

CITY OF WESTLAKE



AGENDA

Education and Youth Advisory Board Meeting

Thursday, August 25, 2022 at 6:30 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road
Westlake, Florida 33470

This meeting shall take place at the **Westlake Community Center/City Council Chambers located at 4005 Seminole Pratt Whitney Road, Westlake, Florida, 33470 and publicly viewed Via Communications Media Technology.**

Members of the public may participate in the meeting through electronic means and may access as follows:

1. Join the Webex meeting from your computer, tablet or smartphone at the following link:
<https://cityofwestlake.my.webex.com/>

Meeting ID: 2632 164 8127

Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 2632 164 8127

Public Comments will be accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilize the “raise your hand” feature during the designated time. Procedures for Public Comment are provided via the City website:

<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

[TENTATIVE: SUBJECT TO REVISION]

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

OATH OF OFFICE

- A. Oath of Office - Anita Kaplan

PUBLIC COMMENTS

This section of the agenda allows for comments from the public to address the Board. Each speaker will be given a total of three (3) minutes to comment. Please address Board from podium, and prior to addressing the Board, state your name and address for the record.

APPROVAL OF MINUTES

- [A.](#) July 15, 2021 - Education and Youth Advisory Board Meeting Minutes DRAFT
- [B.](#) September 23, 2021 - Education & Youth Advisory Board Minutes DRAFT
- [C.](#) July 14, 2022 - Education & Youth Advisory Board Minutes DRAFT

PRESENTATIONS

- A. Chair Initiatives - Board Chair Liriano

UNFINISHED BUSINESS

- A. Teacher Appreciation and/or Recognition Discussion
- B. Discussion of Student Member's Duties and Responsibilities
- C. Free Little Library Discussion
- D. Student Tutoring and Community Service Hours

NEW BUSINESS

- A. Alternate Member Term & Vacancy
- B. Budget Discussion

BOARD MEMBER COMMENTS/REPORTS/UPDATES

ADJOURNMENT

NOTICE: If a person, firm or corporation decides to appeal any decision made by the Board with respect to any matter considered at this meeting, you will need a record of the proceedings, and you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The above notice is required by State Law. Anyone desiring a verbatim transcript shall have the responsibility, at his own cost, to arrange for the transcript). The City of Westlake does not prepare or provide such verbatim record.

In accordance with the Americans with Disabilities Act, persons who need an accommodation in order to attend or participate in this meeting should contact the City Clerk at (561) 530-5880 at least three (3) business days prior to the meeting in order to request such assistance.

AGENDA POSTED: August 23, 2022, REVISED August 25, 2022

CITY OF WESTLAKE



MINUTES

Education and Youth Advisory Board Meeting

Thursday, July 15, 2021, at 6:30 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road, Westlake, Florida
33470

This meeting took place at the Westlake Community Center/City Council Chambers located at 4005 Seminole Pratt Whitney Road, Westlake, Florida, 33470 and publicly viewed Via Communications Media Technology.

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Meeting ID: 132 083 2871
Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388
Meeting ID: 132 083 2871

As a preliminary matter, Ms. McNeil noted that Board Chair Jennifer Bermudez, Lisa Liriano and Wesley Logsdon were present physically. Board Members Robin Medvetz and Julie Acevedo provided previous notice that they would not be in attendance. Alternate Board Member, Earle Wright, was present physically. Student Representative Thomas Karabowski was physically in attendance.

Board Liaison: Vice Mayor Katrina Long-Robinson is present via electronic technology communication [*arrived 6:45 PM*].

Staff members physically in attendance: City Clerk Zoie Burgess and Deputy City Clerk Jomekeyia McNeil.

Ms. McNeil identified the guest speakers on the Agenda, Marcia Andrews and James S. Gavrilos present via electronic communication.

Ms. McNeil provided further instruction regarding public comments, noting that comments will be acknowledged by the Board Chair and accepted at the appropriate times as indicated in the agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. McNeil provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience that microphones are live.

Ms. McNeil further explained that microphones will be muted; audience members have the ability to unmute themselves and anyone that has called in should mute their device. Ms. McNeil noted that anyone causing a disruption or being inappropriate will be removed from the meeting.

CALL TO ORDER

Chair Bermudez called the meeting to order at 6:33 PM.

ROLL CALL

Present and constituting a quorum were:

Board Member Lisa Liriano
Board Chair Jennifer Bermudez
Board Member Wesley Logsdon
Alternate member Earl Wright

Also, present:

Zoie P. Burgess, CMC, City Clerk
Jomekeyia McNeil, Deputy City Clerk

PLEDGE OF ALLEGIANCE

Chair Bermudez led the Pledge of Allegiance.

APPROVAL OF AGENDA

Board Chair Bermudez introduced the item.

Chair Bermudez called for motion on Approval of Agenda.

Motion by Board Member Liriano to approve the agenda as presented, seconded by Alternate Board Member Wright.

UPON ROLL CALL

| | |
|-------------------------------|-----|
| Board Liriano | YES |
| Board Chair Bermudez | YES |
| Alternate Board Member Wright | YES |

With all in favor, motion carried without dissent (3-0).

PUBLIC COMMENTS

This section of the agenda allows for comments from the public to address the Board. Each speaker will be given a total of three (3) minutes to comment. Please address Board from podium, and prior to addressing the Board, state your name and address for the record.

Ms. McNeil noted that no public comment cards was received prior to the meeting.

Ms. McNeil gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no further comments, the next item followed.

APPROVAL OF MINUTES

- A. Approval of Meeting Minutes
March 11, 2021 - Education and Youth Advisory Board Meeting Minutes - DRAFT
- B. Approval of Meeting Minutes
April 22, 2021 - Education and Youth Advisory Board Meeting Minutes – DRAFT

Motion by Alternate Board Member Wright to approve the Meeting Minutes.

UPON ROLL CALL

| | |
|-------------------------------|-----|
| Board Chair Bermudez | YES |
| Alternate Board Member Wright | YES |
| Board Liriano | YES |

With all in favor, motion carried without dissent (3-0).

PRESENTATIONS

- A. School Update/Overview - Osceola Creek Middle School (10 minutes)

Presented by: Principal Brian McClellan

Principal McClellan provided a PowerPoint Presentation highlighting the school's history, academic programs, enrolment statistics and athletic and extracurricular opportunities.

B. Discussion/Presentation - Education Foundation of Palm Beach County (10 minutes)

Presented By: President/CEO Mr. James S. Gavrilos

Mr. Gavrilos discussed the work Education Foundation of Palm Beach County with the assistance of Ms. Teresa Debrowski. He explained the work of the foundation that includes grants and supplies provided to the schools.

C. Discussion/Presentation - Opening of Palm Beach County School 2021-2022 (10 minutes)

Presented By: Mrs. Marcia Andrews, District 6 - Palm Beach County School Board

Mrs. Andrews discussed the opening of Palm Beach County Schools and the return of students after COVID. She explained the protocols put in place for the safety of the students and staff. She also discussed the virtual option available to parents that are not comfortable with their kids returning in person.

BOARD MEMBER COMMENTS/REPORTS/UPDATES

Board members discussed initiating a back-to-school drive for headphones as school is starting soon and there isn't much time to hold a bigger drive.

Additional board discussion regarding bus driver shortages and providing masks for students.

ADJOURNMENT

There being no further business, Chair Bermudez adjourned the meeting at 8:16 PM.

Zoie P. Burgess, City Clerk

Jennifer Bermudez, Chair

CITY OF WESTLAKE



MINUTES

Education and Youth Advisory Board Meeting

Thursday, September 23, 2021 at 6:30 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road,
Westlake, Florida 33470

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Password: hello

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United States Toll: +1-408-418-9388
Meeting ID: 2634 627 4237

As a preliminary matter, Ms. Burgess noted that Board Chair Julie Acevedo, Board Members Jennifer Bermudez, Wesley Logsdon and Robin Medvetz were present physically constituting a quorum.

Board Member Lisa Liriano, previously noted she would not be present.

Student representative Thomas Karbowski was absent.

Board Liaison, Council Member Katrina Long Robinson was present virtually.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the mayor and accepted at the appropriate times as indicated in the agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience microphones are live.

Ms. Burgess further explained that microphones will be muted; audience members can unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting. Ms. Burgess reminded Council Members physically present to utilize microphones.

CALL TO ORDER

Board Chair Bermudez called the meeting to order at 6:33 PM.

ROLL CALL

Present and constituting a quorum were:

Board Member Julie Acevedo
Board Chair Member Jennifer Bermudez
Vice Chair Robin Medvetz
Board Member Wesley Logsdon

Also, present:
Zoie Burgess, CMC, City Clerk

PLEDGE OF ALLEGIANCE

Chair Bermudez led the Pledge of Allegiance.

APPROVAL OF AGENDA

City Clerk requested modification of agenda before approval. Remove student member update and move Councilwoman Long Robinson to pushout presentations due to prior engagements.

Motion by Board Member Acevedo to approve the agenda as presented and modified, seconded by Board Member Logsdon.

UPON ROLL CALL

| | |
|--------------------------|-----|
| Board Member Acevedo | YES |
| Board Chair Bermudez | YES |
| Vice Chair Robin Medvetz | YES |
| Board Member Logsdon | YES |

With all in favor, motion carried without dissent (4-0)

PUBLIC COMMENTS

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Ms. Burgess noted that no public comment cards were received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no further comments, the next item followed.

PRESENTATIONS

A. School Update/Overview - Seminole Ridge Community High School (10 minutes)

Presented by: Principal Dr. James Campbell

Dr. Campbell discussed and provided a presentation on his mission and vision for students and general information on the school processes, demographics and activities and programs.

B. CareerSource Palm Beach County

Presented By: Charles Duval, Associate Vice President

Mr. Charles Duval presented a PowerPoint presentation highlighting services provided by CareerSource which include assistance for jobseekers and businesses looking to hire.

C. McKinney Vento Act

Presented By: Mrs. Marcia Andrews, District 6 - Palm Beach County School Board

Mrs. Marcia Andrews discussed the McKinney-Vento Homeless Education Program, highlighting the following:

- The Law
- Homeless Definition
- The Educational Rights of Homeless Children and Youth
- MVP Services and Supports

Ms. Beth Lefler, Homeless Liaison, discussed the rights provided to homeless children such as school supplies, medical services, and uniforms.

D. Updates from Board Liaison Councilwoman Long-Robinson

Board member Long-Robinson discussed update on board creating a tightline between education and local government.

NEW BUSINESS

A. Student Member Update

Removed from Agenda at beginning of meeting.

BOARD MEMBER COMMENTS/REPORTS/UPDATES

Ms. Burgess discussed frequency of meetings and for board members to think ahead of events they want to initiate and to further give thought to the upcoming year's activities and initiatives.

Board members thanked Dr. James Campbell for information he provided. They also discussed the number and type of supplies collected from supply drive recently held and other events that can be held for the community.

ADJOURNMENT

There being no further business, Board Member Bermudez adjourned the meeting at 7:46 PM.

Zoie P. Burgess, City Clerk

Jennifer Bermudez, Board Chair

CITY OF WESTLAKE



MINUTES

Education and Youth Advisory Board Meeting

Thursday, July 14, 2022 at 6:30 PM

Westlake Council Chambers
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Westlake, Florida 33470

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United States Toll: +1-408-418-9388
Meeting ID: 2631 117 4562

As a preliminary matter, Ms. Burgess noted that Board Chair Julie Acevedo, Board Members Jennifer Bermudez, Lisa Liriano and Wesley Logsdon were present physically constituting a quorum.

Board Liaison, Vice Mayor Greg Langowski is also present physically.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the mayor and accepted at the appropriate times as indicated in the agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience microphones are live.

Ms. Burgess further explained that microphones will be muted; audience members can unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting. Ms. Burgess reminded Council Members physically present to utilize microphones.

CALL TO ORDER

Chair Bermudez called the meeting to order at 6:31 PM.

ROLL CALL

Present and constituting a quorum were:

Board Member Julie Acevedo
Board Member Lisa Liriano
Board Member Wesley Logsdon
Board Member Jennifer Bermudez

Also, present:

Zoie Burgess, CMC, City Clerk
Mery Ramirez, Recording Clerk

PLEDGE OF ALLEGIANCE

Chair Bermudez led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Board Member Logsdon to approve the agenda as presented, seconded by Board Member Acevedo.

UPON ROLL CALL

| | |
|-----------------------|-----|
| Board Member Acevedo | YES |
| Board Member Bermudez | YES |
| Board Member Liriano | YES |
| Board Member Logsdon | YES |

With all in favor, motion carried without dissent (4-0)

PUBLIC COMMENTS

This section of the agenda allows for comments from the public to address the Board. Each speaker will be given a total of three (3) minutes to comment. Please address Board from podium, and prior to addressing the Board, state your name and address for the record.

Ms. Burgess noted that no public comment cards were received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no further comments, the next item followed.

PRESENTATIONS

A. Review of Board Ordinance – Duties

Chair Bermudez introduced Presenter City Clerk Zoie Burgess.

Ms. Burgess provided an overview of the responsibilities and duties of the board referencing the previously approved ordinance. Ms. Burgess highlighted the purpose of the board, its impact on the City, the composition of the Board and their terms.

Ms. Burgess announced the resignation of Board Member Robin Medvetz.

Ms. Burgess mentioned that we should see how the Board wants to showcase the schools going forward.

Ms. Burgess reminded Board there is a chair's initiative which shall be introduced at the August meeting.

NEW BUSINESS

A. Board Reorganization

Board Chair nominations were discussed. Board Member Liriano was nominated for Board Chair.

Motion by Board Member Bermudez to appoint Liriano for Board Chair, seconded by Board Member Acevedo.

UPON ROLL CALL

Board Member Acevedo YES

Board Member Bermudez YES

Board Member Liriano YES

Board Member Logsdon YES

With all in favor, motion carried without dissent (4-0)

Board member Logsdon was nominated as Vice Chair.

Motion by Board Member Bermudez to appoint Logsdon for Vice Chair, seconded by Board Member Liriano.

UPON ROLL CALL

Board Member Acevedo YES
Board Member Bermudez YES
Board Member Liriano YES
Board Member Logsdon YES

With all in favor, motion carried without dissent (4-0)

B. Back to School Activities

Board Member Bermudez discussed meeting dates and times. Board Discussion and census that day and time were to remain the same, Thursdays at 6:30pm.

Board Member Bermudez discussed donations for back-to-school supplies. Board Member Logsdon discussed to have a donation box at Adventure Park and Winn Dixie. Drive is to end on August 7th to deliver supplies by August 15th. Chair Liriano will oversee event and provide an update to Ms. Burgess for distribution and publication.

Ms. Burgess discussed the student member and his responsibilities and what the Board will expect of them. Board Discussion, including the student member's term

Additional Board discussion and various ideas the board would like to take on. Board Member Liriano mentioned to have students volunteer as tutors and gain their community service hours.

Chair Liriano mentioned to have a free little library, take one leave one.

Teacher of the month, schools can nominate their teacher and be promoted by the Board.

Board Liaison Langowski commented and stated if Board wanted a teacher of the month, the Board Chair may also present it to the City Council to be announced.

Board Member Logsdon discussed wanting to have the student member to submit a report stating what he has done for the board as a member to help new member. Further Board discussion that the month of March, would be ideal to begin discussions on selecting a new student member.

BOARD MEMBER COMMENTS/REPORTS/UPDATE

Board discussed having a future booth at FourthFest.

Ms. Burgess discussed the board vacancy and advertising for one week and a half in efforts to bring before the City Council at the next meeting for appointment.

Audience member Ms. Anita Kaplan, requested to speak and acknowledged by chair, stating she is available to help in any way possible.

ADJOURNMENT

There being no further business, Board Member Bermudez adjourned the meeting at 7:16 PM.

Zoie P. Burgess, City Clerk

Lisa Liriano, Board Chair