



## BOARD OF ALDERMEN REGULAR MEETING

Tuesday, November 4, 2025 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

##### PRESENT

Mayor Staci Mitchell

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

##### ABSENT

Polk Brian

The meeting was opened in prayer by Pastor Ryan Lowe of Christ Church. The Pledge of Allegiance was led by Boley Student of the Year, Emri Walker.

##### Motion to Approve Minutes

Motion to approve the Minutes of the October 21, 2025 Regular Council Meeting.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Buxton, Hamilton, Welch, Westerburg

##### ADMINISTRATION/FINANCE

Ordinance 5534: Ordinance to authorize acceptance of a proposal from Frye Magee, LLC for Environmental Review services (relates to the Homeowner Rehabilitation Program and the Homebuyer Assistance Program for the Make-a-Difference (MAD) grant).

Motion made by Welch, Seconded by Buxton.

Voting Yea: Buxton, Hamilton, Welch, Westerburg

##### LEGAL

Ordinance 5535: Ordinance to authorize an Agreement To Purchase and Sell for the sale of certain immovable property to Ouachita Group, LLC (\$30,000 for a portion of the Natchitoches St right of way for development as office parking).

Motion made by Buxton, Seconded by Westerburg.

Voting Yea: Buxton, Hamilton, Welch, Westerburg

Ordinance 5536: INTRODUCE Ordinance to declare certain immovable property to be surplus (a portion of the Natchitoches St right of way), and to be sold for \$30,000 to Ouachita Group, LLC for development as office parking.

Motion made by Buxton, Seconded by Westerburg.

PUBLIC HEARING on the proposed expansion to the boundaries of the West Monroe Economic Development District, State of Louisiana, and the levy of a sales tax and a hotel occupancy tax within the expanded area of the District.(Introduced at 10/21/25 meeting)

There were no public comments.

Ordinance 5537: Ordinance to authorize the expansion of the boundaries of the West Monroe Economic Development District, State of Louisiana; extending the levy of a sales tax and a hotel occupancy tax within the expanded area of the District; and providing for other matters in connection therewith.

Motion made by Hamilton, Seconded by Westerborg.

Voting Yea: Buxton, Hamilton, Welch, Westerborg

## **PARKS AND RECREATION**

Motion to add to the Agenda an Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana Department of Agriculture and Forestry on behalf of the Louisiana Equine Promotion and Research Board for a grant benefiting the Ike Hamilton Expo Center (\$21,000 for 2 John Deere Gator TX Golf Carts).

Motion made by Westerborg, Seconded by Hamilton.

Voting Yea: Buxton, Hamilton, Welch, Westerborg

Ordinance 5538: Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana Department of Agriculture and Forestry on behalf of the Louisiana Equine Promotion and Research Board for a grant benefiting the Ike Hamilton Expo Center (\$21,000 for 2 John Deere Gator TX Golf Carts).

Motion made by Westerborg, Seconded by Hamilton.

Voting Yea: Buxton, Hamilton, Welch, Westerborg

## **ENGINEERING/CONSTRUCTION PROJECTS**

New Black Bayou Stormwater Pumping Station - City Project #000228

Ordinance 5539: Ordinance to authorize the modification of the existing agreement for grant administration services with Grant Support, LLC to also include a required addendum providing Compliance Provisions for CDBG-DR Rider For Professional Services Contracts.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Buxton, Hamilton, Welch, Westerborg

Well #10 GAC Replacement - CWFY FY23-24, State Project #2324-CWFY-OCH-0401, City Project #000230

Ordinance 5540: Ordinance to authorize the execution of a contract with the Louisiana Division of Administration relating to the receipt of \$46,667.00 in CWFY funding from FY 2023-2024 State Appropriated Funds for use for Potable Water Improvements.

Motion made by Westerborg, Seconded by Welch.

Voting Yea: Buxton, Hamilton, Welch, Westerborg

New Drago Street Sanitary Sewer Force Main (South 11th) - FY23-24 LGAP, State Project #2324-OCH-0401, City Project #000200

Ordinance 5541: Ordinance to authorize the execution of a contract with the Louisiana Division of Administration relating to the receipt of \$30,000.00 in LGAP funding from FY 2023-2024 State Appropriated Funds for use for Sewer Improvements.

Motion made by Westerborg, Seconded by Hamilton.

Voting Yea: Buxton, Hamilton, Welch, Westerborg

Sunshine Heights Drainage Improvements - State Project #50-MV2-22-02, City Project #C22024

Authorize Change Order No. 3 for Kepper Trucking & Dirt Contracting, LLC (+ \$9,402.63, + 14 days) subject to concurrence with the Office of Facility Planning and Control.

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Buxton, Hamilton, Welch, Westerburg

New Drago Street Sanitary Sewer Lift Station - State Project #50-MV2-21-01, City Project #000180

Authorize Change Order No. 1 (+ \$160,714.82, + 0 days) with Don M. Barron Contractor, Inc.

Motion made by Welch, Seconded by Hamilton.  
Voting Yea: Buxton, Hamilton, Welch, Westerburg

North 7th Street Bicycle/Pedestrian Path (Arkansas Road to Otis Street) - City Project #000121

Authorize Change Order No. 3 (+ \$1,225.20; + 0 days) with CW&W Contractors, Inc.

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Buxton, Hamilton, Welch, Westerburg

North 7th Street Bicycle/Pedestrian Path (Arkansas Road to Otis Street) - City Project #000121

Authorize Certificate of Substantial Completion with CW&W Contractors, Inc.

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Buxton, Hamilton, Welch, Westerburg

Resolution 870: Resolution to approve the City of West Monroe Sanitary Sewer System Risk and Resilience Assessment.

Motion made by Welch, Seconded by Westerburg.  
Voting Yea: Buxton, Hamilton, Welch, Westerburg

Project Updates

Jonathan Kaufman, City Project Manager, Director of Building & Development.

**ADJOURN**

Motion made by Hamilton, Seconded by Buxton.  
Voting Yea: Buxton, Hamilton, Welch, Westerburg

ATTEST:

APPROVED:

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ANDREA PATE  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR