

CITY OF WESTLAKE



Minutes

City Council Regular Meeting Monday, November 30, 2020 at 6:30 PM

This meeting took place at the **Westlake Community Center/City Council Chambers** located at **4005 Seminole Pratt Whitney Road, Westlake, Florida, 33470** and publicly viewed **Via Communications Media Technology**. Members of the public participated in the meeting through electronic means with access as follows:

1. Webex meeting from computer, tablet or smartphone at the following link:

<https://cityofwestlake.my.webex.com/>

Meeting ID: 132 223 5480

Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 132 223 5480

CITY COUNCIL:

Roger Manning, Mayor
Katrina Long Robinson, Vice Mayor
Patric Paul, Council Member – Seat 1
Kara Crump, Council Member – Seat 2
JohnPaul O'Connor, Council Member – Seat 3

CITY STAFF:

Ken Cassel, City Manager
Pam E. Booker, City Attorney
Zoie P. Burgess, City Clerk

A Regular meeting of the City Council of the City of Westlake was held on Monday, November 30, 2020 at 6:30 PM., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road.

As a preliminary matter, Ms. Burgess noted that Mayor Roger Manning, Vice Mayor Katrina Long-Robinson, Councilman Patric Paul, Councilwoman Kara Crump, Councilman JohnPaul O'Connor are present physically.

Ms. Burgess noted that City Manager Kenneth Cassel and City Attorney Pam Booker, were present physically. Planning & Zoning Director, Nilsa Zacarias, City Engineer Suzanne Dombrowski were present physically. City Clerk Zoie Burgess was present via communications media technology.

Ms. Burgess identified the speakers on the agenda, Mr. Donaldson Hearing, Seth Ben of Lewis, Longman & Walker were present and capable of speaking and hearing.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the Mayor and accepted at the appropriate times as indicated in the Agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience that microphones are live. Ms. Burgess further explained that microphones will be muted; audience members have the ability to unmute themselves and anyone that has called in should mute their device. Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting.

Ms. Burgess reminded Council Members physically present to utilize microphones.

CALL TO ORDER

Mayor Manning called the City of Westlake City Council Regular Meeting of Monday November 30, 2020, to 6:32 PM.

Mayor Manning said that he hoped that everyone had a nice Thanksgiving.

ROLL CALL

Present and constituting a quorum:

Mayor Roger Manning
Vice Mayor Katrina Long-Robinson
Councilman JohnPaul O'Connor
Councilman Patric Paul
Councilwoman Kara Crump

Also, present:

Kenneth Cassel, City Manager
Pam E. Booker, Esq. City Attorney
Zoie P. Burgess, CMC, City Clerk - Present via communications media technology
Nilsa Zacarias, Planning & Zoning Director

PLEDGE OF ALLEGIANCE

Mayor Manning led the Pledge of Allegiance at a preceding meeting, and the next item therefore followed.

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Manning called for any additions, deletions or modifications to the Agenda.

Councilman O'Connor requested that the stormwater discussion be heard prior to public hearing.

City Attorney Booker said that it is at the discretion of council as there are other applicants here to be heard prior to that item.

Councilman O'Connor asked if the stormwater issue affect the applicants.

City Attorney Booker stated that she does not think that there are any outstanding issues on these projects that address stormwater. If the City Engineer Suzanne Dombrowski is present and if there are any issues, she can raise them.

Vice Mayor Long-Robinson said that her concern is the cease and desist. How do we move forward with this?

City Attorney Booker responded that she suggests that we get through the presentations first. She has no objections to bringing this forward. The question is how we handle the cease and desist, I think that some of those issues will come up in the conversation and if Council needs further direction we can schedule that if it is not resolved tonight to deal with the cease and desist.

Vice Mayor Long-Robinson made Motion to move item A. under Old Business before the section of Public Hearing, seconded by Councilman O'Connor.

UPON ROLL CALL:

Councilman Paul	NO
Councilwoman Crump	YES
Councilman O'Connor	YES
Vice Mayor Long-Robinson	YES
Mayor Manning	NO

Motion carries (3-2), Councilman Paul and Mayor Manning dissenting)

PUBLIC COMMENTS AND REQUESTS- (OPEN FORUM NON-AGENDA ITEMS)

This section of the agenda allows for comments from the public to speak on any item not presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium, and prior to addressing the Council, state your name and address for the record.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

City Clerk Burgess asked Tara Duhy if she would like to speak on item.

Tara Duhy - Lewis Longman & Walker, P.A. - responded no. She prefers to speak on the item during the actual agenda item if possible.

City Clerk Burgess called for any additional comments and gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no further comments, the next item followed.

CONSENT AGENDA

This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a City Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.

There being no Presentations or Proclamations, the next item followed.

A. Approval of Meeting Minutes

1. October 12, 2020 - City Council Regular Meeting Minutes - DRAFT

B. Approval Finance Statement

1. Financial Statement as of September 30, 2020

Motion by Councilwoman Crump to approve Consent Agenda, seconded by Councilman O'Connor.

UPON ROLL CALL:

Councilwoman Crump	YES
Councilman O'Connor	YES
Vice Mayor Long-Robinson	YES
Mayor Manning	NO
Councilman Paul	NO

With all in favor, motion carried without dissent (5-0)

PRESENTATIONS/PROCLAMATIONS

There being no presentations or proclamations, the next item followed.

OLD BUSINESS

- A. SID/City Relationship - Discussion and Action Directing City Services – Engineering (Stormwater)

Submitted By: Administration

Item moved to be presented prior to Public Hearing section of the Agenda.

Seth Behn of Lewis Longman & Walker, provided a presentation on behalf of Seminole Improvement District (SID) and provided council with a letter from regional.

Mayor Manning inquired to the plan and whether there are answers to the issues presented at the prior meeting have been resolved.

Susan Dombrowski - Chen Moore City Engineer responded that there are a set of regulations for the stormwater section that both the City Engineers and SID Engineers are in agreement. It does not speak as to who does what, but it is a comprehensive set of regulations for the applicant to abide by.

Mayor Manning asked whether the City Engineers agree with SID Engineers approving any stormwater documents that need approved.

Ms. Dombrowski responded that it depends on what the Engineering Department is being asked to do. If we are not being charged for that than we do not feel that we need to do it.

Councilman O'Connor stated that from what he gathers is that the engineers agree; it is the attorneys that do not agree.

Ryan Wheeler, District Engineer for Seminole Improvement District responded that when you put our code and the City's Code together it is almost exact. SID is the permit holder and we have to look at everything. As far as legal and that stuff all the differences have been cleared up.

Councilman Paul inquired of the definition for Land Development and standard and w

Mr. Behn responded that the Council has any ability to pass any regulation that it feels is appropriate and defined the Land Development.

Mr. Wheeler provided an example of systems in Palm Beach County and how they are handled.

Further Council discussion

Tara Duh of Lewis, Longman & Walker commented on the adoption of land development regulations for the City, provided the definition for land development regulations. She said that they just want one set of people telling them what to do and provided an example of what others are doing.

Further Council discussion

Ms. Booker discussed the liability portion for the City and residents. She gave a detail analysis on the City's authority. She said that no one is in fear that SID's Engineers are going to do anything wrong; it is about establishing checks and balances and whether the City will have any say in that process. She read the legal memorandum that was provided to the Council, City Manager and Lewis, Longman & Walkers counsel as the public needs to know what documents are on the table.

Further Council discussion

Mr. Behn said that there was a reason that the City was created. The whole goal is to create a City that is sufficient, nimble, and efficient. He read the paragraph that the City Attorney read stating that SID shall have the exclusive authority to set requirements, and standards for review, approve and issue permits for facilities in particular the water control plant.

Vice Mayor Long-Robinson asked if the land development and zoning authority is included as she thought that we are dealing with storm water.

Ms. Booker responded that we are dealing with the storm water information. The question is what is required when an applicant comes in and submits a packet with documentation; and what they must give the City in order to obtain the permit.

Mayor Manning asked for Mr. Behn to repeat the line about exclusive authority.

Mr. Behn repeated section 18b of SID's authority.

Further Council discussion

Ms. Duh said that we are all in agreement with the land development and land use power. What is at issue is who provides the drainage and the road billing service and provided an example.

Ms. Booker said that this does not mean that the City should be excluded from that review. This is part of the process to make sure the protection of the Council, the residents, and the public to make sure that we have met the criteria. These are the questions to decide on.

Mr. Cassel mentioned that Council asked who is responsible if the City makes a mistake.

Ms. Booker said that the City Engineer does not have that liability.

Mr. Cassel asked is it not the same thing; are the taxpayers responsible if the City misses it on its review and whether it is same if SID misses it on a review.

Ms. Booker responded that she does not believe that it is the same thing. She discussed the interlocal agreement and who's role it is.

Further Council discussion

Motion by Vice Mayor Long-Robinson to, seconded by Councilman O'Connor.

UPON ROLL CALL:

Councilman O'Connor	YES
Vice Mayor Long- Robinson	YES
Mayor Manning	NO
Councilman Paul	NO
Councilwoman Crump	YES

Motion carries (3-2), Mayor Manning and Councilman Paul dissenting)

Council provided additional discussion

PUBLIC HEARING

Mayor Manning called for presentation from Seth Behn, Esq. for Seminole Improvement District.

A. Final Plat for the Westlake Plaza

Submitted By: Engineering Department

RESOLUTION 2020-32

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR THE WESTLAKE PLAZA PLAT BEING A REPLAT OF -PORTION OF TRACT M-3, PERSIMMON BOULEVARD WEST - REPLAT, RECORDED IN PLAT BOOK 129, PAGES 129 AND 130, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, AND A PORTION OF SECTION 1, TOWNSHIP 43 SOUTH, RANGE 40 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR AN EFFECTIVE DATE.

Mayor Manning introduced Resolution 2020-32, a Resolution for the Final Plat for Westlake Plaza.

Donaldson Hearing - Coteleur & Hearing - On behalf of applicant and Publix presented a Power Point Presentation of SPR 2020-10.

Ms. Burgess read into record, by title only, Resolution 2020-32.

Motion by Councilman Paul to adopt Resolution 2020-32, seconded by Councilwoman Crump.

UPON ROLL CALL:

Vice Mayor Long Robinson	YES
Mayor Manning	YES
Councilman Paul	YES
Councilwoman Crump	YES
Councilman O'Connor	YES

With all in favor, motion carried without dissent (5-0)

B. Master Site Plan for POD G, the Publix at Westlake Plaza.

Submitted By: Legal

RESOLUTION 2020-33

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE MASTER SITE PLAN FOR THE PUBLIX AT WESTLAKE PLAZA, CONTAINING A FAST FOOD RESTAURANT WITH DRIVE THROUGH ON PARCEL A; A BANK WITH DRIVE THROUGH ON PARCEL B; A SIT-DOWN RESTAURANT, ON PARCEL C; FUTURE RETAIL ON PARCEL D; AND A PUBLIX GROCERY STORE WITH A DRIVE THROUGH PHARMACY, A LIQUOR STORE, AND INLINE RETAIL ON PARCEL E, LOCATED AT 16841 PERSIMMON BOULEVARD SOUTH, IN THE CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

Mayor Manning introduced Resolution 2020-33 Resolution for the Master Site Plan for POD G, the Publix at Westlake Plaza.

Ms. Nilsa Zacarias, Planning Director for City of Westlake, provided a Power Point Presentation of MPA-2020-03.

Council discussion and Ms. Zacarias responded to Council inquiries.

Mayor Manning inquired on the analysis of drainage and asked who will do the analysis.

Suzanne Dombrowski, City Engineer responded that under the site plan application package each out parcel will come in and demonstrate that they have access to the stormwater for that site.

Ms. Zacarias noted that you will see the specific on the second presentation as this is just the overall master site plan and continued with the presentation.

Mayor Manning asked whether they are suggesting that pavers will be more decorative rather than concrete.

Ms. Zacarias noted that she is only presenting facts and shared a slide in PowerPoint Presentation of examples. She then continued with the presentation and final remarks.

Councilman Paul asked if there are any provisions for golf cart parking.

Ms. Zacarias advised that there was an ordinance approved for golf carts.

Mr. Cassel asked whether the sidewalks coming off Seminole Pratt Whitney into the facility are adequately sized for the 8ft or 10ft wide pathways that golf carts and people will use.

Mr. Hearing advised which areas are multimodal on Seminole Pratt Whitney and the southern boundary off Persimmon and he advised of the golf cart access areas. He advised that no specific area has been designated for golf cart parking on the site at this time. He noted that in this early stage we would not want to overly encourage golf carts crossing Seminole Pratt Whitney to get to the public sector.

Further council discussion

Councilman O'Connor inquired if the square footage of 9,600 can be retail, office or medical.

Mr. Hearing confirmed, the inline area is 11,000 of which 1,400 square feet is for the pharmacy. It could be anything that you would see in a traditional shopping center.

Councilman O'Connor inquired about the green area.

Mr. Hearing said that the entire site must meet the 25% site requirement.

Vice Mayor Long-Robinson inquired if there has been any discussion on incubator space.

Mr. Hearing acknowledged that this Publix will be self-owned and operated and will be responsible for attracting their tenants.

Vice Mayor Long-Robinson expressed that she would like for Mr. Cassel to start having this conversation with Mr. John Carter of Minto therefore something like this can happen.

Ms. Zacarias said that this is a policy driven program that the City needs to have.

Mayor Manning mentioned his concern with the aesthetic look rather than concrete.

Mr. Hearing advised what areas pavers have been proposed for. Publix is opposed to using pavers as they are a huge liability. Every request that has been made by the City the applicant has agreed to it.

Further council discussion

Councilman O'Connor asked City Attorney Booker can the city set the requirement for pavers.

City Attorney said that it is better practice is to have it in the code in order to enforce it. There is give and take as it goes both ways. The question is that if the city tries to impose something that is not in the code it cannot be enforced.

Ms. Zacarias presented Power Point Presentation of the Publix at Westlake Site Plan.

Councilman O'Connor asked what the actual technical name of the Plaza will be.

Ms. Zacarias responded it will be Publix at Westlake Plaza.

Mr. Cassel inquired if Publix built the pavers on the other sites that were shown in the PowerPoint presentation.

Ms. Zacarias said that she does not know; Mr. Hearing would be able to answer.

Mr. Cassel said that this question needs to be answered for the Council.

Ms. Duh of Lewis Longman & Walker, P.A. referenced a case on point about pavers overturning the City of Delray Beach requiring pavers as the City did not have the proper authority to impose such paver requirements.

Mr. Hearing said that none of the centers presented to Council were developed by Publix. Publix does not allow pavers due to the liability.

Further council discussion

Ms. Zacarias responded that this would be a condition of approval for the Master Site Plan and Site Plan Review.

Ms. Burgess read into record, by title only, Resolution 2020-33.

Motion by Councilman O'Connor Resolution 2020-33 with the conditional approval of the aesthetic color concrete along with the engineering staff recommendations, seconded by Councilwoman Crump.

Ms. Zacarias clarified the conditions of the motion.

UPON ROLL CALL:

Mayor Manning	YES
Councilman Paul	YES
Councilwoman Crump	YES
Councilman O'Connor	YES
Vice Mayor Long Robinson	YES

With all in favor, motion carried without dissent (5-0).

- C. Site Plan for the Publix Grocery Store located in the Westlake Plaza

Submitted By: Legal

RESOLUTION 2020-34

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE SITE PLAN FOR AN APPROXIMATELY 48,367 SQUARE FOOT PUBLIX GROCERY STORE WITH A DRIVE THROUGH PHARMACY, AN APPROXIMATELY 1,400 SQUARE FOOT LIQUOR STORE, AND APPROXIMATELY 9,600 SQUARE FEET OF INLINE RETAIL, LOCATED IN THE WESTLAKE PLAZA, LOCATED AT 16841 PERSIMMON BOULEVARD WEST, IN THE CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

Ms. Burgess read into record, by title only, Resolution 2020-34.

Motion by Vice Mayor Long-Robinson to approve Resolution 2020-34 with condition of approval by staff and color concrete and asphalt, seconded by Councilwoman Crump.

UPON ROLL CALL:

Councilman Paul	YES
Councilwoman Crump	YES
Councilman O'Connor	YES
Vice Mayor Long Robinson	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

Mr. Hearing thanked the Mayor and Council on behalf of Publix and the development team.

Mayor Manning inquired of the start date.

Mr. Hearing responded that he will give a firm answer on the January 4th.

NEW BUSINESS

- A. Solid Waste Authority – Revised Interlocal Agreement for the Delivery of Municipal Solid Waste to Designated Facilities and for Municipal Revenue Sharing Recycling Program

Submitted By: Kenneth Cassel, City Manager

Mayor Manning introduced item.

Mr. Cassel said that this is an update due the changes in the State Statues. This does not have anything to do with the waste hauler.

Councilman O'Connor asked if this will extend the waste hauler contract.

Mr. Cassel responded that this does not deal with the waste hauler this is in regarding to the changes made.

Motion by Councilwoman Crump to authorize the City Manager to execute the Interlocal Agreement on behalf of the City, seconded by Vice Mayor Long-Robinson.

UPON ROLL CALL:

Councilwoman Crump	YES
Councilman O'Connor	YES
Vice Mayor Long Robinson	YES
Mayor Manning	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

- B. Corrective Action for Resolution 2020-29 (Adopting the Final Ad Valorem Millage Rate) to identify error in reporting percentage and roll-back rate.

Submitted By: Finance

RESOLUTION – 2020-35

A CORRECTIVE RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, CORRECTING RESOLUTION 2020-29, ADOPTING THE FINAL AD VALOREM MILLAGE RATE TO BE LEVIED FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020, AND ENDING ON SEPTEMBER 30, 2021.

Mayor Manning introduced item.

Mr. Cassel said that there was an error detected by the State and provided an explanation.

Ms. Burgess read, by title only, Resolution 2020-35.

Motion by Councilman O'Connor to approve Resolution 2020-35, seconded by Vice Mayor Long-Robinson.

UPON ROLL CALL:

Councilman O'Connor	YES
Vice Mayor Long Robinson	YES
Mayor Manning	YES
Councilman Paul	YES
Councilwoman Crump	YES

With all in favor, motion carried without dissent (5-0)

- C. Palm Beach County Municipal Cares Act Reimbursement Program

Submitted By: Administration

Mayor Manning introduced item.

Mr. Cassel provided an explanation of the item.

Ms. Booker clarified how the motion is to be made in case changes need to be made.

Motion by Councilman O'Connor to substantially approve in the form of fact hereinto, seconded by Vice Mayor Long-Robinson.

UPON ROLL CALL:

Vice Mayor Long Robinson	YES
Mayor Manning	YES
Councilman Paul	YES
Councilwoman Crump	YES
Councilman O'Connor	YES

With all in favor, motion carried without dissent (5-0)

- D. Discussion regarding City Attorney Contract, Transparency and Accountability to City Council

Submitted By: Administration

Mayor Manning introduced item.

Mr. Cassel provided an explanation as to the item has been placed on the agenda.

Council discussion regarding the City Attorney working for other municipalities and the City Attorney's budget.

Vice Mayor Long-Robinson noted that she does not have a problem with the Ms. Booker working for other municipalities and disclosed conversations she had with the Ms. Booker regarding the matter.

Vice Mayor Long-Robinson suggested staff work to build the administrative culture.

Vice Mayor Long Robinson noted that if the City Attorney's Contract is to be discussed, the City Manager's contract should also be discussed.

Councilwoman Crump expressed concern over the City Attorney's budget and the unfriendly tone in administration.

Further Council Discussion

Mr. Cassel noted that the budget was trimmed at Council's request. He said that cuts were made to his contract by \$30,000 plus and put back in \$90,000 budget based on the potential need.

Ms. Booker said that there may have been a miscommunication when she spoke with Council. Her integrity is something that she received from her family and upbringing; She will never compromise that for anything nor will she misrepresent anything to Council. She said that she is the full time City Attorney the City of Westlake and doing outside work as her time permits; and it is not in contrary with the contract. In terms of the hourly rate the contract and those provisions; the fee is \$132.69 an hour based on a 40-hour work week; when this contract was first created this conversation took place with Mr. Clark back in 2016. There are some weeks that you can work 30 hours one week and then work 50 hours the next; this is the reason why I do not want to be bothered with time sheets this is the reason for the flat rate and that is why there is no retainer. This fee increases as the budget is adopted. She compared the rate that Lewis, Longman & Walker bid for the City contract at \$250 an hour plus an additional the \$150 an hour for their paralegal. She noted that her pay has not changed, the \$100,000 was added with the anticipation of litigation, to defend or represent the City; there is no additional money coming to her as this is for litigation.

Further council discussion

CITY COUNCIL COMMENTS

A. Councilman JohnPaul O'Connor

Councilman O'Connor expressed his concern that Ms. Booker was spread too thin. Councilman O'Connor inquired with Ms. Booker of her work with other municipalities.

B. Councilwoman Kara Crump

No Comments

C. Councilman Patric Paul

Councilman Patric Paul said that he had been informed of COVID cases within the SID organization and he does not recall being informed by Mr. Cassel and believe this to be a concern for residents. He said that this scenario with the City Attorney has gone to a level that it should not, therefore; I motion to replace Mr. Cassel.

Councilman Paul made a motion to replace the City Manager and requested for it to be placed on the next agenda meeting.

Mr. Cassel provided an explanation as it relates the SID employee; and he advised of the measures taken based on protocol.

Councilman Paul responded that if the motion cannot be made, he would like for it to be placed on the next meeting agenda.

Further council discussion

D. Vice Mayor Katrina Long Robinson

Vice Mayor Katrina Long-Robinson said that she would like for staff to provide highlights on developments and key accomplishments for 2020.

Vice Mayor Long-Robinson provided a follow up of her meeting with Senator Berman regarding the Dalasi Fund in which she directed Mr. Cassel to look into obtaining funding for police and fire fighters and teachers. She made mention of adding two residents to the planning board.

Vice Mayor Long-Robinson suggested that Mr. Cassel invite PBSO to the Coffee with the City Manager in order to provide the residents with an update. She directed Mr. Cassel to look into the benefits for the Paid Family Medical Leave Policy as it is becoming popular amongst other municipalities.

Vice Mayor Long-Robinson said that she would like to see what other municipalities are doing to honor their soldiers as she would like to have a ceremony to honor our soldiers since we have a Welcome Home Hero Program.

Vice Mayor Long-Robinson asked Ms. Booker when the State Advisory Board will receive Sunshine Law training.

