



## BOARD OF ALDERMEN REGULAR MEETING

Tuesday, June 06, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

##### PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

##### Motion to Approve Minutes

Motion to approve the minutes of the May 16, 2023 Regular Council Meeting.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

#### ADMINISTRATION/FINANCE

Ordinance 5186: Ordinance to adopt millage rates and levy the ad valorem taxes authorized for the year of 2023 for the City of West Monroe.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 816: Resolution to appoint an Official Journal for the fiscal year of July 1, 2023 to June 30, 2024.

Motion made by Welch, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

#### BUILDING AND DEVELOPMENT

Ordinance 5187: Ordinance to authorize an Agreement with Storer Services for the repair of a portion of the air conditioning system at the West Monroe Convention Center, including the replacement of the chiller and associated controls and equipment.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

#### LEGAL

Ordinance 5188: Ordinance to authorize agreement or agreements with BEN Enterprises, LLC to provide ATMs at the Ike Hamilton Expo Center and at the West Monroe Convention Center.

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

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**COUNCIL MINUTES**  
**JUNE 6, 2023**

Add to Agenda: Ordinance to approve a First Amendment to the Cooperative Endeavor Agreement with the Ouachita Parish Police Jury relating to participation in the funding for construction of the West Monroe Sports and Events Complex.

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5189: Ordinance to approve a First Amendment to the Cooperative Endeavor Agreement with the Ouachita Parish Police Jury relating to participation in the funding for construction of the West Monroe Sports and Events Complex.

Motion made by Brian, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Add to Agenda: Resolution to authorize application for a Louisiana Community Development Program Grant for community development clearance.

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Resolution 817: Resolution to authorize application for a Louisiana Community Development Program Grant for community development clearance.

Motion made by Hamilton, Seconded by Westerburg  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**PUBLIC WORKS**

Ordinance 5190: Ordinance to authorize City to enter into a Maintenance Agreement with the Louisiana Department of Transportation and Development, Office of Engineering - mowing and litter pickup (Max. reimbursement \$29,055.00).

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5191: Ordinance to authorize City to enter into a Maintenance Agreement with the Louisiana Department of Transportation and Development - traffic signal maintenance (28 signal lights at \$800.00 per signal/per year).

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**COMMUNITY SERVICES**

Resolution 818: Resolution to approve the Non-Discrimination Plan of West Ouachita Public Transit.

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**ENGINEERING/CONSTRUCTION PROJECTS**

West Monroe Sports Complex - Project #000179

Authorize Change Order No. 003 (+ \$160,140.00; + 41 days) with Lincoln Builders of Ruston, Inc.

Motion made by Brian, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Good Hope Road Water Extension - Project #C23003

Authorize Certificate of Substantial Completion with Don M. Barron Contractor, Inc.

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Water Main Relocation South Riverfront Street and Coleman Avenue - Project #C22004

Authorize Change Order No. 3 (- \$6,367.90; + 0 Days) with Bentz Construction Group, LLC.

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Water Main Relocation South Riverfront Street and Coleman Avenue - Project #C22004

Authorize Certificate of Substantial Completion with Bentz Construction Group, LLC.

Motion made by Hamilton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Black Bayou Canal Improvements - Thomas Road Area (EDA) - Project #000221

Ordinance 5192: Ordinance to authorize filing the FY2023 Disaster Supplement application through the Economic Development Adjustment Assistance Program (EDA).

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Black Bayou Canal Improvements - Thomas Road Area (DRA) - Project #000222

Ordinance 5193: Ordinance to authorize filing the FY 2023 Community Infrastructure Fund (CIF) application through the Delta Regional Authority (DRA).

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey, Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, water and other.

**ADJOURN**

Motion made by Hamilton, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:

APPROVED:

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CHRISTEN HEATH  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR