



**Notice of:**

**BOARD OF ALDERMEN SPECIAL MEETING**

**Tuesday, November 12, 2024 at 6:00 PM**

**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

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**AGENDA**

**Public Comments:** Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**Motion to Approve Minutes**

- 1) Motion to approve the minutes of the October 15, 2024 Regular City Council Meeting.

**Recognitions/Presentations**

- 2) City of West Monroe Employee Recognitions.
- 2b) Shop Small Saturday Presentation.

**Mayor's Review**

**Community Announcements**

**ADMINISTRATION/FINANCE**

- 3) **Ordinance** to declare certain property as surplus (artwork formerly displayed at West Monroe City Hall), and to be sold by public internet auction, and to authorize Mayor to determine whether it is beneficial to the City to instead sell some or all through La R.S. 33:4712F.
- 4) **Ordinance** to accept a FY 2024-2025 Historical Preservation Fund grant award from the Louisiana Division of Historic Preservation for the Project "Feasibility Study to Support the Revitalization of the Historic Methodist Church in Downtown West Monroe" (\$12,766.00).
- 5) **Ordinance** to Authorize an Agreement for Professional Services with CHM, LLC DBA Atlas Community Studios for the preparation of the study for the Project "Feasibility Study to Support the Revitalization of the Historic Methodist Church in Downtown West Monroe".
- 6) **Ordinance** to authorize an Agreement for Professional Services with Retail Strategies, LLC to provide certain professional consulting services regarding retail recruitment and related activities.
- 7) **Ordinance** to authorize application for a grant from the Louisiana Office of Tourism (\$10,000 to promote Kiroli Park).
- 8) **Resolution** to approve the appointment of the City Clerk.
- 9) **Resolution** ordering and calling a special election to be held in the City of West Monroe, State of Louisiana, to authorize the levy of a special tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

**BUILDING AND DEVELOPMENT**

- 10) **APPEAL** to City Council from a final decision of the West Monroe Planning Commission to DENY ZC-24-45000012 by Bailey Properties of N LA LLC. Requesting Zone Change from R-1 (Single Family Residential) District to B-1 (Transitional Business) District for property located at 1209 Tulane Ave (Parcel #41482) to build a multi-family development per West Monroe Code of Ordinances Sec. 12: 5014.
- 11) **APPEAL** to City Council from a final decision of the West Monroe Planning Commission to APPROVE the tract located on Copley St (assessor #118514) as a Planned Building Group with preliminary approval to proceed with a subdivision consisting of 3 separate lots, each with 6,600 sq ft (compare to 7,200 sq ft minimum otherwise required), all to be developed as single family residential properties. Owners/applicants are Sharon D. Russ and Joseph Russ. **Originally tabled from September 3, 2024 Council Meeting** requesting that the property owner/developer submit a Drainage Impact Statement for the proposed development that reflects the changes, if any, which are anticipated to occur should the proposed development proceed.

**LEGAL**

- 12) **Ordinance** to declare a certain alleyway as surplus, and to sell to Michael Thomas Mayo (an adjoining landowner). **Introduced at October 1, 2024 Council meeting, properly advertised thereafter.**
- 13) **Ordinance** to authorize the purchase of certain immovable property from GRIVT, LLC (property to be used for Black Bayou wetlands detention, and for the construction of the New Drago Street Lift Station inflow pipeline).
- 14) **Ordinance** to authorize a Contract To Purchase and Sell for the sale of certain surplus immovable property to Warhawk Enterprises, LLC (affecting the ponds south of the Ike Hamilton Expo Center for \$270,000.00).

**PUBLIC WORKS**

**COMMUNITY SERVICES**

**PARKS AND RECREATION**

**POLICE/FIRE**

**WMFD**

**WMPD**

**ENGINEERING/CONSTRUCTION PROJECTS**

- 15) Cypress Detention South - City Project #000209  
**Ordinance** to authorize execution of an agreement for professional services with Hunt, Guillot & Associates to provide grant administration and related services.
- 16) Exchange Street Drainage Improvements - City Project #000329  
**Ordinance** to authorize execution of a contract with S. E. Huey Co. for engineering services.
- 17) Downtown Utilities Hardening & Improvements – City Project #TBD  
**Ordinance** to authorize a Professional Services Contract with Lazenby & Associates - Topographic Surveying & Preliminary Civil Engineering (\$94,352.00).
- 17b) ADD TO AGENDA: Downtown Utilities Hardening & Improvements – City Project #TBD  
**Ordinance** to authorize execution of a Professional Services Contract with T. Baker Smith, LLC.

17c) Downtown Utilities Hardening & Improvements – City Project #TBD

**Ordinance** to authorize execution of a Professional Services Contract with T. Baker Smith, LLC – Subsurface Utility Exploration (\$55,648.00).

17d) ADD TO AGENDA: Downtown Utilities Hardening & Improvements – City Project #TBD

**Ordinance** to authorize execution of a Professional Services Contract with ADG Engineering.

17e) Downtown Utilities Hardening & Improvements – City Project #TBD

**Ordinance** to authorize execution of a Professional Services Contract with ADG Engineering - Preliminary Electrical Engineering Services (\$100,000.00).

18) Mane Street Rehabilitation - Phase 2 (Urban Systems) - State Project #H.013392; City Project #000143

Authorize Change Order No. 2 (+ \$27,520.13; + 0 days) with Diamond B Construction Company, LLC.

19) Mane Street Rehabilitation - Phase 2 - (Urban Systems) State Project #H.013392; City Project #000143

Authorize Certificate of Substantial Completion with Diamond B Construction Company, LLC.

20) Montgomery Avenue Lift Station Renovation & Force Main - City Project #CP0083

Authorize Certificate of Substantial Completion with McLemore Service Contractors, LLC.

21) Highland Elementary School Area Sidewalk Project - State Project #H.015216, City Project #000134

Authorize Change Order No. 1 (+ \$9,906.39; + 3 days) with Amethyst Construction, Inc.

22) New Drago Sanitary Sewer Lift Station (EDA Grant) – City Project #000180

Approve the "Mutual Written Consent to Extend The Deadline For Award" with Don M. Barron Contractor, Inc., as lowest responsible and responsive bidder.

23) Project Updates

S.E. Huey Co.

Lazenby & Associates, Inc.

**PUBLIC COMMENTS/OTHER BUSINESS**

**ADJOURN**

To view a live broadcast of this meeting, go to: <https://www.youtube.com/@CityofWestMonroe/live>

If you need special assistance, please contact Andrea Pate at 318-396-2600, and describe the assistance that is necessary.