfers In	0.00	250,000	0.00	0.00	0
Operating Transfers Out	(1,212,388.00)	(589,875)	(47,899.29)	(7,905,564.00)	(3,000,000)
Total Other Financing Sources (Uses)	(1,212,388.00)	(339,875)	(47,899.29)	(7,905,564.00)	(3,000,000)
Excess (Deficiency) Revenues & Other Financing Sources / Expenditures & Other Financing Uses	190,725.35	347,283	460,642.29	170,724.28	65,739
Fund Balance Start of Year	11,706,027.00	11,896,752	0.00	11,896,752.35	12,067,477
Fund Balance End of Year	11,896,752.35	12,244,035	460,642.29	12,067,476.63	12,133,216

City of West Monroe
2023-2024 Annual Budget

1986 Sales Tax Capital Budget Summary

	2021-2022 Actual	2022-2023 Budgeted	2022-2023 YTD Actual	2022-2023 Projected	2023-2024 Proposed
<u>REVENUES</u>					
Taxes	6,665,692.89	6,500,000.00	3,429,273.35	7,000,000.00	7,350,000.00
Federal Grants	570,665.51	3,724,169.00	673,399.02	944,377.21	945,003.00
Parish Revenue	0.00	0.00	0.00	620,630.88	0.00
Sewer District 5	0.00	60,000.00	110,631.09	306,105.47	300,000.00
School Board Rev	0.00	0.00	0.00	0.00	0.00
State Revenue	1,079,231.81	3,170,870.00	1,178,755.35	1,853,545.61	2,030,400.00
Investment Earnings	559.46	500.00	377.39	550.00	500.00
Donations	100,000.00	0.00	17,750.00	17,750.00	17,750.00
Other Financing Sources	408,400.00	0.00	0.00	0.00	0.00
Total Revenues	8,824,549.67	13,455,539.00	5,410,186.20	10,742,959.17	10,643,653.00
<u>EXPENSES</u>					
Salary, Wages & Benefits	308,341.03	305,935.00	178,122.71	309,136.57	415,120.00
Professional Services	539,889.54	630,000.00	143,494.60	900,145.37	879,000.00
Repair & Maintenance	1,358,539.52	940,000.00	1,196,060.98	1,962,705.65	1,000,000.00
Capital Purchases	6,659,385.24	10,394,800.00	6,049,958.63	10,990,063.40	11,593,000.00
Miscellaneous	2,315.20	2,190.00	1,277.50	2,190.00	2,190.00
Total Expenses	8,868,470.53	12,272,925.00	7,568,914.42	14,164,240.99	13,889,310.00
Excess (Deficiency) Revenues / Expenses	(43,920.86)	1,182,614.00	(2,158,728.22)	(3,421,281.82)	(3,245,657.00)
Other Financing Sources (Uses)					
Operating Transfers In	171,343.45	0.00	0.00	6,993,729.00	2,112,965.00
Operating Transfers Out	(991,601.04)	(858,190.00)	(429,095.46)	(858,190.92)	(858,190.00)
Total Other Financing Sources (Uses)	(820,257.59)	(858,190.00)	(429,095.46)	6,135,538.08	1,254,775.00

**City of West Monroe
2023-2024 Annual Budget**

1986 Sales Tax Capital Budget Summary

	<u>2021-2022 Actual</u>	<u>2022-2023 Budgeted</u>	<u>2022-2023 YTD Actual</u>	<u>2022-2023 Projected</u>	<u>2023-2024 Proposed</u>
Excess (Deficiency)					
Revenues & Other Financing					
Sources / Expenses & Other Financing Uses	(864,178.45)	324,424.00	(2,587,823.68)	2,714,256.26	(1,990,882.00)
Fund Balance Start of Year	1,048,559.00	552,461.96	184,380.55	184,380.55	2,898,636.81
Fund Balance End of Year	184,380.55	876,885.96	(2,403,443.13)	2,898,636.81	907,754.81

City of West Monroe
2023-2024 Annual Budget

WOSC / WOPT Budget Summary

	2021-2022 Actual	2022-2023 Budgeted	2022-2023 YTD Actual	2022-2023 Projected	2023-2024 Proposed
<u>REVENUES</u>					
Federal Grants	457,553.00	235,000	295,841.00	408,000.00	235,000
State Revenue	85,368.50	84,000	82,918.59	110,685.60	110,000
Charges for Services	11,039.50	10,000	8,272.22	13,000.00	12,000
Private Contributions	108,251.33	110,000	34,419.60	103,407.96	100,000
Other Financing Sources	10,174.91	5,035	9,426.93	11,040.00	10,040
Total Revenues	672,387.24	444,035	430,878.34	646,133.56	467,040
<u>EXPENSES</u>					
West Ouachita Senior Center	525,377.75	491,320	308,912.97	496,170.99	471,665
West Ouachita Public Transit	453,093.62	450,523	260,202.37	478,460.44	531,410
Total Expenses	978,471.37	941,843	569,115.34	974,631.43	1,003,075
Excess (Deficiency) Revenues / Expenses	(306,084.13)	(497,808)	(138,237.00)	(328,497.87)	(536,035)
Other Financing Sources (Uses) Operating Transfers In	306,084.13	497,808	138,237.00	328,497.87	536,035
Operating Transfers Out	0.00	0	0.00	0.00	0
Total Other Financing Sources (Uses)	306,084.13	497,808	138,237.00	328,497.87	536,035

**City of West Monroe
2023-2024 Annual Budget**

WOSC / WOPT Budget Summary

	<u>2021-2022 Actual</u>	<u>2022-2023 Budgeted</u>	<u>2022-2023 YTD Actual</u>	<u>2022-2023 Projected</u>	<u>2023-2024 Proposed</u>
Excess (Deficiency)					
Revenues & Other Financing					
Sources / Expenses & Other Financing Uses	0.00	0	0.00	0.00	0
Retained Earnings Start of Year	0.00	0	0.00	0.00	0
Retained Earnings End of Year	0.00	0	0.00	0.00	0

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Debt Service Funds

	DEQ SRP Service Fund	DEQ SRP Reserve Fund	CDBG-ED WPS Service Fund
<u>REVENUES</u>			
Taxes	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Other Revenue	34,457.00	0.00	25,020.00
	<hr/>	<hr/>	<hr/>
Total Revenues	34,457.00	0.00	25,020.00
<u>EXPENDITURES</u>			
Principal Retirement & Interest	68,914.00	0.00	24,996.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	68,914.00	0.00	24,996.00
	<hr/>	<hr/>	<hr/>
<u>Excess (Deficiency)</u>			
Revenues / Expenditures	(34,457.00)	0.00	24.00
Other Financing Sources (Uses)			
Operating Transfers In	34,457.00	0.00	0.00
Operating Transfers Out	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Fund Balance Start of Year	42,369.00	34,696.00	24.00
	<hr/>	<hr/>	<hr/>
Fund Balance End of Year	42,369.00	34,696.00	48.00
	<hr/>	<hr/>	<hr/>
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**CITY OF WEST MONROE
2022-2023 ANNUAL BUDGET**

Item 4)

Debt Service Funds

	2015 DFC Service Fund	2018 DFC Service Fund
<u>REVENUES</u>		
Taxes	1,813,481.00	0.00
Interest	0.00	0.00
Other Revenue	0.00	0.00
	<hr/>	<hr/>
Total Revenues	1,813,481.00	0.00
<u>EXPENDITURES</u>		
Principal Retirement	1,185,000.00	440,000.00
Interest	628,081.00	420,287.00
Administrative Costs	400.00	400.00
	<hr/>	<hr/>
Total Expenditures	1,813,481.00	860,687.00
<u>Excess (Deficiency)</u>		
Revenues / Expenditures	0.00	(860,687.00)
Other Financing Sources (Uses)		
Operating Transfers In	0.00	860,687.00
Operating Transfers Out	0.00	0.00
Fund Balance Start of Year	<hr/> 857,850.00	<hr/> 355,884.00
Fund Balance End of Year	<hr/> 857,850.00	<hr/> 355,884.00
	<hr/>	<hr/>

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Debt Service Funds

	DEQ SRP Service Fund	DEQ SRP Reserve Fund	CDBG-ED WPS Service Fund
<u>REVENUES</u>			
Taxes	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Other Revenue	34,457.00	0.00	25,020.00
	<hr/>	<hr/>	<hr/>
Total Revenues	34,457.00	0.00	25,020.00
<u>EXPENDITURES</u>			
Principal Retirement & Interest	68,914.00	0.00	24,996.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	68,914.00	0.00	24,996.00
	<hr/>	<hr/>	<hr/>
<u>Excess (Deficiency)</u>			
Revenues / Expenditures	(34,457.00)	0.00	24.00
Other Financing Sources (Uses)			
Operating Transfers In	34,457.00	0.00	0.00
Operating Transfers Out	0.00	0.00	0.00
Fund Balance Start of Year	42,369.00	34,696.00	24.00
	<hr/>	<hr/>	<hr/>
Fund Balance End of Year	42,369.00	34,696.00	48.00
	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>

**CITY OF WEST MONROE
2022-2023 ANNUAL BUDGET**

Item 4)

Debt Service Funds

	2015 DFC Service Fund	2018 DFC Service Fund
<u>REVENUES</u>		
Taxes	1,813,481.00	0.00
Interest	0.00	0.00
Other Revenue	0.00	0.00
	<hr/>	<hr/>
Total Revenues	1,813,481.00	0.00
<u>EXPENDITURES</u>		
Principal Retirement	1,185,000.00	440,000.00
Interest	628,081.00	420,287.00
Administrative Costs	400.00	400.00
	<hr/>	<hr/>
Total Expenditures	1,813,481.00	860,687.00
	<hr/>	<hr/>
<u>Excess (Deficiency)</u>		
Revenues / Expenditures	0.00	(860,687.00)
Other Financing Sources (Uses)		
Operating Transfers In	0.00	860,687.00
Operating Transfers Out	0.00	0.00
	<hr/>	<hr/>
Fund Balance Start of Year	857,850.00	355,884.00
	<hr/>	<hr/>
Fund Balance End of Year	857,850.00	355,884.00
	<hr/>	<hr/>
	<hr/>	<hr/>

**CITY OF WEST MONROE
2022-2023 ANNUAL BUDGET**

Item 4)

Fiduciary Funds

	Employee's Workers's Comp Reserve Fund	Hasley Cemetery Trust Fund
<u>REVENUES</u>		
Sales Taxes	0.00	0.00
Interest	0.00	0.00
Lot Sales	0.00	25,000.00
Insurance Proceeds	0.00	0.00
Other	0.00	0.00
	<hr/>	<hr/>
Total Revenues	0.00	25,000.00
<u>EXPENDITURES</u>		
Claims Paid	0.00	0.00
Other Misc	0.00	0.00
	<hr/>	<hr/>
Total Expenditures	0.00	0.00
<u>Excess (Deficiency)</u>		
Revenues / Expenditures	0.00	25,000.00
<u>Other Financing Sources (Uses)</u>		
Operating Transfer In	0.00	0.00
Operating Transfer Out	0.00	0.00
	<hr/>	<hr/>
Total Other Financing Sources (Uses)	0.00	0.00
<u>Excess (Deficiency)</u>		
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	25,000.00
Fund Balance Start of Year	534,499.00	670,332.00
	<hr/>	<hr/>
Fund Balance End of Year	534,499.00	695,332.00
	<hr/>	<hr/>
	<hr/>	<hr/>

**CITY OF WEST MONROE
2022-2023 ANNUAL BUDGET**

Item 4)

Fiduciary Funds

	KIROLI Foundation Fund	Ouachita Outreach Fund
<u>REVENUES</u>		
Contributions	20,000.00	10,000.00
Interest	0.00	0.00
Program Revenue	80,000.00	0.00
Other	0.00	0.00
	<hr/>	<hr/>
Total Revenues	100,000.00	10,000.00
<u>EXPENDITURES</u>		
Community Development	0.00	10,000.00
Culture and Recreation	100,000.00	0.00
Miscellaneous	0.00	0.00
	<hr/>	<hr/>
Total Expenditures	100,000.00	10,000.00
	<hr/>	<hr/>
<u>Excess (Deficiency)</u>		
Revenues / Expenditures	0.00	0.00
<u>Other Financing Sources (Uses)</u>		
Operating Transfer In	0.00	0.00
Operating Transfer Out		
	<hr/>	<hr/>
Total Other Financing Sources (Uses)	0.00	0.00
	<hr/>	<hr/>
<u>Excess (Deficiency)</u>		
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	0.00
Fund Balance Start of Year	132,466.00	0.00
	<hr/>	<hr/>
Fund Balance End of Year	132,466.00	0.00
	<hr/>	<hr/>
	<hr/>	<hr/>

CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET

Item 4)

Internal Service Funds

	Employee's Health Ins Fund
<u>OPERATING REVENUES</u>	
Contributions	
Sales Tax	0.00
Insurance Proceeds	0.00
Group Insurance Premiums	3,000,000.00
Total Revenues	3,000,000.00
<u>OPERATING EXPENSES</u>	
Claims Paid	2,400,000.00
Administrative Services	570,000.00
Total Operating Expenses	2,970,000.00
Net Operating Income	30,000.00
<u>NON-OPERATING REVENUES</u>	
Transfers - In	0.00
Interest Income	0.00
Total Non-Operating Revenues	0.00
<u>NET INCOME</u>	30,000.00
<u>RETAINED EARNINGS AT BEGINNING OF YEAR</u>	0.00
<u>RETAINED EARNINGS AT END OF YEAR</u>	30,000.00

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Special Revenue Funds

	Street Maintenance Fund	West Ouachita Senior Center Fund	Emergency Food & Shelter Program Fund
<u>REVENUES</u>			
Taxes	290,000.00	0.00	0.00
Intergovernmental	0.00	345,000.00	0.00
Interest	0.00	0.00	0.00
Other	0.00	122,040.00	10,000.00
	<hr/>	<hr/>	<hr/>
Total Revenues	290,000.00	467,040.00	10,000.00
<u>EXPENDITURES</u>			
Public Safety	0.00	0.00	0.00
Public Works	400,000.00	0.00	0.00
Community Development	0.00	1,003,075.00	10,000.00
Other	0.00	0.00	0.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	400,000.00	1,003,075.00	10,000.00
<u>Excess (Deficiency)</u>			
Revenues / Expenditures	(110,000.00)	(536,035.00)	0.00
<u>Other Financing Sources (Uses)</u>			
Operating Transfer In	110,000.00	536,035.00	0.00
Operating Transfer Out	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	110,000.00	536,035.00	0.00
<u>Excess (Deficiency)</u>			
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	0.00	0.00
Fund Balance Start of Year	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Fund Balance End of Year	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Special Revenue Funds

	Officer Witness Court Fee Fund	Section 8 Housing Fund	General Insurance Fund
<u>REVENUES</u>			
Taxes	0.00	0.00	24,000.00
Intergovernmental	0.00	1,920,500.00	0.00
Interest	0.00	600.00	0.00
Other	17,500.00	185,953.00	20,000.00
	<hr/>	<hr/>	<hr/>
Total Revenues	17,500.00	2,107,053.00	44,000.00
<u>EXPENDITURES</u>			
Public Safety	5,000.00	0.00	0.00
Public Works	0.00	0.00	0.00
Community Development	0.00	2,074,974.00	0.00
Other	0.00	0.00	244,000.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	5,000.00	2,074,974.00	244,000.00
<u>Excess (Deficiency)</u>			
Revenues / Expenditures	12,500.00	32,079.00	(200,000.00)
<u>Other Financing Sources (Uses)</u>			
Operating Transfer In	0.00	0.00	200,000.00
Operating Transfer Out	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	0.00	0.00	200,000.00
<u>Excess (Deficiency)</u>			
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	12,500.00	32,079.00	0.00
Fund Balance Start of Year	35,100.00	266,519.00	0.00
	<hr/>	<hr/>	<hr/>
Fund Balance End of Year	47,600.00	298,598.00	0.00
	<hr/>	<hr/>	<hr/>

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Special Revenue Funds

	West Monroe OMV Fund	Miscellaneous Grants Fund	Americorps Grant Fund
<u>REVENUES</u>			
Taxes	0.00	0.00	0.00
Intergovernmental	0.00	0.00	150,000.00
Interest	0.00	0.00	0.00
Other	0.00	5,000.00	0.00
	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	5,000.00	150,000.00
<u>EXPENDITURES</u>			
Public Safety	17,000.00	0.00	0.00
Public Works	0.00	0.00	0.00
Community Development	0.00	0.00	150,000.00
Other	0.00	5,000.00	0.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	17,000.00	5,000.00	150,000.00
<u>Excess (Deficiency)</u>			
Revenues / Expenditures	(17,000.00)	0.00	0.00
<u>Other Financing Sources (Uses)</u>			
Operating Transfer In	17,000.00	0.00	0.00
Operating Transfer Out	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	17,000.00	0.00	0.00
<u>Excess (Deficiency)</u>			
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	0.00	0.00
Fund Balance Start of Year	<hr/>	<hr/>	<hr/>
Fund Balance End of Year	0.00	15,656.00	5,196.00
	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Special Revenue Funds

	Keep West Monroe Beautiful Fund	Metro Narcotics LCLE Grant Fund	LCDBG Projects Fund
<u>REVENUES</u>			
Taxes	0.00	0.00	0.00
Intergovernmental	0.00	120,000.00	50,000.00
Interest	0.00	0.00	0.00
Other	10,000.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Revenues	10,000.00	120,000.00	50,000.00
<u>EXPENDITURES</u>			
Public Safety	0.00	120,000.00	0.00
Public Works	0.00	0.00	50,000.00
Community Development	34,000.00	0.00	0.00
Other	0.00	0.00	0.00
Capital Expenditures & Major Repairs	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	34,000.00	120,000.00	50,000.00
<u>Excess (Deficiency)</u>			
Revenues / Expenditures	(24,000.00)	0.00	0.00
<u>Other Financing Sources (Uses)</u>			
Operating Transfer In	24,000.00	0.00	0.00
Operating Transfer Out	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	24,000.00	0.00	0.00
<u>Excess (Deficiency)</u>			
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	0.00	0.00
Fund Balance Start of Year	<hr/> 0.00	<hr/> 2,614.00	<hr/> 61,236.00
Fund Balance End of Year	0.00	2,614.00	61,236.00
	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>

**CITY OF WEST MONROE
2023-2024 ANNUAL BUDGET**

Item 4)

Special Revenue Funds

	Capital Campaign Fund	1986 Sales Tax Capital Improv Fund	Economic Development District Fund
<u>REVENUES</u>			
Taxes	0.00	7,350,000.00	1,860,000.00
Intergovernmental	0.00	3,293,653.00	0.00
Interest	0.00	500.00	0.00
Other	250,000.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Total Revenues	250,000.00	10,644,153.00	1,860,000.00
<u>EXPENDITURES</u>			
Public Safety	0.00	0.00	0.00
Public Works	0.00	0.00	0.00
Community Development	250,000.00	0.00	1,041,000.00
Other	0.00	0.00	0.00
Capital Expenditures & Major Repairs	0.00	13,889,310.00	0.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	250,000.00	13,889,310.00	1,041,000.00
<u>Excess (Deficiency)</u>			
<u>Revenues / Expenditures</u>	0.00	(3,245,157.00)	819,000.00
<u>Other Financing Sources (Uses)</u>			
Operating Transfer In	0.00	2,112,965.00	0.00
Operating Transfer Out	0.00	(858,190.00)	(1,304,015.00)
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	0.00	1,254,775.00	(1,304,015.00)
<u>Excess (Deficiency)</u>			
Revenues & Other Financing Sources / Expenditures & Other Financing Uses	0.00	(1,990,382.00)	(485,015.00)
Fund Balance Start of Year	<hr/>	<hr/>	<hr/>
	369,150.00	2,898,637.00	972,195.00
Fund Balance End of Year	<hr/>	<hr/>	<hr/>
	369,150.00	908,255.00	487,180.00
	<hr/>	<hr/>	<hr/>

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____
SECONDED BY: _____

AN ORDINANCE TO ADOPT THE BUDGET FOR THE UTILITY FUND FOR THE FISCAL YEAR OF JULY 1, 2023 THROUGH JUNE 30, 2024 FOR THE CITY OF WEST MONROE, LOUISIANA.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the Budget attached hereto and made a part hereof as Exhibit “A” for the fiscal year July 1, 2023 through June 30, 2024 for the City of West Monroe, Louisiana, be and same hereby is adopted as the budget for the Utility Fund for the City of West Monroe, Louisiana.

The above ordinance was introduced on May 16, 2023, in regular and legal session convened; notice of this ordinance was published in accordance with law; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 20th day of June, 2023, with the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 20TH DAY OF
JUNE, 2023

CHRISTEN HEATH, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

City of West Monroe
2023-2024 Annual Budget

Utility Enterprise Fund Budget Summary

	2021-2022 Actual	2022-2023 Budgeted	2022-2023 YTD Actual	2022-2023 Projected	2023-2024 Proposed
<u>REVENUES</u>					
Charges for Services	5,671,485.65	5,978,937	3,385,524.33	5,917,376.60	6,031,175
Fine & Fees	0.00	0	0.00	0.00	0
Investment, Rents & Contributions	0.00	0	0.00	0.00	0
Other Financing Sources	2,425.00	2,000	1,192.46	2,000.00	2,000
Total Revenues	5,673,910.65	5,980,937	3,386,716.79	5,919,376.60	6,033,175
<u>EXPENSES</u>					
Public Works Administration	447,011.95	430,285	301,859.13	513,759.70	466,900
Field Operations - Tech	585,557.84	591,490	368,956.06	591,678.76	461,868
Plant Operations - Water	909,968.65	802,300	678,465.15	1,009,435.00	995,950
Field Operations - WSD	685,942.46	734,450	463,471.84	885,422.61	1,073,630
Plant Operations - Sewer	2,860,167.59	2,712,875	1,597,411.80	2,576,753.20	2,665,450
Preventative Maint CIP	17,807.45	14,300	37,815.06	140,749.02	301,414
Administrative Clearing	242,975.76	232,500	191,775.50	310,528.07	411,000
Total Expenses	5,749,431.70	5,518,200	3,639,754.54	6,028,326.36	6,376,212
Excess (Deficiency)					
Revenues / Expenses	(75,521.05)	462,737	(253,037.75)	(108,949.76)	(343,037)
Other Financing Sources (Uses)					
Operating Transfers In	0.00	0	0.00	0.00	0
Operating Transfers Out DEQ SRP Service Fd	(68,848.00)	(69,097)	0.00	(68,848.00)	(69,097)
Operating Transfers Out DEQ Resv	0.00	0	0.00	0.00	0
Operating Transfers Out Cap Additions	0.00	0	0.00	0.00	0
Operating Transfers Out Other		0	0.00	0.00	0
Total Other Financing Sources (Uses)	(68,848.00)	(69,097)	0.00	(68,848.00)	(69,097)

**City of West Monroe
2023-2024 Annual Budget**

Utility Enterprise Fund Budget Summary

	2021-2022 Actual	2022-2023 Budgeted	2022-2023 YTD Actual	2022-2023 Projected	2023-2024 Proposed
Excess (Deficiency) Revenues & Other Financing Sources / Expenses & Other Financing Uses	(144,369.05)	393,640	(253,037.75)	(177,797.76)	(412,134)
Retained Earnings Start of Year	743,906.00	599,537	599,536.95	599,536.95	421,739
Retained Earnings End of Year	599,536.95	993,177	346,499.20	421,739.19	9,605

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A LEASE OF CERTAIN DESCRIBED PROPERTY OR PROPERTIES OWNED BY THE CITY BUT SUBJECT TO FEMA RESTRICTIONS, EACH OF WHICH IS NOT NEEDED FOR ANY PUBLIC PURPOSE BY THE CITY OF WEST MONROE, LOUISIANA; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe, Louisiana, owns certain immovable properties which are subject to certain FEMA restrictions but which properties are not needed for public purposes, and each of which has limited use; and

WHEREAS, the City of West Monroe, Louisiana, will benefit from these proposed lease agreements by releasing itself of the maintenance obligations of the property and avoiding the negative appearance of unused or abandoned parcels; and

WHEREAS, the terms and conditions, and the benefits to be received by the City of West Monroe under the proposed lease agreements are fair and reasonable, and are beneficial to the City of West Monroe and its residents.

NOW, THEREFORE:

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the City of West Monroe, Louisiana, is hereby authorized to enter into a lease agreement with William Edward Pearson, relating to certain personal, restricted use of certain immovable property located at 104 Royal St., West Monroe, which is not intended for any public purpose and which is owned by the City of West Monroe, Louisiana, all subject to all terms, conditions and provisions of that agreement attached hereto as Exhibit "A", which includes a full legal description, lessee obligations, and applicable FEMA restrictions.

SECTION 2. The above ordinance was introduced on April 18, 2023, in legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4711; no opposition being filed, it is considered by sections, voted on by yeas and nays, passed and adopted in legal session convened this 16th day of May, 2023, with the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

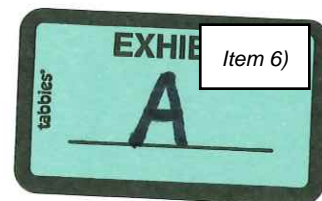
ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
MAY, 2023

CHRISTEN HEATH, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA



LEASE

BEFORE THE UNDERSIGNED notaries public, each duly commissioned and qualified, and in the presence of the undersigned competent witnesses, personally came and appeared:

CITY OF WEST MONROE, LOUISIANA, a political subdivision of the State of Louisiana, located in Ouachita Parish, Louisiana, herein appearing through its duly authorized by its Mayor

together with its employees, agents, and elected official hereinafter referred to as "CITY", and

WILLIAM EDWARD PEARSON, a major resident of Union Parish, Louisiana, whose mailing address is 387 Point Place Road, Downsville, Louisiana 71234

hereinafter referred to as "TENANT".

WITNESSETH:

CITY does hereby and by the presents, lease and let unto Tenant, the "leased premises" being the following described property, to-wit:

Lots 16, 17, and 18 of West Monroe Commercial Center in Section 46, Township 18, Range 3 East, West Monroe, Ouachita Parish, Louisiana, as per plat of record in Plat Book 11, page 123, records of Ouachita Parish, Louisiana, with a municipal address: 104 Royal St, West Monroe

This Lease is made for a term of three (3) years, commencing on the 16th day of May, 2023, and ending on the 15th day of May, 2026, and thereafter shall automatically renew for consecutive periods of one (1) year unless either CITY or TENANT notify the other in writing more than 30 days prior to expiration of the then existing term, or unless otherwise terminated under the provisions of this Lease.

The cause and consideration of this Lease shall be the receipt by CITY of an initial payment of ONE HUNDRED FIFTY AND NO/100 (\$150.00) DOLLARS to offset the initial costs incurred by CITY, plus the payment of ONE HUNDRED AND NO/100 (\$100.00) DOLLARS per year, which shall be paid in advance of each lease year, together with the obligation throughout the term of this Lease of TENANT keeping and maintaining the leased premises free from obnoxious weeds or grasses, and maintaining the leased premises in a clean and litter-free condition.

TENANT shall not construct any permanent structures, buildings, or other appurtenances upon the subject property other than approved fencing, all of which shall be removed at the termination of this Lease, and shall comply with and abide by all federal, state and city laws, rules, and regulations, including without limitation all environmental laws and regulations, and shall particularly comply with the provisions and restrictions on Exhibit "A".

Use of the leased premises shall be only by TENANT or TENANT's wholly controlled entities, and TENANT shall not sublease all or any portion of the leased premises to another, or allow use of all or any portion of the leased premises by another, or otherwise use the leased premises for any commercial purpose other than parking of vehicles or storage of items otherwise allowed under the applicable zoning laws.

TENANT shall utilize the leased premises at its own risk and assumes full and complete responsibility for the condition the leased premises; and CITY shall not be liable for injury to any person whatsoever caused by any defect in the leased premises, TENANT shall fully indemnify CITY against any expense, loss, cost, damage, claim, action or liability paid, suffered or incurred in any way or manner arising out of the use or operation of the leased premises by TENANT, and TENANT's agent, servants, employees, customers, or others, whether or not due

to the carelessness, negligence, or improper conduct of TENANT, its agents, servants, employees, customers, or others.

TENANT agrees to carry and furnish public liability insurance during the term of this lease and any renewal thereof, with limits of not less than \$100,000.00 for injury, loss or damage sustained by one person in any one incident and not less than the sum of \$250,000.00 for injury or damage sustained by more than one person in any one accident, covering not less than \$100,000.00 in property damage, providing proof of such insurance coverage at inception of this Lease and at each renewal of the policy.

It is understood and agreed that the violation of any clause or provision of this Lease shall entitle CITY, at its sole option, to immediately terminate this Lease.

All notices provided herein to the respective parties shall be given in writing and by personal service or by U.S. mail to the following addresses:

CITY:

Name	Mayor, City of West Monroe, Louisiana
Address	2305 North 7 th Street West Monroe, LA 71291 mayorsoffice@westmonroe.la.gov 318-396-2600

TENANT:

Name	William Edward Pearson
Address	387 Point Place Road Downsville, La 71234 bill@pearsonbaseballacademy.com 318-372-5551

TENANT shall have the right to cancel this Lease at any time during the primary term or any extended term upon ninety (90) days prior written notice to the CITY. No refund of the initial or annual payments shall be made upon cancellation.

THUS DONE AND SIGNED, before me, Notary, and the undersigned competent witnesses, in Ouachita Parish, State of Louisiana in duplicate original, this ____ day of May, 2023.

WITNESSES:

CITY OF WEST MONROE, LOUISIANA

Printed Name: _____ BY: _____
STACI ALBRITTON MITCHELL, Mayor

Printed Name: _____

DOUGLAS C. CALDWELL, NOTARY PUBLIC
LOUISIANA BAR ROLL NO. 03786

THUS DONE AND SIGNED, before me, Notary, and the undersigned competent witnesses, in Ouachita Parish, State of Louisiana in duplicate original, this ____ day of May, 2023.

WITNESSES:

TENANT

Printed Name: _____ WILLIAM EDWARD PEARSON

Printed Name: _____

NOTARY PUBLIC, ID NO. _____
Printed Name: _____
My Commission Expires: _____

CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO CODIFY SECTION 2 OF ORDINANCE NO. 5062 BY ENACTING SEC. 7-1019.1 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA; AND TO CODIFY SEC. 2 OF ORDINANCE NO. 5063 BY ENACTING SECTION 7-2010.2 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, Ordinance No. 5062 of the Code of Ordinances, City of West Monroe, Louisiana, amending the provisions of Sec. 7-1019, was adopted on May 10, 2022; and

WHEREAS, Ordinance No. 5063 of the Code of Ordinances, City of West Monroe, Louisiana, amending the provisions of Sec. 7-2010, was adopted on May 10, 2022; and

WHEREAS, each of Ordinance No. 5062 and Ordinance No. 5063 each included a Section 2, which was then enacted but for which no specific section of the Code of Ordinances was assigned, resulting in those provisions being difficult to locate - and as a result, each should now be specifically included in a designated section of the Code.

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Section 7-1019.1 be enacted, to now provide as follows, to-wit:

“Sec. 7-1019.1. Consumer Price Index adjustments.

Beginning with calendar year 2023, the charges imposed by subsections (b) (1) a. (ii), (b) (1) b. (ii), (b) (1) c. (ii), (b) (1) d. (ii), (b) (1) e. (ii), (b) (2) a. (ii), (b) (2) b. (ii), (b) (2) c. (ii), (b) (2) d. (ii), (b) (2) e. (ii), and (c) of Sec. 7-1019 shall be increased for all billings after June 30th by the average annual increase over the previous year in the Consumer Price Index for all Urban Consumers (CPI-U), not seasonally adjusted, as published by the United States Department of Labor, utilizing the value reflected for March of the then current calendar year over the value reflected for March of then previous calendar year.”

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Section 7-2010.2 be enacted, to now provide as follows, to-wit:

“Sec. 7-2010.2. Consumer Price Index adjustments.

Beginning with calendar year 2023, the charges imposed by subsections (a) (1) and (a) (2) and subsections (b) (1) and (b) (2) shall be increased for all billings after June 30th by the average annual increase over the previous year in the Consumer Price Index for all Urban Consumers (CPI-U), not seasonally adjusted, as published by the United States Department of Labor, utilizing the value reflected for March of the then current calendar year over the value reflected for March of then previous calendar year.”

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the

City of West Monroe, Louisiana, in regular and legal session convened, that for cause determined to be in the best interests of the City of West Monroe and its citizens, this amendment shall be effective on May 17, 2023;

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 16th day of May, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
MAY, 2023

CHRISTEN HEATH, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____
SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE EXECUTION OF A CONTRACT WITH MAJOR DISPLAY, INC. FOR THE ACQUISITION AND INSTALLATION OF THE SCOREBOARD SYSTEMS FOR THE WEST MONROE INDOOR SPORTS COMPLEX; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, a contract to acquire and install the scoreboard system for the West Monroe Indoor Sports Complex from Major Display, Inc., a copy of which is attached as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to further negotiate the terms and provisions of that purchase and installation; and thereafter to take any and all actions and to execute the agreement and any and all further documents she deems either necessary or proper to carry out the activities arising out of the agreement described above according to its terms and intent.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 16th day of May, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
MAY, 2023

CHRISTEN HEATH, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

AIA® Document A151™ – 2019

Standard Form of Agreement between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E)

AGREEMENT made as of the day of in the year
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

West Monroe Sports Complex
 875 Constitution Dr.
 West Monroe, LA 71292

and the Vendor:
(Name, legal status, address, and other information)

Major Display, Inc.
 Glen Whittaker
 131 Franklin Plaza
 #114
 Franklin, NC 28734
 sales@majordisplay.com

for the following Project:
(Name, location, and detailed description)
 West Monroe Sports Complex
 875 Constitution Dr. West Monroe, LA 71292
 Installed Scoreboards Project

The Architect:
(Name, legal status, address, and other information)

TBA Studio
 103 Cypress St
 West Monroe, LA
 318-340-1550

The Owner and Vendor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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ARTICLE 1 GENERAL PROVISIONS**§ 1.1 Governing Law, including the Uniform Commercial Code**

This Agreement is for the sale of goods, specifically furniture, furnishings, and equipment (FF&E), and shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rule and including the jurisdiction's Uniform Commercial Code (UCC) as adopted. If this Agreement conflicts with terms provided by the UCC, the Agreement shall prevail. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 14.7.

§ 1.2 The Contract Documents

The Contract Documents are enumerated in Article 15 and consist of this Agreement (including, if applicable, Supplementary and other Conditions of the Contract), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Vendor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. Performance by the Vendor shall be required to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.3 The Contract

The Contract Documents form the Contract for the Work. The Contract represents the entire and integrated agreement between the parties hereto and supersedes all prior proposals, offers, terms and conditions, negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind between any persons or entities other than the Owner and the Vendor. The primary purpose of the Contract is the sale of goods, and any services provided are incidental to such primary purpose.

§ 1.4 Modifications

A Modification is a written amendment to the Contract for changes in the Work signed by both parties or a written order for a minor change in the Work signed by the Architect. A minor change in the Work is a change that is consistent with the intent of the Contract Documents and does not involve an adjustment in the Contract Sum or an extension of the Contract Time.

§ 1.5 The Work

The Work means the Vendor's performance, including the sale of FF&E and any incidental fabrication, shipping, warehousing, delivery, installation, and other items or services required by the Contract Documents and provided, or to be provided, by the Vendor. The Work includes all labor, materials, temporary protection, storage, and equipment necessary to fulfill the Vendor's obligations, except as specifically indicated in the Contract Documents to be the responsibility of others. The Work may constitute the whole or a part of the Project.

§ 1.6 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.7 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.7.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Vendor, sub-vendors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.7.2 The Vendor, sub-vendors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to the protocols established pursuant to Sections 1.8 and 1.9, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Vendor, sub-vendors, and suppliers may not use the Instruments of Service on other projects, or in connection with additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.8 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.9 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its vendors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 1.10 Severability

The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.11 Notice

§ 1.11.1 Except as otherwise provided in Section 1.11.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering Notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

N/A

§ 1.11.2 Notice of Claims shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.12 Assignment of Contract

Neither party to the Contract shall assign the Contract without written consent of the other, except that the Owner may, without consent of the Vendor, assign the Contract to a lender providing financing for the Project if the lender assumes the Owner's rights and obligations under the Contract Documents. The Vendor shall execute all consents reasonably required to facilitate such assignment.

ARTICLE 2 CONTRACT SUM AND PAYMENTS**§ 2.1 Contract Sum**

§ 2.1.1 The Owner shall pay the Vendor the Contract Sum in current funds for the Vendor's performance of the Contract. The Contract Sum shall be ninety four thousand two hundred thirty five dollars (\$94,235), subject to additions and deductions as provided in the Contract Documents.

§ 2.1.2 Alternates

§ 2.1.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
N/A	N/A

§ 2.1.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
N/A	N/A	N/A

§ 2.1.3 Unit prices, if any:

(Identify the item and state the unit price and the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A	N/A	N/A

§ 2.1.4 Allowances, if any, included in the Contract Sum:

(Identify each allowance.)

Item	Price
N/A	N/A

§ 2.1.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

\$250 (two hundred fifty dollars) per day based on the installation scope being incorporated into the project schedule.

§ 2.1.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

N/A

§ 2.2 Payments

§ 2.2.1 The Owner shall make payments to the Vendor in conformance with the following payment terms:

(Insert payment terms, such as payment due dates, deposit requirements, and prompt payment discounts, if any.)

Progress payments, \$400 due upon receipt of shop drawings, \$43,917.50 due upon accepted delivery of all hardware, \$43,917.50 due upon completed installation, and \$6,000 due upon final punch list completion.

§ 2.2.2 When payment is due pursuant to the payment terms of Section 2.2.1, the Vendor shall submit to the Owner an itemized invoice, supported by data substantiating the Vendor's right to payment.

§ 2.2.3 Except with the Owner's knowledge and consent, the Vendor shall not engage in any activity, or offer any employment, interest, or contribution to the Owner's employees or consultants, that would reasonably appear to compromise the Owner's employees' or consultants' judgment with respect to this Project.

ARTICLE 3 TIME

§ 3.1 Contract Time

§ 3.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for completion of the Work. The Contract Time shall be measured from the date of commencement. The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 3.1.2 Time limits stated in the Contract Documents are of the essence of the Contract. By executing this Agreement, the Vendor confirms that the Contract Time is a reasonable period for performing the Work.

§ 3.1.3 If the Vendor is delayed at any time in the commencement or progress of the Work by (1) changes ordered in the Work; (2) labor disputes, fire, unusual delay in deliveries, abnormal adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Vendor's control; or (3) other causes that the Vendor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine, subject to the provisions of Article 14.

§ 3.1.4 If the Vendor fails to achieve completion of the Work as provided in this Article 3, liquidated damages, if any, shall be assessed as set forth in Section 2.1.5.

§ 3.2 Date of Commencement

The date of commencement of the Work shall be:

(Check one of the following boxes.)

☒ The date of this Agreement.

☐ A date set forth in a notice to proceed issued by the Owner.

☐ Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.3 Completion

§ 3.3.1 Completion of the Work occurs upon acceptance of all FF&E in the Contract Documents in accordance with Article 8.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Vendor shall achieve completion of the entire Work:

(Check the appropriate box and complete the necessary information.)

☐ Not later than () calendar days from the date of commencement of the Work.

☐ By the following date:

§ 3.3.3 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to completion of the entire Work, the Vendor shall achieve completion of such portions by the following dates:

Portion of Work
N/A

Completion Date
N/A

ARTICLE 4 OWNER

§ 4.1 The Owner's Representative

The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall not be changed without ten days' prior notice to the Vendor. The Owner identifies the following representative:

(Name, address, email address, and other information)

The Sports Facilities Companies (Mike Mays or others as deemed necessary)
600 Cleveland St.
Suite 910
Clearwater, FL 33755
727-474-3845

§ 4.2 Information and Services Required of the Owner

§ 4.2.1 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 4.2.2 Unless otherwise provided in the Contract Documents, the Owner shall provide

- .1 areas of the Project premises that the Vendor may use to perform the Work;
- .2 access to the Project premises for the Vendor at reasonable times;
- .3 information regarding any restrictions on the use of, or access to, the Project premises;
- .4 suitable space for receipt, inspection, acceptance, and staging of materials and FF&E;
- .5 utilities and facilities on the Project premises and vertical transportation necessary for progress and execution of the Work; and
- .6 a secured premises for storage of FF&E until acceptance.

§ 4.2.3 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall furnish any other information or services under the Owner's control and relevant to the Vendor's performance of the Work with reasonable promptness after receiving the Vendor's written request for such information or services.

ARTICLE 5 VENDOR

§ 5.1 The Vendor's Representative

The Vendor shall identify a representative authorized to act on behalf of the Vendor with respect to the Project. The Vendor's representative shall not be changed without ten days' prior notice to the Owner and Architect. The Vendor identifies the following representative:

(Name, address, email address, and other information)

Major Display, Inc.
Glen Whittaker
131 Franklin Plaza
#114

Franklin, NC 28734
sales@majordisplay.com

§ 5.2 The Vendor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents by activities or duties of the Architect in the Architect's administration of the Contract.

§ 5.3 The Vendor shall coordinate its Work with the work provided by the Owner and the Owner's other vendors, consultants, and contractors. The Vendor may communicate with the Owner's other vendors, consultants, and contractors, for the purposes of completing the Work. The Vendor shall keep the Owner reasonably informed of any such communications. The Vendor shall be entitled to rely on the accuracy and completeness of work and information furnished by the Owner and the Owner's other vendors, consultants, and contractors. The Vendor shall provide prompt written notice to the Owner if the Vendor becomes aware of any error, omission, or inconsistency in such work or information.

§ 5.4 Review of Contract Documents and Inspection of Project Premises by Vendor

§ 5.4.1 Execution of the Contract by the Vendor is a representation that the Vendor has visited the Project premises, if required in the Contract Documents, and correlated personal observations with requirements of the Contract Documents.

§ 5.4.2 Before starting each portion of the Work, including placing orders for FF&E, the Vendor shall (1) carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 4.2; (2) visit and inspect the Project premises in order to gain an understanding of the conditions under which the Work is to be performed; (3) determine availability of facilities for access, delivery, transportation, and staging; (4) determine any restrictions imposed by the Owner and the Owner's separate vendors and contractors; and (5) correlate observations with the requirements of the Contract Documents. The Vendor shall promptly report to the Owner and Architect conditions observed that would impede the Vendor's performance of the Work. The Vendor's obligations to review the Contract Documents are for the purpose of facilitating delivery and installation by the Vendor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Vendor shall promptly report to the Architect any errors, inconsistencies, or omissions discovered by or made known to the Vendor as a request for information in such form as the Architect may require. It is recognized that the Vendor's review is made in the Vendor's capacity as a vendor and not as a licensed design professional, unless otherwise specifically provided for in the Contract Documents.

§ 5.4.3 The Vendor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Vendor shall promptly report to the Architect any nonconformity discovered by or made known to the Vendor as a request for information in such form as the Architect may require.

§ 5.4.4 If the Vendor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Vendor's notices or requests for information pursuant to Sections 5.4.2 or 5.4.3, the Vendor shall submit Claims as provided in Article 14. If the Vendor fails to perform the obligations of Sections 5.4.2 or 5.4.3, the Vendor shall pay such costs and damages to the Owner, subject to Section 14.12, as would have been avoided if the Vendor had performed such obligations. If the Vendor performs those obligations, the Vendor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies, or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 5.5 Supervision

§ 5.5.1 The Vendor shall supervise and direct the Work using the Vendor's best skill and attention. The Vendor shall be solely responsible for and have control over the means, methods, techniques, sequences, and procedures of fabrication, shipment, delivery, and installation, and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters.

§ 5.5.2 The Vendor shall be responsible to the Owner for acts and omissions of the Vendor's employees, sub-vendors, and their agents and employees, and other persons or entities performing portions of the Work for or on behalf of the Vendor or any of its sub-vendors.

§ 5.5.3 The Vendor shall be responsible for inspection of portions of the Work already performed to determine that such portions are in proper condition for subsequent Work.

§ 5.6 Labor and Materials

§ 5.6.1 Unless otherwise provided in the Contract Documents, the Vendor shall provide and pay for labor, materials, tools, installation equipment and machinery, delivery, and other facilities and services necessary for proper execution and completion of the Work whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 5.6.2 The Vendor shall enforce strict discipline and good order among the Vendor's employees and other persons carrying out the Work. The Vendor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 5.6.3 The Vendor shall make no substitution or change in the Contract Documents unless done in accordance with a Modification, and after providing the Architect notice and a reasonable opportunity to evaluate the proposed substitution or change and consult with the Owner.

§ 5.7 Taxes

The Vendor shall pay sales, consumer, use, and other similar taxes that are legally enacted when quotes are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 5.8 Permits, Fees, Notices, and Compliance with Laws

§ 5.8.1 Unless otherwise provided in the Contract Documents, the Vendor shall secure and pay for permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 5.8.2 The Vendor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. If the Vendor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Vendor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 5.9 Allowances

The Vendor shall include in the Contract Sum all allowances stated in the Contract Documents. The Owner shall select items under allowances with reasonable promptness. Allowance amounts shall include the costs to the Vendor of items delivered at the Project premises and all required taxes, less applicable trade discounts. Vendor's costs for unloading and handling at the Project premises, labor, installation, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowance. Whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Modification. The amount of the Modification shall reflect the difference between actual costs and the allowances under Section 2.1.4.

§ 5.10 Vendor's Schedules

§ 5.10.1 The Vendor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a progress schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the progress of the Work and Project, shall be related to the entire Project, and shall provide for expeditious and practicable execution of the Work.

§ 5.10.2 The Vendor shall perform the Work in general accordance with the most recent schedule submitted to the Owner and Architect.

§ 5.10.3 The Vendor's progress schedule shall indicate dates for commencement and completion of phases of the Work within the Contract Time, including dates for order placement, fabrication, shipping, delivery, and installation. The schedule shall indicate other critical dates, such as deadlines for approval of submittals of colors, finishes, and materials. The Vendor shall obtain and submit for the Owner's and the Architect's information written confirmation from sub-vendors of dates of fabrication and delivery.

§ 5.10.4 The Vendor shall cooperate with the Owner and Architect in coordinating the Vendor's progress schedule with those of contractors and separate vendors and with the requirements of the Owner and Architect. The Vendor shall cooperate in determining mutually acceptable dates and times for delivery, installation, and inspection of the Work, and use of services and facilities provided to the Vendor, all to be confirmed in writing within a reasonable time in advance of such dates and times.

§ 5.11 Submittals

§ 5.11.1 The Vendor shall review for compliance with the Contract Documents and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents in coordination with the Vendor's progress schedule and in such sequence as to allow the Architect reasonable time for review. By submitting shop drawings, product data, samples, and similar submittals, the Vendor represents to the Owner and Architect that the Vendor has (1) reviewed and approved them; (2) determined and verified materials, field measurements, and field installation criteria related thereto, or will do so; and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. The Work shall be in accordance with approved submittals. Shop drawings, product data, samples and similar submittals are not Contract Documents.

§ 5.11.2 The Vendor shall provide the Owner with available manufacturer's warranty documents, product data, and material safety data sheets.

§ 5.12 Cleaning Up

The Vendor shall keep the Project premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Vendor shall remove waste materials, rubbish, the Vendor's tools, construction equipment, machinery, and surplus material from and about the Project.

§ 5.13 Access to Work

The Vendor shall provide the Owner and Architect with reasonable access to the Work in preparation and progress wherever located.

§ 5.14 Indemnification

§ 5.14.1 To the fullest extent permitted by law, the Vendor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Vendor, a sub-vendor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section 5.14.1.

§ 5.14.2 In claims against any person or entity indemnified under Section 5.14.1 by an employee of the Vendor, a sub-vendor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 5.14.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Vendor or sub-vendor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

§ 5.14.3 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Vendor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any sub-vendor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Vendor. If approved by the applicable court, when required, the Vendor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

ARTICLE 6 TITLE AND RISK OF LOSS

§ 6.1 Title to all FF&E shall be transferred to the Owner upon acceptance in accordance with Article 8.

§ 6.2 The risk of loss with respect to all FF&E provided by the Vendor shall remain with the Vendor, and the Owner has no obligation to insure such FF&E, until acceptance in accordance with Article 8.

ARTICLE 7 DELIVERY AND INSTALLATION

§ 7.1 The Vendor shall deliver FF&E in accordance with the Vendor's progress schedule, or at a time agreed upon by the Owner and Architect, and in accordance with Article 5.

§ 7.2 Delivery and installation of all FF&E shall be made at the Project premises unless otherwise specified in the Contract Documents.

§ 7.3 The Vendor shall coordinate with the Owner regarding the logistics of the Vendor's delivery and installation obligations at the Project premises.

ARTICLE 8 ACCEPTANCE

§ 8.1 The Owner and Architect may conduct a preliminary inspection of FF&E within seven days after its delivery to the Project premises for the purpose of verifying the delivery and quantities. Preliminary inspections shall not constitute acceptance of, taking charge over, or taking control of, such FF&E. The Architect shall report to the Vendor any defects, damage, deficiencies, or nonconformity observed during the preliminary inspection.

§ 8.2 When the Vendor considers the Work, or a portion thereof which the Owner agrees to accept separately, to be complete, the Vendor shall notify the Owner and Architect. The Vendor shall allow the Owner and Architect a reasonable amount of time to inspect the FF&E to determine, based on conformance with the Contract Documents, if it is accepted or rejected in whole or in part. Based on the Architect's recommendation to the Owner and the Owner's own inspection, if any, the Owner shall accept or reject the FF&E, in whole or in part.

§ 8.3 If the Owner rejects any of the FF&E, the Owner, or the Architect acting on behalf of the Owner, shall notify the Vendor within seven days of the date of inspection, specifying the basis for such rejection. Upon rejection, the Vendor shall provide a remedy and evidence of arrangements to accomplish such remedy. The Owner shall allow the Vendor a reasonable amount of time to remedy the rejected FF&E. When the Vendor considers the remedied FF&E to be complete, the parties shall follow the procedures set forth in Section 8.2. If the Owner rejects any of the FF&E for a second time, the Owner shall promptly notify the Vendor and the Vendor shall promptly remove the rejected FF&E from the Project premises and refund payments made for such rejected goods to the Owner. If the Vendor disagrees with an Owner's rejection, the Vendor may make a claim.

§ 8.4 FF&E not inspected in accordance with Section 8.2 or rejected in accordance with Section 8.3 shall be deemed accepted.

§ 8.5 The Owner's acceptance under this Article 8 cannot be revoked; however, the provisions of this Article 8 do not preclude recovery of damages as provided by law. The Owner's acceptance, or failure to discover a Vendor's breach after acceptance, shall not bar the Owner from making claims in accordance with Article 14 or from remedies and damages due to the Vendor's breach of this Agreement, including the Vendor's breach of warranties in Article 9.

ARTICLE 9 WARRANTIES

§ 9.1 The Vendor warrants to the Owner that the FF&E furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Vendor further warrants that the FF&E will conform to the requirements of the Contract Documents. FF&E not conforming to these requirements may be considered defective. The Vendor's warranty excludes remedy for damage or defect caused by abuse, alterations to the FF&E not executed by the Vendor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage.

§ 9.2 The Vendor assigns to the Owner all FF&E manufacturers' warranties and guarantees upon acceptance in accordance with Article 8.

§ 9.3 The Vendor hereby provides to the Owner all warranties relating to the FF&E implied by law, including the warranty of merchantability and warranty of fitness for a particular purpose.

§ 9.4 The Vendor acknowledges that no exclusion of, or limitation on, warranties contained in any proposal, product literature, or other submittal shall affect the warranties provided in this Article 9.

ARTICLE 10 ARCHITECT

§ 10.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during the Vendor's performance, and until completion, of the Work. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract.

§ 10.2 Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and Vendor shall endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with sub-vendors and suppliers shall be through the Vendor. Communications by and with separate vendors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 10.3 The Architect will assist the Owner in coordinating schedules for fabrication, delivery, and installation of the Work, but will not be responsible for failure of the Vendor or a sub-vendor to meet schedules for completion or to perform their respective duties and responsibilities in conformance with applicable schedules.

§ 10.4 The Architect will visit the Project premises at intervals appropriate to the stage of the Work, or as otherwise agreed with the Owner, to become generally familiar with, and to keep the Owner informed about, the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. The Architect will not have control over, charge of, or responsibility for, the means, methods, techniques, sequences, or procedures of fabrication, shipment, delivery, storage, or installation, or for the safety precautions and programs in connection with the Work, as these are solely the Vendor's rights and responsibilities under the Contract Documents.

§ 10.5 The Architect may order minor changes in the Work. The Architect's order for minor changes shall be in writing. If the Vendor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Vendor shall notify the Architect and shall not proceed to implement the change in the Work. If the Vendor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Vendor waives any adjustment to the Contract Sum or extension of the Contract Time.

§ 10.6 The Architect will conduct inspections of FF&E and provide recommendations as set forth in Article 8. Pursuant to Article 8, the Architect is only responsible for identifying defects, deficiencies, or nonconformities that the Architect actually observes, or reasonably should observe, during its inspections. The Architect is not required to make exhaustive or continuous inspections to fulfill its responsibilities in Article 8 and has no responsibility to discover latent defects.

§ 10.7 The Architect will review and approve or take other appropriate action upon the Vendor's submittals such as shop drawings, product data, and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

ARTICLE 11 RELATED ACTIVITIES OF OWNER OR OF SEPARATE VENDORS

§ 11.1 The Owner shall coordinate the activities of the Owner's own forces and of each separate vendor or contractor, if any, with the Work.

§ 11.2 If the Work depends for proper execution or results upon activities by the Owner or a separate vendor or contractor, the Vendor shall, prior to proceeding with that portion of the Work, promptly report to the Owner and Architect apparent discrepancies or defects in, or arising from, the activities of the Owner or separate vendors or contractors, that would impede the Vendor in achieving proper execution and results. If the Vendor fails to report reasonably discoverable discrepancies or defects, it shall be responsible for deficiencies or defects in its Work due to such deficiencies or defects.

§ 11.3 The Vendor shall reimburse the Owner for costs the Owner incurs that are payable to a separate vendor or contractor because of the Vendor's delays, improperly timed activities, or damage to the work of a separate vendor or contractor. The Owner shall be responsible to the Vendor for costs the Vendor incurs because of the delays, improperly timed activities, or damage to the Work caused by a separate vendor or contractor.

§ 11.4 If a dispute arises among the Vendor, separate vendors, or contractors, and the Owner as to the responsibility under their respective contracts for maintaining the Project premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 12 PROTECTION OF PERSONS AND PROPERTY

§ 12.1 Safety Precautions and Programs

The Vendor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Vendor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work, and materials and FF&E to be incorporated therein, whether in storage on or off the Project premises, under care, custody, or control of the Vendor or sub-vendors; and
- .3 other property at the Project premises or adjacent thereto.

The Vendor shall comply with, and give notices required by, applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury, or loss. The Vendor shall promptly remedy damage and loss to property caused in whole or in part by the Vendor, sub-vendors, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Vendor is responsible under Sections 12.1.2 and 12.1.3. The Vendor may make a claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect, or of anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Vendor. The foregoing obligations of the Vendor are in addition to the Vendor's obligations under Section 5.14.

§ 12.2 Hazardous Materials and Substances

§ 12.2.1 The Vendor is responsible for compliance with the requirements of the Contract Documents regarding hazardous materials or substances. If the Vendor encounters a hazardous material or substance not addressed in the Contract Documents, and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the Project premises by the Vendor, the Vendor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Vendor. By written agreement between the Owner and Vendor, the Contract Time shall be extended appropriately, and the Contract Sum shall be increased in the amount of the Vendor's reasonable additional costs of shutdown, delay, and start-up.

§ 12.2.2 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Vendor, sub-vendors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area, if in fact, the material or substance presents the risk of bodily injury or death as described in Section 12.2.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 12.2.3 If, without negligence on the part of the Vendor, the Vendor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Vendor for all cost and expense thereby incurred.

ARTICLE 13 INSURANCE

§ 13.1 The Vendor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in this Article 13 or elsewhere in the Contract Documents. The Vendor shall purchase and maintain the insurance required by this Agreement from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Vendor shall maintain the required insurance from the date of commencement of the Work to the date of completion of the Work, unless a different duration is stated below.

§ 13.2 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than one million dollars (\$ 1,000,000) each occurrence for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Vendor's indemnity obligations under Section 5.14.

§ 13.3 Automobile Liability covering vehicles owned by the Vendor and non-owned vehicles used by the Vendor, with policy limits of not less than one hundred thousand dollars (\$ 100,000) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 13.4 The Vendor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Sections 13.2 and 13.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 13.5 Workers' Compensation at statutory limits.

§ 13.6 Employers' Liability with policy limits not less than one million dollars (\$ 1,000,000) each accident, one million dollars (\$ 1,000,000) each employee, and one million dollars (\$ 1,000,000) policy limit.

§ 13.7 If the Vendor is required to furnish professional services as part of the Work, the Vendor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than one million dollars (\$ 1,000,000) per claim and one million dollars (\$ 1,000,000) in the aggregate.

§ 13.8 The Vendor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article 13 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final invoice and thereafter upon renewal or replacement of such coverage until the expiration of the period required by Section 13.1. The certificates will show the Owner as an additional insured on the Vendor's Commercial General Liability and excess or umbrella liability policy.

§ 13.9 The Vendor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Vendor.

§ 13.10 To the fullest extent permitted by law, the Vendor shall cause the commercial liability coverage required by this Article 13 to include (1) the Owner, the Architect, and the Architect's Consultants as additional insureds for claims caused in whole or in part by the Vendor's negligent acts or omissions during the Vendor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Vendor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's Consultants, CG 20 32 07 04.

§ 13.11 Within three (3) business days of the date the Vendor becomes aware of an impending or actual cancellation or expiration of any insurance required by this Article 13, the Vendor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Vendor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Vendor. The furnishing of notice by the Vendor shall not relieve the Vendor of any contractual obligation to provide any required coverage.

§ 13.12 Other Insurance Provided by the Vendor

(List below any other insurance coverage to be provided by the Vendor and any applicable limits.)

Coverage	Limits
N/A	N/A

§ 13.13 Waiver of Subrogation

§ 13.13.1 The Owner and Vendor waive all rights against (1) each other and any of their sub-vendors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) separate vendors or contractors, if any, and any of their sub-vendors, subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by this Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Vendor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, separate vendors and contractors, and sub-vendors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this Section 13.13.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual, or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 13.13.2 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause. The Owner shall pay the Architect and Vendor their just shares of insurance proceeds received by the Owner, and by appropriate agreements, written where legally required for validity, the Architect and Vendor shall make payments to their consultants and sub-vendors in similar manner.

ARTICLE 14 CLAIMS AND DISPUTES**§ 14.1 Binding Dispute Resolution**

For any claim subject to, but not resolved by, mediation pursuant to Section 14.6, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- ☒ [X] Arbitration pursuant to Section 14.7 of this Agreement
- ☐ [] Litigation in a court of competent jurisdiction
- ☐ [] Other (Specify)

N/A

If the Owner and Vendor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, claims will be resolved in a court of competent jurisdiction located in Ouachita Parish, Louisiana, with interpretations under the law of Louisiana.

§ 14.2 Claims, disputes, and other matters in question arising out of or relating to this Contract, including those alleging an error or omission by the Architect but excluding those arising under Section 12.2, shall be referred initially to the Architect for decision. Such matters, except those waived as provided for in Section 14.12, shall, after initial decision by the Architect or 30 days after submission of the matter to the Architect, be subject to mediation as a condition precedent to binding dispute resolution.

§ 14.3 Notice of Claims

Claims by either the Owner or Vendor shall be initiated by notice to the other party in accordance with Section 1.11.2.

§ 14.4 Time Limits on Claims

The Owner and Vendor shall commence all claims and causes of action against the other and arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in this Agreement, whether in contract, tort, breach of warranty, or otherwise, within the period specified by applicable law, but in any case not more

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than 10 years after the date of completion of the Work. The Owner and Vendor waive all claims and causes of action not commenced in accordance with this Section 14.4.

§ 14.5 If a claim, dispute, or other matter in question relates to or is the subject of a mechanic's lien, the party asserting such matter may proceed in accordance with applicable law to comply with the lien procedures, including notice or filing deadlines.

§ 14.6 The parties shall endeavor to resolve their disputes by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with their Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 14.7 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association, in accordance with the Construction Industry Arbitration Rules in effect on the date of this Agreement. Demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof (reference 14.1).

§ 14.8 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 14.9 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, any party to an arbitration may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of a Claim not described in the written Consent.

§ 14.10 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 14.11 Continuing Contract Performance

Pending final resolution of a Claim, except as otherwise agreed in writing, the Vendor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 14.12 Waiver of Claims for Consequential Damages

The Vendor and Owner waive claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Vendor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business, and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages. Nothing contained in this Section 14.12 shall be deemed to preclude an assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

ARTICLE 15 ENUMERATION OF CONTRACT DOCUMENTS

§ 15.1 The Contract Documents are defined in Article 1 and, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 15.2 The Agreement is this executed AIA Document A151™–2019, Standard Form of Agreement Between Owner and Vendor for Furniture, Furnishings, and Equipment.

§ 15.3 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203–2013 incorporated into this Agreement.)

N/A

§ 15.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Section	Title	Date	Pages
---------	-------	------	-------

§ 15.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

The drawings were issued in the RFP that was issued 04/17/2023 and acknowledged by email 04/18/2023 at 1:14pm.

Number	Title	Date
N/A	N/A	N/A

§ 15.6 The Addenda, if any:

Number	Date	Pages
N/A	N/A	N/A

Portions of Addenda relating to quotations or proposal requirements are not part of the Contract Documents unless the quotation or proposal requirements are enumerated in this Article 15.

§ 15.7 Additional documents, if any, forming part of the Contract Documents:

.1 Other Exhibits:

(Check all boxes that apply.)

☐ The Sustainability Plan:

Title	Date	Pages
N/A	N/A	N/A

☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A	N/A	N/A	N/A

.2 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

(Printed name and title)

VENDOR *(Signature)*

(Printed name and title)

Init.

/

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Additions and Deletions Report for AIA® Document A151™ – 2019

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 21:21:31 ET on 05/15/2023.

PAGE 1

West Monroe Sports Complex
875 Constitution Dr.
West Monroe, LA 71292

...

(Name, legal status, address, and other information)

Major Display, Inc.
Glen Whittaker
131 Franklin Plaza
#114
Franklin, NC 28734
sales@majordisplay.com

...

West Monroe Sports Complex
875 Constitution Dr. West Monroe, LA 71292
Installed Scoreboards Project

...

TBA Studio
103 Cypress St
West Monroe, LA
318-340-1550

PAGE 2

4—5 GENERAL PROVISIONS

PAGE 4

N/A

...

§ 2.1.1 The Owner shall pay the Vendor the Contract Sum in current funds for the Vendor's performance of the Contract. The Contract Sum shall be ~~(\$—)~~, ninety four thousand two hundred thirty five dollars (\$94,235), subject to additions and deductions as provided in the Contract Documents.

...

N/AN/A

...

N/AN/AN/A

...

N/AN/AN/A

...

N/AN/A

...

\$250 (two hundred fifty dollars) per day based on the installation scope being incorporated into the project schedule.

PAGE 5

N/A

...

Progress payments, \$400 due upon receipt of shop drawings, \$43,917.50 due upon accepted delivery of all hardware, \$43,917.50 due upon completed installation, and \$6,000 due upon final punch list completion.

...

☒ The date of this Agreement.

PAGE 6

N/AN/A

...

The Sports Facilities Companies (Mike Mays or others as deemed necessary)

600 Cleveland St.

Suite 910

Clearwater, FL 33755

727-474-3845

...

Major Display, Inc.

Glen Whittaker

131 Franklin Plaza

#114

Franklin, NC 28734

sales@majordisplay.com

PAGE 12

§ 13.2 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than ~~(\$) each occurrence, (\$) general aggregate, and (\$) aggregate one million dollars (\$ 1,000,000) each occurrence~~ for products-completed operations hazard, providing coverage for claims including

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§ 13.3 Automobile Liability covering vehicles owned by the Vendor and non-owned vehicles used by the Vendor, with policy limits of not less than one hundred thousand dollars (\$ 100,000) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

...

§ 13.6 Employers' Liability with policy limits not less than one million dollars (\$ 1,000,000) each accident, one million dollars (\$ 1,000,000) each employee, and one million dollars (\$ 1,000,000) policy limit.

§ 13.7 If the Vendor is required to furnish professional services as part of the Work, the Vendor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than one million dollars (\$ 1,000,000) per claim and one million dollars (\$ 1,000,000) in the aggregate.

PAGE 14

N/A

N/A

...

☒ Arbitration pursuant to Section 14.7 of this Agreement

...

N/A

If the Owner and Vendor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, claims will be resolved in a court of competent ~~jurisdiction~~ jurisdiction located in Ouachita Parish, Louisiana, with interpretations under the law of Louisiana.

PAGE 15

§ 14.7 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association, in accordance with the Construction Industry Arbitration Rules in effect on the date of this Agreement. Demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction ~~thereof~~ thereof (reference 14.1).

PAGE 16

N/A

...

The drawings were issued in the RFP that was issued 04/17/2023 and acknowledged by email 04/18/2023 at 1:14pm.

...

N/A

N/A

N/A

...

N/A

N/A

N/A

...

N/A

N/A

N/A

...

N/A

N/A

N/A

N/A

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, _____, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 21:21:31 ET on 05/15/2023 under Order No. 2114431102 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A151™ – 2019, Standard Form of Agreement between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E), other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

CHANGE ORDERNo. 3Dated: May 16, 2023OWNER'S Contract No.: C22018ENGINEER'S Project No.: 225386

Project: **CITY OF WEST MONROE WASTEWATER
TREATMENT FACILITY
2022 GAC EXCHANGE PROJECT**

CONTRACTOR: SAN-TECH, INC.Contract For: GAC Exchange in FiltersContract Date: September 21, 2022

To: SAN-TECH, INC.
Contractor

You are directed to make the changes noted below in the subject Contract.

City of West Monroe

Owner

By: Staci Albritton MitchellDated: May 16, 2023Nature of Changes: Tank Repairs and Final QuantitiesEnclosures: Change Order Detail

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 883,375.00Net (Increase) Resulting from this Change Order: \$ 25,802.00Current Contract Price Including this Change Order: \$ 909,177.00

Contract Time Prior to This Change Order: 269 Days

Net (Add) Resulting from This Change Order: 45 Days

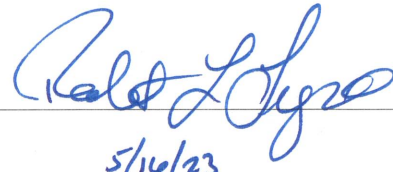
Current Contract Time Including This Change Order: 314 Days

The Above Changes Are Recommended:

S. E. HUEY CO.

Project Engineer

By:



Date:

5/16/23

The above Changes Are Approved As Recommended:

City of West Monroe

Owner

By:

Staci Albriton Mitchell


Date:

The above Changes Are Accepted:

SAN-TECH, INC.

Contractor

By:



Date:

5-17-23

Project:	City of West Monroe Wastewater Treatment Facility 2022 GAC Exchange Project
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Job #:	209886	Change Order No. 3	Contract Date:	September 21, 2022
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Job #:	209886	Change Order No. 3	Contract Date:	September 21, 2022
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Job #:	209886	Change Order No. 3	Contract Date:	September 21, 2022
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Job #:	209886	Change Order No. 3	Contract Date:	September 21, 2022
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Date of Completion	Amount of Contract		Contract Days
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Date of Completion	Amount of Contract		Contract Days
--------------------	--------------------	--	---------------

Date of Completion	Amount of Contract		Contract Days
--------------------	--------------------	--	---------------

Original:	Current: \$883,375.00	Current 269
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Original:	Current: \$883,375.00	Current 269
-----------	-----------------------	-------------

Original:	Current: \$883,375.00	Current 269
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Revised:	Revised: \$909,177.00	Revised: 314
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Revised:	Revised: \$909,177.00	Revised: 314
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Revised:	Revised: \$909,177.00	Revised: 314
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Contract Items		Current				Change Order No. 3		
Item No.	Item Description	Unit	Quantity	Unit \$	Extension	New Total Quantity	Difference	Extension
1	Performance Bonds & Insurance	LS	1	\$11,200.00	\$11,200.00	1	0	\$0.00
2	Carbon Removal & Replacement	EA	10	\$62,300.00	\$623,000.00	10	0	\$0.00
3	Inspection & Report of Interior Surfaces	EA	10	\$720.00	\$7,200.00	10	0	\$0.00
4	Move Out & Clean Up Site	EA	1	\$2,100.00	\$2,100.00	1	0	\$0.00
5	Surface Prep & Recoating Vessel Interior Surfaces	EA	10	\$23,947.50	\$239,475.00	10	0	\$0.00
6	Tank Repairs	LS	0	\$25,802.00	\$0.00	1	1	\$25,802.00

BY: W. S. J.

W.B.Sanders, Jr., San-Tech, Inc.

WWTP GAC Exchange - Tank Repairs (Change Order No. 3)						
Vessel	Materials	Labor Rate	Hours	Labor	OH&P	Amount
Tank 1	\$292.50	\$91.23	10.8	\$980.72	\$225.88	\$1,499.10
Tank 2	\$292.50	\$91.23	10.8	\$980.72	\$225.88	\$1,499.10
Tank 3	\$321.30	\$91.23	12.0	\$1,094.76	\$247.40	\$1,663.46
Tank 4	\$535.50	\$91.23	19.5	\$1,778.99	\$412.34	\$2,726.83
Tank 5	\$330.75	\$91.23	12.4	\$1,131.25	\$254.06	\$1,716.06
Tank 6	\$486.90	\$91.23	18.0	\$1,642.14	\$374.91	\$2,503.95
Tank 7	\$623.55	\$91.23	23.0	\$2,098.29	\$479.90	\$3,201.74
Tank 8	\$623.55	\$91.23	23.0	\$2,098.29	\$479.90	\$3,201.74
Tank 9	\$428.70	\$91.23	15.7	\$1,432.31	\$329.87	\$2,190.88
Tank 10	\$564.75	\$91.23	20.8	\$1,897.58	\$434.86	\$2,897.19
Subtotal	\$4,500.00	Total for 4 man crew		\$15,135.06	\$3,465.00	\$23,100.00
						\$23,100.06
San-Tech OH&P + Bond					\$2,702.00	\$2,702.00
Total						\$25,802.00

CERTIFICATE OF SUBSTANTIAL COMPLETION

OWNER'S Project No. C22018

ENGINEER'S Job No. 225386

Project: **WWTP GAC Exchange**

CONTRACTOR: **San-Tech, Inc.**

Current Contract For: **\$909,177.00**

Contract Date: **September 21, 2022**

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

None specified.

To City of West Monroe
OWNER

And To San-Tech, Inc.
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of **OWNER, CONTRACTOR** and **ENGINEER**, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

May 4, 2023
Date of Substantial Completion

A tentative list of items to be completed or corrected ("Punch List") may be attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of **CONTRACTOR** to complete all the Work in accordance with the Contract Documents. When this Certificate applies to a specified part of the Work the items in the tentative list shall be completed or corrected by **CONTRACTOR** within 45 days of the above date of Substantial Completion.

The date of Substantial Completion is the date upon which all guarantees, and warranties begin, except as follows:

None

The responsibilities between **OWNER** and **CONTRACTOR** shall be as follows:

RESPONSIBILITIES:

OWNER: Normal operation and maintenance

CONTRACTOR: Provide a 1-year warranty of materials and workmanship.

The following documents are attached to and made a part of this Certificate:

N/A

ACCEPTED BY OWNER : City of West Monroe

By: _____
Staci Albritton Mitchell, Mayor

Date: _____

EXECUTED BY CONSULTANT: S. E. Huey Co.

BY: _____
Robert L. George, IV, P.E.

Date: _____

The **CONTRACTOR** accepts this Certificate of Substantial Completion on _____, 20____

San-Tech, Inc.
CONTRACTOR

BY: _____

MAY 16, 2023
WEST MONROE CITY COUNCIL MEETING
ENGINEERING UPDATE
L&A, INC. PROJECT NO. 23E038.00

Kiroli Walk Trail Improvements – City Project No. C22002

- D&J Construction completed the 50 foot section of trail rehab Monday May 15.

Sunshine Heights Drainage Improvements – City Project No. C22024

- State Project Manager kickoff meeting scheduled for June 14.

Good Hope Road Water Main Extension

- Week of May 22 contractor to make final tie-in & perform the final clean-up and seed & hay the job.

Coleman Avenue Sewer Relocation

- Don Barron Contractor tentatively scheduled to begin construction the week of May 22.

Cotton Street Improvements

- Completing cost estimates for Cotton Street improvements including various underground utility improvements in order to apply for DRA funding.

Class Street Sanitary Sewer

- Our firm will be performing & preparing the topographic survey for the Class Street area including sanitary sewer gravity mains, services, and cleanouts along with other utilities and/or drainage facilities that may conflict with the gravity sewer.



INFRASTRUCTURE PROJECT UPDATE

5.16.23

UNDER CONSTRUCTION			
Project	Description	Funding	Status
Tupawek Estates Sidewalks	Construction of sidewalk along Tupawek Drive to provide a safe corridor for pedestrians within the neighborhood.	City	Under Construction.
Otis Street (Urban Systems) H.014680	Mill & Overlay, add bike/ped path.	Urban Systems (80/20)	Under Construction.
Natchitoches Street (Urban Systems)	Mill & Overlay, improve drainage, add bike lane.	Urban Systems (80/20)	Under Construction.
Flood Buyout Program (HMGP)	Purchase and remove 24 flood-prone homes within the City.	FEMA/City	15 Properties acquired and demolished.
Highland Park Commercial Subdivision	Development of the east end of the golf course land to sell as commercial property.	DRA/City	Final tie-in complete and an on site inspection performed on 4/27 with contractor and City personnel to address all remaining items.
Highland Park Trails Parking Lot	Construction of a crushed stone parking lot off of Otis Street for users of the walking trails at Highland Park	City	Project complete. Contractor has applied for Retainage.
DRA: Cypress/Slack Sanitary Sewer Improvements	Replacement of sanitary sewer lines in the vicinity of Cypress Street.	DRA/City	Under construction.
Arlington Place and Mallard Ave Water Main Replacement	Installation of new water main and connection of house services to provide more reliable water service.	CWEF/City	Under construction.
WWTP GAC Exchange	Replacement of Granulated Activated Carbon filter media.	City	Complete.
La Watershed Initiative – Flood Acquisitions	\$5.2M awarded for Buyouts.	LWI	Public meeting conducted by OCD on 10/17/22.
New Kiroli Road Bridge (North)	Replacement of bridge on Kiroli Road with box culverts.	Capital Outlay	Notice to Proceed for this week.
Constitution & Sh. Const. Dr. (Urban Systems) H.014689	Pulverize and rebuild road base and pavement.	Urban Systems (80/20)	Project bid 3/8/23 (LaDOTD). Contract documents being prepared by LaDOTD.
Industrial Park Drainage Improvements (EDA)	Drainage improvements including cross drains, piping, and ditches.	EDA/City	Under Construction.

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



S. E. Huey Co.
Engineering • Surveying
Established 1928

IN DESIGN			
Project	Description	Funding	Status
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Pursuing additional funding from DOTDTAP.
Black Bayou Canal - 2016 Flood Damage Repairs	Public Assistance (PA) damage claims to the concrete canal.	FEMA/CDBG/ City	Pursuing additional funding via federal appropriations.
Black Bayou Canal Improvements (HMGP)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Awaiting FEMA Phase 1 review comments.
Highland School Area Sidewalks	Construction of sidewalks along Arlene Street to provide a safe pedestrian route to school.	LaDOTD/City	Comments addressed. Plans resubmitted to LaDOTD.
Mane Street Rehabilitation Phase 2 (Urban Systems)	Mill & Overlay Mane Street from Downing Pines Rd to Interchange.	Urban Systems	95% Preliminary submitted to LaDOTD.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Design funded through LaDEQ. Seeking EDA funding for construction.	LaDEQ/City	LDH comments addressed. Final plan revisions underway. Wetlands mitigation complete. Rate study pending (state-supplied).
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Environmental clearance/survey phase.
Arkansas Rd. (N. 7th St. to Trenton Street)	Mill, patch, and overlay (3,325LF). Fill in ditch. Add 10' path.	Urban Systems (80/20)	Utility relocation plans being put together for permitting.
North 7th Street (Hwy. 143) Restriping (5-Lane)	Restriping N. 7th from Cypress to Arkansas to add center turn lane for Highland Commercial Subdivision.	City	Waiting on DOTD approval.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd to Otis St)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Design 75% Lighting Specs for DOTD review. Environmental Review Complete.
LaDOTD Safe Routes to Public Places: McMillan Library Sidewalks	New sidewalk along McMillan Road, from Hilton Street to the library.	SRTTP	DOTD is conducting feasibility study. Surveying underway.
Downtown - Trenton/Wood Sewer	Sewer line improvements.	City	LDH permit approved.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4 m Award)	FEMA/City	Appropriation awarded. Application for FEMA program submitted April 14, 2023.
Flanagan Street Water Main Replacement	Replacement of existing 4" W.M. along Flanagan with a 6" W.M.	CWEF/City	CWEF contract (CEA) executed and submitted. Ready to go out for pricing.

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.





Fire Incident Summary Report



Item 13)

Print Date/Time: 05/16/2023 13:02
Login ID: csimmons
Station:
Incident Type(s): All

From Date: 04/01/2023
To Date: 04/30/2023
Location: All

West Monroe Fire Department
FDID Number: 37020

General Information

Total Number of Calls	Fire: 7	EMS: 134	Unknown: 1	All: 217
Average Calls per Day	Fire: 0.24	EMS: 4.62	All: 7.48	
Total Number of Arson Calls	All: 2			
Estimated Dollar Loss	Fire: \$158,800.00	Other: \$0.00	All: \$158,800.00	Arson: \$150,000.00
Estimated Value	Fire: \$158,800.00	Other: \$0.00	All: \$158,800.00	Arson: \$150,000.00
Percentage Saved	Fire: 0.00%	Other: 0.00%	All: 0.00%	Arson: 0.00%
Total Injuries	Fire Service: 0	Civilian Fire: 0	EMS: 0	Arson: 0
Total Fatalities	Fire Service: 0	Civilian Fire: 0	Arson: 0	
Total Apparatus Responses	All: 556			
Average Responses per Day	All: 7.48			
Average Apparatus per Call	Fire: 3.43	EMS: 2.41	All: 2.56	
Average Turnout Time	All: 00:00:54			
Average Response Time	All: 00:04:38			
Average Contain Time	All: 00:00:00			
Average Total Time	All: 00:16:31			
Average Personnel per Call	Fire: 6.14	EMS: 3.93	All: 4.45	
Total Aid Given Calls	All: 0			
Total Aid Received Calls	All: 0			

City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

Item 14)

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
310	Taxes								
311	Property Tax								
10 00	Real Property	91,667	20,356.80	22	916,670	1,157,371.32	126	1,100,000	57,371.32-
20 00	Personal Property	0	.00		0	.00		0	.00
311	** Property Tax	91,667	20,356.80	22	916,670	1,157,371.32	126	1,100,000	57,371.32-
313	Sales & Use Tax								
00 00	Sales & Use Tax	1,408,333	1,426,713.68	101	14,083,330	14,227,876.63	101	16,900,000	2,672,123.37
10 00	Auto Rental Tax	1,667	1,437.86	86	16,670	15,006.90	90	20,000	4,993.10
313	** Sales & Use Tax	1,410,000	1,428,151.54	101	14,100,000	14,242,883.53	101	16,920,000	2,677,116.47
316	Gross Receipts Business								
10 61	Insurance Premium Tax	38,750	33,496.67	86	387,500	330,625.58	85	465,000	134,374.42
316	** Gross Receipts Business	38,750	33,496.67	86	387,500	330,625.58	85	465,000	134,374.42
318	Other Taxes								
20 10	CATV	13,750	.00		137,500	76,092.67	55	165,000	88,907.33
20 15	ATMOS Gas	6,417	37,886.21	590	64,170	101,443.05	158	77,000	24,443.05-
20 20	Entergy	47,500	56,937.42	120	475,000	770,727.70	162	570,000	200,727.70-
20 25	Adelphia	0	.00		0	.00		0	.00
20 *	Franchise Tax	67,667	94,823.63	140	676,670	948,263.42	140	812,000	136,263.42-
318	** Other Taxes	67,667	94,823.63	140	676,670	948,263.42	140	812,000	136,263.42-
319	Penalties and Interest								
10 10	Property Tax	208	504.92	243	2,080	1,047.78	50	2,500	1,452.22
10 60	Occupational License	417	2,818.02	676	4,170	7,165.82	172	5,000	2,165.82-
10 61	Insurance	13	.00		130	89.65	69	150	60.35
10 *	Taxes	638	3,322.94	521	6,380	8,303.25	130	7,650	653.25-
319	** Penalties and Interest	638	3,322.94	521	6,380	8,303.25	130	7,650	653.25-
310	*** Taxes	1,608,722	1,580,151.58		16,087,220	16,687,447.10		19,304,650	2,617,202.90
320	Licenses and Permits								
321	Business Licenses								
10 10	Alcoholic Beverages	2,083	685.00	33	20,830	26,016.50	125	25,000	1,016.50-
10 60	Occupational	70,417	34,002.10	48	704,170	903,194.74	128	845,000	58,194.74-
10 62	ROW Usage Lic	0	.00		0	.00		0	.00
10 65	Taxi Permits	0	.00		0	.00		0	.00
10 *	Business Licenses	72,500	34,687.10	48	725,000	929,211.24	128	870,000	59,211.24-

City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

PA Item 14)

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
20 10	Contractor Certificate	1,333	750.00	56	13,330	16,550.00	124	16,000	550.00-
321 **	Business Licenses	73,833	35,437.10	48	738,330	945,761.24	128	886,000	59,761.24-
322	Nonbusiness								
10 10	Building	5,833	17,106.48	293	58,330	65,352.87	112	70,000	4,647.13
10 20	Electrical	1,458	362.00	25	14,580	11,826.00	81	17,500	5,674.00
10 25	Plumbing	6,250	5,910.97	95	62,500	29,287.00	47	75,000	45,713.00
10 30	Gas	0	.00		0	.00		0	.00
10 35	Heat & Air	708	.00		7,080	5,190.00	73	8,500	3,310.00
10 40	Mobile Home	13	.00		130	25.00	19	150	125.00
10 *	Inspection Permits	14,262	23,379.45	164	142,620	111,680.87	78	171,150	59,469.13
20 10	House Moving	0	.00		0	.00		0	.00
20 15	Rental Inspection	0	.00		0	50.00		0	50.00-
20 20	ROW Usage	125	500.00	400	1,250	4,250.00	340	1,500	2,750.00-
20 *	Special Permits	125	500.00	400	1,250	4,300.00	344	1,500	2,800.00-
322 **	Nonbusiness	14,387	23,879.45	166	143,870	115,980.87	81	172,650	56,669.13
320 ***	Licenses and Permits	88,220	59,316.55		882,200	1,061,742.11		1,058,650	3,092.11-
330	Intergovernmental Revenue								
331	Federal Grants								
18 00	Section 8	19,224	.00		192,240	.00		230,685	230,685.00
21 00	FEMA	0	.00		0	.00		0	.00
22 00	Dept of Homeland Security	0	.00		0	.00		0	.00
40 00	Dept of Justice	0	.00		0	76,405.07		0	76,405.07-
43 00	LA Comm Law Enf Adm CrmJS	0	.00		0	22,596.00		0	22,596.00-
331 **	Federal Grants	19,224	.00		192,240	99,001.07	52	230,685	131,683.93
332	Ouachita Parish								
10 00	Court Support	1,917	7,856.67	410	19,170	25,196.70	131	23,000	2,196.70-
12 00	Workforce Development	0	.00		0	.00		0	.00
13 00	District Attorney	0	.00		0	.00		0	.00
332 **	Ouachita Parish	1,917	7,856.67	410	19,170	25,196.70	131	23,000	2,196.70-
334	State Revenue								
11 00	State Revenue	0	.00		0	.00		0	.00
12 00	Dpt of Military Affairs	0	.00		0	.00		0	.00
14 00	LA Hwy Safety Commission	7,083	9,919.44	140	70,830	96,715.61	137	85,000	11,715.61-
15 00	Office of Business Devel	0	.00		0	.00		0	.00
16 00	Homeland Secrty & Emg Prp	0	.00		0	.00		0	.00
17 00	LA Comm on Law Enfrcemnt	0	.00		0	.00		0	.00

City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

Item 14)

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
21 00	Division of Administratio	0	.00		0	.00		0	.00
25 00	Culture Rec & Tourism	0	.00		0	.00		0	.00
29 00	DOTD	896	.00		8,960	5,375.00	60	10,750	5,375.00
90 10	State Signal Light	1,933	.00		19,330	11,200.00	58	23,200	12,000.00
90 12	Misc Rev	106	.00		1,060	10,258.21	968	1,275	8,983.21-
90 15	State Street Maint	1,525	.00		15,250	9,152.50	60	18,305	9,152.50
90 25	2nd Injury Reimbursement	0	.00		0	.00		0	.00
90 *	Other State Rev	3,564	.00		35,640	30,610.71	86	42,780	12,169.29
334 **	State Revenue	11,543	9,919.44	86	115,430	132,701.32	115	138,530	5,828.68
335	State Shared Revenues								
10 70	Beer Tax	1,667	5,527.22	332	16,670	5,527.22	33	20,000	14,472.78
10 90	Fire Insurance 2%	4,250	.00		42,500	100,620.01	237	51,000	49,620.01-
10 *	Taxes	5,917	5,527.22	93	59,170	106,147.23	179	71,000	35,147.23-
335 **	State Shared Revenues	5,917	5,527.22	93	59,170	106,147.23	179	71,000	35,147.23-
330 ***	Intergovernmental Revenue	38,601	23,303.33		386,010	363,046.32		463,215	100,168.68
340	Charges for Services								
341	General Government								
10 10	Cost of Court	0	.00		0	.00		0	.00
10 12	Marshal Revenue	0	.00		0	.00		0	.00
10 15	City Attorney Work Rev	0	.00		0	12.50		0	12.50-
10 *	Court	0	.00		0	12.50		0	12.50-
30 10	Zoning Fee	417	250.00	60	4,170	4,325.00	104	5,000	675.00
30 15	Vant Strct Reg Fee	0	.00		0	.00		0	.00
30 *	Zoning	417	250.00	60	4,170	4,325.00	104	5,000	675.00
50 10	Activity Revenue	0	.00		0	.00		0	.00
50 12	Misc Revenue	0	.00		0	.00		0	.00
50 14	Building Rent	0	.00		0	.00		0	.00
50 *	Community Development	0	.00		0	.00		0	.00
341 **	General Government	417	250.00	60	4,170	4,337.50	104	5,000	662.50
342	Public Safety								
10 10	Housing Prisoners Rev	0	.00		0	.00		0	.00
10 15	Misc Rev	0	.00		0	.00		0	.00
10 *	Jail Revenue	0	.00		0	.00		0	.00

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
15 10	Police Fees	417	15.00	4	4,170	6,983.10	168	5,000	1,983.10-
15 12	Bonds & Surrety	667	1,590.00	238	6,670	12,940.00	194	8,000	4,940.00-
15 13	Metro Reimbursement	1,250	.00		12,500	28,184.15	226	15,000	13,184.15-
15 15	Miscellaneous Rev	1,000	720.00	72	10,000	3,533.38	35	12,000	8,466.62
15 17	Property Owner's Serv Fee	0	.00		0	130.00		0	130.00-
15 19	Drug Forfeiture Rev	0	.00		0	10,954.71		0	10,954.71-
15 *	Police	3,334	2,325.00	70	33,340	62,725.34	188	40,000	22,725.34-
20 10	Service Charge	333	.00		3,330	3,180.00	96	4,000	820.00
342 **	Public Safety	3,667	2,325.00	63	36,670	65,905.34	180	44,000	21,905.34-
343	Charges for Services								
10 00	Grass Cut	2,500	.00		25,000	19,510.00	78	30,000	10,490.00
12 00	Demolition	833	.00		8,330	33,358.00	401	10,000	23,358.00-
14 05	CE Trash Removal	0	650.00		0	650.00		0	650.00-
14 10	Express Trash Service	21	.00		210	.00		250	250.00
14 *	Trash Removeal	21	650.00	3095	210	650.00	310	250	400.00-
15 00	CE Structure Security	0	.00		0	800.00		0	800.00-
16 00	Administration Fee	500	680.00	136	5,000	10,670.00	213	6,000	4,670.00-
17 10	RAD Class	0	.00		0	.00		0	.00
343 **	Charges for Services	3,854	1,330.00	35	38,540	64,988.00	169	46,250	18,738.00-
344	Sanitation								
10 30	Garbage	80,417	78,218.95	97	804,170	805,516.73	100	965,000	159,483.27
10 35	Excess Trash Rev	6,250	5,800.00	93	62,500	64,562.00	103	75,000	10,438.00
10 *	Utilities	86,667	84,018.95	97	866,670	870,078.73	100	1,040,000	169,921.27
344 **	Sanitation	86,667	84,018.95	97	866,670	870,078.73	100	1,040,000	169,921.27
345	Health & Safety								
50 10	Stray Animal Fee	0	.00		0	.00		0	.00
345 **	Health & Safety	0	.00		0	.00		0	.00
346	Community Development								
10 10	Activity Revenue	125	50.00	40	1,250	3,575.00	286	1,500	2,075.00-
10 12	Misc Revenue	83	.00		830	815.44	98	1,000	184.56
10 14	Program Revenue	0	.00		0	90.00		0	90.00-
10 16	Concession Revenue	0	.00		0	.00		0	.00
10 *	Community Center	208	50.00	24	2,080	4,480.44	215	2,500	1,980.44-
346 **	Community Development	208	50.00	24	2,080	4,480.44	215	2,500	1,980.44-

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
347	Culture & Recreation								
10 02	Entrance Fees	14,583	18,891.00	130	145,830	124,312.18	85	175,000	50,687.82
10 03	Season Pass	1,667	3,255.00	195	16,670	21,925.00	132	20,000	1,925.00-
10 04	Lodge Rent Fees	833	.00		8,330	900.00-	11	10,000	10,900.00
10 05	Dog Registration Fee	21	30.00	143	210	45.00	21	250	205.00
10 06	Shelter Rent Fees	3,750	4,080.00	109	37,500	37,030.00	99	45,000	7,970.00
10 08	Other Facility Rent Fees	708	.00		7,080	4,516.55	64	8,500	3,983.45
10 10	Concessions	333	528.69	159	3,330	2,528.48	76	4,000	1,471.52
10 90	Miscellaneous Revenue	417	1,016.00	244	4,170	5,093.42	122	5,000	93.42-
10 *	Kiroli Park	22,312	27,800.69	125	223,120	194,550.63	87	267,750	73,199.37
13 10	Shelter Rent	0	.00		0	.00		0	.00
13 12	Misc Rev	0	.00		0	.00		0	.00
13 14	Activity Revenue	0	.00		0	.00		0	.00
13 *	Restoration Park	0	.00		0	.00		0	.00
15 10	BMX Track	0	.00		0	.00		0	.00
15 90	Miscellaneous Revenue	0	.00		0	.00		0	.00
15 *	Lazarre Park	0	.00		0	.00		0	.00
20 10	Facility Rent	625	950.00	152	6,250	7,105.00	114	7,500	395.00
20 11	Memberships	1,250	1,491.00	119	12,500	16,739.00	134	15,000	1,739.00-
20 12	Concessions	625	56.94	9	6,250	8,559.12	137	7,500	1,059.12-
20 15	Program Revenue	3,333	.00		33,330	51,905.50	156	40,000	11,905.50-
20 16	Basketball Revenue	0	.00		0	.00		0	.00
20 *	Recreation Center	5,833	2,497.94	43	58,330	84,308.62	145	70,000	14,308.62-
30 10	Membership Fee	0	.00		0	.00		0	.00
30 15	Booth Rental	833	.00		8,330	6,985.00	84	10,000	3,015.00
30 20	Pea Sheller	333	.00		3,330	3,686.00	111	4,000	314.00
30 21	Pecan Sheller	708	.00		7,080	4,753.00	67	8,500	3,747.00
30 25	Freezer Rental	667	.00		6,670	5,958.00	89	8,000	2,042.00
30 30	Misc Revenue	42	.00		420	590.50	141	500	90.50-
30 *	Farmer's Market	2,583	.00		25,830	21,972.50	85	31,000	9,027.50
40 10	Non-Catered Event Income	0	.00		0	.00		0	.00
40 11	Equipment Rental	1,667	1,712.50	103	16,670	29,213.39	175	20,000	9,213.39-
40 12	Concessions	542	125.00	23	5,420	7,878.01	145	6,500	1,378.01-
40 13	Deposit Forfeiture	83	.00		830	6,692.00	806	1,000	5,692.00-
40 14	Catering	2,083	2,119.45	102	20,830	10,135.92	49	25,000	14,864.08
40 15	Interagency Promotion	167	52.88	32	1,670	589.59	35	2,000	1,410.41
40 16	Outside Caterer Fee	2,083	2,675.75	129	20,830	29,220.10	140	25,000	4,220.10-
40 17	RV Space Rental	0	.00		0	.00		0	.00
40 18	Room Rental	7,500	6,762.50	90	75,000	77,627.24	104	90,000	12,372.76

City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

Item 14)

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 001 General Fund		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
40 19	Special Events	0	225.00		0	599.00		0	599.00-
40 20	Beverage Revenue	833	2,717.00	326	8,330	11,683.23	140	10,000	1,683.23-
40 21	Catering IKE	0	.00		0	.00		0	.00
40 22	Other Rev	0	.00		0	.00		0	.00
40 23	Ticket Sales Cnv Cntr	0	.00		0	.00		0	.00
40 *	Convention Center	14,958	16,390.08	110	149,580	173,638.48	116	179,500	5,861.52
45 10	Equine Event Rental	16,250	4,800.00	30	162,500	128,084.00	79	195,000	66,916.00
45 11	Rental Forfeiture	0	.00		0	.00		0	.00
45 12	Stall Rentals	6,250	12,780.00	205	62,500	89,190.00	143	75,000	14,190.00-
45 13	Shavings Sales	10,417	10,250.50	98	104,170	156,860.50	151	125,000	31,860.50-
45 14	Other Event Rental	6,667	20,150.00	302	66,670	62,250.00	93	80,000	17,750.00
45 16	RV Space Rental	3,000	11,350.00	378	30,000	48,621.00	162	36,000	12,621.00-
45 17	Concessions	9,583	30,740.55	321	95,830	137,585.88	144	115,000	22,585.88-
45 18	Equipment Rental	2,500	5,667.53	227	25,000	39,676.79	159	30,000	9,676.79-
45 19	Interagency Promotion	0	.00		0	1,496.00		0	1,496.00-
45 20	General Parking Fee Rev	0	.00		0	.00		0	.00
45 21	Sponsorships	0	.00		0	.00		0	.00
45 22	Security	208	2,400.00	1154	2,080	12,360.00	594	2,500	9,860.00-
45 23	Ticket Sales - Ike	0	.00		0	.00		0	.00
45 24	Misc Rec - Ike	0	.00		0	125.00		0	125.00-
45 25	Beverage Sales	0	.00		0	2,254.00		0	2,254.00-
45 *	Ike Hamilton Expo Center	54,875	98,138.58	179	548,750	678,503.17	124	658,500	20,003.17-
347 **	Culture & Recreation	100,561	144,827.29	144	1,005,610	1,152,973.40	115	1,206,750	53,776.60
348 20 10	Public Works Street Cuts	83	.00		830	500.00	60	1,000	500.00
348 **	Public Works	83	.00		830	500.00	60	1,000	500.00
340 ***	Charges for Services	195,457	232,801.24		1,954,570	2,163,263.41		2,345,500	182,236.59
350	Fines								
351	Court Fines								
10 10	City Court Fines	15,417	24,046.97	156	154,170	182,192.14	118	185,000	2,807.86
10 12	General Court Costs	1,250	2,140.00	171	12,500	21,611.00	173	15,000	6,611.00-
10 15	Parking Ticket Fines	0	.00		0	.00		0	.00
10 18	DWI Fines	1,000	3,000.12	300	10,000	28,689.10	287	12,000	16,689.10-
10 20	DWI Special Cost	192	167.00	87	1,920	3,248.00	169	2,300	948.00-
10 *	Court	17,859	29,354.09	164	178,590	235,740.24	132	214,300	21,440.24-
351 **	Court Fines	17,859	29,354.09	164	178,590	235,740.24	132	214,300	21,440.24-

City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 001 General Fund			***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
352	81 00	Fees								
		NSF Fee	0	25.00-		0	25.00		0	25.00-
352	**	Fees	0	25.00-		0	25.00		0	25.00-
350	***	Fines	17,859	29,329.09		178,590	235,765.24		214,300	21,465.24-
360		Invstmnts,Rents,Contribut								
361		Investment Earnings								
	10 00	Interest Revenue	2,917	2,854.03	98	29,170	23,010.57	79	35,000	11,989.43
	10 10	General Govt	0	.00		0	.00		0	.00
	10 15	Hasley Cemetary Trust	0	.00		0	.00		0	.00
	10 *	Interest Revenue	2,917	2,854.03	98	29,170	23,010.57	79	35,000	11,989.43
361	**	Investment Earnings	2,917	2,854.03	98	29,170	23,010.57	79	35,000	11,989.43
362		Rents and Royalties								
	10 00	Rent of Office Space	250	925.00	370	2,500	2,825.00	113	3,000	175.00
	20 10	Energy Lease Royalties	1,667	1,709.75	103	16,670	16,936.57	102	20,000	3,063.43
	30 10	Golf Course Rent	0	.00		0	.00		0	.00
	30 12	Ice Machine IKE	0	.00		0	.00		0	.00
	30 15	ATM	21	.00		210	390.75	186	250	140.75-
	30 *	Leases	21	.00		210	390.75	186	250	140.75-
362	**	Rents and Royalties	1,938	2,634.75	136	19,380	20,152.32	104	23,250	3,097.68
363		Escheats								
	10 00	Sales of Recyclables	2,083	432.40	21	20,830	13,001.35	62	25,000	11,998.65
363	**	Escheats	2,083	432.40	21	20,830	13,001.35	62	25,000	11,998.65
364		Contributions / Donations								
	10 00	Kiroli Contributions	0	.00		0	330.00		0	330.00-
	12 00	Expo Center Contributions	0	.00		0	.00		0	.00
	13 00	Community Development	0	.00		0	.00		0	.00
	30 00	Private Contributions	0	5,150.00		0	9,310.00		0	9,310.00-
364	**	Contributions / Donations	0	5,150.00		0	9,640.00		0	9,640.00-
360	***	Invstmnts,Rents,Contribut	6,938	11,071.18		69,380	65,804.24		83,250	17,445.76
390		Other Financing Sources								
391		Interfund Transfers In								
	12 00	Transfers In	0	.00		0	.00		0	.00
	13 00	86 Sales Tax Capital	0	.00		0	.00		0	.00

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City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

Item 14)

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 001 General Fund		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
18 00	Section 8 Fund	0	.00		0	.00		0	.00
19 00	Utility Enterprise Fund	0	.00		0	.00		0	.00
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392	Proceeds from Asset Disp								
10 00	Sale of Assets	41,667	.00		416,670	471,100.00	113	500,000	28,900.00
20 00	Comp on Loss of Cap Asset	0	.00		0	.00		0	.00
392 **	Proceeds from Asset Disp	41,667	.00		416,670	471,100.00	113	500,000	28,900.00
393	Gen Long Term Debt Issued								
10 00	General Obligation Bonds	0	87.00		0	599.49		0	599.49-
393 **	Gen Long Term Debt Issued	0	87.00		0	599.49		0	599.49-
394	Miscellaneous Revenue								
10 00	Other Misc Revenue	0	6,132.00		0	408,099.36		0	408,099.36-
10 05	Unknown	0	.00		0	5.00		0	5.00-
10 06	Credit Card Fee	167	154.22	92	1,670	1,947.60	117	2,000	52.40
10 10	Re-Insurance Claims Rev	0	.00		0	20,497.87		0	20,497.87-
10 12	Claims	0	.00		0	4,000.00		0	4,000.00-
10 *	Other Misc Revenue	167	6,286.22	3764	1,670	434,549.83	6021	2,000	432,549.83-
394 **	Miscellaneous Revenue	167	6,286.22	3764	1,670	434,549.83	6021	2,000	432,549.83-
390 ***	Other Financing Sources	41,834	6,373.22		418,340	906,249.32		502,000	404,249.32-
FUND TOTAL General Fund		1,997,631	1,942,346.19		19,976,310	21,483,317.74		23,971,565	2,488,247.26
GRAND TOTAL		1,997,631	1,942,346.19		19,976,310	21,483,317.74		23,971,565	2,488,247.26

PREPARED 05/16/2023, 16:09:31
PROGRAM: GM257U
City of West Monroe

2023 TRIAL BALANCE
AS OF 04/30/2023

P3
ACCOUNTING PERIOD 10/2023
Item 14)

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
101 01 00	Cash / Operating Cash	9,322,542.97	
101 04 00	Cash / Old General Fund Cash	.00	
101 11 00	Cash / 86 Sales Tax Account	.00	
101 20 00	Cash / Investment in LAMP	3,484,158.50	
102 10 00	Cash with Fiscal Agent / Crawford & Company	.00	
102 20 10	Petty Cash / Cash Boxes	17,105.00	
103 10 00	Current Investments / Reserve Cash	.00	
105 00 00	Current Assets / Property Tax Receivable	.00	
111 00 00	Current Assets / Tax Lien Receivable	.00	
115 00 00	Current Assets / Accounts Receivable	99,225.05	
115 10 10	Utility Billing / Utility	66,133.49	
115 12 00	Accounts Receivable / Billed Services	5,655.84	
115 20 10	Code Enforcement / Code Enforcement	35,990.98	
115 25 10	Building Permits / Building Permits	3,704.00	
115 30 10	Parks & Recreation / KIROLI Park	1,002.00	
115 35 10	Cultural & Recreation / Convention Center		11,393.09
115 35 15	Cultural & Recreation / Expo Center	.00	
115 40 10	Due From Employees / Insurance Premiums	364.00	
115 40 15	Due From Employees / Payroll Levy		683.49
115 40 20	Due From Employees / Travel Advances	32,513.01	
115 40 25	Due From Employees / Advance Checks	.00	
115 45 10	Special Details / Police Details	35,520.36	
115 50 10	NSF Checks / NSF	1,107.00	
115 70 10	Due From Other Entities / Golf Course	.00	
115 70 15	Due From Other Entities / Georgia Pacific	.00	
115 70 20	Due From Other Entities / Riverwood	.00	

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 City of West Monroe

2023 TRIAL BALANCE
 AS OF 04/30/2023

PR Item 14)
 ACCOUNTING PERIOD 10/2023

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
115 80 00	Accounts Receivable / Due from Other Entities	.00	
115 80 10	Due from Other Entities / Energy Lease	.00	
115 80 11	Due from Other Entities / Cable Franchise Fee	4,867.89	
115 80 12	Due from Other Entities / Due from Art Council	53.24	
115 80 13	Due from Other Entities / WPS Building Lease Receiv	106,335.00	
115 80 15	Due from Other Entities / Marshal's Office	.00	
115 80 16	Due from Other Entities / WM City Court	8,623.74	
115 80 17	Due from Other Entities / WOPT	23,600.00	
115 80 30	Due from Other Entities / ATMOS Gas	20,656.47	
115 80 35	Due from Other Entities / Entergy	175,569.13	
126 10 00	Due From Other Govts / State	.02	
126 10 15	State / Mosquito Abatement	.00	
126 12 00	Due From Other Govts / Ouachita Parish	.00	
126 14 10	City of Monroe / Sales Tax	.00	
126 14 11	City of Monroe / Automobile Rental Tax	.00	
126 15 00	Due From Other Govts / Federal Govt	.00	
126 15 10	Federal Govt / FEMA	.00	
126 15 12	Federal Govt / IRS	.00	
126 15 17	Federal Govt / Dept of Justice	.00	
130 60 10	Due From Other Funds / Utility Enterprise Fund	.00	
130 60 11	Due From Other Funds / Street Maintenance Fund	.00	
130 60 12	Due From Other Funds / WOSC Fund	.00	
130 60 13	Due From Other Funds / Workman's Comp Res Fd	.00	
130 60 14	Due From Other Funds / General Insurance Fund	.00	
130 60 15	Due From Other Funds / Grant Fund	.00	
130 60 16	Due From Other Funds / Sales Tax Fund	.00	

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 City of West Monroe

2023 TRIAL BALANCE
 AS OF 04/30/2023

PA Item 14)
 ACCOUNTING PERIOD 10/2023

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
130 60 17	Due From Other Funds / Employee Health Ins Fund	.00	
130 60 19	Due From Other Funds / Capital Fund	326,713.00	
130 60 20	Due From Other Funds / Office of Motor Vehicles	.00	
130 60 21	Due From Other Funds / Sec 8 Housing Fund	265,384.53	
130 60 22	Due From Other Funds / Hasley 75%	.00	
130 60 23	Due From Other Funds / Hasley 25%	.00	
130 60 24	Due From Other Funds / Juvinile Justice Fund	.00	
130 60 25	Due From Other Funds / LCDBG Fund	.00	
130 60 26	Due From Other Funds / Detention Basin Fund	.00	
130 60 28	Due From Other Funds / OCOG	.00	
130 60 30	Due From Other Funds / BeardFest Fund	.00	
141 10 00	Inventories / Office Supplies	368.03	
141 15 00	Inventories / Parts	37,376.46	
141 20 00	Inventories / Food Inventory Conv Cntr	.00	
141 25 00	Inventories / Food Inventory Expo Cntr	.00	
143 10 10	Prepaid Services / Phone Cards	.00	
143 10 15	Prepaid Services / Advertising	.00	
151 10 00	Non-Current Assets / Investments	.00	
202 00 00	Current Liabilities / Vouchers/Accounts Payable		142,153.09
202 10 00	Vouchers/Accounts Payable / Accounts Payable General		.00
206 00 00	Current Liabilities / Retainage Payable		.00
207 10 40	Sales Tax Payable / Convention Center		3,179.99
207 10 41	Sales Tax Payable / Expo Center		.00
207 10 42	Sales Tax Payable / Golf Course		.00
207 10 43	Sales Tax Payable / KIROLI		.00
207 20 10	Due to State / Handicap Parking		.00

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City of West Monroe

2023 TRIAL BALANCE
AS OF 04/30/2023

ACCOUNTING PERIOD 10/2023

Item 14)

FUND	001	General Fund	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
	207	20	11	Due to State / Due to State	.00
	207	30	10	Due to Other Agencies / Cost of Court Distributn	29,772.17
	207	30	12	Due to Other Agencies / OPOHSEP	.00
	207	30	15	Due to Other Agencies / District Attorney	.00
	207	30	16	Due to Other Agencies / 4TH Judicial Dist Court	.00
	207	30	17	Due to Other Agencies / O.P.S.O	.00
	207	30	19	Due to Other Agencies / Monroe Police Department	.00
	207	30	20	Due to Other Agencies / OPSD Bond Premiums	.00
	207	30	22	Due to Other Agencies / The Wellspring	.00
	207	30	25	Due to Other Agencies / Metro Narcotics Unit	.00
	207	30	48	Due to Other Agencies / City of Monroe	.00
	207	40	10	Court Cost Distribution / Marshal Special Fund	.00
	207	40	11	Court Cost Distribution / Court Special Fund	.00
	207	40	12	Court Cost Distribution / Indigent Defender Board	.00
	207	40	14	Court Cost Distribution / Crime Lab	.00
	207	40	16	Court Cost Distribution / Crime Victim Fund	.00
	207	40	18	Court Cost Distribution / Law Enf Trng Assistance	.00
	207	40	20	Court Cost Distribution / CMIS / State Treasury	.00
	207	40	22	Court Cost Distribution / Injury Trust Fund	.00
	207	40	24	Court Cost Distribution / Crime Stoppers	.00
	207	40	26	Court Cost Distribution / Restitution	.00
	207	40	28	Court Cost Distribution / Pub Safety App. Tech	.00
	207	40	30	Court Cost Distribution / ROC Due to Clerks	.00
	207	40	32	Court Cost Distribution / Witness Fee	.00
	207	40	34	Court Cost Distribution / Cash Bonds	.00
	207	40	35	Court Cost Distribution / LA Supreme Court	.00

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City of West Monroe

2023 TRIAL BALANCE
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ACCOUNTING PERIOD 10/2023

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FUND 001 General Fund				
ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE	
207 41 10	Marshal Office Payables / Seizures and Forfeitures		.00	
208 12 00	Due to Other Funds / Credit Union Fund		.00	
208 13 00	Due to Other Funds / Grant Fund		.00	
208 14 00	Due to Other Funds / Capital Projects Fund		.00	
208 16 00	Due to Other Funds / Juvenile Justice Grnt Fd		.00	
208 17 00	Due to Other Funds / Due to Capital Fund		135,541.00	
208 20 00	Due to Other Funds / 2007 DFC Fund		.00	
208 21 00	Due to Other Funds / O.C.O.G.		.00	
217 10 10	Taxes Payable / Medicare/Social Security		295.52	
217 10 20	Taxes Payable / Federal Taxes	43.48		
217 10 30	Taxes Payable / State Taxes	24,848.89		
217 10 35	Taxes Payable / Unemployment Tax		.00	
217 10 50	Taxes Payable / Property Tax		.00	
217 20 10	Pensions Payable / MERS		2,578.77	
217 20 20	Pensions Payable / Police		922.63	
217 20 30	Pensions Payable / Fire		.00	
217 20 40	Pensions Payable / Judge	64.74		
217 30 10	Deferred Compensation / PEBSCO		.00	
217 30 20	Deferred Compensation / VALIC		.00	
217 35 10	HSA Contributions / UMB		.00	
217 40 05	Insurances Payable / Voluntary Life AD&D		710.85	
217 40 10	Insurances Payable / Health		225.00	
217 40 15	Insurances Payable / Critical Illness		92.22	
217 40 16	Insurances Payable / Group Life Insurance		451.53	
217 40 17	Insurances Payable / Long Term Disability		1,199.69	
217 40 18	Insurances Payable / Short Term Disability		132.26	

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Item 14)

FUND 001 General Fund				
ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE		CREDIT BALANCE
217 40 20	Insurances Payable / Accident Insurance			158.22
217 40 25	Insurances Payable / Gap Insurance			.00
217 40 30	Insurances Payable / National Teachers			.00
217 40 35	Insurances Payable / UNUM Life & Critical Care			.00
217 40 40	Insurances Payable / Vision	396.26		
217 40 45	Insurances Payable / US Legal			.00
217 40 50	Insurances Payable / Dental	11,418.28		
217 40 55	Insurances Payable / Prepaid Legal			15.00
217 40 56	Insurances Payable / Cancer			.00
217 40 57	Insurances Payable / AFLAC	36.03		
217 40 58	Insurances Payable / Met Life Dental			.00
217 40 59	Insurances Payable / Met Life Insurance			7,706.08
217 40 60	Insurances Payable / Brokers National			.00
217 40 61	Insurances Payable / Assurity			.00
217 50 10	Charities Payable / United Way			.00
217 60 10	Other Deductions / Bankruptcy			.00
217 60 15	Other Deductions / Judgements			.00
217 60 20	Other Deductions / Fitness Mem Payable	37.82		
217 60 50	Other Deductions / Credit Union			.00
217 70 10	Union Dues / Fire Union			.00
217 70 20	Union Dues / Police Association			.00
217 70 25	Union Dues / Police Union			.00
217 70 30	Union Dues / MPOA/LPOA Relief			.03
218 01 00	Payroll Liabilities / Accrual Offset			.00
218 02 00	Payroll Liabilities / Salaries Payable			.00
222 10 00	Gratuities / WMCC Gratuities			.00

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 P Item 14)

FUND 001 General Fund				
ACCOUNT	ACCOUNT DESCRIPTION		DEBIT BALANCE	CREDIT BALANCE
223 10 00	Deferred Revenue / Overpayments			20,027.35
223 12 00	Deferred Revenue / Deferred Rent Income			.00
223 15 00	Deferred Revenue / Property Tax Redemptions			.00
223 20 00	Deferred Revenue / Property Tax			.00
227 10 10	Collection Fee Pay / Archon			.00
228 20 10	Building Inspection / Contractor's Deposits			37,772.00
228 30 10	Customer Deposits / Kiroli Park			.00
228 30 15	Customer Deposits / Recreation Center			.00
228 30 20	Customer Deposits / Convention Center			9,554.85
228 30 25	Customer Deposits / Expo Center			15,550.00
239 50 00	Other Non-Current Liab / Prpty Tax Under Protest			.00
239 60 10	Unearned Income / DF Lease			.00
242 10 00	Fund Equitiy / Revenue Control Account			21,483,317.74
242 20 00	Fund Equitiy / Expenditure Cntrl Summary	19,688,241.34		
243 00 00	Fund Equity / Encumbrance Control			25,623.66
244 00 00	Fund Equity / Reserve for Encumbrances	25,623.66		
250 00 00	Fund Equity / Pr Yr Res for Encumbrance			187,142.33
253 10 00	Fund Balance / Unreserved Fund Balance			11,709,081.65
	FUND TOTALS		33,825,280.21	33,825,280.21
	FUND IS IN BALANCE			

City of West Monroe

FUND 901 Utility Enterprise Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340	Charges for Services								
344	Sanitation								
10 15	Sewer	79,167	49,788.04	63	791,670	755,899.51	96	950,000	194,100.49
10 20	Sewer Line Services	0	.00		0	.00		0	.00
10 35	Excess Trash Rev	0	.00		0	.00		0	.00
10 *	Utilities	79,167	49,788.04	63	791,670	755,899.51	96	950,000	194,100.49
15 10	Sewer Dist 5	113,036	.00		1,130,360	1,043,209.06	92	1,356,437	313,227.94
344 **	Sanitation	192,203	49,788.04	26	1,922,030	1,799,108.57	94	2,306,437	507,328.43
348	Public Works								
10 10	Water	170,833	114,493.73	67	1,708,330	1,560,044.92	91	2,050,000	489,955.08
10 20	Treatment Plant	128,333	79,506.89	62	1,283,330	1,188,240.44	93	1,540,000	351,759.56
10 25	Penalty	6,875	9,702.44	141	68,750	102,228.59	149	82,500	19,728.59
10 50	Taps	0	.00		0	.00		0	.00
10 *	Utilities	306,041	203,703.06	67	3,060,410	2,850,513.95	93	3,672,500	821,986.05
348 **	Public Works	306,041	203,703.06	67	3,060,410	2,850,513.95	93	3,672,500	821,986.05
340 ***	Charges for Services	498,244	253,491.10		4,982,440	4,649,622.52		5,978,937	1,329,314.48
350	Fines								
352	Fees								
81 00	NSF Fee	0	.00		0	.00		0	.00
352 **	Fees	0	.00		0	.00		0	.00
350 ***	Fines	0	.00		0	.00		0	.00
360	Invstmnts,Rents,Contribut								
361	Investment Earnings								
10 00	Interest Revenue	0	.00		0	.00		0	.00
361 **	Investment Earnings	0	.00		0	.00		0	.00
360 ***	Invstmnts,Rents,Contribut	0	.00		0	.00		0	.00
390	Other Financing Sources								
391	Interfund Transfers In								
12 00	Transfers In	0	.00		0	.00		0	.00
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392	Proceeds from Asset Disp								
10 00	Sale of Assets	0	.00		0	.00		0	.00
392 **	Proceeds from Asset Disp	0	.00		0	.00		0	.00

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City of West Monroe
REVENUE REPORT
83% OF YEAR LAPSED

Item 14)

ACCOUNTING PERIOD 10/2023

City of West Monroe

FUND 901 Utility Enterprise Fund		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
393	10 00 Gen Long Term Debt Issued								
	General Obligation Bonds	0	.00		0	.00		0	.00
393	** Gen Long Term Debt Issued	0	.00		0	.00		0	.00
394	Miscellaneous Revenue								
	10 00 Other Misc Revenue	167	300.00	180	1,670	1,862.46	112	2,000	137.54
394	** Miscellaneous Revenue	167	300.00	180	1,670	1,862.46	112	2,000	137.54
390	*** Other Financing Sources	167	300.00		1,670	1,862.46		2,000	137.54
FUND TOTAL Utility Enterprise Fund		498,411	253,791.10		4,984,110	4,651,484.98		5,980,937	1,329,452.02
GRAND TOTAL		498,411	253,791.10		4,984,110	4,651,484.98		5,980,937	1,329,452.02

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 City of West Monroe

2023 TRIAL BALANCE
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PA Item 14)
 ACCOUNTING PERIOD 10/2023

FUND 901 Utility Enterprise Fund				
ACCOUNT	ACCOUNT DESCRIPTION		DEBIT BALANCE	CREDIT BALANCE
101 01 00	Cash / Operating Cash			175,342.68
115 10 10	Utility Billing / Utility		1,530,526.19	
115 12 00	Accounts Receivable / Billed Services		9,787.00	
115 40 20	Due From Employees / Travel Advances		4,688.63	
115 50 10	NSF Checks / NSF		.00	
115 70 15	Due From Other Entities / Georgia Pacific		.00	
115 70 20	Due From Other Entities / Riverwood		12,125.00	
116 10 00	Allowance for Uncollectab / Utility Billing			770,911.31
126 12 10	Ouachita Parish / Sewer Dist #5		152,901.70	
130 60 18	Due From Other Funds / City General Fund		.00	
149 10 00	Deferred Charges / Net Pension Liability		756,572.79	
151 10 00	Non-Current Assets / Investments		.00	
161 00 00	Fixed Assets / Land		74,150.00	
162 00 00	Fixed Assets / Infrastructure		52,683,255.00	
162 10 00	Infrastructure / Accumulated Depreciation			29,606,046.94
163 00 00	Fixed Assets / Building		73,435.92	
163 10 00	Building / Accumulated Depreciation			73,434.75
164 00 00	Fixed Assets / Imp Other Than Buildings		.00	
164 10 00	Imp Other Than Buildings / Accumulated Depreciation		.00	
165 00 00	Fixed Assets / Machinery & Equipment		2,003,006.28	
165 10 00	Machinery & Equipment / Accumulated Depreciation			1,800,461.26
166 00 00	Fixed Assets / Construction in Progress		.00	
202 00 00	Current Liabilities / Vouchers/Accounts Payable			85,611.18
202 10 00	Vouchers/Accounts Payable / Accounts Payable General			.00
206 00 00	Current Liabilities / Retainage Payable			.00
207 10 35	Sales Tax Payable / Water			15,628.68

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2023 TRIAL BALANCE
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FUND 901 Utility Enterprise Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
208 11 00	Due to Other Funds / City General Fund		.00
208 23 00	Due to Other Funds / 2010 DEQ SRB Sinking Fund		.00
208 24 00	Due to Other Funds / 2010 DEQ SRB Reserve Fund		.00
208 25 00	Due to Other Funds / 2010 DEQ SRB Cap Add & Cn		654,000.00
217 10 35	Taxes Payable / Unemployment Tax		.00
218 01 00	Payroll Liabilities / Accrual Offset		.00
218 02 00	Payroll Liabilities / Salaries Payable		.00
218 03 00	Payroll Liabilities / Accrued VAC/SIC		193,253.68
223 10 00	Deferred Revenue / Overpayments		520.00
223 11 00	Deferred Revenue / Net Pension Liability		1,640,158.79
228 10 10	Utilities / Water		214,323.39
238 10 00	Net Pension Obligation / MERS		2,747,544.12
242 10 00	Fund Equity / Revenue Control Account		4,651,484.98
242 20 00	Fund Equity / Expenditure Cntrl Summary	5,087,230.25	
243 00 00	Fund Equity / Encumbrance Control	4,949.76	
244 00 00	Fund Equity / Reserve for Encumbrances		4,949.76
250 00 00	Fund Equity / Pr Yr Res for Encumbrance		17,183.00
254 10 00	Retained Earnings / Unreserved Retnd Earnings	30,249,950.80	
261 10 00	Invested in Capital Assts / Contributed Capital		49,991,724.80
FUND TOTALS		92,642,579.32	92,642,579.32
FUND IS IN BALANCE			