

# CITY OF WESTLAKE



## MINUTES

### City Council Regular Meeting

Monday, June 08, 2020 at 6:30 PM

### VIA COMMUNICATIONS MEDIA TECHNOLOGY

This meeting was held in accordance with the Governor's Executive Order 2020-69. Due to COVID-19, and the need to ensure public health safety and welfare and was conducted without a quorum of its members present physically or at any specific location and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Members of the public participated in the meeting through electronic means and had the ability to access as follows:

1. Join the Webex meeting from your computer, tablet or smartphone at the following link:

<https://cityofwestlake.my.webex.com/>

Meeting ID: 799 429 470

Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 799 429 470

### CITY COUNCIL:

Roger Manning, Mayor

Katrina Long Robinson, Vice Mayor

Patric Paul, Council Member – Seat 1

Kara Crump, Council Member – Seat 2

JohnPaul O'Connor, Council Member – Seat 3

### CITY STAFF:

Ken Cassel, City Manager

Pam E. Booker, City Attorney

Zoie P. Burgess, City Clerk

A REGULAR meeting of the City Council of the City of Westlake was held on Monday, June 8, 2020 at 6:30 PM., via Communications Media Technology in accordance with the Governor's Executive Order 2020-69, due to COVID-19 and the need to ensure public health, safety and welfare.

As a preliminary matter, Ms. Burgess confirmed all Council Members, City Staff and meeting participants were present and able to hear and speak.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the Mayor and accepted at the appropriate times as indicated in the Agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience that microphones are live. Ms. Burgess further explained that microphones will be muted; audience members have the ability to unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting.

### **CALL TO ORDER**

Mayor Manning called the City of Westlake Regular City Council meeting of Monday, June 8, 2020 to order at 6:32 PM.

Mayor Manning explained that this meeting is being held in accordance with the Governor's Executive Order 2020-69. Due to COVID-19, and the need to ensure public health safety and welfare, this meeting may be conducted without a quorum of its members present physically or at any specific location and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

### **ROLL CALL**

Present and constituting a quorum via Communications Media Technology were:

Roger Manning, Mayor  
Katrina Long Robinson, Vice Mayor  
JohnPaul O'Connor, Councilman  
Kara Crump, Councilwoman  
Patric Paul, Councilman

### **PLEDGE OF ALLEGIANCE**

Mayor Manning led the Pledge of Allegiance.

### **ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

Mayor Manning called for any additions, deletions or modifications to the Agenda.

Mayor Manning inquired of the City Attorney regarding an item on the Agenda that is to be tabled.

Ms. Booker noted that Item D. RESOLUTION 2020-11 - A Resolution for the Final Plat for Green Lane, was advertised, however the applicant is in agreement to table until the July meeting.

Mayor Manning called for approval of Agenda with tabling of item.

Ms. Booker clarified that at the appropriate time of the Agenda, item D will require a Motion to table.

Ms. Burgess noted that a motion to approve the agenda is necessary.

Motion by Councilwoman Crump to approve Agenda, seconded by Vice Mayor Long- Robinson.

**UPON ROLL CALL:**

Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor Long- Robinson	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

**PUBLIC COMMENTS AND REQUESTS - (OPEN FORUM NON-AGENDA ITEMS)**

*This section of the agenda allows for comments from the public to speak on any item not presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium, and prior to addressing the Council, state your name and address for the record.*

Mayor Manning inquired of any public comments.

Ms. Burgess announced that participants may raise their "virtual hand" to make a comment

There being no public comments, the next item followed.

**CONSENT AGENDA**

*This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a City Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.*

With all in favor, motion carried without dissent (5-0).

- A. Approval of Meeting Minutes
  - 1. March 9, 2020 - Regular Council Meeting Minutes
  - 2. March 30, 2020 - Emergency Council Meeting Minutes
  - 3. April 13, 2020 - Workshop Council Meeting Minutes
  
- B. Approval Finance Statement
  - 4. Financial Report – April

Mayor Manning identified the Consent Agenda and called for a motion to approve.

Motion by Vice Mayor Long- Robinson to approve all items on the Consent Agenda, seconded by Councilman Paul.

**UPON ROLL CALL:**

Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor Long- Robinson	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

**PRESENTATIONS/PROCLAMATIONS**

There being no presentations or proclamations, the next item followed.



**PUBLIC HEARING**

E. ORDINANCE 2020-05 - Education and Youth Advisory Board (Second Reading)

**Submitted By:** Legal

**ORDINANCE 2020-05 - AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, CREATING AN EDUCATION AND YOUTH ADVISORY BOARD; ESTABLISHING THE PURPOSE AND SETTING FORTH THE DUTIES OF BOARD MEMBERS; TO ESTABLISH CRITERIA FOR THE BOARD COMPOSITION AND APPOINTMENT; PROVIDING FOR A CONFLICTS CLAUSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning identified the second reading of Ordinance 2020-05 - Education and Youth Advisory Board.

Ms. Burgess read, by title only, Ordinance 2020-05.

Mayor Manning called for any discussion or a motion.

**Motion by Vice Mayor Long-Robinson to approve Ordinance 2020-05 - Education and Youth Advisory Board, seconded by Councilwoman Crump.**

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

F. ORDINANCE 2020-06 - WESTLAKE CIVIL RIGHTS ORDINANCE ACT (Second Reading)

**Submitted By:** Legal

**ORDINANCE 2020-06 - AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, TO BE ENTITLED "WESTLAKE CIVIL RIGHTS ORDINANCE ACT"; PROVIDING FOR NON-DISCRIMINATION WITHIN THE CITY AND ALL OTHER ACTIVITIES PROMOTED OR SPONSORED BY THE CITY WESTLAKE; PROVIDING FOR CODIFICATION, PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning identified the second reading of Ordinance 2020-06 - Westlake Civil Rights Ordinance Act

Ms. Burgess read, by title only, Ordinance 2020-06.

Mayor Manning called for any discussion or a motion.

**Motion by Councilman O'Connor to approve Ordinance 2020-06 - Westlake Civil Rights Act, seconded by Councilman Paul.**

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

G. RESOLUTION 2020-10 - A Resolution for the Final Plat For Sky Cove Phase 1 B

**Submitted By:** Legal

**RESOLUTION - 2020-10 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR SKY COVE PHASE 1 B, LOCATED BY METES AND BOUNDS BEING DESCRIBED AS A PARCEL ON LAND LYING IN SECTIONS 1 AND 12, TOWNSHIP 43 SOUTH, RANGE 40 EAST, IN THE CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced Resolution 2020-10 - A Resolution for the Final Plat for Sky Cove Phase 1B

Ms. Burgess read, by title only, Resolution 2020-10.

Mayor Manning called for any discussion or a motion.

Motion by Councilman O'Connor to adopt Resolution 2020-10 - A Resolution for the Final Plat for Sky Cove Phase 1B, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

H. RESOLUTION 2020-11 - A Resolution for the Final Plat for Green Lane

**Submitted By:** Legal

**RESOLUTION 2020-11 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR GREEN LANE, BEING A PORTION OF SECTION 7, TOWNSHIP 43 SOUTH, RANGE 41 EAST AND SECTION 12, TOWNSHIP 43 SOUTH, RANGE 40 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR AN EFFECTIVE DATE.**

Ms. Booker requested City Clerk to read item into record and Council action to table.

Ms. Burgess read, by title only, Resolution 2020-11.

Motion by Councilman O'Connor to adopt Resolution 2020-11 - A Resolution for the Final Plat for Sky Cove Phase 1B, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long-Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

I. RESOLUTION 2020-12 - A Resolution for the Final Plat for Groves of Westlake

**Submitted By:** Legal

**RESOLUTION 2020-12 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR GROVES OF WESTLAKE, BEING IN PART A REPLAT OF OPEN SPACE TRACT #4 AND OPEN SPACE TRACT #5, PERSIMMON BOULEVARD EAST - PLAT 2, PLAT BOOK 128, PAGES 16 THROUGH 19, INCLUSIVE, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, AND BEING A PORTION OF SECTION 7, TOWNSHIP 43**



**SOUTH, RANGE 41 EAST AND SECTION 12, TOWNSHIP 43 SOUTH, RANGE 40 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced Resolution 2020-12 - A Resolution for the Final Plat for Groves of Westlake and noted there will be a presentation from the applicant.

Mr. Donadson Hearing - Cotleur & Hearing on behalf of Minto Communities presented a PowerPoint Presentation for Pod "O" Groves of Westlake Phase I Plat.

Councilman Paul inquired if Seminole Improvement District would have access to the lakes.

Mr. Hearing explained that Seminole Improvement District requires multiple access points when lakes are immediately contiguous to a roadway, and if not, there is a requirement to provide a lake maintenance easement. Mr. Hearing identified on the presentation slide a lake maintenance and access tract.

Ms. Zacarias requested that Mr. Hearing explain that many of the easements are a part of the lot.

Mr. Hearing explained further that there are lots that have additional land area that gives extra open space. He note that landscaping and fencing structures may not be placed.

Councilwoman Crump inquired of parking.

Mr. Hearing explained that parking is provided at the mail kiosk and a program has been implemented where guest parking is available at the community recreation center through a permit by notification to the homeowner's association, driveways will accommodate guest parking, parking will be available on the street during the day. Mr. Hearing noted that they have exceeded the minimum Code requirement as it relates to parking and the minimum width of the driveway as outlined in the Code is being adhered to.

Vice Mayor Long-Robinson inquired if the setbacks have changed.

Mr. Hearing noted that the setbacks continue to be the same. Ms. Zacarias clarified that the setbacks are the same as identified in the Hammocks and Meadows.

Mayor Manning called for any additional questions, there being none, Ms. Burgess read, by title only, Resolution 2020-12.

Motion by Councilwoman Crump to adopt Resolution 2020-12 - A Resolution for the Final Plat for Groves of Westlake, seconded by Vice Mayor Katrina Long Robinson.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

**J. RESOLUTION- 2020-13 - A Resolution for The Final Plat for Tract PC-5 Tax Collector**

**Submitted By:** Legal

**RESOLUTION - 2020-13 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR TRACT PC-5 TAX COLLECTOR, A PARCEL OF LAND BEING A PORTION OF SECTION 1, TOWNSHIP 43 SOUTH, RANGE 40 EAST, PALM BEACH COUNTY, FLORIDA, SAID PARCEL ALSO BEING IN PART A REPLAT OF A PORTION OF TRACT O.S.T. 2 AS SHOWN ON THE PLAT OF TOWN CENTER PARKWAY SOUTH - PHASE II PLAT, AS RECORDED IN PLAT BOOK 126, PAGES 114 AND 115, AND A REPLAT OF O.S.T. 1 AS SHOWN ON ILEX WAY-PHASE I PLAT, AS RECORDED IN PLAT BOOK 126, PAGES**

**116 AND 117, BOTH OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR AN EFFECTIVE DATE.**

Item G Presentation for Resolution 2020-14, moved to discuss prior to Item F. - Resolution 2020-13, and allow for staff presentation of Site Plan.

Ms. Zacarias provided staff PowerPoint Presentation for the Tax Collector building Site Plan Review (SP-2020-4). Ms. Zacarias noted the total gross site is 4.63 acres, the application is for a Tax Collector's Office and Department of Motor Vehicle's building of 23,735 square feet and Ms. Zacarias identified the future land use is civic and the zoning is civic/education.

Ms. Zacarias identified the application was reviewed by staff, consisting of Planning and Zoning, Landscaping and Engineering, as well as the Seminole Improvement District, and the Palm Beach County Fire Rescue.

Ms. Zacarias acknowledged that based on review, the planning and Zoning Department recommends approval of SP-2020-04 as the application is in compliance with applicable codes and requirements.

Councilman O'Connor inquired of signage and if the actual sketch was depicted in the presentation. Ms. Zacarias confirmed, and Mr. Hearing will provide more detail.

Mr. Hearing on behalf of applicant, Palm Beach County Tax Collector and Song & Associates, the project architects, provided a PowerPoint Presentation for both the site plan and plat.

Mr. Hearing provided detail for the context site plan, technical site plan, architecture plan, as well as the plat, noting it has been reviewed for legal compliance and has also reviewed by Seminole Improvement District.

Mayor Manning called for any questions.

Councilman O'Connor inquired to seeing reference to electrical vehicles and if there would be designated parking spots. Mr. Hearing confirmed that there will be two double chargers for electric vehicles.

Councilman Paul inquired of tax collector staffing and if employment will be in-house. Mr Hearing is not able to provide a direct explanation on behalf of the Tax Collector's Office.

There being no further discussion, Mayor Manning requested Resolution 2020-13 be read into record.

Ms. Burgess read, by title only, Resolution 2020-13.

Motion by Councilman O'Connor to adopt Resolution 2020-13, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

- K. RESOLUTION 2020-14 - A Resolution for the Site Plan Application from Palm Beach County Tax Collector's office and Department of Motor Vehicle (DMV) for a site plan review to build a one (1) story 23,735 square feet office building and landscaping. The subject application is located on 16440 Town Center Parkway South, Westlake, Florida, 33470. SPR-2020-04.

**Submitted By:** Legal

**RESOLUTION 2020-14 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE SITE PLAN FOR THE PALM BEACH COUNTY TAX COLLECTOR AND THE DEPARTMENT OF MOTOR VEHICLES OFFICES, LOCATED AT 16440 TOWN CENTER**



**PARKWAY SOUTH, IN THE CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning requested Resolution 2020-14 be read into record.

Ms. Burgess read, by title only, Resolution 2020-14.

Mayor Manning called for any additional discussion, there being none, called for a motion.

Motion by Councilman O'Connor to adopt Resolution 2020-14, seconded by Vice Mayor Long Robinson.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long-Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

**REGULAR AGENDA**

- L. RESOLUTION 2020-15 - A Resolution to Enter into an Agreement with Nova Engineering and Environmental, LLC

**Submitted By:** Legal

**RESOLUTION 2020-15 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NOVA ENGINEERING AND ENVIRONMENTAL, LLC, FOR PROFESSIONAL BUILDING DEPARTMENT AND INSPECTION SERVICES FOR THE CITY OF WESTLAKE, PROVIDING FOR IMPLEMENTATION AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Manning introduced Resolution 2020-15 and requested it be read into record.

Ms. Burgess read, by title only, Resolution 2020-15.

Mayor Manning called for discussion.

Councilman Paul requested clarification of item. Mr. Cassel explained the Piggyback Contact with Nova Engineering to provide building department services and it is the staff's recommendation to continue services.

Mayor Manning called for any additional discussion or a motion.

Motion by Councilman Paul to adopt Resolution 2020-15, seconded by Councilwoman Crump

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long-Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

**NEW BUSINESS**

None



## **CITY COUNCIL COMMENTS**

### A. Councilman JohnPaul O'Connor

Councilman O'Connor addressed concern regarding the use of City Logo and personal comments being presented as coming from the City.

Councilman O'Connor noted that the City Manager e-mailed various policies from other municipalities and would like to direct the City Manager to draft a policy for Westlake's use.

Vice Mayor Long-Robinson acknowledged that she is the only council member that has utilized the Logo and will address this matter in her comments, but noted that in 2016-1, does identify a policy in place.

Councilman O'Connor addressed hurricane season and the need to continue considering the setback issue for those wishing to have home stand-by generators.

### B. Councilwoman Kara Crump

No additional comments.

### C. Councilman Patric Paul

Reserved comments until after statement made by Vice Mayor.

### D. Vice Mayor Katrina Long Robinson

Vice Mayor Long-Robinson addressed her Community Cash Mob as it was based on the weekly Western Communities conference call which recently addressed the economic impact of COVID-19 and the forms of assistance being provided by several municipalities.

Vice Mayor Long-Robinson noted the funds being distributed by the Counties Coronavirus Relief Fund, but due to Westlakes size, did not qualify and she set out to host the Community Cash Mob and noted she did use the logo and later discovered that it was not appropriate and when brought to her attention, it was removed.

Vice Mayor Long-Robinson acknowledged it was wrong and provided her apologies. She noted that she has been sworn in since 2016 and it was just brought to her attention.

Vice Mayor Long-Robinson noted that she wished to have workshops during COVID-19 due to sunshine laws as council members cannot discuss items directly and had requested such meetings.

Vice Mayor Long-Robinson addressed the state of the Country as it relates to people of color losing their lives. She acknowledged a letter that she wrote using her personal letterhead and published on her personal social media. She noted that her letter contained factual information regarding Westlake and as a result a constituent was offended and upon further consideration, her letter was re-written.

Vice Mayor Long-Robinson noted that as she sits on the Board of Directors for Black Elected Officials she read into record a letter that she also presented at the Palm Beach County Commission meeting and further explained her move to action in writing and sharing this letter.

Vice Mayor Long-Robinson explained that she did reach out to the Department of Ethics and nothing was identified to be wrong, however recognizing the sensitivity of recent events, she changed the letter.

Vice Mayor Long-Robinson noted that with 7-Eleven, Tax Collector and other Commercial Properties coming the potential for increased job opportunities, she inquired of the City Manager if contact has been made with Mr. Clint Forbes for transportation services. Mr. Cassel identifies that as of date, staff has not, but will do so.

Vice Mayor Long-Robinson inquired if there has been any consideration for Councilman Paul or Councilman O'Connor to sit on the transportation and planning agency committee. Mr. Cassel noted that it can be reviewed and identified adding them as a alternate possibly as seats are filled.

Councilman Paul provided comment related to the turmoil of the Country and personal comments as it relates to the mistreatment of people, crime and the police.

Councilman O'Connor went on record to express that he and those that contacted him had no issue with the substance of the Vice Mayor's letter, however the issue was that the letter read to be an official City statement. He continued it was an initial inquiry if there were a policy, or a disclaimer that should be added to statements.

E. Mayor Roger Manning

Mayor Manning provided an update of Sheriff Bradshaw's meetings with Mayors to discuss the use of force within the County and that training and review policies are in place to prevent excessive force and further measures to examine police officer conduct.

Mayor Manning explained that he met with Mr. John Carter of Minto PBLH, LLC who has committed to land to build City Hall and willing to acquire some of the soft costs in putting the plan together. He noted that Mr. Carter will be working with City Staff to move forward as soon as possible.

**REPORT - STAFF**

M. Palm Beach County Sheriff's Office - District 18 Monthly Report: April

**Submitted By:** Lieutenant Craig Turner

For Information purposes only.

Lieutenant Turner provided an overview of the monthly report, noting that his office had been limiting contact, such as traffic enforcement due to COVID-19, however this has been lifted as he is aware there is an issue with speeding along Seminole Pratt Whitney Road, and it is being addressed.

Lieutenant Turner noted an event that occurred over the weekend and not on the monthly report.

Councilman Paul inquired about speeding in the Hammocks and would like to see the Department involved in the subdivisions. Lieutenant Turner explained that the Department does not have the right to stop individuals inside developments until a traffic agreement is completed with the County. Mayor Manning inquired what was involved in completing a traffic agreement. Lieutenant Turner explained that the City would complete the request and have a survey completed to ensure the stop signs are in compliance with the laws for the length of the roadways and believes Mr. Carter has started the request to have those agreements in place and they are waiting in efforts to enforce those laws inside the communities.

Councilman O'Connor inquired if there were any disadvantages to residents having a traffic agreement in place. Lieutenant Turner explained having the agreement is what gives the Department the ability to enforce the laws; running stop signs and speeding. Councilman O'Connor inquired if each development would need to have an agreement. Lieutenant Turner explained that the agreement would need to cover each, but unsure how many traffic agreements would be needed or if a single agreement for all developments can be included under the master homeowner association.

Councilman Paul inquired if there could be radar speed sign temporarily to make people aware. Lieutenant Turner explained that speed trailers are available that can be requested and placed in safe location and that he will have available a sign board that may be used in the near future.



N. Palm Beach County Fire Rescue - Monthly Report: April

**Submitted By:** William Rowley, District Chief

For Informational Purposes Only.

**REPORT - CITY MANAGER**

Mr. Cassel congratulated Vice Mayor on her Appointment to Seagull Services Board of Directors.

Mr. Cassel commented on the County's Executive Order 2020-10 as it is in effect and requires face masks to be used when in County facilities or riding on Palm Tran. Mr Cassel noted that Phase II is being considered for the County, but the increase of cases are being monitored to be ensure the appropriate timing.

Mr. Cassel noted that the Education Committee Application will be available on the website and those interested may complete and submit to the City Clerk and prepared for Council's review and selection.

Mr. Cassel provided an update on Building department services noting that a total of 544 permits have been issued, specifically, from May 2019 to May of 2020, 321 single family permits for homes, 168 auxiliary permits and 46 commercial permits were issued.

Mr. Cassel provided an update and brief overview of the progress of the Geographical Information System (GIS).

Mr. Cassel identified the tentative Workshop meeting scheduled for June 22, 2020 at 5:30 PM, noting that the agenda is being developed and will be published in the next few days.

**REPORT - CITY ATTORNEY**

Ms. Booker updated Council of recent discussions had with Seminole Improvement District and their Counsel to bring clarity and finality to he rural parkway easements, as well as road rights-of-way.

Ms. Booker also noted that staff has met to review the Development Agreement, as well as a follow-up meeting with Seminole Improvement District's Counsel to address concerns, which will continue to be discussed before addressing with Council.

Ms. Booker acknowledged the concern regarding the use of the City Logo, as well as the letter the Vice Mayor shared and the reference to he City of Westlake and noted that any statements or community organization items that the Vice Mayor has engaged in, has been provided to the her or the City Manager to get authorization to participate and there have not been any objections. Ms. Booker noted that the Ordinance was adopted when the City first started and needed to adopt a City Logo and does require authorization for use. Ms. Booker addressed the concern of the Vice Mayor using her title and acknowledged that there was nothing that she located that would prohibit the Vice Mayor from doing so. Ms. Booker noted that most statements made by elected officials are clarified that such statements are not that of the collective council.

Ms. Booker provided an update that staff continues to work on the Codes and efforts are being made to complete Chapter 5 and make sure it is on the Agenda for July 13th.

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

*This section of the agenda allows for comments from the public to speak on items only presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk.*

**Ladi Goldwire - 15972 Whipoorwill Circle** - Ms. Goldwire provided a statement in support of Vice Mayor Long-Robinson's letter and representation at the Board of County Commissioners. Ms. Goldwire explained that she noticed a lack of representation or a position taken from the City of Westlake with respect to people of color, racism, and efforts made by communities to end police brutality, and she contacted Vice Mayor Long-Robinson



and inquired why she had not made a statement and other residents that had concerns that there was no representation from the City.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address. Ms. Burgess unmuted each call-in attendee allowing the opportunity to make a comment.

**Alicia Torres - 5847 Whippoorwill Circle** - Ms. Torres addressed the new electrical grid noting that during recent storms, they noticed no outages.

Ms. Torres thanked the City Manager and Vice Mayor for their efforts to be as communicative as possible. Ms. Torres also thanked Councilman Paul's expression of his experience. Ms. Torres appreciates the data received, but notes that there is a personal element missing and would like to hear more from the Mayor and Council Members, possibly in a monthly newsletter, something that would have the City logo.

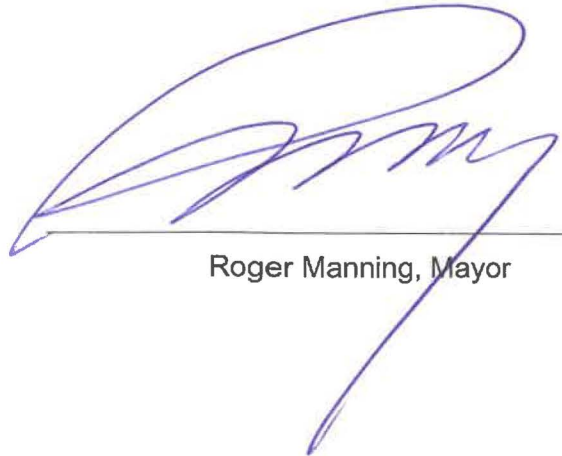
Ms. Burgess allowed for additional comments. Ms. Burgess noted no further comments received or indication of a comment to be made, the next item followed.

**ADJOURNMENT**

Mayor Manning adjourned the meeting at 8:34 PM.



Zoie P. Burgess, City Clerk



Roger Manning, Mayor