

CITY OF WESTLAKE



AGENDA

City Council Regular Meeting

Tuesday, October 07, 2025, at 6:00 PM

The Lodge at Westlake Adventure Park
5490 Kingfisher Blvd.
Westlake, Florida 33470

Live Broadcasting:

<https://cityofwestlake.my.webex.com>

Meeting ID: 2868 144 9421 | Password: hello

or

United States Toll: +1-650-479-3208

CITY COUNCIL:

JohnPaul O'Connor, Mayor

Greg Langowski, Vice Mayor

Gary Werner, Council Member – Seat 1

Erik Gleason, Council Member – Seat 2

Charlotte Leonard, Council Member – Seat 3

CITY STAFF:

Zoie P. Burgess, CMC, Acting City Manager

Odet Izquierdo, Acting City Clerk

Donald J. Doody, Esq., City Attorney

Osniel Leon, AICP, Planning and Zoning

Suzanne Dombrowski, P.E., ENV SP, Engineering

[TENTATIVE: SUBJECT TO REVISION]

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

PUBLIC COMMENTS

This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium, and prior to addressing Council, state your name and address for the record. All public comments will be noted and may receive a response if necessary. Any follow-up will be handled by staff later.

PRESENTATIONS/PROCLAMATIONS

- A. Proclamation 2025-13 - National Breast Cancer Awareness Month
- B. Proclamation 2025-14 - Florida City Government Week October 2025
- C. Proclamation 2025-15 - Kenneth Cassel

CONSENT AGENDA

This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.

- A. Minutes_City Council Special Meeting - 08.26.2025 DRAFT
- B. Minutes_City Council and Seminole Improvement District Joint Workshop 09.02.2025 DRAFT
- C. Minutes_ City Council Comprehensive Plan Workshop - 09.02.2025 DRAFT
- D. Minutes_City Council Regular Meeting - 09.02.2025 DRAFT
- E. Minutes_City Council First Budget Hearing - 09.03.2025 DRAFT
- F. Minutes_City Council Special Meeting - 09.11.2025 DRAFT
- G. Minutes_City Council Final Budget Hearing - 09.11.2025 DRAFT
- H. Minutes_City Council Workshop - 09.22.2025 DRAFT
- I. Monthly Financial Report - August

PUBLIC HEARING

- A. **SECOND READING:** Ordinance 2025-07 - Establishing the qualifying dates for the March 2026 general municipal elections on first reading.

Submitted By: City Clerk's Office

ORDINANCE NO. 2025-07

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ESTABLISHING THE QUALIFYING DATES FOR THE MARCH 2026 GENERAL MUNICIPAL ELECTIONS, IN ACCORDANCE WITH THE DIRECTION OF THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE

NEW BUSINESS

- A. Resolution 2025-26 - Delegating All Canvassing Duties to the County Canvassing Board

Submitted By: City Clerk

RESOLUTION 2025-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, DELEGATING ALL CANVASSING DUTIES, AS DEFINED IN THE FLORIDA ELECTION CODE AND THE FLORIDA ADMINISTRATIVE CODE, TO THE COUNTY CANVASSING BOARD ESTABLISHED IN ACCORDANCE WITH SECTION 102.141, F.S., AUTHORIZING AND DESIGNATING THE CITY CLERK TO SERVE AS THE CITY'S OFFICIAL REPRESENTATIVE IN ALL TRANSACTIONS WITH THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS IN RELATION TO MATTERS PERTAINING TO THE USE OF THE REGISTRATION BOOKS AND RECORDS NECESSARY FOR HOLDING MUNICIPAL ELECTIONS WITHIN THE CITY; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. RESOLUTION 2025-27 - Palm Beach County Fire Rescue Use of City Seal

Submitted By: Administration

RESOLUTION 2025-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPROVING THE REQUEST BY THE PALM BEACH FIRE RESCUE DEPARTMENT TO PLACE AND DISPLAY THE WESTLAKE CITY SEAL ON THE PALM BEACH FIRE RESCUE DEPARTMENT MOTOR VEHICLES SERVICING THE CITY OF WESTLAKE; THE AUTHORIZATION TO USE THE CITY SEAL BY THE PALM BEACH FIRE RESCUE DEPARTMENT IS EXPRESSLY LIMITED TO THOSE MOTOR VEHICLES ASSIGNED TO AND UTILIZED WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY OF WESTLAKE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

- C. RESOLUTION 2025-28 - Authorized Signatures for Conducting the City's Financial Matters

Submitted By: Administration

RESOLUTION 2025-28

A RESOLUTION BY THE CITY COUNCIL FOR THE CITY OF WESTLAKE, PROVIDING AUTHORITY FOR AGENTS OF THE CITY TO ACT ON THE CITY'S

BEHALF AND PROVIDING AUTHORIZED SIGNATURES FOR CONDUCTING THE CITY'S FINANCIAL MATTERS AND FOR BANKING AND ACCOUNTING PURPOSES.

- D. Education Advisory Board - Consideration and Appointment of Dr. Christopher A. Tompkins as a Regular Advisory Board Member

Submitted By: Administration

RESOLUTION 2025-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPOINTING ONE (1) MEMBER TO SERVE ON THE EDUCATION ADVISORY BOARD; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- E. Resolution 2025-30 - Approving and authorizing the Mayor or Vice Mayor to execute the second amendment to franchise agreement for Solid Waste Collection Services

Submitted By: Administration

RESOLUTION 2025-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR OR VICE MAYOR TO EXECUTE THE SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE COLLECTION SERVICES BETWEEN THE CITY OF WESTLAKE AND WASTE MANAGEMENT INC. OF FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

- F. Authorizing the Acting City Manager to Submit Letter of Engagement of Services with ICMA/FCCMA for the recruitment of a City Manager

Submitted By: Administration

- G. 2026 Election Polling Location Agreement

Submitted By: Administration

- H. Discussion and Finalization of City Manager Job Description

Submitted by: Administration

- I. Engagement with WebsEdge, for the National League of Cities 2025 Film Series

Submitted By: Administration

CITY COUNCIL COMMENTS

- A. Councilwoman Charlotte Leonard
B. Councilman Erik Gleason
C. Councilman Gary Werner

D. Vice Mayor Greg Langowski

E. Mayor JohnPaul O'Connor

REPORT - STAFF

REPORT - CITY ATTORNEY

REPORT - CITY MANAGER

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ADJOURNMENT

Next Meeting (Subject to Change or be Cancelled): **Tuesday, November 4, 2025**

NOTICE: If a person, firm or corporation decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, you will need a record of the proceedings, and you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The above notice is required by State Law. Anyone desiring a verbatim transcript shall have the responsibility, at his own cost, to arrange for the transcript). The City of Westlake does not prepare or provide such verbatim record.

In accordance with the Americans with Disabilities Act, persons who need an accommodation in order to attend or participate in this meeting should contact the City Clerk at (561) 530-5880 at least three (3) business days prior to the meeting in order to request such assistance.

AGENDA POSTED: September 26, 2025