



Notice of:

BOARD OF ALDERMEN SPECIAL MEETING

Tuesday, February 24, 2026 at 8:30 AM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

AGENDA

Public Comments: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

NOTICE/MINUTES

Call to order/Verification of Attendance

Motion to Approve Minutes

- 1) Motion to approve the Minutes of the February 17, 2026 Regular Council Meeting.

ENGINEERING/CONSTRUCTION PROJECTS

- 2) Parkwood South Sanitary Sewer Improvements (FY25-26) - City Project #260002

(placeholder for wording) Ordinance to authorize application and if awarded, the execution of the required grant agreement from the Louisiana Government Assistance Program (LGAP) for the fiscal year 2025-2026.

- 3) Well 8 Granulated Activated Carbon (GAC) Replacement (FY25-26) - City Project #260003

(placeholder for wording) Ordinance to authorize application and if awarded, the execution of the required grant agreement from the Community Water Enrichment Fund (CWEF) for the fiscal year 2025-2026.

PUBLIC COMMENTS/OTHER BUSINESS

ADJOURN

To view a live broadcast of this meeting, go to: <https://www.youtube.com/@CityofWestMonroe/live>

If you need special assistance, please contact Andrea Pate at 318-396-2600, and describe the assistance that is necessary.



BOARD OF ALDERMEN REGULAR MEETING
Tuesday, February 17, 2026 at 6:00 PM
Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell
Polk Brian
Morgan Buxton
Thom Hamilton
Rodney Welch
Ben Westerburg

The meeting was opened with prayer by Alderman Ben Westerburg. Mayor Staci Albritton led the Pledge of Allegiance.

Motion to Approve Minutes

Motion to approve the Minutes of the February 3, 2026 Regular Council Meeting.

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Recognitions/Presentations

City of West Monroe employees were recognized for years of service.

The Mayor presented the Daughters of the American Revolution (DAR) members with a proclamation for America250.

ADMINISTRATION/FINANCE

Ordinance 5570: Ordinance to accept the recommendation of an award in response to the Request for Proposals for Emergency Management Consulting Services, and to authorize execution of a contractual agreement in accordance with that award.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

LEGAL

Resolution 873: Resolution ordering and calling an election to be held in the City of West Monroe, State of Louisiana, to authorize the renewal of a sales and use tax therein.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

West Monroe Sports Complex Parking Addition - City Project #250022

Review submitted bids and engineer's recommendations, and if the project is to be awarded,

Ordinance 5571: Ordinance to accept awarded bid, and to authorize execution of a contract for project construction with the low bidder (Grindstone Construction, LLC; \$222,701.00).

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Cypress/Slack Drainage Improvements also known as Cypress Detention South - City Project #000209

Ordinance 5572: Ordinance to authorize the Mayor to certify the availability of local funding, as updated, and to affirm the commitment of the required local funds for the project by the City.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Jonathan Kaufman, City Project Manager, Director of Building & Development presented the City Council with project updates for transportation, drainage, and more as well as updates on the clean up from Winter Storm Fern.

ADJOURN

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:



ANDREA PATE
CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL
MAYOR

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE APPLICATION AND CERTIFICATION OF REQUIRED CONDITIONS AND, IF AWARDED, THE EXECUTION OF THE REQUIRED GRANT AGREEMENT FROM THE LOUISIANA DEPARTMENT OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT LOCAL GOVERNMENT ASSISTANCE PROGRAM (LGAP) FOR A 2025-26 FISCAL YEAR GRANT RELATING TO THE "PARKWOOD SOUTH SANITARY SEWER IMPROVEMENTS" PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell as, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to apply for a grant from the Louisiana Department of Administration, Office of Community Development, Local Government Assistance Program (LGAP) for a Fiscal Year 2025-26 grant relating to the "Parkwood South Sanitary Sewer Improvements" Project in the amount of up to \$50,000.00, with the project having a total estimated cost of \$350,000.00, and being as described as:

1. The project includes the replacement of approximately 1,130 linear feet of 24-inch sanitary sewer main and rehabilitation of three (3) sanitary sewer manholes along the Black Bayou Canal south of Parkwood Drive in West Monroe. LGAP funding will be used for construction activity.
2. These improvements will reduce the inflow and infiltration of stormwater into the sanitary sewer system and prevent the discharge of untreated sewage into the Black Bayou Canal, which drains directly into the Ouachita River. By addressing aging and deteriorated sewer infrastructure, the project will reduce the occurrence of Sanitary Sewer Overflows (SSOs), alleviate chronic overloading of pumping and treatment facilities, and enhance overall system reliability. The proposed improvements will directly address deficiencies and violations identified in the City's Louisiana Department of Environmental Quality (LDEQ) Compliance Order, resulting in improved environmental protection, regulatory compliance, and public health outcomes.
3. The physical addresses is 121 Tupelo Drive, West Monroe, Louisiana 71291.

with the application to be as shown on Exhibit "A", and all subject to the specific terms, provisions, and conditions of that grant program.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized

to execute any and all documents relating to the application which are necessary or desirable, to certify to any and all required conditions, to provide any and all fiscal, programmatic, and other assurances requested, and if awarded, authorized to execute the required grant agreement, together with any and all further documents which are either necessary or desirable in order to fulfill the requirements of the grant award.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 24th day of February, 2026, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

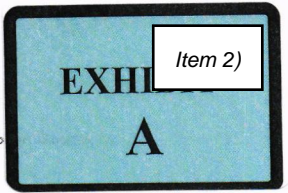
ABSENT: _____

ATTEST:

APPROVED THIS 24TH DAY OF
FEBRUARY, 2026

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA



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Application Information #2058

Application Type: LGAP
Current Status: Created

Changes have been saved.

Applicant Entity: West Monroe
Population Category: City (5,000-35,000 citizens) v

Maximum grant ceiling amounts are based on the following population ranges:

- Villages (1-999) are eligible to apply for up to \$25,000.
 - Towns (1,000-4,999) are eligible to apply for up to \$35,000.
 - Cities (5,000-35,000) are eligible to apply for up to \$50,000.
 - Parishes are eligible to apply for up to \$100,000.
- (If a parish's incorporated communities' combined maximum ceiling amounts are less than the allocation for the entire parish area, the parish can then apply for more than \$100,000.)

Mayor/President Name: Staci Albritton Mitchell
Email: smitchell@westmonroe.la.gov
Phone Number: 318-396-2600
House District: 17
Senate District: 35

Other Project Participants: N/A
Enter the name of all other entities involved in the proposed project(s).

Project Beneficiaries: 4,054
Enter an estimate of the number of citizens that will benefit from the proposed project(s).

Is the proposed project located on and/or involve publicly owned property? * Yes No

* - Please note that grant funds cannot be used for improvements on or to private property.

Budget Summary

Complete the chart below for all costs identified with the proposed project(s).

Spending Category	Amount Requested from Program	Amount of Match by Local Government	Specify Other Funds and Source (Source - Amount)			Total
Construction Costs	50,000.00	300,000.00	-- Select Source -- v	0.00	Add Another	350,000.00
Acquisition of real property and/or equipment	0.00	0.00	-- Select Source -- v	0.00	Add Another	0.00
Engineering Costs	0.00	0.00	-- Select Source -- v	0.00	Add Another	0.00
Other Project Costs*	0.00	0.00	-- Select Source -- v	0.00	Add Another	0.00
Project Total	50,000.00	300,000.00		0.00		350,000.00

In the text box below, provide a description of the Other Project Costs if applicable:

Project Description

In the text box below, provide a narrative addressing the following:

1. Detailed description of proposed project(s). Specify use of funds and the location of the project(s). List any equipment to be purchased. For sewer/water lines or street improvements, list how many feet, miles, or blocks. For building construction, include how many square feet, type of structure, etc. For building renovation, specify type of renovations such as interior/exterior, roofing, plumbing, electrical, ADA handicapped access/fire code requirements, etc.
2. Describe how proposed project(s) will improve health, safety, living conditions, and quality of life of the community.
3. List physical address(es) of proposed project(s)

Parkwood South Sanitary Sewer Improvements

1. The project includes the replacement of approximately 1,130 linear feet of 24?inch sanitary sewer main and rehabilitation of three (3) sanitary sewer manholes along the Black Bayou Canal south of Parkwood Drive in West Monroe. LGAP funding will be used for construction activity.
2. These improvements will reduce the inflow and infiltration of stormwater into the sanitary sewer system and prevent the discharge of untreated sewage into the Black Bayou Canal, which drains directly into the Ouachita River. By addressing aging and deteriorated sewer infrastructure, the project will reduce the occurrence of Sanitary Sewer Overflows (SSOs), alleviate chronic overloading of pumping and treatment facilities, and enhance overall system reliability. The proposed improvements will directly address deficiencies and violations identified in the City's Louisiana Department of Environmental Quality (LDEQ) Compliance Order, resulting in improved environmental protection, regulatory compliance, and public health outcomes.
3. 121 Tupelo Drive, West Monroe, Louisiana 71291

Required Documentation

The items below must be uploaded to the portal in order for the application to be submitted.

Resolution of support from government agency/governing body: No attachment No file chosen

Local Government Assurances (Download): No attachment No file chosen

House Support Letter: No attachment No file chosen

Senate Support Letter: [View attachment](#) | [Remove attachment](#) | [Change attachment](#)

Supporting Documentation

If additional documentation is necessary, please enter a clear and brief description in the space provided and upload the document(s).

Description

File

No attachment No file chosen

Delete

Comments

Comment	Posted By	Posted On
No comments have been entered.		

Add a comment:

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE TO AUTHORIZE THE APPLICATION AND CERTIFICATION OF REQUIRED CONDITIONS AND, IF AWARDED, THE EXECUTION OF THE REQUIRED GRANT AGREEMENT FROM THE LOUISIANA DEPARTMENT OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT COMMUNITY WATER ENRICHMENT FUND (CWEF) FOR A 2025-26 FISCAL YEAR GRANT RELATING TO THE "WELL 8 GRANULATED ACTIVATED CARBON (GAC) REPLACEMENT" PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell as, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to apply for a grant from the Louisiana Department of Administration, Office of Community Development, Community Water Enrichment Fund (CWEF) for a Fiscal Year 2025-26 grant relating to the "Well 8 Granulated Activated Carbon (GAC) Replacement" Project in an amount of up to \$50,000.00, with the project having a total estimated cost of \$189,500.00 and being as described as:

1. This project includes the removal and replacement of 40,000 pounds of activated virgin carbon in two (2) of the four (4) filter vessels at the City of West Monroe Water Well No. 8.
2. Granulated Activated Carbon (GAC) is used in drinking water filters to remove organic compounds that can react with disinfectant chemical to create harmful byproducts. Over time, the carbon loses its effectiveness and must be replaced. Replacement of the carbon in these filters will allow the City to continue providing safe, reliable drinking water to its citizens.
3. The physical addresses is 121 Wassan Street, West Monroe, Louisiana 71292.

with the application to be as shown on Exhibit "A", and all subject to the specific terms, provisions, and conditions of that grant program.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to execute any and all documents relating to the application which are necessary or desirable, to certify to any and all required conditions, to provide any and all fiscal, programmatic, and other assurances requested, and if awarded, authorized to execute the required grant agreement, together with any and all further documents which are either necessary or desirable in order to fulfill the requirements of the grant award.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, this 24th day of February, 2025, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST:

APPROVED THIS 24TH DAY OF
FEBRUARY, 2025

ANDREA PATE, CITY CLERK
CITY OF WEST MONROE,
STATE OF LOUISIANA

STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE,
STATE OF LOUISIANA

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Application Information #2060

Application Type: CWF
Current Status: Created

Applicant Entity: West Monroe
Population Category: City (5,000-35,000 citizens) ▼

Maximum grant ceiling amounts are based on the following population ranges:

- Villages (1-999) are eligible to apply for up to \$25,000.
 - Towns (1,000-4,999) are eligible to apply for up to \$35,000.
 - Cities (5,000-35,000) are eligible to apply for up to \$50,000.
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- (If a parish's incorporated communities' combined maximum ceiling amounts are less than the allocation for the entire parish area, the parish can then apply for more than \$100,000.)

Mayor/President Name: Staci Albritton Mitchell

Email: smitchell@westmonroe.la.gov

Phone Number: 318-396-2600

House District:

Senate District:

Other Project Participants: N/A
Enter the name of all other entities involved in the proposed project(s).

Project Beneficiaries: 13,065
Enter an estimate of the number of citizens that will benefit from the proposed project(s).

Is the proposed project located on and/or involve publicly owned property?* Yes No

* - Please note that grant funds cannot be used for improvements on or to private property.

Budget Summary

Complete the chart below for all costs identified with the proposed project(s).

Spending Category	Amount Requested from Program	Amount of Match by Local Government	Specify Other Funds and Source (Source - Amount)	Total
Construction Costs	50,000.00	139,500.00	– Select Source – ▼ 0.00 Add Another	189,500.00
Acquisition of real property and/or equipment	0.00	0.00	– Select Source – ▼ 0.00 Add Another	0.00
Engineering Costs	0.00	0.00	– Select Source – ▼ 0.00 Add Another	0.00
Other Project Costs*	0.00	0.00	– Select Source – ▼ 0.00 Add Another	0.00
Project Total	50,000.00	139,500.00	0.00	189,500.00

In the text box below, provide a description of the Other Project Costs if applicable:

Project Description

In the text box below, provide a narrative addressing the following:

1. Detailed description of the proposed project(s). Specify the use of funds and location of the project(s). Itemize any equipment to be purchased. For water lines, how many feet, miles, or blocks?
2. Describe how proposed project(s) will improve health, safety, living conditions, and quality of life of the community.
3. List physical address(es) of proposed project(s)

Well 8 Granulated Activated Carbon (GAC) Replacement, Filters 1 and 2

1. This project includes the removal and replacement of 40,000 pounds of activated virgin carbon in two (2) of the four (4) filter vessels at the City of West Monroe Water Well No. 8.
2. Granulated Activated Carbon (GAC) is used in drinking water filters to remove organic compounds that can react with disinfectant chemicals to create harmful byproducts. Over time, the carbon loses its effectiveness and must be replaced. Replacement of the carbon in these filters will allow the City to continue providing safe, reliable drinking water to its citizens.
3. 121 Wassan Street, West Monroe, Louisiana 71292.

Required Documentation

The items below must be uploaded to the portal in order for the application to be submitted.

Resolution of support from government agency/governing body: No attachment No file chosen

Local Government Assurances (Download): No attachment No file chosen

House Support Letter: No attachment No file chosen

Supporting Documentation

Senate Support Letter: [View attachment](#) | [Remove attachment](#) | [Change attachment](#)

If additional documentation is necessary, please enter a clear and brief description in the space provided and upload the document(s).

Description

File

Delete

No file chosen

Comments

Comment	Posted By	Posted On
No comments have been entered.		

Add a comment:
