

# CITY OF WESTLAKE



## MINUTES

### City Council Regular Meeting

### (Immediately following Local Planning Agency Meeting)

Monday, September 14, 2020 at 7:30 PM

This meeting took place at the **Westlake Community Center/City Council Chambers located at 4005 Seminole Pratt Whitney Road, Westlake, Florida, 33470 and publicly viewed Via Communications Media Technology** in accordance with the Governor's Executive Order 2020-69 and 2020-179. Due to COVID-19, and the need to ensure public health safety and welfare, this meeting will be conducted utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Members of the public participated in the meeting through electronic means and may access as follows:

1. Join the Webex meeting from your computer, tablet or smartphone at the following link:  
<https://cityofwestlake.my.webex.com/>

Meeting ID: 132 135 3999

Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 132 135 3999

Public Comments were accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilized the "raise your hand" feature during the designated time. Procedures for Public Comment are provided via the City website:

<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

### CITY COUNCIL:

Roger Manning, Mayor

Katrina Long Robinson, Vice Mayor

Patric Paul, Council Member – Seat 1

Kara Crump, Council Member – Seat 2

JohnPaul O'Connor, Council Member – Seat 3

### CITY STAFF:

Ken Cassel, City Manager

Pam E. Booker, City Attorney

Zoie P. Burgess, City Clerk

[TENTATIVE: SUBJECT TO REVISION]

A meeting of the City Council of the City of Westlake was to be held on Monday, September 14, 2020 at 7:30 PM, immediately following the Local Planning Agency Meeting., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road, Westlake, Florida 33470 and via Communications Media Technology in accordance with the Governor's Executive Order 2020-69, due to COVID-19 and the need to ensure public health, safety and welfare.

As a preliminary matter, Ms. Burgess noted that Mayor Manning, Councilman Paul, Councilwoman Crump and Councilman O'Connor are present physically. Ms. Burgess noted that Vice Mayor Long-Robinson is present and attending via telecommunications media technology.

Ms. Burgess noted City Manager Kenneth Cassel and City Attorney Pam Booker were present physically. City Clerk Burgess, Planning & Zoning Director, Nilsa Zacarias were attending via communications media technology.

Ms. Burgess gave a moment for anticipated speaker, Donaldson Hearing of Cotleur Hearing, to confirm presence and the ability to hear and speak.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the Mayor and accepted at the appropriate times as indicated in the Agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience that microphones are live. Ms. Burgess further explained that microphones will be muted; audience members have the ability to unmute themselves and anyone that has called in should mute their device. Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting.

Ms. Burgess reminded Council Members and staff physically present to utilize microphones.

### **CALL TO ORDER**

Mayor Manning called the City of Westlake City Council Regular Meeting of Monday September 14, 2020, to order at 8:35 PM.

Mayor Manning acknowledged that meeting was being held in accordance with the Governor's Executive Order 2020-69 (as extended by Executive Order 20-193) and as Adopted by the City of Westlake City Council in Emergency Ordinance 2020-08.

Mayor Manning also noted that that due to COVID-19 and the need to ensure the public health, safety and welfare, the meeting may be conducted without a quorum of its members present physically or at any specific location and utilizing communications media technology such as telephonic or video conferencing, as provided by Florida Statute.

### **ROLL CALL**

Present and constituting a quorum:

Mayor Roger Manning

Vice Mayor Katrina Long- Robinson - Present via communications media technology

Councilman JohnPaul O'Connor

Councilman Patric Paul

Councilwoman Kara Crump



Also present:

Kenneth Cassel, City Manager  
Pam E. Booker, Esq. City Attorney  
Zoie P. Burgess, CMC, City Clerk - Present via communications media technology

### **PLEDGE OF ALLEGIANCE**

Mayor Manning led the Pledge of Allegiance at a preceding meeting, and the next item therefore followed.

### **ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

Mayor Manning called for any additions, deletions or modifications to the Agenda.

Motion by Councilwoman Crump to approve agenda, seconded by Councilman Paul.

### **UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

### **PUBLIC COMMENTS AND REQUESTS- (OPEN FORUM NON-AGENDA ITEMS)**

*This section of the agenda allows for comments from the public to speak on any item not presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please state your name and address for the record.*

Mayor Manning provided a written statement commenting on his inquiry regarding City Hall and not having funding or a budget plan. Mayor Manning noted that the City Manager directed the City Council to express their concerns to the developer. Mayor Manning continued that he did not understand why the land and engineering costs were tied to the developer.

Mayor Manning identified that he has spoken to the developer and Mr. Carter acknowledged that his position would not change in conveying a property until an agreement is signed. Mayor Manning noted that he has requested a plan from the City Manager for the last two years.

Mayor Manning continued to second item regarding the City Manger's two email dated September 4, 2020 regarding administrative process changes. Mayor Manning read the emails and the two attached memo's accompanying the City Manager's email regarding the reviewing processes of developmental plans reviews and permitting, specifically storm water/drainage and that going forward would be the responsibility of Seminole Improvement District. Mayor Manning further read into record his returned email to Mr. Cassel.

Mayor Manning introduced Ms. Booker explaining that she had a presentation.

Ms. Booker presented a PowerPoint presentation regarding the City's obligation for implementation of Land Use Regulations.

Mayor Manning discussion and inquiry of City Attorney and City Engineer.

Mayor Manning inquired of City Council for any comments.

Councilman Paul inquired how it may be justified to circumvent the rules that are set.

Mr. Cassel clarified the review process and further noted that the process was not working and further explained the reasoning.

Councilman O'Connor commented that their rights should never be relinquished for any oversight and further should operate with trust, but verified. Councilman O'Connor requested that there be a workshop with Seminole Improvement District to review these items. Councilman O'Connor further noted that there should now be staff reviews, to determine guidelines and who is to be do what when.

Vice Mayor Long-Robinson is in agreement of staff reviews acknowledging the breakdown in communication among staff that needs to be identified. Vice Mayor Long Robinson noted that there needs to be a workshop and would like to see the City Charter reviewed and the Interlocal Agreement.

Mayor Manning called for further comment.

Mr. Cassel addressed the funding of City Hall, noting that a cost and design update had been provided.

Further Council discussion.

Mr. Cassel agreed to retract the administrative change and the City will review the storm water for commercial sites as set up initially.

Councilman O'Connor requested that the joint meeting be scheduled.

Mayor Manning made a motion to direct the City Manager to revoke the policy directive noted in the memorandums September 4th giving Seminole Improvement District authority to approve all storm water drain reviews and approvals for both onsite and off site draining systems for residential and commercial sites with the City.

Mr. Cassel noted that residential was never set up in that manner. Mayor Manning noted that it remains in his motion.

Mayor Manning continued that Seminole Improvement District shall not provide approval letters for compliance of the City's land development regulations nor in the comprehensive plan. Mayor Manning continuing motion, added that the information required under the City's interim Code Palm Beach County ULDC shall be provide the City Engineer for review and approval; storm water criteria proposed in Chapter 5 shall be included to comply with the legal requirements and management of storm water; the approval with conditions issued by the City Engineer for the the tax collector's land development on September 3, 2020 per the City Manger's directive shall be rescinded as it is not in compliance with the law and ULDC; the approval with conditions issued by the City Engineer for POD O, Groves Phase II on September 7 2020 per the City Manger's directive shall be rescinded as it is not in compliance with the law and ULDC; all approvals letters to the engineer shall comply with the laws, rules, and regulations, all information requested by the City Engineer shall be provided; all developers and



development approvals shall comply with the laws rules and regulations as required; the request have a Seminole Improvement District and City Council Meeting early October.

Further Council discussion.

Councilman O'Connor expressed concern for rescinding approvals and would need additional time to review.

Mr. Cassel noted that he does not need a motion as he understands the directive and will proceed as requested.

Councilman Paul noted that due to in-house disagreement should the applicant be punished.

Mr. Cassel noted that he will work with the engineers on both sides.

Further Council discussion.

Mayor Manning withdrew a portion of his motion with the request to allow the City Engineer the documentation that has been requested.

Mr. Cassel inquired of dates for a joint meeting.

Further Council discussion.

Council agreed October 7, 2020 and Mr. Cassel will notify Seminole Improvement District Board and Counsel.

Mayor Manning provided a revised motion to direct City Manager to allow the City Engineer to have the information requested and to set up a meeting October 7, 2020.

Ms. Booker provided a point of clarification noting the the approval the Engineer did was approving without reviewing any information and relying on what Seminole Improvement District's Engineering provided, and in her opinion is insufficient.

Mayor Manning inquired how this should be handled.

Ms. Booker noted that she is fine with it being modified as long as the engineer can get the information and review and approve.

Mr. Hearing interjected as representatives for the tax Collector and other applicants. Ms. Burgess inquired of the Mayor if he was taking comments from the public. Mayor Manning acknowledged that he would accept comments.

Ms. Burgess noted there first was an audience participant that had a virtual hand raised and called for the individual to state name and address. The participant acknowledged they did not have a comment.

**Donaldson Hearing - Coteleur & Hearing** - Mr. Hearing noted that all plans had been reviewed and are consistent with the requirements of the South Florida Water Management District Permits that have been issued and confirmed by Seminole Improvement District that have been confirmed by the professional engineers and each project and the permits that have input before Council would create a duplicative process.

Mayor Manning returned to the motion to request the City Manager provide the City Engineer with the documents needed for approval.

Councilman O'Connor for clarification noted that it is not the City manager that is keeping the documents from the City Engineer.

Mayor Manning noted that he is not allowing the City Engineer to have. Mr. Cassel clarified that he is recommending the engineer to rely on the information that is provided. Councilman O'Connor added that the motion should be to rescind the memorandums. Mr. Cassel confirmed that he would comply. Mayor Manning confirmed that the other part of the motion was for a joint meeting which will be October 7, 2020.

Ms. Booker assisted with the motion clarifying that it is for the approval to be modified so that the City Engineer to receive that document in the existing Code and may review those permits and make any comments that are not sufficient.

Motion by Mayor Manning for the City Manager to rescind memorandum and as clarified by City Attorney that the City Engineer will receive the information necessary and modify those permits; those reviews will not come from Seminole Improvement District , seconded by Councilman Paul.

Councilman O'Connor requested additional clarification. Ms. Booker explained that the engineer has never been able to do the review. Ms. Booker noted that the Engineer has asked for the information and was not given due to the direction of the City Manager.

Further Council Discussion.

Councilman O'Connor inquired of the City Engineer how she would like to see it completed. The City Engineer noted that if the applicant provides the information directly it would then be checked against City Code.

Councilman Paul inquired if there would be a delay.

Mr. Hearing noted that there would be a delay. Ms. Duhy of Lewis, Longman on behalf Minto interjected. Ms. Burgess requested if the Mayor wished to recognize Ms. Duhy. Mayor Manning acknowledged Ms. Duhy. Ms. Duhy explained that the extent of the motion affects permits that have been approved on behalf of Minto applications and further explained that this was not an item that was given notice of and the opportunity to rebut any information provided or to explain. Ms Duhy continued that they have not been given the opportunity and been deprived of due process and would request they be given the opportunity to discuss at a future meeting.

Councilwoman Crump inquired if this information has been requested and denied. Mr. Cassel explained that he does not believe this has happened previously and has just started.

Councilman Paul inquired of the City Engineer if there is something that may be found that would prevent moving forward. The City Engineer explained that back up documentation is required, but is determined that he design is sufficient.

Further Council discussion with Mr. Hearing, and Ms. Duhy.

Mayor Manning acknowledged there is still a motion on the floor and requested the City Clerk move forward.

Ms. Burgess confirmed Motion by Mayor Manning, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	NO
Councilman O'Connor	NO
Councilwoman Crump	NO
Councilman Paul	YES

Motion failed (3-2).

Mayor Manning returned to Agenda and called for any public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

**CONSENT AGENDA**

*This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a City Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.*

Motion by Councilwoman Crump to approve Consent Agenda, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

A. Approval of Meeting Minutes

1. May 20, 2020 - Workshop City Council Meeting Minutes - DRAFT
2. June 8, 2020 - Regular City Council Meeting Minutes - DRAFT
3. June 22, 2020 - Workshop City Council Meeting Minutes - DRAFT
4. July 2, 2020 - Emergency City Council Meeting Minutes - DRAFT
5. July 13, 2020 - Regular Council Meeting Minutes - DRAFT
6. July 30, 2020 - Workshop City Council Meeting Minutes - DRAFT
7. August 10, 2020 - Regular City Council Meeting Minutes - DRAFT
8. August 18, 2020 - Budget Workshop Minutes - DRAFT

B. Approval Finance Statement

9. Financial Statement as July 31, 2020



**PRESENTATIONS/PROCLAMATIONS**

There being no Presentations or Proclamations, the next item followed.

**PUBLIC HEARING**

- J. Ordinance 2020-11 - An Ordinance allowing the use of golf carts upon designated Rights-of-Ways, Rural Parkway Easements and Multi-Modal Paths throughout the City. (First Reading)

**Submitted By:** Engineering

**ORDINANCE 2020-11 - AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ALLOWING THE USE OF GOLF CARTS UPON DESIGNATED CITY ROADS IN THE CITY OF WESTLAKE, FLORIDA; PROVIDING FOR DEFINITIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT OF LAW; PROVIDING FOR SEVERABILITY; PROVIDING FOR IMPLEMENTATION AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item and called for any additional comments.

Ms. Burgess read, by title only, Ordinance 2020-11.

Motion by Councilman O'Connor to approve Ordinance 2020-11, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

- K. Ordinance 2020-13 - An Ordinance Approving a Natural Gas Franchise Agreement with Florida Public Utilities. (First Reading)

**Submitted By:** Administration

**ORDINANCE 2020-13 - AN ORDINANCE GRANTING TO FLORIDA PUBLIC UTILITIES COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE FOR A PERIOD OF 30 YEARS TO SELL, DISTRIBUTE, TRANSPORT, AND TRANSMIT NATURAL, MANUFACTURED, OR MIXED GAS IN THE CITY OF WESTLAKE, FLORIDA; PRESCRIBING THE TERMS AND CONDITIONS UNDER WHICH SAID FRANCHISE MAY BE EXERCISED; MAKING FINDINGS; PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE UPON FINAL PASSAGE.**

Mayor Manning introduced item and called for any additional comments.

Ms. Burgess read, by title only, Ordinance 2020-13.

Motion by Councilwoman Crump to approve Ordinance 2020-13, seconded by Vice Mayor Long Robinson.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).



L. Resolution 2020-26 - A Resolution for the Final Plat for Estates of Westlake (POD T)

**Submitted By:** Engineering

**RESOLUTION - 2020-26 - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR ESTATES OF WESTLAKE (POD T), BEING A PORTION OF SECTION 7, TOWNSHIP 43 SOUTH, RANGE 41 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Manning introduced item.

Mr. Hearing presented a PowerPoint Presentation.

Staff confirmed that it was reviewed and approved.

Ms. Burgess read, by title only, Resolution 2020-26.

Motion by Councilman Paul to approve Resolution 2020-26, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

M. Ordinance 2020-09 - Amending Ordinance 2016-3 which established the Planning and Zoning Board, by changing the composition of the Board. (Second Reading)

**Submitted By:** Legal

**ORDINANCE 2020-09 - AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING ORDINANCE 2016-3 WHICH ESTABLISHED THE PLANNING AND ZONING BOARD, BY CHANGING THE COMPOSITION OF THE BOARD TO INCLUDE A RESIDENT TO SERVE AS AN ALTERNATE BOARD MEMBER, CLARIFYING THE REQUIREMENTS FOR A QUORUM; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item and called for any additional comments.

Ms. Burgess read, by title only, Ordinance 2020-09.

Motion by Councilwoman Crump to approve Ordinance 2020-09, seconded by Vice Mayor Long Robinson.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

N. Ordinance 2020-10 - An Ordinance Amending the Composition of the Education and Youth Advisory Board

**Submitted By:** Legal

**ORDINANCE 2020-10 - AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING THE COMPOSITION OF THE EDUCATION AND YOUTH ADVISORY**

**BOARD; PROVIDING FOR A CONFLICTS CLAUSE; PROVIDING FOR SEVERALIBILITY;  
PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item.

Ms. Burgess read, by title only, Ordinance 2020-10.

Motion by Vice Mayor Long Robinson to approve Ordinance 2020-10, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

- O. Ordinance 2020-12 - Amendments to Chapter 3, to add additional Setback Provisions For Residential Zoning Districts of Residential-1 (R1) and Residential-2 (R2). (First Reading)

**Submitted By:** Legal

**ORDINANCE 2020-12 - AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING CHAPTER THREE ENTITLED "ZONING DISTRICTS AND STANDARDS", TO INCLUDE ADDITIONAL SETBACK PROVISIONS FOR RESIDENTIAL ZONING DISTRICTS OF RESIDENTIAL-1 (R1) AND RESIDENTIAL-2 (R2), PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item, and noted it was reviewed at the Local Planning Agency meeting and called for any additional comments.

Ms. Burgess read, by title only, Ordinance 2020-12.

Motion by Councilman O'Connor to approve Ordinance 2020-12, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

**NEW BUSINESS**

- P. Advisory Board Consideration for Appointment of five (5) members for a three-year term and one (1) alternate member for a two-year to the Education & Youth Advisory Board

**Submitted By:** Zoie Burgess, City Clerk

Board Applications & Resumes:

Liriano, Lisa - 15847 Hummingbird Lane

Medvetz, Robin - 15971 Whippoorwill Circle

Logsdon, Wesley - 15918 Hummingbird Lane

Acevedo, Julie - 15840 Hummingbird Lane

Bermudez, Jennifer - 16091 Whippoorwill Circle

Wright, Earle - 15931 Rain Lilly Way



Mayor Manning introduced item.

Motion by Vice Mayor Long Robinson to appoint Lisa Liriano to the Education and Youth Advisory Board, seconded by Councilman O'Connor .

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

Motion by Vice Mayor Long Robinson to appoint Robin Medvetz to the Education and Youth Advisory Board, seconded by Councilman O'Connor .

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

Motion by Vice Mayor Long Robinson to appoint Wesley Logdson to the Education and Youth Advisory Board, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

Motion by Vice Mayor Long Robinson to appoint Julie Acevedo to the Education and Youth Advisory Board, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

Motion by Vice Mayor Long Robinson to appoint Jennifer Bermudez to the Education and Youth Advisory Board, seconded by Councilman Paul.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES

Councilwoman Crump YES  
Councilman Paul YES

With all in favor, motion carried without dissent (5-0).

Motion by Vice Mayor Long Robinson to appoint Earle Wright as alternate member to the Education and Youth Advisory Board, seconded by Councilman O'Connor.

**UPON ROLL CALL:**

Mayor Manning YES  
Vice Mayor Long- Robinson YES  
Councilman O'Connor YES  
Councilwoman Crump YES  
Councilman Paul YES

With all in favor, motion carried without dissent (5-0).

- Q. Community Development Block Grant ("CDBG") programs, Emergency Solutions Grant ("ESG") program and Home Investment Partnerships ("HOME")

**Submitted By:** Legal

Mayor Manning introduced item.

Ms. Booker provided additional explanation to the presented revision and required language.

Motion by Councilwoman Crump to execute Community Development Block Grant program, seconded by Vice Mayor Long Robinson.

**UPON ROLL CALL:**

Mayor Manning YES  
Vice Mayor Long- Robinson YES  
Councilman O'Connor YES  
Councilwoman Crump YES  
Councilman Paul YES

With all in favor, motion carried without dissent (5-0).

- R. Agreement for Services S.A. Nelson & Associates LLC

**Submitted By:** Kenneth Cassel, City Manager

Mayor Manning introduced item.

Mr. Cassel provided additional explanation to the hiring and goals expected to be accomplished with the hiring of S.A. Nelson & Associates LLC.

Motion by Councilman O'Connor to approve Agreement for Services with S.A. Nelson & Associates LLC, seconded by Vice Mayor Long-Robinson.

**UPON ROLL CALL:**

Mayor Manning YES  
Vice Mayor Long- Robinson YES  
Councilman O'Connor YES  
Councilwoman Crump YES  
Councilman Paul YES

With all in favor, motion carried without dissent (5-0).



- S. Consideration and action on engagement letter for auditing services with Berger, Toombs, Elam, Gaines, & Frank for the year ending September 30, 2020.

**Submitted By:** Kenneth Cassel, City Manager

Mayor Manning introduced item.

Mr. Cassel noted that this is a routine agreement for audit services and costs remain the same.

Motion by Councilman Paul to approve engagement letter for auditing services with Berger, Toombs, Elam, Gaines, & Frank for the year ending September 30, 2020, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Mayor Manning	YES
Vice Mayor Long- Robinson	YES
Councilman O'Connor	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

**CITY COUNCIL COMMENTS**

- A. Councilman JohnPaul O'Connor

Councilman O'Connor addressed his reasoning for voting no for the Mayor's Motion.

- B. Councilwoman Kara Crump

Councilwoman addressed her reasoning for voting no for the Mayor's Motion.

- C. Councilman Patric Paul

Councilman Paul noted that there are several professionals involved and personal feelings are taking over where professionalism should take place.

- D. Vice Mayor Katrina Long Robinson

Vice Mayor Long-Robinson stressed the continued need for workshops to avoid miscommunication.

- E. Mayor Roger Manning

Mayor Manning expressed his disappointment and further noted that he looks forward to the joint meeting.

**REPORT - STAFF**

Mayor Manning noted the information reports from police and fire departments.

- T. Palm Beach County Sheriff's Office - Monthly Report: July

**Submitted By:** Lieutenant Craig Turner

For Informational Purposes Only

U. Palm Beach County Sheriff's Office - Monthly Report: July

**Submitted By:** Lieutenant Craig Turner

For Informational Purposes Only

V. Palm Beach County Fire Rescue - Monthly Report: August

**Submitted By:** William Rowley, District Chief

For Informational Purposes Only

W. Palm Beach County Sheriff's Office - Monthly Report: August

**Submitted By:** Lieutenant Craig Turner

For Informational Purposes Only

### **REPORT - CITY ATTORNEY**

Ms. Booker noted that Mr. Jonathan Brown from the Department of Economic and Sustainability to present a presentation to explain housing the purpose of it and to explain housing to Council and residents to what workforce housing is.

### **REPORT - CITY MANAGER**

Mr. Cassel informed Council of the Palm Beach County Film Commission and their desire to shoot a commercial on property that is owned by Minto and Seminole Improvement District.

Mr. Cassel updated Council that notification was received that the City is officially accepted into the National Insurance Flood Program.

Mr. Cassel noted that Public site plan and plat will be coming before Council possibly by November.

### **PUBLIC COMMENTS - AGENDA ITEMS ONLY**

*This section of the agenda allows for comments from the public to speak on items only presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk.*

Mayor Manning called for any public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.



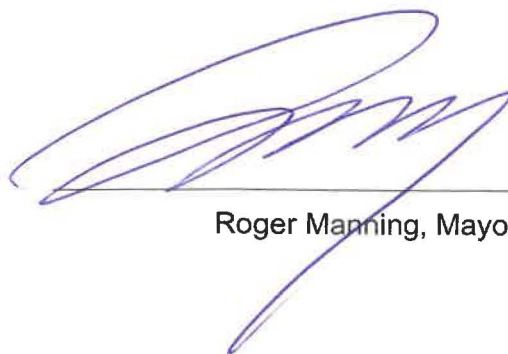
**ADJOURNMENT**

Mayor Manning adjourned the meeting at 10:38 PM.



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Zoie P. Burgess, City Clerk



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Roger Manning, Mayor