



Notice of:

BOARD OF ALDERMEN REGULAR MEETING

Tuesday, July 18, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

AGENDA

Public Comments: Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

NOTICE/MINUTES

Call to order/Verification of Attendance

Motion to Approve Minutes

- 1) Motion to approve the minutes of the June 20, 2023 Regular Council Meeting.

Recognitions/Presentations

Mayor's Review

Community Announcements

ADMINISTRATION/FINANCE

- 2) Ordinance to authorize execution of an Engagement Letter with Cameron, Hines & Company, CPAs, to conduct agreed-upon procedures for the City of West Monroe, Louisiana, for the fiscal year July 1, 2022 to June 30, 2023.
- 3) Ordinance to authorize execution of an Engagement Letter with Cameron, Hines & Company, CPAs, to conduct agreed-upon procedures for the City of West Monroe, Louisiana Housing Authority, for the fiscal year of July 1, 2022 to June 30, 2023.
- 4) Resolution to approve the Louisiana Compliance Questionnaire (for audit engagements of government agencies) for the period July 1, 2022 to June 30, 2023.
- 5) Ordinance to authorize a Cooperative Endeavor Agreement with the Children's Coalition for Northeast Louisiana relating to their use of 508 Austin Avenue for the Early Head Start Program.
- 6) Ordinance to authorize an agreement for professional services with Marcia Dickerson Consulting to provide consulting services regarding human resources, leadership and management.
- 7) Ordinance to adopt millage rates and levy the ad valorem taxes authorized for the year of 2023 for the City of West Monroe.
- 8) Ordinance to authorize an increase in the service or transaction fee charged at the Office of Motor Vehicles in order to continue to maintain the West Monroe field office.
- 9) Ordinance to authorize the purchase of certain described property from JADY Properties, LLC.

BUILDING AND DEVELOPMENT

- 10) Ordinance to authorize a construction contract with 318 Construction, LLC, for the repair and renovation of the building located at 508 Austin Avenue.

CODE ENFORCEMENT

LEGAL

PUBLIC WORKS

- 11) Ordinance to declare certain movable property as surplus, and to be sold by public internet auction (scrap metal at Public Works Complex).

COMMUNITY SERVICES

- 12) Ordinance to authorize the filing of application(s) with the LA DOTD for grants under the Federal Transit Act and/or other applicable programs (West Ouachita Senior Center/Public Transit grant(s) for transit services - operating and/or capital - 49 CFR 5311, Formula Grant for Rural Areas and/or the Discretionary Capital Program, 49 CFR 5339).

PARKS AND RECREATION

- 13) Stuart Hodnett, Parks and Recreation Director, to present Kiroli Park projects.

POLICE/FIRE

WMFD

WMPD

ENGINEERING/CONSTRUCTION PROJECTS

- 14) Sunshine Heights Drainage Improvements, Phase 1, 2 & 3 - FP&C Project #50-MV2-22-02; City Project #C22024

Ordinance to authorize execution of a Contract with Lazenby & Associates, Inc. for Engineering Services, subject to the concurrence of State of Louisiana Division of Administration Facility Planning and Control.

- 15) Sunshine Heights Drainage Improvements, Phase 1, 2 & 3 - FP&C Project #50-MV2-22-02; City Project #C22024

Ordinance to authorize execution of a Contract with T. Baker Smith for SUE (subsurface exploration of utilities) services, subject to the concurrence of State of Louisiana Division of Administration Facility Planning and Control.

- 16) Natchitoches Street Cross Drain Replacement - Project #C23007

Ordinance to authorize execution of a Contract with Lazenby & Associates, Inc. for Engineering and Surveying services.

- 17) Mane Street Cross Drain Repair - Project #C23012

Ordinance to authorize execution of a Contract with Lazenby & Associates, Inc. for Engineering and Surveying Services.

- 18) North 3rd Street Improvements - Project #C23013

Ordinance to authorize execution of a Contract with Lazenby & Associates, Inc. for Engineering and Surveying services.

- 19) West Monroe Riverfront Park Fishing Pier Project - Project #C23014

Ordinance to authorize acceptance of a grant award and to execute a grant agreement with the Louisiana Department of Wildlife and Fisheries for the construction of the Riverfront Park Fishing Pier.

- 20) West Monroe Riverfront Park Fishing Pier Project - Project #C23014

Ordinance to authorize execution of a Contract with David Lane Beard & Associates, Inc. for Engineering, Surveying and related services.

- 21) Downing Pines Industrial Park Drainage Improvements (EDA) - Project #000122

Authorize Change Order #1 (+ \$112,032.84; + 0 days) with Bentz Construction Group, LLC.

- 22) Arlington Place and Mallard Avenue Water Main Replacement (CWEF 19-20) - Project #000198

Authorize Change Order No. 1 (+ \$19,800.00; + 15 days) with TAC Agency.

- 23) Arlington Place and Mallard Avenue Water Main Replacement (CWEF 19-20) - Project #000198

Authorize Certificate of Substantial Completion with TAC Agency.

- 24) Cypress/Slack Sanitary Sewer Improvements (FY 2021 DRA) - Project #000174

Authorize Change Order No. 3 (+ \$21,792.43; + 10 days) with JABAR Corporation.

- 25) Cypress/Slack Sanitary Sewer Improvements (FY 2021 DRA) - Project #000174

Authorize Certificate of Substantial Completion with JABAR Corporation.

- 26) FY 2021-2022 LGAP - S 11th Street Sanitary Sewer Force Main Improvements - Project #000200

Ordinance to authorize the acceptance of the grant from the Louisiana Division of Administration, Office of Community Development, FY 2021-2022 program cycle Local Government Assistance Program (LGAP) (\$46,050 grant award, \$250,000 total estimated cost).

- 27) Project Updates

Lazenby & Associates, Inc.

S. E. Huey Co.

PUBLIC COMMENTS/OTHER BUSINESS

- 28) West Monroe Fire Department June Fire Report.

- 29) General Fund and Utility Fund Monthly Budget Reports.

ADJOURN

If you need special assistance, please contact Christen Heath at 318-396-2600, and describe the assistance that is necessary.