



BOARD OF ALDERMEN REGULAR MEETING
Tuesday, September 17, 2024 at 6:00 PM
Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

The meeting was opened with prayer by alderman Morgan Buxton. The Pledge of Allegiance was led by Mayor Staci Albritton Mitchell.

Motion to Approve Minutes

Motion to approve the minutes of the September 3, 2024 Regular Council Meeting.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Recognitions/Presentations

City of West Monroe Employees were awarded for years of service.

Mayor Mitchell presented a Proclamation in honor of the Ouachita Council on Aging for National Employ Older Workers Week.

ADMINISTRATION/FINANCE

Ordinance No. 5390: Ordinance to Enter into a Master Services Agreement For Professional Services with CHM, LLC, d/b/a Atlas Community Studios (Alex Holland) for services to be provided in multiple ongoing projects, and to provide initial funding.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

BUILDING AND DEVELOPMENT

Resolution No. 847: Resolution to reappoint Wayne Gentry to the City of West Monroe Historic Preservation Commission, to serve a term expiring October 1, 2028.

Motion made by Brian, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance No. 5391: Ordinance to authorize Revocation of Alley for property located in Square 5 A & E Northern Addition and Square 1 TE Flournoys Addition (involving Assessor Parcel #'s 37593, 37613, 37614, 39126 & 39130). Received a favorable review from the Planning Commission. Tabled from the September 3, 2024 Regular Council meeting.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

LEGAL

Ordinance No. 5376: Ordinance to authorize the purchase of certain immovable property located along Golf Course Creek/Black Bayou drainage canal from MISC Properties, LLC for \$3,000.00. Introduced at August 20, 2024 Council meeting, properly advertised thereafter.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

Ordinance No. 5392: Ordinance to declare certain movable property as surplus, and to be sold by public internet auction (12,000 to 14,000 pounds of scrap metal at Public Works).

Motion made by Buxton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

WMPD/WMFD

Fire Chief Charlie Simmons and Police Chief Jason Pleasant jointly addressed the Mayor and Board of Alderman on the significant capital needs of their respective departments that will need to be made in the foreseeable future so that their departments will be able to maintain the expected levels of service.

WMPD

Ordinance No. 5393: Ordinance to authorize acceptance of a grant from the Living Well Foundation (\$13,708.00 for WMPD, an ATV).

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

West Monroe Sports Complex Parking Addition - City Project #000324

Ordinance No. 5394: Ordinance to authorize execution of a Contract with Lazenby & Associates, Inc. for Engineering & Surveying services.

Motion made by Westerburg, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Kiroli Park Improvements - Walking Trails & Racket Sports - LWCF Federal No. 22-00980, City Project #C24002

Ordinance No. 5395: Ordinance to accept the responsive low bid from a responsible bidder, being the Base Bid of \$1,076,095.00, Alternate No. 1 Bid of \$284,487.00, and Alternate No. 2 Bid of \$131,163.00, for a total bid of \$1,491,745.00 from Benchmark Construction Group of Louisiana, LLC, subject to the concurrence of all applicable funding agencies, and upon receipt of that concurrence, to authorize execution of the construction contract in accordance with the plans, specifications, and other bid documents.

Motion made by Westerburg, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

New Black Bayou Stormwater Pumping Station - City Project #000228

Ordinance No. 5396: Ordinance to authorize the acceptance and to award the submittal of the selected engineering firm to the Request For Qualifications (RFQ) for certain engineering and related services, and to authorize execution of a contract for professional services based upon that submission.

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

New Black Bayou Stormwater Pumping Station – City Project #000228

Resolution No. 848: Resolution to authorize issuance and advertisement of a request for proposals from consultants for management and administrative services required for the administration/implementation of Louisiana Watershed Initiative's Local and Regional Watershed Projects Grant Program - MIT Design Support Program (DSP); to authorize acceptance of the selected proposal by the Mayor after review and recommendation.

Motion made by Brian, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Cypress Detention (South) – City Project #000209

Resolution No. 849: Resolution to authorize issuance and advertisement of a request for proposals from consultants for management and administrative services required for the administration/implementation of Louisiana Watershed Initiative's Local and Regional Watershed Projects Grant Program - MIT Design Support Program (DSP) City of West Monroe Cypress Detention South; to authorize acceptance of the selected proposal by the Mayor after review and recommendation.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

New Drago Sanitary Sewer Force Main Improvements (South 11th Street) (LGAP FY23-24) - City Project #000200

Authorize Certificate of Substantial Completion with CDE Construction, LLC.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Mane Street Rehabilitation - Phase 2 (Urban Systems) - State Project #H.013392; City Project #000143

Authorize Change Order No. 1 (+ \$107,723.51; + 5 days) with Diamond B Construction Company, LLC. Subject to concurrence by LaDOTD.

Motion made by Welch, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, and more.

ADJOURN

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg