



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, June 3, 2025 at 6:06 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by West Monroe Police Department Chaplin James Gardener of McClendon Baptist Church. The Pledge of Allegiance was led by Kennedy McDaniel, Boley Elementary's Student of the Year.

Motion to Approve Minutes

Motion to approve the Minutes of the May 20, 2025 Regular Council Meeting.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Recognitions/Presentations

Special guests from the Louisiana Housing Corporation were recognized.

ADMINISTRATION/FINANCE

Ordinance 5483: Ordinance to amend the General Fund Budget, 86 Sales Tax Capital Budget, 2015 DFC Service Fund Budget, 2018 DFC Service Fund Budget, 2022 DFC Service Fund Budget, DEQ SRP Service Fund Budget, DEQ SRP Reserve Fund Budget, CDBG-ED WPS Service Fund Budget, Employee's Workers Comp Reserve Fund Budget, Hasley Cemetery Trust Fund Budget, Kiroli Foundation Fund Budget, Ouachita Outreach Fund Budget, Employee's Health Insurance Fund, Street Maintenance Fund Budget, West Ouachita Senior Center Fund Budget, Emergency Food & Shelter Program Fund Budget, Officer Witness Court Fee Fund Budget, Section 8 Housing Fund Budget, General Insurance Fund Budget, West Monroe OMV Fund Budget, Miscellaneous Grants Fund Budget, AmeriCorps Grant Fund Budget, Keep West Monroe Beautiful Fund Budget, Metro Narcotics LCLE Grant Fund Budget, LCDBG Projects Fund Budget, Capital Campaign Fund Budget, Economic Development District Fund Budget, ARPA Fund Budget, 2022 Debt Capital Fund Budget, Highland Park Development Fund Budget, WMSE Fund Budget, Capital Infrastructure Fund Budget, and Downtown EDD Fund Budget, all for the fiscal year ending June 30, 2025.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5484: Ordinance to amend the Utility Enterprise Fund Budget for the City of West Monroe, Louisiana, for the fiscal year ending June 30, 2025.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5476: Ordinance to adopt a General Fund and Special Revenue Fund Budgets for the City of West Monroe for the fiscal year of July 1, 2025 to June 30, 2026. (Introduced at the May 8, 2025 Special Council Meeting and properly advertised thereafter).

Motion made by Brian, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5477: Ordinance to adopt a Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year of July 1, 2025 to June 30, 2026. (Introduced at the May 8, 2025 Special Council Meeting and properly advertised thereafter).

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5485: Ordinance to adopt the General Alimony millage rate and the Police & Fire millage rate, and to levy the corresponding ad valorem taxes for the 2025 tax year.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5486: Ordinance to authorize a Cooperative Endeavor Agreement with the West Monroe Downtown Revitalization Group (for sponsoring the West Monroe Gar Rodeo and Boat & Outdoor Expo).

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 861: Resolution to appoint an Official Journal for the fiscal year of July 1, 2025 to June 30, 2026.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

BUILDING AND DEVELOPMENT

Ordinance 5487: Ordinance to rezone property located at 703 North 5th Street (Assessor Parcel #37311) from a B-2 (Business Park) District to an R-1 (Single Family Residential) District. F & T Properties, LLC (Frederick Hunefeld) applicant. Received a FAVORABLE recommendation by the Planning Commission.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

LEGAL

Ordinance 5479: Ordinance to authorize the sale of vacant land to 371 Exchange, LLC (sale of 2.116+/- acres for \$135,600 to adjoining landowner on Exchange St for business expansion). (Introduced at May 8, 2025 Special Council Meeting and properly advertised thereafter).

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

Ordinance 5488: Ordinance to authorize the City to enter into a Maintenance Agreement with the Louisiana Department of Transportation and Development, Office of Engineering - mowing and litter pickup (Max. reimbursement \$29,055.00).

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5489: Ordinance to authorize City to enter into a Maintenance Agreement with the Louisiana Department of Transportation and Development - traffic signal maintenance (28 signal lights at \$800.00 per signal/per year).

Motion made by Welch, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

WMPD

Ordinance 5490: Ordinance to authorize acceptance of a grant from the Living Well Foundation (for purchase of a custom Evolution Tuffman 800 cart with EMS capabilities plus AEDs).

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Constitution Drive Improvements (Short Constitution Drive - Commercial Parkway) - DRA Project #LA-7332 City Project #000311

Ordinance 5491: Review submitted bids and engineer's recommendations, and if the project is awarded, approve Ordinance to accept awarded bid, and to authorize execution of a contract for project construction with the low bidder (Amethyst Construction, Inc., \$1,546,370.40).

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

McMillan Road Sanitary Sewer Lift Station Improvements (LGAP – FY20-21) – City Project #CP0087

Authorize Certificate of Substantial Completion with McLemore Service Contractors, LLC.

Motion made by Hamilton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Mayor Mitchell provided information on project updates.

ADJOURN

Motion made by Hamilton, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST: APPROVED:

ANDREA PATE
CITY CLERK

STACI ALBRITTON MITCHELL
MAYOR