

# CITY OF WESTLAKE



## MINUTES

### **City Council Regular Meeting (First Budget Hearing)**

Monday, September 13, 2021 at 6:30 PM

Westlake Council Chambers  
4005 Seminole Pratt Whitney Road  
Westlake, Florida 33470

In efforts to balance the need for the City of Westlake to function and conduct business during the COVID-19 pandemic, this meeting adhered to the recommended social/physical distancing (staying at least six feet away from each other) guidelines, per the Centers for Disease Control and Prevention (CDC) and Palm Beach County's directives. Limited seating was available in the Council Chambers and was required for in-person participation.

The instructions for preregistration attendance/participation and viewing of the meeting were noticed below:

#### **PREREGISTRATION FOR IN-PERSON ATTENDANCE:**

- All interested persons, Quasi-Judicial meeting applicants, their representatives, and witnesses must preregister to attend/participate in a meeting by sending an email to City Clerk, Zoie Burgess at [zburgess@westlakegov.com](mailto:zburgess@westlakegov.com) or by phone at 561-530-5880 no later than one (1) business day prior to the meeting date (e.g. by 4:00 P.M. on a Friday, if the meeting is scheduled for that Monday, etc.)
- In-person attendance/participation will be based upon the order in which the preregistration requests are received by the City Clerk. For Public Hearing Quasi-Judicial meetings, precedence into the Council Chambers will be given to applicants, their representatives and/or witnesses over all others preregistered parties.

## **COMMUNICATIONS MEDIA TECHNOLOGY – WEBEX:**

Members of the public participated in the meeting through electronic means and may access as

1. Join the Webex meeting from your computer, tablet or smartphone at the following link:  
<https://cityofwestlake.my.webex.com/>

Meeting ID: 2630 086 5627

Password: hello

2. Participants also dialed in using the phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 2630 086 5627

For participants attending the meeting via WebEx, public comments will be accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilize the “raise your hand” feature during the designated time.

Procedures for Public Comment are also provided via the City website:  
<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

### **CITY COUNCIL:**

Roger Manning, Mayor

JohnPaul O’Connor, Vice Mayor

Patric Paul, Council Member – Seat 1

Kara Crump, Council Member – Seat 2

Katrina Long Robinson, Council Member – Seat 4

### **CITY STAFF:**

Ken Cassel, City Manager

Zoie P. Burgess, City Clerk

Donald J. Doody, Esq., Interim City Attorney

A regular meeting and first budget hearing of the City Council of the City of Westlake was held on Monday, September 13, 2021, at 6:30 PM., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road.

As a preliminary matter, Ms. Burgess noted that Mayor Roger Manning, Vice Mayor JohnPaul O'Connor, Councilman Patric Paul, Councilwoman Kara Crump and Councilwoman Katrina Long-Robinson were present physically.

Ms. Burgess noted that City Manager Kenneth Cassel, City Clerk Zoie Burgess, Interim City Attorney James Cherof, Planning & Zoning Director Nilsa Zacarias and Engineering Director Suzanne Dombrowski were present and physically in attendance.

Ms. Burgess confirmed that virtual participants Denise Malone with NZ Consultants and Donaldson Hearing with Cotleur & Hearing was able to speak and hear.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the mayor and accepted at the appropriate times as indicated in the agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience microphones are live.

Ms. Burgess further explained that microphones will be muted; audience members can unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting. Ms. Burgess reminded Council Members physically present to utilize microphones.

### **CALL TO ORDER**

Mayor Manning called the City of Westlake Regular City Council meeting of September 13, 2021, to order at 6:33 PM

### **ROLL CALL**

Present and constituting a quorum:

Councilwoman Katrina Long-Robinson  
Councilwoman Kara Crump  
Councilman Patric Paul  
Vice Mayor JohnPaul O'Connor  
Mayor Roger Manning

Also, present:

Kenneth Cassel, City Manager  
James Cherof, Interim City Attorney  
Zoie P. Burgess, CMC, City Clerk  
Suzanne Dombrowski, City Engineer  
Nilsa Zacarias, Planning & Zoning Director



## **PLEDGE OF ALLEGIANCE**

Mayor Manning led the Pledge of Allegiance.

## **ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

Mayor Manning noted that there is one modification to the agenda. Under New Business, Item B. City Goals & Objectives Annual Workplan Update will be moved to the meeting of September 27, 2021.

Motion by Councilwoman Crump to approve agenda with modification, seconded by Vice Mayor O'Connor.

### **UPON ROLL CALL:**

Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

## **PUBLIC COMMENTS AND REQUESTS- (OPEN FORUM NON-AGENDA ITEMS)**

*This section of the agenda allows for comments from the public to speak on any item not presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium, and prior to addressing the Council, state your name and address for the record.*

Mayor Manning inquired of any public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

Ms. Alicia Torres - 5847 Whippoorwill Circle – Commended Planning and Zoning and other staff for the completed 7-Eleven. Ms. Torres continued, acknowledging staff member, Carlos Mangual and Vice Mayor O'Connor in their efforts to clarify information regarding the non-ad valorem assessment.

Ms. Burgess gave the virtual participants an additional moment to comment. There being no further comments, the next item followed.

## **CONSENT AGENDA**

*This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a City Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.*

### **A. Approval of Meeting Minutes**

1. August 2, 2021 - City Council Workshop Meeting Minutes - DRAFT
2. August 9, 2021 - City Council Regular Meeting Minutes - Draft

### **B. Approval of Finance Statement**

1. Financial Report - July 2021

Mayor Manning introduced the Consent Agenda Items.

Motion by Vice Mayor O'Connor to approve Consent Agenda, seconded by Councilwoman Long-Robinson.

**UPON ROLL CALL:**

Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES

With all in favor, motion carried without dissent (5-0).

**PRESENTATIONS/PROCLAMATIONS**

There being none, the next item followed.

**FIRST BUDGET HEARING**

- A. Resolution 2021-29-Approval of Proposed Millage Rate for Fiscal Year 2022

**Submitted By:** Finance

**RESOLUTION 2021-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPROVING THE PROPOSED AD VALOREM MILLAGE RATE FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022.**

Mayor Manning introduced item.

Ms. Burgess read into record, by title only, Resolution 2021-29.

Mr. Cassel further discussed item, noting the proposed millage rate of 5.125 to continue to have a balanced budget.

Mayor Manning called for any council comments. Vice Mayor O'Connor noted that he is pleased to see the millage rate remain the same and looks forward to when it may be reduced.

Motion by Councilwoman Long-Robinson to adopt Resolution 2021-29, seconded by Vice Mayor O'Connor.

**UPON ROLL CALL:**

Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES

With all in favor, motion carried without dissent (5-0).

B. Resolution 2021-30-Approval of Tentative Budget for Fiscal Year 2022

**Submitted By:** Finance

**RESOLUTION 2021-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPROVING THE TENTATIVE BUDGET FOR THE CITY OF WESTLAKE, FLORIDA, AND MAKING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022.**

Mayor Manning introduced item.

Ms. Burgess read into record, by title only, Resolution 2021-30.

Mr. Cassel further discussed item, noting the budget document is included in packet and included minor revisions to identify the change in revenue to be received from property taxes, the developer contribution, and a decrease in the City Attorney's budget. He also noted that administrative costs have slightly increased.

Council discussion and inquiry from Councilman Paul regarding outside legal services. Mr. Cassel explained the line item, noting that if funds are not used, they may be reallocated. Further council discussion and the outlook of future revenue with commercial building.

Motion by Vice Mayor O'Connor to approve Resolution 2021-30, seconded by Councilwoman Long-Robinson.

**UPON ROLL CALL:**

Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES

Motion carried (4-1), Councilman Paul dissenting.

Interim City Attorney for the record noted that the proposed millage of 5.125 mills is 18.4% of the roll-back rate of 4.3296 and the second and final public hearing will be September 27, 2021, at 6:30 PM in the Council Chambers.

**FIRST READING**

A. Ordinance 2021-06: Chapter 8 Parking Regulations, Land Development Regulations

**Submitted By:** Engineering

**ORDINANCE NO. 2021-06**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING REGULATIONS FOR PARKING WITHIN THE CITY OF WESTLAKE; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR RESIDENTIAL AND COMMERCIAL PROPERTY PARKING STANDARDS; ALL OF WHICH SHALL BECOME PART OF THE CODE OF ORDINANCES, ENTITLED "PARKING REGULATIONS", PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**



Mayor Manning introduced item, noting it was previously reviewed by the Local Planning Agency.

Ms. Burgess read into record, by title only, Ordinance 2021-06.

Mayor Manning called for questions or comments; there being none a motion was entertained.

Motion by Councilwoman Crump to adopt Ordinance 2021-06, seconded by Vice Mayor O'Connor

**UPON ROLL CALL:**

Mayor Manning	YES
Councilwoman Long Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES

With all in favor, motion carried without dissent (5-0).

- B. Ordinance 2021-07 - Solid Waste and Recyclable Receptacles, Collection, and Storage Areas Minimum Requirements

**Submitted By:** Planning & Zoning

**ORDINANCE 2021-07**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ESTABLISHING MINIMUM REQUIREMENTS FOR SOLID WASTE AND RECYCLABLE RECEPTACLE COLLECTION AND STORAGE AREAS, WHICH SHALL BECOME PART OF THE CODE OF ORDINANCES ENTITLED "SOLID WASTE AND RECYCLABLE RECEPTACLES, COLLECTION, AND STORAGE AREAS"; PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item and called for staff presentation.

Ms. Denise Malone with NZ consultants provided an overview of the Ordinance as it establishes minimum requirements for solid waste and recyclable receptacle collection and storage areas, noting that it includes provisions for general standards, access, location, maintenance, setbacks, security, screening, sizing, alternative compliance, retrofitting existing non-residential developments, dumpster enclosure details, compactors, and curbside pickup. Ms. Malone further explained that the minimum standards are currently being employed and provided during review; however, it is brought before council to officially put into the code.

Mayor Manning called for any questions, or comments. Council discussion and clarification on the intent of ordinance.

Motion by Vice Mayor O'Connor to approve Ordinance 2021-07, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

Ms. Burgess noted that the Ordinance was not read into record. Ms. Burgess read into record, by title only, Ordinance 2021-07.

Mr. Cherof confirmed that the motion did not need to be repeated.

C. Ordinance 2021-09: Chapter 7 Mobility Regulations, Land Development Regulations

**Submitted By:** Engineering

**ORDINANCE NO. 2021-09**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ESTABLISHING MOBILITY PLANS WITHIN THE CITY OF WESTLAKE; PROVIDING FOR PURPOSE AND INTENT; PROVIDING UTILIZATION OF PALM BEACH COUNTY'S TRAFFIC PERFORMANCE STANDARDS FOR MOTORIZED VEHICLES; PROVIDE FOR VEHICULAR LEVEL OF SERVICE STANDARDS; PROVIDES FOR TRAFFIC IMPACT STUDIES AND STATEMENTS; WHICH SHALL BECOME PART OF THE CODE OF ORDINANCES, ENTITLED 'MOBILITY', PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item.

Ms. Burgess read into record, by title only, Ordinance 2021-09.

Mayor Manning called for any presentations or comments. Ms. Dombrowski confirmed there were no additional comments or presentations beyond what was presented at the Local Planning Agency meeting.

Motion by Councilwoman Long-Robinson to adopt Ordinance 2021-09, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES

With all in favor, motion carried without dissent (5-0).

**PUBLIC HEARING - SECOND READING**

A. None

There being none, the next item followed.

**PUBLIC HEARING - QUASI JUDICIAL**

A. A Resolution for the Replat of Civic Tract C-2

**Submitted By:** Engineering

**RESOLUTION 2021-27**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING A REPLAT OF TRACT "C-2" OF THE PLAT OF WESTLAKE CIVIC TRACT C-2, PLAT BOOK 128, PAGES 33 AND 34, AND A REPLAT OF W.M.T.#1 AND O.S.T. 1 OF THE PLAT OF PERSIMMON BOULEVARD EAST - PLAT 1, PLAT BOOK 125, PAGES 106 AND 107, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA. LYING IN SECTION 1, TOWNSHIP 43 SOUTH, RANGE 40 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA., PROVIDING FOR RECORDATION, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**



Mayor Manning introduced item.

Ms. Burgess read into record, by title only, Resolution 2021-27

Ms. Burgess swore in all participants that will be speaking on this item.

Mr. Donaldson Hearing of Cotleur & Hearing on behalf for the applicant, Minto PBLH, LLC presented a PowerPoint Presentation.

Ms. Tara Duhy of Lewis, Longman & Walker on behalf of Minto PBLH, LLC noted that they are working with Seminole Improvement district and the County to relocate the water main tract to make it a more usable space. She noted that comments were received by the county and provided to the city and made the suggested changes and look forward to completing the dedication.

Council discussion and inquiry regarding changes. Ms. Duhy explained there were Scriver's errors and technical revisions.

Mayor Manning called for comments from the audience. Ms. Burgess noted that no additional comments were noted.

Motion by Councilwoman Crump to adopt Resolution 2021-27, seconded by Councilwoman Long-Robinson.

**UPON ROLL CALL:**

Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES

With all in favor, motion carried without dissent (5-0).

B. A Resolution for the Revised Plat of Orchards (Pod S) of Westlake Phase II

**Submitted By:** Engineering

**RESOLUTION 2021-28**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, HEREBY APPROVES A REPLAT OF TRACT "S", A PORTION OF OPEN SPACE TRACT #11, OPEN SPACE TRACT # 12 AND WATER MANAGEMENT TRACT #9, ORCHARDS OF WESTLAKE - PHASE I, PLAT BOOK 131, PAGES 192 THROUGH 210, INCLUSIVE, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, WITHIN SECTIONS 5, 6, 7 AND 8, ALL IN TOWNSHIP 43 SOUTH, RANGE 41 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA., PROVIDING FOR RECORDATION, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item.

Ms. Burgess advised that this item requires disclosure of any Ex-Parte communications.

Ms. Burgess swore in all participants that will be speaking on this item.

Ms. Burgess read into record, by title only, Resolution 2021-28.

Mr. Donaldson Hearing of Cotleur & Hearing on behalf for the applicant, Minto PBLH, LLC presented a PowerPoint Presentation.

Ms. Tara Duhy of Lewis, Longman & Walker on behalf of Minto PBLH, LLC provided additional updates for the continued development and sales for the Orchards.

Mayor Manning called for public comment. Ms. Burgess noted that no additional comments were noted.

Motion by Councilman Paul to approve Resolution 2021-28, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Vice Manor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES

With all in favor, motion carried without dissent (5-0).

**PUBLIC HEARING - RESOLUTION(S)**

- A. Resolution 2021- 31 Residential Solid Waste Services Special Assessment

**Submitted By:** Legal

**RESOLUTION 2021-31**

**A RESOLUTION OF THE CITY OF WESTLAKE, FLORIDA, RELATING TO THE PROVISION OF RESIDENTIAL SOLID WASTE SERVICES, IN THE CITY OF WESTLAKE, FLORIDA; APPROVING THE ASSESSMENT RATE FOR RESIDENTIAL SOLID WASTE SERVICES FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2021; IMPOSING A RESIDENTIAL SOLID WASTE SERVICES SPECIAL ASSESSMENT AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF WESTLAKE FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2021; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Manning introduced item.

Ms. Burgess read into record, by title only, Resolution 2021-31.

Mr. Cherof noted that the provisions of the resolution are set forth in the whereas clauses and inquired if Council had additional comments. Mr. Cassel further explained this is the final step to add to the tax roll.

Mayor Manning called for any public comments. Ms. Burgess noted that no additional comments were received.

Motion by Councilwoman Crump to approve Resolution 2021-31, seconded by Vice Mayor O'Connor

**UPON ROLL CALL:**

Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES

With all in favor, motion carried without dissent (5-0).

**NEW BUSINESS**

- A. Election – County Canvassing Board

**Submitted By:** Administration

**RESOLUTION 2021-26**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, DELEGATING ALL CANVASSING DUTIES, AS DEFINED IN THE FLORIDA ELECTION CODE AND THE FLORIDA ADMINISTRATIVE CODE, TO THE COUNTY CANVASSING BOARD ESTABLISHED IN ACCORDANCE WITH SECTION 102.141, F.S., AUTHORIZING AND DESIGNATING THE CITY CLERK TO SERVE AS THE CITY'S OFFICIAL REPRESENTATIVE IN ALL TRANSACTIONS WITH THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS IN RELATION TO MATTERS PERTAINING TO THE USE OF THE REGISTRATION BOOKS AND RECORDS NECESSARY FOR HOLDING MUNICIPAL ELECTIONS WITHIN THE CITY; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Manning introduced item.

Ms. Burgess read into record, by title only, Resolution 2021-26.

Mayor Manning called for any public comments. Ms. Burgess noted that no additional comments were received.

Motion by Councilwoman Long-Robinson to approve Resolution 2021-26, seconded by Vice Mayor O'Connor.

**UPON ROLL CALL:**

Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilman Paul	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

- B. City Goals & Objectives Annual Workplan Update  
Item moved to the meeting of September 27, 2021.

**CITY COUNCIL COMMENTS**

A. Councilwoman Katrina Long-Robinson

Thanked Mr. Cassel for meeting with Seminole Ridge High School principal regarding the construction partnership. Councilwoman Long-Robinson also noted that the HAPPY program appears to be improving.

B. Councilwoman Kara Crump

No Comments.

C. Councilman Patric Paul

No Comments.

D. Vice Mayor JohnPaul O'Connor

Noted he was pleased to see the update and progress from Florida Public Utilities. Vice Mayor O'Connor inquired to when Phase II would begin for Adventure Park. Mr. Cassel explained that permits have not been issued yet but expect the final site plan will come before Council in October.



Vice Mayor O'Connor noted his opportunity to visit the solar farm, attend the literacy coalition luncheon and the grand opening for the 7-Eleven.

E. Mayor Roger Manning

He thanked Vice Mayor O'Connor for attending the literacy coalition luncheon on his behalf and being present at the grand opening for the 7-Eleven.

**REPORT - STAFF**

A. Palm Beach County Sheriff's Office - Monthly Report: July

**Submitted By:** Captain Craig Turner

For Informational Purposes Only

B. Palm Beach County Fire Rescue - Monthly Report: July

**Submitted By:** Anthony Tozzi, District Chief

For Informational Purposes Only

**REPORT - CITY ATTORNEY**

No additional updates or reports.

**REPORT - CITY MANAGER**

Mr. Cassel provided additional updates on Florida Public Utilities.

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

*This section of the agenda allows for comments from the public to speak on items only presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk.*

Ms. Gines - 5975 Kingfisher Blvd. – Explained that she did have some confusion regarding the Seminole Improvement District non-ad valorem assessment and noticed that it increased and does not understand it and if it will increase each year. Mr. Cassel provided a general explanation of the assessment and noted that he will speak directly with her to review.

Ms. Tapiero - 5991 Whippoorwill Cir. – Commended staff and Council on progress and her excitement to live in Westlake. She further inquired to the increase in the assessment. Ms. Tapiero requested a copy of the current and previous year's budget. Mr. Cassel explained that the budget documents are available on the website.

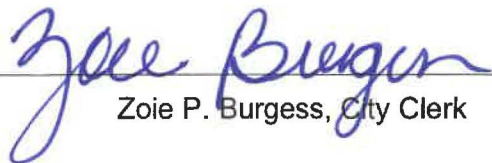
Ms. Stewart – 15912 Hummingbird Ln. - She inquired to the increase in the assessment and would also like an explanation. Mr. Cassel explained the projections of calculating the assessments and offered to speak to residents individually to review their TRIM notices.

Ms. Burgess gave the virtual audience a moment to comment; noting no additional comments, the next item followed.

Mr. Cassel noted that any inquiries regarding Seminole Improvement District (SID) should be directed to SID, as he is unable to respond to SID-related questions at the dais in the capacity as the City Manager.


**ADJOURNMENT**

Mayor Manning adjourned meeting at 8:02 PM



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Zoie P. Burgess, City Clerk



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Roger Manning, Mayor