Ms. Booker responded that training started last week, and she will provide an update as time permits.

Vice Mayor Long-Robinson mentioned her meeting with some school principals and recommended having each council member assigned as a primary contact to have their very own Education Advisory Board member report to us directly.

Vice Mayor Long-Robinson said that she will be accepting gift cards for her Very Merry Mixer this year and if any Council member wants to donate gift cards or come over with her to give them out at the Joe DiMaggio Children's Hospital they can.

E. Mayor Roger Manning

Mayor Roger Manning mentioned the request made by Council and Vice Mayor Long-Robinson at the October 12th meeting which directed Mr. Cassel to obtain an update on the International Soccer Facility and Christ Fellowship.

Mayor Manning noted that he asked Mr. Cassel for a follow up on the Comparison of City facilities and spoke with Mr. Cassel today.

Mr. Cassel responded that the report is almost finished.

Mayor Manning mentioned that he feels that there is a conflict of interest and explained the reasons.

REPORT - STAFF

A. Palm Beach County Fire Rescue - Monthly Report: September

Submitted By: William Rowley, District Chief

For Informational Purposes Only

B. Palm Beach County Sheriff's Office - Monthly Report: September

Submitted By: Lieutenant Craig Turner, Commander

For Informational Purposes Only

Lieutenant Turner advised that there has been zero crime in the last two weeks and everything else has been quiet.

Lieutenant Turner said that he is available to attend the Coffee with the City Manager and he will have a deputy from District 18 attend as well to answer any questions that may be asked.

Mr. Cassel said that he will get in contact with Lieutenant Turner regarding the December Coffee with the City Manager tomorrow.

C. Palm Beach County Sheriff's Office - Monthly Report: October
Submitted By: Lieutenant Craig Turner, Commander
For Informational Purposes Only

D. Palm Beach County Fire Rescue - Monthly Report: October
Submitted By: William Rowley, District Chief
For Informational Purposes Only

Mr. Cassel mentioned the annual Fire Report that was placed on the dais for Council.

REPORT - CITY ATTORNEY

Ms. Booker mentioned the follow up summary at the request of Council in the December Agenda packet. She said that it is a work in progress and explained the contract nature of services as the City Attorney.

REPORT - CITY MANAGER

Mr. Cassel said that he placed a few items along with the memo that Vice Mayor Long-Robinson requested regarding social media on the dais. He provided an update on each department and their accomplishments. He noted that everyone is working extremely hard and extremely fast.

PUBLIC COMMENTS - AGENDA ITEMS ONLY

This section of the agenda allows for comments from the public to speak on items only presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

Alicia Torres - 5847 Whippoorwill Circle - Ms. Torres inquired on the 48,367 square footage relate to the Acreage Public. She expressed her disappointment and said that she did not buy here just to live in another extension of Wellington or Royal Palm Beach as the typical strip mall city. She is wondering where the imagination and outside of the box thinking. She mentioned that Minto and the developer are trying to present this new innovative city with incubator space and I really have concerns.

Mr. Cassel acknowledged that he will check into it and find the comparison for them. He believes that the Publix located on Orange Blvd is smaller.

Ms. Carlene Millen -15934 Rain Lily Way - Ms. Millen asked if there is a way to have a standing item placed on the agenda. She inquired to when a Town Center would be built as it was promised at her closing. She said that the transparency and communication is not here. If residents do not ask, we do not get information.


Mr. Cassel responded during public comment.

Mayor Manning responded that this is not a question that Council can answer noting Council is not part of the closing process. The City has contracted with a social media firm that will update residents. He suggested that she go to the developer and ask for clarification.

Ms. Millen expressed that Council should be representatives and representing the City and hopes that Council bears some type of responsibility regarding constituents and ask the same questions.

ADJOURNMENT

Mayor Manning adjourned the meeting at 11:15 PM



Zoie P. Burgess, City Clerk



Roger Manning, Mayor