

# CITY OF WESTLAKE



## MINUTES

### **City Council Regular Meeting**

Monday, January 08, 2024 at 6:00 PM

The Lodge at Westlake Adventure Park  
5490 Kingfisher Blvd.  
Westlake, Florida 33470

### **CITY COUNCIL:**

JohnPaul O'Connor, Mayor  
Greg Langowski, Vice Mayor  
Gary Werner, Council Member – Seat 1  
Julian Martinez, Council Member – Seat 2  
Charlotte Leonard, Council Member – Seat 3

### **CITY STAFF:**

Ken Cassel, City Manager  
Zoie P. Burgess, CMC, City Clerk  
Donald J. Doody, Esq., City Attorney  
Nilsa Zacarias, AICP, Planning and Zoning Director  
Suzanne Dombrowski, PE, ENV SP, City Engineer

A regular meeting of the City Council of the City of Westlake was held on Monday, January 8, 2024, at 6:00 PM., at The Lodge at Westlake Adventure Park, 5490 Kingfisher Blvd. Members of the public also attended the meeting through electronic means and accessed as follows:

1. Webex meeting from a computer, tablet or smartphone at the following link:  
<https://cityofwestlake.my.webex.com/>

Meeting ID: 2630 557 5663

Password: hello

2. Participants also dialed in using phone with the following number:

United States Toll: +1-408-418-9388

Meeting ID: 2630 557 5663

### **CALL TO ORDER**

Vice Mayor Langowski called the City of Westlake Regular City Council meeting of Monday January 8, 2024, to order at 6:02 PM.

### **ROLL CALL**

Present and constituting a quorum:

Councilwoman Charlotte Leonard

Councilman Julian Martinez (absent)

Councilman Gary Werner

Vice Mayor Greg Langowski

Mayor JohnPaul O'Connor (Arrived at 6:05 PM)

Also present:

Kenneth Cassel, City Manager

Donald J. Doody, Esq., City Attorney

Zoie Burgess, City Clerk

### **PLEDGE OF ALLEGIANCE**

Vice Mayor Langowski led the Pledge of Allegiance.

### **ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

Vice Mayor Langowski called for any additions, deletions, or modifications to the agenda.

There being none, Vice Mayor Langowski called for a motion to approve the agenda as presented.

Motion by Councilman Werner to approve the agenda as presented, seconded by Councilwoman Leonard.

**UPON ROLL CALL:**

Councilwoman Leonard	YES
Councilman Werner	YES
Vice Mayor Langowski	YES

With all in favor, motion carried without dissent (3-0).

**PUBLIC COMMENTS AND REQUESTS**

Vice Mayor Langowski called for public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

**CONSENT AGENDA**

*This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.*

- A. Monthly Financial Report - November
- B. Minutes\_City Council Regular Meeting - 12.05.2023 DRAFT

Vice Mayor Langowski identified the consent agenda items and called for a motion to approve.

Motion by Councilman Werner to approve the Consent Agenda items A and B, seconded by Councilwoman Leonard.

**UPON ROLL CALL:**

Councilman Werner	YES
Vice Mayor Langowski	YES
Councilwoman Leonard	YES

With all in favor, motion carried without dissent (3-0).

**PRESENTATIONS/PROCLAMATIONS**

- A. Proclamation 2024-01 - Martin Luther King Jr. Day

**Sponsored By:** Councilwoman Leonard

Vice Mayor Langowski inquired of Ms. Burgess if the proclamation may be moved in the agenda, to allow Mayor O'Connor to read when he arrives. Ms. Burgess asked the city attorney to advise. Mr. Doody asked for a motion to defer the item until the mayor arrives.

Motion by Councilman Werner to postpone the reading of the proclamation until the mayor arrives, seconded by Councilwoman Leonard.

**UPON ROLL CALL:**

Councilman Werner	YES
Vice Mayor Langowski	YES
Councilwoman Leonard	YES



With all in favor, motion carried without dissent (3-0).

### **PUBLIC HEARING - QUASI-JUDICIAL**

- A. MPA-2023-03:** The applicant is requesting approval of a Master Plan amendment for a 20.321 acres Commercial Plaza in the Downtown Mixed Use Zoning District. The applicant proposes to relocate previously approved outparcel users. The applicant submitted a concurrent Site Plan application (SPR-2023-05) for Parcel D, a 6.45 acres-(Phase Two) will consists of a 25,000 sq.ft. building for a proposed Planet Fitness facility and an additional 9,000 sq.ft. of in line retail/office/medical and fast-food restaurant with drive through for a total of 34,024 sq. ft. The subject application is located at 16841 Persimmon Blvd. West Westlake, FL 33470 (Pod G South)

**Submitted By:** Planning and Zoning

Vice Mayor Langowski introduced the item. Mr. Doody identified item and swore in all witnesses who would be providing testimony.

Mayor O'Connor arrived, Ms. Burgess stated for the record, Mayor O'Connor's arrival of 6:05 PM.

Mr. Leon discussed presentation for item. Mr. Osniel stated Planning and Zoning have recommended item for approval with the following conditions:

- Maintain vacant parcels (A, B, C) to keep a visual appearance. The subject parcels will be stabilized, seeded, mulched, regular mowed and receive temporary watering by way of traditional water trucks.
- Applicant shall revise the Land Development Permit for Publix (ENG-2021-05) or submit a new Land Development Permit for Publix Phase II.

Mayor O'Connor called for any applicant presentations.

Mr. Hearing presented and discussed the PowerPoint presentation for Publix at Westlake Plaza Phase II and Planet Fitness. Mr. Hearing proposed the following amendments:

- Add Fitness Use In lieu of Retail Mixed Use
- Add Drive Thru Restaurant Use (end cap of in Line Retail building)
- Relocate the previously approved financial institution from Out Parcel B to Out Parcel C.
- Relocate the previously approved fast-food restaurant with drive-thru from Out Parcel A to Out Parcel B.
- The previously approved sit-down restaurant will be relocated from Parcel C to Parcel A and will be exchanged for a retail tire store.

Mr. Hearing stated they will be adding golf cart parking along the main walkways, adding parking equivalent to two parcels, and adding golf cart charging stations. Mr. Hearing and council further discussed item. Mayor O'Connor stated his disappointment of the removal of the high turnover sit down restaurant. Mayor O'Connor also asked how much time it will take to build Planet Fitness. Mr. Hearing stated he believes the Planet Fitness will build out fast as most of the backbones have already been constructed early on such as the main road that is running through, the buffers, the main drainage connections and all the irrigation is already set up. Mr. Hearing believes construction will start in the first quarter of the year and be completed by the latest in the fourth quarter of the year.

Mayor O'Connor called for any council comments.

Councilman Werner stated he wanted to reiterate the disappointment he also shares in the removal of the high occupancy turnover restaurant. Councilman Werner stated he did not want to see an overabundance of fast-food drive-thrus. Councilwoman Leonard asked if it was true, since Publix owned the parcel, do they contract with the different businesses directly and not the city? Mr. Hearing stated it was leased by Publix to different businesses. Council discussed item further.

Mayor O'Connor asked if the parking signs for golf carts can be changed from LSEV Parking (Low Speed Electric Vehicle) to golf cart parking instead, noting it is confusing to the residents. Mr. Hearing stated the city's code refers to golf carts as Low Speed Vehicles, but it does not have to be named such. Mr. Hearing stated the council may direct the City Manager and they can make sure the signs say golf cart parking.

Mr. Doody asked if the applicant accepted the conditions that were made on record. The applicant confirmed they approved all conditions and the voluntary conditions made on the record. Mayor O'Connor called for any additional council comments.

Mr. Doody asked if any council member had any ex-parte communication regarding this matter. Mayor O'Connor stated he did not have any communications with the applicant except for asking when he would receive the site plan for the gym multiple times.

Mayor O'Connor called for any public comments. Ms. Burgess stated there were no public comment cards received prior to the meeting. Mayor O'Connor asked if there were any audience comments.

**Public Comment – Jackie Campbell – 15938 Key Biscayne Lane –** Ms. Campbell noted that at the Minto meeting it was explained that any business that were to come to the city would be verified as a reputable company. Mr. Hearing explained that he thinks they were saying that prior to every piece of land that is sold, the businesses are heavily vetted and reviewed before there is an agreement. He further noted that when it comes to the individual tenants, they would hope the property owners would follow the same standards.

Mayor O'Connor called for additional comments. Ms. Burgess asked if the public had any additional comments. There being no further comments, Mayor O'Connor called for a motion.

Motion by Vice Mayor Langowski to accept MPA 2023-03, Publix at Westlake Plaza Master Plan with the following conditions: 1) Maintain vacant Parcels A, B, and C to keep a visual appearance, the subject parcels will be stabilized, seeded, mulched, regularly mowed, and receive temporary watering by way of traditional water trucks. 2) The applicant shall revise the land development permit for Publix or will submit a new land development permit for Publix Phase II and adding 3) Any down spots that are on building will be matched by the paint colors of the building in that section, seconded by Councilwoman Leonard.

**UPON ROLL CALL:**

Vice Mayor Langowski	YES
Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Werner	YES

With all in favor, motion carried without dissent (4-0).

- B. SPR-2023-05:** The applicant is requesting approval of a Site Plan Review for Phase Two of the Publix at Westlake Plaza development. Phase Two consists of a 25,000 sq.ft. building for a proposed Planet Fitness facility and an additional 9,000 sq.ft. of in line retail/office/medical and fast-food restaurant with



drive-through for a total of 34,024 sq. ft. The subject application is located at 16841 Persimmon Blvd. West Westlake, FL 33470 (Pod G South).

**Submitted By:** Planning and Zoning

Mayor O'Connor introduced the item and asked for Mr. Doody to read item by title only and swear in any members that wish to provide testimony. Mr. Doody identified item and swore in all witnesses who would be providing testimony.

Mr. Leon discussed presentation for item. Mr. Osniel stated Planning and Zoning and Engineering have recommended item for approval with the following conditions:

1. Applicant shall contribute one percent (1%) of the building's construction costs of Phase Two to the City of Westlake Art Acquisition Fund prior to building permit issuance.
2. Applicant shall revise the Land Development Permit for Publix (ENG-2021-05) or submit new Land Development permit for Publix Phase II.

Mr. Doody asked who will determine the cost of the construction of Phase II? Mr. Leon stated per the City of Westlake's Public Spaces Ordinance, the city's building official determines the cost.

Mr. Hearing, on behalf of the applicant stated he did not have anything to add, all the site plan issues were covered in the initial presentation. Mr. Hearing suggested the conditions of approval that were added to the master plan carry over to the site plan.

Mayor O'Connor called for council comments. Mr. Wener asked if the conditions for the Art in Public Places percentage was in an ordinance and if it was required. Mr. Hearing stated it is required, and it was added to the resolution, so developers don't forget it is a requirement.

Mr. Leon clarified that the developers either pay for the funds or bring the artwork, in this case the developers are choosing the payment.

Vice Mayor Langowski expressed his concern for the number of handicapped parking spaces available in the Phase II Planet Fitness location. Mr. Hearing explained the overall distribution and what the Code requires regarding the number of required spots and the placement around the building.

Mayor O'Connor asked for additional council comments. Mr. Doody asked if anyone had any ex-parte communications. There being none, Mayor O'Connor called for any Public Comments. Ms. Burgess asked if the public had any additional comments. There being no further comments, Mayor O'Connor called for a motion.

Motion by Councilman Werner to approve SPR 2023-05 with the two conditions recommended by staff on this application as well as the additional conditions on the prior applications that was discussed earlier, seconded by Vice Mayor Langowski.

**UPON ROLL CALL:**

Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Werner	YES
Vice Mayor Langowski	YES

With all in favor, motion carried without dissent (4-0).

## **PRESENTATIONS/PROCLAMATIONS**

- A. Proclamation 2024-01 - Martin Luther King Jr. Day

**Sponsored By:** Councilwoman Leonard

Mayor O'Connor identified the Proclamation that was previously approved by Council and read the proclamation into the record.

Next item followed.

## **PUBLIC HEARING**

- A. **SECOND READING:** Ordinance 2023-07 – ARCADE AMUSEMENT CENTERS AND ELECTRONIC GAMING ESTABLISHMENTS

**Submitted By:** Planning and Zoning

### **ORDINANCE NO. 2023-07**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING CHAPTER 3 ZONING DISTRICTS AND USES AS SET FORTH IN THE CITY'S CODE OF ORDINANCES; PROVIDING FOR THE CREATION OF SECTION \_\_\_\_\_ TO BE ENTITLED "ARCADE AMUSEMENT CENTERS AND ELECTRONIC GAMING ESTABLISHMENTS" PROVIDING FOR PURPOSE AND FINDINGS; PROVIDING FOR CODIFICATION, PROVIDING CONFLICTS; PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

Mayor O'Connor introduced the item and asked for any staff presentations.

Mayor O'Connor asked if there were any staff presentations on the second reading of ordinance 2023-07.

Mr. Leon stated no changes have been made since the first reading and staff have recommended for approval.

Mayor O'Connor called for any council comments. Mr. Cassel stated there was an item that needed correction for grammar.

Mayor O'Connor asked for any additional comments from council. Councilman Werner asked if there was a change to the parking requirements. Mr. Leon stated there were no changes.

Mayor O'Connor opened for public hearing and called for any public comments. Ms. Burgess asked if the public had any additional comments. There being no further comments, Mayor O'Connor closed the public hearing and called for a motion.

Mr. Doody asked to read item into record by title only.

Motion by councilwoman Leonard to approve ordinance 2023-07, seconded by Vice Mayor Langowski.

### **UPON ROLL CALL:**

Councilwoman Leonard	YES
Councilman Werner	YES
Vice Mayor Langowski	YES
Mayor O'Connor	YES

With all in favor, motion carried without dissent (4-0).



**B. SECOND READING:** Ordinance 2023-08 – Massage Establishment

**Submitted By:** Planning and Zoning

**ORDINANCE NO. 2023-08**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING CHAPTER 3 ZONING DISTRICTS AND USES AS SET FORTH IN THE CITY'S CODE OF ORDINANCES; PROVIDING FOR A DEFINITION OF A MASSAGE ESTABLISHMENT; PROVIDING FOR HOURS OF OPERATION; PROVIDING FOR EXEMPTIONS; PROVIDING FOR CODIFICATION, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

Mayor O'Connor introduced the item and asked for any staff presentations.

Mr. Leon stated the following minor changes were made since the first reading of the item:

- Definition was changed to reference the Florida State Statute.
- Massage therapist language was also removed.
- Hours of operation were modified to 8:00 AM – 8:00 PM on weekdays only otherwise determined by city council.
- His or her were added to the Employee section and certificate of registration section.
- Operative license required is now called Business Tax Receipt.

Mayor O'Connor called for any Council comments. Mayor O'Connor asked if there was anything that couldn't be addressed between first and second reading. Mr. Leon stated everything was modified.

Mayor O'Connor called for public comments. Ms. Burgess stated no comment cards were received prior to the meeting, however, there is a person in the audience who would like to make a comment.

**Public Comment – Mr. Ted Sarandis - 15780 Cresswind Place** – Mr. Sarandis urged for extreme caution from the city council and asked they write the name Gordon Chang a noted expert on communist China. Mr. Sarandis stated Mr. Chang has discussed the threat communist China has on our country and how they utilize massage establishments to inquire information from patrons to send back to communist China. Mr. Sarandis continued his comment explaining release of information and an incident that transpired at the Mar-a-Lago Club.

**Public Comment – Ms. Pamela Manning – 4632 Citron Way** - Ms. Manning asked for clarification if businesses only needed a business tax receipt. Mr. Leon stated it was a conditional use and would have to come before the city council for approval if it meets certain criteria listed on the ordinance. Mr. Cassel stated the section for employees must have one registered masseur or masseuse a registration certificate from the state board of regulation. Ms. Manning asked if the owner had to have a license or just a business tax license. Mr. Leon stated they must have a license by the state. Mr. Cassel stated the item was reviewed carefully to make sure a legitimate massage therapist was able to operate and at the same time keep out what Mr. Sarandis was referring to. Mayor O'Connor stated for the record he wanted to make sure seedy establishments were kept out but allowed legitimate massage therapist.

Mayor O'Connor called for additional public comments.

**Public Comment – Mr. Sam Blue – 16153 Mellowgold Drive** – Mr. Blue asked if the ordinance covered the weekend. Mr. Leon stated the city council can allow different times. Mr. Doody clarified it's only on weekdays unless approved by the city council. Mr. Blue stated his other comment was, nowhere on the Florida State Statute does it say 'masseuse' or 'masseur' and asked if that can be revised to therapist. Mr. Doody stated they can amend that in the motion.

Mayor O'Connor continued and called for a motion.

Motion by Councilwoman Leonard to approve Ordinance 2023-08 with the said corrections of the word Masseuse/Masseur to the word therapist. Mr. Doody interrupted and suggested that with respect to



section 2, employees be revised to, if necessary, to comply with Florida Statute. Seconded by Councilman Werner.

**UPON ROLL CALL:**

Councilman Werner	YES
Vice Mayor Langowski	YES
Mayor O'Connor	YES
Councilwoman Leonard	YES

With all in favor, motion carried without dissent (4-0).

- C. SECOND READING:** Ordinance 2023-09 – Repealing & Reconstituting the Education Advisory Board  
**Submitted By:** Administration

**ORDINANCE 2023-09**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, REPEALING ORDINANCE 2020-05 AND 2020-10 WHICH REGULATED THE CITY EDUCATION AND YOUTH ADVISORY BOARD AND ADOPTING A NEW ORDINANCE RECONSTITUTING THE BOARD AND RESTATING THE TERMS AND CONDITIONS UNDER WHICH THE EDUCATION ADVISORY BOARD WILL OPERATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

Mayor O'Connor introduced the item and asked for any council comments.

Vice Mayor Langowski stated the ordinance was made in line with what other cities.

Mayor O'Connor asked for any additional comments. There being none, Mr. Doody read the item by title only into the record.

Mayor O'Connor called for any public comments. Ms. Burgess stated no comment cards were received prior to the meeting. There being no further comments, Mayor O'Connor called for a motion.

Motion by Vice Mayor Langowski to approve the second reading of Ordinance 2023-09, seconded by councilman Werner.

**UPON ROLL CALL:**

Vice Mayor Langowski	YES
Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Werner	YES

With all in favor, motion carried without dissent (4-0).

- D. SECOND READING:** ORDINANCE 2023-10 - Amending Art in Public Places - Establishing Terms  
**Submitted By:** Administration

**ORDINANCE NO 2023-10**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING CHAPTER 24 OF THE CITY'S CODE OF ORDINANCES ENTITLED "ART IN PUBLIC PLACES," TO CREATE ARTICLE 24.2 SECTION 6(A)(5) FOR THE PURPOSE OF ESTABLISHING TERMS FOR THE COMPOSITION OF THE ART IN PUBLIC PLACES ADVISORY BOARD; PROVIDING FOR CODIFICATION, PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor O'Connor introduced the item.

Mr. Doody read item by title only into the record.

Mayor O'Connor called for any public comments. Ms. Burgess stated no comment cards were received prior to the meeting. There being no further comments, Mayor O'Connor called for a motion.

Motion by Councilman Werner to approve the second reading of Ordinance 2023-10, seconded by councilwoman Leonard.

**UPON ROLL CALL:**

Vice Mayor Langowski	YES
Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Werner	YES

With all in favor, motion carried without dissent (4-0).

**NEW BUSINESS**

- A. **RESOLUTION 2024-01** - Approving and Authorizing the City Manager to Execute an Engagement Letter with Berger, Toombs, Elam, Gaines & Frank for Auditing Services FY ended September 30, 2023.

**Submitted By:** Administration/City Clerk's Office

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN ENGAGEMENT LETTER WITH BERGER, TOOMBS, ELAM, GAINES, AND FRANK FOR PROFESSIONAL AUDIT SERVICES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor O'Connor introduced the item.

Mr. Doody read item by title only into the record.

Mayor O'Connor called for council comments. There being none, Mayor O'Connor called for a motion.

Motion by Vice Mayor Langowski to approve Resolution 2024-01, seconded by councilman Werner.

**UPON ROLL CALL:**

Mayor O'Connor	YES
Councilwoman Leonard	YES
Councilman Werner	YES
Vice Mayor Langowski	YES

With all in favor, motion carried without dissent (4-0).

- B. Fee increase for Inframark contract - Memorandum of Understanding for Additional Personnel

**Submitted By:** Administration

Mayor O'Connor introduced the item and asked Mr. Cassel to explain item.

Mr. Cassel stated at the budget hearing extra dollars were added to hire an event coordinator. Mr. Cassel stated this is a full cost for the individual hired to plan events. Mayor O'Connor asked if this was an annual contract for a person to handle all the planning and management of the events and asked if this



person would have any other cross duties. Mr. Cassel stated they would assist in document management, communications, and special events that council attends in conjunction with the clerk's office. Council discussed hours of the employee. Mayor O'Connor called for additional council comments. Councilwoman Leonard asked if there was a particular skill or background they were looking for. Mr. Cassel stated they have hired a person for the position.

Mayor O'Connor called for a motion.

Motion by Councilman Werner to approve the increase in the Inframark contract in the amount of \$85,000 annually to hire an event coordinator, seconded by councilwoman Leonard.

**UPON ROLL CALL:**

Councilwoman Leonard	YES
Councilman Werner	YES
Vice Mayor Langowski	YES
Mayor O'Connor	YES

With all in favor, motion carried without dissent (4-0).

**CITY COUNCIL COMMENTS**

A. Councilwoman Charlotte Leonard – Ms. Leonard wanted to promote a proclamation for the month of February for women's heart health month or go red day. Council agreed.

C. Councilman Gary Werner – Mr. Werner thanked council and stated he is enjoying his time so far on the council.

D. Vice Mayor Greg Langowski – Vice Mayor Langowski stated he wanted to promote a proclamation for the month of February for Black history month. Council agreed.

E. Mayor JohnPaul O'Connor – Mayor O'Connor stated all of council will be in Tallahassee the following day representing the city.

**REPORT – STAFF -**

Mayor O'Connor called for Palm Beach County Fire Rescue to the podium. She discussed the monthly call reports. Because of HIPPA violation concerns the reports are no longer being provided ahead of time to add to the agenda. Mayor O'Connor stated at the last City Council meeting there was some sort of hazardous material spill or chemical spill and had asked to the details of what the spill was and never received a response. Mayor O'Connor asked if a report could be provided so he can know what the material was.

Lieutenant Sours from Palm Beach Sheriffs Department discussed the monthly call report.

**REPORT - CITY ATTORNEY –** Mr. Doody had no additional comments.

**REPORT - CITY MANAGER –** Mr. Cassel stated with the reconstituting of the Education Board makes everyone on the board no longer qualified to serve on the board so the clerk will be readvertising for the positions. Mr. Cassel discussed the new businesses and tat are coming to the city and he also reaches out to businesses to bring them in to bring variety to the city. Mr. Cassel also discussed the Seminole Improvement District did bring in today a grant writer under the board to reach out for grants. Mayor O'Connor asked what the status was on the new Seminole Improvement District building. Mr. Cassel stated they are waiting for the steel building to be delivered. Mayor O'Connor also asked Mr. Cassel why there was an unusually low amount of CO's last week. Mr. Cassel stated it was the end of the year and they were focusing on finalizing the last ones of the year. Mayor O'Connor called for additional council comments. Councilwoman Leonard asked if there was a position for a

person to go out and solicit businesses for the city other than the mayor and himself. Mr. Cassel stated in a lot of cities that is the case but in the unique position of the city we don't have the space and cannot make any commitments, only provide contacts.

### **PUBLIC COMMENTS AND REQUESTS**

Mayor O'Connor called for any public comments. Ms. Burgess stated no comment cards were received prior to the meeting.

**Public Comment – Ms. Jackie Campbell – 15938 Key Biscayne Lane** – Ms. Campbell asked the fire department chief in the audience if there was any way the fire department could service the Cresswind community and assist the elderly to change their smoke detector. Fire Department stated the community risk reduction division could maybe help. The fire department does not regularly provide those services for the public. Ms. Campbell asked for the service to be provided to only Cresswind. Fire Department stated what is done for one must be done for all. Ms. Campbell asked the City Council why they do not attend the community events. Council acknowledged that they attend most of the events in the city.

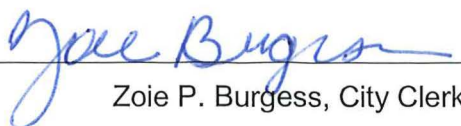
**Public Comment – Ms. Pamela Manning – 4632 Citron Way** – Ms. Manning asked why the position for the event coordinator was just assigned to someone and not advertised to the community. Mr. Cassel stated the position was advertised for four months to the public.

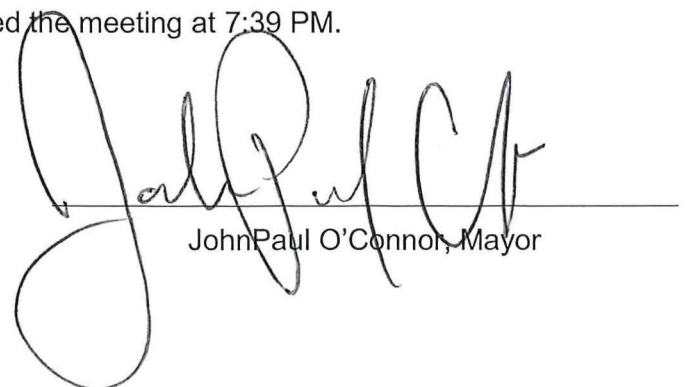
**Public Comment – Mr. Ted Sarandis – 15780 Cresswind Place** - Mr Serrano asked for a proposed resolution to establish a four way stop sign on Town Center Parkway and Cresswind Place and would also like a speed trap placed at that location. Mr Cassel stated he will discuss with the Seminole Improvement District in doing a traffic assessment. Mr. Serrano also stated he would like to see the history of the city on the city website. Mayor O'Connor gave Mr. Serrano a brief background on the history of the city. Ms. Manning also discussed her desire for the four-way stop. Ms. Campbell stated she was previously informed a traffic study was already done. Mr. Cassel stated a traffic study has not been conducted.

**Public Comment – Ms. Pamela Manning – 4632 Citron Way** – Ms. Manning asked what the requirements were for the education board and what it entails. Mr. Cassel stated it will be advertised and posted.

### **ADJOURNMENT**

There being no further business, Mayor O'Connor adjourned the meeting at 7:39 PM.

  
Zoie P. Burgess, City Clerk

  
John Paul O'Connor, Mayor