



**BOARD OF ALDERMEN REGULAR MEETING**  
**Tuesday, February 21, 2023 at 6:00 PM**  
**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

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**MINUTES**

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**PRESENT**

Mayor Staci Mitchell  
Polk Brian  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

**ABSENT**

Morgan Buxton

The invocation was offered by Christ Church Associate Pastor Jeffery Kent. The pledge was led by 2022-2023 Riverbend Elementary School Student of the Year Amirah Lawson.

**Motion to Approve Minutes**

Motion to approve the minutes of the January 17, 2023 Regular Council Meeting.

Motion made by Westerburg, Seconded by Brian.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**ADMINISTRATION/FINANCE**

**Ordinance 5145:** Ordinance to declare certain property as surplus (various vehicles and equipment), and to be sold by public internet auction.

Motion made by Brian, Seconded by Welch.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**Ordinance 5146:** Ordinance to authorize application for a \$820,000.00 grant from the E.P.A. Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Post-Consumer Materials Management Program.

Motion made by Brian, Seconded by Westerburg.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**Resolution 808:** Resolution to approve Neighbors, LLC Project Expansion No. 2 for participation in the Industrial Tax Exemption Program.

Motion made by Brian, Seconded by Welch.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**Ordinance 5147:** **INTRODUCE** Ordinance to authorize the City of West Monroe, Louisiana to sell certain immovable property (Lot 4F of the Resubdivision of West Monroe Commercial Park) to KVS, LLC (Karl Dhaliwal) - \$685,200.00.

Motion made by Westerburg, Seconded by Hamilton.

**LEGAL**

Ordinance 5148: Ordinance to authorize the publication of Notice of Intention to establish the West Monroe Hotel Corridor Economic Development District, and to set its boundaries; and to publish Notice of Intention to levy an ad valorem property tax within the District.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5149: Ordinance to authorize the publication of Notice of Intention to establish the West Monroe ISF Hotels Economic Development District, and to set its boundaries; and to publish Notice of Intention to levy a hotel occupancy tax within the District.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5150: Ordinance to enact Sec. 2-2005 of the Code of Ordinances regarding the Mayor's authority to subdivide properties owned by the city and establish servitudes, etc.; to modify, relocate, and revoke servitudes by plat; to establish, modify and revoke other restrictions; to provide this authority is retroactive; and to establish an effective date.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5151: Ordinance to amend Sec. 2-2004 of the Code of Ordinances, to clarify the authorizations granted to the Mayor to authorize transfer and assignment of OGML leases.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

**PUBLIC WORKS**

Ordinance 5152: Ordinance to authorize the City to enter into the Municipal Water Pollution Prevention Program of the Environmental Protection Agency, Region 6.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5153: Ordinance to amend Sec. 7-2021 of the Code of Ordinances to provide that water tap fees and sewer/wastewater tap fees shall be set at actual cost.

Motion made by Brian, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5154: Ordinance to authorize execution of a Vegetation Management Agreement with EDKO, LLC.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

**ENGINEERING/CONSTRUCTION PROJECTS**

West Monroe Sports Complex - Project #000179

Authorize City Clerk to advertise for bids for Indoor Scoreboards.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

FY23 RAISE Grant - Project #000216

Ordinance 5155: Ordinance to authorize application for a grant "Reconnecting West Monroe: Equitable Economic Opportunities Through Safe Street Design" from the USDOT FY23 RAISE Transportation Grant program.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Utility Extensions @ West Monroe Commercial Park - Project #C22008

Authorize Certificate of Substantial Completion (JABAR Corporation).

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Trenton Street Recreation Trails, Phase 1 (also referred to as Trenton Corridor Trails, Phase 1) (RTP) - Project #000203

Ordinance 5156: Ordinance to request grant funding from the FHWA, Recreational Trails Program (RTP) for Louisiana, FY 2023 (\$100,000 grant request, up to \$129,600 City match).

Motion made by Westerburg, Seconded by Brian.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Trenton Street Recreation Trails, Phase 2 (also referred to as Trenton Corridor Trails, Phase 2) (RTP) - Project #000204

Ordinance 5157: Ordinance to request grant funding from the FHWA, Recreational Trails Program (RTP) for Louisiana, FY 2023 (\$100,000 grant request, up to \$170,700 City match).

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

New Kiroli Road Bridge Over North Tupawek Bayou, Planning & Construction - Project #000175

Authorize the City Clerk to advertise for bids.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Downtown Parking Lot - Project #C22017

Authorize Change Order #1 (+ \$109,912; + 60 days) with JSB Enterprises, LLC.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Highland Park Commercial Subdivision Infrastructure Improvements (DRA) - Project #000165

Authorize Change Order No. 4 (+ \$22,449.21; + 0 days) with Merrick, LLC.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey, Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, water and other.

**ADJOURN**

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

ATTEST:

APPROVED:

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CHRISTEN HEATH  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR