



Notice of:

BOARD OF ALDERMEN SPECIAL MEETING

Monday, October 16, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

AGENDA

Public Comments: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

NOTICE/MINUTES

Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

Motion to Approve Minutes

- [1\)](#) Motion to approve the minutes of the October 3, 2023 Regular Council Meeting.

Recognitions/Presentations

- 2) Recognition of Richard Laban having been selected to receive the Golden Grabber award from Keep LA Beautiful.
- 3) Recognition of Anthony Quillman, an NHS student at West Monroe High School and has achieved his Eagle Scout rank with the Boy Scouts of America program.
- 4) City of West Monroe Employee Recognitions.

Mayor's Review

Community Announcements

ADMINISTRATION/FINANCE

BUILDING AND DEVELOPMENT

- [5\)](#) Ordinance to grant Right of Ways to Entergy for Highland Park Commercial Subdivision. **Introduced at 9/19/23 Council Meeting.**
- [6\)](#) Ordinance to enter into an agreement to grant sewer utility servitude to David Erie Mancill (B & E Wholesale).

CODE ENFORCEMENT

LEGAL

- [7\)](#) Ordinance to amend and re-enact Sec. 11-4014 of the Code of Ordinances, defining the crime of "Disturbing the Peace".

PUBLIC WORKS

- [8\)](#) Resolution of the Hasley Cemetery Trust to establish the price of burial plots effective January 1, 2024; to designate a Secretary for the Trust; and to provide certain administrative authorization.
- 9) Authorize City Clerk to advertise for bids for a Crack-Sealing Machine.

COMMUNITY SERVICES

PARKS AND RECREATION

POLICE/FIRE

WMFD

- [10\)](#) Ordinance to authorize application to the USDA Community Facilities Grant Program for funding to be used toward a new fire truck for West Monroe Fire Department.

WMPD

ENGINEERING/CONSTRUCTION PROJECTS

- 11) West Monroe Riverfront Park Fishing Pier Project - City Project #C23014

Authorize the City Clerk to advertise for bids.
- [12\)](#) West Monroe Sports Complex - City Project #000179

Ordinance to accept low bid for wood court flooring protection (court flooring covering), and to authorize execution of a contract for purchase and delivery with the low bidder.
- [13\)](#) North 3rd Street Improvements - FP&C Project #50-MV2-23-01; City Project #C23013

Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana, Office of Facility Planning & Control (FP&C) relating to the project "North 3rd Street Improvements, Planning & Construction (Ouachita).
- [14\)](#) Black Bayou Stormwater Pumps (DR-4611 HMGP Competitive Pool) - City Project #000224

Ordinance to authorize an application for grant funding from FEMA (Federal Emergency Management Agency) and GOHSEP (Governor's Office of Homeland Security and Emergency Preparedness) (\$4,500,000 grant request, up to \$1,100,790 local funds).
- [15\)](#) Slack Street Culvert Replacement (DR-4611 HMGP-LWI) - City Project #000225

Ordinance to authorize an application for grant funding from FEMA (Federal Emergency Management Agency) and GOHSEP (Governor's Office of Homeland Security and Emergency Preparedness) (\$586,670 grant request, up to \$65,186 local funds).
- [16\)](#) Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Change Order No. 8 (+ \$19,344.46; + 0 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.
- [17\)](#) Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Change Order No. 9 (+ \$29,245.66; + 10 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

[18\)](#) Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Certificate of Substantial Completion with Diamond B. Construction Co., LLC.

[19\)](#) Kiroli Park Trails - LWCF Grant - City Project #C24002

Ordinance to authorize execution of a Land and Water Conservation Fund State Project Agreement with the Louisiana Department of Culture, Recreation and Tourism, together with various related agreements relating to the City's compliance with certain grant requirements and continuing obligations, terms and conditions in exchange for the receipt of funding for certain Kiroli Park improvements (\$1,540,322 project cost: \$770,161 grant reward; \$770,161 local funding).

[20\)](#) 2024 Capital Outlay Requests

Resolution to authorize and support the submission of certain Capital Outlay Projects to the 2024 Legislature of the State of Louisiana.

[21\)](#) Project Updates

Lazenby & Associates, Inc.

S. E. Huey Co.

PUBLIC COMMENTS/OTHER BUSINESS

[22\)](#) West Monroe Fire Department September Fire Report.

[23\)](#) General Fund and Utility Fund Monthly Budget Reports.

ADJOURN

STACI ALBRITTON MITCHELL

If you need special assistance, please contact Cindy Emory at 318-396-2600, and describe the assistance that is necessary.



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, October 03, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by Alderman Ben Westerburg. The Pledge of Allegiance was led by Crosley Kindergarten student Valerie Trejo.

Motion to Approve Minutes

Motion to approve the minutes of the September 19, 2023 Regular Council Meeting.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

Authorize City Clerk to advertise for bids for Dump Truck.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Authorize City Clerk to advertise for bids for Sewer Vacuum Truck.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

WMPD

Ordinance 5248: Introduce re-authorization of Ordinance to sell service firearm to retired Major Gary Aldridge.

Motion made by Buxton, Seconded by Westerburg.

ENGINEERING/CONSTRUCTION PROJECTS

Class Street Cross Drain Replacement - Project #CP0134

Authorize Change Order No. 1 (+ \$8,111.89; + 2 days) with Womack & Sons Construction Group, LLC.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

North 7th Street (Hwy. 143) Restriping (5-Lane) - Project #000188

Recommendation of award. The bids were as followed:

<u>VENDOR NAME</u>	<u>BID AMOUNT</u>
Highway Graphics, LLC	\$115,514.00
Nations Services Company, Inc.	\$135,392.70

Motion to authorize the acceptance and award of bid to the lowest responsive and responsible bidder made by Westerburg, Seconded by Welch. Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ADJOURN

Motion made by Hamilton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:


CINDY EMORY
CITY CLERK

APPROVED:


STACI ALBRITTON MITCHELL
MAYOR

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____
SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE AND APPROVE THE CITY OF WEST MONROE, LOUISIANA, GRANTING SPECIFIC RIGHTS-OF-WAY TO ENTERGY LOUISIANA, LLC, FOR INSTALLATION AND MAINTENANCE OF CERTAIN OVERHEAD AND UNDERGROUND ELECTRICAL SERVICE IN ALONG MCGUIRE STREET AND HIGHLAND PARK DRIVE, WEST MONROE, LOUISIANA, IN ORDER TO PROVIDE FOR ELECTRICAL SERVICE FOR THE HIGHLAND PARK COMMERCIAL SUBDIVISION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to enter into both an Underground Right-Of-Way and an Overhead Right-Of-Way with Entergy Louisiana, LLC, to install and maintain certain underground and overhead electrical service along McGuire Street and Highland Park Drive, West Monroe, Louisiana, in order to provide for electrical service for the Highland Park Commercial Subdivision, as generally according to the terms and provisions as more fully set forth in those rights-of-way instruments attached as Exhibit “A” and Exhibit “B”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to negotiate those terms and provisions, and the location of the proposed underground electrical lines and facilities, and to determine and take any action and execute any further documents she deems either necessary or proper, in order to carry out the provisions of the foregoing.

The above ordinance was introduced on September 19th, 2023, in regular and legal session convened; notice of this ordinance was published three times in fifteen (15) days, one week apart, as required by R.S. 33:4712; no opposition being filed, it is considered by sections, voted on by yea and nay vote, passed and adopted in legal session convened this 16th day of October, 2023, with the final vote being as follows:

YEA: _____
NAY: _____
NOT VOTING: _____
ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

ORDINANCE TO AUTHORIZE EXECUTION OF AN AGREEMENT WITH DAVID ERIC MANCILL TO ESTABLISH A SERVITUDE FOR SEWER INSTALLATION, MAINTENANCE AND REPAIR FOR THE PROPERTY LOCATED AT 100 TRENTON STREET; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the City of West Monroe, Louisiana be and it is hereby authorized to execute an agreement with David Eric Mancill to establish a servitude for sewer installation, maintenance and repair for the property located at 100 Trenton Street, with an example of that Agreement attached as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to further negotiate any and all of the terms and provisions of the attached example copy of the proposed Agreement, and to take any and all actions and to execute any and all further documents she deems either necessary or beneficial in order to carry out the activities arising out of that agreement described above.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea or nay vote, passed and adopted the 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

AGREEMENT

Before the undersigned Notaries Public, each duly commissioned and qualified, in the presence of the of the undersigned competent witnesses, personally came and appeared:

DAVID ERIC MANCILL, a major resident of Ouachita Parish, Louisiana, and **ERIC MANCILL AUCTIONS, LLC**, now doing business as B & E Wholesale, domiciled at 100 Trenton Street, West Monroe, Louisiana 71291, herein represented by its duly authorized Manager, David Mancill (hereinafter sometimes jointly "B&E")

AND

CITY OF WEST MONROE, LOUISIANA, (TIN: **-*1497)**, a municipality of the State of Louisiana, herein represented by its duly authorized Mayor, Staci Albritton Mitchell (hereinafter sometimes "CITY")

who do enter into this Agreement, intending to and hereby binding themselves, their successors and assigns as follows, to-wit:

1. B&E needs to acquire access to the sewer system of the CITY for its business operations at 100 Trenton Street, West Monroe, Louisiana, and the most appropriate route for that access must traverse property owned and recently improved by CITY; and
2. CITY is agreeable with granting an appropriate servitude to B&E for sewer access at the needed location, subject to certain terms, conditions and provisions such that the servitude will not adversely affect the CITY's use and improvements of this property, and CITY receives the required fair value for that access; and
3. Accordingly, CITY agrees to grant to B&E an underground utility servitude for sewer, 15 feet in width, at a designated location but to be generally as shown on the attached preliminary survey (Exhibit A), with all lines (other than at the termination of the line at the point of connection) being installed through underground boring at a designated depth, without disturbance of the surface; and
4. B&E agrees to these conditions, with all being at the cost of B&E (including reimbursement to CITY of any and all amounts required for the connection to the CITY system, and for restoration of any above ground areas affected by the installation by B&E); B&E further agrees to pay \$325.00 as the reasonable value for the grant of this sewer utility servitude; and B&E further agrees that any and all costs of future repair to the line are the sole cost of B&E, and any and all restoration of damage caused to the surface will be reimbursed to CITY by B&E, with CITY having the continuing right to take whatever action is determined desirable to CITY in order to fully restore the appearance to the same condition and appearance as the surrounding surface of the property.

CITY and B&E each execute this Agreement pending approval of the formal Servitude Agreement (example attached as Exhibit B) by the West Monroe Board of Aldermen, which Servitude Agreement will be executed in anticipation and promptly filed following approval, at which time this Agreement will have no further effect.

CITY further agrees that B&E may initiate the approved construction activities upon execution of this Agreement.

Thus done and signed, in duplicate original, before me Notary, and the undersigned Item 6)
competent witnesses, in Ouachita Parish, Louisiana, this _____ day of October, 2023.

WITNESSES:

CITY OF WEST MONROE, LOUISIANA

Printed Name: _____ BY: _____
STACI ALBRITTON MITCHELL, MAYOR

Printed Name: _____

DOUGLAS C. CALDWELL, NOTARY PUBLIC
LOUISIANA BAR ROLL NO. 03783

Thus done and signed, before me Notary, and the undersigned competent witnesses, in
Ouachita Parish, Louisiana, this _____ day of October, 2023.

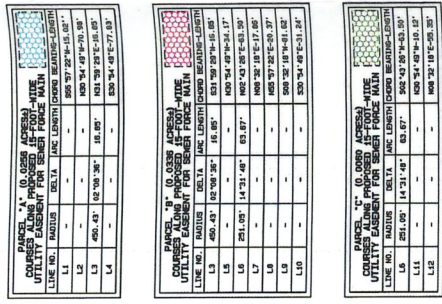
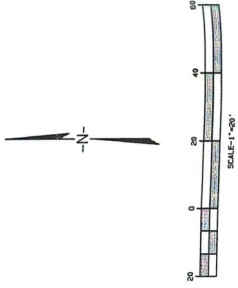
WITNESSES:

ERIC MANCILL AUCTIONS, LLC

Printed Name: _____ By: _____
DAVID MANCILL, Manager

Printed Name: _____ DAVID ERIC MANCILL

DOUGLAS C. CALDWELL, NOTARY PUBLIC
LOUISIANA BAR ROLL NO. 03783



FLOOD ZONE DATA

INSURANCE RATE MAP NO.
BASED ON FEMA FLOODING
CONGRESSIONAL DISTRICT 20 (2016) FOR GUADALUPE
PARISH, LOUISIANA. THIS PROPERTY LIES IN FLOOD
ZONE "X". (SHOWN ON MAP) DETERMINED TO BE ANNUAL
FLOODING WITH A CHANCE OF FLOODING OF 1% ANNUAL
CHANCE OF FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 SQUARE
FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE
MILE, AND AREAS PROTECTED BY LEVEES FROM 1% CHANCE
FLOODING.

CERTIFICATION

I, Thomas A. Seamus, Jr., a Registered Professional Engineer, State of New York, No. 10000, hereby certify that I have examined a "Class 1" survey in accordance with the Standards of Practice for Professional Engineers, as adopted by the New York State Board of Registration for Professional Engineers, and that I am satisfied that the survey is true and correct. I am not aware of any knowledge that this is a true representation of that survey.

ALAN D. SHAFER, INC.
PHOTODUPLICATION SERVICE, INC.
THOMAS A. SEAMUS, JR., P.E., No. 4795
WEST MONROE LOUISIANA

Thomas A. Seamus, Jr., P.E.
P.O. Box 2323
West Monroe, Louisiana 71254
(318) 651-8541

STATE OF LOUISIANA
 THOMAS A. SEMES, JR.
 REG. NO. 4795
 RES. CLASS. 1980
 PROFESSIONAL ENGINEER
 MECHANICAL AND ELECTRICAL

TEMPORARY BENCHMARKS

TBN NO. 1- ELEV. +93.25' (NAVD 83)
LOCATED ON THE EAST
SIDE OF TRENTON AT
INTERSECTION WITH
NORTH HALLROAD AVENUE

TBN NO. 2- ELEV. +93.19'
SPINULE SET IN LIGHT PALE ON THE EAST
SIDE OF SUBJECT PROPERTY.

TBN NO. 3- ELEV. +94.05' (NAVD 83)
SPINULE SET IN LIGHT PALE ON THE SOUTH
SIDE OF MOORE STREET.

Servitude Agreement

Before the undersigned Notaries Public, each duly commissioned and qualified, in the presence of the of the undersigned competent witnesses, personally came and appeared:

CITY OF WEST MONROE, LOUISIANA, a municipality of the State of Louisiana, herein represented by its duly authorized Mayor, whose mailing address is 2305 North 7th Street, West Monroe, Louisiana 71291 (hereinafter referred to as "CITY")

which does by these presents grant, bargain, transfer and deliver, with full guarantee of title and with complete transfer and subrogation of all rights and actions of warranty against all former proprietors of the property herein conveyed, unto:

DAVID ERIC MANCILL, a single man, a major resident of Ouachita Parish, Louisiana, whose mailing address 100 Trenton Street, West Monroe, Louisiana 71291, (hereinafter "MANCILL")

a servitude for sewer utility services access as MANCILL and CITY may jointly determine and agree from time to time to be either necessary or appropriate under that area more particularly shown and described on the attached Exhibit "A", which servitude shall be for the installation, construction, operation, maintenance, repair and replacement of sewer lines under the terms, provisions and conditions established herein, to have and to hold unto said MANCILL, its successors and assigns forever.

This grant by CITY is made for good and valuable cause and consideration, the receipt and sufficiency which are hereby acknowledged, and full acquittance granted therefore.

1. CITY hereby grants to MANCILL an underground utility servitude for sewer, 15 feet in width, at the designated location, with all lines (other than at the termination point where there is a connection to the CITY's sewer system) being installed through underground boring at a depth designated by CITY, and without disturbance of the surface; and
2. MANCILL agrees to these conditions, all at the cost of MANCILL (including reimbursement of any and all amounts required for the connection to the CITY system, and for restoration of any above ground areas affected by the installation by MANCILL); MANCILL further agrees to pay \$325.00 as the reasonable value for the grant of this sewer utility servitude; and MANCILL further agrees that any and all costs of future repair to the line are the sole cost of MANCILL, and any and all restoration of damage caused to the surface will be reimbursed to CITY by MANCILL, with CITY having the continuing right to take whatever action determined desirable to CITY in order to fully restore the appearance to the same condition and appearance as the remaining surfaces of the property.

No examination of title or taxes related to any of the property described above has been

requested nor made by the undersigned notaries

Thus done and signed, before me Notary, and the undersigned competent witnesses, in
Ouachita Parish, Louisiana, to be effective the _____ day of _____, 2023.

WITNESSES:

CITY OF WEST MONROE, LOUISIANA
Printed Name: _____ BY: _____
STACI ALBRITTON MITCHELL, MAYOR

Printed Name: _____

DOUGLAS C. CALDWELL, NOTARY PUBLIC
LOUISIANA BAR ROLL NO. 03783

Thus done and signed, before me Notary, and the undersigned competent witnesses, in
Ouachita Parish, Louisiana, to be effective the _____ day of _____, 2023.

WITNESSES:

DAVID ERIC MANCILL
Printed Name: _____

Printed Name: _____

DOUGLAS C. CALDWELL, NOTARY PUBLIC
LOUISIANA BAR ROLL NO. 03783

STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AMEND AND REENACT SEC. 11-4014 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, DEFINING THE CRIME OF “DISTURBING THE PEACE”; TO DECLARE EACH PROVISION OF THIS ORDINANCE AND EACH PROVISION OF THE AMENDED AND REENACTED SEC. 11-4014 AS SEVERABLE; TO PROVIDE AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Section 11-4014 of the Code of Ordinances, City of West Monroe, Louisiana, is hereby amended and reenacted, to hereafter read as follows, to-wit:

"Sec. 11-4014. Disturbing the peace.

- (a) The crime of disturbing the peace is the doing of any of the following in such manner as would foreseeably disturb or alarm the public:
- (1) Engaging in a fistic encounter;
 - (2) Addressing any offensive, derisive or annoying words to any other person who is lawfully in any street, or other public place; or call him by any offensive or derisive name, or make any noise or exclamation in his presence and hearing with the intent to deride, offend or annoy him, or to prevent him from pursuing his lawful business, occupation or duty; or
 - (3) Appearing in an intoxicated condition; or
 - (4) Engaging in any act in a violent and tumultuous manner by any three (3) or more persons; or
 - (5) Holding of an unlawful assembly; or
 - (6) Interruption of any lawful assembly; or
 - (7) Intentionally engaging in any act or any utterance, gesture, or display designed to disrupt a funeral, funeral route, or burial of a deceased person during the period beginning one hundred twenty minutes before and ending one hundred twenty minutes after the funeral or burial, within three hundred feet of the funeral or burial.
 - (8) (i) Intentionally blocking, impeding, inhibiting, or in any other manner obstructing or interfering with a funeral route.

(ii) Intentionally blocking, impeding, inhibiting, or in any other manner obstructing or interfering, within five hundred feet, with access into or from any building or parking lot of a building in which a funeral or burial is being conducted, or any burial plot or the parking lot of the cemetery in which a funeral or burial is being conducted, during the period beginning one hundred twenty minutes before and ending one hundred twenty minutes after the funeral or burial.
- (b) (1) Whoever commits the crime of disturbing the peace shall be fined not more than one hundred dollars or imprisoned for not more than ninety days, or both.

- (2) Whoever commits the crime of disturbing the peace as provided for in subsections (a)(7) and (8) of this Section shall be fined not more than five hundred dollars or imprisoned for not more than six months, or both.
- (c) For purposes of subsections (a)(7) and (a)(8) of this Section:
 - (1) "Funeral" includes a funeral, funeral home viewing, wake, or memorial service.
 - (2) "Funeral route" means the route of ingress or egress from the location of a funeral or burial, including thirty feet from the outer edge of the outside lane of the route."

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that if any provisions, sections or subsections of this ordinance or the amended and reenacted Sec. 11-4014 are held invalid for any cause or reason, such invalidity shall not affect the other provisions, sections, or subsections of this ordinance or the amended and reenacted Sec. 11-4014 which can be give effect without the invalid provisions, sections, or subsections, and to this end each of the provisions, sections, and subsections of this ordinance and the amended and reenacted Sec. 11-4014 are hereby declared severable;

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that this amendment shall be effective October 23, 2023.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea or nay vote, passed and adopted the 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2013

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

BOARD OF TRUSTEES
HASLEY CEMETERY TRUST FOR THE
CITY OF WEST MONROE, LOUISIANA

RESOLUTION NO. _____ MOTION BY: _____
SECONDED BY: _____

A RESOLUTION BY THE BOARD OF TRUSTEES OF THE HASLEY CEMETERY TRUST FOR THE CITY OF WEST MONROE, LOUISIANA TO ESTABLISH THE PRICE OF BURIAL PLOTS EFFECTIVE JANUARY 1, 2024; TO DESIGNATE THE SECRETARY FOR THE BOARD AND AUTHORIZE THE SECRETARY TO EXECUTE DEEDS FOR THE SALE OF BURIAL PLOTS; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the prices of burial plots at privately-owned local cemeteries range from \$800.00 to \$1,850.00 and more, and prices vary at each cemetery depending upon the particular area or location where the burial plot may be located; and

WHEREAS, the prices for burial plot at Hasley Cemetery have been unchanged for five years, and there is no variance in price regardless of the location; and

WHEREAS, Section V. of the Trust Agreement establishing the Hasley Cemetery Trust For the City of West Monroe, which is also codified as Sec. 5-2025 of the Code of Ordinances, City of West Monroe, Louisiana, provides that:

“Sec. 5-2025. - Sale of burial plots, interment service and care.

The board shall endeavor to sell either the burial plots or interment permits to members of the general public, at rates established by the board. ***”

WHEREAS, it would benefit the cemetery if the price of burial plots were increased to an amount more in line with local privately-owned cemeteries.

NOW, THEREFORE,

SECTION 1. BE IT RESOLVED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, acting as the Board of Trustees of the Hasley Cemetery Trust For the City of West Monroe, that the price of burial plots in Hasley Cemetery be set at the amount of \$1,000.00, effective January 1, 2024.

SECTION 2. BE IT FURTHER RESOLVED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, acting as the Board of Trustees of the Hasley Cemetery Trust For the City of West Monroe, that Alex Devillier be designated as the Secretary to the Board of Trustees, and that he be authorized to execute deeds on behalf of the Board of Trustees for the sale of burial plots.

The above Resolution was read and considered by sections at a public meeting of the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, acting as the Board of Trustees of the Hasley Cemetery Trust For the City of West Monroe, was voted on by yea and nay vote, passed and adopted this 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE, LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR,
CITY OF WEST MONROE AND
EXECUTIVE DIRECTOR, HASLEY
CEMETERY TRUST FOR THE CITY OF
WEST MONROE, LOUISIANA

ALEX DEVILLIER, SECRETARY,
HASLEY CEMETERY TRUST FOR THE
CITY OF WEST MONROE, LOUISIANA

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA TO APPLY FOR FINANCIAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT, TO FINANCE THE PROJECT KNOWN AS “WM COMMUNITY FACILITIES - FIRE TRUCK”; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the City of West Monroe is hereby authorized to apply for financial assistance with the United States Department of Agriculture, Rural Development, to finance the project known as “WM Community Facilities - Fire Truck”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute any and all documents either necessary or appropriate which relate to the USDA Rural Development loan and/or grant, and with Cindy Emory, as City Clerk of the City of West Monroe, Louisiana, hereby authorized to certify to any and all such documents which relate to the USDA Rural Development loan and/or grant.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea or nay vote, this 16th day of October, 2023, the final vote being as follows:

YEA: _____
NAY: _____
NOT VOTING: _____
ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON , MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO ACCEPT THE LOW BID FOR THE WOOD COURT FLOORING PROTECTION (COURT FLOOR COVERING) FOR THE WEST MONROE INDOOR SPORTS COMPLEX, BEING THE BID FROM FACILITY FOR \$93,302.51; TO AUTHORIZE EXECUTION OF A CONTRACT FOR THE WORK TO BE PERFORMED IN ACCORDANCE WITH THE BID SPECIFICATIONS; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the low submitted bid of \$93,302.51 by Facility Armor, LLC for the wood court flooring protection (court floor covering) for the West Monroe Indoor Sports Complex be accepted, and that Staci Albritton Mitchell, as Mayor of the City of West Monroe, be authorized to execute a contract for the work to be performed which includes the applicable provisions of the bid specifications attached as Exhibit “A” utilizing as the form an “Agreement Between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E) AIA Document A151™–2019”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, be and she is hereby authorized to make such further modifications, additions and revisions of that proposed contract form as are necessary in order to fully reflect the rights and obligations of the parties to that agreement, and to take any action and execute any further documents she deems either necessary or proper to carry out the provisions of the foregoing.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea and nay vote, this 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

Proposal For: The City of West Monroe, LA
Project Indoor Sports Complex
875 Constitution Drive
West Monroe, LA 71292

Bid Package: Court floor covering
Proposal Due Date: See bid posting

Project Manager: Mike Mays (mmays@sportsfacilities.com)
RFI Contact: Mike Mays (mmays@sportsfacilities.com)

Referenced Project Documents

1. Specifications and Basis of Design- [1- Design and Specifications](#)
 - a. The above are a basis of design, a like product can be substituted with approval from Mike Mays.
2. Drawings: https://sporfacilitadvisory.sharepoint.com/:b:/s/SFM-Main/sfd/EUO7nGsLRe5Dpiyq8lFnzSEBSme_G0jzPrs9o3_P3YCNrw?e=EhhNS9
3. Sample Contract: [#Sample AIA Contract for FFE.docx](#)

Required Attachments

1. Proposed Product Specifications and Details
2. Proposal Details
3. W9
4. Initial redline comments on the sample contract

A. Base Proposal

1. The Bid Package referenced herein is entitled "Bid Package"
 - a. General Description:
 1. Provide 47,848 SF (6 courts) of 6' wide carpet roll product
 - a. Include storage carts, seam tape, and electric winder.
 - b. Alternative of 8 ft wide rolls
 2. Provide 16,506 SF (2 courts) of carpet tile
 - a. Include storage carts.
 3. Provide material, freight, unloading, and installation of package
 4. Provide closeout documents (warranty and service)
 5. See project specifications for itemized list and basis of design
 6. Provide a project timeline based on an installation window of November 27 through December 1, 2023 (this may change slightly based on construction progress)
 - b. General Items
 1. The proposal shall include all applicable permits, licenses, etc. related to this scope of work
 2. The proposal must include line-item pricing for each item as well as installation, and delivery

Tel: (727) 474-3845
Fax: (727) 462-2800
sportsfacilities.com | thesfnetwork.com

3. Payment and Performance Bonds in the amount of the award must be provided
4. The proposal shall include all necessary items and equipment needed to perform the referenced scope of work. This includes protecting existing finishes and conditions of the facility. All equipment must meet OSHA standards
5. Proposal to include clean-up of all trash and debris in a dumpster either provided by the awarded vendor or coordinated with the General Contractor to use current dumpster
6. Proposal to include all blocking, backing, and supports, necessary
7. The warranty period for all material, equipment, and labor based on specifications shall commence at the date of substantial completion or acceptance of work completed, whichever comes later
8. Coordination and meetings as required by the site's general contractor or Sports Facilities Companies
9. Proposal must include safety meeting attendance as required by site conditions
10. Provide safety manual and site-specific plan upon request
11. Conform to all applicable codes and regulations
12. Proposal shall include any storage requirements for material on site to complete work
13. Proposal shall include necessary mobilizations required for scope of work
14. Proposal must show sales tax exemption (the documentation will be provided to the awarded vendor)
15. Color choices of items will be made later from standard color options.
16. The awarded vendor must be able to provide all the items listed on the specifications and basis of design document.

Breakout Pricing: <https://sporfacilitadvisory.sharepoint.com/:x/s/SFM-Main/sfd/EUFjZEBPAC1JkFEIpSDmdEQBHb4gu-uVAVRD5vAoABfR6g?e=7aV6DP>

Total Base Proposal Price: List here \$ _____

List any exclusions:

PROJECT: WEST MONROE INDOOR SPORTS COMPLEX

815 CONSTITUTION DRIVE,
WEST MONROE, LA 71292

TBA
ARCHITECTURE
TIM BRANDON
Tel. 318.346.1550
West Monroe, LA 71291

C1.01

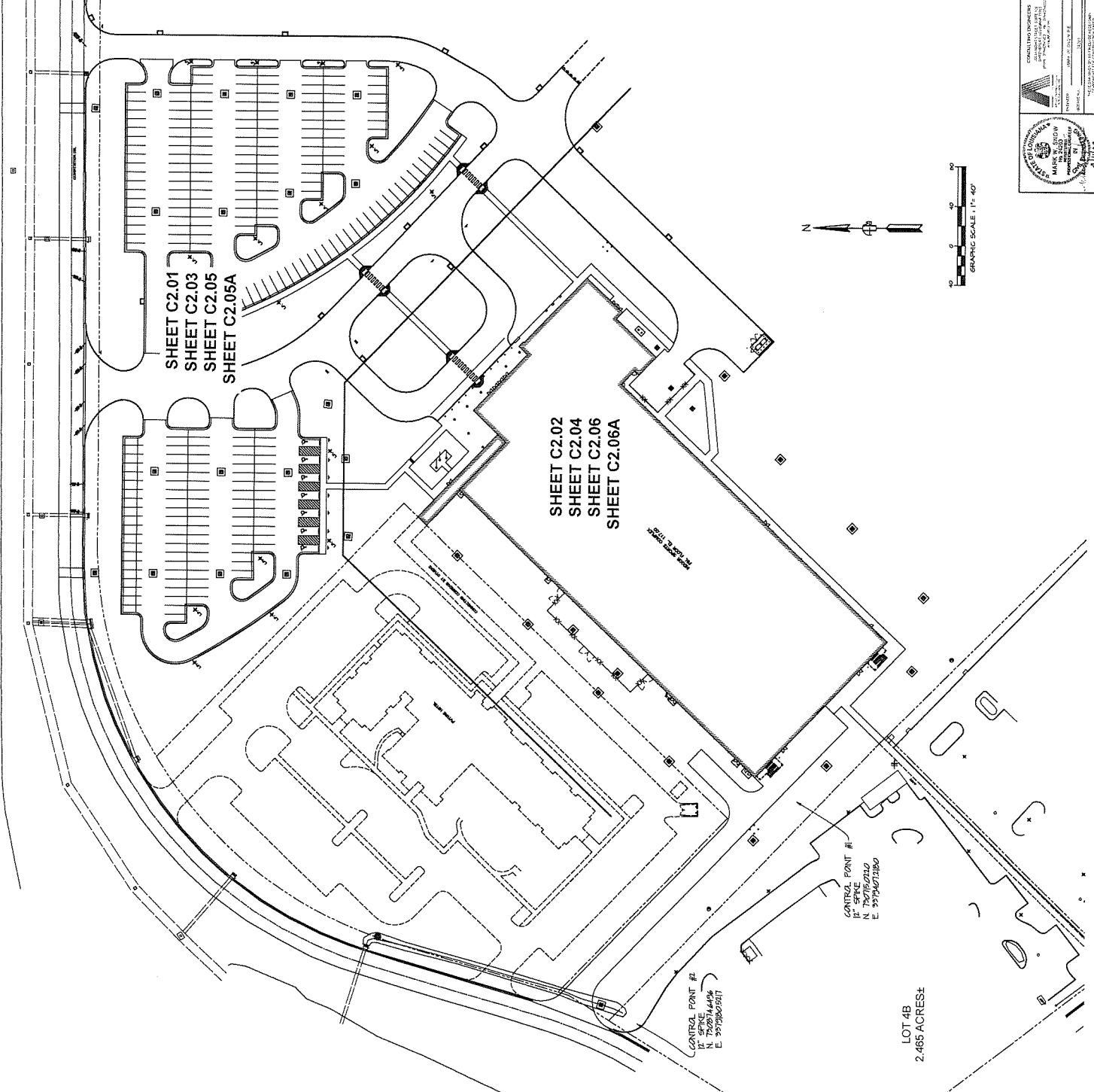
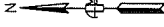
DATE: 4/11/2022
DRAWN: 21.001
CHECKED: 21.001
REVISIONS: 21.001

CONVOLUTION ENGINEERS
INCORPORATED
1000 PINE STREET, SUITE 200
NEW ORLEANS, LA 70112
TEL: 504.581.1111
WWW.CONVOLUTIONENGINEERS.COM

STATE OF LOUISIANA
Professional Engineer
No. 10000
Exp. 12/31/2024

DESCRIPTION: CIVIL UTILITIES

GRAPHIC SCALE: 1" = 40'



GENERAL NOTES

1. LOUISIANA ONE CALL NOTIFICATION PROGRAM. IN ORDER TO FACILITATE ITS PURPOSE, FIRST ASCERTAINING THE LOCATION OF UNDERGROUND UTILITIES BY SERVING LOUISIANA ONE CALL. IF THE PROJECT IS A REGIONAL NOTIFICATION PROGRAM, IN THE STATE OF ORDER TO SERVE NOTICE OF EXCAVATION, THIS PROGRAM CAN BE REACHED BY CALLING 1-800-272-3092.
2. CAUTION: ALL EXISTING UTILITIES PLOTTED FROM INFORMATION PROVIDED BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION OF ABOVE GROUND FEATURES ONLY. NOT ALL EXISTING UTILITIES MAY BE SHOWN. THE CONTRACTOR SHALL BE RESPONSIBLE TO DETERMINE ALL EXISTING UTILITIES THAT MAY BE LOCATED NEAR THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE TO DETERMINE THE LOCATION OF ALL EXISTING UTILITIES AND TO FIELD VERIFY THEIR LOCATION PRIOR TO ANY EXCAVATION. DISCREPANCIES ARE TO BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE ENGINEER. SHOWING ON THE PLANS OR CHANGES RESULTING FROM DISCREPANCIES TO EXISTING UTILITIES NOT SHOWN ON THE PLANS OR CHANGES RESULTING FROM DISCREPANCIES TO EXISTING UTILITIES WHEN THE LOCATION OF UTILITIES SHOWN ON THE PLANS AND THEIR ACTUAL LOCATION.
3. CONTRACTOR SHALL COORDINATE ALL WORK WITH LOCAL UTILITY COMPANIES WHEN WORKING NEAR THEIR RESPECTIVE FACILITIES.
4. CONTRACTOR SHALL COORDINATE UTILITY TIE-INS WITH THE OWNER. CONTRACTOR SHALL OBTAIN OWNER APPROVAL AND SCHEDULE ANY REQUIRED INTERRUPTIONS IN SERVICE THAT ARE REQUIRED FOR UTILITY CONNECTIONS.
5. THE CONTRACTOR MUST ASSURE THAT ADJACENT ROADWAYS, ROAD SHOULDERS AND DRIVEWAYS ARE PROTECTED FROM DAMAGE DURING CONSTRUCTION. THE CONTRACTOR SHALL REMOVE DEBRIS, MUD, AND OTHER UNSAFE ITEMS FROM ROADWAY, SHOULDER OR DITCHES.
6. CONSTRUCTION BARRELS AND MARKERS SHALL BE USED IN ACCORDANCE WITH CURRENT MUTCD. LOUISIANA DOTD AND CITY REQUIREMENTS OR AS DIRECTED BY PROJECT ENGINEER WHEN CONSTRUCTION ACTIVITY OCCURS ADJACENT TO ROADS.
7. CONTRACTOR SHALL CLEAR AND GRUB AND PERFORM ALL DEMOLITION NECESSARY FOR PRIOR TO BEGINNING REMEDIATION OF THE WORK AREA.
8. ALL TRENCH, DRAINAGE STRUCTURE AND OTHER EXCAVATIONS SHALL BE MADE IN STRICT ACCORDANCE WITH OSHA REGULATIONS AND OTHER APPLICABLE FEDERAL, STATE AND LOCAL REGULATIONS, CODES AND ORDINANCES.
9. TEMPORARY ACCESS DRIVES MAY BE REQUIRED DURING CONSTRUCTION IN ORDER TO MAINTAIN ACCESS TO ALL AREAS OF THE SITE. ESPECIALLY WHEN PLACING BUILDING CONCRETE. THE LOCATION AND WIDTH OF ALL ACCESS DRIVES SHALL BE DETERMINED BY THE GENERAL CONTRACTOR. MEANS FOR KEEPING SOILS SUITABLE FOR CONTRACTOR'S DISPOSE.

LEGEND

EXISTING	NEW	TO BE REMOVED
PROPERTY LINE		
PAVING		
ADJACENT SURFACE		
CONCRETE SURFACE		
CONCRETE CURB AND GUTTER		
FOOTING		
WATER LINE		
GAS LINE		
SEWER DRAIN		
SAFETY SLOPE		
AIRIAL POWER LINE		
UNDER GROUND TELEPHONE		
UNDER GROUND ELECTRICAL		
UNDER GROUND CABLE		
TOP OF CURB AND GUTTER		
WATER METER		
WATER VALVE		
GAS METER		
GAS VALVE		
BOLLARD		
PIPE TRENCH		
PIPE TRENCH		
LEFT POLE		
SAFETY SLOPE MARKER		
ANCHOR BOX		
GRATE INLET		
GRATE INLET		
CLEANOUT		
SPIN		
SHRUBS		
TREE		

CONTROL POINTS

CONTROL POINT #1
N 730715.0220
E 3379407.2180

CONTROL POINT #2
N 730715.0220
E 3379407.2180

BENCH MARK

N 730715.0220
E 3379407.2180
ELEV 413.65

TBA
TIM BRANON
ARCHITECTURE
103 Cypress Street
West Monroe, LA 71291
Phone: 337.598.1315
Fax: 337.598.1315
www.tbainc.com

PROJECT: WEST MONROE INDOOR SPORTS COMPLEX
835 CONSTITUTION DRIVE
WEST MONROE, LA 71292

DRAWING REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT

SHEET	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT

A1.02

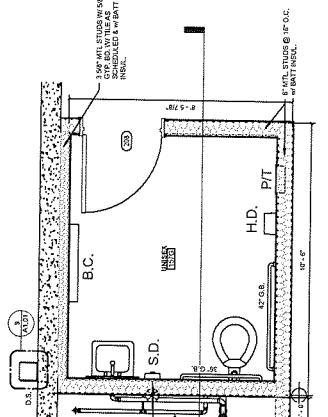
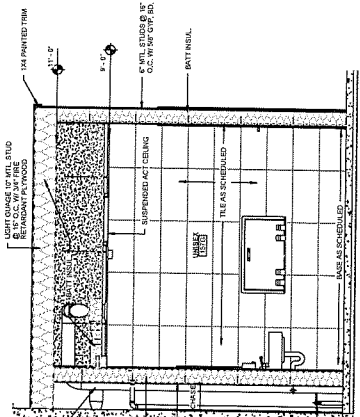
SECOND FLOOR
PLAN OVERALL

WALL LEGEND

CMU CORE	CONCRETE TILT WALL
METAL STUD CORE	REF. TO DET. ELEVATIONS FOR EX. WALL TYPE MATERIALS

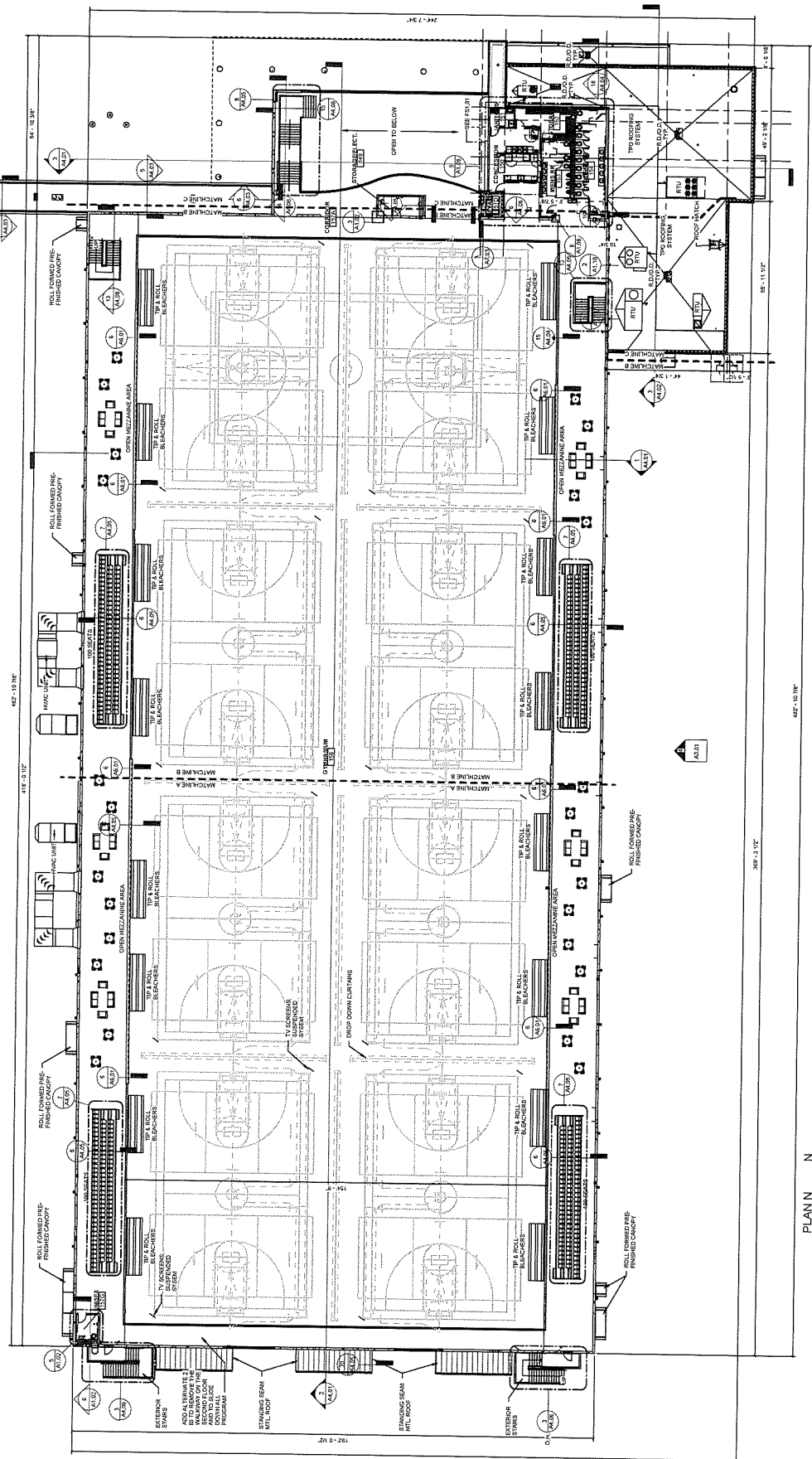
1 ENLARGED DETAIL

2 UNLESS ENLARGED
1/4" = 1'-0"



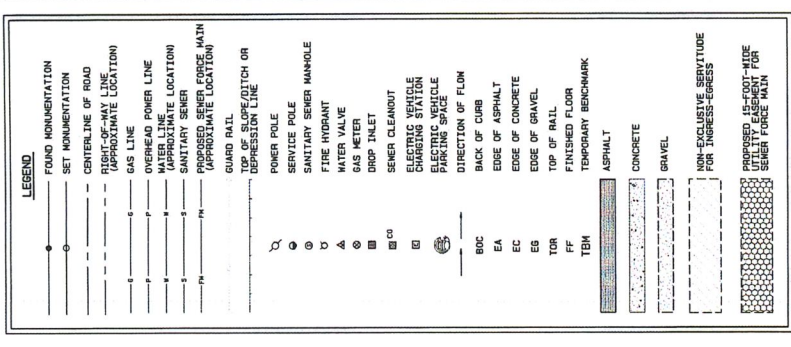
PLAN N

1 LEVEL 2
1/4" = 1'-0"




103 Cypress Street
West Monroe, LA 71291
Phone: 337.598.1315
Fax: 337.598.1315
www.tbainc.com

[illegible]



PARCEL 18 (0.0338 ACRES)		DRESSA WINE	
COLUMBIANA VINE		ARC LENGTH (FOOT) BEARING-LENGTH	
LINE NO.	RADIUS	DELTA	ARC LENGTH (FOOT) BEARING-LENGTH
1	1.5	450.437'	18.85°
L3	1.5	429.437'	16.85°
L4	1.5	429.437'	16.85°
L5	1.5	429.437'	16.85°
L6	2011.205'	14.311°/481'	634.827'
L7	2.0	--	--
L8	2.0	--	--
L9	2.0	--	--
L10	2.0	--	--
L11	2.0	--	--
L12	2.0	--	--
L13	2.0	--	--
L14	2.0	--	--
L15	2.0	--	--
L16	2.0	--	--
L17	2.0	--	--
L18	2.0	--	--
L19	2.0	--	--
L20	2.0	--	--
L21	2.0	--	--
L22	2.0	--	--
L23	2.0	--	--
L24	2.0	--	--
L25	2.0	--	--
L26	2.0	--	--
L27	2.0	--	--
L28	2.0	--	--
L29	2.0	--	--
L30	2.0	--	--
L31	2.0	--	--
L32	2.0	--	--
L33	2.0	--	--
L34	2.0	--	--
L35	2.0	--	--
L36	2.0	--	--
L37	2.0	--	--
L38	2.0	--	--
L39	2.0	--	--
L40	2.0	--	--
L41	2.0	--	--
L42	2.0	--	--
L43	2.0	--	--
L44	2.0	--	--
L45	2.0	--	--
L46	2.0	--	--
L47	2.0	--	--
L48	2.0	--	--
L49	2.0	--	--
L50	2.0	--	--
L51	2.0	--	--
L52	2.0	--	--
L53	2.0	--	--
L54	2.0	--	--
L55	2.0	--	--
L56	2.0	--	--
L57	2.0	--	--
L58	2.0	--	--
L59	2.0	--	--
L60	2.0	--	--
L61	2.0	--	--
L62	2.0	--	--
L63	2.0	--	--
L64	2.0	--	--
L65	2.0	--	--
L66	2.0	--	--
L67	2.0	--	--
L68	2.0	--	--
L69	2.0	--	--
L70	2.0	--	--
L71	2.0	--	--
L72	2.0	--	--
L73	2.0	--	--
L74	2.0	--	--
L75	2.0	--	--
L76	2.0	--	--
L77	2.0	--	--
L78	2.0	--	--
L79	2.0	--	--
L80	2.0	--	--
L81	2.0	--	--
L82	2.0	--	--
L83	2.0	--	--
L84	2.0	--	--
L85	2.0	--	--
L86	2.0	--	--
L87	2.0	--	--
L88	2.0	--	--
L89	2.0	--	--
L90	2.0	--	--
L91	2.0	--	--
L92	2.0	--	--
L93	2.0	--	--
L94	2.0	--	--
L95	2.0	--	--
L96	2.0	--	--
L97	2.0	--	--
L98	2.0	--	--
L99	2.0	--	--
L100	2.0	--	--

					
PARCEL "C" (0.0060 ACRES) COURSES ALONG PROPOSED 15'-FOOT-WIDE UTILITY EASEMENT FOR SENIOR FORCE MAIN					
LINE NO.	RADIUS	DELTA	ARC LENGTH	CHORD BEARING-LENGTH	
L6	251.05'	14 21' 48"	83.67'	S02 43 26" E-83.50'	
L11	-	-	-	N50 3 4' 48" W-10.13'	
L12	-	-	-	N08 72' 18" E-56.38'	

SURVIVOR'S NOTES:

- 1) BEARINGS SHOWN HEREIN HAVE BEEN DETERMINED BY S. P. OSBORN, JR., A PROFESSIONAL SURVEYOR, AND THE BEARING TAKEN ALONG THE SOUTH LINE OF SUBJECT PROPERTY IS AS SHOWN ON THE SURVEY.
- 2) PLAT LOCATED ON PLAT "E" FIELD LOCATED AS MARKED ON PLAT 125/2833 AND STREET NO. 125/2833/883 DATED 05/12/83. THIS PROPERTY IS SHOWN ON THIS PLAT. UTILITIES EXISTING ON THIS PROPERTY ARE SHOWN ON THIS PLAT.
- 3) RESONOR FOR RIGHTS-OF-WAYS, EASEMENTS & SERVICES WAS NOT REFORMED. THE SURVEYOR MAKES NO ASSURE THAT THE SURVEYOR'S WORK WILL NOT BE AFFECTED BY THE EFFECT THIS PARCEL ARE SHOWN ON THIS PLAT.
- 4) A RESERVATION OF SELLER OF A SPOKE/UNDERGROUND SERVICE SELLER RESERVES THE RIGHT FOR CONTINUED MAINTENANCE, REPAIRS, REPLACEMENTS, AND/OR RELOCATION OF THE SPOKE/UNDERGROUND SERVICE LINE, INCLUDING THE RIGHT TO RELOCATE, REPAIR, REPLACE, SUPPLEMENT AND/OR RELOCATE THE SPOKE/UNDERGROUND SERVICE LINE WITHOUT CAUSING DAMAGE TO THE EXISTING STRUCTURE.
- 5) DAVID ORC MANTILL, FOR HIMSELF AS THE OWNER OF THE DESCRIBED PROPERTY, (SPOKE PROPERTY) AND FOR SUCCESSOR OWNERS, HEREBY GRANTS TO THE SPOKE/UNDERGROUND SERVICE A NON-EXCLUSIVE SERVICE FOR UTILITY FEEDSTRAIN AND/OR SPOKE/UNDERGROUND SERVICE TO THE DESCRIBED PROPERTY FOR EMPLOYER AND CUSTOMER PORTION OF THE USE OF THE SPOKE PROPERTY UPON THAT PORTION OF THE ABOVE DESCRIBED PROPERTY.
- 6) THURSON STREET IS AN UNDERPASS IN LOCATION OF BALDWIN STREET. RAILROAD BRIDGE SPANS OVER THURSON STREET. THURSON STREET IS CLOSED PHYSICALLY DUE TO DAMAGED FLOODING DURING PERIODS OF WET WEATHER.
- 7) THERE IS A MANDATORY RIGHT OF ACCESS TO EASEMENT STREET IN LIMITS OF MODERN ROADWAY.

FLOOD ZONE DATA

BASED ON FIRM FLOOD INSURANCE RATE MAP NO.
23073C0165F (JANUARY 20, 2016) FOR QUACHITA
PARISH, LOUISIANA. THIS PROPERTY LIES IN FLOOD
ZONE A-1. THE ANNUAL CHANCE OF FLOODING IS
OF 1% AND ANNUAL CHANCE FLOOD AREAS OF 1% ANNUAL
CHANCE OF FLOOD WITH AVERAGE DEPTHS OF LESS THAN
1 FOOT OR MORE OF WHICH AS MUCH AS 18 INCHES
DEEPER ARE PROTECTED BY ELEVATIONS FROM 1 INCHANCE
FLOOD.

CERTIFICATION

I, Thomas A. Semmes, Jr., a Registered Professional Land Surveyor in the State of Louisiana, do hereby certify that the foregoing is a true and correct representation in accordance with the Standards of Practice For Property Boundary Surveys as established by the Louisiana Board of Professional Land Surveyors, Civil Engineers and Land Surveyors and to the best of my knowledge this is a true and correct representation of the facts.

THOMAS A. SEMMES, JR. P.L.S. NO. 4795
P.O. BOX 943
WEST MONROE, LOUISIANA

THOMAS A. Semmes, Jr. P.L.S. No. 4795
P.O. Box 235
West Monroe, Louisiana 71294
(318) 651-3941

TEMPORARY BENCHMARKS

TBM NO. 1- ELEV.=83.55' (NAVD 88)
SPINALE SET IN LIGHT POLE ON THE EAST
SIDE OF TRENTON AT INTERSECTION WITH
NORTH RAILROAD AVENUE

TBM NO. 2- ELEV.=84.13' (NAVD 88)
SPINALE SET IN LIGHT POLE ON THE EAST
SIDE OF SUBJECT PROPERTY.

TBM NO. 3- ELEV.=81.05' (NAVD 88)
SPINALE SET IN LIGHT POLE ON THE SOUTH
SIDE OF WOOD STREET.

UTILITY CONTACTED
ON 01/04/2023
(TICKET NO. 230108202)
DATED: 01/04/2023 &
(TICKET NO. 230575669
DATED: 09/12/2023)

1) AT&T TRANSMISSION
2) CITY OF NEST HORROE (WATER & SEWER)
3) AT&T DISTRIBUTION
4) ATMOS ENERGY
5) MINDSTREAM
6) ENTERSY LOUISIANA, LLC

BOUNDARY & TOPOGRAPHIC SURVEY	
CLIENT: STEVE HALL 10001 N. LAFAYETTE AVE. WEST MONROE, LOUISIANA	
SITUATED IN SECTION 52, TOWNSHIP 18 NORTH, RANGE 3 EAST LAND OF THE LAKE PARISH, LOUISIANA CLAUDETTE PARISH, LOUISIANA	
TOMMY SEMMES, JR. PROFESSIONAL LAND SURVEYING CO., INC. P.O. BOX 345 (504) 958-9024 BOZEMAN, MISSISSIPPI	
CHECKED	T. A. S.
DATE	CLIENT:
8/21/2024	

10/05/23	UPDATED PLAT TO REFLECT UPDATED EXISTING TOPOGRAPHIC INFORMATION	TAS
----------	--	-----

REVISÉ: 10/05/2023

C:\LC 2023\HALL S_TRENTON STREET Y000_02.prx 10/5/2023

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE STATE OF LOUISIANA THROUGH THE OFFICE OF FACILITY PLANNING AND CONTROL OF THE DIVISION OF ADMINISTRATION WITH RESPECT TO THE PROJECT “NORTH 3RD STREET IMPROVEMENTS, PLANNING AND CONSTRUCTION (OUACHITA) FP&C PROJECT NO. 50-MV2-23-01”; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby authorized to enter into a Cooperative Endeavor Agreement with the State of Louisiana through the Office of Facility Planning and Control of the Division of Administration with respect to the project referred to as “North 3rd Street Improvements, Planning and Construction (Ouachita) FP&C Project No. 50-MV2-23-01”, all as more fully set forth in the attached Exhibit A.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, Louisiana be and she is hereby authorized to sign that Cooperative Endeavor Agreement on behalf of the City of West Monroe, Louisiana, and to take any action or execute any further documents she deems either necessary or proper to carry out the provisions of the foregoing.

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that in addition to and not in limitation of the authority granted to Staci Albritton Mitchell, as the Mayor, as set forth above, Matthew Wilson, Finance Director of the City of West Monroe, Louisiana, is hereby additionally designated to act for and on behalf of the City of West Monroe, Louisiana, in all matters pertaining to this project, including certifying requests to the State of Louisiana for disbursements.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea and nay vote, this 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA



COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
CITY OF WEST MONROE
North 3rd Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-23-01

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the **STATE OF LOUISIANA** (State), herein represented by **ROGER E. HUSSER, JR., DIRECTOR, FACILITY PLANNING AND CONTROL, DIVISION OF ADMINISTRATION (DOA)**, and **CITY OF WEST MONROE** (Entity), a political subdivision of the State, herein represented by **STACI ALBRITTON MITCHELL, MAYOR** do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

ARTICLE I

1.1 **WHEREAS**, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in a State Funding Summary ("Funding Summary") attached hereto for reference only; and

1.2 **WHEREAS**, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in the Funding Summary; and

1.3 **WHEREAS**, **if applicable**, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in the Funding Summary; and

1.4 **WHEREAS**, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in the Funding Summary; and

1.5 **WHEREAS**, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

IT IS HEREBY AGREED by the State and the Entity that:

ARTICLE II
PURPOSE

2.1 The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, January, 2019 ed. (the "Guidelines"), which is incorporated herein and made a part of this Agreement. As required by Section 147(e) of the Internal Revenue Code of 1986, as amended. The Entity hereby understands and agrees that, in addition to requirements of the Guidelines, no proceeds of the Project Bonds can or will be used for airplanes, skyboxes or luxury private boxes, health club facilities, facilities primarily used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

ARTICLE III
SCOPE

3.1 As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in the Funding Summary.

3.2 If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

North 3rd Street Improvements, Planning and Construction
 (Ouachita)
 FP&C Project No. 50-MV2-23-01
 Page -3-

shall also require the approval of the Joint Legislative Committee on the Budget (“Committee”) and the Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require Committee approval.

ARTICLE IX

HOLD HARMLESS AND INDEMNITY

9.1 The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu*, *ex delictu*, quasi-contractual, statutory or otherwise), judgments of sums of money, attorney’s fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

9.2 Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

9.3 The Entity further agrees and obligates itself, its successors and assigns, to indemnify and hold harmless the State for any monetary consequences resulting any Project Bonds issued by the State or interest therein being declared taxable as a result of the Entity’s actions or inactions hereunder.

ARTICLE X

DISBURSEMENT OF FUNDS

10.1 After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth in the Funding Summary, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less FP&C Administration fee, as set forth in the Funding Summary. The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.

10.2 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Project Bonds. FP&C agrees that it will notify the Entity of the date the Project Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Project Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

10.3 The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in the Funding Summary. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

10.4 In the event funds subject to this Agreement represent a non-cash line of credit as set forth in the Funding Summary, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the State Bond Commission has either issued bonds or a cash line of credit therefor.

ARTICLE XI

OWNERSHIP OF PROPERTY

11.1 The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, lease, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project except as provided in Section 4.3. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

11.2 The Entity shall not sell, transfer, or otherwise dispose of any of the facilities financed with the Project Bond proceeds prior to the end of the Term, except such minor parts or portions thereof as may be disposed of due to normal wear and tear and obsolescence.

North 3rd Street Improvements, Planning and Construction
(Ouachita)
 FP&C Project No. 50-MV2-23-01
 Page -4-

ARTICLE XII **INSURANCE**

12.1 If State funds for this Project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this Agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

12.2 If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE, V, ZM, or E.

ARTICLE XIII **PLEDGE OF LEASE REVENUES**

13.1 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State unless the State receives an opinion from a nationally recognized bond counsel that such contract and/or deposit of funds will not adversely affect the tax-exempt status of the Project Bonds.

ARTICLE XIV **TERM**

14.1 The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Project Bonds issued for the Project, or any refunding bonds therefor, remain outstanding.

ARTICLE XV **TERMINATION**

15.1 FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this Agreement within two years from the execution of this Agreement or, if applicable, within two years from the issuance of any Project Bonds or for any act by the Entity that the State determines to be unlawful or in violation of this Agreement.

15.2 FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

ARTICLE XVI **AVAILABILITY OF FUNDS**

16.1 The availability of funds set forth in the Funding Summary are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

ARTICLE XVII **ASSIGNMENT**

17.1 Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

ARTICLE XVIII **AUDIT**

18.1 As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time. The Entity agrees to retain all books, records, and other

North 3rd Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-23-01
Page -5-

documents relevant to this Agreement and the funds expended hereunder for at least three years after maturity of any Project Bonds, including bonds issued by the State to refinance such Project Bonds (such term of Project Bonds is expected to be not less than 20 years).

18.3 The Entity agrees to comply with the provisions of La. R.S 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

ARTICLE XIX
REQUIRED MATCH

19.1 Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total requested amount of funding except as provided in LA R.S. 39:112(E)(2)(a) or (b).

ARTICLE XX
AMENDMENT OF AGREEMENT

20.1 Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.

ARTICLE XXI
REVISIONS TO STATE FUNDING SUMMARY

21.1 FP&C may revise the Funding Summary based on the appropriation in the most current Capital Outlay Act and, if applicable, the issuance of a line of credit by the State Bond Commission.

ARTICLE XXII
PROJECT CLOSEOUT

22.1 The Entity shall submit to FP&C a final Request for Disbursement with all invoices, payment applications, change order, etc., on any contract for which FP&C has obligated funding. The Entity shall also submit to FP&C a statement that no additional funds are due to the Entity under this appropriation. Said final Request for Disbursement and statement shall be submitted not later than eighteen (18) months after the date of substantial completion or acceptance of the project.

22.2 Should the Entity fail to submit the final Request for Disbursement within the time period specified in Section 22.1, then FP&C will consider all obligations as being paid in full to the Entity and the project will be closed.

North 3rd Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-23-01
Page -6-

THUS DONE AND SIGNED, this _____ day of _____, 2023,
at _____, Louisiana.

WITNESSES:

STATE OF LOUISIANA

FP&C Witness #1 Sign Here

BY: _____
ROGER E. HUSSER, JR.
FP&C DIRECTOR
DIVISION OF ADMINISTRATION

FP&C Witness #2 Sign Here

THUS DONE AND SIGNED, this _____ day of _____, 2023,
at _____, Louisiana.

WITNESSES:

CITY OF WEST MONROE

Entity Witness #1 Signature

BY: _____
STACI ALBRITTON MITCHELL
MAYOR

Entity Witness #1 Printed Name

Entity Witness #2 Signature

Entity Witness #2 Printed Name

FUNDING SUMMARY
THE STATE OF LOUISIANA and
City of West Monroe
North 3rd Street Improvements, Planning and Construction
(Ouachita)
FP&C Project No. 50-MV2-23-01

REVISION NO. _____ Date: _____

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	OTHER	TOTAL FUNDING
465	2023	General Fund (Direct) Non- Recurring Revenues	\$480,000			\$480,000
TOTAL			\$480,000		\$160,000	\$640,000
		FPC ADMIN.	\$21,600			

Federal Tax Identification for Entity: **72-6001497**

Notes:

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The estimated cost of construction is \$531,000.00 per the 2023-24 Capital Outlay Request.

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE APPLICATION AND CERTIFICATION OF REQUIRED CONDITIONS FOR GRANT FUNDING FROM THE FEDERAL EMERGENCY MAINTENANCE AGENCY (FEMA) AND THE GOVERNOR’S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) FOR THE BLACK BAYOU STORMWATER PUMP REPLACEMENT (DR-4611 HMGP COMPETITIVE POOL), AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the City of West Monroe is hereby authorized to apply for grant funding from the Federal Emergency Maintenance Agency (FEMA) and the Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) for the Black Bayou Stormwater Pump Replacement (DR-4611HMGP Competitive Pool) in the amount of \$4,500,000 with a contribution of local funds up to \$1,100,790, all as more fully shown in the attached draft copy of the grant application attached as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized, to make such amendments or modifications to that grant request as she determines are necessary or appropriate in order to obtain the grant funds for the purposes expressed, together with executing any further documents (including but not limited to that Maintenance Agreement attached as Exhibit “B”) and undertaking any and all such associated actions as she deems either necessary or proper to carry out the provisions of the foregoing.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea or nay vote, this 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON , MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

Project S130: Application - Competitive - Black Bayou Stormwater Pump Replacement

Routing in Progress: Applicant Submission (Step 1 of 8)

Application Summary

This form outlines all project details, including Scope of Work, all costs, and location worksheets.

Title: Competitive - Black Bayou Stormwater Pump Replacement

Total Project Cost (Phases A & B): \$5,600,790.00

Eligible Amount: \$670,180.00

NFIP Status: Participating Community

Funding Sources: Federal - \$5,000,000.00
State - \$0.00
Local - \$600,790.00

FEMA Obligation Data: Federal Number - < no value >
Date of Obligation Letter - < no value >
CATEX Comments - < no value >
Project POP Date - < no value >

Grant

4611 Hurricane Ida

Hazard Mitigation Grant Program

Declared: August 29, 2021

CFDA Number: 97.039

Applicant

City of West Monroe

Ouachita Parish (Region 8 Region)

UEI: TPKGRPA6GCE9

FIPS: 073-80955-00

State#: 310092185

FEIN #: 72-6001497

DUNS #: 802844514 Type: Municipality

Physical/Mailing: 1111 North 19th Street
West Monroe, LA, 71201

Workflow Summary

Current Step: 1) Applicant Submission
Description: Project Applications requiring Applicant action.

Recipients: State Applicant Liaison, State Applicant Liaison (Contractors) (State Applicant Liaison), Full Access (Applicant), State Applicant Liaison Section Chief (Read-Only (Internal))

Last Returned: Oct 3, 2023 at 8:37 AM by Christopher Olvey

Project

F # S #130

Competitive - Black Bayou Stormwater Pump Replacement

LFR Minor Localized Flood Reduction Projects

Project POP Deadline: August 29, 2025

Eligible: \$0.00

Federal: \$0.00 (100%)

Correction Required

Un-Expended Eligible:

\$670,180.00

Last Modified: Oct 11, 2023 at 4:07 PM by Robert George

Submission: Aug 14, 2023 at 11:43 PM by Robert George

Introduction

Summary Information

Grant: 4611 Hurricane Ida

Project Type: Minor Localized Flood Reduction Projects

Congressional District of Project: 05

Was this project submitted in a previous disaster? No

Title: Competitive - Black Bayou Stormwater Pump Replacement

Used to help identify the project. Ex: "St Thomas Bridge Reinforcement".

Application ID: n/a

Community NFIP Status: Participating Community

Application Type: New

Planning Requirement

For all disasters declared after November 1, 2004, a community must have a FEMA approved Local Hazard Mitigation Plan in order to be eligible for HMGP.

Date of Plan Approval: Nov 17, 2017

Title of Applicant/Community Local Hazard Mitigation Plan: Ouachita Parish Hazard Mitigation Plan

Mitigation Plan reference: Section 4, Page 28

Identify the section and page in the FEMA approved Local Hazard Mitigation Plan where the project is included (For example: Section 2, Page 12).

Plan Narrative:

Note: The Ouachita Parish Hazard Mitigation Plan is currently being updated by SDMI. A Letter of Extraordinary Circumstance has been issued by GOHSEP and is available upon request.

The project is consistent with Local Hazard Mitigation Goals and Objectives listed in the plan in the following ways:

- Protect Existing Properties
 - o Use the most effective approaches to protect buildings and infrastructure from damage by widening/improving existing drainage canal and increasing outfall discharge capacity. This project improves the reliability and capacity of the stormwater pumps that protect the city from flooding when the Ouachita River is elevated.
- Improve The Quality of Life in Ouachita Parish
 - o Promote the maintenance and improvement of public and private property. The proposed project will improve the capacity for flood protection within major residential and commercial areas of the city.
- Ensure That Public Funds are Used in the Most Efficient Manner
 - o This project further prioritizes mitigation actions to address vulnerabilities facing the greatest threat to life, health and property within the city.

Describe how project is consistent with the risk assessment, goals and actions in plan. Please include copy of page where project is included.

Is the community a member of good standing with the National Flood Insurance Program (NFIP)?

Yes

Date Established:

Dec 1, 1978

NFIP Number:

220138

Property Located in SFHA?

No

Is the community a member of the Community Rating System (CRS)?

No

Is the proposed project consistent with the priorities listed in your local Hazard Mitigation Plan?

Yes

Scope of Work

Project Description / Protection Provided

Description of the Problem:

Approximately 60% of the land mass within the City of West Monroe drains to the Black Bayou Canal. This channel meanders for 1.6 miles south of the city, to its discharge point at the Ouachita River. When the river is below 64.0 MSL, the stormwater discharges through three sets of floodgates. Once the river rises above that mark, the gates are closed and water is evacuated with stormwater pumps. Of the seven (7) pumps currently utilized, two (2) were installed in 1938, two (2) were installed in 1953, and three (3) were installed in 1993. The two sets of older pumps, being 85 and 70 years old respectively, are beyond their useful life. They require frequent maintenance and some parts are obsolete. One or more of the pumps frequently require repairs before or during storm events. The City's priority is to replace these four (4) pumps with modern, reliable models, and to increase their pumping capacity.

Describe the existing problem, location, source of the hazard, history, and extent of the damage. Upload newspaper articles, insurance documentation, etc. If this project is eligible for PA (406) mitigation activities, please describe the 406 activities and provide the PW number associated with the project and/or upload the PW.

Scope of Work: Description of the Solution & Mitigation Proposed:

This project first provides modern, reliable pumps and controls, thus greatly reducing concerns and costs associated with failing critical equipment. Additionally, it will provide increased pumping capacity. mitigation of stormwater flooding in the City of West Monroe, Louisiana. The method of mitigation is provided by the replacement of existing pumping systems with increased capacity. The existing pumps have a capacity of 55,000 GPM each and will be replaced with pumps having an increased capacity of 65,000 GPM each. This increased capacity of 18% will assist with the removal of stormwater in the low-lying elevations within the City. This capacity will provide protection and reduce damage up to and including the 500-year event. The 10-, 50-, and 100-year events were used in the Benefit Cost Analysis, attached.

How will the proposed project solve the existing problem(s) and provide the level(s) of protection required?

Description of the Proposed Project:

The work included under this project includes the following items: disconnect existing pumps and motors; remove existing pump shaft and impeller; remove and discard all disconnected material; disconnect all incoming electrical and remove the existing pump controllers; provide and install new pump shafts and impeller; provide and install new pump controllers; provide and install new 700 HP motors; connect all electrical source to new components; inspect and fortify existing force mains and structures; provide, install and connect new VFD drives; provide new check valves in all discharge piping; provide and install new vacuum/air- relief combination valve on each existing force main; site dressing; other miscellaneous items as required.

The total project also includes engineering design, inspection, and project management.

What is the work to be done? The scope of work must meet eligibility based on HMGP regulations and guidance. Explain how the proposed problem will be solved. (NOTE: The proposed project must be mitigation – not maintenance.) Does the proposed project solve a problem independently or constitute a functional part of a solution where there is assurance that the project as a whole will be completed (44 CFR 206.434(b) (4))? Does the proposed project address a problem that has been repetitive or that poses a significant risk to public health and safety if left unresolved (44 CFR 206.434(b) (5) (i))? See Model Scope of Work Language in HMGP Application Desk Reference.

Impacts to Project:

While this project is primarily intended to restore reliability in the pumping facilities by replacing old pumps, the design will account for future events in as much as possible. The analysis for this project has taken into account planned improvements to the Black Bayou Canal (HMGP 4263-DR-LA-0016), which will increase the flow to the pump station. It also considered future development and the increasing frequency of heavy rainfall across the contributing watershed. The new pumps are sized to maximize the existing suction and discharge piping, providing an 18% increase in pumping capacity.

Are other projects, zoning changes, etc. planned (especially in the same watershed if the flooding is being addressed) that may negatively or positively impact the proposed project? If there is a drainage project or downstream issues elsewhere, it may negate the flooding issue, eliminating the need for a flooding project.

Level of Protection

Hazards to be Mitigated:

Flood

Please identify the hazard(s) that the proposed project will mitigate. More than one hazard may be selected by holding the Ctrl button.

Project Worksheets

Item 14)

1 results

<input type="checkbox"/>	#	Project Worksheet Title	Amount	Project Worksheet Type	Status
<input type="checkbox"/>	1	Black Bayou Pumping Station	\$5,600,790.00	Minor Localized Flood Reduction Projects	Included

Costs

Worksheet Cost Type Summary

Classification	Quantity Sum	Unit Cost Avg.	Total Cost Sum
Architectural Engineering Fees	1.00	\$430,830.00	\$430,830.00
Construction and Project Improvement	40.00	\$100,423.08	\$4,787,000.00
Project Inspection Fees	1.00	\$143,610.00	\$143,610.00
Subrecipient Management Costs	1.00	\$239,350.00	\$239,350.00

Cost Line Items

Please specify any project costs that aren't worksheet or site-specific (since those costs will be specified in the individual worksheets).

In this section, provide the details of all costs of the project. As this information is used for the Benefit-Cost Analysis, reasonable cost estimates are essential. Be prepared to supply documentation to support cost estimates. List all items and costs in line item fashion.

- For Labor, include equipment costs -- please indicate all "soft" or in-kind matches.
- For Other Fees, include any other costs associated with the project.
- Do not include indirect costs in project management costs.

Phased Project:

Yes

If this project is to be done in 2 phases - 1 and 2.

Phase 1:

Classification	Description *	Qty	Unit	Price Pre-Award	Total
Project Worksheet Total (Phase 1)					\$670,180.00
Phase 1 Total					\$670,180.00

Phase 2:

Classification	Description *	Qty	Unit	Price	Pre-Award	Total
Project Worksheet Total (Phase 2)						\$4,930,610.00
Phase 2 Total						\$4,930,610.00
Grand Total (Phases 1 & 2)						\$5,600,790.00

* Describe the item name and measurements, if applicable, in detail. For example: Lime Treatment (Type E), Cross Drain Pipe (24" RCP), Portland Cement Concrete Pavement (8" thick), Double Gate for Chain Link Fence (6 ft. height), Temporary Signs and Barricades, etc.

Strategic Funds Management Initiative

Does this project qualify for SFM?

No

Federal Allocation: \$0.00

Submitted to Date: \$0.00

Available Balance: \$0.00

For phased projects, please enter the funding sources for phase 1 only.

Funding Sources

Method:

☐ By Percent ☒ By Amount

Funding Source /
Other Agency

Estimated Federal Share: \$ 5,000,000.00 746.07%

The Federal allocated amount exceeds the available balance of \$0.00.

Estimated State Share
(Including In-Kind Value): \$ 0%

Estimated Local Share
(Including In-Kind Value): \$ 600,790.00 89.65%

Upload non-Federal share commitment letter(s)

Total Allocated (Phase 1
Costs): \$ 5,600,790.00 835.71%

Are you requesting pre-award costs?

No

Cost Effectiveness:

To account for the unreliable nature of the existing pumps due to their age, and based on historical occurrences, the pre-mitigation scenario assumed that two of the four old pumps were inoperable. The post-mitigation scenario includes four new 65,000-gpm pumps and the existing three 67,000-gpm pumps in operation.

The benefitting area is the same as in the Black Bayou Canal Improvements HMGP project, currently under review with FEMA (4263-DR-LA-0016). This project will enhance the effectiveness of that project by restoring reliability and increasing the pumping capacity at the Ouachita River outfall. The effectiveness of this project is not dependent on the implementation of the previous HMGP project.

Water surface elevations were developed with a HEC-RAS hydrologic model and entered into the Loss Avoidance Spreadsheet (attached) to compute damages for the 10-, 50-, and 100-year storms. Social benefits and loss of function of the sewerage system due to flooding were also considered in the BCA. This analysis yielded a total benefit of \$11,450,815 and a BCR of 1.82.

Provide a detailed description of the cost effectiveness indicating that there is a reasonable expectation that future damage or loss of life will be reduced or prevented.

Is this Application subject to review by the State under Executive Order 12372 Process?

- ☐ Application is subject to E.O. 12372 and has been submitted to State for review
- ☐ Application is subject to E.O. 12372, but has not yet been submitted to State for review
- ☒ Application is not subject to E.O. 12372

Is the Applicant delinquent on any Federal Debt?

No

Benefit Cost Ratio

Is Used:

Benefit/Cost Analysis IS applicable to this project

Total Project Benefit:

\$ 11,450,815.00

The total of savings realized by this project.

Benefit Cost Ratio:

1.82

This value is calculated based on Benefit/Cost. Please also attach a copy of the Benefit Cost Analysis and all supporting documentation.

Timeline

Project Milestones

Proposed Start Date: May 1, 2024

Proposed End Date: Oct 18, 2026

Total # of days for entire project: 900

Enter the anticipated date of completion for each milestone. Or, if not applicable, select N/A.

Milestones should be entered in 90 day increments. Not to exceed a total of 1095 days.

Task Type / Description	Days
Procurement Process	90
Procurement Process Complete (Engineer & Project Manager)	
Permitting	90
Environmental and Historic Preservation Review & Permitting	
Engineering / Design Phase	180
Design Phase (Plans & Specifications)	
Procurement Process	90
Bid/Award Construction Contract	
Construction	180
Assembly Period (Approve/Order Equipment and Materials)	
Construction	180
Construction	
Audit, Financial Summary, Closeout	90
Project Closeout	
Total Days:	900

Alternatives

List two feasible alternative projects to mitigate the hazards faced in the project area. One alternative is the "No Action Alternative" (section A). This application cannot be reviewed if this section is incomplete.

A. No Action Alternative

Impacts with No Action

If no action is taken, it is very likely that one or more of the four old pumps will fail during a storm event in the future, thus increasing the damage to structures within the City due to flooding. The pre-mitigation hydrologic model scenario assumed two pumps were offline, which resulted in damages of approximately \$14.5 million in the 50-year event and \$18.6 million in the 100-year event. If all pumps were to fail during these events, the damage would be even greater.

Discuss the impacts on the project area if no action is taken.

B. Other Feasible Alternative

Discuss a feasible alternative to the proposed project. This could be an entirely different mitigation method or a significant modification to the design of the current proposed project. Please include scope of work, engineering details (if applicable), estimated budget and the impacts of this alternative.

Other Feasible Project Description and Scope of Work:

Another alternative would be to construct a new lift station, with greater capacity. Without the limitations imposed by utilizing the existing buildings, piping and force mains, the new station could be sized to provide a significant increase in pumping capacity.

The cost of this alternative is estimated to be \$20 million.

Describe, in detail, the alternative project. Also, explain how the alternative project will solve the problem(s) / provide protection from the hazard(s).

Other Feasible Project Location:

Attach a map or diagram showing the alternative site in relation to the proposed project site and photographs of alternative site.

Funding Sources

Round figures to the nearest dollar. The maximum FEMA share for HMGP projects is 75%. The other 25% can be made up of State and Local funds as well as in-kind services. HMGP funds may be packaged with other Federal funds, but those funds cannot be used as match. Federal funds which lose their Federal identity at the State level (such as CDBG, ARS, HOME,) may be used for the State or Local match.

	Amount	% of Total	Funding Source / Other Agency
Estimated FEMA Share	\$ 15,000,000.00	75 %	

	Amount	% of Total	Funding Source / Other Agency
--	--------	------------	-------------------------------

Estimated Non-Federal Share (Include In-Kind Value)	\$ 5,000,000.00	25 %	City, Global Match
---	-----------------	------	--------------------

Upload non-Federal share commitment letter(s).

Impacts of Other Feasible
Alternative Project:

A new, larger pumping station

Include comments on these issues: Environmental Justice; Endangered Species; Wetlands; Hydrology (Upstream and Downstream Impacts); Floodplain/ Floodway; Historic Issues; Hazardous Materials.

Reason for Rejecting Other
Feasible Alternative:

Cost

Documentation

The applicant **must** provide the following environmental documentation to FEMA before starting construction activity **or** jeopardize project funding.

The Following Types of Projects Do Not Require Environmental Documentation:

- Development of Mitigation Plans
- Inspection and monitoring activities
- Studies involving only staff time and funding
- Training activities using existing facilities

Other projects require certain environmental documentation depending upon the project type and its potential effects on the physical, biological and built environment. The various types of projects and their required environmental documentation are as follows:

- **Warning Systems, Shutters, and Communication Projects:**
 - Coordination from the **State Historic Preservation Officer (SHPO)** regarding cultural resources (archeological and historical)
 - A description of the project referencing structure/site addresses
 - A map of sufficient scale and detail that shows the project site and surrounding project area (Area of Potential Effects)
 - Several original photographs of the project site and adjacent area/structures
- **Acquisition/Demolition, Elevation and Individual Safe Room Projects Residential Sites:**
 - Coordination from the **State Historic Preservation Officer (SHPO)** regarding cultural resources (archeological and historical)
 - A description of the project referencing structure/site addresses
 - A map of sufficient scale and detail that shows the project site and surrounding project area (Area of Potential Effects)
 - Several original photographs of the project site and adjacent area/structures
- **Commercial/Industrial Sites:**
 - Coordination from the **State Environmental Protection Agency** (or equivalent) regarding hazardous waste and toxic materials
- **Acquisition/Relocation Projects (Residential Only) and Stormwater Management Projects:**
(Road/Bridge/Culvert Repair, Detention Ponds And Drainage)

- Coordination from the **State Environmental Protection Agency** (or equivalent) regarding hazardous waste and toxic materials
- Coordination from **State Historic Preservation Officer(SHPO)** regarding cultural resources (archeological and historical).
- Coordination from **State Environmental Protection Agency** (or equivalent) regarding required permits for erosion and sediment control, stormwater management, water and air quality.
- Coordination from **U.S. Army Corp of Engineers District** regarding Individual (404 Wetlands) Permit or approval under an existing Nationwide Permit.
- Coordination from **U.S. Fish and Wildlife Service** regarding Federal Threatened and Endangered Species.
- Coordination from **State Fish and Game Agency** regarding fish and wildlife.
- Coordination from **State Natural Heritage Agency** regarding State Threatened and Endangered Species.

Provide the following documentation to each agency listed above:

- A description of the project referencing structure/site addresses
- A map of sufficient scale and detail that shows the project site and surrounding project area (Area of Potential Effects)

Additional Documentation

- If the project involves five or more acres of land - provide a **National Pollutant Discharge Elimination System (NPDES)** permit from the U.S. Environmental Protection Agency.
- If the project is located outside of town/city limits - provide documentation from the **USDA National Resource Conservation Service** (Prime, Unique or other Important Farmlands).
- If the project is located in a coastal area - provide letters from the:
 - **State Coastal Management Agency** (Coastal Zone Management Act).
 - **U.S. Fish and Wildlife Service** (Coastal Barrier Resources Act and Coastal Barrier Improvement Act).
 - **U.S. Dept. of Commerce National Marine Fisheries Service** (Commercial fishing and breeding grounds).
- If the project will affect any low-income or minority groups in the project area - provide applicable **Environmental Justice information** (census, economics, housing and employment).

FEMA Can Provide Additional Environmental Technical Assistance. Your State Hazard Mitigation Officer Can Provide FEMA Environmental Points Of Contact.

Additional Documentation and/or Site Visits May Be Required For Final Environmental Review

Agreements

A. Maintenance Agreement

All applicants whose proposed project involves the retrofit or modification of existing public property or whose proposed project would result in the public ownership or management of property, structures, or facilities, must first sign and attach the following agreement prior to submitting their application to FEMA.

NOTE: those applicants whose project only involves the retrofitting, elevation, or other modification to private property where the ownership will remain private after project completion DO NOT have to complete this form.)

[Download Agreement Template](#)

B. Applicant Certifications

Each applicant whose proposed project involves elevation of one or more residential structures or relocation or acquisition and demolition of such structures must sign and attach the following certifications.

[Download Agreement Template](#)

Acknowledgement of Conditions

Acknowledgement of Conditions for Mitigation of Property in a Special Flood Hazard Area with FEMA Grant Funds.

☒ I hereby certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

Signed by Robert George IV on Oct 11, 2023



Maintenance Agreement

Signature _____

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____ MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE APPLICATION AND CERTIFICATION OF REQUIRED CONDITIONS FOR GRANT FUNDING FROM THE FEDERAL EMERGENCY MAINTENANCE AGENCY (FEMA) AND THE GOVERNOR’S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) FOR THE SLACK STREET CULVERT REPLACEMENT (DR-4611 HMGP-LWI), AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the City of West Monroe is hereby authorized to apply for grant funding from the Federal Emergency Maintenance Agency (FEMA) and the Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) for the Slack Street Culvert Replacement (DR-4611HMGP - LWI) in the amount of \$586,670 with a contribution of local funds up to \$65,186, all as more fully shown in the attached draft copy of the grant application attached as Exhibit “A”.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized, to make such amendments or modifications to that grant request as she determines are necessary or appropriate in order to obtain the grant funds for the purposes expressed, together with executing any further documents (including but not limited to that Maintenance Agreement attached as Exhibit “B”) and undertaking any and all such associated actions as she deems either necessary or proper to carry out the provisions of the foregoing.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea or nay vote, this 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON , MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

Draft

Application - HMGP-LWI Slack Street Culvert Replacement

Application Summary

This form outlines all project details, including Scope of Work, all costs, and location worksheets.

Title: HMGP-LWI Slack Street Culvert Replacement

Total Project Cost: \$651,856.00

Eligible Amount: \$651,856.00

NFIP Status: Participating Community

Funding Sources: Federal - \$586,670.40

State - \$65,185.60

Local - \$0.00

FEMA Federal Number - < no value >

Obligation Data: Date of Obligation Letter - < no value >

CATEX Comments - < no value >

Project POP Date - < no value >

Workflow Summary

Current Step: 1) Applicant Submission

Description: Project Applications requiring Applicant action.

Grant

4611 Hurricane Ida

Hazard Mitigation Grant Program

Declared: August 29, 2021

CFDA Number: 97.039

Applicant

City of West Monroe

Ouachita Parish (Region 8 Region)

UEI: TPKGRPA6GCE9

FIPS: 073-80955-00

State#: 310092185

FEIN #: 72-6001497

DUNS #: 802844514 Type:

Municipality

Physical/Mailing: 1111 North 19th

Street

West Monroe, LA, 71201



Draft

Recipients:

State Applicant Liaison, State Applicant Liaison (Contractors) (State Applicant Liaison), Full Access (Applicant), State Applicant Liaison
Section Chief (Read-Only (Internal))

Summary Information

Grant:	4611 Hurricane Ida
Project Type:	Minor Localized Flood Reduction Projects
Congressional District of Project:	05
Was this project submitted in a previous disaster?	No
Title:	HMGP-LWI Slack Street Culvert Replacement
Application ID:	n/a
Community NFIP Status:	Participating Community
Application Type:	New

Planning Requirement

For all disasters declared after November 1, 2004, a community must have a FEMA approved Local Hazard Mitigation Plan in order to be

Date of Plan Approval:

Nov 17, 2017

Title of Applicant/Community
Local Hazard Mitigation Plan:

Ouachita Parish Hazard Mitigation Plan

Mitigation Plan reference:

Identify the section and page in the FEMA approved Local Hazard Mitigation Plan where the project is included (For example: Section 2, Page 12).

Plan Narrative:

Describe how project is consistent with the risk assessment, goals and actions in plan. Please include copy of page where project is included.

Is the community a member
of good standing with the
National Flood Insurance
Program (NFIP)?

Yes

Date Established:

Dec 1, 1978

NFIP Number:

220138

Property Located in SFHA?

Yes

Is the community a member
of the Community Rating
System (CRS)?

No

Is the proposed project
consistent with the priorities
listed in your local Hazard
Mitigation Plan?

Yes

Scope of Work

Project Description / Protection Provided

Description of the Problem:

Describe the existing problem, location, source of the hazard, history, and extent of the damage. Upload newspaper articles, insurance documentation, etc. If this project is eligible for PA (406) mitigation activities, please describe the 406 activities and provide the PW number associated with the project and/or upload the PW.

Scope of Work: Description of the Solution & Mitigation Proposed:

How will the proposed project solve the existing problem(s) and provide the level(s) of protection required?

Description of the Proposed

Project:

What is the work to be done? The scope of work must meet eligibility based on HMGFP regulations and guidance. Explain how the proposed problem will be solved. (NOTE: The proposed project must be mitigation -- not maintenance.) Does the proposed project solve a problem independently or constitute a functional part of a solution where there is assurance that the project as a whole will be completed (44 CFR 206.434(b) (4))? Does the proposed project address a problem that has been repetitive or that poses a significant risk to public health and safety if left unresolved (44 CFR 206.434(b) (5) (i))? See Model Scope of Work Language in HMGFP Application Desk Reference.

Impacts to Project:

Are other projects, zoning changes, etc. planned (especially in the same watershed if the flooding is being addressed) that may negatively or positively impact the proposed project? If there is a drainage project or downstream issues elsewhere, it may negate the flooding issue, eliminating the need for a flooding project.

Level of Protection

Hazards to be Mitigated:

Flood

Please identify the hazard(s) that the proposed project will mitigate. More than one hazard may be selected by holding the Ctrl button.

Project Worksheets

1 results

<input type="checkbox"/>	#	Project Worksheet Title	Amount	Project Worksheet Type	Status
<input type="checkbox"/>	1	Slack Street	\$651,856.00	Minor Localized Flood Reduction Projects	Included

Worksheet Cost Type Summary

Classification	Quantity Sum	Unit Cost Avg.	Total Cost Sum
Administrative Expense	1.00	\$27,210.00	\$27,210.00
Architectural Engineering Fees	1.00	\$64,108.00	\$64,108.00
Construction and Project Improvement	2464.00	\$4,344.33	\$544,212.00
Project Inspection Fees	1.00	\$16,326.00	\$16,326.00

Cost Line Items

Please specify any project costs that aren't worksheet or site-specific (since those costs will be specified in the individual worksheets).

In this section, provide the details of all costs of the project. As this information is used for the Benefit-Cost Analysis, reasonable cost estimates are essential. Be prepared to supply documentation to support cost estimates. List all items and costs in line item fashion.

- For Labor, include equipment costs -- please indicate all "soft" or in-kind matches.
- For Other Fees, include any other costs associated with the project.
- Do not include indirect costs in project management costs.

Phased Project: No

If this project is to be done in 2 phases - 1 and 2.

Classification	Description *	Qty	Unit	Price Pre-Award	Total
Project Worksheet Total					\$651,856.00
Application Total					\$0.00
Grand Total					\$651,856.00

* Describe the item name and measurements, if applicable, in detail. For example: Lime Treatment (Type E), Cross Drain Pipe (24" RCP), Portland Cement Concrete Pavement (8" thick), Double Gate for Chain Link Fence (6 ft. height), Temporary Signs and Barricades, etc.

Strategic Funds Management Initiative

Does this project qualify for SFM?

No

Federal Allocation: \$0.00
Submitted to Date: \$0.00
Available Balance: \$0.00

Funding Sources

Method:

☒ By Percent

☐ By Amount

Funding Source / Other Agency

Estimated Federal Share: 90 % \$586,670.40

The Federal allocated amount exceeds the available balance of \$0.00.

Estimated State Share 10 % \$65,185.60
(Including In-Kind Value): Global Match

Estimated Local Share 0 % \$0.00
(including In-Kind Value):

Upload non-Federal share commitment letter(s)

Total Allocated: 100 % \$651,856.00

Are you requesting pre-award costs? Yes

Amount of requested pre-award costs: \$

Upload additional documents detailing your request.

Cost Effectiveness:

Provide a detailed description of the cost effectiveness indicating that there is a reasonable expectation that future damage or loss of life will be reduced or prevented.

Is this Application subject to review by the State under Executive Order 12372 Process?

☐ Application is subject to E.O. 12372 and has been submitted to State for review

☐ Application is subject to E.O. 12372, but has not yet been submitted to State for review

☐ Application is not subject to E.O. 12372

Is the Applicant delinquent on any Federal Debt? No

Benefit Cost Ratio

Is Used: Benefit/Cost Analysis IS applicable to this project

Total Project Benefit: \$

The total of savings realized by this project.

Benefit Cost Ratio:

This value is calculated based on Benefit/Cost. Please also attach a copy of the Benefit Cost Analysis and all supporting documentation.

Online

Project Milestones

Proposed Start Date:

Proposed End Date:

Total # of days for entire project: 0

Enter the anticipated date of completion for each milestone. Or, if not applicable, select N/A.

Milestones should be entered in 90 day increments. Not to exceed a total of 1095 days.

Task Type / Description		Days
Select One		
Procurement Process Complete		
Select One		
Environmental and Historic Preservation Review Complete		
Select One		
Environmental Assessment Complete		
Select One		
Applicable Permits Obtained		
Select One		
Property Acquired (if applicable)		
Select One		
Approved Plans and Specifications		
Select One		
Bid Process Complete		
Select One		
Design Complete		
Select One		
Total Days:		0

Item Type / Description		Days
Begin Construction		
Select One		
Construction Complete		
Select One		
Initiate Project Closeout		
Select One		
Project Closeout Complete		
Total Days:		0

ernatives

List two feasible alternative projects to mitigate the hazards faced in the project area. One alternative is the "No Action Alternative" (section A). This application cannot be reviewed if this section is incomplete.

A. No Action Alternative

Impacts with No Action

Discuss the impacts on the project area if no action is taken.

B. Other Feasible Alternative

Discuss a feasible alternative to the proposed project. This could be an entirely different mitigation method or a significant modification to the design of the current proposed project. Please include scope of work, engineering details (if applicable), estimated budget and the impacts of this alternative.

Other Feasible Project
Description and Scope of Work:

Describe, in detail, the alternative project. Also, explain how the alternative project will solve the problem(s) / provide protection from the hazard(s).

Other Feasible Project Location: Attach a map or diagram showing the alternative site in relation to the proposed project site and photographs of alternative site.

Funding Sources

Round figures to the nearest dollar. The maximum FEMA share for HMGP projects is 75%. The other 25% can be made up of State and Local funds as well as in-kind services. HMGP funds may be packaged with other Federal funds, but those funds cannot be used as match. Federal funds which lose their Federal identity at the State level (such as CDBG, ARS, HOME,) may be used for the State or Local match.

	Amount	% of Total	Funding Source / Other Agency
Estimated FEMA Share	\$	%	
Estimated Non-Federal Share (Include In-Kind Value)	\$	%	

Impacts of Other Feasible

Alternative Project:

Include comments on these issues: Environmental Justice; Endangered Species; Wetlands; Hydrology (Upstream and Downstream Impacts); Floodplain/
Floodway; Historic Issues; Hazardous Materials.

Amount

% of Total

Funding Source / Other Agency

Reason for Rejecting Other

Feasible Alternative:

Documentation

The applicant **must** provide the following environmental documentation to FEMA before starting construction activity **or** jeopardize project funding.

The Following Types of Projects Do Not Require Environmental Documentation:

- Development of Mitigation Plans
- Inspection and monitoring activities
- Studies involving only staff time and funding
- Training activities using existing facilities

Other projects require certain environmental documentation depending upon the project type and its potential effects on the physical, biological and built environment. The various types of projects and their required environmental documentation are as follows:

- **Warning Systems, Shutters, and Communication Projects:**
 - Coordination from the **State Historic Preservation Officer (SHPO)** regarding cultural resources (archeological and historical)
 - A description of the project referencing structure/site addresses
 - A map of sufficient scale and detail that shows the project site and surrounding project area (Area of Potential Effects)
 - Several original photographs of the project site and adjacent area/structures
- **Acquisition/Demolition, Elevation and Individual Safe Room Projects Residential Sites:**
 - Coordination from the **State Historic Preservation Officer (SHPO)** regarding cultural resources (archeological and historical)
 - A description of the project referencing structure/site addresses
 - A map of sufficient scale and detail that shows the project site and surrounding project area (Area of Potential Effects)
 - Several original photographs of the project site and adjacent area/structures
- **Commercial/Industrial Sites:**
 - Coordination from the **State Environmental Protection Agency** (or equivalent) regarding hazardous waste and toxic materials

Acquisition/Relocation Projects (Residential Only) and Stormwater Management Projects:*(Road/Bridge/Culvert Repair, Detention Ponds And Drainage)*

- Coordination from the **State Environmental Protection Agency** (or equivalent) regarding hazardous waste and toxic materials
- Coordination from **State Historic Preservation Officer(SHPO)** regarding cultural resources (archeological and historical).
- Coordination from **State Environmental Protection Agency** (or equivalent) regarding required permits for erosion and sediment control, stormwater management, water and air quality.
- Coordination from **U.S. Army Corp of Engineers District** regarding Individual (404 Wetlands) Permit or approval under an existing Nationwide Permit.
- Coordination from **U.S. Fish and Wildlife Service** regarding Federal Threatened and Endangered Species.
- Coordination from **State Fish and Game Agency** regarding fish and wildlife.
- Coordination from **State Natural Heritage Agency** regarding State Threatened and Endangered Species. Provide the following documentation to each agency listed above:
 - A description of the project referencing structure/site addresses
 - A map of sufficient scale and detail that shows the project site and surrounding project area (Area of Potential Effects)

Additional Documentation

- If the project involves five or more acres of land - provide a **National Pollutant Discharge Elimination System (NPDES)** permit from the U.S. Environmental Protection Agency.
- If the project is located outside of town/city limits - provide documentation from the **USDA National Resource Conservation Service** (Prime, Unique or other Important Farmlands).
- If the project is located in a coastal area - provide letters from the:
 - **State Coastal Management Agency** (Coastal Zone Management Act).
 - **U.S. Fish and Wildlife Service** (Coastal Barrier Resources Act and Coastal Barrier Improvement Act).
 - **U.S. Dept. of Commerce National Marine Fisheries Service** (Commercial fishing and breeding grounds).

If the project will affect any low-income or minority groups in the project area - provide applicable **Environmental Justice** information (census, economics, housing and employment).

FEMA Can Provide Additional Environmental Technical Assistance. Your State Hazard Mitigation Officer Can Provide FEMA Environmental Points Of Contact.

Additional Documentation and/or Site Visits May Be Required For Final Environmental Review

reements

A. Maintenance Agreement

All applicants whose proposed project involves the retrofit or modification of existing public property or whose proposed project would result in the public ownership or management of property, structures, or facilities, must first sign and attach the following agreement prior to submitting their application to FEMA.

NOTE: those applicants whose project only involves the retrofitting, elevation, or other modification to private property where the ownership will remain private after project completion DO NOT have to complete this form.)

[Download Agreement Template](#)


B. Applicant Certifications

Each applicant whose proposed project involves elevation of one or more residential structures or relocation or acquisition and demolition of such structures must sign and attach the following certifications.

[Download Agreement Template](#)

[Acknowledgement of Conditions](#)

[Acknowledgement of Conditions for Mitigation of Property in a Special Flood Hazard Area with FEMA Grant Funds.](#)

 I hereby certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.



**GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS**

Hazard Mitigation Grant Program

Maintenance Agreement

The _____ (City, Town, Parish) of _____,
State of _____, hereby agrees that if it receives any Federal aid as a
result of the attached project application, it will accept responsibility, at its own
expense if necessary, for the **routine** maintenance of any real property,
structures, or facilities acquired or constructed as a result of such Federal aid.
Routine maintenance shall include, but not be limited to, such responsibilities
as keeping vacant land clear of debris, garbage, and vermin; keeping stream
channels, culverts, and storm drains clear of obstructions and debris; and
keeping detention ponds free of debris, trees, and woody growth.

The purpose of this agreement is to make clear the Sub grantee's maintenance
responsibilities following project award and to show the Subgrantee's
acceptance of these responsibilities. It does not replace, supercede, or add to
any other maintenance responsibilities imposed by Federal law or regulation
and which are in force on the date of project award.

Signed by _____ the duly authorized
(name of signing official)
 _____ of _____,
(title) (name of applicant)
 this _____ of _____, _____
(day) (month) (year)

Signature _____

CHANGE ORDERNo. 8Dated: 10/16/2023OWNER'S Contract No.: 000144 ENGINEER'S Project No.: 215202Project: **NATCHITOCES ST REHAB: TRENTON - N 7TH**CONTRACTOR: DIAMOND B CONSTRUCTION CO., L.L.C.Contract For: Sidewalks & Roadway Contract Date: December 20, 2021To: DIAMOND B CONSTRUCTION CO., L.L.C.
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor
Dated: October 16, 2023Nature of Changes: As-built Final Quantity AdjustmentsEnclosures: Change Order #8 Detail

These changes result in the following adjustments to the Contract Price and Contract Time

Contract Price Prior to This Change Order: \$ 1,612,887.36Net (Increase) Resulting from this Change Order: \$ 19,344.46Current Contract Price Including this Change Order: \$ 1,632,231.82

Contract Time Prior to This Change Order: 244 Days

Net (Add) Resulting from This Change Order: 0 Days

Current Contract Time Including This Change Order: 244 Days

The Above Changes Are Recommended:

S. E. HUEY CO.

Project Engineer

By:

Brad Anzalone, P.E.

Date:

The above Changes Are Approved As Recommended:

City of West Monroe

Owner

By:

Staci Albritton Mitchell - Mayor

Date:

The above Changes Are Accepted:

Diamond B Construction Co., L.L.C.

Contractor

By:

Date:

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	008
		Date:	10/09/2023
S.P. NO.	H.013400.6	F.A.P. NO.	H013400
Name:	NATCHITOCHES ST REHAB: TRENTON - N 7TH	Primary Parish:	Ouachita
		Category 2 / 8A	
This change order requires an LADOTD authorizer			
This change order requires an LADOTD Area Engineer authorizer			

PURPOSE: The purpose of this change order is to reconcile contract quantities to actual final installed quantities.

SCOPE: SPN H.013400.6 Natchitoches St Rehab in Ouachita Parish. The scope of the project is to resurface 0.487 miles of Natchitoches Street in West Monroe. The project includes milling asphaltic concrete, asphalt pavement patching, concrete sidewalks, asphaltic concrete overlay, and related work.

EXPLANATION: Quantities used on this project were not the same as the original amount in the contract. Adjustments were made during construction to safely and successfully complete the project. This change order will adjust these quantities.

ATTACHMENTS:
Category Worksheet

COST:
Increase of \$19,344.46.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: There will be no additional days as a result of this Change Order.

FUNDING: City Council approved. The project manager, as listed in the contract proposal, has been made aware of the item additions within this change order and the anticipated cost.

Project Number H.013400.6

202-02-06060 Line Item 0001 = 202-02-06060 Removal of Concrete Catch Basin

Funding Category 0001:

Decrease by 2 EACH or -25.00%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project. Some catchbasins called for replacement were old curb weepholes that were not replaced.

202-02-06100 Line Item 0002 = 202-02-06100 Removal of Concrete Walks and Drives

Funding Category 0001:

Increase by 26.16 SQYD or 1.08%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

202-02-06140 Line Item 0003 = 202-02-06140 Removal of Curbs (Concrete)

Funding Category 0001:

Decrease by 485.1 LNFT or -18.10%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project.

203-01-00100 Line Item 0004 = 203-01-00100 General Excavation

Funding Category 0001:

Decrease by 275 CUYD to zero or -100%.

JUSTIFICATION: This item was not needed during construction. No undercutting was required.

203-07-00100 Line Item 0005 = 203-07-00100 Borrow (Vehicular Measurement)

Funding Category 0001:

Decrease by 275 CUYD to zero or -100%.

JUSTIFICATION: This item was not needed during construction. No undercutting was required.

502-01-00100 Line Item 0006 = 502-01-00100 Asphalt Concrete

Funding Category 0001:

Decrease by 28.22 TON or -2.00%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project.

502-01-00200 Line Item 0007 = 502-01-00200 Asphalt Concrete, Drives, Turnouts and Miscellaneous

Funding Category 0001:

Increase by 83.14 TON or 94.48%.

JUSTIFICATION: Actual field measurement of quantity used was more than plan quantity. Turnouts were called for in plans to be 2" thick however due to road topography, turnouts were significantly thicker.

509-01-00100 Line Item 0008 = 509-01-00100 Milling Asphalt Pavement

Funding Category 0001:

Decrease by 238.3 SQYD or -1.75%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project.

510-01-00200 Line Item 0010 = 510-01-00200 Pavement Patching (12" Minimum Thickness)

Funding Category 0001:

Increase by 83.5 SQYD or 33.40%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity. More patching was needed once asphalt was removed and base examined.

702-03-00500 Line Item 0011 = 702-03-00500 Catch Basins (CB-06)

Funding Category 0001:

Decrease by 2 EACH or -25.00%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project. Some catchbasins called for replacement were old curb weepholes that were not replaced.

702-04-00100 Line Item 0012 = 702-04-00100 Adjusting Manholes

Funding Category 0001:

Decrease by 13 EACH to zero or -100%.

JUSTIFICATION: This item was not needed during construction. This item was replaced with Line Item 0900.

706-01-00100 Line Item 0013 = 706-01-00100 Concrete Walk (4" Thick)

Funding Category 0001:

Increase by 354.93 SQYD or 20.75%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

706-02-00200 Line Item 0014 = 706-02-00200 Concrete Drive (6" Thick)

Funding Category 0001:

Increase by 191.62 SQYD or 30.06%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

706-04-00100 Line Item 0015 = 706-04-00100 Handicapped Curb Ramps

Funding Category 0001:

Decrease by 6 EACH or -12.50%.

JUSTIFICATION: Actual quantity used was less than what the plans called for. Two locations were at-grade driveways which did not require these. Other locations were at ramps across roadway with no companion ramp or crosswalk striping.

707-03-00100 Line Item 0016 = 707-03-00100 Combination Concrete Curb and Gutter

Funding Category 0001:

Decrease by 405.18 LNFT or -15.12%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project.

713-02-00500 Line Item 0018 = 713-02-00500 Temporary Pavement Markings (24" Width)

Funding Category 0001:

Decrease by 14 LNFT to zero or -100%.

JUSTIFICATION: This item was not needed during construction.

713-03-02000 Line Item 0019 = 713-03-02000 Temporary Pavement Markings (Broken Line) (4" Width) (10' Le

Funding Category 0001:

Decrease by 0.374 MILE or -74.80%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project.

726-01-00100 Line Item 0020 = 726-01-00100 Bedding Material

Funding Category 0001:

Increase by 28.26 CUYD or 47.74%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

731-02-00100 Line Item 0022 = 731-02-00100 Reflectorized Raised Pavement Markers

Funding Category 0001:

Decrease by 32 EACH or -19.28%.

JUSTIFICATION: Actual field measurement of quantity used was less than plan quantity and sufficient to successfully complete the project.

732-01-02080 Line Item 0023 = 732-01-02080 Plastic Pavement Striping (24" Width) (Thermoplastic 125 mil

Funding Category 0001:

Increase by 130.4 LNFT or 931.43%.

JUSTIFICATION: Actual field measurement of quantity exceeded estimated plan quantity. Stop bar striping was needed at multiple locations throughout the project.

732-02-02000 Line Item 0024 = 732-02-02000 Plastic Pavement Striping (Solid Line) (4" Width) (Thermopla

Funding Category 0001:

Increase by 1.642 MILE or 164.20%.

JUSTIFICATION: Actual field measurement of quantity exceeded estimated plan quantity. Additional solid line striping was needed for bike lanes.

732-03-02000 Line Item 0025 = 732-03-02000 Plastic Pavement Striping (Broken Line) (4" Width) (Thermopl

Funding Category 0001:

Decrease by 0.5 MILE to zero or -100%.

JUSTIFICATION: This item was not needed during construction.

739-01-00100 Line Item 0026 = 739-01-00100 Hydro-Seeding

Funding Category 0001:

Decrease by 1 ACRE to zero or -100%.

JUSTIFICATION: This item was not needed during construction.

741-11-00200 Line Item 0028 = 741-11-00200 Adjusting Water Valve and Meter Box

Funding Category 0001:

Decrease by 8 EACH to zero or -100%.

JUSTIFICATION: This item was not needed during construction. This item was replaced with Line Item 0901.

737-01-00100 Line Item 0029 = 737-01-00100 Painted Traffic Striping (Solid Line) (4" Width)

Funding Category 0001:

Decrease by 0.33 MILE to zero or -100%.

JUSTIFICATION: This item was not needed during construction.

CI-107-00500 Line Item 0806 = CI-107-00500 Traffic Control Log Book Rebate

Funding Category 0001:

Create item for 13 EACH or 100%.

JUSTIFICATION: This item is for traffic control rebates accumulated throughout the duration of the project.

732-04-02000 Line Item 0810 = 732-04-02000 Plas Pvemnt Leg & Sym (Bicycle)

Funding Category 0001:

Increase by 1 EACH or 4.55%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

732-04-01020 Line Item 0811 = 732-04-01020 Plas Pvemnt Leg & Sym (Arrow - Straight)

Funding Category 0001:

Increase by 3 EACH or 13.64%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

702-04-00100 Line Item 0900 = 702-04-00100 Adjusting Manholes Manhole Adjustments (Lowering with Concrete Pad)

Funding Category 0001:

Increase by 2 EACH or 15.38%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

741-11-00200 Line Item 0901 = 741-11-00200 Adjusting Water Valve and Meter Box Adjusting Water Valve & Box (Lowering with Concrete Pad)

Funding Category 0001:

Increase by 6 EACH or 75.00%.

JUSTIFICATION: Actual field measurement of quantity used exceeded estimated plan quantity.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
Proj. / Line Item No.		% of Cont.		Quantity	Amount			
202-02-06060	Removal of Concrete Catch Basin	No	\$1800.00	-2.000	-\$3,600.00	8.000	6.000	-25.00%
H.013400.6 / 0001		0.82%	EACH					
202-02-06100	Removal of Concrete Walks and Drives	No	\$33.00	26.160	\$863.28	2423.580	2449.740	1.08%
H.013400.6 / 0002		6.17%	SQYD					
202-02-06140	Removal of Curbs (Concrete)	No	\$35.00	-485.100	\$16,978.50	2680.000	2194.900	-18.10%
H.013400.6 / 0003		5.86%	LNFT					
203-01-00100	General Excavation	No	\$59.00	-275.000	\$16,225.00	275.000	0.000	100.00%
H.013400.6 / 0004		0.00%	CUYD					
203-07-00100	Borrow (Vehicular Measurement)	No	\$18.00	-275.000	-\$4,950.00	275.000	0.000	100.00%
H.013400.6 / 0005		0.00%	CUYD					
502-01-00100	Asphalt Concrete	Yes	\$130.00	-28.220	-\$3,668.60	1407.700	1379.480	-2.00%
H.013400.6 / 0006		13.69%	TON					
502-01-00200	Asphalt Concrete, Drives, Turnouts and Miscellaneous	No	\$500.00	83.140	\$41,570.00	88.000	171.140	94.48%
H.013400.6 / 0007		6.53%	TON					
509-01-00100	Milling Asphalt Pavement	No	\$4.25	-238.300	-\$1,012.78	13598.000	13359.700	-1.75%
H.013400.6 / 0008		4.33%	SQYD					
510-01-00200	Pavement Patching (12" Minimum Thickness)	No	\$155.00	83.500	\$12,942.50	250.000	333.500	33.40%
H.013400.6 / 0010		3.95%	SQYD					
702-03-00500	Catch Basins (CB-06)	No	\$6000.00	-2.000	\$12,000.00	8.000	6.000	-25.00%
H.013400.6 / 0011		2.75%	EACH					
702-04-00100	Adjusting Manholes	No	\$500.00	-13.000	-\$6,500.00	13.000	0.000	100.00%
H.013400.6 / 0012		0.00%	EACH					
706-01-00100	Concrete Walk (4" Thick)	Yes	\$85.00	354.930	\$30,169.05	1710.900	2065.830	20.75%
H.013400.6 / 0013		13.40%	SQYD					
706-02-00200	Concrete Drive (6" Thick)	No	\$110.00	191.620	\$21,078.20	637.480	829.100	30.06%
H.013400.6 / 0014		6.96%	SQYD					
706-04-00100	Handicapped Curb Ramps	Yes	\$4250.00	-6.000	\$25,500.00	48.000	42.000	-12.50%
H.013400.6 / 0015		13.63%	EACH					
707-03-00100	Combination Concrete Curb and Gutter	No	\$50.00	-405.180	\$20,259.00	2680.000	2274.820	-15.12%
H.013400.6 / 0016		8.68%	LNFT					
713-02-00500	Temporary Pavement Markings (24" Width)	No	\$2.00	-14.000	-\$28.00	14.000	0.000	100.00%
H.013400.6 / 0018		0.00%	LNFT					

Item 16)

713-03-02000	Temporary Pavement	No	\$3750.00	-0.374	-\$1,402.50	0.500	0.126	-74.80%
H.013400.6 / 0019	Markings (Broken Line) (4" Width) (10' Le	0.04%	MILE					
726-01-00100	Bedding Material	No	\$185.00	28.260	\$5,228.10	59.200	87.460	47.74%
H.013400.6 / 0020		1.24%	CUYD					
731-02-00100	Reflectorized Raised	No	\$15.00	-32.000	-\$480.00	166.000	134.000	-19.28%
H.013400.6 / 0022	Pavement Markers	0.15%	EACH					
732-01-02080	Plastic Pavement Striping (24" Width) (Thermoplastic	No	\$33.00	130.400	\$4,303.20	14.000	144.400	931.43%
H.013400.6 / 0023	125 mil	0.36%	LNFT					
732-02-02000	Plastic Pavement Striping (Solid Line) (4" Width) (Thermopla	No	\$9750.00	1.642	\$16,009.50	1.000	2.642	164.20%
H.013400.6 / 0024		1.97%	MILE					
732-03-02000	Plastic Pavement Striping (Broken Line) (4" Width) (Thermopl	No	\$5100.00	-0.500	-\$2,550.00	0.500	0.000	-
H.013400.6 / 0025		0.00%	MILE					100.00%
739-01-00100	Hydro-Seeding	No	\$2850.00	-1.000	-\$2,850.00	1.000	0.000	-
H.013400.6 / 0026		0.00%	ACRE					100.00%
741-11-00200	Adjusting Water Valve and Meter Box	No	\$200.00	-8.000	-\$1,600.00	8.000	0.000	-
H.013400.6 / 0028		0.00%	EACH					100.00%
737-01-00100	Painted Traffic Striping (Solid Line) (4" Width)	No	\$8000.00	-0.330	-\$2,640.00	0.330	0.000	-
H.013400.6 / 0029		0.00%	MILE					100.00%
CI-107-00500	Traffic Control Log Book	No	\$150.00	-13.000	-\$1,950.00	0.000	-13.000	New
H.013400.6 / 0806	Rebate	-0.15%	EACH					
732-04-02000	Plas Pvemnt Leg & Sym (Bicycle)	No	\$467.50	1.000	\$467.50	22.000	23.000	4.55%
H.013400.6 / 0810		0.82%	EACH					
732-04-01020	Plas Pvemnt Leg & Sym (Arrow - Straight)	No	\$302.50	3.000	\$907.50	22.000	25.000	13.64%
H.013400.6 / 0811		0.58%	EACH					
702-04-00100	Adjusting Manholes Manhole Adjustments (Lowering with Concrete Pad)	No	\$2000.00	2.000	\$4,000.00	13.000	15.000	15.38%
H.013400.6 / 0900		2.29%	EACH					
741-11-00200	Adjusting Water Valve and Meter Box Adjusting Water	No	\$1000.00	6.000	\$6,000.00	8.000	14.000	75.00%
H.013400.6 / 0901	Valve & Box (Lowering with Concrete Pad)	1.07%	EACH					
Additional Contract Days Requested None		Change in Amount of Contract: \$19,344.46						

Requested By:

Recommended By:

Anzalone, Brad
 Resident Engineer

Date: _____

District Administrator

Date: _____

Accepted By:

CITY OF WEST MONROE
 Contractor

Date: _____

DOTD Chief Const. Engineer

Date: _____

Item 16)

By: _____

Approved:

Chief Engineer

Date: _____

State Project No. H.013400.6**Plan Change #008****Draft****Original Contract Cost:** \$1,310,066.00**Total Approved Change Order to date:** \$302,821.36**% of Total Approved Cost:** 23.115%

CHANGE ORDERNo. 9Dated: 10/16/2023OWNER'S Contract No.: 000144 ENGINEER'S Project No.: 215202Project: **NATCHITOCES ST REHAB: TRENTON - N 7TH**CONTRACTOR: DIAMOND B CONSTRUCTION CO., L.L.C.Contract For: Sidewalks & Roadway Contract Date: December 20, 2021To: DIAMOND B CONSTRUCTION CO., L.L.C.
Contractor

You are directed to make the changes noted below in the subject Contract:

City of West Monroe

Owner

By: Staci Albritton Mitchell - Mayor
Dated: October 16, 2023Nature of Changes: **Additional Sidewalk, Driveways, And Gutter Plate for ADA Compliance**Enclosures: **Change Order #9 Detail**

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order: \$ 1,632,231.82Net (Increase) Resulting from this Change Order: \$ 29,245.66Current Contract Price Including this Change Order: \$ 1,661,477.48

Contract Time Prior to This Change Order: 244 Days

Net (Add) Resulting from This Change Order: 10 Days

Current Contract Time Including This Change Order: 254 Days

The Above Changes Are Recommended:

S. E. HUEY CO.

Project Engineer

By:

Brad Anzalone, P.E.

Date:

The above Changes Are Approved As Recommended:

City of West Monroe

Owner

By:

Staci Albritton Mitchell - Mayor

Date:

The above Changes Are Accepted:

Diamond B Construction Co., L.L.C.

Contractor

By:

Date:

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	009
		Date:	10/11/2023
S.P. NO.	H.013400.6	F.A.P. NO.	H013400
Name:	NATCHITOCHES ST REHAB: TRENTON - N 7TH	Primary Parish:	Ouachita
		Category 2 / 2E	
This change order requires an LADOTD authorizer			
This change order requires an LADOTD Area Engineer authorizer			

PURPOSE: The purpose of this change order is to add additional quantity of sidewalks, drives, and a metal plate in gutter.

SCOPE: SPN H.013400.6 Natchitoches St Rehab in Ouachita Parish. The scope of the project is to resurface 0.487 miles of Natchitoches Street in West Monroe. The project includes milling asphaltic concrete, asphalt pavement patching, concrete sidewalks, asphaltic concrete overlay, and related work.

EXPLANATION: This change order adds the replacement of seven drives and additional sidewalk. These drives and sidewalk are needed to achieve ADA compliance. A metal grate is also being added with this change order to achieve ADA compliance to maintain flow in an existing gutter.

ATTACHMENTS:
Category Worksheet

COST:
Increase of \$29,245.66.

SPECIFICATIONS: This Change Order does not alter any Specifications.

TIME: There will be ten (10) additional days as a result of this Change Order.

FUNDING: City Council approved. The project manager, as listed in the contract proposal, has been made aware of the item additions within this change order and the anticipated cost.

Project Number H.013400.6

706-01-00100 Line Item 0013 = 706-01-00100 Concrete Walk (4" Thick)

Funding Category 0001:

Increase by 169.44 SQYD or 9.90%.

JUSTIFICATION: Additional replacement of sidewalk from Sta. 0+75 to 1+75, 3+30 to 3+80, 7+95 to 8+65, 14+85 to 15+15, and 17+00 to 17+55 is needed. The sidewalk is in poor shape and not ADA compliant.

706-02-00200 Line Item 0014 = 706-02-00200 Concrete Drive (6" Thick)

Funding Category 0001:

Increase by 108.5 SQYD or 17.02%.

JUSTIFICATION: Additional replacement of drives at approximate Sta. 1+75, 3+50, 10+75, 12+50, 13+00, 15+75, and 18+25 were needed. These drives are in poor shape and need to be removed so that the ADA compliant sidewalks do not cause a steeper condition than what already exist.

CI-000-10GEN Line Item 0809 = CI-000-10GEN General Metal Gutter Plate

Funding Category 0001:

Increase by 1 EACH or 10.00%.

JUSTIFICATION: An additional metal plate is needed at approximate Sta. 18+00 to achieve ADA compliance and maintain gutter flow.

Time Adjustment: 10 day(s) The contractor was requested to do the work within the change order. The additional time required to perform this work is ten (10) days.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all

Item 17)

compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
Proj. / Line Item No.		% of Cont.		Quantity	Amount			
706-01-00100	Concrete Walk (4" Thick)	Yes	\$85.00	169.440	\$14,402.40	1710.900	1880.340	9.90%
H.013400.6 / 0013		12.20%	SQYD					
706-02-00200	Concrete Drive (6" Thick)	No	\$110.00	108.500	\$11,935.00	637.480	745.980	17.02%
H.013400.6 / 0014		6.26%	SQYD					
CI-000-10GEN	General Metal Gutter Plate	No	\$2908.26	1.000	\$2,908.26	10.000	11.000	10.00%
H.013400.6 / 0809		2.44%	EACH					
Additional Contract Days Requested 10		Change in Amount of Contract: \$29,245.66						

Requested By:

Recommended By:

Anzalone, Brad
 Resident Engineer

Date: _____

District Administrator

Date: _____

Accepted By:

CITY OF WEST MONROE
 Contractor

Date: _____

DOTD Chief Const. Engineer

Date: _____

By: _____

Approved:

Chief Engineer

Date: _____

State Project No. H.013400.6
Plan Change #009
Draft

Original Contract Cost: \$1,310,066.00

Total Approved Change Order to date: \$302,821.36

% of Total Approved Cost: 23.115%

CERTIFICATE OF SUBSTANTIAL COMPLETION

OWNER'S Project No. _____

State Project No. H.013400

Project : **Natchitoches St Rehab: Trenton – N 7th**

CONTRACTOR: **Diamond B Construction Company, LLC**

Current Contract For: **\$1,612,887.36**

Contract Date: **December 20, 2021**

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

None specified.

To City of West Monroe
OWNER

And To Diamond B Construction Company, LLC
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of **OWNER, CONTRACTOR** and **ENGINEER**, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

September 25, 2023
Date of Substantial Completion

A tentative list of items to be completed or corrected ("Punch List") may be attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of **CONTRACTOR** to complete all the Work in accordance with the Contract Documents. When this Certificate applies to a specified part of the Work the items in the tentative list shall be completed or corrected by **CONTRACTOR** within 45 days of the execution date of Substantial Completion.

The date of Substantial Completion is the date upon which all guarantees, and warranties begin, except as follows:

None

The responsibilities between **OWNER** and **CONTRACTOR** shall be as follows:

RESPONSIBILITIES:

OWNER: Normal operation and maintenance

CONTRACTOR: Provide a 1-year warranty of materials and workmanship.

The following documents are attached to and made a part of this Certificate:

N/A

ACCEPTED BY OWNER : City of West Monroe

By: _____
Staci Albritton Mitchell, Mayor

Date: _____

EXECUTED BY CONSULTANT: S. E. Huey Co.

BY: _____
Brad Anzalone, Project Engineer

Date: _____

The **CONTRACTOR** accepts this Certificate of Substantial Completion on _____, 20__

Diamond B Construction Company, LLC
CONTRACTOR

BY: _____

NATCHITOCHES ST REHAB: TRENTON – N 7TH

DIAMOND B CONSTRUCTION CO., L.L.C.

Final Inspection Punch List 9-25-2023

Attending this inspection were Brad Anzalone (S.E. Huey Co.), Robbie George (S.E. Huey Co.), Vic Munoz (S.E. Huey Co.), Gary Eldridge (City of West Monroe), Jeff Pontier (Diamond B), Stephen Rodgers (Diamond B), Vance Trichel (DOTD), and Bridget Skinner (DOTD).

All new roadway and sidewalks were in place and ready to be turned over. The following list was compiled to document items remaining to be addressed as part of the contract.

1. Sandblast and paint all new catchbasin tops.
2. Remove plastic protection from all truncated dome pads.
3. Place bolts in all metal plates.
4. Add signage to terminate bike lanes. Project Engineer will coordinate approval of signage with Bridget Skinner (DOTD).
5. Truncated dome pad is needed at ramp on west side of N. 6th Street.
6. Trim bushes hanging over sidewalk at approximate Station 4+85 rt.
7. Remove small piece of concrete on sidewalk at approximate Station 6+75 rt.
8. Adjust water meter box at approximate Station 7+10 rt.
9. Raise manhole at intersection of N. 5th and Natchitoches (approx. Station 7+80 lt).
10. It was noted that there is a water valve at the right edge of roadway at approximate Station 8+00 that the City will repair. Diamond B is not responsible for anything associated with the repair of this.
11. Clean and grind asphalt at two ramps crossing Natchitoches on the west side of N. 4th (approx. Station 11+25).
12. Grind asphalt at southwest ramp at intersection of Natchitoches and N. 4th.
13. Epoxy crack in sidewalk at approximate Station 11+90 rt.
14. Put new lid on sewer cleanout within sidewalk at approximate Station 12+25 rt.
15. Seed disturbed area at corner of School and Natchitoches.
16. Clean gutter at ramps crossing N. 3rd (approx. Station 16+00).
17. Replace manhole lid at intersection of Natchitoches and N. 3rd.
18. Grind asphalt on east side of N. 3rd (approx. Station 16+20) to drain water in gutter to catchbasin.
19. Add metal grate at ramp on west side of N. 3rd (approx. Station 18+00).
20. Add crosswalk striping across Cypress on north and south side of Natchitoches.
21. Add stopbar striping on Cypress on north and south side of Natchitoches.
22. Add stopbar striping on Cypress on north and south side of Natchitoches.

23. It is noted that the parking striping on the block between Cotton and Trenton had not be done at the time of this inspection. It was completed the following day and will be inspected at future inspection once other items are complete.

Respectfully submitted,

S. E. HUEY CO.

Brad Anzalone, P. E.

STATE OF LOUISIANA

CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE TO EXECUTE A LAND AND WATER CONSERVATION FUND STATE PROJECT AGREEMENT WITH THE STATE OF LOUISIANA DEPARTMENT OF CULTURE RECREATION AND TOURISM RELATING TO THE CITY'S AGREEMENT AND COMPLIANCE WITH CERTAIN TERMS AND CONDITIONS IN EXCHANGE FOR THE RECEIPT OF FUNDING FOR CERTAIN KIROLI PARK IMPROVEMENTS; TO AUTHORIZE THE EXECUTION OF A MAINTENANCE AGREEMENT IMPOSING CERTAIN REQUIRED ONGOING MAINTENANCE AND RELATED STANDARDS FOR KIROLI PARK; TO AUTHORIZE THE EXECUTION OF A RESOLUTION OBLIGATING THE NECESSARY FUNDS TO THE PROPOSED KIROLI PARK PROJECT IN ORDER TO QUALIFY FOR THE FUNDING FROM THE LAND AND WATER CONSERVATION FUND STATE PROJECT; TO AUTHORIZE EXECUTION OF COMPLIANCE WITH RELATED FEDERAL ACTS AND CERTIFICATION OF UNDERSTANDING OF CERTAIN FEDERAL REGULATIONS AND REQUIREMENTS ASSOCIATED WITH THE PROJECT; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe is the owner of Kiroli Park, a public recreational facility; and

WHEREAS, City wishes to further restore and enhance certain portions of Kiroli Park for the use and benefit of the citizens of the City of West Monroe, of Ouachita Parish, and of the State of Louisiana; and

WHEREAS, City has received grant funding for those efforts which require a commitment of matching funds as well as certain certifications of future compliance with required standards, regulations, policies, guidelines, and requirements, to which the City is willing to do in order to obtain the funding for the desired improvements.

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby authorized to execute that Land and Water Conservation Fund State Project Agreement with the Louisiana Department of Culture, Recreation and Tourism which provides for funding subject to certain provisions, terms and conditions, all of which are more particularly provided in that copy of the agreement attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby further authorized to execute that Maintenance

Agreement with the Louisiana Department of Tourism which requires certain continuing levels of on-going maintenance of the recreation facilities, subject to certain provisions, terms and conditions, all of which are more particularly provided in that copy of the agreement attached as Exhibit “B”.

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby authorized to execute a Resolution obligating funds to Land and Water Conservation Fund State Project describing, inter alia, the particular project and the funding required, all according to those terms, conditions and information attached as Exhibit “C”.

SECTION 4. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby further authorized to execute the “Certification of Compliance Related Federal Acts and Certification of Understanding” all as more fully set forth in Exhibit “D”.

SECTION 5. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as the Mayor of the City of West Monroe, is hereby authorized to take any and all actions and to execute any and all further documents as she determines beneficial for the City of West Monroe in order to comply with the required agreements and the other applicable terms, provisions and conditions of this funding commitment.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea and nay vote, this 16th day of October, 2023, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

LOUISIANA DEPARTMENT OF CULTURE RECREATION AND TOURISM
OFFICE OF STATE PARKS
DIVISION OF OUTDOOR RECREATION

LAND AND WATER CONSERVATION FUND STATE PROJECT AGREEMENT

Project Sponsor City of West Monroe **Parish** Ouachita **Region** 08

Federal No. 22-00980 **Project Name** Kiroli Park Improvements

Project Cost \$ 1,540,322. **Approved Funds** \$ 770,161.00 **Project Period** 010/01/2023 to 9/30/2026

The undersigned political subdivision of the State of Louisiana does hereby agree and accept the same responsibility and obligations as set out in the herein described project and to the same extent and in the same manner, including all federal requirements, as does the State of Louisiana.

PROJECT SCOPE (Description of Project)

The intended development includes the resurfacing of the six existing tennis courts and the construction of two new courts located contiguous to the existing tennis courts. The new courts will be available for use as a tennis or pickleball court. The newly constructed courts will include fencing and lighting. In addition, the project will include the restoration and resurfacing of the approximately 15,100 feet of walking/hiking trails located throughout the park. The trail restoration project will include clearing of debris, removal of the existing pavement, and construction of an asphalt path with a crushed stone base.

ALL UTILITY LINES WILL BE PLACED UNDERGROUND.

The State of Louisiana hereby promises to obtain federal monies for that portion of the project referred to as "federal funds", to accept such funds from the United States and disburse same to participant or its fiscal agent that portion of the total obligation that is the United States' share. It is understood by the parties hereto that this agreement shall not obligate State of Louisiana funds for the project costs described herein. It is further understood that in the event federal funds are not available for this project within a period of one year from the date of this agreement that this agreement is null and void. The participant hereby promises, in consideration of the promises made by the State herein, to execute the project stage described in accordance with the terms of this agreement, it being understood that incurred costs will not be reimbursed without written approval that such federal funds have been encumbered.

The following are hereby incorporated into this agreement: 1) General Provisions as set out in the L&WCF Manual; and 2) Project application and attachments.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

Compliance with Executive Order 12432 as described in Attachment #1

Compliance with OMB Circular A- 133 which requires annual audits while project is active and a final audit upon completion.

Compliance with the terms and intent of P.O. 93-234 the Flood Disaster Protection Act of 1973; P.L. 90-480, Architectural Barriers Act of 1968, P.L. 101-336, Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Historic Properties Preservation Act of 1966 (80 Stat. 915 16 U.S.C. 470;

National Environmental Policy Act of 1969 (P.L. 91-190); OMB Circulars A-133, A-87 and Executive Order 12378; Executive Order 1 1246 as amended (Equal Employment Opportunity) 41 CFR Part 60; Copeland Anti-Kickback Act (18 U.S.C. 874 DOL (29 CFR, Part 3); Clean Air Act of 1970 (construction contract of amounts in excess of \$10,000); Nondiscrimination on the Basis of Handicap Section 504 Rehabilitation Act of 1973, DOI(43CFR, Part 17).

The State shall transfer to the participant or its fiscal agent all funds granted hereunder except that portion designated as state administrative cost and, as applicable, permanent acknowledgement sign, temporary sign, or review appraiser's fee, or all of them.

Since the burden and responsibility for financial administration of this program rests with the state, the participant or its fiscal agency agrees to refund to the state any funds disbursed to participant or its fiscal agent which are disallowed for elements of the project proposal on the same basis as required of the state by the federal government.

The project sponsor shall not at any time convert any property acquired or developed pursuant to this agreement to other than public outdoor recreation uses specified in the project proposal attached hereto without the prior approval of the Director, National Park Service.

In the event future support should not be forthcoming for subsequent phases or overruns, the participant agrees to bring the project to a state of usefulness so that funds invested shall not be lost. A determination of the state of usefulness will be the same basis as that required of the state by the federal government.

The participant agrees that complete plans and specifications will be submitted within four months of the date of approval on the federal level and that construction will begin on the site within six months of the grant approval and will demonstrate steady progress to project completion; the penalty for non-compliance will be withdrawal of the grant. It is agreed that billings will be submitted to the state within 45 days after completion of each element of work or payment on a contract expressing percentage of each element in accord with the project proposal. Further, the participant or its fiscal agent agrees to submit a final billing within 90 days after the end of the project period or completion of the project, whichever is sooner.

The project sponsor shall provide the Louisiana Office of State Parks, Division of Outdoor Recreation, quarterly progress reports to specifically identify the percentage of completion of each element identified in the Project Scope of this agreement. The quarterly progress reports will be due on February 1st, May 1st, August 1st and November 1st of each year through the duration of the project and until the project is formally closed out.

The project sponsor shall comply with applicable regulations, policies, guidelines and requirements as they relate to the use of Federal funds for this federally assisted project to include the Louisiana Audit Law (R.S. 24:513). Financial records, supporting documents, statistical records, and all other records pertinent to this grant shall be retained in accordance with 43 CFR Part 12 for a period of three years; except the records shall be retained beyond the three-year period if audit findings have not been resolved. The retention period starts from the date of the issuance of the final reimbursement for the project. The Secretary of the Interior, the Comptroller General of the United States, any of their duly authorized representatives, the Louisiana State Auditors Office, and representatives of the Department of Culture Recreation and Tourism Office of management and Budget shall have access to any books, documents, papers, and records of the project sponsor which are pertinent to this project for the purpose of making audit, examination, excerpts and transcripts

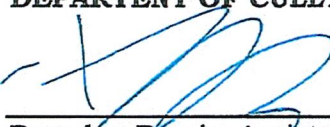
THUS DONE AND SIGNED AT _____, ON _____,
(Location) (Date)

Sponsor City of West Monroe _____,

Staci Albritton Mitchell, Mayor

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on _____

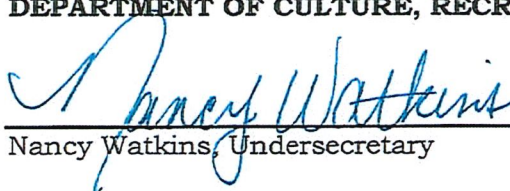
DEPARTMENT OF CULTURE, RECREATION, AND TOURISM



Brandon Burris, Assistance Secretary
Office of State Parks

THUS DONE AND SIGNED AT Baton Rouge, Louisiana, on October 4, 2023

DEPARTMENT OF CULTURE, RECREATION, AND TOURISM



Nancy Watkins, Undersecretary

LOUISIANA DEPARTMENT OF CULTURE, RECREATION AND TOURISM
OFFICE OF STATE PARKS
DIVISION OF OUTDOOR RECREATION

MAINTENANCE AGREEMENT

REGION 08 PARISH Ouachita
POLITICAL SUBDIVISION (Project) _____
City of West Monroe _____
Kiroli Park Improvements _____
PROJECT NUMBER 22-00980
DATE October 5, 2023

WHEREAS it is desirable to provide maintenance of recreation facilities established under the provisions of the Land and Water Conservation Fund Act, Now be it resolved that (Government Unit-Project Sponsor) City of West Monroe will hereinafter provide the the necessary maintenance as follows:

The property shall be maintained so as to appear attractive and inviting to the public. Sanitation and sanitary facilities shall be maintained in accordance with applicable state and local public health standards. Properties shall be kept reasonably safe for public use. Fire prevention, lifeguard and similar activities shall be maintained at levels reasonable to prevent loss of the lives of users. Building, roads, trails, and other structures and improvements shall be kept in reasonable repair throughout their estimated lifetime so as to prevent undue deterioration and not to discourage public use on the following described project:

The intended development includes the resurfacing of the six existing tennis courts and the construction of two new courts located contiguous to the existing tennis courts. The new courts will be available for use as a tennis or pickleball court. The newly constructed courts will include fencing and lighting. In addition, the project will include the restoration and resurfacing of the approximately 15,100 feet of walking/hiking trails located throughout the park. The trail restoration project will include clearing of debris, removal of the existing pavement, and construction of an asphalt path with a crushed stone base.

AND, be it further provided that the (Government Unit-Project Sponsor) City of West Monroe will keep the facility open to the general public at reasonable hours and times of the year consistent with the type of facility and will further obtain approval in writing from the Louisiana Office of State Parks, Division of Outdoor Recreation, before any change from the original recreational use is effected on the above described project.

AND, be it further provided that the sponsoring unit of government (project sponsor) agrees that the benefit to be derived by the State from the full compliance by the project sponsor with the terms of this agreement is the preservation, protection, and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the Government Unit of the State, as such benefit exceeds to any immeasurable and unascertainable extent the amount of money furnished by the State (through the Land and Water Conservation Fund) by way of assistance under the terms of this agreement. The project sponsor agrees that payment by the project sponsor to the State of an amount equal to the amount of assistance extended under this agreement by the State would be inadequate compensation to the State for any breach by the project sponsor of this agreement. The project sponsor agrees, therefore, that the appropriate remedy in the vent of a breach by the project sponsor of this agreement shall be the specific performance of this agreement.

DATED this _____ day of _____, 20____

Governmental Unit: _____
(Project Sponsor)

Governmental Unit: _____
(Co-Sponsor)

Chairman: _____

Chairman: _____

Clerk: _____

Clerk: _____

RESOLUTION

A RESOLUTION OBLIGATING FUNDS TO LAND AND
WATER CONSERVATION FUND PROJECT

REGION 08 PARISH Ouachita
PROJECT NO. 22-00980

WHEREAS, the City of West Monroe is interested in acquiring lands and/or developing outdoor recreational facilities on the following described project for the enjoyment of the citizenry of said Ouachita Parish and the State of Louisiana.

PROJECT TITLE AND DESCRIPTION:

The intended development includes the resurfacing of the six existing tennis courts and the construction of two new courts located contiguous to the existing tennis courts. The new courts will be available for use as a tennis or pickleball court. The newly constructed courts will include fencing and lighting. In addition, the project will include the restoration and resurfacing of the approximately 15,100 feet of walking/hiking trails located throughout the park. The trail restoration project will include clearing of debris, removal of the existing pavement, and construction of an asphalt path with a crushed stone base.

ANY WIRING COVERED IN THIS PROJECT, OR WIRING DONE IN THE FUTURE ON THIS SITE, WILL BE PLACED UNDERGROUND.

NOW, THEREFORE, be it resolved by the City of West Monroe of Ouachita Parish, State of Louisiana, that said City of West Monroe does agree to obligate the funds or services stipulated below to satisfactorily complete the following project and thus become eligible for Land and Water Conservation Fund financial aid of 50% of the estimated or actual allowable cost, at the completion of said project. Said City of West Monroe also states that sufficient funds are on hand, as of this date, to fund said project as follows:

TOTAL ESTIMATED Cost	TOTAL ESTIMATED Federal	TOTAL ESTIMATED Sponsor's	SPONSOR'S COST BREAKDOWN (Total Same as column 3) Cash Services
<u>\$1,540,322.00</u>	<u>\$770,161.00</u>	<u>\$770,161.00</u>	<u>\$770,161.00</u>

City of West Monroe

AND, be it further resolved that the _____ is hereby authorized and directed to make application to the Louisiana Office of State Parks, Division of Outdoor Recreation, to seek federal financial assistance on this project for them, and be further authorized to take the necessary action to complete such project and sign such documents as are required.

AND, be it further resolved that this resolution and plan approved by said _____ City of West Monroe be forwarded to the Louisiana Office of State Parks for the purpose of obtaining such financial aid.

DATED this _____ date of _____, 20____

Introduced by _____ and seconded by _____

This is to certify that the foregoing is a true and correct copy of RESOLUTION duly and legally adopted by _____ at a legal meeting held on this _____ day of _____, 20____.

(Name/Title)

**CERTIFICATION OF COMPLIANCE
RELATED FEDERAL ACTS**

The City of West Monroe certifies that it will comply with the following Federal laws and regulations relative to this project.

- A. Architectural Barriers Act of 1968 (P.L. 90-480). (Provides facility access to the handicapped.) Also, the Americans with Disabilities Act, 1990.
- B. Endangered Species Act of 1973 (P.L. 93-205).
- C. Flood Disaster Protection Act of 1973 (P.L. 93-234). If project is in a flood zone as established by HUD Flood Maps, all enclosed structures valued more than \$10,000 must carry flood insurance.
- D. Historic Properties Preservation Act of 1966 (P.L. 89-665). An archaeological survey may be required. In all projects, should cultural resources be discovered during construction, this agency should be notified immediately.
- E. National Environmental Policy Act of 1968 (P.L. 91-190). An environmental assessment or certification will be prepared by this staff. Need for full Environmental Impact Statement will be determined at the Federal level, if warranted.
- F. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646). State Board governing policy prohibits that part of the project requiring reallocation.
- G. Executive Order 11288 concerning the prevention, control, and abatement of water pollution.
- H. Executive Order 11296 relative to the evaluation of flood hazard.

CERTIFICATION OF UNDERSTANDING

This is to certify that I have acquainted myself with, and understands and agrees to the following federal regulations and requirements associated with the subject Land and Water Conservation Fund project.

- 1. The project site must be maintained and retained in perpetuity for public outdoor recreation. Should the site, at any future time, be converted to any use other than public outdoor recreation, it shall, at project sponsor's expense, be replaced with property and equal monetary value and equivalent recreation use.
- 2. Recreational facilities shall be handicapped accessible.
- 3. All wiring shall be placed underground.
- 4. Minority businesses shall be invited to bid on material purchases and/or construction contracts whenever possible (Executive Order 12432). In addition, my consultant and contractor shall be furnished a copy of the instruction package attached to the transmittal of the Agreement including Federal Requirements for Performance of Construction by Contract; Excerpt from L&WCF Grants Manual, Chapter 675.3; Administrative requirements regarding bonding and insurance; and EEO Contract Compliance. Assuring compliance of all these provisions is the sponsor's responsibility.
- 5. The park shall be open to the general public at reasonable times and with no discrimination due to race, creed, national origin, age or handicap.
- 6. Annual audits while the project is active and a final audit upon completion shall be submitted in compliance with OMB Circular A-133.
- 7. Plans and specifications shall be furnished no later than four months after the project agreement date, or funds shall be withdrawn.
- 8. Prior to billing, the project sponsor shall have personnel responsible for preparation of billing, visit the Division of Outdoor Recreation administrative office for guidance in preparation of requests for reimbursement.

PROJECT SPONSOR: _____ Signature: _____ Date: _____

STATE OF LOUISIANA
CITY OF WEST MONROE

RESOLUTION NO. _____ MOTION BY: _____
SECONDED BY: _____

A RESOLUTION TO AUTHORIZE AND SUPPORT THE SUBMISSION OF CERTAIN CAPITAL OUTLAY PROJECTS TO THE 2024 LEGISLATURE OF THE STATE OF LOUISIANA; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the submission of various transportation and other infrastructure projects within the City of West Monroe, Louisiana to the 2024 Louisiana Legislature for funding under the 2024-2025 Capital Outlay Bill is in the public interest.

NOW, THEREFORE,

SECTION 1. BE IT RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that they do hereby authorize, support, and endorse the submission of the projects listed and described in the attached Exhibit “A” for inclusion in the 2024-2025 Capital Outlay Bill of the 2024 Legislature in the order of priority indicated.

SECTION 2. BE IT FURTHER RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, as Mayor, be and she is hereby authorized to submit, or to cause and authorize the submission, of full applications for each listed project including all required information, together with obtaining legislative letters of support and local funding commitment letters; and to take any and all further actions as she determines are necessary, appropriate or beneficial.

The above resolution was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened on the 16th day of October, 2023, voted on by yea and nay vote, passed and adopted, the final vote being as follows:

YEA: _____
NAY: _____
NOT VOTING: _____
ABSENT: _____

ATTEST:

APPROVED THIS 16TH DAY OF
OCTOBER, 2023

CINDY EMORY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

2023 Capital Outlay Request Summary
City of West Monroe

October 13, 2023

Fiscal Year	Description	Priority
2024-2025	Tupawek Neighborhood & Somerset Neighborhood Concrete Streets Rehabilitation, Planning & Construction	1
2024-2025	Cotton Street Improvements & Sidewalks, Planning & Construction	2
2024-2025	Downtown Utilities Hardening & Improvements, Phase 1, Planning & Construction	3
2024-2025	Black Bayou Stormwater Pump Station Improvements	4
2024-2025	North Trenton Corridor Utilities Hardening & Drainage Improvements	5
2024-2025	West Monroe Greenway	6
2024-2025	Mid-City Drainage Improvements	7
2024-2025	Sunshine Heights Drainage Improvements, Planning & Construction	8
2024-2025	North 3rd Street Improvements, Park Street - Natchitoches Street, Planning & Construction	9
2024-2025	New Drago Street Sanitary Sewer Lift Station	10
2024-2025	New Kiroli Road Bridge	11

**OCTOBER 16, 2023
WEST MONROE CITY COUNCIL MEETING
ENGINEERING UPDATE
L&A, INC. PROJECT NO. 23E038.00**

Kiroli Walk Trail Improvements – City Project No. C22002

- Preparing proposal for surveying/engineering
- Will consult with The Sports Facilities Companies for proposal of the design of new courts & resurface of existing courts
- Will consult with the electrical designer for proposal of design of new lighting facilities around courts

Sunshine Heights Drainage Improvements – City Project No. C22024

- T. Baker Smith's utility work is complete & we have removed pin flags from the project
- L&A Contract still under review with the State office

Kiroli Dog Park

- Substantially complete. Inspection was held October 12.

Natchitoches Street Cross Drain Replacement

- Plans under design

Mane Street Cross Drain Repair

- Construction has begun & the contractor is anticipating completion the week of October 30.

North 3rd Street Improvements

- Plans under design

Class Street Cross Drain Replacement

- Project currently on hold for gas utility relocation. We are working with Atmos for their timeline.

Capital Outlay Requests Applications for Funding

- Our firm will prepare applications & request letters of support from Legislators



INFRASTRUCTURE PROJECT UPDATE

October 16, 2023

UNDER CONSTRUCTION			
Project	Description	Funding	Status
Otis Street (Urban Systems)	Mill & Overlay, add bike/ped path.	Urban Systems (80/20)	Under construction. Sidewalks and concrete apron complete. Roadway construction underway.
Natchitoches Street (Urban Systems)	Mill & Overlay, improve drainage, add bike lane.	Urban Systems (80/20)	Construction complete. Punchlist items remain.
Highland Park Commercial Subdivision	Development of the east end of the golf course land to sell as commercial property.	DRA/City	Punch list items and clear lien period underway.
DRA: Cypress/Slack Sanitary Sewer Improvements	Replacement of sanitary sewer lines in the vicinity of Cypress Street.	DRA/City	Substantial completion and final change order approved at the 7/18 Council Meeting. Punch list and clear lien period underway.
Arlington Place and Mallard Ave Water Main Replacement	Installation of new water main and connection of house services to provide more reliable water service.	CWEF/City	Clear Lien received. Final pay request to be processed.
North 7th Street (Hwy. 143) Restriping (5-Lane)	Restriping N. 7th from Cypress to Arkansas to add center turn lane for Highland Commercial Subdivision.	City	Project awarded to Highway Graphics. Contract documents execution underway.
New Kiroli Road Bridge (North)	Replacement of bridge on Kiroli Road with box culverts.	Capital Outlay	Project Completion target by week of October 22.
Constitution & Short Const. Dr. (Urban Systems)	Pulverize and rebuild road base and pavement.	Urban Systems (80/20)	Roadway construction began 10/16/23.
Industrial Park Drainage Improvements (EDA)	Drainage improvements including cross drains, piping, and ditches.	EDA/City	Under construction. Current work on Brent Rd. and Exchange St. Installation of 2nd crossdrain under Downing Pines Rd. scheduled to begin 10/23.

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



IN DESIGN			
Project	Description	Funding	Status
Kiroli Sidewalk Project	Install new sidewalks along Kiroli Road from Post Oak Apartments to Arkansas Road. Install pedestrian crossing at Kiroli Elementary.	DOTD TAP (80/20)	Pursuing additional funding from DOTDTAP.
Black Bayou Canal - 2016 Flood Damage Repairs	Repair concrete canal near Assembly and Wal Mart.	EDA/FEMA/ City	EDA awarding \$1.7 million. Awaiting agreement.
Black Bayou Canal Improvements (HMGP)	Improvements including cleaning, widening, and armoring portions of the Black Bayou Canal south of I-20.	FEMA/City	Addressing FEMA comments received 9/14/23.
Highland School Area Sidewalks	Construction of sidewalks along Arlene Street to provide a safe pedestrian route to school.	LaDOTD/City	DOTD comments received 9/29/23. 95% Final Plans to be submitted by end of October.
Mane Street Rehabilitation Phase 2 (Urban Systems)	Mill & Overlay Mane Street from Downing Pines Rd to Interchange.	Urban Systems (80/20)	DOTD preparing bid documents. Bid date: 1/10/24.
New Drago Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Drago LS. Funding from Capital Outlay and La Water Sector Program.	WSP/LaFPC/ City	Plans are complete. Rate study assigned. Property acquisition and utility negotiations underway.
New Austin Sanitary Sewer Lift Station	New sanitary sewer lift station to replace Austin LS.	EDA/City	Design and environmental phase.
Arkansas Rd. Utility Relocation	Relocation of water and sewer lines ahead of street rehabilitation project.	City	Design phase.
North 7th Street Bicycle/Pedestrian Path (Arkansas Rd to Otis St)	Construction of 10' wide concrete path along the east side of North 7th Street.	FHWA Rec Trails Prog/City	Design 80%. Electrical design for lighting underway and Entergy coordination.
McMillan Rd. Sidewalks (LaDOTD Safe Routes to Public Places Program)	New sidewalks along the south side of McMillan Road, from Hilton Street to the library.	LaDOTD/City	60% Design phase.
Downtown - Trenton/Wood Sewer	Sewer line improvements.	City	LDH permit approved.
Mid-City Drainage (Fed Approp/FEMA-PDM)	Drainage improvements between Trenton Street and Black Bayou Canal. (\$2.4m Award)	FEMA/City	FEMA consultant performing Environmental Assessment.
Trenton Corridor Bike/Ped and Utilities (Fed Approp/LaDOTD)	Bury utilities and construct bike/ped path along Trenton St, from Otis St to Bridge St. (\$5.0m Award)	FEMA/City	Waiting on LaDOTD agreement (ESA).
2023 DOTDTAP: N 6th Street Sidewalks	Construction of sidewalks along N 6th Street, from WMHS to Clayton Street.	LaDOTD/City	Received award letter (\$600,000). Awaiting LaDOTD agreement.
Drago Sanitary Sewer Force Main (South 11th Street)	Replacement of an aging 16" AC F.M. along S. 11th Street from Coleman Ave. to the Austin Street Lift Station.	LGAP/City	Design phase. LGAP agreement received.
Phillips Street Water Main FY22-23 CWEF	Replacement of an aging 6" AC W.M. along Phillips between Cherry Street to the east side of Ned Street.	CWEF/City	Permits approved. Awaiting CWEF contract to solicit prices.
Flanagan Street Water Main Replacement	Replacement of existing 4" W.M. along Flanagan with a 6" W.M.	CWEF/City	Receiving bids 10/31/23.

Project Classifications

Transportation
Drainage
Water System
Sewer System
Quality-of-Life/Economic/Safety

Prepared by Robert L. George, IV, P.E.



S. E. Huey Co.
Engineering • Surveying
Established 1928



Fire Incident Summary Report



Item 22)

Print Date/Time: 10/03/2023 08:30
Login ID: csimmons
Station:
Incident Type(s): All

From Date: 09/01/2023
To Date: 09/30/2023
Location: All

West Monroe Fire Department
FDID Number: 37020

General Information

Total Number of Calls	Fire:	9	EMS:	151	Unknown:	0	All:	244
Average Calls per Day	Fire:	0.31	EMS:	5.21	All:	8.41		
Total Number of Arson Calls	All:	4						
Estimated Dollar Loss	Fire:	\$39,350.00	Other:	\$0.00	All:	\$39,350.00	Arson:	\$200.00
Estimated Value	Fire:	\$43,350.00	Other:	\$0.00	All:	\$43,350.00	Arson:	\$200.00
Percentage Saved	Fire:	900.00%	Other:	0.00%	All:	900.00%	Arson:	0.00%
Total Injuries	Fire Service:	0	Civilian Fire:	0	EMS:	0	Arson:	0
Total Fatalities	Fire Service:	0	Civilian Fire:	0	Arson:	0		
Total Apparatus Responses	All:	594						
Average Responses per Day	All:	8.41						
Average Apparatus per Call	Fire:	2.33	EMS:	2.37	All:	2.43		
Average Turnout Time	All:	00:00:54						
Average Response Time	All:	00:04:42						
Average Contain Time	All:	00:00:00						
Average Total Time	All:	00:12:11						
Average Personnel per Call	Fire:	4.22	EMS:	3.87	All:	4.09		
Total Aid Given Calls	All:	0						
Total Aid Received Calls	All:	0						

PREPARED 10/16/2023, 16:07:59
PROGRAM: GM257U
City of West Monroe

2024 TRIAL BALANCE
AS OF 09/30/2023

PA Item 23)
ACCOUNTING PERIOD 03/2024

FUND 901 Utility Enterprise Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
101 01 00	Cash / Operating Cash		258,877.73
115 10 10	Utility Billing / Utility	1,639,237.70	
115 12 00	Accounts Receivable / Billed Services	9,867.00	
115 40 20	Due From Employees / Travel Advances		114.00
115 70 20	Due From Other Entities / Riverwood	12,125.00	
116 10 00	Allowance for Uncollectab / Utility Billing		770,911.31
126 12 10	Ouachita Parish / Sewer Dist #5	17.40	
149 10 00	Deferred Charges / Net Pension Liability	756,572.79	
161 00 00	Fixed Assets / Land	74,150.00	
162 00 00	Fixed Assets / Infrastructure	52,683,255.00	
162 10 00	Infrastructure / Accumulated Depreciation		29,606,046.94
163 00 00	Fixed Assets / Building	73,435.92	
163 10 00	Building / Accumulated Depreciation		73,434.75
165 00 00	Fixed Assets / Machinery & Equipment	2,003,006.28	
165 10 00	Machinery & Equipment / Accumulated Depreciation		1,800,461.26
202 00 00	Current Liabilities / Vouchers/Accounts Payable		9,765.10
207 10 35	Sales Tax Payable / Water		25,548.36
208 25 00	Due to Other Funds / 2010 DEQ SRB Cap Add & Cn		654,000.00
218 03 00	Payroll Liabilities / Accrued VAC/SIC		193,253.68
223 10 00	Deferred Revenue / Overpayments		600.00
223 11 00	Deferred Revenue / Net Pension Liability		1,640,158.79
228 10 10	Utilities / Water		226,303.39
238 10 00	Net Pension Obligation / MERS		2,747,544.12
242 10 00	Fund Equitiy / Revenue Control Account		1,726,792.33
242 20 00	Fund Equitiy / Expenditure Cntrl Summary	1,512,525.56	
243 00 00	Fund Equity / Encumbrance Control	42,166.06	

PREPARED 10/16/2023, 16:07:59
PROGRAM: GM257U
City of West Monroe

2024 TRIAL BALANCE
AS OF 09/30/2023

ACCOUNTING PERIOD 03/2024

Item 23)

FUND 901 Utility Enterprise Fund

ACCOUNT		DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
244 00 00		Fund Equity / Reserve for Encumbrances		42,166.06
250 00 00		Fund Equity / Pr Yr Res for Encumbrance		42,545.87
254 10 00		Retained Earnings / Unreserved Retnd Earnings	31,003,889.78	
261 10 00		Invested in Capital Assts / Contributed Capital		49,991,724.80
FUND TOTALS			89,810,248.49	89,810,248.49
FUND IS IN BALANCE				

PREPARED 10/16/2023, 16:08:26
PROGRAM: GM259L

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

PA Item 23)

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 901 Utility Enterprise Fund		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
340	Charges for Services								
344	Sanitation								
10 15	Sewer	90,860	88,435.48	97	272,580	286,480.97	105	1,090,320	803,839.03
10 *	Utilities	90,860	88,435.48	97	272,580	286,480.97	105	1,090,320	803,839.03
15 10	Sewer Dist 5	111,060	.00		333,180	313,298.19	94	1,332,725	1,019,426.81
344 **	Sanitation	201,920	88,435.48	44	605,760	599,779.16	99	2,423,045	1,823,265.84
348	Public Works								
10 10	Water	192,150	190,199.13	99	576,450	626,209.13	109	2,305,800	1,679,590.87
10 20	Treatment Plant	147,008	130,361.10	89	441,024	460,949.19	105	1,764,100	1,303,150.81
10 25	Penalty	14,500	22,942.46	158	43,500	38,954.85	90	174,000	135,045.15
10 *	Utilities	353,658	343,502.69	97	1,060,974	1,126,113.17	106	4,243,900	3,117,786.83
348 **	Public Works	353,658	343,502.69	97	1,060,974	1,126,113.17	106	4,243,900	3,117,786.83
340 ***	Charges for Services	555,578	431,938.17		1,666,734	1,725,892.33		6,666,945	4,941,052.67
350	Fines								
352	Fees								
352 **	Fees	0	.00		0	.00		0	.00
350 ***	Fines	0	.00		0	.00		0	.00
360	Invstmnts,Rents,Contribut								
361	Investment Earnings								
361 **	Investment Earnings	0	.00		0	.00		0	.00
360 ***	Invstmnts,Rents,Contribut	0	.00		0	.00		0	.00
390	Other Financing Sources								
391	Interfund Transfers In								
391 **	Interfund Transfers In	0	.00		0	.00		0	.00
392	Proceeds from Asset Disp								
392 **	Proceeds from Asset Disp	0	.00		0	.00		0	.00
393	Gen Long Term Debt Issued								
393 **	Gen Long Term Debt Issued	0	.00		0	.00		0	.00

PREPARED 10/16/2023, 16:08:26
PROGRAM: GM259L

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

PA Item 23)

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 901 Utility Enterprise Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
394	Miscellaneous Revenue								
10 00	Other Misc Revenue	167	450.00	270	501	900.00	180	2,000	1,100.00
394	** Miscellaneous Revenue	167	450.00	270	501	900.00	180	2,000	1,100.00
390	*** Other Financing Sources	167	450.00		501	900.00		2,000	1,100.00
FUND TOTAL Utility Enterprise Fund		555,745	432,388.17		1,667,235	1,726,792.33		6,668,945	4,942,152.67
GRAND TOTAL		555,745	432,388.17		1,667,235	1,726,792.33		6,668,945	4,942,152.67

PREPARED 10/16/2023, 16:07:40
PROGRAM: GM257U
City of West Monroe

2024 TRIAL BALANCE
AS OF 09/30/2023

PA Item 23)
ACCOUNTING PERIOD 03/2024

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
101 01 00	Cash / Operating Cash	11,898,075.54	
101 20 00	Cash / Investment in LAMP	2,484,158.50	
102 20 10	Petty Cash / Cash Boxes	24,705.00	
115 00 00	Current Assets / Accounts Receivable	143,563.26	
115 10 10	Utility Billing / Utility	66,392.60	
115 12 00	Accounts Receivable / Billed Services	6,205.84	
115 20 10	Code Enforcement / Code Enforcement	62,543.18	
115 25 10	Building Permits / Building Permits	4,447.00	
115 30 10	Parks & Recreation / KIROLI Park	1,002.00	
115 35 10	Cultural & Recreation / Convention Center		3,703.35
115 40 10	Due From Employees / Insurance Premiums	2,673.43	
115 40 20	Due From Employees / Travel Advances	3,217.02	
115 45 10	Special Details / Police Details	56,235.48	
115 50 10	NSF Checks / NSF	1,107.00	
115 80 11	Due from Other Entities / Cable Franchise Fee		36,095.04
115 80 13	Due from Other Entities / WPS Building Lease Receiv	106,335.00	
115 80 16	Due from Other Entities / WM City Court	8,623.74	
126 14 10	City of Monroe / Sales Tax	1,632,918.96	
130 60 19	Due From Other Funds / Capital Fund	326,713.00	
130 60 21	Due From Other Funds / Sec 8 Housing Fund	265,384.53	
141 10 00	Inventories / Office Supplies	368.03	
141 15 00	Inventories / Parts	47,494.80	
202 00 00	Current Liabilities / Vouchers/Accounts Payable		166,102.54
207 10 40	Sales Tax Payable / Convention Center		772.12
207 30 10	Due to Other Agencies / Cost of Court Distributn		36,851.09
208 17 00	Due to Other Funds / Due to Capital Fund		135,541.00

PREPARED 10/16/2023, 16:07:40
PROGRAM: GM257U
City of West Monroe

2024 TRIAL BALANCE
AS OF 09/30/2023

PA
ACCOUNTING PERIOD 03/2024

Item 23)

FUND 001 General Fund		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
217 20 10	Pensions Payable / MERS		.36
217 20 20	Pensions Payable / Police	1,056.71	
217 20 40	Pensions Payable / Judge	39.21	
217 40 05	Insurances Payable / Voluntary Life AD&D		344.51
217 40 15	Insurances Payable / Critical Illness	8.87	
217 40 16	Insurances Payable / Group Life Insurance		731.37
217 40 17	Insurances Payable / Long Term Disability		1,258.82
217 40 18	Insurances Payable / Short Term Disability		486.90
217 40 40	Insurances Payable / Vision	309.23	
217 40 50	Insurances Payable / Dental	3,808.96	
217 40 57	Insurances Payable / AFLAC	36.15	
217 40 59	Insurances Payable / Met Life Insurance		2,844.51
217 60 20	Other Deductions / Fitness Mem Payable	1,318.67	
217 70 30	Union Dues / MPOA/LPOA Relief		.03
223 10 00	Deferred Revenue / Overpayments		161,573.65
228 20 10	Building Inspection / Contractor's Deposits		37,572.00
228 30 20	Customer Deposits / Convention Center		17,647.26
228 30 25	Customer Deposits / Expo Center		10,100.00
242 10 00	Fund Equity / Revenue Control Account		6,565,800.79
242 20 00	Fund Equity / Expenditure Cntrl Summary	5,546,309.58	
243 00 00	Fund Equity / Encumbrance Control	33,584.90	
244 00 00	Fund Equity / Reserve for Encumbrances		33,584.90
250 00 00	Fund Equity / Pr Yr Res for Encumbrance		197,660.93
253 10 00	Fund Balance / Unreserved Fund Balance		15,319,965.02
FUND TOTALS		22,728,636.19	22,728,636.19
FUND IS IN BALANCE			

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
310	Taxes								
311	Property Tax								
10 00	Real Property	100,000	54.03		300,000	149.98		1,200,000	1,199,850.02
311	**	100,000	54.03		300,000	149.98		1,200,000	1,199,850.02
313	Sales & Use Tax								
00 00	Sales & Use Tax	1,666,667	1,602,212.23	96	5,000,001	4,974,448.50	100	20,000,000	15,025,551.50
10 00	Auto Rental Tax	1,500	2,021.36	135	4,500	7,768.46	173	18,000	10,231.54
313	**	1,668,167	1,604,233.59	96	5,004,501	4,982,216.96	100	20,018,000	15,035,783.04
316	Gross Receipts Business								
10 61	Insurance Premium Tax	43,000	10.00-		129,000	1,830.00	1	516,000	514,170.00
316	**	43,000	10.00-		129,000	1,830.00	1	516,000	514,170.00
318	Other Taxes								
20 10	CATV	12,583	.00		37,749	.00		151,000	151,000.00
20 15	ATMOS Gas	8,333	.00		24,999	15,465.14	62	100,000	84,534.86
20 20	Entergy	75,000	.00		225,000	10,743.75	5	900,000	889,256.25
20 *	Franchise Tax	95,916	.00		287,748	26,208.89	9	1,151,000	1,124,791.11
318	**	95,916	.00		287,748	26,208.89	9	1,151,000	1,124,791.11
319	Penalties and Interest								
10 10	Property Tax	50	7.32	15	150	22.37	15	600	577.63
10 60	Occupational License	458	.00		1,374	900.35	66	5,500	4,599.65
10 61	Insurance	13	.00		39	.00		150	150.00
10 *	Taxes	521	7.32	1	1,563	922.72	59	6,250	5,327.28
319	**	521	7.32	1	1,563	922.72	59	6,250	5,327.28
310	***	1,907,604	1,604,284.94		5,722,812	5,011,328.55		22,891,250	17,879,921.45
320	Licenses and Permits								
321	Business Licenses								
10 10	Alcoholic Beverages	2,208	.00		6,624	250.00	4	26,500	26,250.00
10 60	Occupational	75,000	450.00	1	225,000	18,509.85	8	900,000	881,490.15
10 *	Business Licenses	77,208	450.00	1	231,624	18,759.85	8	926,500	907,740.15
20 10	Contractor Certificate	1,417	300.00	21	4,251	1,425.00	34	17,000	15,575.00
321	**	78,625	750.00	1	235,875	20,184.85	9	943,500	923,315.15

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001 General Fund		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
322		Nonbusiness								
10 10		Building	6,417	3,448.00	54	19,251	29,972.00	156	77,000	47,028.00
10 20		Electrical	1,333	472.00	35	3,999	4,973.00	124	16,000	11,027.00
10 25		Plumbing	3,750	865.00	23	11,250	29,090.15	259	45,000	15,909.85
10 35		Heat & Air	583	270.00	46	1,749	3,780.00	216	7,000	3,220.00
10 40		Mobile Home	13	25.00	192	39	25.00	64	150	125.00
10 *		Inspection Permits	12,096	5,080.00	42	36,288	67,840.15	187	145,150	77,309.85
20 20		ROW Usage	292	.00		876	750.00	86	3,500	2,750.00
20 *		Special Permits	292	.00		876	750.00	86	3,500	2,750.00
322	**	Nonbusiness	12,388	5,080.00	41	37,164	68,590.15	185	148,650	80,059.85
320	***	Licenses and Permits	91,013	5,830.00		273,039	88,775.00		1,092,150	1,003,375.00
330		Intergovernmental Revenue								
331		Federal Grants								
18 00		Section 8	18,750	.00		56,250	.00		225,000	225,000.00
331	**	Federal Grants	18,750	.00		56,250	.00		225,000	225,000.00
332		Ouachita Parish								
10 00		Court Support	1,917	1,916.67	100	5,751	9,876.51	172	23,000	13,123.49
332	**	Ouachita Parish	1,917	1,916.67	100	5,751	9,876.51	172	23,000	13,123.49
334		State Revenue								
14 00		LA Hwy Safety Commission	7,250	11,680.81	161	21,750	27,759.48	128	87,000	59,240.52
29 00		DOTD	896	.00		2,688	.00		10,750	10,750.00
90 10		State Signal Light	1,867	.00		5,601	.00		22,400	22,400.00
90 12		Misc Rev	417	.00		1,251	.00		5,000	5,000.00
90 15		State Street Maint	1,542	.00		4,626	.00		18,500	18,500.00
90 *		Other State Rev	3,826	.00		11,478	.00		45,900	45,900.00
334	**	State Revenue	11,972	11,680.81	98	35,916	27,759.48	77	143,650	115,890.52
335		State Shared Revenues								
10 70		Beer Tax	1,667	.00		5,001	6,135.47	123	20,000	13,864.53
10 90		Fire Insurance 2%	8,333	.00		24,999	85,585.70	342	100,000	14,414.30
10 *		Taxes	10,000	.00		30,000	91,721.17	306	120,000	28,278.83
335	**	State Shared Revenues	10,000	.00		30,000	91,721.17	306	120,000	28,278.83
330	***	Intergovernmental Revenue	42,639	13,597.48		127,917	129,357.16		511,650	382,292.84

PREPARED 10/16/2023, 16:08:14
PROGRAM: GM259L

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

PA Item 23)

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001	General Fund	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340		Charges for Services								
341		General Government								
	10 15	City Attorney Work Rev	1	.00		3	.00		13	13.00
	10 *	Court	1	.00		3	.00		13	13.00
	30 10	Zoning Fee	417	275.00	66	1,251	1,350.00	108	5,000	3,650.00
	30 *	Zoning	417	275.00	66	1,251	1,350.00	108	5,000	3,650.00
	50 *	Community Development	0	.00		0	.00		0	.00
341	**	General Government	418	275.00	66	1,254	1,350.00	108	5,013	3,663.00
342		Public Safety								
	10 *	Jail Revenue	0	.00		0	.00		0	.00
	15 10	Police Fees	608	227.50	37	1,824	799.50	44	7,300	6,500.50
	15 12	Bonds & Surety	1,250	1,290.00	103	3,750	3,545.00	95	15,000	11,455.00
	15 13	Metro Reimbursement	2,917	.00		8,751	5,303.76	61	35,000	29,696.24
	15 15	Miscellaneous Rev	333	840.00	252	999	1,537.50	154	4,000	2,462.50
	15 19	Drug Forfeiture Rev	500	17,350.25	3470	1,500	18,179.89	1212	6,000	12,179.89
	15 *	Police	5,608	19,707.75	351	16,824	29,365.65	175	67,300	37,934.35
	20 10	Service Charge	417	475.00	114	1,251	535.00	43	5,000	4,465.00
342	**	Public Safety	6,025	20,182.75	335	18,075	29,900.65	165	72,300	42,399.35
343		Charges for Services								
	10 00	Grass Cut	1,667	.00		5,001	11,250.00	225	20,000	8,750.00
	12 00	Demolition	1,250	.00		3,750	.00		15,000	15,000.00
	14 05	CE Trash Removal	42	.00		126	.00		500	500.00
	14 10	Express Trash Service	17	.00		51	.00		200	200.00
	14 *	Trash Removeal	59	.00		177	.00		700	700.00
	15 00	CE Structure Security	67	.00		201	2,200.00	1095	800	1,400.00
	16 00	Administration Fee	833	950.00	114	2,499	5,315.00	213	10,000	4,685.00
343	**	Charges for Services	3,876	950.00	25	11,628	18,765.00	161	46,500	27,735.00
344		Sanitation								
	10 30	Garbage	80,417	80,767.78	100	241,251	241,279.59	100	965,000	723,720.41
	10 35	Excess Trash Rev	6,250	7,679.00	123	18,750	19,678.00	105	75,000	55,322.00
	10 *	Utilities	86,667	88,446.78	102	260,001	260,957.59	100	1,040,000	779,042.41
344	**	Sanitation	86,667	88,446.78	102	260,001	260,957.59	100	1,040,000	779,042.41

PREPARED 10/16/2023, 16:08:14
PROGRAM: GM259L

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

PA Item 23

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
345	Health & Safety								
345 **	Health & Safety	0	.00		0	.00		0	.00
346	Community Development								
10 10	Activity Revenue	292	980.00	336	876	2,080.00	237	3,500	1,420.00
10 12	Misc Revenue	83	.00		249	.00		1,000	1,000.00
10 14	Program Revenue	8	.00		24	49.00	204	100	51.00
10 *	Community Center	383	980.00	256	1,149	2,129.00	185	4,600	2,471.00
346 **	Community Development	383	980.00	256	1,149	2,129.00	185	4,600	2,471.00
347	Culture & Recreation								
10 02	Entrance Fees	6,667	.00		20,001	.00		80,000	80,000.00
10 03	Season Pass	1,125	200.00	18	3,375	200.00	6	13,500	13,300.00
10 06	Shelter Rent Fees	1,917	.00		5,751	50.00	1	23,000	22,950.00
10 08	Other Facility Rent Fees	250	.00		750	150.00	20	3,000	2,850.00
10 10	Concessions	142	142.23	100	426	723.90	170	1,700	976.10
10 90	Miscellaneous Revenue	267	.00		801	.00		3,200	3,200.00
10 *	Kiroli Park	10,368	342.23	3	31,104	1,123.90	4	124,400	123,276.10
13 *	Restoration Park	0	.00		0	.00		0	.00
15 *	Lazarre Park	0	.00		0	.00		0	.00
20 10	Facility Rent	583	960.00	165	1,749	2,880.00	165	7,000	4,120.00
20 11	Memberships	1,667	1,800.50	108	5,001	6,146.25	123	20,000	13,853.75
20 12	Concessions	758	23.18	3	2,274	650.62	29	9,100	8,449.38
20 15	Program Revenue	5,000	.00		15,000	65.00		60,000	59,935.00
20 *	Recreation Center	8,008	2,783.68	35	24,024	9,741.87	41	96,100	86,358.13
30 15	Booth Rental	833	1,000.00	120	2,499	4,975.00	199	10,000	5,025.00
30 20	Pea Sheller	333	262.00	79	999	3,811.00	382	4,000	189.00
30 21	Pecan Sheller	375	.00		1,125	.00		4,500	4,500.00
30 25	Freezer Rental	375	882.00	235	1,125	4,284.00	381	4,500	216.00
30 30	Misc Revenue	42	40.00	95	126	199.00	158	500	301.00
30 *	Farmer's Market	1,958	2,184.00	112	5,874	13,269.00	226	23,500	10,231.00
40 11	Equipment Rental	2,917	2,258.00	77	8,751	5,189.00	59	35,000	29,811.00
40 12	Concessions	667	2,591.33	389	2,001	2,658.33	133	8,000	5,341.67
40 13	Deposit Forfeiture	417	.00		1,251	.00		5,000	5,000.00
40 14	Catering	833	1,410.60	169	2,499	3,598.05	144	10,000	6,401.95

PREPARED 10/16/2023, 16:08:14
PROGRAM: GM259L

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

PA Item 23)

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
40 15	Interagency Promotion	125	.00		375	206.43	55	1,500	1,293.57
40 16	Outside Caterer Fee	2,500	1,701.75	68	7,500	7,271.00	97	30,000	22,729.00
40 18	Room Rental	7,083	8,312.50	117	21,249	15,087.50	71	85,000	69,912.50
40 19	Special Events	50	250.00	500	150	1,100.00	733	600	500.00-
40 20	Beverage Revenue	1,083	758.58	70	3,249	758.58	23	13,000	12,241.42
40 *	Convention Center	15,675	17,282.76	110	47,025	35,868.89	76	188,100	152,231.11
45 10	Equine Event Rental	11,667	7,550.00	65	35,001	21,500.00	61	140,000	118,500.00
45 11	Rental Forfeiture	50	.00		150	.00		600	600.00
45 12	Stall Rentals	15,833	20,295.00	128	47,499	53,825.00	113	190,000	136,175.00
45 13	Shavings Sales	17,500	10,170.00	58	52,500	20,970.00	40	210,000	189,030.00
45 14	Other Event Rental	8,333	3,800.00	46	24,999	7,850.00	31	100,000	92,150.00
45 16	RV Space Rental	10,417	8,300.00	80	31,251	21,400.00	69	125,000	103,600.00
45 17	Concessions	12,500	19,324.14	155	37,500	34,180.14	91	150,000	115,819.86
45 18	Equipment Rental	4,500	3,164.00	70	13,500	6,720.45	50	54,000	47,279.55
45 19	Interagency Promotion	125	.00		375	.00		1,500	1,500.00
45 22	Security	1,083	.00		3,249	.00		13,000	13,000.00
45 25	Beverage Sales	167	161.00	96	501	1,577.00	315	2,000	423.00
45 *	Ike Hamilton Expo Center	82,175	72,764.14	89	246,525	168,022.59	68	986,100	818,077.41
347 **	Culture & Recreation	118,184	95,356.81	81	354,552	228,026.25	64	1,418,200	1,190,173.75
348 20 10	Public Works Street Cuts	50	150.00	300	150	250.00	167	600	350.00
348 **	Public Works	50	150.00	300	150	250.00	167	600	350.00
340 ***	Charges for Services	215,603	206,341.34		646,809	541,378.49		2,587,213	2,045,834.51
350	Fines								
351	Court Fines								
10 10	City Court Fines	19,167	20,531.68	107	57,501	50,050.11	87	230,000	179,949.89
10 12	General Court Costs	2,500	8,027.00	321	7,500	14,888.50	199	30,000	15,111.50
10 18	DWI Fines	2,533	4,257.20	168	7,599	19,093.16	251	30,400	11,306.84
10 20	DWI Special Cost	292	502.00	172	876	2,698.00	308	3,500	802.00
10 *	Court	24,492	33,317.88	136	73,476	86,729.77	118	293,900	207,170.23
351 **	Court Fines	24,492	33,317.88	136	73,476	86,729.77	118	293,900	207,170.23
352	Fees								
352 **	Fees	0	.00		0	.00		0	.00
350 ***	Fines	24,492	33,317.88		73,476	86,729.77		293,900	207,170.23

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001 General Fund		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
360		Invstmnts,Rents,Contribut								
361		Investment Earnings								
	10 00	Interest Revenue	1,667	14.91	1	5,001	36,233.76	725	20,000	16,233.76-
	10 10	General Govt	0	21,690.70		0	21,690.70		0	21,690.70-
	10 *	Interest Revenue	1,667	21,705.61	1302	5,001	57,924.46	1158	20,000	37,924.46-
361	**	Investment Earnings	1,667	21,705.61	1302	5,001	57,924.46	1158	20,000	37,924.46-
362		Rents and Royalties								
	10 00	Rent of Office Space	283	250.00	88	849	750.00	88	3,400	2,650.00
	20 10	Energy Lease Royalties	1,667	725.98	44	5,001	2,131.32	43	20,000	17,868.68
	30 15	ATM	33	71.00	215	99	874.25	883	400	474.25-
	30 *	Leases	33	71.00	215	99	874.25	883	400	474.25-
362	**	Rents and Royalties	1,983	1,046.98	53	5,949	3,755.57	63	23,800	20,044.43
363		Escheats								
	10 00	Sales of Recyclables	1,100	555.79	51	3,300	1,536.54	47	13,200	11,663.46
363	**	Escheats	1,100	555.79	51	3,300	1,536.54	47	13,200	11,663.46
364		Contributions / Donations								
	12 00	Expo Center Contributions	0	.00		0	29.00		0	29.00-
	30 00	Private Contributions	250	59,985.80	3994	750	63,532.61	8471	3,000	60,532.61-
364	**	Contributions / Donations	250	59,985.80	3994	750	63,561.61	8475	3,000	60,561.61-
360	***	Invstmnts,Rents,Contribut	5,000	83,294.18		15,000	126,778.18		60,000	66,778.18-
390		Other Financing Sources								
391		Interfund Transfers In								
391	**	Interfund Transfers In	0	.00		0	.00		0	.00
392		Proceeds from Asset Disp								
	10 00	Sale of Assets	41,667	.00		125,001	565,308.62	452	500,000	65,308.62-
392	**	Proceeds from Asset Disp	41,667	.00		125,001	565,308.62	452	500,000	65,308.62-
393		Gen Long Term Debt Issued								
	10 00	General Obligation Bonds	0	3.78		0	3.78		0	3.78-
393	**	Gen Long Term Debt Issued	0	3.78		0	3.78		0	3.78-
394		Miscellaneous Revenue								

PREPARED 10/16/2023, 16:08:14
PROGRAM: GM259L

City of West Monroe
REVENUE REPORT
25% OF YEAR LAPSED

PA Item 23)

ACCOUNTING PERIOD 03/2024

City of West Monroe

FUND 001 General Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
10 00	Other Misc Revenue	16,667	4,920.00	30	50,001	14,805.36	30	200,000	185,194.64
10 05	Unknown	167	.00		501	365.70	73	2,000	1,634.30
10 06	Credit Card Fee	0	293.88		0	970.18		0	970.18-
10 *	Other Misc Revenue	16,834	5,213.88	31	50,502	16,141.24	32	202,000	185,858.76
394 **	Miscellaneous Revenue	16,834	5,213.88	31	50,502	16,141.24	32	202,000	185,858.76
390 ***	Other Financing Sources	58,501	5,217.66		175,503	581,453.64		702,000	120,546.36
FUND TOTAL General Fund		2,344,852	1,951,883.48		7,034,556	6,565,800.79		28,138,163	21,572,362.21
GRAND TOTAL		2,344,852	1,951,883.48		7,034,556	6,565,800.79		28,138,163	21,572,362.21