



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, October 15, 2024 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by Mayor Staci Mitchell. The Pledge of Allegiance was also led by Mayor Staci Mitchell.

Motion to Approve Minutes

Motion to approve the minutes of the October 1, 2024 Regular City Council Meeting.

Motion made by Welch, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Recognitions/Presentations

City of West Monroe Employees were recognized for years of service.

ADMINISTRATION/FINANCE

Ordinance No. 5402: Ordinance to adopt an updated Procurement Policy relating to the procurement of supplies, equipment, and construction services for all federal programs.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution No. 850: Resolution to authorize the Finance Director, with the concurrence of the Mayor, to agree to the compensation payable to the City of Monroe as the Ouachita Parish Unified Sales and Use Tax Collector.

Motion made by Welch, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

LEGAL

ADD TO AGENDA: Ordinance to amend Sec. 11-5030, relating to the unlawful sale, purchase, or possession of tobacco by minors, to increase the age to 21 and to also include alternate nicotine products (vaping), all as provided by State Law.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance No. 5403: Ordinance to amend Sec. 11-5030, relating to unlawful sale, purchase, or possession of tobacco by minors, to increase the age to 21 and to also include alternate nicotine products (vaping), all as provided by State Law.

Motion made by Buxton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

(ACT 776) Bucket Truck - City Project: 000325

Ordinance No. 5404: Ordinance to authorize execution of a Cooperative Endeavor Agreement with the Louisiana Department of the Treasury and State of Louisiana in order to receive a Line Item Appropriation of \$77,600 for the purchase of a bucket truck.

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

(ACT 776) Infrastructure Lines - City Project: 000326

Ordinance No. 5405: Ordinance to authorize execution of a Cooperative Endeavor Agreement with the Louisiana Department of the Treasury and State of Louisiana in order to receive a Line Item Appropriation of \$250,000 for the identification and burying of underground utility lines, including utility lines, in Downtown West Monroe.

Motion made by Welch, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Flanagan Street Water Main Improvements (CWEF FY20-21) - City Project #000202

Authorize Certificate of Substantial Completion with McLemore Service Contractors, LLC.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Phillips Street Water Main Improvements (CWEF FY21-22) – City Project #000201

Authorize Certificate of Substantial Completion with TAC Agency, Inc.

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

FY25-26 Capital Outlay Requests

Resolution No. 851: Resolution to authorize and support the submission of certain FY 25-26 Capital Outlay Projects to the 2026 Legislature of the State of Louisiana.

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, and more.

ADJOURN

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:

APPROVED:

CINDY EMORY
CITY CLERK

STACI ALBRITTON MITCHELL
MAYOR