



BOARD OF ALDERMEN SPECIAL MEETING

Monday, October 16, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

Call meeting to order, verify receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

PRESENT

Mayor Staci Mitchell
Polk Brian
Morgan Buxton
Thom Hamilton
Ben Westerburg

ABSENT

Rodney Welch

Motion to Approve Minutes

Motion to approve the minutes of the October 3, 2023 Regular Council Meeting.

Motion made by Buxton, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

Recognitions/Presentations

Recognition of Richard Laban having been selected to receive the Golden Grabber award from Keep LA Beautiful.

Recognition of Anthony Quillman, an NHS student at West Monroe High School and has achieved his Eagle Scout rank with the Boy Scouts of America program.

City of West Monroe Employee Recognitions for Years of Service

BUILDING AND DEVELOPMENT

Ordinance 5242: Ordinance to grant Right of Ways to Entergy for Highland Park Commercial Subdivision. **Introduced at 9/19/23 Council Meeting.**

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

Ordinance 5249: Ordinance to enter into an agreement to grant sewer utility servitude to David Erie Mancill (B & E Wholesale).

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

PAGE 2
COUNCIL MINUTES
OCTOBER 16, 2023

LEGAL

Ordinance 5250: Ordinance to amend and re-enact Sec. 11-4014 of the Code of Ordinances, defining the crime of "Disturbing the Peace".

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

PUBLIC WORKS

Resolution 828: Resolution of the Hasley Cemetery Trust to establish the price of burial plots effective January 1, 2024; to designate a Secretary for the Trust; and to provide certain administrative authorization.

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

Authorize City Clerk to advertise for bids for a Crack-Sealing Machine.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

WMFD

Ordinance 5251: Ordinance to authorize application to the USDA Community Facilities Grant Program for funding to be used toward a new fire truck for West Monroe Fire Department.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

West Monroe Riverfront Park Fishing Pier Project - City Project #C23014

Authorize the City Clerk to advertise for bids.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

West Monroe Sports Complex - City Project #000179

Ordinance 5252: Ordinance to accept low bid for wood court flooring protection (court flooring covering), and to authorize execution of a contract for purchase and delivery with the low bidder.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

North 3rd Street Improvements - FP&C Project #50-MV2-23-01; City Project #C23013

Ordinance 5253: Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana, Office of Facility Planning & Control (FP&C) relating to the project "North 3rd Street Improvements, Planning & Construction (Ouachita).

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Westerburg

Black Bayou Stormwater Pump Replacement (DR-4611 HMGP Competitive Pool) - City Project #000224

Ordinance 5254: Ordinance to authorize an application for grant funding from FEMA (Federal Emergency Management Agency) and GOHSEP (Governor's Office of Homeland Security and Emergency Preparedness) (\$4,500,000 grant request, up to \$1,100,790 local funds).

Motion made by Buxton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Slack Street Culvert Replacement (DR-4611 HMGP-LWI) - City Project #000225

Ordinance 5255: Ordinance to authorize an application for grant funding from FEMA (Federal Emergency Management Agency) and GOHSEP (Governor's Office of Homeland Security and Emergency Preparedness) (\$586,670 grant request, up to \$65,186 local funds).

Motion made by Brian, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Change Order No. 8 (+ \$19,344.46; + 0 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Change Order No. 9 (+ \$29,245.66; + 10 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Certificate of Substantial Completion with Diamond B. Construction Co., LLC.

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Kiroli Park Trails - LWCF Grant - City Project #C24002

Ordinance 5256: Ordinance to authorize execution of a Land and Water Conservation Fund State Project Agreement with the Louisiana Department of Culture, Recreation and Tourism, together with various related agreements relating to the City's compliance with certain grant requirements and continuing obligations, terms and conditions in exchange for the receipt of funding for certain Kiroli Park improvements (\$1,540,322 project cost: \$770,161 grant reward; \$770,161 local funding).

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

2024 Capital Outlay Requests

Resolution 829: Resolution to authorize and support the submission of certain Capital Outlay Projects to the 2024 Legislature of the State of Louisiana.

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey, Co.) presented the City Council with project updates for transportation, drainage, water and other.

ADJOURN

Motion made by Hamilton, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Westerburg

ATTEST:

APPROVED:

CINDY EMORY
CITY CLERK

STACI ALBRITTON MITCHELL
MAYOR