



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, April 01, 2025 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by Pastor Steve Wilkins of Church of the Redeemer and the Pledge of Allegiance was led by Elsie Alexander, a preK student at Highland Elementary.

Motion to Approve Minutes

Motion to approve the Minutes of the March 18, 2025 Regular Council Meeting.

Motion made by Hamilton, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Recognitions/Presentations

The Mayor presented a proclamation to the guests from the Children's Coalition for Northeast Louisiana naming April 5th – 11th, 2025 as the Week of the Young Child.

ADMINISTRATION/FINANCE

Ordinance 5469: Ordinance to enact Sec. 2-1007.1 of the Code of Ordinances, to reaffirm the long-standing practice that the Mayor shall establish and maintain appropriate policies and standards for the conduct of public meetings.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

BUILDING AND DEVELOPMENT

Ordinance 5470: Ordinance approving a zone change from R-2 (Multi Family Residential) District to B-3 (General Business) District for property located at 203 Lincoln St (Parcel #74648). Applicant is Twin City Ventures c/o Shane Wooten.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5471: Ordinance requesting a zone change from R-1 (Single Family Residential) District to B-1 (Transitional Business) District for property located at 1207, 1209, & 1211 Arkansas Rd (Parcel #40258). Applicant is SKB Westside LLC/ Scooter Howell. FAVORABLE recommendation from Planning Commission.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

WWTP Reuse Facility Discharge and Pond Outfall Modifications (DRA-CIF) - City Project #250011

Ordinance 5472: Ordinance to authorize an application for a Community Infrastructure Fund (CIF) grant from the Delta Regional Authority for the project "WWTP Reuse Facility Discharge and Pond Outfall Modifications" (estimated total project cost of \$2,199,447.00, with the requested grant amount being \$1,539,613.00 and a \$659,834.00 contribution by the City - 30% of the total project cost).

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

WWTP Reuse Facility Discharge and Pond Outfall Modifications (DRA-CIF) - City Project #250011

Ordinance 5473: Ordinance to authorize execution of Amendment No. 1 to a Professional Services Agreement with S.E. Huey Co. for certain engineering services.

Motion made by Hamilton, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

VOTE TO ADD TO AGENDA:

Sunshine Heights Drainage Improvements - State Project #50-MV2-22-02, City Project #C22024

Authorize to advertise for bids (Estimated cost: \$2,135,000).

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Sunshine Heights Drainage Improvements - State Project #50-MV2-22-02, City Project #C22024

Authorize to advertise for bids (Estimated cost: \$2,135,000).

Motion made by Brian, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Constitution Drive Infrastructure Improvements to a Commercial Parkway Project (DRA-CIF) – State Project #LA-7332, City Project #000311

Authorize to advertise for bids (Estimated cost: \$1,591,000).

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Jonathan Kaufman, City Project Manager, Director of Building & Development and Joshua D. Hays, P.E., M.S.C.E., Lazenby & Associates, Inc. presented the City Council with project updates for transportation, drainage, and more.

ADJOURN

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST: APPROVED:

ANDREA PATE
CITY CLERK

STACI ALBRITTON MITCHELL
MAYOR

