



**Notice of:**

**BOARD OF ALDERMEN REGULAR MEETING**

**Tuesday, June 20, 2023 at 6:00 PM**

**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

---

**AGENDA**

**Public Comments:** Any person present who wishes to comment on any matter prior to the vote on that matter should stand prior to the vote and request an opportunity to comment. Comments are limited to three (3) minutes per speaker, and the number of speakers may be limited on a subject.

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**Motion to Approve Minutes**

- 1) Motion to approve the minutes of the June 6, 2023 Regular Council Meeting.

**Recognitions/Presentations**

- 2) City of West Monroe Employee Recognitions.
- 3) Mayor Mitchell will present the Louisiana Volunteer Service Award from Lt. Governor Nungesser to Yuri Cobb for completing over 150 hours of volunteer work in our community.

**Mayor's Review**

**Community Announcements**

**ADMINISTRATION/FINANCE**

- 4) Ordinance to adopt a General Fund and Special Revenue Fund Budgets for the City of West Monroe for the fiscal year of July 1, 2023 to June 30, 2024. **Introduced at the May 16, 2023 Regular Council Meeting.**
- 5) Ordinance to adopt a Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year of July 1, 2023 to June 30, 2024. **Introduced at the May 16, 2023 Regular Council Meeting.**
- 6) Ordinance to amend the General Fund Budget, ARPA Fund Budget, West Ouachita Senior Center Fund Budget, Street Maintenance Fund Budget, Officer Witness Court Fee Fund Budget, Emergency Food and Shelter Program Fund Budget, General Insurance Fund Budget, West Monroe OMV Fund Budget, Miscellaneous Grants Fund Budget, Americorps Grant Fund Budget, Keep West Monroe Beautiful Fund Budget, Metro Narcotics LCLE Grant Fund Budget, LCDBG Projects Fund Budget, Capital Campaign Fund Budget, 1986 Sales Tax Fund Budget, Economic Development District Fund Budget, Employee Health Insurance Fund Budget, 2011 DFC Service Fund Budget, 2015 DFC Service Fund Budget, 2018 DFC Service Fund Budget, DEQ SRP Service Fund Budget, 2022 DFC Debt Service Fund Budget, 2022 Debt Capital Fund Budget, CDBG-ED WPS Fund Budget, DEQ SRP Reserve Fund Budget, Section 8 Fund Budget and 2018 Debt Fund Capital Fund Budget, all for the fiscal year ending June 30, 2023.
- 7) Ordinance to amend the Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year ending June 30, 2023.

- 8) Ordinance to amend Section 7-1019 of the Code of Ordinances, City of West Monroe, relative to water rates.
- 9) Ordinance to amend Section 7-2010 of the Code of Ordinances, City of West Monroe, relative to sewerage collection charges and sewerage treatment charges.
- 10) Ordinance to amend Section 7-1029.1 and Section 2010.2 of the Code of Ordinances, City of West Monroe, to update the provisions regarding future CPI adjustments to utility rates.
- 11) Ordinance to authorize execution of a Professional Services Agreement to provide consulting services with Retail Strategies, LLC.

## **BUILDING AND DEVELOPMENT**

## **CODE ENFORCEMENT**

## **LEGAL**

- 12) Ordinance to authorize the purchase of certain immovable property from Carter Mitchell Smyth (lot on Cotton Street adjoining other City lots).
- 13) Ordinance to authorize issuance and advertisement of a Request For Proposals pursuant to R.S. 38:2234, et seq., to provide fiber-based internet services from two-city owned locations (the new Sports Arena located at 875 Constitution, West Monroe, LA and Ike Hamilton located at 501 Mane Street, West Monroe, LA) to a Tier 1 carrier's POP (point of presence); with acceptance by the Mayor of the selected proposal after review.

## **PUBLIC WORKS**

## **COMMUNITY SERVICES**

- 14) Resolution to approve the following plans, policies and procedures of West Ouachita Public Transit: Drivers and Transportation Personnel Procedures with ADA Procedures, School Bus Policy, Public Transit Marketing Plan, LEP Policy, FTA Drug and Alcohol Testing Program, WOPT Drug and Alcohol Policy, System Security Plan, Financial Policies and Procedures, Personnel Policy with EEO Policy, Transit Service Policy, Comprehensive Emergency Management Plan, Preventive Maintenance Plan, Substance Abuse Management Policy and Service Animal and Pet Policy.

## **PARKS AND RECREATION**

## **POLICE/FIRE**

### **WMFD**

### **WMPD**

## **ENGINEERING/CONSTRUCTION PROJECTS**

- 15) West Monroe Indoor Sports Complex - Project #000179

Ordinance to authorize the execution of a Commercial Line Extension Agreement with Atmos Energy Corporation in order to obtain natural gas service to the site of the West Monroe Sports and Events Complex.

- 16) Cotton Street Improvements (Pine St. to Wood St.) - Project #C23005

Ordinance to authorize application for a States' Economic Development Assistance Project (SEDAP) grant from the Delta Regional Authority, including a commitment for that portion of the project costs to be funded by the City; and, if awarded, to enter into the grant contract (total estimated project cost of \$611,000.00; grant request of \$488,800.00 and City contribution of \$122,200.00/20%).

17) Coleman Avenue Sewer Relocation - Project #000220

Authorize Change Order No. 1 (+ \$1,333.00; + 0 days) with Don M. Barron Contractor, Inc.

18) New Sidewalks for safe access to Kiroli Elementary School and Kiroli Park, also known as Tupawek Estates Sidewalks - Project #000208

Authorize Change Order No. 3 (+ \$28,805.23; + 0 days) with C W & W Contractors, Inc.

19) New Sidewalks for safe access to Kiroli Elementary School and Kiroli Park, also known as Tupawek Estates Sidewalks - Project #000208

Authorize Certificate of Substantial Completion with C W & W Contractors, Inc.

20) Highland Park Commercial Subdivision Infrastructure Improvements (formerly Highland Park Commercial Subdivision Project (DRA) - Project #000165

Authorize Certificate of Substantial Completion with Merrick, LLC.

21) McMillan Road Public Library Sidewalk Project (SRTPP DOTD) - Project #000182

Ordinance to authorize execution of a contract with S.E. Huey Co. for Engineering Services.

22) West Monroe Sports Complex - Project #000179

Authorize the City Clerk to advertise for bids for office and event furniture.

23) Trenton Street Recreational Trails - Otis St. Trailhead - Project #000223

ADD TO AGENDA: Ordinance to authorize the filing of an application for grant funding from the FHWA, Recreation Trails Program (RTP) for Louisiana, FY 2024 (\$100,000 grant request, up to \$275,000 City match).

24) Trenton Street Recreational Trails - Otis St. Trailhead - Project #000223

Ordinance to authorize the filing of an application for grant funding from the FHWA, Recreation Trails Program (RTP) for Louisiana, FY 2024 (\$100,000 grant request, up to \$275,000 City match).

25) Project Updates

Gary Eldridge, City Engineer

**PUBLIC COMMENTS/OTHER BUSINESS**

**ADJOURN**

**If you need special assistance, please contact Christen Heath at 318-396-2600, and describe the assistance that is necessary.**