



**BOARD OF ALDERMEN REGULAR MEETING**  
**Tuesday, December 2, 2025 at 6:00 PM**  
**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

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**MINUTES**

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**PRESENT**

Mayor Staci Mitchell  
Polk Brian  
Morgan Buxton  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

The meeting was opened with prayer by Pastor Lorenzo Price of Piney Grove Missionary Baptist Church and the Pledge of Allegiance was led by Ouachita Parish Student of the Year Esther Gulde.

**Motion to Approve Minutes**

Motion to approve the Minutes of the November 18, 2025 Regular Council Meeting.

Motion made by Hamilton, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**Recognitions/Presentations**

Ouachita Green presentation by Sheila Kay Downhour.

West Monroe West Ouachita Chamber was presented with a proclamation for Shop Small Saturday.

**LEGAL**

**Ordinance 5536:** Ordinance to declare certain immovable property to be surplus (a portion of the Natchitoches St right of way), and to be sold for \$30,000 to Ouachita Group, LLC for development as office parking (introduced at the 11/4/2025 meeting, thereafter appropriately advertised, with no opposition or comments received).

Motion made by Buxton, Seconded by Westerburg at the November 4, 2025 Regular Council Meeting.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**POLICE/FIRE**

**WMPD**

**Ordinance 5548:** INTRODUCE Ordinance to authorize the sale of certain movable property which is no longer needed for any public purpose from the West Monroe Police Department to Patriot Pawn, LLC.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Motion to ADD TO AGENDA: Ordinance to declare certain listed movable property as surplus (WMPD vehicle), and to be sold by public internet auction; and to further authorize a services agreement with Henderson Auctions, LLC, to conduct that auction if determined beneficial.

Motion made by Westerborg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Ordinance 5549: Ordinance to declare certain listed movable property as surplus (WMPD vehicle), and to be sold by public internet auction; and to further authorize a services agreement with Henderson Auctions, LLC, to conduct that auction if determined beneficial.

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

#### **ENGINEERING/CONSTRUCTION PROJECTS**

Black Bayou Canal Improvements - Thomas Road Area (EDA) - State Project #EDA-DISASTER-2023, City Project #000221

Authorize City Clerk to advertise for bids.

Motion made by Welch, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Exchange Street Drainage Improvements - City Project #000329

Authorize Certificate of Substantial Completion with Amethyst Construction, Inc.

Motion made by Hamilton, Seconded by Westerborg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Well #10 Granulated Activated Carbon (GAC) Replacement, Filters 1 and 2 – (CWEF FY23-24) - City Project #000230

Authorize solicitation of bids for Granular Activated Carbon (GAC) replacement for Water Well #10.

Motion made by Buxton, Seconded by Westerborg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

West Monroe Sports and Events Center Parking Lot Addition - City Project #250022

Authorize City Clerk to advertise for bids.

Motion made by Westerborg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

#### **Project Updates**

Jonathan Kaufman, City Project Manager, Director of Building & Development presented the City Council with project updates for transportation, drainage, and more.

#### **ADJOURN**

Motion made by Hamilton, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ATTEST:

APPROVED:

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ANDREA PATE  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR