



## BOARD OF ALDERMEN SPECIAL MEETING

Tuesday, July 05, 2022 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

##### PRESENT

Mayor Staci Mitchell  
Polk Brian  
Morgan Buxton  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

The invocation was offered by Ridge Avenue Baptist Church Pastor Jim Wolfe. The pledge was led by Good Hope Middle School Student of the Year Grace Baugh.

##### Motion to Approve Minutes

Motion to approve the minutes of the June 28, 2022 Special Council Meeting.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

#### ADMINISTRATION/FINANCE

Ordinance 5088: Ordinance to set dates and times for regular meetings of the Mayor and Board of Alderman for the term July 1, 2022 until June 30, 2026.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Selection of Mayor Pro Tempore - Thom Hamilton

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 795: Resolution to appoint Mayor Staci Albritton Mitchell and Alderman Thom Hamilton to the Ouachita Council of Governments.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5089: Ordinance to authorize a Cooperative Endeavor Agreement with the Ouachita Parish Police Jury relative to receipt of funding for the project "Utility Extensions at West Monroe Commercial Park, West Monroe, Louisiana".

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5090: Ordinance to declare certain movable property as surplus, and to be sold by public internet auction (4 pieces camera equipment).

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5091: Ordinance authorizing the issuance and delivery of Sales Tax Bonds, Series 2022A and Taxable Sales Tax Bonds, Series 2022B, of the City of West Monroe, State of Louisiana; and providing for other matters in connection therewith.

Motion made by Brian, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5092: Ordinance authorizing the execution of a Cooperative Endeavor Agreement by and between the City of West Monroe, State of Louisiana, and the West Monroe Economic Development District, State of Louisiana.

Motion made by Hamilton, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5093: Ordinance authorizing the execution of a Cooperative Endeavor Agreement by and between the West Monroe Economic Development District, State of Louisiana, and the City of West Monroe, State of Louisiana.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**LEGAL**

Ordinance 5094: Ordinance to amend Sec. 2-6016 and to enact Sec. 2-6017 of the Code of Ordinances, to update the description of the West Monroe Economic Development District and to provide a description of the Highland Park Economic Development District.

Motion made by Hamilton, Seconded by Brian.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**PUBLIC WORKS**

Authorize the City Clerk to advertise the request for bids for (2) Lightening Loader w/chassis.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**COMMUNITY SERVICES**

Ordinance 5095: Ordinance to authorize the filing of application(s) with the LA DOTD for grants under the Federal Transit Act and/or other applicable programs (West Ouachita Senior Center/Public Transit grant(s) for transit services - operating and/or capital - 49 CFR 5311, Formula Grant for Rural Areas and/or the Discretionary Capital Program, 49 CFR 5339).

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Linderman St. Overlay - Project #C22010

Accept/Reject bids. The bids were as follows:

<u>VENDOR NAME</u>	<u>BID AMOUNT</u>
Amethyst Construction	\$399,061.65
D & J Construction Co., Inc.	\$500,255.00

Motion to authorize the acceptance and award of bid to the lowest bid that meets specifications made by Westerborg, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Natchitoches St Rehab Trenton - N 7th (DOTD Urban Systems Program) - State Project No. H.013400; City Project #000144

Authorize Change Order No. 3 (+ \$43,855.30; 5 days) with Diamond B. Construction Co., LLC.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Highland Park Trails Parking Lot - Project #C22015

Authorize Change Order No. 1 (+ \$6,578.26; + 60 days) with Vista Construction Group, LLC.

Motion made by Buxton, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Project Updates

Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) and Robert L. George, IV, P.E. (S.E. Huey Co.) presented the City Council with project updates for transportation, drainage, water and other.

ADJOURN

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ATTEST:

APPROVED:

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RONALD SCOTT OLVEY  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR