

# CITY OF WESTLAKE



## MINUTES

### **City Council Regular Meeting**

Tuesday, February 06, 2024, at 6:00 PM

The Lodge at Westlake Adventure Park  
5490 Kingfisher Blvd.  
Westlake, Florida 33470

### **CITY COUNCIL:**

JohnPaul O'Connor, Mayor  
Greg Langowski, Vice Mayor  
Gary Werner, Council Member – Seat 1  
Julian Martinez, Council Member – Seat 2  
Charlotte Leonard, Council Member – Seat 3

### **CITY STAFF:**

Ken Cassel, City Manager  
Zoie P. Burgess, CMC, City Clerk  
Donald J. Doody, Esq., City Attorney  
Nilsa Zacarias, AICP, Planning and Zoning Director  
Suzanne Dombrowski, PE, ENV SP, City Engineer

A regular meeting of the City Council of the City of Westlake was held on Tuesday, February 6, 2024, at 6:00 PM., at The Lodge at Westlake Adventure Park, 5490 Kingfisher Blvd. Members of the public also attended the meeting through electronic means and accessed as follows:

1. Webex Meeting: <https://cityofwestlake.my.webex.com/>

Meeting ID: 2630 557 5663

Password: hello

2. By Phone:

United States Toll: +1-408-418-9388

Meeting ID: 2630 557 5663

**CALL TO ORDER**

Mayor O'Connor called the City of Westlake Regular City Council meeting of Tuesday, February 6, 2024, to order at 6:00 PM.

**ROLL CALL**

Present and constituting a quorum:

Councilwoman Charlotte Leonard

Councilman Julian Martinez

Councilman Gary Werner

Vice Mayor Greg Langowski

Mayor JohnPaul O'Connor

Also present:

Kenneth Cassel, City Manager

Donald J. Doody, Esq., City Attorney

Zoie Burgess, City Clerk

Osniel Leon, Assistant City Planner

**PLEDGE OF ALLEGIANCE**

Mayor O'Connor led the Pledge of Allegiance.

**ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

Mayor O'Connor called for any additions, deletions, or modifications to the agenda.

There being none, Mayor O'Connor called for a motion to approve the agenda as presented.

Motion by Vice Mayor Langowski to approve the agenda as presented, seconded by Councilman Werner.

**UPON ROLL CALL:**

Councilwoman Leonard	YES
Councilman Martinez	YES
Councilman Werner	YES
Vice Mayor Langowski	YES
Mayor O'Connor	YES

With all in favor, motion carried without dissent (5-0).

**PUBLIC COMMENTS AND REQUESTS**

Mayor O'Connor called for public comments.

Ms. Burgess noted there was a public comment card received prior to the meeting from Ms. Tara Duhy from Lewis, Longman and Walker.

**Public Comment - Tara Duhy of Lewis Longman and Walker on behalf of Minto Communities** – Ms. Duhy discussed the development and history of 60<sup>th</sup> Street North and Minto.

Mayor O'Connor called for additional Public Comments. Ms. Burgess stated no other public comment cards were received.

Mayor O'Connor acknowledged a resident from the audience.

**Public Comment - Hammocks Resident – Inaudible Address** – Resident discussed his concerns regarding the effect development will have on 60<sup>th</sup> Street regarding noise level, pollution and decrease in property value.

Mayor O'Connor called for additional public comments, there being none, next item followed.

**CONSENT AGENDA**

- A. Minutes\_City Council Regular Meeting - 01.08.2024 DRAFT
- B. Financial Report - December

Mayor O'Connor identified the consent agenda items and called for a motion to approve.

Motion by Councilman Martinez to approve the Consent Agenda, seconded by Councilwoman Leonard.

**UPON ROLL CALL:**

Councilman Martinez	YES
Councilman Werner	YES
Vice Mayor Langowski	YES
Mayor O'Connor	YES
Councilwoman Leonard	YES

With all in favor, motion carried without dissent (5-0).

**PRESENTATIONS/PROCLAMATIONS**

A. Proclamation 2024-02 - Declaring February Heart Health Month

Mayor O'Connor identified the Heart Health Proclamation sponsored by Councilwoman Leonard and read item into record.

B. Proclamation 2024-04 - Declaring February Black History Month

Mayor O'Connor identified the Black History Proclamation sponsored by Vice Mayor Greg Langowski that was previously approved by Council and read item into record.

**NEW BUSINESS**

A. Education Advisory Board Consideration and Appointment of Members

**Submitted By:** City Clerk's Office

**RESOLUTION NO. 2024-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPOINTING FIVE (5) MEMBERS AND ONE (1) ALTERNATE MEMBER TO SERVE ON THE EDUCATION ADVISORY BOARD; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor O'Connor introduced the item and asked for Mr. Doody to read the item into the record. Mr. Doody deferred reading item into record until the appointments are made.

Council discussion.

Motion by Vice Mayor Langowski to appoint Ms. Lisa Barron, Ms. Anita Kaplan, and Ms. Krystal Lexima, seconded by Councilman Werner.

Council discussion regarding the term of office, the remaining open positions, and the role of the Council Liaison counting towards the board's quorum as identified in the Ordinance.

Mayor O'Connor requested the ordinance be revised and brought back before Council clarifying the Council liaison not counting towards the Board's quorum.

Additional council discussion.

With a motion on the table, roll call resumed.

**UPON ROLL CALL:**

Councilman Werner	YES
Vice Mayor Langowski	YES
Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Martinez	YES

With all in favor, motion carried without dissent (5-0).

Mr. Doody read item by title only into the record.

Motion by Councilman Werner to adopt Resolution 2024-03 appointment of the three applicants to report to the board, seconded by Councilwoman Leonard.

**UPON ROLL CALL:**

Vice Mayor Langowski	YES
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Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Martinez	YES
Councilman Werner	YES

With all in favor, motion carried without dissent (5-0).

### **CITY COUNCIL COMMENTS**

A. Councilwoman Charlotte Leonard – No additional comments.

B. Councilman Julian Martinez – Councilman Martinez discussed the City of Westlake's First 5K Run and money raised being donated to a local school. Mr. Doody advised money raised and any possibility of donation of funds should be discussed after the race as a Council agenda item.

C. Councilman Gary Werner – Councilman Werner discussed his attendance at Palm Beach County Day in Tallahassee and his discussion with representatives regarding park funding. Mr. Werner discussed an accident that involved a bicycle and an automobile at Town Center Parkway and Cresswind Place.

D. Vice Mayor Greg Langowski – Vice Mayor Langowski asked Ms. Alicia Torres to please keep sharing news regarding board vacancies in hopes of filling vacant board seats. Vice Mayor Langowski proposed three proclamations: Florida Bicycle Month, Women's History Month, and Water Conservation Month. Update regarding his travels with Florida and Palm Beach League of Cities visiting each member of the delegation regarding upcoming legislation.

E. Mayor JohnPaul O'Connor – Mayor O'Connor proposed the Digital Vibes Let's Move proclamation for the following month. Mayor O'Connor also mentioned the upcoming SpringFest the City is hosting to be held on the Saturday before Easter.

### **REPORT - STAFF**

A. PBSO 2023 Annual Report

Discussion of the monthly report followed by a discussion of the annual report for the City.

Mayor O'Connor called for Palm Beach County Fire Rescue to discuss their monthly report presented at dais.

**REPORT - CITY ATTORNEY** – No comments.

**REPORT - CITY MANAGER** – Mayor O'Connor asked Mr. Cassel for the number of residential Certificate of Occupancies issued last month. Mr. Cassel stated they have been averaging 40 to 45 in the last two and a half years. Councilman Werner inquired about the event coordinator position.

### **PUBLIC COMMENTS AND REQUESTS**

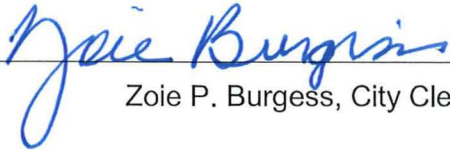
Mayor O'Connor called for any public comments. Ms. Burgess stated no comment cards were received prior to the meeting.

**Public Comment – Anita Kaplan - 5459 Santa Rosa Lane** – Ms. Kaplan expressed her concerns regarding the lack of interested applicants for the Education Advisory Board vacancies.

**Public Comment – Alicia Torres – 5847 Whipoorwill Circle** – Ms. Torres inquired about the previous company providing Public Relation services for City events.

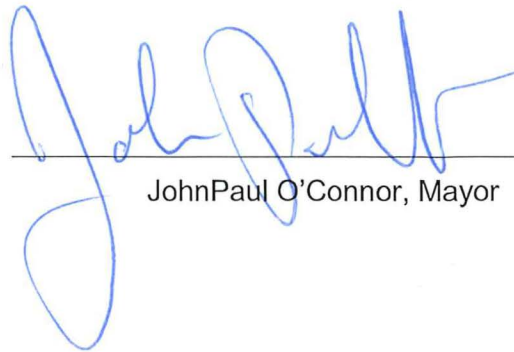
**ADJOURNMENT**

There being no further business, Mayor O'Connor adjourned the meeting at 7:06 PM



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Zoie P. Burgess, City Clerk



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JohnPaul O'Connor, Mayor

**Note:** These summary minutes are prepared in compliance with 286.011 F.S. and are not verbatim transcripts of the meeting. A verbatim audio record is available from the office of the City Clerk. All referenced attachments are on file in the City Clerk's office.