



**BOARD OF ALDERMEN SPECIAL MEETING**  
**Monday, May 4, 2026 at 6:00 PM**  
**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

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**MINUTES**

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

PRESENT

Mayor Staci Albritton Mitchell

Polk Brian  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

ABSENT

Morgan Buxton

The meeting was opened with prayer by McClendon Baptist Church Deacon and WMPD Chaplin, James Gardner, and the Pledge of Allegiance was led by Riverbend Student of the Year Ms. Hailey Williams.

**Motion to Approve Minutes**

Motion to approve the Minutes of the April 21, 2026 Regular Council Meeting.

Motion made by Westerburg, Seconded by Brian.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**Recognitions/Presentations**

Proclamation for Older Americans Month was presented.

Proclamation in recognition of the Discover Monroe-West Monroe 50th Anniversary was presented.

Mayor's Youth Council Seniors were recognized.

Reserve Police Officers with recognized with a proclamation.

**ADMINISTRATION/FINANCE**

Resolution 883: Resolution adopting the Language Access Plan for Persons with Limited English Proficiency to be used for the Make-a-Difference (MAD) Grant Program to be reviewed annually.

Motion made by Westerburg, Seconded by Welch.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5594: Ordinance to authorize the renewal of an agreement with the Picard Group for Governmental Affairs and Advocacy Services, extending the previously executed agreement for an additional one-year period.

Motion made by Hamilton, Seconded by Brian.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**POLICE/FIRE**

**WMFD**

Ordinance 5595: Ordinance to enter into a Cooperative Endeavor Agreement with the Louisiana Municipal Advisory & Technical Services Bureau (“LaMATS”) for participation in the LPS Municipal Surplus Property Program.

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5596: Ordinance to declare certain moveable property as surplus, and to be sold by public internet auction through the LPS Municipal Surplus Property Program (WMFD: 2014 Ram 1500, 2015 Ford Explorer, 1995 Firetruck).

Motion made by Westerburg, Seconded by Brian.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5597: Ordinance to Amend Section 4-2017 of the Code of Ordinances relating to Local Arson Investigators to allow the Fire Chief to give certain members of the department the responsibility of performing fire origin and cause investigations.

Motion made by Welch, Seconded by Westerburg.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

Ordinance 5598: Ordinance to Amend Section 4-2032 of the Code of Ordinances relating to Authorized Outdoor Burnings to include certain prohibitions for multi-family dwellings.

Motion made by Welch, Seconded by Westerburg.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

**ENGINEERING/CONSTRUCTION PROJECTS**

Downing Pines Road: Roundabout at Mane Street - State Project #H.016019.5, City Project #000306

Ordinance 5599: Ordinance to approve entity contract with Neel-Schaffer, Inc. for consulting services for the Downing Pines Road: Roundabout at Mane Street project.

Motion made by Hamilton, Seconded by Welch.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

West Monroe Sports and Events Center Additional Parking 2025 - City Project #250022

Authorize Certificate of Substantial Completion.

Motion made by Welch, Seconded by Hamilton.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

Project Updates

The Mayor presented Council with updates on City Projects.

**ADJOURN**

Motion made by Hamilton, Seconded by Brian.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

ATTEST:

APPROVED:

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ANDREA PATE  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR